



Finance and Performance Committee

OPEN MINUTES

Date: Wednesday 28 May 2025
Time: 9.30 am
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present

| | |
|--------------------|--|
| Chairperson | Councillor Sam MacDonald |
| Deputy Chairperson | Councillor Melanie Coker |
| Members | Mayor Phil Mauger |
| | Deputy Mayor Pauline Cotter |
| | Councillor Kelly Barber |
| | Councillor Celeste Donovan |
| | Councillor Tyrone Fields |
| | Councillor James Gough – via audio/visual link |
| | Councillor Tyla Harrison-Hunt |
| | Councillor Victoria Henstock |
| | Councillor Yani Johanson |
| | Councillor Aaron Keown |
| | Councillor Jake McLellan |
| | Councillor Andrei Moore |
| | Councillor Mark Peters |
| | Councillor Tim Scandrett |
| | Councillor Sara Templeton |

Principal Advisor

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved FPCO/2025/00095

That the apologies from Councillor Harrison-Hunt for lateness and Councillor Gough for early departure be accepted.

Councillor MacDonald/Mayor

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Councillors Henstock and McLellan declared an interest in Item 10 – *ChristchurchNZ Holdings Ltd – Quarter 3 2024/25 Performance Report*.

Councillor Coker declared an interest in recommendation 3.p. of Item 12 – *Biodiversity Fund Project Approvals 2024-2025 FY*.

Councillors Gough and Johanson declared an interest in Item 19 – *Notice of Motion – Directors Fees for Elected Members*.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved FPCO/2025/00096

That the minutes of the Finance and Performance Committee meeting held on Wednesday, 30 April 2025 be confirmed.

Councillor MacDonald/Councillor Coker

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1. Christchurch Civic Trust

Anne Dingwall spoke on behalf of Christchurch Civic Trust regarding Item 13. *Canterbury Provincial Council Buildings – update.*

Attachments

A Christchurch Civic Trust - Presentation to Finance & Performance Committee notes [⇒](#) 

5.2. Adrian Wynne

Adrian Wynne spoke regarding Item 14. *Abandoned Trolley Recovery.*

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

19. Notice of Motion - Directors Fees for Elected Members

Committee Comment

1. The Notice of Motion was moved by Councillor Coker and seconded by Councillor Fields. When put to the vote there was a 7 vote tie, with the result being the recommendations were not carried, and the continuation of the status quo.

Notice of Motion Recommendation

That the Finance and Performance Committee:

1. Notes the Council's Policy for the Treatment of Directors' Fees for Elected Members as recorded in Schedule 3 of the Policy for the Appointment and Remuneration of Directors to Council Organisations as adopted by the Council in January 2023, requiring that any fees payable to elected members for serving as Council representatives on the boards of Council organisations are paid into the Mayor's Welfare Fund.
 - a. Notes that the Policy for the Treatment of Directors' Fees for Elected Members provides that in the event an elected member director does receive fees for the governance role, the amount net of tax is to be donated to the Mayor's Welfare Fund in the year in which it was received.
2. Requests that any elected members who have received director fees and who are in contravention of the Policy for the Treatment of Directors' Fees for Elected Members to arrange for full donation of the relevant amounts to the Mayor's Welfare Fund within 30 days of this resolution being passed.
3. Directs the Chief Executive to write to any elected members who have received directors' fees and who have not donated an equivalent amount to Mayor's Welfare Fund in accordance with the Policy for the Treatment of Directors' Fees for Elected Members to remind them of their obligation to donate their fees to the Mayor's Welfare Fund and provide details on how repayment is to be made.
4. Requests that Transwaste Canterbury Ltd be asked to consider paying all future directors' fees for Christchurch City Council elected member directors directly into the Mayor's Welfare Fund, in accordance with the Council's Policy for the Treatment of Directors' Fees for Elected Members.

5. Requests a confidential report to the Council within 40 days of this resolution outlining the status of any outstanding Council director payments to the Mayor's Welfare Fund.

*The division was declared **a tie** the voting being as follows:*

For: Councillor Coker, Deputy Mayor Cotter, Councillor Donovan, Councillor Fields, Councillor McLellan, Councillor Moore and Councillor Templeton

Against: Councillor MacDonald, Mayor Mauger, Councillor Barber, Councillor Henstock, Councillor Keown, Councillor Peters and Councillor Scandrett

Councillor Coker/Councillor Fields

Tie

Councillors Gough and Johanson declared an interest in this Item and did not participate in the debate or voting.

The meeting adjourned at 9.55 am and reconvened at 10.15 am. Councillors Fields and Johanson were not present at this time.

Councillor Johanson returned to the meeting at 10.16 am during consideration of Item 7.

