
Waipuna
Halswell-Hornby-Riccarton Community Board
OPEN MINUTES

Date: Thursday 12 June 2025
Time: 4.30 pm
Venue: Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Present

Chairperson	Marie Pollisco
Deputy Chairperson	Helen Broughton
Members	Sarah Brunton
	Henk Buunk
	Luke Chandler
	Tyla Harrison-Hunt
	Andrei Moore
	Debbie Mora
	Mark Peters

Principal Advisor

Bailey Peterson
Manager Community Governance
Tel: 941 6743
Bailey.Peterson@ccc.govt.nz

Meeting Advisor

Faye Collins
Community Board Advisor
Tel: 941 5108
faye.collins@ccc.govt.nz

Website: www.ccc.govt.nz

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Marie Pollisco advised that she would depart the meeting at 5.30pm.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Andrei Moore declared an interest in Item 7 - Notice of Motion - Revocation of Community Service Award and took no part in any discussion or voting on this Item.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved HHRB/2025/00044

That both the open and public excluded minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on Thursday, 15 May 2025 be confirmed.

Mark Peters/Sarah Brunton

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Step Ahead Trust

The scheduled presentation did not go ahead.

4.2 West Halswell Development and Halswell Residents' Association Meeting

John Bennett, Chairperson and Ross McFarlane, member addressed the Board on behalf of the Halswell Residents' Association regarding a proposed development in west Halswell and possible traffic implications.

An invitation was extended to Board members to attend an upcoming Residents' Association meeting.

The Chairperson thanked Messrs Bennett and McFarlane for their presentation.

Attachments

A Presentation - Halswell Residents' Association 

4.3 Halswell School safety improvements

Georgia Taylor, Lotty Boon, and Nathan Tochaikul addressed the Board on behalf of Halswell School regarding pedestrian safety in the vicinity of the school and advocating for the installation of safety measures including traffic calming and pedestrian crossing facilities.

The Chairperson thanked the presenters for their presentation.

Attachments

A Presentation - Halswell School safety improvements [⇒](#) 

4.4 Knight Stream School safety improvements

Grace Liddington, Alexis Chapman, and Teagan Lombard, addressed the Board on behalf of Knight Stream School regarding safety improvements in the vicinity of the school. In particular the school supports a signalised crossing on Halswell Junction Road.

The Chairperson thanked the presenters for their presentation.

4.5 Oaklands School safety improvements

Griffin Bryce, Toby Baines and River He addressed the Board on behalf of Oaklands School regarding safety improvements in the vicinity of the school. The school supports the installation of safety measures including traffic calming and pedestrian crossing facilities.

The Chairperson thanked the presenters for their presentation.

Attachments

A Presentation - Oaklands School safety improvements [⇒](#) 

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Tree Planting Plans for Ridder and Waterloo Reserve

Gareth Popplestone, local resident, spoke in relation to the Tree Planting Plans for Ridder and Waterloo Reserve Report (Item 9 of these minutes refers).

After questions from members, the Chairperson thanked Mr Popplestone for his presentation.

5.2 Pedestrian crossing near Yaldhurst Road / Brake Street

Cody Cooper, local resident, spoke in support of the staff recommendation in relation to the Pedestrian crossing near Yaldhurst Road / Brake Street Report (Item 10 of these minutes refers).

After questions from members, the Chairperson thanked Mr Cooper for his presentation.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Notice of Motion - Revocation of Community Service Award

Community Board Resolved HHRB/2025/00045

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Revokes Resolution 5 of its decision on Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025 - HHRB/2025/00041 made at its meeting on 15 May 2025 (as detailed below):
5. Confers a Community Service Award on the nominee listed on the Summary of Nominations 2025 (Part C - separately circulated).
2. Declines to confer a Community Service Award on the nominee listed on Part C Waipuna Halswell-Hornby-Riccarton Community Board Community Service Awards 2025 - Summary of Nominations Matrix (separately circulated).
3. Requests staff investigate and provide advice on suitable ways to recognise the nominee listed on Part C Waipuna Halswell-Hornby-Riccarton Community Board Community Service Awards 2025 - Summary of Nominations Matrix (separately circulated).

Luke Chandler/Mark Peters

Carried

Andrei Moore declared an interest in this item and took no part in any discussion or voting on it.

8. Proposed Lane Names - 70 McTeigue Road

Community Board Resolved HHRB/2025/00046 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Proposed Lane Names - 70 McTeigue Road Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new road names for 70 McTeigue Road (RMA/2023/3319)
 - a. Lane 1 - Tūrutu Lane
 - b. Lane 2 - Rautini Lane

Debbie Mora/Luke Chandler

Carried

9. Tree Planting Plans for Ridder and Waterloo Reserve

Community Board Consideration

Staff spoke to the accompanying report. The Board also took into account the deputation from Gareth Popplestone (Item 5.1 of these minutes refers).

