
Waitai
Waitai Coastal-Burwood-Linwood Community Board
Submissions Committee
AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee will be held on:

Date: Thursday 13 March 2025
Time: 3pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Membership Ngā Mema

Chairperson	Paul McMahon
Members	Tim Baker
	Alex Hewison
	Greg Mitchell
	Jackie Simons
	Jo Zervos

6 March 2025

Principal Advisor
Chris Turner-Bullock
Manager Community Governance
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Meeting Advisor
Cindy Sheppard
Community Board Advisor
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or previous meeting recordings, go to:
<https://www.youtube.com/@waitaicoastal-burwood-linw3626/streams>

To view copies of Agendas and Minutes, go to:
<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

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- Part A Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
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Karakia Tīmatanga

Opening Prayer

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air.
He tio, he huka, he hau hunga	A touch of frost, a promise of a glorious day.
Tihei mauri ora!	

1. Apologies Ngā Whakapāha

An apology for absence was recieved from Greg Mitchell.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Development Contributions Policy Review 2025 - Board Submission

Reference Te Tohutoro: 25/386465

Responsible Officer(s) Te Pou Matua: Cindy Sheppard, Community Board Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee to consider preparing a submission to the Council on the Development Contributions Policy Review 2025.
- 1.2 This report is staff generated.

2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee:

1. Receives the information in the Development Contributions Policy Review 2025 - Board Submission Report.
2. Considers preparing a submission on behalf of the Board on the Development Contributions Policy Review 2025.
3. Notes that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board.

3. Background/Context Te Horopaki

- 3.1 The Council has had a development contributions policy since 2004. Development contributions are collected to fund infrastructure required to support growth including the provisions of roading, water supply, wastewater, parks, swimming pools and libraries along with public transport and active travel infrastructure.
- 3.2 The current Development Contribution Policy was adopted in 2021 and now requires review.
- 3.3 The policy sets out the methodology used to recover costs incurred by Council for providing growth infrastructure from those who benefit from the provision of that infrastructure, such as private developers.

4. Considerations Ngā Whai Whakaaro

- 4.1 The following links are provided to assist the Submissions Committee in its deliberations:

<https://letstalk.ccc.govt.nz/DevelopmentContributions>

https://hdp-au-prod-app-ccc-letstalk-files.s3.ap-southeast-2.amazonaws.com/3617/4037/0971/Draft_Development_Contributions_Policy.pdf

https://hdp-au-prod-app-ccc-letstalk-files.s3.ap-southeast-2.amazonaws.com/6617/4043/8435/Draft_Development_Contributions_proposed_policy_changes.pdf

https://hdp-au-prod-app-ccc-letstalk-files.s3.ap-southeast-2.amazonaws.com/2117/4045/2017/Draft_Development_Contributions_consultation_FAQs.pdf

https://hdp-au-prod-app-ccc-letstalk-files.s3.ap-southeast-2.amazonaws.com/1617/4042/5805/Development_contributions_charges_by_catchment_area.pdf

https://hdp-au-prod-app-ccc-letstalk-files.s3.ap-southeast-2.amazonaws.com/1317/4042/5832/DC_charges_-_2016_2021_and_2025.pdf

4.2 Submissions close on 26 March 2025.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Cindy Sheppard - Community Board Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

4. Draft Annual Plan 2025/26 - Board Submission

Reference Te Tohutoro: 25/386773

Responsible Officer(s) Te Pou Matua: Cindy Sheppard, Community Board Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee to consider preparing a submission to the Council on the Draft Annual Plan 2025/26.
- 1.2 This report is staff generated.

2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee:

1. Receives the information in the Draft Annual Plan 2025/26 - Board Submission Report.
2. Considers preparing a submission on behalf of the Board on the Draft Annual Plan 2025/26.
3. Notes that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board.

3. Background/Context Te Horopaki

- 3.1 An Annual Plan outlines the activities, services and capital projects the Council will deliver and how they will fund them, including the required rates. It also highlights any key changes from the Long Term Plan for the year.
- 3.2 This Draft Annual Plan covers the second financial year of the Long Term Plan, from 1 July 2025 to 30 June 2026.

4. Considerations Ngā Whai Whakaaro

- 4.1 The following links are provided to assist the Submissions Committee in its deliberations:

<https://letstalk.ccc.govt.nz/annualplan>

<https://ccc.orbviz.com/bubbles/draftannualplanconsultation/lftv/cdur>

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/annual-plan/2025-2026/WEB-FRP7655-Draft-Annual-Plan-2025-26-CD-v2.pdf>

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/annual-plan/2025-2026/WEB-FRP7655-Draft-Annual-Plan-2025-26-Full.pdf>

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/annual-plan/2025-2026/A-Word-From-The-Mayor.pdf>

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/annual-plan/2025-2026/Financial-Overview.pdf>

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/annual-plan/2025-2026/Funding-Impact-Statement.pdf>

4.2 Submissions close on 28 March 2025.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Cindy Sheppard - Community Board Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

Karakia Whakamutunga

Closing Prayer

Kia tau te rangimārie O te Rangi e tū iho nei O Papatūānuku e takoto nei O te Taiao e awhi nei Ki runga i a Tātou Tihei Mauriora	May the peace of the sky above Of the earth below And the all-embracing universe Rest upon us all Behold, it is life!
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