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## Waitai Coastal-Burwood-Linwood Community Board Information Session/Workshop AGENDA

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### Notice of Information Session/Workshop:

A Waitai Coastal-Burwood-Linwood Community Board Information Session/Workshop will be held on:

**Date:** Monday 7 October 2024  
**Time:** 3 pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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### Membership

Chairperson	Paul McMahon
Deputy Chairperson	Jackie Simons
Members	Tim Baker
	Kelly Barber
	Celeste Donovan
	Alex Hewison
	Yani Johanson
	Greg Mitchell
	Jo Zervos

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**2 October 2024**

### Principal Advisor

Chris Turner-Bullock  
Manager Community Governance,  
Coastal-Burwood-Linwood  
Tel: 941 8233

Cindy Sheppard  
Community Board Advisor  
941 6547

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**Note:** This forum has no decision-making powers and is purely for information sharing.

**To watch the meeting live, or a recording after the meeting date, go to:**

<https://www.youtube.com/@waitaicoastal-burwood-linw3626/streams>

**To view copies of Agendas and Notes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



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The time allocated for this briefing is 30 minutes.

**WORKSHOP ITEMS**

**3. Improved Community Board Reporting - Hybris Reports ..... 15**

The time allocated for this briefing is 30 minutes.

**Karakia Whakamutunga**

## Karakia Tīmatanga

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air.
He tio, he huka, he hau hunga	A touch of frost, a promise of a glorious day.
Tihei mauri ora!	

### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.



## 2. 67989 Improving Bromley's Roads - Update on Draft Phase 1 Scheme in Preparation for Consultation

Reference Te Tohutoro: 24/1703284

Presenter(s) Te Kaipāhō: Peter Bawden - Senior Project Manager


### 1. Detail Te Whakamahuki

<b>Timing</b>	This information session is expected to last for 30 minutes.
<b>Purpose / Origin of the Information Session</b>	<ol style="list-style-type: none"> <li>The purpose of this report is to: <ol style="list-style-type: none"> <li>1.1. Inform the Community Board on the Draft Phase 1 Scheme developed for project #67989 Improving Bromley's Roads under the Bromley Transport Action Plan.</li> <li>1.2. Inform the Community Board that, subject to internal design approvals, consultation is planned to start in the second week of October 2024.</li> </ol> </li> <li>Origin of information: <ol style="list-style-type: none"> <li>2.1. This report is from staff, to give the Board information prior to consultation.</li> <li>2.2. The Draft Phase 1 Scheme has been developed generally in line with the guidance from the workshop held with the Board on 27 June 2024.</li> </ol> </li> </ol>
<b>Confidentiality</b>	The 27 June 2024 workshop, this memo and any shared information are not confidential.
<b>Background</b>	<p><b><u>Phase 1</u></b></p> <p>The draft Phase 1 scheme is the first tranche of work from the draft Bromley Transport Action Plan.</p> <p>The Phase 1 scope was defined during the workshop with the Board on 27 June 2024, using the integrated GIS tool.</p> <p>The most substantial difference between the workshop outcomes and the draft scheme, is the use of speed humps replacing kerb build outs in intersection treatments on two intersections on Keighleys Road. This has been done for cost and effectiveness reasons. Internal approvals of the draft scheme prior to consultation is still pending.</p> <p><b><u>Transport Action Plan</u></b></p> <p>The draft transport action plan report and updated costs are being progressed in parallel with Phase 1 activities. This will allow construction to begin in the later part of the 2024/2025 summer road sealing season.</p>
<b>Key Issues</b>	<ul style="list-style-type: none"> <li>Time – Phase 1 is being progressed in this way to allow for consultation, detailed design, procurement and construction to be completed ahead of the sealing season which closes at the end of March. This programme is tight but achievable.</li> </ul>



