



Christchurch City Council AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Christchurch City Council will be held on:

Date: Wednesday 4 June 2025

Time: 9.30 am

Venue: Boardroom, Fendalton Service Centre, Corner Jeffreys
and Clyde Roads, Fendalton

Membership

Chairperson	Mayor Phil Mauer
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Melanie Coker
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

Principal Advisor

Mary Richardson
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29 May 2025

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

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Karakia Whakamutunga

Actions Register Ngā Mahinga Tuwhera

Karakia Tīmatanga

Whakataka te hau ki te uru

Whakataka te hau ki te tonga

Kia mākinakina ki uta

Kia mātaratara ki tai

E hī ake ana te atakura

He tio, he huka, he hau hū

Tihei mauri ora

1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Public Participation Te Huinga Tūmatanui

3.1 Public Forum Te Huinga Whānui

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

3.1.1 Ruby-Grace Miller

Ruby-Grace Miller, Ruby Love-Smith and Fraya will speak regarding safety at the bus exchange.

3.2 Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter, or matters, covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

4. Presentation of Petitions Ngā Pākikitanga

There were no Presentations of Petitions at the time the agenda was prepared.

To present to the Council, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.

5. Council Minutes - 7 May 2025

Reference Te Tohutoro: 25/904314
Responsible Officer(s) Te Pou Matua: Katie Matheis, Senior Democratic Services Advisor
Accountable ELT Member Pouwhakarae: Mary Richardson, Chief Executive

1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 7 May 2025.

2. Recommendation Te Tūtohu Council

That the Council confirms the Minutes from the Council meeting held 7 May 2025.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A1 	Minutes Council - 7 May 2025	25/853138	6

Signatories Ngā Kaiwaitohu

Author	Katie Matheis - Senior Democratic Services Advisor
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Christchurch City Council MINUTES

Item 5

Attachment A

Date: Wednesday 7 May 2025
Time: 9.32 am
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Mayor Phil Mauer
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber - partially via audio/visual link
	Councillor Melanie Coker
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

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Karakia Tīmatanga

The agenda was dealt with in the following order.

The Mayor acknowledged the recent passing of Stewart Miller who served the first Banks Peninsula District Council, as Chair of the Akaroa Wairewa Community Board, and as Deputy Mayor in Banks Peninsula for a number of years.

The Mayor also extended his congratulations to all the Council staff involved in Te Kuru, recently named Best Public Works Project Over \$5 million and recipient of the award for Excellence in Environment & Sustainability.

Finally, the Mayor took a moment to recognise the response to the recent flooding event in Christchurch and Banks Peninsula, thanking staff across the Council, and the many volunteers, contractors and communities who contributed their time and expertise.

Withdrawal of Agenda Item

In accordance with Standing Order 6.8, the Chief Executive advised that Item 22 - *Notice of Motion – Request for advice regarding freedom camping* was withdrawn from the Agenda.

Councillor Gough joined the meeting at 9.33am.

1. Apologies Ngā Whakapāha

Council Resolved CNCL/2025/00208

That the apologies from Councillors Donovan, Fields and Moore for lateness be accepted.

Mayor/Councillor Peters

Carried

Councillor McLellan joined the meeting at 9.36 am.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

Councillor Fields joined the meeting at 9.39 am during consideration of Item 10.

Deputy Mayor Cotter left the meeting at 9.49 am and returned at 9.52 am during consideration of Item 10.

Councillor Scandrett left the meeting at 9.53 am and returned at 9.55 am during consideration of Item 10.

Councillor McLellan left the meeting at 9.53 am and returned at 9.57 am during consideration of Item 10.

Councillor Templeton left the meeting at 9.57 am and returned at 10.07 am during consideration of Item 10.

Councillor Barber left the meeting at 9.59 am and returned at 10.08 am during consideration of Item 10.

Councillor Gough left the meeting at 10.03 am and returned at 10.08 am during consideration of Item 10.

Councillor Moore joined the meeting at 10.07am during consideration of Item 10.

Councillor MacDonald left the meeting at 10 am and returned at 10.11 am during consideration of Item 10.

Councillor Harrison-Hunt left the meeting at 10.07 am and returned at 10.09 am during consideration of Item 10.

10. Monthly Report from the Community Boards - April 2025

Lyn Leslie, Chairperson, and Penelope Goldstone, Community Governance Manager, joined the meeting for presentation of the **Te Pātaka o Rākaihautū Banks Peninsula Community Board** area report.

Callum Ward, Chairperson, and Jess Garrett, Manager Community Governance, joined the meeting for presentation of the **Waihoru Spreydon-Cashmere-Heathcote Community Board** area report.

Jason Middlemiss, Chairperson, and Bridget Williams, Deputy Chairperson, joined the meeting for presentation of the **Waimāero Fendalton-Waimairi-Harewood Community Board** area report.

Emma Norrish, Chairperson, and Simon Britten, Deputy Chairperson, joined the meeting for presentation of the **Waipapa Papanui-Innes-Central Community Board** area report.

Marie Pollisco, Chairperson, and Bailey Peterson, Manager Community Governance, joined the meeting for presentation of the **Waipuna Halswell-Hornby-Riccarton Community Board** area report.

Paul McMahon, Chairperson, and Jackie Simons, Deputy Chairperson, joined the meeting for presentation of the **Waitai Coastal-Burwood-Linwood Community Board** area report.

Council Resolved CNCL/2025/00209

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Monthly Report from the Community Boards - April 2025 Report.

Mayor/Councillor Scandrett

Carried

Attachments

- A Te Pātaka o Rākaihautū Banks Peninsula Community Board - Presentation to Council
- B Waihoru Spreydon-Cashmere-Heathcote Community Board - Presentation to Council
- C Waimāero Fendalton-Waimairi-Harewood Community Board - Presentation to Council
- D Waipapa Papanui-Innes-Central Community Board - Presentation to Council
- E Waipuna Halswell-Hornby-Riccarton Community Board - Presentation to Council
- F Waitai Coastal-Burwood-Linwood Community Board - Presentation to Council

3. Public Participation Te Huinga Tūmatanui

3.1 Public Forum Te Huinga Whānui

There were no public forum presentations.

3.2 Deputations by Appointment Ngā Huinga Whakaritenga

There were no deputations by appointment.

4. Presentation of Petitions Ngā Pākikitanga

There was no presentation of petitions.

5. Council - Annual Plan Minutes - 3 April 2025

Secretarial Note: The meeting block resolved Minutes Items 6 – 9 and Public Excluded Minutes Items 24 and 25.

Council Resolved CNCL/2025/00210

That the Council receives the Minutes from the Council - Annual Plan meeting held 3 April 2025.

Councillor Barber/Councillor McLellan

Carried

6. Council Minutes - 15 April 2025

Council Resolved CNCL/2025/00211

That the Council receives the Minutes from the Council meeting held 15 April 2025.

Councillor Barber/Councillor McLellan

Carried

7. Council Minutes - 16 April 2025

Council Resolved CNCL/2025/00212

That the Council confirms the Minutes from the Council meeting held 16 April 2025.

Councillor Barber/Councillor McLellan

Carried

25. Public Excluded Council Minutes - 16 April 2025

Council Resolved CNCL/2025/00213

That the Council confirms the Public Excluded minutes from the Council meeting held on 16 April 2025.

Councillor Barber/Councillor McLellan

Carried

8. Canterbury Regional Landfill Joint Committee Minutes - 5 August 2024

Council Resolved CNCL/2025/00214

That the Council receives the Minutes from the Canterbury Regional Landfill Joint Committee meeting held 5 August 2024.

Councillor Barber/Councillor McLellan

Carried

9. Canterbury Waste Joint Committee Minutes - 5 August 2024

Council Resolved CNCL/2025/00215

That the Council receives the Minutes from the Canterbury Waste Joint Committee meeting held 5 August 2024.

Councillor Barber/Councillor McLellan

Carried

24. Public Excluded Canterbury Regional Landfill Joint Committee Minutes - 5 August 2024

Council Resolved CNCL/2025/00216

That the Council receives the Public Excluded Minutes from the Canterbury Regional Landfill Joint Committee meeting held 5 August 2024.

Councillor Barber/Councillor McLellan

Carried

Report from Waipapa Papanui-Innes-Central Community Board - 10 April 2025

11. Shelter installation at well-used bus stops across the Waipapa Papanui-Innes-Central Community Board area

Council Resolved CNCL/2025/00217

Community Board Recommendations accepted without change

That the Council:

1. Receives the information in the Shelter installation at well-used bus stops across the Waipapa Papanui-Innes-Central Community Board area Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves that any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in resolutions 4 – 13 below are revoked.

Bus stop 54260 – 83 Victoria Street (Agenda Report Attachment A)

4. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. Approves that a bus passenger shelter be installed on the west side of Victoria Street commencing at a point 28 metres north of its intersection with Peterborough Street and extending in a north-westerly direction for a distance of approximately 3.6 metres.

Bus stop 52915 – 47 Hereford Street (Agenda Report Attachment A)

5. Pursuant to Section 339(1) of the Local Government Act 1974:

- a. Approves that a bus passenger shelter be installed on the north side of Hereford Street commencing at a point 16 metres east of its intersection with Montreal Street and extending in an easterly direction for a distance of approximately 3.6 metres.

Bus stop 51616 – 332 Hereford Street (Agenda Report Attachment A)

6. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. Approves that a bus passenger shelter be installed on the south side of Hereford Street commencing at a point 23 metres west of its intersection with Fitzgerald Avenue and extending in an easterly direction for a distance of approximately 3.6 metres.
7. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. Approves that the stopping of all vehicles be prohibited at any time, on the south side of Hereford Street commencing at a point 29 metres west of its intersection with Fitzgerald Avenue and extending in an easterly direction for a distance of 1 metres.

Bus stop 14263 – 164 St Asaph Street (Agenda Report Attachment A)

8. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. Approves that a bus passenger shelter be installed on the south side of St Asaph Street commencing at a point 99 metres east of its intersection with Durham Street and extending in a westerly direction for a distance of approximately 3.6 metres.

Bus stop 36219 – 202 Gloucester Street (Agenda Report Attachment A)

9. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. Approves that bus stop be revoked on the south side of Gloucester Street commencing at a point 24 metres west of its intersection with Latimer Square (western side) and extending in a westerly direction for a distance of 19 metres.
 - b. Approves that the stopping of all vehicles be prohibited at any time, on the south side of Gloucester Street commencing at its intersection with Latimer Square (western side) and extending in a westerly direction for a distance of 8 metres.
 - c. Approves that bus stop be installed on the south side of Gloucester Street commencing at a point 8 metres west of its intersection with Latimer Square (western side) and extending in a westerly direction for a distance of 14 metres.
 - d. Approves that the stopping of all vehicles be prohibited at any time, on the south side of Gloucester Street commencing at a point 22 metres west of its intersection with Latimer Square (western side) and extending in a westerly direction for a distance of 4 metres.
10. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. Approves that a bus passenger shelter be installed on the south side of Gloucester Street commencing at a point 12 metres west of its intersection with Latimer Square (west end) and extending in a westerly direction for a distance of approximately 3.6 metres.
 - b. Request staff have a conversation with the immediately affected resident to mitigate the privacy issue.
11. Pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. That a Stop control be placed against Latimer Square (western side) at its intersection with Gloucester Street.

Bus stop 32180 – 106 Ferry Road (Agenda Report Attachment A)

12. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. Approves that a bus passenger shelter be installed on the south side of Ferry Road commencing at a point 102 metres west of its intersection with Fitzgerald Avenue and extending in a westerly direction for a distance of approximately 3.6 metres.
13. Approves that directional and warning tactile pavers, hardstand areas, bus stop signs, and green surface treatments are installed at the above bus stops, as shown on **Attachment A** to the agenda report.
14. Approves that these resolutions 3 – 13 take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Councillor McLellan/Mayor

Carried

Councillor McLellan left the meeting at 10.24 am and returned at 10.32 am during consideration of Item 12.

12. Local Water Done Well Service Delivery Model

Council Resolved CNCL/2025/00218

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Local Water Done Well Service Delivery Model Report.
2. Notes that the decision in this report is assessed as high significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Notes that under the *Local Government (Water Services Preliminary Arrangements) Act 2024*, the Council is required to identify its proposed model for delivering water services in its Water Services Delivery Plan.
4. Notes that public consultation on three delivery model options has been undertaken, and that community feedback has been considered in making this decision.
5. Agrees that the In-House Model is included in the Water Services Delivery Plan as the Council's proposed water services delivery model.

Councillor MacDonald/Councillor Scandrett

Carried

Councillor MacDonald left the meeting at 10.32 am during consideration of Item 13.

Councillor Henstock left the meeting at 10.33 am and returned at 10.35 am during consideration of Item 13.

13. Hearings Panel report to the Council on the Proposed Trade Waste Bylaw 2025

Council Resolved CNCL/2025/00219

Hearings Panel Recommendations accepted without change

That the Council:

1. Adopt the Christchurch City Council Trade Waste Bylaw 2025, in its final form (Attachment A of this report).
2. Note the following changes to the clauses of the Christchurch City Council Trade Waste Bylaw 2025, as a result of the consultation and hearings process (as shown in Attachment B of this report):
 - a. Insert a new definition of **construction activities** in clause 5(1), as follows:
Construction activities mean trade activities including, but not limited to, dewatering, earthworks, hydro-excavation, concrete production and stone cutting.
 - b. Amend the definition of **dewatering** in clause 5(1) so that it excludes stormwater runoff.
 - c. Remove the definition of **inorganic mineral solids** in clause 5(1).
 - d. Amend the explanatory note on the definition of trade waste in clause 5(1) to clarify it does not include trade premises discharging wastewater unrelated to a trade activity.
 - e. Amend the explanatory note on clause 8 (classification of trade waste discharges) to clarify that the classification of a trade waste discharge is assessed and determined by the Council on a case-by-case basis.
 - f. Amend the explanatory note on clause 10(1) (application for trade waste consent) to reflect that the Council may also consider the discharge of water from dewatering activities where there is no stormwater network available.
 - g. Amend clause 37(5) (transitional provisions) to remove the term “inorganic mineral solids”, and replace with silts and sediments resulting from construction activities.
 - h. Replace schedule 1A, clause 1A.2.4(b) (permitted discharge characteristics – TSS limits) to remove references to the term “inorganic mineral solids” and replace with “silts and sediments resulting from construction activities”
 - i. Amend schedule 1A, clause 1A.2.4(c) (permitted discharge characteristics – TSS limits) to exclude application where subclause (b) applies.
 - j. Amend schedule 1B, clause 1B.1 (prohibited characteristics – introduction) to reference clause 13(4) (discretion for approval of discharge of a prohibited characteristics), and provide clarity that no prohibited characteristic may be discharged unless it is subject to a conditional trade waste consent issued in accordance with clause 13(4).
 - k. Amend schedule 1B, clause 1B.2.2(h) to:
 - i. remove reference to the broader term ‘persistent organic pollutants (POPS)’
 - ii. add reference to perfluorohexanesulfonic acid (PFHxS)

- iii. reference national guidance from the Environmental Protection Authority and the Ministry for the Environment on acceptable levels.
3. Determine, in accordance with section 155(2) and (3) of the Local Government Act 2002, that the Christchurch City Council Trade Waste Bylaw 2025 is the most appropriate form of bylaw, and that it is not inconsistent with the New Zealand Bill of Rights Act 1990.
4. Note that the special requirements for bylaws relating to trade wastes (section 148 of the Local Government Act 2002) have been met.
5. Approve the Christchurch City Council Trade Waste Bylaw 2025 coming into force on 1 July 2025.
6. Approve that staff are otherwise authorised to make any typographical changes or correct minor errors as the case may be before the Christchurch City Council Trade Waste Bylaw 2025 comes into force.
7. Give public notice as soon as practicable that the Christchurch City Council Trade Waste Bylaw 2025 has been made by the Council, that it comes into effect on 1 July 2025 and that copies of the Christchurch City Council Trade Waste Bylaw 2025 may be inspected and obtained at the Council's offices or on its website, without payment.
8. Delegate to the Chief Executive the authority to amend any explanatory notes in the Christchurch City Council Trade Waste Bylaw 2025 as the case may be, and that this power may be delegated.

Councillor Harrison-Hunt/Councillor Scandrett

Carried

Councillor McLellan left the meeting at 10.42 am and returned at 10.45 am during consideration of Item 14.

The meeting adjourned at 10.47 am during consideration of Item 14 and reconvened at 11.12 am. Councillor MacDonald was not present at this time.

Councillor MacDonald returned to the meeting at 11.13 am during consideration of Item 14.

14. The Ferrymead Trust - Citywide Discretionary Response Fund Application

Council Comment

1. Council Officers Gary Watson, Josh Wharton and John Filsell joined the table to present the report and provide an update on the availability of funds in the Citywide Discretionary Response Fund.
2. At the conclusion of questions, Councillor Coker Moved the report's Option 2 to grant \$48,000 to the Ferrymead Trust (refer Resolution 3 below). This was Seconded by the Mayor.
3. At the conclusion of debate, the Motion was voted on and declared carried.

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the The Ferrymead Trust - Citywide Discretionary Response Fund Application Report.

2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Declines the Ferrymead Trust application for \$48,000 from the 2024/25 Citywide Discretionary Response Fund as it is inconsistent with the purpose of the fund, noting that the Council is currently considering the Ferrymead Trust's Annual Plan funding request.
4. Notes that Public Excluded Attachment A of this report can be released to the public one year after the Council's decision on this Citywide Discretionary Response Fund Application.

Council Resolved CNCL/2025/00220

That the Council:

1. Receives the information in the The Ferrymead Trust - Citywide Discretionary Response Fund Application Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the Ferrymead Trust application for \$48,000 from the 2024/25 Citywide Discretionary Response Fund, noting that the Council is currently considering the Ferrymead Trust's Annual Plan funding request.
4. Notes that Public Excluded Attachment A of this report can be released to the public one year after the Council's decision on this Citywide Discretionary Response Fund Application.

Councillor Coker/Mayor

Carried

Councillor Keown sat back from the table and did not take part in the discussion or vote.
Councillors Moore and Scandrett requested that their abstentions from the vote be recorded.
Councillors Harrison-Hunt and MacDonald requested that their votes against the resolution be recorded.

Councillor McLellan left the meeting at 11.26 am and returned at 11.35 am during consideration of Item 15.

The meeting adjourned at 11.57 am and reconvened at 12.09 am. Councillor Gough was not present at this time.

15. Citywide Discretionary Response Fund Applications May 2025

Council Comment

1. Council Officers Jacqui Jeffrey and Gary Watson joined the table to present the report.
2. The Officer Recommendations (Original Motion) were Moved by Councillor Scandrett and Seconded by the Mayor.
3. An Amendment was Moved by Councillor Harrison-Hunt to reduce the grant to the New Zealand Opera, proposing an allocation of \$12,650 rather than the \$25,000 specified in the Officer Recommendations. This was Seconded by Councillor Johanson.
4. A second Amendment was Moved by Councillor Coker to request that Venues Ōtautahi review its venue costs for school events and report back to the Council. This was Seconded by Deputy Mayor Cotter (refer Resolution 6 below).

5. A third Amendment was Moved by Councillor Templeton to provide a grant of \$12,350 to Canty Mathematical Association Inc rather than declining the application as specified in the Officer Recommendations. This was Seconded by Councillor Peters.
6. A fourth Amendment was Moved by Deputy Mayor Cotter to defer the consideration of the Cantamath application to allow time for staff to bring back additional information regarding the event and funding request. This was Seconded by Councillor Henstock (refer Resolution 4 below).
7. The meeting held a single debate on the Original Motion and all proposed Amendments. At the conclusion of debate the meeting first voted on each Amendment (refer below for the outcomes).
8. The Amendment to defer the consideration of the Cantamath application was voted on and declared carried before consideration of the Amendment to provide a grant of \$12,350 for Cantamath. As such, this subsequent Amendment did not proceed.
9. The carried Amendments (refer Resolutions 4 and 6) were then included to form the Substantive Motion. The meeting voted on the Substantive Motion by division, which was declared carried.

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Citywide Discretionary Response Fund Applications May 2025 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Declines the application to the 2024/25 Citywide Discretionary Response Fund from Screen Edge Limited towards the Doc Edge International Documentary Festival 2025.
4. Declines the application to the 2024/25 Citywide Discretionary Response Fund from Canty Mathematical Association Inc towards Cantamath.
5. Makes a grant of \$25,000 from its 2024/25 Citywide Discretionary Response Fund to New Zealand Opera towards additional support for New Zealand Opera's 3-season Christchurch programme.

Original Motion Moved / Seconded

That the Council:

1. Receives the information in the Citywide Discretionary Response Fund Applications May 2025 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Declines the application to the 2024/25 Citywide Discretionary Response Fund from Screen Edge Limited towards the Doc Edge International Documentary Festival 2025.
4. Declines the application to the 2024/25 Citywide Discretionary Response Fund from Canty Mathematical Association Inc towards Cantamath.
5. Makes a grant of \$25,000 from its 2024/25 Citywide Discretionary Response Fund to New Zealand Opera towards additional support for New Zealand Opera's 3-season Christchurch programme.

Councillor Scandrett/Mayor
Council Decision

Moved/Seconded

5. Makes a grant of \$12,650 from its 2024/25 Citywide Discretionary Response Fund to New Zealand Opera towards additional support for New Zealand Opera's 3-season Christchurch programme.

Councillor Harrison-Hunt/Councillor Johanson

Lost

Council Resolved CNCL/2025/00221

6. Requests that Venues Ōtautahi review and report back to the Council on their venue costs for school events.

Councillor Coker/Deputy Mayor

Carried

Councillors Barber and Scandrett declared an interest in Resolution 6 and took no part in the discussion or vote.

Council Resolved CNCL/2025/00222

4. Defers the Cantamath application to the 21 May Council meeting in order to allow time for staff to bring back more information on the likelihood of the event going forward without the full amount of funding requested.

Deputy Mayor/Councillor Henstock

Carried

Amendment Moved / Seconded

4. Makes a grant of \$12,350 from its 2024/25 Citywide Discretionary Response Fund to Canty Mathematical Association Inc towards Cantamath.

Councillor Templeton/Councillor Peters

Did Not Proceed

Council Resolved CNCL/2025/00223

That the Council:

1. Receives the information in the Citywide Discretionary Response Fund Applications May 2025 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Declines the application to the 2024/25 Citywide Discretionary Response Fund from Screen Edge Limited towards the Doc Edge International Documentary Festival 2025.
4. Defers the Cantamath application to the 21 May Council meeting in order to allow time for staff to bring back more information on the likelihood of the event going forward without the full amount of funding requested.
5. Makes a grant of \$25,000 from its 2024/25 Citywide Discretionary Response Fund to New Zealand Opera towards additional support for New Zealand Opera's 3-season Christchurch programme.

6. Requests that Venues Ōtautahi review and report back to the Council on their venue costs for school events.

The division was declared **carried** by 13 votes to 3 votes the voting being as follows:

For: Mayor Mauger, Deputy Mayor Cotter, Councillor Barber, Councillor Coker, Councillor Donovan, Councillor Fields, Councillor Henstock, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Scandrett and Councillor Templeton

Against: Councillor Harrison-Hunt, Councillor Moore and Councillor Peters

Councillor Scandrett/Mayor

Carried

Councillors Barber and Scandrett declared an interest in Resolution 6 and took no part in the discussion or vote.

16. Environmental Partnerships Fund - Terms of Reference

Council Resolved CNCL/2025/00224

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Environmental Partnerships Fund - Terms of Reference Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the proposed Terms of Reference for the Environmental Partnerships Fund as detailed in **Attachment A** of this report, taking effect from July 1 2025.

Councillor Donovan/Deputy Mayor

Carried

Councillor Scandrett left the meeting at 12.26 pm and returned at 12.34 pm during consideration of Item 17.

17. Quarterly Governance Report - Q3 2024/2025 (January - March 2025)

Council Resolved CNCL/2025/00225

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Quarterly Governance Report - Q3 2024/2025 (January - March 2025).

Councillor Templeton/Deputy Mayor

Carried

18. Building Consenting Unit Update - October 2024 to March 2025

Council Resolved CNCL/2025/00226

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Building Consenting Unit Update - October 2024 to March 2025 Report.

Mayor/Councillor MacDonald

Carried

19. Resource Recovery Unit Update - Q2 and Q3 FY25

Council Resolved CNCL/2025/00227

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Resource Recovery Unit Update - Q2 and Q3 FY25 Report.

Deputy Mayor/Councillor Peters

Carried

The meeting adjourned at 1 pm and reconvened at 2.03 pm. Councillors Barber, Donovan, Fields and McLellan were not present at this time.

Councillor Barber returned to the meeting via audio/visual link at 2.05 pm during consideration of Item 20.

Councillor Donovan returned to the meeting at 2.06 pm during consideration of Item 20.

Councillor MacDonald left the meeting at 2.07 pm and returned at 2.12 pm during consideration of Item 20.

Councillor McLellan returned to the meeting at 2.08 pm during consideration of Item 20.

Councillor Gough left the meeting at 2.14 pm and returned at 2.17 pm during consideration of Item 20.

Councillor Fields returned to the meeting at 2.17 pm during consideration of Item 20.

20. Youth Portfolio Lead Report

Council Resolved CNCL/2025/00228

Youth Portfolio Lead Recommendations accepted without change

That the Council:

1. Receives the information in the Youth Portfolio Lead Report.

Councillor Harrison-Hunt/Deputy Mayor

Carried

Attachments

- A Youth Portfolio Lead - Presentation to Council

21. Notice of Motion - Micromobility parking

Council Comment

1. Council Officers Lynette Ellis and Trudy Jones joined the table to present the Officer Recommendations and answer questions from elected members.
2. At the conclusion of questions, Councillor Harrison-Hunt Moved the Officer Recommendations with an additional Recommendation requesting advice from staff on the current work underway (refer Resolution 3 below). This was Seconded by Councillor MacDonald (the Substantive Motion).
3. The Substantive Motion was then put, voted on and declared carried.

Notice of Motion – Councillor Harrison-Hunt

That the Council:

1. Requests staff advice regarding:
 - a. Extending the restrictions on e-scooter drop-off zones, including in the city centre and town centres (not including suburbs).
 - b. Potential appropriate locations on restricting e-scooter drop-offs, including the consideration of footpaths which have restricted widths.
 - c. Reviewing speed limits for micromobility devices (e.g. e-scooters and e-bikes) in areas of high pedestrian activity.
 - d. Identifying specific high-footfall locations where reduced micromobility speeds may be appropriate to ensure public safety and accessibility.

Officer Recommendations Ngā Tūtohu

That the Council:

1. Notes that the Notice of Motion requesting staff advice regarding the locations and speed limits for micromobility devices would require:
 - a. Existing resources to be diverted away from similar works including, working with the operators to review geo-fencing sites in the central city and to address preferred parking areas in the central city.
 - b. Existing resources from transport and from across other areas of the Council which has not been allowed for in current programmes of work.
2. Does not proceed with the request for staff advice regarding:
 - a. Extending the restrictions on e-scooter drop-off zones, including in the city centre and town centres (not including suburbs).
 - b. Potential appropriate locations on restricting e-scooter drop-offs, including the consideration of footpaths which have restricted widths.
 - c. Reviewing speed limits for micromobility devices (e.g. e-scooters and e-bikes) in areas of high pedestrian activity.
 - d. Identifying specific high-footfall locations where reduced micromobility speeds may be appropriate to ensure public safety and accessibility.

Council Resolved CNCL/2025/00229

That the Council:

1. Notes that the Notice of Motion requesting staff advice regarding the locations and speed limits for micromobility devices would require:
 - a. Existing resources to be diverted away from similar works including, working with the operators to review geo-fencing sites in the central city and to address preferred parking areas in the central city.
 - b. Existing resources from transport and from across other areas of the Council which has not been allowed for in current programmes of work.
2. Does not proceed with the request for staff advice regarding:
 - a. Extending the restrictions on e-scooter drop-off zones, including in the city centre and town centres (not including suburbs).
 - b. Potential appropriate locations on restricting e-scooter drop-offs, including the consideration of footpaths which have restricted widths.
 - c. Reviewing speed limits for micromobility devices (e.g. e-scooters and e-bikes) in areas of high pedestrian activity.
 - d. Identifying specific high-footfall locations where reduced micromobility speeds may be appropriate to ensure public safety and accessibility.
3. Requests that staff provide advice outlining the current work underway that will achieve the outcomes outlined in the Notice of Motion.

Councillor Harrison-Hunt/Councillor MacDonald

Carried

Item 5
Attachment A

22. Notice of Motion - Request for advice regarding freedom camping

Council Comment

1. This Item was withdrawn from the Agenda at the beginning of the meeting in accordance with Standing Order 6.8.

23. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Council Resolved CNCL/2025/00230

That at 2.43 pm the resolution to exclude the public set out on pages 295 to 296 of the agenda be adopted.

Mayor/Deputy Mayor

Carried

The public were re-admitted to the meeting at 2.59 pm.

Karakia Whakamutunga

Meeting concluded at 2.59 pm.

CONFIRMED THIS 4TH DAY OF JUNE 2025

MAYOR PHIL MAUGER
CHAIRPERSON

Attachment A Item 5

6. Plan Change 13 - Further Withdrawal of Selected Provisions

Reference Te Tohutoro: 25/975688

Responsible Officer(s) Te Pou Matua: Darren Bridgett, Team Leader City Planning; Mark Stevenson, Head of Planning and Consents

Accountable ELT Member Pouwhakarae: John Higgins, General Manager Strategy, Planning & Regulatory Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the Council's approval to withdraw from Plan Change 13 – Heritage (PC13) some provisions that have already been decided in Plan Change 14 (PC14). This will narrow the scope of PC13, to be heard on 17, 18 and 19 June 2025.
- 1.2 Council decisions on PC14 on 18 September 2024 and 2 December 2024 resulted in some provisions, duplicated in PC13, being made operative. On 11 December 2024 Council withdrew parts of PC13 to reflect decisions made by Council on Plan Change 14, but that report missed some provisions in PC13 that had been decided in PC14. This report seeks to remove those from PC13.
- 1.3 On 16 April 2025 Councillors resolved to withdraw 78 properties from the proposed Lyttelton Residential Heritage Area (RHA). This report proposes that further properties identified by the Council's heritage expert are also withdrawn.
- 1.4 The following report details the proposed provisions to withdraw.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Plan Change 13 - Further Withdrawal of Selected Provisions Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Withdraws from Plan Change 13 those provisions which were decided under Plan Change 14. The withdrawn provisions are:
 - a. Maximum height overlay (qualifying matter) Rule 15.11.1.3 RD11; Rule 15.11.2.11 a.ii. and a.iii (PC13 notified version) solely as it applies to:
 - i. New Regent Street
 - ii. Arts Centre
 - b. Heritage interface (qualifying matter) Rule 15.11.1.3 RD11; Rule 15.11.2.11 a.vi. (PC13 notified version) solely as it applies to:
 - i. New Regent Street
 - ii. Arts Centre
 - c. Scheduled heritage item, being Cathedral of the Blessed Sacrament, 136 Barbadoes Street (Appendix 9.3.7.2) including heritage aerial map, and planning map (PC13 notified version).

4. Withdraws from Plan Change 13, the following properties that were notified as part of the proposed Lyttelton Residential Heritage Area:
 - a. Bridle Path, numbers – 1, 1/8, 2/8, 6, 10, 10A, 11, 12, 13, 14, 15, 16, 18, 1/20, 2/20, 3/20, 22.
 - b. Dudley Road, numbers – 2, 9, 13, 15, 17A, 17B, 19 (also referred to as 28A Cunningham Terrace), 21, 23.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 This report has two main recommendations:
 - 3.1.1 To withdraw matters already decided under PC14, including proposed heritage provisions from PC13 that are the same as qualifying matters under PC14, and one scheduled heritage item.
 - 3.1.2 To withdraw additional properties from the proposed Lyttelton RHA, identified by the Council's heritage expert.
- 3.2 Provisions affecting heritage in PC13 were also “qualifying matters” in PC14. Qualifying matters in PC14 denote areas where the territorial authority considers the level of development proposed under policy 3 of the National Policy Statement on Urban Development to be inappropriate. Provisions related to the proposed qualifying matters identified have now been decided under PC14. There is no need for their reconsideration under PC13.
- 3.3 The Cathedral of the Blessed Sacrament was deleted from the heritage schedule in PC14 as it no longer exists. There is no need to reconsider that in PC13.
- 3.4 In the proposed Lyttelton RHA, the Council's heritage expert (Dr. Ann McEwan) has assessed further properties and concluded that they can be excluded from the RHA without notably undermining the heritage values of the area as a whole. It is therefore recommended that the properties be withdrawn.

4. Background/Context Te Horopaki

- 4.1 PC13 was notified at the same time as PC14, i.e. 17 March 2023. Work on PC13 had begun in 2020, before PC14, but it was identified in the preparation of PC14 that heritage should constitute a qualifying matter, for the reasons noted above. There was uncertainty about the scope of decision making enabled for PC14 so the Council notified most of the heritage provisions in both PC13 and PC14. If the IHP were to consider that some matters were not within the scope of PC14 (as they did), PC13 effectively retained the back-up option of a separate standard RMA plan change process.
- 4.2 PC14 decisions do not determine PC13, therefore in order for PC13 to reflect these decisions, provisions and/or heritage items under PC13 need to be withdrawn.
- 4.3 On 11 December 2024, Councillors requested officers to review the extent of the Lyttelton RHA, with a view to reducing it where appropriate. At the meeting of Council on 16 April 2025 78 properties were resolved to be withdrawn from the proposed RHA.
- 4.4 It is now recommended that additional properties are removed from the Lyttelton RHA. The Council's heritage expert notes:

In reviewing the individual record forms for each RHA... I reconsidered the properties in Bridle Path that were not excluded by the Council in April of this year. With respect to the remaining 15 properties in the lower part of Bridle Path I am now of the opinion that they can be excluded from the RHA without notably undermining the heritage values of the area as a whole. Only one house out of the 15 has a Defining rating [# 22 Bridle Path] and the remainder are either modified later 19th or early 20th century houses or were built in the 1970s or c.1990. Although the Bridle Path has considerable historic importance as an ara [track] linking Lyttelton with Christchurch I am now of the view that the dwellings lining this roadway do not make an essential or significant contribution to the heritage area.

Consistent with the reconsideration of the Bridle Path properties, I also have reviewed and now recommend the exclusion of 2, 9, 13, 15, 17A, 17B, 19, 21 and 23 Dudley Road from the heritage area. Of the eight houses located at these addresses, barring 2 Dudley Road that is a vacant lot, only one was rated Contributory; the remainder were rated Neutral. These properties are on the periphery of the RHA and can be excluded without notable effect on the areas heritage values. The single Contributory dwelling [#19] is a modified vernacular cottage. All of the other houses are late 20th or early 20th century dwellings; hence their Neutral rating.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

4.5 The following reasonably practicable options were considered and are assessed in this report:

4.6 **Option 1a (preferred): Withdraw heritage provisions, items, and properties forming part of the Lyttelton RHA, as described, ahead of PC13 hearing:**

4.6.1 **Option description:** Withdraw from PC13 the following:

Decisions already made under PC14

Heritage provisions relating to height limits for the settings of the Arts Centre and New Regent Street, and adjoining land.

The Cathedral of the Blessed Sacrament heritage item.

Withdrawals based on other matters

Properties as described above, currently forming part of the proposed Lyttelton RHA.

4.6.2 **Option advantages**

- Simplifies matters for the hearing panel, increases efficiency and effectiveness.
- Removes unnecessary proposed provisions which are still in legal effect.
- Provides consistency in approach (Lyttelton RHA).

4.6.3 **Option disadvantages**

- The need to report this matter to the Council and to undertake procedures related to withdrawal such as public notification and contact with all people identified to be affected by this decision.
- In the case of the RHA, this precludes the opportunity for this extent to be considered by the hearings panel.



4.7 **Option 1b: Proceed to PC13 hearing and not withdraw heritage provisions, items, and properties forming part of the Lyttelton RHA, as described:**

4.7.1 **Option description:** Retain in PC13, the following:

Decisions already made under PC14

Heritage provisions relating to height limits for the settings of the Arts Centre and New Regent Street, and adjoining land.

The Cathedral of the Blessed Sacrament heritage item.

Other matters

Do not withdraw the properties as described above, currently forming part of the proposed Lyttelton RHA.

4.7.2 **Option advantages**

- Negates the need for reporting to the Council and associated processes of withdrawing parts of the plan change.

4.7.3 **Option disadvantages**

- [In relation to provisions and the Cathedral of the Blessed Sacrament] requires that the hearing panel repeat the decision-making considerations of the PC14 hearing panel about qualifying matters and on an item that is no longer in the District Plan because it was removed in PC14. This option is not efficient or effective.
- [In relation to other withdrawals] unnecessarily requires that the hearing panel hears matters for which there is no evidence to justify retention.
- Retains provisions in legal effect for a longer time than necessary.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Option 1a – Withdraw heritage provisions, items and properties forming part of the Lyttelton RHA, as described, ahead of PC13 hearing	Option 1b – Proceed to PC13 hearing and not withdraw heritage provisions and item; and properties forming part of the Lyttelton RHA, as described
Cost to Implement	No additional costs beyond those anticipated for PC13	Potential additional cost of time in hearing
Maintenance/Ongoing Costs	None	None
Funding Source	City Planning budget	
Funding Availability	Budget available in 2024/25 year	
Impact on Rates	No additional impact	

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Option 1b carries a professional and reputational risk of not aligning PC13 with decisions made under PC14, where this would continue to place a potential consenting burden on

members of the public. It is also good practice to maintain an efficient and effective plan change process where possible.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 This report has been reviewed by Council's Legal Services. Any legal considerations are described throughout the report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.3 The required decision:
- 6.3.1 Aligns with the [Christchurch City Council's Strategic Framework](#) in listening to and working with residents and managing ratepayers money wisely. Narrowing the scope of the PC13 hearing will promote efficiency.
 - 6.3.2 Is assessed as medium significance based on the ongoing plan change process, both that of PC14, and PC13 as it progresses independent of PC14.
- 6.4 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.5 Regulatory and Compliance
- 6.5.1 Activity: Strategic Planning and Resource Consents
 - Level of Service: 9.5.1.1 Prepare plan changes to the District Plan to address issues and to implement national and regional direction, identified as a high priority by Council - In accordance with statutory processes and timeframes

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.6 There were submissions for and against the Arts Centre and New Regent Street height overlays and interfaces. The height overlays for the heritage settings were accepted in the 2 December 2024 decision (PC14) and are now operative in the district plan. The interfaces for adjoining sites were rejected in the 2 December 2024 decision and City Centre zoning was confirmed for those sites.
- 6.7 The heritage item for the demolished cathedral at 136 Barbadoes Street (no protected setting) was deleted in the PC14 notified heritage schedule, and the owner submitted to remove the heritage overlay from the site. This has now been removed from the operative district plan.
- 6.8 With regard to the proposed Lyttelton RHA, there was considerable consultation with residents at the pre-notification stage, including letters sent to all property owners. There was some support but also some opposition to the proposed RHA. Since the Council withdrew 78 properties from the proposed RHA on 16 April (involving a public notice in newspapers and directly notifying the owners of these properties) there have been further phone and email queries from other Lyttelton property owners about this decision.
- 6.9 The decision affects the following wards/Community Board areas:
- 6.9.1 Waipapa Papanui-Innes-Central Community Board
- 6.10 Council will need to write to all submitters on heritage matters to make them aware of the withdrawal of some further provisions in PC13 (subject to the Council's decisions).

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.11 The decision is not a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, or their culture and traditions. It will not impact our agreed partnership priorities with Ngā Papatipu Rūnanga.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.12 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

7.1 Withdrawal of the elements of PC13 agreed by the Council as a result of this report, by public notice and writing to all submitters on heritage matters. Proceed with hearing submissions on the remaining PC13 matters.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Darren Bridgett - Team Leader City Planning (E) Suzanne Richmond - Heritage Advisor
Approved By	Brent Pizzey - Senior Legal Counsel Mark Stevenson - Head of Planning & Consents John Higgins - General Manager Strategy, Planning & Regulatory Services

7. Events and Festivals Sponsorship Fund

Reference Te Tohutoro: 25/224315

Responsible Officer(s) Te Lucy Blackmore, Manager Events and Arts, Tanya Cokoje Events
Pou Matua: Partnerships Team Leader

Accountable ELT Andrew Rutledge, General Manager Citizens and Community
Member Pouwhakarae:

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to consider the applications made through the 2025/26 Events and Festivals Sponsorship Fund process and decide on the allocation of funding.
- 1.2 The report is staff generated.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Events and Festivals Sponsorship Fund Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Notes that Public Excluded Attachment D of this report can be publicly released following the completion of the post event reviews.
4. Considers the allocation of the Events and Festivals Sponsorship Fund, as outlined in the Events and Festivals Sponsorship Fund Staff Evaluation (Attachment A of this report).
5. Approves the following allocations from the Events and Festivals Sponsorship Fund:

Ref No.	Event	Funding Request	Officer Recommendation
1	WORD Christchurch Festival 2026 – 2028	25/26: \$55,000.00 Y6/27: \$55,000.00 27/28: \$55,000.00	Withdrawn
2	Doc Edge International Documentary Festival 2026	\$50,000.00	Decline
3	SCAPE Public Art Seasons 2025 & 2026	25/26: \$75,000.00 26/27: \$75,000.00	25/26: \$25,000 26/27: \$20,000
4	TinyFest 2026	\$20,000.00	\$17,000
5	Black Grace presents A Major Double Bill by Neil Ieremia & Paul Taylor	\$15,000.00	\$12,000
6	Whānau Mārama: NZ International Film Festival	\$30,000.00	\$15,000
7	Best Comedy Show On Earth	\$9,617.65	\$9,618
8	The Court Theatre 2026 Rainbow Festival	\$25,000.00	Decline
9	South Island Ballet Award 2025	\$5,000.00	Decline
10	NZSO Concert Series & Educational Events	\$50,000.00	Ineligible

11	From Scratch Touch Tour and Relaxed Performance	\$7,217.14	Decline
12	Open Christchurch 2026	\$26,456.00	\$26,500
13	Happy Chinese New Year Festival 2026 - 2028	25/26: \$134,000.00 26/27: \$150,000.00 27/28: \$175,000.00	25/26: \$70,000 26/27: \$60,000 27/28: \$50,000
14	SPACPAC Canterbury Polyfest 2026	\$100,000.00	Withdrawn
15	Tūhono Festival 2025 - 2027	25/26: \$25,000.00 26/27: \$25,000.00 27/28: \$25,000.00	25/26: \$25,000 26/27: \$25,000 27/28: \$25,000
16	Diwali 2025	\$30,000.00	\$17,000
17	Matariki Festival 2026 – 2028	25/26: \$7,900.00 26/27: \$8,058.00 27/28: \$8,220.00	Ineligible
18	Eid Al Fitr 2026	\$78,958.07	\$10,000
19	Latin Street Festival 2025 - 2027	25/26: \$23,752.00 26/27: \$17,000.00 27/28: \$10,000.00	25/26: \$10,000 26/27: \$10,000 27/28: \$10,000
20	Pistang Pilipino sa Christchurch 2025	\$28,000.00	\$13,000
21	The 20th Annual Show Me Shorts Film Festival in Ōtautahi	\$8,692.35	\$7,767
22	Matariki at Awaroa	\$23,070.00	Ineligible
23	Future of Learning Summit	\$125,000.00	Ineligible
24	Teej Cultural Festival (Nepalese/Bhutanese Women's Day)	\$5,348.00	Decline
25	Paskuhan sa Barangay Banyuhay Christchurch 2025	\$41,460.15	Decline
26	NNZFSC Teej	\$8,202.00	Decline
27	Summit 2025	25/26: \$6,000.00 26/27: \$6,000.00 27/28: \$6,000.00	Ineligible
28	146th Fiji Giritmit Remembrance Day	\$5,450.00	Decline
29	Bhutanese Cultural Event 2025	\$12,200.00	Decline
30	Orton Bradley Spring Fair 2025	\$10,897.40	\$11,000
31	World Rivers Day 2025	\$6,950.00	\$6,950
32	Coca-Cola Christmas in the Park	\$40,000.00	\$40,000
33	Christchurch Brick Show 2025	25/26: \$15,000.00 26/27: \$15,000.00 27/28: \$15,000.00	Y1: \$7,000 Y2: \$7,000 Y3: \$7,000
34	NYT OnStage 2026	\$25,000.00	\$7,000
35	Duke Festival	\$23,500.00	\$10,000
36	Canterbury British and European Classic Car Show	25/26: \$20,000.00 26/27: \$12,000.00 27/28: \$10,000.00	Withdrawn
37	Around the World in Ōtautahi Christchurch	\$27,850.00	Decline
38	Port Noise 2026 - 2028	25/26: \$30,000.00 26/27: \$27,500.00 27/28: \$25,000.00	25/26: \$20,000 26/27: \$17,500 27/28: \$15,000
39	Twominds Festival	\$80,000.00	\$15,000

40	Mayhem Portals	\$10,000.00	Decline
41	Rolling Meadows	\$50,000.00	Decline
42	The "Golden Ribbon" Multicultural Youth Music Festival 2025 - 2027	25/26: \$20,850.00 26/27: \$19,850.00 27/28: \$18,850.00	Decline
43	50s Up Brass presents the Annual "Into Spring" Concert	\$5,000.00	Decline
44	International Track Meet 2026 - 2028	25/26: \$40,000.00 26/27: \$40,000.00 27/28: \$60,000.00	25/26: \$20,000 26/27: \$0.00 27/28: \$0.00
45	Relay For Life Christchurch	\$40,000.00	Ineligible
46	SHE women's only triathlon	\$13,000.00	Decline
47	Shine for a Cure Christchurch	\$21,160.00	Ineligible
48	2025 New Zealand Cross Country Championships	\$11,387.00	Decline
49	2025 New Zealand Highland & National Dancing Championships	\$20,827.00	Decline
50	Round the Bays Christchurch 2026	\$50,000.00	Decline
51	NZ 6 Day Ultra Marathon	\$8,000.00	Decline
52	The ICN Oceania Pro/Am Championships 2025	\$5,000.00	Decline

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 All the events recommended for support meet the Events and Festivals Sponsorship Fund criteria highlighted in the Events and Festivals Staff Evaluation Weightings (Attachment B) and have been prioritised accordingly for support.
- 3.2 The 2025/26 Events and Festivals Sponsorship Fund was oversubscribed with 52 applications totalling \$1,605,745.
- 3.3 \$521,835 is on budget, less \$127,000 which is already committed on multi-year contracts leaving \$394,835 available to allocate in the 2025/26 financial year.
- 3.4 The Council has the discretion to reallocate funding between applications; however, any increase in funding to one applicant will require a corresponding reduction from others. This ensures the total budget is allocated and is within the approved limit.

4. Background/Context Te Horopaki

Events and Festivals Sponsorship Fund

- 4.1 The purpose of the Events and Festivals Sponsorship Fund is to provide support for events that enhance regional and local Christchurch as a place to live and visit and to strengthen the distinctive lifestyle, qualities, and identity of Christchurch.
- 4.2 Applications to this fund were received by Sunday 30 March 2025. Information provided by the applicants included the event budget and company/organisation details. An event business plan was provided for multi-year applications. Applications have been assessed against the fund criteria, Council strategies and within the total funding available.

- 4.3 The 2025/26 funding process has followed the same approach as in previous years. Community and regional events were assessed under this fund, while major and mega events are considered separately as part of the broader events ecosystem through the City Partners Group.
- 4.4 The City Identity Fund, established in July 2024, was created to support iconic community events. Word Christchurch Festival and SPAC Canterbury PolyFest have been referred to this fund for multi-year support.
- 4.5 No applications to the Events and Festivals Sponsorship Fund were identified as major or mega events.

Timeline for Assessment

- 4.6 February 2025: Industry-wide notification of fund opening dates.
- 4.7 3 March to 30 March: Fund open.
- 4.8 3 March to 30 March: Pre application meetings were held to explain the eligibility and criteria. A total of 27 event organisers participated in these sessions.
- 4.9 April: Applications assessed against the fund criteria and recommendations drafted by Council staff.
- 4.10 4 June: Final allocation decisions made by the Council at a Council decision-making meeting.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option
Cost to Implement	No additional cost to the Council, allocation of the fund is included in existing budgets.
Maintenance/Ongoing Costs	No additional cost to the Council.
Funding Source	Events and Festivals Sponsorship fund.
Funding Availability	\$394,835 (\$521,835 total fund - \$127,000 on contract)
Impact on Rates	No additional cost to the Council.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Insufficient funds to meet the requests may result in a negative response from applicants.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
 - 6.2.1 The Council has delegation for the allocation of the Events and Festivals Fund.
- 6.3 Other Legal Implications:
 - 6.3.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision:
 - 6.4.1 Align with the [Christchurch City Council's Strategic Framework](#)..

- 6.4.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the relatively low impact on the community and low number of people affected by the decision.
- 6.4.3 Are consistent with Council's Plans and Policies.
- Events Policy Framework
 - Community Events Implementation Plan
 - Toi Ōtautahi – Art and Creativity Strategy
 - Recreation, Sports and Events Implementation Plan
- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.6 Communities & Citizens
- 6.6.1 Activity: Recreation, Sports, Community Arts and Events
- Level of Service: 2.8.6.1 Support community-based organisations to develop, promote and deliver community events and arts in Christchurch - 15,000 hours of staff support per annum
 - Level of Service: 2.8.6.2 Support community-based organisations to develop, promote and deliver community events and arts in Christchurch. - 80% satisfaction with the quality of Council event support

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.7 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.8 The decision does not a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.9 Local Rūnanga are consulted directly if an event has significant impact on nearby water of land use/environment.







Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 Events that are granted sponsorship support from the Events and Festivals Sponsorship Fund are required to work with Council to implement sustainable waste management initiatives to minimise the impact of the event on the environment where possible and report back on this as part of their post-event report.
- 6.17 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Event organisers will receive notifications regarding the outcome of the 2025/26 Events and Festivals Sponsorship Fund process.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Events and Festivals Sponsorship Fund 2025-26 - Staff Evaluation Summary	25/1082493	35
B  	Events and Festivals Sponsorship Fund 2025-26 - Weightings and Priority Rating	25/900866	38
C  	Events and Festivals Sponsorship Fund 2025-26 - Budget	25/1082498	39
D	Events and Festivals Sponsorship Fund 2025-26 - Assessment Matrix (<i>Under Separate Cover</i>) - CONFIDENTIAL	25/900883	

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Lucy Blackmore - Manager Events and Arts
Approved By	Nigel Cox - Head of Recreation, Sports & Events Andrew Rutledge - General Manager Citizens and Community

Events and Festivals Sponsorship Fund 2025/26 - Assessment Summary							
Event Type	Event Name	Weighted Score	Priority Rating	Funding Request	Staff Recommendation	Assessment panel rationale, comments and context	2024/25 E&F Funding
Arts	WORD Christchurch Festival 2026 - 2028	86	1	Y1: \$55,000.00 Y2: \$55,000.00 Y3: \$55,000.00	Transferred to City Identity Fund	Withdrawn - WORD Festival is one of the country's top literary festivals and consistently delivers high quality programmes across the calendar year. This event has been identified as more suited to be assessed under the City Identity Fund - as such application has been withdrawn from the Events and Festivals Sponsorship Fund and assessed under the City Identity Fund.	\$40,000.00
Arts	Doc Edge International Documentary Festival 2026	75	2	\$50,000.00	\$0.00	Funding is not recommended - The programme is only able to proceed in Christchurch if the full amount is granted, with key components (e.g. Schools Programme, marketing, outreach) at risk of cancellation if full funding is not secured. This dependency, combined with limited evidence of high-impact city vibrancy or community engagement outcomes, weakens the case for support. Given these factors, staff do not consider this application to meet the threshold for investment through the Events and Festivals Sponsorship Fund and recommend that it be declined.	\$0.00
Arts	SCAPE Public Art Seasons 2025 & 2026	75	2	Y1: \$75,000.00 Y2: \$75,000.00	Y1: \$25,000.00 Y2: \$20,000.00	Partial funding is recommended - This free outdoor public art exhibition provides audiences with a unique and accessible cultural experience, while also supporting development opportunities for local artists. SCAPE's programming and commissions are increasingly inclusive, reflecting the stories of New Zealand's diverse communities. Partial funding is recommended to support high-quality, free public art experiences that activate the central city whilst internal discussions are held regarding appropriate funding avenue.	\$35,000.00
Arts	TinyFest 2026	74	2	\$20,000.00	\$17,000.00	Partial funding is recommended - Christchurch does not have an annual Arts festival and Tiny Fest fills a gap in the city's arts programming by being the only contemporary art and performance festival to showcase experimental new artwork, albeit on a smaller scale. The festival is accessible, with free and ticketed events. Partial funding is recommended to support experimental arts and emerging artists with a growing public following.	\$0.00
Arts	Black Grace presents A Major Double Bill by Neil Ieremia & Paul Taylor	73	2	\$15,000.00	\$12,000.00	Partial funding is recommended - This is a rare opportunity for Christchurch to host a high-quality arts event that will bring in audiences from across the region for an accessibly priced performance. Moreover, Black Grace demonstrate their commitment to access and inclusion by offering 400 free tickets to low-decile schools and low socio-economic communities. Funding is recommended to support the presentation of high-quality, culturally significant performing arts with broad public appeal.	\$0.00
Arts	Whānau Mārama: NZ International Film Festival	73	2	\$30,000.00	\$15,000.00	Partial funding is recommended - The festival is well established with a good track record of successful seasons, despite challenges through COVID. NZIFF is well attended, with good revenue raised through ticket sales and high audience engagement. The festival has a good alignment to the Toi Ōtautahi - Arts and Creativity Strategy, bolstering the local film sector and contributing to the Council's Long-Term Plan of Christchurch as a cultural powerhouse. Partial funding is recommended to support regional access to international cinema and cultural dialogue.	\$10,000.00
Arts	Best Comedy Show On Earth	71	2	\$9,617.65	\$9,618.00	Full funding is recommended - To support the introduction of the NZ International Comedy festival to Christchurch for the first time. The festival is well established with a good track record of successful seasons in Wellington and Auckland. They present a strong and considered business case for expanding into Christchurch and the South Island. Funding is recommended to support community engagement through accessible, low-cost live performance in the shoulder season.	\$0.00
Arts	The Court Theatre 2026 Rainbow Festival	69	2	\$25,000.00	\$0.00	Funding is not recommended - The Court Theatre is able to programme to support the rainbow communities including performances (such as Black Faggot playing May-June in The Front Room theatre) and through their development opportunities. The Council continues to support The Court Theatre through the Strengthening Communities Fund. The proposed programme is led by The Court Theatre rather than in partnership with a rainbow theatre group which would be the ideal approach. For these reasons, the recommendation is to decline the current application.	\$0.00
Arts	South Island Ballet Award 2025	64	2	\$5,000.00	\$0.00	Funding is not recommended - While artistically valuable, the application did not demonstrate significant public engagement or event-based activation to meet fund criteria through this fund. It is recommended that this application is declined, and the Christchurch Ballet Society apply through the Creative Communities Fund.	\$0.00
Arts	NZSO Concert Series & Educational Events	63	2	\$50,000.00	\$0.00	Declined as ineligible - The offering is a programme of events, and therefore not eligible for funding through this fund. Funding is not recommended.	\$0.00
Arts	From Scratch Touch Tour and Relaxed Performance	52	2	\$7,217.14	\$0.00	Funding is not recommended - Chamber Music NZ will host a Touch Tour and Relaxed performance that is free for people with disabilities to attend. Despite a strong accessibility focus, the scale and reach of the event were extremely limited, therefore funding is not recommended.	\$0.00
Culture	Open Christchurch 2026	92	1	\$26,456.00	\$26,500.00	Full funding is recommended - Open Christchurch is Christchurch's annual architecture festival and New Zealand's largest independent public architectural event. The festival creates opportunities for the public to access and celebrate local architecture and is well attended. Funding is recommended to support a city-wide, accessible architecture and placemaking initiative with high engagement.	\$20,000.00
Culture	Happy Chinese New Year Festival 2026 - 2028	88	1	Y1: \$134,000.00 Y2: \$150,000.00 Y3: \$175,000.00	Y1: \$70,000.00 Y2: \$60,000.00 Y3: \$50,000.00	Partial funding is recommended - This large-scale, free community cultural event was brought back to the city after the Lantern Festival stopped taking place. It was a beloved event that was well-attended, and the organisers recognised the community desire to see this event take place once again and has successfully taken place in 2024 and 2025. Multi-year funding is recommended to support this event with wide community participation and strong cultural relevance. Staff to provide advice and guidance regarding operational model and additional funding avenues to help encourage financial sustainability.	\$76,665.00
Culture	SPACPAC Canterbury Polyfest 2026	88	1	\$100,000.00	Transferred to City Identity Fund	Withdrawn - SPACPAC Canterbury Polyfest is an annual event that takes place in Hagley Park that celebrates and promotes Pasifika culture. It is a free community event and has wide-ranging appeal. Polyfest incorporates performances, art, storytelling and workshops so there is something for everyone. This event has been identified as more suited to be assessed under the City Identity Fund - as such application has been withdrawn from the Events and Festivals Sponsorship Fund and assessed under the City Identity Fund.	\$20,000.00
Culture	Tūhono Festival 2025 - 2027	85	1	Y1: \$25,000.00 Y2: \$25,000.00 Y3: \$25,000.00	Y1: \$25,000.00 Y2: \$25,000.00 Y3: \$25,000.00	Full funding is recommended - Tūhono is a whānau-run, Māori-led annual Kapa Haka event that has grown in popularity and support over the past decade. The event is family friendly, accessible, and strongly aligns with multiple Council strategies. Funding is recommended to support kaupapa Māori-led cultural celebrations with high community resonance.	\$20,000.00
Culture	Latin Street Festival 2025 - 2027	74	2	Y1: \$23,752.00 Y2: \$17,000.00 Y3: \$10,000.00	Y1: \$10,000.00 Y2: \$10,000.00 Y3: \$10,000.00	Partial funding is recommended - The Latin Street Festival is a vibrant celebration of Latin American and Spanish culture that takes place at the Arts Centre every November and has been running for several years. It features live music, dance performances, authentic Latin street food and interactive workshops. Partial funding is recommended to support free public access to a vibrant, multicultural festival with strong local engagement.	\$5,000.00
Culture	Diwali 2025	73	2	\$30,000.00	\$17,000.00	Partial funding is recommended - Diwali is a free community event taking place in October each year, with attendance in 2024 around 15,000. It is the South Island's biggest and most-attended Indian event. Partial funding is recommended to support community delivery of a culturally significant celebration.	\$20,000.00
Culture	Pistang Pilipino sa Christchurch 2025	73	2	\$28,000.00	\$13,000.00	Partial funding is recommended - Pistang Pilipino sa Christchurch is a national gathering for Filipinos throughout New Zealand, taking place over three days at Cowles Stadium, Cuthberts Green and other venues around Christchurch. Around 10,000 attendees are expected, and the event includes a number of attractions and activities. Partial funding is recommended to support cultural visibility and engagement of the Filipino community through this large-scale national event.	\$0.00
Culture	The 20th Annual Show Me Shorts Film Festival in Ōtautahi	73	2	\$8,692.35	\$7,767.00	Partial funding is recommended - The festival is well established with a good track record and good community engagement and creating meaningful opportunities for local and emerging filmmakers. The festival has a good alignment to the Toi Ōtautahi - Arts and Creativity Strategy, the Strengthening Communities Strategy, and bolsters the local film sector. Partial funding is recommended to support local delivery of this nationwide film festival with community access.	\$7,895.00
Culture	Eid Al Fitr 2026	65	2	\$78,958.07	\$10,000.00	Partial funding is recommended - This event is a community-led celebration marking the end of Ramadan. The event is designed to engage the wider community, not just the Muslim population. Partial funding is recommended to support a free, large-scale cultural event with significant reach and social cohesion benefits.	\$0.00
Culture	Matariki at Awaroa	63	2	\$23,070.00	\$0.00	Funding is not recommended - This event is a celebration of Matariki, taking place at Awaroa (Godley Head). It is the first of seven planned annual events unveiling a newly carved pou each year. Around 100 attendees are expected. While aligned with cultural celebration goals, the event proposal lacked scale, delivery detail, and evidence of wider community benefit and was for ineligible costs (salaries and wages).	\$0.00

Events and Festivals Sponsorship Fund 2025/26 - Assessment Summary							
Event Type	Event Name	Weighted Score	Priority Rating	Funding Request	Staff Recommendation	Assessment panel rationale, comments and context	2024/25 E&F Funding
Culture	Teej Cultural Festival (Nepalese/Bhutanese Women's Day)	60	2	\$5,348.00	\$0.00	Funding is not recommended - Teej Cultural Festival is a free community event that is targeted primarily at Bhutanese/Nepalese women but are open to all nationalities. The event gives the women and opportunity to connect and share their thoughts, beliefs, culture and art. While culturally important, the application lacked evidence of scale, delivery infrastructure, and broad community appeal therefore funding is not recommended.	\$0.00
Culture	Paskuhan sa Barangay Banyuhay Christchurch 2025	55	2	\$41,460.15	\$0.00	Funding is not recommended - Paskuhan sa Barangay Banyuhay is a Filipino Christmas-themed event taking place at Cowles Stadium in November 2025. While the event will be Christmas-themed, the main features are an outdoor market and an indoor community services component which will provide essential resources and support, particularly for Filipino migrants. Due to the limited alignment to the criteria of the fund, this application is considered a low priority.	\$0.00
Culture	NNZFSC Teej	52	2	\$8,202.00	\$0.00	Funding is not recommended - A community event that celebrates Teej, a significant cultural and religious festival observed primarily by Nepalese women. Teej holds deep spiritual and social importance, emphasizing women's well-being, strength, and togetherness. While culturally important, the application lacked evidence of scale, delivery infrastructure, and broad community appeal therefore funding is not recommended.	\$0.00
Culture	146th Fiji Girmit Remembrance Day	48	3	\$5,450.00	\$0.00	Funding is not recommended - A community memorial event of Fiji Girmit expecting 300 people and taking place at Templeton Community Hall in July. Due to limited scale, audience reach, and alignment with broader event fund objectives, it is recommended that funding be declined.	\$0.00
Culture	Bhutanese Cultural Event 2025	42	3	\$12,200.00	\$0.00	Funding is not recommended - This is a local community cultural event targeted at Bhutanese settlers of all ages, and incorporates music, dance, literature and performance. Free to attend and takes place at Riccarton High School, with up to 500 attendees expected. While the event celebrates cultural diversity, the application lacked sufficient detail on delivery capability, broad audience reach, with low anticipated numbers therefore is not recommended for support through this fund.	\$0.00
Culture	Matariki Festival 2026 – 2028		4	Y1: \$7,900.00 Y2: \$8,058.00 Y3: \$8,220.00	Y1: \$0.00 Y2: \$0.00 Y3: \$0.00	Declined as ineligible - The Arts Centre receives significant operational funding through the Council's Long-Term Plan, and additional activity like the Matariki Festival may be funded through other avenues. The event will still go ahead without Council Funding, albeit a reduced level, therefore further support is not recommended.	\$0.00
Culture	Future of Learning Summit		4	\$125,000.00	\$0.00	Declined as ineligible - Future of Learning Summit is a two-day conference bringing together business, educators, community leaders, industry experts, and learners to explore transformative learning pathways and innovative learning models. Many of the costs are ineligible to be covered by this fund, and as a conference-focused initiative, this application is ineligible for support through this fund therefore funding is not recommended.	\$0.00
Culture	Summit 2025		4	Y1: \$6,000.00 Y2: \$6,000.00 Y3: \$6,000.00	Y1: \$0.00 Y2: \$0.00 Y3: \$0.00	Declined as ineligible - Summit 2025 is a one-day conference featuring keynote speakers, interactive workshops, networking opportunities and panel discussions aimed at young entrepreneurs. The conference is expecting 230 attendees, will be free to attend and take place at The Kind Foundation, in Central Christchurch. As a conference, this event is not eligible for support through this fund and the eligible costs are under the minimum threshold for support, therefore this application is considered a low priority.	\$0.00
Family	Orton Bradley Spring Fair 2025	81	1	\$10,897.40	\$11,000.00	Full funding is recommended - The Orton Bradley Park Spring Fair is a long-running event that is popular with the local community and attracts visitors to the area. It incorporates heritage machinery demonstrations, live music, children's activities, craft and food stalls, community group stalls and provides access the recreational spaces such as walking/biking tracks and the adventure playground. Funding is recommended due to the event's long-standing popularity, accessibility, and community engagement.	\$8,000.00
Family	World Rivers Day 2025	78	1	\$6,950.00	\$6,950.00	Full funding is recommended - World Rivers Day is an international day of celebration and education about our urban waterways and the event sits on the shoulder season, taking place on 28th of September in the North Frame, including the Edmonds Band Rotunda and Ōtākaro Orchard. Funding is recommended to support environmental awareness and free public engagement on waterways and sustainability.	\$0.00
Family	Canterbury British and European Classic Car Show	75	2	Y1: \$20,000.00 Y2: \$12,000.00 Y3: \$10,000.00	Transferred to Events Seeding Fund	Withdrawn - This event has strong alignment to this fund, however as a first-time event it is eligible for the Events Seeding Fund. Application has confirmed they would like to withdraw their application to the Events and Festivals Sponsorship Fund and instead apply through the Events Seeding Fund.	\$0.00
Family	Coca-Cola Christmas in the Park	73	2	\$40,000.00	\$40,000.00	Full funding is recommended - The event has high attendance numbers and is an iconic event in the city's Christmas calendar. It has been held in Christchurch since 1994, and the entertainment includes a mix of local and national performers. Funding is recommended due to the scale, public accessibility, and cultural significance of this longstanding event.	\$40,000.00
Family	Christchurch Brick Show 2025	69	2	Y1: \$15,000.00 Y2: \$15,000.00 Y3: \$15,000.00	Y1: \$7,000.00 Y2: \$7,000.00 Y3: \$7,000.00	Partial funding is recommended - This annual event takes place during the winter school holidays, attracts around 22,000 attendees and has been taking place since 2012. Support is recommended to support infrastructure and operational delivery for this family-friendly and well-attended event.	\$6,565.00
Family	NYT OnStage 2026	67	2	\$25,000.00	\$7,000.00	Partial funding is recommended - Their 2025 performance of Cats at the Issac Theatre Royal was supported through the Council's Events Seeding Fund. Partial funding is recommended to support youth arts participation and performance development.	\$0.00
Family	Duke Festival	64	2	\$23,500.00	\$10,000.00	Partial funding is recommended - Given the festival's strong alignment with community outcomes, it is recommended that partial funding be approved for eligible costs	\$0.00
Food	Around the World in Ōtautahi Christchurch	68	2	\$27,850.00	\$0.00	Funding is not recommended - This is a free public event to celebrate the cultural diversity of Christchurch. Taking place for the first time on 1st November at the Multicultural Recreation and Community Centre and organisers are hoping for an attendance of 3000. Despite broad cultural representation, this event strongly duplicates that of a long-standing Council-produced event, therefore funding is not recommended.	\$0.00
Music	Port Noise 2026 - 2028	71	2	Y1: \$30,000.00 Y2: \$27,500.00 Y3: \$25,000.00	Y1: \$20,000.00 Y2: \$17,500.00 Y3: \$15,000.00	Partial funding is recommended - This annual event has now run three highly successful (sold out) festivals since in early 2023 and are working to decrease reliance on Council funding as they continue to build strong organisation capability and partnerships, and as the festival gains further positive recognition within the community. To date, the organization has had good processes in place for sustainability and longevity, including working with experienced arts and business/festivals mentors. This event strongly aligns with multiple Council strategies and priorities. Partial funding is recommended to support core infrastructure of this popular ticketed event while encouraging financial sustainability.	\$15,000.00
Music	Twominds Festival	68	2	\$80,000.00	\$15,000.00	Partial funding is recommended - Twominds Festival is an annual event that takes place in Spencer Park. It's not just a music festival – it includes recreational activities such as poi tutorials, Frisbee/disc golf, volleyball, skating and surfing sessions. Of particular mention is the Twominds Accessibility Programme, launched in 2025 to make this event more accessible and inclusive. The programme is set to expand in 2026. Partial funding is recommended to support key infrastructure and public access for this emerging arts and music festival as it continues to grow and gain financial independence.	\$10,000.00
Music	Mayhem Portals	60	2	\$10,000.00	\$0.00	Funding is not recommended - Mayhem Portals is an electronic music event taking place at Wolfbrook Arena in May 2026 and is part of an annual national tour, which includes events in Auckland and Wellington. As a fully commercial event that lacks broad community appeal and accessibility, therefore funding is not recommended.	\$0.00
Music	Rolling Meadows	54	2	\$50,000.00	\$0.00	Funding is not recommended - Rolling Meadows is a three-day electronic music festival taking place over the New Year period. It was previously held in rural Canterbury, but the event is proposed to take place on private land on Lower Styx Road, near Bottle Lake. As a large-scale commercial music festival, the event is not widely affordable and also projected a large profit. As a New Years celebration, it also clashes with Council-produced NYE. Funding is not recommended.	\$0.00
Music	The "Golden Ribbon" Multicultural Youth Music Festival 2025 - 2027	54	2	Y1: \$20,850.00 Y2: \$19,850.00 Y3: \$18,850.00	Y1: \$0.00 Y2: \$0.00 Y3: \$0.00	Funding is not recommended - The Golden Ribbon Youth Music Festival is a multi-day multi-cultural music event for young musicians. The event has been developed in partnership between the Shandong Economic and Trade Association of New Zealand and tutors at the University of Canterbury School of Music. The event has received limited attendance over past iterations and lacks broad community appeal. Declined for funding through Events and Festivals last year, the event lacks broad community appeal and attracts a low number of attendees. Funding is not recommended.	\$0.00

Events and Festivals Sponsorship Fund 2025/26 - Assessment Summary							
Event Type	Event Name	Weighted Score	Priority Rating	Funding Request	Staff Recommendation	Assessment panel rationale, comments and context	2024/25 E&F Funding
Music	50s Up Brass presents the Annual "Into Spring" Concert	52	2	\$5,000.00	\$0.00	Funding is not recommended - The 50s Up Brass "Into Spring" concert takes place on an annual basis and will take place at Aldersgate Centre's Great Hall, which has a capacity of 275 people. The group has over 40 members with an average age of 76 years old. The event is aimed at followers, family and friends of members of the group. While community-oriented, the small scale and minimal vibrancy outcomes do not meet the threshold for this fund.	\$0.00
Sport	International Track Meet 2026 - 2028	69	2	Y1: \$40,000.00 Y2: \$40,000.00 Y3: \$60,000.00	Y1: \$20,000.00 Y2: \$0.00 Y3: \$0.00	Partial funding is recommended - An international athletics event with World Athletics Bronze Label status. Given the event's unique international status, strong community ties and enhanced governance with Athletics Canterbury, it is recommended Council funding be approved for one year (to see how well the partnership with Athletics Canterbury goes).	\$15,000.00
Sport	SHE women's only triathlon	62	2	\$13,000.00	\$0.00	Funding is not recommended - The SHE Women's Triathlon is an event that forms part of a nationwide series designed specifically for women. The events feature an entry-level distance, consisting of a 300m swim, 10km cycle, and 3km run or walk. Given the existence of multiple free or lower-cost community fitness initiatives (such as Parkrun and other council-supported wellness events), it is recommended that funding be declined at this time.	\$0.00
Sport	2025 New Zealand Cross Country Championships	56	2	\$11,387.00	\$0.00	Funding is not recommended - Primarily a sporting development event with limited city-wide activation or vibrancy outcomes. As a niche sporting event with minimal community activation, the application is better suited to the Small Sports Events Fund and is not recommended for this fund.	\$0.00
Sport	2025 New Zealand Highland & National Dancing Championships	56	2	\$20,827.00	\$0.00	Funding is not recommended - The Annual New Zealand Highland and National Dancing Championships are being hosted at the McCombs Performing Arts Centre at Cashmere High School. The event was last hosted by the Canterbury / West Coast Centre in 2017, and the competition includes under 16, under 18 and the over 18 categories. While culturally valuable, the event presents limited public benefit or city-wide activation, and therefore it is recommended that funding be declined.	\$0.00
Sport	Round the Bays Christchurch 2026	56	2	\$50,000.00	\$0.00	Funding is not recommended - A running event operated by a large national entity (Stuff Limited). Given the commercial nature of this event, and its competition with long-standing local events, it is recommended Council funding be declined.	\$0.00
Sport	NZ 6 Day Ultra Marathon	50	3	\$8,000.00	\$0.00	Funding is not recommended - The NZ 6 Day Ultra Marathon is a unique, internationally recognised endurance running event being introduced to New Zealand for the first time. However, given the extremely limited scale, high entry costs and financial independence of this event it is recommended that Council funding be declined.	\$0.00
Sport	The ICN Oceania Pro/Am Championships 2025	49	3	\$5,000.00	\$0.00	Funding is not recommended - The ICompete Natural Oceania Pro/Am is an international bodybuilding competition for athletes that choose to train and prepare for competition free from performance enhancing drugs, substances and methods. Given the niche, semi-commercial nature of this event with low community benefit and strong financial viability, it is recommended that Council funding be declined.	\$0.00
Sport	Relay For Life Christchurch		4	\$40,000.00	\$0.00	Declined as ineligible - An annual 12-hour walking event that acts a fundraiser for The Cancer Society. Given the significant fundraising surplus projected and the ineligibility of fundraising-focused events for this fund, it is recommended that funding be declined.	\$0.00
Sport	Shine for a Cure Christchurch		4	\$21,160.00	\$0.00	Declined as ineligible - Shine for a Cure is a 5km evening walk for those who want to come together to shine a light on blood cancer. As the event's primary purpose is fundraising for blood cancer research, which is excluded under fund guidelines, it is recommended that funding be declined.	\$0.00
Total funding requested and recommended FY25/26				\$ 1,605,744.76	\$ 394,834.65		
Total funding requested and recommended FY26/27				\$ 450,408.00	\$ 139,500.00		
Total funding requested and recommended FY27/28				\$ 408,070.00	\$ 107,000.00		
Funds available to allocate FY24/25					\$ 394,835.00		

Priority based on weighted score:

- 0 - 25: Priority 4 - Does not meet eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / insufficient information provided by applicant (in application and after request from Advisor) / other funding sources more appropriate. Not recommended for funding.
- 26 - 50: Priority 3 - Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
- 51 - 75: Priority 2 - Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- 76 - 100: Priority 1 - Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

Events and Festivals Sponsorship Fund 2025/26 - Criteria Weightings and Priority Rating												
Event Name	Season	Event Type	Attendance Numbers	Funding Recommendation	Criteria for Evaluation						Weighted Score	Priority Rating
					Event offering alignment (20%)	Community involvement (20%)	Environmental sustainability (15%)	Accessibility (10%)	Organisation capability and application standard (20%)	Financial viability (15%)		
					The degree to which the event fits within the city's calendar, delivering a balanced calendar of events and filling in gaps in the shoulder seasons (Autumn and Spring). This includes date and uniqueness of event concept (is the event unique to Ōtautahi, not an event duplicated elsewhere in the city or surrounds). Events that are free to attend or have significant free aspects will be prioritised.	The extent to which the event actively involves and connects with community groups, highlighting the distinctiveness of our uniquely Ōtautahi communities. This includes providing lasting benefits to the city, such as supporting local suppliers, fostering community development, promoting local talent, and collaborating with other events to share resources (where appropriate).	The degree to which the event employs environmentally sustainable practices and reduces their environmental impact.	The degree to which the event is accessible eg cost to attend, multiple transport options, mobility access, companion ticketing.	The level of detail and completeness of the information provided, as well as the demonstrated capacity of the organisation to deliver the event. For an existing event, how effectively the event has been run in the past.	The extent to which the event is supported by external organisations (e.g., commercial sponsorship, ticket sales, non-Council grants), reducing its reliance on Council funding, with the aim of becoming financially self-sustaining in the long term. This includes consideration of benefits to the local economy.		
146th Fiji Giriti Remembrance Day	Winter	Culture	Under 1000	Decline	2	3	3	4	2	1	48	3
2025 New Zealand Cross Country Championships	Winter	Sport	1001 - 2500	Decline	2	3	3	4	4	1	56	2
2025 New Zealand Highland & National Dancing Championships	Winter	Sport	Under 1000	Decline	3	3	2	4	4	1	56	2
50s Up Brass presents the Annual "Into Spring" Concert	Winter	Music	Under 1000	Decline	2	3	3	4	3	1	52	2
Around the World in Ōtautahi Christchurch	Spring	Food	2501 - 5000	Decline	3	3	3	4	3	5	68	2
Best Comedy Show On Earth	Spring	Arts	Under 1000	Under \$10,000	4	4	4	4	4	1	71	2
Bhutanese Cultural Event 2025	Spring	Culture	Under 1000	Decline	2	3	2	3	2	1	42	3
Black Grace presents A Major Double Bill by Neil Ieremia & Paul Taylor	Spring	Arts	1001 - 2500	\$10,001 - \$20,000	4	4	3	5	5	1	73	2
Canterbury British and European Classic Car Show	Autumn	Family	10001 - 20000	Withdrawn	3	4	3	4	4	5	75	2
Christchurch Brick Show 2025	Winter	Family	Over 20001	Under \$10,000	4	4	3	5	4	1	69	2
Coca-Cola Christmas in the Park	Spring	Family	Over 20001	\$30,001 - \$40,000	5	4	4	5	3	1	73	2
Diwali 2025	Spring	Culture	Over 20001	\$10,001 - \$20,000	3	4	4	5	2	5	73	2
Doc Edge International Documentary Festival 2026	Winter	Arts	5001 - 10000	Decline	3	4	3	4	4	5	75	2
Duke Festival	Autumn	Family	1001 - 2500	Under \$10,000	3	5	3	5	3	1	64	2
Eid Al Fitr 2026	Autumn	Culture	10001 - 20000	Under \$10,000	3	4	1	5	3	5	65	2
From Scratch Touch Tour and Relaxed Performance	Spring	Arts	Under 1000	Decline	3	3	2	2	4	1	52	2
Future of Learning Summit	Autumn	Culture	Under 1000	Decline as ineligible								4
Happy Chinese New Year Festival 2026 - 2028	Summer	Culture	Over 20001	\$50,001 - \$100,000	5	5	3	5	4	5	88	1
International Track Meet 2026 - 2028	Summer	Sport	2501 - 5000	\$10,001 - \$20,000	4	4	3	5	4	1	69	2
Latin Street Festival 2025 - 2027	Spring	Culture	5001 - 10000	Under \$10,000	4	5	4	4	4	1	74	2
Matariki at Awaroa	Winter	Culture	Under 1000	Decline	3	4	4	4	3	1	63	2
Matariki Festival 2026 – 2028	Winter	Culture	5001 - 10000	Decline as ineligible								4
Mayhem Portals	Autumn	Music	2501 - 5000	Decline	3	3	4	2	4	1	60	2
NNZFSC Teej	Winter	Culture	Under 1000	Decline	3	3	3	4	2	1	52	2
NYT OnStage 2026	Autumn	Family	2501 - 5000	Under \$10,000	4	4	3	4	4	1	67	2
NZ 6 Day Ultra Marathon	Spring	Sport	Under 1000	Decline	3	3	3	1	3	1	50	3
NZSO Concert Series & Educational Events	Winter	Arts	5001 - 10000	Decline as ineligible								4
Open Christchurch 2026	Autumn	Culture	10001 - 20000	\$20,001 - \$30,000	5	5	3	5	5	5	92	1
Orton Bradley Spring Fair 2025	Spring	Family	5001 - 10000	\$10,001 - \$20,000	4	4	4	3	4	5	81	1
Paskuhan sa Barangay Banyuhay Christchurch 2025	Spring	Culture	2501 - 5000	Decline	3	4	3	4	2	1	55	2
Pistang Pilipino sa Christchurch 2025	Spring	Culture	5001 - 10000	\$10,001 - \$20,000	5	4	4	5	3	1	73	2
Port Noise 2026 - 2028	Summer	Music	1001 - 2500	\$10,001 - \$20,000	4	4	4	4	4	1	71	2
Relay For Life Christchurch	Autumn	Sport	2501 - 5000	Decline as ineligible								4
Rolling Meadows	Summer	Music	5001 - 10000	Decline	3	3	3	3	3	1	54	2
Round the Bays Christchurch 2026	Autumn	Sport	10001 - 20000	Decline	1	5	4	5	2	1	56	2
SCAPE Public Art Seasons 2025 & 2026	Summer	Arts	Over 20001	\$20,001 - \$30,000	3	4	3	4	4	5	75	2
SHE women's only triathlon	Summer	Sport	Under 1000	Decline	3	3	3	5	4	1	62	2
Shine for a Cure Christchurch	Spring	Sport	Under 1000	Decline as ineligible								4
South Island Ballet Award 2025	Winter	Arts	Under 1000	Decline	4	3	3	4	4	1	64	2
SPACPAC Canterbury Polyfest 2026	Autumn	Culture	Over 20001	Transferred to City Identity Fund	3	5	4	5	5	5	88	1
Summit 2025	Winter	Culture	Under 1000	Decline as ineligible								4
Teej Cultural Festival (Nepalese/Bhutanese Women's Day)	Winter	Culture	Under 1000	Decline	4	3	4	4	2	1	60	2
The 20th Annual Show Me Shorts Film Festival in Ōtautahi	Spring	Culture	1001 - 2500	Under \$10,000	4	4	4	5	4	1	73	2
The Court Theatre 2026 Rainbow Festival	Autumn	Arts	1001 - 2500	Decline	4	4	3	5	4	1	69	2
The "Golden Ribbon" Multicultural Youth Music Festival 2025 - 2027	Spring	Music	1001 - 2500	Decline	3	3	2	3	4	1	54	2
The ICN Oceania Pro/Am Championships 2025	Spring	Sport	Under 1000	Decline	3	2	2	2	4	1	49	3
TinyFest 2026	Winter	Arts	1001 - 2500	\$10,001 - \$20,000	4	3	5	5	4	1	74	2
Tūhono Festival 2025 - 2027	Spring	Culture	5001 - 10000	\$20,001 - \$30,000	5	4	5	5	5	1	85	1
Twominds Festival	Autumn	Music	2501 - 5000	\$10,001 - \$20,000	3	3	5	4	4	1	68	2
Whānau Mārama: NZ International Film Festival	Winter	Arts	5001 - 10000	\$10,001 - \$20,000	4	4	5	5	3	1	73	2
WORD Christchurch Festival 2026 - 2028	Winter	Arts	10001 - 20000	Transferred to City Identity Fund	4	3	5	5	4	5	86	1
World Rivers Day 2025	Spring	Family	2501 - 5000	Under \$10,000	5	5	4	4	4	1	78	1

Priority based on weighted score:

0 - 25:	Priority 4 - Does not meet eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / insufficient information provided by applicant (in application and after request from Advisor) / other funding sources more appropriate. Not recommended for funding.
26 - 50:	Priority 3 - Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
51 - 75:	Priority 2 - Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
76 - 100:	Priority 1 - Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

Events and Festivals Sponsorship Fund 2025/26 - Budget

EVENTS CURRENTLY CONTRACTED			
Event name	2025/26		2026/27
	Requested	Contracted	Contracted
Asian Arts Festival	\$ 54,500	\$ 7,500	\$ 7,500
Carols by Candlelight	\$ 10,000	\$ 7,500	
Christchurch Holi Festival	\$ 16,000	\$ 10,000	
Christchurch Marathon	\$ 100,000	\$ 35,000	\$ 30,000
Crater Rim Ultra Trail Run	\$ 10,000	\$ 5,000	
Golden Homes Le Race	\$ 10,000	\$ 10,000	
Japan Fiesta EX	\$ 7,875	\$ 5,000	\$ 5,000
Sea2Sky Challenge	\$ 30,000	\$ 12,000	
The Christchurch Big Band Festival	\$ 30,000	\$ 15,000	
The Single Fin Mingle	\$ 60,000	\$ 20,000	\$ 15,000
Total		\$ 127,000	\$ 57,500

FUNDING SUMMARY				
Financial Year	Allocated Budget	Currently Contracted (as per above)	Proposed Committee Allocation (as per below)	Proposed Council Allocation (as per below)
Year 1 - 2025/26	\$ 521,835	\$ 127,000	\$ 394,835	\$ -
Year 2 - 2026/27	\$ 521,835	\$ 57,500	\$ 139,500	\$ -
Year 3 - 2027/28	\$ 521,835	\$ -	\$ 107,000	\$ -

2025/26 EVENTS & FESTIVALS FUNDING APPLICATIONS												
Event name	Event category	2024/25 E&F Funding	2025/26			2026/27			2027/28			Page #
			Requested	Staff Rec.	Council Rec.	Requested	Staff Rec.	Council Rec.	Requested	Staff Rec.	Council Rec.	
146th Fiji Girmit Remembrance Day	Culture	\$0.00	\$ 5,450.00	\$ -								1
2025 New Zealand Cross Country Championships	Sport	\$0.00	\$ 11,387.00	\$ -								3
2025 New Zealand Highland & National Dancing Championships	Sport	\$0.00	\$ 20,827.00	\$ -								6
50s Up Brass presents the Annual "Into Spring" Concert	Music	\$0.00	\$ 5,000.00	\$ -								8
Around the World in Ōtautahi Christchurch	Food	\$0.00	\$ 27,850.00	\$ -								10
Best Comedy Show On Earth	Arts	\$0.00	\$ 9,617.65	\$ 9,618.00								13
Bhutanese Cultural Event 2025	Culture	\$0.00	\$ 12,200.00	\$ -								16
Black Grace presents A Major Double Bill by Neil Jeremia & Paul Taylor	Arts	\$0.00	\$ 15,000.00	\$ 12,000.00								18
Canterbury British and European Classic Car Show	Family	\$0.00	\$ 20,000.00	Transferred to Events Seeding Fund		\$ 12,000.00	\$ -		\$ 10,000.00	\$ -		22
Christchurch Brick Show 2025	Family	\$6,565.00	\$ 15,000.00	\$ 7,000.00		\$ 15,000.00	\$ 7,000.00		\$ 15,000.00	\$ 7,000.00		24
Coca-Cola Christmas in the Park	Family	\$40,000.00	\$ 40,000.00	\$ 40,000.00								26
Diwali 2025	Culture	\$20,000.00	\$ 30,000.00	\$ 17,000.00								28
Doc Edge International Documentary Festival 2026	Arts	\$0.00	\$ 50,000.00	\$ -								30
Duke Festival	Family	\$0.00	\$ 23,500.00	\$ 10,000.00								34
Eid Al Fitr 2026	Culture	\$0.00	\$ 78,958.07	\$ 10,000.00								36
From Scratch Touch Tour and Relaxed Performance	Arts	\$0.00	\$ 7,217.14	\$ -								39
Future of Learning Summit	Culture	\$0.00	\$ 125,000.00	\$ -								41
Happy Chinese New Year Festival 2026 - 2028	Culture	\$76,665.00	\$ 134,000.00	\$ 70,000.00		\$ 150,000.00	\$ 60,000.00		\$ 175,000.00	\$ 50,000.00		44
International Track Meet 2026 - 2028	Sport	\$15,000.00	\$ 40,000.00	\$ 20,000.00		\$ 40,000.00	\$ -		\$ 60,000.00	\$ -		48
Latin Street Festival 2025 - 2027	Culture	\$5,000.00	\$ 23,752.00	\$ 10,000.00		\$ 17,000.00	\$ 10,000.00		\$ 10,000.00	\$ 10,000.00		51
Matariki at Awaroa	Culture	\$0.00	\$ 23,070.00	\$ -								54
Matariki Festival 2026 – 2028	Culture	\$0.00	\$ 7,900.00	\$ -		\$ 8,058.00	\$ -		\$ 8,220.00	\$ -		56
Mayhem Portals	Music	\$0.00	\$ 10,000.00	\$ -								59
NNZFSC Teej	Culture	\$0.00	\$ 8,202.00	\$ -								61
NYT OnStage 2026	Family	\$0.00	\$ 25,000.00	\$ 7,000.00								63
NZ 6 Day Ultra Marathon	Sport	\$0.00	\$ 8,000.00	\$ -								65
NZSO Concert Series & Educational Events	Arts	\$0.00	\$ 50,000.00	\$ -								67
Open Christchurch 2026	Culture	\$20,000.00	\$ 26,456.00	\$ 26,500.00								70
Orton Bradley Spring Fair 2025	Family	\$8,000.00	\$ 10,897.40	\$ 11,000.00								74
Paskuhan sa Barangay Banyuhay Christchurch 2025	Culture	\$0.00	\$ 41,460.15	\$ -								76
Pistang Pilipino sa Christchurch 2025	Culture	\$0.00	\$ 28,000.00	\$ 13,000.00								79
Port Noise 2026 - 2028	Music	\$15,000.00	\$ 30,000.00	\$ 20,000.00		\$ 27,500.00	\$ 17,500.00		\$ 25,000.00	\$ 15,000.00		81
Relay For Life Christchurch	Sport	\$0.00	\$ 40,000.00	\$ -								83
Rolling Meadows	Music	\$0.00	\$ 50,000.00	\$ -								85
Round the Bays Christchurch 2026	Sport	\$0.00	\$ 50,000.00	\$ -								88
SCAPE Public Art Seasons 2025 & 2026	Arts	\$35,000.00	\$ 75,000.00	\$ 25,000.00		\$ 75,000.00	\$ 20,000.00					91
SHE women's only triathlon	Sport	\$0.00	\$ 13,000.00	\$ -								95
Shine for a Cure Christchurch	Sport	\$0.00	\$ 21,160.00	\$ -								98
South Island Ballet Award 2025	Arts	\$0.00	\$ 5,000.00	\$ -								100
SPACPAC Canterbury Polyfest 2026	Culture	\$20,000.00	\$ 100,000.00	Transferred to City Identity Fund								103
Summit 2025	Culture	\$0.00	\$ 6,000.00	\$ -		\$ 6,000.00	\$ -		\$ 6,000.00	\$ -		105
Teej Cultural Festival (Nepalese/Bhutanese Women's Day)	Culture	\$0.00	\$ 5,348.00	\$ -								108
The 20th Annual Show Me Shorts Film Festival in Ōtautahi	Culture	\$7,895.00	\$ 8,692.35	\$ 7,767.00								110
The Court Theatre 2026 Rainbow Festival	Arts	\$0.00	\$ 25,000.00	\$ -								113
The "Golden Ribbon" Multicultural Youth Music Festival 2025 - 2027	Music	\$0.00	\$ 20,850.00	\$ -		\$ 19,850.00	\$ -		\$ 18,850.00	\$ -		116
The ICN Oceania Pro/Am Championships 2025	Sport	\$0.00	\$ 5,000.00	\$ -								120
TinyFest 2026	Arts	\$0.00	\$ 20,000.00	\$ 17,000.00								122
Tūhono Festival 2025 - 2027	Culture	\$20,000.00	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00		125
Twominds Festival	Music	\$10,000.00	\$ 80,000.00	\$ 15,000.00								127
Whānau Mārama: NZ International Film Festival	Arts	\$10,000.00	\$ 30,000.00	\$ 15,000.00								132
WORD Christchurch Festival 2026 - 2028	Arts	\$40,000.00	\$ 55,000.00	Transferred to City Identity Fund		\$ 55,000.00	Transferred to City Identity Fund		\$ 55,000.00	Transferred to City Identity Fund		135
World Rivers Day 2025	Family	\$0.00	\$ 6,950.00	\$ 6,950.00								138
Total			\$ 1,605,744.76	\$ 394,835.00	\$ -	\$ 450,408.00	\$ 139,500.00	\$ -	\$ 408,070.00	\$ 107,000.00	\$ -	

8. The Christchurch Foundation Tranche Two Drawdown from the Capital Endowment Fund

Reference Te Tohutoro: 25/683466

Responsible Officer(s) Te Pou Matua: Gary Watson, Manager Community Partnerships and Planning

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

1.1 The purpose of this report is for the Council to consider the drawdown of up to \$220,000 by the Christchurch Foundation (Foundation) from the Capital Endowment Fund (CEF) to support the operation of the Foundation from 1 July 2025 to 30 June 2026; noting that this is conditional on the Council approving the Foundations Strategic Plan and its implementation programme.

1.2 The report originates from the Council's decision on 19 March 2025 CNCL/2025/00201

That the Council:

1. *Receives the information in the Application to the Capital Endowment Fund - The Christchurch Foundation Report.*
2. *Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.*
3. *Makes a grant of \$82,500 from the Capital Endowment Fund to the Christchurch Foundation, to support the operation of the Foundation whilst it engages with the Council to finalise and prepares to implement its new Strategic Plan.*
4. *Provides a conditional grant of up to \$440,000 from the Capital Endowment Fund over two years to the Christchurch Foundation, payable instalments over two financial years being as described in Resolution 4a and 4b, and conditional upon a workshop being held, and the Council approving the Strategic Plan and Implementation Plan:*
 - a. *Tranche 2: Up to \$220,000 – payable 1 July 2025, subject to the Council's approval of a new Strategic Plan and Implementation Plan in May/June 2025. This decision to be made via a Council report.*
 - b. *Tranche 3: Up to \$220,000 – payable 1 July 2026, subject to the Council's approval of the progress in implementing the new Strategic Plan in May/June 2026. This decision to be made via a Council report.*
5. *Notes that the publicly excluded Attachments B and C will be reviewed for release when the specific funds and investments contained in the document are no longer under management.*

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. *Receives the information in The Christchurch Foundation Tranche Two Drawdown from the Capital Endowment Fund Report.*
2. *Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.*

3. That the Council:

Either

- a. Approves the Christchurch Foundation Strategic Plan 2025 - 2027 as attached in Attachment B of this report and approves the drawdown of \$220,000 by the Christchurch Foundation from the Capital Endowment Fund to support the operation of the Christchurch Foundation from 1 July 2025 to 30 June 2026.

Or

- b. Declines to approve the Christchurch Foundation Strategic Plan 2025 - 2027 as attached in Attachment B of this report and declines to approve the drawdown of \$220,000 by the Christchurch Foundation from the Capital Endowment Fund to support the operation of the Christchurch Foundation from 1 July 2025 to 30 June 2026.
4. Notes that the performance of the Christchurch Foundation against the achievement of the Christchurch Foundation Strategic Plan 2025 – 2027 will be evaluated and presented to the Council, in the context of any Council consideration of the drawdown of funding for Tranche 3 from the Capital Endowment Fund, currently scheduled for May 2026.
5. Notes that Public Excluded Attachment C of this report can be publicly released when the specific funds and investments contained in the document are no longer under management.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 On 19 March 2025 the Council set aside a conditional grant of up to \$440,000 from the CEF, over two years, in favour of the Foundation. It is payable in two tranches of \$220,000 over two financial years and conditional upon a workshop being held with the Council and the Council approving the Foundation's Strategic Plan and its implementation programme.
- 3.2 The Council workshop was held on 1 April 2025 and the Christchurch Foundation Strategic Plan 2025 - 2027 (Strategic Plan) was delivered on 13 May 2025. Staff have read the Strategic Plan, and observations are presented in sections 4.5 and 4.6 of this report below.
- 3.3 This report sets out options for the Council to consider approving or not approving the Strategic Plan and the drawdown of the grant from the CEF.

4. Background/Context Te Horopaki

- 4.1 Community Foundations are independent, not-for-profit organisations governed by local boards. They focus on their place, their people and local needs to build long-term funding streams, growing and investing donations they receive to ensure local generosity goes to causes where it has the greatest impact.
- 4.2 During the 2024/34 Long Term Plan process, the Council directed staff to work with the Foundation on its long-term future and report back to Council in 2025. Following this directive the Council have participated in two workshops and received updates from the Foundation on their future direction. On 19 March 2025, the Council considered an application by the Foundation to the CEF for a multiyear grant to support their operation and transformation. The report is attached to this report as Attachment A.
- 4.3 On 19 March 2025, the Council agreed to make a conditional grant of up to \$440,000 payable in two tranches of up to \$220,000, May/June 2025 and May/June 2026. The grants were conditional on a Council workshop with the foundation being held and the Council approving the Foundations Strategic Plan and its implementation programme.

- 4.4 The Council workshop was held on 1 April 2025 and staff received the Strategic Plan on 13 May 2025, Attachment B. The PowerPoint presentation presented by the Foundation at the 1 April workshop is attached to this report as Attachment C. Additional information was provided by the Foundation on 26 May 2025, this is attached to this report as Attachment D.
- 4.5 The Plan is consistent with the operation of a community foundation. There are Key Performance Indicators detailing financial and non-financial goals that are timebound and measurable.
- The Plan reflects the change-process recently undergone by the Foundation, their reduction in operational costs and a refocus of its efforts on core business.
 - The Plan focuses on a range of actions to increase fund generation, particularly funds under management and bequests over the next financial year, with measurable targets outlined for each strategy.
 - The priority is the continued growth of endowment funds under management and enabling everyone to be able to contribute financially, two elements for a successful community foundation.
 - Supporting strategies include exploring opportunities for public-private partnerships with the Council, working with businesses to support their communities and ensuring systems are in place to support a disaster fund that can be set up at short notice.
 - The communication plan acknowledges the need to increase visibility of the Foundation, discuss the potential name change and ensure opportunities to donate to the Foundation are communicated to the wider community.
 - The Strategic Plan addresses issues raised by the Council in the workshop, particularly the capacity of the Foundation to deliver successful outcomes, the request that specific strategies and measurable outcomes be clearly outlined and that plans for ongoing dialogue with Selwyn and Waimakariri Councils around funding will be a priority. The Strategic Plan also reflects the willingness by the Foundation for an improved and closer relationship with the Council.
- 4.6 The Strategic Plan is relatively silent on detailed financial information however the Foundation has provided the financial future fund projections up until 2040 that was included in the April 2025 presentation, separately.
- 4.7 The following related memos/information were circulated to the meeting members:

Date	Subject
25 Feb 2025	Strategic Plan – draft
25 Feb 2025	Communications Plan
1 Apr 2025	Workshop presentation

- 4.8 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
25 February 2025	Public Excluded workshop
1 April 2025	Council workshop

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.9 The following reasonably practicable options were considered and are assessed in this report:

4.9.1 Approve the Strategic Plan and the drawdown of Tranche 2 of up to \$220,000 from the CEF.

4.9.2 Decline the Strategic Plan and the drawdown of Tranche 2 from the CEF.

Options Descriptions Ngā Kōwhiringa

4.10 Option 1: Approve the Strategic Plan and the drawdown of Tranche 2 of up to \$220,000 from the CEF.

4.10.1 **Option Description:** The Council approves the Christchurch Foundation Strategic Plan 2025 – 2027 and approves the drawdown of up to \$220,000 by the Christchurch Foundation from the Capital Endowment Fund to support the operation of the Foundation from 1 July 2025 to 30 June 2026.

4.10.2 Option Advantages

- Secures the Foundation's operational costs for a year so it can concentrate on delivering on its Plan.
- The Strategic Plan priorities and some measurable targets.
- Signals the Council's confidence that the Foundation has a pathway forward to maintain momentum from the past year.
- Provides time for new initiatives to be scoped and developed.
- Does not commit the Council to future funding beyond the 2025/26 financial year. Any further drawdown is conditional upon the performance of the Foundation against the targets in the Plan.

4.10.3 Option Disadvantages

- The Strategic Plan is silent on the length of time the Foundation will be dependent of Council funding.
- There are no financial accounts attached to the plan, and it is not clear how the initiatives around increasing funds under management and bequests will contribute to ongoing financial sustainability.
- Commits the Council to a grant of up to \$220,000 with no guarantee of successful outcomes.
- Only allows for one year funding to the Foundation creating uncertainty.

4.11 Option 2: Decline the drawdown of Tranche 2 from the CEF.

4.11.1 **Option Description:** Decline the Strategic Plan and the drawdown of Tranche 2 from the CEF.

4.11.2 Option Advantages

- Allows the CEF to be invested in other projects.
- Provides certainty to the Foundation on the Council's intentions.

4.11.3 Option Disadvantages

- The Foundation will need to focus a larger amount of their time on generating operational funding, taking away focus on generating philanthropic funds and exploring new funding opportunities.
- Will substantially reduce the ability of the Foundation to deliver on their strategic plan.

- Benefits to Christchurch and Banks Peninsula from the current momentum of the Foundation and the commitment of Trustees will be lost.

Analysis Criteria Ngā Paearu Wetekina

- 4.12 The degree with which the Christchurch Foundation Strategic Plan 2025 – 2027 addresses the challenges and provides a robust and accountable framework for success going forward. - *The Plan in itself addresses some priority issues, and some outcomes are measurable. Whether the Plan can be achieved cannot be determined at this time. The Plan is relatively silent on the length of time the Foundation will be dependent of Council funding; this is a distinct limitation. Please see section 4.5 and 4.6 of this report.*
- 4.13 The degree to which the Christchurch Foundation Strategic Plan 2025 – 2027 is supported by robust financial information. - *There are no financial accounts attached to the Strategic Plan and it is not clear how the initiatives around increasing funds under management and bequests will contribute to ongoing financial sustainability.*
- 4.14 The degree to which a grant of up to \$220,000 will be sufficient to enable the Foundation to complete the work necessary to achieve the targets in the Christchurch Foundation Strategic Plan 2025 – 2027 – *The Foundation advise that this is the case and in the opinion of Staff have taken steps necessary to deliver.*

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Option 1 – Approve a drawdown of up to \$220,000	Option 2 – Decline the drawdown
Cost to Implement	Up to \$220,000	\$0
Ongoing Costs	Potential for another drawdown in FY 26/27	Potential for another drawdown in FY 26/27
Funding Source	CEF	CEF
Funding Availability	Immediate	Immediate
Impact on Rates	None	None

- 5.1 After accounting for all commitments to the CEF, the current balance available for allocation in 2024/25 is \$1,434,748.
- 5.2 Anticipated future applications to the CEF include: The St Albans Cricket Club, Heathcote Valley Community Association, Te Hapu o Ngāti Wheke, and Rehua Marae.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There is a risk that due to the lack of financial information supporting the Christchurch Foundation Strategic Plan 2025 – 2027 there is no clarity as to how the initiatives around increasing funds under management and bequests will contribute to ongoing financial sustainability.
- 6.1.1 The Strategic Plan is silent on the length of time the Foundation will be dependent of Council funding however information on this was included in an earlier briefing.
- 6.1.2 This risk cannot be mitigated without detailed financial information from the Foundation.

- 6.2 There is a risk that, despite the Council grant funding, the Foundation do not generate enough funds and/or meet agreed KPIs in the 2025/26 financial year.
 - 6.2.1 This risk cannot be mitigated as it is entirely owned by the Foundation.
- 6.3 There is a risk that the drawdown will, de facto, commit the Council to future funding even if agreed performance measures are not met.
 - 6.3.1 This risk is partially mitigated by the condition that any future funding is subject to a future Council decision informed by the performance of the Foundation against its 2025/26 targets.
- 6.4 There is a risk of reputational damage to the Council as some in the community may not support further funding of the Foundation and/or see the Council's CEF better spent elsewhere.
 - 6.4.1 This risk can be partially mitigated by announcing the Council's decision in the context of the enduring community, economic and reputational benefits to Christchurch and Banks Peninsula.
 - 6.4.2 This risk can also be mitigated by having ongoing support and advice from the Community Association of Foundations Aotearoa and a current board member and Chief Executive of the Tauranga Foundation to provide advice and mentorship in discussions around the feasibility of creating a partnership programme.

Legal Considerations Ngā Hiraunga ā-Ture

- 6.5 Statutory and/or delegated authority to undertake proposals in the report:
 - 6.5.1 The authority to make decisions relating to the allocation of the CEF sits with the Council.
- 6.6 Other Legal Implications:
 - 6.6.1 There are no other legal implications other than noting that the Council's Legal Services team review the form and function of all funding agreements and formal documentation.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.7 The required decision:
 - 6.7.1 Aligns with the [Christchurch City Council's Strategic Framework](#). Strategic Priorities – Champion Ōtautahi and Manage ratepayers' money wisely. Community Outcomes – Cultural powerhouse and Thriving and prosperous.
 - 6.7.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the fact that the CEF is a recently consulted level of service in the 2024/34 LTP. The application is eligible under both the community and economic focus of the CEF and has a strategic alignment. Also, any long-term decisions around the Council financially supporting the Foundation will be made in the 2027 LTP process.
 - 6.7.3 Is consistent with Council's Plans and Policies. Specifically, the Strengthening Communities Together Strategy and the strategic pillar of Preparedness Te Mahi, particularly working with communities to prepare for and respond to emergencies and increase climate resilience and adaptation action. This includes the ability for the community to donate to the Foundation's Green Philanthropy Fund. An Emergency Support Fund is also going to be set so the wider community can donate funds in case of a natural disaster.
- 6.8 This report supports the Council's Long Term Plan (2024 - 2034):

6.9 Activity: Community Development and Facilities

- 6.9.1 Level of Service: 2.3.1.1 Provide and manage funding for initiatives that facilitate resilient and active communities owning their own future - 100% of funding assessments detail rationale and demonstrate benefits aligned to Council's strategic priorities, and where appropriate, Community Board Plans

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.10 This application was discussed with stakeholders including the Foundation and the Council's Community Development, Finance and Funding teams.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.11 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact mana whenua, their culture, and traditions.
- 6.12 The decision is not a matter of interest to mana whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.13 The decision the Council is being asked to make involves the allocation of the CEF by way of an eligible application that aligns with the Council's strategic priorities, particularly: Te Haumoko; Te Whitingia Strengthening Communities Together Strategy – Pillar 1 Tangata People: Actively contribute to supporting strong and resilient Māoritanga within mana whenua and tangata whenua communities; fostering and maintaining relationships with Māori providers and networks across the rohe.
- 6.13.1 Foundation staff will work with the Council staff in the Treaty Relations Team, mana whenua and the wider Māori community to discuss how funding can be designed to be easily accessible and relevant.







Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.14 The decisions in this report are likely to:
- 6.14.1 Contribute positively to adaptation to the impacts of climate change. The Foundation has a Green Philanthropy Fund that was created to accelerate environmental progress in the region. In their current campaign 'Plant a Tree for Canterbury,' for every \$10 donated, a native tree is planted in the region and part of the donation goes into the building the fund. Past campaigns have included supporting the Rod Donald Banks Peninsula Trust to purchase Te Ahu Pātiki, a block of land on Banks Peninsula.
- 6.14.2 Contribute positively to emissions reductions. The Foundation is committed to growing the fund and working with key stakeholders to influence change. There is also potential for Council staff to be involved in conversations around future projects which align with Council priorities.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Should the Council support a drawdown of up to \$220,000 the funding contract will be drawn up and any relevant conditions attached. Should the Council decline a drawdown staff will work with the Foundation on its immediate and longer-term future.
- 7.2 The Council may be asked to consider a drawdown of Tranche 3 of up to \$220,000 in May/June 2026 via a decision-making report. The Council's consideration of this would be conditional on their satisfaction of the Foundation meeting their strategic plan targets.
- 7.3 Any long-term consideration of ongoing financial support for the Foundation will be undertaken through the 2027/37 LTP process.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	The Christchurch Foundation Application to the Capital Endowment Fund March 2025	25/375940	49
B  	The Christchurch Foundation Strategic Plan 2025/27	25/935520	60
C	The Christchurch Foundation Council Workshop April 1 2025 (Under Separate Cover) - CONFIDENTIAL	25/1055759	
D  	The Christchurch Foundation Additional Information 26 May 2025	25/1056596	75

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Rose Crossland - Community Development Advisor
Approved By	Gary Watson - Manager Community Partnerships John Filsell - Head of Community Support and Partnerships Andrew Rutledge - General Manager Citizens and Community

12. Application to the Capital Endowment Fund - The Christchurch Foundation

Reference Te Tohutoro: 25/375940

Responsible Officer(s) Te Rose Crossland, Community Development Advisor

Pou Matua: Gary Watson, Manager Community Partnerships

Accountable ELT Andrew Rutledge, Acting General Manager Citizens and Community
Member Pouwhakarae:

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to consider an application of \$550,000 to its Capital Endowment Fund (CEF) from The Christchurch Foundation (Foundation) payable over three financial years, 2024/25, 2025/26 and 2026/27.
- 1.2 The report originates from the Council's direction in the 2024/34 Long Term Plan process for staff to work with the Foundation on its long-term future and report back to the Council in 2025. It is also as a result of an application to the CEF from the Foundation.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Application to the Capital Endowment Fund - The Christchurch Foundation Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Makes a grant of \$82,500 from the Capital Endowment Fund to the Christchurch Foundation, to support the operation of the Foundation whilst it engages with the Council to finalise and prepares to implement its new Strategic Plan.
4. Notes that the Council may be asked to consider up to two further grants from the Capital Endowment Fund, as an extension to this application, to support the operation of the Foundation whilst it implements its new Strategic Plan in a manner agreed with the Council.
5. Notes that the publicly excluded Attachments B and C will be reviewed for release when the specific funds and investments contained in the document are no longer under management.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 During the 2024/34 Long Term Plan process, the Council directed staff to work with the Foundation on its long-term future and report back to Council in 2025.
- 3.2 The Foundation has been in a period of fundamental change over the last year and is close to finalising a new strategic and operational direction that it believes will achieve long-term success in attracting philanthropic support for various strategically significant areas in Christchurch and Banks Peninsula. Councillor oversight and financial support is considered essential to ensure success.