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Tree Planting Plans for Ridder and Waterloo Reserves Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of trees within Waterloo Reserve in alignment with the planting plan attached to the report on the meeting agenda as Attachment A.
4. Approves the planting of trees within Ridder Reserve in alignment with the planting plan attached to the report on the meeting agenda as Attachment B.

Community Board Resolved HHRB/2025/00047

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Tree Planting Plans for Ridder and Waterloo Reserves Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of trees within Waterloo Reserve in alignment with the planting plan attached to the report on the meeting agenda as Attachment A.
4. Notes that staff will revise the plan for planting of trees within Ridder Reserve in consultation with community and will provide the revised plan to the Board for consideration.

Andrei Moore/Mark Peters

Carried

10. Pedestrian crossing near Yaldhurst Road / Brake Street

Community Board Consideration

Staff spoke to the accompanying report. The Board also took into account the deputation from Cody Cooper (Item 5.2 of these minutes refers).

Community Board Resolved HHRB/2025/00048 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Pedestrian crossing near Yaldhurst Road / Brake Street Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.

4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Yaldhurst Road, commencing at a point 23 metres west of its intersection with Brake Street and extending in a westward direction for a distance of 13 metres. This is detailed in Attachment A to the report on the meeting agenda (Plan TG150183, dated 21/03/2025).
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

Tyla Harrison-Hunt/Mark Peters

Carried

Marie Pollisco left the meeting and vacated the Chair at 5.33pm during consideration of Item 10.
Helen Broughton assumed the Chair.

11. Waipuna Halswell-Hornby-Riccarton Community Board 2024-25 Discretionary Response Fund Application - Canterbury Horticultural Society Incorporated and Christchurch Envirohub Trust

**Community Board Resolved HHRB/2025/00049 Officer recommendations accepted
without change**

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board 2024-25 Discretionary Response Fund Application - Canterbury Horticultural Society Incorporated and Christchurch Envirohub Trust Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to Canterbury Horticultural Society Incorporated towards gazebos and tear drop banners for the Halswell Run Group.
4. Declines the application to its 2024/25 Discretionary Response Fund from the Christchurch Envirohub Trust towards the Stormwater Superhero Trailer project.

Sarah Brunton/Luke Chandler

Carried

12. Standing Orders Amendment - Notices of Motion

Community Board Consideration

Officer recommendations were moved, seconded and then put to a vote. A division was called with a result of five for, two against and one abstention. The motion was lost as the 75 percent majority required by the Local Government Act 2002 for an amendment to Standing Orders was not achieved.

Community Board Decision

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Standing Orders Amendment - Notices of Motion Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes Standing Order 22.1 and 19.3, and replaces it with the following wording, in order to amend the timeframe for a notice of motion to be delivered to the Chief Executive:

- a. 22.1 Notice of intended motion to be in writing

Notice of intended motions must be in writing signed by the mover, stating the meeting at which it is proposed that the intended motion be considered, and must be delivered to the Chief Executive at least **10** clear working days before such meeting, **or a shorter time at the discretion of the Chief Executive**. [Notice of an intended motion can be sent via email and include the scanned electronic signature of the mover.]

Once the motion is received and accepted by the Chief Executive, he or she must give members notice in writing of the intended notice of motion at least 2 clear working days before the date of the meeting at which it will be considered.

- b. 19.3 Requirement to give notice

A member must give notice to the Chief Executive at least **10** clear working days before the meeting, **or a shorter time at the discretion of the Chief Executive**, at which it is proposed to consider the motion. The notice is to be signed by not less than one third of the members including vacancies. Notice can be sent via email and include the scanned electronic signatures of members. If the notice of motion is lost, no similar notice of motion which is substantially the same in purpose and effect may be accepted within the next six months.

The result of the division was five votes for, two votes against with one abstention, the voting being as follows:

For: Sarah Brunton, Henk Buunk, Tyla Harrison-Hunt, Mark Peters and Luke Chandler

Against: Andrei Moore and Debbie Mora

Abstained: Helen Broughton

The motion was lost as the 75 percent majority required was not achieved.

Luke Chandler/Tyla Harrison-Hunt

Lost

13. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2025

**Community Board Resolved HHRB/2025/00050 Officer recommendation accepted
without change**

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2025.

Luke Chandler/Henk Buunk

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

The following information was exchanged:

- Cycle parking is to be introduced at the supermarket at Church Corner.
- The Minister's decisions on Plan Change 14 were noted.
- It was noted that the Upper Riccarton War Memorial Park development is almost complete.
- It was noted that the pedestrian crossing on Deans Avenue has been installed.
- New Zealand Transport Agency has indicated that it will look at safety improvements at the intersection of Yaldhurst and Racecourse Roads.
- There have been expressions of concern regarding leaf fall and litter on Riccarton Road.
- It was noted that safety improvements at Church Corner have been installed.

Karakia Whakamutunga

Meeting concluded at 6.22pm.

CONFIRMED THIS 10TH DAY OF JULY 2025

**MARIE POLLISCO
CHAIRPERSON**