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## Te Pātaka o Rākaihautū Banks Peninsula Community Board AGENDA

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### Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

**Date:** Monday 11 August 2025  
**Time:** 10 am  
**Venue:** Wairewa Little River Boardroom, 4238 Christchurch  
Akaroa Road, Wairewa Little River

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### Membership Ngā Mema

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

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5 August 2025

#### Principal Advisor

Penelope Goldstone  
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[penelope.goldstone@ccc.govt.nz](mailto:penelope.goldstone@ccc.govt.nz)

#### Meeting Advisor

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Community Board Advisor  
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**Website:** [www.ccc.govt.nz](http://www.ccc.govt.nz)

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or previous meeting recordings, go to:**

<https://www.youtube.com/@bankspeninsulacommunityboa3600/streams>

**To view copies of Agendas and Minutes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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### Karakia Whakamutunga

### Actions Register Ngā Mahinga Tuwhera

## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tihei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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### 1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on [Monday, 7 July 2025](#) be confirmed (refer page 5).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearing process.

Public Forum presentations will be recorded in the meeting minutes.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

### 6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.



**Te Pātaka o Rākaihautū  
Banks Peninsula Community Board  
OPEN MINUTES**

**Date:** Monday 7 July 2025  
**Time:** 10.01am  
**Venue:** Akaroa Boardroom, 78 Rue Lavaud Akaroa

**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Cathy Lum-Webb
	Howard Needham via audio/visual link

**Principal Advisor**  
Penelope Goldstone  
Manager Community Governance  
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**Website:** [www.ccc.govt.nz](http://www.ccc.govt.nz)

Unconfirmed

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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

**Karakia Tīmatanga**

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

**Community Board Resolved BKCB/2025/00045**

That the apologies for absence from Asif Hussain and Luana Swindells be accepted.

Lyn Leslie/Nigel Harrison

Carried

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved BKCB/2025/00046**

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 9 June 2025 with the spelling of Donald Matheson being corrected, be confirmed.

Jillian Frater/Cathy Lum-Webb

Carried

**4. Public Forum Te Huinga Whānui**

**Part B**

**4.1 Improving Communication Between Ratepayers and Council**

Victoria Andrews, local resident spoke to the Board regarding improving communication between ratepayers and the Council so that there is an informed and well-rounded discussion.

After questions the Board thanked Ms Andrews for their presentation.

**Attachments**

- A Item 4.1 – Improving Communications between Ratepayers and Council - Te Pātaka o Rākaihautū Banks Peninsula Community Board 7 July 2025

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**

- 5.1 Te Pātaka o Rākaihautū - Banks Peninsula Settlements Stormwater Management Plan**  
Collen Philip, Sustainable Ōtautahi, spoke to the Board regarding Te Pātaka o Rākaihautū - Banks Peninsula Settlements Stormwater Management Plan report. (Item 11 of these minutes refer).

After questions the Board thanked Ms Philips for her deputation.

**11. Te Pātaka o Rākaihautū - Banks Peninsula Settlements Stormwater Management Plan**

**Community Board Comment**

1. The Board took into consideration the deputation from Ms Philips (Item 5.1 of these minutes refers).

**Community Board Decided BKCB/2025/00047 Original Staff Recommendations accepted with change**

**Part A**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommends that the Council:

1. Receives the information in the Te Pātaka o Rākaihautū - Banks Peninsula Settlements Stormwater Management Plan Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopts the Te Pātaka o Rākaihautū - Banks Peninsula Settlements Stormwater Management Plan as **Attachment C** to the report on the meeting agenda.

Lyn Leslie/Tyrone Fields

**Carried**

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

**7. Reserve Committee Meeting Minutes**

**Community Board Resolved BKCB/2025/00048 Original Staff Recommendations accepted with change**

**Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
  - a. Garden of Tane Reserve Committee 3 June 2025 Unconfirmed Minutes
  - b. Ataahua Reserve Committee 16 June 2025 Unconfirmed Minutes
  - c. Lyttelton Reserves Committee 9 June 2025 Unconfirmed Minutes
  - d. Pigeon Bay Reserve Committee 17 June 2025 Unconfirmed Minutes
  - e. Cass Bay Reserve Committee 4 June 2025 Unconfirmed Minutes
  - f. Duvauchelle Reserve Committee 16 June 2025 Unconfirmed Minutes
2. Notes the resignation of Ron Birch from the Garden of Tane Reserve Committee and thank him for his valued contribution to the committee.
3. Notes the resignation (by email) of Charlotte Bleasdale from Le Bons Bay Reserve Committee and thanks her for her excellent secretarial service to the committee over the years.

Nigel Harrison/Cathy Lum-Webb

**Carried**

## **8. Head to Head Walkway Working Party Notes**

### **Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the notes and respective attachments of the Head to Head Walkway Working Party:
  - a. 9 June 2025 Meeting Notes, including attachments.

### **Community Board Resolved BKCB/2025/00049**

#### **Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the notes and respective attachments of the Head to Head Walkway Working Party:
  - a. 9 June 2025 Meeting Notes, including attachments.
  - b. Request that staff provide a Head to Head Walkway progress update by memo to the Head to Head Walkway Working Party and the Community Board in September and December 2025.

Cathy Lum-Webb/Jillian Frater

**Carried**

## **9. Robinsons Bay School Reserve Committee Triennial Plan 2023-25 and Reserve Schedule**

### **Community Board Resolved BKCB/2025/00050 Original Staff Recommendations accepted with change**

#### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Robinsons Bay School Reserve Committee Triennial Plan 2023-25 and Reserve Schedule Report.
2. Accepts and supports the Robinsons Bay School Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes.
3. Endorses the Robinsons Bay School Reserve Schedule.
4. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Lyn Leslie/Nigel Harrison

**Carried**

## **10. Garden of Tane Reserve Schedule**

**Community Board Resolved BKCB/2025/00051 Original Staff Recommendations accepted with change**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Garden of Tane Reserve Schedule Report.
2. Endorse the Garden of Tane Reserve Schedule.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Tyrone Fields/Nigel Harrison

**Carried**

## **12. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - July 2025**

### **Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - July 2025.

**Community Board Resolved BKCB/2025/00052**

### **Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - July 2025.
2. Requests an update on the progress of the Coronation Library, Little River Wairewa rebuild.

Lyn Leslie/Jillian Frater

**Carried**

### 13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

#### Part B

Board members exchanged information on matters of mutual interest:

- Waitaha Primary Health in conjunction with Akaroa Health have started general health practitioner clinics at Birdlings Flat.
- A recent meeting of Te Pātaka o Rākaihautū Banks Peninsula Members of Parliament was held which discussed the Dark Skies Project and the eradication of Genus Capra (goats).
- The Little River Wairewa Round Table Flooding Group have recently received the flooding model for Little River Wairewa, which included the data from the May 2025 weather event.
- The Christchurch City Council Annual Plan 2025-26 and the Local Alcohol Plan has been confirmed by the Council.
- The inaugural Matariki Awards was held recently.
- It was noted that there have been many community planting days across Te Pātaka o Rākaihautū Banks Peninsula.
- The Whaka-Ora Health Harbour group have been looking at sediment causes.
- Lyttelton Energy Transition Society (LETS) will be holding their annual meeting shortly.
- Takapūneke next stage is currently being completed.
- An archaeological investigation is planned for the Britomart reserve.
- Following the recent adverse weather event, the Board discussed about the effects of water running of the hills and affecting settlements in Akaroa.

#### Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!
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Meeting concluded at 11.36am.

CONFIRMED THIS 11 DAY OF AUGUST 2025

LYN LESLIE  
CHAIRPERSON

Unconfirmed

Item 3 - Minutes of Previous Meeting 7/07/2025







## 7. Reserve Committee Meeting Minutes

Reference Te Tohutoro: 25/1365370  
Responsible Officer(s) Te Pou Matua: Linda Burkes, Banks Peninsula Governance Advisor  
Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose of Report Te Pūtake Pūrongo

To receive Reserve Committee minutes from:

Minutes Received	Date
Lyttelton Reserves Committee Unconfirmed Minutes	7 July 2025
Allandale Reserve Committee Unconfirmed Minutes	27 July 2025
Duvauchelle Reserve Committee Unconfirmed Minutes	21 July 2025

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Committees:
  - a. Lyttelton Reserves Committee 7 July 2025 Unconfirmed Minutes.
  - b. Allandale Reserve Committee 27 July 2025 Unconfirmed Minutes.
  - c. Duvauchelle Reserve Committee 21 July 2025 Unconfirmed Minutes.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Lyttelton Reserves Committee 7 July 2025 Unconfirmed Minutes	25/1365371	14
B 	Allandale Reserve Committee 27 July 2025 Unconfirmed Minutes	25/1496723	18
C 	Duvauchelle Reserve Committee 21 July 2025 Unconfirmed Minutes	25/1503174	19



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## Lyttelton Reserves Committee MEETING MINUTES

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### Notice of Ordinary Meeting:

An Ordinary meeting of the Lyttelton Reserves Committee will be held on:

**Date: 7 July 2025**

**Time: 7:00 pm**

**Venue: Community Boardroom, 25 Canterbury Street, Lyttelton**

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#### 1. Meeting Opening with a karakia

Meeting opened at 7:00pm with a karakia from Kirsty.

#### 2. Attendance

Joshua Merriam, Kirsty Brennan, Cliff Mason, Hamish Fairbairn,

CCC Staff: Paul Devlin (online)

#### Apologies

John Garrett, Daryl Warnock, Bianca Woyak

#### Not present

#### 3. Declarations of Interest

Nil.

#### 4. Public Forum

## 5. Confirmation of Minutes

Resolution: That the Minutes of the Reserve Committee meeting held on 9 June are confirmed.

**Moved:** Hamish; **Seconded:** Josh

## 6. Health and Safety

Fallen pine tree that has been moved off the track and partially removed still needs additional work to safely remove.

**Action:** CCC to investigate for removal

## 7. Matters Arising

### Actions from previous minutes

CCC to action the installation of water storage and irrigation for Urumau. <b>(CCC)</b>	<b>Complete</b> Water tanks have been installed. Working through connections to water main. Hose to remain above ground for the time being.
Assess the feasibility of track development as per the Triennial Plan. Specifically loop track on LPC land. <b>(Kirsty)</b>	<b>In progress</b> Geotech experts will be assessing the rockfall risk this week
Assess the feasibility of track development as per the Triennial Plan. <b>(CCC)</b>	<b>In progress</b>
CCC to provide updated pdf imagery for Whakaraupō Reserve for reference <b>(Paul)</b>	<b>In progress</b>
CCC to provide feedback to the committee on the use of AT220 automatic traps being used within both the reserves <b>(CCC)</b>	<b>In progress</b> Hamish meeting with CCC to plan.
Warning sign for the reserve entrance - high wind hazard <b>(Paul)</b>	<b>In progress</b> Waiting for delivery of signs
Coordinate site prep, gear, H&S and registrations for upcoming planting days <b>(Hamish)</b>	<b>Complete</b>
Tūi Track signs missing the macrons- need to reprint 4 <b>(Paul)</b>	<b>In progress</b>
Investigate the status of the track between Reserve Tce and Foster Tce - the shingle needs topping up <b>(CCC)</b>	<b>In progress</b>
Old fencing wire along the sides of the "Urumau shared track" to be removed <b>(Josh)</b>	<b>In progress</b>
Report back to contractors about low risk of rockfall in the new planting areas <b>(Hamish)</b>	<b>Completed</b>

## 8. Correspondence

Nil.

## 9. Staff Financial and/or Operational Report

Short update from Paul, items placed under other categories.

## 10. Reserve schedule

The Lyttelton Reserves Committee accept the Reserve Schedule for Lyttelton Reserves Committee.

**Moved:** Josh      **Seconded:** Kirsty      Carried

## 11. General Business

### 11.1. Native Planting

22 June Community day went well. 30 people. 500 plants in the ground. 40 sausages devoured. Upcoming planting day this Sunday. All ready to go. 400 to go in, plus 100 for upcoming schools day.

Whakaraupō Reserve - Cliff is interested in researching and collating information to develop a restoration plan based on the principles of best practice ecological restoration and existing information. To help this and future committees with restoration of a reserve where the main approach is quite passive.

### 11.2. Pest Plants

None

### 11.3. Pest Animals

No report this month.

### 11.4. Track Development

None.

### 11.5. Track Maintenance & drainage

Resurfacing of Tūi track is holding up well, many community comments on how good it is.

Contractors undertaking resurfacing of the LPC track caused damage to drainage channel along the 4WD track. CCC to assess what is required and to liaise with LPC/contractor.

**Action:** Assess damage and actions required to reinstate drainage channel along 4WD track.

### 11.6. Fire prevention

As part of planting site prep for the schools' area, gorse removed and taken off site.

### **11.7. Erosion & Sediment Control**

New tracks are draining well with no erosion noted.

### **11.8. Signage**

None.

### **11.9. Pine & Eucalyptus Plantation**

None.

### **11.10. Engagement**

Cliff has written an article and submitted to the Bay Harbour News. If the article is not able to go in this week, we have requested it go in the “What’s On” section. Cliff will send to CCC for comms.

All photos to be used for communications must have model release forms signed by each person in the photos.

Meeting ended at 7:50pm

Next Meeting 4 August

## Allandale Reserve Management Committee

### Minutes of meeting Sunday 27 July 2025

3.30 p.m. Governors Bay Community Centre

**Present:** Graham Barrell (Chair), Denis Aldridge, Karen Banwell, Jan Millar, Grania Ormond, Kerry Turner

**Apologies:** none

**In memory of Kate Bould:** Comments were made about Kate's long-serving contribution to community activities, her pleasant nature and her strong belief in fairness. A letter from the Committee expressing these sentiments will be sent to Stuart Bould.

**Minutes of previous meeting, 25 March 2025:** Approved Kerry/Jan

#### **Business of meeting:**

It was noted that trades people were busy at the Hall in the last week, indicating progress occurring on solution of the water quality problem.

**Future management of the Hall.** There are two schools of thought: –

- A. Management of bookings, keys, cleaning, etc. is too onerous a task and, in spite of being remunerated, should be handed over to the Council.
- B. Handing management back to the Council incurs a loss of income, a reduced ease of access to the Hall and a lack of control. Kerry and Jan said they were willing to take on the task of providing this input – on a trial basis.

It was agreed that these two views should be considered by members of the Committee with the view of reaching a resolution at the next meeting.

**Triennial Plan.** A motion (Kerry/Denis) to approve the 2023-2026 goals and operational plan for the Allandale Reserve, as circulated by Hannah Murdoch (7 April 2025), was **approved** unanimously.

**Rainfall event.** Emails (much appreciated) reporting on floodwater around the Hall in early May were received. They showed no water actually entering the Hall – but it came very close to doing so.

**Opening party?** There is a strong view that, when the Hall becomes available for use, we should host a party to celebrate the fact. Members are asked to consider plans for this.

**Meeting closed** at approximately 4.00 p.m.

## Duvauchelle Reserve Committee MEETING MINUTES

**Minutes of the Ordinary Meeting held:**

**Date:** Monday 21 July 2025  
**Time:** 5.30pm  
**Venue:** Duvauchelle Community Centre

**Present:** **Chair** Fiona Barnes  
**Committee** Geoff Carter, Jacque McAndrew, Bruce Watts, Ian Whenmouth  
**In Attendance:** **CCC Representative** Colin Jacka  
**BPCB Representative** Nil  
**Managers** Nil  
**Visitors** Nil

1. **Apologies** Tracy MacLeod  
**Motion:** That the apologies be accepted.  
Moved: Fiona Seconded: Bruce Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**  
**Motion:** That the minutes of the previous meeting held on 16 June 2025 be confirmed.  
Moved: Ian Seconded: Bruce Carried
5. **Matters Arising** Nil
6. **Health and Safety** Nil
7. **Correspondence**  
**Inward:** Kerry & Pauline Bishop - possible transfer of site 18 to son-in-law (Ian to respond)  
**Outward:** Jay Esker - resending of March 27 letter about site 11  
**Motion:** That the Inward correspondence be accepted and the Outward approved.  
Moved: Ian Seconded: Jacque Carried
8. **Staff Financial/Operational Report**  
Colin presented the financial report. Everything is looking sound with no concerns going forward. However, we cannot expect growth to continue as previously.
9. **Update from Working Groups**

**Manager's Report**

All invoices have been sent out for site fees and stay nights. Thirty-three annual site holders owe for stay nights.

There has been no progress on site 11.

GSL and Treotech came out to quote for the trimming of the trees in the campground, those up by the water tanks, and the hedge that runs down the side of the stream as well as tidying the road frontage. Treotech are booked for 5 August for this work. GSL will be spraying the weeds round the boat ramp when they spray for broadleaf in September.

Piers (from IKS Internet Services), with our electrician and builder, has started the installation of the new Wi-fi and camera system, aiming to complete the infrastructure by early September. The rest of the system will be installed after this.

We are working through our list of maintenance jobs.

**CCC Rep Report**

Camp Managers will be reporting to a “Team Leader, Banks Peninsula Campgrounds”. The appointed person will hopefully start in early October.

The stream remediation will now not take place this summer but has been put off until the following year.

There will soon be consultation about Annual Site Holders and the Reserves Act.

Colin reported that he will soon have more time to put into the development of the plans for our new cabins.

**10. General Business**

Nil

Meeting closed at 6.30 pm

**11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 18 August 2025**

UNCONFIRMED



## 8. Akaroa Recreation Grounds Banks Peninsula Sports and Recreation Incorporated - Request for a Storage Container

Reference Te Tohutoro: 25/1137984

Responsible Officer(s) Te Pou Matua: Megan Carpenter, Team Leader Parks & Recreation Planning

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to consider a request from Banks Peninsula Sports and Recreation Incorporated for landlord approval for a storage container at Akaroa Recreation Ground.
- 1.2 The report is staff generated following an application from the group for storage within their existing lease area.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Akaroa Recreation Grounds Banks Peninsula Sports and Recreation Incorporated - Request for a Storage Container Report.
2. Note that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve the installation of a storage container within the existing lease area of Banks Peninsula Sports and Recreation Incorporated at Akaroa Recreation Ground as shown in **attachment A**.
4. Note that the proposal would require modification of the lease plan in a variation.
5. Request that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including approving final container design, completing lease amendment, and administering the terms and conditions of the lease.
6. Note that approval is subject to Banks Peninsula Sports and Recreation Incorporated obtaining relevant resource and building consents/exemptions.

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The report recommends landlord approval for a storage container within the current lease area of Banks Peninsula Sports and Recreation Incorporated (BPSR Inc).
- 3.2 BPSR Inc are a new tenant at Akaroa Recreation Ground and are proposing to make improvements to a sports court to make it multi-purpose for the community. This storage container will store all the equipment required for use of the court.
- 3.3 The Parks Unit support this application as it allows the sport and recreation group to have a multi-purpose space available for the wider community to utilise.

#### 4. Background/Context Te Horopaki

- 4.1 The Akaroa Recreation Ground is located at the northern end of Akaroa at 28 Rue Jolie, Akaroa. It was developed as reclaimed land in the 1880s and has a long history of providing for sport and recreation to the people of Akaroa. As early as 1932 there were three courts for netball and tennis.
- 4.2 The Community Board approved a lease to BPSR Inc in October 2021 for part of the pavilion and one court as shown in **attachment B**, this lease has recently been signed by the group. The group are proposing to upgrade one court to a multi-purpose astro-turf surface for which they have fundraised most of the development costs. They are proposing to install a storage container for sports equipment such as tennis/pickleball nets, netball goals, hockey goals, and sports balls etc.
- 4.3 The container will be 6.06m (l) x 2.4 (w) and 3m (h). It will be clad in timber battens to match existing clubhouse and will be painted the same colour. The roof material is corrugated iron to match the clubhouse. There will be two doors installed on the eastern side of the container facing out towards the community courts for access.
- 4.4 The reason that the group has chosen to use a shipping container for storage is due to it being relocatable, cheaper than constructing a purpose-built shortage shed, can be engineered for strength, cladded to fit into environments, and is secure. Refer to **attachment C** for more information.
- 4.5 The Council has a capital project that is underway to renew the adjacent community courts and the carpark. This is scheduled to start in spring 2025.
- 4.6 The following related memos/information were circulated to the meeting members:

Date	Subject
11 October 2021	Akaroa Recreation Ground – proposed lease to Banks Peninsula Community Sports Complex Group – <b>attachment C</b>

#### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.7 The following reasonably practicable options were considered and are assessed in this report:
  - 4.7.1 Approve the installation of a storage container, within the existing lease area.
  - 4.7.2 Do not approve the installation of the storage container.
- 4.8 The following options were considered but ruled out:
  - 4.8.1 Request the group to consider alternative storage buildings e.g. purpose built shed. This was ruled out due to the cost.

#### Options Descriptions Ngā Kōwhiringa

- 4.9 **Preferred Option:** Approve the installation of a storage container, within the existing lease area.
  - 4.9.1 **Option Description:** Approve the installation of the storage container, within the existing lease area.
  - 4.9.2 Option Advantages

- Low-cost option for storage for the BPSR Inc group. The structure can be delivered on site during the renewal of the adjacent community courts and worked on by a local builder onsite.
  - Provides space for BPSR Inc to store equipment for the astro-turf court including goals, nets, and equipment that activates the court for the wider public.
- 4.9.3 Option Disadvantages
- Any future removal will require truck movement over the renewed public courts. However, BPSR Inc group have indicated that the container will be a long term structure and unlikely to require removal in the near future.
- 4.10 Do not approve the installation of a storage container
- 4.10.1 **Option Description:** This option would require BPSR Inc to either continue to store nets and goals under the decking space of the pavilion and out on the court surface due to limited space. Alternatively they could investigate constructing a storage shed in the same location.
- 4.10.2 Option Advantages
- Opportunity to build a purpose-built structure.
- 4.10.3 Option Disadvantages
- Added time and costs for BPSR Inc, as well as potential risk of loss of equipment due to it being stored on a court open to the public until a storage area can be built.
  - A storage shed is more difficult to relocate in future if required.

#### Analysis Criteria Ngā Paearu Wetekina

- 4.11 The options were assessed considering the lessee investment on site, opportunity for the club to develop, and the impact on the park.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do nothing
Cost to Implement	No cost to the Council	No cost to the Council
Maintenance/Ongoing Costs	No cost to the Council, structure to be maintained by BPSR Inc	Staff costs required to support further option investigation
Funding Source	BPSR Inc to source funding	BPSR Inc to source funding and staff costs to be absorbed into Parks planning staff time
Funding Availability	BPSR Inc to fundraise	BPSR to fundraise
Impact on Rates	No impact on rates	No impact on rates

## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There is a risk that the lessee will not be able to raise sufficient funds to undertake the work. The likelihood of this is considered low and the consequences are low. There would be no change to the existing operation if money is not raised. The club will be required to show sufficient funds before work is commenced.

### Legal Considerations Ngā Hiraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 As per the Christchurch City Council's Delegation Register dated 25 March 2025, the Community Board has the delegation:
- *Authority to give (or decline) consent as landlord to any matter or request made by tenants/licensees under leases or licences of reserves to other parties, and to authorise staff to sign all required documentation (Community Board Delegations Register p.98 Part D – Sub Part 1).*
  - *Approve the location of, and construction of, or alteration or addition to, any structure or area on parks and reserve provided the matter is within the policy and budget set by the Council (Community Board Delegations Register p.96 Part D -Sub Part 1).*
- 6.3 Other Legal Implications:
- 6.3.1 Reserve Act 1977 – the proposed use is consistent with Recreation classification.

### Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decisions:
- 6.4.1 Align with the [Christchurch City Council's Strategic Framework](#).
- 6.4.2 The application is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 6.4.3 Is consistent with Council's Plans and Policies.
- Physical Recreation and Sports Strategy 2002
- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.6 Parks, Heritage and Coastal Environment
- 6.6.1 Activity: Parks and Foreshore
- Level of Service: 6.8.5 Resident satisfaction with the overall availability of recreation facilities within the City's parks and foreshore network - >= 70%
  - Level of Service: 6.8.10.1 Appropriate use and occupation of parks is facilitated - Processing of the application is started within ten working days of receiving application – 95%

### Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 The adjacent croquet club are aware of the proposal and form part of BPSR Inc. They intend to use the multi-purpose court as well as the storage.
- 6.8 Staff consider that the above is sufficient for community views considering the significance and impact of the decision proposed.
- 6.9 The decision affects the following wards/Community Board areas:
- 6.9.1 Te Pātaka o Rākaihautū Banks Peninsula Community Board

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.10 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

- 6.11 The decision is not a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.12 The original lease decision was forwarded to Mahaanui Kurataiao Ltd for comment, no concerns were raised. There is no change of any significance to existing use and activity.




**Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 The proposal to approve a storage container does not have an impact on climate change. The development will involve the use of additional resources, but this is not regarded as significant and is reasonable in the circumstances of the club which encourages local community involvement generally and in that sense the carbon associated with travel is low.

**7. Next Steps Ngā Mahinga ā-muri**

- 7.1 If approved, property staff will edit any required lease information. BPSR Inc will undertake fundraising and propose to align the delivery of the container with the court renewal work to be undertaken by the Council.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Banks Peninsula Sport and Recreation - Proposed location for storage container (6m x 2.4m) - Akaroa Recreation Ground	25/1434521	26
B 	BE3739 - Banks Peninsula Sports and Recreation Inc Lease Areas - July 2021	25/1437536	27
C 	Banks Peninsula Sports and Recreation Inc - Container proposal sketch - 18.7.25	25/1437448	28

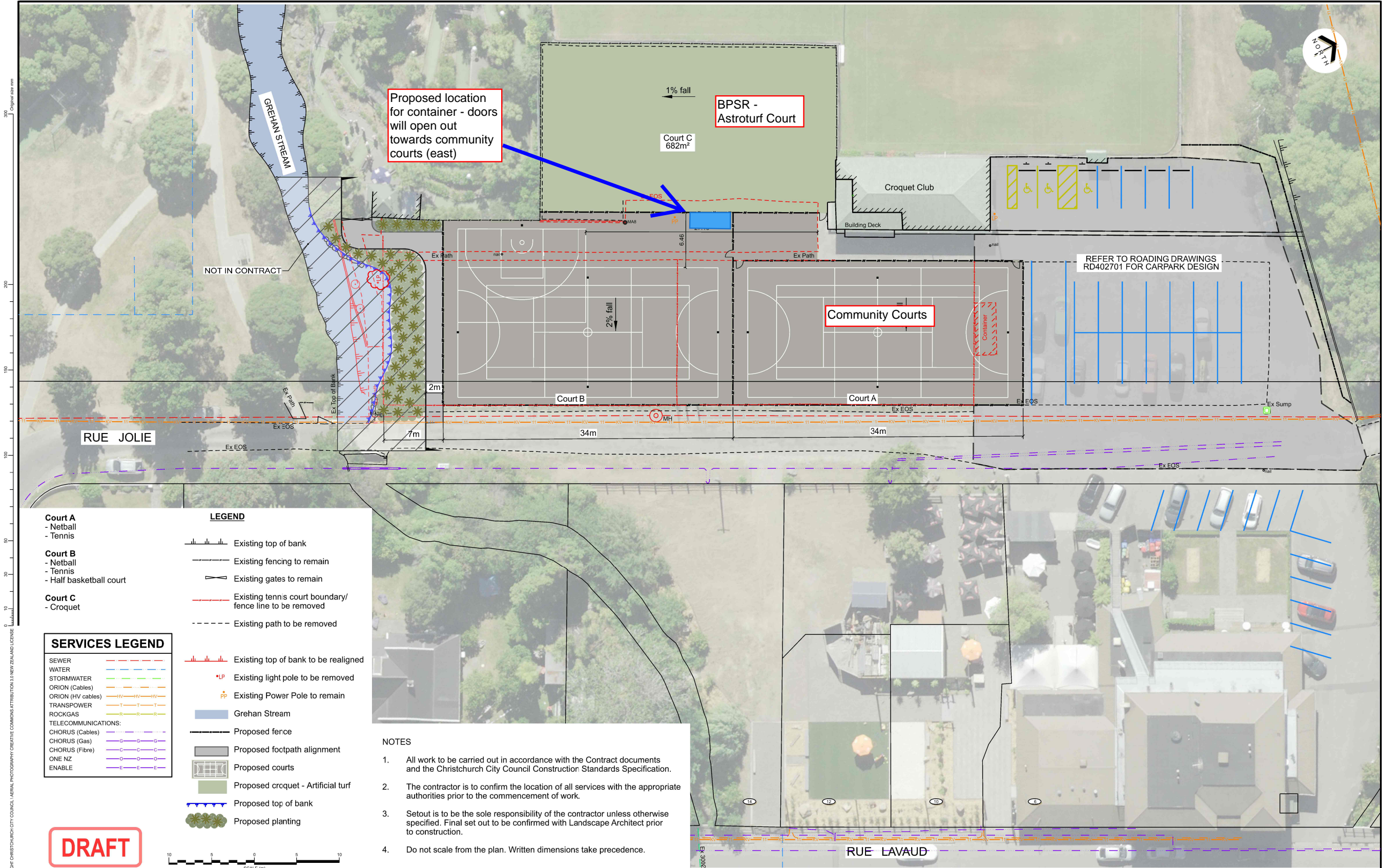
In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Megan Carpenter - Team Leader Parks & Recreation Planning Felix Dawson - Leasing Consultant
<b>Approved By</b>	Kelly Hansen - Manager Parks Planning & Asset Management Al Hardy - Manager Community Parks Rupert Bool - Head of Parks









Areas and Dimensions Subject to Survey		A	Title amended	JA	05/2024
Boundary Locations Subject to Cadastral Survey		ISSUE	AMENDMENT	SIGNED	DATE
<b>BANKS PENINSULA SPORTS AND RECREATION INCORPORATED LEASE AREAS</b>					
<b>Christchurch City Council</b> 		SURVEYED		DRAWING NUMBER	ORIGINAL SHEET SIZE
		DRAWN	JA	SM208501	A4
		DATE	07/2021	WBS 304/6374	
<b>TECHNICAL SERVICES &amp; DESIGN</b>		© COPYRIGHT CHRISTCHURCH CITY COUNCIL AERIAL PHOTOGRAPHY CREATIVE COMMONS ATTRIBUTION 3.0 NEW ZEALAND LICENSE		PROJECT NUMBER	SHEET
				RPS4020	1 OF 1

### Concept plan for storage of Sports Equipment

Benefits of shipping container

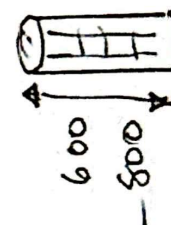
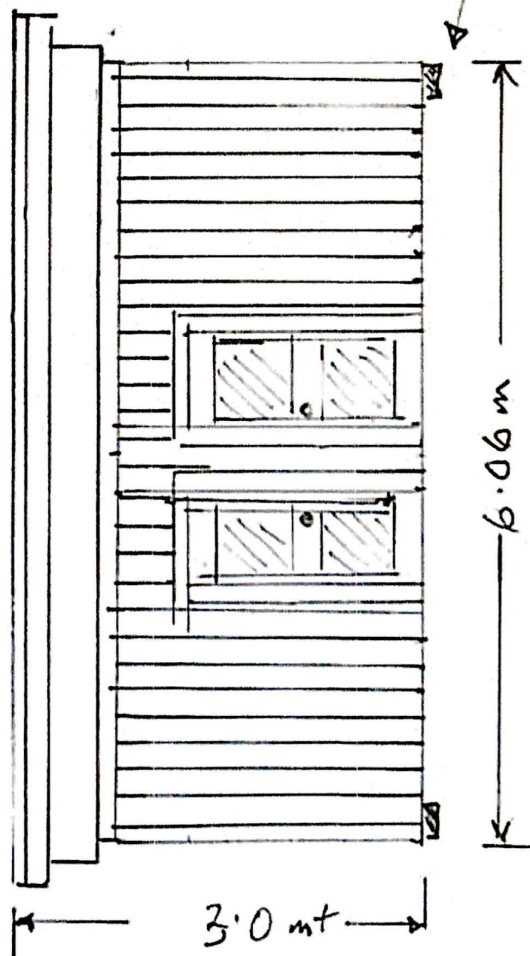
1. Portable
2. Cheaper than constructing purpose built storage
3. Engineered for strength
4. Four anchor points
5. Can be made to fit into environment
6. Secure

6m Shipping Container with side opening doors removed and timber frames in gap

200mm x 25mm Boards with battens  
Painted timber to match clubhouse

Corrugated iron roof

Four pads to support container  
300mm diameter drain pipe filled with concrete





## 9. 2025/26 Te Pātaka o Rākaihautū Banks Peninsula Strengthening Communities Applications

**Reference Te Tohutoro:** 25/1028565  
Dane Moir, Community Development Advisor  
Jo Wells, Community Development Advisor

**Responsible Officer(s) Te Pou Matua:** Andrea Wild, Community Development Advisor  
Steffi Brightwell, Community Development Advisor  
Jane Harrison, Community Development Advisor

**Accountable ELT Member Pouwhakarae:** Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtaka Pūrongo

- 1.1 The purpose of this report is for Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider applications for funding from their 2025/26 Strengthening Communities Fund.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2025/26 Te Pātaka o Rākaihautū Banks Peninsula Strengthening Communities Applications Report.
2. Notes that the decisions in this report are assessed at low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the 2025/26 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
SCF25/26_013_BP	Little River Wairewa Community Trust	Wages and ongoing costs including newsletters, communications, and events.	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$20,000 from its 2025/26 Strengthening Communities Fund to Little River Wairewa Community Trust towards Trust Manager and Communications Manager wages.
SCF25/26_003_BP	Akaroa Community Arts Council	Operational Costs	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Akaroa Community Arts Council towards Operating Expenses.