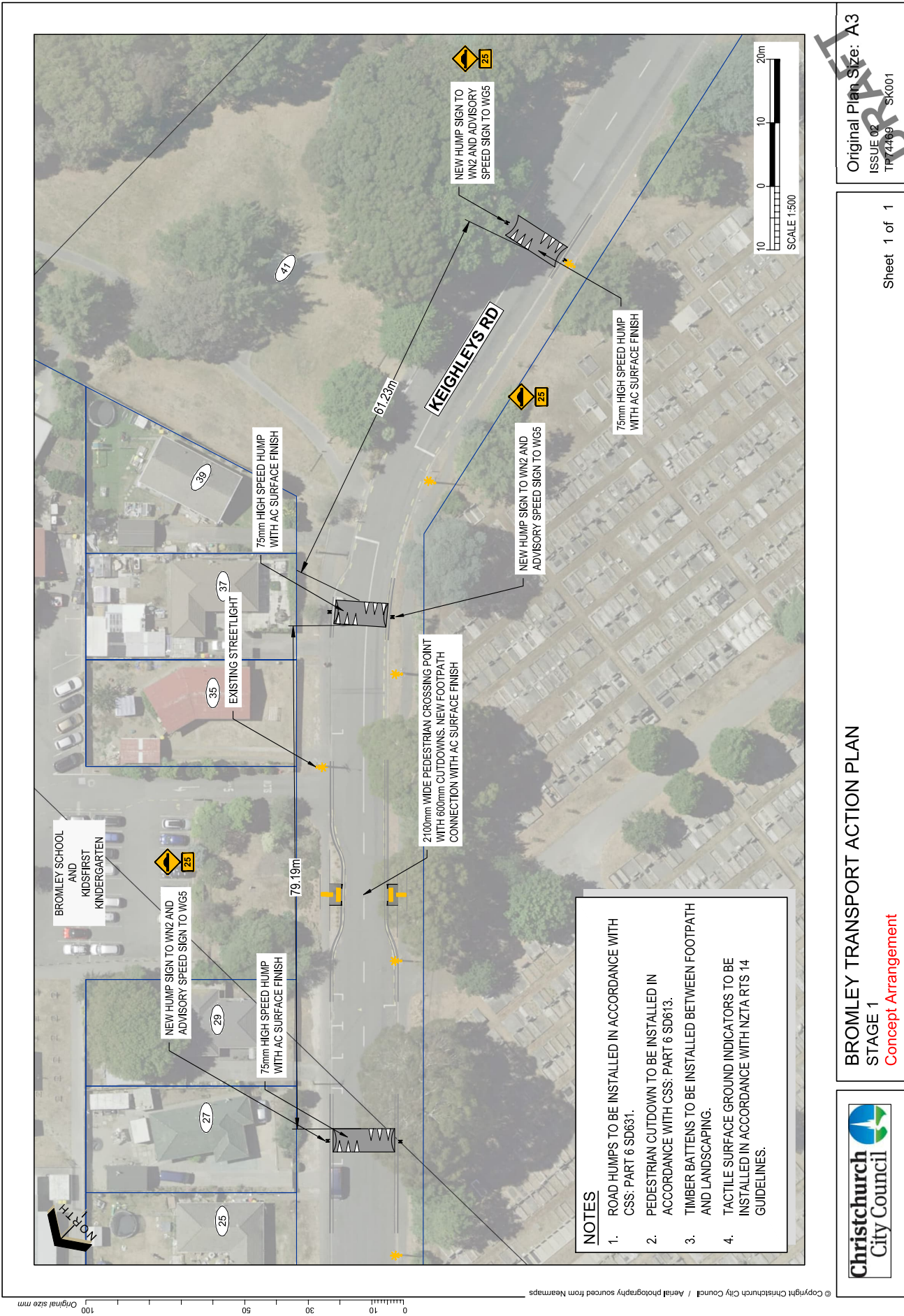
	<ul style="list-style-type: none"><li>Pricing of Hay Street works relies on synergies of being completed in conjunction with carriageway seal rehabilitation work on the same section of Hay Street. At the time of the report being approved the draft sealing programme had not been finalised.</li><li>There is a risk that if the Hay Street traffic calming works had to proceed as standalone works, they may not fit within available budgets.</li></ul>
Next Steps	<ul style="list-style-type: none"><li>Public consultation - October.</li><li>November 2024 - Inform Community Board on consultation feedback and potential changes</li><li>09 December 2024 - Seek Community Board approval for final Phase 1 Scheme to proceed to detailed design and construction</li></ul> Construction February-March 2025.
Useful Links	Not applicable.

