

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 11 November 2024  
**Time:** 10.03 am  
**Venue:** Wairewa Little River Boardroom, 4238 Christchurch  
Akaroa Road, Wairewa Little River

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**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

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**Principal Advisor**

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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## Karakia Tīmatanga

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Part C

#### Community Board Resolved BKCB/2024/00081

That an apology for lateness received from Nigel Harrison be accepted.

Lyn Leslie/Tyrone Fields

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

#### Part B

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

#### Part C

#### Community Board Resolved BKCB/2024/00082

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 7 October 2024 be confirmed.

Tyrone Fields/Asif Hussain

**Carried**

### 4. Public Forum Te Huinga Whānui

#### Part B

#### 4.1 Coronation Library, Little River Wairewa

Sarah Marsh, Trust Manager spoke on behalf of Little River Wairewa Community Trust regarding the history of the Library and the work the Little River Wairewa Community Trust have done to prepare for the Coronation Library, Little River Wairewa activation.

After questions, the Board thanked Ms Marsh for her presentation.

#### Attachments

- A Item 4.1 – Little River Wairewa Community Trust regarding Coronation Library – Te Pātaka o Rākaihautū Banks Peninsula Community Board – 11 November 2024

Nigel Harrison joined the meeting at 10.14am during consideration of item 4.1 – Coronation Library, Little River Wairewa.

#### 4.3 Freedom Camping – Compliance Costs

Marcus Puentener, Little River Wairewa Campground owner, spoke to the Board regarding Freedom Camping and its compliance costs.

Mr Puentener discussed with the Board that he has approached the Council with five questions and is awaiting a response.

After questions, the Board thanked Mr Puentener for his presentation.

#### **4.4 Akaroa & Bays Emergency Response Team planning**

Harry Stronach, member of the Akaroa & Bays Emergency Response Team, will give an update to the Board on the progress of the Akaroa & Bays Emergency Response Team planning.

After questions the Board thanked Mr Stronach for his presentation.

### **5. Deputations by Appointment Ngā Huinga Whakaritenga**

#### **Part B**

There were no deputations by appointment.

### **6. Presentation of Petitions Ngā Pākikitanga**

#### **Part B**

There was no presentation of petitions.

### **7. Reserve Committee Meeting Minutes**

**Community Board Resolved BKCB/2024/00083 Officers recommendations accepted without change**

#### **Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
  - a. Diamond Harbour Reserve Committee 30 September 2024 Unconfirmed Minutes
  - b. Okains Bay Reserve Committee 16 October 2024 Unconfirmed Minutes
  - c. Pigeon Bay Reserve Committee 11 October 2024 Unconfirmed Minutes
  - d. Lyttelton Reserves Committee 14 October 2024 Unconfirmed Minutes
  - e. Cass Bay Reserve Committee 17 October 2024 Unconfirmed Minutes
  - f. Duvauchelle Reserve Committee 21 October 2024 Unconfirmed Minutes

Lyn Leslie/Luana Swindells

**Carried**

## 8. Duvauchelle Reserve Committee Triennial Plan and Reserve Schedule 2023/25

### Community Board Comment

1. Fiona Barnes, Chairperson of Le Bons Bay Reserve Committee, co-presented with staff on the Duvauchelle Reserve Committee Triennial Plan and Reserve Schedule report. Ms Barnes outlined the aims and objectives of the Reserve Committee and highlighting some issues to be addressed in the future.

### Community Board Resolved BKCB/2024/00084 Original Officers recommendations accepted without change

#### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Duvauchelle Reserve Committee Triennial Plan and Reserve Schedule 2023/25 Report.
2. Accepts and supports the Duvauchelle Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes, excepting the goal that the Board seek exemption to Section 44(2) of the Reserves Act to allow the continuation of annual sites at the campground, which is subject to a reporting and decision-making process following community consultation.
3. Endorses the Duvauchelle Reserve Schedule.
4. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Asif Hussain/Tyrone Fields

**Carried**

## 9. Pigeon Bay Reserve Committee Triennial Plan and Reserve Schedule 2023/25

### Community Board Comment

1. Heather Walls, Chairperson of Pigeon Bay Reserve Committee, co-presented with staff on the Pigeon Bay Reserve Committee Triennial Plan and Reserve Schedule report. Ms Walls highlighted past activities of the Committee and some issues that need to be addressed in the future.