- 3.3 This report provides a range of options that invite Councillors to consider the degree of oversight and support, if any, for the continued operation of the Foundation and under what conditions.
- 3.4 The preferred option;
- Provides limited short-term financial support to keep the Foundation operational whilst it engages with Councillors and seeks the Council's support for its new Strategic Plan and its implementation,
 - Contemplates future financial support for the implementation of the Strategic Plan conditional on targets agreed with the Council being achieved to the Council's satisfaction; and
 - Notes that the forum for any longer-term Council financial support for the Foundation is the 2028/28 long Term Plan.

4. Background/Context Te Horopaki

- 4.1 Community Foundations are independent, not-for-profit organisations governed by local boards. They focus on their place, their people and local needs to build long-term funding streams, growing and investing donations they receive to ensure local generosity goes to causes where it has the greatest impact.
- 4.2 There are 18 community foundations located in most regions across New Zealand. Examples include Wellington's Nikau Foundation, the first community foundation (1991), which has distributed \$50 million over the past 5 years. The Auckland Foundation has distributed \$15,750,000 to communities (2024: \$1,165,232).
- 4.3 Unlike most other community foundations in New Zealand, the Christchurch Foundation was set up in 2017 by the Council, in part to coordinate philanthropic activities related to the 2011 earthquake. Its initial task was to facilitate funds from TSB, Spark, and Southbase Construction to support the Tūranga build. From there its key focus was in generating revenue to support the city. It was agreed that the Mayor of Christchurch was to be a representative on the Board, and that it would be run by a Chief Executive with a number of supporting roles.
- 4.4 The Council invested approximately \$3 million over 8 years to establish and operate the Foundation with the expectation it would work towards financial independence. Community foundations start to become sustainable when they have approximately \$30 million under management, dependent on market conditions. This requires a key focus of growing endowment capital, the management of which helps cover operational costs.
- 4.5 There are a variety of factors that have contributed to the Foundation's current financial situation. Annual operational costs were high compared with other comparable community foundations. Rather than focus only on building endowment funds, a variety of activities were undertaken that generated a lower income.
- 4.6 Smaller sized funds were established and limited fees-for-service were taken. A decision was also made not to take any fees to facilitate the distribution of funds from the mosque shootings. Taking a fee would have generated a significant amount of revenue to help cover some operational costs. The Foundation is still facilitating the Our People, Our City Education Fund.
- 4.7 Other activities that generated limited revenue was the Better City Business Programme where membership fees went towards operational costs, selling gin where the income to

expenditure ratio was low and a youth philanthropy programme where income derived from the fundraising activities of the members went to other charities.

- 4.8 The appointment of a new Chair and a subsequent examination of the Foundation's finances resulted in the appointment of new Trustees and a new General Manager with considerable experience in philanthropy. It also prompted a fundamental review of the organisation – reflecting on its past, right-sizing its operations, resetting its business model and having a particular emphasis on the previously under-developed endowment aspect of the Foundation's model. The Foundation's Draft Strategic plan 2025-2027 which outlines its proposed key actions and what is achievable over the next two years is attached to this report as **Attachment A**.
- 4.9 Changes include but are not limited to:
- 4.9.1 Strategic
- Recruited a new Board with solid experience in building endowment capital and strong networks into the community. This aims to provide confidence to external stakeholders and potential donors that the new direction will result in successful outcomes for the Foundation and the donor.
 - Change of focus on fundraising strategies - Increased focus on the previously underdeveloped endowment aspect of the Foundation's model, setting up new funds, bequests and looking at the potential to transfer other Trusts into the Foundation. Tax benefits through corporate giving will be promoted.
- 4.9.2 Operational
- Recruited new staff – Now 1.3 FTE (previously 3.5 FTE) including an experienced interim General Manager. The job title changed from Chief Executive with lower remuneration. Part time financial support, fundraising and communications support staff are in place. Staff work remotely which helps lower operational costs.
 - Re-engaged with key stakeholders and developing new relationships – this aims to provide confidence in the new direction of the Foundation and the people involved. Experienced staff steward existing relationships and develop new ones; they also implement new systems and processes.
 - Made cost saving efficiencies in salaries, travel, reduced costs in provision of financial services, have pro bono legal services and received discount rates for its recent website refresh.
 - A summarised Progress Report of the changes the Foundation have made to date and will make in the near future is attached to this report as **publicly excluded Attachment B** and the Foundation's FY2024 Performance Report is **publicly excluded Attachment C**.
- 4.10 The Foundation believes it is essential to develop a strong relationship with Councillors and, to progress this goal, made a presentation to the Council in the 2024/34 LTP on 12 May 2024. The Council directed that staff work with the Foundation on its long-term future and report back in 2025.
- 4.11 In order to implement the Council's direction, it is proposed that a Council workshop is scheduled for 1 April 2025 where the Foundation can discuss its future plans and how a strong relationship at governance level can be developed. More specifically:
- The Foundation will seek feedback from Councillors on its revised Draft Strategic Plan and how it proposes to implement the Plan through the achievement of defined milestones.

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- Councillor feedback will be incorporated in the finalised Strategic and Implementation Plans. These will be presented to the Council in May 2025. It is intended that the Foundation's performance against these plans will inform the Council's consideration of any future Council funding.
- 4.12 The Foundation's proposed operational budget is \$300,000p/a, approximately half of its previous budget. Its sources of funding include fees for managing invested funds, fees for service of pass-through funds, Better City Business membership fees and donations. A copy of the Foundation's budget is attached to this report as **Attachment D**.
- 4.13 As the Foundation's income will not cover its operational costs for the next three years, the Foundation is seeking the Council's financial support while it works to build its own funds, through this application to the CEF.
 - The Foundation applied for \$110,000 in 2024/25, \$220,000 in 2025/26 and 2026/27.
 - Whilst the Foundation is confident it will be in a far more sustainable financial position by 2027, it is unlikely it will be fully sustainable. If this is the case, the Foundation will ask the Council to consider any further support as part of the 2027/37 Long Term Plan.
- 4.14 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
12 May 2024	LTP – Submission by the Foundation

Options Descriptions Ngā Kōwhiringa

- 4.15 **Preferred Option:** Provide a grant of up to \$82,500. Noting that the Council may be asked to consider up to two further grants from the Capital Endowment Fund, as an extension to this application, to support the operation of the Foundation whilst it implements its new Strategic Plan in a manner agreed with the Council.
 - 4.15.1 **Option Description:** The Council provide a grant of \$82,500 to support the core operation of the Foundation to 30 June 2025 whilst it finalises and works on implementation of its new Strategic Plan. The Council's consideration of further financial support, if any, would be undertaken through a continuation of the current application process in May/June 2025 following a Council workshop with the Foundation scheduled for 1 April 2025.
 - 4.15.2 **Option Advantages**
 - Secures the Foundation in Christchurch and Banks Peninsula until at least 30 June 2025.
 - Allows the Foundation time and resources to engage with the Council and finalise its Strategic Plan.
 - Provides Councillors strategic and operational oversight prior to any further grant funding being contemplated.
 - Contemplates the opportunity but does not set any firm expectation on Council funding going forward.
 - 4.15.3 **Option Disadvantages**

- Does not provide the level of certainty asked for by the Foundation to finalise and implement its new Strategic Plan, and to maintain momentum particularly to attract and retain donors, staff and volunteer Board Members.
- Will require a number of separate funding processes, administratively less efficient and potentially disjointed.
- Will be more difficult for staff to provide the Council robust advice on the likely future commitments to the CEF. Also, the eligibility of using the CEF for future grants to the Foundation.

4.16 **Option Two:** Decline the application.

4.16.1 **Option Description:** Decline the application and ask staff to work with the Foundation to manage the effects of this decision.

- This may include directing staff to explore alternatives to a community foundation.

4.16.2 **Option Advantages**

- Clarity. Sends a clear signal to the Foundation and the wider philanthropic community on the Council's view on the role and function of a community foundation.
- Potentially opens the door to alternatives.
- Allows the CEF to be invested in other Council priorities.

4.16.3 **Option Disadvantages**

- Whilst the Foundation can function into the next financial year, this will be at a reduced level and will not be able to deliver change and grow new funds.
- If the Foundation cannot continue Christchurch and Banks Peninsula will be one of the only regions in New Zealand without a community foundation.
- The wind-down of the Foundation would result in the loss of the trustees and staff, who are experienced in working in community foundations and wealth creation and with strong links into the community.
- The Foundation holds a number of general and named endowment funds including the Our People, Our City Education Fund. Discussion would need to be held as to where these funds go and who will manage them. As Council was the settlor of the Foundation a reasonable assumption could be that the Council becomes the 'residual trustee' and picks up these responsibilities, which are likely to be material.
- Benefits to Christchurch and Banks Peninsula from the current momentum of the Foundation would be delayed or lost.
- There is a potential longer-term financial disadvantage to Christchurch and Banks Peninsula of not having an independent, not-for-profit foundation through which revenue generated from corporate partnerships and emergency funding can be directed.

4.17 **Option Three:** Provide a conditional grant of up to \$522,500 over three years.

4.17.1 **Option Description:** Provide a conditional grant of up to \$522,500 over three years payable in instalments over three financial years, namely:

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- Tranche 1: \$82,500 - payable February 2025, to support the core operation of the Foundation to 30 June 2025, whilst it finalises, and plans the implementation of, its new Strategic Plan.
- Tranche 2: Up to \$220,000 – payable 1 July 2025, subject to the Council’s approval of a new Strategic Plan and Implementation Plan in May/June 2025.
This decision to be made via a Council report.
- Tranche 3: Up to \$220,000 – payable 1 July 2026, subject to the Council’s approval of the progress in implementing the new Strategic Plan in May/June 2026.
This decision to be made via a Council report.

4.17.2 This option broadly matches the Foundation’s application except that it provides for \$82,500 in 2024/25 as opposed to the \$110,000. \$82,500 is considered sufficient to support the Foundation for the remaining 4.5 months of the current financial year and to minimise the financial support drawn down prior to the Council supporting the new Strategic Plan.

4.17.3 Option Advantages

- Secures the immediate future of a community foundation in Christchurch and Banks Peninsula.
- Provides Councillors a multi-year strategic and operational oversight prior to grant funding being drawn down.
- Allows the Foundation time and resources to engage the Council, finalise and implement its Strategic Plan and deliver to its potential.
- Allows the Foundation to generate funds that can be distributed to the community.
- Allows the access to funds not potentially available to the Council.
- In time it will relieve some of the pressure on Council funding given the increasingly high demand.
- Provides an opportunity to generate funds through corporate partnerships primarily providing tax rebate benefits and a trustworthy, independent base for holding funds and directing them to strategically identified community-centric areas.
- Spreads grant funding over three financial years allowing the Council the opportunity to support other priorities at no additional cost to rates.

4.17.4 Option Disadvantages

- Requires the Council to make an ongoing financial commitment to the Foundation.
- Requires the Council to make an initial commitment of \$82,500, albeit conditional, without clear Strategic and Implementation Plans agreed up front.
- Requires a total of up to \$520,500 that could have potentially better use elsewhere.
- The Council may be subject to reputational damage given the belief that the previous iteration of the Foundation did not deliver on its potential.

4.18 The following options were considered but ruled out:

4.18.1 A larger one-off grant in early 2025 – as the Foundation has not completed and agreed its new Strategic Plan with the Council, there is limited opportunity for Councillor

oversight, which is considered a condition precedent to further Council financial support.

- 4.18.2A larger one-off grant when the Foundation has agreed its new Strategic Plan with the Council (May June 2025) – this option does not provide for the immediate financial support required by the Foundation, nor does it allow effective oversight by the Council on the implementation of its Strategic Plan, which is considered a condition precedent to further Council financial support.

Analysis Criteria Ngā Paearu Wetekina

- 4.19 The degree to which the Council wants or needs a Foundation operating for the benefit of Christchurch and Banks Peninsula. – Ultimately this is a decision for the Council. Given the degree of support by the Council to date and the direction by the Council in May 2024 for staff to work with the Foundation and report back, it is considered appropriate that the Council be provided with options.
- 4.20 The operational costs of running a community foundation vs. the potential funding that can be distributed. – Over time the ‘business model’ of income vs expenditure tracks towards financial sustainability as returns from endowment funds increase. Income exceeds operational costs and the proceeds are distributed.
- 4.21 The degree to which the Foundation understands the need for, and is committed to, change - The Foundation enters 2025 after a year of expenditure reductions, reviewed strategic initiatives and a strong focus on relationship building. Staff believe it is progressing to becoming a ‘second-generation organisation’, having undertaken a full refresh of board and management and embraced a leaner operational model that prioritises efficiency and transparency.
- 4.22 The level of further Council support sufficient to support meaningful change – Options provided in this report allow the Council to review its level of support at intervals over the forthcoming 20 months based on actual progress and the achievement of pre-agreed targets. Staff believe this provides the Council with sufficient flexibility.
- 4.23 The appropriate degree of Councillor oversight - Given the previous history of the Council’s funding to the Foundation, it is considered appropriate that Councillor oversight is applied at yearly intervals, particularly over the development and implementation on a new Strategic Plan. Having an elected member on the Foundation Board gives governance and strategic oversight on an ongoing basis. It is also considered appropriate that ongoing Councillor oversight covers the potential drawdown of any further Council funding.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 - Decline	Option 3 – Conditional grant up to \$522,500
Cost to Implement	Grant \$82,500.	None	\$82,500 this financial year plus up to \$220,000 set aside per annum, in FY 2025/26 and FY 2026/27. Total commitment of \$522,500 over three years
Maintenance/Ongoing Costs	Potential for two future grants in FY 2025/26 and	N/A	N/A

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	FY 2026/27 of up to \$220,000 each.		
Funding Source	CEF	N/A	CEF
Funding Availability	Immediate	N/A	Immediate
Impact on Rates	None	N/A	None

- 5.1 After accounting for all commitments to the CEF, the current balance available for allocation in 2024/25 is \$1,620,248. If the recommendations of this report are accepted the remaining available balance for this financial year will be \$1,537,748.
- 5.2 Anticipated applications to the CEF include:
- St Albans Cricket Club. \$70,000 – initial discussions underway.
- 5.3 The Foundation currently manages approximately \$2,500,000 in endowment capital. Its target is being determined at the moment. It will be determined based on feedback from Councillors, key stakeholders and supporters, and examining the current economic environment and what is realistically achievable based on capacity - people and financial. Targets will be based on generating both major gifts and smaller gifts, enabling a wide sector of the community to contribute.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There is a risk that despite the Council's contribution, the Foundation do not raise the funds to become financially sustainable. This could ultimately result in the wind-up of the organisation.
- 6.1.1 This risk is mitigated by the proposed condition of any Grant that the Foundation presents a progress update to the satisfaction of the Council, prior to any drawdown. The Council will take the Foundations financial sustainability into consideration when considering the approval of any grant application and/or drawdown.
- 6.2 There is a risk of reputational damage to the Council as some elements of the community may not support further funding of the Foundation and/or see the Council's CEF better spent elsewhere.
- 6.2.1 This risk can be partially mitigated by announcing the Council's decision in the context of the enduring community benefits to Christchurch and Banks Peninsula and the economic and reputational benefits to Christchurch and Banks Peninsula.

Legal Considerations Ngā Hiraunga ā-Ture

- 6.3 The authority to make decisions relating to the allocation of the CEF sits with the Council.
- 6.4 There are no other legal implications other than noting that the Council's Legal Services Team review the form and function of all funding agreements and formal documentation.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.5 The required decision:
- 6.5.1 Aligns with the [Christchurch City Council's Strategic Framework](#). Strategic Priorities – Champion Ōtautahi and Manage Ratepayers Money Wisely. Community Outcomes – Cultural Powerhouse and Thriving & Prosperous.
- 6.5.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the fact that the CEF is a recently consulted level of service in the 2024/34 LTP. The application

is eligible under both the community and economic focus of the CEF and has a strategic alignment. Also, any long-term decisions around the Council financially supporting the Foundation will be made in the 2027/27 process.

6.5.3 Is consistent with the Council's Plans and Policies. Specifically, the Strengthening Communities Together Strategy, and the strategic pillar of Preparedness Te Mahi, particularly working with communities to prepare for and respond to emergencies and increase climate resilience and adaptation action. This includes the ability for the community to donate funds to the Foundation's Green Philanthropy Fund. An Emergency Support Fund can also be set up so the wider community can donate funds in case of a natural disaster.

6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.7 Communities & Citizens

6.7.1 Activity: Community Development and Facilities

- Level of Service: 2.3.1.1 Provide and manage funding for initiatives that facilitate resilient and active communities owning their own future - 100% of funding assessments detail rationale and demonstrate benefits aligned to Council's strategic priorities, and where appropriate, Community Board Plans

Community Impacts and Views Ngā Mariu ā-Hāpori

6.8 The CEF is a recently consulted level of service in the 2024/34 LTP. The application is eligible under both the community and economic focus of the CEF and has a strategic alignment. Any long-term decisions around the Council financially supporting the Foundation will be made in the 2027/27 process.

6.9 The decision affects Christchurch and Banks Peninsula.

6.10 This application was discussed with stakeholders including the Foundation and the Council's Community Development, Finance and Funding teams. There is support for the development and implementation of a new Strategic Plan provided this has considerable Council oversight, primarily due to the enduring community and economic benefit to Christchurch and Banks Peninsula from a properly functioning community foundation.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.11 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

6.12 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

6.13 The decision the Council is being asked to make involves the allocation of the CEF by way of an eligible application that aligns with the Council's strategic priorities, particularly:

- Te Haumoko; Te Whitingia Strengthening Communities Together Strategy – Pillar 1 Tangata People: Actively contribute to supporting strong and resilient Māoritanga within mana whenua and tangata whenua communities; fostering and maintaining relationships with Māori providers and networks across the rohe.
- Foundation staff will work with Council staff in the Treaty Relationships team, mana whenua and the wider Māori community to discuss how funding can be designed to be easily accessible and relevant.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.14 The decisions in this report are likely to:

- Contribute positively to adaptation to the impacts of climate change. The Foundation has a Green Philanthropy Fund that has supported the Tūi Corridor project (24,000 native trees planted) and the Rod Donald Banks Peninsula Trust (raise funds to purchase a significant block of land - Te Ahu Pātiki - on Banks Peninsula). It is currently working with Terra Nova Foundation to develop a programme for local businesses to help teach them how to be more sustainable.
- Contribute positively to emissions reductions. The Foundation is committed to growing the Green Philanthropy Fund and working with key stakeholders to influence change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Should the Council support the preferred option it is proposed that a Council workshop is scheduled for 1 April 2025 (to be confirmed in March 2025) to workshop the new draft Strategic Plan and the implementation of the Plan going forward.
- 7.2 The Council can expect to be asked to consider a grant from the CEF of up to \$220,000 in May/June 2025 via a decision-making report. The Council's consideration of this would be conditional on the Council's satisfaction with the finalised new Strategic Plan and its proposed implementation over the 2025/26 financial year.
- 7.3 The Council can expect to be asked to consider a grant from the CEF of up to \$220,000 in May/June 2026 via a decision-making report. The Council's consideration of this would be conditional on the Council's satisfaction the actual implementation of the Plan over the 2025/26 financial year, and the proposed implementation over 2026/27.
- 7.4 Any consideration of ongoing financial support for the Foundation will be undertaken through the 2027/37 Long Term Plan process.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	The Christchurch Foundation DRAFT Strategic Plan 2025-27	25/178085	
B	The Christchurch Foundation Progress Report February 2025 (Under Separate Cover) - CONFIDENTIAL	25/396387	
C	The Christchurch Foundation - Annual Report 2024 (Under Separate Cover) - CONFIDENTIAL	25/448775	
D	The Christchurch Foundation Budget	25/178087	

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Council
19 March 2025

Christchurch
City Council 

Signatories Ngā Kaiwaitohu

Authors	John Filsell - Head of Community Support and Partnerships Josh Wharton - Team Leader Community Funding Rose Crossland - Community Development Advisor Gary Watson - Manager Community Partnerships
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Strategic and Communications Plan

July 2025 – June 2027

**CHRISTCHURCH
FOUNDATION**

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Executive Summary

As the community foundation for the Christchurch, Selwyn and Waimakariri Districts, the Christchurch Foundation knows that building more reliable funding streams is pivotal in aiding the future resilience of these communities. Encouraging sustainable, future-focused ways of giving will contribute to transformative change in our region, to benefit all who live and visit, now and in the future.

During 2024, the team at the Christchurch Foundation has undertaken a review of the organisation, resetting our business model and right sizing our operations to be best placed to serve our communities going forward.

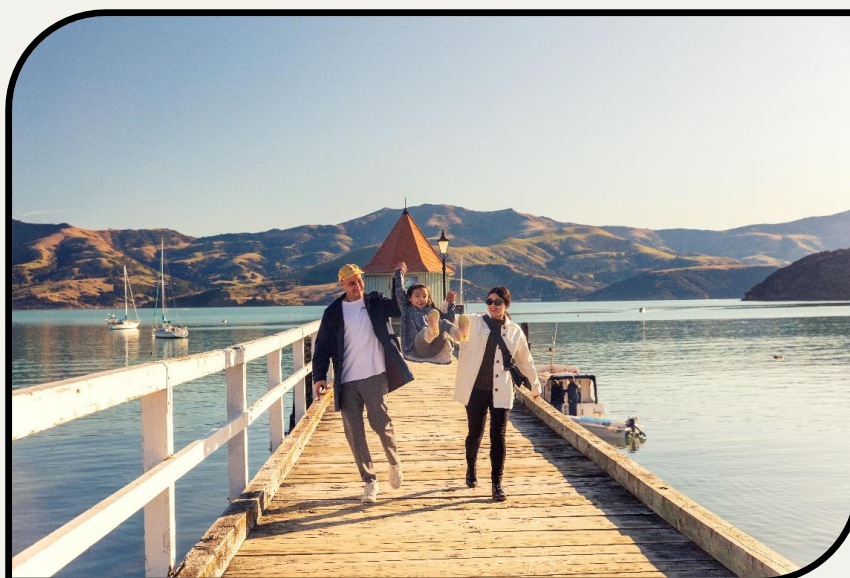
Our strategic focus is to build endowment funds that will grow and provide funding for future generations as well as support the operational costs of the organisation. In addition, we will assist the fundraising efforts of other organisations, on a fee-for-service basis to support projects and services in the community.

We will achieve this by working across the following areas:

- Building funds under management through Donor Advised Funds, Trust Transfers and Bequests
- Exploring options for public-private partnerships
- Providing opportunities for local businesses to support the communities in which they operate
- Supporting a Regional Disaster Fund as required

It is vital for a community foundation to be a trusted community asset that stewards the generosity of people and organisations to provide support where it is needed most. This will require strong governance to guide the Foundation, committed operational support from Councils and other entities, and effective communications to educate, inform and share stories of giving that will inspire greater generosity in the community.

Support from the Christchurch City Council is key to delivering this strategy.



Vision

The Greater Christchurch Region has inclusive and vibrant communities that offer opportunities for everyone to thrive, where the environment is cherished and protected so that our region is a dynamic and sustainable place to live for generations to come.

Mission Statement

We will grow giving to benefit our communities now and for generations to come.

Values

Manaakitanga – caring	We care for our communities' needs and those who support and invest in them
Mahitahi – collaboration	We work together to grow investments for shared community projects
Mana – respect	We respect the place in which we work and everyone we work with and for, in our region
Kaitiaki – guardians	We are considerate and discrete caretakers of investments on behalf of our communities

Strategic Objectives

Connecting	We connect generosity to community needs in a strategic framework that supports People, Place and Planet
Organisational sustainability	We offer secure opportunities for our people, provide assurance to our partners and run fiscally prudent operations
Accessibility and profile	We are approachable and align our giving with community need. We are a recognized and trusted asset to the community
Collaboration	We foster strong relationships across the region, aligning interests and needs

Action Plan

The following tables outline the actions that will be taken to deliver the strategy through to June 2027. This plan has been developed with input from Community Foundations Aotearoa New Zealand (CFANZ) and Taranaki Foundation.

Action: Grow funds under management

Strategic Objective	How	Timeframe	Stakeholders	Target
Connecting Organisational sustainability	<ul style="list-style-type: none"> Support establishment of Donor Advised Funds Investigate Trust Transfers 	30 Jun 2026	<ul style="list-style-type: none"> For-Purpose Organisations & Private Trusts Private donors from the community Professional Services Advisors 	<ul style="list-style-type: none"> Reach \$4M under management
	<ul style="list-style-type: none"> Develop a Bequest programme Provide links to online will service through website Host 1 Professional Services Advisors event 	30 Jun 2026	<ul style="list-style-type: none"> Professional Services Advisors 	<ul style="list-style-type: none"> 5 Bequests Increase awareness of programme
<ul style="list-style-type: none"> Using our database to connect with previous donors and establishing new relationships to promote the 'give while you live' approach through the establishment of Donor Advised Funds (endowment funds where distributions are guided by donor wishes) or to donate to the Foundation's general funds, will grow funds under management. Trust resettlements offer the potential to grow investments, where inactive trusts can be resettled with the Christchurch Foundation (TCF) so that they can actively support the community, or TCF can manage funds for For-Purpose Organisations to limit the burden on volunteer Boards. TCF will establish relationships with Trust entities and executors. Over a longer time frame, Bequests provide a great opportunity to grow funds under management and to redirect some of the funds from the upcoming intergenerational transfer of wealth to the For-Purpose sector. TCF will work with Professional Services Advisors to increase awareness of leaving a lasting legacy to the community through the Foundation. To cater for the younger generation who generally prefer a cheaper, digital option, we will also provide options to make an online will through the Gathered Here platform. 				

Action: Support fundraising of For-Purpose Organisations and other organisations

Strategic Objective	How	Timeframe	Stakeholders	Target
Connecting Accessibility and profile Collaboration Organisational sustainability	<ul style="list-style-type: none"> Pass-through funds to support fundraising for community benefit 	30 Jun 2026	<ul style="list-style-type: none"> For-Purpose Organisations Community groups 	<ul style="list-style-type: none"> Work with 5 organisations to provide online fundraising
	<ul style="list-style-type: none"> Start a Giving Circle 	30 Jun 2025	<ul style="list-style-type: none"> Donors Community 	<ul style="list-style-type: none"> 10 members
<ul style="list-style-type: none"> Examples of pass-through funds currently in use are: <ul style="list-style-type: none"> Electrify Aotearoa Youth Hub Canterbury Muslim Community Trust Collective giving is a great way to introduce people to philanthropy and also provides networking, volunteering and learning opportunities 				

Action: Collaboration with businesses

Strategic Objective	How	Timeframe	Stakeholders	Target
Connecting Accessibility and profile Collaboration Organisational sustainability	<ul style="list-style-type: none"> Set up the In Business, For Good membership programme Reconnect with previous Better City Business members Establish new relationships 	30 Jun 2026	<ul style="list-style-type: none"> Local businesses Business Associations For-Purpose Organisations 	<ul style="list-style-type: none"> Grow membership to 10 organisations
<ul style="list-style-type: none"> Many small to medium businesses are keen to support the communities in which they operate The programme will offer opportunities to provide financial support, pro-bono services or volunteer It will provide learning and networking opportunities alongside other values-aligned organisations Membership donations will contribute to the Foundation's income stream 				

Action: Collaboration with Christchurch City Council

Strategic Objective	How	Timeframe	Stakeholders	Target
Connecting Collaborating Organisational sustainability	<ul style="list-style-type: none"> Investigate setting up a public-private partnership initiative with CCC Engage with New Plymouth (NP) Partners to understand model 	30 Jun 2026	<ul style="list-style-type: none"> CCC Local Business leaders Local Community leaders Taranaki Foundation & New Plymouth (NP) Partners 	<ul style="list-style-type: none"> Agree framework Strengthen relationship with CCC
	<ul style="list-style-type: none"> Investigate opportunities to support CCC to offer naming rights of Council assets 	30 Jun 2026	<ul style="list-style-type: none"> CCC Business community 	<ul style="list-style-type: none"> Agree framework as required
	<ul style="list-style-type: none"> Investigate opportunities for Fund Transfers 	30 Jun 2026	<ul style="list-style-type: none"> CCC 	<ul style="list-style-type: none"> Evaluate opportunities for TCF to manage funds for CCC where appropriate
<ul style="list-style-type: none"> NP Partners provides a model of a successful public-private partnership forum comprised of Council, Business and Community leaders with a shared vision for the region's future. If replicated in the Christchurch region, such a forum could harness the collective energy and contributions to shape the city and the region's future. Bright Light projects that are identified through this initiative could lead to endowment or pass-through funds. Examples of NP Partners' Bright Light projects can be viewed here and illustrate the breadth of opportunities. Suggestions made for potential projects in the Christchurch Region include: <ul style="list-style-type: none"> Refurbishment of the playground in the Botanic Gardens Urban Forest (potentially in the Red Zone) Canterbury Museum TCF will work with CCC where requested to develop a philanthropic funding approach for Council assets. An example of this is the ongoing TSB support at Tūranga 				

Action: Establish Regional Disaster Fund

Strategic Objective	How	Timeframe	Stakeholders	Target
Connecting Collaboration	<ul style="list-style-type: none"> Initiate discussions with Christchurch, Selwyn & Waimakariri Councils Develop a website and fundraising facility to be on stand-by 	30 Jun 2026	<ul style="list-style-type: none"> CCC Selwyn District Council Waimakariri District Council Community 	<ul style="list-style-type: none"> Agree parameters with Christchurch, Selwyn and Waimakariri District Councils
<ul style="list-style-type: none"> Establish a Regional Disaster Fund to support the region in the event of a natural disaster or acute event. Community Foundations are well placed to act as a single point of contact to distribute emergency funding if the need arises – to respond quickly, leveraging community connections and offering tax deductibility for NZ donations. In response to Cyclone Gabrielle in 2023, the Hawkes Bay Foundation set up the Cyclone Relief Fund and demonstrated the benefit of cross-sector collaboration to offer a speedy and effective response. 				

Action: Maintain business continuity

Strategic Objective	How	Timeframe	Stakeholders	Target
Connecting Collaboration	<ul style="list-style-type: none"> TCF staff meet with CCC staff every 2 months (allowing CCC staff to report to Councillors every 4 months) TCF Board meets with full Council once a year 	Ongoing	<ul style="list-style-type: none"> CCC Councillors and staff TCF Board and staff 	<ul style="list-style-type: none"> Strengthen relationship with CCC Transparent reporting on progress
	<ul style="list-style-type: none"> Develop relationship with Selwyn and Waimakariri District Councils 	Ongoing	<ul style="list-style-type: none"> Selwyn District Council Waimakariri District Council 	<ul style="list-style-type: none"> Re-establish dialogue with Selwyn and Waimakariri Councils
	<ul style="list-style-type: none"> Confirm employment contracts with TCF staff for the coming 12 months 	30 Jun 2025	<ul style="list-style-type: none"> TCF Board TCF Staff 	<ul style="list-style-type: none"> Retain staff with knowledge and skills to achieve targets

Communications Strategy

All charities operate with resource constraints and the Christchurch Foundation is no different, investing in systems that actively grow generosity is crucial. We will have to be selective in our communications activities, focusing on high-impact initiatives that directly support our core mission of growing giving to benefit our communities for generations.

This is a two-year strategy focused on utilising current assets and working within resource constraints (time and financial). Our key messages will form the basis of these communications. We're particularly focused on amplifying donor voices, letting their stories of city pride and community impact lead our narrative. Our aim is that as our profile grows throughout the Christchurch, Waimakariri and Selwyn Districts, we earn the trust of those we represent, we grow our endowment and bequest funds, and the model of Community Foundations is better understood and supported.

This strategy has been developed with the support from Nikau Foundation (Wellington) and Hawkes Bay Foundation.

Content Pillars

- Information: this content will ensure that key messages about the foundation are consistently shared and available, so those looking us up understand who we are, what we do and why their support is critical.
- Inspiration: Striving to be trusted sector leaders in philanthropy in Canterbury, we will share the impact our giving is having, philanthropic trends and donor stories.
- Contribution: Whether financially, as volunteers, as part of the In Business, For Good programme, or otherwise, this content will encourage people to consider giving to the Christchurch Foundation.

This aligns with consistent storytelling that is structured, compelling and professional.



Key Audiences

- Greater Christchurch region population
- Current donors and partners
- Potential donors
- Councils
- Fund holders
- Local iwi
- Local influencers and ambassadors
- Local businesses who may want to join In Business, For Good
- Professional advisors
- Grant seekers
- Community leaders
- Media partners
- Potential impact investors

Core Messaging

It's important to develop consistent, values-driven messaging that reflects our mission. This messaging needs to convey who we are, what we do, why it matters and how people can get involved. Storytelling will highlight the community impact.

Channels

Channels host the content that the Christchurch Foundation will create to drive action that align with our targets. We currently use Facebook, Instagram, LinkedIn, an eDM and host a news section on the website. We'll utilize three different categories of media:

1. Paid media: Marketing or advertising that TCF pays for to reach its target audience. It involves a direct financial investment in exchange for exposure.
Examples: boosting social media posts, advertising in magazines, Google Ads
2. Earned media: Publicity or exposure that TCF gains organically, without paying for it. It's essentially "word-of-mouth" on a larger scale, driven by positive public relations, compelling content, and community engagement.
Examples: positive news coverage, favourable social media reviews, being featured by other community organisations or individuals e.g. our grantees
3. Owned media: All the communication channels that TCF directly owns and controls. It's the content TCF creates and distributes through its own platforms.
Examples: website, social media profiles, eDMs, brochures and reports

Beyond these channels, the Christchurch Foundation will look to conduct media outreach to create opportunities through press releases, op-eds and local radio and TV where possible. Where appropriate we will host small, targeted events to engage with key donors or stakeholders.

Budget

There is a modest allocation in the budget for PR & Marketing. Where possible we will focus on utilizing owned media channels to promote the Foundation's work, boosting circulation where needed. For sustainability and cost reduction, we will keep printed copy to a minimum. We will investigate options available to the For-Purpose sector to advertise through traditional media channels at a lower cost.

Action Plan

The following tables outline the actions that will be taken to deliver the Communications Strategy through to June 2027.

Action: Create compelling content, through effective use of key messages and content pillars

Strategic Objective	How	Timeframe	Stakeholders	Target
Connecting Accessibility and Profile Collaboration	<ul style="list-style-type: none"> Maintain a content calendar Post regularly through owned and paid media 	Ongoing	<ul style="list-style-type: none"> Greater Christchurch region population 	<ul style="list-style-type: none"> Sustained and audience aligned communications, throughout a variety of avenues
	<ul style="list-style-type: none"> Utilise database to send quarterly eDM and create donor journey Create case for support Create key messages and collateral for specific audiences e.g. Bequest prospects, Advisors 	Ongoing	<ul style="list-style-type: none"> Current donors and partners Potential donors Councils Fund holders Local businesses Professional Advisors Grant seekers Community leaders Local iwi 	<ul style="list-style-type: none"> Implement a new, cost-effective database that is used across Community Foundations in New Zealand
	<ul style="list-style-type: none"> Engage in time-specific campaigns e.g. Wills month Engage and utilise well known and respected Ambassadors Contribute to sector research 	Ongoing	<ul style="list-style-type: none"> Media connections and partners Ambassadors Local influencers 	<ul style="list-style-type: none"> Establish or re-establish relationships with local journalists as well as local journalists at national providers As opportunities arise, ensure budget-aligned marketing responses that emphasise TCF's key

Strategic Objective	How	Timeframe	Stakeholders	Target
	and reports through CFANZ			messaging and ensure our brand awareness grows
	<ul style="list-style-type: none"> Develop a Philanthropy Impact Hub – an interactive digital showcase mapping the impact of donations across the three districts 	30 Jun 27	<ul style="list-style-type: none"> Donors Community groups Potential impact investors 	<ul style="list-style-type: none"> Increased understanding and awareness of impact TCF is delivering
	<ul style="list-style-type: none"> Track performance of different media channels 	Ongoing	<ul style="list-style-type: none"> TCF Board TCF Staff 	<ul style="list-style-type: none"> Optimise communications through different channels

Action: Build public awareness of The Christchurch Foundation brand

Strategic Objective	How	Timeframe	Stakeholders	Target
Connecting Accessibility and Profile	<ul style="list-style-type: none"> With support of CFANZ review the name and branding of TCF 	30 Jun 2026	<ul style="list-style-type: none"> CCC Selwyn District Council Waimakariri District Council CFANZ 	<ul style="list-style-type: none"> Resolve question of whether to change the name of the Foundation
	<ul style="list-style-type: none"> Develop a comms programme to build awareness of Foundation and what we do Engage with local media to amplify the messages Finalise brand pack – documents, presentations, visuals and newsletter templates 	Ongoing	<ul style="list-style-type: none"> Local media entities – The Press, The Star, local radio Community Ngāi Tūāhuriri 	<ul style="list-style-type: none"> Raise awareness and understanding of the Foundation and its work

CHRISTCHURCH FOUNDATION



CHRISTCHURCH FOUNDATION

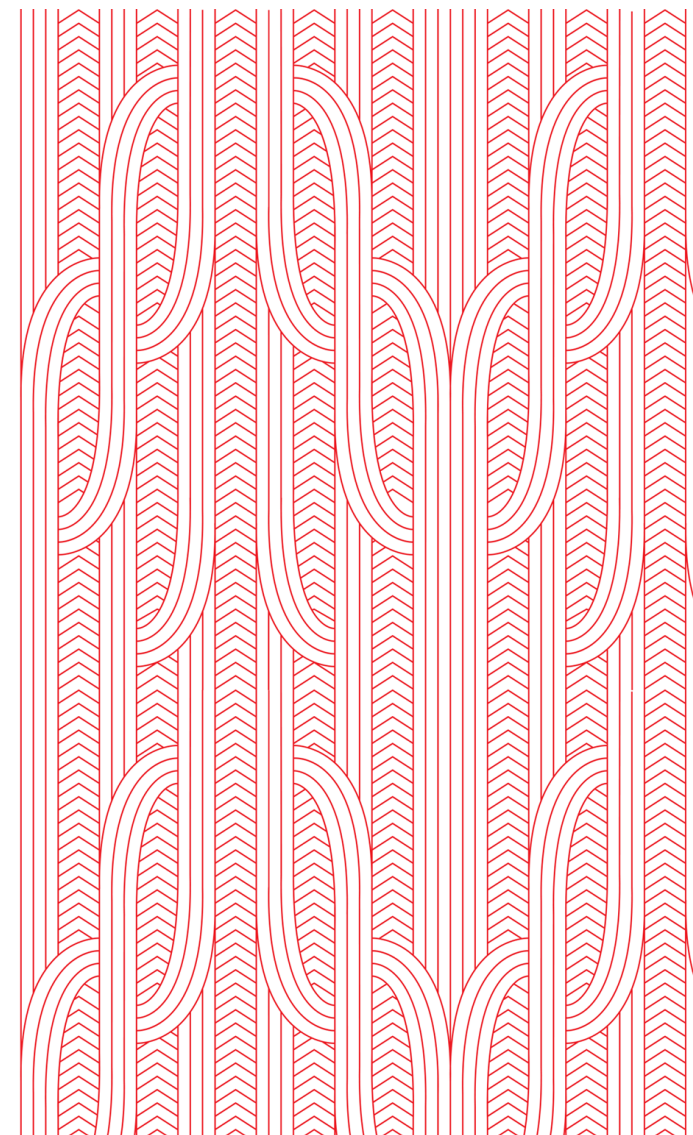
Financial overview

The Christchurch Foundation has moved to an expanded business model that focuses on building endowment funds that will provide long-term funding streams to support the community and an income for the Foundation to meet operational costs.

This will be achieved mainly through the establishment of:

- Donor Advised Funds
- Trust Transfers
- Bequests

The Christchurch Foundation's [Fee Structure](#) for funds under management is available on the website. These fees contribute to our operational costs.

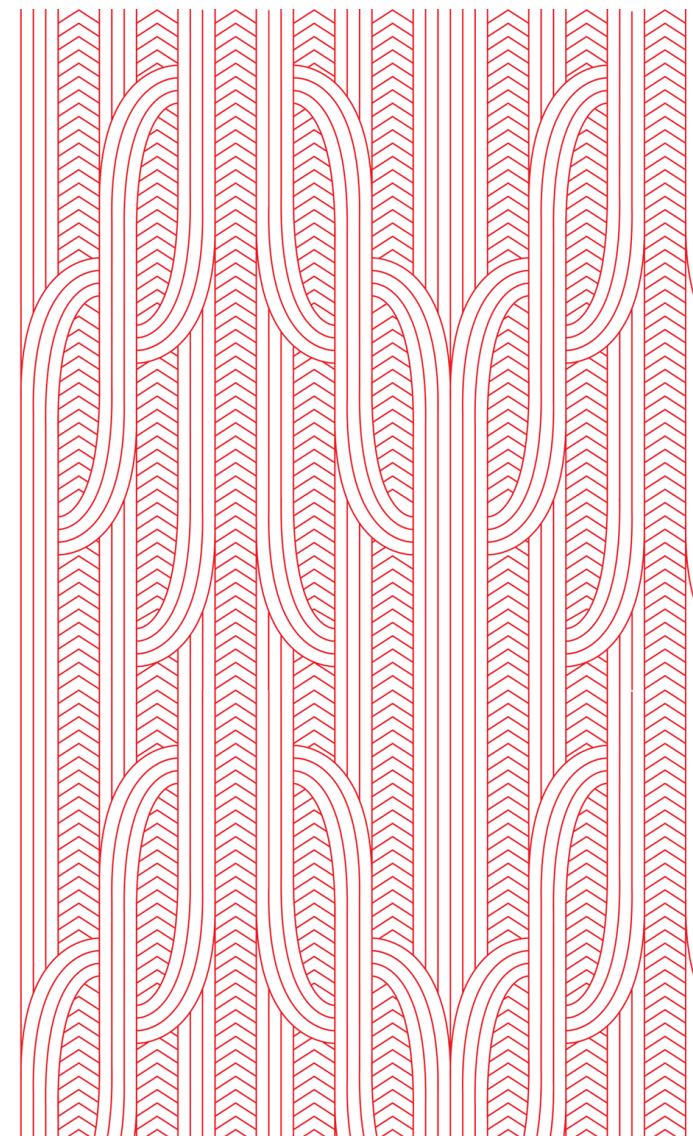


Operational sustainability

The strategic shift of the Foundation towards building endowment funds as a means to achieve long-term financial sustainability requires donations and bequests which, by their very nature, are unpredictable in terms of timing and dollar quantum. The Foundation currently has ~\$2.8 million under management and ~\$1 million in bequests.

As per the Strategic Plan accompanying this document, the Foundation is targeting \$4 million under management by 30 June 2026 (page 3).

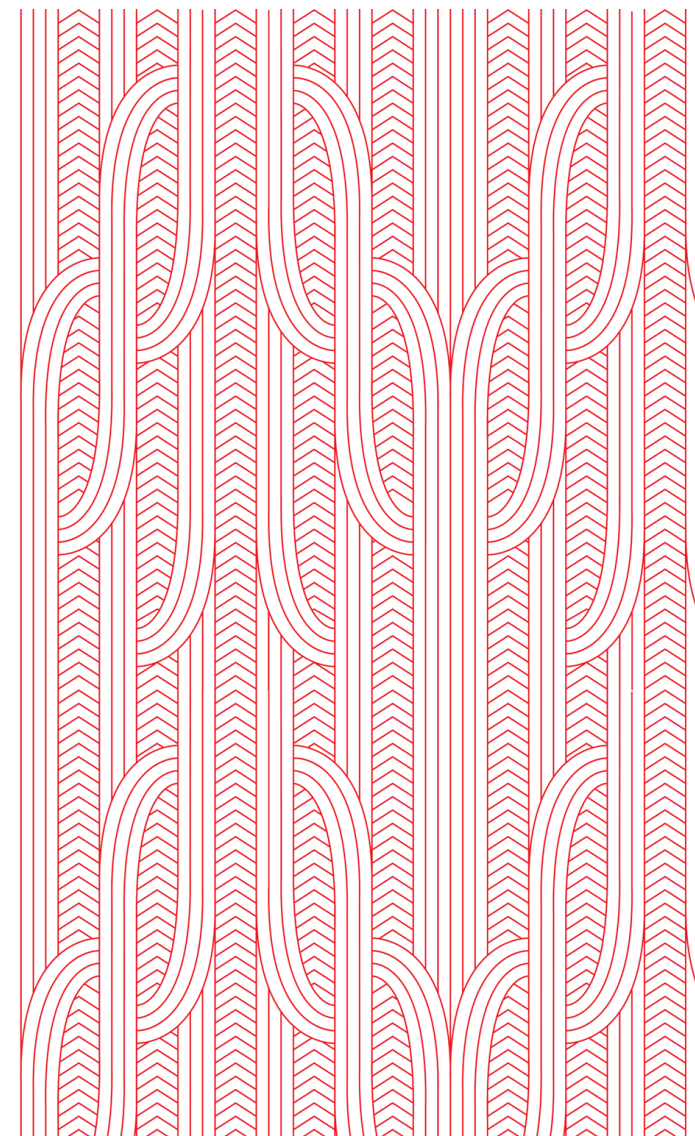
The Christchurch Foundation's modelling is based on the actual experience of more mature foundations, such as Acorn, and those closer to Christchurch's stage of growth, such as the Taranaki Foundation. They have then been sense checked with Community Foundations Aotearoa NZ given their overview of all 18 foundations in the national network.



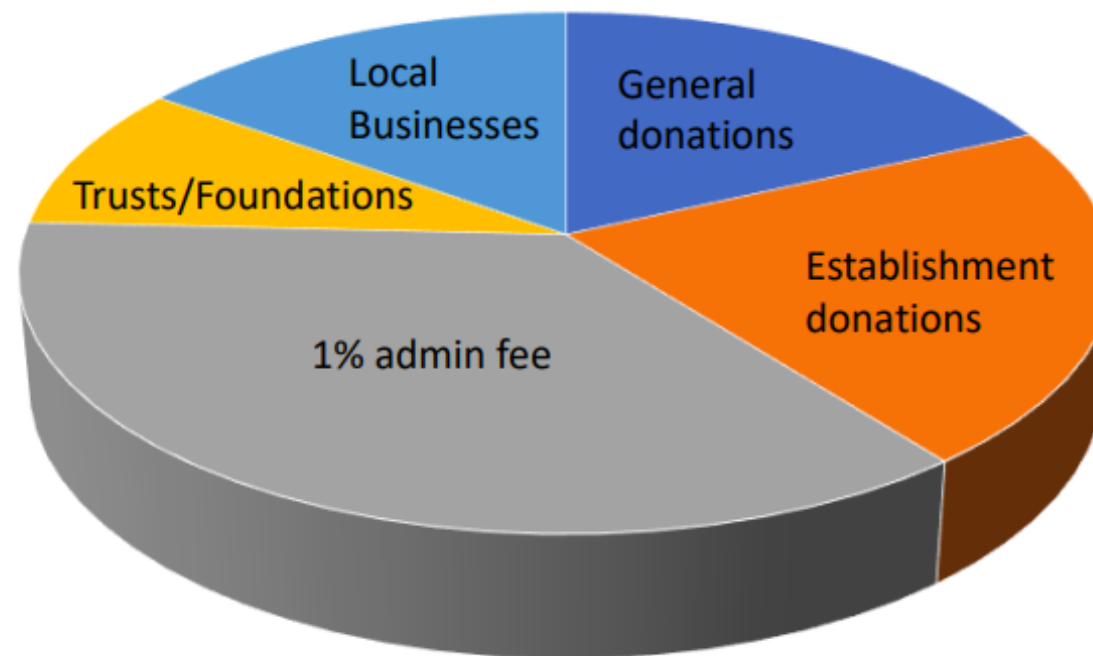
Acorn Foundation

Endowment funds are, over the long-term likely to generate larger sums for the community and to provide operational funding for the Foundation. The potential of this model is well illustrated by way of an example from Acorn Foundation, Western Bay of Plenty.

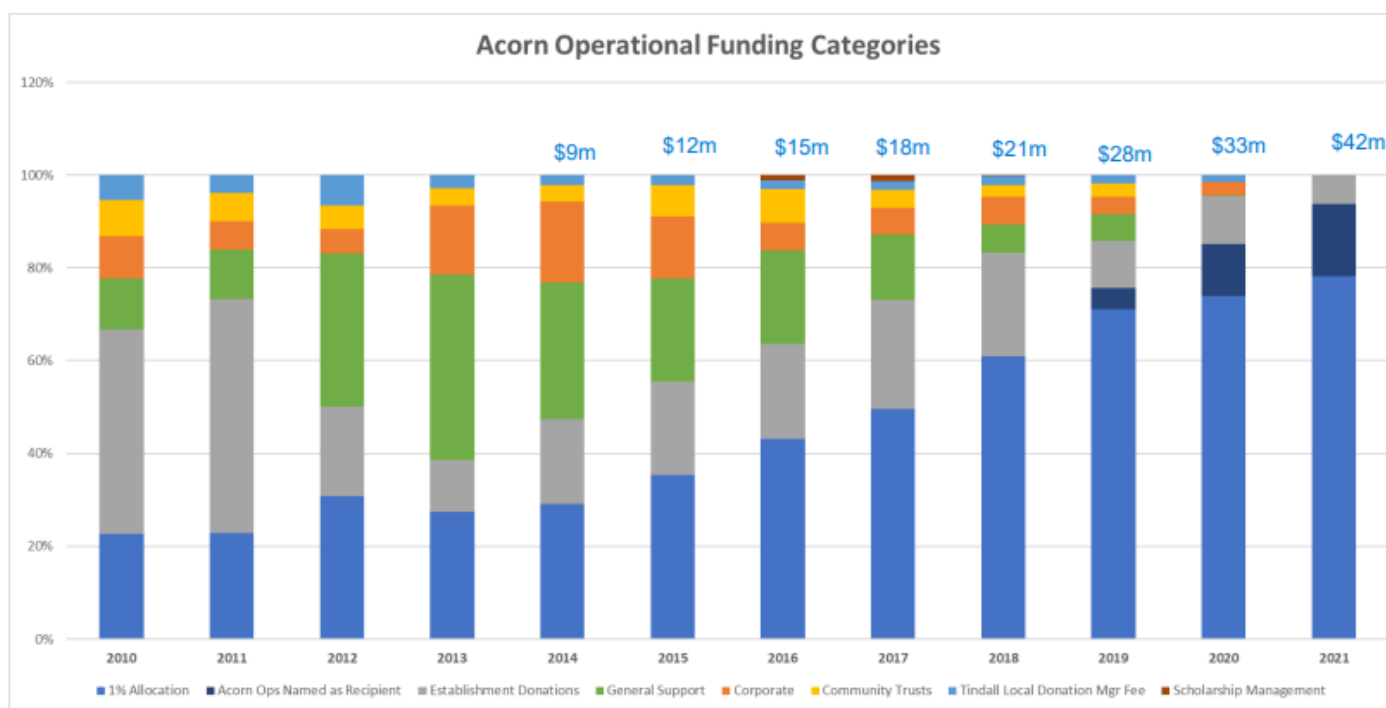
The Acorn Foundation was established in 2003 and in June 2024, reported \$70.4 million under management. This is predicted to reach approximately \$100 million this year, as a direct result of bequests written in the last 10 or so years. The following slides illustrate what contributed to the 'funding pie' and how these categories have varied over time as they achieved financial sustainability.



