



Christchurch City Council

MINUTES

Date: Wednesday 16 April 2025
Time: 9.30 am
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Mayor Phil Mauger
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Melanie Coker
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough – via audio/visual link
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

Principal Advisor

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Karakia Tīmatanga

The agenda was dealt with in the following order.

Withdrawal of Agenda Item

In accordance with Standing Order 6.8, the Mayor advised that Item 19 - *Notice of Motion - Micromobility parking* was withdrawn from the Agenda.

1. Apologies Ngā Whakapāha

Council Resolved CNCL/2025/00183

That the apologies from Councillor Johanson for potential partial absence and lateness, and Councillor Gough for early departure be accepted.

Mayor/Deputy Mayor

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Councillors Gough and Keown declared an interest in Item 9 - *Local Alcohol Policy - Proposed Draft LAP for Consultation*.

23. Resolution to Include Supplementary Report

Council Resolved CNCL/2025/00184

Decision

That the reports be received and considered at the Council meeting on Wednesday, 16 April 2025.

Open Items

24. Appointment of Electoral Officer

Councillor MacDonald/Councillor Coker

Carried

3. Public Participation Te Huinga Tūmatanui

3.1 Public Forum Te Huinga Whānui

There were no public forum presentations.

Councillor MacDonald left the meeting at 9.34 am and returned at 9.37 am during consideration of Item 3.2.1.

Councillor Henstock left the meeting at 9.35 am and returned at 9.36 am during consideration of Item 3.2.1.

3.2 Deputations by Appointment Ngā Huinga Whakaritenga

3.2.1 Greater Ōtautahi

Harrison McEvoy spoke on behalf of Greater Ōtautahi regarding Item 15 - *Derelict Buildings Issues and Options*.

Attachments

A Harrison McEvoy - Presentation to Council 

4. Presentation of Petitions Ngā Pākikitanga

There was no presentation of petitions.

5. Council Minutes - 5 February 2025

Council Resolved CNCL/2025/00185

That the Council confirms the Minutes from the Council meeting held 5 February 2025.

Mayor/Deputy Mayor

Carried

6. Council Minutes - 19 March 2025

Council Resolved CNCL/2025/00186

That the Council confirms the open and public excluded Minutes from the Council meeting held 19 March 2025.

Mayor/Deputy Mayor

Carried

7. Council Minutes - 2 April 2025

Council Resolved CNCL/2025/00187

That the Council confirms the Minutes from the Council meeting held 2 April 2025.

Mayor/Deputy Mayor

Carried

8. Koukourarata Port Levy - Bach on Public Land (Road Reserve)

Council Comment

1. The Te Pātaka o Rākaihautū Banks Peninsula Community Board Recommendations were Moved by the Mayor and Seconded by Deputy Mayor Cotter.
2. Councillor Fields put forward a proposed amendment to amend the terms and conditions of the licence.
3. The Mayor adjourned the Item to later in the meeting to allow Council Officers to prepare advice on the proposed amendment.

Moved/Seconded

That the Council:

1. Approves the granting of a licence over unformed legal road adjoining 23 and 3B Puari Road, Port Levy to legitimise the legacy encroachment of the dwelling (the bach) as shown in **Attachment A** attached to the meeting agenda report.
2. Delegates authority to the Property Consultancy Manager to negotiate and enter into the Deed of Licence on Council's standard terms and conditions, including but not limited to:
 - a. A term of 25 years less one day.
 - b. A negotiated licence fee.
 - c. The requirement for the licensee to hold public liability insurance of at least \$2m.
 - d. The public's right of access must not be obstructed, and the macrocarpa hedge must be trimmed to the Council's satisfaction or removed and the retaining wall must be removed and the foreshore returned to its natural form.
 - e. Reassessment of the licence if the structure is reconstructed or altered.
 - f. Council will not be responsible to repair or retain the structure in the event of coastal sea level rise or other natural hazard.

Mayor/Deputy Mayor

Moved/Seconded

Temporary Suspension of Standing Orders

Council Resolved CNCL/2025/00188

That pursuant to Standing Order 3.5 (Temporary Suspension of Standing Orders), the following Standing Orders be temporarily suspended to enable a more informal discussion regarding Item 9 - *Local Alcohol Policy - Proposed Draft LAP for Consultation*.

17.5 members may speak only once.

18.1 general procedure for speaking and moving motions.

18.8 foreshadowed amendments.

18.9 lost amendments.

Mayor/Deputy Mayor

Carried

Councillor Fields left the meeting at 9.49 am and returned at 9.55 am during consideration of Item 9.

Councillor Barber left the meeting at 9.53 am and returned at 9.55 am during consideration of Item 9.

Councillor Keown left the meeting at 9.53 am during consideration of Item 9.

Councillor Fields left the meeting at 10.24 am and returned at 10.28 am during consideration of Item 9.

