

**Waihoru**  
**Spreydon-Cashmere-Heathcote Community Board**  
**OPEN MINUTES**

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**Date:** Thursday 10 April 2025  
**Time:** 4.02 pm  
**Venue:** Linwood Boardroom,  
Gate B, 180 Smith Street,  
Woolston

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**Present**

|                    |                                   |
|--------------------|-----------------------------------|
| Deputy Chairperson | Keir Leslie                       |
| Members            | Melanie Coker                     |
|                    | Will Hall - via audio/visual link |
|                    | Roy Kenneally                     |
|                    | Tim Lindley                       |
|                    | Lee Sampson                       |
|                    | Tim Scandrett                     |
|                    | Sara Templeton                    |

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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
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## Karakia Tīmatanga

**Waiata:** The Board sang a waiata to open the meeting.

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

**Part C**

**Community Board Resolved SCBCC/2025/00024**

That the apology from Callum Ward for absence be accepted.

Sara Templeton/Lee Sampson

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**

**Community Board Resolved SCBCC/2025/00025**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board confirm the open Minutes and the Public Excluded Minutes (Item 20) from the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on Thursday, 13 March 2025.

Lee Sampson/Roy Kenneally

**Carried**

### 4. Public Forum Te Huinga Whānui

**Part B**

**4.1 Redcliffs Tennis Club**

Matt Love-Smith, Club President and Carly Waddleton, Club Secretary spoke to the Board on behalf of the Redcliffs Tennis Club to outline the Club's future strategy and plans to enhance the role that the Club plays in the local community.

After questions from members, the Deputy Chairperson thanked Matt and Carly for their presentation.

**Attachments**

A    Redcliffs Tennis Club - Presentation to Board 

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

#### 5.1 Sumner Valley Riding School Trust - proposed new lease

Lisa Hadfield spoke on behalf of Sumner Valley Riding School in support of the Riding School's new lease proposal.

Item 10 of these minutes records the Board's decision on this matter.

#### 5.2 Addington Farm - Proposed Lease at Addington Park

Sophie Bond, Chairperson of Addington Farm Trust joined by Alicia Whitwell, Dave Scarlet and Alexandrous Aroo addressed the Board in support of the Trust's proposed lease at Addington Park.

After questions from members the Deputy Chairperson thanked the group for their deputation.

Item 11 of these minutes records the Board's decision on this matter.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. Correspondence

**Secretarial note:** staff tabled an item of correspondence received from Karennia Fry in relation to green waste attached below.

### Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the correspondence report dated 10 April 2025 from the Ministry of Education.
2. Receives the information in the correspondence report dated 10 April 2025 from Ken Thomson in relation to the concerns raised with Cheviot Street, and refers the issues raised to staff for investigation and response back to the Community Board.
3. Receives the information in the correspondence report dated 10 April 2025 from Robert McIntosh in relation to the concerns raised with the recently resealed section of McCormacks Bay Road and notes the matter has been referred through to Council's customer service team.

### Community Board Decisions under Delegation

#### Part B

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the correspondence report dated 10 April 2025 from the Ministry of Education and requests staff share this correspondence with the residents that presented to the Board on this matters on 12 December 2024.
2. Receives the information in the correspondence report dated 10 April 2025 from Ken Thomson in relation to the concerns raised with Cheviot Street, and refers the issues raised to staff for investigation and response back to the Community Board.
3. Receives the information in the correspondence report dated 10 April 2025 from Robert McIntosh in relation to the concerns raised with the recently resealed section of McCormacks Bay Road and notes the matter has been referred through to Council's customer service team.
4. Receives the correspondence from Karenni Fry in relation to green waste, and refers the issues raised to staff for investigation and response back to the Community Board.

**Attachments**

- A Correspondence Karenni Fry - tabled to the Board 

## **8. Sydenham Rugby Club Lighting Application - Waltham Park**

**Community Board Resolved SCBCC/2025/00026 Original Officer Recommendation accepted without change**

**Part C**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Sydenham Rugby Club Lighting Application - Waltham Park Report.
2. Notes that the decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy 2019. The level of significance was determined by the low number of affected residents and minimal proposed change – there are lights in the park currently.
3. Grants a ground lease to Sydenham Rugby Football Club pursuant to the Reserves Act 1977 for a lease period of 20 years including renewals for seven floodlights on Waltham Park, being Lot 1 Deposited Plan 8016, RoT: CB383/84, as shown generally on **Attachment A** of the agenda report.
4. Approves construction of three (3) new flood lights and upgrade four (4) existing flood lights at Waltham Park (Lot 1 Deposited Plan 8016, RoT: CB383/84) as shown in **Attachment B** of the agenda report.
5. Authorise the Manager Property Consultancy to conclude negotiation and administer the terms and conditions of the lease.