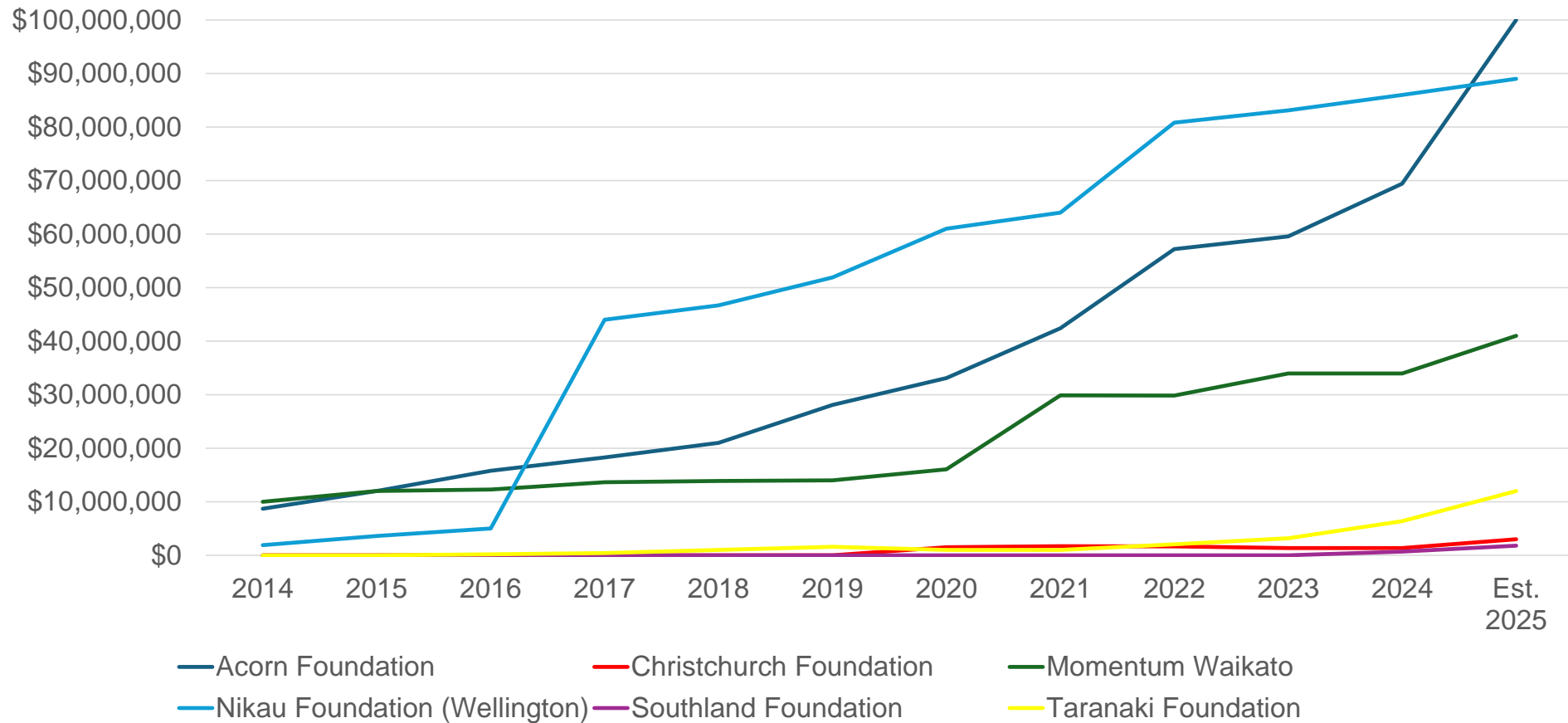
Acorn Foundation funding pie



Acorn Operational Funding Categories over time



Community Foundations' Growth Comparison over 10 years





**FOR A
BETTER CITY**

9. Hearings Panel report to the Council on the Proposed Parks and Reserves Bylaw 2025

Reference Te Tohutoro: 25/592894

Presenter Te Kaipāhō: Councillor Tyla Harrison-Hunt

Accountable ELT: Helen White, General Counsel / Director of Legal & Democratic
Member Pouwhakarae: Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to present to the Council the Hearings Panel (“the Panel”) recommendations following the consultation and hearings process on the proposed Parks and Reserves Bylaw 2025.
- 1.2 The Panel has no decision-making powers but, per its delegation, has considered the written and oral submissions received on the proposal and is now making recommendations to the Council on the final form of the bylaw. The Council can then accept, reject, or amend those recommendations bearing in mind that the Local Government Act 2002 s.82(1)(e) requires that “the views presented to the local authority should be received by the local authority with an open mind and should be given by the local authority, in making a decision, due consideration.”
- 1.3 The Council, as the final decision-maker, should put itself in as good a position as the Panel having heard all the parties. It can do so by considering this report which includes a summary of the written and verbal submissions presented at the hearings, any additional information received and the Panel’s considerations and deliberations. A link to the written submissions is also available should you want to review them. [Submissions received](#)

2. Hearings Panel Recommendations Ngā Tūtohu o Te Tira Taute

That the Council:

1. Adopt the Christchurch City Council Parks and Reserves 2025, in its final form (Attachment A).
2. Note the following changes to the clauses of the Christchurch City Council Parks and Reserves Bylaw 2025, as a result of the consultation and hearings process (as shown in Attachment B):
 - a. Amend the definition of Emergency Services so that it includes **Water Services Authority - Taumata Arowai**.
 - b. Amend the clause 5(1)(a) ii to include **plaque, artwork or sculpture**.
 - c. Amend relevant terminology so any mention in the bylaw of the Avon Heathcote Estuary change to **Te Ihutai Avon Heathcote Estuary**.
 - d. Include new explanatory note in clause 8 to clarify that the definition of a vehicle does not include prams, strollers, wheelchairs or other mobility scooters or devices used by persons with physical or neurological impairment.
 - e. Note that the Panel requested staff to consider reviewing the necessity of the explanatory note in clause 8 that states that subject to any stated restrictions or conditions, cyclists are able to use all paths and tracks in parks and reserves.
 - f. Amend the style of all explanatory notes to bring the style into line with recent bylaw work and reduce duplication.

- g. Amend clause 13(2) from “he or she” to **that person** to be consistent with language used in recent bylaw reviews.
3. Note that a number of additions and improvements are made to the explanatory notes contained in the Christchurch City Council Parks and Reserves Bylaw 2025 as a result of the consultation and hearings process (as shown in Attachment B).
4. Note that a number of administrative changes are also made to the Christchurch Parks and Reserves Bylaw 2025, including removing all references to “draft” and inserting the relevant dates the bylaw is adopted and in force.
5. Determine, in accordance with section 155(2) and (3) of the Local Government Act 2002, that the Christchurch City Council Parks and Reserves Bylaw 2025 is the most appropriate form of bylaw, and that it is not inconsistent with the New Zealand Bill of Rights Act 1990.
6. Note that council staff will write to the Minister of Conservation for formal approval of the bylaw under section 108 of the Reserves Act 1977.
7. Approve the Christchurch City Council Parks and Reserves Bylaw 2025 coming into force on 4 September 2025.
8. Approve that staff are otherwise authorised to make any typographical changes or correct minor errors, as the case may be, before the Christchurch City Council Parks and Reserves Bylaw 2025 comes into force.
9. Give public notice as soon as practicable that the Christchurch City Council Parks and Reserves Bylaw 2025 has been made by the Council, that it comes into effect on 4 September 2025 and that copies of the Christchurch City Council Parks and Reserves Bylaw 2025 may be inspected and obtained at the Council’s offices or on its website, without payment.
10. Delegate to the Chief Executive the authority to amend any explanatory notes in the Christchurch City Council Parks and Reserves Bylaw 2025, as the case may be, and that this power may be delegated.

3. Background / Context Te Horopaki

- 3.1 Parks and reserves are public places that require protection that is different from other public places. While the Council has management plans which set the overall direction for the development and use of a park or reserve, these management plans cannot bind the public to act in accordance with those statements.
- 3.2 It is important that activities in all Council parks and reserves are subject to reasonable limitations through a bylaw to protect them from damage and protect the public’s legitimate use and enjoyment of those places. The bylaw is a regulatory tool which enables the Council to take enforcement action if any person is failing to comply with any bylaw provision.
- 3.3 The bylaw is made under the Local Government Act 2002(LGA), and the Reserves Act 1977 (RA). It is required to be reviewed now to comply with section 159 of the LGA, and in accordance with the bylaw review procedure set out in section 160 of the LGA.
- 3.4 The Council considered the review of the bylaw on 16 October 2024 and decided to consult on an amended bylaw – the proposed Parks and Reserves Bylaw 2025 (CNCL/2024/00161).
- 3.5 The 16 October 2024 Council report contains background information about the review process, what the review considered, the proposed changes and the reasons for these, and the required legislative considerations.

4. Consultation Process and Submissions Te Tukanga Kōrerorero Ngā Tāpaetanga

- 4.1 Formal consultation started on 11 November 2024 and closed on 15 December.
- 4.2 Direct emails were sent to mana whenua and to 679 stakeholders, including Environment Canterbury, community boards, and resident and business associations.
- 4.3 Staff also met with the group Spokes Canterbury during the consultation to discuss their views prior to Spokes providing feedback.
- 4.4 The engagement that was carried out on the proposed bylaw, and the views of the community including their preferences, is outlined in the staff report (section 5 in Item 7 of the published agenda). In summary:
 - Sixteen submissions were received. Six submitters indicated they would like to be heard.
 - Submitters comprised eleven organisations (including the six Community Boards) and five individual submitters.
 - Across the submissions no clear theme or call for change was identified.
 - Submitters expressed a broad level of support for the draft bylaw and the proposed changes.
- 4.5 The staff report contained a detailed summary table of the submissions received with staff comments on suggested changes and subsequent recommendations to the Panel for changes in the bylaw.

5. The Hearing Te Hui

- 5.1 The Panel consisted of Councillor Tyla Harrison-Hunt (Chair) and Councillors Mark Peters, Dr Melanie Coker, Yani Johanson and Tim Scandrett. The Hearings Panel convened on Wednesday 12 March 2025 to consider and deliberate on all submissions received on the proposal.
- 5.2 Before hearing oral submissions Council officers presented a brief overview of the proposed bylaw amendments, and an overview of the written submissions received. A copy of the staff presentation can be found on [Staff presentation to the Hearings Panel](#) (page 48).
- 5.3 Following the hearing of submitters staff were called back to the table to provide additional information as requested and answer any further questions the Panel members had.
- 5.4 Staff outlined the requests from submitters to amend the proposed bylaw, and why these proposals were either supported, or not supported, by staff.

6. Consideration and Deliberation of Submissions Ngā Whaiwhakaaro o Ngā Kōrero me Ngā Taukume

- 6.1 The Panel considered and deliberated on all written submissions received on the proposal as well as information received by the submitters and Council Officers during the hearing. Some of the key issues that were considered by the Panel include the following:
 - 6.1.1 The Panel queried why there were not many submissions. Staff advice was that this could be due to the relatively minor nature of the changes proposed.
 - 6.1.2 The Panel received advice from parks staff and Rangers that the current bylaw is an effective tool that is largely working well and is fit for purpose. However, it could benefit from some minor changes.

- 6.1.3 Staff noted the section 155 report included in the 16 October 2024 report to Council. This covers the determinations which must be considered when making and reviewing bylaws under section 155 of the Local Government Act 2002 i.e. whether the bylaw is the most appropriate way to address a perceived problem; whether the bylaw is the most appropriate form of bylaw; and, whether the bylaw gives rise to any implications under the New Zealand Bill of Rights Act 1990.
- 6.1.4 Council made section 155 determinations when adopting the draft Parks and Reserves Bylaw in October 2024. These determinations should be made again on adoption of the final form of bylaw and be reflected in the Panel's recommendations to Council.
- 6.1.5 The Panel noted that the use of new explanatory notes helps to clarify the intent of the proposed bylaw. The Panel also noted the need to update the current bylaw to better reflect how parks and reserves are now being used. For example, the Panel discussed the need to update the bylaw to reflect the uptake of new technologies like electric bikes, motorised skateboards and electric scooters and drones.
- 6.1.6 There was discussion around the proposed change supported by staff based on a submitter's feedback, about the explanatory notes in clause 8 and whether the term "cycle" could be used instead a "bicycle" as it would cover both motorised and unmotorised bicycles, tricycles, and unicycles. Noting that the explanatory notes do not form part of the legally binding bylaw the Panel instructed staff to review the explanatory notes for clause 8 and review options to achieve the aims of the notes.
- 6.1.7 Staff subsequently considered the necessity of the explanatory note in clause 8 that states that subject to any stated restrictions or conditions, cyclists are able to use all paths and tracks in parks and reserves. Staff agreed that this note could create confusion by implying cyclists have special treatment under 8.1. This is not the case as all vehicles (as 8.1 states) can use a path or track if it is set aside for vehicular traffic and used in accordance with any controls or restrictions imposed by Council. Staff recommend putting information on our website to clarify cyclists' use of paths in parks, rather than communicating this via a note in the bylaw.
- 6.1.8 Staff outlined the need to update the references to where the public can go to get information on the use of parks and reserves. For example, reference to FENZ as the responsible agency for managing fire risk, and references to the Council website for drone flight zone information and rules. It was noted management plans work alongside the bylaw and the Panel asked staff to look at ways in which management plans could be made easier to access.
- 6.1.9 There was a discussion on the possibility of allowing children under a certain age to use bicycles in the botanic gardens. Staff noted that this was considered and was not recommended by staff because of the risk to users and for the protection of the type of vegetation in the Botanic Gardens. Staff highlighted that would also likely involve potential Bill of Rights issues that staff would need to consider and provide further advice on.
- 6.1.10 The Panel asked staff whether the bylaw could include speed limits on special vehicles, such as electric bikes, motorised skateboards and scooters on shared paths through Hagley Park and Mona Vale. Staff advised that there would be difficulties in enforcing speed limits and that the current approach is through information and education, in particular, through signage. They also noted that this proposal was not included in the proposed bylaw, and due to the nature of the change, to do so now would likely trigger the requirement to re-consult to consider the views and preferences of park and vehicle users on this issue.

6.1.11 The Halswell Residents Association raised the issue of the personal use of fireworks in parks and reserves and a preference for organised events only. There was discussion on organised firework events in park, and permit conditions such as the notification and timing of such events. Staff advised the Panel that feedback from FENZ is that they are comfortable with their role and what is being proposed, and that they have their own tools they can use. Moving organised events outside of parks could move the risk elsewhere. Staff also noted that this proposal was not included in the proposed bylaw, and due to the nature of the change, would likely trigger the requirement to re-consult to understand public views and preferences about this.

6.1.12 Other matter discussed were:

- The prohibition on vegetation removal –the Panel was advised that this will not prevent casual weeding by volunteer groups, but they should talk to a Ranger first who can help identify the correct plants.
- The definition of a vehicle and what the definition does and does not capture. This discussion noted the rapidly changing and evolving modes of transport that can be used by residents and the need to have a wide definition.
- The use of signage in parks and reserves by Council as a mechanism to inform the public of a consultation about a proposal relating to a park or reserve.
- Clarification of the rights of cyclists on the shared path through Rawhiti Domain.
- The relationship between event management, health and safety requirements and amusement devices.

7. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Advice received from staff is that the main costs from changes to the bylaw would include updating the Council's website information, installing new or updating existing signage, and undertaking communication with the general public on any new or changed rules.
- 7.2 Staff further advised that many of these costs are difficult to quantify until the changes to the bylaw are confirmed. Signs installed in parks and reserves come from the Parks budget.

8. Reference Documents

Document	Location
Hearings Panel Agenda including: all written submissions; a summary of those submissions; and staff comments on those submissions	Agenda for proposed Parks and Reserves Bylaw 2025 including written submissions received (starts on page 263)
Hearings Panel Minutes	Hearing Panel minutes (starts on page 6)
Hearings Panel Minutes Attachments including presentations and written submissions given at the Hearing	Minutes attachments (starts on page 48)



Draft Parks and Reserves Bylaw 2025: Statement of Proposal	Let's Talk Consultation Page
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Signatories Ngā Kaiwaitohu

Author David Corlett - Hearings Advisor

Approved By Tyla Harrison Hunt - Chair of Hearings Panel

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Parks and Reserves Bylaw2025 Final	25/996422	91
B 	Parks and Reserves Bylaw 2025 marked up	25/996427	105

Parks and Reserves Bylaw 2025

The Christchurch City Council makes this bylaw under section 106 of the Reserves Act 1977 and sections 145 and 146 (b)(vi) of the Local Government Act 2002.

1. Short title and commencement

- (1) This bylaw is the Christchurch City Council Parks and Reserves Bylaw 2025.
- (2) This bylaw comes into force on 4 September 2025.

2. Purpose

The purpose of this Bylaw is to provide for the orderly management and control of parks and reserves vested in, administered by or under the control of the Council for the benefit and enjoyment of all users of those parks and reserves.

3. Interpretation

- (1) In this bylaw, unless the context otherwise requires:

TERM	DEFINITION
Aircraft	<p>(a) means any man-made device capable of flight, including, but not limited to aeroplanes, helicopters, gliders, hang-gliders, light weight drones or Remotely Piloted Aircraft Systems (RPAS) hot air balloons and radio-controlled model aircraft; but</p> <p>(b) does not include kites and balloons which are controlled from the ground via strings.</p>
Authorised Officer	<p>(a) means an officer or other person appointed by the Council to perform duties required under this Bylaw, irrespective of the designation given to that officer or person; and</p> <p>(b) includes any rangers appointed by the Council under the Reserves Act 1977</p>
Animal	means any mammal, bird, reptile, amphibian, fish or related organism, insect, crustacean or organism of every kind but does not include a human being.
Camp	means to reside in or sleep in a structure, tent or vehicle e.g. caravan, campervan.
Christchurch City	means the district of the Christchurch City Council.

Council	means the Christchurch City Council.
Emergency Services	means the New Zealand Police, Fire and Emergency New Zealand, Water Services Authority – Taumata Arowai and providers of health and disability services.
Enforcement Officer	<p>(a) means a person appointed by the Council to enforce the provisions contained in this Bylaw; and</p> <p>(b) includes any rangers appointed by the Council under the Reserves Act 1977; and</p> <p>(c) includes any sworn member of the NZ Police acting in the course of his or her duty.</p>
Foreshore	means the land edging the sea, estuaries and rivers that is regularly submerged and exposed by the sea's tidal ebb and flow, that is, the area between the line of mean high water springs level and the mean low water springs level.
Park or Reserve	<p>(a) means any land which is vested in or administered by the Council under the provisions of the Reserves Act 1977; or</p> <p>(b) any park, domain, foreshore or greenspace area under the control or ownership of the Council; but</p> <p>(c) does not include any such land, park, domain, foreshore or greenspace area which is subject to a lease that has been granted by the Council under the Local Government Act 2002 or the Reserves Act 1977.</p>
Sign	includes a notice, label, inscription, billboard, plaque or placard.
Vehicle	<p>(a) means a man-made device for land transport, including, but not limited to cars, trucks, heavy machinery, motorbikes, bicycles, electric bicycle, scooters, electric scooters and other electric mobility devices and includes associated towing devices, including, but not limited to trailers and carriages; but</p> <p>(b) does not include prams, strollers, wheelchairs or other mobility scooters or devices used by persons with physical or neurological impairment.</p>
Vessel	includes, but is not limited to, a ship, boat, hovercraft or any other description of vessel used or designed to be used in the sea or river.

- (2) This bylaw contains explanatory notes, which are not part of the bylaw. The Council may add, amend or delete explanatory notes at any time without amending the bylaw.

Explanatory note: Explanatory notes are used for a number of reasons, including to explain the intent of a clause in less formal language, to include additional helpful information, or because the information may be subject to change and need to be updated before the bylaw itself has to be updated.

PART 1: Access to Parks and Reserves

4. Access

- (1) A park or reserve will be open to the public at all times, except –
 - (a) during such hours as the Council may from time to time otherwise determine; or
 - (b) when the Council has determined that it is necessary to temporarily close the park or reserve or part of it, and has provided appropriate signage to inform the public of such closure; or
 - (c) when the Council or an Authorised Officer has temporarily set aside the whole or part of a park or reserve, for the exclusive use of an organised event in terms of clause 13 of this Bylaw.
- (2) No person may enter any park or reserve or part of a park or reserve which is set apart for the cultivation or protection of plants or other special purposes, without the prior permission of an Authorised Officer.
- (3) No person, other than an Authorised Officer may enter or remain in the park or reserve or the part of a park or reserve that is closed to the public.

PART 2: Prohibited and restricted activities in Parks and Reserves

5. Interference with Parks and Reserves

- (1) Without the prior written permission of an Authorised Officer, no person may in a park or reserve –
 - (a) remove, destroy, damage, deface or interfere with any thing or any part of anything in or enclosing a park or reserve; including any:
 - (i) structure or building
 - (ii) sign, plaque, artwork or sculpture
 - (iii) path, track, lawn, step, gravel, sand, soil or border
 - (iv) tree, shrub, or plant of any kind including hedges, flowers or flowerbeds
 - (v) area prepared for any sport or game.
 - (b) erect, construct, make, bolt, fix or place any structure, path or track, climbing aid, recreational or play equipment, or sign.
 - (c) plant any tree, shrub or plant or part of any tree, shrub or plant, or sow or scatter the seed of any plant of any kind.
 - (d) pollute or render unfit for purpose any water.
 - (e) take or destroy or injure or disturb or interfere with or cause distress to any animal or bird or other fauna or the nest or egg of any bird, or attempt to do so.
 - (f) introduce any substance that may be injurious to animal or plant life.
- (2) Without the prior permission of an Authorised Officer (which may be given verbally), no person may in a park or reserve –

- (a) walk on any flowerbed, or grass plot, or any other place where walking is prohibited by a notice to that effect; or
 - (b) take or attempt to take fruit or nuts from any tree or plant in a manner that damages or is likely to damage the tree or plant; or
 - (c) dig a hole in any grassed area or garden.
- (3) Clauses 5.1 and 5.2 do not apply to any volunteer activities in a park or reserve if the Council has entered into an agreement with any person or body in relation to those activities and those activities are bound by the conditions of that agreement.

6. Behaviour in Parks and Reserves

- (1) No person in a park or reserve may —
- (a) intentionally obstruct, disturb, or interfere with any other person's use or enjoyment of a park or reserve; or
 - (b) drive or ride a vehicle within any park or reserve area where vehicles are allowed in a manner, which having regard to all the circumstances of the case, is or might be dangerous to the public or to any person.

Explanatory note: This clause should be read in conjunction with the Summary Offences Act 1981, the Crimes Act 1961, the Trespass Act 1980 and any statute that generally regulates behaviour that may occur in parks and reserves.

7. Animals

- (1) No person may bring any animal into a park or reserve or allow any animal in his or her custody, charge or control to be within a park or reserve, unless —
- (a) It is a dog under effective control (subject to any restrictions or prohibitions under the Dog Control Bylaw); or
 - (b) a Council bylaw has allowed the animal in the park or reserve.
 - (c) the Council has authorised the presence of animals through a reserve management plan, licence or other similar document; or
 - (d) permission has been granted by an Authorised Officer; or
 - (e) the park or reserve has been booked for an event allowing the presence of animals.
- (2) The Council (either generally or in any particular case), may seize and confine any loose animal found within any park or reserve.
- (3) Except with the permission of an Authorised Officer, no person may –
- (a) Bring or drive any horse or other animal on to any part of Te Ihutai Avon Heathcote Estuary; or
 - (b) Permit any horse or other animal in his or her custody, charge or control to wander on to or remain on any part of Te Ihutai Avon Heathcote Estuary.
- (4) The Council may seize and confine any horse or other animal found on any part of Te Ihutai Avon Heathcote Estuary in breach of this Bylaw.

- (5) Te Ihutai Avon Heathcote Estuary means that area shown in the attached plan in Schedule 4.

Explanatory note: For control of dogs upon parks and reserves in Christchurch City see the current version of the Christchurch City Council Dog Control Bylaw.

The Council has the power under the Reserves Act 1977 to make bylaws in respect of reserves located outside Christchurch City where the Council is the administering body of the reserve, eg Kennedy's Bush, Cass Peak, Otahuna Reserve, Coopers Knob, Ahuriri Scenic Reserve, and Orongamai Reserve. Section 94(1)(b) of the Act however makes it an offence to allow an animal to trespass onto a reserve, and therefore a bylaw is not required to control dogs on these reserves. The restrictions in clause 7.3 are intended to protect wildlife and other environmental values associated with the Estuary.

8. Vehicles, Vessels and Mechanical devices

- (1) No person may drive, ride, or otherwise bring any vehicle into a park or reserve, except-
- (a) on any part of the park or reserve set aside by the Council for vehicular traffic (for example, driveways, parking areas, shared paths or cycle tracks), and then only in accordance with any controls or restrictions imposed by the Council; or
 - (b) where permission has been granted by an Authorised Officer.

Explanatory note: The definition of a vehicle used in this bylaw does not include prams, strollers, wheelchairs or other mobility scooters or devices used by persons with physical or neurological impairment.

- (2) No person may without the permission of an Authorised Officer —
- (a) stop or leave any vehicle so that the vehicle obstructs an entrance to, or path or track in, the park or reserve; or
 - (b) park any vehicle, other than a bicycle, electric bicycle, scooter or electric scooter, in any park or reserve except in a place set aside by the Council for the parking of vehicles, and unless the person in control of the vehicle intends to remain in the reserve while the vehicle is parked.
- (3) Any place in a park or reserve that has been set aside for the parking of vehicles may be subject to parking restrictions under the Christchurch City Council Traffic and Parking Bylaw 2017.

Explanatory note: The Council will enforce any restricted parking area in a park or reserve in accordance with the Land Transport Act 1998 and any regulations made under the Land Transport Act 1998.

- (4) No person may abandon or dump any vehicle, vessel or other mechanical device in a park or reserve.

Explanatory note: The Council in enforcing this clause will use a procedure under the Reserves Act 1977 or the Land Transport Act 1998 or the Local Government Act 2002 or the Local Government Act 1974.

- (5) No person may use a park or reserve or the foreshore as a storage site for any vessel or other watercraft for a continuous period exceeding 7 days while that vessel or watercraft is not being used in the water, unless –
- (a) the person has obtained the prior written permission of an Authorised Officer; or
 - (b) it is in an area specially set aside for this purpose.
- (6) No person may use or attempt to use any public address system, amplified sound system, motorised model boat, portable generator, stationary motor, compressor, chainsaw, post hole borer or any other type of portable mechanical plant or equipment in a park or reserve except —

- (a) in an emergency; or
- (b) with the prior permission of an Authorised Officer

9. Fires

- (1) No person may light a fire in a park or reserve except with the prior written permission of an Authorised Officer.
- (2) Except that the permission of an Authorised Officer is not required for —
 - (a) the lighting of a fire in a fireplace specially provided for that purpose; or
 - (b) the use of any gas fired barbeque or other similar self-contained cooking device which does not use solid fuel.
- (3) Nothing in this clause authorises the lighting of any fire in the open air, if doing so would constitute a breach of any other Bylaw, Act or Regulation (including any rule in a district or regional plan under the Resource Management Act 1991). This includes any conditions set out by Fire and Emergency New Zealand for authorised fire types and fire seasons status.

Explanatory note: Fire and Emergency New Zealand (FENZ) is responsible for the management of prohibitions and restrictions for fire control and may prohibit or restrict any activity (including lighting fireworks) in an area, and access to an area that FENZ considers may cause a fire to start or to spread. See <https://www.checkitsalright.nz> to check it is safe to light a fire.

10. Camping

- (1) No person may camp in a park or reserve unless –
 - (a) it is in an area specifically set aside by the Council for camping, and the person has paid any camping fees set by the Council; or
 - (b) that person has obtained the prior written permission of an Authorised Officer to do so.

Explanatory note: The Freedom Camping Bylaw 2021 regulates freedom camping activities on Council land in order to balance camping opportunities with limitations that ensure our areas are protected. The Council has the power to issue infringements for breaches of that bylaw where appropriate.

11. Tents, Stalls, Amusement devices etc.

- (1) No person may put up or erect any stall, booth, tent, (excluding any casual shade tent) amusement device or portable play equipment in a park or reserve unless that person has–
 - (a) obtained the prior written permission of an Authorised Officer to do so; and
 - (b) paid any applicable fees set by the Council.
- (2) To avoid any doubt, if a person complies with clause 10, that person is not required to comply with this clause.

Explanatory note: This clause is intended to apply to tents for circuses, carnivals and for corporate hospitality, to stalls, booths, amusement devices e.g. merry-go-rounds or noddy trains and to portable play equipment such as bouncy castles.

12. Aircraft

- (1) No person may, without the written permission of an Authorised Officer, and having paid any applicable fees set by the Council.
 - (a) land an aircraft in a park or reserve, or take off in an aircraft from a park or reserve; or
 - (b) use an aircraft to set down, pick up, or recover anything in a park or reserve; or
 - (c) parachute into a park or reserve.
- (2) Nothing in clause 12.1 prevents an aircraft from being used in or over a park or reserve in an emergency situation.
- (3) Despite clause 12.1, a person may operate lightweight drones or Remotely Piloted Aircraft Systems in a park or reserve if —
 - (a) the Council has set aside an area for that purpose, and then only in accordance with such conditions that are set by Council; or
 - (b) with the prior written permission of an Authorised Officer; or
 - (c) the model aircraft:
 - (i) is radio-controlled and either battery or electric powered; and
 - (ii) has a total flying weight of not more than 1.5 kilograms; and
 - (iii) does not cause annoyance or inconvenience to other users or to animals on the park or reserve; and
 - (iv) does not over-fly the boundaries of the park or reserve; and
 - (v) does not fly in a park or reserve referred to in clause 12.4.
- (4) The Council may by resolution determine any park or reserve where lightweight drones or Remotely Piloted Aircraft Systems may not be flown.

Explanatory note: The Council has a drone permission-required area map with key information for RPAS operators that can be found on its website at <https://ccc.govt.nz/parks-and-gardens/book-a-park/drones-and-remotely-piloted-aircraft-systems>

- (5) The Council may by resolution subsequently amend or revoke any resolution made under clause 12.4.

Explanatory note: The general intent of this clause is to address noise and nuisance issues. Issues concerning privacy and aviation safety and rules are covered by separate legislation. Any resolutions made under clause 12.4 will be recorded in a register and the register will be available on the Council's website or from Council Service Centres.

13. Sporting and other organised events

- (1) Sporting events or games may only be held in areas of parks or reserves set aside for that purpose or with the approval of an Authorised Officer.

Explanatory note: The following note is explanatory and does not form part of this bylaw: Clause 13.1 is not intended to restrict the playing of impromptu games on parks or reserves.

- (2) No person may enter or remain on a marked sports ground area in a park or reserve when an organised sports game is in progress, unless that person is a player or is administering the game in some capacity (for example, refereeing or providing first aid assistance).
- (3) No person may, without the permission of an Authorised Officer and having paid any applicable fees, hold or organise any organised event in a park or reserve.
- (4) The Council may specify in its permission whether the person —
 - (a) may charge an entry fee for the event; or
 - (b) has the exclusive use of a reserve, or any part of a park or reserve, for the duration of the event.

Explanatory note: An organised event can be a one-off event or a series of events. Events requiring permission include pre-arranged sports games between teams, athletics or cycling events, fairs, festivals, family or other reunion events, church, school, work or social group outings and performances. Permission will generally not be required for a small gatherings in parks or reserves e.g. small a group picnic or impromptu games. The Council's fees and charges for the use of reserves for organised events are set out in the Council's current Annual Plan. For further information contact the Council on 941-8999 or on the Council's website.

PART THREE: Special Areas

Additional provisions dealing with specific parks and reserves or facilities.

14. Hagley Park

A plan of Hagley Park is contained in Schedule 1.

- (1) To avoid any doubt, nothing in this Bylaw limits the application of the Christchurch City Council (Reserves) Empowering Act 1971.

15. Christchurch Botanic Gardens

A plan of the Christchurch Botanic Gardens is contained in Schedule 2.

- (1) Except with the permission of an Authorised Officer, no person may within the Christchurch Botanic Gardens –
 - (a) play any organised sports game; or
 - (b) ride a bicycle, electric bicycle, scooter or electric scooter.
- (2) No person may climb any tree within the Christchurch Botanic Gardens.
- (3) No person may climb any structure within the Christchurch Botanic Gardens, unless the structure is purposely built for climbing, such as in a playground area.

Explanatory note: Christchurch's Botanic Gardens were established in 1863 and possess a collection of exotic and indigenous plants, many of which are rare, and, as such, require a higher degree of protection than other reserve areas.

16. Rawhiti Golf Course

A plan of the Rawhiti Golf Course is contained in Schedule 3.

- (1) No person may walk across or remain on any part of the Rawhiti Golf Course unless that person is engaged in a game of golf or is accompanying a person playing golf, or unless they are on a designated public walkway through the golf course.
- (2) Clause 16.1 does not apply if the Council has waived this clause, in the public interest, for the purposes of a tournament, competition, or any other occasion.

PART FOUR – Other Matters

17. Breaches of Bylaw

- (2) Every person who breaches this bylaw, must on request by an Enforcement Officer immediately stop the activity, and leave the park or reserve if so requested by the Enforcement Officer to do so.
- (1) Any person failing with all reasonable speed to comply with a request under clause 17.1 commits a further offence against this bylaw.

18. Exemptions

- (1) This Bylaw does not apply to any person who commits an act that is done –
 - (a) in accordance with a valid contract for services with the Council; or
 - (b) by a member of the emergency services in the course of carrying out his or her duties as a member of the emergency services.

19. Offence and Penalty

- (1) Every person who breaches this bylaw commits an offence under the Local Government Act 2002 and/or Reserves Act 1977 and is liable to a penalty as set out in those Acts.

20. Permissions under this Bylaw

- (1) A permission given under this Bylaw may relate to –
 - (a) an activity or event or a series of activities or events, as the case may be;
 - (b) one or more clauses under this bylaw as is appropriate in the circumstances.
- (2) Any permission given under this Bylaw may be subject to such terms and conditions as the Council or Authorised Officer giving the permission thinks fit.
- (3) The permission must set out –
 - (a) the activity or event or activities or events which is, or are permitted; and
 - (b) the duration of the permission; and
 - (c) the park(s) or reserve(s) to which the permission relates.
- (4) Where this Bylaw refers to written permission, that permission may be in electronic form.

- (5) Any permission given under this Bylaw may be reviewed and revoked at any time.

Explanatory note: *The Council will consider giving generic permissions to groups to enable them to carry out activities on Council reserves where those parks and reserves are not dedicated areas for the playing of sport.*

21. Revocations and Savings

- (1) The following Bylaw is revoked by this Bylaw:
- Christchurch City Council Parks and Reserves Bylaw 2016
- (2) Any approval, permission or authorisation under the Christchurch City Council Parks and Reserves Bylaw 2016 that is in effect at the commencement of this bylaw, continues to have full force and effect for the purposes of this bylaw, but is subject to the application of any relevant clause in this bylaw.
- (3) The revocation of the bylaw under clause 21.1 does not prevent any legal proceedings, criminal or civil, being taken to enforce the bylaw and such proceedings continue to be dealt with and completed as if the bylaw had not been revoked.

22. Christchurch City Council General Bylaw 2008

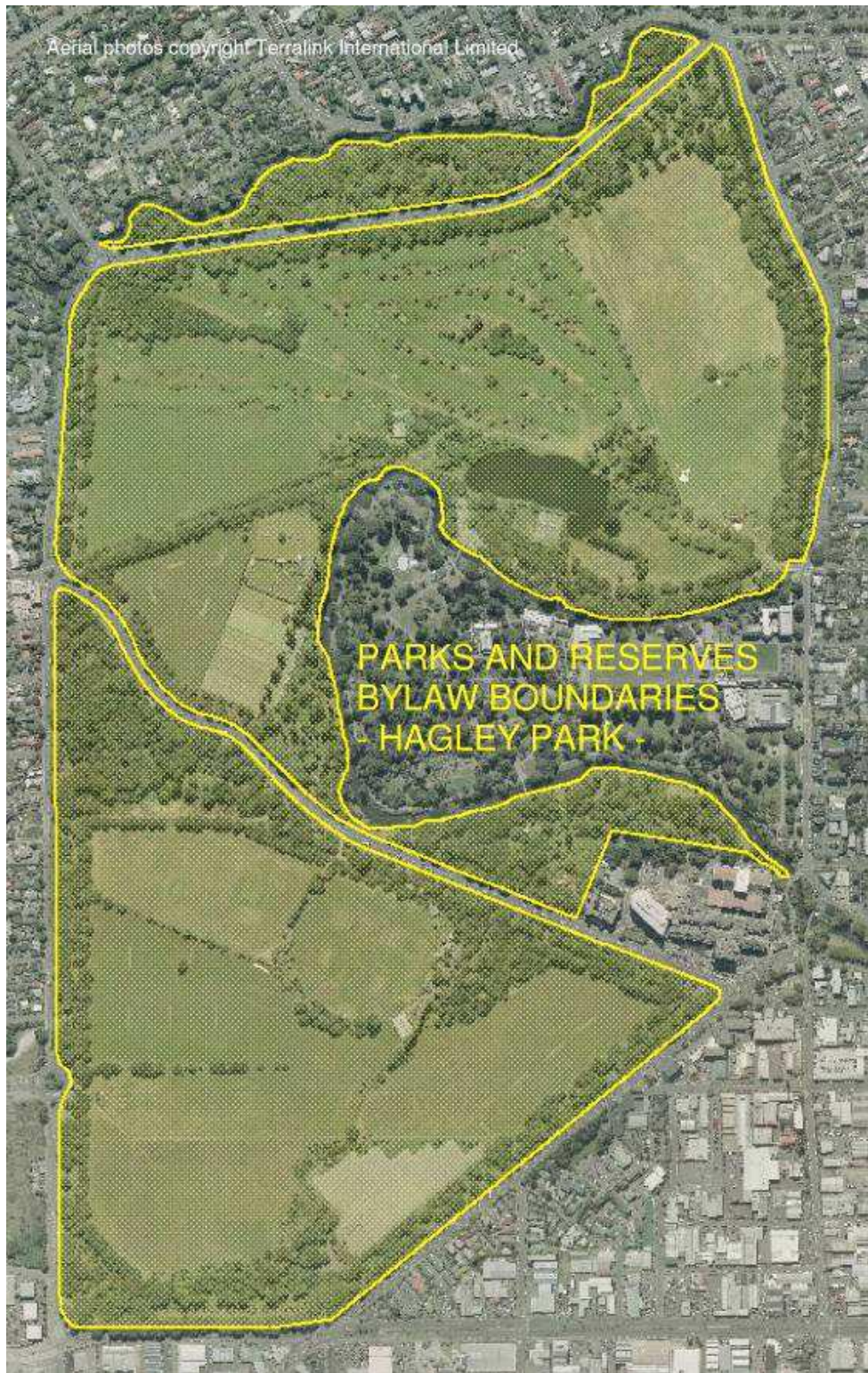
- (1) The provisions of the Christchurch City Council General Bylaw 2008 and any bylaw passed in amendment or substitution are implied into and form part of this bylaw.

Following a 2008 review of the seven bylaws that then applied to parks and reserves within the Christchurch City territorial area the Council adopted the Christchurch City Parks and Reserves Bylaw 2008.

The Parks and Reserves Bylaw 2008 was then reviewed and replaced by the Parks and Reserves Bylaw 2016 on a decision made by Council on 14 July 2016.

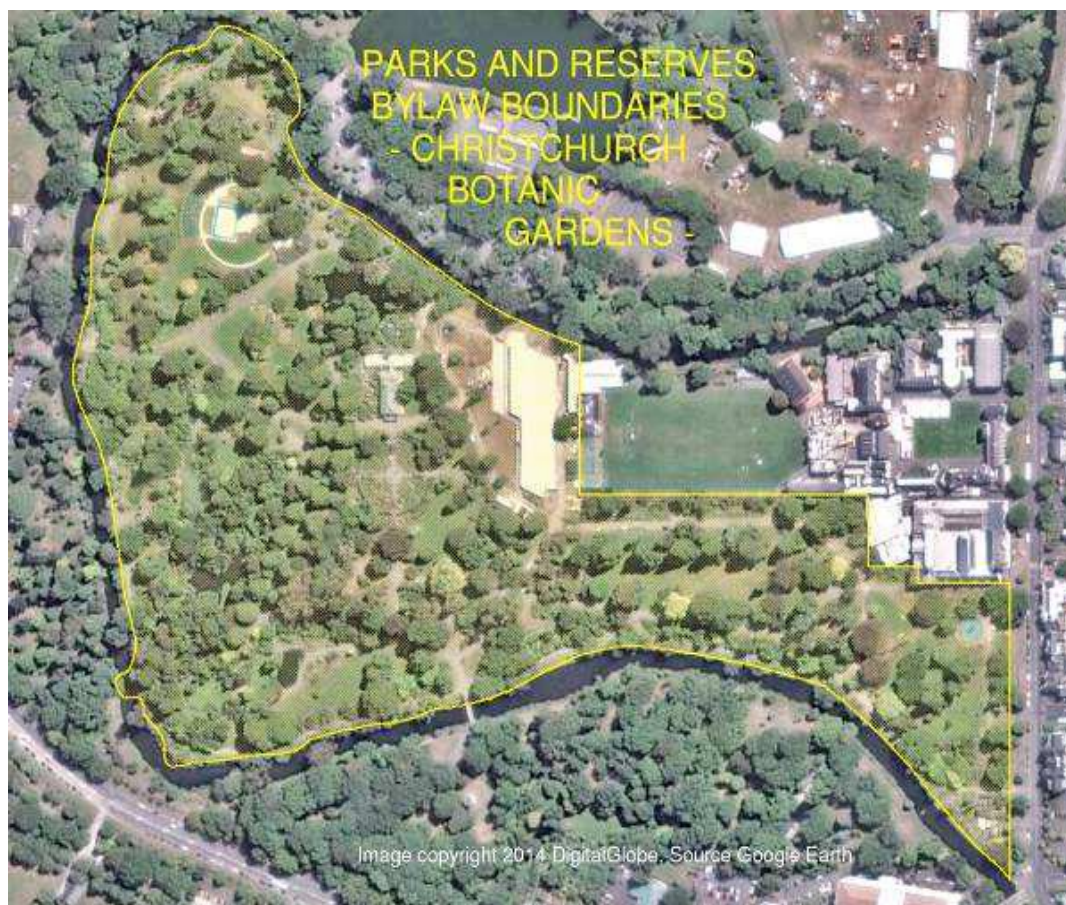
The initial resolution to amend the Parks and Reserve Bylaw 2016 was passed by the Christchurch City Council on 16 October 2024 and was confirmed, following consideration of submissions, by a resolution of the Council on 4 June 2025.

Schedule 1
Plan of Hagley Park



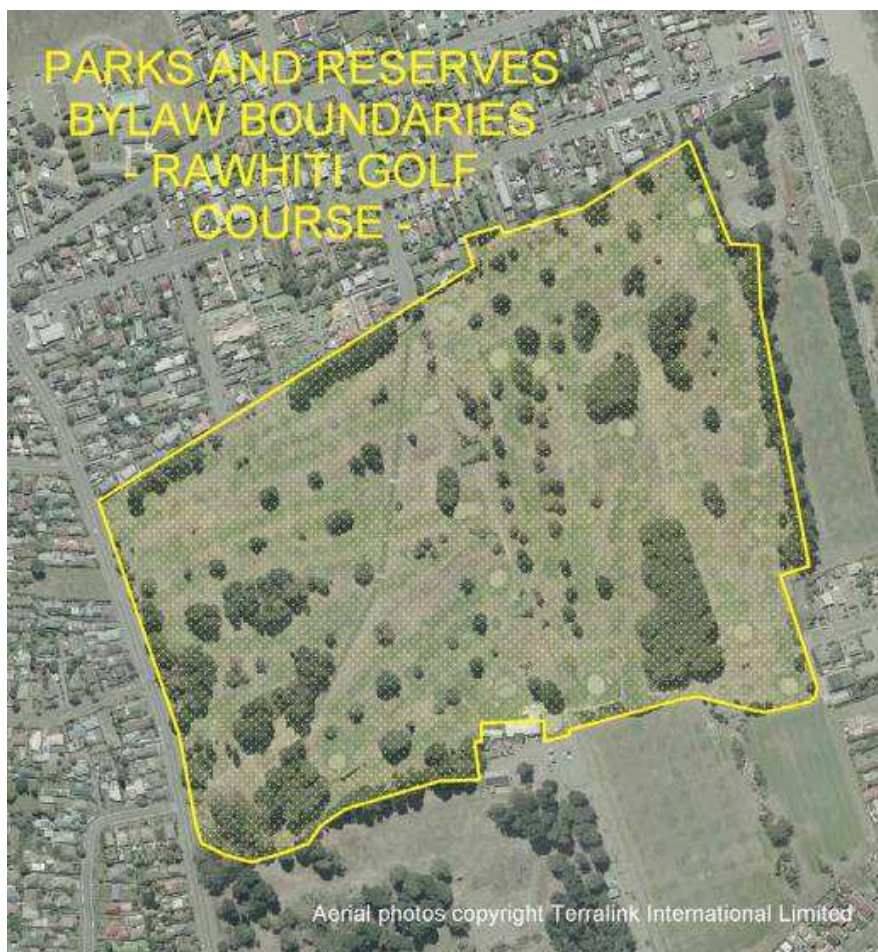
Schedule 2

Plan of Christchurch Botanic Gardens



Schedule 3

Plan of Rawhiti Golf Course



Schedule 4
Plan of Te Ihutai Avon Heathcote Estuary



Note: This version of the bylaw changes following public consultation in 2024. Blue background indicates where changes have been made from the 2016 bylaw and were consulted on. For detail on the changes, see the clause-by-clause analysis document in the 16 October Council report. Grey background indicates information to be updated once the bylaw is adopted. Yellow background are clause number updates. Green changes are changes recommended following public consultation.

Proposed changes to Parks and Reserves Bylaw ~~2016~~ 2025

~~Pursuant to the Local Government Act 2002 and the Reserves Act 1977 the Christchurch City Council makes this Bylaw.~~

The Christchurch City Council makes this bylaw under section 106 of the Reserves Act 1977 and sections 145 and 146 (b)(vi) of the Local Government Act 2002.

1. Short title and commencement

- (1) This bylaw is the Christchurch City Council Parks and Reserves Bylaw ~~2016~~ 2025.
- (2) This bylaw comes into force on 4 September 2025

2. Purpose

The purpose of this Bylaw is to provide for the orderly management and control of parks and reserves vested in, administered by or under the control of the Council for the benefit and enjoyment of all users of those parks and reserves.

3. Interpretation

- (1) In this bylaw, unless the context otherwise requires:

TERM	DEFINITION
Aircraft	<ol style="list-style-type: none">(a) means any man-made device capable of flight, including, but not limited to aeroplanes, helicopters, gliders, hang-gliders, light weight drones or Remotely Piloted Aircraft Systems (RPAS), unmanned aerial vehicles (ie drones), hot air balloons and radio-controlled model aircraft; but(b) does not include kites and balloons which are controlled from the ground via strings.

TRIM number:

Authorised Officer	<p>(a) means an officer or other person appointed by the Council to perform duties required under this Bylaw, irrespective of the designation given to that officer or person; and</p> <p>(b) includes any rangers appointed by the Council under the Reserves Act 1977</p> <p>(c) includes reserve committee members appointed by Community Boards.</p>
Animal	means any mammal, bird, reptile, amphibian, fish or related organism, insect, crustacean or organism of every kind but does not include a human being.
Camp	means to reside in or sleep in a structure, tent or vehicle e.g. caravan, campervan.
Christchurch City	means the district of the Christchurch City Council.
Council	means the Christchurch City Council.
Emergency Services	means the New Zealand Police, Fire and Emergency New Zealand, Water Services Authority – Taumata Arowai and providers of health and disability services.
Enforcement Officer	<p>(a) means a person appointed by the Council to enforce the provisions contained in this Bylaw; and</p> <p>(b) includes any rangers appointed by the Council under the Reserves Act 1977; and</p> <p>(c) includes any sworn member of the NZ Police acting in the course of his or her duty.</p>
Foreshore	means the land edging the sea, estuaries and rivers that is regularly submerged and exposed by the sea's tidal ebb and flow, that is, the area between the line of mean high water springs level and the mean low water springs level.
Park or Reserve	<p>(a) means any land which is vested in or administered by the Council under the provisions of the Reserves Act 1977; or</p> <p>(b) any park, domain, foreshore or greenspace area under the control or ownership of the Council; but</p> <p>(c) does not include any such land, park, domain, foreshore or greenspace area which is subject to a lease that has been granted by the Council under the Local Government Act 2002 or the Reserves Act 1977.</p>
Sign	includes a notice, label, inscription, billboard, plaque or placard.
Vehicle	<p>(a) means a man-made device for land transport, including, but not limited to cars, trucks, heavy machinery, motorbikes, bicycles, electric bicycle, scooters, electric scooters and other electric mobility devices and includes associated towing devices, including, but not limited to trailers and carriages; but</p> <p>(b) does not include prams, strollers, wheelchairs or other mobility scooters or devices used by persons with physical or neurological impairment.</p>

Vessel	includes, but is not limited to, a ship, boat, hovercraft or any other description of vessel used or designed to be used in the sea or river.
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- (2) This bylaw contains explanatory notes, which are not part of the bylaw. The Council may add, amend or delete explanatory notes at any time without amending the bylaw.

***Explanatory note:** Explanatory notes are used for a number of reasons, including to explain the intent of a clause in less formal language, to include additional helpful information, or because the information may be subject to change and need to be updated before the bylaw itself has to be updated.*

PART 1: Access to Parks and Reserves

4. Access

- (1) A park or reserve will be open to the public at all times, except –
 - (a) during such hours as the Council may from time to time otherwise determine; or
 - (b) when the Council has determined that it is necessary to temporarily close the park or reserve or part of it, and has provided appropriate signage to inform the public of such closure; or
 - (c) when the Council or an Authorised Officer has temporarily set aside the whole or part of a park or reserve, for the exclusive use of an organised event in terms of clause 13 of this Bylaw.
- (2) No person may enter any park or reserve or part of a park or reserve which is set apart for the cultivation or protection of plants or other special purposes, without the prior permission of an Authorised Officer.
- (3) No person, other than an Authorised Officer may enter or remain in the park or reserve or the part of a park or reserve that is closed to the public.

PART 2: Prohibited and restricted activities in Parks and Reserves

5. Interference with Parks and Reserves

- (1) Without the prior written permission of an Authorised Officer, no person may in a park or reserve –
 - (a) remove, destroy, damage, deface or interfere with any thing or any part of anything in or enclosing a park or reserve; including any:
 - (i) structure or building
 - (ii) sign, plaque, artwork or sculpture
 - (iii) path, track, lawn, step, gravel, sand, soil or border
 - (iv) tree, shrub, or plant of any kind including hedges, flowers or flowerbeds
 - (v) area prepared for any sport or game.

- (b) erect, construct, make, bolt, fix or place any structure, path or track, climbing aid, recreational or play equipment, or sign.
 - (c) plant any tree, shrub or plant or part of any tree, shrub or plant, or sow or scatter the seed of any plant of any kind.
 - (d) pollute or render unfit for purpose any water.
 - (e) take or destroy or injure or disturb or interfere with or cause distress to any animal or bird or other fauna or the nest or egg of any bird, or attempt to do so.
 - (f) introduce any substance that may be injurious to animal or plant life.
- (2) Without the prior permission of an Authorised Officer (which may be given verbally), no person may in a park or reserve —
- (a) walk on any flowerbed, or grass plot, or any other place where walking is prohibited by a notice to that effect; or
 - (b) take or attempt to take fruit or nuts from any tree or plant in a manner that damages or is likely to damage the tree or plant; or
 - (c) dig a hole in any grassed area or garden.
- (3) Clauses 5.1 and 5.2 do not apply to any volunteer activities in a park or reserve if the Council has entered into an agreement with any person or body in relation to those activities and those activities are bound by the conditions of that agreement.

6. Behaviour in Parks and Reserves

- (1) No person in a park or reserve may —
- (a) intentionally obstruct, disturb, or interfere with any other person's use or enjoyment of a park or reserve; or
 - (b) drive or ride a vehicle within any park or reserve area where vehicles are allowed in a manner, which having regard to all the circumstances of the case, is or might be dangerous to the public or to any person.

Explanatory note: *The following note is explanatory and does not form part of the Bylaw but is intended to explain its general effect: This clause should be read in conjunction with the Summary Offences Act 1981, the Crimes Act 1961, the Trespass Act 1980 and any statute that generally regulates behaviour that may occur in parks and reserves.*

7. Animals

- (1) No person may bring any animal into a park or reserve or allow any animal in his or her custody, charge or control to be within a park or reserve, unless —
- (a) It is a dog under effective control (subject to any restrictions or prohibitions under the Dog Control Bylaw); or
 - (b) a Council bylaw has allowed the animal in the park or reserve such as through a dog control bylaw and the related dog control policy; or

- (c) the Council has authorised the presence of animals through a reserve management plan, licence or other similar document; or
 - (d) permission has been granted by an Authorised Officer; or
 - (e) the park or reserve has been booked for an event allowing the presence of animals.
- (2) The Council (either generally or in any particular case), may seize and confine any loose animal found within any park or reserve.
- (3) Except with the permission of an Authorised Officer, no person may –
- (a) Bring or drive any horse or other animal on to any part of Te Ihutai Avon Heathcote Estuary; or
 - (b) Permit any horse or other animal in his or her custody, charge or control to wander on to or remain on any part of Te Ihutai Avon Heathcote Estuary.
- (4) The Council may seize and confine any horse or other animal found on any part of Te Ihutai Avon Heathcote Estuary in breach of this Bylaw.
- (5) Te Ihutai Avon Heathcote Estuary means that area shown in the attached plan in Schedule 4.

Explanatory note: ~~The following note is explanatory and does not form part of the bylaw but is intended to explain its general effect.~~ For control of dogs upon parks and reserves in Christchurch City see the current version of the Christchurch City Council Dog Control Bylaw.

The Council has the power under the Reserves Act 1977 to make bylaws in respect of reserves located outside Christchurch City where the Council is the administering body of the reserve, eg Kennedy's Bush, Cass Peak, Otahuna Reserve, Coopers Knob, Ahuriri Scenic Reserve, and Orongamai Reserve. Section 94(1)(b) of the Act however makes it an offence to allow an animal to trespass onto a reserve, and therefore a bylaw is not required to control dogs on these reserves. The restrictions in clause 7.3 are intended to protect wildlife and other environmental values associated with the Estuary.

8. Vehicles, Vessels and Mechanical devices

- (1) No person may drive, ride, or otherwise bring any vehicle into a park or reserve, except-
- (a) on any part of the park or reserve set aside by the Council for vehicular traffic (for example, driveways, parking areas, shared paths or cycle tracks), and then only in accordance with any controls or restrictions imposed by the Council; or
 - (b) where permission has been granted by an Authorised Office

Explanatory note: The definition of a vehicle used in this bylaw does not include prams, strollers, wheelchairs or other mobility scooters or devices used by persons with physical or neurological impairment.

Explanatory note: Subject to any stated restrictions or conditions, cyclists are able to use all paths and tracks in parks and reserves.

- (2) No person may without the permission of an Authorised Officer —
- (a) stop or leave any vehicle so that the vehicle obstructs an entrance to, or path or track in, the park or reserve; or
 - (b) park any vehicle, other than a bicycle, electric bicycle, scooter or electric scooter, in any park or reserve except in a place set aside by the Council for the parking of vehicles, and unless the person in control of the vehicle intends to remain in the reserve while the vehicle is parked.

- (3) Any place in a park or reserve that has been set aside for the parking of vehicles may be subject to parking restrictions under the Christchurch City Council Traffic and Parking Bylaw 2017.

Explanatory note: ~~The following note is explanatory and does not form part of the Bylaw.~~ The Council will enforce any restricted parking area in a park or reserve in accordance with the Land Transport Act 1998 and any regulations made under the Land Transport Act 1998.

- (4) No person may abandon or dump any vehicle, vessel or other mechanical device in a park or reserve.

Explanatory note: ~~The following note is explanatory and does not form part of the Bylaw.~~ The Council in enforcing this clause will use a procedure under the Reserves Act 1977 or the Land Transport Act 1998 or the Local Government Act 2002 or the Local Government Act 1974.

- (5) No person may use a park or reserve or the foreshore as a storage site for any vessel or other watercraft for a continuous period exceeding 7 days while that vessel or watercraft is not being used in the water, unless –

(a) the person has obtained the prior written permission of an Authorised Officer; or

(b) it is in an area specially set aside for this purpose.

- (6) No person may use or attempt to use any public address system, amplified sound system, motorised model boat, portable generator, stationary motor, compressor, chainsaw, post hole borer or any other type of portable mechanical plant or equipment in a park or reserve except –

(a) in an emergency; or

(b) with the prior permission of an Authorised Officer

9. Fires

- (1) No person may light a fire in a park or reserve except with the prior written permission of an Authorised Officer.

- (2) Except that the permission of an Authorised Officer is not required for –

(a) the lighting of a fire in a fireplace specially provided for that purpose; or

(b) the use of any gas fired barbeque or other similar self-contained cooking device which does not use solid fuel.

