

Memo

Date: 18th March 2025
 From: Julie Pearce – Community Funding Advisor
 To: John Filsell – Head of Community Support & Partnership
 Cc: Gary Watson – Manager Community Partnership
 Reference: 25/546605

2024/25 DRF Metropolitan Staff Panel Recommendation

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of the memo is to seek approval from the Head of Community Support and Partnerships for the recommendations of the Metropolitan Discretionary Response Fund Staff Panel regarding the applications listed below.

Discretionary Response Fund

Organisation	Project Name	Amount Requested	Panel Recommended
International Christian Dance Fellowship of Aotearoa New Zealand	12th ICDF International Dance Conference 'River of Life'	\$2,000	\$0
New Zealand China Friendship Society Christchurch Branch	Annual Conference and Workshop: Fostering Friendship through Sport and Cultural Exchange	\$6,029	\$5,000
The Christchurch Foundation	The Christchurch Foundation - Operational costs	\$15,000	\$0
Asturlab	Eid Al-Fitr	\$15,000	\$10,000

Place Partnership Fund

Organisation	Project Name	Amount Requested	Panel Recommended
Gather Foundation Small Steps, Big Impact: Place Cadets @ Hoon Hay Park	Small Steps, Big Impact: Place Cadets @ Hoon Hay Park	\$10,000	\$7,500

2. Background Te Horopaki

- 2.1 Please see attached Decision Matrix for information.
- 2.2 There are 2 applications over \$15,001 to be considered by Council at their meeting of 16th April 2025 with a recommendation totalling \$0 listed below. See the attached decision matrix for information.

Organisation	Project Name	Amount Requested	Panel Recommended
Screen Edge Limited (Doc Edge)	Doc Edge International Documentary Festival 2025	\$30,000	\$0
The Ferrymead Trust	Supporting the Sustainability of Ferrymead Heritage Park	\$48,000	\$0

- 2.3 Applications to the Metropolitan Discretionary Response Fund are first considered and discussed by the Metropolitan Discretionary Response Fund Staff Panel before a recommendation is put to the Head of the Community Support and Partnerships Unit for them to decide under delegation.
- 2.4 These applications were considered by the Metropolitan Discretionary Response Fund Staff Panel by way of a meeting held on Wednesday 18th March 2025.
- 2.5 The members of the Metropolitan Discretionary Response Fund Staff Panel were all in agreement with the staff recommendations.
- 2.6 The total of the recommendations made in this memo is: \$22,500 under delegation of the Head of the Community Governance and Partnerships Unit.

3. Delegation Authority Decision Required

- 3.1 Seeking approval of the Head of the Community Support and Partnerships Unit to approve the recommendations of the Metropolitan Discretionary Response Fund Panel in relation to 4 applications listed above for the 2024/25 Metropolitan Discretionary Response Fund, 1 application listed above for the 2024/25 Place Partnership Fund.

4. Delegation Authority

- 4.1 Part B – Sub Part 2 – Grants.

Metropolitan Discretionary Response Fund

- 4.2 The authority to approve grants from the Metropolitan Discretionary Response Fund where the application is up to and including \$15,000 – HCS (Head of Community Support and Partnerships).

Place Partnership Fund

- 4.3 The authority to approve grants from the Place Partnership Fund where the application is up to and including \$15,000 – HCS (Head of Community Support and Partnerships).

5. Financial Information He mōhiohio ahumoni

5.1 In 2024/25, the total budget available in the Metropolitan Discretionary Response Fund is \$484,802. At the time of writing, the balance of the Fund is as detailed below.

Total Budget 2024/25	Granted To Date	Amount Pending Going to council meeting 19/03/2025	Available for allocation	Balance if Staff Recommendations adopted
\$484,802	\$252,174	\$42,000	\$210,174	\$195,174

5.2 In 2024/25, the total budget available in the Place Partnership Fund is \$142,000. At the time of writing, the balance of the Fund is as detailed below.

Total Budget 2024/25	Granted To Date	Amount Returned	Available for allocation	Balance if Staff Recommendations adopted
\$142,000	\$43,540	\$0	\$86,460	\$78,960

6. Metropolitan DRF Staff Panel Recommendations Ngā Tūtohu mā te Paewhiri o te Pūtea Kōwhiri ā-Tāone

It is recommended that the Head of the Community Support and Partnerships Unit on behalf of the Council:

1. makes a grant of \$5,000 from the 2024/25 Metropolitan Discretionary Response Fund to New Zealand China Friendship Society Christchurch Branch towards Annual Conference & Workshop: Fostering Friendship through Sport & Cultural Exchange.
2. makes a grant of \$10,000 from the 2024/25 Metropolitan Discretionary Response Fund to Astrulab towards Eid Al-Fitr.
3. makes a grant of \$7,500 from the 2024/25 Place Partnership Fund to Gather Foundation towards Small Steps, Big Impact: Place Cadets @Hoon Hay Park.
4. declines a grant from the 2024/25 Metropolitan Discretionary Response Fund to International Christian Dance Fellowship of Aotearoa New Zealand for 12th ICDF International Dance Conference 'River of Life'.
5. declines a grant from the 2024/25 Metropolitan Discretionary Response Fund to The Christchurch Foundation towards The Christchurch Foundation – operational costs.