No	Organisation Name	Project	Recommendation
SCF25/26_026_BP	Akaroa Resource Collective Trust	Akaroa Information Centre	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$7,500 from its 2025/26 Strengthening Communities Fund to Akaroa Resource Collective Trust towards Coordinator Wages.
SCF25/26_001_BP	Te Whare Tapere O Te Mata Hapuku Society Incorporated	Running of Community Hall and Newsletter	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2025/26 Strengthening Communities Fund to Te Whare Tapere O Te Mata Hapuku Society Incorporated towards operational costs for hall and newsletter.
SCF25/26_011_BP	Cass Bay Residents Association	Community connectedness and resilience building	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,363 from its 2025/26 Strengthening Communities Fund to Cass Bay Residents Association towards community events, administration costs and volunteer recognition.
SCF25/26_006_BP	Diamond Harbour Events Incorporated	Live at the Point 2026	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Diamond Harbour Events Incorporated towards musicians' fees.
SCF25/26_012_BP	Diamond Harbour Youth and Community Trust	Enhancing Wellbeing for the Community in Te Waipapa	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$11,000 from its 2025/26 Strengthening Communities Fund to Diamond Harbour Youth and Community Trust towards Manager/Community Worker wages and the cost of activities for young people and older adults.

No	Organisation Name	Project	Recommendation
SCF25/26_007_BP	Kaituna Golf Club Incorporated	Operational Costs/Equipment Replacement	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,000 from its 2025/26 Strengthening Communities Fund to Kaituna Golf Club Incorporated towards Operational costs.
SCF25/26_009_BP	Okuti Valley Recreation and Sports Club Incorporated	2025/26 Operational Support	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to Okuti Valley Recreation and Sports Club Incorporated towards operational costs.
SCF25/26_008_BP	Te Hapū o Ngāti Wheke	Kaumātua Wellbeing	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Te Hapū o Ngāti Wheke towards costs associated with providing the Taurite Tū programme for kaumātua.
SCF25/26_005_BP	Te Puna Auaha Lyttelton Trust	Give it a go workshop programme	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,500 from its 2025/26 Strengthening Communities Fund to Te Puna Auaha Lyttelton Trust towards operational costs.
SCF25/26_010_BP	Te Rūnanga o Koukourarata Society Incorporated	Koukourarata Creators Māketē	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,750 from its 2025/26 Strengthening Communities Fund to Te Rūnanga o Koukourarata Society Incorporated towards event costs.

No	Organisation Name	Project	Recommendation
SCF25/26_016_BP	The Lyttelton Information and Resource Centre Trust	Operational costs including wages	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to The Lyttelton Information and Resource Centre Trust towards operating costs.
SCF25/26_024_BP	The Lyttelton Recreation Centre Trust	Mānawa Kāwhiu Lyttelton Recreation Centre (LRC) wages	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$7,000 from its 2025/26 Strengthening Communities Fund to The Lyttelton Recreation Centre Trust towards Facility Manager wages.
SCF25/26_004_BP	The Naval Point Club Lyttelton Incorporated	Operating Costs for Naval Point Club Lyttelton	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2025/26 Strengthening Communities Fund to The Naval Point Club Lyttelton Incorporated towards operational costs.
SCF25/26_022_BP	The Stoddart Cottage Trust	Gallery Management Project	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to The Stoddart Cottage Trust towards the curation and management of the exhibitions.
SCF25/26_023_BP	Wairewa Rūnanga Incorporated Society	Mana Tangata: Strengthening Whānau Through Connection, Movement & Capability	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to Wairewa Rūnanga Incorporated Society towards Project costs.

4. Approves the transfer of \$28,172 to the 2025/26 Discretionary Response Fund.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular, the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision-Making Authority Te Mana Whakatau

- 3.2 Approve the allocation of the local Strengthening Communities Fund for each Community Board area.
- 3.3 Allocations must be consistent with any policies, standards or criteria adopted by the Council.





#### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The level of significance was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

#### Discussion Kōrerorero

- 3.7 The 2025/26 Strengthening Communities Fund opened on 1 May 2025 and closed on 30 May 2025.
- 3.8 A total of 17 applications were received, requesting a total of \$299,090.
- 3.9 The Te Pātaka o Rākaihautū Banks Peninsula Community Board has a total funding pool of \$204,785.
- 3.10 Staff have recommended a total of \$176,613 for the 2025/26 Strengthening Communities Fund (this includes \$84,500 of pre-committed multi-year funding), which would result in \$28,172 remaining for the 2025/26 Discretionary Response Fund (plus any carry-forward from the 2024/25 year which is currently being finalised).
- 3.11 In prior year funding rounds, the Board approved multi-year funding to the following organisations:
- Project Lyttelton Inc. - \$19,000.
  - The Loons Club Inc - \$500.
  - Akaroa Resource Collective Trust - \$32,000.
  - Royal NZ Plunket Trust - \$4,000.
  - Lyttelton Community House Trust - \$29,000.
- 3.12 Staff are recommending no additional application(s) this year for multi-year funding:
- 3.13 Staff have assessed all applications received and made recommendations. Attached is a decision matrix, which includes organisational details, project details, financial information, a staff assessment, and a priority ranking (refer **Attachment A**).
- 3.14 The Funding Outcomes and Priorities and Criteria for this fund are also attached (refer **Attachment B**).

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Te Pātaka o Rākaihautū Banks Peninsula 2025/26 Strengthening Communities Fund Decision Matrix	25/1414391	35
B  	Strengthening Communities Funding Outcomes and Priorities and Criteria	23/1143885	52

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Dane Moir - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team Peter Langbein - Finance Business Partner Matt Boulton - Acting Head of Community Support & Partnerships

TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Little River Wairewa Community Trust</b></p> <p><b>Application Number:</b> SCF25/26_013_BP</p> <p><b>Physical address</b></p> <p>99 Western Valley Rd, Little River, 7591, New Zealand</p> <p><b>Funding History</b> (<i>past three years</i>)</p> <p>2021/22 - \$8,267 - Kickstart Rideshare/Community Transport - Sustainability Fund Round 1</p> <p>2022/23 - \$17,000 - Staff Wages and Banks Peninsula Walking Festival SCF</p> <p>2023/24 - \$18,000 - Staff Wages/Communications, Little River Big Ideas, and Banks Peninsula Walking Festival - SCF</p> <p>2024/25 - \$20,000 - Staff Wages and Banks Peninsula Walking Festival - SCF</p> <p>2024/25 - \$1,909 - AED Little River - DRF</p>	<p><b>Wages and ongoing costs including newsletters, communications, and events.</b></p> <p>The Little River Wairewa Community Trust seeks funding for the Trust Manager and Communications Manager roles which enables the trust to deliver a wide range of projects, activities, and events that support and uplift the Wairewa community.</p>	<p><b>Total Cost of Project:</b> \$49,100</p> <p><b>Total Amount Requested:</b> \$25,000</p> <p><b>Percentage of project requested:</b> 51%</p> <p><b>Contribution sought towards:</b></p> <p>Wages for 2 x part time employees - \$25,000</p> <p><b>Other sources of funding:</b></p> <p>Lottery Community Fund for shortfall in wages, operational costs and projects - \$20,000</p>	<p><b>\$20,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$20,000 from its 2025/26 Strengthening Communities Fund to Little River Wairewa Community Trust towards Trust Manager and Communications Manager wages.</p>	<p><b>1</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Ōtautahi Christchurch Climate Resilience Strategy</li></ul> <p><b>Community Board Plan Alignment:</b></p> <ul style="list-style-type: none"><li>- Good social and physical connections for our communities.</li><li>- Proactive planning for climate change.</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>Our ongoing work will continue to strengthen the resilience of the Wairewa community by improving access to inclusive opportunities for connection, participation, and wellbeing. The restoration of Coronation Library will provide a much-needed shared space for community use, enabling the launch of new groups, workshops, and activities—particularly for kaumatua and tamariki. This directly responds to long-standing aspirations, recently reaffirmed in the updated Little River Big Ideas plan.</p> <p>We expect to see increased participation across all ages in community-led events such as the Senior Hui, Community Breakfast, biannual Flower Trail, and local environmental initiatives like annual planting days. These activities have seen growth year on year. These activities foster intergenerational connection and a strong sense of place.</p> <p>Other expected outcomes include greater integration for newcomers. This is supported through Trust-created welcome packs. Through events, gatherings, and community newsletters, we see a general uplift in wellbeing, preparedness, and social connection for both residents and visitors to the wider Banks Peninsula area.</p>	<p><b>Staff Assessment</b></p> <p>The Little River Wairewa Community Trust has a long-standing record of supporting, advocating for and initiating projects that address community needs and aspirations in the Wairewa area. The Trust has partnered with the Council to deliver a range of events, activities and projects over many years, based on widespread community consultation and the Little River Big Ideas Community Plan. In 2024 this plan was substantially updated, with the new version to be published in mid-2025. Current projects include developing a Landscape Plan for Council owned land behind the village centre, managing and activating the Little River Coronation Library once it is repaired and developing a Community Emergency Response Plan. The Trust also sits on the Little River Flooding Round Table Group and acts as the key conduit for information resulting from the group's work. This application is for wages for the Trust Manager and Communications Manager to ensure the continuation of the Trust's work.</p> <p><b>Rationale for staff recommendation</b></p> <p>The roles of Trust Manager and Communications Manager are essential to enable the trust to continue to support and strengthen the Wairewa Community by:</p> <ul style="list-style-type: none"><li>- Providing a wide range of activities meeting identified needs in the Wairewa community</li><li>- Advocating on behalf of local residents about important issues such as flooding in the Little River township</li><li>- Partnering with Council staff to deliver projects identified through the Little River Big Ideas Community Plan</li><li>- Delivering events and activities to bring the community together</li><li>- Disseminating important information about local issues through email, social media, public meetings and newsletters</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Akaroa Community Arts Council</b></p> <p><b>Application Number:</b> SCF25/26_003_BP</p> <p><b>Physical address</b></p> <p>37 Rue Balguerie, Akaroa</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2021/22 - \$4,500 - Operational costs - SCF</p> <p>2023/24 - \$2,500 - RAWA 2024 - Creative communities festival fund round 2</p> <p>2024/25 - \$5,000 - operating expenses - SCF</p>	<p><b>Operational Costs</b></p> <p>ACAC are seeking funding toward their Operating Expenses for 2025/26</p>	<p><b>Total Cost of Project:</b> \$8,222</p> <p><b>Total Amount Requested:</b> \$8,222</p> <p><b>Percentage of project requested:</b> 100%</p> <p><b>Contribution sought towards:</b></p> <p>Operating expenses - \$8,222</p> <p><b>Other sources of funding:</b></p> <p>Nil</p>	<p><b>\$5,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Akaroa Community Arts Council towards Operating Expenses.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Toi Ōtautahi - Arts and Creativity Strategy</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>Provide access to subsidised and free arts workshops.</p> <p>Support the local community to grow their enjoyment and skills through participation in art.</p> <p>Providing opportunities for social connection and collaboration for a range of community members including older people, children and young people.</p>	<p><b>Staff Assessment</b></p> <p>Akaroa Community Arts Council (ACAC) are an important part of the social landscape in Akaroa and the Bays, providing physically and financially accessible opportunities for creativity and learning the community would otherwise have to travel to Christchurch or Little River to participate in.</p> <p>The benefit of the service ACAC provides extends beyond the arts and into social inclusion and wellbeing. Their workshops and exhibitions provide opportunities for connection, collaboration and confidence building.</p> <p>ACAC seeks to collaborate with others in the community including Ōnuku Rūnanga, Akaroa Area School, Akaroa Museum and Akaroa Heritage and Festival Society.</p> <p><b>Rationale for staff recommendation</b></p> <ul style="list-style-type: none"><li>- Strongly aligns with Strengthening Communities Together Strategy People pillar</li><li>- Provides an opportunity for intergenerational social connections in Akaroa</li><li>- Supports the community to engage in life-long learning</li><li>- Supports wellbeing and a sense of identity through creative expression</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Akaroa Resource Collective Trust</b></p> <p><b>Application Number:</b> SCF25/26_026_BP</p> <p><b>Physical address</b></p> <p>39 Rue Lavaud, Akaroa</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2021/22 - \$25,000 - Social Service Provision (Yr 2 of 3) SCF</p> <p>2021/22 - \$1,500 - ANZAC Coordinator -DRF</p> <p>2022/23 - \$25,000 - Social Service Provision (Yr 3 of 3) SCF</p> <p>2022/23 - \$3,000 - ANZAC Akaroa, Little River - SCF</p> <p>2023/24 - \$32,000 - Social Services Provision and ANZAC (Year 1 of 3) SCF</p> <p>2024/25 - \$32,000 - Social Services Provision and ANZAC (Year 2 of 3) SCF</p> <p>2025/26 - \$32,000 - Social Services Provision and ANZAC (Year 3 of 3) SCF</p>	<p><b>Akaroa Information Centre</b></p> <p>Akaroa Resource Collective Trust are seeking a contribution towards wages for the coordinator of the community run Information Centre.</p>	<p><b>Total Cost of Project:</b> \$16,848</p> <p><b>Total Amount Requested:</b> \$10,000</p> <p><b>Percentage of project requested:</b> 59%</p> <p><b>Contribution sought towards:</b></p> <p>Wages - \$10,000</p> <p><b>Other sources of funding:</b></p> <p>Donations from Community Groups, Individuals and Postmaster's Closet Social Enterprise</p>	<p><b>\$7,500</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$7,500 from its 2025/26 Strengthening Communities Fund to Akaroa Resource Collective Trust towards Coordinator Wages.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Physical Recreation &amp; Sport Strategy,</li><li>- Multicultural Strategy,</li><li>- Our Heritage, Our Taonga - Heritage Strategy</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>Strengthening community through interaction with local residents.</p> <p>Providing local knowledge and information to visitors and residents.</p> <p>Volunteer opportunities to enhance community engagement and reduce social isolation.</p> <p>Activation and usage of an under-utilised community facility.</p> <p>Creating a community hub.</p>	<p><b>Staff Assessment</b></p> <p>Akaroa Resource Collective Trust (ARCT) have been proactive in organising the community to respond to identified gaps including the need for a central place for visitors, newcomers and other residents to access good information about the area.</p> <p>ARCT have worked collaboratively with residents, volunteers, businesses and other local organisations to establish the Information Centre and to try to ensure that the information provided benefits all.</p> <p>The project has demonstrated success during the first six months with visitor numbers as high as 98 people in one day. They have also established an enthusiastic volunteer pool of 25 people.</p> <p>The project provides a good example of the Council and Community working together to activate an under-utilised facility.</p> <p><b>Rationale for staff recommendation</b></p> <ul style="list-style-type: none"><li>- Strongly aligns with Strengthening Communities Together Strategy pillars of People and Place.</li><li>- Provides a supportive volunteer environment for residents of Akaroa and the Bays.</li><li>- Activates an under-utilised public facility.</li><li>- Enables connections between residents, visitors, local businesses and the Council.</li><li>- Contributes to the Banks Peninsula Destination Management Plan Implementation</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Te Whare Tapere O Te Mata Hapuku Society Incorporated</b></p> <p><b>Application Number:</b> SCF25/26_001_BP</p> <p><b>Physical address</b></p> <p>157 Poranui Beach Rd, Little River</p> <p><b>Funding History</b> (<i>past three years</i>)</p> <p>2021/22 - \$700 - Tiki Tuna Mural - Place Partnership Fund</p> <p>2022/23 - \$11,536 - Art on the Fence - Place Partnership Fund</p> <p>2023/24 - \$3,000 - Community Hall and Newsletter Costs - SCF</p> <p>2023/24 - \$1,958 - Establishment of Community Hub and Emergency Response Plan - DRF</p> <p>2024/25 - \$3,500 - Operational costs - SCF</p> <p>2023/24 - \$26,997 - Birdlings Flat Community Centre Storage - Better-Off Fund</p> <p>2024/25 - \$3,000 - Te Mata Hapuku Birdlings Flat Kid's Art Space - Creative Communities Fund Round 1</p> <p>2024/25 - \$2,000 - Te Mata Hapuku Creative Hub - DRF</p>	<p><b>Running of Community Hall and Newsletter</b></p> <p>Bringing our community together at the Birdlings Flat Community Hall, with weekly, monthly and annual activities and production of a monthly newsletter. Operational costs such as insurance, power, interior maintenance, consumables, printing, cleaning.</p>	<p><b>Total Cost of Project:</b> \$8,700</p> <p><b>Total Amount Requested:</b> \$6,700</p> <p><b>Percentage of project requested:</b> 77%</p> <p><b>Contribution sought towards:</b></p> <p>Insurance - \$1,200</p> <p>Power Electricity and Gas - \$800</p> <p>Hall supplies - \$800</p> <p>Phone prepay - \$100</p> <p>Cleaning - \$1,200</p> <p>Internet - \$1,500</p> <p>Newsletter - \$1,100</p> <p><b>Other sources of funding:</b></p> <p>Hall bookings - \$2,000</p> <p>Donations - \$200</p>	<p><b>\$4,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2025/26 Strengthening Communities Fund to Te Whare Tapere O Te Mata Hapuku Society Incorporated towards operational costs for hall and newsletter.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Physical Recreation &amp; Sport Strategy,</li><li>- Toi Ōtautahi - Arts and Creativity Strategy,</li><li>- Ōtautahi Christchurch Climate Resilience Strategy</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>1. Providing a hub for our community to meet and socialise. There are an unusually large number of people of all ages living alone at Birdlings Flat who are encouraged to come to events at the hall to meet others.</p> <p>2. Upskilling and educating our community with workshops run by local residents and visiting speakers.</p> <p>3. Monthly newsletter delivered to every household keeps people informed.</p>	<p><b>Staff Assessment</b></p> <p>The Birdlings Flat Community Centre is a very well used hub for the local community managed by Te Mata Hapuku Birdlings Flat Community Centre Committee. The group provides a wide range of activities for the local community, including workshops such as gardening, crafts, cookery, health and well-being, environment, nature, first aid etc. They also run a number of regular activities such as Kahakura Kaumatua, Chicks at the Bird (Birdlings Flat women's get together), Soup and Buns, monthly meetings, weekly table tennis, and annual or bi-annual events such as Quiz Night, Bingo, Mid-Winter Christmas, Made by Me, and their annual Photography Competition. These activities bring the diverse Birdlings Flat community together, increasing social cohesion, encouraging participation and reducing social isolation. In 2025 the group established the Birdlings Flat Health and Wellbeing Hub, with the first doctor's clinic run by Akaroa Health staff held in June. The group has also established a Community Emergency Response Plan and has the equipment necessary to run an Emergency Hub if required. A monthly newsletter - Stones Talk - keeps residents up to date on local issues and events. This application is for operational costs to keep the hall going and support the publication of the newsletter.</p> <p><b>Rationale for staff recommendation</b></p> <ul style="list-style-type: none"><li>- Meets the ongoing need for social connection in Birdlings Flat</li><li>- Provides a place for locals to participate in social, educational, recreation and interest-based activities</li><li>- Promotes creativity through the Creative Hub</li><li>- Provides health and wellbeing services through the Health and Wellbeing Hub</li><li>- Provides a place for participation in decision-making around local issues</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Cass Bay Residents Association</b></p> <p><b>Application Number:</b> SCF25/26_011_BP</p> <p><b>Physical address</b></p> <p>5 Cass Bay Pl, Cass Bay</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2021/22 - \$998 - Sow a Lyttel Seed for Unity Week - Community Activation Fund</p> <p>2024/25 - \$500 - Cass Bay Reserves Development - SCF</p> <p>2024/25 - \$636 - Cass Bay Emergency Hub - DRF</p>	<p><b>Community connectedness and resilience building</b></p> <p>The Cass Bay Residents' Association organises activities for residents through several projects that promote:</p> <p>Community connection</p> <p>Resilience and preparedness</p> <p>Active involvement on our local reserves</p> <p>This funding application is to enable the Cass Bay Residents' Association to run a number of social events in the community throughout the year and to recognise planting day volunteers.</p>	<p><b>Total Cost of Project:</b> \$1,513</p> <p><b>Total Amount Requested:</b> \$1,363</p> <p><b>Percentage of project requested:</b> 90%</p> <p><b>Contribution sought towards:</b></p> <p>Volunteer Recognition - \$500</p> <p>Administration - \$463</p> <p>Community events - \$400</p> <p><b>Other sources of funding:</b></p> <p>Funds on hand.</p>	<p><b>\$1,363</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,363 from its 2025/26 Strengthening Communities Fund to Cass Bay Residents Association towards community events, administration costs and volunteer recognition.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <p>Strengthening Communities Together Strategy:</p> <ul style="list-style-type: none"><li>- Support groups who care for the environment;</li><li>- Encourage communities to create and sustain a sense of local identity and ownership;</li><li>- Support the community activation and kaitiakitanga of public places and spaces;</li><li>- Increase volunteering opportunities across the wider community and support the organisations providing such opportunities;</li><li>- Work with communities to increase climate resilience and adaptation action.</li></ul> <p><b>Banks Peninsula Community Board Plan Objectives:</b></p> <ul style="list-style-type: none"><li>- Proactive planning for climate change</li><li>- Protect and enhance biodiversity on Banks Peninsula</li><li>- Good social and physical connections for our communities.</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>Volunteers will feel valued and continue to participate in local projects.</p> <p>The local community will feel a sense of belonging and connection which will help improve their sense of wellbeing.</p> <p>Locals will be well informed, prepared and feel supported in the event of an emergency. Not only the 500 plus residents but also many others from Christchurch and beyond will enjoy getting out on the reserves and tracks to exercise and enjoy the environment.</p>	<p><b>Staff Assessment</b></p> <p>The Cass Bay Residents' Association run a number of social events in the community throughout the year, building community cohesion. Events are well attended and cater for all sectors of our community - examples include the annual Beach and Halloween parties and afternoon tea for older residents.</p> <p>Since 2020, local volunteers have planted 12,000 native plants, followed by maintenance, track development and pest control of both animal and plant species which has resulted in many walks that are enjoyed by everyone promoting a sense of involvement and wellbeing. To recognise the mahi of planting day volunteers, volunteer recognition is to help pay for BBQs, morning teas etc.</p> <p><b>Rationale for staff recommendation</b></p> <p>The initiatives delivered by the Cass Bay Residents' Association help create a resilient, connected, community by:</p> <ul style="list-style-type: none"><li>- Recognising the dedication of volunteers and their efforts to support biodiversity, reduce sedimentation and reduce fire risk.</li><li>- Supporting the activation and Kaitiakitanga of local reserves.</li><li>- Reducing isolation by fostering meaningful, ongoing connections for members of the Cass Bay community.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Diamond Harbour Events Incorporated</b></p> <p><b>Application Number:</b> SCF25/26_006_BP</p> <p><b>Physical address</b></p> <p>2G Waipapa Ave, Diamond Harbour</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2023/24 - \$5,000 - Live at the Point 2024 - SCF 2023/24 - \$11,000 - Live at the Point 2024 - Creative Communities Festival Fund Round 1 2024/25 - \$2,000 - Storage trailer and equipment replacement - SCF</p>	<p><b>Live at the Point 2026</b></p> <p>The "Live at the Point" summer series presents free, family-friendly music events in the scenic grounds of the former Godley House, Diamond Harbour. Featuring a diverse line-up of emerging and established local musicians from the Diamond Harbour and Lyttelton area, the programme fosters community spirit and celebrates regional talent in a relaxed outdoor setting.</p> <p>The organisers are seeking a contribution towards the musicians' fees.</p>	<p><b>Total Cost of Project:</b> \$36,920</p> <p><b>Total Amount Requested:</b> \$17,600</p> <p><b>Percentage of project requested:</b> 48%</p> <p><b>Contribution sought towards:</b> Salaries and Wages - \$17,600</p> <p><b>Other sources of funding:</b> Creative Communities - \$2,900</p>	<p><b>\$5,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Diamond Harbour Events Incorporated towards musicians' fees.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy – People and Place pillars,</li><li>- Toi Ōtautahi - Arts and Creativity Strategy</li></ul> <p><b>Community Board Plan Objectives:</b></p> <ul style="list-style-type: none"><li>- Good social and physical connections for our communities.</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>The 2026 summer series will deliver eight free, weekly afternoon concerts held outdoors at the former Godley House site in Diamond Harbour. Each event will spotlight three or more diverse acts, ranging from emerging to established artists, all drawn from the wider harbour community. The series aims to nurture local musical talent, foster community connection, and attract a growing audience of 300+ each week. The programme is entirely volunteer-driven, reflecting strong local engagement and pride.</p>	<p><b>Staff Assessment</b></p> <p>The Diamond Harbour “Live at the Point” summer music series has been running in the grounds of the former Godley House since 2012. This year the series will present eight free weekly afternoon concerts during the 2026 summer season. The events will feature a range of musical acts from the Lyttelton and Diamond Harbour areas, including both emerging and established performers. Each concert will include three or more acts from across the harbour basin in an informal, outdoor setting.</p> <p>Audiences of approximately 300 attended previous concerts, and similar attendance is anticipated. Feedback is generally positive and collected through social media and informal community comments. The events are coordinated by local volunteers who manage planning and delivery.</p> <p>The concerts attract both local residents and visitors. Originally introduced after the earthquakes to support community well-being, cultural activity, and economic renewal, the Sunday events continue to serve these purposes today.</p> <p>The music series regular scheduling and turnout over recent years indicates that it continues to meet public interest. Requests for future programming and ongoing community involvement suggest a consistent level of demand.</p> <p>Anticipated benefits include public access to live music, opportunities for musicians to perform to new audiences, and experience gained by volunteers in coordinating events.</p> <p>No other similar music events are currently organised in Diamond Harbour.</p> <p>Funding is sought towards the musicians’ fees.</p> <p><b>Rationale for staff recommendation</b></p> <ul style="list-style-type: none"><li>- Offers free, regular access to live music for residents and visitors.</li><li>- Supports local musicians by providing a performance platform for both emerging and established artists from the harbour area.</li><li>- Sustains a volunteer-led initiative that fosters local participation, event experience, and community cohesion.</li><li>- Meets ongoing public demand.</li><li>- Supports the Community Board Plan objective "Good social and physical connections for our communities".</li><li>- Supports the Strengthening Communities Together Strategy "People" and "Place" pillars.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Diamond Harbour Youth and Community Trust</b></p> <p><b>Application Number:</b> SCF25/26_012_BP</p> <p><b>Physical address</b></p> <p>85 Marine Dr, Diamond Harbour</p> <p><b>Funding History</b> (<i>past three years</i>)</p> <p>2022/23 - \$9,000 - Youth and Community Development Project - SCF</p> <p>2023/24 - \$8,800 - Connecting Youth and Community in Te Waipapa - SCF</p> <p>2024/25 - \$10,000 - Connecting Youth and Community in Te Waipapa - SCF</p>	<p><b>Enhancing Wellbeing for the Community in Te Waipapa</b></p> <p>Diamond Harbour Youth and Community Trust provide youth and elder support services in Te Waipapa, including youth mentoring, after-school and holiday programmes, a breakfast club, and transport and connection opportunities for isolated seniors. These services foster positive connections and accessible recreation, reduce loneliness, promote wellbeing, and strengthen community ties.</p> <p>They are seeking funding for their Manager/Community Worker and the cost of running activities.</p>	<p><b>Total Cost of Project:</b> \$95,550</p> <p><b>Total Amount Requested:</b> \$13,000</p> <p><b>Percentage of project requested:</b> 14%</p> <p><b>Contribution sought towards:</b></p> <p>Trust Manager/community worker - \$10,000</p> <p>youth group and activities costs - \$2,300</p> <p>older persons support - \$700</p> <p><b>Other sources of funding:</b></p> <p>Lottery Community Fund - \$12,000</p> <p>COGS - \$4,500</p> <p>David Ellison - \$1,000</p> <p>Christchurch Casino Trust - \$500</p> <p>Lyttelton Port Company - \$10,000 (pending)</p> <p>Pub Charities - \$3,000 (pending)</p> <p>RATA - \$4,000 (pending)</p> <p>Catalytic Foundation - \$5,000 (pending)</p> <p>Cressy Trust - \$2,000 (pending)</p>	<p><b>\$11,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$11,000 from its 2025/26 Strengthening Communities Fund to Diamond Harbour Youth and Community Trust towards Manager/Community Worker wages and the cost of activities for young people and older adults.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <p>- Strengthening Communities Together Strategy</p> <p><b>Outcomes that will be achieved through this project</b></p> <p>Increased participation, reduced loneliness, and broader access to recreation will be provided for those facing financial or geographic barriers.</p> <p>Over the next year, the programmes provided are expected to benefit 20 high schoolers and 100 younger children through school-based and community youthwork initiatives.</p> <p>100 hours of one-to-one visits with elderly community members will be provided and 20 social outings will be organised to reduce isolation among older adults.</p> <p>At least three community-wide events will promote intergenerational connection.</p> <p>By expanding the breakfast and lunch clubs, they anticipate greater school engagement among children facing hardship.</p> <p>Around 40 volunteers will contribute to delivering these services.</p>	<p><b>Staff Assessment</b></p> <p>Diamond Harbour Youth and Community Trust is seeking funding to support programmes across Te Waipapa aimed at engaging young people and older adults. These programmes aim to bridge isolation through positive social connection, recreation, and support.</p> <p>Programme goals include improving youth educational engagement, providing regular opportunities for older adults to engage socially, increasing opportunities for community-wide interaction, supporting volunteer contributions, and enabling intergenerational interaction. These programmes meet an identified community need for connection and support.</p> <p>The Trust provides youth-focused services within schools and the wider community, reaching over 120 children and young people through after-school and holiday programmes, one-to-one mentoring, a breakfast club, and lunchtime support. The aim is to improve engagement in learning and encourage lifelong educational pathways.</p> <p>For older adults, services aimed at reducing social isolation include a fortnightly shoppers van, one-on-one nature walks, home visits, and a calendar of approximately 20 group outings. The aim of these activities is to enable independence, provide meaningful companionship, and improved physical and mental wellbeing. Intergenerational initiatives such as “Granny and Grandpa visits” and community events are also part of the programme schedule, aimed at enriching connections across age groups.</p> <p>A “pay what you can” policy is offered to facilitate participation and remove financial barriers whilst transport is provided for many of the youth and older adult activities to remove geographical barriers. The Trust collaborates with local partners including Diamond Harbour Primary School, ReKindle, the Medical Centre, churches, and Living Springs to support delivery.</p> <p>Funding is requested towards the wages of the Trust Manager/Community Worker and the costs associated with delivering youth and older adult activities. No other local providers currently offer similar youthwork or elder engagement services in the area.</p> <p><b>Rationale for staff recommendation</b></p> <p>The programmes of work delivered by Diamond Harbour Youth and Community Trust help create a resilient, connected, community by:</p> <ul style="list-style-type: none"><li>- Reducing isolation by fostering meaningful, ongoing connections for both youth and older adults.</li><li>- Improving equity and access through transport support and a “pay what you can” model, ensuring no one misses out due to cost or location.</li><li>- Strengthening community by encouraging local ownership, collaboration, and intergenerational support across programmes and events.</li><li>- They connect in with other local organisations to ensure good collaboration. There is no other group delivering these kinds of services in Diamond Harbour.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Kaituna Golf Club Incorporated</b></p> <p><b>Application Number:</b> SCF25/26_007_BP</p> <p><b>Physical address</b> Jones Rd, Birdlings Flat</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2022/23 - \$4,000 - Volunteer expenses - Power and Maintenance - SCF 2023/24 - \$4,000 - Volunteer expenses - Power and Maintenance - SCF</p>	<p><b>Operational Costs/Equipment Replacement</b></p> <p>The Kaituna Golf Club is run entirely on a voluntary basis with input from the majority of current members. This application is being sought for the purpose of covering increases in operational expenses through maintaining and continuing to improve the course via our volunteer green keepers while also updating various appliances within the clubhouse due to an increase in patronage and use.</p>	<p><b>Total Cost of Project:</b> \$12,900</p> <p><b>Total Amount Requested:</b> \$12,900</p> <p><b>Percentage of project requested:</b> 100%</p> <p><b>Contribution sought towards:</b> Volunteer Recognition - \$7,200 Power - \$3,200 Equipment and Materials - \$2,500</p> <p><b>Other sources of funding:</b> Green Fees - \$11,900</p>	<p><b>\$1,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,000 from its 2025/26 Strengthening Communities Fund to Kaituna Golf Club Incorporated towards Operational costs.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Physical Recreation &amp; Sport Strategy</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>The main outcome the committee would look to achieve is the facilitation of being able to continue providing minimal compensation to those who volunteer their time (in many cases up to 40-50hrs weekly), equipment and resources to maintain and in many cases improve the overall appearance of the course, which will continue to attract visitors, both local and citywide.</p>	<p><b>Staff Assessment</b></p> <p>The Kaituna Golf Club is located 1km south of Birdlings Flat in a largely rural area. The club is run solely by volunteers who contribute up to 50 hours a week towards the maintenance and management of the course. Volunteers are paid a small amount to contribute towards their fuel costs. The club has become an important source of social contact for local farmers who are often socially isolated. They also provide programmes specifically for women and young people to encourage their participation in physical recreation. In these ways the club provides an important social hub for Wairewa residents and specifically for those who are isolated or who would not normally participate in this sport of golf. The club also supports local volunteer groups by making the course available to groups such as the Little River Volunteer Fire Brigade to run tournaments as fundraising activities. This application is for a contribution towards operational costs and volunteer expenses.</p> <p><b>Rationale for staff recommendation</b></p> <ul style="list-style-type: none"><li>- The Club provides a place for isolated rural community members to gather</li><li>- Acknowledgement is given to volunteers through help with travel costs</li><li>- The Club encourages youth to participate in recreation</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Okuti Valley Recreation and Sports Club Incorporated</b></p> <p><b>Application Number:</b> SCF25/26_009_BP</p> <p><b>Physical address</b> 173 Okuti Valley Road, Little River</p> <p><b>Funding History</b> (<i>past three years</i>)</p> <p>2021/22 - \$1,000 - Community defibrillator - DRF 2023/24 - \$2,000 - Okuti Valley Strengthening Communities Project - SCF 2022/23 - \$2,000 - Heat Pump Replacement - DRF 2024/25 - \$3,000 - Operational costs and community hub development - SCF 2023/24 - \$10,000 - Toilet and deck upgrade - Better-Off Fund 2024/25 - \$4,100 - Emergency Hub Equipment - DRF</p>	<p><b>2025/26 Operational Support</b></p> <p>To continue to support the maintenance and management of a well-used community hall in Banks Peninsula, thus strengthening the Okuti Valley community.</p>	<p><b>Total Cost of Project:</b> \$6,730</p> <p><b>Total Amount Requested:</b> \$4,055</p> <p><b>Percentage of project requested:</b> 60%</p> <p><b>Contribution sought towards:</b> Sanitation Products - \$50 Cleaning - \$100 Insurance - \$250 Consumables - \$100 Kitchen Products - \$100 Stationery - \$50 Electricity - \$1,000 Volunteer recognition - \$275 Maintenance - \$880 Contingency - \$250 Events x 4 - \$1,000</p> <p><b>Other sources of funding:</b> Hall rental - \$1,800 Membership - \$730 Donations - \$100 Interest - \$100</p>	<p><b>\$3,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to Okuti Valley Recreation and Sports Club Incorporated towards operational costs.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Physical Recreation &amp; Sport Strategy</li><li>- Climate Change Policy</li></ul> <p><b>Community Board Plan Alignment:</b></p> <ul style="list-style-type: none"><li>- Good social and physical connections for our communities</li><li>- Proactive planning for climate change.</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>We want this project to achieve engagement with the various members across the community.</p> <p>The vision of a connected community with the hall being a social hub for events, celebrations and activities in a well maintained facility is a key focus. In recent months setting up the hall as an emergency hub should the need arise is also key.</p>	<p><b>Staff Assessment</b></p> <p>The Okuti Valley Recreation and Sports Club manages the Okuti Valley Hall and surrounding land and buildings. The hall is a well-used community facility that hosts a range of activities and events throughout the year. The surrounding grounds and tennis court, tennis pavilion building and old Bowling Club building are also managed by the group, with the latter being used for the Little River Trap Library and as a men's gathering space once a week. In recent months the Club has developed a Community Emergency Response Plan and established a Community Emergency Hub at the hall. This application is for operational costs to continue to offer activities and events at the hall and surrounding buildings and to support the emergency preparedness work the Club does.</p> <p><b>Rationale for staff recommendation</b></p> <ul style="list-style-type: none"><li>- The Hall provides a gathering place for isolated community members</li><li>- The Club supports social, educational, recreation and interest-based activities for community members</li><li>- The Hall is used as a Community Emergency Hub and a base for Emergency Planning for the wider Valleys communities</li><li>- The well-used Little River Trap Library is housed in the nearby Bowling Clubrooms that are maintained by the Club.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Te Hapū o Ngāti Wheke</b></p> <p><b>Application Number:</b> SCF25/26_008_BP</p> <p><b>Physical address</b></p> <p>33 Rapaki Dr, Te Rapaki O te Rakiwhakaputa</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>Nil</p>	<p><b>Kaumātua Wellbeing</b></p> <p>Te Hapū o Ngāti Wheke support kaumātua in Rāpaki and Lyttelton through holistic services that promote wellbeing, independence, and connection. They are seeking funding for Taurite Tū, a weekly exercise and wellbeing programme attracting up to 50 kaumātua, offering physical activity, social connection, and access to health services - providing support, especially for vulnerable and isolated kaumātua.</p>	<p><b>Total Cost of Project:</b> \$79,590</p> <p><b>Total Amount Requested:</b> \$25,000</p> <p><b>Percentage of project requested:</b> 31%</p> <p><b>Contribution sought towards:</b></p> <p>Travel - \$2,689</p> <p>Salary - \$22,311</p> <p><b>Other sources of funding:</b></p> <p>ACC - \$20,000</p>	<p><b>\$5,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to Te Hapū o Ngāti Wheke towards costs associated with providing the Taurite Tū programme for kaumātua.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Physical Recreation &amp; Sport Strategy</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>The Taurite Tū programme supports health and wellbeing outcomes by mitigating the negative impacts of:</p> <ul style="list-style-type: none"><li>• rural isolation</li><li>• poverty</li><li>• poor housing</li><li>• institutionalised racism and age discrimination; and</li><li>• underfunded and fragmented government and voluntary sector services across a range of areas.</li></ul> <p>Taurite Tū and associated activity including waiata practice strengthens connections, cultural capability, ability to participate meaningfully in society, and health and wellbeing.</p> <p>The Taurite Tū group is in heavy demand having grown over the past year to its maximum of 50 participants. Participants include kaumātua from Rāpaki and around Te Pātaka o Rākaihautū, along with some non-whanau older Lyttelton community members in order to maintain the individual and collective historically strong connections between Rāpaki and Lyttelton.</p> <p>Some younger whānau members volunteer at Taurite Tū.</p> <p>Whānau members are encouraged and enabled to support their own kaumātua in conjunction with the kaimahi employed to facilitate this programme.</p>	<p><b>Staff Assessment</b></p> <p>The Taurite Tū programme delivers physical activity sessions and related support for kaumātua in Rāpaki, Lyttelton, and surrounding areas. With up to 50 participants each week, it includes exercise, opportunities for social interaction, cultural enrichment, and access to health services, and advocacy. This initiative supports the wellbeing of physically vulnerable and isolated kaumātua, promoting independence and enabling full participation in whānau and community life.</p> <p>Currently receiving limited ACC support, the programme requires additional funding to ensure all kaumātua can participate successfully, especially the most vulnerable and those with physical limitations. Alongside exercise, Taurite Tū provides opportunities for whakawhanaungatanga and the delivery of other services such as vaccination clinics, audiology and heart checks, waiata, and guest speakers covering health and wellbeing topics. Staff are able to observe participants and may identify emerging health or social needs early.</p> <p>Programme staff work with local health providers, pharmacies, community agencies, and other Rūnanga to coordinate delivery. No other local service delivers this blend of physical, cultural, social and health support with the same reach or consistency.</p> <p>The programme may assist kaumātua to engage with available services and take part in local activities. Continued funding would support ongoing participation and delivery.</p> <p><b>Rationale for staff recommendation</b></p> <p>The Taurite Tū programme is recommended for funding because it:</p> <ul style="list-style-type: none"><li>- Delivers holistic, culturally grounded support that enhances kaumātua wellbeing and independence.</li><li>- Provides opportunities for whakawhanaungatanga for kaumātua.</li><li>- Provides preventative health services and early identification of emerging physical and social needs.</li><li>- Fills a unique community role with no equivalent local programme.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Te Puna Auaha Lyttelton Trust</b></p> <p><b>Application Number:</b> SCF25/26_005_BP</p> <p><b>Physical address</b> 7 Norwich Quay, Lyttelton</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2022/23 - \$20,000 - ResourceFULL- Sustainability Fund Round 1 2024/25 - \$8,000 - ResourceFULL - SCF</p>	<p><b>Give it a go workshop programme</b></p> <p>Te Puna Auaha is building a community space where people can gather, learn new skills and meet others. They offer "give it a go" workshops where skilled facilitators share their expertise with the wider community. This application is for funds to enable a person to develop collateral to market the workshop programme and to enable a small storage shed to be purchased for storing equipment and materials for the workshops.</p>	<p><b>Total Cost of Project:</b> \$19,900</p> <p><b>Total Amount Requested:</b> \$14,900</p> <p><b>Percentage of project requested:</b> 75%</p> <p><b>Contribution sought towards:</b> wages and materials - \$14,900</p> <p><b>Other sources of funding:</b> Community Organisation Grants Scheme (COGS) \$5,000 (pending)</p>	<p><b>\$5,500</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,500 from its 2025/26 Strengthening Communities Fund to Te Puna Auaha Lyttelton Trust towards operational costs.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <p>- Strengthening Communities Together Strategy</p> <p><b>Outcomes that will be achieved through this project</b></p> <p>1. We will expand our give it a go workshop programme 2. We will be able to attract more people to the programme 3. We will offer our space to local groups for their own activities</p>	<p><b>Staff Assessment</b></p> <p>Established in 2018, Te Puna Auaha is a community makerspace and tool library located at 7 Norwich Quay, Lyttelton, where people can gather, learn new skills, borrow tools and meet people they may not otherwise encounter.</p> <p>Te Puna Auaha's mission is to advance education by providing a Community Shed with equipment and resources for members of the public to share their knowledge and skills applicable to practical projects. The project aims to bring together members of the community to work on practical tasks, enjoy each other's company, and benefit the community as a whole.</p> <p>Give it a Go workshops have been offered in the past year where skilled facilitators share their expertise with the wider community and Te Puna Auaha wish to expand this workshop programme, including collaborating with a number of local organisations and groups.</p> <p>The workshops have a practical focus - skills learned are for example repairing your own mobile phone, reupholstering an old item of furniture, carving Ōamaru stone, jewellery making, fluid art and more.</p> <p>An overarching outcome of the workshops besides learning new skills and trying something new is connection with others and a connection to the local community.</p> <p>The requested funding is to enable a person to develop collateral and market the workshops as well as to purchase a small shed to store workshop materials. There is no other local project providing these opportunities for manual skill development and manual projects.</p> <p><b>Rationale for staff recommendation</b></p> <p>Funding Te Puna Auaha Give it a Go Workshops will support the delivery of objectives in the Council’s Strengthening Communities Together Strategy (People and Place Pillars) and the Community Board priority of Good social and physical connections for our communities by:</p> <ul style="list-style-type: none"><li>- Providing an all-inclusive community makerspace in Lyttelton where people can come together to connect, create and share ideas.</li><li>- Strengthening community ties through inclusive workshops, events and active volunteer involvement.</li><li>- Supporting learning opportunities for all - people with expertise sharing and inspiring ideas.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Te Rūnanga o Koukourarata Society Incorporated</b></p> <p><b>Application Number:</b> SCF25/26_010_BP</p> <p><b>Physical address</b> 9 Puari Rd, Port Levy</p> <p><b>Funding History</b> <i>(past three years)</i> 2022/23 - \$14,999 - Tutehuarewa Centenary - DRF Metropolitan</p>	<p><b>Koukourarata Creators Māketē</b></p> <p>A market/māketē in collaboration with the marae and wider community.</p>	<p><b>Total Cost of Project:</b> \$2,640</p> <p><b>Total Amount Requested:</b> \$1,750</p> <p><b>Percentage of project requested:</b> 66%</p> <p><b>Contribution sought towards:</b> Bouncy castle, face painting - \$750 Live music, magician - \$600 Marquee hire - \$400</p> <p><b>Other sources of funding:</b> Funds on hand.</p>	<p><b>\$1,750</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,750 from its 2025/26 Strengthening Communities Fund to Te Rūnanga o Koukourarata Society Incorporated towards event costs.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Multicultural Strategy,</li><li>- Toi Ōtautahi - Arts and Creativity Strategy</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>To encourage unity within the small rural community in a non-evasive celebration. Hosting this māketē at the marae encourages inclusivity while also supporting the community and whānau owned business.</p>	<p><b>Staff Assessment</b></p> <p>The local residents association who are 99% tauīwi, held a market in 2023 at their community hall. This didn't attract any Māori artists or businesses. Te Rūnanga o Koukourarata was approached by the resident's association in 2024 to host a māketē the same year and it was a great success with over 300 people attending and 20 local stall holders.</p> <p>This project is an important event for the marae to host as it brings the local community together to connect and collaborate with other local artists. While it is a community event, it gives exposure to local whānau and businesses to enable them to sell their goods. The primary goal however is to reduce social isolation and bring their community together in a whānau friendly space. It also has the added benefit of showcasing the work of Māori local artists and businesses.</p> <p><b>Rationale for staff recommendation</b></p> <ul style="list-style-type: none"><li>- This project gives the community a chance to connect with other members of their local community and take part in an event that maintains connection to their local whenua.</li><li>- This project highlights and celebrates the diversity of the local community.</li><li>- Holding the event at the Marae hosted by the Rūnanga ensures that local Māori artists are celebrated and brings their community together to experience this work.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>The Lyttelton Information and Resource Centre Trust</b></p> <p><b>Application Number:</b> SCF25/26_016_BP</p> <p><b>Physical address</b> 20 Oxford St, Lyttelton</p> <p><b>Funding History</b> (<i>past three years</i>) 2021/22 - \$7,000 - The Lyttelton Review - SCF 2021/22 - \$968 - Signage - DRF 2021/22 - \$10,500 - Operational Costs - LTP 2022/23 - \$5,000 - The Lyttelton Harbour Review – SCF 2022/23 - \$10,500 – Operational Costs - LTP 2023/24 - \$8,000 - Information Centre Manager wages - DRF Metropolitan 2023/24 - \$10,500 – Operational Costs - LTP 2024/25 - \$5,000 - Operational costs, including wages - SCF 2024/25 - \$10,500 – Operational Costs - LTP</p>	<p><b>The Lyttelton Information &amp; Resource Centre Trust (LIRC) is seeking funding for operational costs including wages, to enable us to continue to support our community.</b></p> <p>The Lyttelton Information and Resource Centre Trust (LIRC) delivers services to our local community, and visitors to our area (including cruise ships). The Info Centre is open 363 days/year and services are free to all. LIRC volunteers are mostly retired or 60+ years old; volunteering enables volunteers to learn new skills and utilise their existing skillsets.</p>	<p><b>Total Cost of Project:</b> \$43,265</p> <p><b>Total Amount Requested:</b> \$10,000</p> <p><b>Percentage of project requested:</b> 23%</p> <p><b>Contribution sought towards:</b> Wages - \$10,000</p> <p><b>Other sources of funding:</b> Other grants \$10,000 Sales \$4,000</p>	<p><b>\$5,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2025/26 Strengthening Communities Fund to The Lyttelton Information and Resource Centre Trust towards operating costs.</p>	<p><b>2</b></p>

**CCC Strategy Alignment**

- Strengthening Communities Together Strategy

**Community Board Plan Objective:**

- Good social and physical connections

**Outcomes that will be achieved through this project**

Mana Whenua (Belonging) –We work to increase participation in and awareness of community, recreation, sports, arts, heritage and environment, groups, programmes, and local events; we keep locals informed and connected to their community. We raise awareness by providing information, encouraging community pride and engagement, and supporting the development and wellbeing of our local community.

Mana Reo (Communication) - Our volunteers learn new skills and utilise existing skillsets; they develop a sense of purpose through serving their community and experience increased self-confidence and a sense of pride and identity. Our volunteers provide a friendly welcome and information for visitors to Lyttelton, including cruise ships. Our online presence enables visitors to the area to pre-plan their trip, and locals to stay informed.

Mana Atouroa (Exploration) - For visitors LIRC is a hub of information (online and in person) Lyttelton has many significant landmarks and wāhi tapu (sacred places); the area is also renowned for its natural beauty. By teaching residents more about our unique cultural and recreational landscape, LIRC helps to strengthen their bonds with their community through knowledge.

**Staff Assessment**

The Lyttelton Information and Resource Centre Trust (LIRC) has a long history of providing information, support, and an opportunity to connect. The information centre is open 363 days a year offering information and help for the community and visitors. Services are free to all, supporting families and whānau with young children, individuals, and older residents. The Lyttelton community is unique geographically and socially and services promote these places and their special character. LIRC volunteers are mostly retired or 60+ years old. Volunteering helps residents to connect with and strengthen their community and improve their sense of wellbeing, mitigating social isolation.

**Rationale for staff recommendation**

The initiatives delivered by The Lyttelton Information and Resource Centre Trust:

- Provide a supportive volunteer environment and a place for social connections and learning.
- Enable connections between residents’, visitors, local businesses and the Council
- Supports visitors to Lyttelton to have a positive experience.

TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>The Lyttelton Recreation Centre Trust</b></p> <p><b>Application Number:</b> SCF25/26_024_BP</p> <p><b>Physical address</b></p> <p>25 Winchester St, Lyttelton</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2021/22 - \$15,000 - Facility Manager Wages - SCF 2020/21 - \$2,200 - CCTV Cameras at the Lyttelton Recreation Centre - DRF 2022/23 - \$20,000 - Facility Manager Wages - SCF 2023/24 - \$20,000 - Facility Manager Wages - SCF 2022/23 - \$1,500 - Wall mural - DRF 2023/24 - \$86,000 - Activation Project - Capital Endowment Fund 2024/25 - \$17,500 - Wages for the Facility Manager - SCF</p>	<p><b>We are seeking funding for Mānawa Kāwhiu Lyttelton Recreation Centre (LRC) wages, to ensure the continued activation of the centre and to support participation and use of the space by the Lyttelton community.</b></p> <p>Mānawa Kāwhiu Lyttelton Recreation Centre (LRC) is not just a sports centre; our kaupapa is to create a space for people to come together to engage, participate, and actively contribute. We are seeking funding for the Facility Manager wages, to ensure the continued activation of the centre and to support participation and use of the space by the Lyttelton community.</p>	<p><b>Total Cost of Project:</b> \$98,600</p> <p><b>Total Amount Requested:</b> \$25,000</p> <p><b>Percentage of project requested:</b> 25%</p> <p><b>Contribution sought towards:</b></p> <p>Wages - \$25,000</p> <p><b>Other sources of funding:</b></p> <p>Community Organisation Grants Scheme (COGS) \$5,000 (pending) New Zealand Community Trust (NZCT) \$10,000 (confirmed) Lottery Community Fund \$25,000 (confirmed)</p>	<p><b>\$7,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$7,000 from its 2025/26 Strengthening Communities Fund to The Lyttelton Recreation Centre Trust towards Facility Manager wages.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Physical Recreation &amp; Sport Strategy</li></ul> <p><b>Community Board Plan Objective:</b></p> <ul style="list-style-type: none"><li>- Good social and physical connections for our communities.</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>Lyttelton Recreation Centre is a non-denominational, inclusive space where our community is invited to engage, participate, and actively contribute, whatever their age, gender, or ethnicity.</p> <p>To increase engagement, we want to increase participation numbers for hirer groups by a further 30%.</p> <p>Social connections strengthen our community and help to reduce social isolation. A wide range of groups utilise LRC and support the community in their own unique way, including Te Reo lessons, Strength and Balance to improve mobility for the elderly and encourage social connection, and Lyttel Tumblers for our youngest residents.</p> <p>Participants come to LRC to attend a specific group and get to see the vast array of other activities they could also attend. By offering many ways for residents to participate, we help to support and encourage them and build a more robust sense of community.</p>	<p><b>Staff Assessment</b></p> <p>Mānawa Kāwhiu Lyttelton Recreation Centre (LRC) is situated at 25 Winchester Street. It includes Trinity Hall, two squash courts, a meeting room on the mezzanine floor, table tennis, a pool table and a sports hall. Spaces are available for functions, activities, meetings, and events creating a hub for the community. The Centre creates a space where residents are invited to engage, participate, and actively contribute. This assists in building a sense of community encouraging recreation, play, connections, teaching, and learning.</p> <p>The Lyttelton Recreation Centre Trust and the Council are working in partnership to identify opportunities for Mānawa Kāwhiu to best meet the needs of the local community. A feasibility study is currently being progressed to support this.</p> <p><b>Rationale for staff recommendation</b></p> <p>The initiatives delivered by the The Lyttelton Recreation Centre Trust help create a resilient, connected, community by providing a space for people to come together, engage and participate in recreation opportunities in Lyttelton.</p>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>The Naval Point Club Lyttelton Incorporated</b></p> <p><b>Application Number:</b> SCF25/26_004_BP</p> <p><b>Physical address</b></p> <p>16 Marina Acc, Lyttelton</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2022/23 - \$3,390 - Volunteer Equipment - SCF Metropolitan</p> <p>2023/24 - \$2,474 - Lifejackets for Children's Programmes - SCF</p> <p>2024/25 - \$1,500 - Safety gear for volunteer rescue personnel - SCF</p>	<p><b>Operating Costs for Naval Point Club Lyttelton Incorporated</b></p> <p>We are seeking funding towards the salary of a Club Manager at Naval Point Club Lyttelton Incorporated, a vibrant and inclusive community-based organisation with over 600 members ranging in age from 6 to 80+. Our club brings together sailors, paddlers, waka ama, and swimmers, united by a shared connection to the water. We are committed to providing a welcoming environment for people of all ages, genders, and backgrounds.</p>	<p><b>Total Cost of Project:</b> \$93,600</p> <p><b>Total Amount Requested:</b> \$93,600</p> <p><b>Percentage of project requested:</b> 100%</p> <p><b>Contribution sought towards:</b></p> <p>Administration - \$93,600</p> <p><b>Other sources of funding:</b></p> <p>Membership fees</p> <p>Club activities</p>	<p><b>\$4,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2025/26 Strengthening Communities Fund to The Naval Point Club Lyttelton Incorporated towards operational costs.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Physical Recreation &amp; Sport Strategy</li></ul> <p><b>Community Board Plan Objective:</b></p> <ul style="list-style-type: none"><li>- Good social and physical connections for our communities</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>1. We would like to expand the number of school-aged children in our RUNA and Moanamana programmes. Last season, we put 97 children through RUNA. Since Moanamana has just started, we would like to see as many children through that programme as well.</p> <p>2. Increased numbers with our Women and Girls Regatta. Last season we had 20 entries to the event. Next year we hope to double those numbers.</p> <p>3. With our newly proposed open days for the club, we hope to grow and foster more people to join our club as sailors and paddlers. Supporting and growing the community are key parts of this club. With a focus not just on the sport but safe water practices alongside the Harbour Master's Office and Sumner and Canterbury Coast Guard we offer water safety days that include testing of floating devices.</p>	<p><b>Staff Assessment</b></p> <p>Naval Point Club Lyttelton Incorporated has more than 600 members and is based at Magazine Bay, Lyttelton. The Club is based at the only all tide venue in Canterbury and offers a wide range of activities and services to its various user groups, who include sailing, waka ama, power boating, wind-surfing, sea swimming, and more.</p> <p>The Club is aiming to increase the number of participants in a range of programmes and events including RUNA, Moanamana, the Women's and Girls' Regatta as well as introducing club open days to grow and foster involvement in the Club. The Club Manager position will be essential in growing participation and the outcome will be a more inclusive club that provides opportunities for members in the community that may not otherwise engage in water-based activities to learn, connect and have fun.</p> <p>The Club Manager position is essential in supporting the Clubs volunteer personnel who are an integral part of the Clubs activities. The Clubs diverse programmes rely on the enthusiasm, assistance, support, and commitment from their volunteers.</p> <p><b>Rationale for staff recommendation</b></p> <p>The programmes and events delivered by The Naval Point Club Lyttelton help create a resilient, connected, community by:</p> <ul style="list-style-type: none"><li>- Providing a supportive volunteer environment.</li><li>- Creating an inclusive environment where everyone is welcome, with a range of opportunities for people to get involved.</li><li>- Providing a range of learning opportunities particularly around water safety and environmental awareness.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>The Stoddart Cottage Trust</b></p> <p><b>Application Number:</b> SCF25/26_022_BP</p> <p><b>Physical address</b></p> <p>18 Purau Ave, Diamond Harbour</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2022/23 - \$3,085 - Sonic Stoddart (working title) - Creative Communities Fund Round 2</p> <p>2023/24 - \$2,450 - Dehumidifier and Gallery Hanging System - DRF</p>	<p><b>Gallery Management Project</b></p> <p>Stoddart Cottage hosts month-long contemporary art exhibitions that draw visitors to its historic site and celebrate its legacy as Margaret Stoddart’s birthplace. Curated by a skilled contractor, the exhibitions foster community engagement and cultural enrichment.</p> <p>The Stoddart Cottage Trust seeks funding to pay the contractor who curates and manages these exhibitions and ensure public access throughout the 2025–2026 financial year.</p>	<p><b>Total Cost of Project:</b> \$9,530</p> <p><b>Total Amount Requested:</b> \$5,000</p> <p><b>Percentage of project requested:</b> 52%</p> <p><b>Contribution sought towards:</b></p> <p>Contractor fees - \$5,000</p> <p><b>Other sources of funding:</b></p> <p>Income - \$3,783</p>	<p><b>\$3,000</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to The Stoddart Cottage Trust towards the curation and management of the exhibitions.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Toi Ōtautahi - Arts and Creativity Strategy,</li><li>- Our Heritage, Our Taonga - Heritage Strategy</li></ul> <p><b>Outcomes that will be achieved through this project</b></p> <p>1. The successful ongoing programme of month-long exhibitions will continue uninterrupted, and the Trust will be able to afford to pay the contractor as well as other operational costs.</p> <p>2. Visitor numbers will be maintained (at least 7,500 per annum)</p> <p>3. Artists will have opportunities to exhibit and sell their work and develop their practice.</p> <p>4. Volunteers (currently 48) at Stoddart Cottage will continue to enjoy their roles, and benefit from the social interaction during opening events and at other times the cottage is open to the public.</p>	<p><b>Staff Assessment</b></p> <p>Stoddart Cottage, built around 1860, is one of Diamond Harbour’s earliest structures and a landmark of the original settlement. Acquired by the Lyttelton Borough Council in 1913–14, the cottage later underwent significant restoration in 1986, led by a dedicated group of community volunteers. The Stoddart Cottage Trust was subsequently established to support the ongoing activation and community use of this historic site. Stoddart Cottage now functions as an arts and heritage hub. It is open three days a week and most public holidays, as well as at other times by arrangement.</p> <p>Stoddart Cottage’s monthly contemporary art exhibitions are a well-established programme that draws significant visitor numbers to this historic site and birthplace of Margaret Stoddart. These exhibitions are curated by a skilled contractor who manages all aspects from selection to publicity and opening events. The exhibitions foster cultural diversity, community engagement, and public awareness of local heritage. Funding is sought to ensure the continuation of this programme for the 2025–2026 financial year. Despite generating some revenue, income does not meet the costs of contractor payments and operational expenses required to keep the cottage open. Without additional support, this valued initiative risks disruption.</p> <p>The project meets clear community needs: enabling artists to exhibit and develop their practice, ensuring volunteers (many older adults) benefit from social interaction, and maintaining public access to a culturally significant site. High visitor turnout, strong volunteer commitment, and artist interest provide compelling evidence of need and support.</p> <p>Collaboration is embedded in the project’s structure. The Stoddart Cottage Trust includes representatives from local arts and heritage groups, while many volunteers belong to Stoddart Cottage Artisans Inc., creating a shared sense of ownership and purpose.</p> <p><b>Rationale for staff recommendation</b></p> <p>Funding the Stoddart Cottage Gallery Management Project will support the delivery of objectives in the Council’s Strengthening Communities Together Strategy (People and Place Pillars) and the Community Board priority of Good social and physical connections for our communities by:</p> <ul style="list-style-type: none"><li>- Preserving and promoting heritage by connecting contemporary art with the historic legacy of Margaret Stoddart.</li><li>- Strengthening community ties through inclusive exhibitions, social events, and active volunteer involvement.</li><li>- Supporting local artists with professional exhibition opportunities, visibility, and income potential.</li></ul>
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TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA STRENGTHENING COMMUNITIES FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<b>Wairewa Rūnanga Incorporated Society</b> <b>Application Number:</b> SCF25/26_023_BP  <b>Physical address</b> 501 Tuam St, Phillipstown  <b>Funding History</b> <i>(past three years)</i> Nil	<b>Mana Tangata: Strengthening Whānau Through Connection, Movement &amp; Capability</b>  This application supports three interwoven kaupapa: 1. Wairewa Games Day - A whānau-centered kaupapa that brings together generations for physical games, whakawhanaungatanga, and fun. 2. Financial Wellbeing Workshops - In partnership with Sorted and Whai Rawa. 3. Sports Day - An initiative that encourages whānau to participate in a range of sports, promoting confidence, participation, and teamwork.	<b>Total Cost of Project:</b> \$25,000 <b>Total Amount Requested:</b> \$25,000 <b>Percentage of project requested:</b> 100%  <b>Contribution sought towards:</b> Games Day - \$5,000 Sports Day - \$10,000 Financial Wellbeing - \$10,000  <b>Other sources of funding:</b> Funds on hand - \$22,000	<b>\$3,000</b>  That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,000 from its 2025/26 Strengthening Communities Fund to Wairewa Rūnanga Incorporated Society towards Project costs.	<b>2</b>

<b>CCC Strategy Alignment</b> <ul style="list-style-type: none"><li>- Strengthening Communities Together Strategy,</li><li>- Physical Recreation &amp; Sport Strategy</li></ul> <b>Community Board Plan Objective:</b> <ul style="list-style-type: none"><li>- Good social and physical connections for our communities.</li></ul> <b>Outcomes that will be achieved through this project</b> <ul style="list-style-type: none"><li>- 3 Kaupapa delivered to strengthen whānau Hauora.</li><li>- 150+ whānau participating across all events.</li><li>- Increased confidence (financial and social), physical activity and connectedness.</li><li>- Whānau of all ages engaging positively in sport.</li><li>- Growth in whānau leadership and volunteering.</li></ul>	<b>Staff Assessment</b> <p>Wairewa Rūnanga are tangata whenua of the Wairewa area. While Rūnanga members live throughout Christchurch and elsewhere, this project aims to bring whānau together in Little River in three interwoven Kaupapa, all designed to uplift the wellbeing of Wairewa whānau through connection, physical activity, and empowerment: The project consists of three strands - a Whanau Games Day, a series of Financial Wellbeing workshops and a Whānau Sports Day. Each Kaupapa is whānau-led, inclusive, and responsive to the expressed needs of Rūnanga members. The stated aim of the project is to create an umbrella of support that grows stronger, more connected whānau.</p> <b>Rationale for staff recommendation</b> <ul style="list-style-type: none"><li>- This project will bring rūnanga members from surrounding areas back to their marae to engage in sports, recreation and educational activities</li><li>- The project is meeting identified needs for rūnanga members – fitness, encouragement to participate in sports, whanau participation and financial security.</li><li>- The project will encourage connection between geographically separated rūnanga members</li></ul>
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## STRENGTHENING COMMUNITIES FUND CRITERIA

### Purpose

The purpose of this fund is to support community focused organisations whose projects contribute to the strengthening of community wellbeing in the Christchurch City area.

Successful organisations will be those who can demonstrate that they are sustainable, strategic, community focused groups who have a significant presence within their community of benefit. Successful projects will also clearly demonstrate their contribution to the Council funding outcomes and priorities.

Organisations must be able to demonstrate their ability to contribute towards their project(s) and not rely on Council funding as their sole source of funding.

### Eligibility

Applications are invited from eligible not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.

The following criteria must be met by all applicants:

- A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
- All groups applying for more than \$2,000 must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 or be a legal entity that is registered for charitable purposes.
- Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
- Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
- Must have had the funding application approved at a properly convened committee meeting and in writing. Must provide evidence of the need for the project.
- Have appropriate financial management, accounting, monitoring and reporting practices.
- Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
- Be able to commit to collaboration and partnering, where appropriate.
- Groups receiving Council funding at a metropolitan level may only apply for local funding if the project is specifically local and no portion of it has been funded at the metropolitan level.

Note: Recreation and sporting clubs/organisations do not have to be affiliated to a national sporting organisation to be eligible to apply however in alignment with the Physical Recreation and Sport Strategy we would encourage you to affiliate.

### What this fund covers

- Operational or project costs, incurred in the provision and delivery of the agreed initiative - for the twelve month period starting 1 September and ending 31 August.
- Small equipment purchases that will enable your organisation to take advantage of efficiency gains (Note: All equipment or capital purchases must be noted in a schedule of equipment / capital purchases for accountability purposes)
- Costs that support the recognition, contribution and retention of volunteers

### What this fund will not cover

- Debt servicing or re-financing costs
- Stock or capital market investment
- Gambling or prize money
- Payment of any legal expenditure, including costs or expenditures related to mediation disputes or ACC, Employment Tribunal, Small Claims Tribunal, professional or disciplinary body hearings



- Activities or initiatives where the primary purpose is to promote religious ministry, political objectives, commercial or profit-oriented interests
- Medical or healthcare costs – including treatment and insurance fees
- Money which will be re-distributed as grant funding, sponsorship, donations, bequests, aid funding or aid to other recipients
- Payment of fines, court costs, IRD penalties or retrospective tax payment

What this fund will not usually cover

- Retrospective costs or project or purchase costs incurred or settled before the agreed commencement date of the funding agreement
- Entertainment costs except for costs directly linked to volunteer recognition
- Funding of individuals
- Purchase of land and buildings
- Building maintenance or facility design, development and renovation costs
- Fundraising or general income growth purposes
- Costs to remedy, rectify, upgrade, retrofit or replace equipment, vehicles or premises as a result of action by central or local government departments or other agencies who hold regulatory or enforcement powers
- Purchase of vehicles and any related ongoing maintenance repair, overhead costs or road user charges
- Air travel, accommodation hotel or motel expenses

## COMMUNITY FUNDING OUTCOMES AND PRIORITIES

Council does not have the necessary resources to meet the needs and expectations of all not-for-profit and voluntary groups. Therefore, it focuses assistance toward those key activities and initiatives that contribute to and align with the community outcomes in the Long Term Plan (LTP) and with other Council strategies.

The following funding outcomes will be used to evaluate and assess applications:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

Community Grants Funding Priorities

The following priorities will be used to assist with the allocation of funding:

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantage and/or social exclusion
- The capacity of community organisations
- Civic engagement

In addition, Community Boards have their own objectives in their Board Plans that will be used to assist in the prioritisation of local projects.



## 10. Te Pātaka o Rākaihautū Banks Peninsula Community Board 2025/26 Discretionary Response Fund - Board Projects

Reference Te Tohutoro: 25/1441013

Responsible Officer(s) Te Pou Matua: Penelope Goldstone, Community Governance Manager

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider their applications for funding from its 2025/26 Discretionary Response Fund for the following Te Pātaka o Rākaihautū Banks Peninsula Community Board Projects listed below, subject to the Board establishing the 2025/26 Discretionary Response Fund.

Funding Request Number	Project Name	Amount Requested	Amount Recommended
00001_BP	Summer with your Neighbours 2025-26	\$3,000	\$3,000
00004_BP	ANZAC Day 2026 - Wreaths and Diamond Harbour grant	\$1,000	\$1,000

- 1.2 The balance of this fund will be determined by the allocations to Te Pātaka o Rākaihautū Banks Peninsula 2025/26 Strengthening Communities Fund.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board 2025/26 Discretionary Response Fund - Board Projects Report.
2. Note that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve a grant of \$3,000 from its 2025/26 Discretionary Response Fund towards Summer with your Neighbours 2025-26
4. Approve a grant of \$1,000 from its 2025/26 Discretionary Response Fund towards ANZAC Day 2026 - Wreaths and Diamond Harbour grant

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects recommended above also align with the four pillars of the Te Haumako Te Whitingia Strengthening Communities Together Strategy - People, Place,



Participation and Preparedness. The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
- 3.2.2 The Fund does not cover:
- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
  - Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).


Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The significance level was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

- 3.6 At the time of writing, the 2025/26 Discretionary Response Fund has yet to be established. This fund is established from the 2025/26 Strengthening Communities Fund and will include any carry-forward from the 2024/25 Discretionary Response Fund.
- 3.7 It is expected that there will be enough in the DRF Fund to cover these applications.
- 3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Te Pātaka o Rākaihautū Banks Peninsula 2025/26 Board Project Decision Matrices	25/1451235	57

Signatories Ngā Kaiwaitohu

Author	Heather Spreckley - Support Officer
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula

## Te Pātaka o Rākaihautū Banks Peninsula 2025/26 Board Projects

<b>Application Number</b>	00001_BP
<b>Staff Member</b>	Heather Spreckley
<b>Staff Contact details</b>	heather.spreckley@ccc.govt.nz
<b>Amount Requested</b>	\$3,000

<b>Project Name</b>	Summer with your Neighbours 2025-26
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<b>Staff Comment</b>
<p>This project is recommended as a Priority One due to its alignment with the Council and Community Board outcomes and priorities.</p> <p>Community Governance Team staff have the capacity to deliver this project on behalf of the Community Board for the year 2025-26.</p> <p>'Summer with your Neighbours' supports neighbourhood gatherings and is advertised and implemented citywide. It is an opportunity for individuals and community groups to hold a variety of small neighbourhood events in their area. People can apply for a contribution towards their events. Grants are provided to subsidise costs for items such as food and non-alcoholic refreshment upon proof of expenditure.</p> <p>Applications opened on 12 July and close 10 August 2025. Applications are then presented to the Community Board for a decision on the allocation of the agreed grant budget in September.</p> <p>The events must take place between 25 October 2025 and 31 March 2026. The payment of the grant is made after the event has taken place, when receipts are presented for items that had been approved by the Community Board in September.</p>

<b>Contribution sought towards</b>
Summer with your Neighbours Grants (food, venues, resources) - \$2,800 Publicity Promotion - \$200

<b>Staff Recommendation</b>
That the Te Pātaka o Rākaihautū Banks Peninsula Community Board allocates \$3,000 from its 2025/26 Discretionary Response Fund towards Summer with your Neighbours 2025-26.

## Te Pātaka o Rākaihautū Banks Peninsula 2025/26 Board Projects

<b>Application Number</b>	00004_BP
<b>Staff Member</b>	Heather Spreckley
<b>Staff Contact details</b>	heather.spreckley@ccc.govt.nz
<b>Amount Requested</b>	\$1,000

<b>Project Name</b>	ANZAC Day 2026 - Wreaths and Diamond Harbour grant
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<b>Staff Comment</b>
<p>This project is being recommended as a Priority One due to the reach, impact and longevity of the project.</p> <p>ANZAC Day services across Banks Peninsula are held annually on 25 April in Lyttelton, Diamond Harbour, Little River and Akaroa. These ceremonies typically include a parade of local service groups, speeches and the requisite laying of wreaths. The ceremonies differ to reflect the communities within which they are set (e.g. Diamond Harbour typically features a lone piper). All events conclude with a cup of tea function. At each ceremony, a board member lays a wreath on behalf of the Banks Peninsula Community Board (Board). This funding is for wreaths to each event and a grant towards Diamond Harbour commemorations.</p> <p>There is strong support for the observance of ANZAC Day in these communities with many local service groups participating actively in the service. A large number of people from the local communities attend and include people ranging in age from the very young to the elderly and local war veterans. The 'cup of tea' functions afterwards are also well patronised by local people. The social benefits are immeasurable as community members interact with each other and their elected members. In a small community this day is a true example of people meeting together with a common focus. Historically, the Board has supported local commemorations - Diamond Harbour received a small grant and the events in Akaroa and Little River received support for co-ordination and event costs.</p> <p>Since 2022, Akaroa Resource Collective Trust (ARCT) has agreed to be fund holder for the commemorations in Akaroa and Little River and has received Board funding for this purpose. The Loons Club Inc. has undertaken the 'cup of tea' function in Lyttelton and received funding for this event in 2023. Both these organisations were granted multiyear funding in 2023 through the Board's Strengthening Communities Fund.</p>

<b>Contribution sought towards</b>
<p>Purchase and delivery of wreaths - \$750</p> <p>Diamond Harbour event - \$250</p>

<b>Staff Recommendation</b>
<p>That the Te Pātaka o Rākaihautū Banks Peninsula Community Board allocates \$1,000 from its 2025/26 Discretionary Response Fund towards ANZAC Day 2026 Wreaths and Diamond Harbour grant.</p>

## 11. Te Pātaka o Rākaihautū Banks Peninsula Community Board 2022-25 Summary Report

Reference Te Tohutoro: 25/1098372

Responsible Officer(s) Te Pou Matua: Linda Burkes, Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to summarise the accomplishments of Te Pātaka o Rākaihautū Banks Peninsula Community Board during its three-year term and outline the progress made towards achieving the objectives of Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan 2022-2025.
- 1.2 The three-year Community Board Plan articulates the Board's vision and priorities for the local community. It guides the Board's decisions on local activities, projects and facilities and its advocacy on behalf of its communities.

### 2. Officer Recommendations

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board 2022-25 Summary Report.

### 3. Detail Te Whakamahuki

Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan sets out goals, and the Board achieved most of them. Nearly all the remaining goals are in progress, with the collective efforts and commitment of Board members having made a meaningful impact.

#### 3.1 Community Board Plan and Key Objectives:

The Board set out with a clear vision—to protect and enhance the environmental, social, cultural, and economic wellbeing of Te Pātaka o Rākaihautū Banks Peninsula. Guided by the principles of Te Tiriti o Waitangi and the values of Te Ao Māori, the Board is committed to listening deeply, acting collaboratively, and advocating boldly for the Board's communities. Key objectives included:

- Upholding Te Tiriti o Waitangi and integrating Te Ao Māori values.
- Enhancing community resilience and emergency preparedness.
- Supporting biodiversity and ecological restoration.
- Advocating for infrastructure improvements and sustainable tourism.
- Strengthening community engagement and transparency.
- Promoting social connectivity and supporting community facilities.

#### 3.2 Key Achievements and Outcomes:

Together, the Board has achieved significant milestones:

- **Community Engagement & Decision-Making:** The Board's engagement with mana whenua, local organisations, and residents has been central to its success. Through open forums, public sessions, and collaborative planning, the Board has fostered transparency and strengthened community relationships. The Board hosted numerous public information sessions, including but not limited to, the return of 177 Purau Avenue to Te Hapū o Ngāti Wheke, Akaroa and Duvauchelle wastewater schemes, coastal hazard adaptation planning, Yew Cottage options and options for the land at 27 Hunters Road and 43 Whero Avenue, Diamond Harbour. These public sessions have ensured that the information the Board receives is fully accessible to the community, either by attending the sessions, or watching the livestream video. Most recently, following deputations, the Board requested community workshops to ensure a better understanding of community needs to help inform options for consultation on the 67 and 67A Rue Lavaud (BP Meats) site in Akaroa.
- **Environmental Initiatives:** The Board has backed ecological restoration projects, including the conversion of pine plantations to native forest in Te Oka Reserve, Misty Peaks Reserve, and Governors Bay. The Board's support for pest control initiatives and the activities of its 15 Reserve Committees has helped advance native planting and biodiversity protection
- **Resilience Planning:** Among the Board's most impactful achievements alongside the Community Development Advisors and the Civil Defence Emergency Management team, was supporting the development of emergency hubs and resilience plans across settlements including eight in Whakaraupō Lyttelton Harbour, Akaroa, Wainui, Okuti Valley and Birdlings Flat with many more in progress. These hubs have significantly strengthened community preparedness in Banks Peninsula.
- **Infrastructure Advocacy:** In the realm of infrastructure, the Board advocated for upgrades to the Duvauchelle Water Treatment Plant and stormwater management planning across Banks Peninsula. The reopening of Drummonds Jetty and the ongoing Akaroa Wharf redevelopment are milestones that reflect strong commitment to resilient and accessible marine infrastructure. The Board has advocated for improved rural road maintenance and fire safety measures and has been a staunch advocate for flood mitigation, supporting the formation of the Little River Flooding Round Table Group to address flooding and drainage issues in Little River.
- **Tourism & Economic Development:** The Board listened to community and celebrated the launch of the Akaroa Information Centre trial, supported by Akaroa Heartlands, and endorsed Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan to ensure tourism aligns with our community values. The Board hosted a Community Forum in Lyttelton focussed on minimising the negative impacts of the cruise season on Lyttelton residents, businesses and infrastructure. Christchurch City Council and ChristchurchNZ have collaborated to tackle these challenges, resulting in improvements to the most recent cruise season.
- **Community Projects:** Community facilities have flourished with strong funding support from the Board, including upgrades to the Birdlings Flat Creative Hub, and several community halls through the Better off Fund. The Board helped enable the forming of the shared pathway for pedestrian safety from Little River to Cooptown and provided Discretionary Response or Strengthening Communities grants to organisations such as Te Mata Hapuku Society, Little River Railway Station Trust, and Project Lyttelton to enhance local services and spaces. The Board also supports youth endeavours, such as the BLAST programme in Akaroa, through the Youth Development Fund.



### 3.3 Key Challenges:

The above accomplishments were not without challenge:

- **Infrastructure Vulnerabilities:** Adverse weather events highlighted the need for improved drainage and road resilience.
- **Balancing Tourism and Community Needs:** Managing the impact of tourism while preserving local values requires careful ongoing planning.
- **Funding Constraints:** Advocacy was needed to secure adequate funding for biodiversity, infrastructure, and community facilities.

The Board worked hard to find solutions and forged stronger connections with residents, mana whenua, and partner organisations.

### 3.4 Community Engagement & Stakeholder Relationships:

The Board's commitment to transparency and engagement has been unwavering.

- **Mana Whenua:** The Board has engaged meaningfully with mana whenua about matters of significance to them.
- **Local Organisations:** Many community initiatives were supported with Board funding through collaboration with groups like Project Lyttelton, Akaroa Heartlands, Lyttelton Energy Transition Society, Little River Wairewa Community Trust and so many more.
- **Residents:** Regular public forums, open sessions and collaborative planning have empowered communities to have their say. Residents have presented on topics ranging from road safety and pest control to community art exhibitions and youth initiatives. The Community Board webpage provides an abundance of information about current issues, progress on our priorities, reserve committee activity and livestream video of all meetings and information sessions, ensuring transparency and encouraging community engagement.

### 3.5 Financial Stewardship and Resource Management:

Financial stewardship has remained important to the Board's work, with responsible management of funding pools ensuring that resources reached those who needed them most.

- Over the triennium funding has been allocated: Discretionary Response Funding totalling \$127,000, Strengthening Communities Funding totalling \$504,000 and Better-Off Funds grants totalling \$263,000 to support a huge range of community needs.
- The Board has advocated for funding through Annual and Long-Term Plans, securing budget for infrastructure, environmental and community initiatives.
- The Board has ensured transparency in funding decisions and supported community groups in accessing grants.

### 3.6 In conclusion



The Board has worked collaboratively to bring its Board Plan to life, laying foundations that will enable the incoming Board to build on its legacy – prioritising resilience, community voice, and sustainable development.

## 4. Background/Context Te Horopaki

- 4.1 The three-year Community Board Plan articulates the Board's vision and priorities for the local community.

- 4.2 Each elected member took on the role of “champion” of one or more of the priorities listed in the Board Plan. The role of the champion is to monitor progress on this priority area and ensure the board maintains a focus on the actions required to move forward with this.
- 4.3 The Community Board Plan monitoring document (**Attachment A**) is the final report of the Triennium, outlining in detail the priorities, measures of success, and actions that have been achieved.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring 2022-2025	23/617823	63

Te Pātaka o Rākaihautū/Banks Peninsula Community Board Plan 2022-25 – Monitoring

28 October to 31 December 2022  
1 January to 31 July 2023  
1 August to 31 December 2023  
1 January to 31 July 2024

1 August to 31 December 2024  
1 January to 31 July 2025  
1 August 2025 -

Vision Statement: We strive to listen to and work with community, mana whenua, partners and other organisations to protect and enhance the environmental, social, cultural and economic wellbeing of Banks Peninsula. Nā tō rourou, nā taku rourou ka ora ai te iwi.	
What the Board will do	Progress to date/actions taken
1. We are committed to upholding Te Tiriti o Waitangi by engaging well with papatipu rūnanga and holding Te Ao Māori values at the core of our decision making.	<div>January 2024 – Some elected members attended the Climate Change Adaptation &amp; Catchment Planning Wānanga at Ōnuku Marae, which was facilitated by Rangatahi climate change rōpū, EOS ecologists, ECan, and the Banks Peninsula Conservation Trust.</div> <div>22 July 2024 – The Board held a public information session to hear about a proposal to return a Council owned property at 177 Purau Avenue to Te Hapū o Ngāti Wheke, which preceded a report to the Board's 12 August decision meeting seeking approval and recommendations for consultation and associated Council decisions.</div> <div>12 August 2024 – Approved a community engagement process to progress the proposed transfer of 177 Purau Avenue to Te Hapū o Ngāti Wheke and heard 5 deputations from members of our community in respect to the report.</div> <div>November 2024 – Some elected members attended the 2<sup>nd</sup> Climate Change Adaptation &amp; Catchment Planning Wānanga at Ōnuku Marae, which was facilitated by Rangatahi climate change rōpū, EOS ecologists, ECan, and the Banks Peninsula Conservation Trust.</div> <div>27 January 2025 – The Board approved the return of 177 Purau Avenue by way of transfer to Te Hapū o Ngāti Wheke after hearing 15 deputations on the matter.</div> <div>6 February 2025 – Elected members attended Waitangi Day Commemorations at Ōnuku Marae.</div> <div>10 July 2025 – Board representatives continue to sit alongside Wairewa Rūnanga and community representatives on the Little River Flooding Round Table Group. A meeting was held between staff and the Chair of the rūnanga after the May 1 flooding event in Little River to discuss the upcoming review of the lake opening process. Flooding in the area remains an important issue for the rūnanga.</div> <div>August &amp; September 2025 – Two “Community Open Days” organised at Rāpaki Marae to kōrero and learn about the history and future aspirations of Te Hapū o Ngāti Wheke.</div>

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What the Board will do	Progress to date/actions taken
2. The views, interests, needs and aspirations of residents are effectively represented.	<p>11 December 2023 – Request staff advice on how the community could lobby for formal commercial fishing restrictions in the bays surrounding the Banks Peninsula and how the Board could support such an initiative.</p> <p>10 June 2024 – Public Forum from Governors Bay Resident highlighting the need for an additional layer of communications regarding road works in Banks Peninsula due to the limited and lengthy detour routes available during road work closures. Staff Advice requested.</p> <p>12 August 2024 – Received a deputation from Akaroa Golf Club regarding their proposed agreement to lease part of the Duvauchelle Showgrounds.</p> <p>9 September 2024 – Received a public forum presentation from the Cass Bay Resident's Association about their recent activities in the community.</p> <p>9 September 2024 – Received a public forum presentation from local residents about the Know Your Place Environment Art exhibition.</p> <p>25 November 2024 – Heard from a local resident of Akaroa about the loss of copper wire phone service in Akaroa and the Bays and also acknowledging Board and staff assistance provided to establish an Information Desk in Akaroa Service Centre as a trial from December 2024 to May 2025.</p> <p>25 November 2024 – A local resident of Akaroa put forward a case to the Board to change the name of Drummonds Jetty to Davis Jetty. The Board agreed to request staff advice.</p> <p>9 December 2024 – Received a public forum presentation from a local resident about the felling of a Macrocarpa tree on the top track of Corsair Bay, that Sycamore trees need to be identified as a pest species, and the requirement for a more nuanced approach for pest control and habitat management.</p> <p>10 March 2025 - Heard from Leonor de la Maza Macpherson about her recent success at the NIWA Canterbury Science Fair.</p> <p>10 March 2025 - Heard from Maui Stuart about the new Matariki Awards which celebrate the achievements of the shining stars in our community.</p> <p>10 March 2025 - Heard from the Lyttelton Harbour Business Association, which is backing the Matariki Awards, and received an update about other projects they have completed or are planning.</p> <p>24 March 2025 – Heard four open forum presentations from the community in support of the proposed Youth and Multicultural initiative for Akaroa.</p> <p>31 March 2025 – In its submission to the 2025/26 Annual Plan the Board requested a review of the Council's Akaroa Service Centre's opening hours to assess whether they effectively meet the community's needs after several community members notified Board members that they are unable to visit NZPost due to the current hours. The Board questioned whether the existing hours (10am – 2pm) are adequate or if adjustments are needed.</p> <p>7 July 2025 - Victoria Andrews, local resident spoke to the Board regarding improving communication between Banks Peninsula ratepayers and the Council so that there is an informed and well-rounded discussion.</p> <p>Ongoing – Elected members gave generously of their time as representation or liaison on various bodies of the Board and external community organisations, including: our 15 Reserve Committees, Akaroa Museum Advisory Committee, Head to Head Walkway Working Group, several Residents/Neighbourhood/Community Associations, Rod Donald Banks Peninsula Trust, Diamond Harbour and Districts Health Support Group, Lyttelton Historical Museum Society Inc, Halswell Huritini River Rating District Committee, Okains Bay Maori and Colonial Museum Trust, Orton Bradley Park Board, Summit Road Protection Authority, Waitaha Primary Health, Banks Peninsula Pest Liaison Committee, Akaroa &amp; Bays Forum, Akaroa Community Health Trust, Banks Peninsula War Memorial Society, Christchurch &amp; Banks Peninsula Biosecurity Advisory Group, Coastal Hazards Adaptation Programme Coastal Community Panel, Keep Christchurch Beautiful, Lyttelton Port Liaison Committee, Neighbourhood Support Canterbury, Stoddart Cottage Trust, Takapuneke Co-Governance Group, Whaka-Ora Healthy Harbour Community Advisory Group, Age Concern Canterbury, Akaroa District Promotions, Akaroa Resource Collective Trust, Akaroa/Wairewa Health Steering Committee, Banks Peninsula Conservation Trust, Banks Peninsula Water Management Zone Committee, The Gaiety Trust, Grubb Cottage Trust, Little River Community Centre Committee, Little River Craft Station, Little River Rail Trail Trust, Little River Railway Station Trust, Little River Wairewa Community Trust, Lyttelton Business Association, Lyttelton Community House Trust, The Lyttelton Information and Resource Centre Trust, Neighbourhood Support Canterbury, Okuti Hall Committee, Pigeon Bay Community Hall Committee, Project Lyttelton Inc, Summit Road Society, Summit Road Advisory Committee, Te Mata Hapuku Birdlings Flat Community Centre Committee.</p> <p>Ongoing – Little River residents and representatives of the Wairewa Mahinga Kai Catchment Group sit on the Little River Flooding Round Table Group and contribute to ongoing discussions about options for mitigating flooding in the area. This has been identified as a key issue for residents, as ongoing flooding causes distress and damage in Little River.</p> <p>Ongoing – Council staff work alongside the Little River Wairewa Community Trust to implement projects from the Little River Big Ideas community plan. Current projects include improvements to the informal parking area behind shops in the village centre, the creation of a new seating area at the end of the Little River Rail Trail, improvements to the Dog Exercise Area, improvements to the Birdlings Flat car park and improvements to the Kaituna Valley Ataahua Reserve accessway and parking spaces adjacent to the Kaituna Hall and the public toilets. A Landscape Plan is being developed in conjunction with local businesses, community organisations and staff, for the informal parking area in Little River.</p>

