



Waipapa Papanui-Innes-Central Community Board AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Waipapa Papanui-Innes-Central Community Board will be held on:

Date: Thursday 11 September 2025
Time: 4 pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Membership Ngā Mema

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Sunita Gautam
	Victoria Henstock
	Ali Jones
	Jake McLellan
	John Miller
	Emma Twaddell

5 September 2025

Principal Advisor

Stacey Holbrough
Acting Manager Community Governance
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Meeting Advisor

Mark Saunders
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/@waipapapapanui-innes-centr7673/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people, new investment and new ways of doing things – a place where anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

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Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipapa Papanui-Innes-Central Community Board meeting held on [Thursday, 14 August 2025](#) be confirmed (refer page 5).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Georgia and Tayla Eagle

Georgia and Tayla Eagle will report back on competing at the World Pipe Band Championships in Glasgow, which the Board supported through its Youth Development Fund.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.



Waipapa
Papanui-Innes-Central Community Board
OPEN MINUTES

Date: Thursday 14 August 2025
Time: 4 pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Sunita Gautam
	Ali Jones
	Jake McLellan
	John Miller (via audio/visual link)
	Emma Twaddell

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved PCBCC/2025/00045

That the apologies from Victoria Henstock for absence, and from Emma Twaddell for lateness, be accepted.

Sunita Gautam/Simon Britten

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved PCBCC/2025/00046

That the minutes of the Waipapa Papanui-Innes-Central Community Board meeting held on Thursday, 10 July 2025 be confirmed.

Emma Norrish/Ali Jones

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Elsha Brocherie

Elsha Brocherie reported back on travelling with her team to compete at the Korfbal Club Championships in Adelaide, Australia, which the Board supported through its Youth Development Fund.

Item - 4.2. Alisa Wada – presented at the end of the meeting (refer further below)

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.2 Treena Davidson

Treena Davidson spoke regarding Item 8, Ferry Road Active Transport Improvements.

5.1 Diane Mulholland

Diane Mulholland spoke regarding Item 7, Momorangi Reserve play space renewal - concept plan.

5.3 Jim Harris

Jim Harris, teacher at St Bede's College, spoke on behalf of the college regarding Item 7, Momorangi Reserve play space renewal - concept plan.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

12. Waipapa Papanui-Innes-Central 2025-26 Strengthening Communities Fund Applications for Consideration

Community Board Resolved PCBCC/2025/00047 Officer Recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Strengthening Communities Fund Applications for Consideration Report.
2. Notes that the decisions in this report are assessed at low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the Waipapa Papanui-Innes-Central 2025-26 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
SCF25/26_040_PIC	Delta Community Support Trust	Delta Community Development Services Programmes	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$23,000 from its 2025/26 Strengthening Communities Fund to Delta Community Support Trust towards the Community Development Services Programmes.
SCF25/26_005_PIC	Richmond Community Garden Trust	Riverlution Eco Park	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$30,000 from its 2025/26 Strengthening Communities Fund to Richmond Community Garden Trust towards the Riverlution Eco Park project.
SCF25/26_039_PIC	Albion Softball Club	Softball Gear and Equipment	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$1,500 from its 2025/26 Strengthening Communities Fund to Albion Softball Club towards Softball Gear and Equipment.
SCF25/26_009_PIC	Avon Loop Planning Association	Operation of Community Cottage	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$5,300 from its 2025/26 Strengthening Communities Fund to Avon Loop Planning Association towards the Operation of the Community Cottage.
SCF25/26_047_PIC	Canterbury Catchball Association Incorporated	Canterbury Catchball Eastside Team - Venue Hire and Equipment	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$500 from its 2025/26 Strengthening Communities Fund to Canterbury Catchball Association Incorporated towards the Canterbury Catchball Eastside Team - Venue Hire and Equipment project.

SCF25/26_010_PIC	Christchurch Bowling Club Inc	Mower and Greenskeeper Contract	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$1,000 from its 2025/26 Strengthening Communities Fund to Christchurch Bowling Club Inc towards the Mower and Greenskeeper Contract.
SCF25/26_025_PIC	Christchurch Football Club Incorporated	Rugby and Sports Development Manager Community Assistance	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Christchurch Football Club Inc towards the Rugby and Sports Development Manager Community Assistance project.
SCF25/26_052_PIC	Community Focus Trust	Operational Costs CFT	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$18,000 from its 2025/26 Strengthening Communities Fund to Community Focus Trust towards the Operational Costs CFT project.
SCF25/26_050_PIC	ICON - Inner City West Neighbourhood Association	Maintain ICON website	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$500 from its 2025/26 Strengthening Communities Fund to ICON - Inner City West Neighbourhood Association towards Maintaining ICON's website.
SCF25/26_041_PIC	Mairehau Library Incorporated	New Programmes and Utilities	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$2,000 from its 2025/26 Strengthening Communities Fund to Mairehau Library Incorporated towards New Programmes and Utilities.

SCF25/26_046_PIC	Morrison Avenue Bowling Club	Greens Maintenance	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to Morrison Avenue Bowling Club towards the Greens Maintenance.
SCF25/26_007_PIC	Papanui Boxing Club Incorporated	2025/26 Boxing Season	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to Papanui Boxing Club Incorporated towards the 2025/26 Boxing Season.
SCF25/26_049_PIC	Papanui Leagues Incorporated	Insurance and Power Assistance	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$7,000 from its 2025/26 Strengthening Communities Fund to Papanui Leagues Incorporated towards Insurance and Power Assistance.
SCF25/26_011_PIC	Potters Community Welfare Charitable Trust	Northcote/Redwood Neighbourhood Link Drop In project	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$8,000 from its 2025/26 Strengthening Communities Fund to Potters Community Welfare Charitable Trust towards the Northcote/Redwood Neighbourhood Link Drop In project.
SCF25/26_006_PIC	Redwood Ladies Friendship Club	Monthly Community Activities and Events	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$900 from its 2025/26 Strengthening Communities Fund to Redwood Ladies Friendship Club towards Monthly Community Activities and Events.

SCF25/26_037_PIC	Richmond Residents' and Business Association - We are Richmond	Strengthening Communities	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$17,000 from its 2025/26 Strengthening Communities Fund to Richmond Residents' and Business Association - We are Richmond towards the Strengthening Communities project.
SCF25/26_013_PIC	Shirley Rugby League Football Club Incorporated	Operating Costs	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$8,500 from its 2025/26 Strengthening Communities Fund to Shirley Rugby League Football Club Inc towards Operating costs.
SCF25/26_043_PIC	St Albans Community Preschool	Play Equipment	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$3,500 from its 2025/26 Strengthening Communities Fund to St Albans Community Preschool towards Play Equipment.
SCF25/26_003_PIC	St Paul's Papanui	Cleaning/Graveyard Maintenance	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$1,000 from its 2025/26 Strengthening Communities Fund to St Paul's Papanui towards the Graveyard Maintenance.
SCF25/26_038_PIC	Te Puna Wai o Waipapa - Hagley College	Cooking class for former refugee and migrants ACE	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$750 from its 2025/26 Strengthening Communities Fund to Hagley Learning Centre, Te Puna Wai o Waipapa - Hagley College towards the Cooking class for former refugees and migrants ACE.

SCF25/26_024_PIC	The Village Presbyterian Church	Community Centre Programmes	That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$800 from its 2025/26 Strengthening Communities Fund to The Village Presbyterian church towards the Community Centre Programmes.
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4. Declines the Waipapa Papanui-Innes-Central 2025-26 Strengthening Communities Fund applications outlined in the following schedule:

No	Organisation Name	Project	Recommendation
SCF25/26_012_PIC	Redwood Early Childhood Centre Incorporated	Additional teacher support for children with disabilities/diverse learning needs	That the Waipapa Papanui-Innes-Central Community Board declines the application to its 2025/26 Strengthening Communities Fund from Redwood Early Childhood Centre Inc towards the Additional teacher support for children with disabilities/diverse learning needs project.

5. Approves the transfer of any unallocated funds from the Waipapa Papanui-Innes-Central 2025-26 Strengthening Communities Fund to the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund.

Emma Norrish/Jake McLellan

Carried

13. Waipapa Papanui-Innes-Central 2025-26 Board Projects Funding

Community Board Resolved PCBCC/2025/00048 Officer Recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Board Projects Funding Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Allocates \$8,000 from its 2025-26 Discretionary Response Fund towards the costs of establishing the 2025-26 Youth Development Fund, and:

- a. Agrees to continue the delegation from the Community Board to the Community Governance Manager to approve grants from the Youth Development Fund of up to \$500.
- b. Reviews and approves the current standardised fund criteria in the matrix.
4. Allocates \$4,500 from its 2025-26 Discretionary Response Fund towards the costs of Summer with your neighbours 2025-26.
5. Allocates \$4,000 from its 2025-26 Discretionary Response Fund towards the costs of Community Liaison for the 2025-26 financial year.

Sunita Gautam/Simon Britten

Carried

7. Momorangi Reserve play space renewal - concept plan

Board Consideration

The Board considered the submissions and deputations on this project (refer Items 5.1 and 5.3 above) before resolving to accept the Officer Recommendations and additionally approve extra funding of up to \$3,500 from its Discretionary Response Fund for a second accessible entrance to the play space. The Board also noted concern about the park maintenance reflecting this being raised in the engagement results, and requested further advice around shading options.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Momorangi Reserve - play space renewal concept plan Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the concept design for the play space renewal at Momorangi Reserve as set out in Attachment A to this report.
4. Request staff to proceed with the development of the detailed design and construction phase.

Community Board Resolved PCBCC/2025/00049

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Momorangi Reserve - play space renewal concept plan Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the concept design for the play space renewal at Momorangi Reserve as set out in Attachment A to the agenda report.
4. Request staff to proceed with the development of the detailed design and construction phase.

5. Approves extra funding of up to \$3,500 from the Board's Discretionary Response Fund for a second accessible entrance to the play space.
6. Notes the Board's concern that the maintenance for this area needs to be improved, requesting this be notified to the appropriate Parks staff.
7. Requests staff provide advice to the Board on the costs and funding methods for shading options.

Emma Norrish/Simon Britten

Carried

8. Ferry Road Active Transport Improvements

Board Consideration

The Board considered the submissions and deputation on this project (refer Item 5.2 above), as well as the attached staff presentation, before resolving to accept the Officer Recommendations, subject to Resolution 44 below. This resolution requests staff to further investigate the pedestrian refuge crossing point closest to Ryan Street (including a 'keep clear' area) and bring just this crossing back to the Board for further consideration before it can be constructed.

The deputation raised concerns in respect of the impact of the pedestrian island on right turns out of Ryan Street. In response, the Board approved the recommended scheme to progress to detailed design on the proviso that just this section of the scheme would not be constructed until the Board had received further advice and had the opportunity to reconsider it.

The Board did not limit the scope of what might be reconsidered for this section of the scheme, though investigation of a 'keep clear' area and/or shifting the provisionally approved pedestrian crossing devices from just west of the Ryan Street intersection to its east side, or moving them further west, was the primary focus of the request to address the concern raised in the deputation.

Community Board Resolved PCBCC/2025/00050

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the "Ferry Road Active Transport Improvements Report".
2. Notes that the decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy 2019. The level of significance was determined by the minor and interim nature of the safety improvements.
3. Makes the following resolutions required for the implementation of the project, including any traffic controls and /or parking/ stopping restrictions, relying on its powers under the Christchurch City Council Traffic and Parking Bylaw 2017 and Part 21 of the Local Government Act 1974.
4. Revokes any previous resolutions pertaining to kerb lines, traffic calming devices, traffic controls, bus stops, parking, and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the traffic calming, parking and stopping restrictions described in resolutions 5 - 42 below.
5. Approves all kerb alignments, traffic calming devices, road surface treatments, stopping restrictions, signage and road markings on Ferry Road, commencing at its intersection with Leyden Street and extending in a south easterly direction until its intersection with Ryan

Street as detailed on plan TP360302, sheet(s) 1 - 2, dated 09.07.2025, and attached to the agenda report as **Attachment A.**

Bus Stops

6. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that a bus stop be installed, on the north-eastern side of Ferry Road, commencing at a point approximately 19.5 metres south-east of its intersection with Mathesons Road and extending in a south-easterly direction for 17 metres as detailed on plan TP360302, sheet(s) 1, dated 09.06.2025 and attached to the agenda report as **Attachment A..**
7. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that a bus stop be installed, on the north-eastern side of Ferry Road, commencing at a point approximately 54 metres south-east of its intersection with Bordesley Street and extending in a south-easterly direction for 20 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A.**
8. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that a bus stop be installed, on the south-western side of Ferry Road, commencing at a point approximately 11 metres north-west of its intersection with Ensors Road and extending in a north-westerly direction for 27 metres as detailed on plan TTP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A.**
9. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that a bus stop be installed, on the south-western side of Ferry Road, commencing at a point approximately 65.5 metres north-west of its intersection with Osborne Street and extending in a north-westerly direction for 17 metres as detailed on plan TTP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A.**
10. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that a bus stop be installed, on the south-western side of Ferry Road, commencing at a point approximately 18.5 metres north-west of its intersection with Grafton Street and extending in a north-westerly direction for 15.5 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A.**

No Stopping

11. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times:
 - a. On the north-eastern side of Ferry Road commencing at its intersection with Leyden Street and extending in a south-easterly direction for a distance of six metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A.**
 - b. On the north-eastern side of Ferry Road commencing at a point approximately 63 metres south-east of its intersection with Leyden Street and extending in a south-easterly direction for a distance of five metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A.**
 - c. On the north-eastern side of Ferry Road commencing at its intersection with Mathesons Road and extending in a south-easterly direction for a distance of 19.5 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A.**
 - d. On the north-eastern side of Ferry Road commencing at a point approximately 36 metres south-east of its intersection with Mathesons Road and extending in a south-

- easterly direction for a distance of 8.5 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- e. On the north-eastern side of Ferry Road commencing at a point approximately 129 metres south-east of its intersection with Mathesons Road and extending in a south-easterly direction until its intersection with Olliviers Road as detailed on plan TTP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - f. On the north-eastern side of Ferry Road commencing at its intersection with Olliviers Road and extending in a south-easterly direction for a distance of 25 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - g. On the north-eastern side of Ferry Road commencing at a point approximately 147 metres south-east of its intersection with Olliviers Road and extending in a south easterly direction until its intersection with Bordesley Street as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - h. On the north-eastern side of Ferry Road commencing at its intersection with Bordesley Street and extending in a south-easterly direction for a distance of 54 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - i. On the north-eastern side of Ferry Road commencing at a point approximately 74 metres south-east of its intersection with Bordesley Street and extending in a south-easterly direction until its intersection with Ryan Street as detailed on plan TP360302, sheet(s) 1 - 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - j. On the north-eastern side of Ferry Road commencing at its intersection with Ryan Street and extending in a south-easterly direction until its intersection with Aldwins Road as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - k. On the south-western side of Ferry Road commencing at its intersection with Ensors Road and extending in a north-westerly direction for a distance of 11 metres as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - l. On the south-western side of Ferry Road commencing at a point approximately 38 metres north west of its intersection with Ensors Road and extending in a north-westerly direction until its intersection with Isabella Place as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - m. On the south-western side of Ferry Road commencing at its intersection with Isabella Place and extending in a north-westerly direction for a distance of 13 metres as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
 - n. On the south-western side of Ferry Road commencing at a point approximately 30 metres northwest of its intersection with Isabella Place and extending in a north-westerly direction for a distance of five metres as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

- o. On the south-western side of Ferry Road commencing at a point approximately 124 metres north-west of its intersection with Isabella Place and extending in a north-westerly direction for a distance of 28 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- p. On the south-western side of Ferry Road commencing at a point approximately 210 metres northwest of its intersection with Isabella Place and extending in a north-westerly direction until its intersection with Osborne Street as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- q. On the south-western side of Ferry Road commencing at its intersection with Osborne Street and extending in a north-westerly direction for a distance of seven metres as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- r. On the south-western side of Ferry Road commencing at a point approximately 36 metres north-west of its intersection with Osborne Street and extending in a north-westerly direction for a distance of 30 metres as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- s. On the south-western side of Ferry Road commencing at a point approximately 82 metres northwest of its intersection with Osborne Street and extending in a north-westerly direction for a distance of five metres as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- t. On the south-western side of Ferry Road commencing at a point approximately 176 metres north-west of its intersection with Osborne Street and extending in a north-westerly direction for a distance of 24 metres as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- u. On the south-western side of Ferry Road commencing at a point approximately 222 metres north-west of its intersection with Osborne Street and extending in a north-westerly direction until its intersection with Grafton Street as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- v. On the south-western side of Ferry Road commencing at its intersection with Grafton Street and extending in a north-westerly direction for a distance of 18.5 metres as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
- w. On the south-western side of Ferry Road commencing at a point approximately 78 metres north-west of its intersection with Grafton Street and extending in a north-westerly direction until its intersection with Barbour Street as detailed on plan TP360302, sheet(s) 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

P10 parking

- 12. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, the parking of all vehicles be restricted to a maximum period of 10 minutes on the north-eastern side of Ferry Road commencing at a point approximately six metres south-east of its intersection with Leyden Street and extending in a south-easterly direction for a distance of 58 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

13. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, the parking of all vehicles be restricted to a maximum period of 10 minutes on the south-western side of Ferry Road commencing at a point approximately 145 metres north west of its intersection with Osbourne Street and extending in a north westerly direction for a distance of 18.5 metres as detailed on plan TP360302, sheet(s) 2 , dated 09.07.2025 and attached to the agenda report as **Attachment A**.

Side roads – Leyden Street

14. Approves all road surface treatments, stopping restrictions, signage and road markings on Leyden Street, commencing at its intersection with Ferry Road and extending in a north-easterly direction for a distance of 12 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.
15. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-western side of Leyden Street commencing at its intersection with Ferry Road, and extending in a north-easterly direction for a distance of 12 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
16. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-eastern side of Leyden Street commencing at a point approximately 12 metres north-east of its intersection with Ferry Road and extending in a south-westerly direction until its intersection with Ferry Road, as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

Side Roads – Mathesons Road

17. Approves all road surface treatments, stopping restrictions, signage and road markings on Mathesons Road, commencing at its intersection with Ferry Road and extending in a north-easterly direction for a distance of 13 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.
18. Approves that, in accordance with Section 4 of the Land Transport Rule: Traffic Control Devices 2004, the south-eastern approach of Mathesons Road at its intersection with Ferry Road be controlled by a Stop Control as detailed on plan TP360302, sheet 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
19. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-western side of Mathesons Road commencing at its intersection with Ferry Road and extending in a north-easterly direction for a distance of nine metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
20. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-eastern side of Mathesons Road commencing at a point approximately 13 metres north-east of its intersection with Ferry Road and extending in a south westerly direction until its intersection with Ferry Road, as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

Side roads – Olliviers Road

21. Approves all road surface treatments, stopping restrictions, signage and road markings on Olliviers Road, commencing at its intersection with Ferry Road and extending in a north-

easterly direction for a distance of 18 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.

22. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the northwestern side of Olliviers Road commencing at its intersection with Ferry Road, and extending in a north-easterly direction for a distance of 18 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
23. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-eastern side of Olliviers Road commencing at a point approximately 14 metres north-east of its intersection with Ferry Road and extending in a south-westerly direction until its intersection with Ferry Road, as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

Side Roads – Bordesley Street

24. Approves all road surface treatments, stopping restrictions, signage and road markings on Bordesley Street, commencing at its intersection with Ferry Road and extending in a north-easterly direction for a distance of 14 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.
25. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-western side of Bordesley Street commencing at its intersection with Ferry Road and extending in a north-easterly direction for a distance of 14 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
26. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-eastern side of Bordesley Street commencing at a point approximately 14 metres north-east of its intersection with Ferry Road and extending in a south-westerly direction until its intersection with Ferry Road, as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

Side Roads – Ryan Street

27. Approves all road surface treatments, stopping restrictions, signage and road markings on Ryan Street, commencing at its intersection with Ferry Road and extending in a north-easterly direction for a distance of 23 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.
28. Approves that, in accordance with Section 4 of the Land Transport Rule: Traffic Control Devices 2004, the south-eastern approach of Ryan Street at its intersection with Ferry Road be controlled by a Give Way Control as detailed on plan TP360302, sheet(s) 1 - 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
29. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-western side of Ryan Street commencing at its intersection with Ferry Road, and extending in a north-easterly direction for a distance of six metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
30. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north-eastern side of Bordesley Street commencing at a point approximately 22.5 metres north-east of its

intersection with Ferry Road and extending in a south-westerly direction until its intersection with Ferry Road, as detailed in plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

Side Roads – Osborne Street

31. Approves all road surface treatments, stopping restrictions, signage and road markings on Osborne Street, commencing at its intersection with Ferry Road and extending in a south westerly direction for a distance of ten metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.
32. Approves that, in accordance with Section 4 of the Land Transport Rule: Traffic Control Devices 2004, the north-western approach of Osbourne Street at its intersection with Ferry Road be controlled by a Give Way Control as detailed on plan TP360302, sheet(s) 1 - 2, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
33. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the south-eastern side of Osborne Street commencing at its intersection with Ferry Road, and extending in a south-westerly direction for a distance of ten metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
34. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the south-western side of Osborne Street commencing at a point approximately ten metres south-west of its intersection with Ferry Road, and extending in a north-easterly direction until its intersection with Ferry Road as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

Side Road – Grafton Street

35. Approves all road surface treatments, stopping restrictions, signage and road markings on Grafton Street, commencing at its intersection with Ferry Road and extending in a south-westerly direction for a distance of seven metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.
36. Approves that, in accordance with Section 4 of the Land Transport Rule: Traffic Control Devices 2004, the north-western approach of Grafton Street at its intersection with Ferry Road be controlled by a Give Way Control as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.
37. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the south-eastern side of Grafton Street commencing at its intersection with Ferry Road, and extending in a south-westerly direction for a distance of seven metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025, and attached to the agenda report as **Attachment A**.
38. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the south-western side of Grafton Street commencing at a point approximately seven metres south-west of its intersection with Ferry Road, and extending in a north-easterly direction until its intersection with Ferry Road as detailed in plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

Side Roads – Barbour Street

39. Approves all kerb alignments, road surface treatments, stopping restrictions, signage and road markings on Barbour Street, commencing at its intersection with Ferry Road and

extending in a south-westerly direction for a distance of 30 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.

40. Approves that, in accordance with Section 4 of the Land Transport Rule: Traffic Control Devices 2004, the north-western approach of Barbour Street at its intersection with Ferry Road be controlled by a Give Way Control as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
41. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the south-eastern side of Barbour Street commencing at its intersection with Ferry Road, and extending in a south westerly direction for a distance of 12.5 metres as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
42. Approves that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the south-western side of Grafton Street commencing at a point approximately eight metres south-west of its intersection with Ferry Road, and extending in a north-easterly direction until its intersection with Ferry Road as detailed on plan TP360302, sheet(s) 1, dated 09.07.2025 and attached to the agenda report as **Attachment A**.
43. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).
44. Requests that staff investigate shifting or removing the pedestrian refuge crossing point closest to Ryan Street (and the keep clear) and to bring this crossing back to the Board for approval of this section before construction and during the detailed design stage. The Board notes that it is aware that if it was to approve this location it would override the approval of this section of the scheme.

Jake McLellan/Sunita Gautam

Carried

Emma Norrish and Ali Jones requested that their votes against the resolutions be recorded.

Attachments

A Staff Presentation - Ferry Road Active Transport Improvements

John Miller left the meeting at 5.23 pm and returned at 5.30 pm during consideration of Item 8.

Emma Twaddell joined the meeting at 5.41 pm during consideration of Item 8.

9. Bus stop upgrades on Riccarton Avenue opposite the entrance to Hagley Oval

Community Board Resolved PCBCC/2025/00051 Officer recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Bus stop upgrades on Riccarton Avenue opposite the entrance to Hagley Oval Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Revokes any previous resolutions pertaining to parking or stopping restrictions and traffic controls made pursuant to any bylaw to the extent that they conflict with the parking or stopping restrictions and traffic controls described in resolutions 4 to 6 below.

Bus stop 51254 - outside Hagley Park North opposite the entrance to Hagley Oval (Agenda Report Attachment A)

4. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. Approves that a bus stop on the northern side of Riccarton Avenue commencing at a point 158 metres west of Christchurch Hospital / Riccarton Avenue intersection and extending in an easterly direction for a distance of 28 metres be revoked.
 - b. Approves that a bus stop be installed on the northern side of Riccarton Avenue commencing at a point 198 metres west of Christchurch Hospital / Riccarton Avenue intersection and extending in an easterly direction for a distance of 28 metres.
 - c. Approves that the stopping of all vehicles be prohibited at any time, on the north side of Riccarton Avenue commencing at a point 206 metres west of Christchurch Hospital / Riccarton Avenue intersection and extending in an easterly direction for a distance of 8 metres.
5. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. Approves that a bus passenger shelter be installed on the north side of Riccarton Avenue commencing at a point 177 metres west of Riccarton-Hospital intersection and extending in an easterly direction for a distance of approximately 3.6 metres.
6. Approves that directional and warning tactile pavers be installed, as shown on agenda report **Attachment A**.
7. Approves that these resolutions, described in clauses 3 to 6 above, take effect when traffic controls or parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Sunita Gautam/John Miller

Carried

10. Browns Road - Proposed No Stopping Restrictions

Community Board Resolved PCBCC/2025/00052 Officer recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Browns Road - Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at any time on the eastern side of Browns Road, commencing at its intersection with Innes Road and extending in a south-

easterly direction for a distance of 19 metres, as detailed on agenda report **Attachment A** (H09027228, Issue 2, dated 17/7/2025).

5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3 and 4 are in place (or removed in the case of revocations).

Jake McLellan/Emma Twaddell

Carried

11. Flockton Street Wastewater Upgrade/Proposed Tree Removal

Board Consideration

The Project Manager joining the table to present the report updated the Board on it that he could now advance recommending the alternative option set out in the report.

The Board then resolved to accept the alternative option set out in the report of approving just the removal of the one tree, which is marked with a cross in the photograph under paragraph 4.5 of the agenda report.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Flockton Street Wastewater Upgrade/Proposed Tree Removal Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the removal of the three trees closest to the intersection of Flockton Street, Thornton Street, and Harrison Street (outside #10 Flockton Street).
4. Notes that the tree removals are to enable the wastewater upgrade works to proceed in the most cost and operationally effective manner, and that the trees will be replaced with twice the number removed in accordance with the Council's Tree Policy with a suitable species, and at locations, recommended by the Council arborist.

Community Board Resolved PCBCC/2025/00053

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Flockton Street Wastewater Upgrade/Proposed Tree Removal Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the removal of the one tree indicated in the alternative option in the agenda report closest to the intersection of Flockton Street, Thornton Street, and Harrison Street (outside #10 Flockton Street).
4. Notes that the tree will be replaced with twice the number removed in accordance with the Council's Tree Policy with a suitable species, and at locations, recommended by the Council arborist.

Ali Jones/Pauline Cotter

Carried

Simon Britten requested that his vote against the resolutions be recorded.

14. Waipapa Papanui-Innes-Central Community Board Area Report - August 2025

Community Board Resolved PCBCC/2025/00054 Officer recommendations accepted without change

Part B

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central Community Board Area Report - August 2025.

Pauline Cotter/Simon Britten

Carried

15. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members updated each other on recent events, and issues of relevance to the Board arising at Council, including in relation to:

- Public information session on Grassmere infrastructure works held at Ngaio Marsh Retirement Village.

4.2 Alisa Wada

Alisa Wada reported back on representing New Zealand at the FISU Summer World University Games 2025 for Artistic Gymnastics in the Rhine-Ruhr metropolitan region, Germany, which the Board supported through its Youth Development Fund.

Karakia Whakamutunga

Meeting concluded at 6.06 pm.

CONFIRMED THIS 11th DAY OF SEPTEMBER 2025

**EMMA NORRISH
CHAIRPERSON**

7. Briefings

Reference Te Tohutoro: 25/1680562
Responsible Officer(s) Te Pou Matua: Mark Saunders, Kaitohutohu Hāpori – Community Board Advisor
Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Report Te Pūtake Pūrongo

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
Westminster Depot Development	Claire Phillips, Sina Mulitalo	Community Support & Partnerships
Surface Flooding Reduction Programme	Tom Parsons, Kate Dawkings, Sylvia Maclaren	Three Waters

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

- 1. Notes the information supplied during the Briefings.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

8. Shirley Community Facility

Reference Te Tohutoro: 25/1449773

Responsible Officer(s) Te Pou Matua: Matthew Pratt, Community Facilities Activation Manager

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to approve the developed design of the proposed Shirley Community Facility to be constructed on Shirley Community Reserve at 10 Shirley Road.
- 1.2 The report is in response to the resolutions made at the Board meeting held on 13 June 2024.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Shirley Community Facility Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Acknowledges the mahi of the Shirley Working Group and thanks them for their contribution to the project.
4. Notes the Shirley Working Group's endorsement of the developed design for the Shirley Community Facility.
5. Approves:
 - a. option one, the developed design as endorsed by the Shirley Working Group as shown in Attachment A, for inclusion in the detailed design phase and associated comprehensive project cost report.Or;
 - b. option two, the developed design and extension to the building, as shown in Attachment B for inclusion in the detailed design phase and associated comprehensive project cost report.
6. Requests staff incorporate the proposed rotunda, as shown in Attachment C, for inclusion in the detailed design phase and associated comprehensive project cost report.
7. Requests staff to report back to the Board with the detailed design and comprehensive project cost report for approval.
8. Requests staff collaborate with the Parks Unit to ensure this project is integrated with the development of a landscape plan for Shirley Reserve, and to explore opportunities for delivery efficiencies.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Council has allocated funding, through the Long-Term Plan, for a community facility on Shirley Community Reserve.
- 3.2 The Waipapa Community Board, in its Community Board Plan 2023-25, has recognised Shirley Community Reserve as a priority project.
- 3.3 Recommendations, from a 2024 feasibility study, were for a mixed-use approach for Shirley Community Reserve to create a public place to support recreation, play and social connections. This includes a small community building and enhanced reserve facilities.
- 3.4 At its meeting on 13 June 2024, the Waipapa Community Board resolved that staff:
 - 3.4.1 *...initiate the process to design an 'on budget community building' on Shirley Community Reserve that will enable a mixed use of the Reserve and support recreation, play and social connections. This is subject to Council bringing back the budget for the facility to financial years 2024/25, 2025/26 and 2026/27 in the 2024/34 LTP.*
 - 3.4.2 *... identify an appropriate community partner/ operator to progress the development of the community facility at Shirley Community Reserve and report this back to the Board.*
 - 3.4.3 *... provide an update to the Board on a quarterly basis.*
- 3.5 The Waipapa Community Board requested staff to establish a Shirley Working Group made up of local community members to advise on the development concept, ensuring the design reflects community needs.
- 3.6 At their meeting in July, a majority of the Working Group endorsed a developed design of the facility, which is included in this report as Attachment A.
- 3.7 The endorsement of the Working Group was not unanimous, four members endorsed the plans, two members did not endorse the plans, and two members of the Working Group were not present.
- 3.8 A budget of \$3,705,000 for the proposed development of a community facility at Shirley Community Reserve, is available. Staff note that the design endorsed by the Shirley Working Group can be delivered within the 2024–34 LTP budget.
- 3.9 A full cost estimate cannot be completed until the Detailed Design has been reviewed and approved. (The Detailed Design is the final phase of the design process which is then used for the consent application and tender.)
- 3.10 The high-level cost estimate based on the developed design for construction, received by a Quantity Surveyor, is within budget at \$1.6M.
- 3.11 Some members of the Working Group asked about expanding the building in the future. Consequently, after consultation with the Geotechnical Engineer, the Architect marked up a drawing showing where the building could be extended (see Attachment B).
- 3.12 Architect drawings of an expanded building were received after the Working Group's final meeting, and after the Working Group's endorsement of the developed design. Drawings have not been shared with the Working Group and the Working Group did not consider the merits or not of an expanded building.
- 3.13 Also discussed throughout the Working Group meetings was an outdoor rotunda-type structure. The rotunda was conceived as a covered place for young people who use the Shirley Reserve. It was envisaged to be constructed in a sympathetic manner to the

proposed community facility. While this was not included in the endorsed developed design, a concept sketch has been prepared and is attached as Attachment C.

4. Background/Context Te Horopaki

- 4.1 The Shirley Community Centre, located on Shirley Community Reserve, was damaged in the 2010-2011 Canterbury earthquakes and subsequently demolished in 2012.
- 4.2 Between 2012 to 2016, Council staff explored options for a third party funded and managed facility with a proposal from faith-based organisation, the Crossway Group, explored and ultimately rejected by the Papanui-Innes Community Board.
- 4.3 In 2019, a Shirley Community Centre Feasibility Study identified a Council-owned facility at this site was not required due to an increase in community facilities in the area with a number of newly built, in-construction and planned facilities since the 2010-2011 Canterbury earthquakes. Staff recommended the ongoing retention of the site as an outdoor community hub.
- 4.4 In 2020, the Waipapa Papanui-Innes Community Board led a community consultation on the future use of the Shirley Community Reserve. Thematic analysis of the 58 submissions identified an equal split between replacing the community centre and developing outdoor community opportunities.
- 4.5 In its Community Board Plan 2023-25, the Waipapa Community Board recognised that Shirley Community Reserve is a priority project.
- 4.6 In 2024, an updated feasibility study was completed. The study considered incorporating the current Shirley Library into a future facility at Shirley Reserve but found there was no clear evidence to support a change the location and amenities of Shirley Library and Service Centre.
- 4.7 The feasibility study stated that the existing Shirley Library and Service Centre is successful and well used by the community, benefitting from the advantages of being located adjacent to The Palms shopping mall, positioned on main travel routes with ample parking.
- 4.8 Analysis of consultation feedback undertaken as part of the feasibility study showed that younger age groups tend to support outdoor activities on Shirley Reserve, while older age groups tend to seek indoor spaces.
- 4.9 When asked what was important for the Council to consider in the development of Shirley Community Reserve there was a common theme across the age groups. The community identified a need for a shared public space that is a safe and welcoming environment to support play, recreation, community activation and connection.
- 4.10 The feasibility study recommended a mixed-use approach for the Reserve that included an improved outdoor recreation and reserve area, along with a small community building on the site which will connect with and complement an enhanced outdoor reserve.
- 4.11 On the basis of this, on 13 June 2024, the Community Board resolved to “...initiate the process to design an ‘on budget community building’ on Shirley Community Reserve that will enable a mixed use of the Reserve and support recreation, play and social connections.”

Shirley Working Group

- 4.12 To aid the design process, the Waipapa Community Board requested staff establish a Shirley Working Group. The Shirley Working Group was to consist of local community

members and three community board members, its kaupapa was to advise on the development concept, ensuring the design reflects community needs.