Attachments Ngā Tāpirihanga

No.	Title	Reference
A	DRF PPF Panel Summary March 2025	25/546608
B	PPF Matrix March 2025	25/546609
C	DRF Matrix March 2025	25/597177
D	DR PPF Panel Notes March 2025	25/597178

Signatories Ngā Kaiwaitohu

Author	Julie Pearce - Community Funding Advisor
Approved By	Gary Watson - Manager Community Partnerships John Filsell - Head of Community Support and Partnerships

DRF Panel Summary – March 2025	
DRF Metro Budget	\$484,802
Granted to date	\$252,174
Pending (going to Council meeting 19/03/2025)	\$ 42,000
Available for Allocation at Meeting	\$210,174
Recommended amount	\$ 15,000
If all recommended amounts are adopted the remaining DRF will be:	\$195,174

Discretionary Response Fund – Applications					
Request Number	Name	Name/Subject	Owner Name	Requested Amount	Recommended Amount
DRF24/25_051CW	International Christian Dance Fellowship of Aotearoa New Zealand	12th ICDF International Dance Conference 'River of Life'	Jamie Hanton	\$2,000	\$0
DRF24/25_067CW	New Zealand China Friendship Society Christchurch Branch	Annual Conference and Workshop: Fostering Friendship through Sport and Cultural Exchange	Viviana Zanetti	\$6,029	\$5,000
DRF24/25_076CW	The Christchurch Foundation	The Christchurch Foundation - Operational costs	Rose Crossland Presented to panel by Gary Watson	\$15,000	\$0
DRF24/25_080CW	Asturiab	Eid Al-Fitr	Viviana Zanetti	\$15,000	\$10,000
DRF24/25_053CW	Screen Edge Limited (Doc Edge)	Doc Edge International Documentary Festival 2025	Kiri Jarden	\$30,000	\$0
DRF24/25_079CW	The Ferrymead Trust	Supporting the Sustainability of Ferrymead Heritage Park	Joshua Wharton	\$48,000	\$0

Place Partnership Panel Summary – March 2025	
PPF Metro Budget	\$142,000
Granted to date	\$ 43,540
Available for Allocation at Meeting	\$ 86,460
Recommended amount	\$ 7,500
If all recommended amounts are adopted the remaining DRF will be:	\$ 78,960

Place Partnership – Applications					
Request Number	Name	Name/Subject	Owner Name	Requested Amount	Recommended Amount
PPF_2024/25_00020	Gather Foundation	Small Steps, Big Impact: Place Cadets @ Hoon Hay Park	Brindi Joy	\$10,000	\$7,500

2024/25 PLACE PARTNERSHIP FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Recommendation
<p>Gather Foundation</p> <p>Funding History Nil</p>	<p>Small Steps, Big Impact: Place Cadets @ Hoon Hay Park</p> <p>Gather Foundation, in partnership with Te Kōmanawa Rowley School, will deliver a co-design project to strengthen connections between the school, local community and Hoon Hay Park. Tamariki will lead the design of a small area within Hoon Hay Park (Council land), supported by their whānau, local residents, Council staff, Community Board and Gather design team.</p> <p>Funding is sought for Stage 1 of the project (Terms 1 - 3, 2024): children and their whānau will develop a design brief, sketch ideas, and create models. Community members will be engaged from the outset, providing support during workshops. At the end of term 3, children will present their concepts to the Waipuna Halswell-Hornby-Riccarton Community Board for approval.</p> <p>This application requires continued Parks collaboration and Board approval for the co-designed plans ahead of Stage 2:</p> <p>Stage Two (Term 4, separately funded and outside the scope of this application): Full-scale prototypes developed, construction of final design elements at a community celebration day in the park, reinforcing local identity and shared responsibilities.</p>	<p>Total Cost \$47,530.00</p> <p>Requested Amount \$10,000.00</p> <p>21% percentage requested</p> <p>Other Sources of Funding Rātā Foundation - TBD</p> <p>Contribution Sought Towards:</p> <p>Prep, co-design process, delivery, presentation \$8000.00</p> <p>Photography, Materials, Playsafe Review, Graphic Design \$2000.00</p>	<p>Recommended Amount \$7,500.00</p> <p>That the Head of Community Support & Partnerships makes a grant of \$7,500.00 from its 2024/25 Place Partnership Fund to Gather Foundation towards Small Steps, Big Impact: Place Cadets @ Hoon Hay Park.</p>

<p>Outcomes that will be achieved through this project</p> <p>Empowering Tamariki as Community Leaders This project gives children the tools, confidence, and platform to influence real-world change. By meaningful involvement in design - researching, creating briefs, testing ideas and presenting to Council, Tamariki develop leadership, problem-solving, and communication skills. Their voices become central in shaping a space they use, reinforcing their agency in community decision-making.</p> <p>Strengthening Whānau and Community Connections By involving whānau, local residents, and kaumātua in workshops and design sessions, the project fosters intergenerational learning and strengthens local relationships. Māori and Pasifika values, storytelling, and environmental stewardship will be embedded in the process, ensuring the final outcome reflects the community's identity and aspirations. This hands-on collaboration builds a sense of shared ownership and pride in Hoon Hay Park.</p> <p>Creating a Lasting Model for Inclusive Placemaking Traditional community engagement methods often exclude voices, especially in low socio-economic areas. This project demonstrates a participatory, creative, and culturally responsive alternative. By breaking down barriers to engagement and offering an interactive way to shape public spaces, we provide a model that can influence future Council and Ministry of Education initiatives. The knowledge gained will extend beyond this project, informing broader approaches to inclusive park design and civic participation.</p>	<p>Staff Assessment</p> <p>This project was initiated by the community who said they wanted a hang-out place. After a successful community-engaged project and delivery in one part of Hoon Hay Park, Parks team offered another area of the park for this project. Gather Foundation got involved to help with co-design and delivery. Gather Foundation of a strong track record of engagement and co-design and delivery.</p> <p>This application is for a geographic area that doesn't typically receive Council funding. Additionally, Rowley/Hoon Hay has a strong Māori and Pasifika community, and this project will integrate cultural values that celebrate and uplift their voices. Gather will work closely with whānau to ensure designs reflect the community's identity, traditions, and aspirations. Tamariki will explore storytelling, whakapapa, and environmental responsibility, ensuring their designs align with cultural narratives and connection to whenua. The process will also create opportunities for intergenerational knowledge-sharing, strengthening relationships between children, whānau, and local kaumātua.</p> <p>The project workshops will be held outside of school hours so kids' families and community can take part.</p> <p>The risk to funding is that the developed project is not agreed by the Board, and so delivery does not take place. This would be disappointing for the community. However, the Board has been supportive of past similar projects. Also, in terms of funding this application, the engagement process, inclusion and co-design with students, their families and the community do meet Place Fund outcomes.</p> <p>Another risk is that this project is on Council land, and funding wasn't set up for projects on Council land. There may be further applications for projects in parks that aren't covered by Parks' budget.</p> <p>Rationale for staff recommendation:</p>
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Request Number: PPF_2024/25_00020

