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## Te Pātaka o Rākaihautū Banks Peninsula Community Board Information Session/Workshop AGENDA

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### Notice of Information Session/Workshop Te Pānui o te Hui:

Te Pātaka o Rākaihautū Banks Peninsula Community Board Information Session/Workshop will be held on:

**Date:** Monday 25 August 2025  
**Time:** 11.15am (After Board Meeting)  
**Venue:** Akaroa Boardroom, 78 Rue Lavaud Akaroa

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#### Membership Ngā Mema

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

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#### Principal Advisor

Penelope Goldstone  
Manager Community Governance  
Tel: 941 5689  
[penelope.goldstone@ccc.govt.nz](mailto:penelope.goldstone@ccc.govt.nz)

21 August 2025

#### Meeting Advisor

Liz Beaven  
Community Board Advisor  
Tel: 941 6601  
[liz.beaven@ccc.govt.nz](mailto:liz.beaven@ccc.govt.nz)

Website: [www.ccc.govt.nz](http://www.ccc.govt.nz)

**Note:** This forum has no decision-making powers and is purely for information sharing.

**To watch the meeting live, or previous meeting recordings, go to:**

<https://www.youtube.com/@bankspeninsulacommunityboa3600/streams>

**To view copies of Agendas and Notes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



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The time allocated for this Information Session/Workshop is 45 minutes.	

## Karakia Whakamutunga

## **Karakia Tīmatanga**

Whakataka te hau ki te uru	<i>English translation</i>
Whakataka te hau ki te tonga	Cease the winds from the west
Kia mākinakina ki uta	Cease the winds from the south
Kia mātaratara ki tai	Let the breeze blow over the land
E hī ake ana te atakura	Let the breeze blow over the ocean
He tio, he huka, he hau hū	Let the red-tipped dawn come with a sharpened air.
Tihei mauri ora!	A touch of frost, a promise of a glorious day.

### **1. Apologies Ngā Whakapāha**

Apologies will be recorded at the meeting.

### **2. Open Forum Te Wā Kōrerorero**

There were no open forum requests at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.



### 3. Community Parks Rolling Renewal Programme FY26-FY29


Reference Te Tohutoro: 25/1311478

Presenter(s) Te Kaipāhō: Bridie Gibbings, Manager Operations, Capital Development – Community Parks

#### 1. Detail Te Whakamahuki

<b>Timing</b>	This workshop is expected to last for 30 minutes.
<b>Purpose / Origin of the Workshop</b>	<p>The purpose of this workshop is to present the Community Parks Rolling Renewal Programme for the current year and the next three years, and to gather feedback. Considerable effort has been made to ensure renewal projects are distributed fairly across all Wards, with a strong emphasis on prioritising assets in poor (Condition 4) or very poor (Condition 5) condition.</p> <p>Individual project budgets are not included in the attached documents. Costs are allocated at the programme level once work has been competitively priced.</p> <p>To strengthen the engagement process, staff will return to the Te Pataka o Rākaihautū Banks Peninsula Community Board on 8 September 2025 with an updated Community Parks Rolling Renewal Programme for resolution, incorporating any changes proposed by the Board.</p>
<b>Background</b>	During the deliberation of the FY2024–25 Annual Plan, elected members expressed concerns about the lack of visibility into individual renewal candidates within the Parks Rolling Renewal Programmes. In response, the Parks Unit committed to visiting all Community Boards annually to gather feedback on the proposed Rolling Renewal Programmes.
<b>Key Issues</b>	<ul style="list-style-type: none"> <li>The renewals programme for the current financial year (FY26) has been scoped and is ready to deliver, for that reason we recommend no change to this year as it will impact deliverability.</li> <li>The programmes across the next three financial years (FY27, FY28 and FY29) are indicative, and elected members can provide feedback and requests for changes. Any changes made to the renewals programme will likely require substitution and reprioritisation of renewals across the reserves to remain within the budget envelope.</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Elected members must provide feedback and any requests for changes or substitutions to their Community Board Advisor, who will compile and send them to staff for investigation. All feedback and requests must be submitted by 15 August 2025.</li> <li>Staff will investigate the proposed changes and substitutions and re-prioritise the rolling renewals programmes for FY27 to FY29.</li> <li>Present a decision report to Te Pataka o Rākaihautū Banks Peninsula Community Board on 8 September 2025 reflecting the changes put forward by the Board members for resolution.</li> </ul>

#### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Te Pataka o Rakaihautu Banks Peninsula Rolling Renewal Draft Programme	25/1381270	7

Signatories Ngā Kaiwaitohu

Author	Bridie Gibbings - Manager Operations - Parks Development
Approved By	Rupert Bool - Head of Parks

Play and Recreation Facilities (#61777; #61794)			
Community Parks - Planned Play Item			
FY26	FY27	FY28	FY29
Le Bons Bay Domain		James Dr Reserve	Kaituna Reserve(slide)
		Birdlings Flat	
Gardens			
Community Parks Green Asset Renewals			
FY26	FY27	FY28	FY29
Akaroa Recreation Ground - Complete	Takamatua Stream Esplanade Reserve	Cholmondeley Reserve	Heritage Park Little River
Jubilee Park - Complete	Takamatua Foreshore	Governors Bay Community Centre and Pool	Jervois Close Park
Akaroa Boat Park - Complete	Stoddart Point Reserve	Diamond Harbour Cemetery	Purau Foreshore
Heritage Park Little River - Complete	Allandale Domain	Park Terrace Reserve	Kirk Park
Walnut Place Reserve - Complete	Little River Cemetery	Le Bons Bay Domain	Coastal Cliff Reserve
Oxford Street Reserve	Little River Education House	Wainui Cemetery	James Dr Reserve
	Duvauchelle Showgrounds	French Farm Reserve	Laurenson Park
		Allandale Layby	
Footpaths and Carparks			
Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks)			
FY26	FY27	FY28	FY29
Cholmondeley Reserve	Cressy Terrace Tennis Courts	Church Bay	Charteris Bay Boat Ramp
Awa-iti Domain	Baden Norris Reserve	Coastal Cliff Reserve	Purau Foreshore
Cass Bay Walkway	Little Akaloa Streamside Reserve	Stanley Park	Lyttelton Recreation Ground
Rawhiti Street Park	Sandy Beach Road Reserve	Pigeon Bay BoatPark	
Park Terrace Reserve	Kowhai Grove Esplanade Reserve	Lyttelton Cemetery	
Rawhiti Street Reserve	Police Reserve		
Stoddart Point Reserve			
Individual projects containing play space, green or hard surface asset renewals			
FY26	FY27	FY28	FY29
Port Levy Redevelopment (#17916)	Port Levy Redevelopment (#17916)		
Akaroa Recreation Ground - Tennis Courts Renewal (#65127)			

Stoddart Point Reserve and Kirk Park - Play Space Renewal (#65004)			
Corsair Bay Reserve Play Space Renewal (#73987)			
Cass Bay Play Space Renewal (#73988)			
CP-Public Toilets_Banks Peninsula facilities renewals (#65442)			
Purau Foreshore & Reserves Development (#18100)	Purau Foreshore & Reserves Development (#18100)		
Park Terrace Reserve (Magazine Bay) Renewal (#43954)			
Stoddart Point Youth Play Space Development (#74021)	Stoddart Point Youth Play Space Development (#74021)		



## 4. Le Bons Bay Domain Landscape Plan







Reference Te Tohutoro: 25/1600706

Presenter(s) Te Kaipāhō: Hannah Murdoch, Team Leader Community Partnership Ranger,  
Parks Unit

### 1. Detail Te Whakamahuki

<b>Timing</b>	This information session is expected to last for five minutes.
<b>Purpose / Origin of the Information Session</b>	The purpose of this information session is to present the Le Bons Bay Domain Landscape Plan ( <b>Attachment A</b> ) to Te Pātaka o Rākaihautū Banks Peninsula Community Board before community consultation.
<b>Background</b>	<ul style="list-style-type: none"> <li>The Le Bons Bay Reserve Committee identified an area for improvement in their Triennial Plan 2023-2025 (<b>Attachment B</b>), including native planting. This area is behind the community hall and tennis courts, on the south-west boundary of the Le Bons Bay Domain.</li> <li>Three members of the Committee met with the Manager, Urban Forest, Parks Unit and the Team Leader Community Partnership Rangers on 5 February 2025 to discuss options for planting. Members of the committee expressed interest in plants that support birdlife and tree specimens that provide colour.</li> <li>The Committee adopted the Landscape Plan (<b>Attachment A</b>) at a meeting on 25 May 2025 (<b>Attachment C</b>).</li> <li>Areas of brush and three trees (two pines and one willow) are proposed to be removed.</li> <li>The planting will be funded by the Urban Forest project.</li> </ul> <p>As well as planting, a boardwalk and a track connecting Rue de la Mer and the Domain are included within the plan. The Committee have suggested sensory plants to be planted alongside the boardwalk (this is not currently funded).</p>
<b>Key Issues</b>	<ul style="list-style-type: none"> <li>There is no budget allocated for the path and boardwalks.</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Seek community consultation on Le Bons Bay Domain Landscape Plan.</li> <li>Carry out amendments to the Landscape Plan if required.</li> <li>Staff to return to the Board to seek approval for the Landscape Plan.</li> </ul>
<b>Useful Links</b>	

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Le Bons Bay Domain Landscape Plan 2025	25/1600490	11
B  	Le Bons Bay Reserve Committee Triennial Plan 2023-25	24/1148099	12
C  	Le Bons Bay Reserve Committee 25 May 2025 Unconfirmed Minutes	25/1050091	14

Signatories Ngā Kaiwaitohu

Author	Hannah Murdoch - Team Leader Community Partnership Rangers
Approved By	Toby Chapman - Manager Urban Forest Bridie Gibbings - Manager Operations - Parks Development Al Hardy - Manager Community Parks Rupert Bool - Head of Parks









# Triennial Plan 2023/25

CCC Le Bons Bay Reserve Committee

## Operational Requirements

Item	Parks Staff Input	RC Input	Other Group Input	Contractor	Consumables	Training Requirements	Indicative Annual Cost	Frequency	Notes/Comments
Park General Inspection	Fortnightly								
Park General Inspection - Loose Litter	Fortnightly								
Track mowing	N/A								
Track line trimming	N/A								
Boundary/fire break management/maintenance	N/A								
Track drainage, culvert and benching maintenance	N/A								
Track hard surface maintenance and repairs (e.g. driveway)	As required. Annual maintenance being investigated.								
MTB track and structures maintenance	N/A								
Vehicle tracks/car park surface repairs	As required								
Ecological Area Native Plantings release	N/A								
Ecological Area Plant pest control - manual	N/A								
Ecological Area Plant pest control - chemical	N/A								
Garden Amenity Maintenance	Monthly								
Animal Pest control - trapping, baits stations etc.	N/A								
Tree inspections - formal	As required			As required - Tree Tech					RC want pines inspected in particular.
Tree maintenance - operational	As required			As required - Tree Tech					
Turf Amenity Maintenance Mowing	Fortnightly								
Turf Informal/Rough Maintenance Mowing	Monthly								
Turf Frontage/Roadside maintenance	Monthly								
Irrigation maintenance	N/A								
Amenity asset, ie.seats & tables clean and maintenance	As required								
Litter Bins Service	N/A								
Drinking Fountain/taps clean	N/A								
Security lighting maintenance	N/A								

Item	Parks Staff Input	RC Input	Other Group Input	Contractor	Consumables	Training Requirements	Indicative Annual Cost	Frequency	Notes/Comments
Playground maintenance	Monthly								
Boundary/neighbour fence maintenance	As required								
Buildings /Structures operational inspections and maintenance			As required - facilities						
Signage maintenance	As required								
Storm damage inspections	As required								
Maintenance of any new native planting.	As required	As required							
Spraying lichen on tennis court and cricket pitch	Annually								

Total Operational Budget							0.00		
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CCC Le Bons Bay Reserve Committee

DATE

Capital Requirements

Item	Parks Staff Input	RC Input	Other Group Input	Contractor	Consumables	2024	2025	Frequency	Notes/Comments
Landscaping of area near Hall/tennis courts									With arborist advice, ranger assistance, community board approval, planning. RC propose gradual removal of poplars to be replaced by native plants.
Total Capital Budget						0.00	0.00		

CCC Le Bons Bay Reserve Committee

Tools & Equipment Register

Item	Parks Staff Input	RC Input	Volunteer	Contractor	Materials	2024	2025	Frequency	Notes/Comments
Secure storage facilities									
Replacement tools and equipment									
Total Tools & Exp Budget									

*Minutes*

**Meeting of the Le Bons Bay Reserve Management Committee**  
**2pm, Sunday 25<sup>th</sup> May, 2025 at the Domain Hall**

**Present:** Jo Rolley (Chair), Bruce and Jenny Nicholl, Richard Hall (Treasurer), Charlotte Bleasdale (Secretary), Carol Osgood and Ciaran Murray, Michelle Rodgers.

**Apologies:**

**Minutes:** Minutes of 8<sup>th</sup> April 2025 meeting, having been circulated, were accepted as a true and correct record. **(Richard/Bruce. Carried)**

**Correspondence:**

**Treasurer's report:** Richard spoke to his report – copy attached. There is currently a balance of \$5,005.26 in the account (at 22<sup>nd</sup> May 2025) meaning expenditure has exceeded income for the year by \$518. Richard produced a graph showing RMC finances from FY23 to FY25, illustrating how the RMC's cash reserves have dwindled due to expenditure on big-ticket items such as stoves/BBQ and lack of income from bookings. Richard moved his report. **(Richard/Jenny. Carried)**

**Matters Arising:**

1. **Formal adoption of landscape concept plan. (Bruce/Carol. Carried)**
2. **Formal acknowledgement of Jenny Nicholl's resignation.** Jenny was thanked for her many years of service on the committee and presented with a small gift. Michelle will take over from Jenny as booking rep for the Hall, alongside Carol.
3. **Block-out blinds for hall.** Carol had priced these at \$140 per unit with five units required. It was agreed to put this plan on hold for the time being.
4. **Sports gear and cricket gear in the side room.** Garry Brittenden will sort this issue out in the Spring, ahead of the Sports Day at New Year.
5. **Reserve Management Plan.** Jo confirmed that Le Bons Bay fits into the generic plan for the whole of Banks Peninsula, but there has been no progress on this by CCC.
6. **Building wash down - water contamination.** Jo reported that this had resulted in contamination of the tank because the City Care workers had failed to disconnect storm water pipes. This was only discovered two weeks after the event. The tank has been emptied but hasn't yet been tested. The plumber looked at the leaking tap in the ladies while he was at the Hall and advised all taps need replacing in both male and female toilets. It was agreed to wait to see what work CCC intend to carry out in the Hall toilets before pursuing this.
7. **Board members' availability.** Jo said it would be advantageous if the RMC could sometimes meet on weekdays to facilitate attendance by Community Board members and CCC staff. It was agreed that Mondays after 2pm would suit most RMC members.
8. **Emergency Management Plan and community allocated funding for resilience strengthening in case of a natural disaster.** Jo has asked Tony Hall to write a report on what priority equipment is needed at the Hall to strengthen resilience; it was agreed to wait for this report before lodging an itemised application for funding with CCC. Various suggestions had been made for equipment such as radios (there is one in the fire engine and Anita has one), and a

- phone charger; Tony has said that he thinks the 2.2kw generator suggested by Dane is too small. There is a resilience group in the Bay, and we will need to liaise with them when we have Tony's report. It was agreed that communication is the biggest issue.
9. **Phone tree for permanent and semi-permanent residents of Le Bons and neighbouring bays.** Carol has almost finished compiling this. Michelle to obtain Bach Owners' list for Carol.
  10. **Invoicing of accounts.** It was agreed that people booking the Hall should be sent an invoice at the time of booking.
  11. **Peace Memorial Library picket fence etc.** Thanks were recorded to Richard for clearing around the Peace Memorial Library, cleaning out gutters and assisting with painting the picket fence and priming one wall ready to be repainted in the Spring. It was noted that the floor needs to be replaced because of borer. Funding may be available as it is a listed building.
  12. **Installation of lock box.** Richard has installed a lock box for the key to the Hall inside the meter box.
  13. **Outdoor tables.** Richard has looked at these and thinks they do not need replacing. Take off agenda.
  14. **Fire and Emergency signage.** Michelle has completed this.
  15. **Microwave from Harvey Norman.** These are on sale for King's Birthday Weekend so Michelle will purchase one, using the \$250 voucher we received from Harvey Norman for purchasing the two stoves for the Hall kitchen.
  16. **CCC facilities works update.** Michelle has received an email from Trevor Martin at CCC confirming that he is scoping and estimating potential future works at LBB Hall as the facility has been included in CCC's next tranche of prioritised community facilities assets. Works identified for consideration include: dishwasher, rangehoods, lighting upgrade, switchboard upgrade, heat pump, acoustic treatment to Hall, bathroom ventilation, hot water cylinder for bathrooms, replace urinal, concrete pad for BBQ. Michelle has asked Trevor to price gas hot water for the Hall instead of a separate cylinder for the bathrooms and replacing the current kitchen hot water system.
  17. **Pest Control - rabbits.** Dave Hunter has been to the Bay, but did not think there was a significant problem. The rabbit population has declined significantly since the heavy rains.
  18. **Defibrillator checks and training.** Michelle will arrange for Bob Palmer to do some training sessions in the Spring.
  19. **Website update.** Michelle has updated the CCC website, and the FB page is now live. She asked that FB users share the link to help promote the Domain.
  20. **Committee engagement.** Do we need more people on the RMC?
  21. **Bach owners' contribution.** Michelle has had a good response from the Bach owners who will donate \$500 – to be reviewed annually. They have also encouraged those who wish to do so to donate individually. Ben Stock has already offered to do so; Richard will contact him. The Bach owners would like more information about what is happening at the Domain. Charlotte will forward the minutes.
  22. **Suggested fundraiser.** Michelle reported that Noel and Nicky Dewe are keen to do a fundraiser for the Reserve and have suggested raising money for coin operated BBQs. RMC wondered whether these would be used.
  23. **Recognition of Boys' High under 18-year-old rugby team's voluntary work in Domain.** The boys removed lupins and put the first coats of stain on the gates and fence pickets at the Domain. They also put on the first coats of paint and stain at the library and cemetery. Charlotte to write to Boys High Headmaster thanking them and their coach Willi Heinz.
  24. **\$100 voucher for the people who made the video of the Domain. (Jo/Richard. Carried)** Carol will buy a Pressie Card and Richard will reimburse her.