- 4.13 The Shirley Working Group met on three occasions, discussing various aspects of the proposed community facility, including external appearance, internal layout and sustainability features of the facility.
- 4.14 At their final meeting in July 2025, a majority of the Working Group endorsed a developed design of the facility, which is included in this report as Attachment A.
- 4.15 The endorsement of the Working Group was not unanimous, four members endorsed the plans, two members did not endorse the plans, and two members of the Working Group were not present.
- 4.16 The following related memos/information were circulated to the meeting members:

Date	Subject	Purpose
19 August 2015	Report - Shirley Community Facility Rebuild - 10 Shirley Road	To seek approval to release a Request for Proposal (RFP) to the open market inviting proposals for the development and operation of a Community Centre or similar at 10 Shirley Road, the site of the former Shirley Community Centre.
6 July 2016	Report - Shirley Community Facility - 10 Shirley Road	For the Shirley/Papanui Community Board to receive the information contained within and to instruct staff on how to proceed regarding the reinstatement of a Combined Community Facility at 10 Shirley Road.
1 December 2016	Memo - Information on the Site Selection process and the Terms of Reference for the Shirley Community Centre rebuild project	
4 September 2019	Memo - Shirley Community Centre Feasibility Update to Papanui Innes Community Board	To update the Papanui-Innes Community Board ahead of a Board seminar on 13 September on the draft feasibility study regarding the potential to develop a community facility at 10 Shirley Road.
20 October 2020	Memo - Engagement feedback for 10 Shirley Road	To provide the Community Board with the feedback received from the engagement on 10 Shirley Road.
10 June 2022	Memo - Shirley Community Reserve	To collate and provide information and advice to the Waipapa Papanui-Innes Community Board on short term development suggestions for Shirley Community Reserve.
15 August 2022	Memo - Shirley Community Reserve	Following a request by the Mayor this memo provides a concise update on progress with the feasibility of a community facility on Shirley Community Reserve including a timeframe for delivery of the remainder of this work.

14 April 2023	Memo - Shirley Community Reserve	Provide an update on the request for a feasibility study related to Shirley Community Reserve (C-LTP/2021/00084).
12 July 2023	Area Report - Shirley Community Reserve Engagement	Update on engagement with the community
10 August 2023	Area Report - Shirley Community Reserve	Update on engagement with the community
14 September 2023	Area Report - Shirley Community Reserve	Update on engagement with the community
12 October 2023	Area Report - Shirley Community Reserve	Update that submissions being analysed
9 November 2023	Area Report - Shirley Community Reserve	Update that submissions to be reviewed by Board at a workshop
14 December 2023	Area Report - Shirley Community Reserve	Update that submissions to be reviewed by Board at a workshop
23 February 2024	Memo - Shirley Community Reserve Feasibility Study	Provide supplementary information in relation to the Board briefing on Monday 18 December 2023 regarding the feasibility study for Shirley Community Reserve.
15 August 2024	Area Report - Shirley Community Reserve	Update on funding being secured in the LTP
12 September 2024	Area Report - Shirley Community Reserve	Standing item that work ongoing
10 October 2024	Area Report - Shirley Community Reserve	Standing item that work ongoing
14 November 2024	Area Report - Shirley Community Reserve	Update that Emma Norrish, Jake McLellan and Emma Twaddell joining the Working Group for the project
12 December 2024	Area Report - Shirley Community Reserve	Standing item that work ongoing
13 February 2025	Area Report - Shirley Community Reserve	Update on Geotech consultants starting their investigations, and initial survey works started on site
13 March 2025	Area Report - Shirley Community Reserve	Update on work underway to identify community representatives to also join the Working Group
10 April 2025	Area Report - Shirley Community Reserve	Update that Working Group had held first meeting, and that staff outlined there how the development of the park space can complement the community building and contribute to mixed use agreed for the Reserve
15 May 2025	Area Report - Shirley Community Reserve	Update that following its first meeting, the Working Group asked for further design work that was being prepared for consideration
12 June 2025	Area Report - Shirley Community Reserve	Update that Working Group had met for a second time to progress the project

10 July 2025	Area Report - Shirley Community Reserve	Further update about work of the Working Group
14 August 2025	Area Report - Shirley Community Reserve	Update that the Working Group held its final meeting on 11 July, and work toward report coming to September meeting to approve the final design for the community building, aligning with the vision for the Reserve resolved last year

4.17 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject	Purpose
22 March 2019	Seminar - No. 10 Shirley Road Community Centre Feasibility Study	From GLG Sport Spaces & Facilities
19 June 2019	Seminar - Shirley Community Reserve - modular pump track	To provide information relating to the temporary modular pump track for 10 Shirley Road
13 September 2019	Seminar - 10 Shirley Road Feasibility Study	To familiarise the Board with the draft report, provide the opportunity for the Board to ask any questions and understand Board feedback so this can be correctly represented.
31 January 2020	Seminar – 10 Shirley Road Update	Inform the Community Board of the engagement proposed for the future of 10 Shirley Road.
18 December 2020	Briefing - 10 Shirley Road Community Reserve Site	To provide requested site map of 10 Shirley Road showing services, infrastructure and existing installations/amenities.
4 March 2022	Briefing - Shirley Community Reserve - 10 Shirley Road - Landscape Plan	Update on landscape plan.
5 August 2022	Briefing - Shirley Community Reserve	To provide an update on the updated feasibility study for the rebuild of Shirley Community Centre and seek feedback on proposed next steps.
29 June 2023	Briefing - Shirley Community Reserve	Outline the engagement approach for the future of Shirley Community Reserve.
18 December 2023	Briefing - Shirley Community Reserve	To update the Board on the results of the consultation and key messages from the feasibility study for Shirley Community Reserve.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

4.18 The following reasonably practicable options were considered and are assessed in this report:

- 4.18.1 Option One: The developed design, as endorsed by the Shirley Working Group.
- 4.18.2 Option Two: The developed design, as endorsed by the Shirley Working Group with an additional extension to the building, as shown in Attachment B.

4.18.3 Option Three: Do nothing

Options Descriptions Ngā Kōwhiringa

4.19 **Option One:** Approve the developed design, as endorsed by the Shirley Working Group, as shown in Attachment A.

4.19.1 Option Advantages

- The Shirley Working Group have met on a number of occasions to develop the proposed design of the facility.
- The Working Group have worked through multiple iterations of a design, from a modern style building to a character building and through multiple internal layouts.
- The Working Group has endorsed a proposed design of the building.

4.19.2 Option Disadvantages

- The Working Group were not unanimous in their approval of the developed design.
- A smaller footprint may constrain the uses of the building in future years if there is significant growth in the local area.

4.20 **Option Two:** The developed design, as endorsed by the Shirley Working Group with an additional extension to the building, as shown in Attachment B.

4.20.1 Option Advantages

- This option provides for an expanded building to allow for growth in the local area.
- Construction costs for the expanded building are likely to be within the approved LTP budget.

4.20.2 Option Disadvantages

- This is not the option endorsed by the Shirley Working Group.
- The Community Board do not have the information available to approve a building design. A further decision report will be presented to the Board at a future meeting.

4.21 **Option Three:** Do nothing

4.21.1 Option Advantages

- Funds can be redirected to other projects or used as a saving. Avoids future maintenance costs.
- Preserves open space at Shirley Reserve.

4.21.2 Option Disadvantages

- A community facility at Shirley Reserve is anticipated by the community, has been consulted on and a process to design a facility has been initiated by the community board.

- Doing nothing would undermine the credibility of the community board and working group and contribute to a loss of community trust in Council.
- This is not the option endorsed by the Shirley Working Group.

Analysis Criteria Ngā Paearu Wetekina

- 4.22 A budget of \$3,705,000 for the proposed development of a community facility at Shirley Community Reserve, is available.
- 4.23 Staff do not recommend option three.
- 4.24 The staff recommendation allows for the community board to approve either option one or option two. A future report with finalised project and programme costs will be provided to the board for assurance prior to the project being tendered.

5. Financial Implications Ngā Hīraunga Rauemi

- 5.1 There are no significant financial implications or differences for either option.
- 5.2 The budget is as follows:

	Option One (including rotunda)	Option Two (including rotunda)
Cost to Implement	Estimated costs of \$1.7m	Unknown at this stage, although the expanded building is likely to be within the approved LTP budget.
Maintenance/Ongoing Costs	Unknown at this stage	Unknown at this stage
Funding Source	Community Support & Partnerships	Community Support & Partnerships
Funding Availability	\$3,705,000	\$3,705,000
Impact on Rates	No financial impact as already included in the LTP.	No financial impact as already included in the LTP.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There is a risk of inertia with the project if the Board do not approve option one.
- 6.2 Building costs continue to increase, the budget allocated to the project remains static.
- 6.3 This report seeks to address this risk by requesting clear direction.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.4 Statutory and/or delegated authority to undertake proposals in the report:
- 6.4.1 The Community Board has delegation to make decisions regarding the rebuild and future management of the Shirley Community Centre at either 10 Shirley Road or any other selected site.
- 6.5 Other Legal Implications:
- 6.5.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.6 The required decisions:
- 6.6.1 Align with the [Christchurch City Council's Strategic Framework](#).
 - 6.6.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
 - 6.6.3 The level of significance was determined by the delegation being in place with the community board, the likely impact and consequences on the current and future social, economic, environmental, or cultural well-being of the district or region and the level of impact on the capacity of the Council to carry out its role and functions.
 - 6.6.4 Staff acknowledge the high level of local community interest
 - 6.6.5 Are consistent with Council's Plans and Policies.
- 6.7 This report supports the:
- 6.8 Citizens and communities
- 6.8.1 Activity: Community Development and Facilities
 - Level of Service: 2.0.1.1 Support the development of strong, connected and resilient communities by supporting the provision of a sustainable network of community facilities. - 80 - 84 Facilities
 - Level of Service: 2.0.7 Support community management and activation of facilities through a Council and Community partnership model. - At least 75% of community facilities are activated / managed in partnership with the community

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.9 Community views have been considered to date through consultations associated with various feasibility studies and submissions to the Long-Term Plan have been taken into account.
- 6.10 The proposed developed design recommended for approval was endorsed by the Shirley Working Group.
- 6.11 The decision sought is to determine the next steps for the proposed project.
- 6.12 The decision affects the following wards/Community Board areas:
- Waipapa Papanui Innes Central Community Board, specifically the Central Ward area.
- 6.13 The Community Board's view is sought in this report.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.14 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.15 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.16 The decision sought is to determine the next steps for the proposed project, future consultation regarding any proposed facility will take place. At this stage in the project, the decision does not impact Mana Whenua.




Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.17 The decisions in this report are likely to:
- Contribute neutrally to adaptation to the impacts of climate change.
 - Contribute neutrally to emissions reductions.
- 6.18 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.19 The decision sought in this report is to determine the next steps for the proposed project. Considerations on the impact to climate change will take place in the design stages of any proposed community facility.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If the recommendations are approved, staff will report back to the Board at a future date with finalised project and programme costs to enable the project to be tendered.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Shirley Community Facility - Developed design	25/1743022	37
B 	Shirley Community Facility - Draft concept of an extended building (and location of rotunda)	25/1769108	61
C 	Shirley Community Facility - Conept rotunda sketch	25/1743108	63

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Matthew Pratt - Principal Policy Advisor
Approved By	Peter Langbein - Finance Business Partner Darren Moses - Head of Vertical Capital Delivery John Filsell - Head of Community Support and Partnerships

SHIRLEY COMMUNITY
FACILITY

09/07/2025

100% DEVELOPED DESIGN

24741

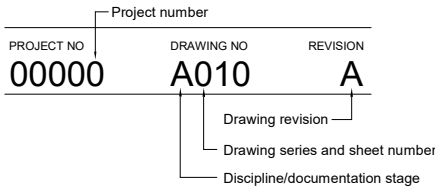
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DRAWING SHEET NUMBERING

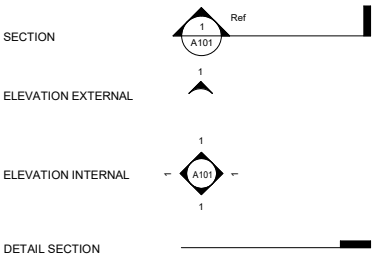
THE FOLLOWING DIAGRAM EXPLAINS HOW THE DRAWING SHEET NUMBERING IS TO BE READ FOR THIS PROJECT. THE DRAWING SHEET NUMBERING CONSISTS OF THE FOLLOWING COMPONENTS:

- PROJECT NUMBER
- DISCIPLINE/DOCUMENTATION STAGE
- DRAWING PACKAGE NUMBER
- DRAWING SERIES/SHEET NUMBER
- DRAWING REVISION/ISSUE REFERENCE

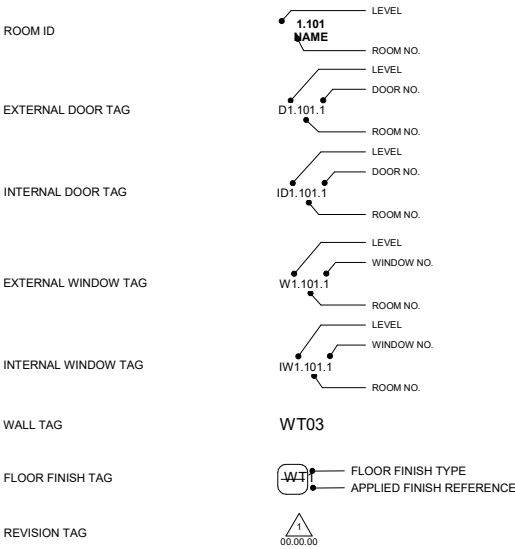


000 SERIES = PRELIMINARIES
100 SERIES = SITE, EXISTING AND DEMOLITION DRAWINGS
200 SERIES = FLOOR PLANS
300 SERIES = GA ELEVATIONS
400 SERIES = SECTIONS
500 SERIES = INTERNAL AND CALLOUTS
600 SERIES = CONSTRUCTION DETAILS
700 SERIES = JOINERY DETAILS
800 SERIES = SCHEMATICS
900 SERIES = MISCELLANEOUS DRAWINGS

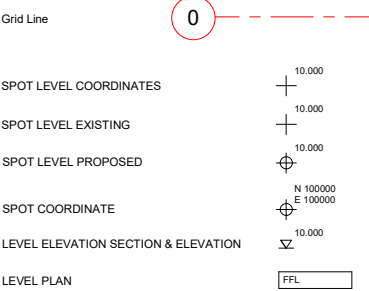
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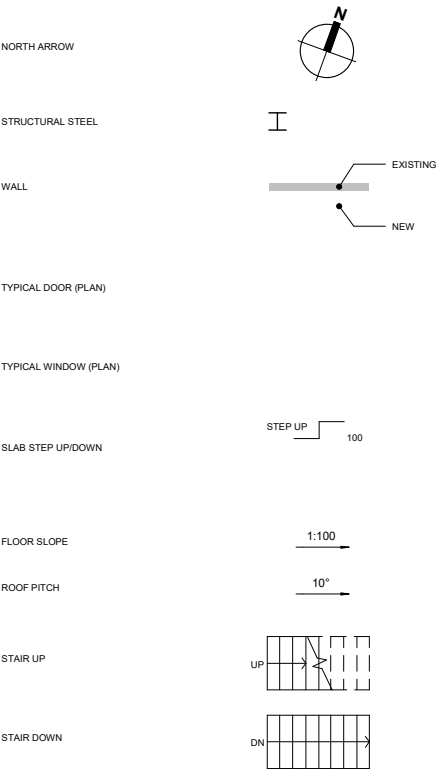
REFERENCE TAGS



SETOUT & DIMENSION SYMBOLS



TYPICAL DRAWING INDICATIONS



FLOOR PLAN ABBREVIATIONS

FFL	FINISHED FLOOR LEVEL	NB	REFER SPECIFICATION FOR DETAILS
SL	SLAB LEVEL		
GL	GROUND LEVEL		
AE	ANCHOR EYES	M	MIRROR
AG	ANGLE GUARD	MF	UNDERWATER HEATING MANIFOLD
AP	ACCESS PANEL	MW	MICROWAVE
B	BOLLARD	NB	NOTICE BOARD
BDL	BUILDING DATUM LEVEL	DB	OVERBENCH CUPBOARD
BD	BLACK OUT BLIND	ORG	OVERFLOW RELIEF GULLY
BL	PLASTIC LAMINATE TOP	P	POWERPOINT
BR	BROOM RACK	PB	PIN BOARD
BS	STEEL TOP BENCH	PS	PROJECTION SCREEN
BT	TIMBER TOP BENCH	PTD	PAPER TOWEL DISPENSER
BU	BOILER UNIT	RWH	RAINWATER HEAD
CH	COAT HOOKS	RWP	RAINWATER PIPE
CN	CORNICE	S	SHELVING (ADJ.) dotted
CR	CRASH RAIL	SB	SPLASH BACK
CS	CLEANERS SINK	SC	STAFF CALL
CT	CURTAIN TRACK	SCP	STAFF CALL PANEL
CWS	COLD WATER SUPPLY	SD	SERVICE DUCT
D	DATA OUTLET	SF	SHELF UNIT
DP	DOWN PIPE	SJ	SEISMIC JOINT
DW	DISH WASHER	SK	SKIRTING
E	EQUIPMENT	SM	SHOWER MIXER
ECP	EMERGENCY CALL PANEL	SPK	SPRINKLER SUPPLY
F	FITTING	SPD	SOAP DISPENSER
FC	FUME CUPBOARD	SR	SHOWER ROSE
FHR	FIRE HOSE REEL	ST	STACK
FR	FRIDGE	STV	STOVE
FRZ	FREEZER	T	TELEPHONE OUTLET
FWG	FLOOR WASTE GULLY	TD	TUNDISH
CS	GLAZED SCREEN	TR	TOWEL RAIL
GR	GRAB RAIL	TPH	TOILET PAPER HOLDER
GT	GULLEY TRAP	TVB	TV BRACKET
HR	HAND RAIL	UB	UNDERBENCH CUPBOARD
HWR	HOT WATER RETURN	VAN	VANITY UNIT
HWS	HOT WATER SUPPLY	V	VENT
J	JOINT	W	WINDOW
LDR	LADDER	WB	WHITE BOARD
L	LIGHT SWITCH	WC	WATER CLOSET
LT	LAUNDRY TUB	WHB	WASH HAND BASIN
LV	LANDING VALVE	WP	WASTE PIPE
		(E)	EXISTING
		(NIC)	NOT IN CONTRACT

MATERIALS & FINISHES ABBREVIATIONS

- = NO APPLIED FINISH OR PRE FINISHED
CT = CARPET TILES
C = CARPET
EM = INTERNAL ENTRY MAT
CN = EXPOSED AGGREGATE CONCRETE SLAB
V = VINYL
V-NS = VINYL (NON-SLIP)
pp = PAINTED PLYWOOD

TYPICAL HATCH PATTERNS

EARTH	BRICKWORK	CONCRETE BLOCK	PLYWOOD	DRESSED TIMBER
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DRAWING LIST

Drawing List			
Sheet Number	Sheet Name	Revision	Date
A1-000	PROJECT COVER PAGE	B	09.07.25
A1-010	LEGENDS & KEYNOTES PAGE	B	09.07.25
A1-100	EXISTING SITE PLAN	A	09.07.25
A1-103	OVERALL SITE PLAN - PROPOSED	B	09.07.25
A1-104	PROPOSED SITE PLAN	B	09.07.25
A1-110	SITE ACCESSIBILITY PLAN	A	09.07.25
A1-201	GA PLAN - FLOOR PLAN	B	09.07.25
A1-220	SLAB PLAN	A	09.07.25
A1-230	WALL FRAMING PLAN	A	09.07.25
A1-231	WALL FRAMING LEGEND	A	09.07.25
A1-240	FINISHES PLAN	A	09.07.25
A1-250	REFLECTED CEILING PLAN	B	09.07.25
A1-260	ROOF PLAN	B	09.07.25
A1-300	NORTH & EAST ELEVATIONS COLONIAL OPTION	B	09.07.25
A1-301	SOUTH & WEST ELEVATIONS COLONIAL OPTION	B	09.07.25
A1-302	3D VIEWS - COLONIAL OPTION	B	09.07.25
A1-303	3D VIEWS - INTERIOR	B	09.07.25
A1-400	SECTIONS	B	09.07.25
A1-401	SECTIONS	B	09.07.25
A1-501	TYPICAL DETAILS	A	09.07.25
A1-510	WINDOW DETAILS	A	09.07.25
A1-700	ENLARGE PLAN - KITCHEN	A	09.07.25
A1-720	ENLARGED PLANS - TOILETS	A	09.07.25
A1-900	WINDOW AND DOOR SCHEDULE	A	09.07.25

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A	Concept / Preliminary Design	28.03.25	RR IM
B	100% DEVELOPED DESIGN	09.07.25	RR RR

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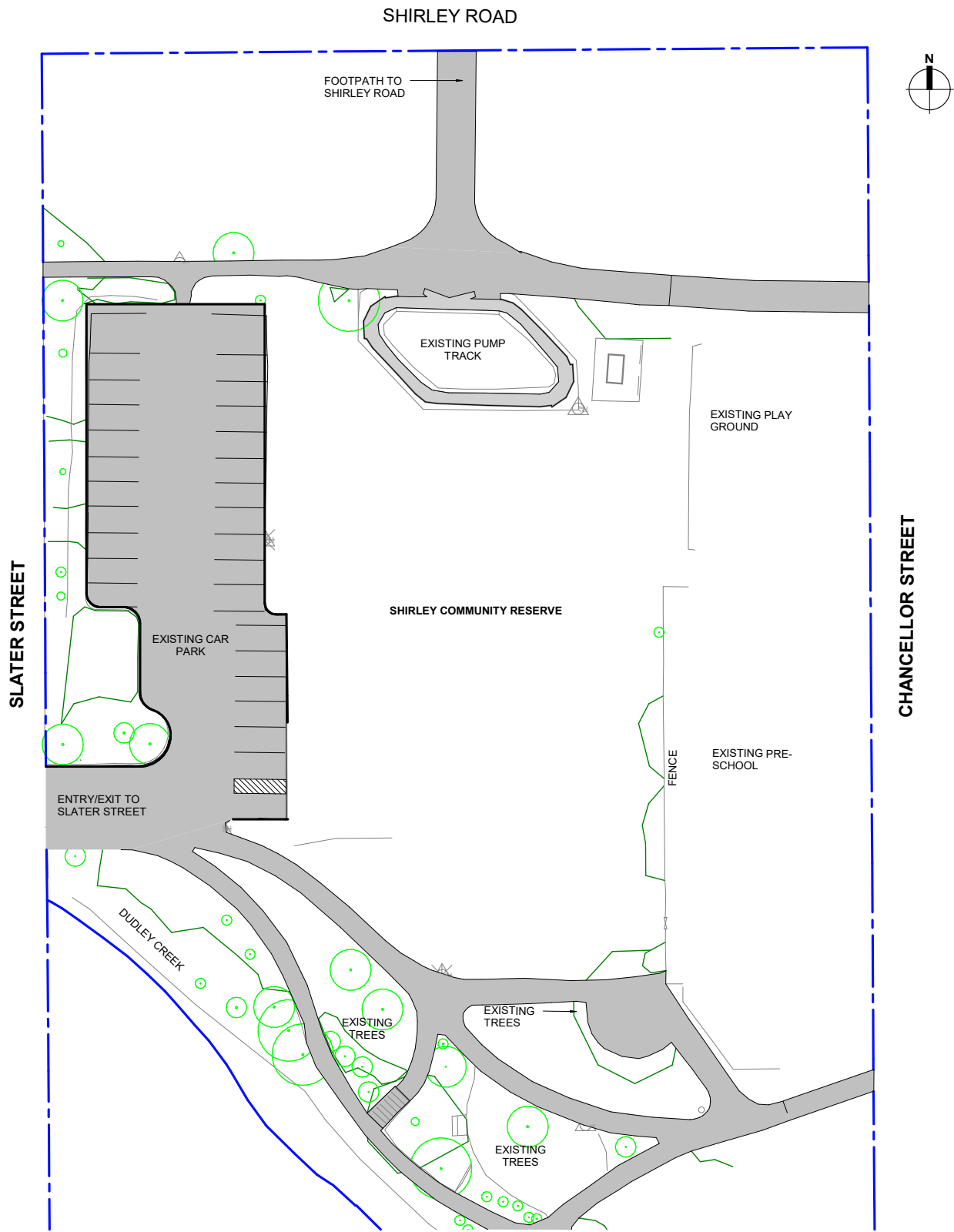
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PROJECT
SHIRLEY COMMUNITY FACILITY
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DRAWING TITLE
LEGENDS & KEYNOTES PAGE

CLIENT
CHRISTCHURCH CITY COUNCIL

SCALE A1	1 : 50	A3
PROJECT NO 24741	DRAWING NO A1-010	REVISION B



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A	100% DEVELOPED DESIGN	09.07.25	RR RR

SITE INFORMATION	
ADDRESS:	10 Shirley Road, Richmond, Christchurch 8013
LEGAL DESCRIPTION:	Lots 119,120,121,122, 123, 124, 135, 136, 137, 138, DP 2912
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WIND REGION:	REGION A
EXPOSURE ZONE:	ZONE C
CLIMATE ZONE:	ZONE 5
EARTHQUAKE ZONE:	ZONE 2

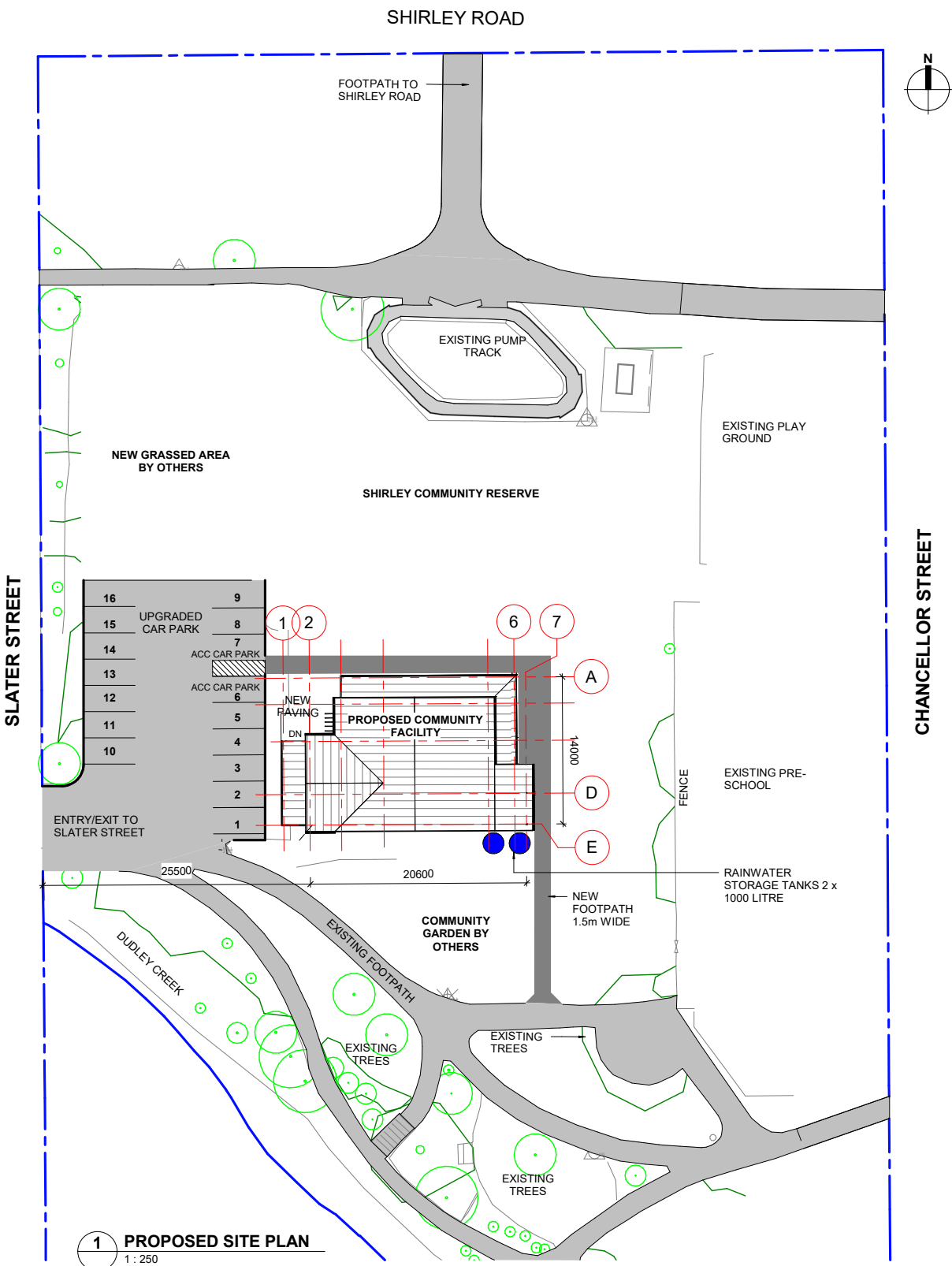
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 SHIRLEY COMMUNITY FACILITY
 10 Shirley Road, Richmond, Christchurch 8013
 DRAWING TITLE
 EXISTING SITE PLAN

CLIENT
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SCALE	A1	1 : 250	A3	1 : 500	
PROJECT NO	24741	DRAWING NO	A1-100	REVISION	A



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WIND REGION:	REGION A
EXPOSURE ZONE:	ZONE C
CLIMATE ZONE:	ZONE 5
EARTHQUAKE ZONE:	ZONE 2

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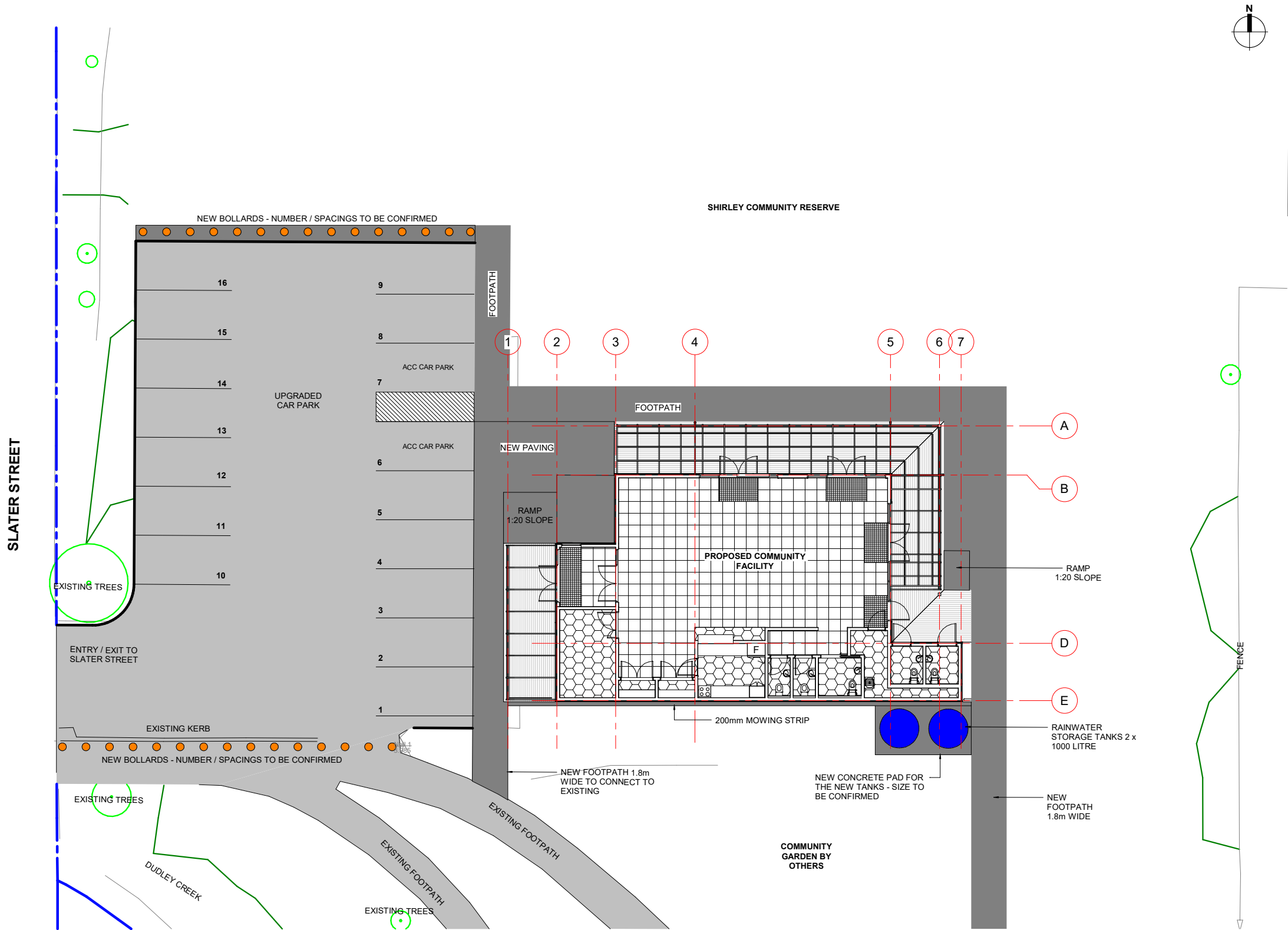
DRAWING TITLE
OVERALL SITE PLAN - PROPOSED

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SCALE
A1 As indicated^{A3}

PROJECT NO	DRAWING NO	REVISION
24741	A1-103	B

Published: 9/07/2025 12:17:51 PM
 Model: Autodesk Docs: /24741 (SCO) Shirley Community Centre & Outdoor Area/24741_Shirley_ARCH_BuildingFloor1



REVISION	DATE	PREP	REVIEW
A Concept / Preliminary Design 100%	28.03.25	RR	IM
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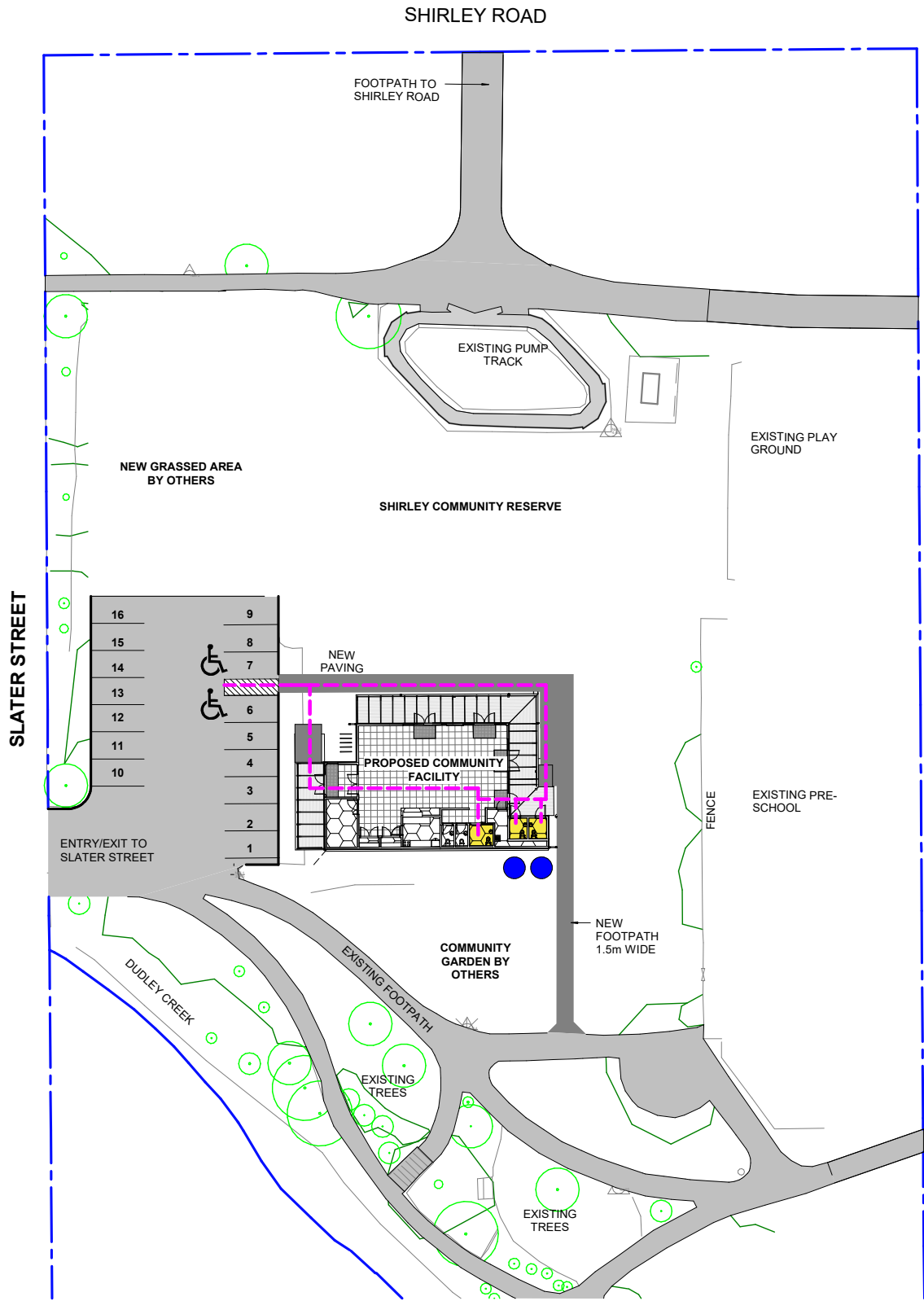
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PROPOSED SITE PLAN

