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**Te Pātaka o Rākaihautū Banks Peninsula Community  
Board Information Session/Workshop  
NOTES**

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**Date:** Monday 21 October 2024  
**Time:** 10 am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields Jillian Frater Asif Hussain Cathy Lum-Webb Luana Swindells

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**Please Note:**  
**This forum has no decision-making powers and is purely for information sharing.**

## **Karakia Tīmatanga**

The agenda was dealt with in the following order.

### **1. Apologies Ngā Whakapāha**

An apology for absence from Howard Needham and an apology for lateness from Tyrone Fields were received.

### **2. Open Forum Te Wā Kōrerorero**

#### **2.1 Urumau Reserve - Tracks**

Sarah van der Burch, local resident, spoke to the Board regarding Urumau Reserve track signage, lack of maps and dangers associated with lack of clarity around walking tracks, mountain bike tracks, and shared tracks.

After questions, the Board thanked Ms van der Burch for her presentation.

The Board agreed to request staff to investigate track signage to be installed in Urumau Reserve to guide the users of the reserve on:


- the tracks that are for walking and which tracks are for mountain bikers or shared;
- rules on who gives way to whom on the tracks;
- the possibility of having track information panels available that show the different tracks.

#### **2.2 2025 Canterbury 175<sup>th</sup> celebration – Pilgrim’s Rock, Lyttelton**

Julie Kruize, spoke to the Board regarding the planning stages for 2025 Canterbury 175<sup>th</sup> celebration in particular the idea around the installation of a new plaque near the Pilgrim’s Rock in Lyttelton.

After questions, the Board thanked Mrs Kruize for her presentation and advised Mrs Kruize to continue to work with staff to have the Pilgrim Rock area tidied up.

#### **Attachments**

- A Item 2.2 Open Forum 2025 Canterbury 175th Celebration – Pilgrims Rock Lyttelton Te Pātaka o Rākaihautū Banks Peninsula Community Board 21 October 2024 


### **3. 2024/25 Cruise Ship Season Update**

Patrick O'Sullivan, Destination & Experience Manager, ChristchurchNZ presented to the Board to provide an update on the planning work carried out for the 2024/2025 cruise season and any potential challenges.

The Board discussed with Mr O’Sullivan the progress of the Destination Management Plan Implementation Plan. The Board will receive an update early next year.

After questions, the Board thanked Mr O’Sullivan for his presentation.

#### **Attachments**


- A Item 3. ChristchurchNZ Cruise Season Update Presentation Te Pātaka o Rākaihautū Banks Peninsula Community Board 21 October 2024 [⇒](#) 

## **8. Three Waters Programme**

Gavin Hutchinson, Head of Three Waters, presented to the Board outlining the Three Waters Capital Programme within Te Pātaka o Rākaihautū Banks Peninsula for 2025/26. Three Waters staff have drafted proposed changes to the FY26 Capital programme which were highlighted to the Board.

After questions, the Board thanked Mr Hutchinson for his presentation.

### **Attachments**

- A Item 8. Three Waters Annual Plan Briefing 2025-2026. Te Pātaka o Rākaihautū Banks Peninsula Community Board 21 October 2024 [⇒](#) 


Tyrone Fields joined the meeting at 10.45am during consideration of item 8 – Three Waters Programme.

## **4. Transport Programmes**

Jacob Bradbury, Manager Planning & Delivery Transport, Stephen Wright, Manager Operations (Transport) and Steve Guy, Manager City Streets Maintenance presented to the Board giving an overview of the Transport Capital Programme for Te Pātaka o Rākaihautū Banks Peninsula in FY26.

After questions, the Board thanked Messrs Bradbury, Wright, and Guy for their presentation.

### **Attachments**

- A Item 4. Transport Programmes Te Pātaka o Rākaihautū Banks Peninsula Community Board 21 October 2024 [⇒](#) 

The Board agreed to request staff:

- To provide advice on the grading maintenance programme for Te Pātaka o Rākaihautū Banks Peninsula unsealed roads.
- To investigate the installation of signage at the entrance to Te Oka Bay Road from Bossu Road advising of the narrowness of the road.
- To discuss with New Zealand Police and New Zealand Transport Agency, the matters of cameras and other measures to be considered on Whakaraupō Lyttelton Inner Harbour roads to curtail the consistent antisocial driving behaviour.

The Information Session adjourned at 12.05pm and reconvened at 12.15pm.

## **5. Community Parks Rolling Renewals Programme FY25-FY28**

Bridie Gibbings, Manager Operations – Parks Development and Al Hardy, Manager Community Parks presented to the Board with the Urban Parks Renewal Programme for the current and next three years.

### **Attachments**

- A Item 5. Community Parks Rolling Renewals Programme FY25 - FY28 Te Pātaka o Rākaihautū Banks Peninsula Community Board 21 October 2024 [⇒](#) 

The Board agreed to request staff advice on:

- Public Toilets Renewals Programme List.
- Parks Heritage Building Projects within Te Pātaka o Rākaihautū Banks Peninsula.

The Information Session adjourned at 12.51pm and reconvened at 1.25pm.

## **6. Council Draft 2025/26 Draft Annual Plan Workshop**

The Board held a workshop formulating their feedback for the Council's 2025/26 Draft Annual Plan.

## **Karakia Whakamutunga**

**Meeting concluded at 3.12pm.**