
Finance and Performance Committee
OPEN MINUTES

Date: Wednesday 18 December 2024
Time: 9.30 am
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Councillor Sam MacDonald
Deputy Chairperson	Councillor Melanie Coker
Members	Mayor Phil Mauger
	Deputy Mayor Pauline Cotter
	Councillor Kelly Barber
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough – via audio/visual link
	Councillor Tyla Harrison-Hunt – via audio/visual link
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Sara Templeton

Principal Advisor

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

Secretarial note: Mayor Mauger made a statement in support of those impacted by the recent Vanuatu earthquake. A minutes silence was held in respect of those affected.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved FPCO/2024/00077

That the apologies from Councillor Scandrett for absence and Councillors McLellan and Harrison-Hunt for lateness be accepted.

Councillor MacDonald/Councillor Coker

Carried

23. Resolution to Include Supplementary Report

Committee Resolved FPCO/2024/00078

Decision

That the reports be received and considered at the Finance and Performance Committee meeting on Wednesday, 18 December 2024.

Open Items

24. Electricity Procurement 2025 to 2030
25. Parking Near Christchurch Hospital

Councillor MacDonald/Councillor Coker

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Councillors Henstock and McLellan declared an interest in Item 12 ChristchurchNZ Holdings Ltd Draft Letters of Expectation 2025/26.

Councillor Barber declared an interest in Items 13 and 14 relating to Venues Ōtautahi.

Councillors MacDonald and Templeton declared an interest in Items 15 and 16 and public excluded Item 19 in relation to Christchurch City Holdings Ltd.

Mayor Mauger and Councillor Coker declared an interest in public excluded Item 20 in relation to Christchurch City Holdings Ltd: Appointment of Directors.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved FPCO/2024/00079

That the minutes of the Finance and Performance Committee meeting held on Wednesday, 27 November 2024 be confirmed.

Councillor MacDonald/Councillor Coker

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

Councillor Henstock left the meeting at 9.33 am and returned at 9.35 am during consideration of Item 7.

7. Key Organisational Performance Results - November 2024

Committee Resolved FPCO/2024/00080

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Key Organisational Performance Results - November 2024 Report.
2. Notes that the section 'Responses to questions from Councillors' will be included as an Appendix to the report from the next meeting.

Councillor MacDonald/Councillor Templeton

Carried

8. Financial Performance Report - November 2024

Committee Resolved FPCO/2024/00081

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Financial Performance Report - November 2024 Report.

Councillor MacDonald/Councillor Coker

Carried

Councillor Harrison-Hunt joined the meeting via audio/visual link at 9.43 am during consideration of Item 9.

9. Capital Programme Performance Report November 2024

Committee Resolved FPCO/2024/00082

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Capital Programme Performance Report November 2024.
2. Approves the addition of project 67806 – CWTP Activated Sludge Plant (Christchurch Wastewater Treatment Plant Trickling Filter Replacement) to the FY25 Watchlist.
3. Approves the removal of project 47123 – CWTP Biogas Storage Upgrade from the FY25 Watchlist.

Councillor MacDonald/Councillor Keown

Carried

Councillor Henstock left the meeting at 10.06 am and returned at 10.09 am during consideration of Item 10.

10. Draft Development Contributions Policy 2024

Committee comment

The Committee agreed to defer making a decision to consult on the Draft Development Contributions Policy so that a workshop could be held to address the questions and other options raised at the meeting regarding the Policy.

Officer Recommendations Ngā Tūtohu

That the Finance and Performance Committee:

1. Receives the information in the Draft Development Contributions Policy 2024 Report.
2. Approves the draft Development Contributions Policy 2024 (**Attachment A**) for consultation in accordance with section 82 of the Local Government Act 2002.

3. Agrees that prior to consultation commencing staff may make changes to the draft Development Contributions Policy 2024 to correct minor drafting errors.
4. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by consideration of the importance of the policy to the wider community who are largely unaffected (low significance) and to property developers of Christchurch district (medium significance) who are directly affected through the requirement to pay development contributions.

Committee Resolved FPCO/2024/00083

Part C

That the Finance and Performance Committee:

1. Agrees that the Draft Development Contributions Policy 2024 Report be deferred and be brought back to a subsequent meeting, after a Council workshop has been held.

