

---

## **Council Information Session/Workshop**

### **AGENDA**

---

#### **Notice of Information Session/Workshop:**

A Council Information Session/Workshop will be held on:

**Date:** **Tuesday 28 January 2025**  
**Time:** **10.45am-12.15pm**  
**Venue:** **Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch**  
**Zoom Link:** <https://us02web.zoom.us/j/8305479561>  
**Meeting ID: 830 547 9561**

---

#### **Membership**

Chairperson	Mayor Phil Mauer
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Melanie Coker
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

---

**24 January 2025**

**Principal Advisor**

Mary Richardson

Chief Executive

Tel: 941 8999

[mary.richardson@ccc.govt.nz](mailto:mary.richardson@ccc.govt.nz)

**Note:** This forum has no decision-making powers and is purely for information sharing.

**To find upcoming meetings, watch a recording after the meeting date, or view copies of meeting Agendas and Notes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



---

## TABLE OF CONTENTS NGĀ IHIRANGI

1. Apologies Ngā Whakapāha ..... 3

### INFORMATION SESSION/WORKSHOP ITEMS

2. Local Alcohol Policy (LAP) - Update and Next Steps ..... 4

10.45am-11.45am

Presenter: Tom Lee - Principal Advisor, Strategic Policy team

3. Council submission on Resource Management (Consenting and Other System Changes) Amendment Bill ..... 7

11.45am-12.15pm

Presenter: Mark Stevenson - Head of Planning & Consents, Helaina Gregg - Principal Advisor Policy and Brent Pizzey - Senior Legal Counsel

## **1. Apologies Ngā Whakapāha**

Apologies will be recorded at the meeting.

## 2. Local Alcohol Policy (LAP) - Update and Next Steps

Reference Te Tohutoro: 24/2059509

Presenter(s) Te Kaipāhō: Tom Lee, Principal Advisor, Strategic Policy team

### 1. Detail Te Whakamahuki

<p><b>Purpose and Origin</b></p>	<p><b>Purpose:</b> To brief Councillors on the key issues relating to alcohol-related harm in our community, and the possible options to address them using the tools available in a Local Alcohol Policy (LAP), ahead of the Council Meeting on 5 February 2025, at which they will be asked to make decisions.</p> <p><b>Origin:</b> The Council last year:</p> <ul style="list-style-type: none"> <li>• Directed staff to develop a draft LAP (5 June 2024: (<a href="#">CNCL/2024/00072</a>)).</li> <li>• Noted it would confirm the timeframe to adopt a final version of a LAP when staff reported back on issues and options (20 November 2024: (<a href="#">CNCL/2024/00176</a>)).</li> </ul>
<p><b>Timing</b></p>	<p>This information session is expected to last for 60 minutes.</p>
<p><b>Outcome Sought</b></p>	<p>Councillors are briefed on the key issues relating to alcohol-related harm in our community, and the possible options to address them using the tools available in a LAP, before making decisions on timings and next steps including community engagement.</p>
<p><b>ELT Consideration</b></p>	<p>N/A</p>
<p><b>Next Steps</b></p>	<p>On 5 February, the Council will consider a report, prepared by staff following extensive research and initial stakeholder engagement, which sets out the key issues relating to alcohol-related harm in our community and the possible options to address them using tools available in a LAP. An additional non-LAP-based option is also included.</p> <p>The Council (on 5 February) will be asked to make decisions on:</p> <ul style="list-style-type: none"> <li>• The timeframe for developing a draft LAP</li> <li>• Undertaking (pre-consultation) community engagement to inform development of a draft LAP for subsequent consultation.</li> </ul>
<p><b>Key points / Background</b></p>	<ul style="list-style-type: none"> <li>• Under the Sale and Supply of Alcohol Act 2012, a council may have a LAP containing policies on any or all of the following matters (but not on any matter unrelated to licensing):             <ul style="list-style-type: none"> <li>○ Location of licensed premises with reference to broad areas, and/or proximity to kinds of premises and/or facilities (sensitive sites)</li> <li>○ Whether further licences (or kinds of licence) should be issued in all or part of a district</li> <li>○ Maximum trading hours</li> <li>○ Discretionary conditions</li> <li>○ One-way door restrictions</li> </ul> </li> <li>• A council wishing to have a LAP must consider certain information (prescribed in the Act) about its district, including the nature and severity of alcohol-related problems.</li> </ul>

