

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
INAUGURAL MEETING MINUTES

Date: Monday 10 November 2025
Time: 10 am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Members

Tyrone Fields
Jillian Frater
Nigel Harrison
Asif Hussain
Lyn Leslie
Cathy Lum-Webb
Nigel Millar
Josie Ogden Schroeder

Principal Advisor

Penelope Goldstone
Manager Community Governance
Tel: 941 5689
penelope.goldstone@ccc.govt.nz

Meeting Advisor

Linda Burkes
Governance Advisor
Tel: 941 8138
linda.burkes@ccc.govt.nz
Website: www.ccc.govt.nz

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

The General Manager, Citizens and Community, Andrew Rutledge, assumed the Chair and declared the inaugural meeting open.

Karakia Tīmatanga and Welcome:

1. Apologies Ngā Whakapāha

Part C

Community Board Decision

There were no apologies received.

2. Declarations by Members Te Kī Taurangi a te Mema Poari

Community Board Decisions under Delegation

Part B

Members each made their oral declarations, then signed their written declarations in the presence of the General Manager, Citizens and Community, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Attachments

A Te Pātaka o Rākaihautū Banks Peninsula Community Board Declarations 2025 [⇒](#) 

3. Election of a Chairperson Te Kōwhiringa o te Tiamana

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts, by resolution, whether it will use System A or System B to elect a Chairperson and Deputy Chairperson.
3. Proceeds to elect a Chairperson and Deputy Chairperson.

Community Board Resolved BKCB/2025/00069

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts System A to elect a Chairperson and Deputy Chairperson.

Tyrone Fields/Asif Hussain

Carried

Community Board Comment

The General Manager, Citizens and Community called for nominations for the position of Chairperson.

Lyn Leslie was nominated by Cathy Lum-Webb and seconded by Asif Hussain

There being no further nominations, the motion was put to the vote.

Community Board Resolved BKCB/2025/00070

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

3. Elects Lynette Mary Leslie as the Chairperson of Te Pātaka o Rākaihautū Banks Peninsula Community Board for the 2025-28 term.

Cathy Lum-Webb/Asif Hussain

Carried

Attachments

A Declaration by Chairperson Te Pātaka o Rākaihautū Banks Peninsula 2025 

4. Declaration by Chairperson Te Kī Taurangi a te Tiamana o te Poari Hāpori
Community Board Comment

Lynette Mary Leslie made her oral declaration as Chairperson, then signed her written declaration in the presence of the General Manager, Citizens and Community, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Lyn Leslie assumed the Chair.

5. Election of Deputy Chairperson Te Kōwhiringa o te Tiamana Tuarua
Community Board Comment

The Chairperson called for nominations for the position of Deputy Chairperson.

Nigel Ernest Harrison was nominated by Tyrone Fields and seconded by Asif Hussain.

There being no further nominations, that was put to a vote.

Community Board Resolved BKCB/2025/00071

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Elects Nigel Ernest Harrison as the Deputy Chairperson of Te Pātaka o Rākaihautū Banks Peninsula Community Board for the 2022-2025 term.

Tyrone Fields/Asif Hussain

Carried

6. Explanation of Statutory Requirements Te Whakamārama o Ngā Herenga ā Ture

Community Board Resolved BKCB/2025/00072 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Explanation of Statutory Requirements report.

Tyrone Fields/Asif Hussain

Carried

7. Date of First Ordinary Meeting Te Rā o te Hui Tuatahi

Community Board Resolved BKCB/2025/00073

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Date of First Ordinary Meeting Report.
2. Note that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Pursuant to Schedule 7, clause 21(5)(d) of the Local Government Act 2002, resolves that the first ordinary meeting of the Te Pātaka o Rākaihautū Banks Peninsula Community Board be held on Monday 8 December 2025 at 10.00 am in the Akaroa Boardroom, 78 Rue Lavaud, Akaroa.

Tyrone Fields/Lyn Leslie

Carried

Karakia Whakamutunga

Meeting concluded at 10.27am.

CONFIRMED THIS 8th DAY OF DECEMBER 2025

LYN LESLIE
CHAIRPERSON