- (3) Nothing in this clause authorises the lighting of any fire in the open air, if doing so would constitute a breach of any other Bylaw, Act or Regulation (including the Christchurch City Council Urban Fire Safety Bylaw, and including any rule in a district or regional plan under the Resource Management Act 1991). This includes any conditions set out by Fire and Emergency New Zealand for authorised fire types and fire seasons status.

Explanatory note: ~~The following note is explanatory and does not form part of the Bylaw.~~ Fire and Emergency New Zealand (FENZ) is responsible for the management of prohibitions and restrictions for fire control and may prohibit or restrict any activity (including lighting fireworks) in an area, and access to an area that FENZ considers may cause a fire to start or to spread. See <https://www.checkitsalright.nz> to check it is safe to light a fire.

10. Camping

- (1) No person may camp in a park or reserve unless –
 - (a) it is in an area specifically set aside by the Council for camping, and the person has paid any camping fees set by the Council from time to time; or
 - (b) that person has obtained the prior written permission of an Authorised Officer to do so.

Explanatory note: *The following note is explanatory and does not form part of the Bylaw. The Freedom Camping Bylaw 2021 regulates freedom camping activities on Council land in order to balance camping opportunities with limitations that ensure our areas are protected. The Council has the power to issue infringements for breaches of that bylaw where appropriate.*

11. Tents, Stalls, Amusement devices etc.

- (1) No person may put up or erect any stall, booth, tent, (excluding any casual shade tent) amusement device or portable play equipment in a park or reserve unless that person has–
 - (a) obtained the prior written permission of an Authorised Officer to do so; and
 - (b) paid any applicable fees set by the Council. from time to time.
- (2) To avoid any doubt, if a person complies with clause 10, that person is not required to comply with this clause.

Explanatory note: *The following note is explanatory and does not form part of the bylaw, but is intended to explain its general effect. This clause is intended to apply to tents for circuses, carnivals and for corporate hospitality, to stalls, booths, amusement devices e.g. merry-go-rounds or noddly trains and to portable play equipment such as bouncy castles.*

12. Aircraft

- (1) No person may, without the written permission of an Authorised Officer, and having paid any applicable fees set by the Council. from time to time –
 - (a) land an aircraft in a park or reserve, or take off in an aircraft from a park or reserve; or
 - (b) use an aircraft to set down, pick up, or recover anything in a park or reserve; or
 - (c) parachute into a park or reserve.
- (2) Nothing in clause 12.1 prevents an aircraft from being used in or over a park or reserve in an emergency situation.
- (3) Despite clause 12.1, a person may operate power driven model aircraft, lightweight drones or Remotely Piloted Aircraft Systems in a park or reserve if –
 - (a) the Council has set aside an area for that purpose, and then only in accordance with such conditions that are set by Council; or
 - (b) with the prior written permission of an Authorised Officer; or
 - (c) the model aircraft:
 - (i) is radio-controlled and either battery or electric powered; and

- (ii) has a total flying weight of not more than 1.5 kilograms; and
 - (iii) does not cause annoyance or inconvenience to other users or to animals on the park or reserve; and
 - (iv) does not over-fly the boundaries of the park or reserve; and
 - (v) does not fly in a park or reserve referred to in clause 12.4.
- (4) The Council may by resolution determine any park or reserve where model aircraft which are radio controlled and either battery or electric powered lightweight drones or Remotely Piloted Aircraft Systems may not be flown.

Explanatory note: The following notes are explanatory and do not form part of this bylaw, but are intended to explain its general effect. The Council has a drone permission-required area map with key information for RPAS operators that can be found on its website at <https://ccc.govt.nz/parks-and-gardens/book-a-park/drones-and-remotely-piloted-aircraft-systems>

- (5) The Council may by resolution subsequently amend or revoke any resolution made under clause 12.4.

Explanatory note: The following notes are explanatory and do not form part of this bylaw, but are intended to explain its general effect. The general intent of this clause is to address noise and nuisance issues. Issues concerning privacy and aviation safety and rules are covered by separate legislation. Any resolutions made under clause 12.4 will be recorded in a register and the register will be available on the Council's website or from Council Service Centres.

13. Sporting and other organised events

- (1) Sporting events or games may only be held in areas of parks or reserves set aside for that purpose or with the approval of an Authorised Officer.

Explanatory note: The following note is explanatory and does not form part of this bylaw: Clause 13.1 is not intended to restrict the playing of impromptu games on parks or reserves.

- (2) No person may enter or remain on a marked sports ground area in a park or reserve when an organised sports game is in progress, unless he or she that person is a player or is administering the game in some capacity (for example, refereeing or providing first aid assistance).
- (3) No person may, without the permission of an Authorised Officer and having paid any applicable fees, hold or organise any organised event in a park or reserve.
- (4) The Council may specify in its permission whether the person —
- (a) may charge an entry fee for the event; or
 - (b) has the exclusive use of a reserve, or any part of a park or reserve, for the duration of the event.

Explanatory note: The following note is explanatory and does not form part of this bylaw, but is intended to explain its general effect. An organised event can be a one-off event or a series of events. Events requiring permission include pre-arranged sports games between teams, athletics or cycling events, fairs, festivals, family or other reunion events, church, school, work or social group outings and performances. Permission will generally not be required for a small gatherings in parks or reserves e.g. small a group picnic or impromptu games. The Council's fees and charges for the use of reserves for organised events are set out in the Council's current Annual Plan. For further information contact the Council on 941-8999 or on the Council's website.

PART THREE: Special Areas

Additional provisions dealing with specific parks and reserves or facilities.

14. Hagley Park

A plan of Hagley Park is contained in Schedule 1.

- (1) To avoid any doubt, nothing in this Bylaw limits the application of the Christchurch City Council (Reserves) Empowering Act 1971.

15. Christchurch Botanic Gardens

A plan of the Christchurch Botanic Gardens is contained in Schedule 2.

- (1) Except with the permission of an Authorised Officer, no person may within the Christchurch Botanic Gardens –
 - (a) play any organised sports game; or
 - (b) ride a bicycle, electric bicycle, scooter or electric scooter.
- (2) No person may climb any tree within the Christchurch Botanic Gardens.
- (3) No person may climb any structure within the Christchurch Botanic Gardens, unless the structure is purposely built for climbing, such as in a playground area.

Explanatory note: ~~The following note is explanatory and does not form part of this Bylaw, but it is intended to explain its general effect.~~ Christchurch's Botanic Gardens were established in 1863 and possess a collection of exotic and indigenous plants, many of which are rare, and, as such, require a higher degree of protection than other reserve areas.

16. Rawhiti Golf Course

A plan of the Rawhiti Golf Course is contained in Schedule 3.

- (1) No person may walk across or remain on any part of the Rawhiti Golf Course unless that person is engaged in a game of golf or is accompanying a person playing golf, or unless they are on a designated public walkway through the golf course.
- (2) **Clause 16.1** does not apply if the Council has waived this clause, in the public interest, for the purposes of a tournament, competition, or any other occasion.

PART FOUR – Other Matters

17. Breaches of Bylaw

- (2) Every person who breaches this bylaw, must on request by an Enforcement Officer immediately stop the activity, and leave the park or reserve if so requested by the Enforcement Officer to do so.
- (1) Any person failing with all reasonable speed to comply with a request under **clause 17.1** commits a further offence against this bylaw.

18. Exemptions

- (1) This Bylaw does not apply to any person who commits an act that is done –
 - (a) in accordance with a valid contract for services with the Council; or
 - (b) by a member of the emergency services in the course of carrying out his or her duties as a member of the emergency services.

19. Offence and Penalty

- (1) Every person who breaches this bylaw commits an offence under the Local Government Act 2002 and/or Reserves Act 1977 and is liable to a penalty as set out in those Acts.

20. Permissions under this Bylaw

- (1) A permission given under this Bylaw may relate to –
 - (a) an activity or event or a series of activities or events, as the case may be;
 - (b) one or more clauses under this bylaw as is appropriate in the circumstances.
- (2) Any permission given under this Bylaw may be subject to such terms and conditions as the Council or Authorised Officer giving the permission thinks fit.
- (3) The permission must set out –
 - (a) the activity or event or activities or events which is, or are permitted; and
 - (b) the duration of the permission; and
 - (c) the park(s) or reserve(s) to which the permission relates. ~~The Council may review any permission given under this Bylaw~~
- (4) Where this Bylaw refers to written permission, that permission may be in electronic form.
- (5) Any permission given under this Bylaw may be reviewed and revoked at any time.

Explanatory note: ~~The following note is explanatory and does not form part of this bylaw, but is intended to explain its detail. The Council will consider giving generic permissions to groups to enable them to carry out activities on Council reserves where those parks and reserves are not dedicated areas for the playing of sport.~~

21. Revocations and Savings

- (1) The following Bylaw is revoked by this Bylaw:
Christchurch City Council Parks and Reserves Bylaw ~~2008~~ 2016
- (2) Any approval, permission or authorisation under the Christchurch City Council Parks and Reserves Bylaw ~~2008-2016~~ that is in effect at the commencement of this bylaw, continues to have full force and effect for the purposes of this bylaw, but is subject to the application of any relevant clause in this bylaw.
- (3) The revocation of the bylaw under **clause 21.1** does not prevent any legal proceedings, criminal or civil, being taken to enforce the bylaw and such proceedings continue to be dealt with and completed as if the bylaw had not been revoked.

22. Christchurch City Council General Bylaw 2008

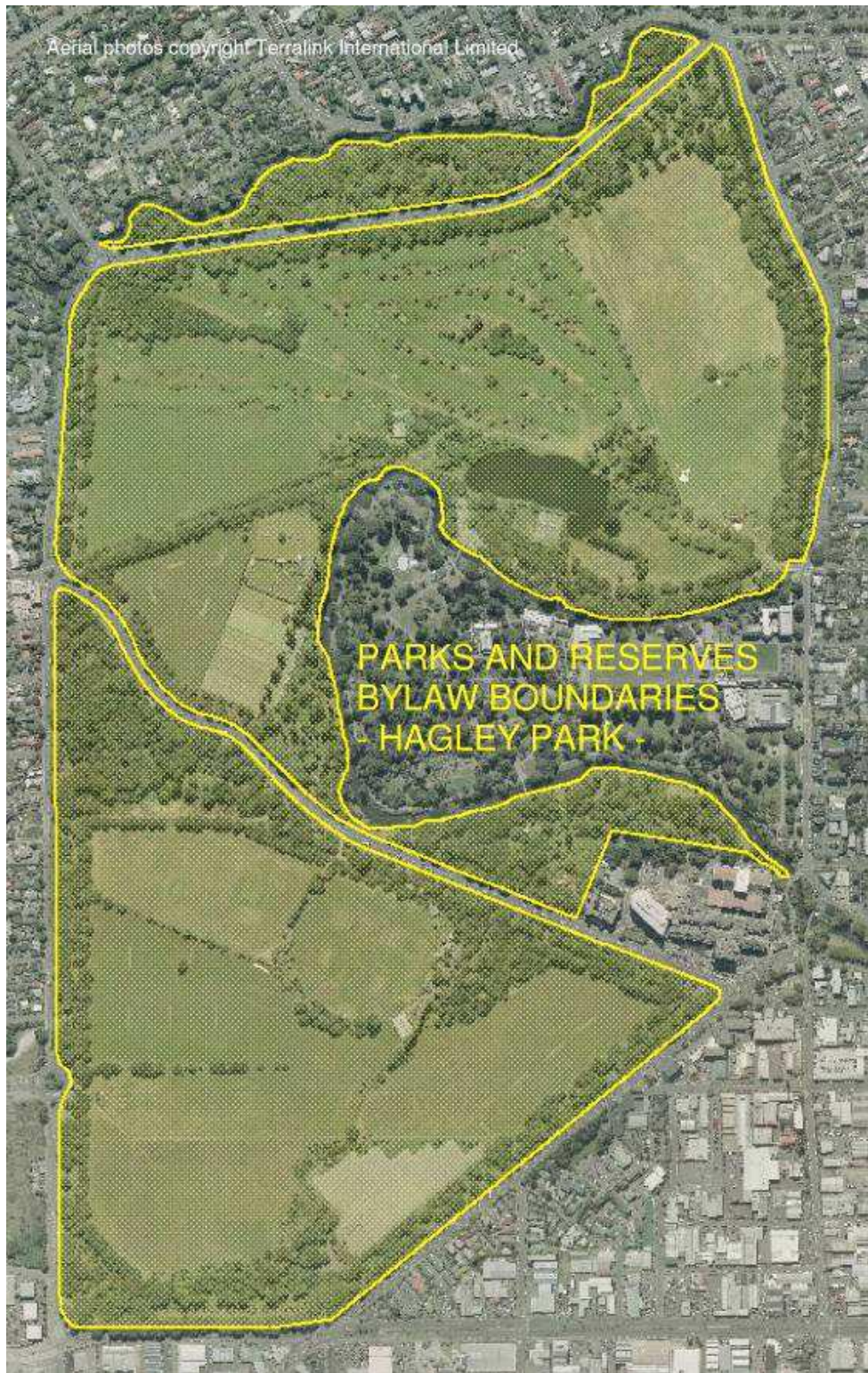
- (1) The provisions of the Christchurch City Council General Bylaw 2008 and any bylaw passed in amendment or substitution are implied into and form part of this bylaw.

Following a 2008 review of the seven bylaws that then applied to parks and reserves within the Christchurch City territorial area the Council adopted the Christchurch City Parks and Reserves Bylaw 2008.

The Parks and Reserves Bylaw 2008 was then reviewed and replaced by the Parks and Reserves Bylaw 2016 on a decision made by Council on 14 July 2016.

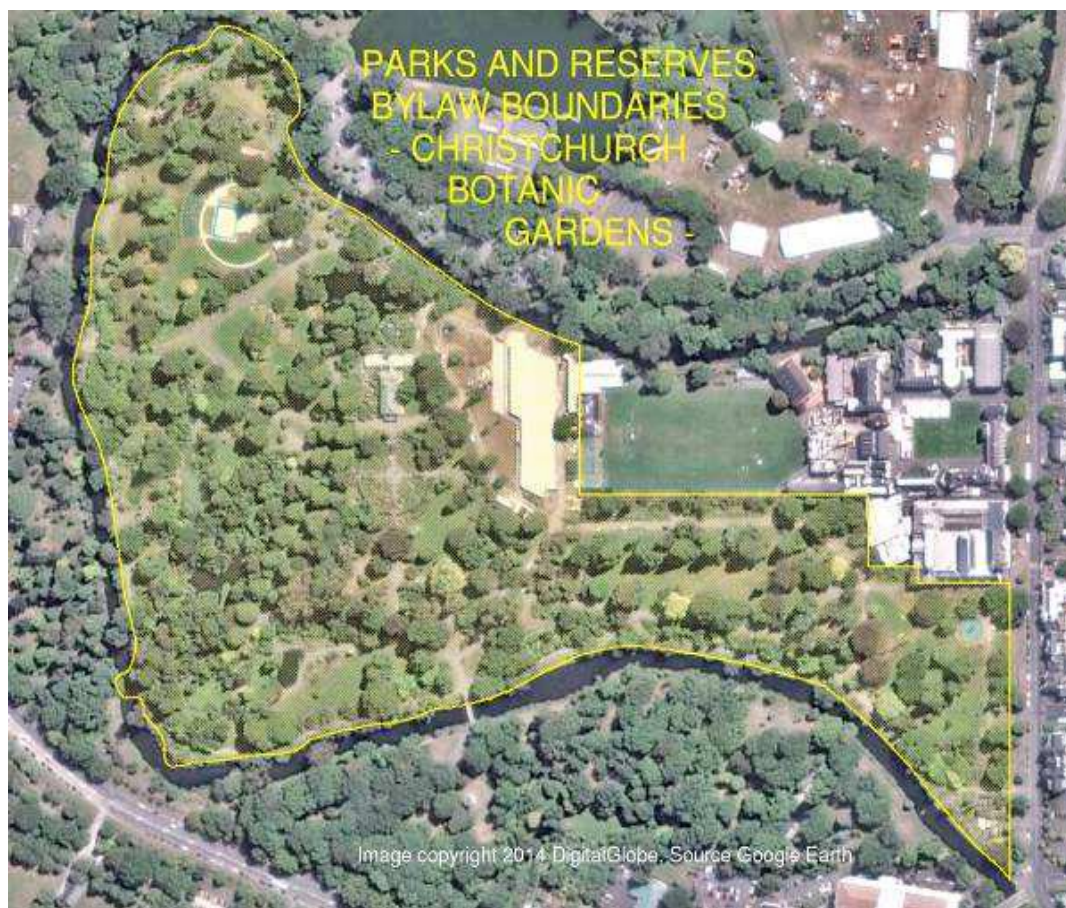
The initial resolution to amend the Parks and Reserve Bylaw 2016 was passed by the Christchurch City Council on 16 October 2024 and was confirmed, following consideration of submissions, by a resolution of the Council on 4 June 2025.

Schedule 1
Plan of Hagley Park



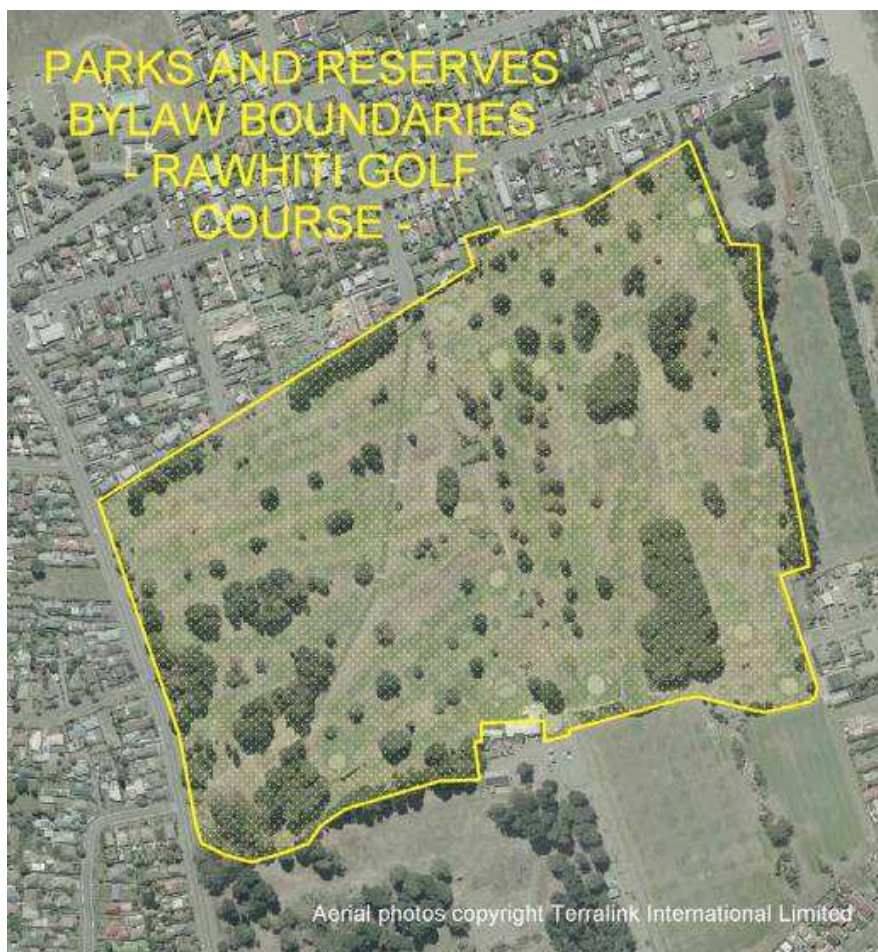
Schedule 2

Plan of Christchurch Botanic Gardens



Schedule 3

Plan of Rawhiti Golf Course



Schedule 4
Plan of Te Ihutai Avon Heathcote Estuary



10. Lichfield St Carpark Building - Future Strategy

Reference Te Tohutoro: 25/332460

Responsible Officer(s) Te Pou Matua: Bruce Rendall, Head of Facilities and Property

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The objective of this report is to present options for the future of the Council owned and operated 33 Lichfield Street Carpark building (Lichfield Street Carpark).
- 1.2 The report originated from requests from the Mayor and Councillors during the 2024/25 Annual Plan process. In making the requests, Councillors raised questions about the asset's current performance, the optimal use of capital, and the alignment of continued ownership with the Council's broader policies and strategies. When assessing the facility's future, it is also essential to consider economic and transport impacts and outcomes.
- 1.3 Staff have included details on the anticipated current market value of the facility and formal processes required. The content of the valuation report is provided on a public excluded basis to protect the Council's negotiating position should, after consultation, it decides to sell the property.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Lichfield St Carpark Building - Future Strategy Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Instructs staff to undertake consultation to obtain the views of stakeholders and the public on the future of the Lichfield St Carpark Building, which will inform a future report to the Council.
4. Resolves to release the Valuation Report included as Public Excluded Attachment A of this report on the date the Land and/or Facility in question is transferred to a purchaser and that transaction is settled, if this is the subsequent decision.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 As a component of the Annual Plan decision process, elected members have requested options for the future of the Council owned and operated Lichfield Street Carpark.
- 3.2 The Lichfield Street Carpark was built to support the rebuild of the Central City, particularly through providing short-term off-street parking for shoppers and visitors. It has achieved this objective.
- 3.3 While the car park is meeting its objectives, these can also be, and are being, met through private sector provision. Lichfield Street Carpark is not a strategic asset and, based on its policy, Council should be looking to achieve commercial returns from the facility.

- 3.4 Financially the building is not returning a commercial return on the capital invested. It is currently generating a 3% return on investment. While this might be acceptable for a strategic asset, it is underperforming compared to the cost and alternative uses of capital, and inconsistent with the policy direction of generating a commercial return.
- 3.5 Given these factors, the ongoing investment in the Lichfield Street carparking building appears to present some risk to ratepayer capital into the future. Given these circumstances there is sufficient case to examine options for the future of the facility.
- 3.6 From examining the policy position the Council appears to be agnostic on ownership of the facility, if the objectives are being met efficiently. In its policy position, the Council does not see that the provision of off-street carparking buildings as a strategic activity or priority. Divesting the asset and recycling capital into higher priority activities.
- 3.7 Another option is for the Council to retain the carpark but change the operating model to improve financial performance (i.e. improve revenue, reduce costs or both). Sub options could be changing the inhouse operating model, lease the building or enter into a management agreement with a carpark operator.
- 3.8 The key gap in the Council's knowledge is the views and preferences of the community. Given this gap, the recommended approach is to seek views of stakeholders and the community before making a final decision about the future of the Lichfield Street Carpark.

4. Background/Context Te Horopaki

History and Status

- 4.1 The original Lichfield Street parking building was developed in 1960s. This facility sustained significant damage from the 2011 Canterbury earthquake events, which resulted in demolition of the complete structure. A new parking facility was designed and constructed in 2016/2017 on the same location, with the intent of replacing the prior offering and to support the rejuvenated central city's core retail precinct.
- 4.2 The replacement of the facility was a priority action arising from the Council / Canterbury Earthquake Authority (CERA) Christchurch Central Parking Plan of 2015. The operating asset holds a \$50 million book value today.
- 4.3 The car park is currently operated solely on a casual basis which is used to assist with getting people to visit the Central City (except for seven parks on the top floor which are associated with the seven retail tenancies. In addition, four car parks are leased to Ballantynes providing vehicle access to their adjoining building car park over two levels).
- 4.4 The facility contains several commercial tenancies, located on the ground floor of the building. Each of these spaces is leased to an external party, scheduled as follows:

Tenant	Location	Area
Black and White Cafe	Retail 1	138m2
Season Ace	Retail 2	59m2
Pending vacancy	Retail 3	67m2
Metro Mart	Retail 4	120m2

Bennetts Shoes	Retail 5	79m2
Sushi Court	Retail 6	112m2
J Bings	Retail 7	151m2
TOTAL		726m2

In addition, there are 2 sets of cell towers on the site, one set on the northwestern corner and the second on the southwestern corner.

If the Council elects to divest the facility, the above tenancies will continue and transfer to the purchaser.

- 4.5 The facility is owned by the Council and managed internally by the Transport Unit. Unlike other transport asset (e.g. the roading network and all public transport infrastructure owned or operated by the Council), it is not a Council strategic asset.
- 4.6 The facility is presently maintaining an operating surplus of approx. \$1.5 million per annum.
- 4.7 The land is zoned 'City Centre Zone' under the operating District Plan. The site does not contain a specific designation.

Policy Considerations

- 4.8 The Central City Recovery Plan (2014) included an aspiration to have car parking buildings in the central city core. The plan indicates that parking "will be managed to support and complement activities, land use and transport networks. The emphasis will be on providing short term, on- and off-street parking close to the Core for shoppers and business visitors."
- 4.9 The Cost Share Agreement 2013 between the Crown and Council addressed the need to replace the previous building (amongst others), funding delivery responsibility, ownership and operating liability. Responsibility for ownership and future operations as identified as "CCC / Private sector" suggesting that the Council was agnostic about ownership.
- 4.10 The Central City Parking Policy 2021 has a goal of promoting 85 per cent occupancy of parking spaces in the central city at peak times. This has been implemented as a target of less than or equal to 85% occupancy at peak times.
- 4.11 Other relevant goals in the Policy are to support greenhouse gas emissions reduction targets and support high-amenity off-street parking that makes efficient use of space.
- 4.12 One specific policy is relevant to the matter at hand. Policy 7 states that "[the Council] will not generally provide additional off-street parking". The supporting text indicates that the Council does not wish to undermine the feasibility of commercial car parking buildings, and that the Council can provide certainty to investors by not providing further off street carparking.
- 4.13 The Investment Policy 2024 provides guidance on reviewing ownership of property. It contains a list of reasons why the Council might invest including:
 - 4.13.1 For strategic purposes consistent with our LTP;
 - 4.13.2 To reduce the current ratepayer burden;
 - 4.13.3 The retention of vested land;
 - 4.13.4 Holding short-term investments for working capital requirements and liquidity management;

- 4.13.5 Holding investments that are necessary to carry out our operations consistent with an Annual Plan, to implement strategic initiatives, or to support inter-generational allocations;
- 4.13.6 Holding assets (such as property) for commercial returns;
- 4.13.7 Providing ready cash in the event of a natural disaster, the use of which is intended to bridge the gap between the disaster and the reinstatement of normal income streams and assets;
- 4.13.8 Investing amounts allocated to accumulated surplus, Council created restricted reserves and general reserves;
- 4.13.9 Investing proceeds from the sale of assets.
- 4.14 For property investments the Policy requires assessment of benefits beyond financial returns, and comparison with other arrangements that could deliver similar results.
- 4.15 The Significance and Engagement Policy 2019 identifies strategic assets which are those used to “achieve or promote outcomes that [The Council] believes are important to the current or future well-being of the community”. Off-street carparking assets are not listed as strategic assets.
- 4.16 In summary, it appears that the Council’s policy position has been to support the rebuild of the Central City, particularly through providing short-term off-street parking for shoppers and visitors. The Council appears to be agnostic on ownership if the objectives are being met efficiently. It does not see that the provision of off-street carparking buildings is a strategic activity or priority.

Current Performance

- 4.17 Council completed the construction of the current parking building in 2017. In line with policy the building was intended to primarily serve short stay (largely up to 4 hours) public parking needs in the central city for visitors, commerce, hospitality and retail, rather than a focus on longer – stay commuter parking needs. The carpark management approach therefore aligns with the Christchurch Central Parking Plan’s objectives.
- 4.18 The average peak occupancy of Lichfield Street Carpark is shown in the table below:

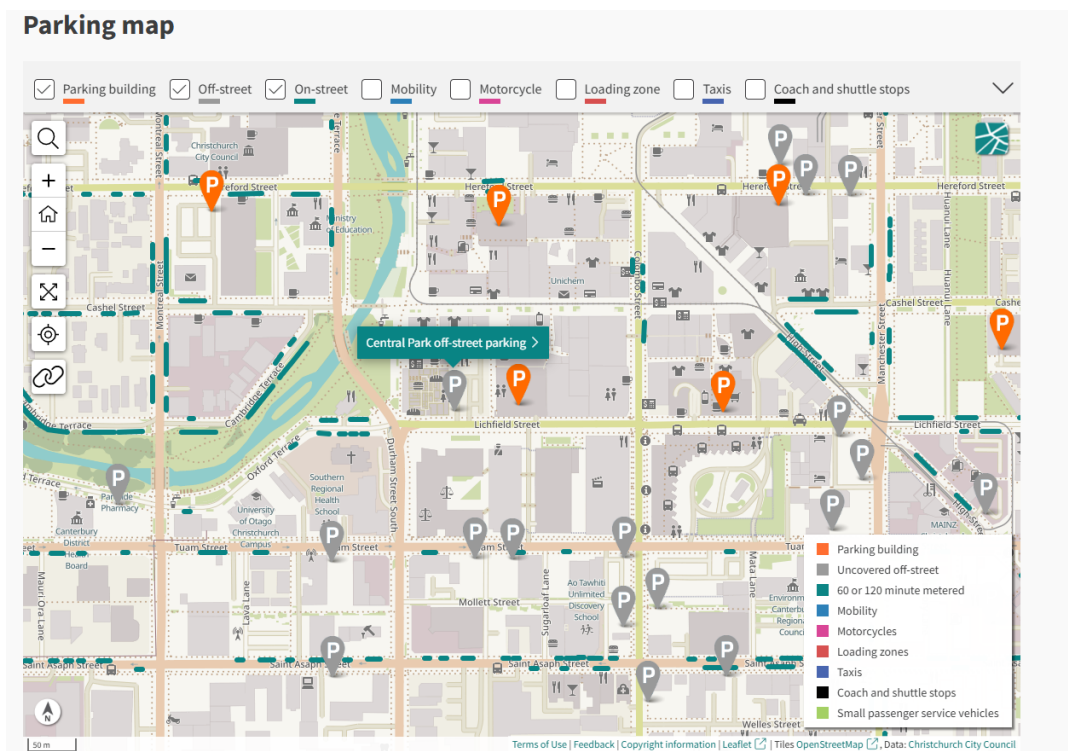
Year	Average Peak Occupancy (the average occupancy of the highest hour of the day).
2022/23	66.19%
2023/24	70.57%
2024 to April 25	78.49%

- 4.19 Occupancy figures are slightly below the target in the Central City Parking Policy 2021 but may reflect the high level of carparking availability in the Central City (see “Plethora of parking keeps cars on road”, The Press 13 May 2025) and the impact of cost-of-living pressures, which is only now starting to improve after pressures post Covid.
- 4.20 Overall performance against policy objectives is harder to assess as we do not collate statistics on the average parking duration, so we do not know for sure if we are primarily meeting short

stay visitor needs. There is an all-day rate so some of the car park users park will be for longer periods, potentially supporting commuter rather than shopping use.

- 4.21 Financially the building is not returning a commercial return on the capital invested. It is currently generating a 3% return on investment. While this might be acceptable for a strategic asset, it is underperforming compared to the cost and alternative uses of capital, and inconsistent with the policy direction of generating a commercial return.
- 4.22 While Council's investment policy states that "generating a commercial return on strategic investments is considered a secondary objective", this is not a strategic asset or investment. With the rebuilding of this part of the Central City now well progressed, the reason for holding this asset is for commercial returns (see point 0). We therefore need to assess the performance of the building against other arrangements that could deliver similar results.
- 4.23 The Council's Parking map (accessible at <https://ccc.govt.nz/transport/getting-around/parking/carpark> with an extract below) shows that there are significant number of parking buildings and car parks in the vicinity of the Lichfield Street carpark. Most of these are privately owned and allow for either short (hourly rates) or long stays (maximum daily rates). Some have leased spaces that are not available for causal use. Hourly rates vary with some below those applied at Lichfield and some above. These facilities have a variety of owners, and there is evidence of increasing competition between operating companies (e.g. "It keeps us honest": Car parking competition grows in Christchurch", The Press, 13 May 2025).

4.24



In terms of meeting its broader objectives, this level of supply suggests that there are other providers that are providing facilities to meet the same needs that Council is aiming to address.

- 4.25 While there is alternative provision, ownership does enable Council to have some influence over central city short-medium stay parking supply and pricing. For instance, following the height of the Covid pandemic when visitors were encouraged to begin return to the central city when lockdowns were lifted, the facility enabled the Council to offer for a short period first hour free parking to help incentivise people to return to the central city.

- 4.26 The building operates on a 24/7 basis supporting central city hospitality and entertainment offerings. Other car parks in the Central City now also do this. Lichfield Street also offers secure, well-located cycle and motorcycle parking, along with a small number of electric vehicle charging bays. Again, other facilities now offer these same benefits.
- 4.27 Council's remaining off-street parking in the central city is limited to the Art Gallery (108 spaces), the Botanic Gardens (305 spaces) and a temporary carpark under development in the Performing Arts Precinct (58 spaces). These parks are primarily intended to support the relevant facility, although the Art Gallery carpark does have a broader casual public parking role. At the time of writing, the operating model for the Performing Arts Precinct is under consultation with stakeholders from adjacent facilities.
- 4.28 The balance of short and long stay parking around the retail core is important. Long stay use is primarily meeting demands from the workforce, which has not been the primary objective of this building. However, short stay parking for customers is essential for supporting travel choice into the central city for retail, hospitality and a wide array of other commercial activities. During its re-establishment since 2016, there has been sensitivity around the balance of short and long stay use, with operators using pricing to ensure sufficient space is available to meet the needs of customers. In 2019 Council increased its all-day parking charges by 50% (\$10 to \$15) following calls by businesses at the western end of Cashel Mall that shoppers were struggling to find spaces. Such pressure on pricing would likely increase as the current supply of temporary parking diminishes, unless it is accompanied by fundamental shifts in the current mode choices of central city visitors from the dominant private car to public transport and cycling.
- 4.29 An important consideration in any decision about the future of the Lichfield Street carpark must be the way in which the balance of parking is managed to favour customers in this highly convenient location. Engagement with other parking building owners and parking facility operators, along with central city retail and hospitality operators would be useful to understand how this matter might be collectively considered if the building were to be divested by Council. If retained by Council, it is likely that the operation of Lichfield Street would continue to be sensitive to the needs of the business community in sustaining flows of customers.

Analysis

- 4.30 From the policy analysis, while the car park is meeting its objectives, these can also be, and are being, met through private sector provision. The facility is not a strategic asset, so the Council should be looking to achieve commercial returns from it. Currently, it is not providing a commercial return on capital.
- 4.31 Looking to the future the facility is likely to generate steady income through fees, albeit the return is lower than desirable. The asset may appreciate in value over time, potentially making the land more valuable in the long term, however, capital growth is generally not a major focus for Council.
- 4.32 It will continue to support local businesses and accessibility to the Central City, although this can and will occur irrespective of operator and/or owner.
- 4.33 Over the foreseeable future, changing transport trends may reduce demand for car parking with more people using public transport, cycling, walking, autonomous vehicles, and ridesharing. This creates risk for operators. The Council is less able to respond to this risk given the multiple calls on its capital and the relatively low strategic importance of this asset. Other owners or operators may be better able to respond to changing trends.

- 4.34 The maintenance costs of the facility will rise in the future, further reducing financial returns. While not formally benchmarked, operating costs are likely to be greater than for other facilities due to the economies of scale associated with operations and its standalone nature resulting inefficient operations (e.g. security guards).
- 4.35 Retention of the facility has an opportunity cost. Leaving capital in an underperforming asset can be detrimental to Council's broader objectives, particularly when the other policy outcomes associated with this facility have been met either directly or through private sector carparks.
- 4.36 Given these factors, the ongoing investment in the Lichfield Street carparking building appears to present some risk to ratepayer capital into the future. Given these circumstances there is sufficient case to examine options for the future of the facility.

Other Matters

- 4.37 The following related memos/information were circulated to the meeting members: (Attach any circulated documents if possible. Do not provide links to TRIM.)

Date	Subject
Nil	Nil

- 4.38 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
Nil	Nil

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.39 The Council must "seek to identify all reasonably practicable options for the achievement of the objective of a decision" (Section 77 (1) (a) of the Local Government Act 2002). The objective in this report is to determine the future of the Lichfield Street Carpark.
- 4.40 The following reasonably practicable options were considered and are assessed in this report:
- 4.40.1 **Learn more:** The key gap in the Council's knowledge now is the views and preferences of the community. An option is for the Council to seek these views and preferences before determining which option best achieves the objective above.
- 4.40.2 **Retain and change:** The Council could retain the carpark but change the operating model to improve financial performance (i.e. improve revenue, reduce costs or both). Sub options could be changing the inhouse operating model, lease the building or enter into a management agreement with a carpark operator.
- 4.40.3 **Recycling:** The Council could release the capital invested in this asset and reallocate this to invest in infrastructure or community assets through either avoiding new borrowing or repaying existing debt. Known as capital recycling, this is the concept of redirecting existing capital from lower-performing uses to higher-impact projects.
- 4.41 The following options were considered but ruled out:
- 4.41.1 **Do nothing different** – Having identified that there are issues associated with the performance and the risk to ratepayer capital, there is a clear case for exploring the facilities future operation and ownership. Having recognised a performance problem (and the opportunity presented by either improving financial performance or recycling capital) "doing nothing different" is no longer a reasonably practicable alternative.

Options Descriptions Ngā Kōwhiringa

4.42 Preferred Option: Learn More

4.42.1 **Option Description:** The key gap in the Council's knowledge now is the views and preferences of the community. An option is for Council to seek these views and preferences before deterring which option best achieves the objective above.

4.42.2 Option Advantages

- Allows for the Council to share information about the problem, opportunities and options with stakeholders and the public.
- Allows for feedback from stakeholder and the public, which can be factored into advice on the future decisions.

4.42.3 Option Disadvantages

- Delays a decision while information sharing and consultation occurs.

4.43 Option 2: Retain and Change.

4.43.1 **Option Description:** The Council could retain the carpark but change the operating model to improve financial performance (i.e. improve revenue, reduce costs or both). Sub options could be changing the inhouse operating model, lease the building or enter into a management agreement with a carpark operator.

4.43.2 Option Advantages

- Retains ownership of an existing asset leading to capital growth.
- Potential improved financial performance.

4.43.3 Option Disadvantages

- There an opportunity costs as capital may be better used to address higher priorities.
- Improving financial performance may require raising fees, changing fee structures, or reducing costs such as security, cleaning or control room support (with potential reputational risks or impacts on usage).
- There is existing evidence that the public reputation of some potential alternative operators could be better.
- The Council has not previously undertaken targeted consultation on the future of the Lichfield Street Carpark.

4.44 Option 3: Recycling

4.44.1 **Option Description: The** Council could release the capital invested in this asset and reallocate this to invest in infrastructure or community assets through either avoiding new borrowing or repaying existing debt. Known as capital recycling, this is the concept of redirecting existing capital from lower-performing uses to higher-impact projects.

4.44.2 Option Advantages

- Frees up capital for more important purposes.
- Reduces risks associated with holding an asset that faces future demand challenges.

4.44.3 Option Disadvantages

- Reduction in the Council's direct influence on parking fees.



- There is a potential impact on the Council's parking operations staff.

Analysis Criteria Ngā Paearu Wetekina

- 4.45 Focusing on the objective of this report, which is to determine the future of the Lichfield Street Carpark, as well as Council's decision-making duties, the first question driving analysis is:
- Is there sufficient understanding of the views and preferences of the community to make a final decision?
- 4.46 The Council has not previously undertaken targeted consultation on the future of the Lichfield Street Carpark.
- 4.47 Other carparking consultation relates to different matters and has limited ability to inform the decision in this case. For instance, consultation feedback on a carpark proposal at 129 Gloucester Street included community interest in mode shift and opposition to new facilities based on climate change reasons. It is unclear how those concerns would relate to a decision about the future of an existing facility.
- 4.48 Overall, there is not sufficient understanding of the views and preferences of the community to make a final decision.
- 4.49 Consultation is an efficient and effective way of obtaining more information about the views and preferences of the community. This leads to a preference for the Learn More option.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option Learn More	Option 2 – Retain and Change	Option 3 - Recycling
Cost to Implement	<\$10,000 for consultation related costs	Further investigation is needed depending on specific changes	<\$50,000 for sales costs, including marketing, valuation, legal costs etc
Maintenance/Ongoing Costs	Nil	TBD	Nil
Funding Source	Operating budgets	TBD	Cost of sale subtracted from capital revenue
Funding Availability	Available	TBD	NA
Impact on Rates	Nil – existing budgets	TBD	Small positive due to a reduction in future increases. Depends on net capital revenue and specific use of funds.

- 5.1 In October 2023, the Council received a valuation report (PX Attachment A). The report sum includes both the land and facility structure and has been calculated by considering both Income Capitalisation and Discounted Cashflow methodologies. This approach is appropriate given the unique primary use as a public 'pay as you go' car park and status as an income earning asset. The current view is that the sums in the report are unlikely to have shifted substantially since the assessment date in 2023.
- 5.2 As is evidenced in the valuation report, sales of public parking buildings, by their nature, are not transacted on the open market in high numbers which provides minimal evidence for market value comparisons. Despite this, in consideration of the location, present market uptake and future usage expectations, it is anticipated that there would be potential buyers

for the asset. Interested parties may include local, national or international entities with similar or competing interests.

- 5.3 If the Council ultimately elects to divest the car parking facility and land, it may consider registering an encumbrance on the land titles, to require the facility to only be utilised for public car parking into the future. Despite this use being the obvious continuation due to prohibitive redevelopment requirements, registering this restrictive encumbrance may affect the value and staff would need to take advice on this aspect. It is unlikely that this encumbrance would be an effective tool to control parking charges applied by the purchaser.
- 5.4 Based on the valuation and a 5% Council cost of capital rate, a Net Present Value (NPV) analysis was done using different payback periods (10/20/30/50 years). Assuming the sale proceeds are used to reduce Council debt there is a positive NPV under all scenarios if the land and buildings are sold together. If the building only is sold the positive NPV turns to negative around the 25-year mark. Therefore, from a Council perspective the recommendation is that it is financially preferable to sell both Lichfield St land and buildings.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There are no significant risks associated with the recommended option.
- 6.2 There may be reputational risk if the Council proceeds straight to one of the other options.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.3 Statutory and/or delegated authority to undertake proposals in the report:
- 6.3.1 The Council has the statutory authority to engage on the future of this facility, recycle capital through the sale of the facility, or make changes to operating model.
- 6.4 Other Legal Implications:
- 6.4.1 There are minor legal implications (e.g. related to rights associated with adjacent buildings and laneways) that do not impact on the decision before the Council.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.5 The required decisions:
- 6.5.1 Align with the [Christchurch City Council's Strategic Framework](#).
- 6.5.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined based on the number of people affected, the level of impact on stakeholders and possible benefits.
- 6.5.3 is consistent with Council's Plans and Policies.
- 6.6 This report does not support the Council's Long Term Plan (2024 - 2034).
- 6.6.1 The future of the Lichfield Street Carpark is not listed as an action in the LTP; however, the Council can decide on its future.

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 Having regard to the Council's Significance and Engagement policy and the assessed level of significance, consultation is recommended. This will involve informing targeted stakeholders, such as retailers in the vicinity, as well as the public. Given that the decision is of low significance, the consultation is likely to be limited to four weeks.

6.8 The decision affects the following wards/Community Board areas:

6.8.1 Waipapa Papanui-Innes-Central.

6.9 The Community Board's view has not been sought on this occasion, as the report focusses on an asset with city-wide significance.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.10 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

6.11 The decision does not impact a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

6.12 The decision at hand, has no bearing on Council's relationship with Mana Whenua as the land is not a site of significance, nor would the land be used in a manner which affects existing environmental uses or raises new resource concerns.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

6.16 If the Council elects to retain the Lichfield St Car Park building, the existing use will continue and there will be no positive or negative impact on climate change. If the Council elects to list the facility for sale, the current use will likely continue and there will be no positive or negative impact on climate change.

7. Next Steps Ngā Mahinga ā-muri

7.1 If supported, the next steps will be to proceed to a consultation process.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	Valuation Report - October 2023 (<i>Additional Documents - Circulated Separately</i>) - CONFIDENTIAL	25/414666	

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Luke Rees-Thomas - Property Consultant Nick Dean - Finance Business Partner Stephen Wright - Manager Operations (Transport) Clive Morris - Team Leader Parking Operations and Appeals Bruce Moher - Acting Head of Finance Jane Cameron - Team Leader Transport Will Wijnveld - Senior Legal Counsel Tessa Zant - Manager Engagement Bruce Rendall - Head of Facilities & Property John Meeker - Principal Advisor Urban Regeneration Tim Cheesebrough - Senior Transport Planner
Approved By	Bruce Rendall - Head of Facilities & Property Lynette Ellis - Head of Transport & Waste Management Brent Smith - General Manager City Infrastructure

11. Three Waters Activities Report - January, February and March 2025

Reference Te Tohutoro: 25/987007

Responsible Officer(s) Te Pou Matua: Gavin Hutchison, Head of Three Waters

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to update the Council on the Three Waters Operation activity during the period January, February and March 2025.
- 1.2 The attached report was put together by staff in the Three Waters Unit.

2. Officer Recommendations Ngā Tūtohu


That the Council:

1. Receives the information in the Three Waters Activities Report - January, February and March 2025 Report.

3. Considerations Ngā Whai Whakaaro

- 3.1 Staff welcome feedback on the topics. This will help us to create an informative document that provides useful information on a regular basis.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Three Waters Quarterly Report - January to March 2025	25/870351	135

In addition to the attached documents, the following background information is available:

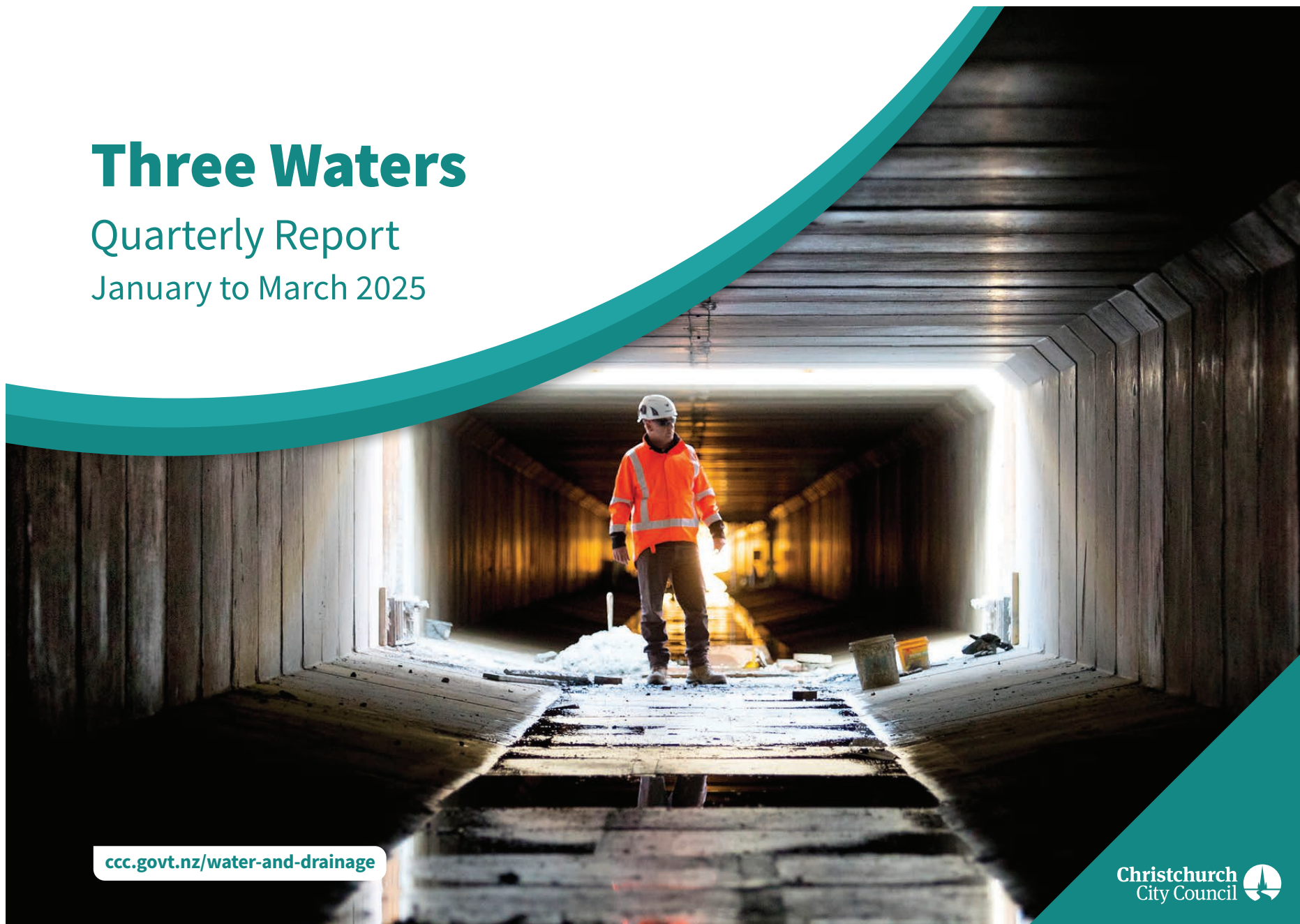
Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Tim Drennan - Manager Service Excellence Sharon Marnewick - Personal Assistant
Approved By	Gavin Hutchison - Head of Three Waters Brent Smith - General Manager City Infrastructure

Three Waters

Quarterly Report
January to March 2025



ccc.govt.nz/water-and-drainage

Christchurch
City Council 

Item 11

Attachment A

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Wastewater treatment ponds.

Executive summary

Our latest Three Waters Quarterly Report provides an update on our ongoing efforts to deliver safe and reliable water services to Christchurch residents.

This quarter, our focus was on managing the water supply and wastewater systems during the warm summer season. We were able to meet our customers' water demand without needing to impose any water restrictions across the district. The preparation carried out ahead of summer, the excellent work by our Operations Teams, and a few well-timed rainfalls contributed to ensuring a safe and sufficient water supply for both residents and visitors.

Local Water Done Well

The future of water delivery in Christchurch was also a focus this quarter with significant work undertaken on the Council's response to the Government's Local Water Done Well reforms.

Our teams contributed to the development of an Interim Business Case assessing three potential models for the future delivery of water services. Public consultation on those models started in March. Our teams have also been actively engaged in providing feedback on the comprehensive Local Government (Water Services) Bill.

More detailed Three Waters project and financial information is available in reports from the Health and Safety Committee, PMO and finance.

We won an award!

In collaboration with Kāinga Ora, Christchurch City Council has been working on a project to accelerate the availability of build-ready land for affordable housing, while minimising the strain on infrastructure and reducing environmental risks. The project successfully determined the maximum level of development achievable with minimal or no impact on the existing wastewater network.

The project was awarded Best Poster at the International Conference on Water Management Modelling held in Toronto in March.

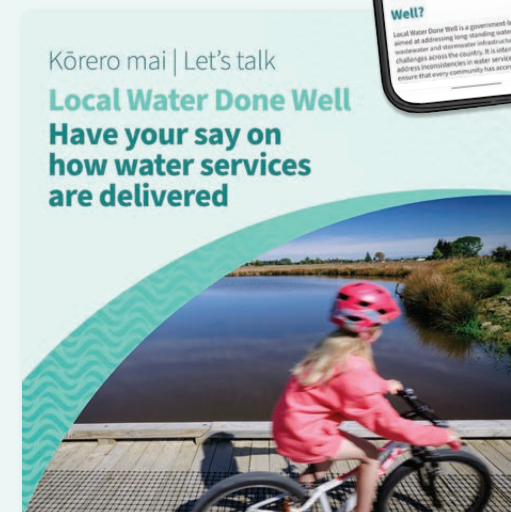
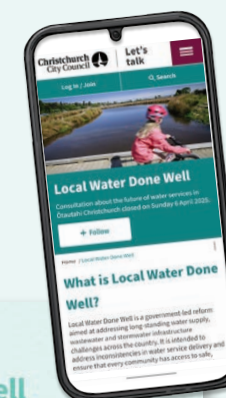
A big shout-out to our Water & Wastewater Asset Planning Team for their continued efforts in shaping resilient networks that help make Christchurch a great place to live!



Maximising Affordable Housing with Minimal Environmental Impacts poster.



Local Water Done Well consultation 7 March to 6 April.



A snapshot of our network

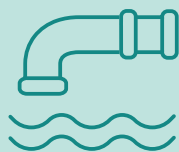
We're responsible for more than you might think...

Our three waters network

Christchurch City Council owns and operates the city's water supply, wastewater and stormwater network.



Water supply



Wastewater



Stormwater

Strengthening our networks



Pump stations



Reservoirs



Well heads



Pipes



Treatment plants



Drainage

Helping our communities



Education



Community engagement



Flood control



Customer service



Growth planning



Incident response

Looking after our environment



Waterways



Stormwater basins



Wetlands lake openings

Water supply

Our water supply network

Christchurch City Council owns and operates a network of wells, intakes, treatment plants, reservoirs and pipes that deliver water to our residents. We do regular testing and maintenance to make sure our water is safe, and we're also carrying out upgrades to comply with the Government's drinking water rules.

What we did, in numbers – January to March 2025



99% (397 out of 401)

of water supply resource consent conditions are compliant.



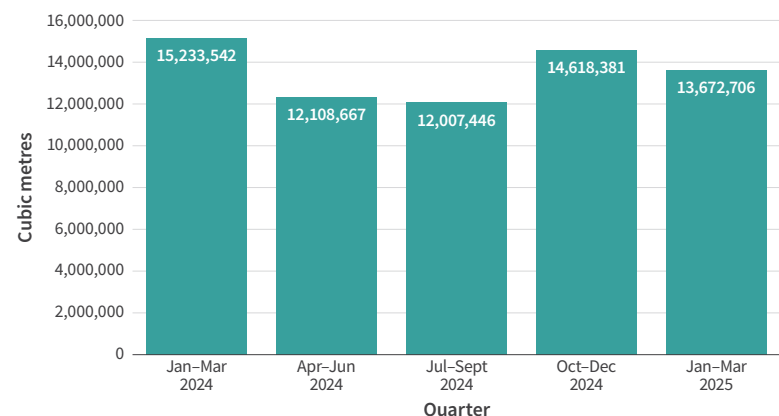
13,672,706m³

Water supplied across the district

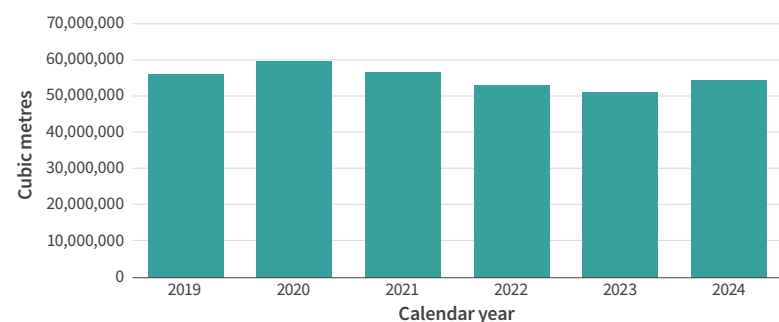
How much we water each quarter

Quarter	Year	Water supplied (m ³)	
		Christchurch	Banks Peninsula
January – March	2024	15,077,156	156,386
April – June	2024	12,002,194	106,473
July – September	2024	11,911,761	95,686
October – December	2024	14,492,641	125,740
January – March	2025	13,556,104	116,602

Water supplied in Christchurch and Banks Peninsula per quarter



Year on year – how we compare



12 incidents

reported to the Water Services Authority – Taumata Arowai (more about this on page 10).