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SCALE A1 1 : 100		A3 1 : 200	
PROJECT NO 24741	DRAWING NO A1-104	REVISION B	



ACCESSIBLE SIGNAGE KEY
 ALL SIGNAGE TO BE AS PER NZS 4121:2001

S1 ACCESSIBLE ENTRANCE SIGN (TO BE POSITIONED BETWEEN 1400MM AND 1700MM ABOVE FFL)



DENEFFE DNM3 PVC

S2 ACCESSIBLE WC SIGNAGE (TO BE POSITIONED BETWEEN 1400MM AND 1700MM ABOVE FFL)



DENEFFE DNM29 PVC SIGN SHALL BE INSTALLED TO ACCESSIBLE TOILET DOOR

S3 ACCESSIBLE WC SIGNAGE - DIRECTIONAL



DENEFFE DNM27 PVC - DIRECTIONAL SIGN INSTALLED TO WALL

SITE PLAN LEGEND

- VEHICULAR CIRCULATION
- PEDESTRIAN CIRCULATION
- BOUNDARY LINE

ACCESSIBILITY LEGEND

- ACCESSIBLE WC
- ACCESSIBLE CARPARK

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SCALE
 A1 As indicatedA3 1 : 500

PROJECT NO
 24741

DRAWING NO
 A1-110

REVISION
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 SITE ACCESSIBILITY PLAN

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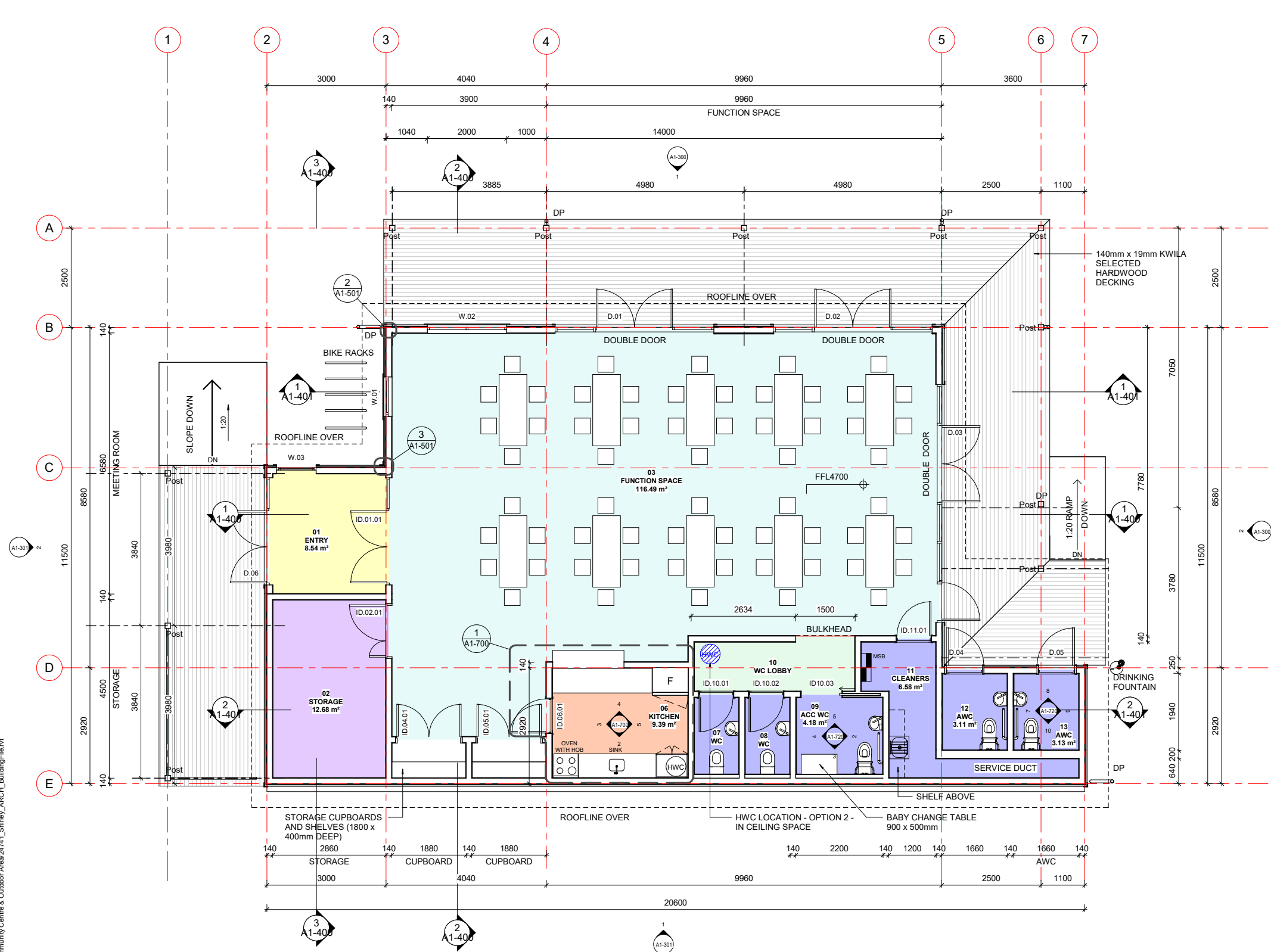
REVISION	DATE	PREP	REVIEW
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Room Schedule		
Number	Name	Area
01	ENTRY	8.54 m²
02	STORAGE	12.68 m²
03	FUNCTION SPACE	116.49 m²
04	CPBD	1.62 m²
05	CPBD	1.62 m²
06	KITCHEN	9.39 m²
07	WC	2.15 m²
08	WC	2.15 m²
09	ACC WC	4.18 m²
10	WC LOBBY	5.21 m²
11	CLEANERS	6.58 m²
12	AWC	3.11 m²
13	AWC	3.13 m²
TOTAL AREA :		176.84 m²

DEVELOPED

CLIENT
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SCALE
A1 1 : 50 A3 1:100
PROJECT NO
24741 DRAWING NO
A1-201 REVISION
B

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DRAWING TITLE
GA PLAN - FLOOR PLAN
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SLAB PLAN NOTES

- THIS IS THE ARCHITECTURAL SLAB SETOUT PLAN. REFER TO STRUCTURAL DRAWINGS FOR REINFORCING, THICKNESS, FOUNDATIONS, EDGE THICKENINGS ETC.
- REFER TO HYDRAULIC AND MECHANICAL DRAWINGS FOR PLUMBING FIXTURES AND ASSOCIATED SERVICES PENETRATIONS.
- REFER TO FLOOR FINISHES PLANS FINISHES.
- LEVELS ARE GIVEN TO BASE OF CHANNEL, SET DOWNS, AND FINISHED SLAB LEVELS.
- REFER TO LANDSCAPE AND CIVIL DRAWINGS FOR COORDINATION ON EXTERNAL PAVING LEVELS.

KEY

CWS	COLD WATER SUPPLY
FGL	FINISH GROUND LEVEL
FSL	FINISHED SLAB LEVEL
FW	FLOOR WASTE
SNK	SINK
TD	TUNDISH
WC	TOILET WASTE
WHB	WASH HAND BASIN
WP	WASTE PIPE (CONCEALED IN WALL)

	SLAB REBATE - REFER TO CONSTRUCTION DETAILS
--	---

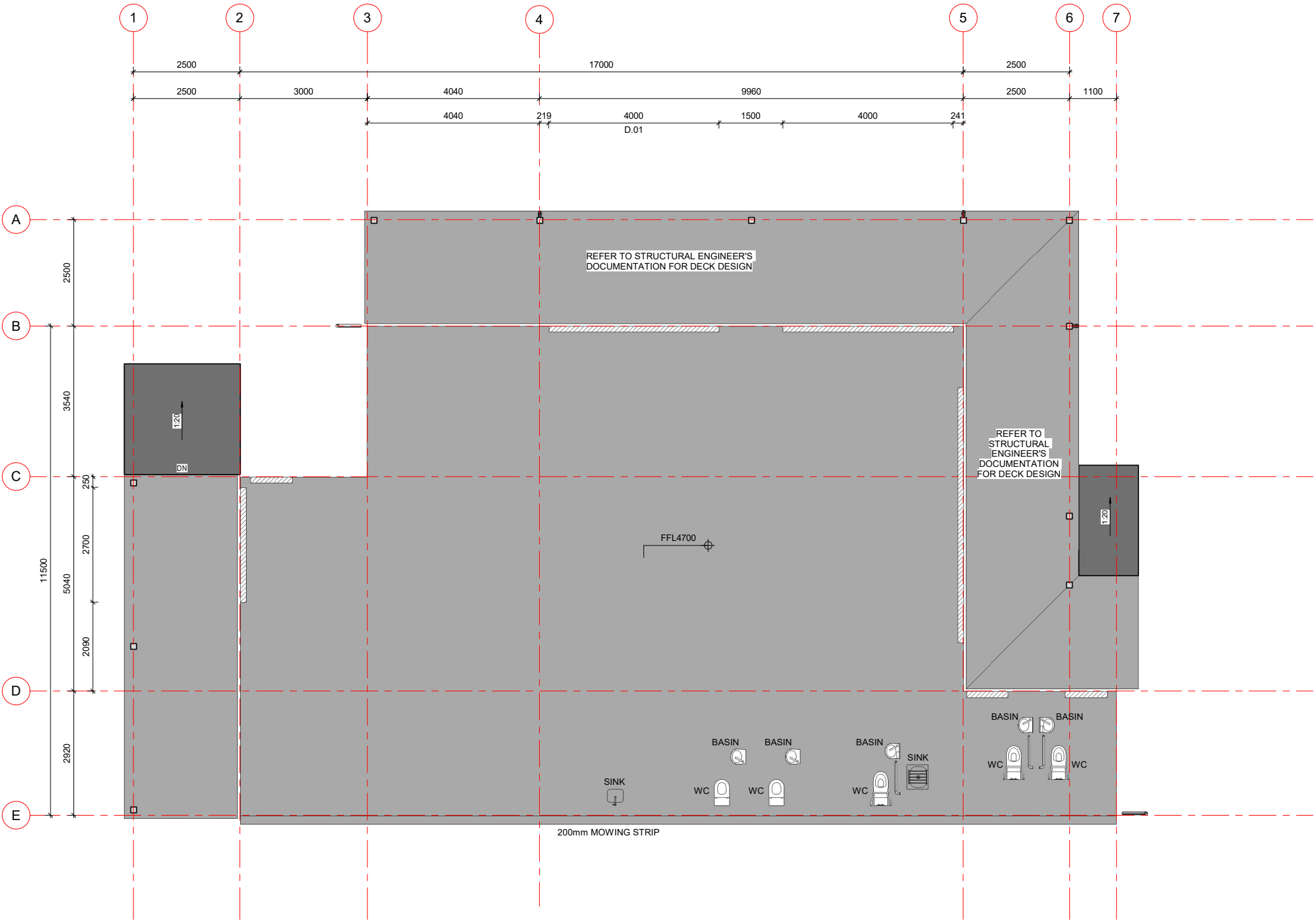
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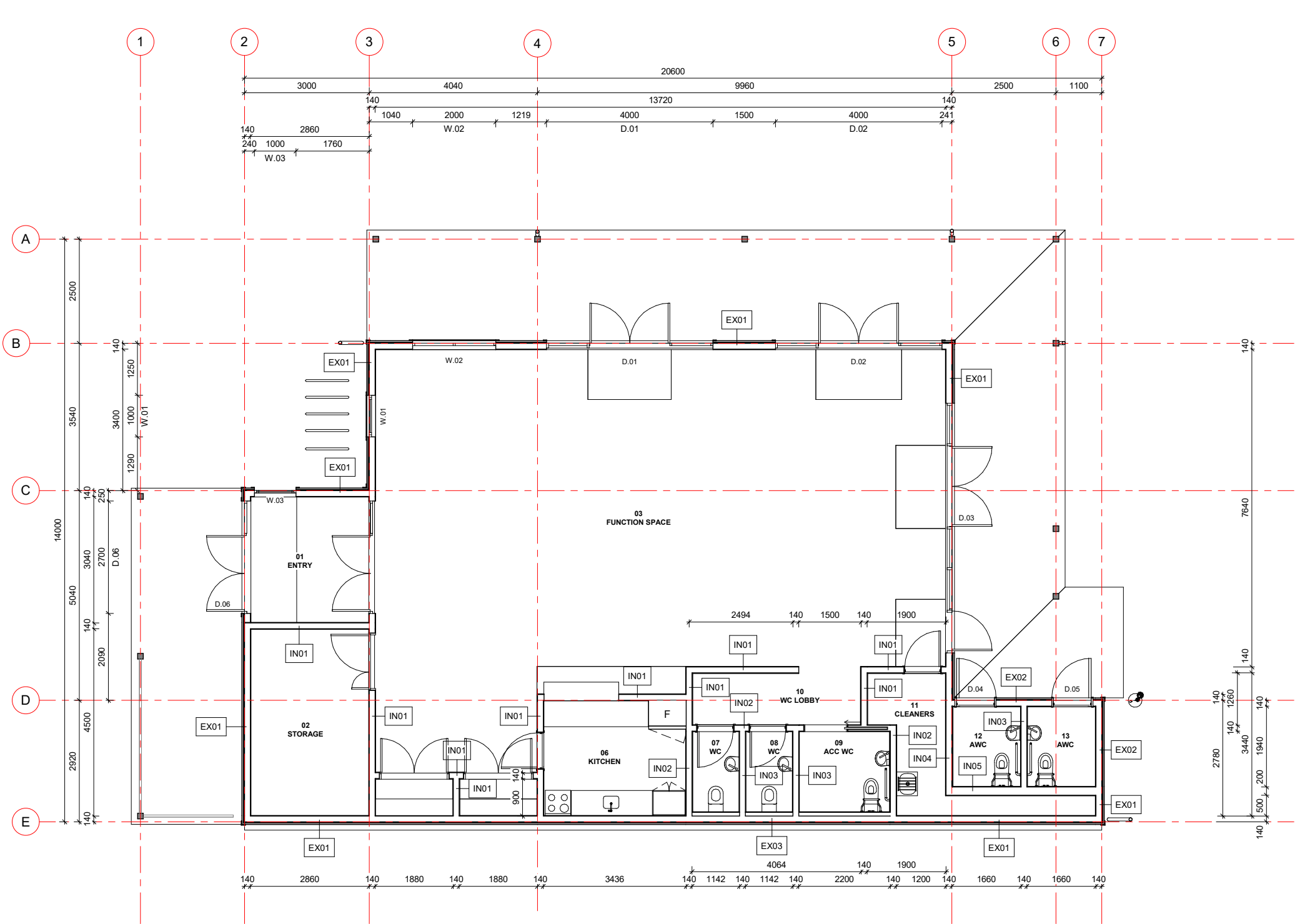
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A1	As indicated	A3	1 : 100
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24741	A1-220	A	



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WALL FRAMING NOTES
 DWANGS AND WALINGS TO ACCORDANCE WITH NZS 3604:2011 CLAUSE 8.8.1 DWANGS AND WALINGS. WHERE REQUIRED SHALL NOT BE SPACED MORE THAN 1350MM CENTRE TO CENTRE AND SHALL NOT BE LESS THAN THE FOLLOWING DIMENSIONS
 DWANG - 45X45MM
 WALLINGS - 70X19MM
 DWANGS TO BE STAGGERED EITHER SIDE OF A HORIZONTAL STRAIGHT LINE BY CENTRE TO CENTRE DISTANCE NOT EXCEEDING 300MM
 TIMBER BOTTOM PLATES FIXED WITH PROPRIETARY POST FIXED ANCHORS TO NZ 3604:2011 CLAUSE 7.5.12.2 ANCHORS SHALLS BE WITHIN 150MM OF END OF THE PLATE & SPACED AT A MAXIMUM OF 900 CRS

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 SCALE
 A1 As indicated A3 1 : 100
 PROJECT NO DRAWING NO REVISION
 24741 A1-230 A

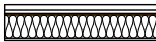
EXTERNAL WALLS



EXTERNAL WALL 1

32mm HORIZONTAL WEATHERBOARD
20mm CAVITY BATTEN
9mm PLYWOOD
140mm SG8 H1.2 TIMBER STUD
13mm STANDARD GIB BOARD
FLUSH STOPPED & PAINTED

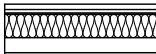
INS R4.0 PINK BATTS INSULATION
FRR N/A



EXTERNAL WALL 2

32mm HORIZONTAL WEATHERBOARD
20mm CAVITY BATTEN
9mm PLYWOOD
140mm SG8 H1.2 TIMBER STUD
13mm AQUALINE GIB BOARD
FLUSH STOPPED & PAINTED

INS R4.0 PINK BATTS INSULATION
FRR N/A

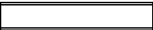


EXTERNAL WALL 3

32mm HORIZONTAL WEATHERBOARD
20mm CAVITY BATTEN
9mm PLYWOOD
140mm SG8 H1.2 TIMBER STUD
90mm SG8 H1.2 TIMBER STUD
13mm AQUALINE GIB BOARD
FLUSH STOPPED & PAINTED

INS R4.0 PINK BATTS INSULATION
FRR N/A

INTERNAL WALLS



INTERNAL WALL 1

13mm STANDARD GIB BOARD
FLUSH STOPPED & PAINTED
140mm SG8 H1.2 TIMBER STUD
13mm STANDARD GIB BOARD
FLUSH STOPPED & PAINTED

INS N/A
FRR N/A



INTERNAL WALL 2

13mm STANDARD GIB BOARD
FLUSH STOPPED & PAINTED
140mm SG8 H1.2 TIMBER STUD
13mm AQUALINE GIB BOARD
FLUSH STOPPED & PAINTED

INS N/A
FRR N/A



INTERNAL WALL 3

13mm AQUALINE GIB BOARD
FLUSH STOPPED & PAINTED
140mm SG8 H1.2 TIMBER STUD
13mm AQUALINE GIB BOARD
FLUSH STOPPED & PAINTED

INS N/A
FRR N/A



INTERNAL WALL 4

13mm STANDARD GIB BOARD
FLUSH STOPPED & PAINTED
140mm SG8 H1.2 TIMBER STUD
9mm SED PLYWOOD
13mm AQUALINE GIB BOARD
FLUSH STOPPED & PAINTED

INS N/A
FRR N/A



INTERNAL WALL 5

13mm STANDARD GIB BOARD
FLUSH STOPPED & PAINTED
200mm SG8 H1.2 TIMBER STUD
13mm AQUALINE GIB BOARD
FLUSH STOPPED & PAINTED

INS N/A
FRR N/A

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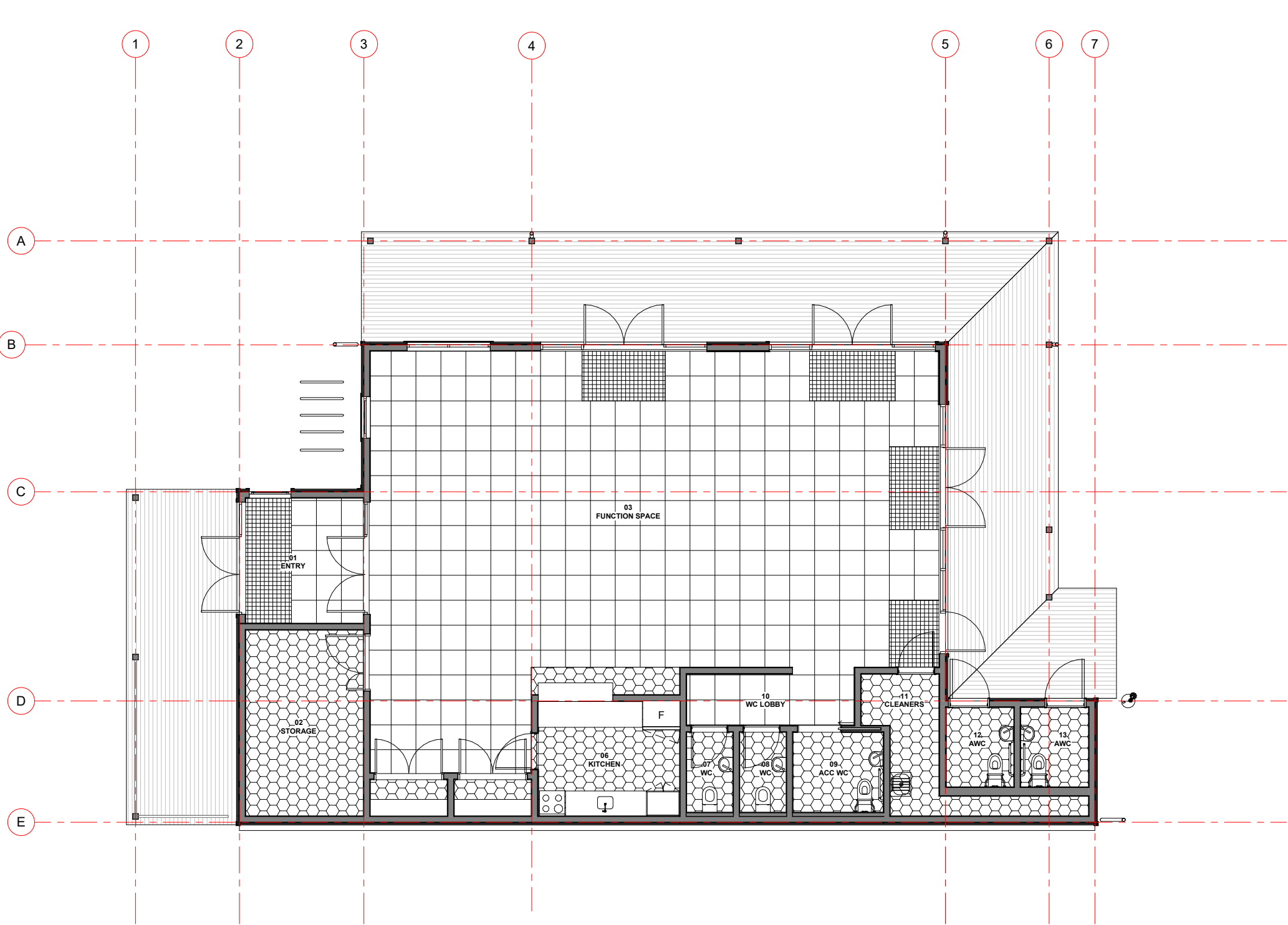
DRAWING TITLE

WALL FRAMING LEGEND

CLIENT CHRISTCHURCH CITY COUNCIL			
SCALE A1 1 : 20 A3			
PROJECT NO	DRAWING NO	REVISION	
24741	A1-231	A	

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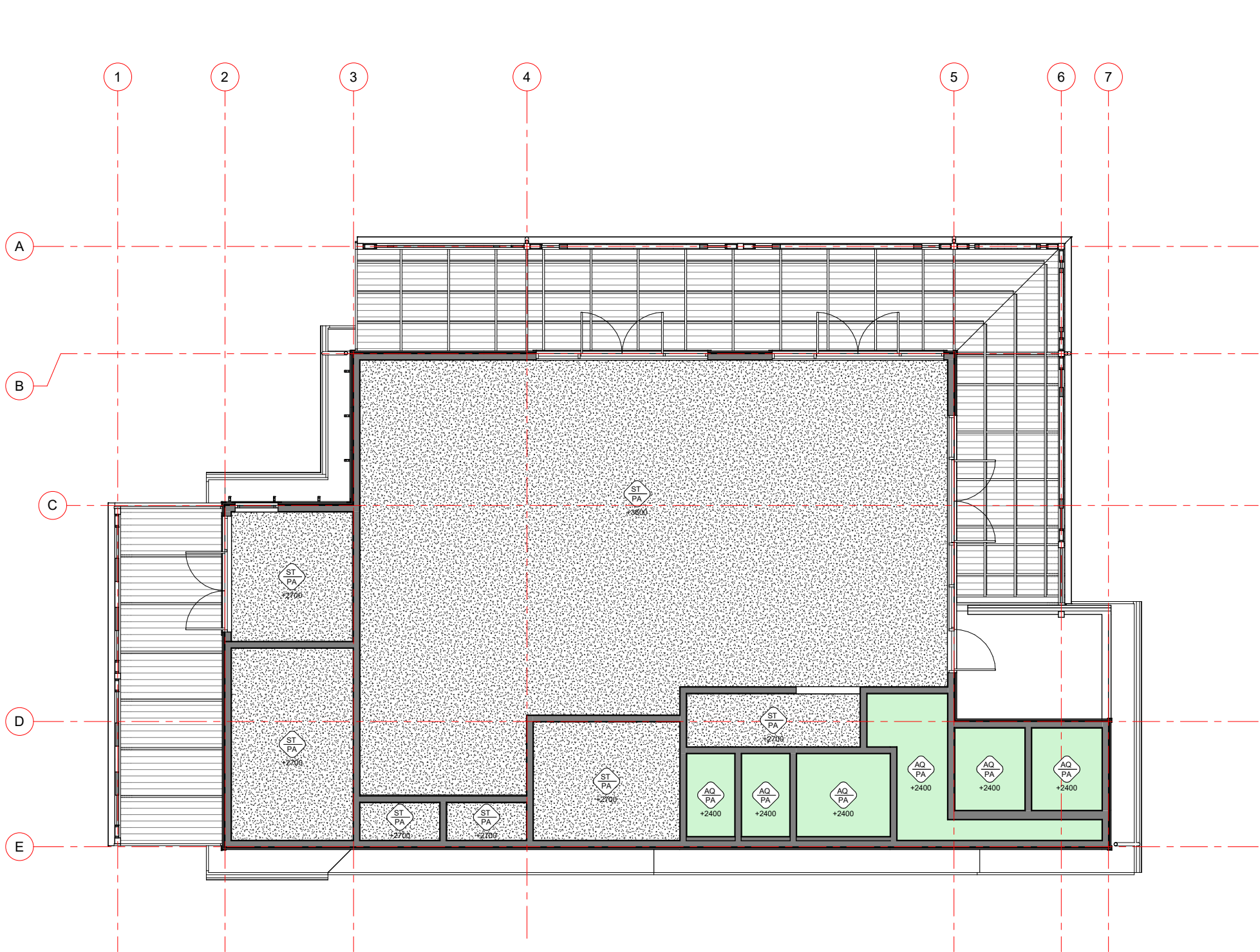
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FLOOR FINISHES
 REFER TO SPECIFICATION
 CT: CARPET TILE FLOOR COVERINGS 600x600mm
 IM: INTERNAL ENTRY CARPET TILES, SIZE TO SUIT 2 TILES DEEP MIN
 V: VINYL FLOOR COVERINGS
 INTERIOR WALL LININGS
 TBA

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 DRAWING TITLE
 FINISHES PLAN

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 SCALE
 A1 As indicated A3 1 : 100
 PROJECT NO
 24741
 DRAWING NO
 A1-240
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100%			
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CEILING MATERIALS LEGEND

	PLY: 12mm PLYWOOD
	AQ: 13mm GIB AQUALINE
	ST: 13mm GIB STANDARD

CEILING FINISHES LEGEND:

PA: PAINT APPLICATION

CEILING WORKS LEGEND:

	CEILING MATERIAL
	CEILING FINISH

+XXX — CEILING HEIGHT

REFLECTED CELING PLAN NOTES:

- REFER TO ELECTRICAL AND MECHANICAL DRAWINGS FOR LIGHT FIXTURES, DAMPERS, ACCESS HATCHES ETC.
- ALL STRUCTURAL MEMBERS ARE INDICATIVE ONLY. REFER TO STRUCTURAL DRAWINGS FOR MEMBER SIZES ETC

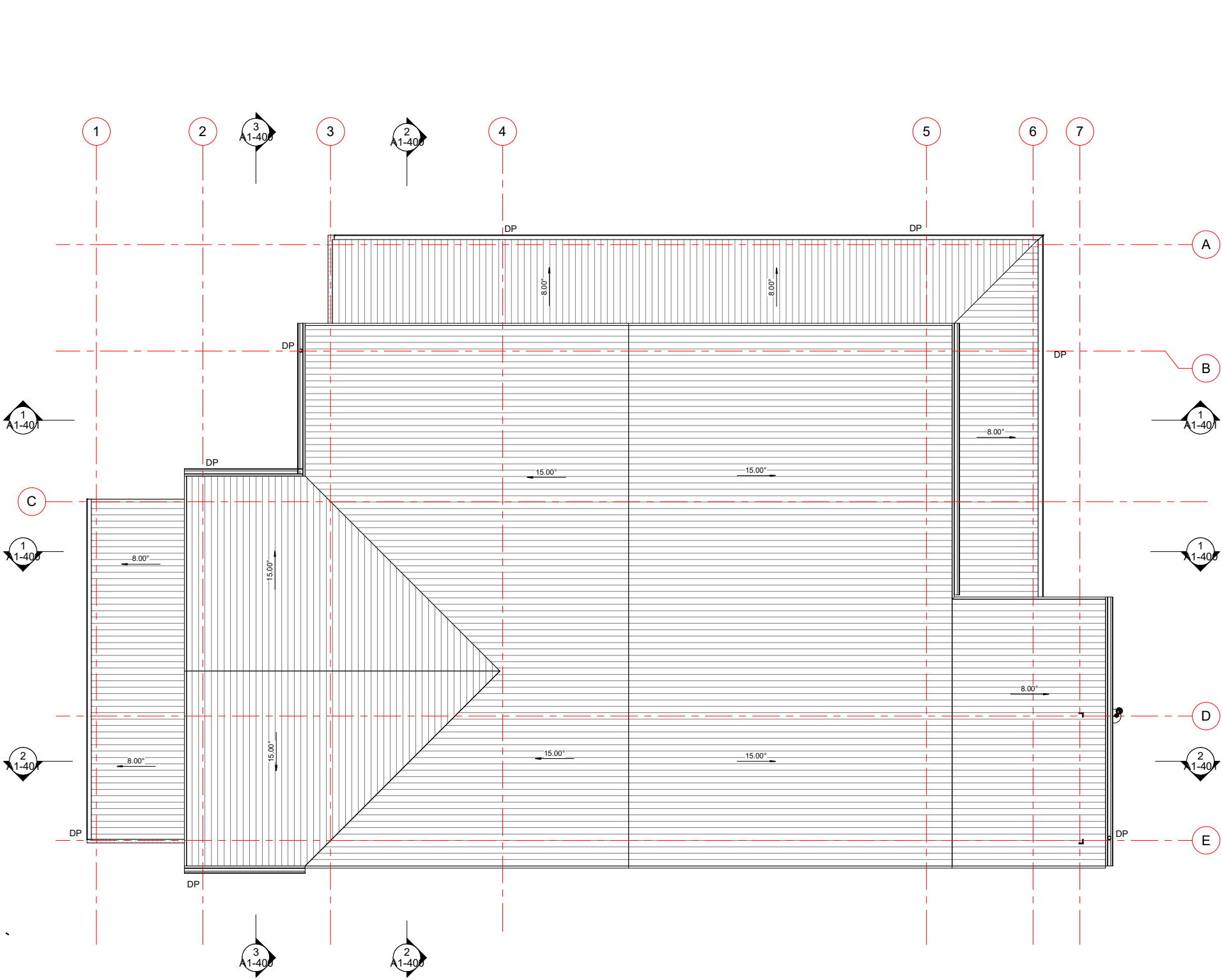
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 DRAWING TITLE
 REFLECTED CEILING PLAN

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SCALE
 A1 As indicated^{A3} 1 : 100