7. Key Organisational Performance Results - April 2025

Committee Resolved FPCO/2025/00097

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Key Organisational Performance Results - April 2025 Report.

Councillor MacDonald/Mayor

Carried

Councillor Harrison-Hunt joined the meeting at 10.19 am during presentation of Item 8.

Councillor Coker left the meeting at 10.23 during presentation of Item 8.

8. Financial Performance Report - April 2025

Committee Resolved FPCO/2025/00098

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Financial Performance Report - April 2025 Report.

Councillor MacDonald/Councillor Keown

Carried

Councillor Fields returned to the meeting at 10.27 am during consideration of Item 9.

Councillor Coker returned to the meeting at 10.31 am during consideration of Item 9.

9. Capital Programme Performance Report April 2025

Committee Resolved FPCO/2025/00099

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Capital Programme Performance Report April 2025.

Deputy Mayor/Councillor Johanson

Carried

17. Change in Accounting Treatment of Intangible Assets

Committee Resolved FPCO/2025/00100

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Change in Accounting Treatment of Intangible Assets Report.
2. Notes the change in accounting treatment of digital software and intangible assets, where expenditure which was treated as creating digital assets and capitalised will now be treated as operating expenditure.
3. Notes that digital assets currently recognised in the Statement of Financial Position will be derecognised at 30 June 2025 and will be reflected in Council Annual Report for the year ended 30 June 2025.
4. Notes that the change in accounting treatment has a consequential effect of changing funding from borrowing to rating in alignment with Council's Revenue and Financing Policy.
5. Notes that options for funding operating expenditure on digital software and intangible assets will be presented to Council workshops on the Annual Plan 2025/26.

Councillor MacDonald/Mayor

Carried

10. ChristchurchNZ Holdings Ltd - Quarter 3 2024/25 Performance Report

Committee Resolved FPCO/2025/00101

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives ChristchurchNZ Holdings Ltd - Quarter 3 2024/25 Performance Report.

Councillor Donovan/Councillor Peters

Carried

Councillors Henstock and McLellan declared an interest in this Item 10 and did not participate in the vote.

Attachments

A ChristchurchNZ Holdings Ltd - Presentation to Finance and Performance Committee 

Councillor Templeton left the meeting at 11.03 am and returned at 11.05 am during consideration of Item 11.

11. Discretionary Response Fund Report - Canty Mathematical Association 21 May

Committee Resolved FPCO/2025/00102

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Discretionary Response Fund Report - Canty Mathematical Association 21 May Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Declines the application to the 2024/25 Citywide Discretionary Response Fund from Canty Mathematical Association Inc towards Cantamath.

Deputy Mayor/Councillor Scandrett

Carried

Councillor Barber left the meeting at 11.05 am and returned at 11.07 am during consideration of Item 12.

12. Biodiversity Fund Project Approvals 2024-2025 FY

Committee Resolved FPCO/2025/00103

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Biodiversity Fund Project Approvals 2024-2025 FY Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a total of \$483,833 from the \$496,049 2024/25 Christchurch Biodiversity Fund across the following 19 projects:

| | | |
|----|----------|--|
| a. | \$4,800 | Lindsay Main Te Pōhue Banks Peninsula weed control |
| b. | \$16,163 | Craigforth Limited Pigeon Bay Matai forest fence replacement |
| c. | \$10,000 | Altonbrook Farm, French Farm Old Mans beard control |

| | | |
|----|----------|---|
| d. | \$25,000 | Paul Dahl, Puraú fencing |
| e. | \$16,000 | Te Ahu Patiki Charitable Trust weed control |
| f. | \$30,000 | Styx Living Laboratory Trust weed control |
| g. | \$27,600 | QEII National Trust various covenants Banks Peninsula weed control |
| h. | \$5,000 | Banks Peninsula Conservation Trust, Stencliffe Farm Pigeon Bay weed control |
| i. | \$20,000 | Banks Peninsula Conservation Trust Kakanui Covenant Port Levy weed and pest control |
| j. | \$65,960 | Hollie Hollander Grehan Valley Residents weed control |
| k. | \$20,000 | Living Springs Governors Bay weed and pest control |
| l. | \$3,200 | High Bare Peak Limited Little River weed control |
| m. | \$14,350 | Cool Temperate Ecology Ltd Robinsons Bay animal pest control |
| n. | \$4,000 | Little River Campground Ltd weed control |
| o. | \$60,000 | Conservation Volunteers New Zealand Governors Bay animal pest control |
| p. | \$45,000 | Summit Road Society Linda Woods Reserve fencing, planting and weed control |
| q. | \$26,760 | Hidden Valley Conservation Trust, Puraú rare plant survey and management. |
| r. | \$60,000 | Refuge Ecology Pahau Catchment weed control |
| s. | \$30,000 | Orton Bradley Park Board harbour front planting |

4. Declines the application from Richmond Community Garden Trust.

Deputy Mayor/Councillor Fields

Carried

Councillor Coker declared an interest in recommendation 3.p of this Item.