2024/25 CITYWIDE DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Recommendation
<p>International Christian Dance Fellowship of Aotearoa New Zealand (Un-incorporated society)</p> <p>Funding History Nil</p>	<p>12th ICDF International Dance Conference 'River of Life'</p> <p>The International Christian Dance Fellowship of Aotearoa New Zealand is facilitating the creation and presentation of the 12th International Christian Dance Fellowship (ICDF) Conference in Ōtautahi. The conference will include seminars, dance electives, workshops, dance concerts, it will introduce delegates to Ngā toi Maori and tikanga, promote networking between NZ and international delegates. Remote access is available via live streaming for delegates unable to attend and the ICDF Foundation is sponsoring discounted Youth registrations.</p>	<p>Total Cost \$39,361.51</p> <p>Requested Amount \$2,000.00</p> <p>5% percentage requested</p> <p>Other Sources of Funding Archer Memorial Village - has been declined.</p> <p>Contribution Sought Towards: Rent / Venue Hire \$2,000.00</p>	<p>Recommended Amount \$0</p> <p>That the Head of Community Support & Partnerships declines the application to the 2024/25 Citywide Discretionary Response Fund from International Christian Dance Fellowship of Aotearoa New Zealand (Un-incorporated society) for 12th ICDF International Dance Conference 'River of Life'.</p>

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Outcomes that will be achieved through this project

The 3 main outcomes we want to achieve are:

1. Create and Encounter.

We want people from the community and local creative dance artists: to be upskilled through participation in the dance electives and workshops. To network and meet other like-minded people. We offer one-day registrations for locals who are unable to attend all of the conference. Remote access via Live Streaming is available for delegates unable to attend the conference in person. To enable people from the community to attend we offer free events: evening concerts and outdoor performances with a flash mob dance collaboration between international teachers, musicians, dancers, other delegates and local organisations.

2. Inclusiveness.

We want people of all ages and abilities to attend our events. To enable Youth (13-30 years) to attend, ICDF Foundation is offering Youth Sponsorship, registrations are discounted by 60%. We have a sensory room, trained personnel will be available for neuro-diverse, mixed ability delegates or those needing time out.

3. Nga Toi Maori.

We want to promote Maori culture and arts to international delegates. In addition to a Kapa Haka performance on Opening Night and a Maori Cultural evening at Rehua Marae. We are offering delegates options to join Pre-Conference Day trips to experience the natural and cultural beauty of Canterbury with visits to Banks Peninsula: Okains Bay Museum, Akaroa galleries; Southern Alps: walks at Castle Hill and Arthurs Pass. There is an overnight Post-Conference to Hanmer Springs. For links to 2025 ICDF Conference: Please refer to www.icdfanz.com/about-2 and www.icdf.online/conference2025

ICDF Conference 2025 Promo video link <https://www.youtube.com/watch?v=yItdFiK7FLc>

2024 Conference Performances Youtube <https://www.youtube.com/watch?v=FYaCNBMux5M&t=98s>
<https://www.youtube.com/watch?v=QWWPaYUikK8>

Staff Assessment

The application for support towards the 12th International Christian Dance Fellowship conference includes the provision of religious ministry and therefore this application should be considered ineligible.

Rationale for staff recommendation:

The application for support towards the 12th International Christian Dance Fellowship conference includes the provision of religious ministry and therefore this application should be considered ineligible.

Request Number: DRF24/25_051CW

2024/25 CITYWIDE DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Recommendation	3
<p>Doc Edge</p> <p>Funding History Nil</p>	<p>Doc Edge International Documentary Festival 2025</p> <p>The Doc Edge Festival, an international documentary and an Oscar®-Qualifying event, celebrating its 20th anniversary in 2025 and will take place at Lumiere Cinemas, Tūranga, and Christchurch Art Gallery. The festival includes an Immersive Exhibition, showcasing VR, AR, and interactive digital storytelling. There are filmmaker Q&A sessions and school programme.</p>	<p>Total Cost \$295,313.00</p> <p>Requested Amount \$30,000.00</p> <p>10% percentage requested</p> <p>Other Sources of Funding University of Canterbury, Lion Foundation, Pub Charity, One Foundation</p> <p>Contribution Sought Towards: Rent / Venue Hire - \$15,000.00 Marketing - \$10,000.00 Print & Distribution - \$5,000.00</p>	<p>Recommended Amount \$0</p> <p>That the Council declines the application to the 2024/25 Citywide Discretionary Response Fund from Doc Edge for Doc Edge International Documentary Festival 2025.</p>	