PROJECT NO
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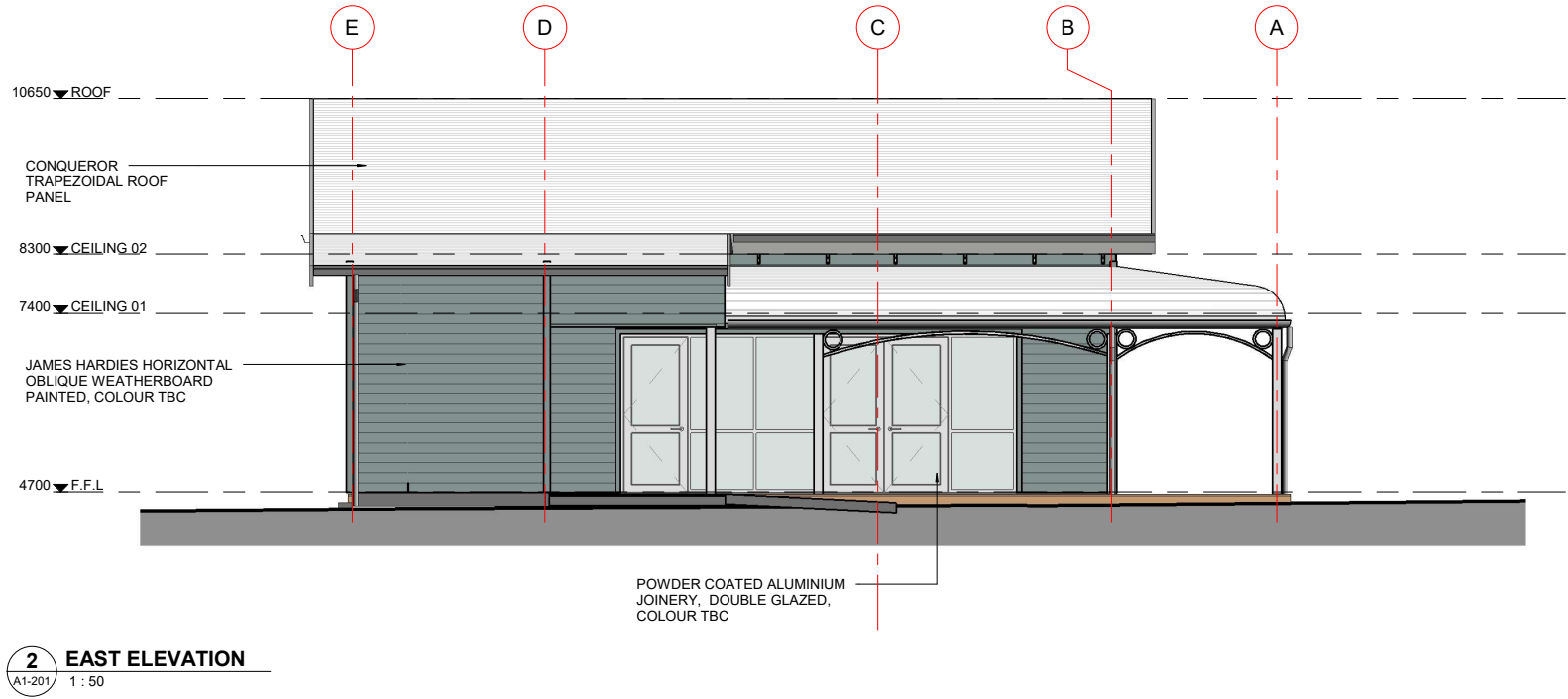
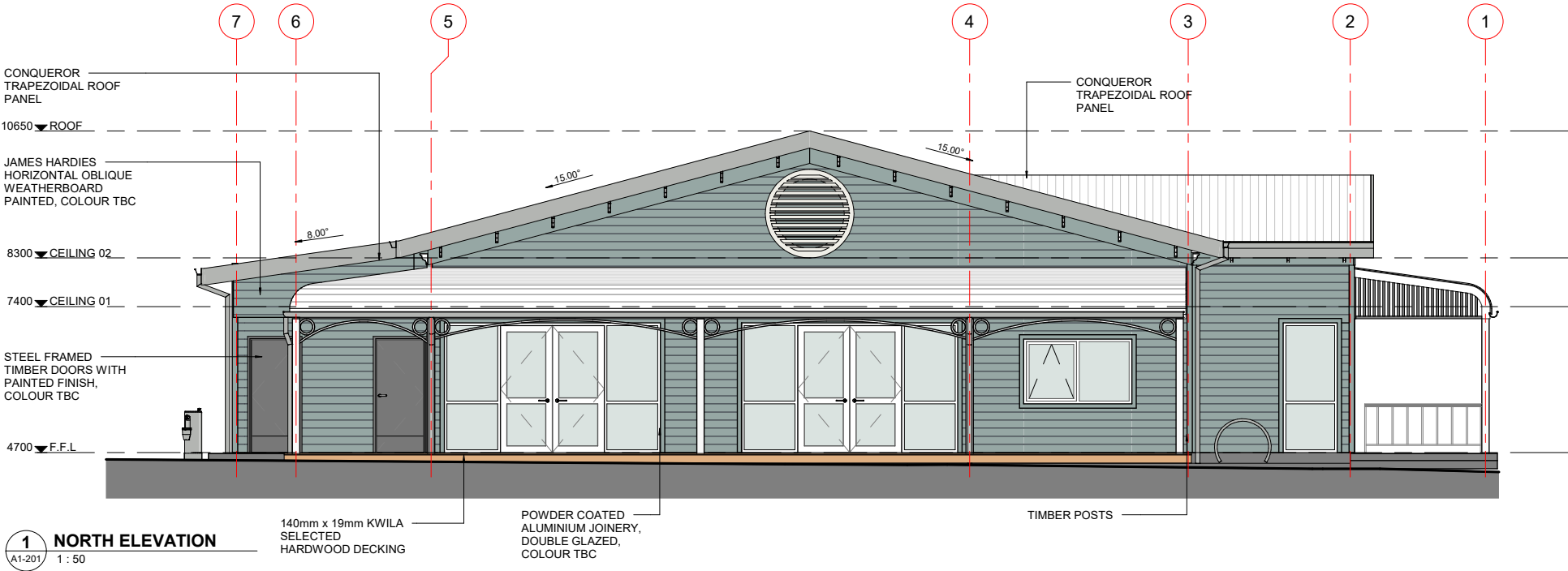
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 SHIRLEY COMMUNITY FACILITY
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 DRAWING TITLE
 ROOF PLAN

CLIENT
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SCALE	A1	1 : 50	A3	1 : 100	REVISION
PROJECT NO	24741	DRAWING NO	A1-260		B



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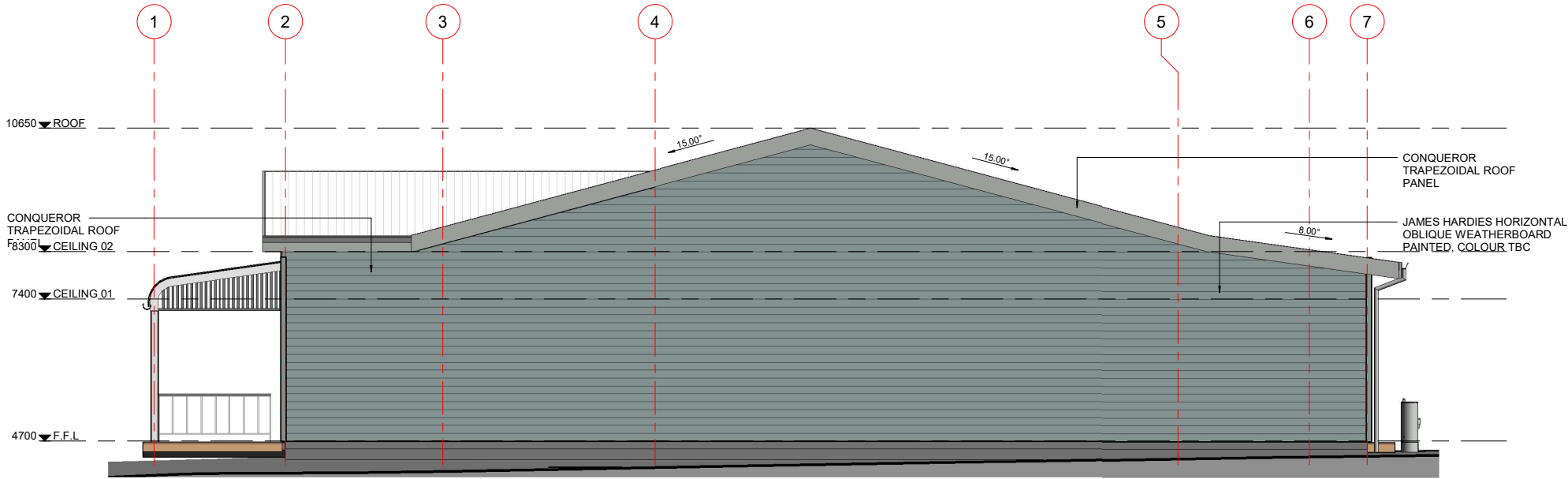
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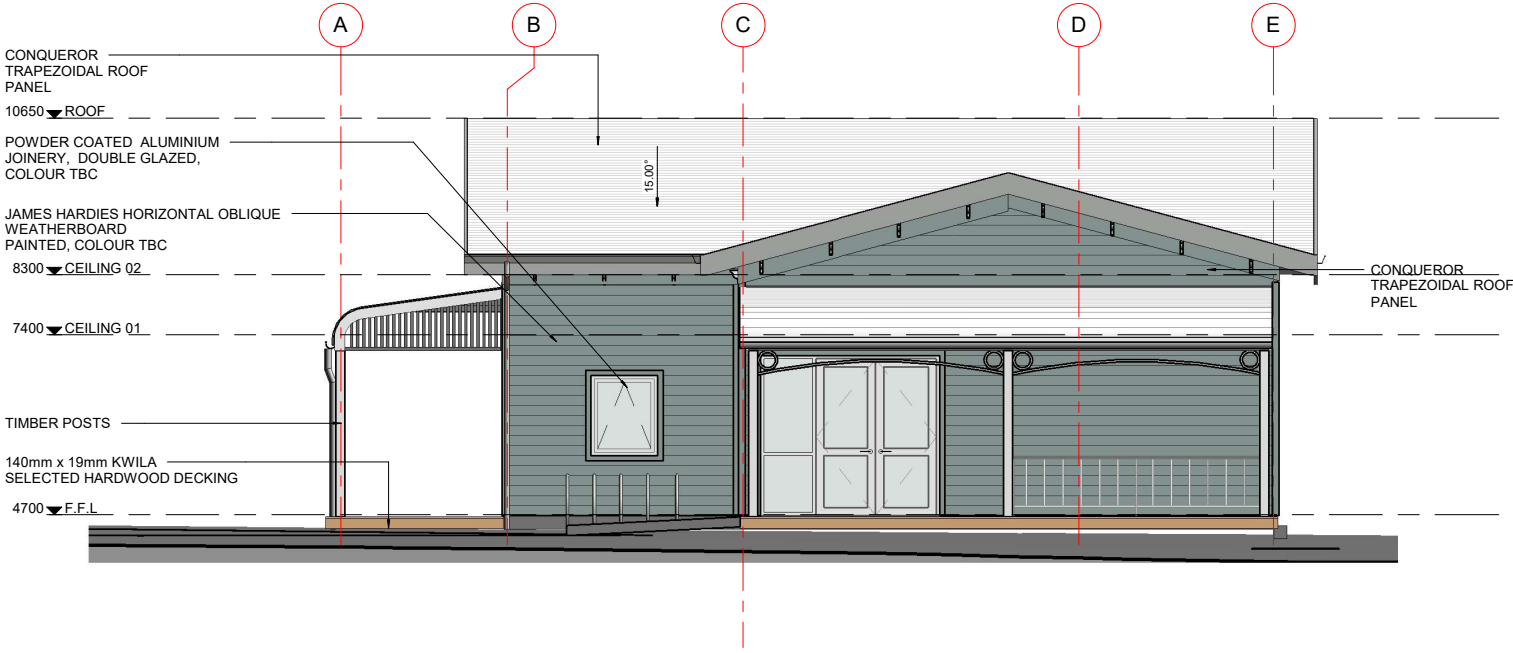
DRAWING TITLE
NORTH & EAST ELEVATIONS
COLONIAL OPTION

CLIENT
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SCALE	A1 1 : 50	A3 1:100	
PROJECT NO	24741	DRAWING NO	A1-300
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1 SOUTH ELEVATION
 A1-201 1 : 50



2 WEST ELEVATION
 A1-201 1 : 50

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 DRAWING TITLE
 SOUTH & WEST ELEVATIONS
 COLONIAL OPTION

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SCALE	PROJECT NO	DRAWING NO	REVISION
A1 1 : 50	24741	A1-301	B

WEST ELEVATION - FRONT ENTRANCE



EAST ELEVATION - REAR ENTRY



NORTH ELEVATION



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DRAWING TITLE
3D VIEWS - COLONIAL OPTION

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INTERIOR VIEW - FUNCTION SPACE



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DRAWING TITLE

3D VIEWS - INTERIOR

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A3

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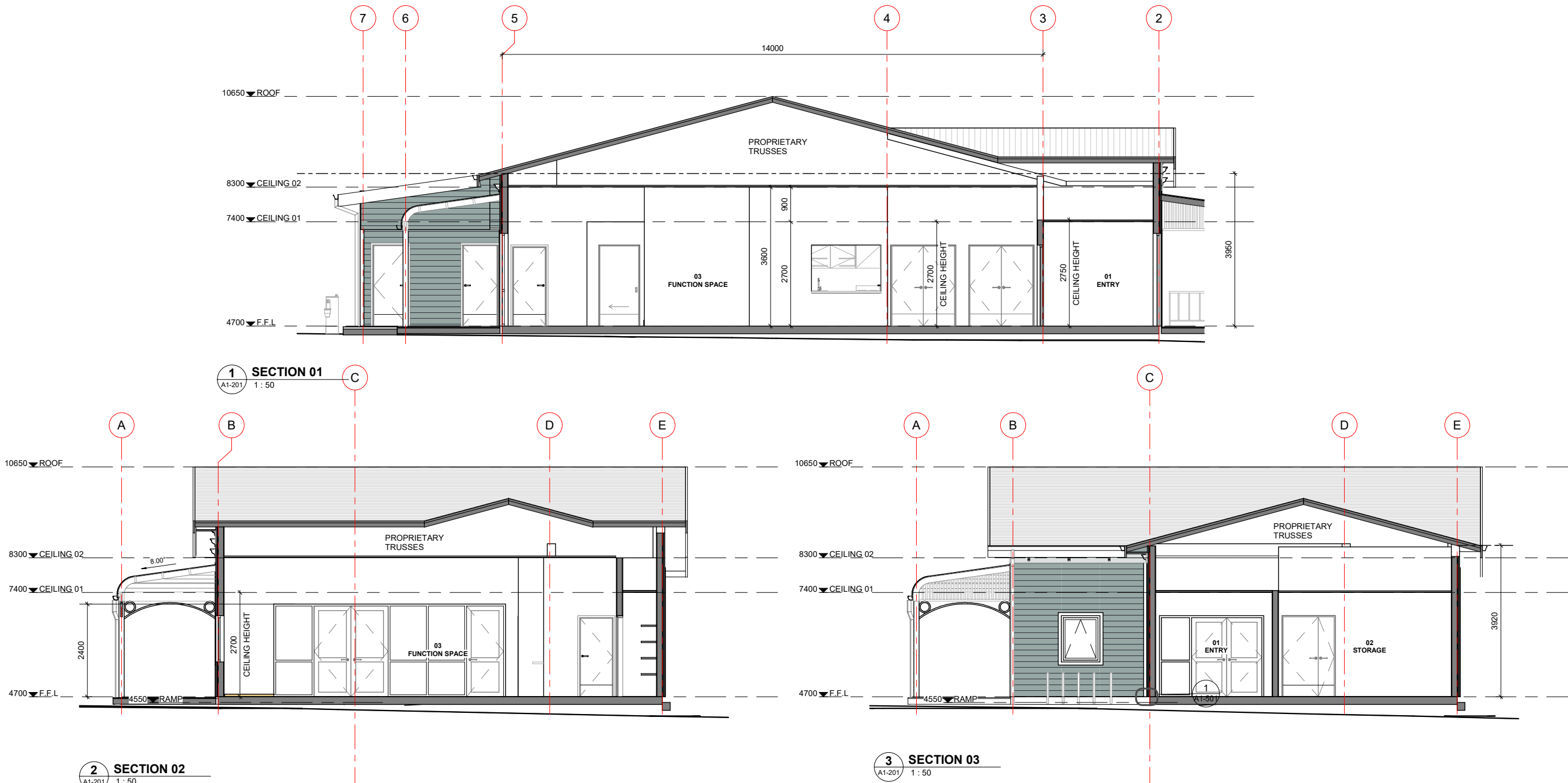
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A1-303

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A1 1 : 50

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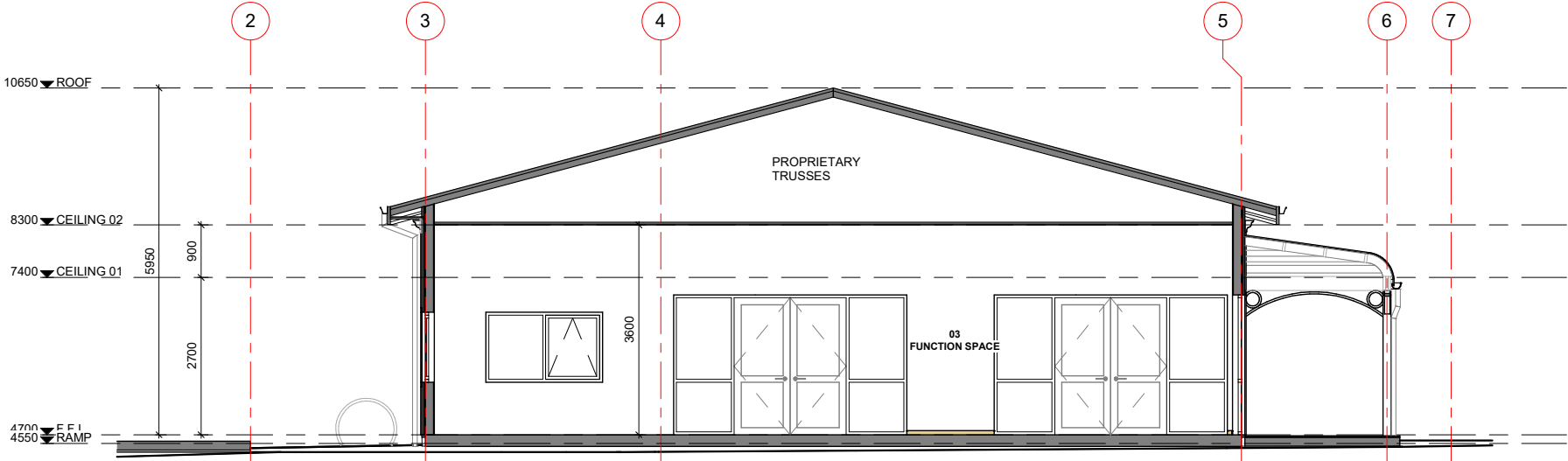
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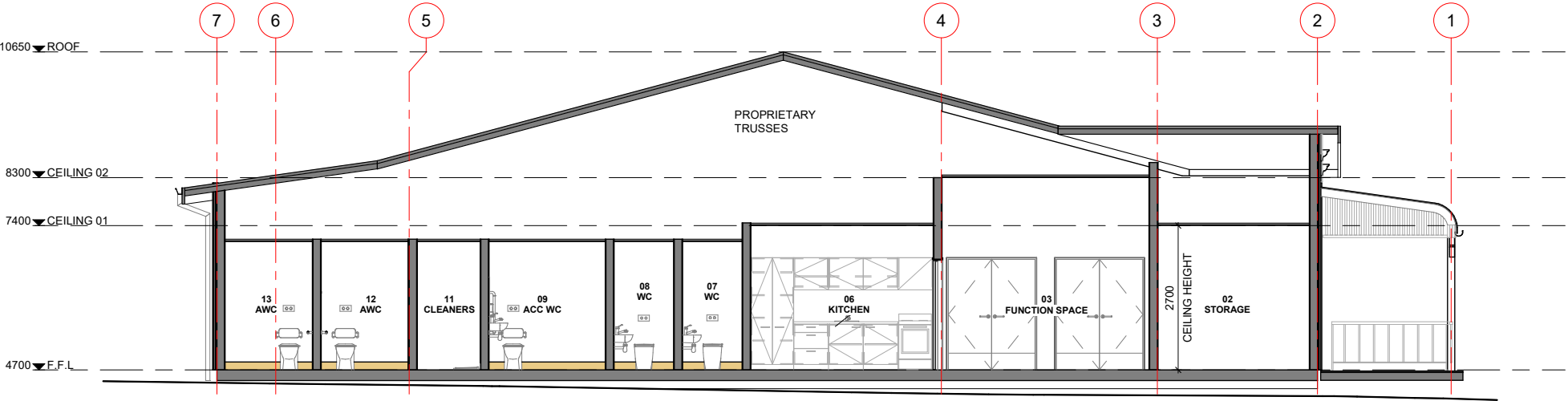
A1-400

REVISION

B



1 SECTION 04
 A1-201 1 : 50



2 SECTION 05
 A1-201 1 : 50

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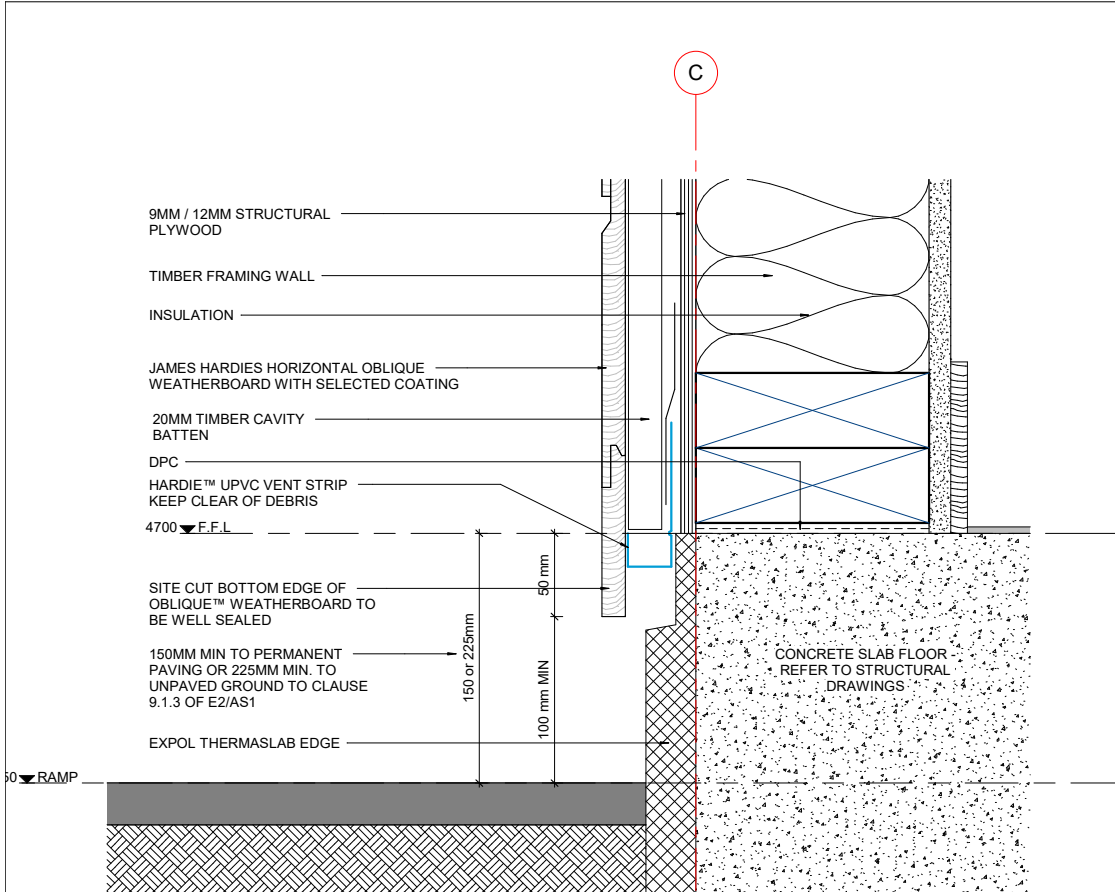
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DRAWING NO

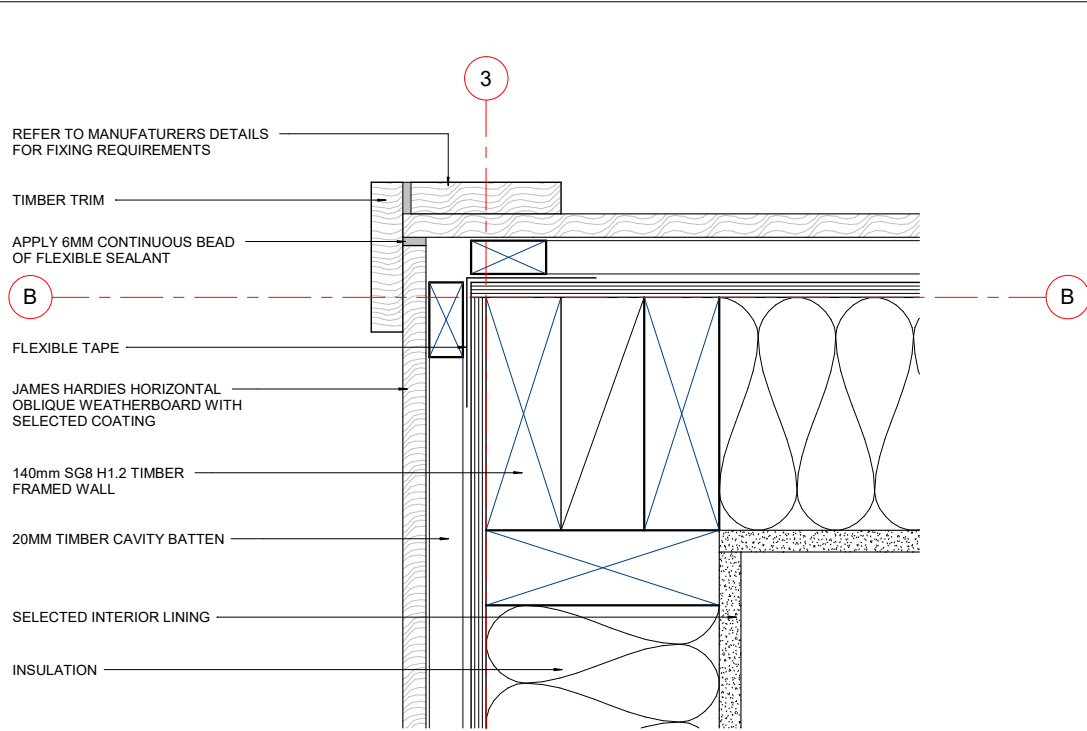
A1-401

REVISION

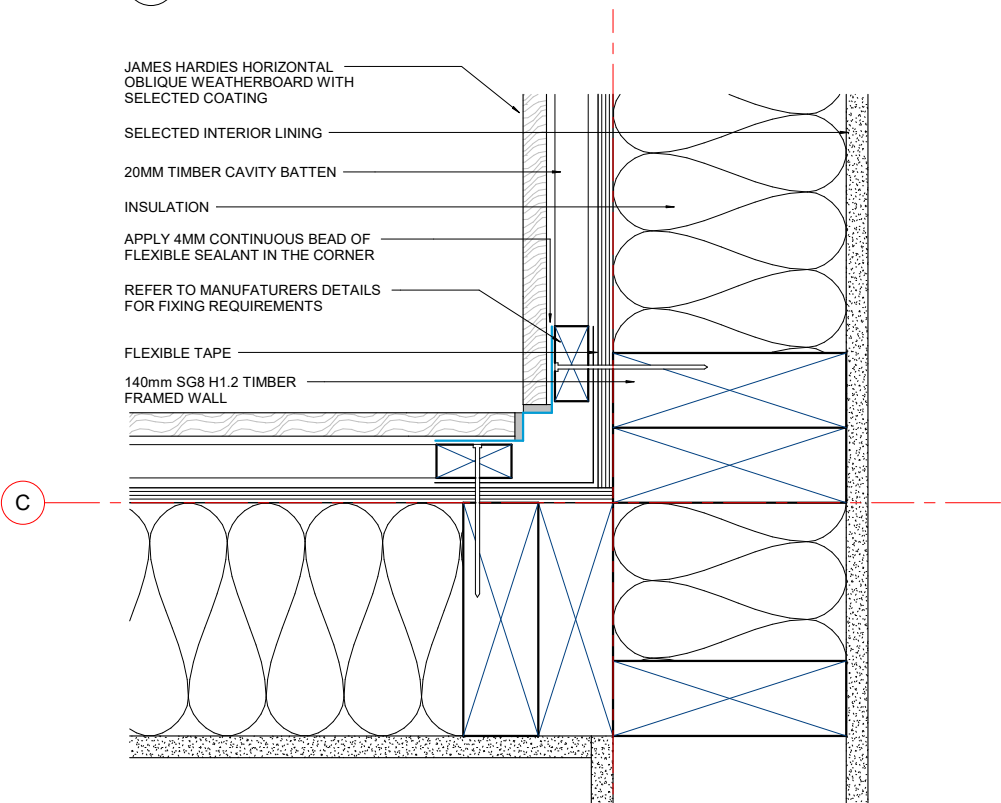
B



1 TYPICAL SLAB EDGE DETAIL
 A1-400 1 : 2



2 TYPICAL EXTERNAL CORNER DETAIL
 A1-201 1 : 2



3 TYPICAL INTERNAL CORNER DETAIL
 A1-201 1 : 2

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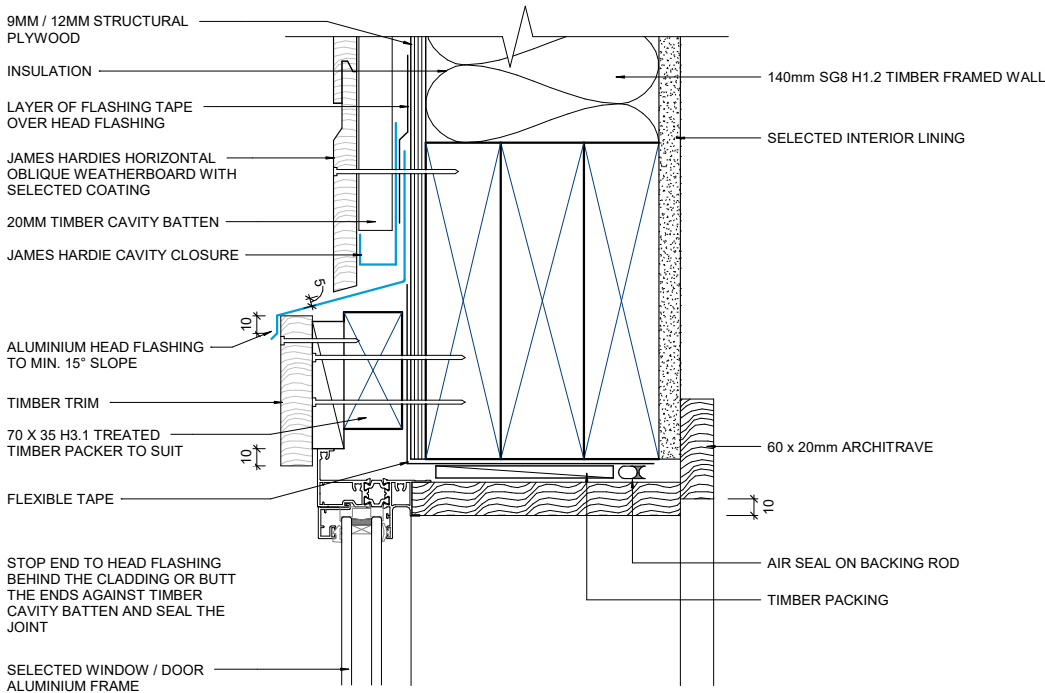
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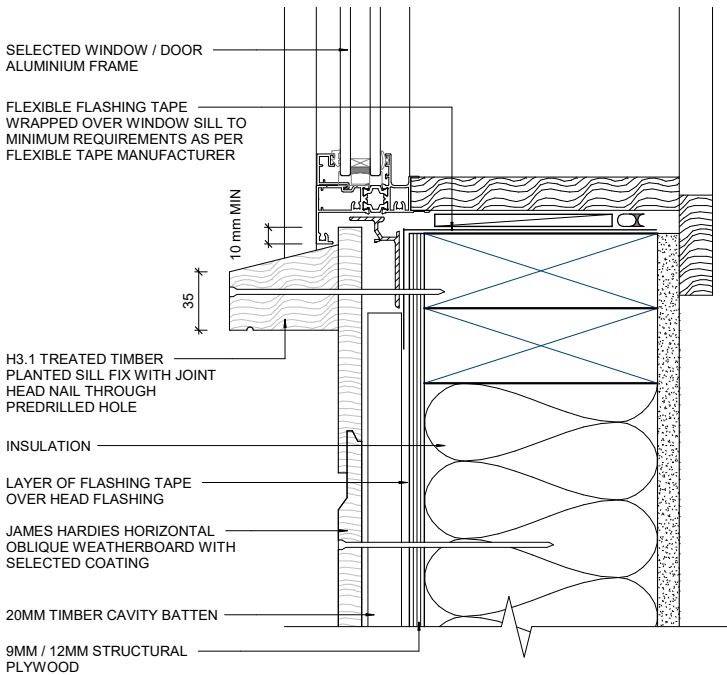
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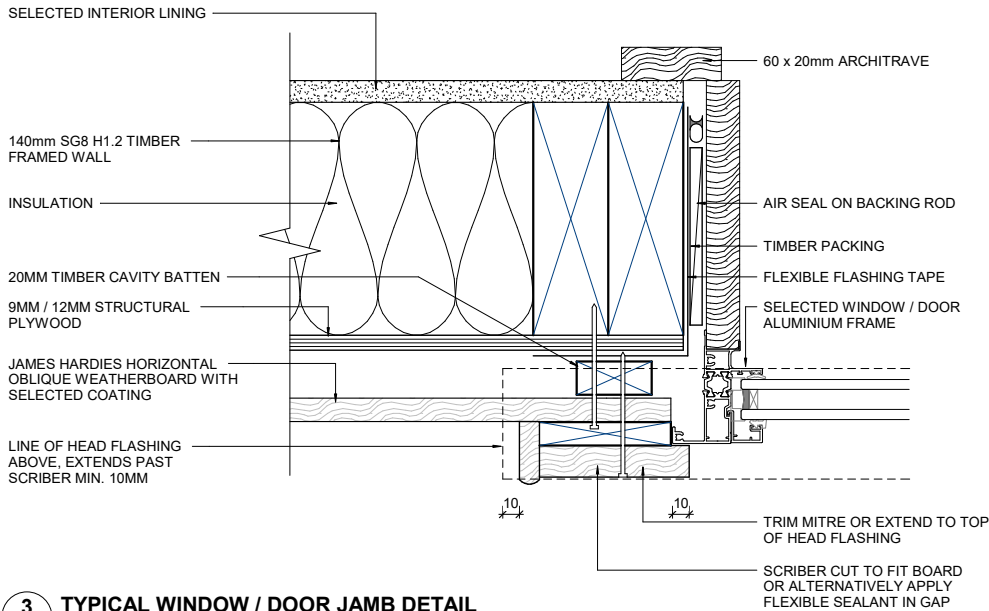
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SCALE A1	1 : 2	A3	
PROJECT NO 24741	DRAWING NO A1-501	REVISION A	