25. **Recognition of Elke's donation of paintings.** Charlotte to write thanking Elke.
26. **Wasp numbers at the Domain and beach settlement area. Should we have a couple of epi pens in our medical supplies? (They are free now).** Epi pens to be sourced in the Spring by Charlotte. The medical kit also needs supplies of plasters. Tony Hall to check kit.
27. **Nomination of Donna Hamilton to join RMC. (Jo/Bruce. Carried)**
28. **Notification of intention to resign at AGM.** Charlotte will resign at AGM in November, after the local body elections, because she is no longer living in the Bay. Michelle has indicated she will be happy to take on the role of Secretary.
29. **Revised hire rates.** The power bill has gone up from \$800 to \$1,440 a year. Carol will research whether there is a cheaper option. After much discussion about whether to allow local groups to use the Hall for free vs the need to increase income, it was agreed that: Local tangis, Midwinter Dinner will remain free. There will be a \$20/hour charge for non-profits, local and youth groups using the Hall; this will be reviewed in a year's time to see whether or not it has discouraged usage. **(Ciaran/Bruce. Carried)** Non-locals, for-profits, seminars etc will be charged \$30 an hour. Election use will be \$350 flat fee for the day. Weddings will be \$800 for the three-day weekend (maximum 80 people), plus \$500 bond which will be 50% non-refundable if cancelled within 14 days of the event.
30. **Plates and cutlery.** Michelle has found the cheapest available at the Warehouse. Hold over to next meeting.
31. **It was agreed any remaining lights should be swapped to LED.**

The meeting closed at 3.35pm.

Next meeting date: TBA



**Le Bons Bay Reserve Committee**  
**Statement of Financial Performance**  
For the year ended 30 June 2025 (at 22.05.2025)

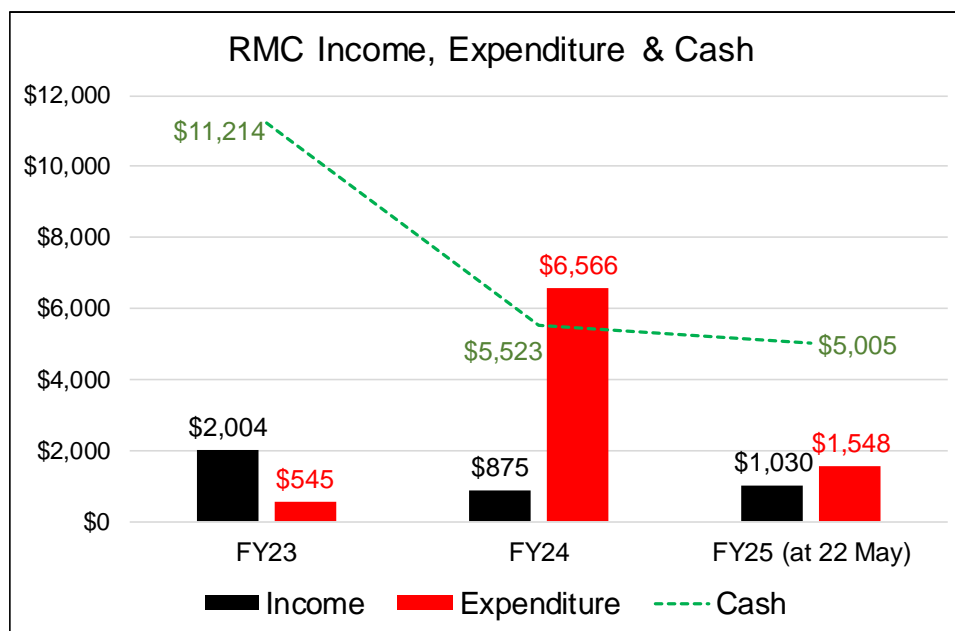
		2025
<b>INCOME</b>		
Income from Hall Hire	1	895.00
Bank Interest		135.01
<b>Total Income</b>		<b>1,030.01</b>
<b>EXPENDITURE</b>		
Purchases	2	307.70
Other Expenses	3	1,240.49
<b>Total Expenditure</b>		<b>1,548.19</b>
<b>NET SURPLUS (DEFICIT)</b>		<b>(518.18)</b>

**Le Bons Bay Reserve Committee**  
**Statement of Financial Position**  
For the year ended 30 June 2025 (at 22.05.2025)

	2025
<b>ASSETS</b>	
Cash at Bank	5,005.26
Other	0.00
<b>TOTAL ASSETS</b>	<b>5,005.26</b>
<b>LIABILITIES</b>	
Current Liabilities	0.00
<b>TOTAL LIABILITIES</b>	<b>0.00</b>
<b>NET ASSETS/ LIABILITIES</b>	<b>5,005.26</b>

**NOTES TO THE FINANCIAL STATEMENTS**

- Income from 7 hall hires YTD, \$630 from P+P Orienteering
- Purchases:
  - BBQ wheels: \$91.20
  - Cleaning Supplies: \$216.50
- Items of expenditure:
  - Meridian Energy: \$897.10
  - Firewatch: \$154.10
  - Brad McNamara (new posts): \$189.29



## 5. Kukupa Side School


Reference Te Tohutoro: 25/908506

Presenter(s) Te Kaipāhō: Stuart McLeod Property Consultant

### 1. Detail Te Whakamahuki

<b>Timing</b>	This information session is expected to last for 15 minutes.
<b>Purpose / Origin of the Information Session</b>	To update and remind the Community Board on the proposed lease and upcoming public consultation for Kukupa Side School. This session is being held because of staff discussions on how and when to progress the lease of Kukupa Hostel and giving consideration to the local body election cycle.
<b>Background</b>	At its meeting on the 15 August 2022 the Community Board signalled its approval of the Kukupa Side School situated at 380 Pettigrews Road, Pigeon Bay for a use as a Māori health, social, and community centre. The preferred lessee is Purapura Whetu Trust.
<b>Key Issues</b>	<ul style="list-style-type: none"> <li>• Use of the site.</li> <li>• Historical nature of the site and building.</li> <li>• Request for Proposal (RFP) process.</li> <li>• Timing of consultation given the election cycle and Christmas and New Year public holidays.</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Conclude negotiation of lease terms and conditions.</li> <li>• Public consultation.</li> <li>• Report to the Community Board for decision.</li> </ul>
<b>Useful Links</b>	<a href="https://christchurch.infocouncil.biz/Open/2022/08/BKCB_20220815_AGN_7666_AT.PDF">https://christchurch.infocouncil.biz/Open/2022/08/BKCB_20220815_AGN_7666_AT.PDF</a> <a href="https://christchurch.infocouncil.biz/Open/2022/08/BKCB_20220815_MIN_7666_AT.PDF">https://christchurch.infocouncil.biz/Open/2022/08/BKCB_20220815_MIN_7666_AT.PDF</a>

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Kukupa Side School lease presentation to Community Board 25 August 2025	25/1463921	21

Signatories Ngā Kaiwaitohu

Author	Stuart McLeod - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Kelly Hansen - Manager Parks Planning & Asset Management Wolfgang Bopp - Director Botanic Gardens & Garden Parks Rupert Bool - Head of Parks

Item 5

## Kukupu Side School and setting – Request for Proposal - Update Te Pātaka o Rākaihautū Banks Peninsula Community Board

25 August 2025



1

## Background

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- Kukupa Side School is located approximately ½ way between Summit Road and Pigeon Bay water front.
- The site is a Local Purpose (Community Building) Reserve and has an adjoining recreation reserve to the south.
- The Former Kukupa Side School and Setting are scheduled as a heritage items in the District Plan.
- In October 2017 Council resolved to hold all repair work until a future use was approved.

## Proposal Overview

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- Purapura Whetu Trust (PWT) is the preferred respondent to the Request for Proposal (RFP)
- PWT is a Kaupapa Māori provider of health, wellbeing and social services.
- Their proposal includes:
  - Use of Kukupa for their services and
  - Making the facility available for broader community use
- August 2022 the Community Board resolved to note the intended future use, but requested more information from staff before considering formal approval for that future use.

## Project Cost and Funding

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- Restoration Cost Estimate (2024) \$701,179.83
- Long Term Plan (2024 – 2034) Funding Allocations
  - FY 2025/26 - \$13,000
  - FY 2028/29 - \$573,000



## Key Timeline

Date	Milestone
Oct 2017	Council paused heritage building repairs pending an approved use
Jul 2019	RFP released; original preferred party withdrew
Oct 2021	RFP Narrowed to two interested parties
Aug 2022	Staff report and Community Board resolution passed noting PWT is the preferred respondent and requested staff to do further work and engage with the community prior to reporting back to the Board.
Dec 2022	Community update issued in response to local concerns
Apr 2023	Heritage architect engaged
Feb 2024	Final concept design and costing received
Jul 2024	Design and costings shared with PWT; legal review undertaken

## Key Timeline continued

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Feb 2025	Lease negotiations with PWT resume
May 2025	Discussion with Governance Team and decision to update Community Board in August and go to consultation early 2026

## Where to from here

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- Continuing discussions with PWT on lease terms.
- Conduct community consultation in Q1 2026 on the proposed use
- Prepare options report including
  - Lease details
  - Community feedback
- Community Board decision on the proposed lease.

8

# Questions

## 6. Waste policies - Free waste dumping, litter and illegal dumping

Reference Te Tohutoro: 25/1596522

Olivia Taylor – Waste Minimisation Advisor

Presenter(s) Te Kaipāhō: Tania Lees – Team Leader Resource Recovery  
Alec McNeil – Manager Resource Recovery

### 1. Detail Te Whakamahuki

<b>Timing</b>	This workshop is expected to last for 30 minutes.
<b>Purpose / Origin of the Workshop</b>	<p>The purpose of this workshop is to:</p> <p>Gain insights from the Community Board to inform future processes and development of the following policies:</p> <ul style="list-style-type: none"> <li>Free Waste Dumping</li> </ul> <p>Litter and Illegal Dumping</p>
<b>Background</b>	<ul style="list-style-type: none"> <li>On the Council's 19 February 2025 a Notice of Motion was raised to:  Explore options, in addition to those outlined in the Free Waste Dumping Policy 2003, to allow community groups and citizen volunteers to dispose of waste (including green waste) at no cost.</li> </ul> <p>Investigate the possibility of green waste disposal in city transfer stations at no cost for Banks Peninsula residents.</p> <p>The current Free Waste Dumping Policy was adopted in 2003 and is due for review. The notice of motion has triggered a policy review for free waste dumping, littering and illegal dumping.</p>
<b>Key Issues</b>	<ul style="list-style-type: none"> <li>Litter and illegal dumping</li> <li>The cost of waste disposal</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Policy writing / internal consultation</li> </ul> <p>Public consultation</p>
<b>Useful Links</b>	<ul style="list-style-type: none"> <li><a href="#">Free Waste Dumping Policy</a></li> <li><a href="#">Council Minutes – 19 February 2025.</a></li> </ul>

### Attachments Ngā Tāpirihanga

There are no attachments for this report.

Signatories Ngā Kaiwaitohu

Authors	Olivia Taylor - Waste Minimisation Advisor Alec McNeil - Manager Resource Recovery
Approved By	Alec McNeil - Manager Resource Recovery Lynette Ellis - Head of Transport & Waste Management

Item 6

## 7. Bilingual locality signage - legislation, type, and location consistency

Reference Te Tohutoro: 25/1583838

Presenter(s) Te Kaipāhō: Edwin Tiong, Area Traffic Engineer

### 1. Detail Te Whakamahuki

<b>Timing</b>	This information session is expected to last for 20 minutes.
<b>Purpose / Origin of the Information Session</b>	<ol style="list-style-type: none"> <li>1. To inform the Board on the current status of bilingual signage legislation and ‘one name’ status</li> <li>2. To provide the Board with information on the various types and purposes of location signs</li> <li>3. To provide an update to the Board’s on next steps to upgrade signage as part of the Bank Peninsula maintenance contract to ensure consistency</li> </ol>
<b>Background</b>	<p><b><u>Legislation</u></b></p> <p>Te reo Māori is the first official language of Aotearoa New Zealand, however, the only approved bilingual traffic sign in New Zealand currently is the ‘Kura School’ sign.</p> <p>The exact text for most traffic signs is set out in Schedule 1 of the <a href="#">Traffic Control Devices Rule 2004 (TCD Rule)</a>. Except in specific circumstances, these words are in English. In 2023, the NZ Transport Agency Waka Kotahi, with support from the Ministry of Transport Te Manatū Waka, partnered with <a href="#">Te Mātāwai</a> to undertake a programme of work to support the use of te reo Māori on traffic signs in Aotearoa New Zealand.</p> <p>Public consultation was carried out for the proposed 94 bilingual traffic signs in May 2023, however the proposed amendments to the Traffic Control Device Rule did not progress.</p> <p>The ‘Geographic Act’ gives authority to the New Zealand Geographic Board to investigate and gazette some places which feature a name that incorporates both English and te reo. An example of this is ‘<b>Kaioruru/Church Bay</b>’ which had its name officially changed in 2003. There are no macrons.</p> <p>This is not a bilingual name. (<i>bilingual is a translation</i>) A dual name is ‘one name’. It is the official name and the Act states that it must be used in official documents by government when we refer to the place. You will note that ‘<b>Kaioruru/Church Bay</b>’ is printed on maps.</p> <p>The Geographic Board recognises both the te reo name and the English name and makes it ‘one name’ which is as above separated by a forward slash.</p> <p>Land Information New Zealand (LINZ) supports the Geographic Board. LINZ have advised that the information in the Traffic Control Devices (TCD) Manual Part 1 &amp; 2 on dual names is incorrect in the manner in which it states the dual name should be displayed.</p> <p>The correct way to display a dual name on traffic signs is as follows:</p> <ol style="list-style-type: none"> <li>1. On one line wherever possible</li> </ol> <p>Some dual names are very long and if they have to be separated to fit on a sign they should be separated after the forward slash</p>

2 In the same font

Te reo should not be in Italics.

To find out if a place name has received official Geographic Board approval and has been Gazetted as a dual names the [NZGB Gazetteer](#) can be searched.

The Geographic Board are continually investigating and assessing applications for dual names and adding to the New Zealand Gazetteer.

Some names are not yet official, and the Gazetteer will indicate where this is the case.

Several locations around Christchurch have dual names. These include, but are not limited to:

- a. **‘Te Wharau/Charteris Bay’**
- b. **‘Waitata/Little Port Cooper’**
- c. **‘Lake Ellesmere/Te Waihora’** (an example of the English half of the dual name preceding the Te reo half)

Updating the signage with dual names is likely to be a considerable expense. As we don’t currently have a dedicated budget for this work. we are likely to replace several signs annually as part of our Maintenance Contract.

Existing signage which doesn’t meet the current Traffic Control Device rules are captured under the Grandfather Clause of the TCD Rule 3.2(1) as below:

The Traffic Control Devices Rule (TCD) 2004

### **3.2 Use of traffic control devices**

*3.2(1) A traffic control device that was authorised by or under any enactment, including this Rule, at the time it was manufactured or installed may continue to be used for the purpose for which it was intended, unless:*

- (a) an expiry date for the use of the traffic control device is specified in this Rule; or*
- (b) a replacement traffic control device is required by this Rule to be installed by a specified time; or*
- (c) it is unsafe or inadequate for its intended use; or*
- (d) it is damaged or worn to an extent that it requires repair.*

### **Different types of signs**

Threshold signs and Place Name/Destination/Locality signs are two common types of signs used to indicate the arrival at a destination. However, there are different requirements for each type.

#### **Threshold sign**

- Commonly a combination of a speed limit sign and a place name sign, primarily a destination sign.
- Used to define a change in the function or use of a road and through its size and placement influence a change in driver behaviour.
- Often used in association with other road treatments to define the point where the speed limit changes from a rural to an urban limit.



- May be installed to identify entry to a district, city, town or region.
- Should be installed at or near the boundary to the region or town and should be developed as part of an overall regional sign strategy.
- Either a reflectorised green or blue background colour with a white border – but note Council use a green background colour.

**Place Name / Destination / Locality sign**

- Installed to indicate to the driver that they have arrived at a destination.
- Either a reflectorised green or blue background colour with a white border but note Council use a green background colour.

Currently, a variety of signs are installed throughout Banks Peninsula area (see photos below), including:

- a. Blue colour destination/ locality signs
- b. Green locality threshold signs with posted speed limits
- c. Older black colour destination/ locality signs
- d. Speed limit threshold signs









Staff are currently considering standardising the signage at destination / locality entry points in accordance with the specifications, with the potential to enhance road markings to provide better visual cues and encourage reduced speeds within the locality.

