

Audit and Risk Management Committee

OPEN MINUTES

Date: Tuesday 7 October 2025
Time: 9.30 am
Venue: Camellia Chambers, Level 2, Civic Offices, 53 Hereford Street

Present

Chairperson Mr Bruce Robertson
Members Councillor Sam MacDonald
Councillor Tim Scandrett
Mrs Hilary Walton
Mr Michael Wilkes

Principal Advisor

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved ARCM/2025/00029

That the apologies from Councillor McLellan and Councillor Fields for absence be accepted.

Mr Robertson/Councillor Scandrett

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved ARCM/2025/00030

That the minutes of the Audit and Risk Management Committee meeting held on Friday, 15 August 2025 be confirmed.

Mr Robertson/Councillor Scandrett

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Long Term Plan 2027 - Risk Assessment and Project Update

Committee Resolved ARCM/2025/00031

Officer Recommendations accepted without change

Part C

That the Audit and Risk Management Committee:

1. Receives the Long-Term Plan 2027 - Risk Assessment and Project Update report.
2. Notes the Long-term Plan 2027 Project Update and Risk Assessment report, recommendations and phasing's approved by the Finance & Performance Committee at its meeting on 27 August 2025 (refer **Attachment A**).
3. Endorses the high-level plans set out in **Attachment B** as an early step in clarifying and managing process risks to key Long-term Plan 2027-37 (LTP) workstreams.
4. Notes that staff have detailed the key component parts of the LTP in the report.
5. Notes that a full and detailed LTP project plan will follow following receipt of the new Council's Letter of Expectation.
6. Agrees to provide advice to Finance & Performance Committee on the risks (and the effectiveness of their proposed mitigations) at regular intervals throughout the preparation of the Long-Term Plan 2027, in line with its Terms of Reference.

Mr Robertson/Mr Wilkes

Carried

8. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Committee Resolved ARCM/2025/00032

Part C

That Chantelle Gernetzky, Anna Jones and Laura Song of Audit New Zealand remain after the public have been excluded for Items 9 and 10 of the public excluded agenda as they have knowledge that is relevant to those Items and will assist the Committee. That Nicole Dring and Kasia Bryla of Deloitte remain after the public have been excluded for Item 10 of the public excluded agenda as they have knowledge that is relevant to that Item and will assist the Committee.

AND

That at 10.01 am the resolution to exclude the public set out on pages 42 to 43 of the agenda be adopted.

Mr Robertson/Mr Wilkes

Carried

The public were re-admitted to the meeting at 11.12 am.

Meeting concluded at 11.13 am.

CONFIRMED THIS 15th DAY OF DECEMBER 2025

BRUCE ROBERTSON
CHAIRPERSON