1 TYPICAL WINDOW / DOOR HEAD DETAIL
 1 : 2



2 TYPICAL WINDOW SILL DETAIL
 1 : 2



3 TYPICAL WINDOW / DOOR JAMB DETAIL
 1 : 2

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WINDOW DETAILS

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SCALE

A1 1 : 2

A3

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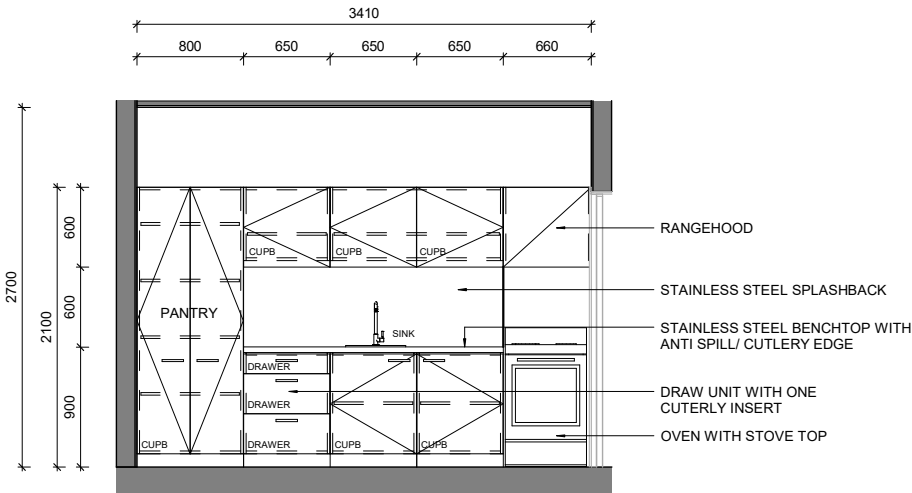
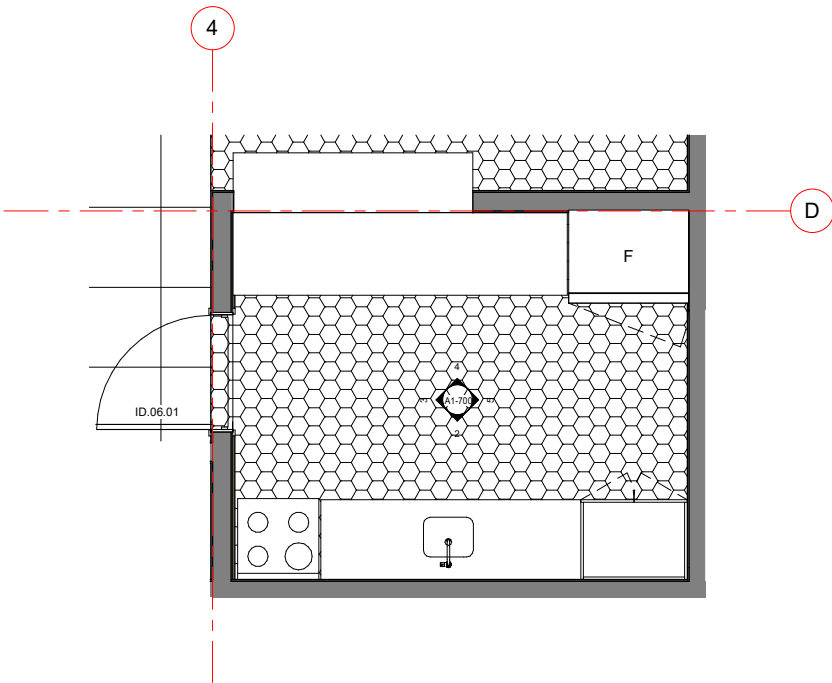
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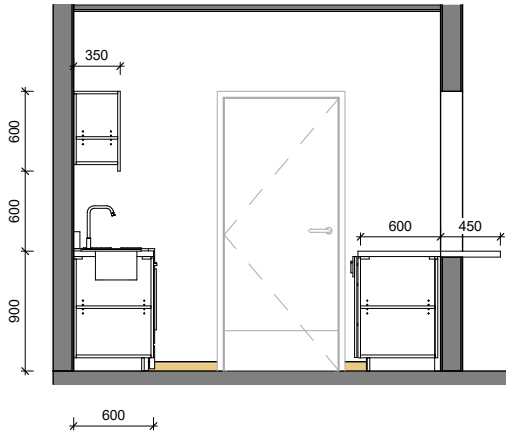
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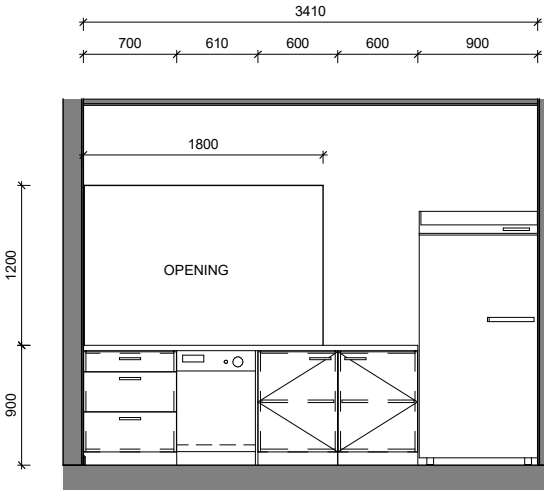
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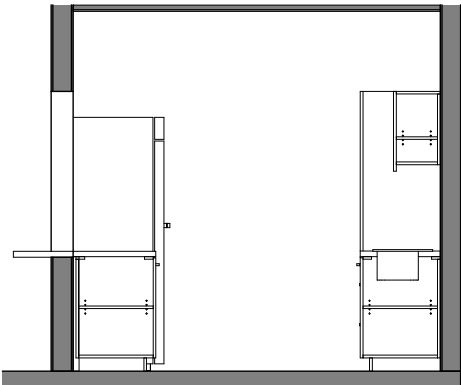
2 Elevation 3 - a
 A1-201 1 : 25



3 Elevation 3 - b
 A1-201 1 : 25



4 Elevation 3 - c
 A1-201 1 : 25



5 Elevation 3 - d
 A1-201 1 : 25

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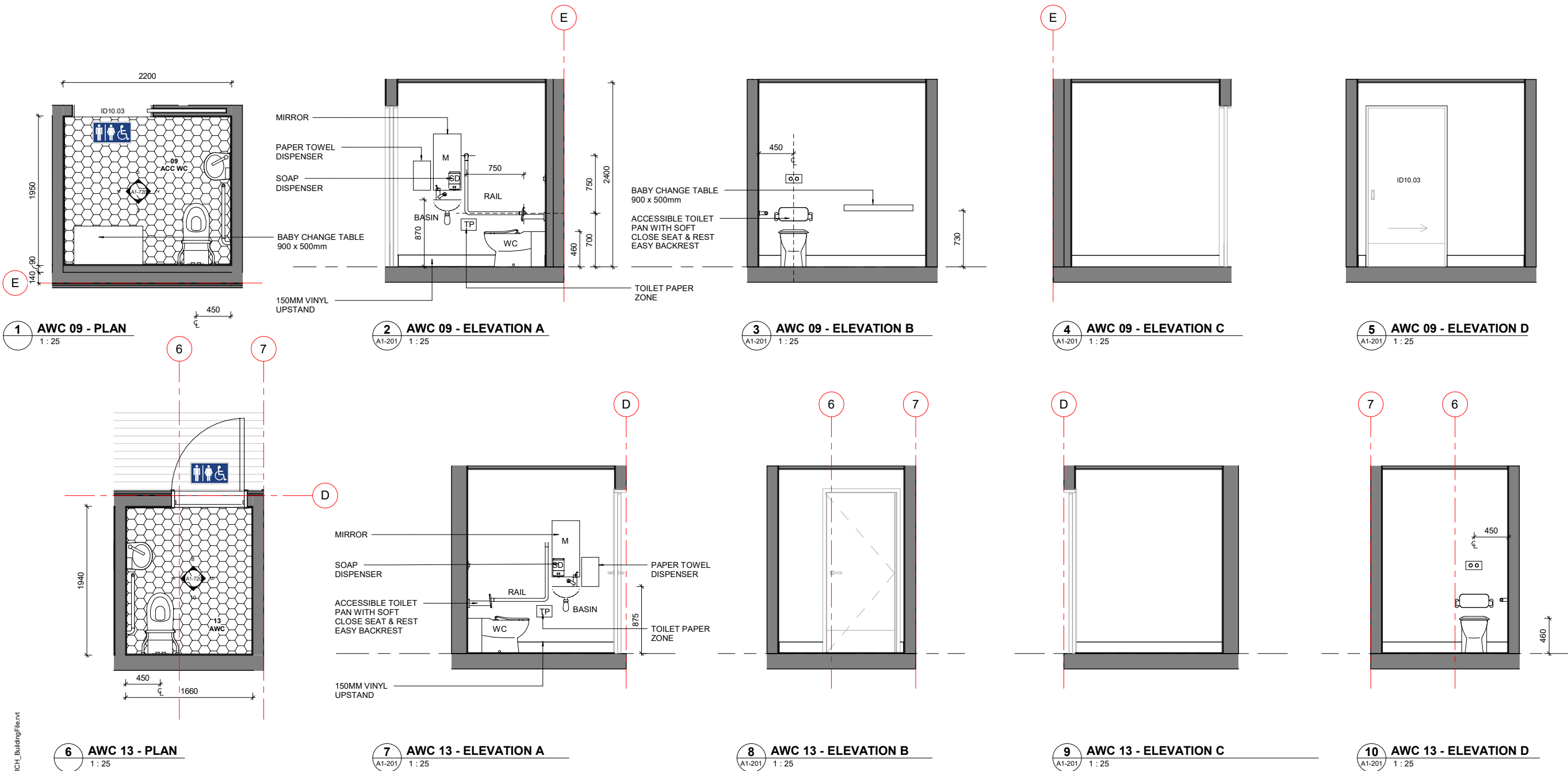
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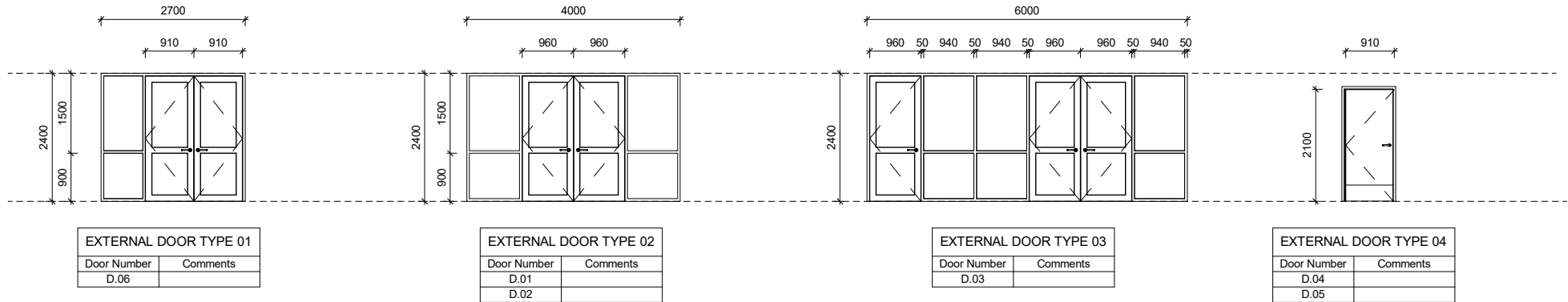
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DRAWING TITLE
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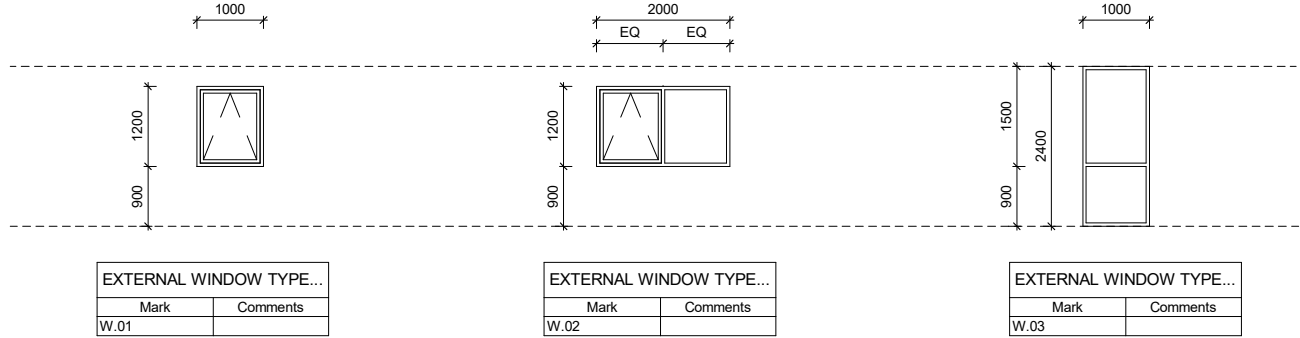
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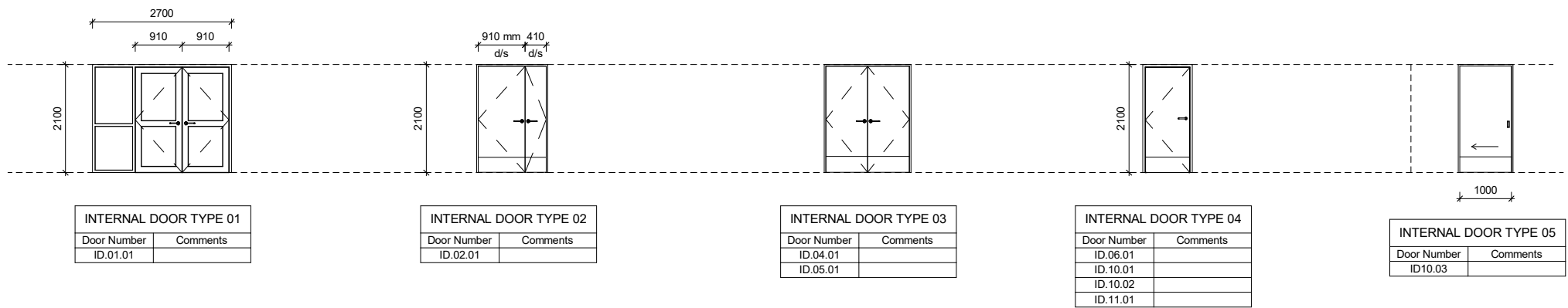
EXTERNAL DOORS



EXTERNAL WINDOWS



INTERNAL DOORS



WINDOW AND DOOR NOTES

1. ALL EXTERIOR DOORS AND WINDOWS TO BE POWDER COATED ALUMINIUM WITH COLOUR MATCHED HARDWARE AND TIMBER REVEALS UNLESS NOTED OTHERWISE.
2. ALL DIMENSIONS ARE TO BE CHECKED ON SITE PRIOR TO FABRICATION AND INSTALLATION.
3. ALLOW 10MM TOLERANCE TO ALL SIDES OF OPENINGS FOR EXTERNAL WINDOWS AND DOORS
4. BASE OF ALL FLOOR LEVEL EXTERIOR DOORS AND WINDOWS TO ALLOW FOR SLAB REBATES AS SHOWN ON SLAB PLAN
5. ALL EXTERIOR DOORS SHALL HAVE MAX. 20MM THRESHOLD HEIGHT.
6. ALL DIMENSIONS FOR JOINERY SHOWN TO EXTERNAL WINDOW FRAME OR MID MULLION AND TRANSOM.
7. ALL GLAZING TO NZS 4223:PART 3:1990 - GRADE A SAFETY GLASS TO TABLES 3.1 AND 3.4.
8. ALL EXTERIOR WINDOWS TO BE DOUBLE GLAZED. ENSURE THAT PANES WITHIN EACH IGU ARE NOT THE SAME THICKNESS (TO MITIGATE 'OIL PAN' EFFECTS).
9. ALL GLASS CLEAR UNLESS NOTED OTHERWISE.
10. ALL TIMBER DOORS SHALL BE SOLID CORE PAINT QUALITY WITH 32MM PAINT QUALITY REBATED TIMBER JAMBS, FLUSH READY FOR ARCHITRAVES UNLESS OTHERWISE NOTED. WHERE SPECIFIED WITH PAINT FINISH, ALL SIDES OF DOOR LEAF TO BE SEALED.
11. ALL DOOR HANDLES SHALL BE FIXED AT 1000MM ABOVE FFL TO CENTRELINE OF HANDLES IN ACCORDANCE WITH NZS 4121.
12. REFER TO SPECIFICATION FOR DOOR HARDWARE AND SEALS.
13. LIMITING STAYS TO ALL AWNING WINDOWS BELOW 2400MM HIGH
14. ALL OPENING PANES ABOVE 2000MM TO BE FITTED WITH UCS ULTRAFLEX MANUAL WINDERS. REFER TO SPECIFICATIONS.

LEGEND

- DS** DOOR SIZE
EQ EQUAL
KP KICKPLATE (BRUSHED ALUMINIUM)
SG MANIFESTATION
SP SAFETY GLASS
SP SOLID PANEL

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SCALE
A1 As indicated^{A3}

PROJECT NO
24741

DRAWING NO
A1-900

REVISION
A

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WINDOW AND DOOR SCHEDULE

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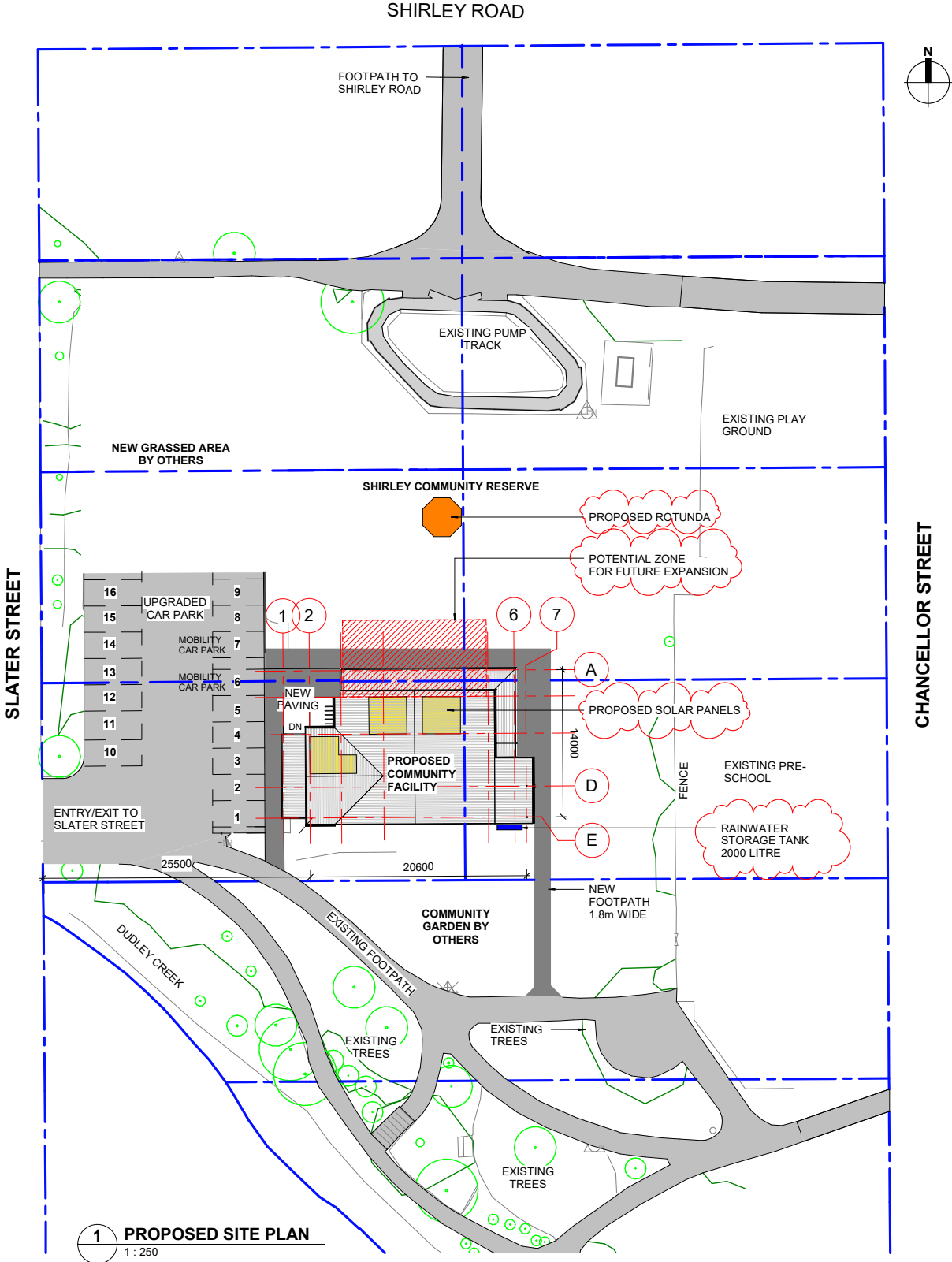
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A Concept / Preliminary Design 100%	28.03.25	RR	IM
B 100% DEVELOPED DESIGN	09.07.25	RR	RR
C ISSUED FOR INFORMATION	20.08.25	AC	IM

SITE INFORMATION	
ADDRESS:	10 Shirley Road, Richmond, Christchurch 8013
LEGAL DESCRIPTION:	Lots 119,120,121,122, 123, 124, 135, 136, 137, 138, DP 2912
WIND ZONE:	LOW
WIND REGION:	REGION A
EXPOSURE ZONE:	ZONE C
CLIMATE ZONE:	ZONE 5
EARTHQUAKE ZONE:	ZONE 2

DETAILED DESIGN

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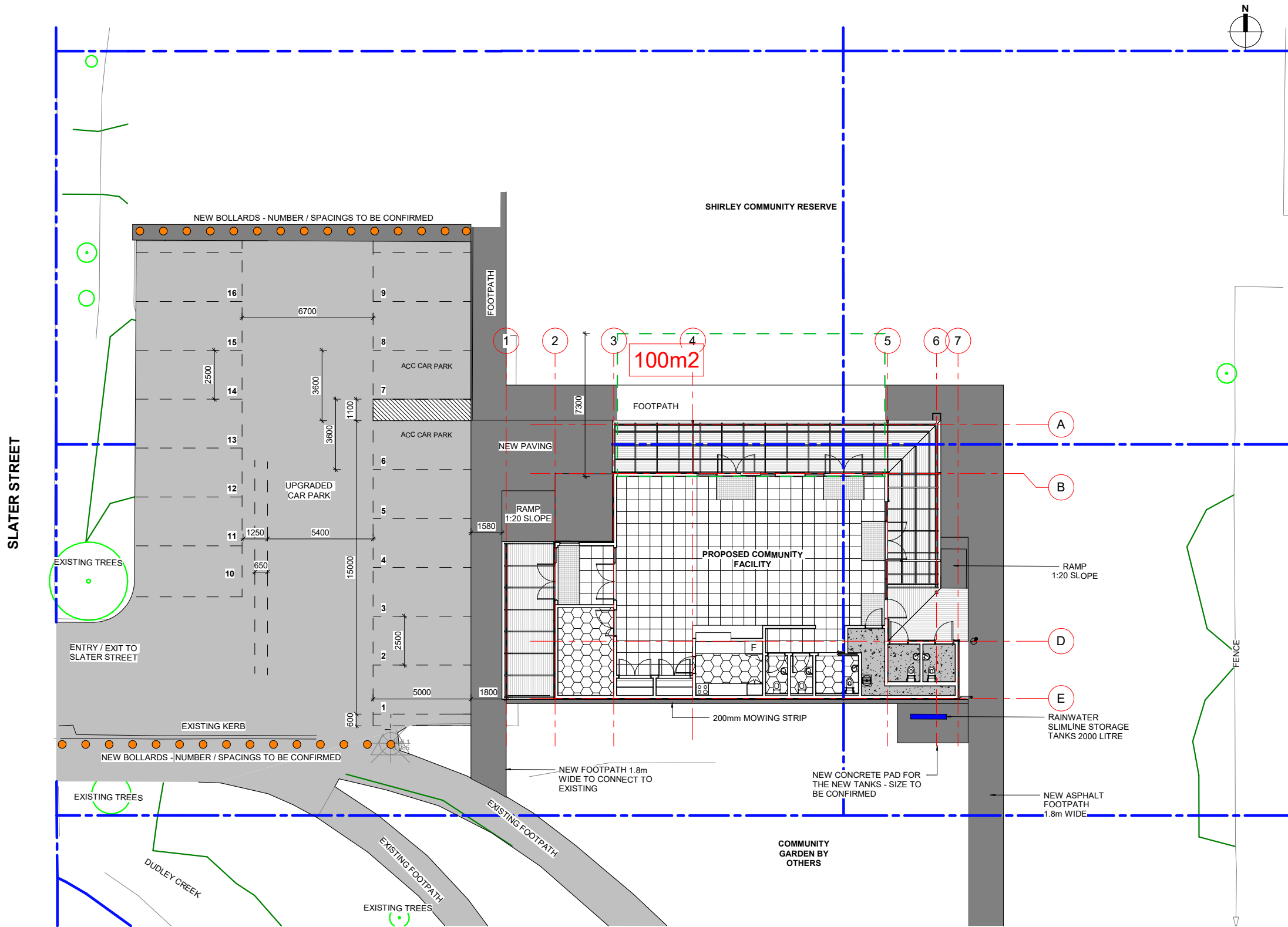
DRAWING TITLE
 OVERALL SITE PLAN -
 PROPOSED

CLIENT
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SCALE
 A1 As indicated^{A3}

PROJECT NO	DRAWING NO	REVISION
24741	A1-103	C

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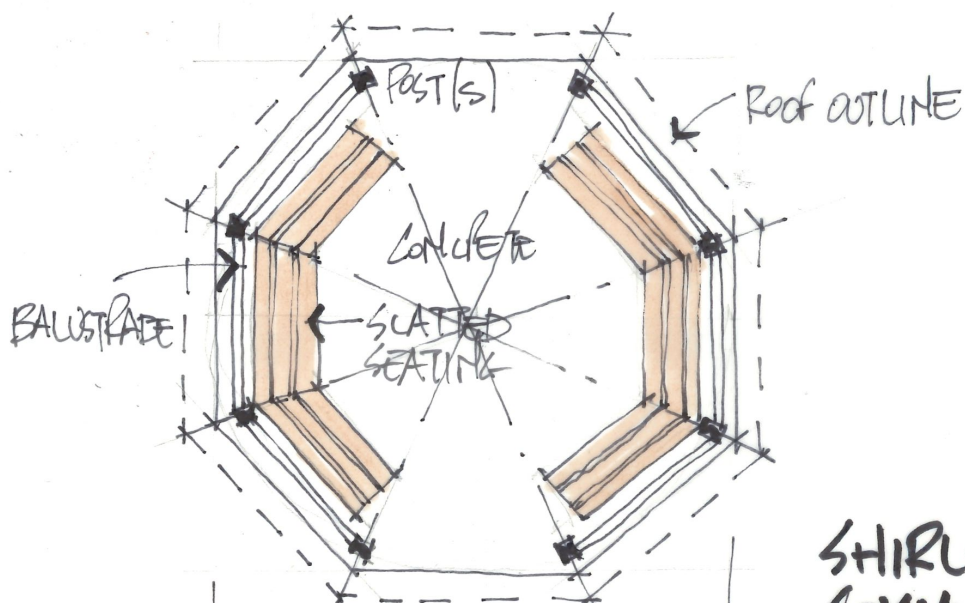
DRAWING TITLE
PROPOSED SITE PLAN

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SCALE A1 1 : 100	A3 1 : 200		
PROJECT NO 24741	DRAWING NO A1-104	REVISION C	



PROPOSED ELEVATION



PROPOSED PLAN

SHIRLEY
COMMUNITY
FACILITY-ROUNDA
1:100

9. Urban Forest Tree Planting Plan for Papanui Domain

Reference Te Tohutoro: 25/1303280

Responsible Officer(s) Te Pou Matua: Toby Chapman (Urban Forest Manager)

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval for the planting of new trees within Papanui Domain using the attached tree planting plan.
- 1.2 The report is in response to the adoption of the Urban Forest Plan which seeks to increase canopy cover across the city by 40%.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Urban Forest Tree Planting Plan for Papanui Domain Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting and removal of trees within Papanui Domain in alignment with the planting plan at Attachment A.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Urban Forest Plan was adopted in 2023 and includes an objective of increasing canopy cover within our parks from 23% to 40% by 2070. To meet this objective, Council has implemented an Urban Forest Tree Planting program which requires trees to be planted by 2040, so they grow large enough to meet the canopy cover target by 2070.
- 3.2 As part of the Urban Forest Tree Planting program, staff have developed a plan to plant new trees in Papanui Domain.
- 3.3 While the plan is primarily focused on the planting of new trees, it also includes a proposal to remove and replace an existing row of trees currently bordering the sport field.
- 3.4 All plantings will follow our general guidelines for planting including the use of recession planes to assist in determining the size and location of trees. The recession plane modelling used to develop the planting plan is the same as used for building new residential home.

4. Background/Context Te Horopaki

- 4.1 A planting plan was developed for Papanui Domain as part of the Urban Forest Tree Planting program with an emphasis on increasing canopy cover both within the reserve and within the wider area.
- 4.2 The planting plan proposes to plant 62 new trees which will increase the canopy cover in Papanui Domain from 40% to 55% once they reach maturity..

- 4.3 The images below show the proposal for the planting and what modelling estimates it to look like once the trees have reached maturity:



Image one: Aerial view of the existing reserve.



Image two: Aerial view of the reserve with the proposed new trees included at maturity.

- 4.4 The feedback received was largely positive with only two requests from submitters about choosing more evergreen tree species to reduce impacts of leaf drop and to consider the proposed planting around the softball pitch further as the submitter viewed it as impeding the sports area.
- 4.5 Papanui High School and Papanui Softball Club support the removal of trees along the Southern fence line (bordering the school). The Papanui Tigers Rugby League club did not provide any comment on the plan.
- 4.6 Staff will be maintaining all trees once planted for the first seven years using our own in-house team. Maintenance will include watering, pruning and mulching. After seven years the trees will be inputted to our contracted maintenance program.
- 4.7 The plan has been developed using a recession plane to help reduce shading impact. While we cannot avoid shading all together, this model does assist in ensuring it is managed to the same extent as would occur if a resident's neighbour was constructing a new building.
- 4.8 As the feedback on the planting was positive, staff are not proposing any changes to the proposed plan.

Tree Removal

- 4.9 The proposal includes the removal of 29 mature trees located along the boundary between the park and Papanui High School.

- 4.10 The trees are located very close to the dead ball line of the sport field and due to the species and proximity to the sport field, they have made the ground dry, hard and unsuitable for the surface.
- 4.11 This impacts on the playability of the field and efforts to fix the surface in situ as any works would require extensive excavations within the root zones of the trees.
- 4.12 Options to move the fields or alter their orientation were explored however due to the shape of the park and the desire to retain two full sized senior league fields, this was not possible.
- 4.13 The images below show the trees and the area of the field being impacted by the trees:



Top Left: Stand of trees and their alignment within park in relation to the sports field. Directly behind the trees is a water race and Papanui High School.

Top Right: Location of trees along the dead ball line of the sports fields. The image shows the extent of the damage occurring to the sport surface caused by the trees.

Bottom Right: Image of the park with the alignment of sport fields. The Green area is the softball pitch; the blue rectangles represent the two senior Rugby League fields.



- 4.14 The trees are being considered for removal under 4.7 of the Councils tree policy which states:
“Approval by Council for the removal of trees to facilitate projects on council land will take into account the value of the project to the community, including public health and/or the local environment and considerations taken for retaining existing trees compared with the loss of the benefits provided by the trees. “
- 4.15 The group of trees is made up of 28 Macrocarpa trees and a single Oak tree. Macrocarpa are a fast growing species that is commonly found throughout New Zealand. This species of tree has a dense canopy and root system which commonly causes a dry and hard ground surface within their immediate environment. The oak is on the corner of the field and efforts will be made to retain this tree if possible to do so while undertaking repairs to the field and its drainage.

- 4.16 While the stand of trees provide benefits in the form of shade and wind protection, they are also having a negative impact on both the users of the park (due to damage to the sport field) and the school grounds next door (in the form of shading their Athletics track).
- 4.17 Council staff have consulted with Canterbury Rugby League association about priorities of field improvements and this was identified as their number one priority to have the field upgraded.
- 4.18 The primary issues with the fields are the hard surface in the in goal areas which is largely attributed to the stand of macrocarpa trees. In order to upgrade the field and address the issue, the area will need to be excavated and roots pruned. Based on Arboricultural advice, this will have a significant impact on the trees health and potential stability due to the proximity of the fields.
- 4.19 An alternative solution that was considered was to remove one field and reorientate the second field to move it clear of the trees. The Canterbury League Club have stated they require two fields in this location as they are already at capacity particularly on Saturday mornings where they will have more than one game playing.
- 4.20 Another consideration was to reduce the size of the field however this would mean the field is no longer the regulation size. The Rugby League Club did not support this either.
- 4.21 The new proposed trees are located in similar locations to the line of Macrocarpa trees and are expected to provide similar benefits once they reach maturity. As the trees will be smaller in stature and a species with a less dense canopy, the trees will not have the same negative impacts.
- 4.22 If the removal is approved, staff will be investigating how the timber may be re-purposed.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.23 The following reasonably practicable options were considered and are assessed in this report:
 - 4.23.1 Approve the Papanui Domain Planting Plan and implementation.
 - 4.23.2 Decline Tree Removal and only proceed with the planting of trees outside of the area where the trees are currently located.
 - 4.23.3 Decline the Papanui Domain Planting Plan.
- 4.24 The following options were considered but ruled out:
 - 4.24.1 Proceed without the removal of the trees- This was not considered viable as a majority of the trees are within the area that is currently taken up by the trees.

Options Descriptions Ngā Kōwhiringa

- 4.25 **Preferred Option:** Approve the Papanui Domain Planting Plan and implementation.
 - 4.25.1 **Option Description:** Approve the plan in its current form.
 - 4.25.2 Option Advantages
 - Supports the Urban Forest Plan objectives and targets by increasing canopy cover in Papanui Domain to 55% once trees reach maturity.
 - Local community gain some of the many benefits trees provide.
 - 4.25.3 Option Disadvantages
 - Some may see the planting of trees presents a loss of open space.
- 4.26 Decline tree removal and only approve some of the new trees

- 4.26.1 Option advantages
- Trees will be retained
 - Some new planting will be included which will result in an overall increase in tree canopy.
- 4.26.2 Option disadvantages
- Sport field will need to either remain in its current state or alignment will need to be shifted which will result in a field being removed from the site.
 - Highschool next door has expressed their support for the removals as it will reduce shading on their athletics track.
- 4.27 Decline the Papanui Domain Planting Plan.
- 4.27.1 **Option Description:** Decline the plan and require no trees to be planted.
- 4.27.2 Option Advantages
- Open space within the park would be retained
 - Council would save costs that are associated with the planting.
- 4.27.3 Option Disadvantages
- The local area will be deprived of the benefits that trees provide.

Analysis Criteria Ngā Paearu Wetekina

- 4.28 Alignment with the Urban Forest Plan.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Decline Plan
Cost to Implement	\$75k (includes 7 years establishment for new tree planting)	\$35K (includes 7 years establishment for new tree planting)
Maintenance/Ongoing Costs	Nil	NA
Funding Source	Urban Forest Tree Planting Project. Councils Tree Renewal Program.	Urban Forest Tree Planting Project.
Funding Availability	Existing	NA
Impact on Rates	Nil	NA

- 5.1 The planting will be funded through the Urban Forest Tree Planting program, the tree removals will be funded through the Parks tree renewal fund.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 The risk posed by this project is low.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:

- 6.2.1 Under the Reserves Act, Community Boards have the delegation to “determine to plant, maintain and remove trees on reserves within the policy set by the Council”.
- 6.3 Other Legal Implications:
- 6.3.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision:
- 6.4.1 Aligns with the [Christchurch City Council’s Strategic Framework](#) with a particular focus on a green, liveable city.
- 6.4.2 Is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy. The level of significance was determined by assessing the impact the decision will have on the city which is low.
- 6.4.3 Is consistent with Council’s Plans and Policies. The planting plan forms a key component of the implementation of the Councils Urban Forest Plan.
- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.6 Parks, Heritage and Coastal Environment
- 6.6.1 Activity: Parks and Foreshore
- Level of Service: 6.8.2.1 Increasing tree canopy in Parks - A net increase in total number of trees is achieved (1:2 replacement policy), with a minimum of 50% of the trees being medium to very large species

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 Early feedback on the proposed plan was sought from the Papanui Tigers Rugby League Club and Papanui Softball Club. The Papanui Softball Club had no concerns about the proposal and stated the removal of the trees on the southern fence line (bordering Papanui High School) would be beneficial. The Papanui Tigers League club did not respond to requests for comment.
- 6.8 Staff sought additional feedback from Papanui High School about the removal of the trees on the bordering fence line. The school supports the proposal to remove the trees as they create a lot of shade and wet areas on their running track adjacent to the fence line.
- 6.9 Public consultation started on 8 May and ran until 26 May.
- 6.10 An email was sent to four key stakeholders and an automated email was also sent to 84 subscribers
- 6.11 Consultation details including links to the project information shared on the [Kōrero mai | Let’s Talk webpage](#) was advertised via:
- 6.11.1 Social media on local community Facebook pages
- 6.11.2 Letter box delivery to neighbouring properties
- 6.11.3 Signage at the park entrances
- 6.12 The [Kōrero mai | Let’s talk](#) Papanui Domain tree planting page had 112 views throughout the consultation period.