9. Local Alcohol Policy - Proposed Draft LAP for Consultation

Council Comment

1. Council Officers Thomas Lee and Elizabeth Wilson joined the table to present the report.
2. Council Officers tabled the following documents:
 - a. A table of proposed Councillor amendments containing Council Officer advice (Minutes Attachment 9a).
3. The Officer Recommendations were Moved by the Mayor and Seconded by Deputy Mayor Cotter (the Motion) which included minor changes to Motions 3 and 4, as noted below.
4. Councillors Moved their proposed amendments as contained in Attachment 9a of the Minutes and confirmed their Seconders. To note:
 - a. Amendment A1 was amended for staff to include information in the consultation document about other options considered but not currently in the draft policy proposal and a brief explanation of them.
 - b. Amendment A3 was updated to the alternative wording provided by Council Officers: *Amending proposed Policy 3 (sensitive sites restrictions) in the draft LAP for consultation to state that a 50m rule shall apply to sensitive sites in Banks Peninsula.*
 - c. Amendment A4 was withdrawn.
5. Councillors were provided an opportunity to ask questions of clarification of the Movers and of Council Officers.
6. The meeting held one debate for the proposed amendments and the Motion.
7. The meeting voted on each proposed amendment individually (refer to the individual decisions below).

8. The meeting voted on the Substantive Motion, to approve the draft Policy for consultation (incorporating all carried amendments).

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Local Alcohol Policy - Proposed Draft LAP for Consultation Report and attachments.
2. Notes that the decision in this report is assessed as high significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the proposed draft Local Alcohol Policy (Attachment A of this report) for public consultation.
4. Delegates responsibility to the Chief Executive to make minor changes to the draft Local Alcohol Policy to reflect any resolutions passed at the meeting.

Moved/Seconded

That the Council:

1. Receives the information in the Local Alcohol Policy - Proposed Draft LAP for Consultation Report and attachments.
2. Notes that the decision in this report is assessed as high significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the proposed draft Local Alcohol Policy (Attachment A of this report) for public consultation including any carried amendments made at the meeting.
4. Delegates responsibility to the Chief Executive to make ~~minor~~ changes to the draft Local Alcohol Policy to reflect any resolutions passed at the meeting.

Mayor/Deputy Mayor

Moved/Seconded

Council Resolved CNCL/2025/00189

Proposed Amendment A1

- A1. That staff include information in the consultation document about other options considered but not currently in the draft policy proposal and a brief explanation of them.

Councillor Coker/Councillor Templeton

Carried

Council Resolved CNCL/2025/00190

Proposed Amendment A2

- A2. Amends proposed Policy 3 (sensitive sites restrictions) in the draft Local Alcohol Policy for consultation to state that this policy applies to bottle stores only.

*The division was declared **carried** by 11 votes to 3 votes the voting being as follows:*

For: Mayor Mauger, Deputy Mayor Cotter, Councillor Barber, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Henstock, Councillor MacDonald, Councillor McLellan, Councillor Moore and Councillor Scandrett

Against: Councillor Coker, Councillor Peters and Councillor Templeton

Councillor Moore/Councillor MacDonald

Carried

Council Resolved CNCL/2025/00191

Proposed Amendment A3

- A3a. Amends proposed Policy 3 (sensitive sites restrictions) in the draft Local Alcohol Policy for consultation to state that a 50m rule shall apply to sensitive sites in Banks Peninsula.

Councillor Fields/Councillor Coker

Carried

Council Decision

Proposed Amendment A5

- A5. Amends proposed Policy 2 (freeze on off-licences in high deprivation areas) in the draft LAP for consultation to remove the exemption for applicants where the sale and supply of alcohol is not the primary purpose.

*The division was declared **lost** by 4 votes to 10 votes the voting being as follows:*

For: Deputy Mayor Cotter, Councillor Coker, Councillor Peters and Councillor Scandrett

Against: Mayor Mauger, Councillor Barber, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Henstock, Councillor MacDonald, Councillor McLellan, Councillor Moore and Councillor Templeton

Deputy Mayor/Councillor Peters

Lost

Council Resolved CNCL/2025/00192

That the Council:

1. Receives the information in the Local Alcohol Policy - Proposed Draft LAP for Consultation Report and attachments.
2. Notes that the decision in this report is assessed as high significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the proposed draft Local Alcohol Policy (Attachment A of this report) for public consultation, including any carried amendments made at the meeting.
4. Delegates responsibility to the Chief Executive to make changes to the draft Local Alcohol Policy and the consultation document to reflect any resolutions passed at the meeting.

Mayor/Deputy Mayor

Carried

Attachments

- A LAP - Proposed amendments and staff advice - Presentation to Council [⇒](#) 

Reinstatement of Standing Orders

Council Resolved CNCL/2025/00193

That the Standing Orders set aside above, be resumed.

Mayor/Deputy Mayor

Carried

The meeting adjourned at 11.03 am and reconvened at 11.27 am.

Councillor Johanson joined the meeting at 11.29 am during the debate of Item 8.

Councillor Scandrett left the meeting at 11.30 am and returned at 11.36 am during consideration of Item 8.