Attachments Ngā Tāpirihanga

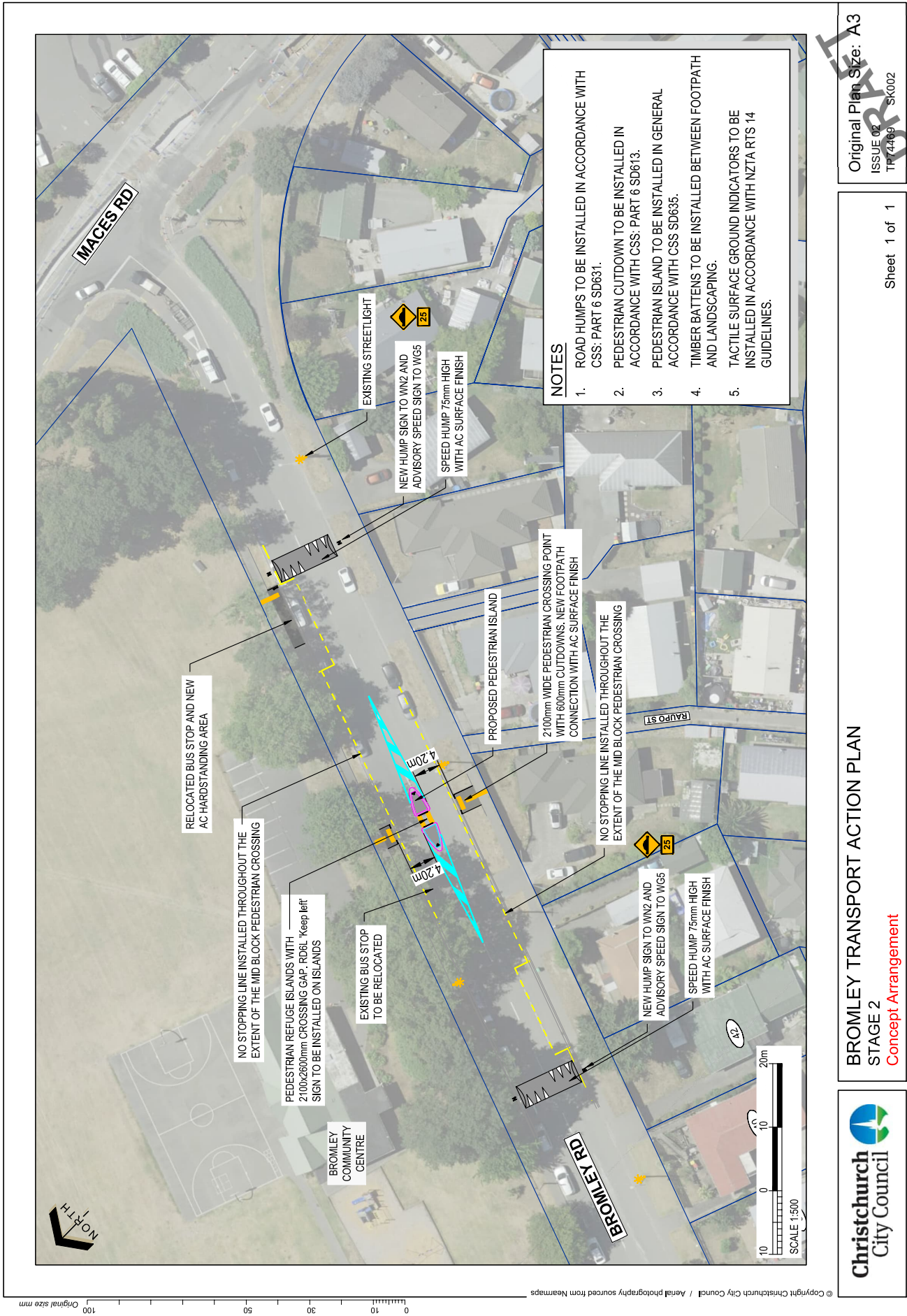
No.	Title	Reference	Page
A 	Improving Bromley's Roads #67989 Draft Scheme Consulation Plans V2	24/1732571	7