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What the Board will do	Progress to date/actions taken
3. We have an open and transparent decision-making process that residents can understand and engage in.	<p>20 May 2024 – Held a public information session about the Duvauchelle and Akaroa Wastewater Scheme.</p> <p>10 June 2024 – Received correspondence from the Akaroa and Bays Forum regarding concerns about the Akaroa Wastewater Scheme.</p> <p>8 July 2024 – Held an open information session providing options for Yew Cottage, Akaroa.</p> <p>August 2024 – Elected members helped facilitate a possible option for the removal and restoration of Yew Cottage to private ownership.</p> <p>23 September 2024 – Received an open information session from staff providing an overview of the consultation content to be used for the proposal to revoke the land status and return the Council owned property at 177 Purau Avenue (Reserve 4622).</p> <p>10 March 2025 - The owner of a Koukourarata Port Levy bach on public land, the subject of a decision report, spoke to the Board about the history of the bach and what it means to his family.</p> <p>10 March 2025 - A local resident spoke on behalf of a group of residents about the Koukourarata Port Levy bach on public land.</p> <p>10 March 2025 - The Board heard a staff report about the Koukourarata Port Levy bach on public land and voted to recommend to Council that they grant a 25-year lease with conditions to enable public access to the beach.</p>
4. Our focus is to enhance environmental, cultural, social and economic wellbeing.	<p>12 August 2024 – Approved a proposed agreement for Akaroa Golf Club to lease part of Duvauchelle Showgrounds and the associated draft development plan for the golf course.</p> <p>9 September 2024 – Heard from a recipient of a Youth Development Fund Grant about her experience at a Future Problem-Solving International Conference in the U.S.A.</p> <p>9 December 2024 – The General Manager of Cholmondeley Children's Centre spoke to the Board regarding the Centre's work with children and their families.</p> <p>24 February 2025 – The Board workshopped priorities for its Annual Plan submission 2025/26.</p> <p>9 June 2025 – A local Lyttelton resident spoke to the Board regarding women's safety in Lyttelton. The Board agreed to request that staff invite a member of the Lyttelton police to attend a future Community Board meeting to speak on this matter.</p> <p>21 July 2025 – NZ Police provided a Lyttelton Policing update to the Board to address the concerns outlined in the public forum on 9 June about women's safety in Lyttelton.</p>

Priority A: Proactive Planning for Climate Change			Champion: Tyrone Fields
What the Board will do	Measures of Success	Progress to date/actions taken	
A General		July 2024 – The Board submitted on the Council’s Long-Term Plan 2024-34 requesting additional funding to support Civil Defence Emergency Management for upgrading communication options in Te Pātaka o Rākaihautū Banks Peninsula remote communities. The Council Long Term Plan 2024-34 has allocated \$2.459million towards improving Civic Defence Emergency Management services for the city and Banks Peninsula.  24 March 2025 – Received an information session from Orion New Zealand in respect to works planned for Banks Peninsula and their asset management plan.	
<b>ACHIEVED</b> A1 – Encourage and support community-led resilience planning, including the identification of hazards and risks	<ul style="list-style-type: none"><li>Resilience plans are completed for at least four settlements across Banks Peninsula with others underway. <i>Lyttelton, Birdlings, Okuti Valley, Akaroa, Little River, Camp Bay to Governors Bay.</i> <i>Whakaraupō Emergency Hubs Network.</i></li></ul>	13 February 2023 – the Board agreed to seek staff advice on the Council’s proposal to repair the main Rāpaki water pipe to prevent leaking and to query whether the fibre cable can be repositioned to mitigate damage.  8 May 2023 - Approve a temporary water reservoir to be located and constructed within that part of the reserve identified in the report on the meeting agenda to enable the upgrade of the Akaroa water supply.  30 June 2023 - Lyttelton – Project Lyttelton (PL), Council staff (CDEM and Community Governance Staff) have had exploratory conversations regarding development of a local plan. PL addressed the Board at a community Forum early 2023, provided an overview for the Lyttelton Harbour Network (May); has undertaken a review of current extant documents; and had discussions with community stakeholders; with a meeting bringing parties together scheduled for 6 July 2023.  Akaroa – Planning meetings (a handful of community members, Council Staff, a Board member) for an Akaroa and Bays response have taken place in June 2023. A public meeting is scheduled for 12 August.  Little River – A Community Resilience Planning meeting will be held on September 26 in Little River with the aim of developing a Community Emergency Management Plan and setting up a Community Emergency Hub.  August 2023 - Emergency Hubs Collective meeting held in Lyttelton bringing together interested parties from across the Peninsula. Coordinated by Project Lyttelton, it was attended by representatives from Akaroa, Diamond Harbour, Governors Bay, Cass Bay and Lyttelton.  September 2023 – Camp Bay to Governors Bay Community Emergency Resilience Plan and Community Response Hub inaugural meeting held involving representatives from all residents and community associations in the area.  October 2023 – Training by CDEM staff for Lyttelton locals who would help staff the Lyttelton Emergency Hub.  6 November 2023 – Approves a grant of \$20,000 from its Better-Off Fund to the Banks Peninsula Community Governance Team for Flood Mitigation – Scoping.  12 February 2024 – Approves a grant of \$4000 from its 2023/24 Discretionary Response Fund to Te Ahu Pātiki Charitable Trust towards the Fire Risk Analysis Report.  Feb 2024 – Facilitated request from Lyttelton Emergency Hub to meet with the Community Board to provide an update on progress by connecting them with Community Board Adviser.  Feb 2024 - Whakaraupō Emergency Hubs Network met on 14 <sup>th</sup> February at Rāpaki Marae. Discussion included: Communications in an emergency, interest in developing an Emergency App, updates from each of the Hubs/settlements, low flammability planting.  Feb 2024 – Lyttelton Emergency Hub (LEH) updated their local elected member (Cathy Lum-Webb) about the planning work they have undertaken, including meetings held with most local emergency service providers, as well as CCC CDEM Team, LPC and ECAN. They now have a group of 10 volunteers signed up and are doing training to be able to staff the Hub. They have staged a preliminary practice exercise, coordinated by CDEM, and have submitted the Operational Plan for LEH to CDEM for inclusion in the Canterbury wide Hubs database. The Recreation Centre has been confirmed as the primary “pop-up” space for the LEH, supported by both 40 Winchester Street, and the primary school as needed. LEH have met with other local Emergency Hub providers (Cashmere and Sumner) and included them in the Whakaraupō Emergency Hubs collective, which has now met 4 or 5 times. Identified what is needed in an emergency kit and progressing that. Considering how to help each other if one Whakaraupō Hub becomes non-operational during an emergency.	

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What the Board will do	Measures of Success	Progress to date/actions taken	
A1 Continued		<p>11 March 2024 – Public Forum from Lyttelton Energy Transition Society – Banks Peninsula.</p> <p>21 March 2024 – First of a series of Community Conversations around emergencies and being prepared for them, organised by Lyttelton Emergency Hub, on “Earthquakes and the Alpine Fault”.</p> <p>April 2024 – Meeting held between Council Staff, a Board Member, CDEM and Key Response Plan leaders for Akaroa and the Bays to revisit roles of each party in plan development and discuss planning challenges.</p> <p>23 April – Lyttelton Emergency Hub coordinated Community Conversation held on the topic of Wildfires.</p> <p>6 May 2024 – Approved a grant of \$1,200 from its 2023/24 Discretionary Response Fund to Lyttelton Energy Transition Society Inc. towards establishment costs and community energy workshops.</p> <p>16 May 2024 – Lyttelton Emergency Hub coordinated Community Conversation held on the topic of emergency management and personal preparedness.</p> <p>10 June 2024 – Public Forum from Lyttelton Community Response Hub, who the Board supported with funding for ‘Be Prepared’ flyers.</p> <p>13 June 2024 – Lyttelton Emergency Hub coordinated Community Conversation held on the topic of Tsunami.</p> <p>25 June 2024 – Lyttelton Emergency Hub coordinated Community Conversation held on the topic of Flooding and adverse weather events.</p> <p>June 2024 – Lyttelton Emergency Hub delivered Emergency preparedness fliers (funded by the Community Board) to every home in Lyttelton, Corsair Bay and Cass Bay.</p> <p>June 2024 – Birdlings Flat Community Response Plan completed, Community Hub established, and equipment purchased. Public meeting with FENZ and community CPR and Defibrillator training completed.</p> <p>August 2024– Okuti Valley Community Response Plan completed.</p> <p>August 2024 – Awarded \$6,000 from Strengthening Communities Fund to Lyttelton Emergency Hub for Coordinators Wages.</p> <p>August 2024 –Akaroa and the bays draft resilience plan completed after collaboration with Civil Defence, CCC, FENZ, Police, Fulton Hogan, GSL, Orion, Akaroa business etc.</p> <p>9 September 2024 – Approved \$636 Discretionary Response funding to Cass Bay Residents Association towards the Cass Bay Emergency Hub Mobile Emergency Kit.</p> <p>23 September 2024 – Received a public information session from FENZ about Fire Seasons, impact of wildfires on the land and properties and how community groups can assist with readiness and prevention.</p> <p>11 November 2024 - Approves a grant of \$1,909 from its 2024/25 Discretionary Response Fund to Little River Wairewa Community Trust towards an AED for central Little River.</p> <p>11 November 2024 - Approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to the Little Rivers Farmers Market toward an inverter generator which will be located centrally and can be utilised by the community during emergencies.</p> <p>11 November 2024 – The Board received an update from the Akaroa &amp; Bays Emergency Response Team on the progress of their planning.</p> <p>11 November 2024 - Requested staff advice on how the Board could assist communities to obtaining funding for the replacement of Automatic External Defibrillator (AED) pads and recommend that communities who have Automatic External Defibrillators (AEDs) to register them on the AED Locations app.</p> <p>18 November 2024 - Staff met with French Farm to review their Community Response plan.</p> <p>9 December 2024 – The Board heard about the Community Energy Activator Programme being run by the Lyttelton Energy Transition Society, an organisation the Board has assisted with funding in the past.</p> <p>9 December 2024 - Provided funding of \$4,100 from its 2024/25 Discretionary Response fund to Okuti Valley Recreation and Sports Club towards the establishment of a community emergency hub in Okuti Valley.</p> <p>9 December 2024 - Provided funding of \$2,646 from its 2024/25 Discretionary Response fund to Project Lyttelton Inc. towards the Whakaraupō Emergency Hub walkie-talkies.</p>	



Priority A: Proactive Planning for Climate Change			Champion: Tyrone Fields
What the Board will do	Measures of Success	Progress to date/actions taken	
A1 Continued		<p>May 2025 – Staff and Elected members supported residents impacted by adverse weather event 30 April – 2 May 2025</p> <p>12 May 2025 - Mark Hutchinson, local resident, spoke to the Board regarding the severe flooding during 30 April to 2 May 2025 adverse weather event. He highlighted that the Council communications to the community needs improvement during adverse weather events. Mr Hutchinson discussed the issue of maintenance on the rural shingle road leading to his property.</p> <p>12 May 2025 - Tori Peden spoke on behalf of Little River Wairewa Community Trust regarding the severe flooding in the Little River Wairewa area during 30 April to 2 May 2025 adverse weather event.</p> <p>24 May 2025 – Staff and Elected Members attended the community-led launch of the Akaroa Response plan</p> <p>26 May 2025 – Heard from the Akaroa &amp; Bays Emergency Planning Group about the launch of its Resilience Plan on Saturday 24 May, which was well attended by Council staff, Board members, Community and other stakeholders.</p> <p>26 May 2025 – Received an information session from Civil Defence &amp; Emergency Management about planned updates to the Tsunami warning system in Christchurch and Banks Peninsula.</p> <p>June 2025 - Staff prepared a funding assessment for St John Akaroa’s Ambulance Station for to be considered for Capital Endowment Funding. This will be considered by Council in September 2025.</p> <p>June 2025 – Staff are working with Purau to develop a Resilience Plan.</p> <p>July 2025 – Staff are working with Le Bons Bay to develop their resilience plan. Staff met with the group, and they are currently working to develop their community plan to present to staff for feedback and assistance in resourcing.</p> <p>July 2025 – Staff are working with the Little River Wairewa Community Trust to develop their resilience plan. A draft has been sent out to interested community members for feedback.</p> <p>21 July 2025 – Staff provided an update on the Community Resilience Planning work completed and currently underway in Banks Peninsula communities.</p>	
<b>ACHIEVED</b> A2 – Encourage the use of ecological initiatives to mitigate natural hazards where appropriate	<ul style="list-style-type: none"><li>Local groups and organisations involved in ecological initiatives are supported through grants and other mechanisms as appropriate.</li></ul>	<p>12 December 2022 – 15 Reserve Committees re-established by the new Board for the triennium. New Terms of Reference developed.</p> <p>Reserve Committee elections undertaken. Resulting committees supported by elected member liaison, and staff input (Board liaison, Parks, Community Governance, Activities and Events, Legal, Licensing)</p> <p>10 June 2024 - Public Forum from Lyttelton Community Reserves Conservation Award Team presenting the report they commissioned about the botanicals of Whakaraupō.</p> <p>Ongoing - Board members have encouraged and kept the biodiversity groups and resident's associations informed about various funding opportunities and facilitated them to acquire funding.</p>	

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What the Board will do	Measures of Success	Progress to date/actions taken	
<p><b>ACHIEVED</b></p> <p>A3 – Identify the many opportunities for native planting and ecological restoration, partnering with others to achieve. Initiatives should focus on planting native tress rather than exotics such as pines.</p>		<p>8 May 2023 - Approve the removal of up to 18 trees within L’aube Hill Reserve to enable the construction of water supply tanks within the water treatment plant (intended to have number of trees doubled and replanted)</p> <p>11 December 2023 – Accepts and supports the Garden of Tane Reserve Committee Triennial Plan.</p> <p>6 May 2024 – Accepts and supports the Awa-iti Reserve Committee Triennial Plan.</p> <p>10 June 2024 – Accepts and supports the Lyttelton Reserves Committee Urumau Reserve Triennial Plan, understanding that a second plan specifically for Whakaraupō Reserve will be forthcoming.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 with the concern that there appears to be nil funding for the Board’s Reserve Committees. The Board has been advised that \$256,000 for funding of 15 Reserve Committees through to 2025/26, with the possibility of substituting budget from the Port Hills and Banks Peninsula New Development programme to extend it further.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 requesting the completion of Te Pātaka o Rākaihautū Banks Peninsula Reserves Management Plan. The Board has been advised that over the new ten years the Council are committed to complete Te Pātaka o Rākaihautū Banks Peninsula Reserves Management Plan.</p> <p>12 August 2024 – Accepts and supports the Diamond Harbour Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>12 August 2024 – Heard a deputation from a community member in respect to the Diamond Harbour Reserve Schedule, in particular the aspirational list of land it wants to co-manage in the future.</p> <p>12 August 2024 - Accepts and supports the Le Bons Bay Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>7 October 2024 – Accepts and supports the Stanley Park Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>11 November 2024 – Accepts and supports the Duvauchelle Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>11 November 2024 - Accepts and supports the Pigeon Bay Reserve Committee Triennial Plan and endorses the Reserve Schedule.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board stated its support for the submissions and continued funding of Te Pātaka o Rākaihautū Banks Peninsula Reserve Committees, recognising the outstanding work they do.</p> <p>7 April 2025 – Accepts and supports the Okains Bay Reserve Committee Triennial Plan and endorsed the Ōkeina and Sefton Park Reserve Schedules.</p> <p>7 April 2025 – Approved the conversion of a 13ha pine plantation in Te Oka Reserve to native forest.</p> <p>7 April 2025 – Approved the transition of a small pine block above Leading Light Lane in Governors Bay to native forest.</p> <p>12 May 2025 – The Board approved the use of passive restoration to transition the Misty Peaks Reserve pine plantation to native forest.</p> <p>9 June 2025 – Accepts and supports the Lyttelton Reserve Committee Whakaraupō Triennial Plan through the Long Term Plan and Annual Plan processes.</p> <p>June 2025 - Staff are working with Koukourarata Runanga to supply plants for several plantings. There have been several delays on the original site plan but a new site has been identified within the road reserve. Plants are being held to be planted post winter. All plants are locally sourced natives.</p> <p>7 July 2025 – Accepts and supports the Robinsons Bay School Reserve Triennial Plan and endorsed the Reserve Schedule.</p> <p>7 July 2025 – Endorsed the Garden of Tane Reserve Schedule.</p> <p>Ongoing - Board members have encouraged and been lobbying for planting of natives through projects boards they engage with.</p> <p>Ongoing - CCC staff in collaboration with Reserve Committees also support native plantings in Reserves with fire resistant planting in high fire risk areas.</p>	

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What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> A4 – Provide letters of support and advocate for private landowners wanting to fence off and protect land for new and regenerating native forest.	<ul style="list-style-type: none"><li>Landowners are supported in their efforts to fence off land for natural regeneration of forest with assistance as requested.</li></ul>	The Board initiated local advertising of the Biodiversity Funding available through Christchurch City Council, via the Board webpage and Community Notices.  Ongoing – Staff are actively working with local landowners to promote this funding assist in creating plans that could be presented to Biodiversity fund.	
<b>ACHIEVED</b> A5 – Actively engage in the Coastal Hazards Adaptation Plan process to support those communities most affected by sea level rise. Advocate that climate change adaptation and resilience planning includes climate mitigation measures, so that adaptation activities do not contribute to climate change.	<ul style="list-style-type: none"><li>Adaptation plans will be developed, with community involvement, for the most at-risk communities in the Whakaraupō/Port Levy area to help prepare for the effects of coastal hazards on our communities, infrastructure and environment. These adaptation plans will not include anything that contributes negatively to climate change.</li></ul>	<p>April 2023 – The Board advocated in its Annual Plan submission to Council for Akaroa and the Eastern Bays to be included earlier in the Coastal Hazards Adaptation Planning Programme.</p> <p>October 2023 – The Coastal Panel has developed adaptation options for each of the 6 priority areas and each asset within that area (e.g. Allandale as a whole, the Allandale Hall, the main road, the reserve, the landfill and the foreshore track). Community engagement tested different pathways for the area as a whole and for individual Council-owned assets within the area. The Engagement Team have been out to the Governors Bay Fete and the Orton Bradley Spring Fair and held webinars.</p> <p>22 July 2024 – Held a public information session providing an update on the development of the draft Adaptation Plan for Whakaraupō Lyttelton and Koukourarata Port Levy.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 agreeing to bring forward climate change adaptation proposal/projects. The Council Long Term Plan 2024-34 has brought forward \$1.8million in operational funding to accelerate the Coastal Adaptation Planning programme, boost community preparedness and set up a Climate Resilience Fund.</p> <p>October/November 2024 – Board members attended community consultation opportunities provided throughout Whakaraupō to hear about and give feedback on the Draft Coastal Hazards Adaptation Plan.</p> <p>February 2025 – EM Asif Hussain represented the Board at the hearing for the Draft Coastal Hazards Adaptation Plan.</p> <p>24 March 2025 – Staff provided information to the Board about Plan change 12 – Coastal Hazards update ahead of it going to pre-engagement with the community.</p> <p>5 June 2025 – Coastal Hazards Staff attended the BP Meats Workshop in Akaroa after the community requested Coastal Hazard consideration as part of the BP Meats decision making process.</p>	
<b>ACHIEVED</b> A6 – We will bring together key stakeholders (Reserve committees, residents, Council Parks Unit, ecologists, Rūnanga, etc.) in areas where fire risk is a concern to hear their voices and help inform us on which areas need action and advocacy to FENZ.	<ul style="list-style-type: none"><li>FENZ and CCC work together to identify fire risk and develop mitigation strategies for at least three areas of concern on Banks Peninsula.</li></ul>	<p>October 2023 – The Camp Bay to Governors Bay Community Emergency Resilience Plan and Community Response Hub group meeting had “Fire Readiness plans” as its focus. A meeting with FENZ has been organised in Diamond Harbour on November 2<sup>nd</sup>. To provide communities with the information needed to develop a plan for their area.</p> <p>A group from Lyttelton concerned about fire risk are attending the Community Board meeting on 6<sup>th</sup> November to present their concerns.</p> <p>6 November 2023 – Board agreed to refer matters raised by a local Lyttelton residents public forum on flooding and fire risk outside of his property.</p> <p>23 September 2024 – The Board held a public information session by FENZ advising key considerations for the upcoming summer season to help lower the risk of fire spreading.</p> <p>FENZ work closely with the Parks staff to ensure planting plans are suitable for location, with appropriate fire-resistant foliage where this is required for mitigation.</p> <p>FENZ have been collaborating with all community resilience groups to assist with their resilience planning.</p> <p>EM facilitated Akaroa Volunteer Fire Brigade and Banks Peninsula Bridges to make submissions to LTP to improve cumulative fire resilience of Akaroa and the bays in particular and Banks Peninsula in general.</p> <p>EM lobbied at the CCC level to extend the smart fire detectors to Akaroa and the Bays. Fieldwork was completed in July 2024. These fire/smoke detectors were very effective during recent Port-Hills fire in Feb 2024.</p>	

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What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> A7 – Advocate for local procurement for Council contracts delivered on Banks Peninsula.	<ul style="list-style-type: none"><li>New procurement opportunities have included the opportunity for local contractors to bid.</li></ul>	<p>September 2023 - Repairs and maintenance work has been approved in Le Bons Bay and Okuti Valley community facilities utilising local tradespeople.</p> <p>July 2024 - Park Maintenance introduced the Parks In-house Maintenance Mobilisation team that was formed to reduce the use of contractors and improve the quality of parks maintenance.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 requesting that local contractors be contracted for repairs and maintenance and capital programme works within Te Pātaka o Rākaihautū Banks Peninsula. The Board have been advised where possible, using local contractors for things like building maintenance, mowing and planting, track work and plant and animal pest work. For larger high-cost development work such as wharves or landscaping, Council inviting local contractors to apply alongside others via a tender process.</p> <p>August 2024 – The Board approved Better Off Fund applications to use local contractors to complete approved works on community managed facilities.</p> <p>March 2025 – The repair of the Little River Tennis Pavilion will proceed using a local building contractor.</p>	
<b>ACHIEVED</b> A8 – Advocate for the installation of solar panels on suitable Council owned buildings (Libraries etc.).	<ul style="list-style-type: none"><li>Solar panels are installed on suitable Council owned properties.</li></ul>	<p>February 2025 - A Banks Peninsula Community Development Advisor is working with the Lyttelton Energy Transition Society (LETS) to progress a project to have solar panels installed on the Lyttelton Recreation Centre.</p> <p>February 2025 - Council funded an energy storage battery after the Diamond Harbour community self-funded and installed solar panels on the Diamond Harbour Hall.</p>	

Priority B: Tourism Opportunities are Balanced with Social, Cultural, Economic and Environmental Values			Champion: Nigel (& Reuben)
What the Board will do	Measures of Success	Progress to date/actions taken	
B General		<p>7 October 2024 - Received a Public Forum presentation from Akaroa residents promoting a trial visitor information desk in the Akaroa Service Centre to be run by volunteers to ensure visitors needs are looked after, following the closure of the Akaroa Information Centre.</p> <p>11 November 2024 – The Board heard from a local resident about freedom camping compliance costs from the perspective of accommodation providers.</p> <p>December 2024 – Akaroa community established a trial information desk in Akaroa Service Centre with the support of the Akaroa Heartlands, Community Board and Council staff</p> <p>February 2025 –Vanessa Weenink, MP for Banks Peninsula, discussed with the Board the idea of Banks Peninsula becoming an accredited International Dark Sky Reserve.</p> <p>24 February 2025 - The Manager of Heartlands and local residents of Akaroa gave the Board an update on the trial Akaroa Information Centre.</p> <p>24 March 2025 – The Board received an update from staff about the Akaroa Information Centre trial project.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board requested that approximately \$100,000 be allocated in funding to support the three Information Centres within Te Pātaka o Rākaihautū Banks Peninsula.</p> <p>26 May 2025 – Dr Mike Dickison spoke to the Board Introducing Wikipedian at Large 2025 project focussed on Te Pātaka o Rākaihautū Banks Peninsula and expressing a desire to work with local organisations to improve Wikipedia content. It is expected that this will help improve visitor numbers to the area.</p>	

Priority B: Tourism Opportunities are Balanced with Social, Cultural, Economic and Environmental Values			Champion: Nigel (& Reuben)
What the Board will do	Measures of Success	Progress to date/actions taken	
<p><b>ACHIEVED</b></p> <p>B9 – Support ChristchurchNZ in the development of the Banks Peninsula Destination Management Plan by providing advice and guidance and ensuring appropriate community engagement.</p>	<ul style="list-style-type: none"><li>The Banks Peninsula Destination Management Plan is completed and includes an implementation plan with an agreed process for monitoring/reporting in place.</li></ul>	<p>ChristchurchNZ were funded by MBIE to lead the development of the Banks Peninsula Destination Management Plan. Consultation with the community took place over the period August 2022 through to October 2023, through quantitative surveys with residents and visitors, workshops, face to face interviews, submissions and the guidance, drive and support of Te Pātaka o Rākaihautū Banks Peninsula Community Board.</p> <p>October 2023 - ChristchurchNZ will present the final Plan at the 6<sup>th</sup> November Community Board meeting seeking endorsement from the Board.</p> <p>6 November 2023 – the Board endorsed the Destination Management Plan, noting there is no implementation budget associated however the recommendations within it help guide any existing fund expenditure and prioritisation desired by the community in the future.</p> <p>July 2024 - The Board submitted on the Council’s Long Term Plan 2024-34 advising the Council it wishes to see an engaged and implemented Te Pātaka o Rākaihautū Banks Peninsula Destination Plan. The Board have been advised that Council endorsed Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan in November 2023 – ChristchurchNZ, in close collaboration with the Council and local sector partners, is implementing them with a focus on building capability in regenerative tourism business practices, so that the impact of tourism is managed sustainability.</p> <p>21 October 2024 – The Board received an update from Christchurch NZ about the current cruise ship season.</p> <p>March 2025 – Staff worked with Christchurch NZ to identify ways in which progress on the implementation of the Destination Management Plan could be shared widely. Christchurch NZ plan to hold community drop-in sessions over the next few months to allow the community to give direct feedback on the plan. Additionally, they intend to communicate the progress of the DMP across Banks Peninsula.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board requested that Council's Letter of Intent with ChristchurchNZ include a specific commitment to provide regular progress updates to both the Board and the community on the implementation of Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan.</p>	
<p><b>ACHIEVED</b></p> <p>B10 – Ensure the Destination Management Plan aligns with the interests and values of the Community Board and its constituency, including but not limited to:</p> <ul style="list-style-type: none"><li>Protecting and enhancing biodiversity</li><li>Regenerative tourism that gives back more than it takes from host communities, the environment and the ecosystem;</li><li>Promotion of the unique natural features and cultural heritage of Banks Peninsula</li></ul> <p>The infrastructure requirements needed to support both tourism and local residents e.g., number of toilets, signage, parking areas, roads suitable to use, staff accommodation issues and marine structures.</p>	<ul style="list-style-type: none"><li>The Banks Peninsula Destination Management Plan aligns with the interests and values of the Community Board and its constituency.</li></ul>	<p>Discretionary Response Fund - 11 April 2023 - approves a grant of \$2,500 from its 2022-23 Discretionary Response Fund to the Little River Craft Station Incorporated for the Information Station Part 2 towards wages (capacity for additional staff catering for increased demand due to visitors).</p> <p>5 September 2023 - \$52,000 grant from Tourism Infrastructure Fund of Peeni Henare’s office for the upgrade of the Little River toilets.</p> <p>October 2023 - ChristchurchNZ will present the final Plan at the 6<sup>th</sup> November Community Board meeting seeking endorsement from the Board.</p> <p>June 2024 – The Board agreed to request signage be installed at the Akaroa Boat Park to clarify that it includes boat trailer and freedom camping parking.</p> <p>8 July 2024 – The Board joined staff on a walk along the Akaroa waterfront to learn about the next steps in the design and build of the Akaroa Wharf, including upgrades to Drummond and Daleys Wharves.</p> <p>21 October 2024 – A Lyttelton resident spoke to the Board regarding the planning stages for the 2025 175<sup>th</sup> anniversary celebration of the arrival of settlers to Lyttelton Port, in particular the idea around the installation of a new plaque near the Pilgrim’s Rock in Lyttelton and general tidy up of the area.</p> <p>22 October 2024 – The Board provided feedback to Council for its submission to MBIE about reviewing the transitional period for privately owned vehicles. The Board encouraged enforcement of the current deadline for certification of freedom camping vehicles to ensure that local tourism is environmentally friendly.</p> <p>10 February 2025 – The Board brainstormed opportunities to advocate for funding through the coming Tourism Infrastructure Funding round.</p> <p>21 July 2025 – The Board received an update from staff on the maintenance and renewal work currently underway and planned on public toilets across Te Pātaka o Rākaihautū Banks Peninsula.</p>	