Report from Te Pātaka o Rākaihautū Banks Peninsula Community Board - 10 March 2025

8. Koukourarata Port Levy - Bach on Public Land (Road Reserve)

Council Comment

1. Earlier in the meeting:
 - a. The Te Pātaka o Rākaihautū Banks Peninsula Community Board Recommendations were Moved by the Mayor and Seconded by Deputy Mayor Cotter.
 - b. A proposed amendment was put forward by Councillor Fields, and the Item was adjourned to allow Council Officers to provide advice.
2. Upon reconvening and following Council Officer advice, the proposed amendment was updated and Moved by Councillor Fields and Seconded by Councillor Coker.
3. The meeting held one debate for the Motion and Amendment.
4. When put to the vote, the Amendment was declared carried as the Substantive Motion.
5. The Mayor and Deputy Mayor withdrew their Original Motion.

Te Pātaka o Rākaihautū Banks Peninsula Community Board Recommendation to Council

That the Council:

1. Approves the granting of a licence over unformed legal road adjoining 23 and 3B Puari Road, Port Levy to legitimise the legacy encroachment of the dwelling (the bach) as shown in **Attachment A** attached to the meeting agenda report.
2. Delegates authority to the Property Consultancy Manager to negotiate and enter into the Deed of Licence on Council's standard terms and conditions, including but not limited to:
 - a. A term of 25 years less one day.
 - b. A negotiated licence fee.
 - c. The requirement for the licensee to hold public liability insurance of at least \$2m.
 - d. The public's right of access must not be obstructed, and the macrocarpa hedge must be trimmed to the Council's satisfaction or removed and the retaining wall must be removed and the foreshore returned to its natural form.
 - e. Reassessment of the licence if the structure is reconstructed or altered.
 - f. Council will not be responsible to repair or retain the structure in the event of coastal sea level rise or other natural hazard.

Moved/Seconded

That the Council:

1. Approves the granting of a licence over unformed legal road adjoining 23 and 3B Puari Road, Port Levy to legitimise the legacy encroachment of the dwelling (the bach) as shown in **Attachment A** attached to the meeting agenda report.
2. Delegates authority to the Property Consultancy Manager to negotiate and enter into the Deed of Licence on Council's standard terms and conditions, including but not limited to:
 - a. A term of 25 years less one day.
 - b. A negotiated licence fee.
 - c. The requirement for the licensee to hold public liability insurance of at least \$2m.
 - d. The public's right of access must not be obstructed, and the macrocarpa hedge must be trimmed to the Council's satisfaction or removed and the retaining wall must be removed and the foreshore returned to its natural form.
 - e. Reassessment of the licence if the structure is reconstructed or altered.
 - f. Council will not be responsible to repair or retain the structure in the event of coastal sea level rise or other natural hazard.

Mayor/Deputy Mayor

Moved/Seconded

Council Resolved CNCL/2025/00194

1. Approves the granting of a licence over unformed legal road adjoining 23 and 3B Puari Road, Port Levy to legitimise the legacy encroachment of the dwelling (the bach) as shown in Attachment A attached to the meeting agenda report.
2. Delegates authority to the Property Consultancy Manager to negotiate and enter into the Deed of Licence on Council's standard terms and conditions, including but not limited to:
 - g. A non-transferable licence with a term of five years to the current proposed licensees, with one right of renewal for a further five years.
 - h. A negotiated licence fee.
 - i. The requirement for the licensee to hold public liability insurance of at least \$2m.
 - j. The public's right of access must not be obstructed, the macrocarpa hedge must be removed, and the retaining wall must be removed and the foreshore returned to its natural form and these areas excluded from the licence area, to be completed within 12 months of the signing of the licence.
 - k. Reassessment of the licence if the structure is reconstructed or altered.
 - l. Council will not be responsible to repair or retain the structure in the event of coastal sea level rise or other natural hazard.
3. Notes that the standard licence requires a licensee to comply with the terms and conditions of the licence, including all applicable bylaws, statutes and other regulations, which includes wastewater discharge, and provides the Council with rights of inspection and to deal with any non-compliance as a breach of the lease.

Councillor Fields/Councillor Coker

Carried

Councillor Coker and Fields left the meeting at 11.33 am during consideration of Item 10.
Councillor Henstock left the meeting at 11.35 and returned at 11.36 am during consideration of Item 10.
The meeting adjourned at 11.46 am and reconvened at 11.58 am. Councillors Barber, Coker, Fields, Keown, Johanson and Moore were not present at this time.
Councillors Keown, Johanson and Moore returned to the meeting at 11.59 pm, and Councillor Barber returned to the meeting at 12 pm, during consideration of Item 10.
Councillor Gough left the meeting at 12.02 pm during the debate of Item 10 and did not return.