Councillor MacDonald/Councillor Keown

Carried

Councillor Templeton requested that her abstention from the vote be recorded.

11. Climate Resilience Fund: Policy

Committee Resolved FPCO/2024/00084

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Climate Resilience Fund: Policy Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agree the proposed strategic policy settings to consult on as part of the Annual Plan:
 - a. **Scope of the Fund:** Confirm that the Fund will be allocated exclusively to Council-approved Adaptation Plans, with an Exceptional Circumstances Provision to allow for flexibility in addressing emerging risks as approved by Council.
 - b. **Fund Reserve Period:** Confirm a 30-year reserve period to hold the fund for future climate adaptation projects, in line with intergenerational equity principles.
4. Agree the proposed operational policy settings to consult on as part of the Annual Plan, which include:
 - a. **Governance Settings**
 - b. **Financial Management Settings**
 - c. **Evaluation, Monitoring and Reporting Settings**

5. Note the dependence of the Fund's eventual allocation methodology on broader Council work programmes, specifically the ongoing development of data, adaptation planning frameworks, and asset management integration efforts.
6. Agree to consult on the proposed policy as part of the Annual Plan.

Councillor Templeton/Deputy Mayor

Carried

Councillor Barber left the meeting at 10.20 am and returned at 10.23 am during consideration of Item 25.

25. Parking Near Christchurch Hospital

Officer Recommendations Ngā Tūtohu

That the Finance and Performance Committee:

1. Receives the information in the Parking Near Christchurch Hospital Report.
2. Notes that the decision in this report has been assessed as high significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves Option 4, maintaining the status quo along Riccarton Avenue and Hagley Avenue.
4. Notes that should staff be advised to proceed with options 1, 3, or 5, public consultation will be required.

Committee Resolved FPCO/2024/00085

Part C

That the Finance and Performance Committee:

1. Receives the information in the Parking Near Christchurch Hospital Report.
2. Notes that the decision in this report has been assessed as high significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a six-month trial for a time restricted clearway along the north side of Hagley Avenue from 7.30 am to 7.30 pm between St Asaph Street intersection and Riccarton Avenue intersection to allow for nighttime parking only. Prior to the trial staff will undertake pre-engagement to inform public and key stakeholders of the trial.

Councillor Keown/Councillor Fields

Carried

Councillor Coker and Deputy Mayor Cotter requested that their vote against the resolution be recorded.

24. Electricity Procurement 2025 to 2030

Committee Resolved FPCO/2024/00086

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives the information in the Electricity Procurement 2025 to 2030 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Notes the attached procurement plan for electricity supply which recommends using the Ministry of Business, Innovation and Employment's All of Government Electricity procurement process.
4. Appoints Meridian Energy Limited through the Ministry of Business, Innovation and Employment's All of Government Electricity Supply Panel as preferred tenderer for the supply of Time of Use, Non-Half Hour, unmetered, and distributed unmetered load (for streetlighting and traffic signals) electricity for a period of up to 60 months at or within the rates listed in PX Attachment B.
5. Delegates to the Chief Executive to conclude negotiations and enter into a contract with Meridian Energy Limited through the Ministry of Business, Innovation and Employment's All of Government Electricity Supply Panel as preferred tenderer for the supply of Time of Use, Non Half Hour, unmetered, and distributed unmetered load (for streetlighting and traffic signals) electricity for a period of up to 60 months at or within the rates listed in PX Attachment B.
6. Notes that the approximate value of the contract for the full period of 60 months, based on the current indicative energy use profile and excluding network charges and GST is \$67.9 million.
7. Agrees that the attachments to this report remain public excluded until 2 July 2025, or such a time as the contract has been awarded and only be released on review and advice from the Head of Procurement and Contracts

Mayor/Deputy Mayor

Carried

Councillor McLellan joined the meeting at 10.34 am during consideration of Item 12.

Deputy Mayor left the meeting at 10.36 am and returned at 10.42 am during consideration of Item 12.

12. ChristchurchNZ Holdings Ltd - Draft Letter of Expectations 2025/26

Committee Resolved FPCO/2024/00087

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations for ChristchurchNZ Holdings Ltd for 2025/26;
2. Delegates authority to the Mayor, Deputy Mayor and Chair of the Finance and Performance Committee to finalise and issue the Letter of Expectations in line with resolutions passed by the Finance and Performance Committee and any minor editing required; and
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Councillor Fields/Councillor MacDonald

Carried

Councillors Henstock and McLellan having declared an interest in Item 12 took no part in the discussion or vote.

