
**Te Pātaka o Rākaihautū Banks Peninsula Community
Board Information Session/Workshop**

NOTES

Date: Tuesday 22 April 2025
Time: 10.00 am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Ōhinehou Lyttelton

Present

Chairperson	Lyn Leslie
Deputy Chairperson	Tyrone Fields
Members	Jillian Frater Asif Hussain

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Please Note:
This forum has no decision-making powers and is purely for information sharing.

The agenda was dealt with in the following order.

3. Steadfast - Cass Bay Residents' Association Building Project (Site Visit)

The Board attended a site visit to Steadfast, Cass Bay. The Cass Bay Residents' Association Chairperson, Jenny Healey, and Association committee member Noeline Allan shared an update on the Association's project at Steadfast. The Board members were advised:

- The site previously approved for community consultation is cost-prohibitive to build on and would not provide desired aspects such as an accessible outdoor space to users.
- The Residents' Association would like consideration of the garage building being demolished and approval given to enable them to proceed with raising funds to build a new multi-use community facility on or near to the site where the garage sits currently.
- They require site approval prior to being able to approach potential funders.

Attachments

- A Cass Bay Residents Association Handout - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 22 April 2025 

Karakia Tīmatanga

1. Apologies Ngā Whakapāha

Apologies for absence from Cathy Lum-Webb and Nigel Harrison were received.

Howard Needham and Luana Swindells were absent from the Information Session and no apology was received.

2. Open Forum Te Wā Kōrerorero

There were no open forum presentations.

4. Community Funding Information Session

Community Board Information Session/Workshop Notes

Joshua Wharton, Community Funding Team Leader, updated the Board on the changes to Council's contestable funding for the 2025/26 financial year; including the new funding platform, SmartyGrants.

The Board were updated on the range of community funding that is available to community organisations through Council.

After questions, the Board thanked Mr Wharton for his presentation.

5. Pūrau Foreshore and Reserves Development

Community Board Information Session/Workshop Notes

Jo Grigg, Senior Project Manager Parks, Claire Fletcher, Senior Engagement Advisor and Jocelyn Mahoney, Principal Landscape Architect, updated the Board on the pre-consultation landscape plan for the development of the Pūrau Recreation Ground and Pūrau Foreshore Reserve, and the renewal of the public toilet.

After questions, the board thanked staff for their presentation.

Attachments

- A Item 5 - Pūrau Foreshore and Reserves Development - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 22 April 2025 [⇒](#) 


6. Lyttelton Port Masterplan

Community Board Information Session/Workshop Notes

Richard Hill, GHD Business Advisory, Phil de Joux, Chief Bulk Cargo, Engagement and Sustainability Officer and Crystal Lenky, Head of Environment and Sustainability, advised the Board on the current Lyttelton Port Master Planning study that Lyttelton Port Company (LPC) has commenced and provided the Board with an overview of the study scope, approach and opportunities for community stakeholder participation.

After questions, the Board thank Messrs Hill and de Joux and Dr Lenky for their presentation.

Attachments

- A Item 6 - Lyttelton Port Masterplan - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 22 April 2025 [⇒](#) 

Karakia Whakamutunga

Meeting concluded at 12.48 pm