<p>Outcomes that will be achieved through this project</p> <p>The Doc Edge Festival in Christchurch aims to achieve several key outcomes that benefit the community, promote creativity, and enrich the local cultural landscape.</p> <p>Firstly, the festival will provide Christchurch residents with access to world-class documentaries that entertain, educate, and inspire. This includes showcasing diverse perspectives and stories, and sparking conversations on important social, cultural, and environmental issues.</p> <p>A major outcome is community engagement, achieved through filmmaker Q&A sessions, which allow audiences to connect with creators and gain deeper insights into the storytelling process. The festival also includes an Immersive Exhibition, offering attendees the opportunity to explore cutting-edge VR, AR, and interactive digital storytelling experiences, further enhancing Christchurch's reputation as a hub for creativity and innovation.</p> <p>The Doc Edge Schools Programme will engage young learners, encouraging critical thinking and creativity through inspiring documentaries and educational resources tailored to their needs.</p> <p>Economically, the festival contributes to the local economy by attracting attendees, filmmakers, and industry professionals, supporting local venues, and fostering partnerships with Christchurch-based organisations.</p> <p>Ultimately, the festival aims to leave a lasting impact by building a stronger connection between Christchurch's communities and the power of documentary storytelling, fostering a vibrant cultural scene and creating opportunities for residents to engage with impactful narratives.</p>	<p>Staff Assessment</p> <p>This project is not recommended for funding. It is noted that \$40,000 has been awarded from ChristchurchNZ towards the 2025 festival. While there is potential impact for local filmmakers who could show or premier their work in the city and to enable audiences to access independent and New Zealand made documentary films, there was greater community interest in the VR and projections offered alongside the screening programme. Free to attend and ticketed events were offered in 2024. Of value in 2024 were the industry development opportunities attended by local, national and global filmmakers. This is absent from the 2025 programme in the city. It is acknowledged that there is a reduction in funding from ChristchurchNZ which likely resulted in the change in programming. Christchurch City Council supports two film festivals in the city, Show Me Shorts and the International Film Festival. It is recommended that organisers of DocEdge apply to Strengthening Communities in the future where we would look at support commensurate with support for these festivals.</p> <p>Rationale for staff recommendation:</p> <p>This application is recommended as a Priority 3 recognising the potential value to the creative sector and to audiences, however:</p> <ul style="list-style-type: none"> -The festival is financially supported in 2025 by ChristchurchNZ -The programme is a reduction from 2024, with none of the opportunities for development and networking with global filmmaking peers. There is no indication that funding from Council would change this plan with the main festival event once again scheduled to take place in Auckland. -Organisers do not offer a figure to show the number of direct beneficiaries. -The VR and other experiences offered alongside the film screenings along with the schools' programme offer value to the wider community.
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Request Number: DRF24/25_053CW

2024/25 CITYWIDE DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Recommendation
<p>New Zealand China Friendship Society Christchurch Branch</p> <p>Funding History 2022/23 - DRF Metro - Chinese Language Awards</p>	<p>Annual Conference and Workshop: Fostering Friendship through Sport and Cultural Exchange</p> <p>The NZ China Friendship Society seeks funding for their annual conference, "Friendship Through Sports and Culture," in Christchurch, 9-11 May 2025. Highlights include a panel on building friendships through sports and culture, presentations by sports figures, Kapa Haka insights, a Rewi Alley presentation, and traditional Chinese cultural performances.</p>	<p>Total Cost \$6,029.00 Requested Amount \$6,029.00 100% percentage requested</p> <p>Other Sources of Funding We are actively pursuing additional funding opportunities. We plan to engage with local businesses and the Ministry for Ethnic Communities to explore potential funding streams.</p> <p>Contribution Sought Towards: Rent / Venue Hire \$529.00 Administration \$500.00 Printing/Stationery \$800.00 Equipment / Materials \$200.00 Volunteer Expenses \$1,000.00 Hui, conferences, meetings \$1,000.00 Volunteer Recognition \$500.00 Photographer \$500.00 Equipment / Materials \$500.00 Travel \$500.00</p>	<p>Recommended Amount \$5,000.00</p> <p>That the Head of Community Support & Partnerships makes a grant of \$5,000.00 from its 2024/25 Citywide Discretionary Response Fund to New Zealand China Friendship Society Christchurch Branch towards Annual Conference and Workshop: Fostering Friendship through Sport and Cultural Exchange.</p>

2

Outcomes that will be achieved through this project

1. **Enhanced Social Inclusion and Understanding (Te Tangata):** The conference will create an inclusive environment for participants from diverse backgrounds, particularly Chinese and local communities, to build meaningful connections. By celebrating cultural diversity through sports and arts, we aim to break down barriers and foster a stronger sense of belonging.
2. **Strengthened Community Connection and Identity (Te Whenua):** By utilising the Christchurch Multicultural Recreation and Community Centre and Hagley Park, the project will highlight Christchurch as a culturally rich destination. Shared cultural experiences will deepen participants' sense of local identity and stewardship, contributing to a more connected and engaged community.
3. **Increased Community Engagement and Resilience (Te Mahi & Te Takatū):** The conference will empower residents to actively participate in cross-cultural initiatives, promoting collaboration and networking. By fostering understanding and cooperation, we aim to build community resilience and enhance preparedness for a diverse and changing world.