Summary of Submissions Ngā Tāpaetanga

- 6.13 Submissions were made by four individuals. A full table of submission feedback is available on [Kōrero mai | Let’s talk](#).

- 6.14 Submitters were asked how important certain aspects were in the park, what aspects were concerning going forward with the park and whether they felt we got this tree planting plan right.
- 6.15 Two submitters felt we got the tree planting plan right and two felt we had somewhat got the plan right.
- 6.16 Submitters were asked to rate the importance of various aspects when increasing the tree cover in this park. The top three aspects were: native trees (3), providing shade (3) and attracting birds and insects (3).
- 6.17 Submitters were asked whether they were concerned about various aspects when increasing the tree cover in this park. Submitters were able to select more than one concern. While half of submitters had no concerns, the other half were concerned about debris and hazards from the new trees.
- 6.18 Submitters gave additional feedback on the tree planting plans which can be viewed in the submission tables available on [Kōrero mai | Let's talk](#).
- 6.19 A quick poll that was also conducted on the Let's Talk webpage to reduce barriers to participate. Four 5-star ratings were received for the plan, one 4-star rating and one 2-star rating.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.20 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.21 The planting is in alignment with the Council's Urban Forest Plan which sought feedback from Mana Whenua and is in alignment with the Iwi Management Plan.
- 6.22 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.23 The decisions in this report are likely to:
 - 6.23.1 Contribute positively to adaptation to the impacts of climate change.
 - 6.23.2 Contribute positively to emissions reductions.
- 6.24 Tree planting will assist Council in offsetting its emissions and coping with the impacts of climate change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Once the plan has been approved, staff will proceed with sourcing trees and schedule the domain for planting.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Papanui Domain Tree Planting Plan 2025	25/1303281	73

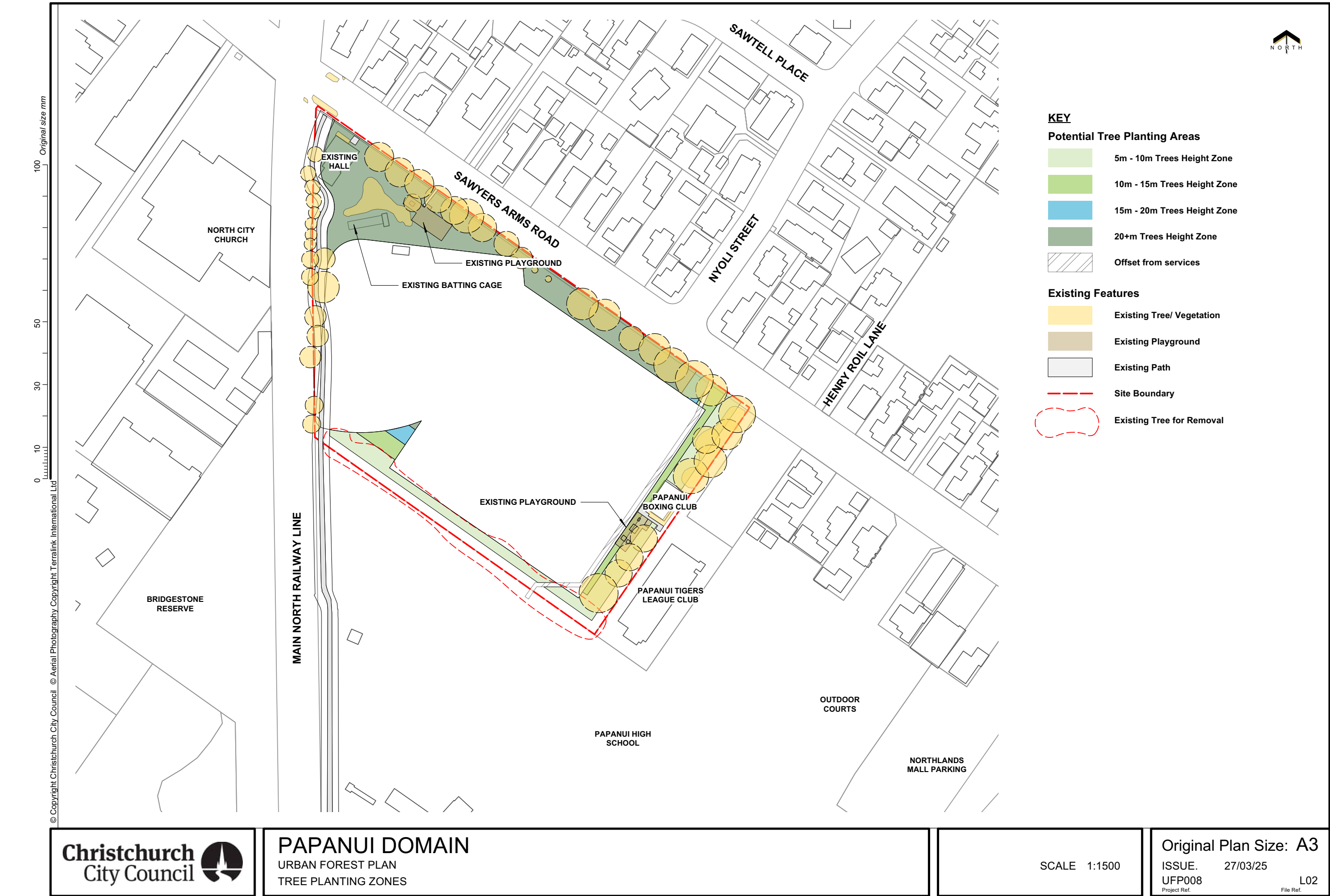
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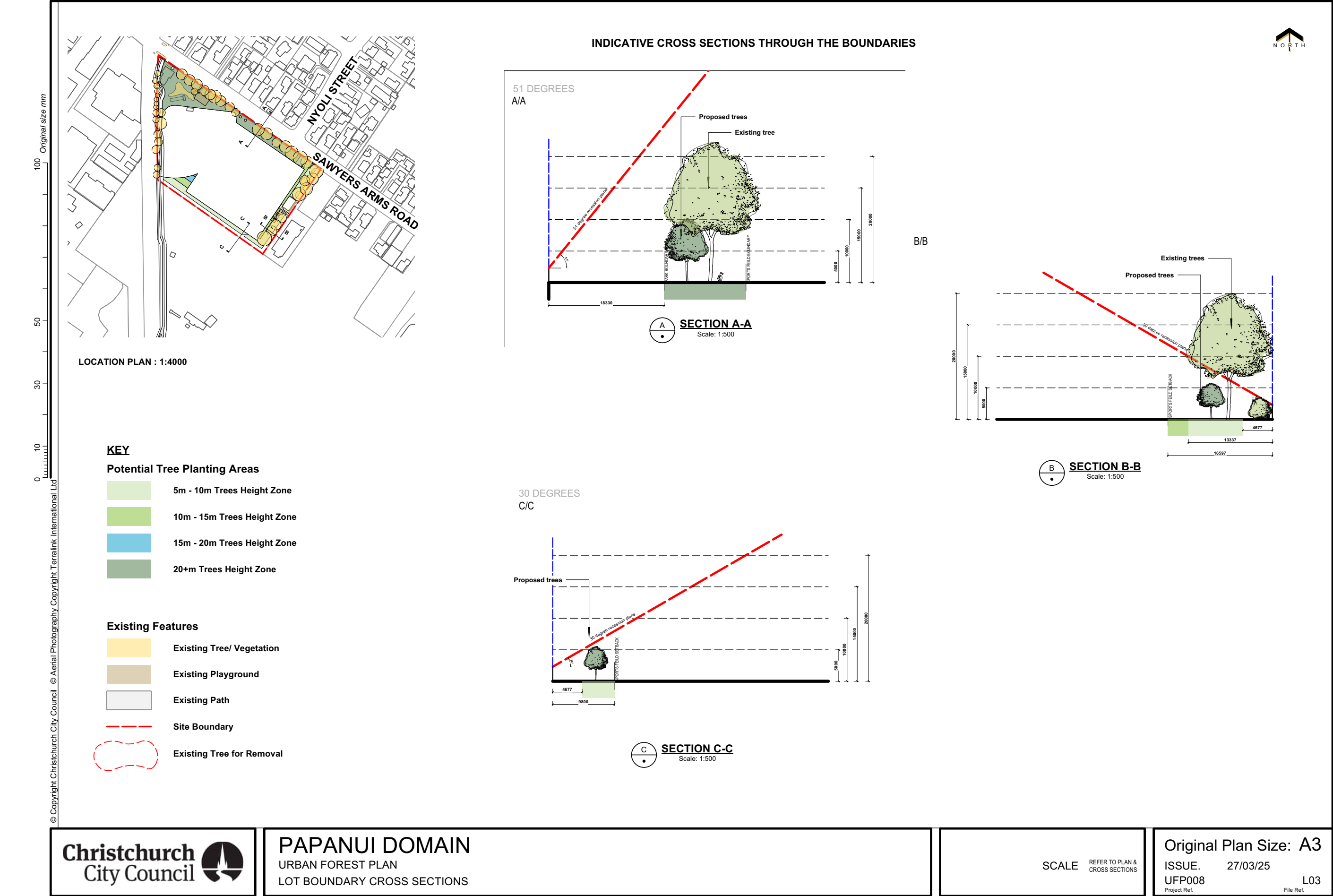
Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Toby Chapman - Manager Urban Forest
Approved By	Rupert Bool - Head of Parks



























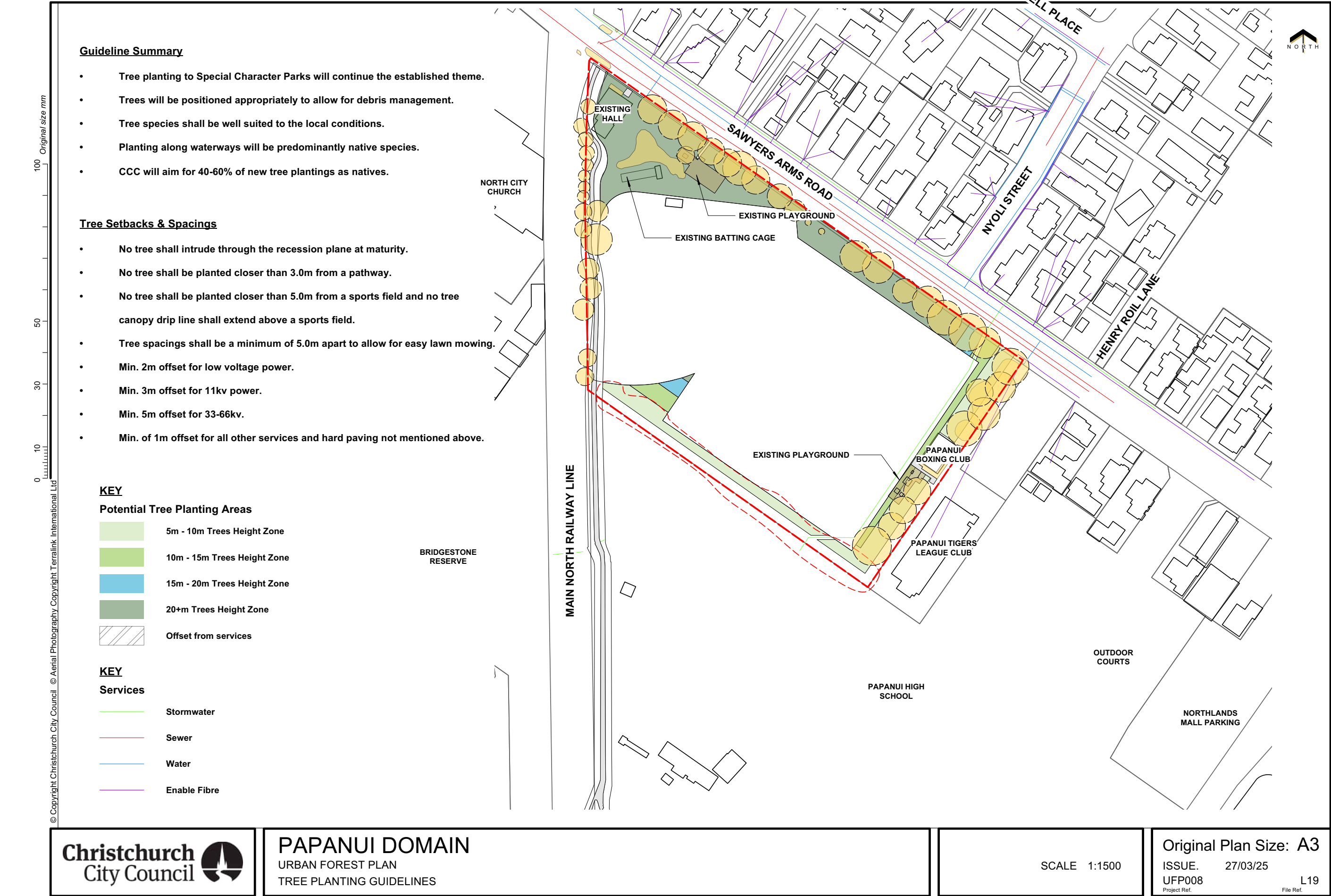












10. Windermere Road - Proposed No Stopping Restrictions

Reference Te Tohutoro: 25/1288301

Responsible Officer(s) Te Pou Matua: Sally-Ann Marshall, Traffic Engineer

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Waipapa Papanui-Innes-Central Community Board to install no stopping restrictions on Windermere Road in the vicinity of the Bellevue Care Centre and Retirement Village.
- 1.2 This report has been written in response to concerns raised by the village community. Their concerns are related to vehicles parking too close to the access restricting visibility.
- 1.3 To address these issues, it is proposed to install no stopping restrictions on Windermere Road at the Bellevue Care Centre and Retirement Village exit onto Windermere Road.
- 1.4 The recommended option is to install no stopping restrictions as shown on **Attachment A**.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Windermere Road - Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at any time on the western side of Windermere Road, commencing at a point 139 metres north-west of its intersection with Blighs Road and extending in a north-westerly direction for a distance of 24 metres, as detailed on **Attachment A** (Plan 1365824, Issue 2, dated 04/08/2025).
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3 and 4 are in place (or removed in the case of revocations).

3. Background/Context Te Horopaki

- 3.1 Windermere Road is a local road with a posted speed limit of 50km/h.
- 3.2 Staff have visited the site on several occasions to view the traffic and parking situation. Parking demand is relatively high in the area due to various workers vehicles and residential parking.

- 3.3 Bellevue Care Centre and Retirement Village is a large complex providing a range of accommodation and care services for the elderly. As a result, the site is anticipated to have a high proportion of elderly and visitors who may be unfamiliar with the area using the access.
- 3.4 Visibility can be limited for vehicles exiting the retirement village onto Windermere Road by vehicles parking close to the access. Typically, parking demand is occurring close to the access as this provides the shortest walking distance to access the site.
- 3.5 Traffic counts have been undertaken to measure speed and volume. Over a 7-day period the recorded average speed was 38.2km/h, and the 85th percentile speed was 46.1km/h. The average daily traffic volume was 1,085.
- 3.6 Staff consider the length of no stopping proposed to be appropriate considering the traffic speeds and volumes.
- 3.7 The proposal will remove approximately three parking spaces.
- 3.8 The NZ Transport Agency Waka Kotahi (NZTA) Crash Analysis System (CAS) database shows there have been no recorded crashes in the last six years on the section of Windermere Road covered in this report.
- 3.9 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 3.10 The following reasonably practicable options were considered and are assessed in this report:
 - 3.10.1 Install No Stopping Restrictions as shown on Attachment A.
 - 3.10.2 Do nothing.

Options Descriptions Ngā Kōwhiringa

- 3.11 **Preferred Option:** Install no stopping restrictions.
 - 3.11.1 **Option Description:** Install no stopping restrictions on Windermere Road at the Bellevue Care Centre and Retirement Village main exit.
 - 3.11.2 Option Advantages
 - Improves visibility for vehicles exiting the Bellevue Care Centre and Retirement Village main exit.
 - Addresses staff and resident requests to improve visibility at the main exit.
 - 3.11.3 Option Disadvantages
 - Removes approximately three parking spaces.
 - Cost to install
- 3.12 Option 2 – Do nothing.
 - 3.12.1 **Option Description:** Do nothing.
 - 3.12.2 Option Advantages
 - Does not remove approximately three parking spaces.
 - No cost to install the markings
 - 3.12.3 Option Disadvantages

- Does not respond to staff and community concerns to improve visibility.

4. Financial Implications Ngā Hīraunga Rauemi Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2
Cost to investigate and consult, and write report	\$1500	\$1500
Cost to implement	~\$250	\$0
Maintenance/Ongoing Costs	Covered by the existing maintenance contract	\$0
Funding Source	Traffic Operations Team traffic signs and markings budget.	\$0
Funding Availability	Negligible	\$0
Impact on Rates	Negligible	\$0

5. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

5.1 Not applicable.

Legal Considerations Ngā Hīraunga ā-Ture

5.2 Statutory and/or delegated authority to undertake proposals in the report:

- 5.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
- 5.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
- 5.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

5.3 Other Legal Implications:

- 5.3.1 There is no other legal context, issue, or implication relevant to this decision.
- 5.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

5.4 The required decisions:

- 5.4.1 Align with the [Christchurch City Council's Strategic Framework](#).
- 5.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
- 5.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

5.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

5.6 Transport

5.6.1 Activity: Transport

- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network (DIA 1) - 4 less than previous FY

Community Impacts and Views Ngā Mariu ā-Hāpori

5.7 The requests for additional no stopping restrictions were initiated by the management and residents of the Bellevue Care Centre and Retirement Village.

5.8 The preferred option plan was circulated within the Village by management - all responses and interactions with Council staff were considered to be supportive of the preferred option being implemented.

5.9 Following consultation, the length of no stopping on the southside of the access was made shorter by five metres, being mindful of the parking loss in the area. Staff consider that the new length proposed is sufficient to provide additional visibility whilst still requiring vehicles to pause before exiting. Village management are supportive of the preferred option.

5.10 Directly affected residents and property owners were notified of the proposal by letter. We received four responses:

- One in support. Submission stated, this should happen before someone has an accident. They would also like to have seen the restriction on the north side extended. Considering the traffic volumes and speeds, staff consider that the length of no stopping proposed is sufficient to provide additional visibility whilst still requiring vehicles to pause before exiting.
- Three against. This feedback is presented in full in **Attachment B**. The main points being that:
 - It is mainly village staff that are parking here, and they should have to park on-site. **Staff response:** The village manager has commented that although some of their staff park here, others also use Condell Avenue or do not drive. We cannot say categorically that it is always staff as residents also park here, and they are able to park on the road as this is public space. The issue is that visibility is affected when any vehicle is parked in this location.
 - The road is narrow, and the lack of driveways along the village front on the west side do not provide adequate places to allow vehicles to pass. **Staff response:** Windermere Road is nine metres wide, which is wide enough for two vehicles to pass slowly with vehicles parked on either side. The proposed restriction will also open up more space on the west side to alleviate this issue.
 - That previous objections to the villages resource consent had been made including the lack of on-site parking for staff. They note that they thought on-site parking was increased to include spaces for staff. **Staff response:** The retirement village resource consent was granted after a commissioner's decision in 2017. It appears from aerial photographs that there are the same number of parking spaces as per the 2017 consent final decision – 80 parking spaces (RMA 2016/1377 and 2021/675). There is provision for staff parking, though as noted above some do park on the surrounding streets.
 - That a time restriction should also be considered so that only visitors and street residents can park on the street. **Staff response:** If the no stopping restriction is

approved, we can monitor the effects on parking in the wider area to see if timed parking restrictions are needed. This is not something that has been brought to our attention previously, and any time restriction implemented would also apply to residents.

- That the same provision, i.e. no stopping restrictions should be considered for residents' properties. **Staff response:** We are proposing to install a no stopping restriction at the Bellevue exit due to the number of vehicle movements associated with the retirement village. We do not install no stopping restrictions at private driveways. This is already covered by the "one metre" rule (as defined in the Land Transport "Road User" Rule 2004) and non-compliance with this is managed by Councils parking enforcement team.

5.11 Management of the Bellevue Care Centre and Retirement Village supports the preferred option.

5.12 The Team Leader Parking Compliance supports the preferred option.

5.13 The decision affects the following wards/Community Board areas:

Waipapa Papanui-Innes-Central.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

5.14 The decisions do not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

5.15 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi



5.16 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

5.17 This is a minor proposal that is principally intended to address safety concerns at this location. Due to the minor nature of the works, it is not intended to have any impact on climate change.

6. Next Steps Ngā Mahinga ā-muri

6.1 If approved, staff will arrange for new road markings to be installed.

Attachments Ngā Tāpirihanga

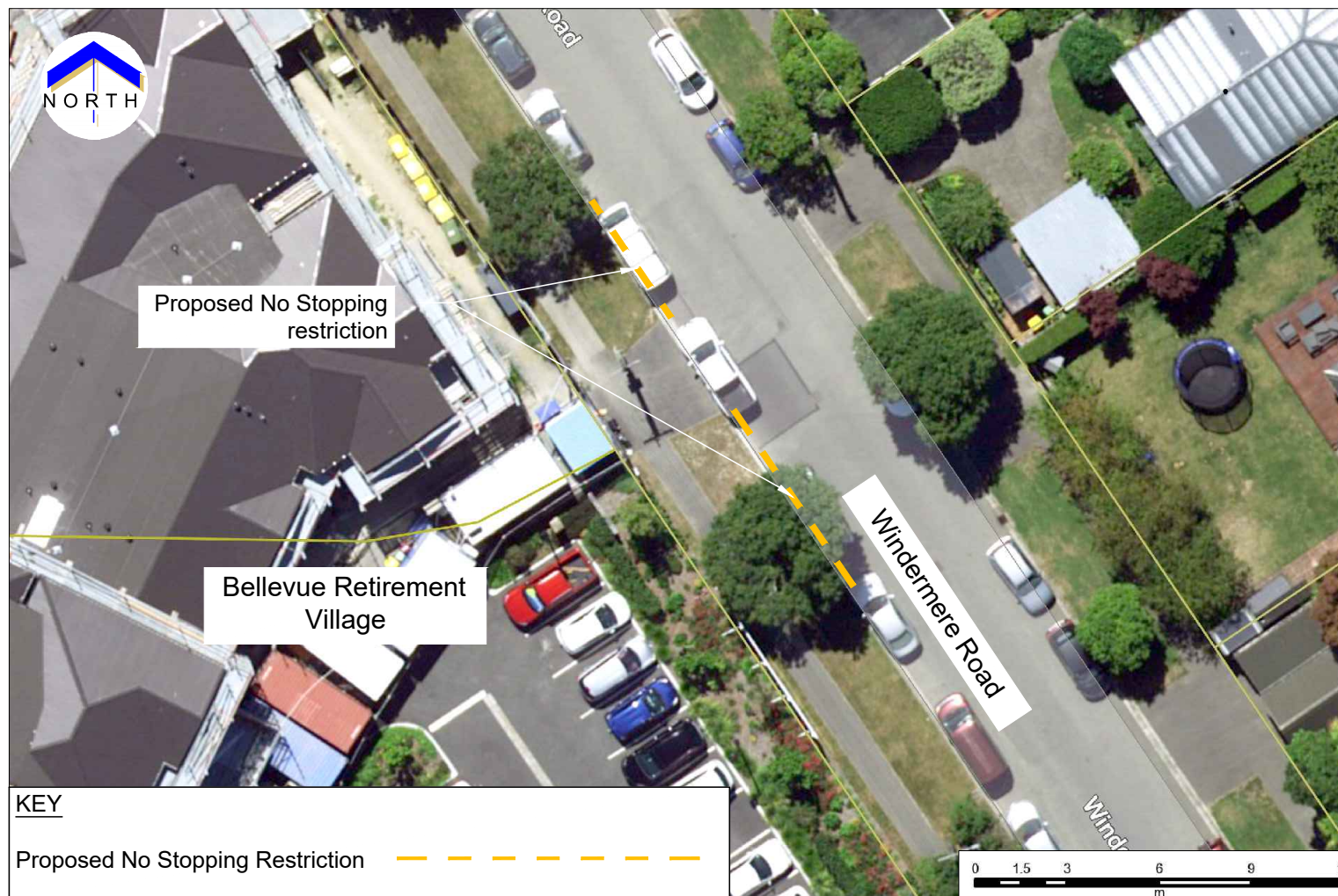
No.	Title	Reference	Page
A 	Attachment A - Windermere Road, Proposed No Stopping Restrictions	25/1548878	99
B 	Attachment B - Consultation Feedback	25/1558767	100

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Sally-Ann Marshall - Traffic Engineer
Approved By	Gemma Dioni - Principal Advisor Transportation - Safety Kathy Graham - Acting Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



Consultation feedback 4th August 2025
Windermere Road No Stopping Restrictions

Attachment B

Item 10

Attachment B

Hi there, just confirming my approval for this restriction to happen- asap before someone has a bad accident! May I also suggest a slightly longer restriction on the side heading towards Matsons ave as people don't tend to look right when they're turning left so a little more space before road becomes single lane again might be helpful Thanks For ref I am at 16 Windermere Road right opposite the exit.

Re proposed no stopping restriction Windermere Road at the exit of Bellevue Retirement Village.

As long time residents of Windermere Road (40 years), we are well aware of the traffic situation on this street. When it was upgraded around 35 years ago it was designed as a narrowed suburban street and was never intended for an increase of traffic that the construction of the Retirement Village has brought. It is a street where traffic can only move in one lane if cars are parked on both sides. When the resource consent application for the Village was made, a number of objections were raised by the neighbours (including ourselves)

One of the objections raised was the lack of enough on-site parking for residents and staff of the Village complex. As part of the consent being granted, some planned on-site parking was increased to include designated spaces for staff. We, the objectors were assured by both the developers and Council Traffic that there was adequate parking and access was not an issue. The fact that this issue has been raised by the Village management and residents now shows that this claim was incorrect.

It appears from our observations that the issue has arisen from on-street parking by both staff and village residents. This is not only causing an issue for cars exiting the village, but also for us, existing residents who live opposite the Village having to negotiate reversing into the street with limited vision and access. If parking is restricted as proposed, then the cars that usually park there will most likely shift along the street causing more congestion and safety issues for us. The lack of usual residential driveways along the village side of the road also means there can be quite a long line of cars parked on that side and with no driveways to allow for a break to allow cars travelling through to pull over and pass and also causes issues for entering and exiting our properties.

As we see it, the issue is one of the Village's own making and by restricting the parking by their exit only shifts the problem to us. We are under the impression that staff have been instructed not to park on the Village site.

We object to the planned parking restriction.

Maybe in addition to the parking restriction, a time restriction could also be put in place so that it is only visitors for both the Village and street residents that can park on the street?

Please use the information below as the basis of such a compliant w.r.t the parking provisions of the Resource Consent under which Oceania operates their facility at their Windermere site. Please pass this email on to the appropriate section of CCC.

With respect to the cars parked they fall into several categories:

- Residents. One of my vehicles is parked there from time to time. Often I park around the corner (St James Ave) because there are no parks available in Windermere (it sometimes gets that crowded). I am the only resident that parks on this part of Windermere road. Besides, I do not park near the exit so any claim (as you stated) that residents (me) contribute to the issue is simply incorrect.
- Occasional parking generated by parents and caregivers of Waimari School. This was traditionally the source of some very short-term parking but there usually little space

Consultation feedback 4th August 2025
Windermere Road No Stopping Restrictions

Attachment B

since this site was developed so they tend to seek parks elsewhere. Besides when they park there it is for 10- 15 minutes only. Hardly a contribution to the problem.

- Visitors do park on this part of the road but I suggest this is a minimal issue. Reasons being:
 - Logic suggests that one of the prime times (but obviously not the only time) for visiting would be after hours or immediately after work. There are seldom many cars parked on this section of Windermere at these times. Once the workers leave there are few cars parked.
 - The same logic applies in weekends when the numbers of staff on site is much fewer. During the weekend there are few cars parked there. In fact, when I became aware of the letter you sent to other residents yesterday (approx 2.30 pm) mine was the only car parked along this section of road. There were No visitors parked there. It is normal for few cars to be parked during weekends.
 - Visitors park on this stretch of roadway for an hour or two. The present congestion issue is due to cars parked there all day.

- Workers form the Windermere site.

My Kitchen window looks directly at the pedestrian entrance where most workers who park enter and leave, get into their vehicles and drive off. I observe their movement daily.

At times (after hours and weekends) when the number of staff on site is low, this is reflected in the number of cars parked.

It is my observation that the issue of parking congestion is regenerated significantly and substantially by staff parking.

I have also had conversations with workers as they leave to go home and they inform me that Management have told them 'they are not allowed to park onsite'. This is a concern to them because cars have been occasionally tampered with.

Resource Consent for this Bellvue site:

I make the following points:

- I attended both hearings w.r.t. this site. At both the residents bought up the potential issue of staff parking and at both hearings we were continually assured that all staff would park on-site.
This was repeated many time because one resident in her submission used street view images of other Oceania sites around NZ and in all of them street parking was crowded and congested. Our fear was that the same would happen along Windermere and despite Oceania's assurances, our concerns have been realised.
- The Resource Consent addressed the issue of staff parking.
I am going from memory here but it was my understanding that there were to be **12 marked staff car parks** onsite. I have just walked around the car park and I saw none. It is possible that the sign were obscured by the cars themselves but it is also likely that these staff parks do not exist.
It is possible therefore that the Oceania is in breach of its Resource Consent and were these staff parks available the issue of congested parking and restricted egress for their own site would not be an issue.
Before any changes are made to the road way and parking availability I believe this issue needs to be investigated.
If indeed there is any breach of Resource Consent I assume the CCC will seek to address this without the need of any complaints from residents.
Incidentally, as I wandered around the car park this morning I noted a large number of empty spaces, certainly enough to accommodate the workers cars parked along Windermere Road.

Consultation feedback 4th August 2025
Windermere Road No Stopping Restrictions

Attachment B

- When the exit from the site was designed the proposed yellow line parking restrictions were not envisaged as necessary. Why would they be the site was not going to generate to generate street parking! This is what we were assured.

The effect of the proposed changes:

While it seems logical to add some yellow lines to the road alongside the Exit from the Bellvue site, this strategy has several consequences:

1. It does not address the issue with regard to the Resource Consent requirement to provide onsite staff car parking
2. **Staff will still need to park somewhere and will simply be forced to park further down the road.**

While the Oceania management of this site have requested this solution because egress from their site is restricted and can be dangerous, the same issue is of concern for residents. Egress from our properties is also restricted and can be dangerous. The problem will simply be moved along.

My submission:

1. **I am happy to see minimal parking restriction near the exit of the Windermere site. After all there is a safety issue to be resolved.**
2. **By the same logic I also want to see the same parking congestion and associated potential dangers addressed for residents. This needs to be done with equal haste. This involves resolution of the Resource Consent parking provisions. It is not acceptable for Oceania management to move their problem onto the local community given their multiple assurances to us at both hearings and the Resource Consent under which they operate.**

I OPPOSE this proposal. Here is why :

My husband and I and our 6 year old grandson live almost directly opposite the road from the Bellevue exit discussed. Any issues impacting safe exit for 'residents and management' of Bellevue, are the same for everyone along this part of the street, regardless of which side of the road they live on. The issue is that traffic is too frequent and too fast, which is best addressed in other ways, e.g. speed bumps.

Currently staff who can't park onsite at Bellevue, spread themselves out to park on either side of the road near the exit. If the Bellevue side becomes a no-stopping zone, then ALL those staff will park on MY side of the road in front of my house, where myself and my visitors often want to park. This change might make it safer for those exiting Bellevue, but it makes it LESS safe for me exiting MY property, generally with my 6 year old grandson and baby granddaughter, sometimes on foot and with a stroller.

The reason staff park near the exit is because the Bellevue developers reneged on their commitment to provide onsite parking for staff. I am already being punished for their negligence and this proposal will penalise me even further. Why are they not being held accountable to resolve this issue?

Additionally, a number of campervans can be found parking on the Bellevue side of the road, usually for a few days at a time. This has been happening for months, particularly over summer, and is likely to increase again over the upcoming summer. Since these campervans don't belong to myself or my neighbours, we presume they belong to friends and family visiting Bellevue residents. This proposal will undoubtedly see them move to my side of the road to park. I don't see why I should have to give up parking space outside my own home, for them.

11. Sails Street - Proposed No Stopping Restrictions

Reference Te Tohutoro: 25/1319486

Responsible Officer(s) Te Pou Matua: Sally-Ann Marshall, Traffic Engineer

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Waipapa Papanui-Innes-Central Community Board to install no stopping restrictions on Sails Street at the Golden Age Retirement Village access.
- 1.2 This report has been written in response to concerns raised by the Golden Age Retirement Village community. Their concerns are related to vehicles parking close to the access restricting visibility.
- 1.3 To address these issues, it is proposed to install no stopping restrictions on Sails Street at the Golden Age Retirement Village access.
- 1.4 The recommended option is to install no stopping restrictions as shown on **Attachment A**.
- 1.5 Options within this report have been assessed against relevant industry-standard design guidance including the sight distance requirements.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Sails Street - Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at any time on the eastern side of Sails Street, commencing at its intersection with Harewood Road and extending in a north-easterly direction for a distance of 40 metres, as detailed on Attachment A (Plan 1366313, Issue 2, dated 4/8/2025) to the report on the meeting agenda.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3 and 4 are in place (or removed in the case of revocations).

3. Background/Context Te Horopaki

- 3.1 Sails Street is a local road with a posted speed limit of 40km/h.
- 3.2 Staff have visited the site on several occasions to view the traffic and parking situation. Parking demand is relatively high in the area due to various workers vehicles and residential parking.
- 3.3 Golden Age Retirement Village is a large complex providing a range of accommodation and care services for the elderly. As a result, the site is anticipated to have a high proportion of elderly and visitors who may be unfamiliar with the area using the access.
- 3.4 Visibility can be limited for vehicles exiting the retirement village onto Sails Street by vehicles parking close to the access. Typically, parking demand is occurring close to the access as this provides the shortest walking distance to access the site.
- 3.5 Traffic counts have been undertaken to measure speed and volume on Sails Street. Over a 7-day period the recorded average speed was 30.4km/h, and the 85th percentile speed was 35.3km/h. The average daily traffic volume was 1,330.
- 3.6 Staff consider the length of no stopping proposed to be appropriate considering the traffic speeds and volumes.
- 3.7 The proposal will remove approximately three parking spaces.
- 3.8 The NZ Transport Agency Waka Kotahi (NZTA) Crash Analysis System (CAS) database shows there have been no recorded crashes in the last six years on the section of Sails Street covered in this report.
- 3.9 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 3.10 The following reasonably practicable options were considered and are assessed in this report:
 - 3.10.1 Install no stopping restrictions.
 - 3.10.2 Do nothing.

Options Descriptions Ngā Kōwhiringa

- 3.11 **Preferred Option:** Install no stopping restrictions.
 - 3.11.1 **Option Description:** Install no stopping restrictions at the Golden Age Retirement Village access on Sails Street.
 - 3.11.2 **Option Advantages**
 - Improves visibility for vehicles exiting the Golden Age Retirement Village access on Sails Street.
 - Addresses staff and resident requests from the Golden Age Retirement Village.
 - 3.11.3 **Option Disadvantages**
 - Removes approximately three parking spaces.
 - Cost to install
- 3.12 **Option 2 – Do nothing.**
 - 3.12.1 **Option Description:** Do nothing.