Priority C: Protect and Enhance Biodiversity on Banks Peninsula			Champions: Lyn and Cathy
What the Board will do	Measures of Success	Progress to date/actions taken	
General		<p>6 November 2023 – The Board received a presentation from the Regional Manager of Conservation Volunteers New Zealand regarding the organisations Whaka-Ora work in Whakaraupō Lyttelton Harbour.</p> <p>24 June 2024 - Staff provided information and advice to the Board on the link between the Tree Policy, the District Plan and delegations as pertains to tree removal on Banks Peninsula. Staff explained the Urban Forest Planting Programme and how this applies to Te Pātaka o Rākaihautū Banks Peninsula including a Canopy Cover Survey of Te Pātaka o Rākaihautū Banks Peninsula.</p> <p>21 October 2024 – The Board received an information session about Community Parks rolling renewals programme FY25-28 and agreed to request staff advice on Parks Heritage Building Projects within Te Pātaka o Rākaihautū Banks Peninsula.</p> <p>25 November 2024 - Team Leader Parks Recreation &amp; Planning, Manager Regional Parks, Tūhuru - Te Hapū o Ngāti Wheke, and a representative from Xyst Ltd, presented to the Board on the development of a high level vision document for the Port Hills Ngā Kohatu Whakarakaraka o Tamatea Pōkai Whenua.</p> <p>25 November 2024 - Senior Project Manager and Manager Regional Parks presented to the Board on the next phase of the Takapūneke Reserve development.</p>	
<b>ACHIEVED</b> C11 – Support Biodiversity organisations operating on Banks Peninsula with funding, letters of support and advocacy.	<ul style="list-style-type: none"><li>Biodiversity initiatives are supported.</li></ul>	<p>8 May 2023 - Approves a grant of \$4,000 from its 2022-23 Discretionary Response Fund to The Living Streams Community Nursery Trust towards an automatic irrigation system.</p> <p>10 July 2023 - The Board agreed to hold a site visit to the Banks Peninsula Conservation Trust. 28 August the Board went to Waipuna Bush with the GM of BP Conservation Trust.</p> <p>26 February 2024 – The Board received a Hui a Hapori Community Open Forum presentation from Jane Eaton and Annelies Pekelharing, representing the Living Streams Community Nursery projects.</p> <p>6 May 2024 – The Board requested staff advice on the timing of the re-opening of the Council’s Biodiversity Fund.</p> <p>12 August 2024 – Supports the control of the feral cat population with a grant of \$500 to the Diamond Harbour and Surrounds Cat Rescue Group.</p> <p>11 August 2025 – Strengthening Communities Funding was granted to Cass Bay Residents Association towards costs for community events, administration and volunteer recognition.</p> <p>Elected members have been supporting, encouraging and lobbying for the biodiversity fund allocation to various organisations on the Peninsula, including Hinewai Reserve.</p> <p>Ongoing - The Pataka Project which is in development stage has 4 MPs from Banks Peninsula that represent the major parties collaborating towards efforts in Biodiversity and more. To help gain funding and support the Board has been represented at 3 Huis and plan to host the group to introduce the concept to the community. Showing the Boards advocacy and support for biodiversity.</p>	
<b>ACHIEVED</b> C12 – Support the continuation of the Council’s Biodiversity Fund to remain at least at its current level or preferably be increased, and support any Targeted Rate for biodiversity which may be proposed by the Regional Council.	<ul style="list-style-type: none"><li>The Christchurch City Council biodiversity Fund is retained at least at the current \$400,000 per annum.</li></ul>	<p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 strongly supporting the Council’s Bio-Diversity Fund and a proposed increase. The Council Long Term Plan 2024-34 has allocated an extra \$100,000 for 2024-2027 to the Council’s Biodiversity Fund.</p>	
<b>ACHIEVED</b> C13 – Advocate that where appropriate new or upgraded public toilets on Banks Peninsula are environmentally	<ul style="list-style-type: none"><li>Environmentally friendly, context appropriate public toilets are installed wherever possible.</li></ul>	<p>12 December 2022 – the Board agreed to request a briefing from staff on the availability, condition and the need for additional toilets in Banks Peninsula.</p> <p>11 April 2023 – the Board requests staff advice on the progress with addressing the issues and/or upgrading the Wairewa Little River public toilets.</p> <p>11 April 2023 – the Board requests staff advice on the Council applying to MBIE to upgrade the Wairewa Little River toilets, Takapūneke, and Britomart Memorial Reserve, Akaroa.</p>	

Priority C: Protect and Enhance Biodiversity on Banks Peninsula			Champions: Lyn and Cathy
What the Board will do	Measures of Success	Progress to date/actions taken	
friendly, with new technologies explored.		<p>21 October 2024 – The Board received an information session about Community Parks rolling renewals programme FY25-28, including what new technology is being investigated as being potentially appropriate for remote peninsula toilets, and agreed to request staff advice on the public toilet renewals programme list. New technology is being trialled at remote locations on the Peninsula.</p> <p>February 2025 – The Board advocated for funding from the Tourism Infrastructure Fund towards upgrading many of our Banks Peninsula public toilet facilities.</p>	
<b>ACHIEVED</b> C14 – Advocate to the Christchurch City Council to complete the assessment of Sites of Ecological Significance (SES) in the Banks Peninsula area.	<ul style="list-style-type: none"><li>Progress is made with undertaking an assessment of all Sites of Ecological Significance on Banks Peninsula.</li></ul>	<p>October 2023 – The Board received a briefing about the National Policy Statement on Indigenous Biodiversity and implications, which requires councils to identify significant natural areas and to progress a plan change that protects them. Local authorities must notify any plan change to identify and protect Significant Natural Areas (otherwise known as sites of ecological significance) by 4 August 2028. The Board were advised to refer the matter to staff if residents or community wish to have an area protected.</p> <p>29 April 2024 – In response to a Board request staff provided an overlay of properties with sites/areas of ecological significance in Banks Peninsula.</p>	
C15 – Request that Wairewa Reserve 3185 is reclassified as a scientific or scenic reserve to protect all its important natural values.	<ul style="list-style-type: none"><li>The process to reclassify Wairewa Reserve 3185 is underway.</li></ul>	Report to the Board pending.	
<b>ACHIEVED</b> C16 – Actively support predator and pest control on Banks Peninsula.	<ul style="list-style-type: none"><li>Pest control initiatives are supported.</li></ul>	<p>June 2023 – received an update from staff on Pest Free Banks peninsula projects.</p> <p>12 June 2023 – heard a public forum about Akaroa Pulse Project.</p> <p>May 2024 – Heard a Hui a Hapori presentation from Pest Free Banks Peninsula about the latest proposal for Akaroa township.</p> <p>September 2024 – Approved a grant to a Community Group to help control the feral cat population in Whakaraupō Lyttelton Harbour.</p>	

Priority D: Improve Infrastructure to Support Community Resilience			Champions: Lyn and Asif
What the Board will do	Measures of Success	Progress to date/actions taken	
General		<p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 asking Council to consider bringing forward Project 57808 Duvauchelle Water Supply membrane filtration to stop the carting of water. The Council Long Term Plan 2024-34 has allocated \$4.029 million for the Duvauchelle Water Treatment Plant Upgrade in 2024/25 and 2025/26.</p> <p>12 August 2024 - Approves the removal and replacement of trees at the Duvauchelle Showgrounds Recreation Reserve as part of the Duvauchelle Wastewater Project</p> <p>25 November 2024 – the Board received a briefing from Smart Christchurch, FENZ and the Akaroa Fire Brigade about the Fire Detection Sensors network that could be used for weather events, and Police investigations, the Kōtuitui smart pole project, and Christchurch Free Wi-Fi.</p> <p>Items that the Board advocated for are included in the draft Annual Plan 2025/26:</p> <ul style="list-style-type: none"><li>Fire fighting equipment for fire response (refer Pg 77)</li><li>WS Banks Peninsula communal fire water storage tanks (Refer Pg 99)</li></ul> <p>7 April 2025 – The Board received an information session providing an update on the Akaroa Reclaimed Water Treatment and Reuse Scheme, explaining reasons for lengthy delays.</p> <p>22 April 2025 – Lyttelton Port Company (LPC) staff advised the Board on the current Lyttelton Port Master Planning study that LPC has commenced and provided the Board with an overview of the study scope, approach and opportunities for community stakeholder participation.</p> <p>26 May 2025 – The Board heard from Council’s Innovation and Improvement Manager about a Smart Christchurch Initiative called micro-mobility monitoring, which will provide key cycle, scooter, and pedestrian (micro-mobility) data to various Christchurch City Council’s teams and the Community Board. The data is provided through a webpage on the Council’s website. The Board provided advice on best locations for monitors in Lyttelton and Akaroa.</p>	



<p><b>ACHIEVED</b></p> <p>D17 – Work with staff to review levels of service for rural roads and marine structures in light of increased frequency and intensity of storms.</p>	<p>We understand the current levels of service for rural roads and marine structures.</p>	<p>11 April 2023 – the Board agreed to write to Waka Kotahi NZTA raising its concern about road work sites being set up with no contractors working on site.</p> <p>April 2023 – Advocated in its Annual Plan submission to Council for an increase in the future budget for the repair and maintenance on retaining walls within Te Pātaka o Rākaihautū Banks Peninsula community ward.</p> <p>29 May 2023 – The Board agreed to request staff advice on the maintenance and the progress to repair the two culverts between numbers 152 – 176 Pā Road, Koukourarata Port Levy and the Koukourarata stream bridge.</p> <p>29 May 2023 – The Board agreed to request a staff briefing with the Unit Heads on working with multiple Council units within Papatipu rūnanga areas.</p> <p>26 February 2024 – The Board received a Hui a Hapori Community Open Forum presentation from Pam Richardson and Hugh Eaton, representing the Pigeon Bay Settlers Hall Committee regarding the Pigeon Bay Hall, and other local issues pertaining to Pigeon Bay including community resilience, fit for purpose roading and roading maintenance.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 outlining the need for Te Pātaka o Rākaihautū Banks Peninsula rural roads level of service to be reviewed and that the area rural roads are given a higher priority with the Council’s minor safety works programme. The Board has been advised that Te Pātaka o Rākaihautū Banks Peninsula roads are to be maintained to the agreed levels of service in the Council’s operational budgets.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 outlining the need for funding for the replacement of the Pigeon Bay seawall and as a project under the Council’s Coastal Hazards Adaptation Programme. The Board has been advised that the Pigeon Bay seawall will continue to be monitored and if required, Council will look at options for remediating the seawall.</p> <p>7 October 2024 – Received a Public Forum from Akaroa Salmon regarding a project to investigate a dedicated fishing and aquaculture wharf facility in Akaroa Harbour.</p> <p>21 October 2024 – The Council Transport team presented an information session about their capital programme for 2025/26. The Board agreed to request staff advice on the grading maintenance programme for Te Pātaka o Rākaihautū Banks Peninsula unsealed roads.</p> <p>25 November 2024 - The Project Manager and the Manager Regional Parks presented to the Board on the overall progress of Akaroa Wharf rebuild, Drummonds Jetty re-development and Dalys Wharf strengthening.</p> <p>24 February 2025 – Board members attended the re-opening of Drummonds Jetty and Pontoon in Akaroa.</p> <p>24 February 2025 – The Board received information about Banks Peninsula marine structures current maintenance levels of service and renewal programme.</p> <p>March 2025 - 9 years of continued advocacy by the Board has resulted in the following update provided by Transport staff:</p> <ul style="list-style-type: none"><li>• Over the past three years we have managed to double the budgets usually being spent on the peninsula, which they feel has had a significant positive effect on the network.</li><li>• Where we have had weather events, we didn’t just replace everything in a ‘like for like’ solution, but in most cases upgraded the network to make it more resilient. Which has resulted in areas being able to withstand the increasing number of rain events you are witnessing.</li><li>• We have delivered significantly more chipseal and asphalt resurfacing over the past three years than previously delivered, again helping to improve the quality of peninsula roads and make them more resilient.</li><li>• The maintenance team have been conducting full road rehabilitation works this season, which they haven’t been able to do for many years due to funding constraints. This sees the team completely renewing a road and giving it back a minimum of 25 years life.</li><li>• The majority of the Fulton Hogan (FH) team that work on the peninsula, live in the communities and take significant pride in their work. This came across as being evident during the recent tender process for renewing the peninsula contract and they are absolutely over the moon at retaining it.</li><li>• Usually, the maintenance contracts have been running on a 3-year contract with the opportunity to extend it for a further 2, 1-year terms (3+1+1) making it a 5-year contract. This is now FH’s 26<sup>th</sup> year of maintaining the peninsula contract. The Maintenance Manager was able to influence Council into extending the contract dates to be a 5+3+2 (10 year) contract term, as this will not only prevent significant costs to both contractors and council having to run the tender process every 3.5 years but will enable the contractor to invest in new plant and equipment that can help maintain the network to a higher level.</li><li>• Now that FH have retained the contract, they will be investing significant amounts of money into more environmental initiatives that will see less trucks carting materials around the peninsula. They will be able to achieve this through reusing materials already on the peninsula and not having to take materials back to Christchurch and bring back new aggregates. Instead, they will be working with farmers to stockpile materials and reuse that material across other sites to conduct repairs.</li></ul>
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Priority D: Improve Infrastructure to Support Community Resilience			Champions: Lyn and Asif
What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> D17 – Work with staff to review levels of service for rural roads and marine structures in light of increased frequency and intensity of storms.	<ul style="list-style-type: none"><li>We understand the current levels of service for rural roads and marine structures.</li></ul>	<p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board:</p> <ul style="list-style-type: none"><li>endorsed the establishment of the Climate Resilience Fund, emphasizing its alignment with the community’s priorities. The Board expressed a strong preference for the fund to focus on enhancing community resilience, particularly through the renewal of marine structures in Te Pātaka o Rākaihautū Banks Peninsula.</li><li>requested that the 2026 budget include funding for the planning of marine structure renewals and upgrades, as outlined in the Coastal Hazards Adaptation Plan – March 2025, for the 2026-27 Annual Plan.</li><li>requested that the Council consider allocating additional funding in the Council's Long Term Plan 2027-37 for Te Pātaka o Rākaihautū Banks Peninsula Marine Structures to support the implementation of the approved Coastal Adaptation Plan.</li></ul> <p>7 July 2025 - Staff updated the Board on changes to plans for the rebuild of Akaroa Wharf and the timeline for completion.</p>	
<b>ACHIEVED</b> D18 – Advocate for additional funding in the annual and long term plans to enable improvements to publicly owned drainage and stormwater infrastructure, including considering the use of natural means for dealing with stormwater and drainage.	<ul style="list-style-type: none"><li>We have an opportunity to contribute to the review of levels of service for rural roads and marine structures through the long term planning process.</li><li>Capital and operational funding is increased for drainage/stormwater infrastructure on Banks Peninsula.</li></ul>	<p>22 July 2024 – Held a public information session providing staff advice about the Stormwater Management Plan, including flooding and drainage issues and contaminant mitigation.</p> <p>July 2024 – The Board submitted on the Council’s Long Term Plan 2024-34 urging the Council to address flooding management on Te Pātaka o Rākaihautū Banks Peninsula. The Council Long Term Plan 2024-34 has allocated \$215 million for stormwater drainage, which includes flood management support. Council is preparing a stormwater management plan for Te Pātaka o Rākaihautū Banks Peninsula settlements.</p> <p>21 October 2024 - Head of Three Waters, presented to the Board outlining the Three Waters Capital Programme within Te Pātaka o Rākaihautū Banks Peninsula for 2025/26. Three Waters staff have drafted proposed changes to the FY26 Capital programme which were highlighted to the Board.</p> <p>24 March 2025 – Sam Hampton, Lecturer in Geology, University of Canterbury and staff presented to the Board on a research study on the current state of drainage systems within Okains Bay valley floor and the impacts during rainfall.</p>	
D19 – Monitor the progression if the creation of rating districts with Environment Canterbury to support local land drainage works.	<ul style="list-style-type: none"><li>Progress is made towards establishing rating districts in those communities that have expressed an interest in this approach (e.g., Little Akaloa and Le Bons Bay).</li></ul>	<p>September 2023 - The Little River Ratings District has been renewed and work is ongoing. Liaison between ECAN and Council staff, Wairewa Rūnanga, the Little River Wairewa Community Trust and ECAN and Council elected members is being maintained through the Little River Flooding Round Table group to ensure that work is targeted to minimise the effects of flooding on the township.</p> <p>June 2024 - Little River Ratings Staff are actively involved in the Little River Flooding Round Table group and provide regular updates on flooding mitigation work in Little River.</p> <p>June 2024 – ECAN staff have reported that these rating districts are unlikely to be effective in small communities where the population size means the amount of income from them would be minimal.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E General		<p>11 November 2024 – The Board received an update on the Youth and Multicultural Portfolios with a request for Board input regarding annual plan priorities. Feedback gathered and provided.</p> <p>25 November 2024 – The Board agreed to ask for staff advice about the Friends of Britomart Reserve request to form a Reserve Committee to manage the Britomart Historic Reserve.</p> <p>24 March 2025 – Staff gave the Board an update on the planned playground renewals at Motu-Kauati-iti (Corsair Bay) and Motu-Kauati-raki (Cass Bay).</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board acknowledged the outstanding contributions of the Air Force Museum however prioritised its support for Te Ūaka The Lyttelton Museum. Since the 2010/11 Canterbury Earthquakes, the museum, which showcases the rich history of the area, including its maritime heritage, has been struggling to rebuild. Its collection of over 2,000 items remains in storage, awaiting a permanent home to be displayed to the public once again.</p> <p>22 April 2025 – Received an update on the pre-consultation landscape plan for the development of the Pūrau Recreation Ground and Pūrau Foreshore Reserve, and the renewal of the public toilet.</p> <p>21 July 2025 – Staff briefed the Board on the results of the recent public consultation on the Pūrau Foreshore &amp; Reserves Development Landscape Plan.</p>	
<p><b>ACHIEVED</b></p> <p>E20 – Work with local communities to manage and/or develop community facilities that support community connection.</p>	<ul style="list-style-type: none"><li>Communities have access to local community facilities and are supported to manage them</li></ul>	<p>8 May 2023 – the Board Approves the name Mānawa Kāwhiu that has been gifted by Te Hapū o Ngāti Wheke to the Christchurch City Council and the Lyttelton Recreation Centre Trust Board to be used for the Lyttelton Recreation Centre at 25 Winchester Street, Lyttelton.</p> <p>8 May 2023 - The Board agreed to provide a letter of support for funding of Te Puna Auaha.</p> <p>12 June 2023 - Approves a grant of \$1,500 from its 2022-23 Discretionary Response Fund to The Lyttelton Recreation Centre Trust towards the planning, designing, material costs and installation of a wall mural at the Lyttelton Recreation Centre.</p> <p>12 June 2023 - Approves a grant of \$2,000 from its 2022/23 Discretionary Response Fund to the Okuti Valley Recreation and Sports Club Incorporated towards the purchase of a heat pump.</p> <p>7 August 2023 - Grants a land and building lease to Akaroa Men's Shed Charitable Trust pursuant to s61(2A) of the Reserves Act 1977, for a lease period of 10 years including renewals for an area of approximately 173sqm being part of Lot 2 DP300679 CFR3425 as shown on the plan described as Attachment A as attached to the agenda for this meeting.</p> <p>7 August 2023 - Approve consultation on a ground lease for the purpose of constructing a community facility in the vicinity of site D as shown on the plan in Attachment I as attached to the agenda for this meeting. The ground lease is to be for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on reserve/park.</p> <p>6 September 2023 - Application to Cressy Trust lodged for the summer Hydro-cise classes at the Norman Kirk Pool, Lyttelton.</p> <p>11 September 2023 - That Te Pātaka o Rākaihautū Banks Peninsula Community Board: 1. Approves the Takamatua Domain Landscape Development Plan, as shown in Attachment A to the report on the meeting agenda and accompanying Appendix 1 (Elevation views of boardwalk) as shown in Attachment B to the report on the meeting agenda.</p> <p>6 November 2023 – Approves a grant of \$12,000 from its Better-Off Fund to Banks Peninsula Community Governance Team for the Audit of Banks Peninsula Facilities.</p> <p>11 December 2023 – Approves the request from the Duvauchelle Reserve Committee for the provision of specific sites 65 and 66 to construct two self-contained cabins.</p> <p>12 February 2024 – Grants a Land and Building lease to Akaroa Croquet Club pursuant to section 54 of the Reserves Act 1977, for a lease period of twenty years including renewals for an area of approximately 2225square metres of Akaroa Recreation Reserve.</p> <p>26 February 2024 - The Board received a Hui a Hapori Community Open Forum presentation from Pam Richardson and Hugh Eaton, representing the Pigeon Bay Settlers Hall Committee regarding the Pigeon Bay Hall, and other local issues pertaining to Pigeon Bay including community resilience, fit for purpose roading and roading maintenance.</p> <p>January/February 2024 – Support to establish lease with Heartlands Akaroa for activation of the first floor of the Akaroa Service Centre.</p> <p>26 February 2024 –The Gaiety Trust signed on as the Custodian for The Gaiety Hall.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E20 Continued		<p>26 February 2024 – Support provided to establish introductory meeting with Project Manager with Banks Peninsula Sport and Recreation Society for Akaroa Sports Courts Redevelopment.</p> <p>6 May 2024 – The Board requested staff advice on how the Community Board can be engaged in the upgrading of the Little River Trail terminus.</p> <p>10 June 2024 – The Board approved a part change in classification of road reserve to local purpose reserve for a piece of land that crosses the Akaroa Recreation Ground.</p> <p>24 June 2024 - Staff provided information and advice about the outcome of the Draft Audit on Te Pātaka o Rākaihautū Banks Peninsula Community Managed Facilities commissioned by the Board.</p> <p>12 August 2024 – The Board received Te Pātaka o Rākaihautū Banks Peninsula Community Managed Facilities Audit report and heard 4 deputations from community groups who look after some of those facilities.</p> <p>9 September 2024 – The Board approved \$216,000 worth of Better off Funding grants towards upgrades for 7 community managed facilities and set aside a further \$20,000 for planning and contingency for facility upgrade projects.</p> <p>21 October 2024 – Open Forum presentation by a local resident regarding Urumau Reserve track signage, lack of maps and dangers associated with lack of clarity around walking tracks, mountain bike tracks, and shared tracks. The Board agreed to request staff to investigate track signage to be installed in Urumaru Reserve to guide the users of the reserve on:</p> <ul style="list-style-type: none"><li>the tracks that are for walking and which tracks are for mountain bikers or shared;</li><li>rules on who gives way to whom on the tracks;</li><li>the possibility of having track information panels available that show the different tracks.</li></ul> <p>11 November 2024 – The Board heard from the Manager of Little River Wairewa Community Trust about the history of the Coronation Library and the work the Little River Wairewa Community Trust has done to prepare for the Coronation Library, Little River Wairewa activation.</p> <p>11 November 2024 – The Board approved the addition of two storage sheds within the leased area to Te Whare Tapere O Te Mata Hapuku Society Incorporated to store equipment for the new Creative Hub for the Birdlings Flat Community.</p> <p>9 December 2024 – Received an update from Te Ūaka Lyttelton Museum and agreed to consider requesting funding for the museum’s new building in its 2024/25 Draft Annual Plan submission.</p> <p>9 December 2024 – Heard from staff about options to repair and re-open the Allandale Hall and supported Option 1 - to make medium term (three to ten years) repairs covering mechanical ventilation, water supply and partial floor replacement.</p> <p>10 February 2025 – The Board received an update from staff about the outcomes of the Community Managed Facilities Audit.</p> <p>10 February 2025 – The Board approved a grant to Diamond Harbour School towards a digital water testing kit.</p> <p>10 March 2025 - The Board heard an update about the activities and aspirations of the Mānawa Kāwhiu Lyttelton Recreation Centre.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board:</p> <ul style="list-style-type: none"><li>Requested that the Council consider allocating funding in the Council’s Long Term Plan 2027-37 towards earthquake strengthening and upgrades of Koukourarata Port Levy Community Hall and Wakaroa Pigeon Bay Settlers’ Hall, as they are both well utilised and highly valued by these remote communities.</li><li>Supported the refurbishment of the Coronation Library in Wairewa Little River.</li></ul> <p>7 April 2025 – Granted a 33 year lease to Akaroa Playcentre for 532m<sup>2</sup> of land and approximately 75m<sup>2</sup> of the Akaroa Sports Pavilion.</p> <p>22 April 2025 – Attended a site visit to Steadfast Reserve to hear from the Cass Bay Residents Association about its proposed building project.</p> <p>12 May 2025 - Jenny Healey spoke on behalf of the Cass Bay Residents’ Association regarding an alternative site within Steadfast for a community facility.</p> <p>12 May 2025 – Approved the design for the renewal of Stoddart Point Reserve and Kirk Park play spaces.</p> <p>June 2025 – Staff heard, as part of the BP Meats Site consultation, that community facilities in Akaroa are hard to access for a variety of reasons.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E20 Continued		<p>June 2025 – A new Charitable Trust is being established to manage the Kaituna Valley Hall after the Reserve Committee handed management back to Council in 2024.</p> <p>June 2025 - A new informal committee has been established to continue to manage the Little River Community Centre after membership of the previous committee declined.</p> <p>7 July 2025 – Requested an update on the progress of the Coronation Library rebuild in Little River Wairewa.</p> <p>August 2025 – Project initiated to improve access to facilities in Akaroa.</p>	
<p><b>ACHIEVED</b></p> <p>E21 – Support community organisations that deliver social services, build community capacity and/or undertake initiatives to connect their communities with funding, letters of support and advocacy.</p>	<ul style="list-style-type: none"><li>All eligible community organisations and events designed to connect our communities and reduce isolation are supported with funding or other assistance as required.</li></ul>	<p>7 November 2022 – the Board approved \$1,800 grant from DRF to the Little River Farmer Market towards signage and public liability.</p> <p>18-19 March 2023 – SailGP held at Whakaraupō, Lyttelton Harbour, witnessed by 15,000 spectators and 4,500 spectators at the Central City live site, which the Board supported with funding.</p> <p>11 April 2023 – the Board approved \$8,250 grant from DRF to the Diamond Harbour &amp; Districts Health Support Group towards building consenting fees.</p> <p>11 April 2023 – the Board approved \$2,500 grant from DRF to the Little River Craft Station Inc. towards wages.</p> <p>8 May 2023 - Approves a grant of \$500 from its 2022-23 Discretionary Response Fund to The Loons Club Incorporated towards the ANZAC Day commemoration celebration in Lyttelton.</p> <p>8 May 2023 - Approves a grant of \$4,000 from its 2022-2023 Discretionary Response Fund to Akaroa District Promotions Inc. towards operational funding to enable a review of purpose and identification of potential funding opportunities.</p> <p>12 June 2023 - Approves a grant of \$2,000 from its 2022-23 Discretionary Response Fund to The Lyttelton Arts Factory Trust towards Festival costs - projector hire, printing costs, and volunteer recognition.</p> <p>10 July 2023 -Nominates Summer with your Neighbours 2023-24 for \$3,000 as a Board Project to be considered for funding from its 2023/24 Discretionary Response Fund.</p> <p>10 July 2023 - Approves a grant of \$2,413 from its 2023-24 Discretionary Response Fund to Lyttelton Community House Trust towards a replacement commercial oven</p> <p>7 August 2023 - Approves the 2023 - 2024 Strengthening Communities Fund grants outlined in the following schedule.</p> <p>7 August 2023 - Approves the transfer of \$10,864 to the Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023 – 2024 Discretionary Response Fund.</p> <p>11 September 2023 - Allocates its 2023-24 Summer with Your Neighbours funding.</p> <p>6 November 2023 – Approves a grant of \$22,000 from its Better-Off Fund to Banks Peninsula Early Learning Limited towards the Nature Playground Upgrade.</p> <p>11 December 2023 – Approves a grant of \$2000 from its 2023/24 Discretionary Response Fund to Little River Farmers Market Incorporated towards the cost of public liability insurance and purchase of an amplifier/speaker.</p> <p>11 December 2023 – Approves a grant of \$3486 from its 2023/24 Discretionary Response Fund to Project Lyttelton Incorporated towards equipment for the Lyttelton Emergency Hub and first aid training for its volunteers.</p> <p>11 December 2023 - Approves a grant of \$10,000 from its Better-Off Fund to Akaroa Area School Board of Trustees towards the installation of Solar Panels for the School and Community Pool.</p> <p>11 December 2023 – Requests that staff work with the Akaroa Heritage Festival Society to explore options for long term funding for the FrenchFest.</p> <p>March 2024 – Support provided to Akaroa Coronation Library to achieve grant funding and increase volunteer base.</p> <p>11 March 2024 - Approves a grant of \$2541 from its 2023/2024 Discretionary Response Fund to the Lyttelton Harbour Business Association towards event costs to host a viewing area in Albion Square during Sail GP.</p> <p>6 May 2024 – Approves a grant of \$5,000 from its 2023/24 Discretionary Response Fund to the Lyttelton Community House Trust towards wages.</p>	



Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E21 Continued		<p>6 May 2024 – Approves a grant of \$1,200 from its 2023/24 Discretionary Response Fund to Lyttelton Energy Transition Society Inc. towards establishment costs and community energy workshops.</p> <p>6 May 2024 – Approves a grant of \$2,500 from its 2023/24 Discretionary Response Fund to Diamond Harbour Bays Bowling Club Inc towards the purchase of 10 new ‘barefoot bowls’.</p> <p>6 May 2024 – The Board conferred Community Service Awards on 9 individuals and 1 organisation for exceptional volunteer service to our Banks Peninsula communities.</p> <p>10 June 2024 – Public Forum from Sustainability by Design who were advocating for installation of recycling rubbish receptables on Lyttelton's main street.</p> <p>10 June 2024 - Approves a change of purpose of \$10,000 granted from its Better-Off Fund from Solar Panels for Akaroa Area School and Community Pool to the Pool Solar Pool Cover project.</p> <p>10 June 2024 - Approves a grant of \$5,000 from its 2023/24 Discretionary Response Fund to Akaroa Volunteer Fire Brigade towards the Thermal Imaging Drone.</p> <p>10 June 2024 - Approves a grant of \$2,450 from its 2023/24 Discretionary Response Fund to The Stoddart Cottage Trust towards the purchase of a dehumidifier and a gallery hanging system.</p> <p>10 June 2024 - Approves a grant of \$1,958 from its 2023/24 Discretionary Response Fund to Te Mata Hapuku Birdlings Flat Community Centre for the establishment of a Community Hub.</p> <p>June 2024-August 2024 – Staff facilitated conversations and Focus Groups with self-selecting Akaroa community members toward developing a “snapshot” of current needs and strengths and needs.</p> <p>12 August 2024 – Approved Strengthening Communities Fund grants totalling \$173,150 for community organisations across Te Pātaka o Rākaihautū Banks Peninsula.</p> <p>12 August 2024 – Approved \$3000 funding towards the Board project 'Summer with your Neighbours' 2024/25.</p> <p>12 August 2024 – Approved \$1,000 funding towards ANZAC Day commemorations.</p> <p>9 September 2024 – Approved \$2,000 Discretionary Response funding to Little River Playcentre Association towards the bark renewal in Little River Playcentre playground.</p> <p>9 September 2024 – Approved \$5.000 Discretionary Response funding to Little River Railway Station Trust towards blinds for the recently refurbished Railway Station Museum and fit out for a new workshop in the Little River Railway Station Goods Shed.</p> <p>1 October 2024 – Provided a letter of support for Lyttelton Community House Trust to assist them to find funding towards providing services for older residents within Lyttelton and the surrounding bays. Services include social work support, a meal delivery service, home visits, weekly community lunches and outings.</p> <p>11 November 2024 –</p> <p>Approved a grant of \$1,800 from its 2024/25 Discretionary Response Fund to Akaroa Area School Board of Trustees towards the BLAST Program - an 8-week physical exercise and self-challenge programme for Akaroa Area School students delivered by NZ Police. The programme seeks to build self-esteem and confidence through activities, provide guidance and mentoring to young people, help young people to develop long term goals, build positive relationships between young people and NZ Police, and provide access to positive role models.</p> <p>Approved a grant of \$1,909 from its 2024/25 Discretionary Response Fund to Little River Wairewa Community Trust towards an AED to be held in central Little River.</p> <p>Approved a grant of \$2,000 from its 2024/25 Discretionary Response Fund to Te Mata Hapuku Birdlings Flat Community Centre toward the Birdlings Flat Creative Hub Program.</p> <p>Approved a grant of \$2,000 from its 2024/25 Discretionary Response Fund to the Little Rivers Farmers Market toward an inverter generator.</p> <p>9 December 2024 - Approved a grant of \$3,671 from its 2024/25 Discretionary Response Fund to Banks Peninsula Early Learning Ltd towards a new dishwasher.</p>	

Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
		<p>7 April 2025 – Approved a grant of \$1,000 from its 2024/25 Discretionary Response Fund to Akaroa Resource Collective Trust towards the Coordinator wages for Akaroa Information Centre.</p> <p>7 April 2025 – Approved a grant of \$1,940 from its 2024/25 Discretionary Response Fund to Te Whare Tapere o Te Mata Hapuku Society Inco towards re-covering chairs and the repair of a heat pump at Birdlings Flat Community Hall.</p> <p>22 April 2025 – Received an information session from staff about the Council’s new funding platform SmartyGrants and the range of funding that is available to community organisations through Council.</p> <p>9 June 2025 - Approves a grant of \$1,426 to Te Puna Auaha Lyttelton towards materials for the production of The Growroom prototype.</p> <p>9 June 2025 - Approves a grant of \$1,655 to Whakaraupō Caregivers Group towards the Whakaraupō Caregivers Support Group.</p> <p>9 June 2025 - Approves a grant of \$3,370 to Akaroa Croquet Club towards a heatpump for the clubroom.</p> <p>June 2025 – The new Health Hub at the Birdlings Flat Community Centre is up and running after the Board provided funding to build new storage sheds to house the equipment previously kept in the Nurses Room. The first clinic with Akaroa Health has been held and a second is planned for July.</p> <p>11 August 2025 – Granted Strengthening Communities Funding to:</p> <p>Little River Wairewa Community Trust towards Trust Manager and Communications Manager wages.</p> <p>Akaroa Community Arts Council towards operating expenses.</p> <p>Te Whare Tapere O Te Mata Hapuku towards operational costs for hall and newsletter.</p> <p>Diamond Harbour Events Incorporated towards ‘Live at the Point 2026’ musicians fees.</p> <p>Diamond Harbour Youth and Community Trust towards Manager/Community Worker wages and the cost of activities for young people and older adults.</p> <p>Kaituna Golf Club Incorporated towards operational costs.</p> <p>Okuti Valley Recreation and Sports Club towards operational costs.</p> <p>Te Hapū of Ngāti Wheke towards costs associated with providing the Taurite Tū programme for kaumātua.</p> <p>Te Puna Auaha Lyttelton Trust towards operational costs.</p> <p>Te Rūnanga o Koukourarata Society Incorporated towards event costs for a market/māketete.</p> <p>The Lyttelton Information and resource Centre Trust towards operating costs.</p> <p>Lyttelton Recreation Centre Trust towards Facility Manager wages.</p> <p>Naval Point Club Lyttelton towards operational costs.</p> <p>Stoddart Cottage Trust towards curation and management of exhibitions.</p> <p>Wairewa Rūnanga Incorporated Society towards project costs.</p>	
E22 – Advocate for connected walkways to enable children to safely walk to school.	<ul style="list-style-type: none"><li>Planning is undertaken to provide safe routes for children to walk to school (including but not limited to connections between West Lyttelton and Lyttelton Primary School, within Governors Bay, diamond Harbour and connections between Cooptown and Little River Primary School).</li></ul>	<p>13 February 2023 – the Board requested an update from Waka Kotahi NZTA on the proposed pathway connection between Cooptown and the Little River School.</p> <p>24 June 2024 - The Board agreed to request staff advice on safety measures at the end of the newly formed shared use Cooptown pathway at the Puaha Road end where there is a blind corner in the road.</p> <p>24 June 2024 – The Board received a public information session from staff about road safety matters, including a safety project in Corsair Bay, Cass Bay footpaths, Cass Bay pedestrian access to Steadfast, Governors Bay Dyers Pass Rd, Zephyr Terrace and Governors Bay Road, Charteris Bay options for a footpath on Marine Drive, Akaroa - Beach Road.</p> <p>22 July 2024 – Held a public information session providing information about the updated 'Good-to-go ways to get to School' programme the Council provides to schools to support them to encourage safe, active, fun, affordable, low-emission ways to travel to school and around their community.</p>	



Priority E: Good Social and Physical Connections for our Communities			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
E23 – Support for improved walking tracks and pedestrian linkages.	<ul style="list-style-type: none"><li>The Board, staff, hapu and community work together to improve walking connections within Rāpaki, the Head to Head Walkway and other walking tracks.</li></ul>	<p>24 June 2024 - The Board agreed to request staff advice on the accident, speed and safety statistics for Governors Bay Road in the area of Cass Bay bus stop and Steadfast corner.</p> <p>24 June 2024 - The Board agreed to request staff advice on the cost and funding options to continue the footpath on the seaward side of Beach Road, past the Akaroa Yacht Club and beyond the Lighthouse to enable safe pedestrian access.</p> <p>12 August 2024 – Received a public forum presentation from Little River Walkways Action Group regarding proposals for Wairewa Little River walkways specifically forming a logging truck road for the current logging operations on Council Hill Road, Little River with the view of reforming it into a walking track once the logging operations had finished.</p> <p>9 December 2024 - Charteris Bay Residents Association spoke to the Board regarding the ongoing maintenance and safety of Marine Drive through Charteris Bay and a proposal for a raised footpath for pedestrian safety at Paradise Beach and Andersons Road intersection. Advice was provided to the Board by the Council’s Traffic Engineer.</p> <p>24 March 2025 – The Board prioritised with staff a list of transport projects in Banks Peninsula that focus on improved pedestrian safety and walking connections.</p> <p>31 March 2025 – In its Draft Annual Plan 2025/26 submission the Board supported continued funding for the Head to Head Walkway Working Party.</p> <p>9 June 2025 – Representatives from Little River Wairewa Community Trust and Rod Donald Trust spoke to the Board regarding the Little River Wairewa Walkway and the process for the walkway crossing over private land. The Board agreed to request that staff investigate the possibility of Council being the controlling authority of the walkway.</p> <p>7 July 2025 – After receiving minutes of the last Head to Head Walkway meeting of the triennium the Board requested that staff provide progress updates by memo to the Head to Head Walkway Working Party and the Community Board in September and December 2025.</p> <p>July 2025 – Staff continue to support the proposed Embankment Pathway in Little River, providing information and funding advice. The Board has asked staff for further information on the possibility of Council acting as Controlling Authority over the easement on the pathway.</p> <p>Ongoing - Subordinate decision-making body of the Board – Head to Head Walkway Working Group - works with staff, the community and hapu to plan and develop the Head to Head Walkway.</p> <p>Reserve Committees (sub-committees of the Board) work with Parks to develop tracks on Banks Peninsula.</p>	
E24 – Advocate for improved cycling access and facilities around Banks Peninsula.		<p>The Board supported development of mountain bike tracks on Urumau Reserve.</p> <p>March 2024 - Stage one of the shared walkway/cycleway between Cooptown and Little River was completed.</p>	
E25 – Support car share/community transport schemes on Banks Peninsula.	<ul style="list-style-type: none"><li>Little River community is supported in its efforts to establish a community transport scheme.</li></ul>	<p>January 2025 – A request to use remaining funds from an earlier Sustainability Grant to investigate a community van as an alternative to a ride-share scheme lodged. Initial research showed safety concerns over a ride-share scheme is a big issue in the community.</p>	

Priority F: Assist the Community to Tackle the Issues Caused by Anti-Social Road Users			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
F26 – Engage with community and investigate options for mitigation, including supporting the idea of a community-led noise camera trial.	<ul style="list-style-type: none"><li>Receive deputation/public forum on this topic and ask staff to investigate.</li></ul>	<p>April 2023 – The Board agreed to work with NZ Police to identify 'hot spots' for Kōtuitui Smart Poles which improve connectivity in the community, are equipped with smart features including a free Wi-Fi network, CCTV cameras linked to the police network, advanced lighting fixtures, pedestrian and vehicle counters and speakers for public alerts. The Board advocated in its Annual Plan submission to Council for funding to be allocated to these installations to improve infrastructure to support community resilience and tackle the issues caused by anti-social road users.</p> <p>26 June 2023 – Cass Bay and Community Patrol Hui a Hapori</p>	
<b>ACHIEVED</b> F27 – Encourage the Council, community and police to work together to tackle this issue.	<ul style="list-style-type: none"><li>Staff actively work on this issue and report back to the Board.</li></ul>	<p>June 2023 – The Board received an update from Police about anti-social road users.</p> <p>25 July 2023 – Board submitted on the Cruising and Prohibited Times on Road Bylaw Review, wherein the Board advocated for Council, Community and Police to collaborate on the issue.</p>	

Priority F: Assist the Community to Tackle the Issues Caused by Anti-Social Road Users			Champions: Cathy and Luana
What the Board will do	Measures of Success	Progress to date/actions taken	
		<p>August 2023 – The Board received an update from Police about anti-social road users.</p> <p>21 October 2024 – Council Transport presented an information session about their capital programme for 2025/26. The Board agreed to request that staff :</p> <ul style="list-style-type: none"><li>investigate the installation of signage at the entrance to Te Oka Bay Road from Bossu Road advising of the narrowness of the road.</li><li>discuss with New Zealand Police and New Zealand Transport Agency, the matters of cameras and other measures to be considered on Whakaraupō Lyttelton Inner Harbour roads to curtail the consistent antisocial driving behaviour.</li></ul> <p>November 2024 – Board members attended a meeting with staff, the MP for Banks Peninsula and community members to highlight concerns about anti-social road users to the MP.</p> <p>24 February 2025 – NZ Police updated the Board about anti-social road users and a general increase in crime.</p>	
F28 – Advocate to Council that some of the safety budget is allocated to tackling the anti-social road users issue.	<ul style="list-style-type: none"><li>An appropriate budget for work is allocated which allows a collaborative response to the issue.</li></ul>	<p>24 June 2024 – Received a public information session, including suggestions for traffic calming measures, in response to specific questions asked by elected members with regards to traffic/roading problems.</p> <p>September 2024 – Granted \$400 to City to Sumner Community Patrol towards enabling patrollers on different shifts to connect with each other.</p>	

Priority G: Work with all Relevant Parties to Support Healthy Harbours and Bays			Champions: Nigel and Cathy
What the Board will do	Measures of Success	Progress to date/actions taken	
<p><b>ACHIEVED</b></p> <p>G29 – Advocate for a storm water management plan for Banks Peninsula that is informed by local experience as well as data.</p>	<ul style="list-style-type: none"><li>A Banks Peninsula Storm water Management Plan is completed, and funding allocated to implement it.</li><li>Engage with three waters regulators to ensure we are preventing stormwater runoff entering our harbours.</li></ul>	<p>6 May 2023 – Board requested an update on Te Pātaka o Rākaihautū Banks Peninsula Stormwater Management Plan and staff advice on how the Community Board is able to have input into the plan. (See D18)</p> <p>July 2024 - The Board submitted on the Council’s Long-Term Plan 2024-34 urging the Council to address flooding management on Te Pātaka o Rākaihautū Banks Peninsula. The Council Long Term Plan 2024-34 has allocated \$215 million for stormwater drainage, which includes flood management support. Council is preparing a stormwater management plan for Te Pātaka o Rākaihautū Banks Peninsula settlements.</p> <p>July 2024 – The Board received a briefing from staff about the Stormwater Management Plan.</p> <p>October 2024 – The Board received an email update from Council staff about inspecting Akaroa and Duvauchelle properties for instances where stormwater may be entering the wastewater network. Staff outlined their programme for checking and resolving the issue. A newsline story was published: <a href="#">Work continuing on Akaroa water checks : Newsline</a></p> <p>October 2024 – The Board promoted the Council’s Community Waterways Partnership Fund which helps groups enable community implementation of positive stormwater, habitat and water conservation actions and solutions.</p> <p>26 May 2025 – Council’s Drainage Engineer presented options for siting stormwater treatment filters on greenspace in Akaroa and sought the Board’s feedback.</p> <p>7 July 2025 - Collen Philip, Sustainable Ōtautahi, spoke to the Board regarding Te Pātaka o Rākaihautū - Banks Peninsula Settlements Stormwater Management Plan report.</p> <p>7 July 2025 – The Board received the Banks Peninsula Settlements Stormwater Management Plan Report and recommended that Council adopt it.</p> <p>Board members continue to attend meetings and provide support.</p>	
<p><b>ACHIEVED</b></p> <p>G30 – Advocate at long term plan hearings for funding to address flooding of rural origin (i.e., from the hills around settlements) which will not receive automatic funding</p>	<ul style="list-style-type: none"><li>High levels of investment in storm water management.</li><li>Councillors are aware of rural flooding issues on Banks Peninsula and funding is allocated to help address this.</li></ul>	<p>The Board advocated for funding through the LTP and AP submissions.</p> <p>Better off Funding of 20K was allocated by the Board to create a flooding working group for flood mapping and modelling for Little River.</p> <p>Councillor Fields took the mayor for a field trip around Koukourarata to talk about the effects of rural flooding, among other things.</p> <p>Flooding at Port Levy is being addressed as part of Coastal Hazards Adaptation Plan project.</p> <p>12 May 2025 – The Board received a briefing from Council staff following the adverse weather event 30 April to 2 May 2025.</p>	

Priority G: Work with all Relevant Parties to Support Healthy Harbours and Bays			Champions: Nigel and Cathy
What the Board will do	Measures of Success	Progress to date/actions taken	
through the LTP as part of a storm water management plan.			
<b>ACHIEVED</b> G31 – Support the Whaka-Ora Healthy Harbour programme of work to restore the ecological and cultural health of Whakaraupō-Lyttelton Harbour as mahinga kai.	<ul style="list-style-type: none"><li>Funding provided to support biodiversity and biosecurity restoration work, including community led restoration programmes.</li><li>Installation of trial sites completed and monitoring progressed for reducing erosion on roadside embankments where there is not a risk of uncontrolled flows entering the road corridor.</li></ul>	<p>26 February 2024 - Tim Drennan, Manager Service Excellence discussed with the Board water quality, water testing and the potential cause of water contamination within Te Pātaka o Rākaihautū Banks Peninsula. Mr. Drennan clarified the responsibility of Te Whatu Ora, Environment Canterbury, and Christchurch City Council for the Board.</p> <p>The Board successfully advocated through the LTP for an increase in the biodiversity fund.</p> <p>Board awarded funding to the Diamond Harbour Cat Rescue to assist with controlling the feral cat population in the area.</p> <p>Board members continue to support by attending the appropriate meetings.</p>	

Priority H: All Elements of Te Nukutai o Tapoa – Naval Point are progressed (off-shore, on-shore and the recreation ground)			Champion: Tyrone
What the Board will do	Measures of Success	Progress to date/actions taken	
<b>ACHIEVED</b> H32 – Support quality and meaningful engagement with staff, Rūnanga, stakeholders and community.	<ul style="list-style-type: none"><li>Te Hapū o Ngāti Wheke and staff are aligned with design and outcomes of Te Nukutai o Tapoa Plan.</li><li>Stakeholders feel fully enabled with supporting detailed design planning.</li></ul>	<p>12 December 2022 – the Board agreed to request staff to liaise with ECAN regarding the Naval Point breakwater being submerged during hightide and how to mitigate hazards to boat users.</p> <p>26 February 2024 - Kristine Bouw, Development Project Manager, updated the Board on what is happening with various structures located at Te Nukutai o Tapoa Naval Point. Ms Bouw showcased the current plan for the Lyttelton Recreation Ground including the proposed layout of the sports field and proposed location of the change pavilion.</p> <p>6 May 2024 – The Board requested staff advice regarding the report on the recently held SailGP Debrief with key stakeholders, specifically outlining what went well for the Lyttelton business community and the general community and identifying any areas for improvement.</p> <p>9 June 2025 – Representatives from the Naval Point Boat Safety Group spoke to the Board regarding their submission on the Christchurch City Council’s Annual Plan 2025/26 and the need for repair of the breakwater.</p>	
<b>ACHIEVED</b> H33 – Advocate for continued implementation of the development plan.	<ul style="list-style-type: none"><li>Opportunities to support recreational and event use of the site are maximised.</li><li>Barriers to the effective and efficient use of the site are minimised (E.g. support relocation of haul out, removal of old marina, maximising public/organised event space sharing, minimising misuse by vehicles).</li></ul>	<p>26 February 2024 - Development Project Manager, updated the Board on what is happening with various structures located at Te Nukutai o Tapoa Naval Point. Staff showcased the current plan for the Lyttelton Recreation Ground including the proposed layout of the sports field and proposed location of the change pavilion.</p> <p>25 November 2024 - Development Project Manager, presented to the Board on the current works being completed under the Development Plan.</p> <p>The Board was consulted regarding the Haul-out and lease.</p> <p>9 June 2025 – Kristine Bouw, Development Project Manager, updated the Board on Te Nukutai o Tapoa - Naval Point which included the construction works for the Change Pavilion building, civil and landscape works package, Magazine Bay Marina upgrade and the western redevelopment.</p> <p>9 June 2025 - Jamie Macgregor, Whakaraupō Recreation Incorporated Chair, Caine Tauwhare, Te Hapū o Ngāti Wheke and Craig Pauling, Te Hapū o Ngāti Wheke introduced Whakaraupō Recreation Incorporated – an organisation that works with 21 member groups with over 2400 members and many more participants, such as school groups, who benefit from Te Nukutai o Tapoa – Naval Point.</p>	
<b>ACHIEVED</b> H34 – Advocate for funding required to implement the plan in full.	<ul style="list-style-type: none"><li>Implementation of the plan is fully funded through the annual and long term plans.</li><li>The long term plan includes funding to implement all elements of Te Nukutai o Tapoa-Naval Point Development Plan.</li></ul>	<p>Progress on the overall implementation of Naval Point is steady and the Board continues to advocate for quality engagement with all parties.</p> <p>The LTP budget remains allocated to implement this project.</p>	

Priority I: Support Community-Based Solutions for Currently Unused Significant Council-owned Sites			Champions: Nigel, Tyrone, Luana, Howard
What the Board will do	Measures of Success	Progress to date/actions taken	
General		<p>8 July 2024 – The Board received an update on the proposed use of Kukupa Hostel located at 380 Pettigrews Rd, Pigeon Bay.</p> <p>8 July 2024 – The Board received an information session providing options for Yew Cottage, Akaroa.</p> <p>August 2024 – Elected members helped facilitate a possible option for the removal and restoration of Yew Cottage to private ownership.</p> <p>12 August 2024 – approved the continued lease by the current tenant of the Takapūneke Reserve Red House property, to ensure the continued maintenance of the property and upkeep of the gardens.</p> <p>7 October 2024 – Received a deputation regarding the future plans and options for Yew Cottage.</p> <p>7 October 2024 – Received a report from staff regarding Yew Cottage – future plans and options.</p>	
I35 – BP Meats Site (Akaroa) <ul style="list-style-type: none"><li>Request staff investigate uses for this land.</li><li>Advocate for community solutions, including accommodation for workers and young families</li></ul>	<ul style="list-style-type: none"><li>A proposal is developed for the future use and development of the BP Meats site which broadly achieves the objectives of the community.</li></ul>	<p>26 February 2024 - Angus Smith, Manager, Property Consultancy, Danielle Yeoman, Planner Urban Regeneration and Raymond Qu, Property Consultant, presented to the Board on the proposed process for public engagement on the future of the Akaroa BP Meats Site. A report is to be provided for the Board’s consideration</p> <p>11 March 2024 – Supports staff initiating the proposed process, with key stages including:</p> <ul style="list-style-type: none"><li>Obtaining updated technical analysis for the site and updating Section D of the ‘2011 Akaroa Places and Spaces Plan’.</li><li>Preparing a consultation and engagement plan alongside Community Governance and Communications and Engagement staff.</li><li>Undertaking targeted and on-going engagement with Ōnuku Rūnanga, acknowledging their proposal for the site and noting the cultural importance of the area.</li><li>Developing site requirements/principles for refining the various site options to be consulted on.</li><li>Presenting the site options and engagement plan to the Community Board for a decision to consult.</li><li>Undertaking public consultation and reporting back to the Community Board regarding the consultation findings and next steps.</li><li>Maintains the status quo holding strategy until staff report back on options for future use.</li></ul> <p>24 June 2024 - staff provided information and advice on the outline of the planned phases of engagement to seek community involvement in deciding the future use of 67 Rue Lavaud (BP Meats Site). Staff agreed to update the Board regularly during consultation and invite the Board to contribute feedback.</p> <p>7 April 2025 – Deputations were heard and correspondence received regarding the Phase 2 Engagement Plan for the BP Meats site from Akaroa Civic Trust, Akaroa Ratepayers &amp; Resident’s Association and Regenerate Akaroa. The Board appreciated their feedback and made an amendment to the report decision accordingly.</p> <p>7 April 2025 – The Board received a report about future consultation options for the BP Meats site. After feedback from the community the Board amended the decision to include a community hub in the options and to ensure continued stakeholder input and public engagement.</p> <p>7 July 2025 – Staff updated the Board on the outcome of community workshops/engagement to date regarding the BP Meats site, and shortlisting of potential future land uses for Phase 2 of community engagement.</p>	
I36 – Donald Street Stables (Lyttelton) <ul style="list-style-type: none"><li>Continue to seek an appropriate future use for this vacant heritage building.</li></ul>	<ul style="list-style-type: none"><li>A future use is found for Donald Street Stables.</li></ul>	<p>26 August – Received an update about the former Lyttelton Stables from Christchurch NZ.</p> <p>9 December 2024 – The Board heard about the need for a new base for the Seafarers’ Centre and their interest in being considered for space in the Lyttelton Stables development project. The Board referred them to Christchurch NZ.</p>	

Priority I: Support Community-Based Solutions for Currently Unused Significant Council-owned Sites			Champions: Nigel, Tyrone, Luana, Howard
What the Board will do	Measures of Success	Progress to date/actions taken	
I37 – Former Godley House site (Diamond Harbour) <ul style="list-style-type: none"><li>Continue to work with the community and council staff to find a way to enable the community vision for the former Godley House site.</li></ul>	<ul style="list-style-type: none"><li>The community is consulted about the proposal Council has received to develop the former Godley house Site. If the community is happy with the proposal we (the Community Board) will approve a lease to the applicant.</li></ul>	The Board successfully advocated for funding for the ‘Getting to the Point Plan’ to remain on budget (redevelopment of central Diamond Harbour).	
I38 – Hunters Road (Diamond Harbour) <ul style="list-style-type: none"><li>Work with Council staff and the community to identify future uses, development, disposal/retention and management strategies for the Hunters Road site.</li><li>Request an assessment of the site for its potential to grow indigenous trees for long-term carbon-sequestration, either by natural regeneration or strategic (ecologically beneficial) planting, as part of the Council’s drive to become a carbon-neutral city.</li></ul>	<ul style="list-style-type: none"><li>A spatial plan and outline development plan is developed for the Hunters Road site which will be incorporated into the district plan. These plans will incorporate:<ul style="list-style-type: none"><li>Community views and preferences about the future use of the site</li><li>Any site constraints (e.g. geotechnical)</li><li>Any features/natural values that may require protection (e.g. landscape, biodiversity)</li><li>Technical advice (e.g. infrastructure networks, including transport, stormwater facilities).</li><li>An assessment of the site’s suitability as an area for natural regeneration or revegetation.</li></ul></li></ul>	<p>25 March 2024 – Held an open information session about proposed land use for 27 Hunters Road and 43 Whero Avenue. Livestreamed.</p> <p>22 April 2024 – Heard 11 Deputations from members of the community about the proposed future land use for 27 Hunters Rd and 43 Whero Avenue – FENZ &amp; Te Pā o Rākaihautū Kura Unsolicited Proposal.</p> <p>22 April 2024 – The Board acknowledged submissions and deputations outlining the views of the community and approved sale of land at 27 Hunters Road and 43 Whero Avenue to FENZ for a fire station and to Te Poho o Tamatea Ltd for a character school. Noted that they wished for submitters to be updated on the two projects as they develop.</p> <p>An outline development plan for the remaining unoccupied land is in progress.</p>	





## 12. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - August 2025

Reference Te Tohutoro: 24/2207298  
Responsible Officer(s) Te Pou Matua: Penelope Goldstone, Community Governance Manager  
Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

### 2. Officer Recommendations Ngā Tūtohu



That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- 1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - August 2025.