10. Canterbury Museum Draft 2025/26 Annual Plan Request

Council Comment

1. The Officer Recommendations (Original Motion) were Moved by Councillor MacDonald and Seconded by Councillor Keown.
2. An Amendment was Moved by Deputy Mayor Cotter and Seconded by Councillor Templeton to:
 - a. Update Recommendation 4 as follows: *Declines to commit to the increased capital levies proposed in the Canterbury Museum's draft 2025/26 Annual Plan at this time and formally requests the capital levy remain at current levels.*
 - b. Include two new Recommendations 5 and 6 as follows:
5. Agrees to consult with the community on the proposed capital levies, and other relevant provisions, in the Canterbury Museum's Draft 2025/26 Annual Plan and directs staff to report back to Council no later than 10 December 2025.
6. Notes that Councillors appointed to the Canterbury Museum Trust Board will be asked to review the draft consultation document prior to its release.
 - c. Remove Original Officer Recommendation 5.
3. The meeting began debate on the Original Motion and Amendment. The Mayor adjourned debate to allow Councillors to ask further questions of clarification regarding the Amendment.
4. The meeting adjourned to clarify the wording of the Amendment.
5. Upon reconvening, the Mover and Seconder of the Original Motion agreed to incorporate the Amendment into the Original Motion and to amend Motion 5 further as follows:
Agrees to consult with the community on the proposed capital levies, and other relevant provisions, in the Canterbury Museum's Draft 2025/26 Annual Plan, which would be contingent on other crown and local government funding requirements being secured for stage 5 (fit out), and directs staff to report back to Council no later than 10 December 2025.
6. The Mayor resumed debate on the Item, and when put to the vote the Motion was declared carried.

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Canterbury Museum Draft 2025/26 Annual Plan Request Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Notes that the Canterbury Museum's planned operating levy increase of 3.1% is already incorporated in the Christchurch City Council's draft 2025/26 Annual Plan.
4. Declines to commit to the increased capital levies proposed in the Canterbury Museum's draft 2025/26 Annual Plan and formally requests the capital levy remain at current levels.
5. Invites the Canterbury Museum to present their updated funding request in time to inform the Christchurch City Council's draft 2026/27 Annual Plan.
6. Asks the Chief Executive to write to the Canterbury Museum before the 25 April 2025 deadline to advise them of the Christchurch City Council's decision regarding the Canterbury Museum's 2025/26 draft Annual Plan request.

Original Motion Moved/Seconded

That the Council:

1. Receives the information in the Canterbury Museum Draft 2025/26 Annual Plan Request Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Notes that the Canterbury Museum's planned operating levy increase of 3.1% is already incorporated in the Christchurch City Council's draft 2025/26 Annual Plan.
4. Declines to commit to the increased capital levies proposed in the Canterbury Museum's draft 2025/26 Annual Plan and formally requests the capital levy remain at current levels.
5. Invites the Canterbury Museum to present their updated funding request in time to inform the Christchurch City Council's draft 2026/27 Annual Plan.
6. Asks the Chief Executive to write to the Canterbury Museum before the 25 April 2025 deadline to advise them of the Christchurch City Council's decision regarding the Canterbury Museum's 2025/26 draft Annual Plan request.

Councillor MacDonald/Councillor Keown

Moved/Seconded

Amendment Moved/Seconded

1. Receives the information in the Canterbury Museum Draft 2025/26 Annual Plan Request Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Notes that the Canterbury Museum's planned operating levy increase of 3.1% is already incorporated in the Christchurch City Council's draft 2025/26 Annual Plan.
4. Declines to commit to the increased capital levies proposed in the Canterbury Museum's draft 2025/26 Annual Plan at this time and formally requests the capital levy remain at current levels.
5. Agrees to consult with the community on the proposed capital levies, and other relevant provisions, in the Canterbury Museum's Draft 2025/26 Annual Plan and directs staff to report back to Council no later than 10 December 2025.
6. Notes that Councillors appointed to the Canterbury Museum Trust Board will be asked to review the draft consultation document prior to its release.
7. Asks the Chief Executive to write to the Canterbury Museum before the 25 April 2025 deadline to advise them of the Christchurch City Council's decision regarding the Canterbury Museum's 2025/26 draft Annual Plan request.
- ~~8. Invites the Canterbury Museum to present their updated funding request in time to inform the Christchurch City Council's draft 2026/27 Annual Plan.~~

Deputy Mayor/Councillor Templeton

Moved/Seconded

Council Resolved CNCL/2025/00195

That the Council:

1. Receives the information in the Canterbury Museum Draft 2025/26 Annual Plan Request Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Notes that the Canterbury Museum's planned operating levy increase of 3.1% is already incorporated in the Christchurch City Council's draft 2025/26 Annual Plan.
4. Declines to commit to the increased capital levies proposed in the Canterbury Museum's draft 2025/26 Annual Plan at this time and formally requests the capital levy remain at current levels.
5. Agrees to consult with the community on the proposed capital levies, and other relevant provisions, in the Canterbury Museum's Draft 2025/26 Annual Plan, which would be contingent on other crown and local government funding requirements being secured for stage 5 (fit out), and directs staff to report back to Council no later than 10 December 2025.
6. Notes that Councillors appointed to the Canterbury Museum Trust Board will be asked to review the draft consultation document prior to its release.