3.12.2 Option Advantages

- Does not remove approximately three parking spaces.
- No cost to install the markings

3.12.3 Option Disadvantages

- Does not respond to concerns raised by staff and community at the Golden Age Retirement Village about visibility when exiting the complex.

4. Financial Implications Ngā Hīraunga Rauemi Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2
Cost to investigate and consult, and write report	\$1500	\$1500
Cost to implement	~\$250	\$0
Maintenance/Ongoing Costs	Covered by the existing maintenance contract	\$0
Funding Source	Traffic Operations Team traffic signs and markings budget.	\$0
Funding Availability	Negligible	\$0
Impact on Rates	Negligible	\$0

5. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

5.1 Not applicable.

Legal Considerations Ngā Hīraunga ā-Ture

5.2 Statutory and/or delegated authority to undertake proposals in the report:

- 5.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
- 5.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
- 5.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

5.3 Other Legal Implications:

- 5.3.1 There is no other legal context, issue, or implication relevant to this decision.
- 5.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

5.4 The required decisions:

- 5.4.1 Align with the [Christchurch City Council's Strategic Framework](#).
- 5.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
- 5.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 5.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 5.6 Transport
 - 5.6.1 Activity: Transport
 - Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network (DIA 1) - 4 less than previous FY

Community Impacts and Views Ngā Mariu ā-Hāpori

- 5.7 The request for no stopping restrictions was initiated by a resident of the Golden Age Retirement Village.
- 5.8 A plan was sent to the village management showing the proposals. They asked if we could shorten the length of no stopping on the north side of the access, being mindful of the parking loss in the area. Staff have reduced the no stopping by five metres and consider that the new length proposed is sufficient to provide additional visibility whilst still requiring vehicles to pause before exiting. Village management are supportive of the preferred option.
- 5.9 Directly affected residents and property owners were notified of the proposal by letter. We had not received any feedback at the time of writing this report.
- 5.10 The Team Leader Parking Compliance supports the preferred option.
- 5.11 The decision affects the following wards/Community Board areas:
 - Waipapa Papanui-Innes-Central.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 5.12 The decisions do not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 5.13 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 5.14 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 5.15 This is a minor proposal that is principally intended to address safety concerns at this location. Due to the minor nature of the works, it is not intended to have any impact on climate change.

6. Next Steps Ngā Mahinga ā-muri

- 6.1 If approved, staff will arrange for new road markings to be installed.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Attachment A - Sails Street, Proposed No Stopping Restriction	25/1551172	108

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Sally-Ann Marshall - Traffic Engineer
Approved By	Gemma Dioni - Principal Advisor Transportation - Safety Kathy Graham - Acting Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



12. Waipapa Papanui-Innes-Central Discretionary Response Fund - Summer with your neighbours 2025-26

Reference Te Tohutoro: 25/1506351

Responsible Officer(s) Te Pou Matua: Trevor Cattermole, Community Development Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider applications received for the 2025-26 Summer with your Neighbours and to allocate funding as appropriate.
- 1.2 There is currently a balance of \$4,500 allocated to the Waipapa Papanui-Innes-Central 2025-26 Summer with your Neighbours. The staff recommendations total \$4,092. 50 in this report.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central Discretionary Response Fund - Summer with your neighbours 2025-26 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Allocates its 2025-26 Summer with your neighbours as follows:

	Applicant	Activity	No. attending	Staff recommendation
1	Gisele Aynsley	Street get together	15	\$37.50
2	Stacey Barnden	Street BBQ	45	\$110.00
3	Catherine Blummont	Morning tea with coffee and cake	10	\$25.00
4	Libby Brazier	Family Day	200	\$200.00
5	Barry Brooker	Community BBQ	80	\$200.00
6	Jodie Cameron	Christmas Family Celebration	150	\$200.00
7	Rachel Crawford	Neighbourhood BBQ	40	\$85.00
8	Rachel Crawford We are Richmond	Community BBQ and Planting day at Petrie Park	80	\$200.00
9	Lisa Cummins	Street BBQ	30	\$75.00
10	Rene Demegilio	Neighbourhood Bingo and BBQ	80	\$190.00
11	Maureen Donovan	Christmas BBQ	65	\$150.00
12	Chris Duncan	Neighbourhood get together	50	\$75.00

13	Murray Edlin	Street BBQ	30	75.00
14	Ginny Fagan	Neighbourhood BBQ Lunch	20	\$50.00
15	Mark Henshaw	Annual Street BBQ	60	\$150.00
16	Morgane Honore	Community sourdough pizza party and food resilience workshop	100	\$200.00
17	Margaret Johns	Neighbourhood get together	50	\$120.00
18	Anneke Kamo	Christmas BBQ	25	\$62.50
19	Geetha Kopparapu	Neighbourhood get together	60	\$150.00
20	Max Lucas	Christmas BBQ	120	\$200.00
21	Steven Muir	Garden planting and afternoon tea	40	\$100.00
22	Janita Patrick	Neighbourhood BBQ and family activities	40	\$100.00
23	Ann Powley	Community BBQ dinner	100	\$200.00
24	Tony Ralfe	Summer BBQ gathering	30	\$70.00
25	Christine Rankin	Evening BBQ	17	\$42.50
26	Kristine Spoor	Teddy Bear Picnic	100	\$200.00
27	Elizabeth van Til	Christmas carols	150	\$150.00
28	Graham Wagener	Sausage sizzle block party	40	\$100.00
29	Vivian Wang	Pizza party	50	\$125.00
30	Sarah Watson	Neighbourhood BBQ	35	\$87.50
Late applications				
31	Carolyn Jones	20 th Annual Street BBQ	60	\$150.00
32	Gina Lyall	BBQ Lunch	25	\$62.50
33	Jean Scott	Community Working Bee and BBQ	80	\$150.00

4. Notes that the granted funds are to be used towards food items, non-alcoholic drinks or invitation/advertising costs only.
5. Transfer any unallocated funds from the Waipapa Papanui-Innes-Central 2025-26 Summer with your Neighbours to the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund.
6. Return any funding that is unclaimed by the successful applicants from the Waipapa Papanui-Innes-Central 2025-26 Summer with your Neighbours back to the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework, and particularly the strategic priority of Strengthening Communities. It will provide a strong sense of community, active participation in civic life, safe and healthy communities, celebration of our identity through arts, culture, heritage, and sport, valuing the voices of families, children, young people and older people.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
- 3.3.2 The Fund does not cover:
- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The significance level was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

- 3.7 At its meeting on 14 August 2025, the Waipapa Papanui-Innes-Central Community Board resolved to allocate \$4,500 from its 2025-26 Discretionary Response Fund towards Summer with your neighbours
- 3.8 Summer with your neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood. It invites residents to consider whether they have ever wanted to organise a neighbourhood gathering or get to know the people who live close to them. This popular event has grown from year to year and is promoted by the Council.
- 3.9 Previous applicants, local community groups, including Residents Associations, have been sent information inviting them to apply for the Summer with your neighbours funding. Staff also promoted the fund through social media and other networks.
- 3.10 Summer with your neighbours will run from 25 October 2025 to 30 March 2026. Applications for funding opened on 12 July 2025 and closed on 10 August 2025.
- 3.11 By the closing date, 30 eligible applications had been received, and three late applications were received after the closing date. Staff have assessed the applications to ensure that they meet the Summer with your neighbours' guidelines and recommended an amount to be allocated to each application.



- 3.12 Request for funding from the 33 applicants totalled \$4,092.50 and is less than the amount allocated for distribution.

To create consistency in staff recommendations across the city, staff recommendations are based on the following formula:

- Up to \$2.50 per head to a maximum of \$200.
- When the requested amount is less than the \$2.50 per head formula, the requested amount is what staff have recommended.
- Where two approximate attendee numbers have been noted, recommendations are based on the higher approximate figure.

- 3.13 A summary outlining the applications and staff recommendations is attached (refer **Attachment A**), together with the Summer with your neighbours Guidelines (refer **Attachment B**).

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Waipapa Papanui-Innes-Central Community Board - Summer with your Neighbours 2025-26 Applications	25/1660837	113
B 	Summer with your neighbours Guidelines 2025-26	25/1661093	116

Signatories Ngā Kaiwaitohu

Authors	Trevor Cattermole - Community Development Advisor Stacey Holbrough - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

Papanui-Innes-Central Wards - Summer with your Neighbours 2025-26
 Applications with Staff Recommendations

No.	Organiser's Name	Group/Org	Proposed Activity	Location	Activity Date	Start Time	Intended Participants	Estimated No. of Attendees	Items	Total Cost	Contribution from Street/ Organisation	Amount of Subsidy Requested	Received SWYN funding in past 2 yrs?	Funding History 23/24 & 24/25	Staff Rec	BOARD DECISION
1	Aynsley, Gisele	Neighbourhood	Street get together	Albany Street	18-Jan-26	4pm	Albany Street residents	15	Meat, bread, sauces, salads, soft drinks	\$ 100	\$ 50	\$ 50	No	Nil	\$ 37.50	
2	Barnden, Stacey	Neighbourhood	Street BBQ	Creese Place	27-Dec-25	5pm	Residents from Creese Place	45	Sausages, bacon, bread, sauce, marg, cake	\$ 150	\$ 40	\$ 110	Yes	2023/24 - \$125	\$ 110.00	
3	Blummont, Catherine	Neighbourhood	Morning tea with coffee and cake	Freebairn Street	15-Mar-26	10am	Residents from Freebairn Street	10	Food and coffee	\$ 40	\$ 20	\$ 20	Yes	2024/25 - \$20	\$ 25.00	
4	Brazier, Libby	Neighbourhood	Family Day	Little Poland Park	15-Feb-26	3pm	Oakbridge Subdivision	200	Food and Bouncy Castle	\$ 350	\$ 100	\$ 250	Yes	2024/25 - \$200 2023/24 - \$170	\$ 200.00	
5	Brooker, Barry	Moa Neighbourhood Group	Community BBQ	Moa Reserve	19-Feb-26	5.30pm	Moa Neighbourhood residents	80+	Chicken, sausages, veges, salads, nuts/seeds, rice, bread, printing/advertising	\$ 400	Labour, equipment, extra food and advertising	\$ 400	Yes	2024/25 - \$200 2023/24 - \$170	\$ 200.00	
6	Cameron, Jodie	Redwood Playcentre	Christmas Family Celebration	Redwood Playcentre	6-Dec-25	3.15pm	All families from Redwood Playcentre	150	Food, cake, snacks, soft drinks	\$ 805	\$ 605	\$ 200	Yes	2024/25 - \$200 2023/24 - \$140	\$ 200.00	
7	Crawford, Rachel	Neighbourhood	Neighbourhood BBQ	Stapletons Road	15-Feb-26	3pm	Neighbours from Stapleton Street	40	Food, drinks, serviettes	\$ 135	\$ 50	\$ 85	Yes	2024/25 - \$100 2023/24 - \$85	\$ 85.00	
8	Crawford, Rachel	We are Richmond	Community BBQ and Planting at Petrie Park	Petrie Park	10-Nov-25	11am	Nearby residents of park and surrounding areas	80	Food, serviettes	\$ 200	\$ 30	\$ 70	Yes	2024/25 - \$200 2023/24 - \$170	\$ 200.00	
9	Cummins, Lisa	Neighbourhood	Street BBQ	Johns Place	7-Dec-25	12 midday	Bennett St residents (between Paparoa St and Tomes Rd)	30	BBQ food, dessert, beverages	\$ 200	\$ 100	\$ 100	Yes	2024/25 - \$175 2023/24 - \$60	\$ 75.00	
10	Demegilio, Rene	ChCh Methodist Mission	Neighbourhood Bingo and BBQ	Guild Street	3-Nov-25	3.30pm	Residents and neighbourhood families	80	Food, drinks, paper plates, napkins	\$ 290	\$ 100	\$ 190	Yes	2023/24 - \$140	\$ 190.00	
11	Donovan, Maureen	Neighbourhood	Christmas BBQ	Clipper Place	21-Nov-25	5pm	Clipper Place residents	65	Sausages, bread, cake, soft drink, mince tarts, lollies	\$ 150	Meat, salads and BBQs	\$ 150	Yes	2024/25 - \$175 2023/24 - \$130	\$ 150.00	

No.	Organiser's Name	Group/Org	Proposed Activity	Location	Activity Date	Start Time	Intended Participants	Estimated No. of Attendees	Items	Total Cost	Contribution from Street/ Organisation	Amount of Subsidy Requested	Received SWYN funding in past 2 yrs?	Funding History 23/24 & 24/25	Staff Rec	BOARD DECISION
12	Duncan, Chris	Shirley Toy Library	Neighbourhood get together	Amos Place	13-Dec-25	1pm	Residents of Amos Place	50	BBQ food, ice cream, soft drinks	\$ 100	\$ 25	\$ 75	No	Nil	\$ 75.00	
13	Edlin, Murray	Neighbourhood	Street BBQ	Sheraton Place	29-Nov-25	4.30pm	Sheraton Place residents	30	Meat	\$ 100	Salads, pastas, nibbles	\$ 100	Yes	2023/24 - \$75 2022/23 - \$75	\$ 75.00	
14	Fagan, Ginny	Neighbourhood	Neighbourhood BBQ Lunch	Harris Crescent	1-Feb-26	1pm	All surrounding neighbours	20	Food and drinks	\$ 400	\$ 200	\$ 200	No	Nil	\$ 50.00	
15	Henshaw, Mark	Neighbourhood	Annual Street BBQ	Cherrywood Place	1-Mar-26	4.30pm	Street residents	60	Meat, bread, sauces, salads	\$ 375	\$ 150	\$ 225	Yes	2024/25 - \$200 2023/24 - \$125	\$ 150.00	
16	Honore, Morgane	Richmond Community Garden	Community Sourdough pizza party and food resilience workshop	Richmond Community Garden	13-Dec-25	12noon	Local residents, neighbours, volunteers and staff	100	Food, juice, tea/coffee	\$ 1,000	Venue, equipment, labour	-	Yes	2024/25 - \$200 2023/24 - \$170	\$ 200.00	
17	Johns, Margaret	Neighbourhood	Neighbourhood get together	Weston Road	30-Nov-25	4pm	Households from Bretts Rd to Rutland St	50	Savouries, bread, sauce, juice, desserts	\$ 120	Nibbles and food	\$ 120	Yes	2024/25 - \$125 2023/24 - \$65	\$ 120.00	
18	Kamo, Anneke	Neighbourhood	Christmas BBQ	Coolspring Way	6-Dec-25	4pm	Coolspring and Vaughan Ways residents	25	Food, non-alcoholic drinks	\$ 420	\$ 300	\$ 120	Yes	2024/25 - \$75 2023/24 - \$75	\$ 62.50	
19	Kopparapu, Geetha	Neighbourhood	Neighbourhood get together	Boyne Avenue	16-Nov-25	12midday	Boyne Avenue residents	60	BBQ food and refreshments	\$ 200	Local music, BBQ volunteers, time and energy	\$ 200	No	N/A	\$ 150.00	
20	Lucas, Max	Neighbourhood	Christmas BBQ	Atlas Apartments - CBD	30-Nov-25	5pm	Apartment Complex Residents	120	Sausages, onions, bread, sauce, salad, non-alcoholic beverages, etc.	\$ 240	Equipment, labour, advertising	\$ 200	Yes	2024/25 - \$200 2023/24 - \$100	\$ 200.00	
21	Muir, Steven	Chesterfields Community Garden	Garden planting and afternoon tea	Chester Street East	2-Nov-25	2pm	Neighbours around Chester St East	40	Food, juice, printing	\$ 320	\$ 100	\$ 220	Yes	2024/25 - \$75 2023/24 - \$100	\$ 100.00	
22	Patrick, Janita	Neighbourhood	Neighbourhood BBQ & family activities	Sarabande Avenue	30-Nov-25	1pm	Neighbours and their whānau	40	Food, drinks and activities	\$ 200	\$ 100	\$ 100	Yes	2024/25 - \$75 2023/24 - \$90	\$ 100.00	
23	Powley, Ann	Shirley Community Trust	Community BBQ Dinner	MacFarlane Park Centre	30-Jan-26	5-7pm	Local Shirley residents and SCT	100	Sausages, bread, onions, sauce, salad, fruit, ice cream, cake, soft drinks	\$ 610	\$ 360	\$ 250	Yes	2024/25 - \$200 2023/24 - \$170	\$ 200.00	

No.	Organiser's Name	Group/Org	Proposed Activity	Location	Activity Date	Start Time	Intended Participants	Estimated No. of Attendees	Items	Total Cost	Contribution from Street/ Organisation	Amount of Subsidy Requested	Received SWYN funding in past 2 yrs?	Funding History 23/24 & 24/25	Staff Rec	BOARD DECISION
24	Ralfe, Tony	Neighbourhood	Summer BBQ gathering	Ramore Reserve	6-Feb-26	Noon	Ramore Place residents	30	Food, fruit juice	\$ 100	Bring a plate, equipment and labour	\$ 100	Yes	2024/25 - \$75 2023/24 - \$75	\$ 70.00	
25	Rankin, Christine	Neighbourhood	Evening BBQ	Grassmere Street	8-Nov-25	5pm	Residents from Grassmere Street	17	Food and non-alcoholic drinks	\$ 150	\$ 60	\$ 90	Yes	2024/25 - \$33 2023/24 - \$30	\$ 42.50	
26	Spoor, Kristine	Avebury House	Teddy Bears Picnic	Avebury House	21-Nov-25	10am	Local Under 5s	100	Juice, honey sandwiches and entertainment	\$ 200	Labour and other costs	\$ 200	Yes	2024/25 - \$200	\$ 200.00	
27	van Til, Elizabeth	Local community	Christmas Carols	Harewood Road	21-Dec-25	3.30pm 5pm carols	Papanui residents	150	Sausages, bread, sauces, ice cream and soft drinks	\$ 200	\$ 50	\$ 150	Yes	2024/25 - \$200 2023/24 - \$200	\$ 150.00	
28	Wagener, Graham	Neighbourhood	Sausage Sizzle Block Party	Dulles Place	TBD during summer	4pm	Street residents	30-40	Food and beverages	\$ 165	\$ 165	\$ 330	Yes	2024/25 - \$100 2023/24 - \$75	\$ 100.00	
29	Wang, Vivian	Neighbourhood	Pizza Party	League Lane	8-Nov-25	10am	Residents and neighbours	50	Food and activities	\$ 450	Equipment and labour	\$ 450	No	Nil	\$ 125.00	
30	Watson, Sarah	Neighbourhood	Neighbourhood BBQ	Weston Road	1-Mar-26	3pm	Residents of Weston Road	35	Meat, bread, sauces, salads, soft drinks, desserts	\$ 265	\$ 175	\$ 90	Yes	2024/25 - \$63 2023/24 - \$75	\$ 87.50	
	Late Applications															
31	Jones, Carolyn	Neighbourhood	20th Annual Street BBQ	Harrys Way Cul-de-sac	31-Jan-26	4pm	Residents of Harrys Way and Gwen Place	60	Meats, bread, sauces, salads and lollies for lolly scramble	\$ 440	\$ 200	\$ 240	Yes	2024/25 - \$140 2023/24 - \$120	\$ 150.00	
32	Scott, Jean	Redwood Springs Community Gardens	Community Working BBQ	Redwood Springs Reserve	8-Feb-26	11am	Members of the wider community	80	Sausages, bread, sauces, lollies for lolly scramble	\$ 250	\$ 100	\$ 150	Yes	2024/25 - \$200 2023/24 - \$140	\$ 150.00	
33	Lyll, Gina	Marralameda Charitable Trust	BBQ Lunch	Dunedin Street	1-Dec-25	11.30am	Volunteers and residents	25	Sausages, salads, pav, fruit salad	\$ 214	\$ 84	\$ 130	Yes	2024/25 - \$75	\$ 62.50	
Total															\$ 4,092.50	\$ -

Summer with your neighbours



2025 guidelines for your information

Summer with your neighbours is back again for 2025. Events can be held from 25 October 2025 to 30 March 2026. Small subsidies are available to help cover costs and support Summer with your neighbours events. Please be aware that allocation of funding towards the project is subject to Community Board approval.

The following criteria applies:

- Funding is not available for alcohol or fireworks.
- Some Community Boards may not give priority to funding items other than food. Please contact neighbourhoodweek@ccc.govt.nz if you have any queries around this.
- Funding is seen as a small contribution towards holding a gathering. Because it is intended to 'bring neighbours together', applications from individuals getting together and holding a local gathering will take priority over those held by organisations.
- Funding should not be seen as a way for individuals or organisations to hold a gathering that they would hold at other times of the year.
- It is expected that those holding the gathering will contribute in some way towards the gathering, even if it is through supplying some of the materials.
- All gatherings need to take place within designated dates – 25 October 2025 to 30 March 2026.
- Where two gatherings are to be held in a close locality (i.e. same street or park), we will encourage you to combine these gatherings.
- Where two or more people apply separately for the same gathering, these applications will be considered together.
- Residents' Associations can apply unless they have received funding for a Summer with your neighbours (Neighbourhood Week) gathering from another Council fund.

Health and safety

The individual(s) organising your gathering must ensure that appropriate standards of health, safety, security and environment practice are maintained at every Summer with your neighbours gathering.

If, for the purpose of the gathering, the individual(s) is/are a person conducting a business or undertaking within the meaning of the Health and Safety at Work Act 2015, they must comply with their various duties under that Act.

If the proposed location of the gathering is on Council property or to be held at a Council venue, the Council will provide information to the organiser of your gathering to advise of its health and safety policy in relation to that property or venue at the time of your booking.

All events must comply with events and gathering guidelines or rules set by the government in relation to Covid-19 restrictions.

Reimbursement

If you have been notified in writing that your application was approved, hold your gathering first, then provide receipts and attach them to the Subsidy Reimbursement Form. This form will be emailed or posted to you.

The process

Once you have decided to participate in Summer with your neighbours, here are the steps to take:

1. Get your neighbours together for a pre-gathering chat to gather ideas.
2. Complete the application form online or collect a hard copy from your local service centre. Submit it via email, post to Papanui Service Centre, 35 Langdons Road, Christchurch 8053, or drop it off at your local service centre prior to the deadline of Sunday 10 August 2025 at 5pm.
3. Once applications have closed these will be presented to the Community Boards for consideration.
Note: Because you are applying for public funding, your name and gathering details will be part of the public record of the Community Board's allocation meeting. You will be notified of the decision made by your Community Board. Please be aware that allocation of funding towards the project is subject to Community Board approval.
4. Hold your gathering. Take lots of photos and have a great time!
5. Complete the Subsidy Reimbursement form, include your receipts, and return.
6. If your application was successful in being allocated funding, your allocated subsidy will be reimbursed.
Note: This could take up to four weeks.
7. Get going!

If you have any questions throughout the process, please get in touch. If you are able to, please email in the first instance: neighbourhoodweek@ccc.govt.nz

If email is not an option, please call Hannah Martin on 03 941 8999 (please be aware we may forward your inquiry to another staff member if your question relates to a specific Community Board area).

13. Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Shirley Rugby League Club

Reference Te Tohutoro: 25/1684081

Responsible Officer(s) Te Pou Matua: Stacey Holbrough, Community Development Adviser

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider an application for funding from its 2025-26 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF 25/26_00016_PIC	Shirley Rugby League Club Inc	Stage 1 of the Feasibility Study for the relocation of the Shirley Hawks Clubrooms	\$7,430	\$6,000

- 1.2 There is currently a balance of \$50,003 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Shirley Rugby League Club Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$6,000 from its 2025/26 Discretionary Response Fund to Shirley Rugby League Football Club Inc, towards Stage 1 of the Feasibility Study for the relocation of the Shirley Hawks Clubrooms project.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority actively be an inclusive and equitable city which puts people at the centre. The project also aligns with the Physical Recreation and Sports Strategy.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.

3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3.5 The significance level was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero


3.7 At the time of writing, the balance of the \$50,003 Discretionary Response Fund is:

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$70,003	\$20,000	\$50,003	\$44,003

3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.

3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Shirley Rugby League Club Inc.	25/1712368	119

Signatories Ngā Kaiwaitohu

Author	Stacey Holbrough - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Shirley Rugby League Football Club Inc</p> <p>Application Number: DRF25/26_00016_PIC</p> <p>Physical address 33 Briggs Rd, Mairehau</p> <p>Funding History <i>(past three years)</i> 2025/26 - \$8,500 - Operating costs - SCF PIC 2024/25 - \$6,000 - Operating costs - SCF PIC 2023/24 - \$3,545 - Summer Bills - SCF PIC</p>	<p>Stage 1 of the Feasibility Study for the relocation of Shirley Hawks Clubrooms</p> <p>Shirley Rugby League Club (SRLC) is a well-established sports club with deep roots in the Shirley community. The SRLC is applying for funding to conduct a feasibility study, which will help the club determine whether relocating its clubrooms to MacFarlane Park is in the best interest of the club.</p>	<p>Total Cost of Project: \$21,430</p> <p>Total Amount Requested: \$7,430</p> <p>Percentage of project cost requested: 35%</p> <p>Contribution sought towards: Feasibility study for relocation of Clubrooms - \$21,430</p> <p>Other sources of funding: Funds on hand - \$7,000 Other grants - \$7,000 (pending)</p>	<p>\$6,000</p> <p>That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$6,000 from its 2025/26 Discretionary Response Fund to Shirley Rugby League Football Club Inc, towards Stage 1 of the Feasibility study for the relocation of Shirley Hawks Clubrooms project.</p>	<p>1</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Physical Recreation & Sport Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>The club gets a clear direction of what is in the best interest of their club and community.</p>	<p>Staff Assessment</p> <p>The Shirley Rugby League Football Club Inc. (the Club) has been a cornerstone of the Shirley community since 1956 and was officially incorporated in 1968.</p> <p>Over the decades, the Club has built a strong legacy of promoting grassroots sports, community engagement, and youth development. The Club operates under significant financial constraints and is largely supported by volunteers.</p> <p>The Club currently owns its clubrooms and land at 33 Briggs Road, but trains and plays at MacFarlane Park, which is the Club’s historic home and the heart of the community.</p> <p>To support the Cub in making an informed, long-term decision about whether relocating to MacFarlane Park will strengthen the Club financially, operationally, and culturally, they want to engage an independent researcher to provide an unbiased opinion and recommendations.</p> <p>The research brief will provide the club with a clear, plain-language report that provides: A summary of the Club’s current and future position, financial, legal, and operational Benefits, risks, and trade-offs of relocating or staying at the current site. Recommendations on transitional plans, partnerships, and next steps.</p> <p>Rationale for staff recommendation</p> <p>The Club plays a vital role in the social and recreational fabric of Shirley, acting as a key community hub for connection, wellbeing, and sport. The research will provide the Club with an independent perspective to assist with their decision-making on the future of their Club.</p>
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14. Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Casebrook Intermediate School

Reference Te Tohutoro: 25/1692718

Responsible Officer(s) Te Trevor Cattermole, Community Development Advisor

Pou Matua: Trevor.Cattermole@ccc.govt.nz

Accountable ELT

Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider an application for funding from its 2025-26 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00009_PIC	Casebrook Intermediate School	Tōtaranui Kāhui Ako Cultural Festival	\$2,700	\$2,700

- 1.2 There is currently a balance of \$50,003 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Casebrook Intermediate School Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,700 from its 2025/26 Discretionary Response Fund to Casebrook Intermediate towards Sound system and staging costs.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority of a Collaborative and Confident City and a Cultural Powerhouse City.
- 3.2 The recommendations are consistent with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.

3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The significance level was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

3.7 At the time of writing, the balance of the 2025-26 Discretionary Response Fund is:

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$70,003	\$20,000	\$50,003	\$47,303

- 3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Casebrook Intermediate	25/1711966	123

Signatories Ngā Kaiwaitohu

Author	Trevor Cattermole - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Casebrook Intermediate</p> <p>Application Number: DRF25/26_00009_PIC</p> <p>Physical address 90 Veitches Rd, Casebrook</p> <p>Funding History <i>(past three years)</i> 2024/25 - \$1,200 - Totaranui Kahui Ako Cultural Festival - DRF PIC 2019/20 - \$500 - AIMS Games Teams - YDF PI</p>	<p>Tōtaranui Kāhui Ako Cultural Festival</p> <p>The Cultural festival brings all the schools and the community within our Kāhui Ako together to celebrate culture and heritage of the diverse communities within our schools.</p>	<p>Total Cost of Project: \$8,594</p> <p>Total Amount Requested: \$2,700</p> <p>Percentage of project cost requested: 31%</p> <p>Contribution sought towards: Stage & Sound System Hire - \$2,700</p> <p>Other sources of funding: Funds on hand (\$6,500) Volunteer contributions of time, equipment, labour and venue provided.</p>	<p>\$2,700</p> <p>That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$2,700 from its 2025/26 Discretionary Response Fund to Casebrook Intermediate towards Sound system and staging costs.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Multicultural Strategy, Equity and Inclusion Policy</p> <p>Outcomes that will be achieved through this project</p> <p>Firstly, it will provide a meaningful platform for students to express and celebrate their cultural identities through performance, storytelling, art, and language. This celebration of heritage will foster pride, confidence, and cultural competence, while encouraging students to value both their own backgrounds and those of others.</p> <p>Secondly, the festival will strengthen connections between schools, whānau, and the community. By bringing together diverse groups in one inclusive event, it will promote whakawhanaungatanga – building relationships, sharing traditions, and creating a stronger sense of belonging. These strengthened partnerships will support future collaboration and contribute to the ongoing success of the Kāhui Ako.</p> <p>Finally, the festival will promote cultural awareness, inclusivity, and respect across the Kāhui. It will provide opportunities for participants and community members to learn from each other, breaking down barriers and deepening understanding between cultures. In doing so, the event will not only enrich the learning experiences of students but also build a more cohesive and connected community.</p> <p>Through these outcomes, the festival will make a lasting contribution to cultural identity, community engagement, and collective wellbeing.</p>	<p>Staff Assessment</p> <p>The Tōtaranui Kāhui Ako is a network of schools in the Northwest area of Christchurch. which include Cotswold Mātāhae School, Bishopdale School, Te Kura o Matarangi (Northcote School), Redwood School, Papanui Primary School, Te Kura Mareko Casebrook Intermediate and Papanui High School. Within the zone, three schools sit in communities that are considered high deprivation. Some of these areas are a 9/10 on the scale of deprivation. The Cultural Festival is a celebration of culture, heritage and language through performance and dance. Each school shares their cultural groups with a performance. The majority of the kura have a Kapa Haka group, and some other schools also have a Pasifika and Korean dance group. As part of the Festival the schools provide cultural food and do not charge the community for this. The event is open to the whole community, and it breaks down the isolation and loneliness of people in the area. This encourages them to take part in a local cultural event. It draws in over 2,000 people throughout the afternoon. The Festival has students in age range from early childhood centres as young as two years old, up to high school students in Year 13. The event encourages tuakana teina (older sibling, younger sibling relationships where siblings learn from each other) through performance and sharing of cultures. This will be the sixth year of the Kāhui Ako Festival and it grows in popularity every year. There will be over 600 students performing who bring their family and friends to the festival. It embraces not only the multicultural nature of the area but also a wide range of the parents/caregivers and siblings. The Tōtaranui Kāhui Ako group is seeking a funding contribution towards the costs of staging and sound production.</p> <p>Rationale for staff recommendation</p> <p>The rationale for the staff recommendation: The application sits squarely under the Strengthening Communities Together Strategy namely: Objective 1.1 Develop and enhance relationships with Tangata whenua via Manu whenua and Te Hononga Objective 1.2 Build, nurture, and strengthen relationships with Pacific communities Objective 1.3 Combine to build on the relationships and achievements developed with multi-ethnic and multicultural communities through the Multicultural Strategy - Our Future Together Objective 1.4 Harness the strengths of diverse communities and address issues of social exclusion Objective 1.5 Support groups involved in providing access to arts, culture, heritage, recreation and those who care for the environment.</p> <p>This event encourages the engagement of the wider community and celebrates the cultural milieu of the Papanui, Redwood and Northcote areas.</p>
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15. Waipapa Papanui-Innes-Central Community Board Area Report - September 2025

Reference Te Tohutoro: 25/1445459

Responsible Officer(s) Te Emma Pavey, Community Governance Manager Papanui-Innes-
Pou Matua: Central

Accountable ELT Andrew Rutledge, General Manager Citizens and Community
Member Pouwhakarae:

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This monthly staff-generated report provides the Board with an overview of initiatives and issues current within the Community Board area.


2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central Community Board Area Report - September 2025.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Summer with your neighbours (SWYN)	<p>SWYN is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.</p> <p>This year's events can be held from 25 October 2025 to 30 March 2026.</p> 	Applications closed on 10 August.	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Youth Recreation	Staff are working in collaboration with youth-focused organisations to discuss potential opportunities in the Papanui, Innes and Central ward areas.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy

Youth Safety	<p>A youth space has opened in Northlands Mall with the support of the Board's Better Off Fund, in collaboration with Papanui Youth Development Trust and Te Ora Hou.</p> <p>Participation numbers have been steady with young people using the space after school hours, often before catching buses from the bus exchange.</p>	Ongoing	<p>Te Haumako Te Whitingia</p> <p>Strengthening Communities Together Strategy</p>
Revitalisation of Petrie Park	<p>The Board approved the Petrie Park tree planting plan at its June 2025 meeting, and We Are Richmond's concept plan is subject to funding being acquired and all consenting requirements being met.</p>	Ongoing	<p>Te Haumako Te Whitingia</p> <p>Strengthening Communities Together Strategy</p>
Safety Initiatives	<p>Further discussions are underway about the future planning for the MacFarlane Park area.</p>	Ongoing	<p>Te Haumako Te Whitingia</p> <p>Strengthening Communities Together Strategy</p>
<p>Civil Defence Emergency Management (CDEM) Community Resilience Plans</p> <ul style="list-style-type: none"> - Richmond Civil Defence Plan - Phillipstown Civil Defence Plan - SHEAP - Shirley Emergency Action Plan 	<p>The Richmond Civil Defence Plan has been developed and issued to the community.</p> <p>The Richmond Plan involved a number of groups namely, We are Richmond, Delta Trust, Avebury House, Riverlution Eco Park and the Avon Sports Hub in its development.</p> <p>The Phillipstown Civil Defence Plan has also been developed and the Phillipstown Trust is working with CDEM to finalise the Plan.</p> <p>Shirley Community Trust has been working closely with CDEM to review and update the Shirley Emergency Action Plan (SHEAP).</p> <p>This collaborative effort helps ensure that the emergency plan reflects the most up-to-date information relevant to the Shirley community, including local hazards, key contacts, and available resources.</p> <p>Through these updates, Shirley Community Trust is helping to build a more resilient and connected neighbourhood.</p> <p>Staff are also working with Te Ora Hou, and St Albans Residents Association on the development of their Emergency Plans.</p>	Ongoing	<p>Te Haumako Te Whitingia</p> <p>Strengthening Communities Together Strategy</p>

3.2 Community Funding Summary

The balance of the Board's funding pools at the time of writing is currently as follows subject to subtraction of the grants proposed through the reports to this meeting as shown:

2025/26 Waipapa Papanui-Innes-Central Discretionary Response Fund (DRF)	
Approved Board Projects:	
• Summer with your Neighbours	\$4,500
• Community Liaison	\$4,000
• Youth Development Fund	\$8,000
• Momorangi Reserve accessibility (Attachment A)	\$3,500
AVAILABLE BALANCE (at time of writing):	\$50,003*
Proposed DRF Grants (subject to approval at this meeting):	Recommended:
• Shirley Rugby League Club - Stage 1 of the Feasibility Study for the relocation of the Shirley Hawks Clubrooms	\$6,000
• Casebrook Intermediate School - Tōtaranui Kāhui Ako Cultural Festival	\$2,700
Prospective remaining balance (if all recommendations accepted):	\$41,303*

* A carry-forward remainder to be added from the 2024-25 year is currently being finalised.

