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**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 9 December 2024  
**Time:** 10 am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton Ōhinehou

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**Present**

Chairperson Lyn Leslie  
Members Tyrone Fields  
Jillian Frater  
Asif Hussain  
Cathy Lum-Webb  
Howard Needham

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**Principal Advisor**

Penelope Goldstone  
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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
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## Karakia Tīmatanga

The agenda was dealt with in the following order.

The Board had a moment of silence acknowledging the recent passing of Russell Wedge, former Parks Planner at Christchurch City Council.

### 1. Apologies Ngā Whakapāha

**Part C**

**Community Board Resolved BKCB/2024/00089**

That the apologies for absence received from Nigel Harrison and Luana Swindells be accepted.

Lyn Leslie/Tyrone Fields

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**

**Community Board Resolved BKCB/2024/00090**

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 11 November 2024 be confirmed.

Asif Hussain/Tyrone Fields

**Carried**

### 4. Public Forum Te Huinga Whānui

**Part B**

**4.4 Top Track Corsair Bay, Sycamore Trees and Upcoming Retaining Works on Dublin Street**

Alison Ross, local resident, spoke to the Board about the felling of a Macrocarpa tree on the top track of Corsair Bay, that Sycamore trees need to be identified as a pest species, and there needs to be a more nuanced approach for pest control and habitat management. Ms Ross highlighted some background reading that the Board members may like to read.

Ms Ross voiced her concern about the current works on the retaining wall adjacent to 47 Dublin Street and the lack of a safety area and there had been no communication to

residents about the works. Ms Ross commented on the possibility of the road bay space to allow vehicles to pass may be compromised during the works.

The Board agreed to seek staff advice on why the Macrocarpa tree on the top track of Corsair Bay was felled.

The Board agreed to seek staff advice on the retaining wall works adjacent to 47 Dublin Street and the provision of a safety area that does not block the road bay for cars to use to give way to up or downward traffic.

#### **Attachments**

- A Item 4.4 - Te Pātaka o Rākaihautū Banks Peninsula Community Board - Public Forum - Macrocarpa Tree, Sycamore Trees, Pest Control, Habitat Management and Book Recommendations 9 December 2024 [⇒](#) 


#### **4.1 Seafarers Centre and 175th anniversaries of the arrival of the first four ships to Lyttelton and the Holy Trinity Anglican Church in 2025**

Reverend John McLister spoke to the Board regarding the the need for a new Seafarers' Centre facility to replace the building that was destroyed in the Canterbury Earthquakes in Donald Street. Rev. McLister requested the mural and memorial commissioned by the Lyttelton Arts Council in 1993 entitled Celebrating the Past, Challenging the Future on the retaining wall on Bridle Path Road be refreshed in time for the 175<sup>th</sup> Canterbury Anniversary.

After questions, the Board thanked Mr McLister for his presentation.

The Board agreed to request staff advice on how to refresh the Lyttelton Arts Council's mural entitled Celebrating the Past, Challenging the Future on the retaining wall on Bridle Path Road in time for the 175<sup>th</sup> Canterbury Anniversary in 2025.

#### **Attachments**


- A Item 4.1 - Te Pātaka o Rākaihautū Banks Peninsula Community Board - Public Forum - Donald Street & Seafarers Centre and 175th anniversaries of the arrival of the first four ships to Lyttelton and the Holy Trinity Anglican Church in 2025 9 December 2024 [⇒](#) 

#### **4.2 Marine Drive, Charteris Bay – Maintenance and Safety**

Howard Buchanan, Chairperson, spoke on behalf of Charteris Bay Residents Association regarding the ongoing maintenance and safety of Marine Drive through Charteris Bay and a proposal for a raised footpath for pedestrian safety at Paradise Beach and Andersons Road intersection.

After questions the Board thanked Mr Buchanan for his presentation

#### **Attachments**


- A Item 4.2 - Te Pātaka o Rākaihautū Banks Peninsula Community Board - Public Forum - Marine Drive, Charteris Bay – Maintenance and Safety - 9 December 2024 [⇒](#) 

#### **4.3 Lyttelton Energy Transition Society**

Wendy Everingham, Co-Chair, and Dana Dopleach, Director BlueFusion spoke on behalf of Lyttelton Energy Transition Society regarding the Community Energy Activator Programme.

After questions, the Board thanked Ms Dopleach and Ms Everingham for their presentation.

#### **Attachments**

- A Item 4.3 - Te Pātaka o Rākaihautū Banks Peninsula Community Board - Public Forum - Lyttelton Energy Transition Society 9 December 2024 [⇒](#) 

#### **4.5 Cholmondeley Children's Centre**

Daryl Hall, General Manager spoke on behalf of Cholmondeley Children's Centre, regarding the Centre's work with children and their families.

After questions, the Board thanked Mr Hall for his presentation

### **5. Deputations by Appointment Ngā Huinga Whakaritenga**

#### **Part B**

There were no deputations by appointment.