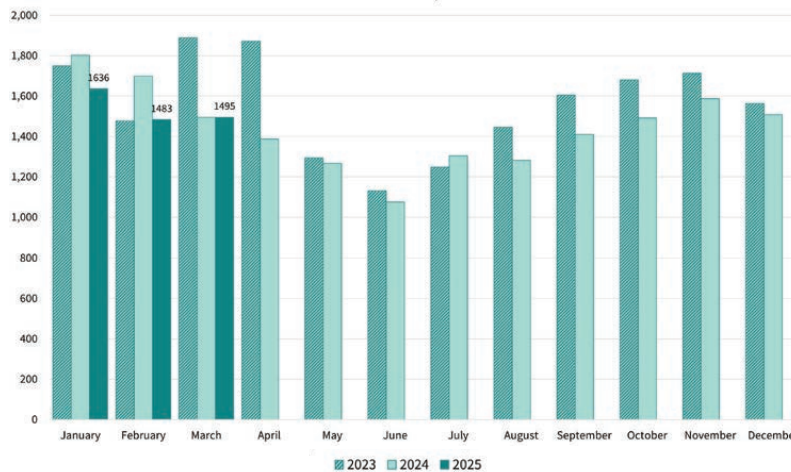
Water supply

Diving into the data

4614

Water leaks repaired

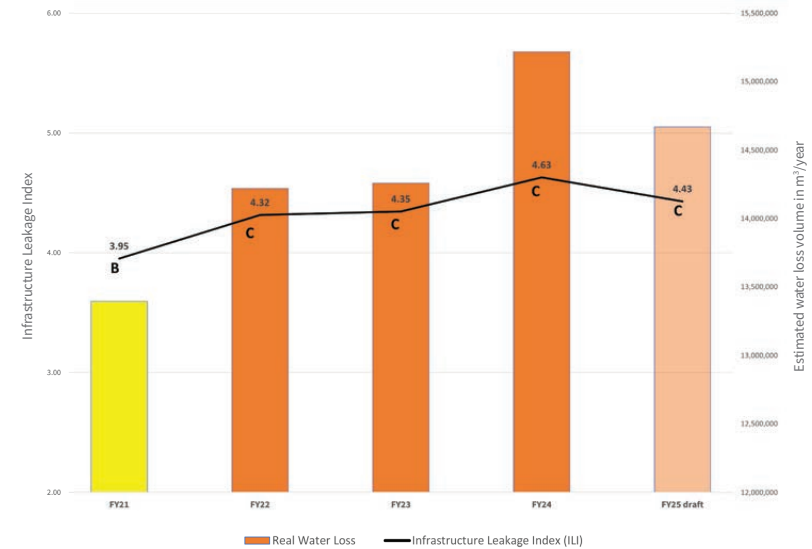
A year of repairs



We are seeing a reduction in the estimated real water losses since 2024:

FY24 = 15,219,840m³/year

FY25 (draft) = 14,670,012m³/year



The water loss management efforts implemented last year have led to a reduced water loss volume (FY to date) and a lower infrastructure leakage index at an overall Category C.

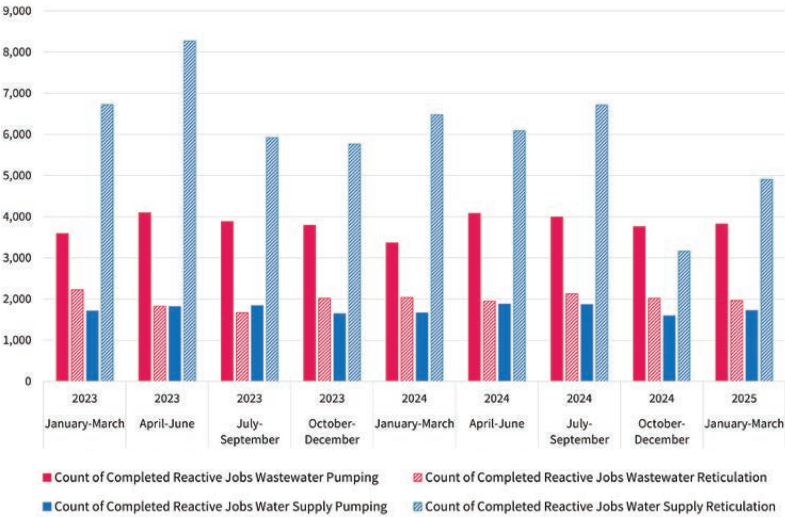
Diving into the data (continued)

Reactive maintenance

Most of our three waters maintenance costs are incurred via two maintenance contracts with Citycare Water. One contract is for water and wastewater and the other is for land drainage which incorporates stormwater and flood protection activities.

The overall number of jobs is reducing, and we have particularly seen a reduction in water supply reticulation jobs.

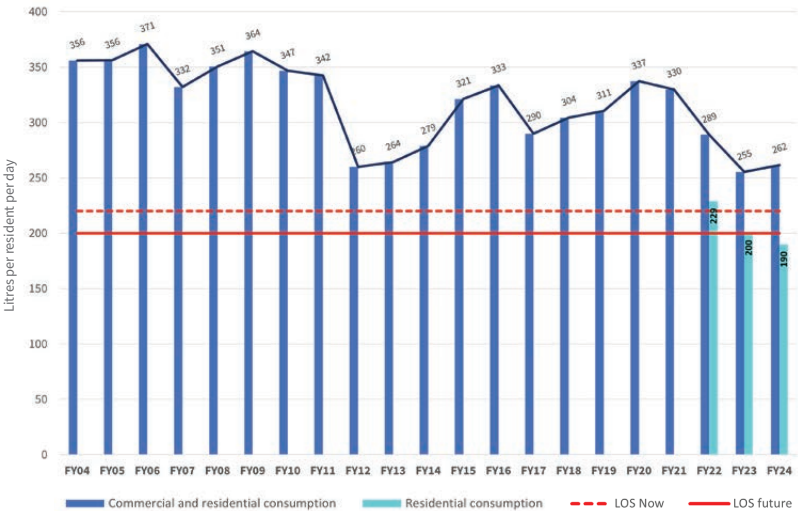
Quantity of reactive maintenance jobs



Water consumption

The Council encourages residents to use less water through excess water use charging and education. While these have an impact on customer behaviour there are also other factors, including rainfall and temperature, which have an impact. This graph shows average drinking water consumption rates (average litres per resident per day).

Average consumption of drinking water in litres per resident per day



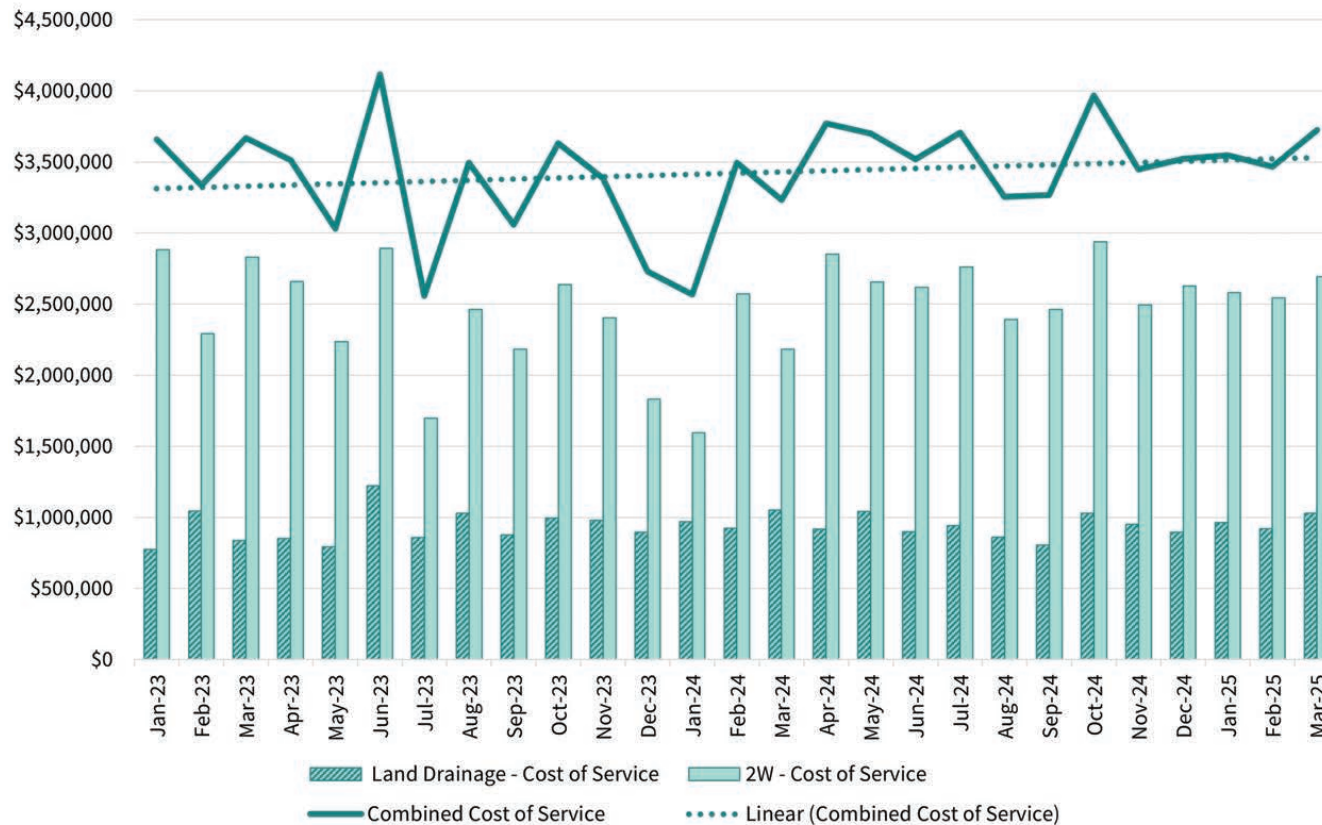
This graph shows the Christchurch urban water consumption, based on a standard calculation that subtracts water losses from the total supply and divides the result by the number of people served. Thanks to better water meter data pursuant to the introduction of excess water use charges we can now separate our commercial use, giving a clearer picture of residential water consumption.

Water supply

How much we're spending

Our monthly spend is relatively consistent and the increases are consistent with inflation.

3W maintenance contracts – monthly spend



This spend also includes reactive renewals which are capital expenditure. As this work is reactive it is very hard to estimate the amount of the spend that will be capital versus operational. An additional \$2.8m in operational maintenance budget is currently included in the 2026 Annual Plan to allow for this.

Drinking water compliance

We manage a high-quality and safe water supply network, which we monitor closely so we can quickly respond to any issues. Christchurch and Banks Peninsula water supplies are chlorinated to meet New Zealand drinking water laws. We're also working on additional upgrades to our water supply network to ensure we meet all Government rules and regulations.

While we upgrade our water supply network there are areas where our water supply isn't compliant. However, the requirement to treat our water with chlorine means our water has an extra level of protection against contamination. Many of the non-compliances will be resolved once we have completed upgrades to assets or completed longer term testing to confirm the quality of our water.

While we acknowledge that our water supply has non-compliances, we're focused on doing the work needed to achieve compliance while continuing to provide safe drinking water.

The Drinking Water Quality Assurance Rules include a range of rules, the most significant of which relate to the source (S rules), distribution (D rules) and treatment of water (T rules), which are key to making our supply compliant. Here's how we're tracking:

There are other non-compliances that aren't related to the S, D and T rules. These will also be resolved over time.

Here's how we're tracking:

S Source rules relate to the quality of water at its source.

We expect to be able to demonstrate Class 1 status for most of the city's water supply, which would mean some treatment barriers for protozoa aren't required.



99% of the class 1 sampling programme

is completed with the remainder of the programme on track to be completed by April 2025.

115 sources and 43 treatment plants

across the Christchurch and Brooklands-Kainga supplies are now classified as Class 1 and are therefore protozoa compliant.

For water sources that don't meet the Class 1 status criteria we have work under way to make the supplies compliant. This includes:

- The Christchurch Supply (including Brooklands/Kainga) has 128 registered sources. 8 cannot be classified as Class 1 (Tanner Pump Station and Main Pumps)
- The Banks Peninsula supply has 5 registered sources. Only Birdlings Flat well could be classified as Class 1.

D Distribution rules relate to water in the distribution network.

They require a low level of chlorine to be present in water distributed across our network from treatment plant to tap.



14/17 distribution zones

were compliant during the quarter.

T Treatment rules relate to protection against bacteria and protozoa.

We're non-compliant with these rules while we upgrade our water supply, but have other protections in place to keep our water safe.



To achieve compliance, we need to install continuous water quality monitoring as well as complete some treatment plant upgrades in Banks Peninsula and Christchurch.

The quarter ahead April to June 2025

We are working hard to finish our Class 1 programme by the end of April. This will ensure we can demonstrate protozoa compliance in most water treatment plants across Christchurch.

We're working with Water Services Authority - Taumata Arowai, ESR and Environment Canterbury on research into viruses in groundwater. We're hopeful this research could inform future changes to the Drinking Water Quality Assurance Rules requirements in relation to groundwater. We have collected over 80 water samples from Christchurch, Selwyn and Waimakariri districts. The research is going well, with no indication of human viral contamination in any of these samples. There are around 30 samples still to collect and analyse over the next months to complete the study.

In April consultation will close on the Council's response to the Local Water Done Well reforms. The Mayor and councillors will then consider submissions and hear oral presentations during the hearings. In June the Council will make a decision on which model to include in its Water Services Delivery Plan, which must be finalised and submitted to the Department of Internal Affairs by 3 September.

Water supply

Quarterly water supply controllable non-compliances

We test the water regularly to ensure it is safe to drink. When we do have controllable non-compliances, we take immediate action to assure the water supply and notify the Water Services Authority – Taumata Arowai.

Controllable non-compliances are those we can control and avoid by improving our processes and procedures. To reduce the amount of these, we analyse the cause and undertake an action plan so they don't happen again.

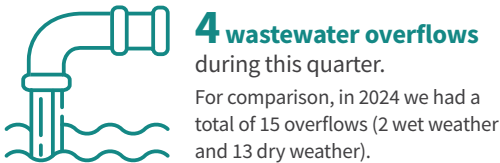
These are the controllable non-compliances recorded during the last quarter:

Supply details	Drinking Water Safety, Compliance or Sufficiency Category	Date	Details	How was it resolved
CHR009 Christchurch	Service was interrupted >8hrs	03/02/2025 15/02/2025 20/02/2025	Pipe breaks left some properties without water for more than 8 hours due to complexity of the repairs (closeness to a power cable, tree roots, broken sewer).	Pipe were repaired as soon as possible.
BRO013 Brooklands/ Kainga	Water is non-compliant	20/01/2025	FAC in the distribution was measured to be lower than 0.1 mg/L.	System was flushed.
	Water is non-compliant	15/03/2025	FAC in water leaving the treatment plant was measured to be higher than 5 mg/L for a short period.	The FAC continuous analyser was recently installed and shows FAC spikes at plant's start up. We are working on adjusting the parameters at the plant.
AKA001 Akaroa	Water is non-compliant	14/03/2025	FAC in the distribution was measured to be lower than 0.2 mg/L.	System was flushed.
BIR001 Birdlings Flat	Water is non-compliant	06/03/2025	pH of water leaving the treatment plant was measured to be 8.13 (requirement is pH<8).	Treatment was adjusted, however these spikes can happen as source water pH is close to 8.
DUV001 Duvauchelle	Water is non-compliant	03/01/2025	Dichloroacetic acid in the distribution was measured to be 0.06mg/l (MAV is 0.05mg/l).	Media filter operation was reviewed. Assessment and review of plant operation during high UVT and turbidity at source (e.g. during rainy days).
	Water is non-compliant	07/01/2025	FAC in the distribution was measured to be lower than 0.2 mg/L.	System was flushed and dose was increased at the site.
	Water is non-compliant	07/03/2025	pH of water leaving the treatment plant was measured to be slightly higher than 8 (requirement is pH<8).	System was adjusted. The projected plant upgrade will address this issue.
WAI138 Wainui	Water is non-compliant	31/03/2025	FAC in water leaving the treatment plant was measured to be less than 0.5 mg/L (indicating non-compliance with rule T2.19).	Treatment was adjusted. The projected plant upgrade will address this issue.

Our wastewater network

Christchurch City Council maintains wastewater systems to provide the community with a safe and healthy environment through the appropriate treatment and discharge of wastewater.

What we did, in numbers – January to March 2025



Weather conditions	Number of overflows	Cause
Wet weather	2	High rainfall
Dry weather	2	Fat blockage

Non-compliance figures – January to March 2025
We didn't have new significant non-compliances recorded during the quarter.



The quarter ahead
January to March 2025

The Water Services Authority – Taumata Arowai is consulting on a set of proposed wastewater environmental performance standards, and we will submit our feedback.



Christchurch Wastewater Treatment Plant

We work hard to keep the damaged Christchurch Wastewater Treatment Plant operating, while keeping odours to a minimum for residents.

The demolition of the fire-damaged trickling filters was completed in March 2025. The site is now ready for construction of the Activated Sludge Reactor. While the site will be quiet for a few months, there is plenty going on behind the scenes. Our team is busy finalising the design for the reactor. We're also working towards selecting a contractor and awarding a contract.

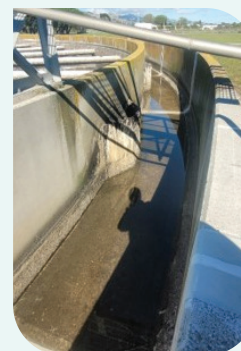
Essential repairs to two of the Christchurch Wastewater Treatment Plant's four clarifiers were carried out in March. Work to repair leaks in Clarifiers 3 and 4 went well and our team was able to complete this work to schedule and successfully return the temporary activated sludge plant to service.

Looking ahead we are preparing for the ponds to transition to winter mode. As temperatures cool down, the biology of the ponds changes. This can result in a short-term increase in odour coming from the ponds during this transition period from summer into winter. While occasional odour events may occur over the winter period, we're not anticipating them to be strong or persistent. This is because monitoring of pond health since the fire (in November 2021) has shown a slow but consistent improvement.

We are also preparing for our first meeting with neighbours of the plant on 1 April.



Clarifier before repairs



Clarifier - after repairs



Clarifier - after repairs

Monitoring and ops



13 million tons

total treated wastewater.



892

webpage views.



1525 MWh

electricity generated from waste.



6

e-newsletters.



0 times

H₂S went over 0.03ppm.



3

school visits.

Our stormwater network

Our stormwater system is being continually maintained and improved to make the city a safer and healthier place to live. The network includes open drains, pipes, pump stations, stopbanks, basins and more.

What we did, in numbers – January to March 2025



99%
(1059 out of 1060)

of stormwater resource consent conditions are compliant.

The first event for the treatment performance monitoring of N°1 Drain Floating Wetland and Bells Creek Stormfilter were completed. We will continue working on capturing more rain events to be able to assess the performance of these treatment devices.

Ōtūkaikino and Ōpāwaho Heathcote Stormwater Management Plans were certified by ECan. This means we can start implementation.

In January, Environment Canterbury (ECan) granted our change of conditions application for the Comprehensive Stormwater Network Discharge Consent (CSNDC).

Under new condition 42(a), the Council can now exclude non-compliant building sites from using the CSNDC. These sites will be referred to ECan, where they will likely need to obtain their own construction stormwater consents, resulting in significant costs and delays. Hopefully, these new conditions will be a good deterrent and provide us with a stronger compliance tool for managing problematic construction sites, and minimise the sediment sent to our waterways.

NOTE: During 2024 our team undertook 400 Erosion and Sediment Control (ESC) audits to construction sites. We have handed these back to the RMA Compliance Team at start of 2025 and built them their own ESC auditing app to streamline the process. The RMA Compliance Team undertook 42 audits using the app during this quarter.

We submitted our 6-monthly report to Mahaanui Kurataiao (MKT).

We operate the stormwater network under a resource consent from Environment Canterbury. We didn't have new significant non-compliances recorded during the last quarter.

The quarter ahead April to June 2025

This quarter we're working towards the completion of Te Pātaka o Rākaihautū Banks Peninsula Stormwater Management Plan. Consultation is open from 17 April to 17 June. We're also aiming to achieve the certification of the Huritini/Halswell Stormwater Management Plan.



Ōtūkaikino Creek



Ōpāwaho Heathcote River

Stormwater

Te Roto o Wairewa – Lake Forsyth: opening to the sea

Every year, under an MOU with Wairewa Rūnanga, we artificially open Lake Forsyth to the sea. This is part of efforts to control the lake water level and improve water health. The lake is also a significant tuna fishery for Ngāi Tahu.

We had planned an opening specifically to allow for tuna migration, however wet weather brought this forward by one week. This was due to the lake water rising to a level that required an immediate opening for flood control under our resource consent. The lake was opened to the sea on Friday 21 March after a day and a half of gravel moving work by Citycare.

The opening only lasted three days due to a southerly change. Luckily, this was long enough for a lot of the tuna to get out to sea. Following the outlet closing, the beach stayed low and narrow for a few days more, so it is likely more tuna were able to climb out over the gravel as the beach reformed.





The Community Waterways Partnership (CWP)

The Community Waterways Partnership supports the development of community-based initiatives to improve the ecological health, indigenous biodiversity, cultural, and amenity value of our urban waterways. The Partnership involves Christchurch City Council, Canterbury Regional Council, Department of Conservation, Ministry for the Environment, Canterbury District Health Board, universities, schools, industry representatives, river care and other community groups.

What we did

An Action Plan has now been drafted and put out to the partners for feedback. This plan identifies goals, objectives and actions to achieve the outcomes within the charter for the next three years.

Ōpāwaho-Heathcote River Network: Wheelie bin latch trial results: In 2024, the Ōpāwaho-Heathcote River Network (ŌHRN) ran a trial, funded by the Community Waterways Partnership, to determine the efficacy of wheelie bin lid latches at keeping lids closed when bins are toppled over in the wind. As a result of this project, Christchurch City Council has now approved the provision of wheelie bin latches. By July 2025 the Council will stock these bin latches along with supporting information at Council community hubs at a substantially discounted rate. This is a great example of how we can work together on meaningful projects that benefit the community.

The CWP supported Te Whatu Ora, along with CWP partners and members of the community to host the **Linwood Waterways Celebration Day**, which included a variety of stalls based around the theme of caring for Linwood waterways. The event was an opportunity to

connect people to their local environment, raise awareness and collect community views on aspirations for the waterways and surrounding area. The event was attended by 166 students from Linwood Avenue School, as well as an estimated 200 people from the local community. Ideas for enhancing the park, and a local mural were collected and several people signed up to take part in future working bees and join the central working group. The event has enhanced relationships between community members, the school, and different Council departments, including the local library.

Ilam School took part in a waterways education field day in March which was run in collaboration with CWP partner organisation the University of Canterbury. The school is undergoing a year-long inquiry into their local environment and has asked the CWP to support their learning and actions. The teacher shared their appreciation of this field day, saying: "You certainly made the day a very special one for 45 young people and several adults. We're extremely grateful to you all for your tremendous support—it was truly an amazing day of learning!"



Linwood Waterways Celebration Day

What people are telling us

During this quarter water supply was the second most common service request category after wheelie bins.

Our team received a total of

7693
service requests

related to water and drainage.

The most common requests related to:



water leaks
4705



water meter boxes
746



water supply
589



new residential
water connections
405



surface water
not draining or
being blocked
225

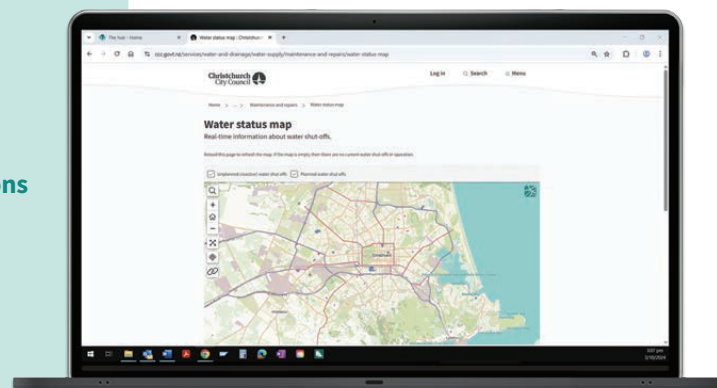
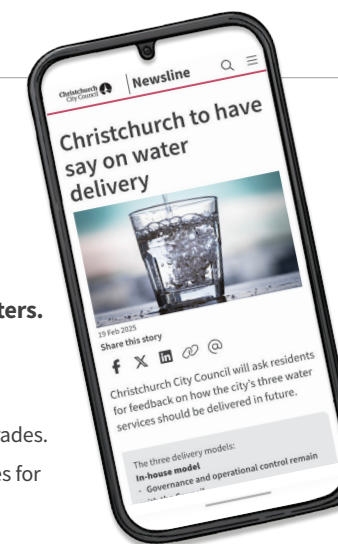
Reaching our communities

During the last quarter:

We published **6 Newsline stories** related to Three Waters.

The stories covered:

- Three stories on the Council's response to Local Water Done Well.
- The final push for Te Kaha Streets water and road infrastructure upgrades.
- Council plans to investigate the impact of law changes on alternatives for Akaroa treated wastewater disposal.
- The first river wetland opening in the Ōtākaro Avon River Corridor.



We had **76,310 views** across our water webpages.

This represented **3.22%** of total views across the website, and **33,455 less views** than the previous quarter.

The top five pages were:

1. Water Reporter - used by residents to check their water use: **21,719 views**.
2. Three waters asset network map showing where three waters assets are located: **9348 views**.
3. The water status map showing real-time water shut-off information: **6467 views**.
4. Water charges page with useful information: **5131 views**.
5. Our floor level map for building and resource consents, flood risk and property information: **2909 views**.

12. Planning and Consents Unit Update - October 2024 to March 2025

Reference Te Tohutoro: 25/987623

Responsible Officer(s) Te Pou Matua: Mark Stevenson, Head of Planning and Consents

Accountable ELT Member Pouwhakarae: John Higgins, General Manager Strategy, Planning & Regulatory Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to update the Council on the activities of the Planning and Consents unit for the period from 1 October 2024 to 31 March 2025. This is in accordance with the Council's decision of 21 February 2024 (Resolution CNCL/2024/000012) and follows the first update of the Planning and Consents unit in November 2024.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Planning and Consents Unit Update - October 2024 to March 2025 Report.

3. Programmes / Projects Update

Overview

- 3.1 The Strategic Planning and Resource Consents Activity Plan¹ notes that “***This activity helps shape the future of our city through its strategic and regulatory functions***”. In this context, the Planning and Consents unit play a significant role in the city's development and growth while supporting the protection and maintenance of what our communities value.
- 3.2 Our strategic planning, urban regeneration, urban design, heritage, and transport work impacts many aspects of the Council's activities and has implications for how and where the city grows, and how people live and move around. It provides the strategic direction for the Council's operational activities and supports Christchurch to become a greener and more liveable city through ensuring that our neighbourhoods and communities are well planned for and can adapt and respond to challenges.
- 3.3 Planning that is carried out in shaping the future of the city occurs at all scales from the sub-regional and city-wide context to planning of areas, neighbourhoods and individual sites. In doing so, the integration of land use and transport to achieve the outcomes agreed with our communities is facilitated.
- 3.4 The Planning and Consents unit has a role in leadership of significant programmes of work including District Plan changes, local area planning to deliver on the frameworks of the Greater Christchurch Spatial Plan and Ōtautahi Christchurch Planning Programme while continuing to plan for and support investment in place making and the regeneration of urban spaces.

¹ Note the unit's activities are under the 'Strategic Planning and Resource Consents Activity Plan' and the 'City Growth and Property Activity Plan' (Urban Regeneration and Case Management).

- 3.5 The unit also plays a key role in engaging with mana whenua, stakeholders and preparing submissions and providing feedback to Council projects as well as facilitating better outcomes through participation in a range of forums.
- 3.6 At a site scale, the Council's regulatory functions under the Resource Management Act are performed by the Planning and Consents unit from early advice to applicants, the processing of applications through to implementation to ensure that resource consent conditions are complied with. In doing so, the resource consents unit makes decisions on applications to manage the effects of activities while the Resource Management Compliance team pro-actively manage the compliance of consent holders to avoid adverse effects on the surrounding environment.
- 3.7 The District Plan provides a framework for decision making on resource consent applications with specialist input to shape the outcomes proposed for individual sites, including from the Heritage and Urban Design teams. Through early advice and discussions with applicants, the Council seeks to achieve a high standard for developments and realise opportunities for creating good neighbourhoods and healthy environments.
- 3.8 The unit also plays a significant role in providing advice and input to projects led by other parts of the Council. This includes programmes and projects that benefit from strategic planning, design, expertise and guidance to inform better outcomes. Some of these projects are defined in this report.
- 3.9 The unit is made up of the following teams: City Planning, Strategic Transport, Urban Regeneration, Urban Design, Heritage, Resource Consents, Resource Consent compliance, Planning and Consents support and Case Management.
- 3.10 As is outlined in this report, there are emerging issues as well as opportunities for how we achieve the outcomes sought including:
 - 3.10.1 Reform of the resource management and transport systems with significant change to how the Council goes about its planning. This will influence the programmes of work of the unit and Council staff will actively seek to participate and provide input to system changes.
 - 3.10.2 A changing urban environment that has seen significant levels of development in existing urban areas that can support improved outcomes for the city while also impacting on what has been valued such as character and heritage. With changing government direction, there is also anticipated to be greater pressure on the urban rural fringe for development. It is important that growth is enabled while continuing to protect resources including productive land, areas identified as significant for their cultural, landscape and biodiversity values, and support the ongoing operation and development of strategic infrastructure.
 - 3.10.3 The need to adapt to risks presented by climate change through planning for hazards. This is through the plan change programme while also contributing to the work of other teams, particularly the Strategic Policy and Resilience unit.

Local Area Planning

- 3.11 Updates on recent progress for local area planning priority locations are noted below, ordered by location with reference to the phasing agreed in the Ōtautahi Christchurch Planning Programme as approved by the Council on 6 November 2024.
- 3.12 Separate reports provide an annual cross-agency 'round up' and commentary on progress for Central City and suburban regeneration activities. The most recent Central City and suburban

regeneration reports were presented to the Council on 21 August 2024 and 19 March 2025 respectively.

Central City

- 3.13 Land purchase investigations are underway to support development of the mid-block green links anticipated by the South-East Central neighbourhood plan.
- 3.14 An ‘identity-building’ project for the St Asaph Street block was completed, via a series of Neat Places articles, reels and posts, along with incorporation into a pocket guide for Christchurch. This had a total reach to an audience of 150,000 – see [Insider’s Guide to Christchurch’s St Asaph Block](#). Business feedback included: “*We definitely had an increase in followers following the Neat Places piece...*”
- 3.15 This work supplements the completed webpages known as [Sound in the Central City](#) as part of both the Central City Noise programme and implementing the South East Central Neighbourhood Plan.
- 3.16 Enliven Places Programme support has included the following projects:
- The Cashel/Clarkson project was completed in January – [Makeover for industrial Cashel Street : Newsline](#)
 - A concept plan for an upgrade to Welles Street has been prepared. Targeted consultation will commence shortly.
 - The ‘gobo’ footpath projector lights, currently sprinkled through the Central City, are in the process of being reimagined. These will be clustered in High Street to provide increased impact and highlight a key pedestrian connection to One New Zealand Stadium at Te Kaha. These projectors will include a new design theme to highlight the street’s use as a key transport corridor through history and will be installed this coming winter.
 - Catenary lighting has been installed on Guthrey Lane to reinforce laneway connections between Riverside and Ballantynes.
- 3.17 Staff have started evaluating the implementation of the Christchurch Central Recovery Plan with a view to looking ahead and considering ‘what’s next’ for the Central City.

Suburban priority master plans (Lyttelton, Sydenham, Linwood Village, New Brighton) - implementation

- 3.18 The Urban Regeneration Biannual Report (Suburban) was presented to the Council very recently. The only further updates for these four centres is to note:
- A temporary pedestrian walkway across 56 Brighton Mall has been created, for use and activation by the community until such time as the Oram Ave extension proceeds.
 - A ‘Stanmore Block Party’ community event was supported in Linwood Village on 12 April. This activated the vacant site recently upgraded through the Enliven Places Programme and was co-hosted by Youth and Cultural Development, Euphoria Dance Studio and Stanmore Block. See photos and more about the event [here](#).
 - A mural is underway on the Eco Frame & Mirror building in Sydenham, via the Enliven Places Programme.

Linwood (Eastern Regeneration Priority Area – Greater Christchurch Spatial Plan)

- 3.19 As identified in an urban regeneration biannual report to Council on 19 March 2025, work has commenced on identifying opportunities to support the regeneration of Linwood, aligned to the broader programme of work known as ‘Weaving the East’. This approach was discussed

with the Community Boards in November 2024 and an update will be reported at a future date.

Other ŌCPP priority locations

- 3.20 Tranche 2 of the ŌCPP also identifies work in the western corridor. This will focus on Hornby in the first instance. Staff will provide further information to elected members in due course, once a local area planning approach to this locality has been prepared.

Urban Regeneration

- 3.21 In addition to the work noted under 'Local Area Planning' above, other mahi has progressed, including:
- Identification of land use options for the BP Meats site, Akaroa (support for the Property Team).
 - Enliven Places Programme investigations into: uplighting trees in Cathedral Square; and supporting the planned Tuam St upgrade with additional trees (between Barbadoes Street and Fitzgerald Avenue).
 - Updates to the Central City progress dashboard [Tracking the progress of our Central City](#).
 - Support for the community review of its Little River Big Ideas community plan.
 - Investigations into use of a small capital budget available for Edgware Village streetscape improvements.
 - Letters and advice to owners of vacant sites that are provisionally liable for the City Vacant Differential rate in FY25-26.

Strategic Transport

- 3.22 The adoption of the Ōtautahi Christchurch Future Transport Strategy at the 19 March 2025 Council meeting represented a significant milestone in the Strategic Transport work programme. Following the integration of changes to the strategy to reflect the Council's decision and sign-off on these changes, the focus will turn to the preparation of an implementation plan. A core purpose for this plan will be to support Councillor decision-making in the lead-up to the next LTP.
- 3.23 Other substantive aspects to the work programme underway include:
- Transitioning the Mass Rapid Transport project leadership from NZTA to CCC and establishing the work programme for the next phase of route protection.
 - Participating in work to establish the NZTA Hornby and Airport surrounds scoping study.
 - Establishing a more integrated joint programme of work with ECan to deliver the next tranche of the PT Futures programme.
 - Preparing the Council submission on the Land Transport Management Act – Time of Use Charging Bill amendment; and
 - Undertaking preliminary work on the proposed Central City Shuttle scoping study to support Annual Plan decision-making processes.

Heritage

Heritage Festival

- 3.24 The Christchurch Heritage Festival 2025 will occur from the 11th to the 27th October 2025. The Christchurch Heritage Festival is an opportunity to share the stories of the past that link us to this place. He tātai muka, he tātai tangata – weave together the strands, weave together the people. This festival is still being planned but information is available on the link included here along with a summary of last year's Festival. The [Christchurch Heritage Festival : Christchurch City Council](#). The proposed theme this year will be 'Building Place – evolving communities' based around anniversaries connected with the foundation of the city of Ōtautahi-Christchurch and the Waitaha-Canterbury region.

Heritage Resource Consent Advice

- 3.25 Heritage staff have worked with the owners of properties on specific proposals before they are lodged for resource consent to provide for conservation outcomes. Heritage staff also continue to monitor conditions of resource consents for scheduled buildings and items such as protection of heritage fabric during the works and the provision of photographic records.

Contribution to the Royal Commission on Abuse in Care

- 3.26 Heritage staff have supported the Council working party implementing the recommendations of the Royal Commission of Inquiry into Abuse in Care on the identification and recognition of those who died in care and who are buried in unmarked graves in Council cemeteries.

Staff Submission – HNZPT Statements of General Policy

- 3.27 The Heritage Team lodged a staff submission on the Heritage New Zealand Pouhere Taonga Statements of General Policy Draft for consultation. The Council has an interest in the Statements of General Policy (SOGP) document as a property owner, including of places on the New Zealand Heritage List Rārangi Kōrero and as a regulatory body responsible for administering the RMA through the City's District Plan. The SOGP includes detailed policies advocating for minimum activity standards and rules for heritage places in District Plans.

Presentation at International Conference

- 3.28 Staff presented at the Asia-Pacific Cultural Centre for UNESCO International Conference on "World Cultural Heritage and Authenticity" held in Nara, Japan 17-19 December 2024 to commemorate the 30th anniversary of the Nara Document on Authenticity. The topic was 'Keeping Authenticity Alive Post-Earthquake in the City's 'Public Living Room' - Christchurch Town Hall.' Sharing our lessons learnt contributes to improving disaster response and resilience both locally and internationally.

Heritage Grant Funding

- 3.29 In the context of Whāinga Goal 4, Action 4 of the 'Our Heritage, Our Taonga' Heritage Strategy 2019-2029 strategy of providing Heritage Incentive Grant funding, Council staff have been continuing to administer heritage grants which were previously approved by the Council. A notable grant supported project currently underway is the repairs, re-roofing and repainting of the iconic Antigua Boatshed on Cambridge Terrace. This work will ensure this building's preservation and ongoing viable use as both a boatshed and café.

Urban Design

- 3.30 [Place Partnership Fund](#) – from the funding of \$342k, a total of 16 applications have been funded to date with a further five being considered in April. The Fund supports projects that seek to strengthen connections between communities and their places and spaces. Examples

include the [CARVE street art trail](#) in New Brighton and and Circability's [Circus in the City](#) central city programme

- 3.31 Urban design advice was provided on approximately 140 resource consent applications over the period from October 2024 to March 2025, a similar volume to the previous reporting period. Urban designers continue to provide pre-application advice with 20 meetings attended plus informal advice.
- 3.32 Development of guidance has commenced on medium and high-density residential development to support design quality and implementation of the changes introduced following decisions on plan change 14 to the District Plan. Guidance will also be developed for large buildings within the City Centre Zone.
- 3.33 Independent, multi-disciplinary design reviews were provided through four [Christchurch Urban Design Panel](#) meetings during the period. Panellists also met as part of continuous improvement. A refresh of panel membership is identified as a priority within the coming year.
- 3.34 Analysis, concept designs, evidence and support for engagement and delivery is provided for projects across Council and those delivered within the unit, as noted in other sections of this report.
- 3.35 Education and advocacy also occurred through support of professional institute discussions, [Christchurch Conversations](#), and the civic education programme.
- 3.36 As part of the [PacificTA programme](#), a delegation from Honiara in the Solomon Islands was hosted in February 2025 and Luganville, Vanuatu during December 2024. An urban design team member visited Luganville during March 2025 to support improvements within their town centre. Excellent feedback has been received through the programme on interactions with staff from across the organisation and elected members.

Plan Change programme

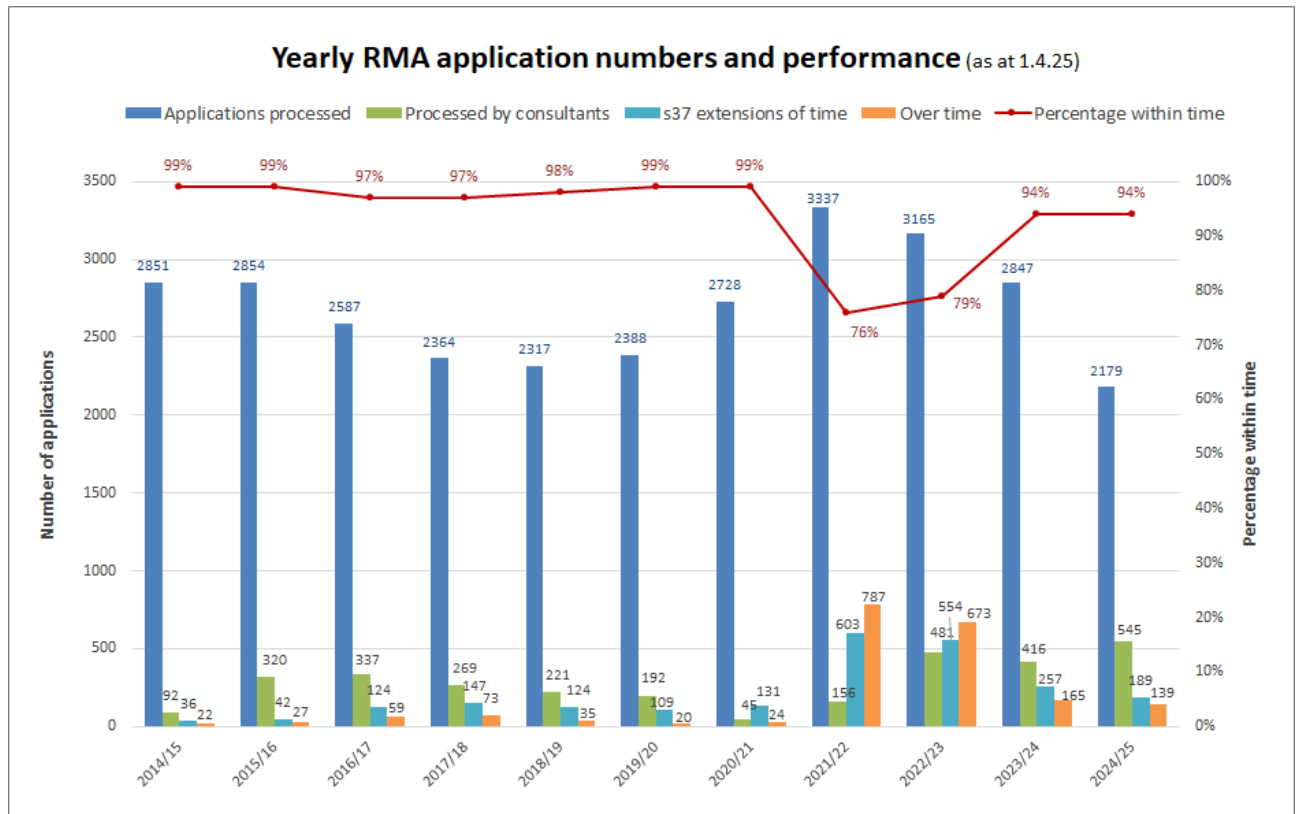
- 3.37 **Plan Change 14 – Housing and Business Choice.** On 2 December 2024, the Council accepted 58 recommendations of the Independent Hearings Panel (IHP) regarding the intensification within and around many urban commercial centres, as required by Policy 3 of the National Policy Statement on Urban Development (NPSUD).
- 3.38 This introduced High Density Residential Zoning around 10 commercial centres and Medium Density Residential Zoning around 30 other commercial centres, while also enabling development in other zones within and adjoining these catchments.
- 3.39 The Council further approved 20 alternative recommendations and, in the process, rejected IHP recommendations on those matters. Those decisions that accepted the IHP's recommendations are now operative. All of the alternative recommendations now have legal effect, alongside the equivalent rules in the operative District Plan, with a final decision expected from the Minister for RMA Reform on the alternatives.
- 3.40 A further decision on the balance of Plan Change 14 is currently required by the end of 2025, although council has requested the Minister to extend this further to September 2026. This is in order to allow for increased certainty of the outcome from proposed amendments to the Resource Management Act including the option of an opt-out of the MDRS requirement.
- 3.41 **Plan Change 13 – Heritage.** The Minister for the Environment has granted an extension of time for decisions on Plan Change 13 until 17 September 2025. This allows time for the hearing, panel report and recommendations, and Council decisions on those recommendations.
- 3.42 At the 11 December 2024 Council meeting, parts of PC13 were withdrawn to clarify and narrow its scope. This included withdrawing the proposed Residential Heritage Areas (RHA) at Heaton

- Street and Piko/Shand, reducing in size the Inner City West RHA, withdrawing RHA interface provisions; and withdrawing built form rules for RHAs.
- 3.43 At the same meeting Council requested staff to investigate a reduction in the extent of the Lyttelton RHA. A reduction in size of the Lyttelton RHA was agreed at the 16 April 2025 Council meeting.
- 3.44 **Plan Change 12 – Coastal Hazards.** Plan Change 12 (Coastal Hazards) is continuing to be progressed, with a focus on advancing technical work to support the s32 evaluation. Council staff are also developing the approach to further engagement, specifically to better understanding the potential socio-economic impacts of any proposed policy and rule changes (including testing alternative options and approaches). The PC12 engagement process is being considered alongside other projects and community engagement processes being undertaken in Eastern Christchurch so as to ensure the Weaving the East project objectives are achieved. It is anticipated the s32 technical work and engagement process will be progressed over the coming year, with a goal to completing the s32 and draft plan change provisions by the end of this year. Subject to the Council’s approval and any further consultation required, notification could occur in the second quarter of 2026.
- 3.45 **Plan Change 17 – Earthworks, Flood Management Areas (FMA), and Activities in the Waimakariri Stopbank Setbacks.** Officers last spoke to Councillors about this plan change in October last year. Further technical work is currently being undertaken in relation to FMAs, including the resolution of hydraulic modelling, how vertical land movement (particularly since the 2010 and 2011 earthquakes) is defined; and exploring ways in which the latest data on flood risk can be integrated. Thereafter, the plan change will be presented to the Council for notification.
- 3.46 **Plan Change 7 – Managing Significant Indigenous Vegetation.** The Minister for the Environment has granted an extension of time for Plan Change 7 until 30 April 2026, to complete the plan change process, beginning with notification of variation to incorporate changes to the National Policy Statement for Indigenous Biodiversity (NPSIB).
- 3.47 **Plan Change 20 – Industrial.** A draft package of provisions have been shared with the community and industrial landowners. We’re currently analysing the feedback received and will use this to inform the development of the proposal and the s32 evaluation, including further technical work required. In addition to taking the community’s feedback on board, we’re also working on understanding what impacts the government’s proposed RMA changes will have. Council staff have recently briefed Community Boards on the plan change and expect further briefings will be required to discuss further changes to the draft proposal in light of feedback, and implications on the expected timeframe for completion of the s32 and proposed plan change.
- 3.48 **Plan Change 21 – Central City Noise in Mixed Use Environments.** Staff presented to the Council and the Waipapa Papanui-Innes-Central Community Board on 25 and 27 February 2025 respectively, and subsequently provided a memo to respond to matters raised in those meetings, on 26 March 2025. Officers are continuing to progress this plan change in order to notify in September 2025. Later in May staff will provide an update on plan change options to the Community Board and to the Council, ahead of anticipated pre-notification engagement with the public and stakeholders.
- 3.49 **Private Plan Changes.** The private plan change seeking to enable medium density housing on the corner of Fitzgerald Avenue and Harvey Terrace has been withdrawn, following decisions on plan change 14, which implemented the outcome sought by the request.

- 3.50 There have been enquiries from landowners and developers for the rezoning of land elsewhere in the district and staff are providing preliminary infrastructure and planning advice.
- 3.51 One private plan change proposal has been formally lodged seeking the rezoning of rural land to enable approximately 300 residential properties located between Cashmere Road and Sparks Road (eastern end of Hendersons Basin). Council staff will brief Council on the timeframes and acceptance to notify this private plan change.
- 3.52 **Resourcing** – While there has been an underspend on personnel costs, this reflects vacancies in the City Planning team that will be filled over the coming months to support the delivery of the plan change programme and local area planning. In addition, there has been a significant underspend on consultants in the FY25 financial year, reflecting in part the stage and timing of various plan changes. As reported to Finance and Performance Committee on 30 April, up to \$900,000 has been identified for carry-forward to support the ongoing work committed to.

Resource consents

- 3.53 Resource consent application numbers remained high, averaging approximately 64 per week for the October 2024 to March 2025 period (excluding the two weeks over Christmas/New Year). In total, 1384 applications were processed during this period.
- 3.54 Since June 2024, 94% of applications have been processed against statutory timeframes, relative to a target of 95% in the Long-Term Plan.
- 3.55 Approximately 25% of applications were outsourced to external consultants for processing, largely due to high workloads and complexity created by Plan Change 14. Ongoing use of consultants enables peaks in workload to be managed while new staff are recruited and come up to speed. Five full planners were recruited in January and the intention is to recruit two more planners and a subdivision engineer in the short term.
- 3.56 Monthly lists of resource consent applications received and issued are available on the Council's website: [Resource consent applications of interest : Christchurch City Council \(ccc.govt.nz\)](https://ccc.govt.nz).



3.57 Appeals:

3.57.1 Portlink Industrial Park, 320 Cumnor Terrace, Woolston (RMA/2023/2806, 3100 and 3102): The Council's decisions to decline to issue certificates of compliance for stacking of containers and other materials were appealed by the applicant. The Environment Court issued a declaration on 21 March 2025 that containers are not buildings in this specific situation, and the appeals were withdrawn.

3.57.2 175 Old West Coast Road (RMA/2022/3623): The applicant appealed the conditions of a resource consent allowing expansion of an existing quarry. This appeal has yet to be heard.

3.58 Our Pre-application Planning Advice service is still suspended due to capacity and need to prioritise the processing of applications. However, our Duty Planner phone and email service remains available as our primary source of planning advice, and enquiries have become more complex since the plan change 14 decisions at the end of last year.

3.59 The 2024/25 survey of resource consent applicants showed a 79% satisfaction level with the resource consenting service. This exceeded the 70% Long Term Plan target. Applicants were also highly satisfied with the manner of planners (89%). This an excellent result for a regulatory service.

Development contributions

3.60 Development Contributions (DCs) are administered within the Planning and Consents Unit.

3.61 Between 1 October 2024 and 31 March 2025 the Development Contribution Assessors have completed 3,316 assessments, which include applications for PIM's, certificates of acceptance, building consents and resource consents. In addition, they review 15-20 building consent exemptions per day.

Month	BCN	RMA	Total
October	376	303	679
November	355	222	577
December	281	177	458
January	253	228	481
February	303	225	528
March	334	259	593
Total	1,902	1,414	3,316

- 3.62 The total value of revenue from DCs received from 1 October 2024 – 31 March 2025 was \$14,676,234.22 (excluding GST) and in the current financial year \$22,302,020.65 (excluding GST)

Policy Review

- 3.63 The Development Contributions Policy is currently under review and staff have been assisting with this. Consultation on the draft policy ran from Tuesday 25 February to Wednesday 26 March 2025. Forty-four submissions were received with the Council hearing from submitters as part of Annual Plan hearings in April. Staff will discuss the submissions received and workshop policy changes with the Council on Monday 19 May 2025. It is anticipated the policy will be adopted at the end of June.
- 3.64 During briefings on the policy review, elected members expressed an interest in considering new development contributions rebate schemes alongside the policy. Staff will discuss potential rebate schemes with the Council at a workshop in early May.

Objections, remissions and other issues

- 3.65 The objection advised of in the last report has now been resolved and the objection has been withdrawn.
- 3.66 The remission application submitted by the Arts Centre and advised in the last report is on hold while a replacement resource consent is being processed. Confirmation is currently being sought from the applicant if they want to proceed with the remission application under the replacement resource consent.

Resource Consent compliance

- 3.67 For the period, 1 October 2024 – 31 March 2025, 750 consents were received for monitoring and 751 completed. Key issues include the following –
- 3.68 *Temporary carparking within the Central City:* The team continues to work closely with the Urban Regeneration team to address non-complaint carparking i.e. vacant car parks with resource consent where conditions have not been complied with. The removal of infrastructure and landscaping has been observed from a number of Central City carparks and the team are working with new and existing operators to ensure carpark conditions are complied with.
- 3.69 *Filling in hill sites:* The team have identified a number of incidents recently where private owners have carried out unauthorised filling during the construction of dwellings. The

Council's compliance strategy is followed of education, and in cases where compliance is not achieved, enforcing requirements.

- 3.70 *Erosion and Sediment Control (ESCP)*: The team are now utilising an inspection app developed by the Three Waters team to assist with ESCP inspections. This is designed to assist Council in demonstrating compliance with the Global Stormwater Discharge consent. Infringement notices have been issued recently as a result of non-compliances detected.

Portlink Industrial Park: Following the Environment Court's decision, Council has withdrawn abatement notices previously issued.

Case Management and Relationships

- 3.71 The team of case managers provides a valuable service to assist developers and other customers in navigating the approvals and authorisations required for commercial and residential development projects across the city. 87% of customers have expressed satisfaction with the case management service in a recent survey, exceeding the target of 80% and reflected in feedback in different forums.

4. Government direction

Resource Management Reform

- 4.1 Building on amendments to the Resource Management Act introduced in October 2024² and gazettal of the Fast Track Approvals Act in December 2024, the second amendment bill³ is expected to be passed in the third quarter of 2025, following the release of the Select Committee's report in June 2025. The bill, introduced in December 2024 included provision for an opt-out of the MDRS requirements.
- 4.2 A package of national direction is anticipated to be released mid this year although a release date has not been announced. This has been rescoped from previous announcements and is now narrower in focus, including changes to existing and new National Environmental Standards (NESs) that are intended to have immediate effect. The package is grouped into three areas: freshwater changes, primary sector changes and infrastructure and housing changes – the last being of most interest to the Council. We anticipate that these will be targeted changes, which support the Government's identified priorities. A discussion document is also anticipated on urban development, which will inform changes introduced as part of the broader reform to the resource management system.
- 4.3 The third phase of reforms is the proposed replacement of the Resource Management Act with two acts, the Planning Act and Natural Environment Act. It is intended to narrow the scope of the resource management system and the effects it controls with the enjoyment of private property rights as the guiding principle. It is anticipated that the bills will be released in October, following the local government elections.
- 4.4 The cabinet proposals are broadly in line with recommendations of an Expert Advisory Group established in September 2024 and that have reported their findings in a report known as a 'Blueprint'. This provides the Council with an indication of what the proposed bills will include.
- 4.5 Staff are reviewing the EAG's report and Cabinet papers on the changes signalled with consideration to be given to the impacts it has on the Council's work programme. Staff are preparing for the introduction of the bills with a view to making a submission and will keep the Council updated given their timing.