	<ul style="list-style-type: none"> <li>• Following the Council’s direction to commence work on the development of a draft LAP, staff undertook research (including but not limited to analysing the mandatory information required under the Act) and carried out initial stakeholder engagement.</li> <li>• Key issues identified from research and initial engagement are:             <ul style="list-style-type: none"> <li>○ People in our district experience alcohol-related harm, with some communities affected more than others</li> <li>○ Alcohol-related harm can be associated with supervised and unsupervised drinking</li> <li>○ Communities want more say on alcohol licensing.</li> </ul> </li> <li>• Possible policy options to address these issues are:             <ul style="list-style-type: none"> <li>A. Reduce trading hours for off-licences</li> <li>B. Temporary freeze on new licence applications in areas of high deprivation.</li> <li>C. Restrict licensed premises from being located close to sensitive sites.</li> <li>D. Reduce trading hours for on-licences in suburban areas.</li> <li>E. Introduce one-way door restrictions</li> <li>F. Use other measures to reduce alcohol-related harm (non-LAP option).</li> </ul> </li> <li>• Under the Act, any council wishing to have a LAP must produce a draft LAP for consultation using the Special Consultative Procedure.</li> <li>• Given the strong community and other stakeholder interest in this matter, staff propose seeking their views on the possible policy options so this feedback can be considered in the development of a draft LAP for consultation.</li> </ul>
<p><b>Useful Links</b></p>	<p><a href="#">Sale and Supply of Alcohol Act 2012</a></p> <p><a href="#">Council webpage on Draft Local Alcohol Policy</a></p>

### Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

### Signatories Ngā Kaiwaitohu

<p><b>Authors</b></p>	<p>Philip Henderson - Senior Policy Analyst              Elizabeth Wilson - Team Leader Policy              Sharna O'Neil - Policy Analyst              Thomas Lee - Principal Policy Advisor</p>
<p><b>Approved By</b></p>	<p>David Griffiths - Head of Strategic Policy &amp; Resilience              John Higgins - General Manager Strategy, Planning &amp; Regulatory Services</p>



### 3. Council submission on Resource Management (Consenting and Other System Changes) Amendment Bill

Reference Te Tohutoro: 24/2328622

Presenter(s) Te Kaipāhō : Mark Stevenson, Head of Planning & Consents; Helaina Gregg, Principal Advisor Policy; Brent Pizzey, Senior Legal Counsel.

#### 1. Detail Te Whakamahuki

<b>Purpose and Origin</b>	<ul style="list-style-type: none"> <li>The purpose of this information session is to brief the Council on the Resource Management (Consenting and Other System Changes) Amendment Bill, and to discuss the Council's submission on it.</li> </ul>
<b>Timing</b>	This information session is expected to last for 30 minutes.
<b>Outcome Sought</b>	<p>Staff will brief elected members on the draft Council submission on the Resource Management (Consenting and Other System Changes) Amendment Bill.</p> <p>Staff will also be seeking agreement for the draft submission to be brought before Council on Wednesday 5 February.</p>
<b>ELT Consideration</b>	ELT will be circulated the draft submission ahead of the information session.
<b>Next Steps</b>	The Council will consider the draft submission for approval on Wednesday 5 February at the Council meeting. This is the last available date before the deadline for submission on Monday 10 February.
<b>Key points / Background</b>	<ul style="list-style-type: none"> <li>The Environment Committee are calling for public submissions on the <a href="#">Resource Management (Consenting and Other System Changes) Amendment Bill</a> (the Bill). Submissions are due Monday 10 February.</li> <li>The objective of the Bill is to amend the Resource Management Act 1991 (the <b>RMA</b>) to progress certain Government priorities in the short-term ahead of wider reforms to the resource management system.</li> <li>The Bill amends a range of existing RMA provisions across five themes: <ul style="list-style-type: none"> <li>Infrastructure and energy</li> <li>Housing growth</li> <li>Farming and the primary sector</li> <li>Natural hazards and emergencies</li> <li>System improvements</li> </ul> </li> <li>Staff are preparing a draft Council submission, the content of which will be discussed at the information session on 28 January. A draft submission will be circulated to elected members ahead of the information session for their consideration and feedback.</li> </ul>
<b>Useful Links</b>	<ul style="list-style-type: none"> <li><a href="#">Resource Management (Consenting and Other System Changes) Amendment Bill</a></li> </ul>

	<ul style="list-style-type: none"><li>• <a href="#">Resource Management (Consenting and Other System Changes) Amendment Bill - Fact Sheet</a></li></ul>
--	---

### Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Helaina Gregg - Principal Advisor Policy
<b>Approved By</b>	Mark Stevenson - Acting Head of Planning & Consents John Higgins - General Manager Strategy, Planning & Regulatory Services