### **6. Presentation of Petitions Ngā Pākikitanga**

#### **Part B**

There was no presentation of petitions.

### **7. Reserve Committee Meeting Minutes**

**Community Board Resolved BKCB/2024/00091 Officer recommendations accepted without change**

#### **Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
  - a. Le Bons Bay Reserve Committee Unconfirmed Minutes 10 November 2024
  - b. Lyttelton Reserve Committee Unconfirmed Minutes 11 November 2024
  - c. Robinsons Bay Reserve Committee Unconfirmed Minutes 10 November 2024
  - d. Stanley Park Reserve Committee Unconfirmed Minutes 20 November 2024
  - e. Lyttelton Recreation Grounds Reserve Committee Unconfirmed Minutes 18 November 2024
  - f. Duvauchelle Reserve Committee Unconfirmed Minutes 18 November 2024
  - g. Pigeon Bay Reserve Committee Unconfirmed Minutes 18 November 2024
  - h. Awaiti Reserve Committee Unconfirmed Minutes 27 November 2024
2. Approves appointment to the Le Bons Bay Reserve Committee of Michelle Rodgers and Tim Matthews.
3. Approves appointment to the Stanley Park Reserve Committee of Sarah Ott, Adam Martin, Pam Whyte and Dave Whyte.
4. Notes the resignation of the Lyttelton Reserves Committee chairperson, Helen Shaw and acknowledge her service to the Committee.
5. Notes the election of a new Chairperson for Robinsons Bay Reserve Committee, Karen Watson and acknowledge the outgoing Chairperson, Suky Thompson, for her service.
6. Notes the resignation of Chris Pottinger from the Robinsons Bay Reserve Committee.

Lyn Leslie/Tyrone Fields

**Carried**

## **8. Acquisition of Deeds Land Along with Road Stopping and Amalgamation - Corner Harmans and Voelas Roads Lyttelton**

**Community Board Decided BKCB/2024/00092**

### **Part A**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommends that the Council to:

1. Receive the information in the Acquisition of Deeds Land Along with Road Stopping and Amalgamation - Corner Harmans and Voelas Roads Lyttelton Report.
2. Note that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve commencement of the acquisition process as outlined in Attachment A to this report for the Deeds land identified in this report ("Deeds land") to formalise the Council's ownership of that part of sec 258 comprising 43m<sup>2</sup> as shown in Attachment B to this report.
4. Approve the stopping of section 1 comprising 61m<sup>2</sup> as shown as section 1 SO 18144 in Attachment F to this report, and the amalgamation with the immediately adjoining Council-owned title CB193/217 under Section 116(1) of the Public Works Act 1981.
5. Delegate authority to the Manager Property Consultancy to take the necessary steps to carry out Resolution 3 above and acquire the Deeds land being part of sec 258 comprising 43m<sup>2</sup>, including (but not limited to) signing and serving a notice under section 23 of the Public Works Act taking the Deeds land.
6. Delegate authority to the Manager Property Consultancy to take the necessary steps to carry out Resolution 4 above to stop the legal road section 1 comprising 61m<sup>2</sup> as shown as section 1 SO 18144 and amalgamation with CB193/217.

Tyrone Fields/Cathy Lum-Webb

**Carried**

## **9. 3 Bantry Lodge Road, Wainui - Revoke Reserve Status and Sale of Land**

**Community Board Decided BKCB/2024/00093**

### **Part A**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommends that the Council recommends to Council to:

1. Receive the information in the 3 Bantry Lodge Road, Wainui - Revoke Reserve Status and Sale of Land report.
2. Note that:
  - a. the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
  - b. The land described in the Schedule is not Crown derived nor is there any offer back obligations under Section 40 of the Public Works Act 1981.

*Schedule*

*Reserve 4328 comprising 797m<sup>2</sup> held in certificate of title 1144021*

3. Approve the commencement of the revocation procedures under section 24 of the Reserves Act 1977 for the land described in the schedule by undertaking Public Notification as prescribed by Section 119 of the Reserves Act 1977.
  - a. If no objections, or other considerations that might require a change in the process, are received through the consultation process:
    - i. Revoke the reserve status classification of Reserve 4328 comprising 797m<sup>2</sup> held in certificate of title 1144021.
    - ii. Declare the land surplus to requirements to be disposed of at a valuation determined by a registered valuer.
    - iii. Deal exclusively with the adjoining landowner (Te Puna Trustee Limited or nominee) in relation to sale of the land as described in schedule on the basis that there is a clear reason to do so under the Disposal of Council Property Policy 2000. Specifically, that they are the only logical purchaser and have initiated the request to purchase.
    - iv. Delegate authority to the Manager Property Consultancy to manage and conclude all negotiations and transactions required to finalise the revocation process, the subsequent registration of a new fee simple title, and sale of the land to an adjoining landowner if an agreement can be reached.
4. Note that:
  - a. The Minister of Conservation gives the final approval for the revocation.
  - b. If submissions are received a further report will be written to the Council or a Hearings Panel established to consider the submissions and make a decision and the recommendations to be forwarded to the Minister of Conservation for a determination.