Staff Assessment

The New Zealand China Friendship Society, established in 2008, has a long history of working in enhancing relationship with China and fostering people-to-people links, whether through sister-cities, sister-schools, friendship associations at all levels, or personal communication. It is formed by 9 branches covering the whole Country. It aims to promote friendship, cultural exchange, and mutual understanding between China and New Zealand, support aid projects, and assist students and migrants. National conferences are held every year rotating around New Zealand. The 2025 Conference, themed "Friendship Through Sports and Culture," will be held in Christchurch from 9th to 11th May 2025. The conference will feature a panel discussion on building friendships through sports and culture, aimed at fostering connections and exploring employment opportunities. Key activities include presentations by prominent sports figures, insights from Haeata Community Campus featuring Kapa Haka, and a presentation on Rewi Alley by the Canterbury Museum. Cultural performances showcasing traditional Chinese instruments and dance will further enhance cultural exchange. About 200 people are expected to attend the conference.

Rationale for staff recommendation:

The event aligns with the Council's goals and priorities as identified in the SCT and the Multicultural Strategies. Specifically:

- Celebrate and foster cultural diversity and inform about the value of diversity: the conference promotes cultural exchange by showcasing traditional Chinese music and performances, celebrates the richness of learning and experiencing diverse cultures, as well as what we all have in common, thereby strengthening connections and social cohesion.
- The kaupapa of the conference is to promote and foster positive relationships among all people in Christchurch and Aotearoa.
- One-off event: The selection of Christchurch as the venue for the annual conference occurred after the 2024 SCF closed.
- The recommended amount takes into consideration the limited outreach of the conference and the fact that part of the audience is not from Christchurch, but from other parts of New Zealand and even from overseas.

Request Number: DRF24/25_067CW

2024/25 CITYWIDE DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Recommendation
<p>The Christchurch Foundation</p> <p>Funding History 2024/25 DRF - \$15,000 - Operational Costs 2023/24 DRF - \$20,000 - Short Term Support</p>	<p>The Christchurch Foundation - operational costs</p> <p>The Christchurch Foundation is a Community Foundation that stewards the generosity of local people and organisations to support their community where it is needed most. They generate and manage endowment funds, pass-through funds, bequests, trust-transfers and other fundraising activities. They are seeking funding to support salaries.</p>	<p>Total Cost \$21,100.00</p> <p>Requested Amount \$15,000.00</p> <p>71% percentage requested</p> <p>Other Sources of Funding We have an application for the Capital Endowment Fund with the Council at present.</p> <p>Contribution Sought Towards: Salaries and Wages \$15,000.00</p>	<p>Recommended Amount \$0</p> <p>That the Head of Community Support & Partnerships declines the application from its 2024/25 Citywide Discretionary Response Fund to The Christchurch Foundation towards The Christchurch Foundation - operational costs.</p>

4

<p>Outcomes that will be achieved through this project</p> <p>We will be able to pay our contract staff for March 2025. We will be able to work with Christchurch City Council to further develop our strategic plan. We will continue to oversee the Our People, Our City Education Fund and respond to applicants; we will continue to administer other endowment and pass-through funds and distribute grants; we will respond to new enquiries to the Foundation about how we can work to support communities.</p>	<p>Staff Assessment</p> <p>The Christchurch Foundation (Foundation) is the community foundation for the Christchurch region. They work with local people, businesses and other organisations to build long-term reliable funding streams, with a particular emphasis on endowment funds, to support the community where it is needed, now and in the future.</p> <p>Unfortunately, since its inception in 2017 until 2023, the focus wasn't on generating endowment income and, despite significant set-up funding support from Council, the Foundation became financially unsustainable. In 2023, following the appointment of a new board and General Manager, the Foundation has focused on reconnecting with the community and building a sustainable business model. Council has been able to support them towards sustainability through two DRF grants. The Foundation has applied to the Capital Endowment Fund for 3-year funding to allow them to establish a sustainable and enduring business model. As other income streams grow, they will be less reliant on grant funding, however it will take a number of years to achieve full sustainability.</p> <p>The Foundation has been partnering with Council since 2018 through facilitating pass-through funding from TSB to Libraries and also acting as the fund holder for the money given for the mosque shooting. They are still facilitating the Our People, Our city Education fund. A lot of positive work has been done to strengthen relationships and grow endowment revenue.</p> <p>The Foundation currently has an active application into the Capital Endowment Fund which means funds from this fund will not be required.</p> <p>Rationale for staff recommendation: Strong alignment to the Strengthening Communities Together strategy, particularly People, Place and Participation.</p> <p>This application was declined because other sources of funding were available.</p>
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Request Number: DRF24/25_076CW

2024/25 CITYWIDE DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Recommendation
<p>The Ferrymead Trust</p> <p>Funding History 2024/25 SCF Metro - \$130,000 - Operations 2023/24 Better Off fund - \$400,000 - Transformation Efforts 2021/22 LTP - \$40,000 - Business Plan</p>	<p>Supporting the Sustainability of Ferrymead Heritage Park</p> <p>in 2023, Ferrymead Heritage Park submitted a Business Plan on how it would action the BDO report & achieve sustainable development at the Park. Part of this strategy was to request annual plan funding. To help the Park get there, \$300,000 was requested from the Strengthening Communities Fund in 2024/25; \$130,000 was awarded. To meet essential operating and staffing costs. \$48,000 is requested to support the Park until 30 June 2025.</p>	<p>Total Cost \$126,000.00 Requested Amount \$48,000 38% percentage requested</p> <p>Other Sources of Funding We have applied/are applying for funding from lotteries for two projects (a) support for Education \$20,000; decision expected in late March/early April; and (b) work on the cataloguing and preservation of our taonga to be submitted in the next round; any funding is only likely to be realized after the end of the current financial year. A funding application has also been submitted to the Roger and Norah Watt Heritage fund for the restoration of the Hays playground. An application has been made to the Sumner Ferrymead Foundation for a community grant of \$5,000 to support education and community programmes; the outcome is not likely to be known until toward the end of the financial year. The Trust has no other funds save a number of term deposits that are ring fenced money for earthquake repairs to buildings.</p> <p>Contribution Sought Towards: Salaries and Wages \$48,000.00</p>	<p>Recommended Amount \$0</p> <p>That the Council declines the application to the 2024/25 Citywide Discretionary Response Fund from The Ferrymead Trust for Supporting the Sustainability of Ferrymead Heritage Park.</p>