The meeting adjourned at 11.18 am and reconvened at 11.34 am during consideration of Item 13.
Councillor Gough left the meeting during the adjournment and did not return.

13. Canterbury Provincial Council Buildings - proposed Expressions of Interest process

Committee Comment

1. The Committee requested engagement with key stakeholders on the options for restoration, and to guide the process for the restoration.
2. The Committee also requested the development of a consultation document, information on the ownership of the buildings, and an update from staff on the Expressions of Interest process before it goes public.

Officer Recommendations Ngā Tūtohu

That the Finance and Performance Committee:

1. Receives the information in the Canterbury Provincial Council Buildings - proposed Expressions of Interest process Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees to an Expressions of Interest process being commenced to invite interested parties to partner with the Council to fund and restore the Canterbury Provincial Council Buildings.
4. Notes that staff will report back to the Finance and Performance Committee once the Expressions of Interest process has closed and applications have been assessed.
5. On the basis that it is no longer relevant nor can be implemented, revokes the previous decisions of the Finance and Performance Committee of 22 February 2023 that accepted an unsolicited bid to lead the restoration of the Canterbury Provincial Council Buildings, being:
 1. *Approves entering into a partnership agreement with the City of Christchurch Trust, to undertake the repair and refurbishment of Stage 1 of the CPCB.*
 2. *Authorises the Manager Property Consultancy to negotiate the terms of the partnership agreement.*
 3. *Approves bringing forward sufficient funding within the Long Term Plan FY2021/2031 to allow commencement of the works in FY24 (currently programmed for FY28).*
 4. *Authorises the General Manager of Citizens and Community to authorise the partnership agreement. Such agreement may include requirements of payment milestones, together with agreeing acceptable approaches to the strengthening and refurbishment scope, which will seek to protect, retain and conserve heritage features.*
 5. *Instructs staff to report back to Council during the preparation of the Long Term Plan FY2024/2034, with findings and recommendations on advancing the balance of the restoration project.*

Committee Resolved FPCO/2025/00104

That the Finance and Performance Committee:

1. Receives the information in the Canterbury Provincial Council Buildings - proposed Expressions of Interest process Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.

3. On the basis that it is no longer relevant nor can be implemented, revokes the previous decisions of the Finance and Performance Committee of 22 February 2023 that accepted an unsolicited bid to lead the restoration of the Canterbury Provincial Council Buildings, being:
 - a. Approves entering into a partnership agreement with the City of Christchurch Trust, to undertake the repair and refurbishment of Stage 1 of the CPCB.
 - b. Authorises the Manager Property Consultancy to negotiate the terms of the partnership agreement.
 - c. Approves bringing forward sufficient funding within the Long Term Plan FY2021/2031 to allow commencement of the works in FY24 (currently programmed for FY28).
 - d. Authorises the General Manager of Citizens and Community to authorise the partnership agreement. Such agreement may include requirements of payment milestones, together with agreeing acceptable approaches to the strengthening and refurbishment scope, which will seek to protect, retain and conserve heritage features.
 - e. Instructs staff to report back to Council during the preparation of the Long Term Plan FY2024/2034, with findings and recommendations on advancing the balance of the restoration project.
4. Agrees to an Expressions of Interest process being commenced to invite interested parties to partner with the Council to fund and restore the Canterbury Provincial Council Buildings.
5. Notes that staff will report back to the Finance and Performance Committee once the Expressions of Interest process has closed and applications have been assessed.
6. Requests staff undertake engagement with key stakeholders on options for the restoration of the Canterbury Provincial Council Buildings, and to guide the process for restoration and to develop a consultation document.
7. Requests information on the background of ownership and an update from staff on the Expressions of Interest process before it goes public.

Deputy Mayor/Mayor

Carried

14. Abandoned Trolley Recovery

Committee Comment

1. The Committee discussed the need to work with the supermarkets to encourage the development of workable solutions and to monitor progress.

Officer Recommendations Ngā Tūtohu

That the Finance and Performance Committee:

1. Receives the information in the Abandoned Trolley Recovery Report.

Committee Resolved FPCO/2025/00105

Part C

That the Finance and Performance Committee:

1. Receives the information in the Abandoned Trolley Recovery Report.

2. Notes that Council Staff will work with the New Zealand Retailers Association to explore the development of a Memorandum of Understanding (modern form of an Accord) with local retailers which would provide a formal platform to work with the retailers on the abandoned shopping trolley issue.

Deputy Mayor/Mayor

Carried

Councillors Coker and Moore requested that their votes against the resolution be recorded.

