

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 11 August 2025
Time: 10.02 am
Venue: Wairewa Little River Boardroom, 4238 Christchurch
Akaroa Road, Wairewa Little River

Present

Meeting Chairperson Nigel Harrison
Members Tyrone Fields
Jillian Frater
Asif Hussain
Cathy Lum-Webb

Principal Advisor

Penelope Goldstone
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tihei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved BKCB/2025/00053

That the apologies from Lyn Leslie and Howard Needham for absence be accepted and the apology from Asif Hussain for lateness be accepted.

Tyrone Fields/Cathy Lum-Webb

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Cathy Lum-Webb declared an interest in Item 9 - 2025/26 Te Pātaka o Rākaihautū Banks Peninsula Strengthening Communities Applications in relation to the Cass Bay Residents' Association application.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2025/00054

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 7 July 2025 be confirmed.

Jillian Frater/Cathy Lum-Webb

Carried

4. Public Forum Te Huinga Whānui

Part B

There was no public forum.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

Asif Hussain joined the meeting at 10.07am during consideration of Item 7 – Reserve Committee Meeting minutes.

7. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2025/00055 Original Officer Recommendations accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Committees:
 - a. Lyttelton Reserves Committee 7 July 2025 Unconfirmed Minutes.
 - b. Allandale Reserve Committee 27 July 2025 Unconfirmed Minutes.
 - c. Duvauchelle Reserve Committee 21 July 2025 Unconfirmed Minutes.

Tyrone Fields/Cathy Lum-Webb

Carried

8. Akaroa Recreation Grounds Banks Peninsula Sports and Recreation Incorporated - Request for a Storage Container

Community Board Resolved BKCB/2025/00056 Original Officer Recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Akaroa Recreation Grounds Banks Peninsula Sports and Recreation Incorporated - Request for a Storage Container Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the installation of a storage container within the existing lease area of Banks Peninsula Sports and Recreation Incorporated at Akaroa Recreation Ground as shown in **Attachment A** attached to the meeting agenda report.
4. Notes that the proposal would require modification of the lease plan in a variation.
5. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement

the resolutions above including approving final container design, completing lease amendment, and administering the terms and conditions of the lease.

6. Notes that approval is subject to Banks Peninsula Sports and Recreation Incorporated obtaining relevant resource and building consents/exemptions.

Asif Hussain/Tyrone Fields

Carried

9. 2025/26 Te Pātaka o Rākaihautū Banks Peninsula Strengthening Communities Applications

Community Board Resolved BKCB/2025/00057 Original Officer Recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2025/26 Te Pātaka o Rākaihautū Banks Peninsula Strengthening Communities Applications Report.
2. Notes that the decisions in this report are assessed at low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the 2025/26 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
SCF25/26_013_BP	Little River Wairewa Community Trust	Wages and ongoing costs including newsletters, communications, and events.	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$20,000 from its 2025/26 Strengthening Communities Fund to Little River Wairewa Community Trust towards Trust Manager and Communications Manager wages.
SCF25/26_003_BP	Akaroa Community Arts Council	Operational Costs	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Akaroa Community Arts Council towards Operating Expenses.
SCF25/26_026_BP	Akaroa Resource Collective Trust	Akaroa Information Centre	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$7,500 from its 2025/26 Strengthening Communities Fund to Akaroa Resource Collective Trust towards Coordinator Wages.

SCF25/26_001_BP	Te Whare Tapere O Te Mata Hapuku Society Incorporated	Running of Community Hall and Newsletter	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2025/26 Strengthening Communities Fund to Te Whare Tapere O Te Mata Hapuku Society Incorporated towards operational costs for hall and newsletter.
SCF25/26_011_BP	Cass Bay Residents Association	Community connectedness and resilience building	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,363 from its 2025/26 Strengthening Communities Fund to Cass Bay Residents Association towards community events, administration costs and volunteer recognition.
SCF25/26_006_BP	Diamond Harbour Events Incorporated	Live at the Point 2026	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Diamond Harbour Events Incorporated towards musicians' fees.
SCF25/26_012_BP	Diamond Harbour Youth and Community Trust	Enhancing Wellbeing for the Community in Te Waipapa	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$11,000 from its 2025/26 Strengthening Communities Fund to Diamond Harbour Youth and Community Trust towards Manager/Community Worker wages and the cost of activities for young people and older adults.
SCF25/26_007_BP	Kaituna Golf Club Incorporated	Operational Costs/Equipment Replacement	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,000 from its 2025/26 Strengthening Communities Fund to Kaituna Golf Club Incorporated towards Operational costs.
SCF25/26_009_BP	Okuti Valley Recreation and Sports Club Incorporated	2025/26 Operational Support	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to Okuti Valley Recreation and Sports Club Incorporated towards operational costs.

