

Health, Safety and Wellbeing Committee
OPEN MINUTES

Date: Friday 29 August 2025
Time: 9.30 am
Venue: Ministry of Education Building, Conference Room,
48 Hereford Street West End

Present

Chairperson	Councillor Tim Scandrett
Deputy Chairperson	Councillor Kelly Barber
Members	Councillor Melanie Coker
	Councillor Mark Peters
	Ms Helen Sadgrove

Principal Advisor

Bede Carran
General Manager Finance, Risk & Performance / CFO
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Meeting Advisor

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C
Committee Resolved HSCM/2025/00007

That the apology from Chris Jones for absence be accepted.

Councillor Scandrett/Councillor Barber

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C
Committee Resolved HSCM/2025/00008

That the minutes of the Health, Safety and Wellbeing Committee meeting held on Friday, 27 June 2025 be confirmed.

Councillor Scandrett/Councillor Peters

Carried

4. Public Forum Te Huinga Whānui

Part B
There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B
There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B
There was no presentation of petitions.

**7. Resolution to Exclude the Public Te whakataunga kaupare hunga
tūmatanui**

Committee Resolved HSCM/2025/00009

Part C

That at 9:32am the resolution to exclude the public set out on pages 11 to 12 of the agenda be adopted.

Councillor Scandrett/Councillor Coker

Carried

The public were re-admitted to the meeting at 11.07am.

Meeting concluded at 11.07am.

**CONFIRMED BY THE CHAIRPERSON AND PRINCIPAL ADVISOR ON [DATE] 2025
PURSUANT TO STANDING ORDER 23.4**

**COUNCILLOR TIM SCANDRETT
CHAIRPERSON**

**BEDE CARRAN
PRINCIPAL ADVISOR**