Signatories Ngā Kaiwaitohu

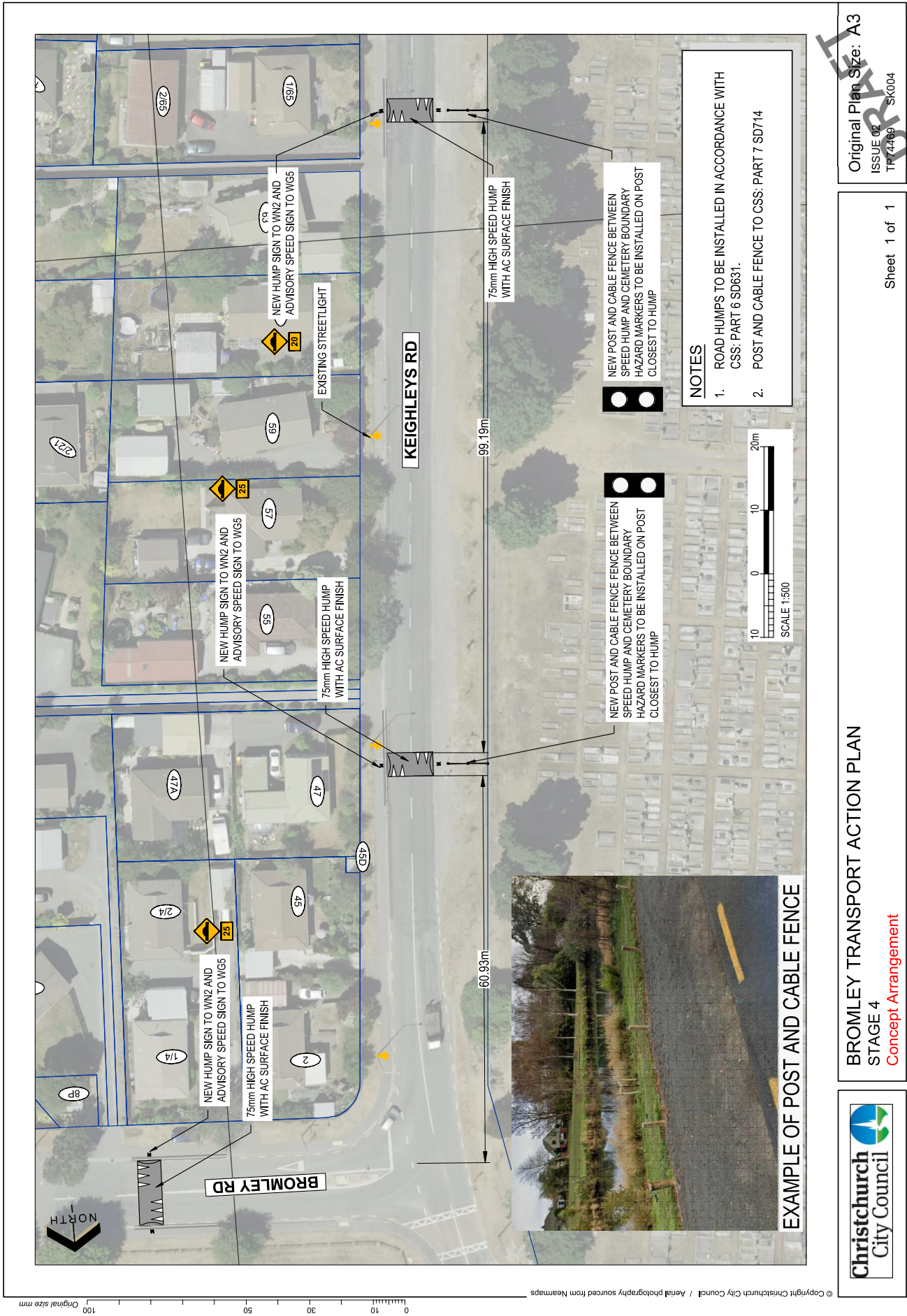
Author	Peter Bawden - Senior Project Manager
Approved By	Jacob Bradbury - Manager Planning & Delivery Transport



