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**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 10 February 2025  
**Time:** 10 am  
**Venue:** Wairewa Little River Boardroom, 4238 Christchurch  
Akaroa Road, Wairewa Little River

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**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Luana Swindells

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**Principal Advisor**

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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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## Karakia Tīmatanga

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

**Part C**

Howard Needham was absent from the meeting and no apology was received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**

**Community Board Resolved BKCB/2025/00003**

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meetings held on Monday 9 December 2024 and Monday, 27 January 2025 be confirmed.

Lyn Leslie/Cathy Lum-Webb

**Carried**

### 4. Public Forum Te Huinga Whānui

**Part B**

There were no public forum presentations.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

**Part B**

There were no deputations by appointment.

### 6. Presentation of Petitions Ngā Pākikitanga

**Part B**

There was no presentation of petitions.

## 7. Reserve Committee Meeting Minutes

**Community Board Resolved BKCB/2025/00004 Officer recommendation accepted without change**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the unconfirmed minutes of the following Reserve Committees:
  - a. Duvauchelle Reserve Committee 16 December 2024.
  - b. Lyttelton Reserves Committee 9 December 2024.
  - c. Cass Bay Reserve Committee 4 December 2024.

Lyn Leslie/Nigel Harrison

**Carried**

## 8. Akaroa Museum Advisory Committee Meeting Minutes

**Community Board Resolved BKCB/2025/00005 Officer recommendation accepted without change**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the Akaroa Museum Advisory Committee:
  - a. Akaroa Museum Advisory Committee Unconfirmed Minutes 4 December 2024.

Nigel Harrison/Luana Swindells

**Carried**

## 9. Head to Head Walkway Working Party Notes

**Community Board Resolved BKCB/2025/00006 Officer recommendations accepted without change**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the notes of the Head to Head Walkway Working Party:
  - a. 9 December 2024 Meeting Notes
2. Notes the Head to Head Walkway Working Party's support for public consultation regarding removal of on-street parking adjacent to the Paradise Beach steps and the construction of a footpath.
3. Notes the Head to Head Walkway Working Party's intention to work with Council and other external agencies with a view to creating information for walkers that promotes a head to head walking network, that includes, but is not limited to, the Head to Head Walkway.

Lyn Leslie/Jillian Frater

**Carried**

## 10. Banks Peninsula Community Managed Facilities Update

**Community Board Resolved BKCB/2025/00007 Officer recommendation accepted without change**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Banks Peninsula Community Managed Facilities Update Report.

Lyn Leslie/Jillian Frater

**Carried**

## 11. 2024/25 Discretionary Response Fund Application - Diamond Harbour School

**Community Board Resolved BKCB/2025/00008 Officer recommendations accepted without change**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024/25 Discretionary Response Fund Application - Diamond Harbour School Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,293 from its 2024/25 Discretionary Response Fund to Diamond Harbour School towards the Digital Water Testing Kit.

Tyrone Fields/Asif Hussain

**Carried**

## 12. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - February 2025

**Community Board Resolved BKCB/2025/00009 Officer recommendation accepted without change**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - February 2025.

Tyrone Fields/Asif Hussain

**Carried**

## **13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

Board members exchanged the following information:

- Some Board members attended the Duvauchelle A&P Show recently.
- The Board were advised that the Council has started preparation on the upcoming Draft Annual Plan.
- The Board noted that the Banks Peninsula Conservation Trust has a new Chairperson.
- Council has decided that staff are to continue to pre-consultation on a draft Local Alcohol Plan.
- The Board acknowledged the work of Ōnuku Runanga hosting the 2025 Waitangi Day celebration which the Prime Minister attended and spoke.
- The Coastal Hazards Adaptation Plan submissions have been heard by Council and a decision will be made at the Council's 4 March 2025 meeting.
- The Lyttelton Museum has formally changed the museum's name to Te Ūaka Lyttelton Museum. The Museum Committee will have a strategy planning day shortly.
- The Akaroa Information Centre is attracting a lot of visitors and more volunteers. Many visitors are seeking information on local walking tracks.
- The Board discussed Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan and thought that there needed to be an approach for national funding.
- French Fest committee are working through the challenges of running the festival.
- The Board were advised that there has been follow up by a Board member on supporting multicultural groups with Te Pātaka o Rākaihautū Banks Peninsula.
- The Akaroa Bays Emergency Response team has revised their draft plan and the document will soon be distributed for public consultation.
- A suggestion was made for the Board to consider including extending the Council's Akaroa Service Centre hours in its Annual Plan submission.
- The Board were advised that the Coronation Library is progressing.
- A ceremony is being held on 14 February 2025 to unveil the Smart Christchurch Pole Mounted Fire Detection Sensor.
- The new mural in the corridor of the Mānawa Kāwhiu Lyttelton Recreation Centre was blessed recently.
- The Board were advised that the Lyttelton Information Centre has a new manager.
- The Board noted that there was no enough signage advising of the water quality for swimming around Te Pātaka o Rākaihautū Banks Peninsula. The community should check <https://www.lawa.org.nz/explore-data/swimming> about the best place to swim.
- It has been noted that there has been an upsurge of anti-social road users around Whakaraupō Lyttelton Harbour basin and graffiti.

## **Karakia Whakamutunga**

**Meeting concluded at 11:16 am.**

**CONFIRMED THIS 10th DAY OF MARCH 2025**

**LYN LESLIE**  
**CHAIRPERSON**