Staff have prepared draft examples of two dual name signs, being Kaioruru/Church Bay and Port Levy (Potiriwi)/Koukourarata locality signs (see Attachment A -D):

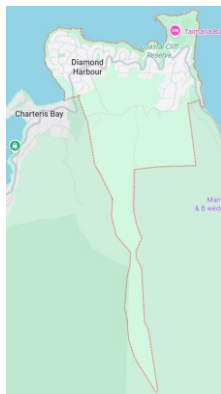
- a. Green locality threshold sign with posted speed limits (Option A and C)
- b. Green locality sign without speed limits (Option B and D)

The location of these signs will be determined by which sign is considered appropriate for the location. Threshold signage with speed limits must be located at or near and not more than 20m from the point on the road where a speed limit changes.

#### **Location consistency**

It is important to develop sign schemes that provide a consistent message to those using the road network.

One example is to use google map to identify a locality area. For example, Diamond Harbour is shown as below in a google map query.







Consideration will need to be given at a later stage on the borders, boundaries, and designated entry locations for destination / locality signage installation throughout the Banks Peninsula area to ensure consistency. For example: Corsair Bay, Cass Bay, Rapaki Bay, Governors Bay, Allendale etc. This is so we can identify each area and upgrade the signs over time for consistency.

#### **Key Issues**

- Proposed legislation for bilingual locality signage has not been progressed
- Ensuring consistent design and use of locality and/or threshold signage throughout Banks Peninsula

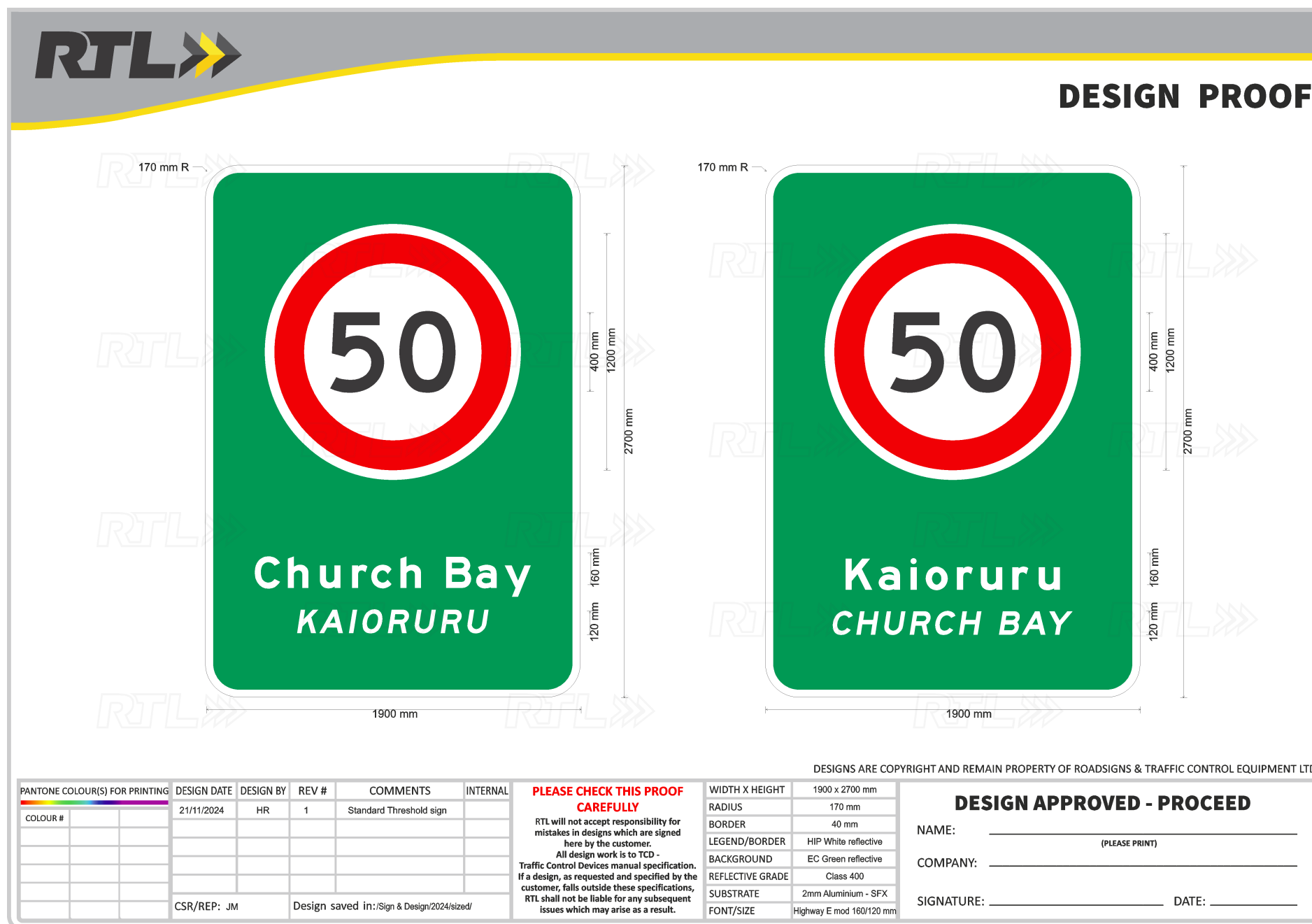
	<ul style="list-style-type: none"> <li>Identifying boundaries of specific entry locations for locality signage placement throughout Banks Peninsula area as signs are upgraded.</li> <li>Ensuring consistency with design of signage throughout the wider Christchurch area</li> </ul>
<b>Next Steps</b>	Staff to prepare a schedule of signage that will be upgraded as part of the maintenance contract over time, identifying which signs are able to be updated with dual names as per the Geographic Act. Staff to progress investigating upgrades to the Kaioruru/Church Bay and Port Levy (Potiriwi) Koukourarata signage to determine the most suitable type of sign for the area noting that upgraded signs will include the dual names for each area.
<b>Useful Links</b>	<ul style="list-style-type: none"> <li><a href="https://gazetteer.linz.govt.nz/place/2341">https://gazetteer.linz.govt.nz/place/2341</a></li> <li><a href="https://nzta.govt.nz/assets/resources/rules/docs/traffic-control-devices-2004-v2.pdf">https://nzta.govt.nz/assets/resources/rules/docs/traffic-control-devices-2004-v2.pdf</a></li> </ul>

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Kaioruru Church Bay threshold sign DRAFT	25/1609951	37
B 	Kaioruru Church Bay locality sign DRAFT	25/1609972	38
C 	Port Levy (Potiriwi) Koukourarata threshold sign DRAFT	25/1610048	39
D 	Port Levy (Potiriwi) Koukourarata locality sign DRAFT	25/1610063	40

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Edwin Tiong - Traffic Engineer
<b>Approved By</b>	Kathy Graham - Acting Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)





## DESIGN PROOF



PANTONE COLOUR(S) FOR PRINTING	DESIGN DATE	DESIGN BY	REV #	COMMENTS	INTERNAL
COLOUR #	21/11/2024	HR	1	Dual name sign	
CSR/REP: JM			Design saved in:/Sign & Design/2024/sized/		

RTL will not accept responsibility for mistakes in designs which are signed here by the customer.  
All design work is to TCD - Traffic Control Devices manual specification. If a design, as requested and specified by the customer, falls outside these specifications, RTL shall not be liable for any subsequent issues which may arise as a result.

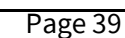
WIDTH X HEIGHT	1750 x 700 mm
RADIUS	100 mm
BORDER	40 mm
LEGEND/BORDER	HIP White reflective
BACKGROUND	EC Green reflective
REFLECTIVE GRADE	Class 400
SUBSTRATE	2mm Aluminium - SFX
FONT/SIZE	Highway E mod 160/120 mm

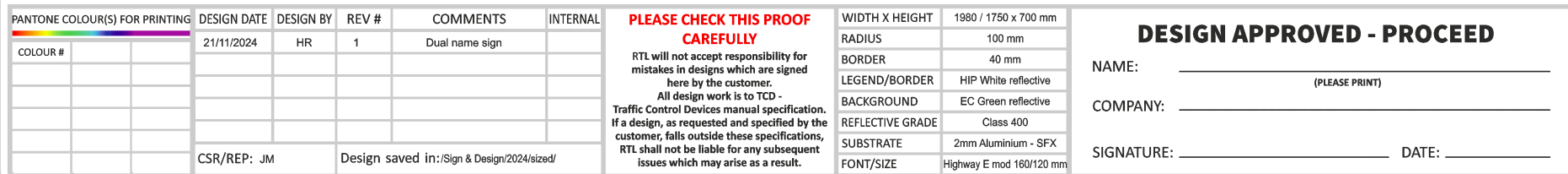
## DESIGN APPROVED - PROCEED

NAME: \_\_\_\_\_  
(PLEASE PRINT)

COMPANY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_







## 8. Workshop - Shaping the Future of Te Pātaka o Rākaihautū Banks Peninsula


Reference Te Tohutoro: 25/1603747

Presenter(s) Te Kaipāhō: Penelope Goldstone, Community Governance Manager  
Linda Burkes, Governance Advisor

### 1. Detail Te Whakamahuki

<b>Timing</b>	This workshop is expected to last for 45 minutes.
<b>Purpose / Origin of the Workshop</b>	<ul style="list-style-type: none"> <li>To identify and prioritize the most pressing issues affecting the Banks Peninsula community and collate to assist the incoming Community Board in the development of its Board Plan 2025-28</li> <li>To engage Board members in open discussion and collaborative planning taking into account Council, local and Rūnanga priorities.</li> </ul>
<b>Background</b>	<p>At its 11 August meeting the Board received a final Board Plan Monitoring Report outlining its achievements against its 2022-25 Board Plan.</p> <p>Some of the priorities within the Board Plan remain in progress and still need some work, and there are some new issues. This workshop will give the Board a chance to prepare information for the incoming Board about current priorities within Te Pātaka o Rākaihautū Banks Peninsula to help inform a relevant and effective Board Plan for the 2025-28 term.</p>
<b>Key Issues</b>	<ul style="list-style-type: none"> <li>Not applicable.</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>The information gathered by the Board will be collated to assist the new Board while forming its 2025-28 Community Board Plan.</li> </ul>
<b>Useful Links</b>	<a href="#">Progress on our plans   Te Pātaka o Rākaihautū Banks Peninsula Community Board   Kōrero mai   Let's talk</a>

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring 2022-2025	23/617823	42

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Linda Burkes - Banks Peninsula Governance Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula

Te Pātaka o Rākaihautū/Banks Peninsula Community Board Plan 2022-25 – Monitoring

28 October to 31 December 2022  
1 January to 31 July 2023  
1 August to 31 December 2023  
1 January to 31 July 2024

1 August to 31 December 2024  
1 January to 31 July 2025  
1 August 2025 -

Vision Statement: We strive to listen to and work with community, mana whenua, partners and other organisations to protect and enhance the environmental, social, cultural and economic wellbeing of Banks Peninsula. Nā tō rourou, nā taku rourou ka ora ai te iwi.	
What the Board will do	Progress to date/actions taken
1. We are committed to upholding Te Tiriti o Waitangi by engaging well with papatipu rūnanga and holding Te Ao Māori values at the core of our decision making.	<div>January 2024 – Some elected members attended the Climate Change Adaptation &amp; Catchment Planning Wānanga at Ōnuku Marae, which was facilitated by Rangatahi climate change rōpū, EOS ecologists, ECan, and the Banks Peninsula Conservation Trust.</div> <div>22 July 2024 – The Board held a public information session to hear about a proposal to return a Council owned property at 177 Purau Avenue to Te Hapū o Ngāti Wheke, which preceded a report to the Board's 12 August decision meeting seeking approval and recommendations for consultation and associated Council decisions.</div> <div>12 August 2024 – Approved a community engagement process to progress the proposed transfer of 177 Purau Avenue to Te Hapū o Ngāti Wheke and heard 5 deputations from members of our community in respect to the report.</div> <div>November 2024 – Some elected members attended the 2<sup>nd</sup> Climate Change Adaptation &amp; Catchment Planning Wānanga at Ōnuku Marae, which was facilitated by Rangatahi climate change rōpū, EOS ecologists, ECan, and the Banks Peninsula Conservation Trust.</div> <div>27 January 2025 – The Board approved the return of 177 Purau Avenue by way of transfer to Te Hapū o Ngāti Wheke after hearing 15 deputations on the matter.</div> <div>6 February 2025 – Elected members attended Waitangi Day Commemorations at Ōnuku Marae.</div> <div>10 July 2025 – Board representatives continue to sit alongside Wairewa Rūnanga and community representatives on the Little River Flooding Round Table Group. A meeting was held between staff and the Chair of the rūnanga after the May 1 flooding event in Little River to discuss the upcoming review of the lake opening process. Flooding in the area remains an important issue for the rūnanga.</div> <div>August &amp; September 2025 – Two “Community Open Days” organised at Rāpaki Marae to kōrero and learn about the history and future aspirations of Te Hapū o Ngāti Wheke.</div>

Vision Statement: We strive to listen to and work with community, mana whenua, partners and other organisations to protect and enhance the environmental, social, cultural and economic wellbeing of Banks Peninsula. Nā tō rourou, nā taku rourou ka ora ai te iwi.	
What the Board will do	Progress to date/actions taken
2. The views, interests, needs and aspirations of residents are effectively represented.	<p>11 December 2023 – Request staff advice on how the community could lobby for formal commercial fishing restrictions in the bays surrounding the Banks Peninsula and how the Board could support such an initiative.</p> <p>10 June 2024 – Public Forum from Governors Bay Resident highlighting the need for an additional layer of communications regarding road works in Banks Peninsula due to the limited and lengthy detour routes available during road work closures. Staff Advice requested.</p> <p>12 August 2024 – Received a deputation from Akaroa Golf Club regarding their proposed agreement to lease part of the Duvauchelle Showgrounds.</p> <p>9 September 2024 – Received a public forum presentation from the Cass Bay Resident's Association about their recent activities in the community.</p> <p>9 September 2024 – Received a public forum presentation from local residents about the Know Your Place Environment Art exhibition.</p> <p>25 November 2024 – Heard from a local resident of Akaroa about the loss of copper wire phone service in Akaroa and the Bays and also acknowledging Board and staff assistance provided to establish an Information Desk in Akaroa Service Centre as a trial from December 2024 to May 2025.</p> <p>25 November 2024 – A local resident of Akaroa put forward a case to the Board to change the name of Drummonds Jetty to Davis Jetty. The Board agreed to request staff advice.</p> <p>9 December 2024 – Received a public forum presentation from a local resident about the felling of a Macrocarpa tree on the top track of Corsair Bay, that Sycamore trees need to be identified as a pest species, and the requirement for a more nuanced approach for pest control and habitat management.</p> <p>10 March 2025 - Heard from Leonor de la Maza Macpherson about her recent success at the NIWA Canterbury Science Fair.</p> <p>10 March 2025 - Heard from Maui Stuart about the new Matariki Awards which celebrate the achievements of the shining stars in our community.</p> <p>10 March 2025 - Heard from the Lyttelton Harbour Business Association, which is backing the Matariki Awards, and received an update about other projects they have completed or are planning.</p> <p>24 March 2025 – Heard four open forum presentations from the community in support of the proposed Youth and Multicultural initiative for Akaroa.</p> <p>31 March 2025 – In its submission to the 2025/26 Annual Plan the Board requested a review of the Council’s Akaroa Service Centre's opening hours to assess whether they effectively meet the community’s needs after several community members notified Board members that they are unable to visit NZPost due to the current hours. The Board questioned whether the existing hours (10am – 2pm) are adequate or if adjustments are needed.</p> <p>7 July 2025 - Victoria Andrews, local resident spoke to the Board regarding improving communication between Banks Peninsula ratepayers and the Council so that there is an informed and well-rounded discussion.</p> <p>Ongoing – Elected members gave generously of their time as representation or liaison on various bodies of the Board and external community organisations, including: our 15 Reserve Committees, Akaroa Museum Advisory Committee, Head to Head Walkway Working Group, several Residents/Neighbourhood/Community Associations, Rod Donald Banks Peninsula Trust, Diamond Harbour and Districts Health Support Group, Lyttelton Historical Museum Society Inc, Halswell Huritini River Rating District Committee, Okains Bay Maori and Colonial Museum Trust, Orton Bradley Park Board, Summit Road Protection Authority, Waitaha Primary Health, Banks Peninsula Pest Liaison Committee, Akaroa &amp; Bays Forum, Akaroa Community Health Trust, Banks Peninsula War Memorial Society, Christchurch &amp; Banks Peninsula Biosecurity Advisory Group, Coastal Hazards Adaptation Programme Coastal Community Panel, Keep Christchurch Beautiful, Lyttelton Port Liaison Committee, Neighbourhood Support Canterbury, Stoddart Cottage Trust, Takapuneke Co-Governance Group, Whaka-Ora Healthy Harbour Community Advisory Group, Age Concern Canterbury, Akaroa District Promotions, Akaroa Resource Collective Trust, Akaroa/Wairewa Health Steering Committee, Banks Peninsula Conservation Trust, Banks Peninsula Water Management Zone Committee, The Gaiety Trust, Grubb Cottage Trust, Little River Community Centre Committee, Little River Craft Station, Little River Rail Trail Trust, Little River Railway Station Trust, Little River Wairewa Community Trust, Lyttelton Business Association, Lyttelton Community House Trust, The Lyttelton Information and Resource Centre Trust, Neighbourhood Support Canterbury, Okuti Hall Committee, Pigeon Bay Community Hall Committee, Project Lyttelton Inc, Summit Road Society, Summit Road Advisory Committee, Te Mata Hapuku Birdlings Flat Community Centre Committee.</p> <p>Ongoing – Little River residents and representatives of the Wairewa Mahinga Kai Catchment Group sit on the Little River Flooding Round Table Group and contribute to ongoing discussions about options for mitigating flooding in the area. This has been identified as a key issue for residents, as ongoing flooding causes distress and damage in Little River.</p> <p>Ongoing – Council staff work alongside the Little River Wairewa Community Trust to implement projects from the Little River Big Ideas community plan. Current projects include improvements to the informal parking area behind shops in the village centre, the creation of a new seating area at the end of the Little River Rail Trail, improvements to the Dog Exercise Area, improvements to the Birdlings Flat car park and improvements to the Kaituna Valley Ataahua Reserve accessway and parking spaces adjacent to the Kaituna Hall and the public toilets. A Landscape Plan is being developed in conjunction with local businesses, community organisations and staff, for the informal parking area in Little River.</p>

