

Akaroa Museum Advisory Committee

OPEN MINUTES

Date: Wednesday 20 August 2025
Time: 2.04 pm
Venue: Akaroa Boardroom, 78 Rue Lavaud Akaroa

Present

Meeting

Chairperson Nigel Harrison - Te Pātaka o Rākaihautū Banks Peninsula Community Board Representative

Members John Curry - Friends of the Museum (FOAM)
Diana Stronach - Friends of the Museum (FOAM)
Pam Richardson – Community Representative

Banks Peninsula Governance Advisor

Linda Burkes

Tel: 941 8138

linda.burkes@ccc.govt.nz

Website: www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:

www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

Election of temporary Chairperson

In the absence of the Chairperson, the Governance Advisor opened the meeting and called for nominations for a temporary Chairperson.

Committee Resolved AMA/2025/00009

That Nigel Harrison be elected the meeting Chairperson for the meeting of the Akaroa Museum Advisory Committee on Wednesday 20 August 2025.

John Curry/Diana Stronach

Carried

A moment of silence was observed in respect to the passing of Ian Richardson.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved AMA/2025/00010

That the apology for absence from Asif Hussain and the apology for lateness from Pam Richardson be accepted.

Diana Stronach/John Curry

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved AMA/2025/00011

That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 21 May 2025 be confirmed.

Diana Stronach/Nigel Harrison

Carried

4. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

5. Collecting at Akaroa Museum - why, what and how

Committee Resolved AMA/2025/00012 Officer recommendation accepted without change


That the Akaroa Museum Advisory Committee:

1. Receives the information in the Collecting at Akaroa Museum - why, what and how Report.

John Curry/Nigel Harrison

Carried

Attachments

- A Collecting at Akaroa Museum Presentation - Akaroa Museum Advisory Committee - Wednesday 20 August, 2025 

Pam Richardson arrived at the end of Item 5, Collecting at Akaroa Museum – why, what and how.

6. Friends of Akaroa Museum (FOAM) – President's Update

Officer Recommendation

That the Akaroa Museum Advisory Committee:

1. Receives the information in the correspondence report Friends of Akaroa Museum (FOAM) – Presidents Update dated 20 August 2025

Committee Resolved AMA/2025/00013

That the Akaroa Museum Advisory Committee:

1. Receives the information in the correspondence report Friends of Akaroa Museum (FOAM) – Presidents Update dated 20 August 2025
2. Notes the correction: that the Financial Report pertains to the year 1 July 2024 through to 30 June 2025.

Nigel Harrison/Diana Stronach

Carried

7. Akaroa Museum Director's Update

Committee Resolved AMA/2025/00014 Officer recommendation accepted without change

That the Akaroa Museum Advisory Committee:

1. Receives the information in the Akaroa Museum Director's Update Report.

John Curry/Pam Richardson

Carried

8. Committee Members' Exchange of Information Te Whakawhiti Kōrero a ngā Mema Komiti

Part B

Members shared the following information:

- There is a flag stuck in the tree beside the museum. When a neighbouring tree is removed by Council, staff will endeavour to get the flag removed.
- Early Learning children are keen to come and visit the museum. A request was made for someone to spend some time showing the children around.
- The Akaroa Museum has not been included in the latest edition of the Akaroa and the Bays Room compendium and some errors have also been identified.
- Nice progress happening with Britomart Reserve. The Committee will be provided information at the next meeting about the Victoria Inn that was located at the bottom of the Britomart reserve.
- Council has installed an impermeable boundary with the BP Meats site in the form of a solid wooden fence. The museum has no plans for utilising any of the BP Meats site.
- The importance of highlighting/reflecting on the current health of the harbour and fishing stock in comparison to years gone by was raised. The Museum has had exhibitions on this subject.

Karakia Whakakapi

Meeting concluded at 3.15pm.

CONFIRMED BY THE CHAIRPERSON AND GOVERNANCE ADVISOR PURSUANT TO STANDING ORDER 23.4

**PENELOPE GOLDSTONE
GOVERNANCE MANAGER**

**NIGEL HARRISON
CHAIRPERSON**