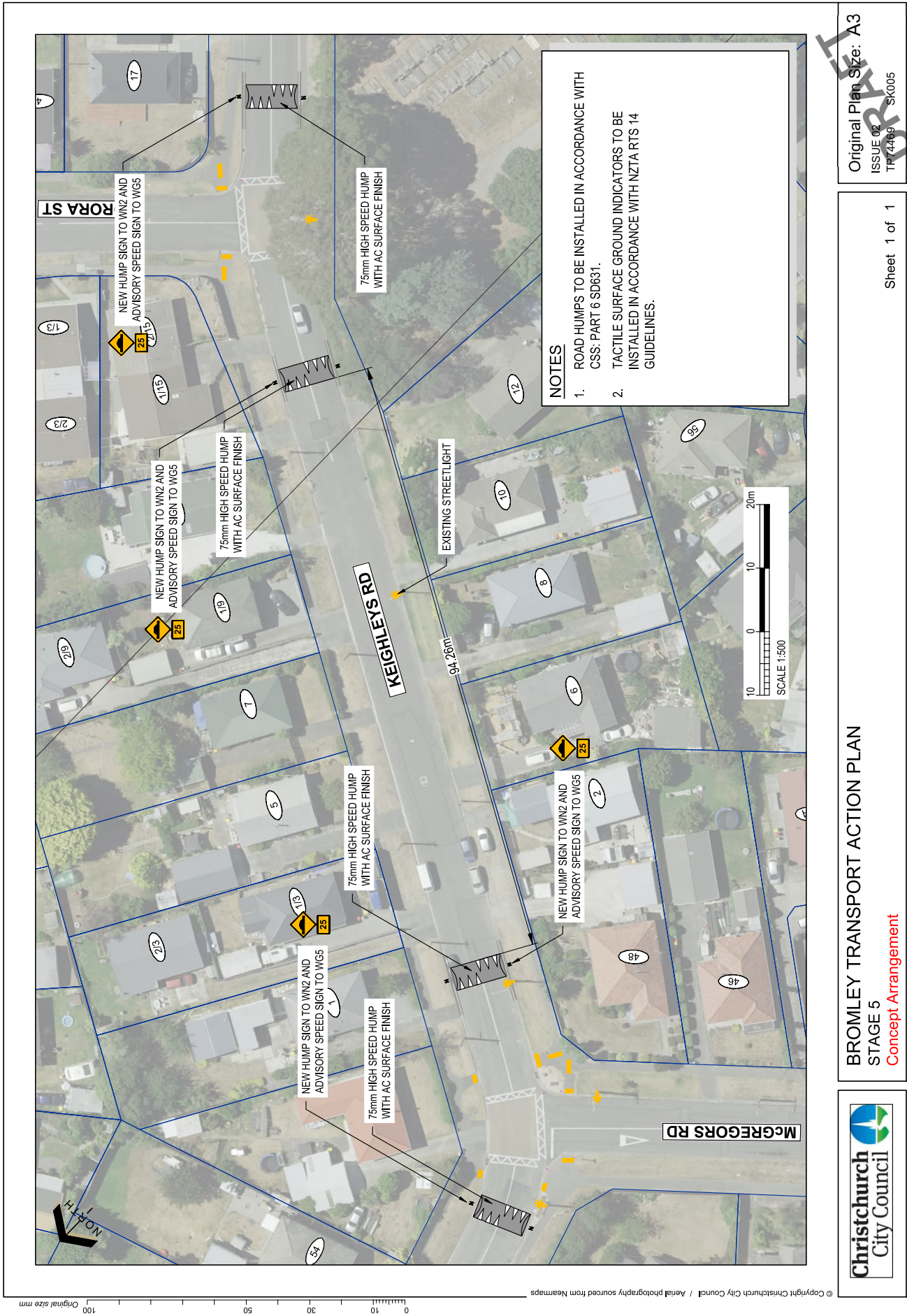


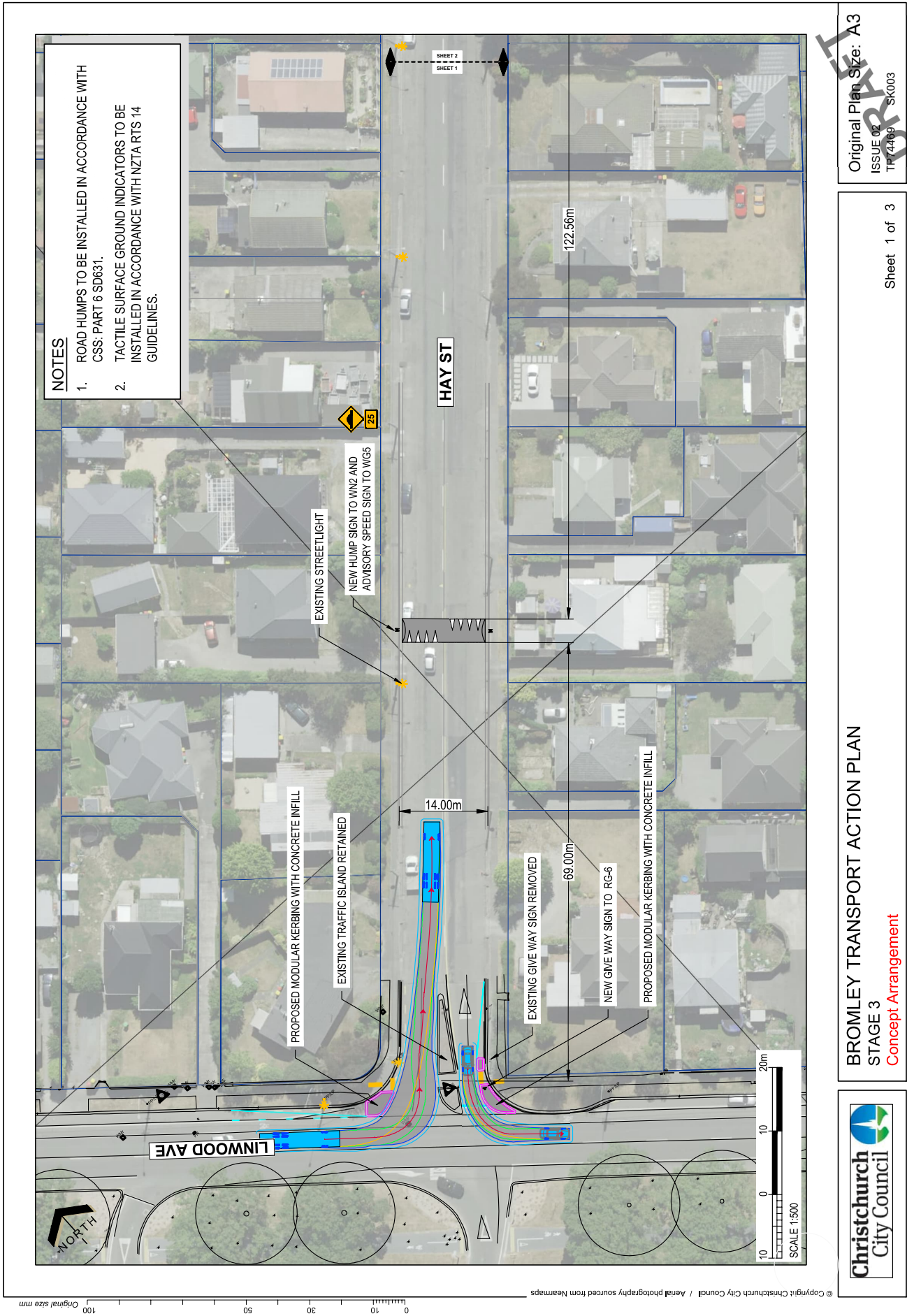






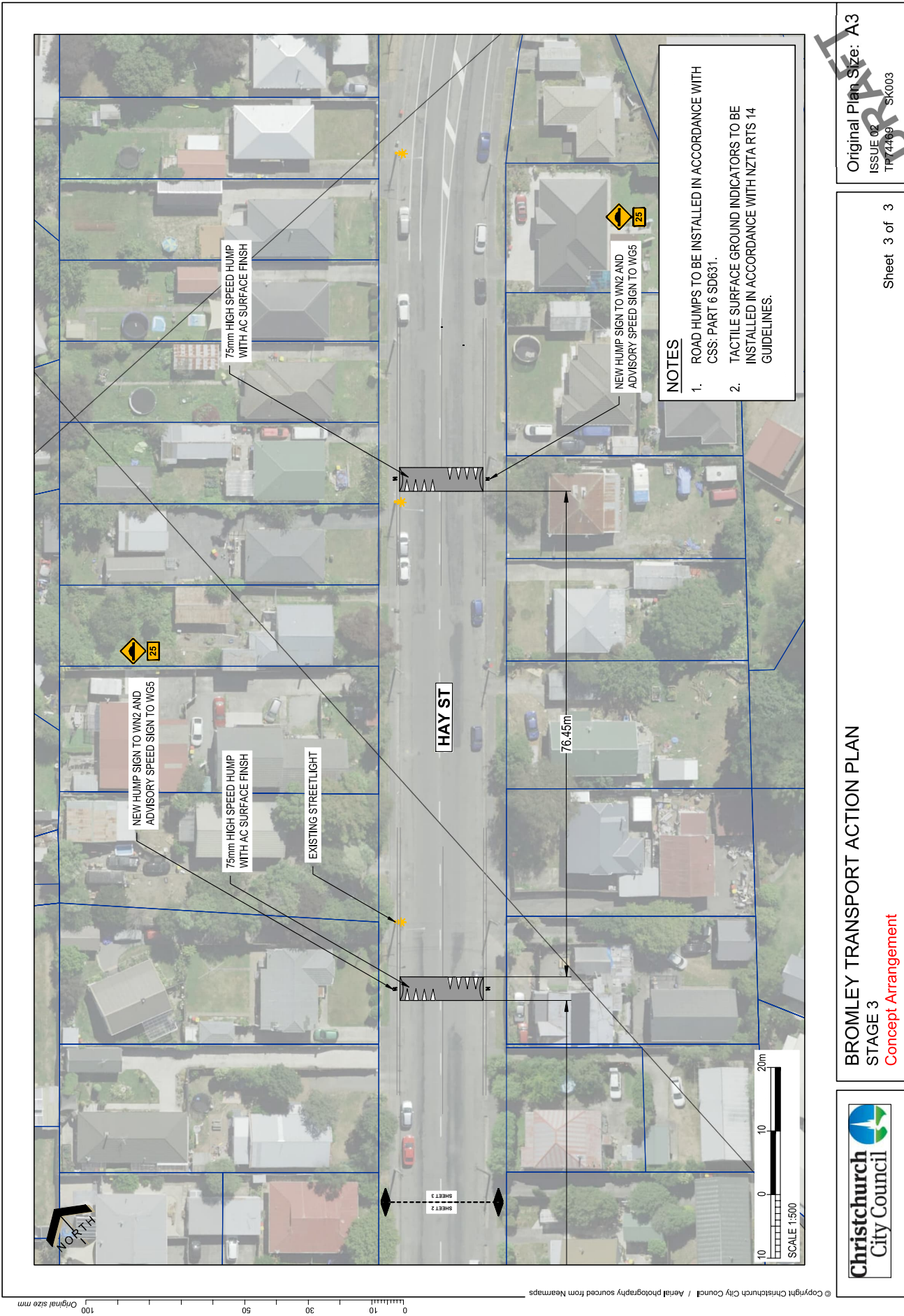
















### 3. Improved Community Board Reporting - Hybris Reports

Reference Te Tohutoro: 24/1183362

Presenter(s) Te Kaipāhō : Bridget Latimer, Manager Operations Process & Insights  
Sarah Numan, Head of Customer Services

#### 1. Detail Te Whakamahuki

<b>Timing</b>	This workshop is expected to last for 20 minutes.
<b>Purpose / Origin of the Workshop</b>	Customer Service Reporting for the Community Board has been updated. This is a information session on the changes and an opportunity for feedback.
<b>Confidentiality</b>	The workshop and any shared information are not confidential.
<b>Background</b>	Based on some feedback we have revised and updated the Community Board reporting and have some improvements to share.
<b>Key Issues</b>	<ul style="list-style-type: none"><li>• New Community Board Reporting.</li><li>• Enter summary page on to public website.</li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>• Provide new reports.</li><li>• Community team to upload Summary page to public website.</li></ul>
<b>Useful Links</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>

#### Attachments Ngā Tāpirihanga

There are no attachments for this report.

#### Signatories Ngā Kaiwaitohu

<b>Author</b>	Cindy Sheppard - Community Board Advisor
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

**Karakia Whakamutunga**

Kia tau te rangimārie O te Rangi e tū iho nei O Papatūānuku e takoto nei O te Taiao e awhi nei Ki runga i a Tātou Tihei Mauriora	May the peace of the sky above Of the earth below And the all-embracing universe Rest upon us all Behold, it is life!
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