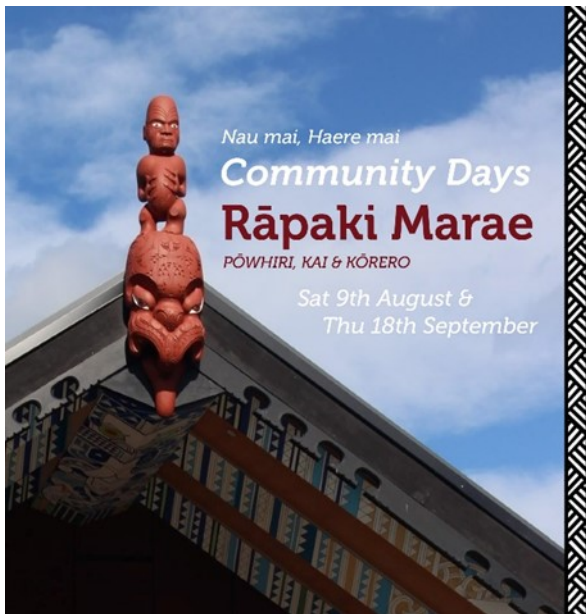
### 3. Community Support, Governance and Partnership Activity



#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Hireable Facilities in Akaroa	Staff have begun reviewing hireable facilities in Akaroa with the purpose of identifying ways to reduce barriers to use.	Ongoing	Good Social and Physical Connections for our Communities Support community-based solutions for currently unused significant Council-owned sites
Lighthouse Road Communications	Staff have continued to provide support through up-to-date communication with the residents impacted by Lighthouse Road instability and works.	Ongoing	Improve infrastructure to support community resilience
Mānawa Kāwhiu Lyttelton Recreation Centre Feasibility study	The study is currently underway to understand how the community would like to utilise the recreation centre.	Ongoing	Good Social and Physical Connections for our Communities

Activity	Detail	Timeline	Strategic Alignment
			Support community-based solutions for currently unused significant Council-owned sites
Mānawa Kāwhiu Lyttelton Recreation Centre accessible ramp and carpark resurface	<p>An accessible ramp has been constructed, and the adjoining carpark is being resurfaced at the rear of Mānawa Kāwhiu Lyttelton Recreation Centre.</p> <p>These works will provide a compliant accessible deck/ramp and accessible parking space for the Recreation Centre.</p>  	Completed	Good Social and Physical Connections for our Communities
Pigeon Bay Resilience Plan	Staff are working with the Pigeon Bay Hall committee to integrate and improve their resilience plan.	Ongoing	Improve infrastructure to support community resilience
Okains Bay	Supporting the local community to come up with landowner led plans for biodiversity protection. This will form the basis of an application to the biodiversity fund and other funds.	Ongoing	Protect and enhance biodiversity on Banks Peninsula



Activity	Detail	Timeline	Strategic Alignment
Diamond Harbour Medical Centre Handrail	The Community Board approved a \$25,000 grant from its Better-Off Funding for the Diamond Harbour Hall Driveway Repairs project. As the works were completed for \$22,500, staff suggest that the remaining \$2,500 be reallocated to the Diamond Harbour & Districts Health Support Group towards the installation of a handrail in the Medical Centre car park, improving accessibility for visitors.	Ongoing	Good Social and Physical Connections for our Communities
Purau Community Emergency Response and Resilience Planning	Civil Defence Emergency Management (CDEM) and Community Development staff met with leaders of the Purau Community Emergency Response Team on site, to assess their facilities and collaborate on key elements for inclusion in an Emergency Response and Resilience Plan.	Ongoing	Proactive Planning for Climate Change
Community Days at Rāpaki Marae	Staff identified a desire for members of the local community to learn more about Te Hapu o Ngāti Wheke. Te Hapu o Ngāti Wheke have organised two community days at Rāpaki Marae - Saturday 9 <sup>th</sup> August and Thursday 18 <sup>th</sup> September.  	Saturday 9 August and Thursday 18 September	Good social and physical connections for our communities
Student Intern to conduct Social Impacts of Flooding in Little River Report	A Canterbury University student has accepted a position as an Intern to complete a report on the Social Impacts of Flooding in Little River. He will be working under the Banks Peninsula Governance Team, with supervision from the local CDA. The report will be used to add context to the scientific data being collated by the Little River Flooding Round Table Group and will be presented to the Board and made available to the Little River community.	July 2025-October 2025	Proactive Planning for Climate Change

Activity	Detail	Timeline	Strategic Alignment
Little River Flooding Round Table Group	The Round Table group has formed 3 Working Groups to focus on areas of work: – Future Mapping work, Lake Opening Process and Communications Review and General Communications between the group and the Little River community. Michelle Wild, Environmental Scientist (ECan), will report to the Board on the results of the recent DHI Mapping work at the 11 August Board meeting.	Ongoing	Proactive Planning for Climate Change
Birdlings Flat Chair Recovering	The Birdlings Flat community have worked with a local upholsterer to renew the chairs at the Community Centre. 	Completed July 2025	Good social and physical connections for our communities
Birdlings Flat Emergency Hub	The Birdlings Flat Emergency Hub was activated during the recent power outage. Additional funding has been received to purchase a generator and related equipment for the hub.	Completed	Proactive Planning for Climate Change
Okuti Valley Emergency Hub	The Okuti Valley Emergency hub has received additional funding for radio equipment after a community debrief following the 1 May flooding identified this need.	Completed	Proactive Planning for Climate Change
<a href="#">Summer with your neighbours</a> (SWYN)	SWYN is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood. This year's events can be held from 25 October 2025 to 30 March 2026. 	Applications were open until 5pm, 10 August	Te Haumako Te Whitingia Strengthening Communities Together Strategy

### 3.2 Community Funding Summary

3.2.1 As of 15 July 2025, the Discretionary Response Fund unallocated balance for 2024/25 is \$6,716. The Discretionary Response Fund summary as of 15 July 2025 is attached. **(Attachment A).**

3.2.2 Youth Development Funding was granted to Ava and Josh to compete in the Top of the South Island competitive sports event in Invercargill and to Freya Scott to attend the New Zealand Model United Nations in Wellington.

3.3 **Participation in and Contribution to Decision Making**

3.3.1 **Report back on other Activities contributing to Community Board Plan** - The final monitoring report for the Board's 2022-25 Board Plan will be received by the Board at its 11 August 2025 meeting. The Board will begin working on their new Board Plan following the elections in October.

3.3.2 **Prepare for the impacts of climate change** - We're already feeling the effects of a changing climate in the form of wetter winters, and hotter, drier and longer summers. [Find out more here](#), and browse the [Christchurch District Risk Screening Report \(2022\)](#), which identifies how climate change will affect our natural and built environments. The document is based on the latest scientific information and input from key agencies in the region.

- [Sign up](#) for the Council's newsletter and get the latest news and information delivered to your inbox.

3.3.3 **Council Engagement and Consultation.**

- **Have your say** – At the time of writing this report, the following consultations were open for feedback in Te Pātaka o Rākaihautū Banks Peninsula:

<a href="#">Corsair Bay and Cass Bay Play Space Renewal</a>	Closes 17 August 2025
<a href="#">Cemeteries Handbook Update</a>	Closes 12 August 2025

- **Annual Plan Submission** – The Board submitted a written and oral submission on the Council's Draft Annual Plan. The Council has since adopted the Annual Plan and provided the Board with a summary of the outcome of its submission. **(Attachment B).**

3.4 **Governance Advice**

3.4.1 **Public Participation** – The Board received the following public and open forum presentations in July 2025:

- Improving Communication between Ratepayers and Council.

3.4.2 **Deputations** – The Board received the following deputations at its 7 July 2025 meeting:

- Sustainable Ōtautahi, spoke to the Board regarding Te Pātaka o Rākaihautū - Banks Peninsula Settlements Stormwater Management Plan report.

3.4.3 **Board Information Sessions** – the Board received the following briefings in July 2025:









- Akaroa Wharf – Project Update.
- 67 and 67A Rue Lavaud (BP Meats site) – Outcome of Community Engagement
- Lyttelton Police Update

- Purau Foreshore and Reserves Development
- Community Resilience Planning Update
- Te Pātaka o Rākaihautū Banks Peninsula Public Toilets

#### 4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

- 4.1 **Customer Service Request (CSR) Report** - Refer to **Attachment C** for the 1 to 31 July 2025 statistics, providing an overview of the number of CSRs that have been received, including the types of requests being received and a breakdown of how they are being reported.
- [Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council's [Service centres](#).
- 4.2 **Graffiti Report** - The Graffiti Snapshot for June 2025 can be found as **Attachment D** to this report. The Council also provides information on graffiti, including tips to prevent it, and about becoming a Graffiti Programme volunteer, at [this link](#).
- 4.3 **Planned road works and closures** - are indicated on the map at the [Traffic Updates page at this link](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

#### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Banks Peninsula Discretionary Response Fund Summary - July 2025	25/1468188	93
B  	Annual Plan 2025-2026 - Outcome of the Board's Submission - July 2025	25/1562673	94
C  	Customer Service Request Report - July 2025	25/1558766	98
D  	Graffiti Report - June 2025	25/1387519	99

#### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Liz Beaven - Community Board Advisor Steffi Brightwell - Community Development Advisor Linda Burkes - Banks Peninsula Governance Advisor Jane Harrison - Community Development Advisor Dane Moir - Community Development Advisor Jane Walders - Support Officer Jo Wells - Community Development Advisor Andrea Wild - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team Matt Boulton - Acting Head of Community Support & Partnerships

Available Budget DRF 24-25	35,265	
Carry Forward 2023/24 DRF TBC	12,323	
<b>Total BUDGET</b>	<b>47,588</b>	
<b>ALLOCATIONS MADE:</b>		
<b>Discretionary Response Fund</b>		
Diamond Harbour and Surrounds Cat Rescue Group	500	12/08/2024
Te Pātaka o Rākaihautū Banks Peninsula Community Board - ANZAC Day 2025	1000	12/08/2024
Te Pātaka o Rākaihautū Banks Peninsula Community Board - Summer with your Neighbours	3000	12/08/2024
Cass Bay Residents Association	636	9/09/2024
Little River Railway Station Trust	5000	9/09/2024
Little River Playcentre	2000	9/09/2024
Te Whare Tapere O Te Mata Hapuku Society Incorporated	2000	11/11/2024
Little River Farmers Market Incorporated	2000	11/11/2024
Akaroa Area School Board of Trustees	1800	11/11/2024
The Little River Wairewa Community Trust	1909	11/11/2024
Project Lyttelton Incorporated	2646	9/12/2024
Banks Peninsula Early Learning Limited	1497	9/12/2024
Okuti Valley Recreation and Sports Club Incorporated	4100	9/12/2024
Diamond Harbour School	1293	10/02/2025
Akaroa Resource Collective Trust	1000	7/04/2025
Te Whare Tapere O Te Mata Hapuku Society Incorporated	1940	7/04/2025
Te Puna Auaha Lyttelton	1426	9/06/2025
Whakaraupō Caregivers Group	1655	9/06/2025
Akaroa Croquet Club	3370	9/06/2025
<b>Discretionary Response Fund Allocated</b>	<b>38,772</b>	
<b>Discretionary Response Funding Returned</b>		
	-	
<b>Youth Development Fund</b>		
Akaroa Area School Board of Trustees - NZ Schools Sporting Competition	750	1/07/2024
Briar Davidson - Te Toka Tū o Waitaha Māori Rugby League Manatōpū Incorporated	300	8/07/2024
Akaroa Resource Collective Trust as host agency for Akaroa Kickboxing Club - National Kickboxing Competition	450	29/10/2024
Kiera O'Donnell - National School Cross Country Championships in Whangarei	150	7/04/2025
Ava and Josh - Top of the South Island competitive sports event in Invercargill	300	25/06/2025
Freya Scott - New Zealand Model United Nations in Wellington	150	25/06/2025
<b>Youth Development Fund Allocated</b>	<b>2,100</b>	
<b>TOTAL: Discretionary Response Fund Allocated</b>	<b>40,872</b>	
<b>TOTAL: Discretionary Response Fund Unallocated</b>	<b>6,716</b>	
<b>Pending Board Approval</b>		
<b>Pending Board Approval Balance</b>	<b>\$ -</b>	
<b>TOTAL: DRF Remaining if Pending approved</b>	<b>6,716</b>	





23 July 2025

Lyn Leslie  
Chairperson

Te Pātaka o Rākaihautū Banks Peninsula Community Board

03 941 8999

53 Hereford Street  
Christchurch 8013

PO Box 73013  
Christchurch 8154

[ccc.govt.nz](http://ccc.govt.nz)

Dear Lyn,

Thank you for your submission on Christchurch City Council's Draft Annual Plan 2025/26. We really appreciate the time and effort you have taken to provide comments and would like to share with you a summary of what submitters said, and what decisions were made as a result.

We received 1048 submissions on our Draft Annual Plan from individuals and groups across the whole of Christchurch and Banks Peninsula, resulting in more than five sessions of hearings over two weeks.

### What we heard

Feedback from submitters on the Draft Annual Plan 2025/26 highlighted that our community has a diverse range of priorities and perspectives. Over recent years we have seen many examples of 'one person's nice-to-have is another person's must-have', and the feedback once again reinforces this.

Submitters were asked to provide feedback on the services they value most and those they could do without. On average, they listed 2.4 services that they valued the most and 1.3 they could manage without. Interestingly, some services – such as the arts, cycleways, and community development – appeared in both categories, underscoring the diversity of community views.

This diversity of perspective and priorities was evident across many topics that submitters provided feedback on, including the proposed rates increase, transport projects like Wheels to Wings and the Lincoln Road public transport project, increased rating for renewals, and the climate fund policy.

Many submitters acknowledged the importance of Council services and preferred maintaining service levels, even if it meant higher rates.

Others, however, felt the proposed rates increase was too high given current cost-of-living pressures. Similar views were expressed about the proposal to increase rating for renewals – some supported it as a step toward long-term financial responsibility and intergenerational fairness, while others were concerned about the immediate financial impact and called for better budgeting instead of higher rates.

Transport projects also drew mixed responses. The Wheels to Wings cycleway remained contentious, with concerns about traffic, parking, and business impacts along Harewood Road. While some supported a staged approach, others called for the project to be scrapped due to low cyclist numbers and rising costs.

Feedback on delaying the Lincoln Road public transport project was similarly divided – some stressed the urgency of improving public transport in fast-growing areas like Halswell, while others supported the delay as a cost-saving measure that could reduce disruption and align with future government funding.

Submitters were also split on the proposal to reintroduce the central city shuttle. Some fondly recalled the pre-earthquake service and saw its return as a way to improve accessibility, reduce car use, and

support local businesses. Others criticised the proposed \$200,000 scoping study as excessive, arguing the service had already proven its value and that the study could be done more cost-effectively or in-house. Some questioned the need for a shuttle given existing transport options like buses, e-scooters, and the tram.

There were however a few key issues where most submitters shared similar views – particularly around pausing the targeted rate for the Christ Church Cathedral reinstatement and providing a \$5 million grant to the Air Force Museum of New Zealand. Overall, both proposals received broad support.

In feedback on the Cathedral targeted rate, some submitters told us that they are happy to support a pause, as in their view it should never have been introduced in the first place. Others went further, suggesting the project be scrapped entirely.

A common view was that the Anglican Church – not ratepayers – should cover the cost of reinstatement, with concerns raised about the project's expense comparative to the level of public support for the project. While fewer in number, others emphasised the Cathedral's cultural, historical, and emotional significance. They believed it could boost tourism and that existing commitments to its restoration should be honoured.

Submitters on the Air Force Museum highlighted its historical, cultural, and economic value – particularly its role in preserving the Royal New Zealand Air Force's legacy and housing nationally significant aircraft like the Orion and Hercules.

Many felt the investment would enhance tourism and benefit the local economy. While some raised concerns about the timing, given current financial pressures on households, and others suggested a loan might be more appropriate, the overall sentiment was clearly in favour.

Overall, feedback on this Annual Plan once again highlighted the competing priorities, opinions and values that our residents and communities have. Finding the right balance in the final Annual Plan required careful consideration of these varied viewpoints.

The other common theme, one reflected year after year, is that our residents and communities care deeply about their future and the future of the city and have told us that they want to see us deliver an Annual Plan that is affordable but doesn't overlook the things they really care about.

**You can read all the submissions, the thematic analysis and summary of Council staff responses at [ccc.govt.nz/annualplan](https://ccc.govt.nz/annualplan)**

## A summary of your submissions on the Annual Plan 2025 – 26

Updating the Annual Plan 2025-26, we've committed to:

- Adopt the Climate Resilience Fund Policy
- Provide advice on the operational funding for three information centres on Te Pātaka o Rākaihautū Banks Peninsula and request that ChristchurchNZ provide advice regarding the availability of funding for i-sites on banks peninsula.
- Consider and consult on a capital grant for Te Ūaka Lyttelton Museum as part of the upcoming 2026/27 Annual Plan process and invite them to make an application to the Strengthening Communities Fund or other grant funding programmes.



- Request, through its letter of expectation in December 2025, that ChristchurchNZ continues to report separately on the destination and attraction initiatives for Banks Peninsula and progress on implementation of the Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan.
- Request ChristchurchNZ provide advice on the financial implications regarding the implementation of the Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan.
- Pause the targeted rate for the Christchurch Cathedral for the remaining three years as incorporated in the draft Annual Plan.
- Dispose of 36 Brittan Terrace, Lyttelton.

A summary of the key elements of the Annual Plan 2025/26 is attached as an appendix to this letter.

I want to thank you again for taking the time to make a submission. We really valued your input and are always looking for ways we can make it easier for you to engage with the Council. If you have any specific feedback on the engagement process, or would like any assistance in accessing information on the Annual Plan, please let us know at [cccplan@ccc.govt.nz](mailto:cccplan@ccc.govt.nz)

Thank you again for your feedback, insight and direction.

Yours sincerely,



Matthew Boulton

**Acting Head of Community Support and Partnerships**  
**Christchurch City Council**

## A summary of the key elements of the Annual Plan 2025/26

### Rates

- An average rates increase for all ratepayers of 6.60% for 2025/26, compared to the average rates increase for all ratepayers proposed in the Draft Annual Plan of 7.58%.
- An average residential rates increase for 2025/26 of 6.49%, which equates to an extra \$4.96 a week on average. This is lower than the 7.40% average residential rates increase proposed in the Draft Annual Plan.
- An average business rates increase of 7.0%, which equates to an extra \$24.78 a week. This is lower than the 8.21% increase proposed in the Draft Annual Plan.
- An average remote rural property rates increase of 6.49%, which equates to an extra \$4.70 a week. This is lower than the 8.43% increase proposed in the Draft Annual Plan.
- Pausing the collection of the targeted rate for the Christ Church Cathedral reinstatement.
- Increasing the rates we charge for infrastructure renewals in 2025/26 by \$2 million, which will reduce the amount we need to borrow to fund our capital programme. This will help maintain a balanced budget in future years.

### Investing in our communities

- Operational spending of \$871 million on the day-to-day services the Council provides. This is \$10.1 million higher than proposed in the Draft Annual Plan, driven by changes in the wider economy and policy decisions made by the Government.
- Capital spending of \$648 million in 2025/26 including \$92.5 million for One New Zealand Stadium at Te Kaha. This is \$88.2 million lower than what was proposed, due mostly to rephasing \$71.5 million to later years based on what we can realistically deliver.
- Granting \$5 million in 2026/27 to the Air Force Museum of New Zealand for its planned extension.
- Allocating money for a scoping study for a central city shuttle service.
- The disposal of a small number of pieces of Council-owned land that are now surplus to the Council's requirements.
- Confirmation of the scope and governance of the Council's new Climate Resilience Fund – which will be used for climate adaptation requirements for Council-owned assets identified in our Adaptation Plans.

Ticket Report  
01 07 2025 - 26 07 2025

Filter by Ward

Banks Peninsula

Filter by month

2025 (Year) + July (Month)

453

# Reported Tickets last month

77.70%

Resolved within SLA

Status as of Report Date

Closed/Resolved

54.30%

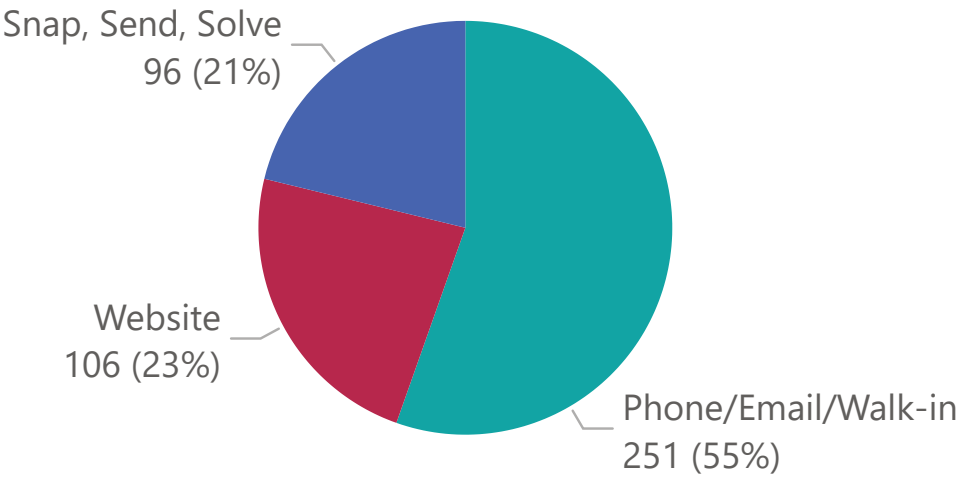
Open

42.83%

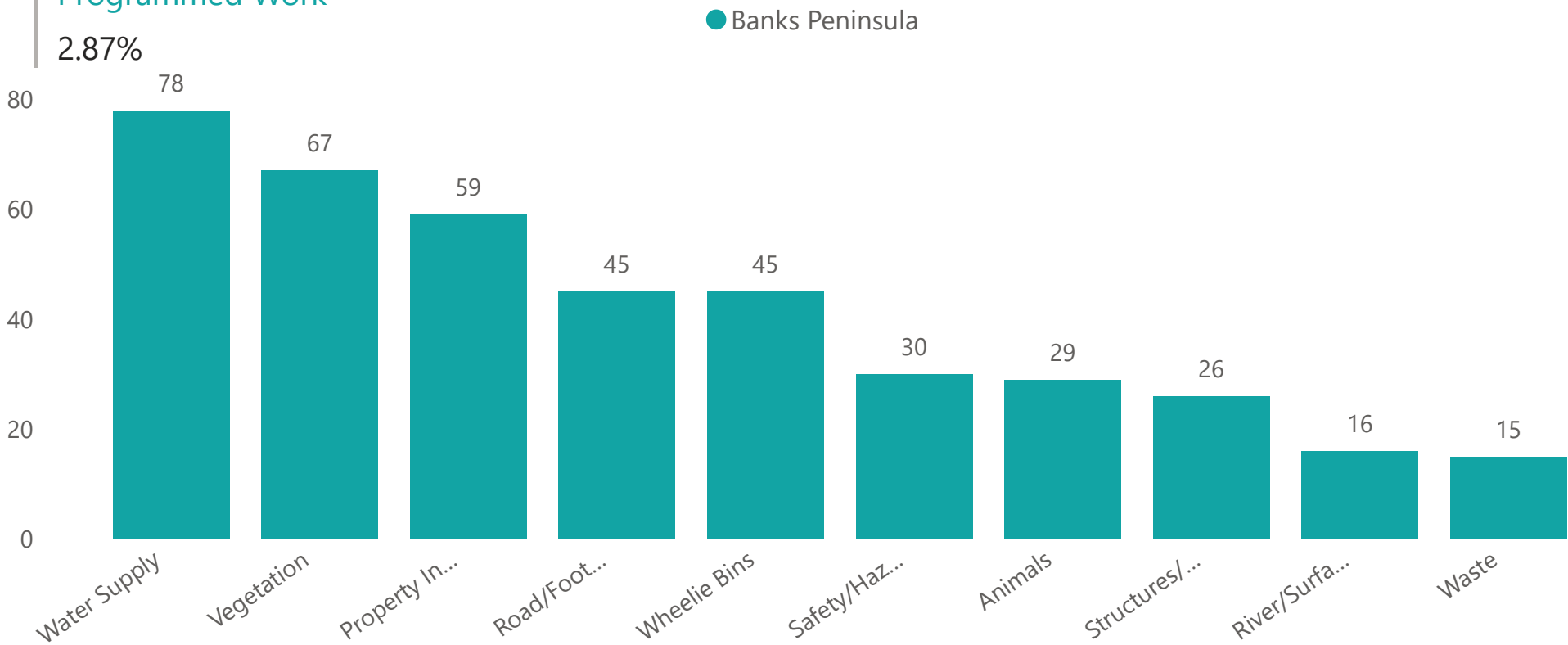
Programmed Work

2.87%

Channels



Top 10 Incident Categories



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
53	Water Leak	32
43	Trees	31
32	Residential Property Files	-8
30	Damaged Bin	1
20	Garden/Landscaped Area	7
18	Road/Hard Surface	-11
15	Residential LIM	-1
15	Water Supply	0
13	Blockage/Water Not Draining	-21
13	Building Maintenance	1

Report date:  
31 Jul 2025

# GRAFFITI SNAPSHOT

June 2025

## Ward and Suburb Insights



### Ward Reporting

These statistics exclude non-CCC utility cabinets and include graffiti incidents that may have been reported more than once

% of Reports made by  
Volunteers



### Ward Removal

Graffiti removed

Ward	Jun-25	May 2025	% Monthly Change
Central	567	896	-37%
Heathcote	146	191	-24%
Coastal	110	135	-19%
Spreydon	93	100	-7%
Burwood	63	81	-22%
Linwood	60	79	-24%
Innes	61	69	-12%
Papanui	42	59	-29%
Riccarton	57	55	4%
Hornby	12	44	-73%
Cashmere	84	38	121%
Banks Peninsula	14	31	-55%
Fendalton	25	24	4%
Halswell	21	22	-5%
Harewood	18	18	0%
Waimairi	4	10	-60%
Unknown	3	2	50%
<b>Total</b>	<b>1380</b>	<b>1854</b>	<b>0.23</b>

Ward	Graffiti cleaned mtrs2 June 2025	Graffiti cleaned mtrs2 May 2025
Central	1671	1755
Heathcote	571	735
Coastal	242	409
Spreydon	228	253
Burwood	164	244
Innes	117	242
Papanui	181	180
Linwood	256	134
Riccarton	114	126
Hornby	13	151
Harewood	77	83
Cashmere	54	49
Banks Peninsula	38	46
Halswell	26	221
Fendalton	59	17
Waimairi	11	7
Unknown	4	4
<b>Total</b>	<b>3824</b>	<b>4454</b>

### Reporting Hot Spots

Streets/Locations with the most reported graffiti  
(Excluding non- CCC Utility cabinets)

Suburb	Reports made - June 2025	Reports made - May 2025
Central City	475	706
Sydenham	92	106
New Brighton	61	92
Addington	59	95
St Albans	57	57
Waltham	45	47
Papanui	42	45
Linwood	40	80
Woolston	33	40
Riccarton	31	33
Cashmere	26	9
Beckenham	24	2
Richmond	24	46
Upper Riccarton	20	12
Spreydon	19	17
Hoon Hay	18	5
Wainoni	18	11
Dallington	17	11
Hornby	16	24
Phillipstown	16	45
Lyttelton	14	30

### Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned graffiti m2
Tuam Street	234
Colombo Street	137
Waltham Road	114
Waltham Road, Byron to Barbadoes	110
Hagley Park South	77
Vulcan Place	75
Wordsworth Street, Dewsbury to Colombo	75
Cathedral Square, Worcester to Colombo	75
Hagley Park South, Central City	72
Armagh Street	70
Rail Corridor, Main North Line between Sawyers Arms and Langdons	70
Portsmouth Street	69
Thomson Park	58
Moorhouse Avenue \ Colombo Street, Sydenham	54
Rauora Park	53
Park Terrace, Salisbury to Dorset	48
Margaret Mahy Family Playground	42
Validation Place	40
Christchurch Southern Motorway, Christchurch Southern to Christchurch Southern	38
Worcester Street \ Tramway Lane, Central City	38
Willow Street, Oxford to End	34
Peterborough Street, Colombo to Manchester	31
Anzac Drive \ Pages Road, Bexley	30
Colombo Street \ Wordsworth Street, Sydenham	30
Park Terrace, Dorset to Bealey	30
Wainoni Park	30

# GRAFFITI SNAPSHOT

June 2025

## Further Insights

### Snap Send Solve Insights

	June	May	% Change
Orion	330	378	-13%
Chorus	84	122	-31%
Enable	68	70	-3%
One NZ	36	27	+33%
Spark	9	16	-44%
NZ Post	4	5	-20
Rockgas	8	4	+100
2 Degrees	4	2	+100
Kiwi Rail	8	6	+33%
NZTA	6	11	-45

These are the reports that have been sent directly to the utility owner from Graffiti Programme volunteers and members of the public

### Monthly Draw Winner:



“Volunteers do not necessarily have the time; they have the heart.”

### Latest artwork



67 Cashel St – Artist - Tide Lie - This group of mural paintings on an Enable cabinet has an abstract fish theme, using bright and lively colours and dynamic lines, injects artistic vitality into the small Enable cabinet. The different sides of the painting echo each other. In a geometric collage style, fish with big eyes ingeniously combined exuding a child like charm while being full of modern flavour. Bright colours like blue and red and yellow stand out among the colour patches as if the fish are swimming through the water, nimble and vivid. This artwork not only beautifies the public space but also becomes a favourite photo taking spot for citizens and tourists adding a beautiful touch to the city

## 13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting agenda was generated.

Open Actions Ngā Mahinga Tuwhera

Open actions remaining at the time the agenda was generated:

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2025	12-May-2025	11-Aug-2025	Parks	Planning & Policy
Public Forum - Little River Wairewa Walkway	09-Jun-2025	08-Sep-2025	Parks	Regional Parks
Public Forum - Women's Safety in Lyttelton	09-Jun-2025	08-Sep-2025	Community Support & Partnerships	Governance (Ban Pen)
Te Reo Name for Akaroa Museum	02-Dec-2020	01-Oct-2025	Art Gallery Unit	Art Gallery Unit
Head to Head Walkway Working Party Notes	07-Jul-2025	06-Oct-2025	Parks	Parks & Recreation Planning
Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - July 2025	07-Jul-2025	06-Oct-2025	Parks	Botanic and Garden Parks
Steadfast Park-Proposed lease-Cass Bay Residents Association	07-Aug-2023	04-Nov-2025	Parks	Planning & Policy
Steadfast Landscape Development Plan	06-Dec-2021	31-Mar-2026	Parks	Planning & Policy
Reserve Committee Meeting Minutes	11-Mar-2024	30-Apr-2026	Recreation, Sports & Events	Recreation & Sports Services
67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan	07-Apr-2025	30-Jun-2026	Facilities & Property Unit	Property Consultancy
Kukupu Hostel - Request for Proposals, Results and Future Use	15-Aug-2022	31-Jul-2026	Parks	Management

Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

Action closed since the last ordinary meeting:

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Tāwhaki National Aerospace Centre	06-May-2024	01-Aug-2025	04-Jul-2025	Community Support & Partnerships	Governance (Ban Pen)