### Community Board Resolved BKCB/2024/00085 Original Officers recommendations accepted without change

#### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Pigeon Bay Reserve Committee Triennial Plan and Reserve Schedule 2023/25 Report.
2. Accepts and supports the Pigeon Bay Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes excepting the request to support the

Committee's application for ministerial exemption to Section 44(2) of the Reserves Act to allow the continuation of annual sites at the campground, which is subject to a reporting and decision-making process following community consultation.

3. Endorses the Pigeon Bay Reserve Schedule.
4. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Asif Hussain/Luana Swindells

**Carried**

Howard Needham left the meeting at 11.03am during consideration of item 9 - Pigeon Bay Reserve Committee Triennial Plan and Reserve Schedule 2023/25.

Howard Needham returned to the meeting at 11.07am during the consideration of Item 10 - Birdlings Flat Community Centre - Landlord Approval For Extra Storage Sheds.

## **10. Birdlings Flat Community Centre - Landlord Approval For Extra Storage Sheds**

**Community Board Resolved BKCB/2024/00086 Original Officers recommendations accepted without change**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Birdlings Flat Community Centre - Landlord Approval For Extra Storage Sheds Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the addition of two storage sheds within the leased area to Te Whare Tapere O Te Mata Hapuku Society Incorporated.
4. Requests the Manager of Property Consultancy advise Te Whare Tapere O Te Mata Hapuku Society Incorporated of the decision.

Tyrone Fields/Lyn Leslie

**Carried**

## **4. Public Forum Te Huinga Whānui Continued**

### **4.2 Youth and Multicultural Portfolio Update**

Councillor Tyla Harrison-Hunt, will provide the Board with an update on the Youth and Multicultural Portfolios.

## **11. 2024/25 Discretionary Response Fund Applications - Akaroa Area School, Little River Wairewa Community Trust, Birdlings Flat Community Centre, Little River Farmers Market**

### **Board Comment**

1. The Board discussed the cost of replacing the Automatic External Defibrillator (AED) pads to the communities that have installed AEDs. The Board highly recommends that community AEDs be registered to the AED Locations app.

### **Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024/25 Discretionary Response Fund Applications - Akaroa Area School, Little River Wairewa Community Trust, Birdlings Flat Community Centre, Little River Farmers Market Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,800 from its 2024/25 Discretionary Response Fund to Akaroa Area School Board of Trustees towards the BLAST Program.
4. Approves a grant of \$1,909 from its 2024/25 Discretionary Response Fund to Little River Wairewa Community Trust towards an AED for Little River.
5. Approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to Te Mata Hapuku Birdlings Flat Community Centre toward the Birdlings Flat Creative Hub Program.
6. Approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to the Little Rivers Farmers Market toward an inverter generator.

### **Community Board Resolved BKCB/2024/00087**

#### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024/25 Discretionary Response Fund Applications - Akaroa Area School, Little River Wairewa Community Trust, Birdlings Flat Community Centre, Little River Farmers Market Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,800 from its 2024/25 Discretionary Response Fund to Akaroa Area School Board of Trustees towards the BLAST Program.
4. Approves a grant of \$1,909 from its 2024/25 Discretionary Response Fund to Little River Wairewa Community Trust towards an AED for Little River.
5. Approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to Te Mata Hapuku Birdlings Flat Community Centre toward the Birdlings Flat Creative Hub Program.
6. Approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to the Little Rivers Farmers Market toward an inverter generator.
7. Request staff advice on how the Board could assist communities to obtaining funding for the replacement of Automatic External Defibrillator (AED) pads.
8. Recommend that communities who have Automatic External Defibrillators (AEDs) to register them on the AED Locations app.