Tyrone Fields/Asif Hussain

**Carried**

## **11. 2024/25 Discretionary Response Fund Applications - Project Lyttelton Incorporated, Okuti Valley Recreation and Sports Club Incorporated, Banks Peninsula Early Learning Limited**

**Community Board Resolved BKCB/2024/00094 (Officer recommendations accepted without change)**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024/25 Discretionary Response Fund Applications - Project Lyttelton Incorporated, Okuti Valley Recreation and Sports Club Incorporated, Banks Peninsula Early Learning Limited Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,646 from its 2024/25 Discretionary Response Fund to Project Lyttelton Incorporated towards the Whakaraupō Emergency Hub Walkie-Talkies.

4. Approves a grant of \$4,100 from its 2024/25 Discretionary Response Fund to Okuti Valley Recreation and Sports Club Incorporated towards the Establishment of a Community Emergency Hub in Okuti Valley.
5. Approves a grant of \$3,671 from its 2024/25 Discretionary Response Fund to Banks Peninsula Early Learning Limited towards a new dishwasher.

Asif Hussain/Tyrone Fields

**Carried**

## **10. Te Ūaka Lyttelton Museum Update**

### **Board Comment**

Peter Rough - Chairperson Development Committee , and Dominic Leeming -Fundraiser Advisor, co-presented with staff on Te Ūaka Lyttelton Museum Update report. Mr Rough updated the Board on the fundraising efforts of the Museum Committee.

### **Officer Recommendation Ngā Tūtōhu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Ūaka Lyttelton Museum Update Report.

### **Community Board Resolved BKCB/2024/00095**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Ūaka Lyttelton Museum Update Report.
2. Considers requesting funding for Te Ūaka Lyttelton Museum in its 2024/25 Draft Annual Plan submission.

Cathy Lum-Webb/Asif Hussain

**Carried**

### **Attachments**

- A Item 10 - Te Pātaka o Rākaihautū Banks Peninsula Community Board Te Ūaka Lyttelton Museum Update 9 December 2024 

## **12. Te Pātaka o Rākaihautū Banks Peninsula Recess Committee 2024/25**

### **Community Board Resolved BKCB/2024/00096**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Recess Committee 2024/25 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Appoints a Recess Committee comprising the Board Chairperson and Deputy Chairperson and any two other member(s) available, to be authorised to exercise the delegated powers of the Te Pātaka o Rākaihautū Banks Peninsula Community Board for the period following its ordinary meeting on 9 December 2024 up until the Board resumes its normal business from 27 January 2025.

4. Notes that any such delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes

Lyn Leslie/Cathy Lum-Webb

**Carried**

### **13. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - December 2024**

#### **Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - December 2024.

#### **Community Board Resolved BKCB/2024/00097**

##### **Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - December 2024.
2. Authorises Asif Hussain to speak to Te Pātaka o Rākaihautū Banks Peninsula Community Board's oral submission to the Coastal Hazards Adaptation Plan Hearings Panel.

Asif Hussain/Cathy Lum-Webb

**Carried**

### **14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

#### **Part B**

Board members exchanged the following information:

- The Board acknowledged the celebration of the 50<sup>th</sup> Anniversary of the 3<sup>rd</sup> Field and Emergency Response Squadron obtaining the Charter of Akaroa.
- The Awa-iti Reserve Committee continue to develop their Triennial plan.
- The Little River Wairewa Community Trust are continuing the work on reviewing the *Big Ideas* plan.
- Board members advised that they have attended: Christmas Morning Tea held by Lyttelton Community House, Annual General Meetings of Living Springs, Te Ahu Pataki Trust, Akaroa Civic Trust and community morning tea functions.
- The Board noted and acknowledged the recent resignation of Richard Suggate from the Rod Donald Banks Peninsula Trust.
- The Board were advised that the Mayor and the Banks Peninsula Member of Parliament attended the Akaroa and Bays Forum after the Charter Parade in Akaroa.
- The Board noted that the Akaroa Wastewater Scheme consent hearing will reconvene in late January 2025.
- The Board were advised that Tohu Whenua project has met with one Board member and will be meeting the Board in 2025.
- The Board acknowledge the work of the Akaroa Area School BLAST programme.
- Recently a small meeting on anti-social road users and effects on the community was held with the Banks Peninsula Member of Parliament, Council staff and community members.



- The Board noted that there is fibre being installed in Cass Bay presently.
- The Board were updated on the community open day regarding open space on Norwich Quay and the recently held Koukourarata Creators Makete.

## **Karakia Whakamutunga**

**Meeting concluded at 12.21 pm**

**CONFIRMED THIS 10th DAY OF FEBRUARY 2025.**

**LYN LESLIE**  
**CHAIRPERSON**