7. Asks the Chief Executive to write to the Canterbury Museum before the 25 April 2025 deadline to advise them of the Christchurch City Council's decision regarding the Canterbury Museum's 2025/26 draft Annual Plan request.

Councillor MacDonald/Councillor Keown

Carried

Councillor Coker and Fields returned to the meeting at 12.08 pm during consideration of Item 11.

11. Potential Reduction in Extent of Lyttelton Residential Heritage Area

Council Comment

1. Council Officers Glenda Dixon and Mark Stevenson joined the table to present the report.
2. Councillor Fields Moved, Seconded by Councillor Templeton, Original Officer Recommendations 1 to 3 and a further Motion (4 below).
3. Following debate, Motions 1 to 3 were voted on and declared carried.
4. Motion 4 was declared carried by way of division.

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Potential Reduction in Extent of Lyttelton Residential Heritage Area Report.
2. Notes that the decision in this report is assessed as of medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Withdraws from the proposed Lyttelton Residential Heritage Area the following:
 - a. 72 peripheral properties (as mapped and listed in Attachments B and C of this report), which the Council's heritage consultant has stated could be excluded from the Residential Heritage Area without having a major impact on the heritage values of the area as a whole.
 - b. Two additional properties at 41, 41A, 41C, 41D and 35 Voelas Street, owned by Te Hapū o Ngāti Wheke.

Council Resolved CNCL/2025/00196

That the Council:

1. Receives the information in the Potential Reduction in Extent of Lyttelton Residential Heritage Area Report.
2. Notes that the decision in this report is assessed as of medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Withdraws from the proposed Lyttelton Residential Heritage Area the following:
 - a. 72 peripheral properties (as mapped and listed in Attachments B and C of this report), which the Council's heritage consultant has stated could be excluded from the Residential Heritage Area without having a major impact on the heritage values of the area as a whole.

- b. Two additional properties at 41, 41A, 41C, 41D and 35 Voelas Street, owned by Te Hapū o Ngāti Wheke.

Councillor Fields/Councillor Templeton

Carried

Council Resolved CNCL/2025/00197

4. Withdraws from the proposed Lyttelton Residential Heritage Area, four additional properties at 40, 42, 44, and 46 Cressy Terrace.

The division was declared **carried** by 10 votes to 6 votes the voting being as follows:

For: Mayor Mauger, Councillor Barber, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Johanson, Councillor MacDonald, Councillor McLellan, Councillor Moore and Councillor Templeton

Against: Deputy Mayor Cotter, Councillor Coker, Councillor Henstock, Councillor Keown, Councillor Peters and Councillor Scandrett

Councillor Fields/Councillor Templeton

Carried

Attachments

- A Extent of Lyttelton RHA - Presentation to Council [↗](#) 

12. Gloucester Street Layout and Traffic Resolutions

Council Resolved CNCL/2025/00198

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Gloucester Street Layout and Traffic Resolutions Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves for the speed limit to be retained at 30km/h, rather than the speed limit change of 10km/h previously approved by the Council, for Gloucester Street (Colombo Street – Manchester Street).
4. In accordance with Clause 6 (2) of the Christchurch City Council Traffic & Parking Bylaw 2017, revokes any previous resolutions to the extent they are in conflict with Recommendations 4 – 8 below:
 - a. on Gloucester Street from its intersection with Colombo Street, and extending in an easterly direction to its intersection with Manchester Street, pertaining to parking and /or stopping restrictions, made pursuant to any Bylaw, Local Government Act, or any Land Transport Rule.

- b. on Gloucester Street from its intersection with Manchester Street, and extending in a westerly direction to its intersection with Colombo Street, pertaining to parking and/or stopping restrictions, made pursuant to any Bylaw, Local Government Act, or any Land Transport Rule.
- 5. Approves, in accordance with Clause 20 of the Christchurch City Council Traffic & Parking Bylaw 2017, that Gloucester Street (from Colombo Street to Manchester Street), be declared as a Shared Zone as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
- 6. Approves that the stopping of all vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. On the north side of Gloucester Street, commencing at its intersection with Colombo Street and extending in an easterly direction for a distance of 14 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
 - b. On the north side of Gloucester Street, commencing at a point 45 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of 10 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
 - c. On the north side of Gloucester Street, commencing at a point 81 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of 16 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
 - d. On the north side of Gloucester Street, commencing at a point 122 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of 12 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
 - e. On the north side of Gloucester Street, commencing at a point 153 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of 21 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
 - f. On the north side of Gloucester Street, commencing at a point 197 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of 40 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
 - g. On the south side of Gloucester Street, commencing at its intersection with Manchester Street and extending in a westerly direction for a distance of 24 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
 - h. On the south side of Gloucester Street, commencing at a point 60 metres west of its intersection with Manchester Street and extending in a westerly direction for a distance of 45 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
 - i. On the south side of Gloucester Street, commencing at a point 109 metres west of its intersection with Manchester Street and extending in a westerly direction for a distance of 45 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.