Asif Hussain/Jillian Frater

**Carried**

## 12. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - November 2024

### Community Board Resolved BKCB/2024/00088 Original Officers recommendation accepted without change

#### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - November 2024.

Asif Hussain/Luana Swindells

**Carried**

## 13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

#### Part B

Board members exchanged the following information:

- The Board were advised that Orton Bradley Park fete that was recently held was successful.
- Residents have noticed an increase with commuter traffic in mornings and evenings with new housing developments in Whakaraupō area. Residents are commenting that the extra transport on the roading infrastructure is leading to break down of road surfaces.
- It was noted that ECAN have provided funding for additional public transport services when the larger cruise ships are in Lyttelton.
- The Lyttelton Harbour Business Association has recently held its Annual General Meeting and have elected a new Chairperson.
- Pavitt Cottage, Robinsons Bay, recently held a garden party. Pavitt Cottage is now managed by a private trust. One of the Trust's aspirations is to own more land around the cottage.
- The Rod Donald Trust recently held a Strategy Day for its trustees.
- The Hilda Frame Reserve has its unveiling of its sign during the Board meeting.
- The Board discussed the Heathcote Cycleway that runs adjacent to the railway line, at the Scuttons Road intersection.
- The Board were informed that a national rule has been issued advising that there is to be not bike racks on the front of buses as it may obscure headlights and licence plates. ECAN have provided a shuttle service for cyclists to get cycles through the Lyttelton Tunnel.
- The Board discussed the community meetings for the Coastal Hazards Adaptation Plan consultation. Community members have highlighted concerns during the Coastal Hazards Adaptation Plan consultation the impact on the cost of insurance.
- The Board were advised that is still uncertainty in the Akaroa community about the proposed Akaroa Wastewater scheme with continued large community meetings being held.
- The Board were updated on the state of Urumau Reserve tracks after heavy rainfall; the Reserve Committee are monitoring the issue.
- A Board member has been contacted about the feelings of some members of the Lyttelton community upset with the prominent display of Palestinian flags and posters. This matter will be referred to the Office of the Chief Executive.
- There has been concern raised in Cass Bay that a traffic mirror is missing. The Board were advised that the missing mirror will be reinstated.
- The Lyttelton community held a small event to remember Parahaka on 5 November.

- The Board were updated that the local Community Patrol will be meeting with the Banks Peninsula Member of Parliament regarding anti-social road users in Whakaraupō.
- The Board were advised that the Lyttelton Emergency Hub expo was a success.
- Two Board members recently attended the Tourism Industry Aotearoa (TIA) Summit in Auckland. Two of the subjects discussed were regenerative tourism and the implementation of Destination Management Plans.
- The Board were advised that the Chorus focussed survey results have been sent to Chorus for preparation of their Information Session presentation on 25 November 2024.
- The Board were updated on Fire and Emergency Services Fire Sensors that would be advantageous in the Akaroa Bays area.
- The Little River Wairewa Trust recently held its annual community breakfast with over 250 people attending. The event was used to hear more of the community's thoughts on the Little River Wairewa Good Ideas review.
- Waitaha Primary Health are currently focusing on how residents are able to contact their general practitioner (GP), not first responders, during a emergency response period.
- The Board Chairperson outline the recent Board report and presentation to the Council.
- The Board were advised that the Mayor recently visited Lyttelton to look at infrastructure issues.

Luana Swindells left the meeting at 11.44am pm during consideration of item13 – Elected Members Information Exchange. Luana Swindells returned to the meeting at 11.46am during consideration of item13 – Elected Members Information Exchange.

### **13.1 Orion New Zealand Limited**

The Community Board Chairperson agreed to have an Information Session presentation from Orion New Zealand Limited to discuss community concerns.

## **Karakia Whakamutunga**

**Meeting concluded at 12.12pm.**

**CONFIRMED THIS 9<sup>th</sup> DAY OF DECEMBER 2024**

**LYN LESLIE**  
**CHAIRPERSON**