Vision Statement: We strive to listen to and work with community, mana whenua, partners and other organisations to protect and enhance the environmental, social, cultural and economic wellbeing of Banks Peninsula. Nā tō rourou, nā taku rourou ka ora ai te iwi.	
What the Board will do	Progress to date/actions taken
3. We have an open and transparent decision-making process that residents can understand and engage in.	<p>20 May 2024 – Held a public information session about the Duvauchelle and Akaroa Wastewater Scheme.</p> <p>10 June 2024 – Received correspondence from the Akaroa and Bays Forum regarding concerns about the Akaroa Wastewater Scheme.</p> <p>8 July 2024 – Held an open information session providing options for Yew Cottage, Akaroa.</p> <p>August 2024 – Elected members helped facilitate a possible option for the removal and restoration of Yew Cottage to private ownership.</p> <p>23 September 2024 – Received an open information session from staff providing an overview of the consultation content to be used for the proposal to revoke the land status and return the Council owned property at 177 Purau Avenue (Reserve 4622).</p> <p>10 March 2025 - The owner of a Koukourarata Port Levy bach on public land, the subject of a decision report, spoke to the Board about the history of the bach and what it means to his family.</p> <p>10 March 2025 - A local resident spoke on behalf of a group of residents about the Koukourarata Port Levy bach on public land.</p> <p>10 March 2025 - The Board heard a staff report about the Koukourarata Port Levy bach on public land and voted to recommend to Council that they grant a 25-year lease with conditions to enable public access to the beach.</p>
4. Our focus is to enhance environmental, cultural, social and economic wellbeing.	<p>12 August 2024 – Approved a proposed agreement for Akaroa Golf Club to lease part of Duvauchelle Showgrounds and the associated draft development plan for the golf course.</p> <p>9 September 2024 – Heard from a recipient of a Youth Development Fund Grant about her experience at a Future Problem-Solving International Conference in the U.S.A.</p> <p>9 December 2024 – The General Manager of Cholmondeley Children's Centre spoke to the Board regarding the Centre's work with children and their families.</p> <p>24 February 2025 – The Board workshopped priorities for its Annual Plan submission 2025/26.</p> <p>9 June 2025 – A local Lyttelton resident spoke to the Board regarding women's safety in Lyttelton. The Board agreed to request that staff invite a member of the Lyttelton police to attend a future Community Board meeting to speak on this matter.</p> <p>21 July 2025 – NZ Police provided a Lyttelton Policing update to the Board to address the concerns outlined in the public forum on 9 June about women's safety in Lyttelton.</p>

Priority A: Proactive Planning for Climate Change			Champion: Tyrone Fields
What the Board will do	Measures of Success	Progress to date/actions taken	
A General		July 2024 – The Board submitted on the Council’s Long-Term Plan 2024-34 requesting additional funding to support Civil Defence Emergency Management for upgrading communication options in Te Pātaka o Rākaihautū Banks Peninsula remote communities. The Council Long Term Plan 2024-34 has allocated \$2.459million towards improving Civic Defence Emergency Management services for the city and Banks Peninsula.  24 March 2025 – Received an information session from Orion New Zealand in respect to works planned for Banks Peninsula and their asset management plan.	
<b>ACHIEVED</b> A1 – Encourage and support community-led resilience planning, including the identification of hazards and risks	<ul style="list-style-type: none"><li>Resilience plans are completed for at least four settlements across Banks Peninsula with others underway. <i>Lyttelton, Birdlings, Okuti Valley, Akaroa, Little River, Camp Bay to Governors Bay.</i> <i>Whakaraupō Emergency Hubs Network.</i></li></ul>	13 February 2023 – the Board agreed to seek staff advice on the Council’s proposal to repair the main Rāpaki water pipe to prevent leaking and to query whether the fibre cable can be repositioned to mitigate damage.  8 May 2023 - Approve a temporary water reservoir to be located and constructed within that part of the reserve identified in the report on the meeting agenda to enable the upgrade of the Akaroa water supply.  30 June 2023 - Lyttelton – Project Lyttelton (PL), Council staff (CDEM and Community Governance Staff) have had exploratory conversations regarding development of a local plan. PL addressed the Board at a community Forum early 2023, provided an overview for the Lyttelton Harbour Network (May); has undertaken a review of current extant documents; and had discussions with community stakeholders; with a meeting bringing parties together scheduled for 6 July 2023.  Akaroa – Planning meetings (a handful of community members, Council Staff, a Board member) for an Akaroa and Bays response have taken place in June 2023. A public meeting is scheduled for 12 August.  Little River – A Community Resilience Planning meeting will be held on September 26 in Little River with the aim of developing a Community Emergency Management Plan and setting up a Community Emergency Hub.  August 2023 - Emergency Hubs Collective meeting held in Lyttelton bringing together interested parties from across the Peninsula. Coordinated by Project Lyttelton, it was attended by representatives from Akaroa, Diamond Harbour, Governors Bay, Cass Bay and Lyttelton.  September 2023 – Camp Bay to Governors Bay Community Emergency Resilience Plan and Community Response Hub inaugural meeting held involving representatives from all residents and community associations in the area.  October 2023 – Training by CDEM staff for Lyttelton locals who would help staff the Lyttelton Emergency Hub.  6 November 2023 – Approves a grant of \$20,000 from its Better-Off Fund to the Banks Peninsula Community Governance Team for Flood Mitigation – Scoping.  12 February 2024 – Approves a grant of \$4000 from its 2023/24 Discretionary Response Fund to Te Ahu Pātiki Charitable Trust towards the Fire Risk Analysis Report.  Feb 2024 – Facilitated request from Lyttelton Emergency Hub to meet with the Community Board to provide an update on progress by connecting them with Community Board Adviser.  Feb 2024 - Whakaraupō Emergency Hubs Network met on 14 <sup>th</sup> February at Rāpaki Marae. Discussion included: Communications in an emergency, interest in developing an Emergency App, updates from each of the Hubs/settlements, low flammability planting.  Feb 2024 – Lyttelton Emergency Hub (LEH) updated their local elected member (Cathy Lum-Webb) about the planning work they have undertaken, including meetings held with most local emergency service providers, as well as CCC CDEM Team, LPC and ECAN. They now have a group of 10 volunteers signed up and are doing training to be able to staff the Hub. They have staged a preliminary practice exercise, coordinated by CDEM, and have submitted the Operational Plan for LEH to CDEM for inclusion in the Canterbury wide Hubs database. The Recreation Centre has been confirmed as the primary “pop-up” space for the LEH, supported by both 40 Winchester Street, and the primary school as needed. LEH have met with other local Emergency Hub providers (Cashmere and Sumner) and included them in the Whakaraupō Emergency Hubs collective, which has now met 4 or 5 times. Identified what is needed in an emergency kit and progressing that. Considering how to help each other if one Whakaraupō Hub becomes non-operational during an emergency.	

Priority A: Proactive Planning for Climate Change			Champion: Tyrone Fields
What the Board will do	Measures of Success	Progress to date/actions taken	
A1 Continued		<p>11 March 2024 – Public Forum from Lyttelton Energy Transition Society – Banks Peninsula.</p> <p>21 March 2024 – First of a series of Community Conversations around emergencies and being prepared for them, organised by Lyttelton Emergency Hub, on “Earthquakes and the Alpine Fault”.</p> <p>April 2024 – Meeting held between Council Staff, a Board Member, CDEM and Key Response Plan leaders for Akaroa and the Bays to revisit roles of each party in plan development and discuss planning challenges.</p> <p>23 April – Lyttelton Emergency Hub coordinated Community Conversation held on the topic of Wildfires.</p> <p>6 May 2024 – Approved a grant of \$1,200 from its 2023/24 Discretionary Response Fund to Lyttelton Energy Transition Society Inc. towards establishment costs and community energy workshops.</p> <p>16 May 2024 – Lyttelton Emergency Hub coordinated Community Conversation held on the topic of emergency management and personal preparedness.</p> <p>10 June 2024 – Public Forum from Lyttelton Community Response Hub, who the Board supported with funding for ‘Be Prepared’ flyers.</p> <p>13 June 2024 – Lyttelton Emergency Hub coordinated Community Conversation held on the topic of Tsunami.</p> <p>25 June 2024 – Lyttelton Emergency Hub coordinated Community Conversation held on the topic of Flooding and adverse weather events.</p> <p>June 2024 – Lyttelton Emergency Hub delivered Emergency preparedness fliers (funded by the Community Board) to every home in Lyttelton, Corsair Bay and Cass Bay.</p> <p>June 2024 – Birdlings Flat Community Response Plan completed, Community Hub established, and equipment purchased. Public meeting with FENZ and community CPR and Defibrillator training completed.</p> <p>August 2024– Okuti Valley Community Response Plan completed.</p> <p>August 2024 – Awarded \$6,000 from Strengthening Communities Fund to Lyttelton Emergency Hub for Coordinators Wages.</p> <p>August 2024 –Akaroa and the bays draft resilience plan completed after collaboration with Civil Defence, CCC, FENZ, Police, Fulton Hogan, GSL, Orion, Akaroa business etc.</p> <p>9 September 2024 – Approved \$636 Discretionary Response funding to Cass Bay Residents Association towards the Cass Bay Emergency Hub Mobile Emergency Kit.</p> <p>23 September 2024 – Received a public information session from FENZ about Fire Seasons, impact of wildfires on the land and properties and how community groups can assist with readiness and prevention.</p> <p>11 November 2024 - Approves a grant of \$1,909 from its 2024/25 Discretionary Response Fund to Little River Wairewa Community Trust towards an AED for central Little River.</p> <p>11 November 2024 - Approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to the Little Rivers Farmers Market toward an inverter generator which will be located centrally and can be utilised by the community during emergencies.</p> <p>11 November 2024 – The Board received an update from the Akaroa &amp; Bays Emergency Response Team on the progress of their planning.</p> <p>11 November 2024 - Requested staff advice on how the Board could assist communities to obtaining funding for the replacement of Automatic External Defibrillator (AED) pads and recommend that communities who have Automatic External Defibrillators (AEDs) to register them on the AED Locations app.</p> <p>18 November 2024 - Staff met with French Farm to review their Community Response plan.</p> <p>9 December 2024 – The Board heard about the Community Energy Activator Programme being run by the Lyttelton Energy Transition Society, an organisation the Board has assisted with funding in the past.</p> <p>9 December 2024 - Provided funding of \$4,100 from its 2024/25 Discretionary Response fund to Okuti Valley Recreation and Sports Club towards the establishment of a community emergency hub in Okuti Valley.</p> <p>9 December 2024 - Provided funding of \$2,646 from its 2024/25 Discretionary Response fund to Project Lyttelton Inc. towards the Whakaraupō Emergency Hub walkie-talkies.</p>	



Priority A: Proactive Planning for Climate Change			Champion: Tyrone Fields
What the Board will do	Measures of Success	Progress to date/actions taken	
A1 Continued		<p>May 2025 – Staff and Elected members supported residents impacted by adverse weather event 30 April – 2 May 2025</p> <p>12 May 2025 - Mark Hutchinson, local resident, spoke to the Board regarding the severe flooding during 30 April to 2 May 2025 adverse weather event. He highlighted that the Council communications to the community needs improvement during adverse weather events. Mr Hutchinson discussed the issue of maintenance on the rural shingle road leading to his property.</p> <p>12 May 2025 - Tori Peden spoke on behalf of Little River Wairewa Community Trust regarding the severe flooding in the Little River Wairewa area during 30 April to 2 May 2025 adverse weather event.</p> <p>24 May 2025 – Staff and Elected Members attended the community-led launch of the Akaroa Response plan</p> <p>26 May 2025 – Heard from the Akaroa &amp; Bays Emergency Planning Group about the launch of its Resilience Plan on Saturday 24 May, which was well attended by Council staff, Board members, Community and other stakeholders.</p> <p>26 May 2025 – Received an information session from Civil Defence &amp; Emergency Management about planned updates to the Tsunami warning system in Christchurch and Banks Peninsula.</p> <p>June 2025 - Staff prepared a funding assessment for St John Akaroa’s Ambulance Station for to be considered for Capital Endowment Funding. This will be considered by Council in September 2025.</p> <p>June 2025 – Staff are working with Purau to develop a Resilience Plan.</p> <p>July 2025 – Staff are working with Le Bons Bay to develop their resilience plan. Staff met with the group, and they are currently working to develop their community plan to present to staff for feedback and assistance in resourcing.</p> <p>July 2025 – Staff are working with the Little River Wairewa Community Trust to develop their resilience plan. A draft has been sent out to interested community members for feedback.</p> <p>21 July 2025 – Staff provided an update on the Community Resilience Planning work completed and currently underway in Banks Peninsula communities.</p>	
<b>ACHIEVED</b> A2 – Encourage the use of ecological initiatives to mitigate natural hazards where appropriate	<ul style="list-style-type: none"><li>Local groups and organisations involved in ecological initiatives are supported through grants and other mechanisms as appropriate.</li></ul>	<p>12 December 2022 – 15 Reserve Committees re-established by the new Board for the triennium. New Terms of Reference developed.</p> <p>Reserve Committee elections undertaken. Resulting committees supported by elected member liaison, and staff input (Board liaison, Parks, Community Governance, Activities and Events, Legal, Licensing)</p> <p>10 June 2024 - Public Forum from Lyttelton Community Reserves Conservation Award Team presenting the report they commissioned about the botanicals of Whakaraupō.</p> <p>Ongoing - Board members have encouraged and kept the biodiversity groups and resident's associations informed about various funding opportunities and facilitated them to acquire funding.</p>	

Priority A: Proactive Planning for Climate Change			Champion: Tyrone Fields
What the Board will do	Measures of Success	Progress to date/actions taken	
<p><b>ACHIEVED</b></p> <p>A3 – Identify the many opportunities for native planting and ecological restoration, partnering with others to achieve. Initiatives should focus on planting native tress rather than exotics such as pines.</p>		<p>8 May 2023 - Approve the removal of up to 18 trees within L’aube Hill Reserve to enable the construction of water supply tanks within the water treatment plant (intended to have number of trees doubled and replanted)</p> <p>11 December 2023 – Accepts and supports the Garden of Tane Reserve Committee Triennial Plan.</p> <p>6 May 2024 – Accepts and supports the Awa-iti Reserve Committee Triennial Plan.</p> <p>10 June 2024 – Accepts and supports the Lyttelton Reserves Committee Urumau Reserve Triennial Plan, understanding that a second plan specifically for Whakaraupō Reserve will be forthcoming.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 with the concern that there appears to be nil funding for the Board’s Reserve Committees. The Board has been advised that \$256,000 for funding of 15 Reserve Committees through to 2025/26, with the possibility of substituting budget from the Port Hills and Banks Peninsula New Development programme to extend it further.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 requesting the completion of Te Pātaka o Rākaihautū Banks Peninsula Reserves Management Plan. The Board has been advised that over the new ten years the Council are committed to complete Te Pātaka o Rākaihautū Banks Peninsula Reserves Management Plan.</p> <p>12 August 2024 – Accepts and supports the Diamond Harbour Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>12 August 2024 – Heard a deputation from a community member in respect to the Diamond Harbour Reserve Schedule, in particular the aspirational list of land it wants to co-manage in the future.</p> <p>12 August 2024 - Accepts and supports the Le Bons Bay Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>7 October 2024 – Accepts and supports the Stanley Park Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>11 November 2024 – Accepts and supports the Duvauchelle Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>11 November 2024 - Accepts and supports the Pigeon Bay Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board stated its support for the submissions and continued funding of Te Pātaka o Rākaihautū Banks Peninsula Reserve Committees, recognising the outstanding work they do.</p> <p>7 April 2025 – Accepts and supports the Okains Bay Reserve Committee Triennial Plan and endorsed the Ōkeina and Sefton Park Reserve Schedules.</p> <p>7 April 2025 – Approved the conversion of a 13ha pine plantation in Te Oka Reserve to native forest.</p> <p>7 April 2025 – Approved the transition of a small pine block above Leading Light Lane in Governors Bay to native forest.</p> <p>12 May 2025 – The Board approved the use of passive restoration to transition the Misty Peaks Reserve pine plantation to native forest.</p> <p>9 June 2025 – Accepts and supports the Lyttelton Reserve Committee Whakaraupō Triennial Plan through the Long Term Plan and Annual Plan processes.</p> <p>June 2025 - Staff are working with Koukourarata Runanga to supply plants for several plantings. There have been several delays on the original site plan but a new site has been identified within the road reserve. Plants are being held to be planted post winter. All plants are locally sourced natives.</p> <p>7 July 2025 – Accepts and supports the Robinsons Bay School Reserve Triennial Plan and endorsed the Reserve Schedule.</p> <p>7 July 2025 – Endorsed the Garden of Tane Reserve Schedule.</p> <p>Ongoing - Board members have encouraged and been lobbying for planting of natives through projects boards they engage with.</p> <p>Ongoing - CCC staff in collaboration with Reserve Committees also support native plantings in Reserves with fire resistant planting in high fire risk areas.</p>	



