



Waitai
Coastal-Burwood-Linwood Community Board
INAUGURAL MEETING MINUTES

Date: Monday 10 November 2025
Time: 3.31 pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present

Members

Kelly Barber
Celeste Donovan
Alex Hewison
Yani Johanson
Paul McMahon
Greg Mitchell
Kim Money
Jackie Simons
Mihi-Rose Tipene

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The agenda was dealt with in the following order.

The meeting opened with the Chief Executive, Mary Richardson in the Chair.

Karakia Tīmatanga and Welcome

1. Apologies Ngā Whakapāha

Part C

There were no apologies received

2. Declarations by Members Te Kī Taurangi a te Mema Poari

Members each completed their oral declarations, then signed their written declarations in the presence of the Chief Executive, Mary Richardson in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

3. Election of a Chairperson

Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts, by resolution, whether it will use System A or System B to elect a Chairperson and Deputy Chairperson.
3. Proceeds to elect a Chairperson and Deputy Chairperson

Community Board Resolved CCBCC/2025/00095

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts System B to elect a Chairperson and Deputy Chairperson.

Paul McMahon/Alex Hewison

Carried

The Chief Executive called for nominations for the position of Chairperson.

Kelly Barber put forward the nominated of Paul McMahon. Jackie Simons seconded the nomination.

There being no further nominations, that was put to the vote and declared carried.

Community Board Recommendation

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

3. Elects Paul McMahon as Chairperson of the Waitai Coastal-Burwood-Linwood Community Board for the 2025-28 term.

Kelly Barber/Jackie Simons

Carried/Lost

4. Declaration by Chairperson Te Kī Taurangi a te Tiamana o te Poari Hāpori

Paul McMahon completed his declaration as Chairperson, then signed his written declaration in the presence of the Chief Executive, Mary Richardson in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Paul McMahon assumed the Chair.

5. Election of Deputy Chairperson

The Chairperson called for nominations for the position of Deputy Chairperson.

Yani Johanson put forward the nominated of Jackie Simons. Alex Hewison seconded the nomination.

There being no further nominations, that was put to the vote and declared carried.

Community Board Resolved CCBCC/2025/00096

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Elects Jackie Simons as Deputy Chairperson of the Waitai Coastal-Burwood-Linwood Community Board for the 2025-28 term.

Yani Johanson/Alex Hewison

Carried

The Chairperson gave a short speech and members took the opportunity to provide a short speech following their declarations.

6. Explanation of Statutory Requirements

Community Board Resolved CCBCC/2025/00097 Original Officer Recommendation accepted without change.

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Explanation of Statutory Requirements report.

Jackie Simons/Celeste Donovan

Carried

7. Date of First Ordinary Meeting

Community Board Resolved CCBCC/2025/00098 Original Officer Recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Date of First Ordinary Meeting Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Pursuant to Schedule 7, clause 21(5)(d) of the Local Government Act 2002, resolves that the first ordinary meeting of the Waitai Coastal-Burwood-Linwood Community Board be held on Monday 8 December 2025 at 4.30pm in the Boardroom, Corner Beresford and Union Streets, New Brighton, Christchurch.

Jackie Simons/Greg Mitchell

Carried

Karakia Whakakapi

Meeting concluded at 4.06pm.

CONFIRMED THIS 8TH DAY OF DECEMBER 2025

**PAUL MCMAHON
CHAIRPERSON**