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<p>Outcomes that will be achieved through this project</p> <p>Funding will enable the continued operation of the Park until the anticipated annual funding from the City Council's long-term plan and/or the next round of the Strengthening Communities Fund. Without the requested funding the Park will not continue to operate.</p> <p>There are strong signs that the many changes already implemented will protect the future success of the Park. General, wedding and event bookings are all up and a 40% increase in market attendees demonstrates we are on the right track, these changes, however, need time to bear enough fruit.</p> <p>Funding would support the Education Programme to meet the needs of over 900 students and resident visits already booked by schools and retirement villages. Funding would ensure that the Park can remain open as a living museum and event venue for ~45,000 Christchurch residents and visitors to the city and region who visit the Park each year. It will ensure that work can continue on developing new income streams that will support the ongoing development of the Park as a sustainable and relevant attraction. It would enable the Park to continue to operationalize and meet its development goals as set out in the Business Plan and to build its developing partnerships with community organisations, iwi and hapu.</p>	<p>Staff Assessment</p> <p>Ferrymead Heritage Park continues to work on its transformative efforts. Through the Strengthening Communities Fund this financial year, the Park was awarded \$130,000, which is close to historical norms. However, the Park had applied for \$300,000, and in this application the group details how the difference between these figures has put the Trust under significant financial pressure. To quote: "Without the requested funding (from the DRF) the Park will not continue to operate".</p> <p>Along with this application is a serious consideration for Council that Ferrymead is planning a major request from the annual plan of at least \$500,000. This amount is what the Park have indicated they require in the short-term (3+ years), to maintain their service offering, implement strategic changes, and build towards sustainability.</p> <p>Every indication is that the park has implemented the recommendations from the BDO report and has worked in earnest to make positive shifts for the future. They have changed their governance structure, limited opening days to focus on weekend attendance, and standardised service delivery so that the tram is running while the park is open. They've launched a café to generate extra revenue and are currently working through permissions to open a beer garden on northern entry to the park.</p> <p>Financially, they are clearly in a difficult situation. Without large trading income, they are heavily reliant on grant funding to meet their operational needs. Funding has been secured for specific projects and building improvements, but it is the salaries of staff and other OpX that has proven challenging to support. Grant funding for the educational school programme has been sought from Lotteries, and conversations continue with a range of other funders. However, the immediacy of the financial pressure on the Trust is what they are seeking to address through this application.</p> <p>Rationale for staff recommendation:</p> <p>The Ferrymead Trust has already received \$130,000 towards operational costs of the park this financial year, through the Strengthening Communities Fund. If Council were to approve this grant and then do not approve line-item funding in the Annual Plan, Ferrymead Heritage Park will require significant Strengthening Communities Funding to stay afloat. If they then do not receive significant Strengthening Communities Funding, it is likely that they will be in the same position of seeking bridging funding in early 2026.</p> <p>This report will be brought to Council as an options report, given the additional complexity of the Annual Plan request, the size of the request, and the potential implications of the decision(s) to be made.</p>
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Request Number: DRF24/25_079CW

2024/25 CITYWIDE DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Recommendation
<p>Asturlab</p> <p>Funding History 2022/23 DRF - \$5,000 - Eid Al-Fitr</p>	<p>Eid Al-Fitr</p> <p>City wide family-friendly free Eid al-Fitr event on 5 April 2025. Eid al-Fitr marks the end of Ramadan. The event aims at attracting approximately 8,000 attendees showcasing the wide range of cultures in the Muslim world and promoting inclusivity.</p>	<p>Total Cost \$83,368.00</p> <p>Requested Amount \$15,000</p> <p>18% percentage requested</p> <p>Other Sources of Funding Rata Ethnic communities</p> <p>Contribution Sought Towards: Electrical set up/lighting/etc - \$15,000.00</p>	<p>Recommended Amount \$10,000.00</p> <p>That the Head of Community Support & Partnerships makes a grant of \$10,000.00 from its 2024/25 Citywide Discretionary Response Fund to Asturlab towards Eid Al-Fitr.</p>

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Outcomes that will be achieved through this project

Outcome One - Empowering and supporting the wellbeing of Christchurch's diverse communities.

Outcome Two - Promoting cohesion among the diverse communities, enabling them to find commonality and grow in connectedness.

Outcome Three - Bridging cultures and reducing barriers to understanding between Muslim and Non-Muslim communities in Christchurch, showcasing Christchurch's diverse culture and promoting the multicultural aspect of our beloved Christchurch City.

Staff Assessment

Asturlab Cultural Centre, established in 2021, aims to enhance the Muslim community's contribution to Ōtautahi. On 30 August 2022, the Council agreed to provide a one-off capacity-building grant of \$10,000 to the Asturlab Cultural Centre. This contribution was intended to support capability development expenses, including the organisation of the 2023 Eid Al Fitr Festival.

