

Waimāero
Fendalton-Waimairi-Harewood Community Board
OPEN MINUTES

Date: Monday 10 March 2025
Time: 4.31 pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present

Chairperson Jason Middlemiss
Members David Cartwright
Linda Chen
James Gough
Aaron Keown (via audio/visual link)
Sam MacDonald
Nicola McCormick

Principal Advisor

Maryanne Lomax
Manager Community Governance
Tel: 941 6730
maryanne.lomax@ccc.govt.nz

Meeting Advisor

Aidan Kimberley
Community Board Advisor
Tel: 941 6566
aidan.kimberley@ccc.govt.nz

Website: www.ccc.govt.nz

To watch meetings, live, or previous recordings, go to:

<https://www.youtube.com/@fendaltonwaimairiharewoodc6878/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



-
- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved FWHB/2025/00008

That the apologies from Bridget Williams and Shirish Paranjape for absence be accepted.

David Cartwright/Sam MacDonald

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved FWHB/2025/00009

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on Monday, 10 February 2025 be confirmed.

David Cartwright/Jason Middlemiss

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Jenny and John Gillies

Jenny and John Gillies, local residents, spoke regarding parking issues on Normans Road.

The Board thanked Mr and Mrs Gillies for their presentation and requested advice from staff on the issues raised including:

- The possibility of installing parking ticks on Normans Road near St Andrew's College.
- Working with St Andrew's College to address parking behaviour.
- The status of proposed speed limit changes around St Andrew's College.

Attachments

- A Photos of Parking on Normans Road 

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Proposed Road Name - 223 Styx Mill Road

Community Board Resolved FWHB/2025/00010

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Proposed Road Name - 223 Styx Mill Road Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new lane name for 223 Styx Mill Road (RMA/2024/1982)
 - a. Riverbend Lane

Sam MacDonald/David Cartwright

Carried

8. Proposed Road Names - 79 Factory Road

Community Board Resolved FWHB/2025/00011

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Proposed Road Names - 79 Factory Road Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new road names for 79 Factory Road (RMA/2022/2816)
 - a. Road 1 - Stock Road
 - b. Road 2 - Workshop Road
 - c. Road 3 - Ray Street

James Gough/David Cartwright

Carried

9. Otara Street Proposed No Stopping - Fendalton Mall entrance Community Board Resolved FWHB/2025/00012

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Otara Street Proposed No Stopping - Fendalton Mall entrance Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4-6 below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southeastern side of Otara Street, commencing at a point 46 metres southwest of its intersection with Memorial Avenue, and extending in a southwesterly direction for a distance of 20 metres as detailed on **Attachment A** (Fendalton Mall New World Access, General Arrangement Plan, dated 03/05/2024).
5. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southeastern side of Otara Street, commencing at a point 75 metres southwest of its intersection with Memorial Avenue, and extending in a southwesterly direction for a distance of 15 metres as detailed on **Attachment A** (Fendalton Mall New World Access, General Arrangement Plan, dated 03/05/2024).
6. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

Linda Chen/David Cartwright

Carried

10. Westburn Reserve - Play space and Learn-to-ride track renewals Community Board Resolved FWHB/2025/00013

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information on the Westburn Reserve - Play space and Learn-to-ride track renewals Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Approves the concept design for the Learn-to-ride and play space renewals at Westburn Reserve as set out in Attachment A to this report.
4. Approves the tree plantings at Westburn Reserve in line with the Urban Forest Plan as set out in Attachment A to this report.
5. Requests staff to proceed with the development of the detailed design and construction phase.

Nicola McCormick/Sam MacDonald

Carried

**11. Fendalton Waimairi Harewood 2024-25 Discretionary Response Fund
Application - Cotswold Preschool & Nursery Assoc Inc
Community Board Resolved FWHB/2025/00014**

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Fendalton Waimairi Harewood 2024-25 Discretionary Response Fund Application - Cotswold Preschool & Nursery Assoc Inc report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$8,000 from its 2024-25 Discretionary Response Fund to Cotswold Preschool & Nursery Assoc Inc towards roof repairs and painting.

Jason Middlemiss/David Cartwright

Carried

**12. Fendalton-Waimairi-Harewood 2024-25 Youth Development Fund
Application - Burnside High School
Community Board Resolved FWHB/2025/00015**

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board resolve to:

1. Receives the information in the Fendalton-Waimairi-Harewood 2024-25 Youth Development Fund Application - Burnside High School Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$900 from its 2024-25 Youth Development Fund towards the costs of nine students from the ward area participating in the Spirit of Adventure Five Day Discovery Voyage in Auckland, from 20 to 25 May 2025.

Linda Chen/Nicola McCormick

Carried

13. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - March 2025

Community Board Resolved FWHB/2025/00016

Officer recommendations accepted without change.

Part B

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - March 2025.

David Cartwright/Linda Chen

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on matters of interest to the Board.

Karakia Whakamutunga

Meeting concluded at 5pm.

CONFIRMED THIS 7TH DAY OF APRIL 2025

**JASON MIDDLEMISS
CHAIRPERSON**