Tim Scandrett/Roy Kenneally

**Carried**

## 9. Orion Easement at Waltham Park

**Community Board Resolved SCBCC/2025/00027 Original Officer Recommendation accepted without change**

### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the *Orion Easement at Waltham Park* Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the granting of a new 5.5sqm easement to Orion over Council land at the western edge of Waltham Park, approximately 60 metres south of Bunyan Street.
4. Notes that as Waltham Park is a reserve under the Reserves Act 1977, the easement also requires the consent of the Minister of Conservation and that the authority to provide this consent has been sub delegated to the Christchurch City Council Chief Executive by an Instrument of Delegation for Territorial Authorities dated 12 June 2013.
5. Recommends that the Chief Executive exercise her delegation to provide the Minister of Conservation consent to a new 5.5sqm easement to Orion over Council land at the western edge of Waltham Park, approximately 60 metres south of Bunyan Street.
6. Delegates authority to the Property Consultancy Manager do all things necessary and make any decisions at his sole discretion that are consistent with this report to implement the resolutions above including finalising negotiations, documenting terms and conditions and concluding any arising actions e.g. registration of easements.

Melanie Coker/Lee Sampson

**Carried**

## 10. Sumner Valley Riding School Trust - proposed new lease

**Community Board Resolved SCBCC/2025/00028 Original Officer Recommendation accepted without change**

### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Sumner Valley Riding School Trust - proposed new lease Report.
2. Grants a ground lease to Sumner Valley Riding School Trust pursuant to the Reserves Act 1977, for a lease period of 15 years including renewals for an area of approximately 4.3ha on Sumnervale Reserve being part of Lot 5 DP17405 and Lot 17 DP17015, RS15420 as shown generally on the plan described as Attachment A of the agenda report.
3. Approves the construction of:
  - a. Two hay sheds, one horse shelter and a storage shed marked 'G' 'H' 'I' 'J' on the plan shown in Attachment A of the agenda report
  - b. An all- weather arena marked 'F' on the plan shown in Attachment A of the agenda report

Subject to compliance with all regulatory requirements and final approval of design and location by the Manager Parks

4. Notes that
  - a. That the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
  - b. That appropriate consultation has been undertaken and the results of that support this proposal.
5. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including completing final negotiations and administering the terms and conditions of the new lease.

Sara Templeton/Tim Lindley

**Carried**

## **11. Addington Farm - Proposed Lease at Addington Park**

**Community Board Resolved SCBCC/2025/00029 Original Officer Recommendation accepted without change**

### **Part C**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Addington Farm - Proposed Lease at Addington Park Report.
2. Grant a ground lease to Addington Farm Trust pursuant to the Reserves Act 1977, for a lease period of 10 years including renewals for an area of approximately 1912sqm of Addington Park being part of Pt RS 72 as shown generally as areas A – E on the plan described as Attachment C of the agenda report.
3. Approve construction of garden area including fencing and removable shade houses generally in accordance with the design shown in Attachment E of the agenda report.
4. Approve construction of a storage shed and chiller as shown in Attachment C of the agenda report, on the areas identified as D-E together with renovation of the changing shed block generally in accordance with the layout shown in Attachment E of the agenda report subject to final approval of the Parks Manager and completion of all regulatory requirements.
5. Notes that the decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy 2019. While this project has a considerable amount of interest and positive impact on the local community and future users of the community gardens, the significance was determined by the size of the proposal, potential effects on the wider district and cost to Council.
6. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including completing negotiations for, and administer, the terms and conditions of the new lease.

Melanie Coker/Tim Scandrett

**Carried**

## **12. Waihoru Spreydon Cashmere Heathcote 2024-25 Discretionary Response Fund The Yarns Men for the Art of A Good Yarn Workshop Project**

**Community Board Resolved SCBCC/2025/00030 Original Officer Recommendation accepted without change**

### **Part C**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon Cashmere Heathcote 2024-25 Discretionary Response Fund The Yarns Men for the Art of A Good Yarn Workshop Project Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$7,000 from its 2024-25 Discretionary Response Fund to The Yarns Men towards the The Art of A Good Yarn Workshop Project for wages and venue hire. This amount includes \$2,000 from Shape Your Place Toolkit Fund for the Facilitator.

Roy Kenneally/Lee Sampson

**Carried**

## **13. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - April 2025**

**Community Board Resolved SCBCC/2025/00031 Original Officer Recommendation accepted without change**

### **Part B**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - April 2025.

Tim Scandrett/Tim Lindley

**Carried**

Will Hall left the meeting at 5.27 pm during consideration of item 14.

## **14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

Members exchanged information on matters of mutual interest:

- Attendance at the Redcliffs Residents' Association meeting on 7 April 2025, which included an archaeology presentation.
- Water issues on Grange Street in Opawa and other water issues across the Board's area.
- Lights not working at Hoon Hay Parks.
- Attendance and representation of the Board at the Estuary Fest Mini.
- Height of newly installed road signs on Beachville Road.
- Submitting on Moorhouse Avenue pedestrian safety improvements.

- A resident's issue regarding collection of green waste.
- Upcoming Easter egg hunt at Hoon Hay Community Centre.
- Upcoming meeting with staff about riverbank erosion issues in Hoon Hay.
- Attendance at Cashmere Residents' Emergency Support Team (CREST) Neighbourhood Support Information Session.
- A meeting a resident on Overdale Drive regarding trees.
- A water issue at the end of Cashmere Road.

## **Karakia Whakakapi**

**Meeting concluded at 5.32 pm.**

**CONFIRMED THIS 15 DAY OF May 2025**

**CALLUM WARD**  
**CHAIRPERSON**