Over the past three years, the Asturlab has organised and hosted an Eid Al Fitr Festival. These events were held on the Commons on 7 May 2022 attracting approximately 3,500 people, at North Hagley Park on 22 April 2023, and at the Multicultural Recreation and Community Centre on 14 April 2024. Attendance grew to over 8,000 in the last two years of the festival. By 2025, Asturlab expects to consolidate and expand engagement with both Muslim and non-Muslim communities. This year's event will take place at the Events Triangle in North Hagley Park on 5 April 2025.

The Eid al-Fitr festival aims to connect diverse ethnic groups, create a safe space for Muslims to celebrate their culture, and promote multiculturalism by showcasing the rich diversity of Muslim cultures in Christchurch. Asturlab plans to organise a vibrant celebration featuring a range of outdoor attractions, including free cotton candy, popcorn, face painting, henna, an arcade for teenagers, market and food vendor stalls, a large dining area, a stage for performances, a designated performance area, creative family activities, and the classic bouncy castles.

Over the past three years, Asturlab has demonstrated its capacity to successfully deliver the Eid al-Fitr festival, although some support remains necessary. In the last year, the trust underwent significant renovation, with several key staff members departing, resulting in a temporary loss of skills. For the 2025 Eid festival, Asturlab has employed an event coordinator to assist with the event's delivery, ensuring continued success and growth.

Rationale for staff recommendation:

- The project strongly aligns with the Council's strategies (SCT and Multicultural Strategy). Specifically:
- Celebrating and Fostering Cultural Diversity: the free festival encourages cultural exchange, providing a platform for the diverse Islamic communities to share their traditions, customs, and values, enriching Christchurch's cultural fabric. It provides an opportunity for the wider communities to learn about Muslim cultures.
 - Healing and Social Cohesion: In the wake of the tragic mosque shootings in 2019, supporting the events aids the healing process. It demonstrates solidarity and unity with the Muslim community, helping to rebuild trust and strengthen bonds between different cultural groups.
 - Asturlab's Capacity: Asturlab is in a strong position to deliver the event successfully. The organisation has been connected with the Events and Funding team, as the event aligns well with the Events and Festival grant.
 - the amount takes into consideration the waived fee for the venue (approximately \$3,000)

Request Number: DRF24/25_080CW

Metropolitan Discretionary Response Fund Panel - Notes
Tuesday 18 March 2025
10am Room: M6.05

Panel members present:

Gary Watson – Manager Community Partnerships and Planning
Chloe Marks – Events Partnerships and Development Advisor
Olivia Webb – Community Arts Advisor
Angela Leatherby – Sports Liaison Advisor – via teams
Joshua Wharton – Team Leader Community Funding

Other staff present:

Viviana Zanetti - Community Development Advisor
Brindi Joy, Place Partnerships & Projects Advisor
Jamie Hanton – Community Funding Advisor – Arts – via teams
Kiri Jarden – Principal Advisor Community Arts
Julie Pearce – Community Funding Advisor

Notes

- The panel members were updated on the balance of the 2024/25 Metropolitan Discretionary Response Fund. The current available balance of the Discretionary Response Fund is: \$210,174
 - Pending \$42,000 – Council decision
 - The panel members were updated on the balance of the 2024/25 Place Partnership Fund. The current available balance of the Place Partnership Fund is: \$86,460.
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Six applications were presented to and discussed by the Panel:

Funding Request Number	Applicant Name and <i>Project Name</i>	Amount recommended by staff	Discussion of the Discretionary Response City Wide Fund Panel	Recommendation of the Metropolitan DRF Panel
DRF24/25_051CW	International Christian Dance Fellowship of Aotearoa New Zealand 12th ICDF International Dance Conference 'River of Life'	\$0	<p>Presented to the panel by: Jamie Hanton</p> <p>Rationale:</p> <p>The application for support towards the 12th International Christian Dance Fellowship conference includes the provision of religious ministry and therefore this application should be considered ineligible.</p> <p>The application for support towards the 12th International Christian Dance Fellowship conference includes the provision of religious ministry and therefore this application should be considered ineligible.</p> <p>Panel is in support of this recommendation</p>	\$0
DRF24/25_067CW	New Zealand China Friendship Society Christchurch Branch Annual Conference and Workshop: Fostering Friendship through Sport and Cultural Exchange	\$3,000	<p>Presented to the panel by: Viviana Zanetti</p> <p>Rationale:</p> <p>The event aligns with the Council's goals and priorities as identified in the SCT and the Multicultural Strategies. Specifically:</p> <ul style="list-style-type: none"> - Celebrate and foster cultural diversity and inform about the value of diversity: the conference promotes cultural exchange by showcasing traditional Chinese music and performances, celebrates the richness of learning and experiencing diverse cultures, as well as what we all have in common, thereby strengthening connections and social cohesion. - The kaupapa of the conference is to promote and foster positive relationships among all people in Christchurch and Aotearoa. - One-off event: The selection of Christchurch as the venue for the annual conference occurred after the 2024 SCF closed. - The recommended amount takes into consideration the limited outreach of the conference and the fact that part of the audience is not from Christchurch, but from other parts of New Zealand and even from overseas. <p>Panel is in support of this recommendation</p>	\$5,000