² Resource Management (Freshwater and Other Matters) Amendment Act 2024

³ Resource Management (Consenting and Other System Changes) Amendment Bill



Transport

- 4.6 As noted above, the Land Transport Management Time of Use Charging amendment bill was recently released for public submissions. This legislation was signalled as a government transport priority in the 2024 GPS Land Transport as part of the Future of the Transport Revenue System programme of work. This also includes: a review of tolling, equity finance and value capture.
- 4.7 The proposed time of use charging legislation is concerned with congestion management and network efficiency. Key submission points raised by staff for Council consideration included: a request for a more locally focused governance model, alignment with existing regional transport planning processes; and the inclusion of the operational costs of local authorities in excess revenue re-investment scope.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

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Approved By	John Higgins - General Manager Strategy, Planning & Regulatory Services

13. Climate Resilience Strategy Implementation June 2025 Update

Reference Te Tohutoro: 25/382001

Responsible Officer(s) Te Jessica Allison-Batt, Principal Advisor Climate Resilience

Pou Matua: Lisa Early, Team Lead Climate Resilience

Accountable ELT John Higgins, General Manager Strategy, Planning & Regulatory

Member Pouwhakarae: Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 On 15 November 2023 the Council requested (CNCL/2023/00147) six-monthly reporting on the implementation of *Kia Tūroa te Ao: Ōtautahi Christchurch Climate Resilience Strategy* (the Strategy). This paper provides the June 2025 report on the Council's progress.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Climate Resilience Strategy Implementation June 2025 Update report.

3. Context Te Horopaki

3.1 This report includes:

- Key programme updates in the report body.
- The status of cross-Council actions at **Attachment A**.
- The Council's organisational Greenhouse Gas Emissions Inventory at **Attachment B**.
- Updates on outstanding resolutions at **Attachment C**.

4. Considerations Ngā Whai Whakaaroround

Overview of progress across Council climate actions

4.1 Overall good progress continued to be made on cross-Council climate actions between January and June 2025. Key highlights in the period include:

- 4.1.1 The Ōtautahi Christchurch Future Transport Strategy was adopted at the 19 March 2025 Council meeting. Development of an implementation plan is about to commence. Transport emissions comprise over half of all district emissions and Council actions under this strategy have the potential to play a critical role in lowering district emissions, including through improving low emissions transport options and planning for growth along core public transport corridors.
- 4.1.2 Staff completed work to enable certificates of energy efficiency to be displayed on Land Information Memoranda in the district. This is an initiative to promote energy efficient buildings at the point of sale. Completion of this work brings Christchurch into alignment with Auckland and Dunedin authorities which currently offer this service.

- 4.1.3 The Council has successfully implemented building analytics and Kaizen Energy management across 13 buildings, including swimming pools, the Civic Offices, the Art Gallery, and libraries. The rollout of this analytics platform has enhanced building performance by identifying and addressing inefficiencies. This system has led to significant improvements, such as a 20% reduction in electricity usage at Bishopdale Library, while also resolving temperature and comfort issues. By uncovering and correcting inefficiencies like oversized water pumps and unnecessary conditioning, the team has optimised energy use and improved occupant comfort.
- 4.1.4 The Facilities team is now integrating CopperTree insights into preventative maintenance schedules, aiming to enhance servicing efficiency, extend equipment lifespan, and reduce downtime. This proactive approach supports better building performance, increased comfort, and reduced energy consumption and emissions. Other work to improve energy efficiency in building is underway, including electrifying the boilers at Te Hononga and the development of a Solar and Battery Storage strategy.
- 4.1.5 Since it was established, the Urban Forest programme has planted 1966 specimen trees, 900 shelterbelt trees and approximately 2000m² of re-vegetation planting. There has been a 99 percent retention rate for trees over the past year.
- 4.1.6 The Council delivered the Ride Your Way cycle ways campaign over January – May. Measures of success included cycle counts increasing month on month from 2024, with a huge 12.4% over March compared to March 2024. Over 600 people attended the pop-up activations and approximately 23% of these were families (our target audience).
- 4.2 The extreme weather events in April 2025 demonstrated the value of proactive approaches being taken by the Council to mitigate risks from flooding, with storm water basins performing well and reducing downstream impacts in built up areas of the Heathcote River. A range of work remains ongoing to understand and respond to climate change induced hazards across the district. This will play a crucial role in community resilience as our climate continues to change, and weather events increase in scale and severity. An update on the Coastal Hazards Adaptation Programme is provided below and more information on key actions to reduce risk can be found at **Attachment A**⁴.
- 4.3 Looking ahead, the Council continues to have a critical role to play through its investment in actions that reduce emissions, increase resilience and support a thriving low emissions economy. For further detail on work underway, refer to **Attachment A**.

Key performance indicators

- 4.4 A review of the status of actions across the Council (**Attachment A**) shows:

Status of climate actions	Totals
Completed (since last report)	3
On track	42
Recurrent	4
Delayed	3
New item	2
Total	54

⁴ Refer actions 75 through 87, 93 and 94 and 122 and 123 for related work underway at the Council.

- 4.5 The Council publishes information on delivery against its Community Outcome - A Green Liveable City - on its [Community Outcomes Monitoring](#) page. Key indicators are under the headings 'We build climate resilience' and 'We reduce emissions'.

Council Greenhouse Gas Emissions Inventory – financial year 2023-2024

- 4.6 The Council's organisational greenhouse gas emissions are a key performance indicator. The Greenhouse Gas Emissions Inventory for FY24 is provided as **Attachment B**.
- 4.7 The Inventory accounts for the Council's own operations and includes emissions from all business units within the Council, and all Council owned and operated facilities. The Inventory aligns with ISO 14064-1:2018, a standard commonly used by councils and other organisations across New Zealand when measuring an organisational greenhouse gas emissions footprint.
- 4.8 The Inventory was independently audited and verified by Toitū in accordance with the ISO standard. It met all requirements of the standard and achieved the technical assurance levels of 'reasonable assurance' for most sources, and 'limited assurance' for several sources which are harder to quantify and verify.

FY24 Inventory results

- 4.9 In FY24 Council operations were estimated to produce a gross 32,854.15 tonnes of carbon dioxide equivalent (CO₂-e). Figure 1 illustrates the Council's total gross emissions by source.
- 4.10 The majority of the Council's operational emissions come from wastewater treatment (69.82%). These emissions primarily consist of methane and nitrous oxide resulting from biological processes. Emissions associated with powering the plants and pumping wastewater etc. are categorised under electricity and fuel.
- 4.11 Electricity emissions are produced via fossil fuel energy generation in the national grid. Key sources of the Council's electricity use include wastewater collection (5.84% of total emissions), water supply (4.31%), sports and recreation facilities (3.48%), and streetlights (2.95%). Solar installations, such as on the new Matatiki facility, will help reduce our emissions over time.
- 4.12 Key sources of fuel emissions include stationary combustion of fuels such as diesel to heat facilities, or in back-up generators (4.05% of total emissions), and mobile combustion of diesel and petrol used to power vehicles (2.62%).

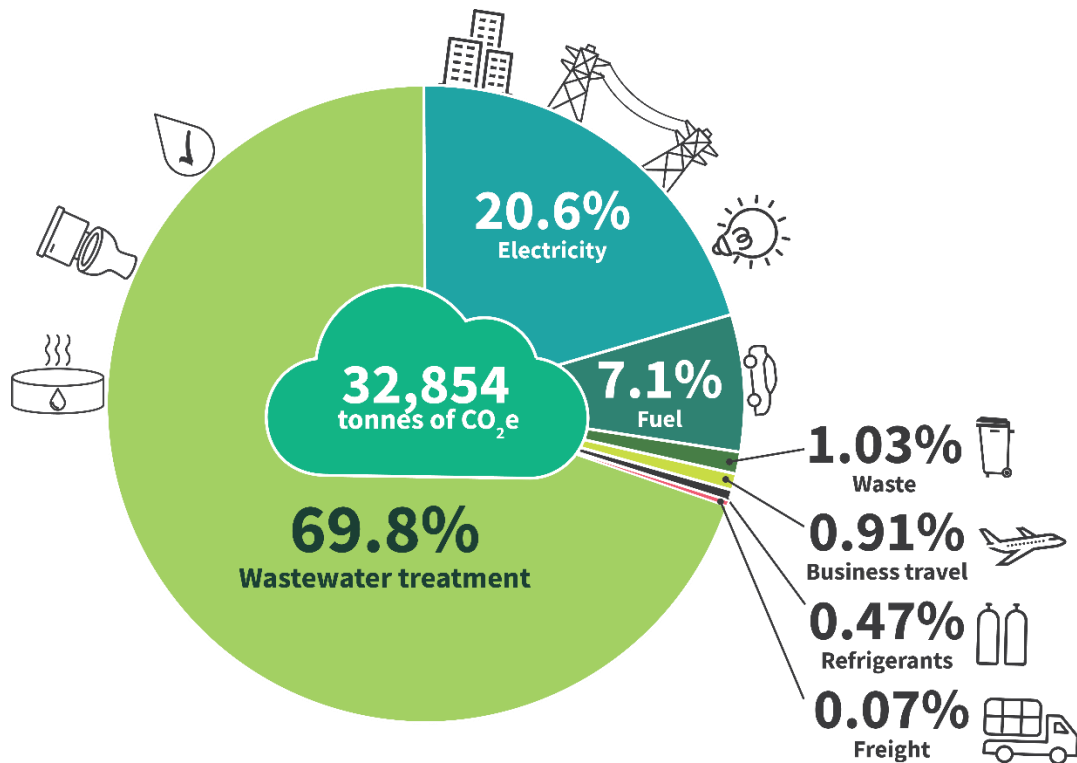


Figure 1: Total Council greenhouse gas emissions by source

Changes since previous Inventory

- 4.13 In FY23 Council operations were estimated to produce a gross 33,727.04 tonnes of carbon dioxide equivalent (tCO₂-e). This dropped to 32,854.15 tCO₂-e in FY24, a 2.59% (or 872.89 tCO₂e) decrease in total gross emissions between FY23 and FY24. This decrease was primarily due to changes to the methodology and updates to external guidance and emissions factors, rather than due to Council actions.

Next steps

- 4.14 The Inventory will be updated annually. Staff will continue to work with the independent auditors and with relevant authorities such as the Ministry for the Environment to keep up to date with evolving methodology standards and emissions factors. Staff will also include emissions from staff and Elected Member commutes in the annual emissions inventory for FY25.
- 4.15 This Inventory accounts for the Council's gross emissions. In future years it will include removals (work is underway to identify the amount of sequestration from Council owned and controlled trees). This will enable the Council to measure progress against the organisational target to be net carbon neutral by 2030 for its operations.

Update on the Coastal Hazards Adaptation Planning (CHAP) programme

- 4.16 On 4 March 2025 the Council's Hearings Panel adopted the Coastal Hazards Adaptation Plan for Whakaraupō Lyttelton Harbour and Koukourarata Port Levy. The Council largely endorsed the preferred pathways of the Coastal Panel of community and rūnanga representatives. This is the first Adaptation Plan agreed across the district.

- 4.17 Staff are finalising their lessons learned evaluation of this pilot programme and will adjust processes in response to the feedback received from the Coastal Panel and the Specialist and Technical Advisory Group.
- 4.18 Staff are also developing advice to inform a decision about where adaptation planning will next be undertaken. Options will be discussed with Community Boards and the Council over the coming months. In the interim, preparatory work is underway to support the next round of adaptation planning.
- 4.19 The policy settings for the Intergenerational Climate Resilience Fund were tested through the Annual Plan consultation, with a proposed 30-year lock duration and allocation of funds towards actions identified in adaptation plans.
- 4.20 A Climate Adaptation Toolkit has been developed to provide residents with advice on how to make their property more resilient to climate impacts such as flooding, high heat or wind. This advice will be shared with residents via collateral likely including videos.
- 4.21 A new multi-hazard climate risk function has been established within the CHAP team deploying allocated Long Term Plan funds from 1 July 2024. A pipeline of risk screening and assessment products is being scoped to ensure the Council prioritises adaptation of its most at-risk assets, and that investment decisions are guided by risk models. Council-facing risk assessments will focus initially on the built environment in late 2025, with breakdowns of information at network levels to ensure that asset owners understand which assets are most at risk. Public-facing information will be produced in 2026 to ensure that communities and rūnanga understand the climate risks in their areas. Subsequent rounds of risk screening and assessment will focus on understanding the impacts on the human, natural and economic domains.
- 4.22 From 1 July 2025, additional Long Term Plan funds have been allocated to accelerate adaptation planning. Position descriptions are being scoped for roles to support communicating climate science, bolster the technical capacity of the CHAP team, progress implementation and monitoring, and build capacity within Parks, Three Waters and Transport. These additional resources should enable adaptation planning to occur at a wider scale in more highly densified areas, or across more than one area at any one time.
- 4.23 Looking to the next reporting period, the team will be:
 - Undertaking pre-engagement across the district to build hazard literacy in support of the next round of coastal hazards adaptation planning.
 - Producing technical work to better understand hazard risk across the city to inform future adaptation planning and support related workstreams such as the Coastal Hazards Plan Change.

Update on the Council's Food Resilience programme

- 4.24 The Community Support and Partnerships Unit are leading a review of the Council's Food Resilience Policy which was adopted in November 2014. This policy provides an overarching framework for the Healthy Food Action Plan 2017. There has been significant change in the sector, and in Christchurch city, since these strategic documents were first developed.
- 4.25 Pre-engagement on the Food Resilience policy review and updated implementation plan has commenced. The review and implementation plan are being developed in partnership with representatives from organisations that were involved in the original policy development, including the Food Resilience Network. A next key step is to bring the wider food sector together to workshop how we have tracked, what our shared vision is and what the updated implementation plan will be.

- 4.26 The Community Support and Partnerships Unit are developing a workplan to support implementation of the Climate Resilience Strategy by the Unit. A working group has been established and a final workplan with resourcing needed to achieve outcomes of the strategy will be completed in quarter two. Some actions already initiated include creation of a local food systems public map, support for a project to incorporate climate risks into Community Board profiles, as well as work to identify educational opportunities on climate change action for staff and community.

Three Waters nature-based solutions trial

- 4.27 Three Waters is trialling the use of a mussel shell filter in the Wigram Basin wetland, located at Canterbury Agricultural Park. The filter is five metres long and one metre deep and contains about 150 cubic metres of shells. The shells act as a filter by absorbing contaminant material from stormwater.
- 4.28 This is an innovative application of this technology to urban stormwater.⁵ It builds on research by the University of Canterbury into using mussel shell filters to remove metals from stormwater, particularly zinc. It makes use of a waste product that would otherwise be dumped.
- 4.29 The installation at Wigram will be monitored to assess impacts on water quality with lessons learnt being applied to future projects undertaken across the stormwater network.
- 4.30 For further information on key climate actions being undertaken by Three Waters, refer to **Attachment A**.

Update on the enabling environment







- 4.31 Government transport funding priorities have reduced the availability of funding for active and public transport projects.
- 4.32 There has been no notable progress on enabling legislation for climate action in the period. Information on the proposed legislative approach to adaptation is now anticipated by the end of 2025.
- 4.33 A blueprint for changes to the Resource Management Act was released in March 2025. It signals the future land-use planning system could complement emissions pricing by providing policy direction on land-use matters relevant to reducing greenhouse gas emissions, such as increasing the use of renewable energy and developing an urban form consistent with reducing emissions. When draft legislation is available, any implications for the Council's climate programme can be assessed.

Next steps

- 4.34 The next six-monthly report will be provided in early 2026.

⁵ Prior applications have included removal of sediment from roading earthworks following the Marlborough Sounds storms in 2021/22 and sediment removal from Hoon Hay Valley Basin.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Status of Climate Actions June 2025	25/874150	170
B  	Christchurch City Council Greenhouse Gas Emissions Inventory FY23-24	25/35887	180
C  	Response to Council resolutions	25/770229	201

In addition to the attached documents, the following background information is available:

Community Outcomes reporting on A Green Liveable City: We reduce emissions; We build climate resilience

[Community outcomes monitoring: Christchurch City Council](#)

Signatories Ngā Kaiwaitohu

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Approved By	David Griffiths - Head of Strategic Policy & Resilience John Higgins - General Manager Strategy, Planning & Regulatory Services

Attachment A: Status of Climate Actions June 2025

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
4	Sustainability fund to support community action to build climate resilience.	1. Building the foundations partnerships and resourcing	Funding Team/CHAP	Typically, the Sustainability Fund would be opened at the beginning of the financial year (~June), with a final decision made by Council in Oct/Nov. Due to the 2025 elections, we intend to open the fund for applications in October/November, with the final decisions made by elected members in ~February 2026. The budget for this fund is set aside and planned for (\$416,000). The entirety of this is expected to be spent in this one funding round.	Recurrent
68	Six-monthly progress reports on implementing the climate strategy.	1. Building the foundations partnerships and resourcing	Climate Resilience	June report complete. Next report due in early 2026.	Recurrent
69	An independently verified inventory of the Council's operational greenhouse gas emissions is released annually.	1. Building the foundations partnerships and resourcing	Climate Resilience	The latest inventory is included as an attachment to this report.	Recurrent
70	An Emissions Reduction Plan for the Council's operational emissions to be developed.	1. Building the foundations partnerships and resourcing	Climate Resilience	A draft Emissions Reduction Plan was developed in consultation with staff across the Council, underpinned by modelling to estimate the cost savings and emissions reduction potential of various initiatives. The draft Plan has been presented to ELT.	On track
71	Develop a Canterbury Climate Partnership Plan working with the Mayoral Forum.	1. Building the foundations partnerships and resourcing	Climate Resilience	Council endorsed the Plan and it was adopted by the Mayoral Forum in September 2024. Implementation commenced with project scopes being approved for each action in the Plan, and progress reporting to the Mayoral Forum being established.	On track
72	New letter of expectations for ChristchurchNZ and Venues Otautahi including expectations on climate change considerations and emissions reductions.	1. Building the foundations partnerships and resourcing	Finance	Letters have been updated to reflect the Council's commitment to climate resilience and expectations on its arm's length entities.	Complete
74	Supporting Community Boards to include climate resilience considerations in their area plans.	1. Building the foundations partnerships and resourcing	Community Development	We are collaborating with the Climate Risk Principal Advisor, who is gathering risk data for each board area, that will be incorporated into the community profiles for 2026. Staff are exploring adjustments to board reports so that they include a "prompt message" to encourage meaningful information on climate change considerations related to the report.	On track
75	Using the Risk Explorer, risk screening and assessment to better understand multiple climate risks and their impacts on assets and communities.	2. Understanding the local effects of climate change	CHAP	A package of risk explorer updates has improved data completeness and confidence, including gap filling of replacement data, updated vulnerability and damage assessments for all hazards and assets, and a compare and prioritise function. The updated user interface is on track to be delivered in July and will lead to more proactive advertisement and training on the tool for internal use. Work is also underway to deliver a pipeline of risk screening and assessment products to ensure Council prioritises adaptation of its most at-risk assets, and to also ensure investment decisions are guided by risk	On track

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
				models. Council-facing risk assessments will focus initially on the built environment and are on track to be delivered in late 2025.	
76	Complete the review of the extent of Flood Management Areas to inform Plan Change 17.	2. Understanding the local effects of climate change	Planning	Further technical work is currently being undertaken in relation to Flood Management Areas, including the resolution of hydraulic modelling, how vertical land movement (particularly since the 2010 and 2011 earthquakes) is defined, and exploring ways in which the latest data on flood risk can be integrated. Thereafter, the plan change will be presented to the Council for notification.	On track
77 ¹ [updated]	Climate Hazard technical analysis and commissioning including vertical land movement, tidal flood mapping, shallow ground water modelling, erosion and flood risk, dune management and monitoring for the open coast.	2. Understanding the local effects of climate change	CHAP	GNS delivered satellite-based analysis and reporting in mid-April 2025, presented to staff in May.	On Track
78	Developing community resilience and response plans for target groups.	1. Building the foundations partnerships and resourcing	Community Development	Currently tracking ahead of Level of Service target (30 per year).	On track
79	Expand the Coastal Hazards Adaptation Programme to support more areas affected by climate risks to develop adaptation plans with signals and triggers for action.	3. Proactive climate planning with communities	CHAP	Additional Long Term Plan funds for accelerated delivery are programmed from 1 July 2025. Development of position descriptions is underway for roles to support communicating climate science, to bolster the technical capacity of the Coastal Hazards Adaptation Planning team, to progress implementation and monitoring, and to build capacity within Parks, Three Waters and Transport to support accelerated adaptation planning. The Council has recently approved the first adaptation plan for the district: the Coastal Hazards Adaptation Plan for Whakaraupō Lyttleton and Koukourarata Port Levy, and staff are now developing advice to inform a decision about where adaptation planning will next be undertaken. Options will be discussed with Community Boards and the Council over the next few months.	On track
80	Investigate options to fund climate resilience and adaptation in Christchurch (dependent on LTP funding)	3. Proactive climate planning with communities	CHAP	The Climate Resilience Fund was confirmed through the Long Term Plan, and the detailed policy work was included in the Annual Plan consultation process with the majority of submitters supporting the proposed approach.	On track
81	Complete adaptation planning in Lyttleton Harbour and Port Levy.	3. Proactive climate planning with communities	CHAP	On 4 March 2025, the Council's Hearings Panel adopted the Coastal Hazards Adaptation Plan for Whakaraupō Lyttleton Harbour and Koukourarata Port Levy.	Complete
82	Develop and share a Climate Adaptation Toolkit that provides information to individuals on how to reduce potential impacts of climate hazards such as flooding, wildfire heat and high winds to residential properties.	3. Proactive climate planning with communities	CHAP	The engagement material (hardcopy and digital) to support the Climate Adaptation Toolkit is being finalised. These will be shared publicly in alignment with the marketing plan in Q3 2025. It is anticipated that material will be shared in an ongoing manner to reflect the current risks facing communities (e.g. the relevant information pushed on social media when heavy rain is forecast or ahead of the fire season).	On track

¹ This item has been broadened to include the full range of technical work underway on hazards, rather than only reporting on Vertical Land Movement.

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
83	Develop the Three Waters Climate Change Response Implementation Framework.	4. Adapting and greening infrastructure systems	Three Waters	Work on the Framework is underway. The intended purpose of the Framework for the Three Waters Unit is to support continued integration of climate change risk awareness, response, and adaptation and mitigation into the planning, design, construction, operations and maintenance, and management of Three Waters infrastructure.	On track
84	Develop and implement the Three Waters Embodied Carbon Estimation Tool for targeted capital projects such as pipe renewals. Ensure renewals and new infrastructure are resource efficient, low carbon and fit for our changing climate.	4. Adapting and greening infrastructure systems	Three Waters	Recently, the completion of the 'Three Waters Embodied Carbon "3WEET" Estimation Tool' to calculate emissions was made a standard deliverable to the Scope of Work Template or the Three Waters Hybrid Delivery Model panel for selected projects, such as reticulation renewals or upgrades. Next steps are to gather information about how the tool is being used and future opportunities, such as the tool usability, incoming data quality, and applicability of the outputs.	On track
85	Regeneration area work to improve resilience to flooding, sea level rise and rising groundwater.	4. Adapting and greening infrastructure systems	Parks	<p>Work continues to increase resilience across the district:</p> <p>Lower Terrace at Avon Park was reshaped into wetland and functioning well in recent wet weather - Avonside Drive partially removed, work ongoing. Stopbanks here are expected to be opened to the river in 2-3 months.</p> <p>Back wetland at Waitaki Street opened to the river, and inundating tidally. Consent received for Waitaki Stormwater Management Area, and enabling works well underway. Construction of substantive project to get underway in the next few months.</p> <p>Southshore Estuary Edge consent notified by ECAN and finalised programme established, which should see construction next year (subject to favourable consent outcome).</p> <p>Bexley back wetland wrapped into an expanded fast-track consent scope.</p> <p>Goodman Street Wetland site works underway, expected completion in 2-3 months.</p>	On track
86	Proposed rules in Plan Change 14 to require tree canopy retention.	2. Understanding the local effects of climate change	Planning	The Independent Hearings Panel rejected the proposed rules in Plan Change 14 to require tree canopy retention and as such the Council will pursue options to progress this as a separate plan change at a later date (refer Council resolution 2 December).	Delayed
87	Multi-hazard study	4. Adapting and greening infrastructure systems	Three Waters	The Multi-hazard study stage 3 report is being updated for recent vertical land movement work by GNS Science. The Alternative Options Reporting will be updated in parallel. Both updated reports will then be submitted for peer review.	Delayed
88	Further implementation of the Urban Forest Plan improving canopy cover throughout Christchurch.	5. Carbon removal and natural restoration	Parks	Planting continues at pace with plans for parks being developed and implemented.	On track

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
				<p>The programme has planted 1966 specimen trees, 900 shelterbelt trees and approximately 2000m2 of re-vegetation planting. There has been a 99 percent retention rate for trees over the past year.</p> <p>Work is underway to develop a canopy cover measuring model for Council, which will support longer term efforts to increase canopy cover in line with the urban forest plan.</p>	
89	Explore the establishment of a biochar facility in Christchurch to help store carbon and restore soils in the Avon River Regeneration Area, and potential use of low carbon asphalt solutions.	5. Carbon removal and natural restoration	Parks	Discussions regarding the next set of low-carbon asphalt trials as part of the City to Sea East are going well, and we expect this to be laid later this year. Unfortunately, one of the biochar suppliers we were in discussions with have pulled this component out of their stage 1 delivery. The other supplier is also encountering hurdles, so the local facility may take longer than hoped.	On track
90	Council's Biodiversity Fund and three-year Environmental Partnerships Fund.	5. Carbon removal and natural restoration	Parks	At the time of writing the Biodiversity Fund allocations were pending sign-off by the Council. The Environmental Partnerships Fund revised terms of reference were waiting sign-off from the Council.	On track
91	Further implementation of the Ōtākaro Avon River Regeneration Plan to enhance biodiversity, amenity and resilience to climate impacts and further work on the Styx Vision 2000-2040 and restoration of Port Hills Reserves.	5. Carbon removal and natural restoration	Parks	<p>The 2025 planting season is underway, which will see more than 200,000 native plants installed as part of large projects (City to Sea Pathway, Avon Park and Goodman St Wetland) as well as large community partnerships (CVNZ- Dallington Loop, EcoAction - Lake Kate Sheppard area and AOFP - Brooker Ave area). Ranger-led planting is also underway in the Avon Loop riparian area. Planning underway for similar numbers next planting season.</p> <p>Community Boards have been briefed on the Port Hills Plan. Now confirming Statement of Works with Runanga. Internal staff workshops to begin in June.</p>	On track
93	Plan Change 7 to limit indigenous vegetation clearance in coastal environments.	2. Understanding the local effects of climate change	Planning	The Minister for the Environment has granted an extension of time for Plan Change 7 until 30 April 2026, to complete the plan change process, beginning with notification of variation to incorporate changes to the National Policy Statement for Indigenous Biodiversity (NPSIB).	On track
94	Encourage the use of Swales, rain gardens, retention basins and other water sensitive design solutions for new developments and renewals.	4. Adapting and greening infrastructure systems	Three Waters	<p>Projects of significance in this area include:</p> <ul style="list-style-type: none"> • The opening of a tidal wetland in the Ōtākaro Avon River Corridor (OARC), resulting in significant habitat area creation for native fish and birds and restoring natural floodplain to allow the river to better respond during flood events. • The renewal of the Charlesworth Drain has helped to create nearly 300 cubic metres of additional flood storage capacity to improve the level of service to alleviate flood risks to the surrounding area. • Erosion control work where more than 33,000 natives are anticipated to be planted on the Port Hills on three sites. • The next stage of the Addington Brook renewal is expected to be completed mid-2025 and will involve new plantings and waterway enhancement. 	On track

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
				<ul style="list-style-type: none"> Other stormwater renewal projects undertaken during this time are expected to contribute to more than 1000m of waterway bank naturalisation by mid-2025. 	
96	Encourage sustainable and resilient business practices.	6. Economic transformation and innovation	ChristchurchNZ	<p>Over the reporting period ChristchurchNZ:</p> <ul style="list-style-type: none"> Recruited an energy advisor for a fixed term, supported by partner funding from EECA. The advisor will support high emission businesses in the city to improve energy efficiency and decarbonise their operations. They are currently working with 3 businesses for potential decarbonisation practices and have provided guidance to a further 3. Partnered with Sustainable Business Network to deliver webinars on sustainable procurement and carbon measurement. Ran a sustainability roadmap workshop series for 12 businesses. 	On track
97	Include Climate Resilience in business clusters, and attract climate specific events.	6. Economic transformation and innovation	ChristchurchNZ	Christchurch hosted an Aerospace summit in September 2024 with a focus on decarbonising the aerospace sector.	On track
98	Support local innovation to address climate change.	6. Economic transformation and innovation	Innovation and Improvement	The Climate Resilience, Smart Christchurch and Resource Recovery teams have recently updated the Greenhouse Gas Emissions tracker to include waste data. Tonnes of recycling, organics and waste to landfill collected across Christchurch and Banks Peninsula, along with data on rejected loads and contamination removed during recycling, is tracked. By reducing waste to landfill we will reduce our emissions.	On track
99	Harness opportunities to innovate on shared climate challenges through global relationships.	6. Economic transformation and innovation	Innovation and Improvement	The Council was invited by Tokyo City to participate in a global sustainability collaboration between cities and an innovation network focused on addressing key challenges faced by cities, such as climate change. Collaboration with European cities and innovators continues to be explored through European programmes.	On track
100	Finalise and implement the Christchurch Transport Plan	7. Low emissions transport system	Transport	The adoption of the Ōtautahi Christchurch Future Transport Strategy at the 19 March Council meeting represented a significant milestone in the Strategic Transport work programme. Following the integration of changes to the strategy to reflect the Council's decision and sign-off on these changes, the focus will turn to the preparation of an implementation plan. A core purpose for this plan will be to support Councillor decision-making in the lead-up to the next LTP.	On track
101	Implement the Greater Christchurch Public Transport Futures business case.	7. Low emissions transport system	Transport	As part of our commitment to a low-emissions transport system, we are progressing with the Greater Christchurch Public Transport Futures programme. We are focusing on a prioritised low-cost low risk approach for FY 2025-28, which targets projects that reduce bus delays and improve reliability within the allocated LTP budgets for PT futures. Work is ongoing with ECAN to prepare investment cases in the lead up to the next funding triennium.	Recurrent
102	Ongoing roll-out of cycleways programme across the city.	7. Low emissions transport system	Transport	Construction remains ongoing on several major cycleways including Nor'West Arc, Northern Line, and South Express. The section of Wheels to Wings that connects Nor'West Arc to Northern Line is progressing with construction anticipated to start in early 2026. The remaining length of Wheels to Wings has been rephased in the Draft Annual Plan for	On track

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
				<p>construction in FY29-31.</p> <p>This leaves three remaining major cycleways with funding available in the Draft Annual Plan. Funding will allow route section confirmation and concept designs to continue, with construction funding allocated towards the end of the LTP. Cycleways are not a central government priority for this NLTP.</p>	
103	Work on 'Better off Projects.'	7. Low emissions transport system	Transport	<p>We now have 77 schools on our Good-to-Go travel planning programme, and are continuing to deliver workshops on speeds, how to catch a bus, active travel and safety. We delivered 4 Bikes in Schools tracks to targeted schools.</p> <p>We delivered our Ride Your Way cycle ways campaign over January - May. Measures of success included:</p> <ul style="list-style-type: none"> • Cycle counts increasing month on month from 2024 with a huge 12.4% over March compared to March 2024. • Over 600 people attended the pop-up activations; approximately 23% of these were families (our target audience). • Pop-up activation Facebook and Instagram posts gained 1,795 views. <p>A wider report from OMD (advertising agency) of the full campaign is still to come.</p>	On track
104	Work with Big Street Bikers to investigate and implement a wider plan for Locky Docks- electrified secure bike and scooter parking.	7. Low emissions transport system	Transport	<p>License to Occupy is now in place for 2 sites - Upper Riccarton Library and 152 Hereford St. Installation for both should be before the end of May. A third and final location is being finalised.</p>	On track
105	Plan for the next stage of Mass Rapid Transit route protection and business case development.	7. Low emissions transport system	Transport	<p>The focus of the next stage of the project is on route protection for the agreed corridor between Hornby and Belfast. Detailed scoping of this phase is progressing and will initially involve technical design work around stations and key intersections to confirm land requirements.</p>	On track
106	Provide the Eco-Design Advisor service to residents and building professionals.	8. Energy efficient homes and buildings	Residential processing team	<p>As at 2 April, 277 assessments for this year were complete. We are likely to reach the annual target of 300 one month early.</p>	On track
107	Work with and advocate to central government for the building for climate change programme and greenhouse gas emission standards for buildings in New Zealand.	8. Energy efficient homes and buildings	Residential processing team	<p>Staff will present at Green Speak Christchurch on 26 June. Our talk will focus on lowering carbon emissions for the city, how we are tracking against our district target and will raise awareness with the building industry about what actions they can take to lower their emissions.</p> <p>We are working with University of Canterbury on the Pathway to Net-Zero Building for Christchurch City. This project will create a library of typical houses in the district and identify options to lower emissions that can be taken for these standard typologies.</p> <p>Staff have completed work to enable certificates of energy efficiency to be displayed on Land Information Memoranda in the district. This is a great</p>	On track

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
				<p>initiative to promote energy efficient low emissions buildings at the point of sale. This brings Christchurch into alignment with Auckland and Dunedin authorities which currently offer this service.</p> <p>Staff will attend a three-day workshop in Wellington in June to liaise with BRANZ, ECCA and Eco Design Advisors to share knowledge and understand relevant industry developments and new technologies/ building materials.</p> <p>Government policy settings have stabilised since the last report. Work on low emissions building policies has been continued by the incoming government. Goals for this work remain the same but now rely on voluntary rather than mandatory compliance.</p>	
108	Initiatives to better utilise our organic resources including establishing an ecogas facility in Hornby.	9. Towards zero waste	Waste	<p>Ecogas were awarded a Contract in December 2023. Ecogas will build, own and operate an organics processing facility to be based in Hornby.</p> <p>The consent process is at the limited notification stage and will proceed to a Commissioner and hearings (if required). This stage of the process is likely to conclude by end of June and the work programme will then be updated to reflect the consent outcome. The consenting process has shifted the anticipated startup date for the new facility to December 2026 (a six-month delay).</p>	Delayed
109	Update the Council's Waste Management and Minimisation Plan to align with climate goals.	9. Towards zero waste	Waste	The Council's Waste Management and Minimisation Plan is under review. As part of this review physical waste audits are scheduled for May, with the issue of a draft waste assessment anticipated at end of June.	On track
110	Developing the risk and adaptation tool to support the long-term management of closed landfills.	9. Towards zero waste	Waste	The tool framework is now being reviewed internally by the GIS and IT Teams. The draft tool should be available by June 2025.	On track
111	Remediation of key sites projected to be affected by climate change.	9. Towards zero waste	Waste	Planning for the remediation of Bexley, Horseshoe Lake and Allandale sites is progressing, with physical works scheduled for next FY.	On track
112	Promote options for reuse and recycling of items not collected by Council, such as sharing and second-hand services and business and community recycling services.	9. Towards zero waste	Waste	The ex-compost facility at Bromley is being considered as a possible site for a repurposing centre. An internal review is underway to test if there are any requirements for other Council business units to use part of the site. At the end of this review, the Community Board will be engaged to seek their input on the future use of the site, including the option for part of it to be used as a repurposing centre. There will be opportunities for local community input as the project advances.	On track
113	Explore circular economy opportunities for the district and establish a circular economy directory.	9. Towards zero waste	Waste	<p>New stewardship schemes have been activated at a national level, for example Tyrewise. The Council's transfer stations form part of that collection network.</p> <p>As at May 2025, the Farm plastics stewardship scheme was out for consultation with a view to this scheme being rolled out within 24 months. Again, Council transfer stations may form part of the collection network for this scheme.</p> <p>The Council's new waste minimisation advisor is now in post. They are</p>	On track

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
				currently working on the revision of a number of Council waste policies as well as delivering educational events and advice.	
114	Support Canterbury Waste Minimisation Grant and Learning through Action Programmes.	9. Towards zero waste	Waste	Smartie forms are being used to run grant applications this year, providing administrative efficiencies. The 2025 grant will open to applications in May.	On track
116	Combine and update the Council's food related action plans in collaboration with the community and the newly created food sector group.	10. Sustainable food system	Community Development	Engagement and relationship building with the sector has started. Identifying a partnership with organisations/members of the community historically connected to the food resilience network to bring the sector together is a first step. This is planned for end of July. The purpose would be to review the policy and update an implementation plan. Likely to incorporate the review of the Healthy Food and Drinks Policy as there are synergies.	On track
117	Host the Sustainable and Edible Garden Awards and explore options for expanding to all Community Board areas.	10. Sustainable food system	Community Development	There was no interest from further community boards to expand the awards to their board area. This item has been closed.	Complete
118	Support community gardens and fruit and nut trees in public places.	10. Sustainable food system	Parks	Community rangers continue to provide support to community gardens.	On track
120	Council will progressively transition its vehicles to EVs or, where operational requirements cannot otherwise be met, to the lowest possible emissions alternatives. In the current FY, 20-40 vehicles will be renewed providing a significant opportunity to lower Council's emissions from vehicles.	7.Low emissions transport system	Facilities	We have replaced 50 vehicles so far this year. The average emissions per vehicle that we have replaced was 1900 KG CO2-e. The replacements are 18 EVs and 32 more fuel efficient Internal Combustion Engine vehicles. The new ICE vehicles will average 1200 KG CO2-e (based on the same usage) – a 36% reduction from the vehicles they are replacing	On track
121	Council will implement an energy management system for key buildings to lower emissions and realise cost savings. For the period we are targeting having Kaizen energy for at least 5 major buildings.	8. Energy efficient homes and buildings	Facilities	The Council has successfully rolled out building analytics and Kaizen Energy across 13 buildings, including 5 swimming pools, the Civic building, the Art Gallery, and 6 libraries. As a result, several buildings have shown improved efficiency.	On track
122	Pre-notification engagement on the Coastal Hazards Plan Change is scheduled for the first half of 2025.	2. Understanding the local effects of climate change	Planning	Plan Change 12 (Coastal Hazards) is continuing to be progressed, with a focus on advancing technical work to support the s32 evaluation. Council staff are also developing the approach to further engagement, specifically to better understanding the potential socio-economic impacts of any proposed policy and rule changes (including testing alternative options and approaches). The PC12 engagement process is being considered alongside other projects and community engagement processes being undertaken in Eastern Christchurch so as to ensure the Weaving the East project objectives are achieved. It is anticipated the s32 technical work and engagement process will be progressed over the coming year, with a goal to completing the s32 and draft plan change provisions by the end of this year. Subject to the Council's approval and any further consultation required, notification could occur in the second quarter of 2026.	On track
123	Development of asset management frameworks including consideration of capturing data about	4. Adapting and greening infrastructure systems	Strategic Asset Management	A senior advisor has been appointed to support delivery of this workstream. Further updates will be provided in the next six-monthly report.	On track

Reference	Description	Climate Action Programme	Lead	Update June 2025	Status
	vulnerability to climate impacts and about assets that sequester carbon (including trees).				
124 [New item]	Develop guidance material to support appropriate investment decisions on Council assets according to climate change risk.	4. Adapting and greening infrastructure systems	Climate Resilience	A policy, implementation plan and guidance are being drafted in alignment with work by CHAP, Strategic Asset Management, Planning, Parks, Three Waters, and Transport, and in consultation with teams across the Council.	On track
125 [New Item]	Develop a Solar and Battery Strategy to guide approach and investment	8 Energy efficient homes and buildings	Facilities	<p>The Long Term Plan allocates annual funding for electricity purchases and, from FY28, solar and battery system installations. Officers are developing a Solar and Battery Strategy for the Council, which is likely to recommend:</p> <ul style="list-style-type: none">Implementing a sleeved power purchase agreement from a solar farm for major facilities. This approach reduces electricity costs without requiring capital investment and stimulates local economic activity if sourced from a local solar farm. Depending on the commercial arrangements, it may also lower reportable emissions.Installing batteries at major facilities to enhance resilience and manage costs, particularly during control periods. These facilities could also serve as welfare centres during grid disruptions.Installing batteries and rooftop solar at smaller facilities to reduce reportable emissions and, once capital costs are repaid, lower overall costs. This strategy also increases resilience, ensuring energy availability during grid disruptions and enabling some facilities to function as emergency hubs.Installing solar panels only at other smaller facilities to reduce energy expenditure and reportable emissions once installation costs are covered.	On track

Action items completed between June 2024 and June 2025

For ease of reference, items that have been completed in the last year and have or will be removed from active reporting are provided here. (Refer to the above table for information on delivery of recurrent and ongoing initiatives. Refer to the June 2024 Climate Resilience Strategy Implementation report to the Council for a summary of delivery since inception of the Strategy.)

Reference	Description	Climate Action Programme	Lead
72	New letter of expectations for ChristchurchNZ and Venues Otautahi including expectations on climate change considerations and emissions reductions.	1. Building the foundations partnerships and resourcing	Finance
73	Explore including climate related risk and financial disclosure information alongside the Council's annual report.	1. Building the foundations partnerships and resourcing	Finance
81	Complete adaptation planning in Lyttleton Harbour and Port Levy.	3. Proactive climate planning with communities	CHAP
92	Develop a Carbon Removal (offsetting) policy to account for sequestration via planting trees on Council land.	4. Carbon removal and natural restoration	Climate Resilience
95	Update the Christchurch Greenhouse Gas Emissions Tracker to better reflect long term trends overtime.	6. Economic transformation and innovation	SmartChristchurch
115	Establish a sector wide group (acting as a food policy Council) to help shape and guide food resilience across the food sector.	10. Sustainable food system	Community Development



117	Host the Sustainable and Edible Garden Awards and explore options for expanding to all Community Board areas.	10. Sustainable food system	Community Development
119	Join the Milan Urban Food Policy Pact to connect other municipalities fostering regenerative urban food systems.	10. Sustainable food system	Community Development

Greenhouse Gas Emissions Inventory

Christchurch City Council

Prepared by (lead author): Edward Lewis, Advisor Climate Resilience - Christchurch City Council
Date: 18/09/2024

This report has been prepared in accordance with ISO 14064-1:2018.
Verification Status: Reasonable and Limited

Measurement period: 01/07/2023 to 30/6/2024
Base year period: 01/07/2022 to 30/6/2023

Item 13

Attachment B

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Introduction

This report is the annual greenhouse gas (GHG) emissions inventory report for Christchurch City Council. The purpose of this report is to quantify the GHG emissions that can be attributed to Christchurch City Council's operations within the declared boundary and scope for the July 2023 to June 2024 period.

This report has been prepared in accordance with ISO 14064-1:2018.

1. Organisation Description

The Christchurch City Council is a New Zealand Territorial Authority. It provides a variety of public services in line with its responsibilities under the Local Government Act 2002. Key activities undertaken by the Christchurch City Council include water supply, wastewater collection and treatment, storm water management, solid waste management, provision of transportation infrastructure, street lighting, arts and cultural facilities, parks, recreation and community facilities, and the provision of regulatory services.

The Council acknowledges its operations can have a direct impact on the environment, and it considers climate impacts as part of its decision-making. The Council is committed to measuring, managing, and reducing its operational greenhouse gas emissions.

2. Statement of intent

This inventory forms part of the Council's commitment to measure and manage down its greenhouse gas emissions. The intended uses of this inventory are:

- To transparently record the council's operational greenhouse gas emissions.
- To ensure compliance with the requirements of the ISO-14064:2018 greenhouse gas emissions reporting standard.
- To assist with emissions reduction planning for Council's operations.
- To monitor progress against our organisational target of 'being net carbon neutral by 2030' for our operations.

Intended users of this report include, but are not limited to:

- Council staff
- Council's Executive Leadership Team
- Council Elected Members
- Christchurch residents.

3. Person Responsible / Author

Edward Lewis - Advisor, Climate Resilience, has responsibility for authoring this report. David Griffiths - Head of Strategic Policy and Resilience, reporting to John Higgins – GM, Strategy, Planning and Regulatory, is responsible for overseeing the Council's emission inventory monitoring and reduction performance, as well as reporting results to the Executive Leadership Team.

The Executive Leadership Team has collective responsibility for managing budgets and resourcing across the organisation to meet its greenhouse gas emissions targets. The Executive Leadership Team report progress annually to Elected Members.

The Climate Resilience Team provides advice to the organisation on emissions reduction and removals opportunities.

4. Reporting Period

Measurement period of this report: 01/07/2023 – 30/06/2024

Base year measurement period: 01/07/2022 – 30/06/2023

Frequency of reporting will be annual.

This base year period was selected because it represents the first year in which we had access to a materially complete set of data records for forming the inventory for the Toitū audit. The Local Government financial year was selected to best align to our financial reporting cycles.

The Council has previously reported emissions inventories under the CEMARS and carboNZero programme for the financial years 2015/16 – 2018/19. As the methodology changed significantly in the way we measure emissions from our wastewater treatment processing (our largest source of emissions), and a wider set of emissions were captured, it was determined that using the 2022/23 period as a base year for reporting and emissions reduction planning would be most appropriate.

5. Organisational boundary and consolidation approach

Organisational boundaries are set with reference to the methodology described in the ISO 14064-1:2018. The standard allows two distinct approaches to be used to consolidate GHG emissions: the equity share or control (either financial or operational) approaches.¹

The Christchurch City Council uses the 'operational control' consolidation approach to defining its boundaries. The Council's emissions inventory applies to all business units in the Council itself,

¹ Control: the organisation accounts for all GHG emissions and/or removals from facilities over which it has financial or operational control. Equity share: the organisation accounts for its portion of GHG emissions and/or removals from respective facilities.

including those in the following Groups: Office of the Chief Executive, Strategy, Planning and Regulatory Services, Citizens and Community Services, City Infrastructure, Finance, Risk and Performance, and Corporate Services.

All Council owned and operated facilities are included in this scope. Council premises leased to third parties, such as cafes at Council's pools and libraries, are intended to be excluded from the scope. However, unless such premises have their own dedicated electricity supply (ICP), at this time Council's BraveGen ESP dashboard will include their electricity use together with that of the Council facility that the premises are part of, as they are unable to be separated at this stage.

Since the previous inventory, separate electricity use data has been gathered for the Ilex Café and The Kiosk in the Botanic Gardens, and for the stores located in the Christchurch Bus Interchange. The electricity used by these facilities has been excluded from this inventory.

Any third parties, including Council Controlled Organisations (CCO), Council Controlled Trading Organisations (CCTO), and related Trusts are excluded from the scope, as the Council does not have day to day operational control of those organisations. CCOs, CCTOs and Trusts have their own sustainability policies and are responsible for reporting and managing their own emissions.

Table 1. below shows an overview of those companies and trusts.

Table 2. below provides an overview of Council Groups and key services and activities they provide.

Table 1. Organisational boundary

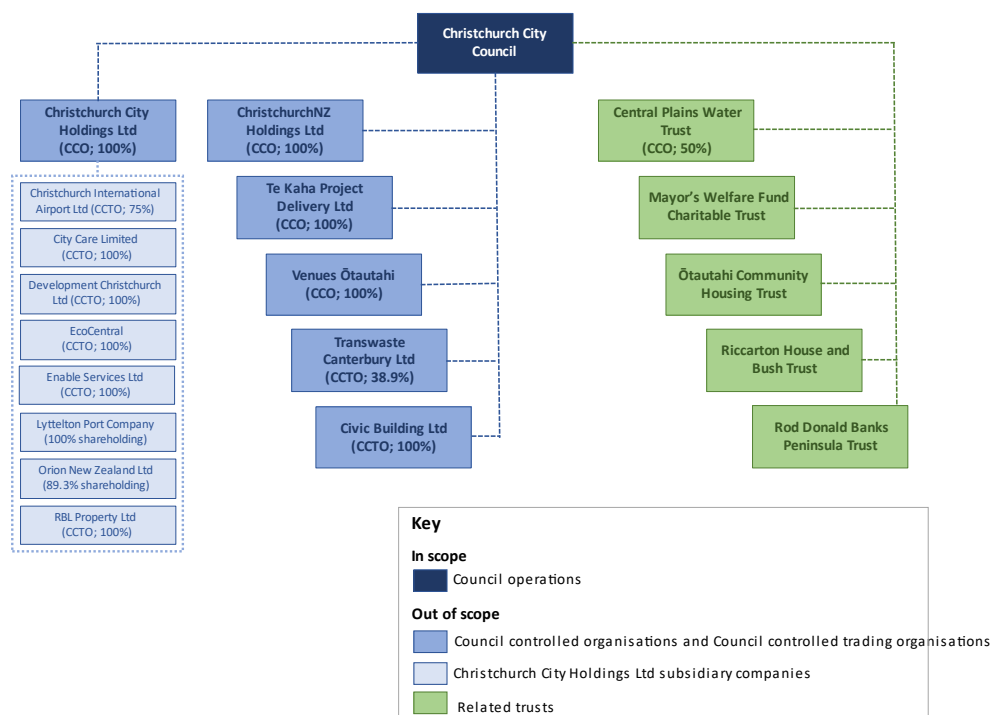


Table 2. Council Groups and key activities

Council Group	Unit	Key Functions and Activities
Office of the Chief Executive Group	Te Tiriti Partnerships, Legal & Democratic Services, People & Capability, Office of Mayor & Civic Services.	Mana whenua and Te Tiriti relationships, administrative support, Council and committee support, advisors to CE and Mayor, Organisation development, Recruitment, democratic services, legal services.
Strategy, Planning and Regulatory Services Group	Building Consenting, Planning & Consents, Regulatory Compliance, Strategic Policy & Resilience, Greater Christchurch Partnerships.	Residential and commercial building consents and inspections, Code compliance with building consent conditions, LIMs and PIMs, Climate change policy development and advice, Strategic asset management planning & advice, Policy and strategy development and advice, and Bylaw reviews, Planning and Strategic Transport, Resource Consents, RMA Compliance, Case Management & Relationships, Heritage, Urban Design, Coastal Hazards Adaptation Planning, Development Support/Business Support, Alcohol licensing, Animal management, Customer services and triage, Compliance and investigations, Food safety and environmental health.

Council Group	Unit	Key Functions and Activities
Citizens and Community Services Group	Art Gallery, Citizen & Customer Services, Parks, Recreation, Sports & Events, Vertical Capital Delivery, Libraries & Information, Community Support & Partnerships.	Christchurch Art Gallery and Akaroa Museum, Customer services, including Call centre, Walk-in customer services, payments etc., Regional and community park operations-planting & maintenance, Biodiversity, Botanic Gardens, Hagley Park planning, operations and maintenance, Nursery planning and operations, Sports facilities planning, operations & maintenance, Sports programmes, Tūranga (central Library) and community libraries, Community board governance support, Community development and engagement, Community partnerships and funding, Civil defence & emergency management.
City Infrastructure Group	Three Waters. Transport & Waste, Technical Services & Design, Programme Management Office.	Transport policy & planning, Environmental health officers, Animal control, Land surveying, Road transport design, Architectural design, structural engineering, Geotechnical and natural hazards advice, Water supply planning and delivery, Wastewater planning and delivery, Wastewater treatment plant operations, Stormwater and flood management, Freshwater ecology – water quality and ecology monitoring and reporting, Water investigations and advice, including backflow prevention and trade waste, Transport asset planning, Roding projects management, maintenance renewals, Contract management for Kerbside waste collection, Recycling, Transfer stations, and Organics processing. Monitoring Burwood landfill and closed landfills, Waste minimisation projects.
Finance, Risk and Performance Group	Finance, Procurement & Contracts, Risk & Assurance, Corporate Planning & Performance.	Internal corporate services, Corporate financial planning, Accounting, CCO performance monitoring and reporting, Human resources, Procurement and contract support, Health, safety & wellbeing, risk and assurance, Research & monitoring,
Corporate Services Group	Communications & Engagement, Digital/CIO, Innovation & Improvement, Facilities & Property, Business Support.	Media response and advice, Marketing, Community engagement, Public and internal communications, Long Term Plan, Annual Plan processes, LGOIMA/official information requests, Civic & international relations, business support, IT, Cyber security, Facilities planning, Contract management including facilities maintenance and repairs, facilities operations, Business support, Continuous improvement, Smart Christchurch project management.

Unit list is correct at the time of this report. Key functions and activities may move between units, however they are unlikely to change significantly.

Excluded emissions sources

Emissions from activities on land leased from Council, including grazing on Council land are currently excluded from scope. We do not currently collect information on staff working from home, or staff commuting, so they are both excluded from scope for this year's inventory. Steps are underway to enable the inclusion of staff commuting and working from home in the next inventory.

For this inventory, stationary lubricant data has only been collected for two of our largest facilities, the Christchurch Wastewater Treatment Plant, and the Civic building. We have not counted any chemicals or fertilisers used in our parks in this inventory but are considering ways to collect this information in the future.

This inventory excludes water supply consumption and the usage of wastewater services under Category 4. This is to avoid double counting of the emissions that are produced by Council, and therefore included in Category 1 and 2. This categorisation may also need to change in future depending on decisions around a potential new water entity and future ownership and operation of the networks.

The only freight transportation included in this inventory is the supply of water (via water tankers) in the case of supply disruption. All other sources of freight are excluded as we do not have sufficient information currently available, and as it is undertaken by third parties it falls outside the organisational boundary. Emissions from this source are also likely to be small compared to Council's total emissions.

The emissions associated with chemical production are also excluded from this inventory. Chemicals, such as chlorine, are produced by third parties, and fall outside of the Council's organisational boundary. There also may be limited emissions data available from suppliers.

Gross emissions

This report focuses on the Council's gross emissions only, however net emissions will be reported in future years. A policy to account for direct removals from Council owned and controlled trees has been developed and is currently being implemented. This will enable us to measure progress against our organisational goal of being net carbon neutral for our operations by 2030.