Priority A: Proactive Planning for Climate Change			Champion: Tyrone Fields
What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> A4 – Provide letters of support and advocate for private landowners wanting to fence off and protect land for new and regenerating native forest.	<ul style="list-style-type: none"><li>Landowners are supported in their efforts to fence off land for natural regeneration of forest with assistance as requested.</li></ul>	The Board initiated local advertising of the Biodiversity Funding available through Christchurch City Council, via the Board webpage and Community Notices.  Ongoing – Staff are actively working with local landowners to promote this funding assist in creating plans that could be presented to Biodiversity fund.	
<b>ACHIEVED</b> A5 – Actively engage in the Coastal Hazards Adaptation Plan process to support those communities most affected by sea level rise. Advocate that climate change adaptation and resilience planning includes climate mitigation measures, so that adaptation activities do not contribute to climate change.	<ul style="list-style-type: none"><li>Adaptation plans will be developed, with community involvement, for the most at-risk communities in the Whakaraupō/Port Levy area to help prepare for the effects of coastal hazards on our communities, infrastructure and environment. These adaptation plans will not include anything that contributes negatively to climate change.</li></ul>	<p>April 2023 – The Board advocated in its Annual Plan submission to Council for Akaroa and the Eastern Bays to be included earlier in the Coastal Hazards Adaptation Planning Programme.</p> <p>October 2023 – The Coastal Panel has developed adaptation options for each of the 6 priority areas and each asset within that area (e.g. Allandale as a whole, the Allandale Hall, the main road, the reserve, the landfill and the foreshore track). Community engagement tested different pathways for the area as a whole and for individual Council-owned assets within the area. The Engagement Team have been out to the Governors Bay Fete and the Orton Bradley Spring Fair and held webinars.</p> <p>22 July 2024 – Held a public information session providing an update on the development of the draft Adaptation Plan for Whakaraupō Lyttelton and Koukourarata Port Levy.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 agreeing to bring forward climate change adaptation proposal/projects. The Council Long Term Plan 2024-34 has brought forward \$1.8million in operational funding to accelerate the Coastal Adaptation Planning programme, boost community preparedness and set up a Climate Resilience Fund.</p> <p>October/November 2024 – Board members attended community consultation opportunities provided throughout Whakaraupō to hear about and give feedback on the Draft Coastal Hazards Adaptation Plan.</p> <p>February 2025 – EM Asif Hussain represented the Board at the hearing for the Draft Coastal Hazards Adaptation Plan.</p> <p>24 March 2025 – Staff provided information to the Board about Plan change 12 – Coastal Hazards update ahead of it going to pre-engagement with the community.</p> <p>5 June 2025 – Coastal Hazards Staff attended the BP Meats Workshop in Akaroa after the community requested Coastal Hazard consideration as part of the BP Meats decision making process.</p> <p>11 August 2025 – Received an update from the Coastal Hazards Adaptation Planning Team about lessons learnt and where to next.</p>	
<b>ACHIEVED</b> A6 – We will bring together key stakeholders (Reserve committees, residents, Council Parks Unit, ecologists, Rūnanga, etc.) in areas where fire risk is a concern to hear their voices and help inform us on which areas need action and advocacy to FENZ.	<ul style="list-style-type: none"><li>FENZ and CCC work together to identify fire risk and develop mitigation strategies for at least three areas of concern on Banks Peninsula.</li></ul>	<p>October 2023 – The Camp Bay to Governors Bay Community Emergency Resilience Plan and Community Response Hub group meeting had “Fire Readiness plans” as its focus. A meeting with FENZ has been organised in Diamond Harbour on November 2<sup>nd</sup>. To provide communities with the information needed to develop a plan for their area.</p> <p>A group from Lyttelton concerned about fire risk are attending the Community Board meeting on 6<sup>th</sup> November to present their concerns.</p> <p>6 November 2023 – Board agreed to refer matters raised by a local Lyttelton residents public forum on flooding and fire risk outside of his property.</p> <p>23 September 2024 – The Board held a public information session by FENZ advising key considerations for the upcoming summer season to help lower the risk of fire spreading.</p> <p>FENZ work closely with the Parks staff to ensure planting plans are suitable for location, with appropriate fire-resistant foliage where this is required for mitigation.</p> <p>FENZ have been collaborating with all community resilience groups to assist with their resilience planning.</p> <p>EM facilitated Akaroa Volunteer Fire Brigade and Banks Peninsula Bridges to make submissions to LTP to improve cumulative fire resilience of Akaroa and the bays in particular and Banks Peninsula in general.</p> <p>EM lobbied at the CCC level to extend the smart fire detectors to Akaroa and the Bays. Fieldwork was completed in July 2024. These fire/smoke detectors were very effective during recent Port-Hills fire in Feb 2024.</p>	

Priority A: Proactive Planning for Climate Change			Champion: Tyrone Fields
What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> A7 – Advocate for local procurement for Council contracts delivered on Banks Peninsula.	<ul style="list-style-type: none"><li>New procurement opportunities have included the opportunity for local contractors to bid.</li></ul>	<p>September 2023 - Repairs and maintenance work has been approved in Le Bons Bay and Okuti Valley community facilities utilising local tradespeople.</p> <p>July 2024 - Park Maintenance introduced the Parks In-house Maintenance Mobilisation team that was formed to reduce the use of contractors and improve the quality of parks maintenance.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 requesting that local contractors be contracted for repairs and maintenance and capital programme works within Te Pātaka o Rākaihautū Banks Peninsula. The Board have been advised where possible, using local contractors for things like building maintenance, mowing and planting, track work and plant and animal pest work. For larger high-cost development work such as wharves or landscaping, Council inviting local contractors to apply alongside others via a tender process.</p> <p>August 2024 – The Board approved Better Off Fund applications to use local contractors to complete approved works on community managed facilities.</p> <p>March 2025 – The repair of the Little River Tennis Pavilion will proceed using a local building contractor.</p>	
<b>ACHIEVED</b> A8 – Advocate for the installation of solar panels on suitable Council owned buildings (Libraries etc.).	<ul style="list-style-type: none"><li>Solar panels are installed on suitable Council owned properties.</li></ul>	<p>February 2025 - A Banks Peninsula Community Development Advisor is working with the Lyttelton Energy Transition Society (LETS) to progress a project to have solar panels installed on the Lyttelton Recreation Centre.</p> <p>February 2025 - Council funded an energy storage battery after the Diamond Harbour community self-funded and installed solar panels on the Diamond Harbour Hall.</p>	

Priority B: Tourism Opportunities are Balanced with Social, Cultural, Economic and Environmental Values			Champion: Nigel (& Reuben)
What the Board will do	Measures of Success	Progress to date/actions taken	
B General		<p>7 October 2024 - Received a Public Forum presentation from Akaroa residents promoting a trial visitor information desk in the Akaroa Service Centre to be run by volunteers to ensure visitors needs are looked after, following the closure of the Akaroa Information Centre.</p> <p>11 November 2024 – The Board heard from a local resident about freedom camping compliance costs from the perspective of accommodation providers.</p> <p>December 2024 – Akaroa community established a trial information desk in Akaroa Service Centre with the support of the Akaroa Heartlands, Community Board and Council staff</p> <p>February 2025 –Vanessa Weenink, MP for Banks Peninsula, discussed with the Board the idea of Banks Peninsula becoming an accredited International Dark Sky Reserve.</p> <p>24 February 2025 - The Manager of Heartlands and local residents of Akaroa gave the Board an update on the trial Akaroa Information Centre.</p> <p>24 March 2025 – The Board received an update from staff about the Akaroa Information Centre trial project.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board requested that approximately \$100,000 be allocated in funding to support the three Information Centres within Te Pātaka o Rākaihautū Banks Peninsula.</p> <p>26 May 2025 – Dr Mike Dickison spoke to the Board Introducing Wikipedian at Large 2025 project focussed on Te Pātaka o Rākaihautū Banks Peninsula and expressing a desire to work with local organisations to improve Wikipedia content. It is expected that this will help improve visitor numbers to the area.</p>	

Priority B: Tourism Opportunities are Balanced with Social, Cultural, Economic and Environmental Values			Champion: Nigel (& Reuben)
What the Board will do	Measures of Success	Progress to date/actions taken	
<p><b>ACHIEVED</b></p> <p>B9 – Support ChristchurchNZ in the development of the Banks Peninsula Destination Management Plan by providing advice and guidance and ensuring appropriate community engagement.</p>	<ul style="list-style-type: none"><li>The Banks Peninsula Destination Management Plan is completed and includes an implementation plan with an agreed process for monitoring/reporting in place.</li></ul>	<p>ChristchurchNZ were funded by MBIE to lead the development of the Banks Peninsula Destination Management Plan. Consultation with the community took place over the period August 2022 through to October 2023, through quantitative surveys with residents and visitors, workshops, face to face interviews, submissions and the guidance, drive and support of Te Pātaka o Rākaihautū Banks Peninsula Community Board.</p> <p>October 2023 - ChristchurchNZ will present the final Plan at the 6<sup>th</sup> November Community Board meeting seeking endorsement from the Board.</p> <p>6 November 2023 – the Board endorsed the Destination Management Plan, noting there is no implementation budget associated however the recommendations within it help guide any existing fund expenditure and prioritisation desired by the community in the future.</p> <p>July 2024 - The Board submitted on the Council’s Long Term Plan 2024-34 advising the Council it wishes to see an engaged and implemented Te Pātaka o Rākaihautū Banks Peninsula Destination Plan. The Board have been advised that Council endorsed Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan in November 2023 – ChristchurchNZ, in close collaboration with the Council and local sector partners, is implementing them with a focus on building capability in regenerative tourism business practices, so that the impact of tourism is managed sustainability.</p> <p>21 October 2024 – The Board received an update from Christchurch NZ about the current cruise ship season.</p> <p>March 2025 – Staff worked with Christchurch NZ to identify ways in which progress on the implementation of the Destination Management Plan could be shared widely. Christchurch NZ plan to hold community drop-in sessions over the next few months to allow the community to give direct feedback on the plan. Additionally, they intend to communicate the progress of the DMP across Banks Peninsula.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board requested that Council's Letter of Intent with ChristchurchNZ include a specific commitment to provide regular progress updates to both the Board and the community on the implementation of Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan.</p>	
<p><b>ACHIEVED</b></p> <p>B10 – Ensure the Destination Management Plan aligns with the interests and values of the Community Board and its constituency, including but not limited to:</p> <ul style="list-style-type: none"><li>Protecting and enhancing biodiversity</li><li>Regenerative tourism that gives back more than it takes from host communities, the environment and the ecosystem;</li><li>Promotion of the unique natural features and cultural heritage of Banks Peninsula</li></ul> <p>The infrastructure requirements needed to support both tourism and local residents e.g., number of toilets, signage, parking areas, roads suitable to use, staff accommodation issues and marine structures.</p>	<ul style="list-style-type: none"><li>The Banks Peninsula Destination Management Plan aligns with the interests and values of the Community Board and its constituency.</li></ul>	<p>Discretionary Response Fund - 11 April 2023 - approves a grant of \$2,500 from its 2022-23 Discretionary Response Fund to the Little River Craft Station Incorporated for the Information Station Part 2 towards wages (capacity for additional staff catering for increased demand due to visitors).</p> <p>5 September 2023 - \$52,000 grant from Tourism Infrastructure Fund of Peeni Henare’s office for the upgrade of the Little River toilets.</p> <p>October 2023 - ChristchurchNZ will present the final Plan at the 6<sup>th</sup> November Community Board meeting seeking endorsement from the Board.</p> <p>June 2024 – The Board agreed to request signage be installed at the Akaroa Boat Park to clarify that it includes boat trailer and freedom camping parking.</p> <p>8 July 2024 – The Board joined staff on a walk along the Akaroa waterfront to learn about the next steps in the design and build of the Akaroa Wharf, including upgrades to Drummond and Daleys Wharves.</p> <p>21 October 2024 – A Lyttelton resident spoke to the Board regarding the planning stages for the 2025 175<sup>th</sup> anniversary celebration of the arrival of settlers to Lyttelton Port, in particular the idea around the installation of a new plaque near the Pilgrim’s Rock in Lyttelton and general tidy up of the area.</p> <p>22 October 2024 – The Board provided feedback to Council for its submission to MBIE about reviewing the transitional period for privately owned vehicles. The Board encouraged enforcement of the current deadline for certification of freedom camping vehicles to ensure that local tourism is environmentally friendly.</p> <p>10 February 2025 – The Board brainstormed opportunities to advocate for funding through the coming Tourism Infrastructure Funding round.</p> <p>21 July 2025 – The Board received an update from staff on the maintenance and renewal work currently underway and planned on public toilets across Te Pātaka o Rākaihautū Banks Peninsula.</p>	

Priority C: Protect and Enhance Biodiversity on Banks Peninsula			Champions: Lyn and Cathy
What the Board will do	Measures of Success	Progress to date/actions taken	
General		<p>6 November 2023 – The Board received a presentation from the Regional Manager of Conservation Volunteers New Zealand regarding the organisations Whaka-Ora work in Whakaraupō Lyttelton Harbour.</p> <p>24 June 2024 - Staff provided information and advice to the Board on the link between the Tree Policy, the District Plan and delegations as pertains to tree removal on Banks Peninsula. Staff explained the Urban Forest Planting Programme and how this applies to Te Pātaka o Rākaihautū Banks Peninsula including a Canopy Cover Survey of Te Pātaka o Rākaihautū Banks Peninsula.</p> <p>21 October 2024 – The Board received an information session about Community Parks rolling renewals programme FY25-28 and agreed to request staff advice on Parks Heritage Building Projects within Te Pātaka o Rākaihautū Banks Peninsula.</p> <p>25 November 2024 - Team Leader Parks Recreation &amp; Planning, Manager Regional Parks, Tūhuru - Te Hapū o Ngāti Wheke, and a representative from Xyst Ltd, presented to the Board on the development of a high level vision document for the Port Hills Ngā Kohatu Whakarakaraka o Tamatea Pōkai Whenua.</p> <p>25 November 2024 - Senior Project Manager and Manager Regional Parks presented to the Board on the next phase of the Takapūneke Reserve development.</p>	
<b>ACHIEVED</b> C11 – Support Biodiversity organisations operating on Banks Peninsula with funding, letters of support and advocacy.	<ul style="list-style-type: none"><li>Biodiversity initiatives are supported.</li></ul>	<p>8 May 2023 - Approves a grant of \$4,000 from its 2022-23 Discretionary Response Fund to The Living Streams Community Nursery Trust towards an automatic irrigation system.</p> <p>10 July 2023 - The Board agreed to hold a site visit to the Banks Peninsula Conservation Trust. 28 August the Board went to Waipuna Bush with the GM of BP Conservation Trust.</p> <p>26 February 2024 – The Board received a Hui a Hapori Community Open Forum presentation from Jane Eaton and Annelies Pikelharing, representing the Living Streams Community Nursery projects.</p> <p>6 May 2024 – The Board requested staff advice on the timing of the re-opening of the Council’s Biodiversity Fund.</p> <p>12 August 2024 – Supports the control of the feral cat population with a grant of \$500 to the Diamond Harbour and Surrounds Cat Rescue Group.</p> <p>11 August 2025 – Strengthening Communities Funding was granted to Cass Bay Residents Association towards costs for community events, administration and volunteer recognition.</p> <p>Elected members have been supporting, encouraging and lobbying for the biodiversity fund allocation to various organisations on the Peninsula, including Hinewai Reserve.</p> <p>Ongoing - The Pataka Project which is in development stage has 4 MPs from Banks Peninsula that represent the major parties collaborating towards efforts in Biodiversity and more. To help gain funding and support the Board has been represented at 3 Huis and plan to host the group to introduce the concept to the community. Showing the Boards advocacy and support for biodiversity.</p>	
<b>ACHIEVED</b> C12 – Support the continuation of the Council’s Biodiversity Fund to remain at least at its current level or preferably be increased, and support any Targeted Rate for biodiversity which may be proposed by the Regional Council.	<ul style="list-style-type: none"><li>The Christchurch City Council biodiversity Fund is retained at least at the current \$400,000 per annum.</li></ul>	<p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 strongly supporting the Council’s Bio-Diversity Fund and a proposed increase. The Council Long Term Plan 2024-34 has allocated an extra \$100,000 for 2024-2027 to the Council’s Biodiversity Fund.</p>	
<b>ACHIEVED</b> C13 – Advocate that where appropriate new or upgraded public toilets on Banks Peninsula are environmentally	<ul style="list-style-type: none"><li>Environmentally friendly, context appropriate public toilets are installed wherever possible.</li></ul>	<p>12 December 2022 – the Board agreed to request a briefing from staff on the availability, condition and the need for additional toilets in Banks Peninsula.</p> <p>11 April 2023 – the Board requests staff advice on the progress with addressing the issues and/or upgrading the Wairewa Little River public toilets.</p> <p>11 April 2023 – the Board requests staff advice on the Council applying to MBIE to upgrade the Wairewa Little River toilets, Takapūneke, and Britomart Memorial Reserve, Akaroa.</p>	

