

**Waihoru Spreydon-Cashmere-Heathcote Community  
Board Information Session/Workshop  
NOTES**

---

**Date:** Thursday 7 November 2024  
**Time:** 5 pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

---

**Present**

Chairperson	Callum Ward
Deputy Chairperson	Keir Leslie
Members	Melanie Coker
	Roy Kenneally
	Tim Lindley
	Lee Sampson
	Tim Scandrett
	Sara Templeton

---

**Principal Advisor**  
Jess Garrett  
Manager Community Governance  
Tel: 941 6289  
[jessica.garrett@ccc.govt.nz](mailto:jessica.garrett@ccc.govt.nz)

**Meeting Advisor**  
Jonathon Jones  
Community Board Advisor  
Tel: 941 5563  
[Jonathon.Jones@ccc.govt.nz](mailto:Jonathon.Jones@ccc.govt.nz)

**Website:** [www.ccc.govt.nz](http://www.ccc.govt.nz)

**Please Note:**  
**This forum has no decision-making powers and is purely for information sharing.**

## **Karakia Tīmatanga**

The Board opened the meeting with a karakia.

**Waiata:** The Board sang a waiata to open the meeting.

The agenda was dealt with in the following order.

### **1. Apologies Ngā Whakapāha**

Apology for absence from Will Hall.

Apology for lateness from Roy Kenneally.

### **2. Open Forum Te Wā Kōrerorero**

#### **2.1 Hawford Road Traffic Concerns**

Karen Gilcrest, local resident submitted her apology and did not address the Board regarding traffic concerns on Hawford Road.

Roy Kenneally joined the meeting at 5.14 pm during consideration of item 2.2.

#### **2.2 Ashgrove Terrace Parking**


Quentin McDonald, Chairperson of the Ōpāwaho Heathcote River Network and Sue Bye of the Lower Cashmere Residents' Association presented to the Board regarding the results of a survey of Ashgrove Terrace residents and proposed recommendations in relation to car parking and pedestrian safety.

After questions from the Board, the Chairperson thanks Quentin and Sue for their presentation.

The Board will refer the survey results and recommendations to staff for advice and arrange a meeting with staff to discuss the recommendations.

#### **Attachments**

A OHRN - Ashgrove Residents Survey Report [⇒](#) 

B OHRN - Recommendations [⇒](#) 

### **3. Three Waters Programme**

#### **Community Board Information Session/Workshop Notes**

Gavin Hutchison, Acting Head of Three Waters presented to the Board changes to the Annual Plan for 2025/26.

The Board posed a series of questions, including:

- Requesting whether a more detailed overview of the leakage programme, including key concerns could be made available as part of future reporting to Council.
- Requesting staff provide a future information session on reactive maintenance.

- Requesting an update on McCormacks Bay Flood Management.

After questions from the Board, the Chairperson thanked Gavin Hutchinson for his presentation.

#### **Attachments**

A Staff presentation - Three Waters Programmes [⇒](#) 

## **4. Development of a Local Alcohol Policy (LAP) - process and progress**

### **Community Board Information Session/Workshop Notes**

Claire Fletcher - Senior Engagement Advisor, Philip Henderson - Senior Policy Advisor and Amy Martin - Research Lead presented to the Board the process for and progress on developing a Local Alcohol Policy (LAP).

The Board agreed to host and participate in community workshops as part of future consultation phases for the development of the LAP.


It was noted that as decision makers, Councillors will need to remain impartial during the consultation phases.

The Board posed questions, including:

- Whether there is data on alcohol purchases through food delivery services.
- Requesting that factual evidence from police and health be highlighted to illustrate the actual harm of alcohol.
- A request for specific engagement with young people.

After questions from the Board, the Chairperson thanked staff for their presentation.

#### **Attachments**

A Staff presentation - Local Alcohol Policy [⇒](#) 

## **5. Cave Rock Signal Mast Lights Consultation**

### **Community Board Information Session/Workshop Notes**

Samantha Smith - Engagement Advisor and Maria Adamski - Parks Senior Asset Planner presented to the Board on proposed consultation regarding the Tuawera Cave Rock Signal Mast Lights.

Staff noted that a meeting had been arranged with the Deed holder the following week.

A member asked who the Deed holder was for the lights. Staff advised that based on Council legal advice they could not provide the name of the Deed holder to protect the privacy of the Deed holder.

Staff noted that they could discuss with the Deed holder whether they were comfortable about their identity being known.

The member asked for the Council's legal advice on naming the Deed holder to be provided to the Board.

The Chairperson thanked staff for their presentation.

**6. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

There was no information exchanged at this meeting.

**Karakia Whakakapi**

**Meeting concluded at 6.42 pm.**