20. Mayor's Monthly Report

Committee Resolved FPCO/2025/00106

Mayor's Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Mayor's Monthly report.

Mayor/Deputy Mayor

Carried

15. St Asaph/Fitzgerald Intersection Improvements

Committee Resolved FPCO/2025/00107

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the St Asaph/Fitzgerald Intersection Improvements Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves, pursuant to Section 331 and 334 of the Local Government Act 1974:
 - a. All kerb alignments, traffic islands and road markings changes on Fitzgerald Avenue and St Asaph Street as detailed in **Attachment A** of this report.
 - b. Changes to traffic signal phasing to allow for the control of right turn movements from Fitz into St Asaph.
4. Approves, pursuant to Clause 18 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Special Vehicle Lane for the use of westbound road users as defined in Section 11.1A of the Land Transport (Road User) Rule: 2004, excepting pedestrians and riders of mobility devices, be installed on the south side of St Asaph Street (east), commencing at its intersection with Fitzgerald Avenue and extending in an easterly direction for a distance of 26 metres.
5. Approves, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the stopping of all vehicles be prohibited at any time on the south side of St

Asaph Street commencing at its intersection with Fitzgerald Avenue and extending in a westerly direction for a distance of 8 metres.

6. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in Recommendations 4 and 5 above.
7. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in Recommendations 1 to 6 are in place (or removed in the case of revocations).

Councillor McLellan/Councillor Coker

Carried

16. South Express MCR - Revised Tree Removal

Committee Resolved FPCO/2025/00108

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the South Express MCR - Revised Tree Removal Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the removal of the following trees as assessed in the 2024 Tree Removals Report (**Attachment A** to this report) and as detailed in **Attachment B** to this report:
 - a. 103175 on the southeastern side of Railway Terrace, near #22.
 - b. 103178 on the southeastern side of Railway Terrace, near #18.
 - c. 103180 on the southeastern side of Railway Terrace, near #18.
 - d. 136460 on the southeastern side of Waterloo Road, near #628.
 - e. 136464 on the southeastern side of Waterloo Road, near #1 Kissell Street.
 - f. 136465 on the southeastern side of Waterloo Road, opposite the intersection with Kissell Street.
 - g. 136466 on the southeastern side of Waterloo Road, near #2 Kissell Street.
 - h. 136467 on the southeastern side of Waterloo Road, near #2 Kissell Street
 - i. 136468 on the southeastern side of Waterloo Road, near #622.
 - j. 136469 on the southeastern side of Waterloo Road, near #620.
 - k. 136472 on the southeastern side of Waterloo Road, near #620.
 - l. 136470 on the southeastern side of Waterloo Road, near #618.
 - m. 136471 on the southeastern side of Waterloo Road, near #618.
4. Approves the minor realignment of the shared path along Railway Terrace as showing in **Attachment B** to this report, noting this supports the tree assessment provided in the 2024 Tree Removals Report (**Attachment A**).

5. Contingent upon the Council's approval of Recommendation 4 above, revokes in part, the Infrastructure, Transport and Environment Committee's 2019 resolution (ITEC/2019/00022) to remove the following trees and instead approves their retention:
 - a. 103135 on the southeastern side of Railway Terrace, near #18.
 - b. 103128 on the southeastern side of Railway Terrace, near #4.
6. Contingent upon the Council's approval of Recommendation 4 above, approves the following tree removals as detailed in **Attachment B** of this report:
 - a. 103181 on the southeastern side of Railway Terrace, near #1/18
 - b. 103134 on the southeastern side of Railway Terrace, near #16
 - c. 103133 on the southeastern side of Railway Terrace, near #16
7. Approves the removal of roadside vegetation (non-listed trees) required for the construction of the South Express Cycleway as identified in **Attachment B** to this report.
8. Notes that for every listed tree removed in the construction of the South Express Cycleway, a minimum of two new trees will be planted in accordance with the Christchurch City Council Tree Policy.

Mayor/Councillor Keown

Carried

Councillor Barber left the meeting at 12.24 pm and returned at 12.26 am during consideration of Item 18.

18. Transport Operations Report (January to March 2025)

Committee Resolved FPCO/2025/00109

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Transport Operations Report (January to March 2025) Report.

Mayor/Deputy Mayor

Carried

21. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Committee Resolved FPCO/2025/00110

Part C

That at 12.43 pm the resolution to exclude the public set out on pages 292 to 294 of the agenda be adopted.

Councillor MacDonald/Councillor Henstock

Carried

The public were re-admitted to the meeting at 12.59 pm.

Karakia Whakamutunga

Meeting concluded at 1 pm.

CONFIRMED THIS 25TH DAY OF JUNE 2025

COUNCILLOR SAM MACDONALD
CHAIRPERSON