- j. On the south side of Gloucester Street, commencing at a point 180 metres west of its intersection with Manchester Street and extending in a westerly direction for a distance of 55 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
7. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, the parking of vehicles be restricted to a maximum period of 120 minutes and be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle:
- a. On the north side of Gloucester Street, commencing at a point 55 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of seven metres, as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
 - b. On the north side of Gloucester Street, commencing at a point 97 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of seven metres, as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
 - c. On the south side of Gloucester Street, commencing at a point 173 metres west of its intersection with Manchester Street and extending in a westerly direction for a distance of seven metres, as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
8. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017:
- a. The parking of all vehicles be restricted to a maximum period of ten minutes on the north side of Gloucester Street commencing at a point 27 metres east of its intersection with Colombo Street, and extending in an easterly direction for a distance of 18 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
 - b. The parking of all vehicles be restricted to a maximum period of five minutes on the north side of Gloucester Street commencing at a point 62 metres east of its intersection with Colombo Street, and extending in an easterly direction for a distance of six metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
 - c. The parking of all vehicles be restricted to a maximum period of five minutes on the north side of Gloucester Street commencing at a point 104 metres east of its intersection with Colombo Street, and extending in an easterly direction for a distance of 18 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
 - d. The parking of all vehicles be restricted to a maximum period of five minutes on the north side of Gloucester Street commencing at a point 174 metres east of its intersection with Colombo Street, and extending in an easterly direction for a distance of 23 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
 - e. The parking of all vehicles be restricted to a maximum period of five minutes on the south side of Gloucester Street commencing at a point 29 metres west of its intersection with Manchester Street, and extending in a westerly direction for a

- distance of six metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
- f. The parking of all vehicles be restricted to a maximum period of five minutes on the south side of Gloucester Street commencing at a point 161 metres west of its intersection with Manchester Street, and extending in a westerly direction for a distance of 12 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
 - g. The parking of vehicles be restricted to motorcycles only on the south side of Gloucester Street, commencing at a point 105 metres west of its intersection with Manchester Street and extending in a westerly direction for a distance of four metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This restriction is to apply at any time.
 - h. A Cycle Stand be installed on the north side of Gloucester Street, commencing at a point 143 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of 10 metres.
 - i. A Loading Zone be installed on the south side of Gloucester Street, commencing at a point 44 metres west of its intersection with Manchester Street and extending in a westerly direction for a distance of 16 metres as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A. This Loading Zone is to be restricted to a maximum loading period of five minutes.
9. Approves the placement of street furniture on Gloucester Street between Colombo Street and Manchester Street as detailed on plan TP361101 Issue 1, dated 17/01/2025 and included in this report as Attachment A.
10. Approves that Recommendations 4 –8 above, if approved, take effect when parking signage and/or road markings that evidence the restrictions described in this report are in place (or removed in the case of revocations).

Councillor McLellan/Councillor Harrison-Hunt

Carried

Councillors Coker and Templeton requested for their vote against Resolution 3 be recorded.

16. Old Municipal Chambers - Sublease Approval Process

Council Resolved CNCL/2025/00199

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Old Municipal Chambers - Sublease Approval Process Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Authorises the Manager Property Consultancy to give (or decline) consent as landlord to Sublease and Sublease Assignment of leases of the Old Municipal Chambers building at 159 Oxford Terrace to other parties and to sign all required documentation for those sublease requests made by the City of Christchurch Trust, provided the request meets the head lease terms and conditions i.e. the proposed new tenant is respectable, responsible and has the financial resources to meet the tenant's commitments.
4. Delegates authority to the Manager Property Consultancy in consultation with the Head of Parks to do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including but not limited to approving sublease requests.

Councillor MacDonald/Mayor

Carried

20. Mayor's Monthly Report

Council Resolved CNCL/2025/00200

Mayor's Recommendation accepted without change

That the Council:

1. Receives the information in the Mayor's Monthly report.

Mayor/Councillor Barber

Carried

17. Standing Orders Amendment - Notices of Motion

Council Comment

1. Council Officers Samantha Kelly and Jo Daly joined the table to present the report.
2. As requested by Councillors, Council Officers tabled an option of amending the timeframe of submitting a Notice of Motion to 10 clear working days, or a shorter time at the discretion of the Chief Executive. This option was Moved by Councillor MacDonald and Seconded by Councillor McLellan.
3. Following debate, when put to the vote, the Motion was declared carried.

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Standing Orders Amendment - Notices of Motion Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes Standing Order 22.1 and 19.3, and replaces it with the following wording, in order to amend the timeframe for a notice of motion to be delivered to the Chief Executive:

a. 22.1 Notice of intended motion to be in writing

Notice of intended motions must be in writing signed by the mover, stating the meeting at which it is proposed that the intended motion be considered, and must be delivered to the Chief Executive at least **15** clear working days before such meeting, **or at the discretion of the Chief Executive**. [Notice of an intended motion can be sent via email and include the scanned electronic signature of the mover.]