Priority C: Protect and Enhance Biodiversity on Banks Peninsula			Champions: Lyn and Cathy
What the Board will do	Measures of Success	Progress to date/actions taken	
friendly, with new technologies explored.		<p>21 October 2024 – The Board received an information session about Community Parks rolling renewals programme FY25-28, including what new technology is being investigated as being potentially appropriate for remote peninsula toilets, and agreed to request staff advice on the public toilet renewals programme list. New technology is being trialled at remote locations on the Peninsula.</p> <p>February 2025 – The Board advocated for funding from the Tourism Infrastructure Fund towards upgrading many of our Banks Peninsula public toilet facilities.</p>	
<b>ACHIEVED</b> C14 – Advocate to the Christchurch City Council to complete the assessment of Sites of Ecological Significance (SES) in the Banks Peninsula area.	<ul style="list-style-type: none"><li>Progress is made with undertaking an assessment of all Sites of Ecological Significance on Banks Peninsula.</li></ul>	<p>October 2023 – The Board received a briefing about the National Policy Statement on Indigenous Biodiversity and implications, which requires councils to identify significant natural areas and to progress a plan change that protects them. Local authorities must notify any plan change to identify and protect Significant Natural Areas (otherwise known as sites of ecological significance) by 4 August 2028. The Board were advised to refer the matter to staff if residents or community wish to have an area protected.</p> <p>29 April 2024 – In response to a Board request staff provided an overlay of properties with sites/areas of ecological significance in Banks Peninsula.</p>	
C15 – Request that Wairewa Reserve 3185 is reclassified as a scientific or scenic reserve to protect all its important natural values.	<ul style="list-style-type: none"><li>The process to reclassify Wairewa Reserve 3185 is underway.</li></ul>	Report to the Board pending.	
<b>ACHIEVED</b> C16 – Actively support predator and pest control on Banks Peninsula.	<ul style="list-style-type: none"><li>Pest control initiatives are supported.</li></ul>	<p>June 2023 – received an update from staff on Pest Free Banks peninsula projects.</p> <p>12 June 2023 – heard a public forum about Akaroa Pulse Project.</p> <p>May 2024 – Heard a Hui a Hapori presentation from Pest Free Banks Peninsula about the latest proposal for Akaroa township.</p> <p>September 2024 – Approved a grant to a Community Group to help control the feral cat population in Whakaraupō Lyttelton Harbour.</p>	

Priority D: Improve Infrastructure to Support Community Resilience			Champions: Lyn and Asif
What the Board will do	Measures of Success	Progress to date/actions taken	
General		<p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 asking Council to consider bringing forward Project 57808 Duvauchelle Water Supply membrane filtration to stop the carting of water. The Council Long Term Plan 2024-34 has allocated \$4.029 million for the Duvauchelle Water Treatment Plant Upgrade in 2024/25 and 2025/26.</p> <p>12 August 2024 - Approves the removal and replacement of trees at the Duvauchelle Showgrounds Recreation Reserve as part of the Duvauchelle Wastewater Project</p> <p>25 November 2024 – the Board received a briefing from Smart Christchurch, FENZ and the Akaroa Fire Brigade about the Fire Detection Sensors network that could be used for weather events, and Police investigations, the Kōtuitui smart pole project, and Christchurch Free Wi-Fi.</p> <p>Items that the Board advocated for are included in the draft Annual Plan 2025/26:</p> <ul style="list-style-type: none"><li>Fire fighting equipment for fire response (refer Pg 77)</li><li>WS Banks Peninsula communal fire water storage tanks (Refer Pg 99)</li></ul> <p>7 April 2025 – The Board received an information session providing an update on the Akaroa Reclaimed Water Treatment and Reuse Scheme, explaining reasons for lengthy delays.</p> <p>22 April 2025 – Lyttelton Port Company (LPC) staff advised the Board on the current Lyttelton Port Master Planning study that LPC has commenced and provided the Board with an overview of the study scope, approach and opportunities for community stakeholder participation.</p> <p>26 May 2025 – The Board heard from Council’s Innovation and Improvement Manager about a Smart Christchurch Initiative called micro-mobility monitoring, which will provide key cycle, scooter, and pedestrian (micro-mobility) data to various Christchurch City Council’s teams and the Community Board. The data is provided through a webpage on the Council’s website. The Board provided advice on best locations for monitors in Lyttelton and Akaroa.</p> <p>11 August 2025 – The Board requested a workshop on public toilets in Te Pātaka o Rākaihautū Banks Peninsula, covering their locations, condition, maintenance programme, and repairs and renewals schedule.</p>	



<p><b>ACHIEVED</b></p> <p>D17 – Work with staff to review levels of service for rural roads and marine structures in light of increased frequency and intensity of storms.</p>	<p>We understand the current levels of service for rural roads and marine structures.</p>	<p>11 April 2023 – the Board agreed to write to Waka Kotahi NZTA raising its concern about road work sites being set up with no contractors working on site.</p> <p>April 2023 – Advocated in its Annual Plan submission to Council for an increase in the future budget for the repair and maintenance on retaining walls within Te Pātaka o Rākaihautū Banks Peninsula community ward.</p> <p>29 May 2023 – The Board agreed to request staff advice on the maintenance and the progress to repair the two culverts between numbers 152 – 176 Pā Road, Koukourarata Port Levy and the Koukourarata stream bridge.</p> <p>29 May 2023 – The Board agreed to request a staff briefing with the Unit Heads on working with multiple Council units within Papatipu rūnanga areas.</p> <p>26 February 2024 – The Board received a Hui a Hapori Community Open Forum presentation from Pam Richardson and Hugh Eaton, representing the Pigeon Bay Settlers Hall Committee regarding the Pigeon Bay Hall, and other local issues pertaining to Pigeon Bay including community resilience, fit for purpose roading and roading maintenance.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 outlining the need for Te Pātaka o Rākaihautū Banks Peninsula rural roads level of service to be reviewed and that the area rural roads are given a higher priority with the Council’s minor safety works programme. The Board has been advised that Te Pātaka o Rākaihautū Banks Peninsula roads are to be maintained to the agreed levels of service in the Council’s operational budgets.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 outlining the need for funding for the replacement of the Pigeon Bay seawall and as a project under the Council’s Coastal Hazards Adaptation Programme. The Board has been advised that the Pigeon Bay seawall will continue to be monitored and if required, Council will look at options for remediating the seawall.</p> <p>7 October 2024 – Received a Public Forum from Akaroa Salmon regarding a project to investigate a dedicated fishing and aquaculture wharf facility in Akaroa Harbour.</p> <p>21 October 2024 – The Council Transport team presented an information session about their capital programme for 2025/26. The Board agreed to request staff advice on the grading maintenance programme for Te Pātaka o Rākaihautū Banks Peninsula unsealed roads.</p> <p>25 November 2024 - The Project Manager and the Manager Regional Parks presented to the Board on the overall progress of Akaroa Wharf rebuild, Drummonds Jetty re-development and Dalys Wharf strengthening.</p> <p>24 February 2025 – Board members attended the re-opening of Drummonds Jetty and Pontoon in Akaroa.</p> <p>24 February 2025 – The Board received information about Banks Peninsula marine structures current maintenance levels of service and renewal programme.</p> <p>March 2025 - 9 years of continued advocacy by the Board has resulted in the following update provided by Transport staff:</p> <ul style="list-style-type: none"><li>• Over the past three years we have managed to double the budgets usually being spent on the peninsula, which they feel has had a significant positive effect on the network.</li><li>• Where we have had weather events, we didn’t just replace everything in a ‘like for like’ solution, but in most cases upgraded the network to make it more resilient. Which has resulted in areas being able to withstand the increasing number of rain events you are witnessing.</li><li>• We have delivered significantly more chipseal and asphalt resurfacing over the past three years than previously delivered, again helping to improve the quality of peninsula roads and make them more resilient.</li><li>• The maintenance team have been conducting full road rehabilitation works this season, which they haven’t been able to do for many years due to funding constraints. This sees the team completely renewing a road and giving it back a minimum of 25 years life.</li><li>• The majority of the Fulton Hogan (FH) team that work on the peninsula, live in the communities and take significant pride in their work. This came across as being evident during the recent tender process for renewing the peninsula contract and they are absolutely over the moon at retaining it.</li><li>• Usually, the maintenance contracts have been running on a 3-year contract with the opportunity to extend it for a further 2, 1-year terms (3+1+1) making it a 5-year contract. This is now FH’s 26<sup>th</sup> year of maintaining the peninsula contract. The Maintenance Manager was able to influence Council into extending the contract dates to be a 5+3+2 (10 year) contract term, as this will not only prevent significant costs to both contractors and council having to run the tender process every 3.5 years but will enable the contractor to invest in new plant and equipment that can help maintain the network to a higher level.</li><li>• Now that FH have retained the contract, they will be investing significant amounts of money into more environmental initiatives that will see less trucks carting materials around the peninsula. They will be able to achieve this through reusing materials already on the peninsula and not having to take materials back to Christchurch and bring back new aggregates. Instead, they will be working with farmers to stockpile materials and reuse that material across other sites to conduct repairs.</li></ul>
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Priority D: Improve Infrastructure to Support Community Resilience			Champions: Lyn and Asif
What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> D17 – Work with staff to review levels of service for rural roads and marine structures in light of increased frequency and intensity of storms.	<ul style="list-style-type: none"><li>We understand the current levels of service for rural roads and marine structures.</li></ul>	<p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board:</p> <ul style="list-style-type: none"><li>endorsed the establishment of the Climate Resilience Fund, emphasizing its alignment with the community’s priorities. The Board expressed a strong preference for the fund to focus on enhancing community resilience, particularly through the renewal of marine structures in Te Pātaka o Rākaihautū Banks Peninsula.</li><li>requested that the 2026 budget include funding for the planning of marine structure renewals and upgrades, as outlined in the Coastal Hazards Adaptation Plan – March 2025, for the 2026-27 Annual Plan.</li><li>requested that the Council consider allocating additional funding in the Council's Long Term Plan 2027-37 for Te Pātaka o Rākaihautū Banks Peninsula Marine Structures to support the implementation of the approved Coastal Adaptation Plan.</li></ul> <p>7 July 2025 - Staff updated the Board on changes to plans for the rebuild of Akaroa Wharf and the timeline for completion.</p>	
<b>ACHIEVED</b> D18 – Advocate for additional funding in the annual and long term plans to enable improvements to publicly owned drainage and stormwater infrastructure, including considering the use of natural means for dealing with stormwater and drainage.	<ul style="list-style-type: none"><li>We have an opportunity to contribute to the review of levels of service for rural roads and marine structures through the long term planning process.</li><li>Capital and operational funding is increased for drainage/stormwater infrastructure on Banks Peninsula.</li></ul>	<p>22 July 2024 – Held a public information session providing staff advice about the Stormwater Management Plan, including flooding and drainage issues and contaminant mitigation.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 urging the Council to address flooding management on Te Pātaka o Rākaihautū Banks Peninsula. The Council Long Term Plan 2024-34 has allocated \$215 million for stormwater drainage, which includes flood management support. Council is preparing a stormwater management plan for Te Pātaka o Rākaihautū Banks Peninsula settlements.</p> <p>21 October 2024 - Head of Three Waters, presented to the Board outlining the Three Waters Capital Programme within Te Pātaka o Rākaihautū Banks Peninsula for 2025/26. Three Waters staff have drafted proposed changes to the FY26 Capital programme which were highlighted to the Board.</p> <p>24 March 2025 – Sam Hampton, Lecturer in Geology, University of Canterbury and staff presented to the Board on a research study on the current state of drainage systems within Okains Bay valley floor and the impacts during rainfall.</p>	
D19 – Monitor the progression if the creation of rating districts with Environment Canterbury to support local land drainage works.	<ul style="list-style-type: none"><li>Progress is made towards establishing rating districts in those communities that have expressed an interest in this approach (e.g., Little Akaloa and Le Bons Bay).</li></ul>	<p>September 2023 - The Little River Ratings District has been renewed and work is ongoing. Liaison between ECAN and Council staff, Wairewa Rūnanga, the Little River Wairewa Community Trust and ECAN and Council elected members is being maintained through the Little River Flooding Round Table group to ensure that work is targeted to minimise the effects of flooding on the township.</p> <p>June 2024 - Little River Ratings Staff are actively involved in the Little River Flooding Round Table group and provide regular updates on flooding mitigation work in Little River.</p> <p>June 2024 – ECAN staff have reported that these rating districts are unlikely to be effective in small communities where the population size means the amount of income from them would be minimal.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E General		<p>11 November 2024 – The Board received an update on the Youth and Multicultural Portfolios with a request for Board input regarding annual plan priorities. Feedback gathered and provided.</p> <p>25 November 2024 – The Board agreed to ask for staff advice about the Friends of Britomart Reserve request to form a Reserve Committee to manage the Britomart Historic Reserve.</p> <p>24 March 2025 – Staff gave the Board an update on the planned playground renewals at Motu-Kauati-iti (Corsair Bay) and Motu-Kauati-raki (Cass Bay).</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board acknowledged the outstanding contributions of the Air Force Museum however prioritised its support for Te Ūaka The Lyttelton Museum. Since the 2010/11 Canterbury Earthquakes, the museum, which showcases the rich history of the area, including its maritime heritage, has been struggling to rebuild. Its collection of over 2,000 items remains in storage, awaiting a permanent home to be displayed to the public once again.</p> <p>22 April 2025 – Received an update on the pre-consultation landscape plan for the development of the Pūrau Recreation Ground and Pūrau Foreshore Reserve, and the renewal of the public toilet.</p> <p>21 July 2025 – Staff briefed the Board on the results of the recent public consultation on the Pūrau Foreshore &amp; Reserves Development Landscape Plan.</p>	
<p><b>ACHIEVED</b></p> <p>E20 – Work with local communities to manage and/or develop community facilities that support community connection.</p>	<ul style="list-style-type: none"><li>Communities have access to local community facilities and are supported to manage them</li></ul>	<p>8 May 2023 – the Board Approves the name Mānawa Kāwhiu that has been gifted by Te Hapū o Ngāti Wheke to the Christchurch City Council and the Lyttelton Recreation Centre Trust Board to be used for the Lyttelton Recreation Centre at 25 Winchester Street, Lyttelton.</p> <p>8 May 2023 - The Board agreed to provide a letter of support for funding of Te Puna Auaha.</p> <p>12 June 2023 - Approves a grant of \$1,500 from its 2022-23 Discretionary Response Fund to The Lyttelton Recreation Centre Trust towards the planning, designing, material costs and installation of a wall mural at the Lyttelton Recreation Centre.</p> <p>12 June 2023 - Approves a grant of \$2,000 from its 2022/23 Discretionary Response Fund to the Okuti Valley Recreation and Sports Club Incorporated towards the purchase of a heat pump.</p> <p>7 August 2023 - Grants a land and building lease to Akaroa Men's Shed Charitable Trust pursuant to s61(2A) of the Reserves Act 1977, for a lease period of 10 years including renewals for an area of approximately 173sqm being part of Lot 2 DP300679 CFR3425 as shown on the plan described as Attachment A as attached to the agenda for this meeting.</p> <p>7 August 2023 - Approve consultation on a ground lease for the purpose of constructing a community facility in the vicinity of site D as shown on the plan in Attachment I as attached to the agenda for this meeting. The ground lease is to be for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on reserve/park.</p> <p>6 September 2023 - Application to Cressy Trust lodged for the summer Hydro-cise classes at the Norman Kirk Pool, Lyttelton.</p> <p>11 September 2023 - That Te Pātaka o Rākaihautū Banks Peninsula Community Board: 1. Approves the Takamatua Domain Landscape Development Plan, as shown in Attachment A to the report on the meeting agenda and accompanying Appendix 1 (Elevation views of boardwalk) as shown in Attachment B to the report on the meeting agenda.</p> <p>6 November 2023 – Approves a grant of \$12,000 from its Better-Off Fund to Banks Peninsula Community Governance Team for the Audit of Banks Peninsula Facilities.</p> <p>11 December 2023 – Approves the request from the Duvauchelle Reserve Committee for the provision of specific sites 65 and 66 to construct two self-contained cabins.</p> <p>12 February 2024 – Grants a Land and Building lease to Akaroa Croquet Club pursuant to section 54 of the Reserves Act 1977, for a lease period of twenty years including renewals for an area of approximately 2225square metres of Akaroa Recreation Reserve.</p> <p>26 February 2024 - The Board received a Hui a Hapori Community Open Forum presentation from Pam Richardson and Hugh Eaton, representing the Pigeon Bay Settlers Hall Committee regarding the Pigeon Bay Hall, and other local issues pertaining to Pigeon Bay including community resilience, fit for purpose roading and roading maintenance.</p> <p>January/February 2024 – Support to establish lease with Heartlands Akaroa for activation of the first floor of the Akaroa Service Centre.</p> <p>26 February 2024 –The Gaiety Trust signed on as the Custodian for The Gaiety Hall.</p>	



Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E20 Continued		<p>26 February 2024 – Support provided to establish introductory meeting with Project Manager with Banks Peninsula Sport and Recreation Society for Akaroa Sports Courts Redevelopment.</p> <p>6 May 2024 – The Board requested staff advice on how the Community Board can be engaged in the upgrading of the Little River Trail terminus.</p> <p>10 June 2024 – The Board approved a part change in classification of road reserve to local purpose reserve for a piece of land that crosses the Akaroa Recreation Ground.</p> <p>24 June 2024 - Staff provided information and advice about the outcome of the Draft Audit on Te Pātaka o Rākaihautū Banks Peninsula Community Managed Facilities commissioned by the Board.</p> <p>12 August 2024 – The Board received Te Pātaka o Rākaihautū Banks Peninsula Community Managed Facilities Audit report and heard 4 deputations from community groups who look after some of those facilities.</p> <p>9 September 2024 – The Board approved \$216,000 worth of Better off Funding grants towards upgrades for 7 community managed facilities and set aside a further \$20,000 for planning and contingency for facility upgrade projects.</p> <p>21 October 2024 – Open Forum presentation by a local resident regarding Urumau Reserve track signage, lack of maps and dangers associated with lack of clarity around walking tracks, mountain bike tracks, and shared tracks. The Board agreed to request staff to investigate track signage to be installed in Urumau Reserve to guide the users of the reserve on:</p> <ul style="list-style-type: none"><li>the tracks that are for walking and which tracks are for mountain bikers or shared;</li><li>rules on who gives way to whom on the tracks;</li><li>the possibility of having track information panels available that show the different tracks.</li></ul> <p>11 November 2024 – The Board heard from the Manager of Little River Wairewa Community Trust about the history of the Coronation Library and the work the Little River Wairewa Community Trust has done to prepare for the Coronation Library, Little River Wairewa activation.</p> <p>11 November 2024 – The Board approved the addition of two storage sheds within the leased area to Te Whare Tapere O Te Mata Hapuku Society Incorporated to store equipment for the new Creative Hub for the Birdlings Flat Community.</p> <p>9 December 2024 – Received an update from Te Ūaka Lyttelton Museum and agreed to consider requesting funding for the museum’s new building in its 2024/25 Draft Annual Plan submission.</p> <p>9 December 2024 – Heard from staff about options to repair and re-open the Allandale Hall and supported Option 1 - to make medium term (three to ten years) repairs covering mechanical ventilation, water supply and partial floor replacement.</p> <p>10 February 2025 – The Board received an update from staff about the outcomes of the Community Managed Facilities Audit.</p> <p>10 February 2025 – The Board approved a grant to Diamond Harbour School towards a digital water testing kit.</p> <p>10 March 2025 - The Board heard an update about the activities and aspirations of the Mānawa Kāwhiu Lyttelton Recreation Centre.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board:</p> <ul style="list-style-type: none"><li>Requested that the Council consider allocating funding in the Council’s Long Term Plan 2027-37 towards earthquake strengthening and upgrades of Koukourarata Port Levy Community Hall and Wakaroa Pigeon Bay Settlers’ Hall, as they are both well utilised and highly valued by these remote communities.</li><li>Supported the refurbishment of the Coronation Library in Wairewa Little River.</li></ul> <p>7 April 2025 – Granted a 33 year lease to Akaroa Playcentre for 532m<sup>2</sup> of land and approximately 75m<sup>2</sup> of the Akaroa Sports Pavilion.</p> <p>22 April 2025 – Attended a site visit to Steadfast Reserve to hear from the Cass Bay Residents Association about its proposed building project.</p> <p>12 May 2025 - Jenny Healey spoke on behalf of the Cass Bay Residents’ Association regarding an alternative site within Steadfast for a community facility.</p> <p>12 May 2025 – Approved the design for the renewal of Stoddart Point Reserve and Kirk Park play spaces.</p> <p>June 2025 – Staff heard, as part of the BP Meats Site consultation, that community facilities in Akaroa are hard to access for a variety of reasons.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E20 Continued		<p>June 2025 – A new Charitable Trust is being established to manage the Kaituna Valley Hall after the Reserve Committee handed management back to Council in 2024.</p> <p>June 2025 - A new informal committee has been established to continue to manage the Little River Community Centre after membership of the previous committee declined.</p> <p>7 July 2025 – Requested an update on the progress of the Coronation Library rebuild in Little River Wairewa.</p> <p>August 2025 – Project initiated to improve access to facilities in Akaroa.</p> <p>11 August 2025 – Approved the installation of a storage container within the existing lease area of Banks Peninsula Sports and Recreation Incorporated at Akaroa Recreation Ground.</p>	
<p><b>ACHIEVED</b></p> <p>E21 – Support community organisations that deliver social services, build community capacity and/or undertake initiatives to connect their communities with funding, letters of support and advocacy.</p>	<ul style="list-style-type: none"><li>All eligible community organisations and events designed to connect our communities and reduce isolation are supported with funding or other assistance as required.</li></ul>	<p>7 November 2022 – the Board approved \$1,800 grant from DRF to the Little River Farmer Market towards signage and public liability.</p> <p>18-19 March 2023 – SailGP held at Whakaraupō, Lyttelton Harbour, witnessed by 15,000 spectators and 4,500 spectators at the Central City live site, which the Board supported with funding.</p> <p>11 April 2023 – the Board approved \$8,250 grant from DRF to the Diamond Harbour &amp; Districts Health Support Group towards building consenting fees.</p> <p>11 April 2023 – the Board approved \$2,500 grant from DRF to the Little River Craft Station Inc. towards wages.</p> <p>8 May 2023 - Approves a grant of \$500 from its 2022-23 Discretionary Response Fund to The Loons Club Incorporated towards the ANZAC Day commemoration celebration in Lyttelton.</p> <p>8 May 2023 - Approves a grant of \$4,000 from its 2022-2023 Discretionary Response Fund to Akaroa District Promotions Inc. towards operational funding to enable a review of purpose and identification of potential funding opportunities.</p> <p>12 June 2023 - Approves a grant of \$2,000 from its 2022-23 Discretionary Response Fund to The Lyttelton Arts Factory Trust towards Festival costs - projector hire, printing costs, and volunteer recognition.</p> <p>10 July 2023 -Nominates Summer with your Neighbours 2023-24 for \$3,000 as a Board Project to be considered for funding from its 2023/24 Discretionary Response Fund.</p> <p>10 July 2023 - Approves a grant of \$2,413 from its 2023-24 Discretionary Response Fund to Lyttelton Community House Trust towards a replacement commercial oven</p> <p>7 August 2023 - Approves the 2023 - 2024 Strengthening Communities Fund grants outlined in the schedule.</p> <p>7 August 2023 - Approves the transfer of \$10,864 to the Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023 – 2024 Discretionary Response Fund.</p> <p>11 September 2023 - Allocates its 2023-24 Summer with Your Neighbours funding.</p> <p>6 November 2023 – Approves a grant of \$22,000 from its Better-Off Fund to Banks Peninsula Early Learning Limited towards the Nature Playground Upgrade.</p> <p>11 December 2023 – Approves a grant of \$2000 from its 2023/24 Discretionary Response Fund to Little River Farmers Market Incorporated towards the cost of public liability insurance and purchase of an amplifier/speaker.</p> <p>11 December 2023 – Approves a grant of \$3486 from its 2023/24 Discretionary Response Fund to Project Lyttelton Incorporated towards equipment for the Lyttelton Emergency Hub and first aid training for its volunteers.</p> <p>11 December 2023 - Approves a grant of \$10,000 from its Better-Off Fund to Akaroa Area School Board of Trustees towards the installation of Solar Panels for the School and Community Pool.</p> <p>11 December 2023 – Requests that staff work with the Akaroa Heritage Festival Society to explore options for long term funding for the FrenchFest.</p> <p>March 2024 – Support provided to Akaroa Coronation Library to achieve grant funding and increase volunteer base.</p> <p>11 March 2024 - Approves a grant of \$2541 from its 2023/2024 Discretionary Response Fund to the Lyttelton Harbour Business Association towards event costs to host a viewing area in Albion Square during Sail GP.</p> <p>6 May 2024 – Approves a grant of \$5,000 from its 2023/24 Discretionary Response Fund to the Lyttelton Community House Trust towards wages.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E21 Continued		<p>6 May 2024 – Approves a grant of \$1,200 from its 2023/24 Discretionary Response Fund to Lyttelton Energy Transition Society Inc. towards establishment costs and community energy workshops.</p> <p>6 May 2024 – Approves a grant of \$2,500 from its 2023/24 Discretionary Response Fund to Diamond Harbour Bays Bowling Club Inc towards the purchase of 10 new ‘barefoot bowls’.</p> <p>6 May 2024 – The Board conferred Community Service Awards on 9 individuals and 1 organisation for exceptional volunteer service to our Banks Peninsula communities.</p> <p>10 June 2024 – Public Forum from Sustainability by Design who were advocating for installation of recycling rubbish receptables on Lyttelton's main street.</p> <p>10 June 2024 - Approves a change of purpose of \$10,000 granted from its Better-Off Fund from Solar Panels for Akaroa Area School and Community Pool to the Pool Solar Pool Cover project.</p> <p>10 June 2024 - Approves a grant of \$5,000 from its 2023/24 Discretionary Response Fund to Akaroa Volunteer Fire Brigade towards the Thermal Imaging Drone.</p> <p>10 June 2024 - Approves a grant of \$2,450 from its 2023/24 Discretionary Response Fund to The Stoddart Cottage Trust towards the purchase of a dehumidifier and a gallery hanging system.</p> <p>10 June 2024 - Approves a grant of \$1,958 from its 2023/24 Discretionary Response Fund to Te Mata Hapuku Birdlings Flat Community Centre for the establishment of a Community Hub.</p> <p>June 2024-August 2024 – Staff facilitated conversations and Focus Groups with self-selecting Akaroa community members toward developing a “snapshot” of current needs and strengths and needs.</p> <p>12 August 2024 – Approved Strengthening Communities Fund grants totalling \$173,150 for community organisations across Te Pātaka o Rākaihautū Banks Peninsula.</p> <p>12 August 2024 – Approved \$3000 funding towards the Board project 'Summer with your Neighbours' 2024/25.</p> <p>12 August 2024 – Approved \$1,000 funding towards ANZAC Day commemorations.</p> <p>9 September 2024 – Approved \$2,000 Discretionary Response funding to Little River Playcentre Association towards the bark renewal in Little River Playcentre playground.</p> <p>9 September 2024 – Approved \$5.000 Discretionary Response funding to Little River Railway Station Trust towards blinds for the recently refurbished Railway Station Museum and fit out for a new workshop in the Little River Railway Station Goods Shed.</p> <p>1 October 2024 – Provided a letter of support for Lyttelton Community House Trust to assist them to find funding towards providing services for older residents within Lyttelton and the surrounding bays. Services include social work support, a meal delivery service, home visits, weekly community lunches and outings.</p> <p>11 November 2024 –</p> <p>Approved a grant of \$1,800 from its 2024/25 Discretionary Response Fund to Akaroa Area School Board of Trustees towards the BLAST Program - an 8-week physical exercise and self-challenge programme for Akaroa Area School students delivered by NZ Police. The programme seeks to build self-esteem and confidence through activities, provide guidance and mentoring to young people, help young people to develop long term goals, build positive relationships between young people and NZ Police, and provide access to positive role models.</p> <p>Approved a grant of \$1,909 from its 2024/25 Discretionary Response Fund to Little River Wairewa Community Trust towards an AED to be held in central Little River.</p> <p>Approved a grant of \$2,000 from its 2024/25 Discretionary Response Fund to Te Mata Hapuku Birdlings Flat Community Centre toward the Birdlings Flat Creative Hub Program.</p> <p>Approved a grant of \$2,000 from its 2024/25 Discretionary Response Fund to the Little Rivers Farmers Market toward an inverter generator.</p> <p>9 December 2024 - Approved a grant of \$3,671 from its 2024/25 Discretionary Response Fund to Banks Peninsula Early Learning Ltd towards a new dishwasher.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
		<p>7 April 2025 – Approved a grant of \$1,000 from its 2024/25 Discretionary Response Fund to Akaroa Resource Collective Trust towards the Coordinator wages for Akaroa Information Centre.</p> <p>7 April 2025 – Approved a grant of \$1,940 from its 2024/25 Discretionary Response Fund to Te Whare Tapere o Te Mata Hapuku Society Inco towards re-covering chairs and the repair of a heat pump at Birdlings Flat Community Hall.</p> <p>22 April 2025 – Received an information session from staff about the Council’s new funding platform SmartyGrants and the range of funding that is available to community organisations through Council.</p> <p>9 June 2025 - Approves a grant of \$1,426 to Te Puna Auaha Lyttelton towards materials for the production of The Growroom prototype.</p> <p>9 June 2025 - Approves a grant of \$1,655 to Whakaraupō Caregivers Group towards the Whakaraupō Caregivers Support Group.</p> <p>9 June 2025 - Approves a grant of \$3,370 to Akaroa Croquet Club towards a heatpump for the clubroom.</p> <p>June 2025 – The new Health Hub at the Birdlings Flat Community Centre is up and running after the Board provided funding to build new storage sheds to house the equipment previously kept in the Nurses Room. The first clinic with Akaroa Health has been held and a second is planned for July.</p> <p>11 August 2025 – Granted Strengthening Communities Funding to:</p> <p>Little River Wairewa Community Trust towards Trust Manager and Communications Manager wages.</p> <p>Akaroa Community Arts Council towards operating expenses.</p> <p>Te Whare Tapere O Te Mata Hapuku towards operational costs for hall and newsletter.</p> <p>Diamond Harbour Events Incorporated towards ‘Live at the Point 2026’ musicians fees.</p> <p>Diamond Harbour Youth and Community Trust towards Manager/Community Worker wages and the cost of activities for young people and older adults.</p> <p>Kaituna Golf Club Incorporated towards operational costs.</p> <p>Okuti Valley Recreation and Sports Club towards operational costs.</p> <p>Te Hapū of Ngāti Wheke towards costs associated with providing the Taurite Tū programme for kaumātua.</p> <p>Te Puna Auaha Lyttelton Trust towards operational costs.</p> <p>Te Rūnanga o Koukourarata Society Incorporated towards event costs for a market/māketē.</p> <p>The Lyttelton Information and resource Centre Trust towards operating costs.</p> <p>Lyttelton Recreation Centre Trust towards Facility Manager wages.</p> <p>Naval Point Club Lyttelton towards operational costs.</p> <p>Stoddart Cottage Trust towards curation and management of exhibitions.</p> <p>Wairewa Rūnanga Incorporated Society towards project costs.</p> <p>11 August 2025 – Allocated funds to the Board Projects: 2026 Summer with your Neighbours promotion and ANZAC Day commemorations.</p> <p>11 August 2025 – Agreed that the unspent balance of the Better Off Funding allocated for the Diamond Harbour Hall driveway repairs be reallocated to the Diamond Harbour &amp; District Health Support Group to support the installation of a handrail in the medical centre carpark.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E22 – Advocate for connected walkways to enable children to safely walk to school.	<ul style="list-style-type: none"><li>Planning is undertaken to provide safe routes for children to walk to school (including but not limited to connections between West Lyttelton and Lyttelton Primary School, within Governors Bay, diamond Harbour and connections between Cooptown and Little River Primary School).</li></ul>	<p>13 February 2023 – the Board requested an update from Waka Kotahi NZTA on the proposed pathway connection between Cooptown and the Little River School.</p> <p>24 June 2024 - The Board agreed to request staff advice on safety measures at the end of the newly formed shared use Cooptown pathway at the Puaha Road end where there is a blind corner in the road.</p> <p>24 June 2024 – The Board received a public information session from staff about road safety matters, including a safety project in Corsair Bay, Cass Bay footpaths, Cass Bay pedestrian access to Steadfast, Governors Bay Dyers Pass Rd, Zephyr Terrace and Governors Bay Road, Charteris Bay options for a footpath on Marine Drive, Akaroa - Beach Road.</p> <p>22 July 2024 – Held a public information session providing information about the updated 'Good-to-go ways to get to School' programme the Council provides to schools to support them to encourage safe, active, fun, affordable, low-emission ways to travel to school and around their community.</p>	
E23 – Support for improved walking tracks and pedestrian linkages.	<ul style="list-style-type: none"><li>The Board, staff, hapu and community work together to improve walking connections within Rāpaki, the Head to Head Walkway and other walking tracks.</li></ul>	<p>24 June 2024 - The Board agreed to request staff advice on the accident, speed and safety statistics for Governors Bay Road in the area of Cass Bay bus stop and Steadfast corner.</p> <p>24 June 2024 - The Board agreed to request staff advice on the cost and funding options to continue the footpath on the seaward side of Beach Road, past the Akaroa Yacht Club and beyond the Lighthouse to enable safe pedestrian access.</p> <p>12 August 2024 – Received a public forum presentation from Little River Walkways Action Group regarding proposals for Wairewa Little River walkways specifically forming a logging truck road for the current logging operations on Council Hill Road, Little River with the view of reforming it into a walking track once the logging operations had finished.</p> <p>9 December 2024 - Charteris Bay Residents Association spoke to the Board regarding the ongoing maintenance and safety of Marine Drive through Charteris Bay and a proposal for a raised footpath for pedestrian safety at Paradise Beach and Andersons Road intersection. Advice was provided to the Board by the Council's Traffic Engineer.</p> <p>24 March 2025 – The Board prioritised with staff a list of transport projects in Banks Peninsula that focus on improved pedestrian safety and walking connections.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board supported continued funding for the Head to Head Walkway Working Party.</p> <p>9 June 2025 – Representatives from Little River Wairewa Community Trust and Rod Donald Trust spoke to the Board regarding the Little River Wairewa Walkway and the process for the walkway crossing over private land. The Board agreed to request that staff investigate the possibility of Council being the controlling authority of the walkway.</p> <p>7 July 2025 – After receiving minutes of the last Head to Head Walkway meeting of the triennium the Board requested that staff provide progress updates by memo to the Head to Head Walkway Working Party and the Community Board in September and December 2025.</p> <p>July 2025 – Staff continue to support the proposed Embankment Pathway in Little River, providing information and funding advice. The Board has asked staff for further information on the possibility of Council acting as Controlling Authority over the easement on the pathway.</p> <p>Ongoing - Subordinate decision-making body of the Board – Head to Head Walkway Working Group - works with staff, the community and hapu to plan and develop the Head to Head Walkway.</p> <p>Reserve Committees (sub-committees of the Board) work with Parks to develop tracks on Banks Peninsula.</p>	
E24 – Advocate for improved cycling access and facilities around Banks Peninsula.		<p>The Board supported development of mountain bike tracks on Urumau Reserve.</p> <p>March 2024 - Stage one of the shared walkway/cycleway between Cooptown and Little River was completed.</p>	
E25 – Support car share/community transport schemes on Banks Peninsula.	<ul style="list-style-type: none"><li>Little River community is supported in its efforts to establish a community transport scheme.</li></ul>	<p>January 2025 – A request to use remaining funds from an earlier Sustainability Grant to investigate a community van as an alternative to a ride-share scheme lodged. Initial research showed safety concerns over a ride-share scheme is a big issue in the community.</p>	