Table 3. Summary of excluded emission sources

Excluded emissions	GHG emissions ISO category	Rationale
Emissions from agricultural leases on Council land	Category 4	We do not have enough data to estimate emissions, and this is unlikely to be a significant source compared to Council's total inventory.
Staff working from home	Category 4	Insufficient data, highly flexible workforce would make it difficult to even do estimates for the current period. We are investigating ways to gather data in future years to be able to include these emissions.
Staff commute	Category 3	Insufficient data. We are investigating opportunities to capture data through surveys or other means to include in future inventories.
Freight transport	Category 3	We currently do not hold comprehensive data outside of water tankers for water supply. Data could potentially be collected in \$ spent, but tkm was not readily available. Given the likely small impact on the total emissions, we have chosen to exclude other freight on a de minimis basis.
Water supply and wastewater services (category 4)	Category 4	We have excluded this source from Category 4 as the Council directly supplies these services for the community and already accounts for those emissions in Category 1 and 2.
Emissions from chemical production	Category 4	Chemicals such as chlorine are produced by third parties, and fall outside of the Council's organisational boundary. We do not hold comprehensive data for this emissions source.
Emissions from fertiliser application	Category 1	Insufficient data. This is being investigated for inclusion in future inventories.

Reporting Boundaries

The GHG emissions sources included in this inventory were identified with reference to the methodology described in the ISO 14064-1:2018 standard.

To identify emissions sources from Council activities, Council staff used the previous list of sources collected for its Resource Efficiency Greenhouse Gas Emissions (REGGE) data and prior emissions inventories as a starting point, and reviewed asset data to ensure all Council facilities and sites were included. Finance staff assisted with identifying invoices from relevant suppliers, which could be used to identify emissions sources.

Staff also held discussions with teams across Council to sense check the existing data sources, consider any new Council activities which may have any potential new sources, and then determine which additional sources should be included in this inventory. For the previous inventory, Council staff also received guidance from BraveGen ESP staff (who have expertise in carbon inventories and are supplying our emissions inventory software), to ensure the Council was collecting sufficient sources of emissions data to comply with the ISO 14064-1:2018 standard.

As Three Waters is such a large component of the Council's overall emissions, a greater focus has been applied to that area. The Three Waters Unit has a position focused on climate resilience, and was able to provide advice on the wastewater treatment processes and emissions and additional related sources such as overflow estimates, allowing for a comprehensive view of Three Waters data.

The emissions sources deemed significant for inclusion in this inventory were classified into the following categories, as defined under ISO14064-1:2018:

- Direct GHG emissions (Category 1): GHG emissions from sources that are owned or controlled by the company.
- Indirect GHG emissions (Category 2): GHG emissions from the generation of purchased electricity, heat and steam consumed by the company.
- Limited sources of indirect GHG emissions (Categories 3-4): GHG emissions that occur as a consequence of the activities of the company, but occur from sources not owned or controlled by the company.

No emissions sources were identified in Category 5 (indirect emissions associated with the use of products from the organisation), or Category 6 (indirect emissions (other sources)) as these fall outside the organisational boundary.

Methodology

Quantification approaches

A calculation methodology has been used for quantifying the emissions inventory based on the following calculation approach, unless otherwise stated below:

- Emissions = activity data x emissions factor

All emissions were calculated using externally verified emissions factor sources such as those provided by the Ministry for the Environment or based on Intergovernmental Panel on Climate Change (IPCC) guidance. The intent has been to use the most specific and relevant factor for the activity type being quantified.

Global Warming Potential (GWP) values used for the inventory

When compiling this inventory, the Council primarily used the emissions factors built into the BraveGen platform (based on the IPCC's 'AR5 no climate-carbon feedback', unless otherwise stated). This system multiplied the tonnes of various GHG emissions entered with the corresponding emissions factors for the relevant Global Warming Potential - to provide total emissions in a carbon dioxide equivalent (CO₂-e), unless otherwise specified. The emissions factors used for each type of emission is listed in the Council's BraveGen ESP platform. The emissions factors used are from the Ministry for the Environment's Te ine tukunga: He tohutohu pakihi Measuring emissions: A guide for organisations: 2024 detailed guide,² and are based on the IPCC guidance unless otherwise stated. For various categories of Recycled Waste, BraveGen ESP use the United Kingdom government's emissions factors³. See Appendix A for a full list of emissions factors used in this inventory.

One notable exception is the calculation of emissions from the wastewater treatment plants (Christchurch Wastewater Treatment Plant (CWTP) and the Banks Peninsula Wastewater Treatment Plants) and Biosolids Disposal from CWTP. Like the previous inventory, the Council based calculations on the Water New Zealand 'Carbon accounting guidelines for wastewater treatment: CH₄ and N₂O' guidance to calculate those emissions (published August 2021).

The Banks Peninsula Wastewater Treatment Plants include a number of smaller wastewater treatment plants, where emissions have been calculated individually for each plant based on a population basis - Wainui, Duvauchelle, Akaroa, Tikao Bay, and Lyttelton (noting the Lyttelton Wastewater Treatment Plant ceased operations as of 31 January 2023 and therefore does not show as an emissions source for this financial year 2024 reporting period). Calculations for the larger CWTP were based on plant specific data where available, rather than the more simplified population basis. Additionally, emissions associated with wastewater network overflows were estimated using equations adopted from the Water New Zealand guidelines as a basis.

The refrigerant losses data recorded is the total amount of various refrigerants purchased for the Council by our suppliers, with the exception of the Council's Taiora QEII facility, which was captured separately. Refrigerant liability is mapped by facility. There are still limitations to the data for Three Waters refrigerant losses and liabilities. Work is underway to create a register of Three Waters heat pumps. Once updated, this information will be included in future inventories.

The Council's LPG supplier switched from reporting LPG usage in kilograms to reporting LPG usage in litres during the reporting period. For months with only litre figures for LPG usage, we have converted these to kilograms using the UK Government "Greenhouse gas reporting: conversion factors 2024"⁴ (published July 2024).

² <https://environment.govt.nz/publications/measuring-emissions-a-guide-for-organisations-2024-detailed-guide/>

³ <https://www.gov.uk/government/publications/greenhouse-gas-reporting-conversion-factors-2024>

⁴ <https://www.gov.uk/government/publications/greenhouse-gas-reporting-conversion-factors-2024>

Information management procedures

The Council uses the BraveGen ESP platform to hold all its emissions information in one place. The improved level of data management enables the Council and individual units to make more informed emissions reduction decisions. The emissions data is manually entered into the BraveGen ESP system, and the original invoices or spreadsheets are also stored in the system. Some parts of this process may become more automated in the future if suppliers are able to supply the invoices or data in a compatible form to be automatically uploaded.

Changes since previous inventory

There have been some minor changes to the methodology to ensure that the inventory better aligns with the Council's organisational and reporting boundaries.

The previous inventory counted the emissions associated with the production of chlorination chemicals (NaOH and Cl₂), and CO₂ emissions from the international freight of chlorine. However, there are limited emissions data available from the supplier. Furthermore, the production of the chlorination chemicals and the international freight is undertaken by third party and therefore considered outside the inventory boundary and is consistent with the treatment of other chemicals used. It is understood there are no emissions produced by mixing chlorine at Council facilities other than electricity usage, and any transport by Council is counted under category 1.

The emissions factor for landfill gas has also been updated in this inventory. The emissions factor is now reported as zero based on the Ministry for the Environment's Te ine tukunga: He tohutohu pakihi Measuring emissions: A guide for organisations: 2024 detailed guide⁵ and guidance from Toitū. Landfill gas is recovered and combusted and flared, and as such, CO₂ emitted is regarded as part of the natural carbon cycle and not counted as an emission.

The categorisation for landfill gas at the Biosolids Energy Centre (BEC) has also been updated. Previously, landfill gas was reported under Category 4. It is now reported under Category 2, to ensure consistency with energy generated by wood chips. This is to ensure accuracy and consistency of reporting, noting that there will be no emissions as the emissions factor is zero.

Electricity used by third parties who lease space in the following Council facilities has also been excluded from this inventory (after being included last year), as we have now been able to identify and separate their electricity consumption: The Tea Kiosk, Ilex Cafe, Sushi Shop, Brighton Mall tenants, South Library Cafe, and Bus Interchange tenants.

We have also recently begun collecting information to estimate our refrigerant liability across council facilities. As this is in its early stages, the data is being collated into a spreadsheet and has not yet been entered into BraveGen (noting that liabilities data will not impact on actual annual emissions totals). We aim to incorporate available liability data in future reporting. However,

⁵ <https://environment.govt.nz/publications/measuring-emissions-a-guide-for-organisations-2024-detailed-guide/>

emissions from refrigerants used in Council operations have been included in the inventory report where available.

Historical recalculations

No historical recalculations have been undertaken as part of this inventory.

Data Selection and collection used for quantification

Table 4. Data collection methodology and assumptions for included emission sources.

GHG emissions category (ISO 14064-1:2018)	GHG emissions source subcategory	Overview of Activity source data	Explanation of uncertainties or assumptions around data and evidence	Use of default and average emissions factors
Category 1: <i>Direct emissions and removals</i>	Direct emissions from stationary combustion	-Diesel (stationary) -Stationary LPG -Landfill gas -Lubricants stationary engines	It is assumed the data sources are complete and accurate. All source data is derived from supplier records.	The most accurate emissions factors were selected for all sources.
	Direct emissions from mobile combustion	-Fleet Fuel – Diesel -Fleet Fuel – Petrol -Fleet lubricants	It is assumed the data sources are complete and accurate. All source data is derived from supplier records.	The most accurate emissions factors were selected for all sources.
	Wastewater treatment and network overflows emissions	-Wastewater treatment	Calculations are based on figures and methods in the Water NZ guidelines. Plant specific data was used where available.	Plant specific data was used for the Christchurch Wastewater Treatment Plant where available. Average loadings were used for Banks Peninsula treatment plants based on population.
	Direct fugitive emissions arising from the release of GHGs in anthropogenic Systems	-Refrigerants (heating and cooling)	It is assumed the data sources are complete and accurate. All source data is derived from maintenance records.	The most accurate emissions factors were selected for all sources, as all refrigerant types are directly correlated to the available GWP of the gas type.

	Direct emissions and removals from land use, land use change and forestry	-Fertiliser -Land use change / forestry	We have not collected data on fertiliser use, however this is being investigated for inclusion in future inventories. No significant land use change has occurred.	n/a
Overall assessment of uncertainty for category 1	<i>Medium. We have high confidence in data from stationary and mobile fuel use, and wastewater treatments, but there is greater uncertainty around refrigerants, lubricants, and potential fertiliser and woodchip use.</i>			
GHG emissions category	GHG emissions source or sink subcategory	Overview of Activity data and evidence	Explanation of uncertainties or assumptions around data and evidence	Use of default and average emissions factors
Category 2: <i>Indirect GHG emissions from imported energy</i>	Indirect emissions from imported electricity	-Electricity -Energy generated by woodchips, landfill gas (BEC).	It is assumed the data sources are complete and accurate. All source data is derived from supplier records.	Average emissions factors were used for electricity and energy production (noting difficulty in categorising woodchip usage)
Overall assessment of uncertainty for Category 2 emissions	<i>Medium. There is high confidence that the volume of imported energy is correct. There is some uncertainty over the categorisation of energy generated from woodchips, as landfill gas (from Council) and electricity purchased by Council were also used in the production of the energy. However, this represents a small portion of overall emissions.</i>			
GHG emissions category	GHG emissions source or sink subcategory	Overview of Activity data and evidence	Explanation of uncertainties or assumptions around data and evidence	Use of default and average emissions factors
Category 3: <i>Indirect GHG emissions from transportation</i>	Emissions from Business travel	-Air travel (domestic, long and short haul, business/economy), -Hotels -Rental cars -Private cars -Taxis	It is assumed the data sources are complete and accurate. All source data is derived from supplier customer activity reports.	The most accurate emissions factors were selected from the available data – e.g., air travel split by type of flight and class, hotels by country etc.
	Emissions from upstream transport and distribution for goods	-Freight transport	We currently do not hold comprehensive data outside of water tankers for water supply. Given that other freight is undertaken by third parties, it falls outside	The most accurate emissions factors were selected from the available data.

			of our organisational boundary. It also likely has a small impact on total emissions, and is not included in this inventory.	
	Emissions from staff commute	Out of scope – we currently do not collect suitable data but are looking to provide this data in future inventories.		
Overall assessment of uncertainty for Category 3 emissions	Medium. Some uncertainty around staff business travel (e.g. size of rental cars, hotel averages etc.) and freight. Further work is needed to monitor additional sources of freight use in the future.			
GHG emissions category	GHG emissions source or sink subcategory	Overview of Activity data and evidence	Explanation of uncertainties or assumptions around data and evidence	Use of default and average emissions factors
Category 4: Indirect GHG emissions from products used by an organisation	Transmission and distribution losses	-Electricity -Transmission and Distribution Losses	It is assumed the data sources are complete and accurate. All source data is derived from supplier customer activity reports.	Average T&D factors used
	Staff working from home	Out of scope – we currently do not collect suitable data, but are considering ways to include data when available in future inventories.		
	Materials and Waste	-Waste to landfill -Recycled waste	Local MfE factors used for landfill waste, some uncertainty around using UK based recycling factors.	DEFRA factors used for various categories of recycling
Overall assessment of uncertainty for Category 4 emissions	Medium. Good information on Transmission and Distribution Losses. There is confidence in the accuracy of the volumes of various types of recycling, but some uncertainty around accuracy of recycling factors.			
Category 5: Indirect emissions associated with the use of products	Out of scope			

<i>from the organisation</i>	
Category 6: <i>indirect emissions (other sources)</i>	Out of scope

EMISSIONS INVENTORY RESULTS

Inventory Summary

Table 5. GHG emissions summary for period 01 July 2023 to 30 June 2024

Category	Total emissions (tCO ₂ -e)
Category 1: Direct emissions	23,654.85
Category 2: Indirect emissions (<i>imported energy</i>)	6,448.36
Category 3: Indirect GHG emissions (<i>transportation</i>)	321.86
Category 4: Indirect emissions (<i>products used by organisation</i>)	2,429.07
Category 5: Indirect emissions (<i>use of products from the organisation</i>)	n/a
Category 6: Indirect GHG emissions (<i>other sources</i>)	n/a
Total direct emissions	23,654.85
Total indirect emissions	9,199.30
Total gross emissions	32,854.15

Table 6. GHG emissions summary by source: 01 July 2023 to 30 June 2024

Category (ISO 14064-1:2018)	Scope (prior ISO 14064- 1:2006)	Emission Source	Emissions (tCO ₂ -e)
Category 1: Direct emissions	1	Diesel (stationary)	1,244.96
		LPG (stationary)	54.62
		Landfill Gas	0
		Lubricants	32.02
		Fleet Fuel - Diesel	655.94
		Fleet Fuel - Petrol	203.21
		Wastewater Treatment (and network overflows)	21,311.21
		Refrigerants	152.89
		Fertiliser	0
		Land use change / forestry	0
		Total Emissions CATEGORY 1	23,654.85
Category 2: Indirect emissions (<i>imported energy</i>)	2	Electricity	6,305.49
		Energy generated by wood chips	134.52
		Energy generated by wood pellets	8.35
		Landfill Gas (BEC)	0
		Total Emissions CATEGORY 2	6,448.36
Category 3: Indirect GHG emissions (<i>transportation</i>)	3	Air Travel (combined)	182.83
		Hotels	11.63
		Rental Cars	6.19
		Private Cars	97.47
		Taxis	0.77
		Freight transport distribution	22.98
		Staff Commute (out of scope)	n/a
		Total Emissions CATEGORY 3	321.86
Category 4: Indirect emissions (<i>products used by organisation</i>)	3	Electricity -T&D losses	461.24
		Waste to landfill	337.08
		Recycled waste	1.79
		Biosolid disposal to land application	1,628.96
		Staff working from home (out of scope)	n/a
		Total Emissions CATEGORY 4	2,429.07
Category 5: Indirect emissions associated with the use of products from the organisation	3	Out of scope	n/a
Category 6: Indirect emissions from other sources	3	Out of scope	n/a
TOTAL EMISSIONS			32,854.15

Table 7. Direct Category 1 emissions by gas.

Category 1 Emission source	Emissions by gas (converted to CO2-e)							
	CO2	CH4	N2O	HFCs	PFCs	SF6	other	Total (CO2-e)
Wastewater (treatment plant process & effluent, and network overflows) ⁶	-	7,304.8	14,006.4	-	-	-	-	21,311.2
Refrigerants	-	-	-	152.9	-	-	-	152.9
fuel ^{7, 8}	2,164.5	8.4	17.9	-	-	-	-	2,190.8
Total Category 1	2,164.5	7,313.2	14,024.3	152.9	-	-	-	23,654.9

Performance Monitoring

The Council will monitor its greenhouse gas emissions in an ongoing basis through its BraveGen ESP platform. The Council will report on its results annually, after verification has occurred.

Staff in key units across the Council will be responsible for identifying emissions reduction opportunities within their units, relevant to their activities.

Organisational emissions reduction planning is currently underway, with key reduction opportunities being identified for the organisation. Work has also begun to quantify removals so they can be included in future inventories, with the annual results compared against the Council's emissions targets.

Significance Criteria

Council's intention is to include all available sources of emissions under Category 1 and 2.

⁶ Excludes biogenic CO2.

⁷ Includes stationary lubricants burnt as fuel.

⁸ Includes fleet lubricants.

When considering additional sources for inclusion in Category 3 and 4, key considerations were available data sources (e.g., what we could collect for the eligible period), the estimated magnitude of emissions (size of the source compared to organisational total), and the degree of influence the Council has on the emissions. As a public sector organisation, staff also reviewed guidance in the Carbon Neutral Government Programme (CNGP) on what should be considered a significant source for inclusion (noting this was to inform thinking only, and that Councils are not required to comply with that programme). In general, where information was readily available, we included it within scope if it aligned with our reporting boundary.

For example, staff business travel was included in Category 3 as the decision for that travel was made within the organisation, and we hold receipts for the different emissions sources involved, such as airfares, taxis, and hotels etc., and could reasonably influence those emissions by varying business travel policy. We also hold good information on waste and recycling across council sites, so included that data under Category 4. Likewise, data on Transmission and Distribution Losses was readily available and included in scope.

However, two sources recommended under the Carbon Neutral Government Programme, staff commuting, and working from home were excluded from our scope as we do not currently collect suitable data on them (but have plans to collect data and include in future inventories). Insufficient data also meant we excluded emissions from livestock on land leased from Council, and limited the reporting on freight.

See Table 8 below for a summary of the significance criteria used.

Table 8. Significance criteria

Emissions source	Likely magnitude of emissions (compared to overall inventory)	Data availability	Public sector guidance	Level of influence	Include in inventory?	Key determinant for decision
Staff commute	unknown	no	If practicable	moderate	no	No data
Staff working from home	unknown	no	If practicable	moderate	no	No data
Staff business travel	low	yes	yes	high	yes	Good data, high influence
T&D losses	moderate	yes	yes	low	yes	Good data, moderate magnitude
Freight	low	limited	If practicable	moderate	Yes, noting limited data	Limited data, but sufficient to include.
Agricultural Leases	moderate	no	If practicable	high	no	No data.
Waste and Recycling	moderate	yes	yes	high	yes	Available data, high influence.
Water Supply and Wastewater	low	yes	yes	moderate	no	Double counting - if included - as

services (Category 4)						Council supplies those services it already counts these in Category 1 & 2
Chemicals	unknown	Limited / outside boundary	If practicable	low	no	Limited data availability, low influence, largely outside boundary

References

International Organization for Standardization, 2018. ISO 14064-1:2018. Greenhouse gases Part 1: Specification with guidance at the organization level for quantification and reporting of greenhouse gas emissions and removals. ISO: Geneva, Switzerland.

Te ine tukunga: He tohutohu pakihi: Measuring emissions: A guide for organisations: 2024 detailed guide. Ministry for the Environment, New Zealand. <https://environment.govt.nz/publications/measuring-emissions-a-guide-for-organisations-2024-detailed-guide/>

Greenhouse gas reporting: conversion factors 2024. Department for Energy Security and Net Zero, United Kingdom. <https://www.gov.uk/government/publications/greenhouse-gas-reporting-conversion-factors-2024>

APPENDIX A: Emissions Factors Used for Inventory

1	Category (EFG)	UoM (E)	Region (E)	Emission Factor Descrip	Effectiv	Factor tCO2	Factor Source
3	Business Travel	km	New Zealand	Air Travel - Domestic Business (k	2023-07-01	0.000194047742	MfE Measuring Emissions Guidance, May 2024, Table 19. DOMESTIC AIR TRAVEL Passenger w/ Radiative
5	Business Travel	km	New Zealand	Air Travel - Domestic Economy (l	2023-07-01	0.000194047742	MfE Measuring Emissions Guidance, May 2024, Table 19. DOMESTIC AIR TRAVEL Passenger w/ Radiative
7	Business Travel	km	New Zealand	Air Travel - Domestic Premium E	2023-07-01	0.000194047742	MfE Measuring Emissions Guidance, May 2024, Table 19. DOMESTIC AIR TRAVEL Passenger w/ Radiative
9	Business Travel	km	New Zealand	Air Travel - International Long Ha	2023-07-01	0.000428587635	MfE Measuring Emissions Guidance, May 2024, Table 20. INTERNATIONAL AIR TRAVEL Passenger w/ Radiative
11	Business Travel	km	New Zealand	Air Travel - International Long Ha	2023-07-01	0.000147790361	MfE Measuring Emissions Guidance, May 2024, Table 20. INTERNATIONAL AIR TRAVEL Passenger w/ Radiative
13	Business Travel	km	New Zealand	Air Travel - International Long Ha	2023-07-01	0.000236461636	MfE Measuring Emissions Guidance, May 2024, Table 20. INTERNATIONAL AIR TRAVEL Passenger w/ Radiative
15	Business Travel	km	New Zealand	Air Travel - International Short Ha	2023-07-01	0.000226397173	MfE Measuring Emissions Guidance, May 2024, Table 20. INTERNATIONAL AIR TRAVEL Passenger w/ Radiative
17	Business Travel	km	New Zealand	Air Travel - International Short Ha	2023-07-01	0.000150938146	MfE Measuring Emissions Guidance, May 2024, Table 20. INTERNATIONAL AIR TRAVEL Passenger w/ Radiative
19	Business Travel	km	New Zealand	Air Travel - International Short Ha	2023-07-01	0.000079758150	MfE Measuring Emissions Guidance, May 2024, Table 20. INTERNATIONAL AIR TRAVEL Passenger without Radiative
21	Chemical production	kg	New Zealand	Chlorine production - Chlorine Gs	2023-07-01	0.000800000000	2022 EuroChlor Data - LCIA Results in 2022 Report (page 4 of PDF).
23	Chemical production	kg	New Zealand	Chlorine production - Sodium Hg	2023-07-01	0.000740000000	2022 EuroChlor Data - LCIA Results in 2022 Report (page 4 of PDF)
25	Fuel	L	New Zealand	Diesel (L)	2023-07-01	0.002677543305	MfE Measuring Emissions Guidance, May 2024, Table 4. Transport fuels
27	Fuel	L	New Zealand	Diesel stationary (L)	2023-07-01	0.002678493439	MfE Measuring Emissions Guidance, May 2024, Table 2. Stationary combustion fuel, Commercial use
29	Electricity	kWh	New Zealand	Electricity (kWh)	2023-07-01	0.000072891744	MfE Measuring Emissions Guidance, May 2024, Table 9. Purchased energy - Annual Average
31	Electricity	kWh	New Zealand	Electricity T&D Losses (kWh)	2023-07-01	0.000005332048	MfE Measuring Emissions Guidance, May 2024, Table 6. Electricity Transmission and distribution losses
33	Business Travel	room night	New Zealand	Hotel Stay - AU (room night)	2023-07-01	0.043225500486	MfE Measuring Emissions Guidance, May 2024, Table 22. Hotel Stays
34	Business Travel	room night	New Zealand	Hotel Stay - GB (room night)	2023-07-01	0.010533171134	MfE Measuring Emissions Guidance, May 2024, Table 22. Hotel Stays
36	Business Travel	room night	New Zealand	Hotel Stay - JP (room night)	2023-07-01	0.050087980754	MfE Measuring Emissions Guidance, May 2024, Table 22. Hotel Stays
38	Business Travel	room night	New Zealand	Hotel Stay - NZ (room night)	2023-07-01	0.011599900131	MfE Measuring Emissions Guidance, May 2024, Table 22. Hotel Stays
40	Business Travel	room night	New Zealand	Hotel Stay - SG (room night)	2023-07-01	0.024084702625	MfE Measuring Emissions Guidance, May 2024, Table 22. Hotel Stays
42	Business Travel	room night	New Zealand	Hotel Stay - SK (room night)	2023-07-01	0.059138824705	MfE Measuring Emissions Guidance, May 2024, Table 22. Hotel Stays
44	Business Travel	room night	New Zealand	Hotel Stay - UAE (room night)	2023-07-01	0.062074693756	MfE Measuring Emissions Guidance, May 2024, Table 22. Hotel Stays
46	Business Travel	room night	New Zealand	Hotel Stay - US (room night)	2023-07-01	0.015115132498	MfE Measuring Emissions Guidance, May 2024, Table 22. Hotel Stays
48	Landfill Gas	m3	UK	Landfill Gas (m3) (UKBEIS)	2023-07-01	0.000323728350	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Bioenergy, Biogas, Landfill gas: 0.465t per 1m3 of landfill gas
50	Waste	t	New Zealand	Landfill Waste - Bio Sludge (t) - W	2023-07-01	0.153216000000	MfE Measuring Emissions Guidance, May 2024, Table 33. Waste to landfill with gas recovery
52	Waste	t	UK	Landfill Waste - Contaminated Re	2023-07-01	0.520334200000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Refuse, Commercial and industrial waste, Landfill
54	Waste	t	New Zealand	Landfill Waste - General Mixed Cc	2023-07-01	0.231771555100	MfE Measuring Emissions Guidance, May 2024, Table 33. Waste to landfill with gas recovery
55	Fuel		NZ		2023-07-01	0.000000000000	
57	Fuel	kg	New Zealand	Stationary Fuel Industrial Use - LF	2023-07-01	0.002966315097	MfE Measuring Emissions Guidance, May 2024, Table 3. Stationary combustion fuel, Industrial Use
59	Fuel	t	New Zealand	Stationary Fuel Industrial Use - LF	2023-07-01	2.966315097000	MfE Measuring Emissions Guidance, May 2024, Table 3. Stationary combustion fuel, Industrial Use
62	Fuel	L	New Zealand	Petrol Premium (L)	2023-07-01	0.002406650628	MfE Measuring Emissions Guidance, May 2024, Table 4. Transport fuels
64	Fuel	L	New Zealand	Petrol Unleaded (L)	2023-07-01	0.002372606596	MfE Measuring Emissions Guidance, May 2024, Table 4. Transport fuels (regular)
66	Business Travel	km	New Zealand	Private car mileage (km) MFE (Pr	2023-07-01	0.000243289683	MfE Measuring Emissions Guidance, May 2024, Table 14. Default Private Car
68	Waste	t	UK	Recycled Waste - Cardboard (t) P	2023-07-01	0.006410610000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Paper, Paper and board: board, Closed-loop
70	Waste	t	UK	Recycled Waste - Comingle Mate	2023-07-01	0.006410610000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat File V1.0, Waste Disposal, Open-loop and Closed-loop
72	Waste	t	UK	Recycled Waste - Food Waste (t)	2023-07-01	0.008883860000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Refuse, Organic: food and drink waste, Composting
74	Waste	t	UK	Recycled Waste - Glass Mixed (t)	2023-07-01	0.006410610000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Other, Glass, Open-loop
76	Waste	t	UK	Recycled Waste - Green Waste (t)	2023-07-01	0.008883860000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Refuse, Organic: mixed food and garden waste, Composting
78	Waste	t	UK	Recycled Waste - Paper & Cardbc	2023-07-01	0.006410610000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Paper, Paper and board: mixed, Closed-loop
80	Waste	t	UK	Recycled Waste - Paper (t) Paper	2023-07-01	0.006410610000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Paper, Paper and board: paper, Closed-loop
82	Waste	t	UK	Recycled Waste - Plastic (t) Plast	2023-07-01	1.566386380000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Material use, Plastic, Plastics: average plastics, Closed-loop source
84	Waste	t	UK	Recycled Waste - Polystyrene (t) I	2023-07-01	0.006410610000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Plastic, Plastics: PS (incl. forming), Open-loop
86	Waste	t	UK	Recycled Waste - Recycle Mixed I	2023-07-01	0.006410610000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0, Waste Disposal, Open-loop and Closed-loop
88	Waste	t	UK	Recycled Waste - Tyres (UK BEIS)	2023-07-01	0.006410610000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Waste disposal, Construction, Tyres, Closed-loop
90	Fugitive Emissions	kg	New Zealand	Refrigerant 134a (kg) - MFE	2023-07-01	1.300000000000	MfE Measuring Emissions Guidance, May 2024, Table 7. Refrigerants and other gases
92	Fugitive Emissions	kg	New Zealand	Refrigerant R22 (kg) - MFE	2023-07-01	1.760000000000	MfE Measuring Emissions Guidance, May 2024, Table 7. Refrigerants and other gases
94	Fugitive Emissions	kg	New Zealand	Refrigerant R32 (kg)	2023-07-01	0.677000000000	MfE Measuring Emissions Guidance, May 2024, Table 7. Refrigerants and other gases
96	Fugitive Emissions	kg	New Zealand	Refrigerant R407c (kg) (MFE)	2023-07-01	1.624210000000	MfE Measuring Emissions Guidance, May 2024, Table 7. Refrigerants and other gases
98	Fugitive Emissions	kg	New Zealand	Refrigerant R410a (kg) - MFE	2023-07-01	1.923500000000	MfE Measuring Emissions Guidance, May 2024, Table 7. Refrigerants and other gases
100	Fugitive Emissions	Kg	New Zealand	Refrigerant R417c (kg) (MFE)	2023-07-01	2.127322000000	MfE Measuring Emissions Guidance, May 2024, Table 7. Refrigerants and other gases
102	Business Travel	days	New Zealand	Rental Car - Compact (days) MFE	2023-07-01	0.007855125335	MfE Measuring Emissions Guidance, May 2024, Table 13. Light Passenger Vehicle, 2015-2020 fleet
104	Business Travel	days	New Zealand	Rental Car - Economy (days) MFI	2023-07-01	0.008129632400	MfE Measuring Emissions Guidance, May 2024, Table 13. Light Passenger Vehicle, 2015-2020 fleet
106	Business Travel	km	New Zealand	Rental Car - Electric (km) MFE	2023-07-01	0.000016274295	MfE Measuring Emissions Guidance, May 2024, Table 15. Default Rental car
108	Business Travel	days	New Zealand	Rental Car - Full Size (days) MFE	2023-07-01	0.012162774710	MfE Measuring Emissions Guidance, May 2024, Table 13. Light Passenger Vehicle, 2015-2020 fleet
110	Business Travel	days	New Zealand	Rental Car - Intermediate (days) N	2023-07-01	0.009153754925	MfE Measuring Emissions Guidance, May 2024, Table 13. Light Passenger Vehicle, 2015-2020 fleet
112	Business Travel	days	New Zealand	Rental Car - Standard (days) MFE	2023-07-01	0.011168612150	MfE Measuring Emissions Guidance, May 2024, Table 13. Light Passenger Vehicle, 2015-2020 fleet
114	Road Freight	km	New Zealand	Road Freight - HGV Diesel >= 300	2023-07-01	0.001492194884	MfE Measuring Emissions Guidance, May 2024, Table 25. ROAD freight for Heavy goods vehicles, 2015-2020
116	Freight	tKm	New Zealand	Container Ship Average	2023-07-01	0.000016118570	MfE Measuring Emissions Guidance, May 2024, Table 30. International sea travel freight
118	Fuel	L	New Zealand	Stationary Lubricants (L) MFE (Li	2023-07-01	0.002963348406	MfE Measuring Emissions Guidance, May 2024, Table 3. Stationary combustion fuel, Industrial Use
120	Business Travel	km	New Zealand	Taxi usage (km) Taxi Travel Regu	2023-07-01	0.000159919305	MfE Measuring Emissions Guidance, May 2024, Table 16. Default Taxi Travel
121	Test	Kg	New Zealand	dfklsjdfds	2023-08-30	0.002345430000	MFE 2023 table 5
127	Fuel	L	New Zealand	Vehicle Lubricants (L) MFE (Light	2023-07-01	0.002961910743	MfE Measuring Emissions Guidance, May 2024, Table 4. Transport fuels
129	Wood chip	GJ	UK	Wood Chip - Biogenic CO2 (GJ) (2023-07-01	0.097222300000	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0- outside Scopes: Conversion factor GJ to kWh multiply by 277.778
131	Wood chip	GJ	UK	Wood Chip (GJ) (UKBEIS)	2023-07-01	0.003144446960	UK Government GHG Conversion Factors for Company Reporting, 2024 Flat file V1.0 Bioenergy, Biomass, Wood chips, Conversion factor GJ to kWh multiply by 277.778
133	Fuel	t	New Zealand	Wood Pellets (t) Wood - Industria	2023-07-01	1.698793066700	MfE Measuring Emissions Guidance, May 2024, Table 5. Biofuel & Biomass
135	Fuel	t	New Zealand	Wood Pellets (t) Wood - Industria	2023-07-01	0.028861760000	MfE Measuring Emissions Guidance, May 2024, Table 5. Biofuel & Biomass - Factor amended to match sum of gases

Attachment C: Response to Council resolutions

Responses to Council resolutions (CNCL/2024/00062) regarding the Council Greenhouse Gas Emissions Inventory are provided below.

Staff and Elected Member commutes

1. The Council resolved that “staff assess and include staff and elected member commutes in our emissions profile and Emissions Reduction Plan”. Staff are working to include emissions from staff and Elected Member commutes in the next annual emissions inventory for FY25. These emissions were not included in previous inventories due to a lack of data.
2. To collect this data, the Council will use an updated version of the Annual Workplace Travel Survey, which supports travel planning for central city organisations. The previous survey did not have sufficient detail for accurate emissions calculations and audit compliance, as it did not reach staff across all Council facilities or collect precise commute distances.
3. Staff are updating the survey to capture the necessary data for emissions calculations. The revised survey will be distributed to Elected Members and all Council staff in May 2025. Staff also considered appropriate actions to encourage a reduction in commuting emissions during development of a draft Emissions Reduction Plan.

International shipping and aviation emissions

4. The Council resolved: “Request staff advice regarding the Lyttleton Port Company international shipping emissions, and the Christchurch International Airport Limited international aviation emissions, and how they might be included in the Council’s next Greenhouse Gas Emissions Inventory or District Emissions Inventory, as appropriate.” These emissions are outside the scope and boundary of the Council’s Greenhouse Gas Emissions Inventory. Emissions from international shipping and aviation are appropriately included in the District Inventory and these emissions are part of the Council’s targets to reduce emissions in our District.
5. The Ōtautahi Christchurch Greenhouse Gas Emissions Inventory FY23 (District Inventory) was presented to the Council on 20 March 2024 and is available on the Council website¹. This included data on international shipping and aviation.
6. The District Inventory found that in FY23 domestic and international air travel contributed 8.4% of the District’s total gross emissions. Marine transport (marine freight and port operational vessels) contributed 1.7% of the District’s total

¹ <https://www.ccc.govt.nz/assets/Documents/Environment/Climate-Change/Christchurch-Greenhouse-Gas-Emissions-Inventory-Financial-Year-2023.pdf>

emissions. Air travel and marine transport emissions were estimated based on full journey fuel use between two ports with emissions split equally between the origin and destination. The District Inventory also estimated emissions from cruise ships separately and found that cruise ships added around 2% to the District's total emissions.

7. Staff will continue to include international shipping and aviation emissions in future updates of the District Inventory. The next update is budgeted in the Long Term Plan for FY26.

Emissions from data storage

8. The Council resolved: "Request staff advice on emissions from data storage." The emissions associated with data storage are produced via electricity generation. Powering and cooling data centres requires electricity.
9. The Council operates in several cloud computing environments, including public clouds and Software as a Service (SaaS). These are shared environments, where numerous organisations use the same software or servers provided by third-party technology companies. These technology companies use discrete or shared data centres, and typically house data across several physical locations.
10. Data centres are generally more energy efficient than local servers due to economies of scale. The emissions associated with them depend on factors such as the local energy mix (the percentage of renewable electricity generation in each country or area), energy use (the size of the facility and the server cooling methods), and any sustainability initiatives (whether providers offset their energy use emissions in a verifiable manner or generate renewable energy from solar farms at the data centres).
11. Emissions associated with data centres are not reported in the Council's Greenhouse Gas Emissions Inventory as they are produced by third-party organisations and fall outside the Inventory boundary. They are also largely located outside the Council's sphere of influence and emissions depend heavily on the practices of the third-party providers. The distributed nature of data storage makes it challenging to gather accurate emissions data specific to the Council. Any emissions data would need to be provided by the various third-party technology companies and would not be able to be verified by independent auditors or by Audit NZ.
12. The Council is taking practical actions to improve sustainability for its IT operations. Digital Service Operations produce reports to identify sustainably certified devices, track ethical practices by manufacturers, and manage recycling and disposal of devices in line with the international TCO certification standard for IT products. Significant progress has been made in ensuring new devices meet criteria for energy

efficiency, toxic materials and conflict minerals, and the Council is on track to achieve TCO sustainability certification for 100% of its devices in 2027.

Operational control approach

13. There are two main approaches to consolidating an organisation's greenhouse gas emissions inventory boundary under ISO 14064-1:2018 - operational control or financial control. An organisation selects the best approach for its circumstances as part of the process of preparing the inventory. The Council uses the operational control approach. The Council resolved: "Request staff provide advice on changing the Council's Greenhouse Gas Emissions Inventory to the 'financial control' approach."
14. In the operational control approach, the Council prepares an Inventory on emissions from activities where the Council has full control to implement policies and emissions reduction actions at the operational level. Likewise, Council Controlled Organisations (CCOs) each take direct responsibility for preparing inventories on emissions that are part of their day-to-day operations and having these independently verified. There are annual briefings to the Council (from Council staff and from CCOs) and the information is publicly available. These Inventory reports allow for transparency and granularity in understanding the sources of emissions in each operation and what each organisation plans to do to reduce those.
15. In the financial control approach, the Council Inventory would include data on emissions from CCOs where it has financial oversight but does not manage day-to-day policies and operations. CCOs would gather their data annually and then provide this data to Council staff for inclusion in the Council's Inventory. The Inventory has standard data categories so, for example, all sources of emissions from 'diesel' would be merged together so that the Council and the public would not be able to easily see which specific operations were responsible for which emissions.
16. The Council Inventory has followed the operational control approach since its introduction in FY15-16. Any change to a financial control approach would require:
 - Detailed analysis of the implications for the various policies, plans and processes based on the existing approach, as well as the underlying technology requirements (for example, any changes needed to the Council's BraveGen software setup).
 - An engagement plan for discussions with each CCO including Christchurch City Holdings Limited (CCHL) on how to work together to identify and implement any changes required. This might include writing to each CCO and/or incorporating changes in future annual Letters of Expectation.

- Acknowledgment that CCHL and Christchurch International Airport Limited are required by legislation (Financial Markets Conduct Act 2013) to lodge individual climate-related disclosures (as they have publicly listed debt) so would need to undertake two parallel processes.
18. Switching to the financial control approach would take approximately two years to achieve and would have these effects:
- Increased cost and staff time (estimated at 0.4 FTE) for the preparation of future inventories, as well as delays to each inventory. Staff would need to wait for other organisations to provide verified data for each financial year, before incorporating this data into the Council Inventory, which could take an additional 6-12 months.
 - Duplication of work done by other organisations in preparation of their inventories and potentially requiring individual CCOs to change their approach to achieve alignment of data, processes and methodologies across all organisations.
 - Inability to compare results with previous inventories to show progress due to changed methodology.
 - Increased likelihood that the Council would not meet the expectation of audits undertaken by Audit NZ due to relying on data provided by third parties.
19. In 2017, the Council adopted its 2030 net neutral target based on the operational control approach. Changing to a financial control approach would change the meaning of the Council's emissions reduction target by expanding the amount of emissions data included. This would have implications for a range of Council plans and would increase the emissions attributed to the Council. For example, CCHL's Climate Statement for FY2024 (pursuant to the Financial Markets Conduct Act 2013) reported annual emissions of 33,396 tCO₂-e. This would shift the possibility for the Council to achieve its 2030 net neutral target from possible to highly unlikely.
20. A choice between operational and financial control in inventory reporting does not represent any difference in level of ambition or accountability for climate action, just a choice in what is practical for implementing the reporting process. In the current approach, the Council and CCOs each produce an inventory of emissions and then identify ways to reduce those emissions in their operations. Based on the information in its Inventory, Council staff have developed a draft Emissions Reduction Plan directed at reducing those emissions. Likewise, CCHL subsidiaries each undertake an organisational emissions inventory and emissions reduction planning. The Council seeks to influence its CCOs to reduce their emissions through its Statement of Expectations and Letters of Expectations. Through the CCOs producing emissions inventories, the Council can see progress against that expectation.

21. Staff have reviewed the current process and concluded that operational control remains the best approach for the Council's Inventory. It allows staff to identify emissions in areas where they can measure, manage and reduce those emissions as part of business operations. It supports planning to be focused where the Council has the practical means to reduce emissions.
22. The Council and related organisations have developed a complex system of reporting on greenhouse gas emissions. A switch in approach would divert staff and CCO resources to work on reporting system changes. This would lead to less staff time available to promote action on emissions reductions. Keeping with the current approach will allow the Council to benefit from a well-developed system of emissions reporting and to move forward with the key next steps of emissions reductions.

14. Resolution to Exclude the Public

[Section 48, Local Government Official Information and Meetings Act 1987.](#)

Note: The grounds for exclusion are summarised in the following table. The full wording from the Act can be found in [section 6](#) or [section 7](#), depending on the context.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely the items listed overleaf.

Reason for passing this resolution: a good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PUBLIC INTEREST CONSIDERATION	POTENTIAL RELEASE REVIEW DATE AND CONDITIONS
7.	EVENTS AND FESTIVALS SPONSORSHIP FUND				
	ATTACHMENT D - EVENTS AND FESTIVALS SPONSORSHIP FUND 2025-26 - ASSESSMENT MATRIX	S7(2)(H)	COMMERCIAL ACTIVITIES	THE ATTACHMENT CONTAINS COMMERCIALLY SENSITIVE INFORMATION ABOUT EVENT BUDGETS, SPONSORSHIP, AND FUNDING WHICH OUTWEIGHS THE PUBLIC INTEREST AS DISCLOSURE COULD COMPROMISE COMPETITIVE POSITIONING, AFFECT FUTURE NEGOTIATIONS, AND HAVE AN IMPACT ON RELATIONSHIPS WITH SPONSORS AND PARTNERS.	8 MAY 2026 POST EVENT REVIEW
8.	THE CHRISTCHURCH FOUNDATION TRANCHE TWO DRAWDOWN FROM THE CAPITAL ENDOWMENT FUND				
	ATTACHMENT C - THE CHRISTCHURCH FOUNDATION COUNCIL WORKSHOP APRIL 1 2025	S7(2)(B)(II)	PREJUDICE COMMERCIAL POSITION	THIS INFORMATION CONTAINS FUNDS AND INVESTMENTS UNDER MANAGEMENT AND THE COMMERCIAL SENSITIVITY OUTWEIGHS THE PUBLIC INTEREST.	28 FEBRUARY 2030 WHEN SPECIFIC FUNDS AND INVESTMENTS CONTAINED ARE NO LONGER UNDER MANAGEMENT.

10.	LICHFIELD ST CARPARK BUILDING - FUTURE STRATEGY				
	ATTACHMENT A - VALUATION REPORT - OCTOBER 2023	S7(2)(H), S7(2)(I)	COMMERCIAL ACTIVITIES, CONDUCT NEGOTIATIONS	THIS DOCUMENT CONTAINS INFORMATION SENSITIVE TO LEASEES OF THE FACILITY AND RELEASE OF THIS REPORT WOULD ALSO AFFECT THE COUNCIL'S ABILITY TO EFFECTIVELY MARKET A SALE OPPORTUNITY, IF REQUIRED, WHICH OUTWEIGHS THE PUBLIC INTEREST.	30 JUNE 2026 UPON THE COMPLETION OF ANY SALE OF THE FACILITY
15.	PUBLIC EXCLUDED COUNCIL MINUTES - 7 MAY 2025			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	

Karakia Whakamutunga

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataha ai

Kia turuki whakataha ai

Haumi e. Hui e. Tāiki e

Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting.

Open Actions Ngā Mahinga Tuwhera

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Eastern Orbital link	12 February 2025	14 May 2025	Transport & Waste	Management
Ōtākaro Avon River Corridor Proposed Governance Model	19 February 2025	21 May 2025	Citizens & Community Management	Citizens & Community Management
Annual Plan 25/26 Briefing Update	26 November 2024	2 June 2025	Facilities & Property Unit	Management
Acquisition of Land 657 Pages Road Christchurch, Pages Road Bridge Renewal Project	5 March 2025	4 June 2025	Facilities & Property Unit	Property Consultancy
Community (Social) Housing Update Report	19 March 2025	18 June 2025	Facilities & Property Unit	Management
Ōtautahi Christchurch Future Transport	19 March 2025	18 June 2025	Planning & Consents	Transport
Ōtautahi Christchurch Future Transport	19 March 2025	18 June 2025	Transport & Waste	Management
PAP - 129 Gloucester St - Temporary Activation Use	19 March 2025	18 June 2025	Facilities & Property Unit	Management
Setting of Speed Limits Rule 2024 - Speed Limit Reversals	19 March 2025	18 June 2025	Transport & Waste	Traffic Operations
Grant an Easement for Utilities Over a Council Reserve	10 April 2024	24 June 2025	Facilities & Property Unit	Property Consultancy
Art by the River Commission - Brett Graham, Erratic	1 March 2023	27 June 2025	Parks	Asset Management
Annual Plan 25/26 Briefing - Three Waters	1 October 2024	28 June 2025	Planning & Consents	Management
Council Greenhouse Gas Emissions Inventory - Financial Year 2022/23	15 May 2024	30 June 2025	Strategic Policy & Resilience	Climate Resilience
Finance Update	22 October 2024	30 June 2025	Corporate Planning & Performance	Corporate Planning & Performance
Infrastructure Amendments - Parks	25 June 2024	30 June 2025	Parks	Parks & Recreation Planning
Other Amendments - Planning, Property and Miscellaneous	25 June 2024	30 June 2025	Facilities & Property Unit	Management
Report for additional savings	12 February 2025	30 June 2025	Executive Office	Executive Office
Schedule 2	14 February 2024	30 June 2025	Planning & Consents	Management
Surveillance systems across arterial routes	12 February 2025	30 June 2025	Transport & Waste	Traffic Operations
Transport speed bumps budget	12 February 2025	30 June 2025	Transport & Waste	Management
Yaldhurst Memorial Hall	25 June 2024	30 June 2025	Facilities & Property Unit	Property Consultancy
Report Requests	25 June 2024	1 July 2025	Community Support & Partnerships	Community Planning & Projects
Beach Hospitality Limited - Landlord Consent to Improvements and Request for Further Lease	2 April 2025	2 July 2025	Facilities & Property Unit	Property Consultancy
Discretionary Response Fund - Project Lyttelton Incorporated, Ao Tawhiti Unlimited Discovery	2 April 2025	2 July 2025	Community Support & Partnerships	Partnerships & Planning
Petition - Ban on Freedom Camping in the North Beach Foreshore Car Park	2 April 2025	2 July 2025	Strategy, Planning and Regulatory Services Management	Strategy, Planning and Regulatory Services Management
Request to seek extension to Plan Change 14 gazette notice	2 April 2025	2 July 2025	Planning & Consents	City Planning
Canterbury Museum Draft 2025/26 Annual Plan Request	16 April 2025	16 July 2025	Communications & Engagement	Management
Gloucester Street Layout and Traffic Resolutions	16 April 2025	16 July 2025	Transport & Waste	Project Management
Koukourarata Port Levy - Bach on Public Land (Road Reserve)	16 April 2025	16 July 2025	Facilities & Property Unit	Property Consultancy
Old Municipal Chambers - Sublease Approval Process	16 April 2025	16 July 2025	Facilities & Property Unit	Property Consultancy
Potential Reduction in Extent of Lyttelton Residential Heritage Area	16 April 2025	16 July 2025	Planning & Consents	City Planning
Stop Road (airspace) and Dispose of to Adjoining Landowners	5 June 2024	28 July 2025	Facilities & Property Unit	Property Consultancy
Stop Road (airspace) and Dispose of to Adjoining Landowners	21 August 2024	29 July 2025	Facilities & Property Unit	Property Consultancy

Three Waters Activities - March, April, May, and June 2023	6 September 2023	31 July 2025	Three Waters	Service Excellence
Citywide Discretionary Response Fund Applications May 2025	7 May 2025	6 August 2025	Community Support & Partnerships	Partnerships & Planning
Citywide Discretionary Response Fund Applications May 2025	7 May 2025	6 August 2025	Finance	Management
Hearings Panel report to the Council on the Proposed Trade Waste Bylaw 2025	7 May 2025	6 August 2025	Strategic Policy & Resilience	Policy Team
Local Water Done Well Service Delivery Model	7 May 2025	6 August 2025	Strategic Policy & Resilience	Policy Team
Notice of Motion - Micromobility parking	7 May 2025	6 August 2025	Transport & Waste	Asset Planning
The Ferrymead Trust - Citywide Discretionary Response Fund Application	7 May 2025	6 August 2025	Community Support & Partnerships	Partnerships & Planning
Access along the Heathcote Expressway MCR (past Scruttons Road level crossing)	6 November 2024	22 August 2025	Transport & Waste	Management
Schedule 1	14 February 2024	30 August 2025	Parks	Asset Management
3 Bantry Lodge Road, Wainui - Revoke Reserve Status and Sale of Land	5 February 2025	31 August 2025	Facilities & Property Unit	Property Consultancy
Huanui Lane between Gloucester Street and Armagh Street-Traffic Control Changes	11 December 2024	12 September 2025	Transport & Waste	Asset Planning
(H-H-R) Templeton Cemetery and Sports Park Development Plan - Preparation	12 September 2019	30 September 2025	Parks	Planning & Policy
Ōtākaro Avon River Corridor Proposed Governance Model	19 February 2025	1 October 2025	Citizens & Community Management	Citizens & Community Management
Climate Change Portfolio Lead Report	3 July 2024	31 October 2025	Strategic Policy & Resilience	Management
Acquisition of Deeds Land Along with Road Stopping and Amalgamation - Corner Harmans and Voelas Roads Lyttelton	5 February 2025	30 November 2025	Facilities & Property Unit	Property Consultancy
Canterbury Museum Draft 2025/26 Annual Plan Request	16 April 2025	10 December 2025	Community Support & Partnerships	Management Team
Installation of Public Artwork - "The Godwits"	25 July 2019	15 December 2025	Parks	Asset Management
27 Hunters Road & 43 Whero Avenue, Diamond Harbour – FENZ and Te Pā o Rākaihautū Unsolicited Proposals	5 June 2024	31 December 2025	Facilities & Property Unit	Property Consultancy
27 Hunters Road and 42 Whero Avenue Consultation Outcome	9 June 2022	31 December 2025	Planning & Consents	Management
Lincoln Road (Wrights to Curletts) Project - Metropolitan Significance and Property Purchase	13 August 2020	31 December 2025	Facilities & Property Unit	Property Consultancy
Notice of Motion - Fly Tipping Volunteer Removal Options	19 February 2025	31 December 2025	Transport & Waste	Resource Recovery
Schedule 2	14 February 2024	31 December 2025	Citizens & Community Management	Citizens & Community Management
Derelict Buildings Issues and Options	16 April 2025	28 February 2026	Planning & Consents	Transport
Application to the 2024/25 Capital Endowment Fund - Youth Hub Trust	18 September 2024	31 March 2026	Community Support & Partnerships	Partnerships & Planning
Orana Park	25 June 2024	31 March 2026	Community Support & Partnerships	Partnerships & Planning
Councillors' proposed amendments - Infrastructure and Regulation	14 February 2024	1 April 2026	Three Waters	Asset Planning Stormwater & Waterways
Capital Grant - Te Uaka/Lyttelton Museum	12 February 2025	1 May 2026	Community Support & Partnerships	Management Team
Hearings Panel report on the Gloucester Street "Streets for People" Trial	2 October 2024	15 May 2026	Transport & Waste	Project Management
Ōtākaro-Avon Stormwater Management Plan	19 June 2024	29 May 2026	Three Waters	Asset Planning Stormwater & Waterways
Southshore South New Brighton Earthquake Legacy Project	29 August 2019	30 June 2026	Three Waters	Asset Planning Stormwater & Waterways
Report Requests	25 June 2024	31 October 2026	Transport & Waste	Asset Planning
Arts Centre	25 June 2024	31 March 2027	Community Support & Partnerships	Partnerships & Planning
Hearings Panel Report on Lincoln Road Peak Hour Bus Lane Proposal	7 July 2022	1 June 2027	Transport & Waste	Project Management

Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Accelerating Climate Adaptation	25 June 2024	30 May 2025	23 May 2025	Strategic Policy & Resilience	Coastal Hazards
Atlas Quarter	21 August 2024	31 May 2025	6 May 2025	Community Support & Partnerships	Partnerships & Planning
Abandoned Trolley Recovery	11 December 2024	6 May 2025	12 May 2025	Transport & Waste	Resource Recovery
Capital Programme reduction	12 February 2025	1 May 2025	5 May 2025	Executive Office	Executive Office
Cygnets Street Stormwater	12 February 2025	14 May 2025	12 May 2025	Three Waters	Management
Report request - Decision-making tool	12 February 2025	26 May 2025	22 May 2025	Community Support & Partnerships	Governance Process
Ōtautahi Christchurch Future Transport	19 March 2025	18 June 2025	15 May 2025	Planning & Consents	Transport
Wheelie Bin Latch Trial	19 March 2025	18 June 2025	2 May 2025	Transport & Waste	Resource Recovery
Appointment of Electoral Officer	16 April 2025	16 July 2025	30 April 2025	Legal & Democratic Services	Management
Council Submission on the proposed National Wastewater Environmental Performance Standards	16 April 2025	16 July 2025	9 May 2025	Strategic Policy & Resilience	Policy Team
Local Alcohol Policy - Proposed Draft LAP for Consultation	16 April 2025	16 July 2025	30 April 2025	Strategic Policy & Resilience	Policy Team
Standing Orders Amendment - Notices of Motion	16 April 2025	16 July 2025	1 May 2025	Legal & Democratic Services	Democratic Services
Environmental Partnerships Fund - Terms of Reference	7 May 2025	6 August 2025	15 May 2025	Community Support & Partnerships	Partnerships & Planning
Shelter installation at well-used bus stops across the Waipapa Papanui-Innes-Central Community Board area	7 May 2025	6 August 2025	26 May 2025	Transport & Waste	Traffic Operations