2025/26 Waipapa Papanui-Innes-Central Youth Development Fund (YDF)	
YDF grants approved over the last financial year:	
• Tayla and Georgia Eagle towards attending the World Pipe Band Championships in Glasgow (unable to process under previous FY)	\$500 & \$500
• Charlotte Nelson towards Spirit of New Zealand Voyage	\$350
• Malachi Mackie-Walker towards NRL tournaments through school and his league club	\$350
• Ruby Cutbush towards competing in the FIBA U16 Asia Basketball Cup Tournament in Kuala Lumpur, Malaysia	\$500
• Lauren Dyet towards competing in the IKF Oceania Korfball Championships in Melbourne, Australia	\$400
• Zoe Drennan and Mia Black towards competing in the Hip Hop Unite World Championships 2025 in Prague, Czech Republic	\$200 & \$200
AVAILABLE BALANCE (at time of writing):	\$5,000

3.3 Summary of Recent YDF Applications

Each year, the Council's community boards set aside an amount of money to fund young people in their local community through their Youth Development Fund (YDF). For more information, [see here](#). Above is a list of YDF grants over the last financial year and below is a summary of the background to the YDF recipients over the last month.

- **Charlotte Nelson**

Charlotte is a 15-year-old student. She has been actively developing her leadership skills through the Duke of Edinburgh's Award programme and is on track to complete the Silver Award this year.

Participating in the ten-day voyage sailing around the Bay of Islands will be a great opportunity for Charlotte to challenge herself. She is looking forward to immersing herself in a diverse community, learning from others with different backgrounds and cultures, as well as growing her leadership skills for the future.

Charlotte has a passion for science and hopes to pursue a career working closely with people in a scientific field, and is taking the appropriate subjects at school. Her extracurricular activities include dancing (contemporary, jazz, and musical theatre), aerobics, netball in the winter, and interclub tennis in the summer.

- **Malachi Mackie-Walker**

Malachi is an 11-year-old student. He is the oldest of five siblings and loves music, sports, and kapa haka. His goal is to become an NRL player eventually.

In the meantime, he has been selected for multiple tournaments through school and his league club as follows:

- The Aimz Games in Tauranga from 31 August to 5th September
- The U12s Maori tournament in Rotorua from 26-28 September
- The Global Games tournament in Queenstown from 16-17 October
- Oceania Tag Tournament in Auckland from 5-7 December

- **Ruby Cutbush**

Ruby is a 16-year-old student. In 2024, Ruby represented Tongan Basketball at the FIBA Oceania Cup, where on their debut her team won the bronze medal, which also qualified them for entry to the FIBA Asia Cup in Malaysia 2025.

Ruby recently won a silver medal at the 2025 NZ Basketball Nationals as a member of the Canterbury U18A team and is also a Development Player for the Checkers Women's Premier team. In 2024, Ruby represented Canterbury Basketball for their U16A team.

This year, Ruby was selected to join the Tatai Whetu Waitaha programme, which supports athletes on their pathways to success. She trains twice a week at the Koha gym with a personalised Tatai Whetu trainer and is concentrating on training for her Premier team and doing her own daily training.

- **Lauren Dyet**

Lauren is a very active member of the Korfbal community and has played, coached and managed school teams for the last few years and takes every opportunity to be involved. Currently Lauren attends a minimum of two training sessions per week, one game per weekend as well as participating in regular tournaments.

The team are fundraising via various methods (sausage sizzles, Got Your Back T-shirts) and Lauren is also using her earnings as a Nanny to help as well.

- **Zoe Drennan**

Zoe is a 12-year-old student and is a member of the Full Force Hip Hop crew which trains at the Anna Lee School of Dance. Her dancing passion started at three years old with ballet. Zoe then progressed to jazz and hip hop at seven years old with hip hop now being her main passion.

The Full Force crew recently won their division at the New Zealand Hip Hop Unite national dance championships which meant they were selected as part of Team New Zealand to represent Aotearoa at the HHU World Dance Championships to be held in Prague. The crew also recently competed in the Australian Dance Crew Championships where Full Force won their division again and Zoe won the Hip Hop solo dance and was also awarded Top Junior Dancer.

Zoe trains in hip hop for five hours a week which always ramps up prior to competitions. Being part of the Full Force crew means the world to Zoe and to get the chance to dance with them on the world stage is a once in a lifetime opportunity. When Zoe's not dancing, she's on the netball court with her Marist club team or spending time with her family and Tigger the cat.

- **Mia Black**

Mia is an 11-year-old Year 6 student and is also a member of the Full Force Hip Hop crew. Mia says dancing with the Full Force crew makes her feel happy, confident, and motivated. She feels the experience of performing in front of such a big audience will help her grow, stay calm under pressure and feel more confident. The crew is teaching her how important it is to work as a team. Mia also enjoys playing badminton and netball—they're super fun and a great way to stay active. "I really like being part of a team and working together to win."

3.4 **The Mayor's Welfare Fund**

The Mayor's Welfare Fund provides financial support to families and individuals in the community who are in extreme financial distress. It is a last resource for when people have exhausted other appropriate sources such as Work and Income New Zealand (WINZ). The criteria and instructions on how to apply can be found here: [Mayors Welfare Fund - all you need to know](#).

3.5 **Upcoming Community Events and Activities**

Volunteer Events



[Visit this link](#) for a variety of volunteer events held around the city, and [this link](#) to volunteer at a Council-produced event. There is also information at [this link](#) on becoming a Graffiti Programme volunteer, or register at [this link](#) to join the Parks Volunteers Team.

Some planting events are eligible for Children's University (CU) credits and are family-friendly. Schools can be supported by the 'connect and grow'

planting programme: Manaaki Taiao – Nurture Nature.

Or find other opportunities to volunteer in your community at [this link](#), whether it be sharing your passion for art at the [Art Gallery](#), helping the [Friends of the Library](#), joining the [Friends of the Botanic Gardens](#), volunteering to [help run the Peace Train](#), or any of the number of volunteer opportunities listed on the site for [Volunteering Canterbury](#).

FRESH Events 2025

- Information on events from Youth & Cultural Development (YCD) is available at [this link](#).



Christchurch Heritage Festival 2025 – 11-27 October - Festival details will be available through [What's On](#). The theme for 2025 is based around anniversaries connected with the foundation of the city of Ōtautahi-Christchurch and the Waitaha-Canterbury region, the physical construction of the city and anniversaries relating to how our communities have changed and developed over time.

Other upcoming community events and festivals in the city

- Visit [this link](#) for a variety of community events and festivals held around the city. You can also visit the [What's On](#) site for one-off and regular events like:
 - [Ōtautahi Welcoming Dinner](#) – 5 September, 6-8pm at Multicultural Recreation and Community Centre, 455 Hagley Ave - Join for a traditional Eritrean musical



performance and dinner to manaaki/welcome some of our newest residents, including former refugees, to Ōtautahi.



**WELCOMING
WEEK**
TE WIKI O MANAAKI

5-14 SEPTEMBER 2025

ccc.govt.nz/welcomingweek

- [Welcoming Week | Te Wiki O Manaaki 2025](#) - This is a warm invitation to all who call Ōtautahi Christchurch home. This week of events connects newcomers and long-time residents through cultural exchange, shared experiences, and community spirit, building a city where everyone feels they belong.

- [Riverlution Farmers Market](#) – 6 September, 9am to 12.30pm at Riverlution, 46A Vogel Street, Richmond - Come and explore a wonderful selection of seasonal produce, artisan breads, and handcrafted treats, all created with love by local growers and makers. Enjoy the vibrant atmosphere with live music, a delicious coffee from Riverlution Café, and a great community vibe!



- [The Arts Centre | Quiz Night Fundraiser](#) – 10 September, 6-8.30pm at The Arts Centre Te Matatiki Toi Ora - A special guest quizmaster will cover a wide swathe of topics, with the top three winning teams being awarded some wonderful prizes. There will also be some

unique auction items and fabulous raffle baskets to win! This will be a fun evening in the beautiful Great Hall, an inspiring location to help support the Friends of the Arts Centre's fundraising effort. All proceeds will go to The Arts Centre.

PASSPORT TO OTAUTAHİ & SPRING IN OTAUTAHİ

13 September,
11am to 3pm at the
Multicultural
Recreation and
Community Centre -
Come for the
connections, stay
for the culture, and
leave with new
friends, fresh
knowledge, and a
big smile. Don't
miss this
celebration of
community, culture, and spring in Ōtautahi!

- [Passport to Ōtautahi and Spring in Ōtautahi](#)



English & Learning Support

- Free English classes, multicultural learning, education services.

Health & Wellbeing

- Mental health, addiction support, family services, heart health, child development.

Refugee & Migrant Services

- Resettlement help, refugee health, community support, cultural activities.

Government Services

- Voting, tax (IRD), benefits (MSD), Civil Defence, Police, local council info.

Community & Volunteering

- Volunteering opportunities, Rotary Ōtautahi Passport, Red Cross, environmental projects.

Recreation & Art

- Parks, sports, cycling/walking info, Christchurch Art Gallery events.

Family & Youth Support

- Plunket, Pacific services, social services for families and young people.

- [Ōtautahi Crafters Market Spring Market](#) – 20 September, 10am to 5pm at South City Shopping Centre - a vibrant celebration of local creativity this September! With 150+ incredible makers, 600 tote bags up for grabs, 24 preloved clothing stalls.
- [Growing a Fair Food System – Together](#) – 23 September, 9am to 2pm at the



Multicultural Recreation and Community Centre - Growing food resilience is a shared responsibility — and real solutions begin with connection. This workshop is about bringing together diverse voices: including local growers and farmers, supermarkets, food businesses, food educators, green grocers, emergency responders, food banks, academics, change makers and advocates, food waste and rescue champions, policy makers, government, everyday residents and more! This session is designed to

facilitate purposeful collaboration.

School Holiday Fun – 20 September to 5 October – [events here](#) and below

- [Junk Band Jam](#) – 24 September, 12.30-1.30pm at The Arts Centre Te Matatiki Toi Ora - An amazing opportunity for kids (and big kids) to have a free music jam with Davey and his quirky, slightly bonkers, unconventional home-made instruments. We know you've always wanted to play the CDrackophone and the Biscuitocaster.

World Rivers Day 2025 – 28 September, 1am to 2pm at Edmonds Band Rotunda

Come along for a free family fun day out to celebrate our waterways and learn what you can do in your own home to help improve the health of our rivers. [Further details here.](#)



Christchurch City Council Libraries Events

- Christchurch City Libraries run a wide range of classes and programmes both in libraries and through its learning centres for everyone from babies to seniors, with information at [this link](#).



- The Libraries' [technology programmes](#) are designed to help people become more comfortable with technology and to make better use of available computer tools. Better Digital Futures Computer Programmes for ages 65+ is a free programme (though it does require bookings). There is also technology help drop-in sessions, and a

GenConnect Drop-in to help with questions about your iPad, Smart Phone or Tablet, and how to use Skype, Facebook, or share your photos with family or friends.

- [JP Clinics](#) - Justices of the Peace are available at set times at a number of Christchurch City libraries. JPs can witness signatures, verify copies of documents, hear oaths, declarations and more. There is no charge for JP services.
- The Libraries' Events Calendar can be found [here](#), and there are dedicated pages for significant events and related topics like:
 - [Te Wiki o Te Reo Māori 14 -21 o Hepetema 2025](#) – Explore resources and events to help you strengthen your reo during Te Wiki o te Reo Māori - Māori Language Week, 14 to 21 September 2025.



AKE AKE AKE
A FOREVER LANGUAGE
KIA KAHĀ TE REO MĀORI



- [Vaiaso o te Gana](#)
[Tuvalu - Tuvalu Language Week](#)

Talofa koutou. Vaiaso o te Gana Tuvalu - Tuvalu Language Week is on from Sunday 28 September to Saturday 4 October 2025.

- [NZ Chinese Language Week: 31 August - 6 September 2025](#)

New Zealand Chinese Language Week (NZCLW) is an initiative designed to increase Chinese language learning in New Zealand. NZCLW seeks to bridge the cultural and linguistic knowledge gap between China and New Zealand by delivering fun and practical initiatives that assist Kiwis to learn Chinese.



3.6 Participation in and Contribution to Decision Making

3.6.1 Report back on other Activities contributing to Community Board Plan

- ***Mid-year Xmas lunch with Delta staff and clients***

Council staff were invited to the mid-year Xmas lunch with Delta staff and clients on Friday, 18 July.

Delta staff talked at length about the work of the Evergreen Club which is a daily activity programme (Monday to Friday, 10am to 2.30pm) with a roll of over one hundred for those over 65 years and over who still live at home and are seeking additional support in improving and maintaining their current everyday life, health, and wellbeing.

Delta staff also talked about the Friendship Link programme which empowers people with intellectual disability through facilitating friendship among their peer groups and within the wider community, by providing everyday social opportunities and activities.

Both programmes attract participants from across the whole Metropolitan area and have been delivering the services for several years.

Both programmes' success is based on nurturing friendships, developing and maintaining relationships, and encouraging participation and personal growth for the vulnerable in our society.



- ***Delta Community Support Trust - 30-year celebration***

Staff attended the Delta 30-year celebration on Tuesday, 19 August.

The event was well attended with over one hundred visitors from Funders, MSD, Kāinga Ora, Service organisations, elected members past and present and local Community Organisations that have worked with and alongside Delta for the past 30 years.

The current Manager, Grahame Burgess, functioned as MC, and speakers included members of the “original” Management and Board through to the present-day

Chair. All outlined and reiterated the importance of the welcoming, non-judgemental, and inclusive nature of Delta.

Volunteers also spoke outlining their commitment and feeling of “home” that Delta has given them. One of the speakers has volunteered at Delta for 28 years.

The day not only celebrated the longevity of a major community focused organisation within the Board area but also underlined the commitment of a number of individuals and organisations present on the day who support Delta in their work.



- **Lancaster Park site visit**

On 21 August the Board visited the site on Lancaster Park where the new community centre and changing rooms are taking shape, and took in the amazing outlook the facility will have.





• **Principals Breakfast**

On Friday 22 August, local principals gathered in the Papanui Boardroom for a kōrero. The hui provided a valuable chance to connect, and Principals had the opportunity to share wins, concerns, and ideas, building a supportive network.

The Play Director from Kia Kori Waitahi also presented as guest speaker, offering insights into the role of play in supporting tamariki and schools.

• **Petrie Park Planting**

We Are Richmond highlighted that their recent planting session at Petrie Park was the culmination of five years' work to bring the former bowling club site, which was demolished post-quake, to fruition as a community green space, incorporating some amazing murals painted by the volunteers.



3.6.2 Council Engagement and Consultation

• **Small Dog Exercise Area Trial in Fortune Playground**

The Parks Unit is trialling a Small Dog Exercise Area at Fortune Playground from 1 September 2025 until 31 May 2026. During the trial there will be signage on the fence indicating the trial period and providing information on how to submit feedback.

• [Tree Planting Plans](#)

Help the shape the tree planting plans for parks across Ōtautahi Christchurch.

• [Play Space Projects](#)

The Council is constantly replacing, upgrading, and creating new play spaces for people of all ages. Find out more here.

3.7 Governance Advice

3.7.1 Customer Service Request (CSR) Report for the Papanui-Innes-Central Wards

- Refer to **Attachment B** for the 1 to 31 August 2025 statistics, providing an overview of the number of CSRs that have been received, including the types of requests being received and a breakdown of how they are being reported.
- [Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council's [Service centres](#).

3.7.2 Community Profiles

- Each year, the Council's Community Support and Partnerships Unit produces community profiles of each of the 16 wards across the city.
- These profiles are a snapshot of the ward regarding the community infrastructure and include the updated Census statistics and Deprivation Index information.
- The profiles are now aligned with the Council's Strengthening Communities Together Strategy and provide information regarding activities/groups/facilities in each ward that help meet the goals of each Pillar in the Strategy.
- To view the profiles for the Papanui-Innes-Central Wards, please use the links below.



[Papanui](#)



[Innes](#)



[Central](#)

3.7.1 Climate action

The Board's vision statement reflects its commitment to supporting the Ōtautahi Christchurch Climate Resilience Strategy's climate goals and the Ōtautahi-Christchurch Urban Forest Plan.

A key resource for understanding the Council's targets, what it's doing, how emissions are tracking, and finding relevant community events and activities, is the [Council's Climate Action webpage](#).

We've got greenhouse gas emission reduction targets to aim for. [Find out here](#) where our emissions come from and how we're tracking them within the Council and across the Christchurch district.

We need everyone to play their part to reach our targets. These online tools can help you measure and reduce your household or business greenhouse gas emissions:

- [Future Fit household emissions calculator](#)
- [Sustainable Business Network Climate Action Toolbox](#)

Whether you are going to work or school, choose ways that are better for you and our environment. For more information, visit [getting to work](#) or [getting to school](#).

We also recognise that our tamariki and rangatahi are the leaders of tomorrow. The [Learning Through Action programme](#) encourages students to get creative and find innovative ideas for meaningful climate action.

Prepare for the impacts of climate change

We're already feeling the effects of a changing climate in the form of wetter winters, and hotter, drier and longer summers. [Find out more here](#), and browse the [Christchurch District Risk Screening Report \(2022\)](#), which identifies how climate change will affect our natural and built environments. The document is based on the latest scientific information and input from key agencies in the region.



Take action to lower emissions

We can all take a variety of everyday actions to live lower-emission lives. [Find more information here](#).



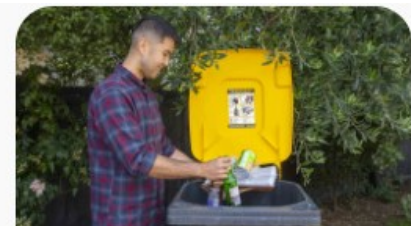
Transport

There are plenty of options for travelling in low-emission ways that save time and cut costs.



Energy and buildings

Buildings are a major contributor to climate change because they use large amounts of energy.



Waste

Thinking differently about how we use and dispose of our stuff can substantially reduce our emissions.



Nature

By protecting natural habitats and carefully managing farmland and forests, we can help nature to help us.



Food

Food needs to be grown, processed, transported, distributed, prepared, consumed and disposed of.

Get updates on climate action

[Sign up](#) for the Council's newsletter and get the latest news and information delivered to your inbox.



3.7.2 Community Patrols

The [Community Patrols of New Zealand website](#) hosts a wealth of information relevant to what they do in helping to build safer communities, becoming a patroller, and setting up a patrol. Patrols in the Board area include the Christchurch North and City Park community patrols. Their [statistical information](#) can be found on the website.

3.7.3 Planned road works and closures

Planned road works and closures are indicated on the map at the [Traffic Updates page at this link](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

There is also a project page for the work in Bishopdale and Papanui at [this site](#).

3.7.4 Public Notices

3.7.5 School travel

- The Council offers a wealth of resources [at this link](#) relevant to how together we can make it way safer and easier for more children to walk, bike and scooter to school.
- [Good-to-go ways to get to school](#) is an exciting programme designed to support schools in encouraging safe, active, fun, affordable, low-emission ways to travel to and from school.



3.7.6 Travel Planning

The Council also offers free city travel planning to help organisations, businesses and staff get to know their travel options, with personalised journey planning sessions, advice, practical resources, and services such as Metro incentives for taking the bus, and onsite bike workshops. Information is available [at this link](#), which notes that over 50 workplaces have been supported since 2016, assisting thousands of staff across the city.

3.7.7 SmartView

The Council's [SmartView page](#) gives users access to a range of real-time information about the city, including data on how to find local mountain bike tracks and also check that they are open, the number of spaces available in car park buildings, the nearest bus stop and the time of the next arrival, air quality, how to get to places, events, where to see street art, weather updates and the latest airport arrivals and departures. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori.



4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

4.1 Start Work Notices (SWN)

SWN relating to the Board area are separately circulated to the Board. SWN are for works being carried out by the Council can be found at [this link](#). The [traffic updates page](#) is a more comprehensive map of planned road works and closures as other agencies also carry out work on the roads. Recent SWN relating to the Board area are:

- Fitzgerald Avenue and St Asaph Street intersection signals upgrade (*circulated 1 September 2025*)
- 691-Colombo Street install light (*circulated 1 September 2025*)
- Slater Street - road and footpath renewal (*circulated 25 August 2025*)
- McFaddens Road intersection - safety improvements streetlight works (*circulated 21 August 2025*)
- Cranford Street and Main North Road Intersection - signals recabling (*circulated 19 August 2025*)
- Peacock Street-Montreal Street- Durham Street - water sub-main renewals (*circulated 11 August 2025*)

4.2 Graffiti Snapshot




The Graffiti Snapshots for July and August 2025 can be found as **Attachment C** to this report. The Council also provides information on graffiti, including tips to prevent it, and about becoming a Graffiti Programme volunteer, at [this link](#).

4.3 Memoranda

Memoranda related to matters of relevance to the Board have been separately circulated for the Board's information and are listed below.

- CCC: Recreation, Sports and Events Unit fee changes 2025 (*circulated 1 September 2025*)
- CCC: Waste policies - Free Waste Dumping, and Litter and Illegal Dumping (*circulated 29 August 2025*)
- CCC: District Licensing Committee Recruitment (*circulated 29 August 2025*)
- CCC: Papanui/Grassmere infrastructure projects (*circulated 25 August 2025*)
- CCC: Richmond CRAF - Slater Street Renewal (Warden Street - Shirley Road) - Update on Coal Tar allowance and construction start date (*circulated 20 August 2025*)
- CCC: Homelessness Update (*circulated 11 August 2025*)
- CCC: Fortune Playground - Small Dog Exercise Area Trial (*circulated 8 August 2025*)

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Momorangi Reserve accessibility - Board project report	25/1724203	141
B 	Customer Service Request Report - August 2025	25/1765104	142
C 	Graffiti Snapshots - July and August 2025	25/1689492	143

Signatories Ngā Kaiwaitohu

Authors	Mark Saunders - Community Board Advisor Lyssa Aves - Support Officer Trevor Cattermole - Community Development Advisor Stacey Holbrough - Community Development Advisor Jason Chee - Community Recreation Advisor Hannah Martin - Community Support & Events Coordinator Emma Pavey - Manager Community Governance, Papanui-Innes-Central
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Item 15

Waipapa Papanui-Innes-Central Community Board Projects

Application Number	00010_PIC
Staff Member	Stacey Holbrough
Staff Contact details	stacey.holbrough@ccc.govt.nz
Amount Requested	\$3,500
Project Name	Momorangi Reserve – second accessible entrance to the play space.

Staff Comment
<p>Momorangi Reserve is included in the Community Parks Planned Play Space Renewals. The play space is scheduled to be renewed based on its age and overall condition.</p> <p>The renewal will provide significant improvements to the play and recreation needs of the community surrounding the local area.</p> <p>Momorangi Reserve at 1 Momorangi Crescent, Redwood, is a corner section, situated in a residential area.</p> <p>The reserve currently has a play space consisting of</p> <ul style="list-style-type: none"> • a swing set • a slide and • Two see-saws <p>The renewal will improve accessibility by providing a connecting path to the play area and an accessible picnic table to provide families with a safe space to gather and share kai.</p> <p>Staff have collaborated with a teacher at St Bede's College, who has a group of students who are keen to get involved and give back to the community. The students are designing and building a picnic table that will be integrated within the reserve to complement the play space renewal.</p> <p>A deputation from a resident at the Waipapa Papanui-Innes-Central Community Board meeting spoke of the value of having a second accessible entrance to the play space.</p> <p>The Board accepted staff recommendations and additionally approved extra funding of up to \$3,500 from its Discretionary Response Fund for a second accessible entrance to the play space.</p> <p>Any unspent funding will be returned to the 2025/26 Discretionary Response Fund.</p>
Contribution sought towards
Equipment/Materials - \$3,500
Community Board Decision
<p>The Waipapa Papanui-Innes-Central Community Board approved \$3,500 from its 2025/26 Discretionary Response Fund towards Momorangi Reserve second accessible entrance to the play space.</p> <p>Community Board Resolved PCBCC/2025/00049</p>

Ticket Report

01 08 2025 - 30 08 2025

Filter by Ward

Papanui-Innes-Central

Filter by month

2025 (Year) + August (Month)

4222

Reported Tickets last month

89.82%

Resolved within SLA

Channels

Channel	Tickets	Percentage
Phone/Email/...	1844	44%
Website	1093	26%
Snap, Send, Solve	1285	30%

Status as of Report Date

Closed/Resolved

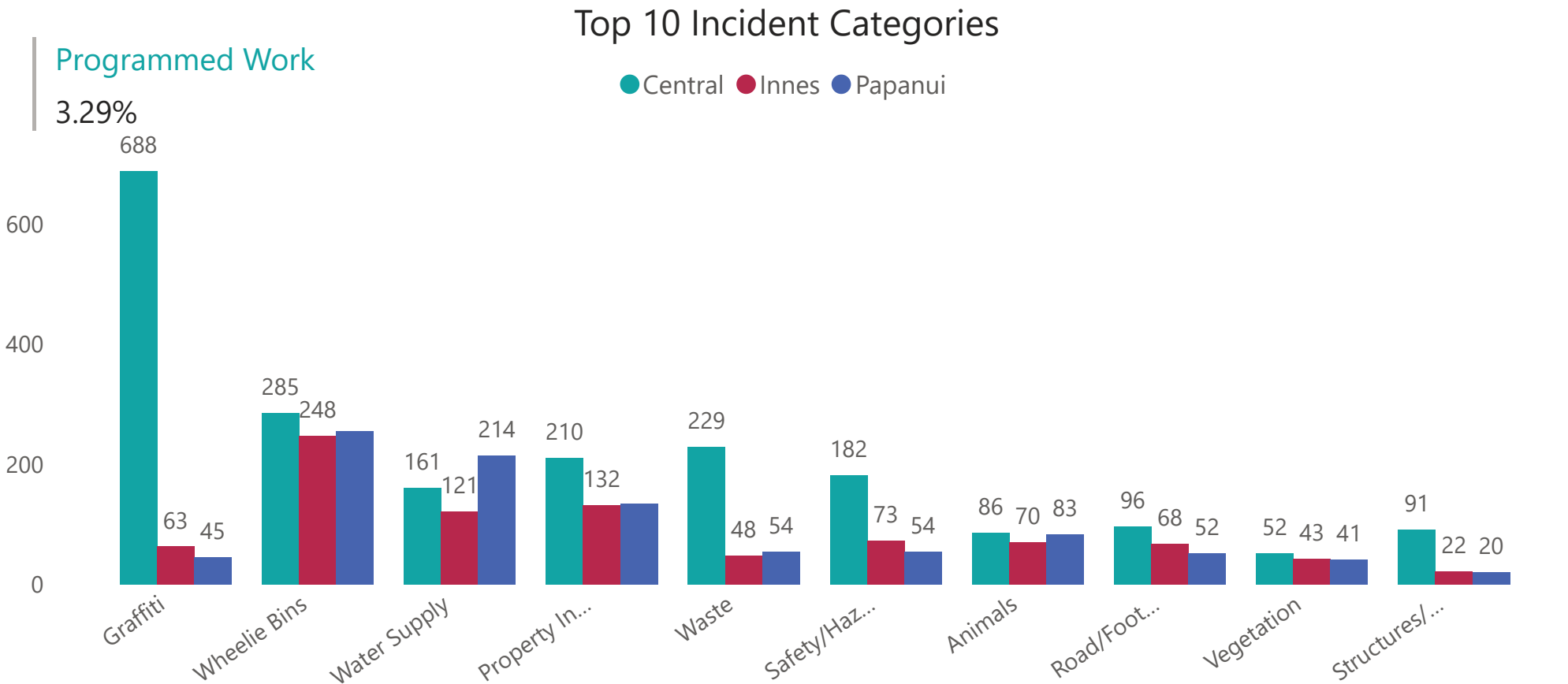
68.62%

Open

28.09%

Programmed Work

3.29%



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
538	Graffiti - Fence, building or structure	-5
278	Litter	-49
274	Water Leak	-61
233	Damaged Bin	-2
231	Bin Not Collected	30
169	Residential LIM	35
163	Graffiti - Utility box, pole, railway	-57
149	Missing Bin	-5
148	Residential Property Files	1
87	Water Supply	25

Report date:
31 Aug 2025

GRAFFITI SNAPSHOT

July 2025

Ward and Suburb Insights



Ward	Jul-25	Jun-25	% Monthly Change
Central	792	567	32%
Heathcote	198	146	32%
Coastal	175	110	47%
Spreydon	77	93	-19%
Burwood	45	63	-29%
Linwood	80	60	27%
Innes	46	61	-33%
Papanui	43	42	-2%
Riccarton	72	57	24%
Hornby	32	12	167%
Cashmere	43	84	-49%
Banks Peninsula	16	14	0%
Fendalton	40	25	54%
Halswell	28	21	27%
Harewood	18	18	0%
Waimairi	5	4	0%
Unknown	0	3	-100%
Total	1710	1380	18%

Ward	Graffiti cleaned mtrs2 July 2025	Graffiti cleaned mtrs2 June 2025
Central	1815	1671
Heathcote	824	571
Coastal	460	242
Spreydon	209	228
Burwood	180	164
Innes	101	117
Papanui	206	181
Linwood	319	256
Riccarton	102	114
Hornby	97	13
Harewood	25	77
Cashmere	48	54
Banks Peninsula	64	38
Halswell	87	26
Fendalton	131	59
Waimairi	19	11
Unknown	0	4
Total	4685	3824

Reporting Hot Spots

Streets/Locations with the most reported graffiti
(Excluding non- CCC Utility cabinets)

Suburb	Reports made - July 2025	Reports made - June 2025
Central City	675	504
Sydenham	101	93
New Brighton	105	66
Linwood	59	41
Addington	52	60
Phillipstown	19	16
Riccarton	48	31
Waltham	53	46
Papanui	28	44
Woolston	50	35
Bromley	21	7
Opawa	24	9
Sockburn	21	7
Wainoni	17	18
Burwood	14	12
Hornby	25	16
South New Brighton	33	14
Lyttelton	18	16
Richmond	18	24
Brooklands	4	0
Bryndwr	11	5

Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned graffiti m2
Mountfort Park	111
Pilgrim Place	108
Oxford Terrace, Colombo to Manchester	91
Ferry Road, Fitzgerald to Phillips	86
Linwood Park	80
Margaret Mahy Family Playground	80
Gloucester Street	77
Ferry Road, Barbadoes to Fitzgerald	62
Tuam Street, Mata to Manchester	58
Hagley Park South	58
Tramway Lane \ Worcester Street, Central City	54
Cathedral Square, Worcester to Colombo	51
Papanui Domain	50
Brooklands Domain	48
Rawhiti Domain	48
Cathedral Square	46
Bower Park	45
Armagh Street	45
Bath Street \ Colombo Street, Central City	40
Hornby Domain	40
Matai Street West, Matai to Harakeke	40
Wordsworth Street, Gasson to Brisbane	40
Brougham Street, Waltham to Wilsons	37
Wordsworth Street, Buchan to Hawdon	37
Nga Mahi Road	36
Oxford Street Reserve	36

GRAFFITI SNAPSHOT

July 2025

Further Insights

Snap Send Solve Insights

	July	June	% Change
Orion	368	330	+12%
Chorus	79	84	-6%
Enable	79	68	+16%
One NZ	22	36	-39%
Spark	17	9	+89%
NZ Post	3	4	-25%
Rockgas	10	8	+25%
2 Degrees	14	4	+250%
Kiwi Rail	4	8	-50%
NZTA	11	6	+83%

These are the reports that have been sent directly to the utility owner from Graffiti Programme volunteers and members of the public

Monthly Draw Winner:



REPORTING UPDATE

When using Snap Send Solve, please ensure a photo is attached. This assists with identifying exactly where the graffiti is on a structure and assigning the job correctly. It also avoids the potential of having the ticket closed. If you are unable to provide a photo, please phone the report through on 03-9418999. We appreciate your support with this.

Donna, Belinda and Gary

Latest artwork – Artist Jay Skelton

This is Dak Bird, A character I have been drawing, painting and sculpting for around 15 years. I thought his bold colourful cartoon style would be a fun contrast in the city scape. While also incorporating a well meaning message (Have a good day) in the form of a thought balloon.



16. Valedictories

Reference Te Tohutoro: 25/1541994

Responsible Officer(s) Te Pou Matua: Mark Saunders, Kaitohutohu Hāpori – Community Board Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

As Board Chairperson, Emma Norrish, is not standing for re-election, there will be an opportunity for her to give a valedictory speech.

Attachments Ngā Tāpirihanga

There are no attachments for this report.

17. Elected Members’ Information Exchange Te Whakawhiti Whakaaro
o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in ‘heaven’) Draw together! Affirm!</i>
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Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting agenda was generated.

Open Actions Ngā Mahinga Tuwhera

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Public Forum - Papanui Baptist Church	13 February 2025	30 August 2025	Parks	Botanic and Garden Parks
Spokes Canterbury	10 July 2025	9 October 2025	Transport & Waste	Asset Management
Browns Road - Proposed No Stopping Restrictions	14 August 2025	13 November 2025	Transport & Waste	Traffic Operations
Bus stop upgrades on Riccarton Avenue opposite the entrance to Hagley Oval	14 August 2025	13 November 2025	Transport & Waste	Traffic Operations
Ferry Road Active Transport Improvements	14 August 2025	13 November 2025	Transport & Waste	Project Management
Momorangi Reserve play space renewal - concept plan	14 August 2025	13 November 2025	Community Support & Partnerships	Governance (Pap-Inn-Cen)
Momorangi Reserve play space renewal - concept plan	14 August 2025	13 November 2025	Parks	Community Parks
Spokes Canterbury	10 July 2025	8 December 2025	Transport & Waste	Asset Planning
Shirley Community Reserve: Proposed Community Facility	13 June 2024	31 December 2025	Parks	Parks & Recreation Planning

Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Notice of Motion - Courtenay Street	12 June 2025	11 September 2025	22 August 2025	Transport & Waste	Project Management
Tree Planting Plan for Petrie Park	12 June 2025	11 September 2025	2 September 2025	Parks	Botanic and Garden Parks
159 Cranford Street - P5 Parking Restrictions	10 July 2025	9 October 2025	12 August 2025	Transport & Waste	Project Management
Flockton Street Wastewater Upgrade/Proposed Tree Removal	14 August 2025	13 November 2025	27 August 2025	Three Waters	Wastewater Delivery
Waipapa Papanui-Innes-Central 2025-26 Board Projects Funding	14 August 2025	13 November 2025	1 September 2025	Community Support & Partnerships	Governance (Pap-Inn-Cen)
Waipapa Papanui-Innes-Central 2025-26 Strengthening Communities Fund Applications for Consideration	14 August 2025	13 November 2025	1 September 2025	Community Support & Partnerships	Governance (Pap-Inn-Cen)