DRF24/25_076CW	<p>The Christchurch Foundation</p> <p>The Christchurch Foundation - Operational costs</p>	\$15,000	<p>Presented to the panel by: Gary Watson</p> <p>Rationale: Strong alignment to the Strengthening Communities Together strategy, particularly People, Place and Participation</p> <p>This application was declined because other sources of funding were available.</p> <p>Panel is in support of this recommendation</p> <p>Panel discussion It is retrospective funding. Capital Endowment presented to council tomorrow 19/03/2025.</p>	\$0
DRF24/25_080CW	<p>Asturlab</p> <p>Eid Al-Fitr</p>	\$10,000	<p>Presented to the panel by: Viviana Zanetti</p> <p>Rationale: The project strongly aligns with the Council's strategies (SCT and Multicultural Strategy). Specifically: <ul style="list-style-type: none"> - Celebrating and Fostering Cultural Diversity: the free festival encourages cultural exchange, providing a platform for the diverse Islamic communities to share their traditions, customs, and values, enriching Christchurch's cultural fabric. It provides an opportunity for the wider communities to learn about Muslim cultures. - Healing and Social Cohesion: In the wake of the tragic mosque shootings in 2019, supporting the events aids the healing process. It demonstrates solidarity and unity with the Muslim community, helping to rebuild trust and strengthen bonds between different cultural groups. - Asturlab's Capacity: Asturlab is in a strong position to deliver the event successfully. The organisation has been connected with the Events and Funding team, as the event aligns well with the Events and Festival grant. - the amount takes into consideration the waived fee for the venue (approximately \$3,000) </p> <p>Panel is in support of this recommendation</p> <p>Panel discussion Event is open and free to public. Will become an annual event. Cannot come to DRF, need to apply to events next year. Conversation with them to become self-sustainable long term financially. Community board – capacity funding.</p>	\$10,000
DRF24/25_053CW	<p>Screen Edge Limited (Doc Edge)</p>	\$0	<p>Presented to the panel by: Kiri Jarden</p> <p>Rationale: This application is recommended as a Priority 3 recognising the potential value to the creative sector and to audiences, however:</p>	\$0

	Doc Edge International Documentary Festival 2025		<p>-The festival is financially supported in 2025 by ChristchurchNZ</p> <p>-The programme is a reduction from 2024, with none of the opportunities for development and networking with global filmmaking peers. There is no indication that funding from Council would change this plan with the main festival event once again scheduled to take place in Auckland.</p> <p>-Organisers do not offer a figure to show the number of direct beneficiaries.</p> <p>-The VR and other experiences offered alongside the film screenings along with the schools' programme offer value to the wider community.</p> <p>Panel is in support of this recommendation</p> <p>Panel discussion Main festival is held in Auckland. Received \$40,000 from Christchurch NZ</p>	
DRF24/25_079CW	<p>The Ferrymead Trust</p> <p>Supporting the Sustainability of Ferrymead Heritage Park</p>	\$0	<p>Presented to the panel by: Joshua Wharton</p> <p>Rationale: The Ferrymead Trust has already received \$130,000 towards operational costs of the park this financial year, through the Strengthening Communities Fund.</p> <p>If Council were to approve this grant and then do not approve line-item funding in the Annual Plan, Ferrymead Heritage Park will require significant Strengthening Communities Funding to stay afloat.</p> <p>If they then do not receive significant Strengthening Communities Funding, it is likely that they will be in the same position of seeking bridging funding in early 2026.</p> <p>This report will be brought to Council as an options report, given the additional complexity of the Annual Plan request, the size of the request, and the potential implications of the decision(s) to be made.</p> <p>Panel is in support of this recommendation</p> <p>Panel discussion This application is from the Ferrymead Trust and not the park. They have put in a café and planning a beer garden. Building redevelopment. Would get them through to 30th June Annual Plan. Potentially money from the annual plan decision. Will be presented as an options report to Council.</p>	\$0

One Place Partnership application was presented to and discussed by the Panel:

Place Partnership Fund Application: Funding Request Number	Applicant Name and Project Name	Amount recommended by staff	Discussion of the Place Partnership Fund Panel	Recommendation of the Citywide Discretionary Response Fund Panel
PPF_2024/25_00020	<p>Gather Foundation</p> <p>Small Steps, Big Impact: Place Cadets @ Hoon Hay Park The Lyttelton Children’s Community Garden</p>	\$5,000	<p>Presented to the panel by: Brindi Joy</p> <p>Rationale: This project was initiated by the community who said they wanted a hang-out place. After a successful community-engaged project and delivery in one part of Hoon Hay Park, Parks team offered another area of the park for this project. Gather Foundation got involved to help with co-design and delivery. Gather Foundation of a strong track record of engagement and co-design and delivery.</p> <p>This application is for a geographic area that doesn't typically receive Council funding. Additionally, Rowley/Hoon Hay has a strong Māori and Pasifika community, and this project will integrate cultural values that celebrate and uplift their voices. Gather will work closely with whānau to ensure designs reflect the community’s identity, traditions, and aspirations. Tamariki will explore storytelling, whakapapa, and environmental responsibility, ensuring their designs align with cultural narratives and connection to whenua. The process will also create opportunities for intergenerational knowledge-sharing, strengthening relationships between children, whānau, and local kaumātua.</p> <p>The project workshops will be held outside of school hours so kids' families and community can take part.</p> <p>The risk to funding is that the developed project is not agreed by the Board, and so delivery does not take place. This would be disappointing for the community. However, the Board has been supportive of past similar projects. Also, in terms of funding this application, the engagement process, inclusion and co-design with students, their families and the community do meet Place Fund outcomes.</p> <p>Another risk is that this project is on Council land, and funding wasn't set up for projects on Council land. There may be further applications for projects in parks that aren't covered by Parks' budget.</p> <p>Panel in support of this recommendation.</p> <p>Panel discussion Stage 1 of a Stage 2 project. Applied to Rate – partnership funding, decision end of June. Placemakers & Switched are on board for Stage 2.</p>	\$7,500