13. Venues Ōtautahi - Quarter 1 2024/25 Performance Report

Committee Resolved FPCO/2024/00088

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives Venues Ōtautahi - Quarter 1 2024/25 Performance Report Report.

Councillor MacDonald/Councillor Coker

Carried

Councillor Barber having declared an interest in Item 13 took no part in the discussion or vote.

14. Venues Ōtautahi - Draft Letter of Expectations for 2025/26

Committee Resolved FPCO/2024/00089

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations for Venues Ōtautahi for 2025/26;
2. Delegates authority to the Mayor, Deputy Mayor and Chair of the Finance and Performance Committee to finalise and issue the Letter of Expectations in line with resolutions passed by the Finance and Performance Committee and any minor editing required; and
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Deputy Mayor/Mayor

Carried

Councillor Barber having declared an interest in Item 14 took no part in the discussion or vote.

17. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Committee Resolved FPCO/2024/00090

Part C

That Bryan Pearson, Chair Matt Bryan CE, and Ms Anne Urlwin, Appointments Committee Chair of Christchurch City Holdings Ltd remain after the public have been excluded for Item 20 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Council.

AND

That at 10.40 am the resolution to exclude the public set out on pages 435 to 436 of the agenda and pages 149 to 150 of the supplementary agenda be adopted.

Councillor MacDonald/Mayor

Carried

Secretarial note: The Committee came out of the public excluded part of the meeting at 11.22 am with Councillor Coker in the Chair.

Councillor Harrison-Hunt returned to the meeting via audio/visual link at 11.28 am during consideration of Item 15.

15. Christchurch City Holdings Ltd - Quarter 1 2024/25 Performance Report

Committee Resolved FPCO/2024/00091

Officer Recommendations accepted without change

Part C

That the Finance and Performance Committee:

1. Receives Christchurch City Holdings Ltd's Quarter 1 2024/25 Performance Report.

Mayor/Councillor Coker

Carried

Councillor MacDonald having declared an interest in Item 15 sat back from the table and took no part in the discussion or vote. Councillor Templeton having declared an interest in Item 15 took no part in the discussion or vote.

16. Christchurch City Holdings Ltd - Draft Letter of Expectation for 2025/26

Officer Recommendations Ngā Tūtohu

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations for 2025/26 for Christchurch City Holdings Ltd;
2. Delegates authority to the Mayor, Deputy Mayor and Deputy Chair of the Finance and Performance Committee to finalise and issue the Letter of Expectations in line with resolutions passed by the Finance and Performance Committee and any minor editing required; and
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Committee Resolved FPCO/2024/00092

Part C

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations for 2025/26 for Christchurch City Holdings Ltd;
2. Delegates authority to the Mayor, Deputy Mayor and Deputy Chair of the Finance and Performance Committee to finalise and issue the Letter of Expectations in line with resolutions passed by the Finance and Performance Committee and any minor editing required; and
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
4. Council requests that CCHL as part of its Statement of Intent' acknowledges that it and its subsidiaries are owned either wholly or by majority by Christchurch City Council on behalf of the Community and it will conduct itself in a manner and make decisions that are consistent with public ownership being retained. Council also expects that CCHL will engage with Council before progressing any proposed significant change to it, or its subsidiaries operating models.
5. Council expects CCHL and its subsidiaries to act as a good employer fostering relationships of good faith and promoting the Object (section 3) of the Employment Relations Act 2000. This should include strong employee and union relationships, support collective bargaining, improve health and safety, and maintain its commitment to a directly employed workforce at LPC. Noting, Council is not supportive of the leasing out of our port operations or any other significant operations involving directly employed staff.

Councillor Coker/Councillor Fields

Carried

Councillor MacDonald having declared an interest in Item 15 sat back from the table and took no part in the discussion or vote. Councillor Templeton having declared an interest in Item 15 took no part in the discussion or vote.

The public were re-admitted to the meeting at 11.22 am.

Karakia Whakamutunga

Meeting concluded at 11.47 am.

CONFIRMED THIS 29TH DAY OF JANUARY

**COUNCILLOR SAM MACDONALD
CHAIRPERSON**