SCF25/26_008_BP	Te Hapū o Ngāti Wheke	Kaumātua Wellbeing	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Te Hapū o Ngāti Wheke towards costs associated with providing the Taurite Tū programme for kaumātua.
SCF25/26_005_BP	Te Puna Auaha Lyttelton Trust	Give it a go workshop programme	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,500 from its 2025/26 Strengthening Communities Fund to Te Puna Auaha Lyttelton Trust towards operational costs.
SCF25/26_010_BP	Te Rūnanga o Koukourarata Society Incorporated	Koukourarata Creators Māketē	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,750 from its 2025/26 Strengthening Communities Fund to Te Rūnanga o Koukourarata Society Incorporated towards event costs.
SCF25/26_016_BP	The Lyttelton Information and Resource Centre Trust	Operational costs including wages	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to The Lyttelton Information and Resource Centre Trust towards operating costs.
SCF25/26_024_BP	The Lyttelton Recreation Centre Trust	Mānawa Kāwhiu Lyttelton Recreation Centre (LRC) wages	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$7,000 from its 2025/26 Strengthening Communities Fund to The Lyttelton Recreation Centre Trust towards Facility Manager wages.
SCF25/26_004_BP	The Naval Point Club Lyttelton Incorporated	Operating Costs for Naval Point Club Lyttelton	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2025/26 Strengthening Communities Fund to The Naval Point Club Lyttelton Incorporated towards operational costs.
SCF25/26_022_BP	The Stoddart Cottage Trust	Gallery Management Project	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to The Stoddart Cottage Trust towards the curation and management of the exhibitions.

SCF25/26_023_BP	Wairewa Rūnanga Incorporated Society	Mana Tangata: Strengthening Whānau Through Connection, Movement & Capability	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to Wairewa Rūnanga Incorporated Society towards Project costs.
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4. Approves the transfer of \$28,172 to the 2025/26 Discretionary Response Fund.

Asif Hussain/Tyrone Fields

Carried

10. Te Pātaka o Rākaihautū Banks Peninsula Community Board 2025/26 Discretionary Response Fund - Board Projects

Community Board Resolved BKCB/2025/00058 Original Officer Recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board 2025/26 Discretionary Response Fund - Board Projects Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$3,000 from its 2025/26 Discretionary Response Fund towards Summer with your Neighbours 2025-26.
4. Approves a grant of \$1,000 from its 2025/26 Discretionary Response Fund towards ANZAC Day 2026 - Wreaths and Diamond Harbour grant.

Asif Hussain/Tyrone Fields

Carried

11. Te Pātaka o Rākaihautū Banks Peninsula Community Board 2022-25 Summary Report

Community Board Resolved BKCB/2025/00059 Original Officer Recommendation accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board 2022-25 Summary Report.

Asif Hussain/Jillian Frater

Carried

12. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - August 2025

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - August 2025.

Community Board Resolved BKCB/2025/00060

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - August 2025.

Nigel Harrison/Jillian Frater

Carried

Community Board Resolved BKCB/2025/00061

2. That the unspent balance of the Better Off Funding allocated for the Diamond Harbour Hall driveway repairs be reallocated to the Diamond Harbour & District Health Support Group, to support the installation of a handrail in the medical centre carpark.

Nigel Harrison/Cathy Lum-Webb

Carried

Community Board Resolved BKCB/2025/00062

3. That the Board request a workshop on public toilets in Te Pātaka o Rākaihautū Banks Peninsula, covering their locations, condition, maintenance programme, and repairs and renewals schedule.

Nigel Harrison/Asif Hussain

Carried

13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on matters of mutual interest:

- The Akaroa Heritage Park recently held its Annual General Meeting and is seeking additional volunteers.
- The Board discussed continuing advocacy for the community with the Lyttelton Port Company.
- The Board noted the recent Canterbury Police review and its impact on rural communities.
- Some Board members attended the Local Government Conference in Christchurch.
- The Lyttelton Energy Transition Society recently hosted a community talk.
- An information session on Naval Point was held recently.
- The Community Open Day at Rāpaki Marae was well attended.
- Cass Bay recently sought community feedback on the playground.
- Tree planting projects are continuing.

Karakia Whakamutunga

Unuhia, unuhia	Draw on, draw on,
Unuhia ki te uru tapu nui	Draw on the supreme sacredness
Kia wātea, kia māmā, te ngākau,	To clear, to free the heart, the body and the
Te tinana te wairua i te ara takatā	spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Rongo, suspended high above us (i.e. in ‘heaven’)
Kia tina! TINA! Hui e! TĀIKI E!	Draw together! Affirm!

Meeting concluded at 10.45am.

CONFIRMED THIS 25 DAY OF AUGUST 2025

NIGEL HARRISON
MEETING CHAIRPERSON