Priority F: Assist the Community to Tackle the Issues Caused by Anti-Social Road Users			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
F26 – Engage with community and investigate options for mitigation, including supporting the idea of a community-led noise camera trial.	<ul style="list-style-type: none"><li>Receive deputation/public forum on this topic and ask staff to investigate.</li></ul>	April 2023 – The Board agreed to work with NZ Police to identify 'hot spots' for Kōtuitui Smart Poles which improve connectivity in the community, are equipped with smart features including a free Wi-Fi network, CCTV cameras linked to the police network, advanced lighting fixtures, pedestrian and vehicle counters and speakers for public alerts. The Board advocated in its Annual Plan submission to Council for funding to be allocated to these installations to improve infrastructure to support community resilience and tackle the issues caused by anti-social road users. 26 June 2023 – Cass Bay and Community Patrol Hui a Hapori	
<b>ACHIEVED</b> F27 – Encourage the Council, community and police to work together to tackle this issue.	<ul style="list-style-type: none"><li>Staff actively work on this issue and report back to the Board.</li></ul>	June 2023 – The Board received an update from Police about anti-social road users. 25 July 2023 – Board submitted on the Cruising and Prohibited Times on Road Bylaw Review, wherein the Board advocated for Council, Community and Police to collaborate on the issue.  August 2023 – The Board received an update from Police about anti-social road users.  21 October 2024 – Council Transport presented an information session about their capital programme for 2025/26. The Board agreed to request that staff : <ul style="list-style-type: none"><li>investigate the installation of signage at the entrance to Te Oka Bay Road from Bossu Road advising of the narrowness of the road.</li><li>discuss with New Zealand Police and New Zealand Transport Agency, the matters of cameras and other measures to be considered on Whakaraupō Lyttelton Inner Harbour roads to curtail the consistent antisocial driving behaviour.</li></ul> November 2024 – Board members attended a meeting with staff, the MP for Banks Peninsula and community members to highlight concerns about anti-social road users to the MP. 24 February 2025 – NZ Police updated the Board about anti-social road users and a general increase in crime.	
F28 – Advocate to Council that some of the safety budget is allocated to tackling the anti-social road users issue.	<ul style="list-style-type: none"><li>An appropriate budget for work is allocated which allows a collaborative response to the issue.</li></ul>	24 June 2024 – Received a public information session, including suggestions for traffic calming measures, in response to specific questions asked by elected members with regards to traffic/roading problems. September 2024 – Granted \$400 to City to Sumner Community Patrol towards enabling patrollers on different shifts to connect with each other.	

Priority G: Work with all Relevant Parties to Support Healthy Harbours and Bays			Champions: Nigel and Cathy
What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> G29 – Advocate for a storm water management plan for Banks Peninsula that is informed by local experience as well as data.	<ul style="list-style-type: none"><li>A Banks Peninsula Storm water Management Plan is completed, and funding allocated to implement it.</li><li>Engage with three waters regulators to ensure we are preventing stormwater runoff entering our harbours.</li></ul>	6 May 2023 – Board requested an update on Te Pātaka o Rākaihautū Banks Peninsula Stormwater Management Plan and staff advice on how the Community Board is able to have input into the plan. (See D18)  July 2024 - The Board submitted on the Council’s Long-Term Plan 2024-34 urging the Council to address flooding management on Te Pātaka o Rākaihautū Banks Peninsula. The Council Long Term Plan 2024-34 has allocated \$215 million for stormwater drainage, which includes flood management support. Council is preparing a stormwater management plan for Te Pātaka o Rākaihautū Banks Peninsula settlements.  July 2024 – The Board received a briefing from staff about the Stormwater Management Plan.  October 2024 – The Board received an email update from Council staff about inspecting Akaroa and Duvauchelle properties for instances where stormwater may be entering the wastewater network. Staff outlined their programme for checking and resolving the issue. A newsline story was published: <a href="#">Work continuing on Akaroa water checks : Newsline</a>  October 2024 – The Board promoted the Council’s Community Waterways Partnership Fund which helps groups enable community implementation of positive stormwater, habitat and water conservation actions and solutions.  26 May 2025 – Council’s Drainage Engineer presented options for siting stormwater treatment filters on greenspace in Akaroa and sought the Board’s feedback.  7 July 2025 - Collen Philip, Sustainable Ōtautahi, spoke to the Board regarding Te Pātaka o Rākaihautū - Banks Peninsula Settlements Stormwater Management Plan report.	

Priority G: Work with all Relevant Parties to Support Healthy Harbours and Bays			Champions: Nigel and Cathy
What the Board will do	Measures of Success	Progress to date/actions taken	
		<p>7 July 2025 – The Board received the Banks Peninsula Settlements Stormwater Management Plan Report and recommended that Council adopt it.</p> <p>11 August 2025 – Received an update from the Little River Flooding Round Table Group with results from the recent flood modelling completed by the DHI Group.</p> <p>Board members continue to attend meetings and provide support.</p>	
<b>ACHIEVED</b> G30 – Advocate at long term plan hearings for funding to address flooding of rural origin (i.e., from the hills around settlements) which will not receive automatic funding through the LTP as part of a storm water management plan.	<ul style="list-style-type: none"><li>High levels of investment in storm water management.</li><li>Councillors are aware of rural flooding issues on Banks Peninsula and funding is allocated to help address this.</li></ul>	<p>The Board advocated for funding through the LTP and AP submissions.</p> <p>Better off Funding of 20K was allocated by the Board to create a flooding working group for flood mapping and modelling for Little River.</p> <p>Councillor Fields took the mayor for a field trip around Koukourarata to talk about the effects of rural flooding, among other things.</p> <p>Flooding at Port Levy is being addressed as part of Coastal Hazards Adaptation Plan project.</p> <p>12 May 2025 – The Board received a briefing from Council staff following the adverse weather event 30 April to 2 May 2025.</p>	
<b>ACHIEVED</b> G31 – Support the Whaka-Ora Healthy Harbour programme of work to restore the ecological and cultural health of Whakaraupō-Lyttelton Harbour as mahinga kai.	<ul style="list-style-type: none"><li>Funding provided to support biodiversity and biosecurity restoration work, including community led restoration programmes.</li><li>Installation of trial sites completed and monitoring progressed for reducing erosion on roadside embankments where there is not a risk of uncontrolled flows entering the road corridor.</li></ul>	<p>26 February 2024 - Tim Drennan, Manager Service Excellence discussed with the Board water quality, water testing and the potential cause of water contamination within Te Pātaka o Rākaihautū Banks Peninsula. Mr. Drennan clarified the responsibility of Te Whatu Ora, Environment Canterbury, and Christchurch City Council for the Board.</p> <p>The Board successfully advocated through the LTP for an increase in the biodiversity fund.</p> <p>Board awarded funding to the Diamond Harbour Cat Rescue to assist with controlling the feral cat population in the area.</p> <p>Board members continue to support by attending the appropriate meetings.</p>	

Priority H: All Elements of Te Nukutai o Tapoa – Naval Point are progressed (off-shore, on-shore and the recreation ground)			Champion: Tyrone
What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> H32 – Support quality and meaningful engagement with staff, Rūnanga, stakeholders and community.	<ul style="list-style-type: none"><li>Te Hapū o Ngāti Wheke and staff are aligned with design and outcomes of Te Nukutai o Tapoa Plan.</li><li>Stakeholders feel fully enabled with supporting detailed design planning.</li></ul>	<p>12 December 2022 – the Board agreed to request staff to liaise with ECAN regarding the Naval Point breakwater being submerged during hightide and how to mitigate hazards to boat users.</p> <p>26 February 2024 - Kristine Bouw, Development Project Manager, updated the Board on what is happening with various structures located at Te Nukutai o Tapoa Naval Point. Ms Bouw showcased the current plan for the Lyttelton Recreation Ground including the proposed layout of the sports field and proposed location of the change pavilion.</p> <p>6 May 2024 – The Board requested staff advice regarding the report on the recently held SailGP Debrief with key stakeholders, specifically outlining what went well for the Lyttelton business community and the general community and identifying any areas for improvement.</p> <p>9 June 2025 – Representatives from the Naval Point Boat Safety Group spoke to the Board regarding their submission on the Christchurch City Council’s Annual Plan 2025/26 and the need for repair of the breakwater.</p>	
<b>ACHIEVED</b> H33 – Advocate for continued implementation of the development plan.	<ul style="list-style-type: none"><li>Opportunities to support recreational and event use of the site are maximised.</li><li>Barriers to the effective and efficient use of the site are minimised (E.g. support relocation</li></ul>	<p>26 February 2024 - Development Project Manager, updated the Board on what is happening with various structures located at Te Nukutai o Tapoa Naval Point. Staff showcased the current plan for the Lyttelton Recreation Ground including the proposed layout of the sports field and proposed location of the change pavilion.</p> <p>25 November 2024 - Development Project Manager, presented to the Board on the current works being completed under the Development Plan.</p> <p>The Board was consulted regarding the Haul-out and lease.</p>	

Priority H: All Elements of Te Nukutai o Tapoa – Naval Point are progressed (off-shore, on-shore and the recreation ground)			Champion: Tyrone
What the Board will do	Measures of Success	Progress to date/actions taken	
	of haul out, removal of old marina, maximising public/organised event space sharing, minimising misuse by vehicles).	9 June 2025 – Kristine Bouw, Development Project Manager, updated the Board on Te Nukutai o Tapoa - Naval Point which included the construction works for the Change Pavilion building, civil and landscape works package, Magazine Bay Marina upgrade and the western redevelopment.  9 June 2025 - Jamie Macgregor, Whakaraupō Recreation Incorporated Chair, Caine Tauwhare, Te Hapū o Ngāti Wheke and Craig Pauling, Te Hapū o Ngāti Wheke introduced Whakaraupō Recreation Incorporated – an organisation that works with 21 member groups with over 2400 members and many more participants, such as school groups, who benefit from Te Nukutai o Tapoa – Naval Point.	
<b>ACHIEVED</b> H34 – Advocate for funding required to implement the plan in full.	<ul style="list-style-type: none"><li>Implementation of the plan is fully funded through the annual and long term plans.</li><li>The long term plan includes funding to implement all elements of Te Nukutai o Tapoa-Naval Point Development Plan.</li></ul>	Progress on the overall implementation of Naval Point is steady and the Board continues to advocate for quality engagement with all parties.  The LTP budget remains allocated to implement this project.	

Priority I: Support Community-Based Solutions for Currently Unused Significant Council-owned Sites			Champions: Nigel, Tyrone, Luana, Howard
What the Board will do	Measures of Success	Progress to date/actions taken	
General		8 July 2024 – The Board received an update on the proposed use of Kukupa Hostel located at 380 Pettigrews Rd, Pigeon Bay. 8 July 2024 – The Board received an information session providing options for Yew Cottage, Akaroa. August 2024 – Elected members helped facilitate a possible option for the removal and restoration of Yew Cottage to private ownership. 12 August 2024 – approved the continued lease by the current tenant of the Takapūneke Reserve Red House property, to ensure the continued maintenance of the property and upkeep of the gardens. 7 October 2024 – Received a deputation regarding the future plans and options for Yew Cottage. 7 October 2024 – Received a report from staff regarding Yew Cottage – future plans and options.	



Priority I: Support Community-Based Solutions for Currently Unused Significant Council-owned Sites			Champions: Nigel, Tyrone, Luana, Howard
What the Board will do	Measures of Success	Progress to date/actions taken	
I35 – BP Meats Site (Akaroa) <ul style="list-style-type: none"><li>Request staff investigate uses for this land.</li><li>Advocate for community solutions, including accommodation for workers and young families</li></ul>	<ul style="list-style-type: none"><li>A proposal is developed for the future use and development of the BP Meats site which broadly achieves the objectives of the community.</li></ul>	<p>26 February 2024 - Angus Smith, Manager, Property Consultancy, Danielle Yeoman, Planner Urban Regeneration and Raymond Qu, Property Consultant, presented to the Board on the proposed process for public engagement on the future of the Akaroa BP Meats Site. A report is to be provided for the Board’s consideration</p> <p>11 March 2024 – Supports staff initiating the proposed process, with key stages including:</p> <ul style="list-style-type: none"><li>Obtaining updated technical analysis for the site and updating Section D of the ‘2011 Akaroa Places and Spaces Plan’.</li><li>Preparing a consultation and engagement plan alongside Community Governance and Communications and Engagement staff.</li><li>Undertaking targeted and on-going engagement with Ōnuku Rūnanga, acknowledging their proposal for the site and noting the cultural importance of the area.</li><li>Developing site requirements/principles for refining the various site options to be consulted on.</li><li>Presenting the site options and engagement plan to the Community Board for a decision to consult.</li><li>Undertaking public consultation and reporting back to the Community Board regarding the consultation findings and next steps.</li><li>Maintains the status quo holding strategy until staff report back on options for future use.</li></ul> <p>24 June 2024 - staff provided information and advice on the outline of the planned phases of engagement to seek community involvement in deciding the future use of 67 Rue Lavaud (BP Meats Site). Staff agreed to update the Board regularly during consultation and invite the Board to contribute feedback.</p> <p>7 April 2025 – Deputations were heard and correspondence received regarding the Phase 2 Engagement Plan for the BP Meats site from Akaroa Civic Trust, Akaroa Ratepayers &amp; Resident’s Association and Regenerate Akaroa. The Board appreciated their feedback and made an amendment to the report decision accordingly.</p> <p>7 April 2025 – The Board received a report about future consultation options for the BP Meats site. After feedback from the community the Board amended the decision to include a community hub in the options and to ensure continued stakeholder input and public engagement.</p> <p>7 July 2025 – Staff updated the Board on the outcome of community workshops/engagement to date regarding the BP Meats site, and shortlisting of potential future land uses for Phase 2 of community engagement.</p>	
I36 – Donald Street Stables (Lyttelton) <ul style="list-style-type: none"><li>Continue to seek an appropriate future use for this vacant heritage building.</li></ul>	<ul style="list-style-type: none"><li>A future use is found for Donald Street Stables.</li></ul>	<p>26 August – Received an update about the former Lyttelton Stables from Christchurch NZ.</p> <p>9 December 2024 – The Board heard about the need for a new base for the Seafarers’ Centre and their interest in being considered for space in the Lyttelton Stables development project. The Board referred them to Christchurch NZ.</p>	
I37 – Former Godley House site (Diamond Harbour) <ul style="list-style-type: none"><li>Continue to work with the community and council staff to find a way to enable the community vision for the former Godley House site.</li></ul>	<ul style="list-style-type: none"><li>The community is consulted about the proposal Council has received to develop the former Godley house Site. If the community is happy with the proposal we (the Community Board) will approve a lease to the applicant.</li></ul>	The Board successfully advocated for funding for the ‘Getting to the Point Plan’ to remain on budget (redevelopment of central Diamond Harbour).	

Priority I: Support Community-Based Solutions for Currently Unused Significant Council-owned Sites			Champions: Nigel, Tyrone, Luana, Howard
What the Board will do	Measures of Success	Progress to date/actions taken	
I38 – Hunters Road (Diamond Harbour) <ul style="list-style-type: none"><li>Work with Council staff and the community to identify future uses, development, disposal/retention and management strategies for the Hunters Road site.</li><li>Request an assessment of the site for its potential to grow indigenous trees for long-term carbon-sequestration, either by natural regeneration or strategic (ecologically beneficial) planting, as part of the Council’s drive to become a carbon-neutral city.</li></ul>	<ul style="list-style-type: none"><li>A spatial plan and outline development plan is developed for the Hunters Road site which will be incorporated into the district plan. These plans will incorporate:<ul style="list-style-type: none"><li>Community views and preferences about the future use of the site</li><li>Any site constraints (e.g. geotechnical)</li><li>Any features/natural values that may require protection (e.g. landscape, biodiversity)</li><li>Technical advice (e.g. infrastructure networks, including transport, stormwater facilities).</li><li>An assessment of the site’s suitability as an area for natural regeneration or revegetation.</li></ul></li></ul>	<p>25 March 2024 – Held an open information session about proposed land use for 27 Hunters Road and 43 Whero Avenue. Livestreamed.</p> <p>22 April 2024 – Heard 11 Deputations from members of the community about the proposed future land use for 27 Hunters Rd and 43 Whero Avenue – FENZ &amp; Te Pā o Rākaihautū Kura Unsolicited Proposal.</p> <p>22 April 2024 – The Board acknowledged submissions and deputations outlining the views of the community and approved sale of land at 27 Hunters Road and 43 Whero Avenue to FENZ for a fire station and to Te Poho o Tamatea Ltd for a character school. Noted that they wished for submitters to be updated on the two projects as they develop.</p> <p>An outline development plan for the remaining unoccupied land is in progress.</p>	

## **Karakia Whakamutunga**

### **Closing Prayer**

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!
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