Once the motion is received and accepted by the Chief Executive, he or she must give members notice in writing of the intended notice of motion at least 2 clear working days before the date of the meeting at which it will be considered.

b. 19.3 Requirement to give notice

A member must give notice to the Chief Executive at least **15** working days before the meeting, **or at the discretion of the Chief Executive**, at which it is proposed to consider the motion. The notice is to be signed by not less than one third of the members including vacancies. Notice can be sent via email and include the scanned electronic signatures of members. If the notice of motion is lost, no similar notice of motion which is substantially the same in purpose and effect may be accepted within the next six months.

Council Resolved CNCL/2025/00201

That the Council:

1. Receives the information in the Standing Orders Amendment - Notices of Motion Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes Standing Order 22.1 and 19.3, and replaces it with the following wording, in order to amend the timeframe for a notice of motion to be delivered to the Chief Executive:

a. 22.1 Notice of intended motion to be in writing

Notice of intended motions must be in writing signed by the mover, stating the meeting at which it is proposed that the intended motion be considered, and must be delivered to the Chief Executive at least **10** clear working days before such meeting, **or a shorter time at the discretion of the Chief Executive**. [Notice of an intended motion can be sent via email and include the scanned electronic signature of the mover.]

Once the motion is received and accepted by the Chief Executive, he or she must give members notice in writing of the intended notice of motion at least 2 clear working days before the date of the meeting at which it will be considered.

b. 19.3 Requirement to give notice

A member must give notice to the Chief Executive at least **10 clear** working days before the meeting, **or a shorter time at the discretion of the Chief Executive**, at which it is proposed to consider the motion. The notice is to be signed by not less than one third of the members including vacancies. Notice can be sent via email and include the scanned electronic signatures of members. If the notice of motion is lost, no similar notice of motion which is substantially the same in purpose and effect may be accepted within the next six months.

Councillor MacDonald/Councillor McLellan

Carried

Attachments

A Standing Order Amendment - Presentation to Council 

The meeting adjourned at 12.50 pm and reconvened at 1.55 pm. Deputy Mayor Cotter and Councillors Coker, Fields, McLellan and Templeton were not present.

Councillor Keown left the meeting during the adjournment and did not return.

Deputy Mayor Cotter and Councillors Fields, McLellan and Templeton returned to the meeting at 1.56 pm during consideration of Item 13.

13. Council submission on the Land Transport Management (Time of Use Charging) Amendment Bill

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the Council submission on the Land Transport Management (Time of Use Charging) Amendment Bill report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves lodging the draft submission (Attachment A, Attachment B and Attachment C of this report) on the Land Transport Management (Time of Use Charging) Amendment Bill to The Transport and Infrastructure Committee.

Or

4. Delegates authority to [insert named Councillors] to approve any further changes to the draft Council submission on the Land Transport Management (Time of Use Charging) Amendment Bill to The Transport and Infrastructure Committee.

Council Resolved CNCL/2025/00202

That the Council:

1. Receives the Council submission on the Land Transport Management (Time of Use Charging) Amendment Bill report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves lodging the draft submission (Attachment A, Attachment B and Attachment C of this report) on the Land Transport Management (Time of Use Charging) Amendment Bill to The Transport and Infrastructure Committee.

Deputy Mayor/Councillor Harrison-Hunt

Carried

Councillor Coker returned to the meeting at 1.58 pm during consideration of Item 14.

14. Council Submission on the proposed National Wastewater Environmental Performance Standards

Council Comment

1. The Council approved the Council's submission on the proposed National Wastewater Environmental Performance Standards, with the addition of delegating authority to Deputy Mayor Cotter and Councillor Templeton to approve any further changes to paragraph 17 of the draft submission.

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Council Submission on the proposed National Wastewater Environmental Performance Standards Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves lodging the Council submission on the proposed National Wastewater Environmental Performance Standards (Attachments A and B of this report) to Taumata Arowai.

Council Resolved CNCL/2025/00203

That the Council:

1. Receives the information in the Council Submission on the proposed National Wastewater Environmental Performance Standards Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves lodging the Council submission on the proposed National Wastewater Environmental Performance Standards (Attachments A and B of this report) to Taumata Arowai.

And

4. Delegates authority to Deputy Mayor Cotter and Councillor Templeton to approve any further changes to paragraph 17 of the draft Council submission on the proposed National Wastewater Environmental Performance Standards to Taumata Arowai.

Councillor Harrison-Hunt/Deputy Mayor

Carried

Councillor MacDonald left the meeting at 2.15 pm and returned at 2.22 pm during consideration of Item 15.

15. Derelict Buildings Issues and Options

Council Comment

1. Council Officers Mark Stevenson and John Higgins joined the table to present the report.
2. The Officer Recommendations were Moved by the Mayor and Seconded by Councillor Scandrett.
3. Councillor Donovan Moved an Amendment, Seconded by Councillor Harrison-Hunt, to:
 - a. Request staff to proceed with a derelict building trial in New Brighton, with additional aspects listed (refer to Resolutions 3a to 3d)
 - b. Include the Antonio Hall site in the trial.
 - c. Include noting provisions (Notes 1 and 2) for staff to report back to the Council and that an Information Session is scheduled.
 - d. Amend 5 to remove reference to *maintaining the current approach*.
4. Following debate, the Amendment was declared carried as the Substantive Motion.

Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Derelict Buildings Issues and Options Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees to maintain the current approach for managing derelict buildings whereby properties are reported or referred to the Council for investigation, following which, where buildings are deemed dangerous, or insanitary under relevant legislation, appropriate action can be taken.
4. Notes no additional resource or budget is required to be allocated in a future Annual Plan process with maintaining the current approach for managing derelict buildings.

Moved/Seconded

That the Council:

1. Receives the information in the Derelict Buildings Issues and Options Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees to maintain the current approach for managing derelict buildings whereby properties are reported or referred to the Council for investigation, following which, where buildings are deemed dangerous, or insanitary under relevant legislation, appropriate action can be taken.
4. Notes no additional resource or budget is required to be allocated in a future Annual Plan process with maintaining the current approach for managing derelict buildings.

Mayor/Councillor Scandrett

Moved/Seconded

Council Resolved CNCL/2025/00204

That the Council:

1. Receives the information in the Derelict Buildings Issues and Options Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Requests staff to proceed with a derelict building trial in New Brighton, to include:
 - a. Defining what constitutes a derelict building (beyond what may otherwise be classified as a dangerous and insanitary building or earthquake-prone building);
 - b. Identifying derelict buildings in the area bound by Hawke Street and Beresford Street, to the east of the former school and Hardy Street at New Brighton;
 - c. Engagement with landowners to encourage and facilitate improvements or redevelopment of sites;
 - d. Exploring additional tools and approaches (both regulatory and non-regulatory) that may support the objectives of c. above, including rating tools
4. That the trial also include the Antonio Hall site.

Note 1: This is intended as a trial and staff will report back by 28 February 2026 on progress, effectiveness and costs associated with this work to inform further decisions (including resourcing required) on addressing derelict buildings in other areas across the city.

Note 2: An Information Session is scheduled on the Council's compliance approach to dangerous and derelicts building focused on residential and commercial. The Information Session is intended to occur before June 2025.

5. Notes no additional resource or budget is required to be allocated in a future Annual Plan process.

Councillor Donovan/Councillor Harrison-Hunt

Carried

Deputy Mayor Cotter left the meeting at 2.40 pm and returned at 2.41 pm during consideration of Item 18. Councillor Harrison-Hunt left the meeting at 2.43 pm and did not return.

18. Community Support and Partnerships Unit Update

Council Resolved CNCL/2025/00205

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Community Support and Partnerships Unit Update Report.

Councillor Barber/Mayor

Carried

19. Notice of Motion - Micromobility parking

Council Comment

1. This item was withdrawn from the agenda at the beginning of the meeting in accordance with Standing Order 6.8.

24. Appointment of Electoral Officer

Council Comment

1. Council Officers Helen White and Carolyn Gallagher joined the table to present the report.
2. The meeting resolved to go into Public Excluded to discuss Attachment A of the Officer report.
3. Refer to Item 24 below for the final decision.

21. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Council Resolved CNCL/2025/00206

That Carolyn Gallagher, Election Programme Manager remains after the public has been excluded for Item 21 of the public excluded agenda as she has knowledge that is relevant to that item and will assist the Council.

That at 3.07 pm the resolution to exclude the public set out on pages 308 to 309 of the agenda and pages 10 to 11 of the supplementary agenda be adopted.

Deputy Mayor/Mayor

Carried

The public were re-admitted to the meeting at 3.26pm.

Councillor Barber left the meeting at 3.04 pm and returned at 3.06 pm during consideration of Item 24.

24. Appointment of Electoral Officer

Council Comment

Secretarial Note: The public interest consideration for Public Excluded Attachment A of this Item should read:

There is public interest in transparency when considering the expenditure of public funds. This is not outweighed by the risk of prejudice to the commercial position of a contractor. To disclose this information would give competitors and prospective contracting parties of the supplier an unfair advantage.

1. Earlier in the meeting, the Council agreed to go into Public Excluded to discuss Attachment A of the Officer Report.
2. Upon readmitting the public, the Officer Recommendations were Moved by Councillor MacDonald and Seconded by the Mayor.
3. When put to the vote the Motion was declared carried.

Council Resolved CNCL/2025/00207

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Appointment of Electoral Officer Report.
2. Appoints Warwick Lampp of electionz.com as Electoral Officer for the purposes of the Local Electoral Act 2001.
3. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
4. Notes that Public Excluded Attachment A can be released to the public when the current contract with electionz.com expires.

Councillor MacDonald/Mayor

Carried

Karakia Whakamutunga

Meeting concluded at 3.30 pm.

CONFIRMED THIS 7TH DAY OF MAY 2025

MAYOR PHIL MAUGER
CHAIRPERSON