



Waimāero

Fendalton-Waimairi-Harewood Community Board

AGENDA

Notice of Meeting:

An ordinary meeting of the Waimāero Fendalton-Waimairi-Harewood Community Board will be held on:

Date: Monday 7 October 2024
Time: 4.30 pm
Venue: Boardroom, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Membership

Chairperson	Jason Middlemiss
Deputy Chairperson	Bridget Williams
Members	David Cartwright
	Linda Chen
	James Gough
	Aaron Keown
	Sam MacDonald
	Nicola McCormick
	Shirish Paranjape

2 October 2024

Principal Advisor

Maryanne Lomax
Manager Community Governance,
Fendalton-Waimairi-Harewood
Tel: 941 6730

Aidan Kimberley
Community Board Advisor
941 6566

aidan.kimberley@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/@fendaltonwaimairiharewoodc6878/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts **people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS NGĀ IHIRANGI

Karakia Tīmatanga	4
C 1. Apologies Ngā Whakapāha	4
B 2. Declarations of Interest Ngā Whakapuaki Aronga	4
C 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua	4
B 4. Public Forum Te Huinga Whānui	4
B 5. Deputations by Appointment Ngā Huinga Whakaritenga.....	4
B 6. Presentation of Petitions Ngā Pākikitanga	4

STAFF REPORTS

C 7. Kahu Road Proposed No-Stopping Restrictions	11
C 8. Sunningvale Lane - Proposed time restricted parking and no stopping restrictions	17
C 9. Grant an Easement for Fibre Installation at Ryeland Reserve, Ilam	27
C 10. 26R Glencullen Drive, Casebrook - Reserve Revocation and Sale.....	45
C 11. Fendalton-Waimairi-Harewood 2024-25 Discretionary Response Fund Applications - Marist Albion Rugby Club Inc and Casebrook Intermediate School	53
C 12. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - October 2024	57
B 13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi.....	67

Karakia Whakamutunga

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
--	---

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on [Monday, 9 September 2024](#) be confirmed (refer page 5).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.



Christchurch
City Council



Waimāero
Fendalton-Waimairi-Harewood Community Board
OPEN MINUTES

Date: Monday 9 September 2024
Time: 4.30 pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present

Chairperson Jason Middlemiss
Deputy Chairperson Bridget Williams
Members David Cartwright
Linda Chen (via audio/visual link)
James Gough (via audio/visual link)
Aaron Keown
Sam MacDonald
Nicola McCormick
Shirish Paranjape

Principal Advisor

Maryanne Lomax
Manager Community Governance,
Fendalton-Waimairi-Harewood
Tel: 941 6730

Aidan Kimberley
Community Board Advisor
941 6566

aidan.kimberley@ccc.govt.nz
www.ccc.govt.nz

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/channel/UC0djJ5RxVNyyf8xYyglkXvg>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga:

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved FWHB/2024/00058

That the apologies received from James Gough and Nicola McCormick for lateness be accepted.

David Cartwright/Shirish Paranjape

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Jason Middlemiss declared an interest in item 9. There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved FWHB/2024/00059

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on Monday, 12 August 2024 be confirmed.

Jason Middlemiss/Aaron Keown

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Northwest Sports and Community Hub

Sam Watt and Richard Attwood spoke on behalf of the Northwest Sports and Community Hub to provide an update to the Board.

Attachments

A Northwest Sports and Community Hub Presentation

4.2 Charlotte Gavin

Charlotte Gavin spoke on behalf of the Belfast Residents' Association regarding a request for a 'Belfast' district sign

The Board thanked Charlotte for her presentation and asked the Community Governance Team to work with Charlotte to further investigate the suggestion of a Belfast district sign.

Attachments

A Belfast District Sign Presentation

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

**7. Roydvale Avenue - Proposed No Stopping Restrictions
Community Board Resolved FWHB/2024/00060**

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Roydvale Avenue - Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the east side of Roydvale Avenue, commencing at its intersection with Teesdale Street and extending in a northerly direction for a distance of 24 metres.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Aaron Keown/Nicola McCormick

Carried

8. Wairakei Road / Stanleys Road - Proposed No Stopping Restrictions and Stop Control

Community Board Resolved FWHB/2024/00061

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Wairakei Road / Stanleys Road - Proposed No Stopping Restrictions and Stop Control Report.

2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4-5 below.
4. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the north side of Wairakei Road, commencing at its intersection with Stanleys Road and extending in a westerly direction for a distance of 37 metres.
5. Approves that in accordance with Section 4 and Section 10.2 of the Land Transport Rule: Traffic Control Devices 2004 that the southbound approach of Stanleys Road at its intersection with Wairakei Road be controlled by a Stop Control.
6. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Aaron Keown/Shirish Paranjape

Carried

9. Fendalton-Waimairi-Harewood 2024-25 Discretionary Response Fund Application - Canterbury Westland Kidsfirst Kindergartens - Cotswold Community Board Resolved FWHB/2024/00062

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Fendalton-Waimairi-Harewood 2024-25 Discretionary Response Fund Application - Canterbury Westland Kidsfirst Kindergartens - Cotswold, Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,500 from its 2024-25 Discretionary Response Fund to Canterbury Westland Kidsfirst Kindergarten - Cotswold towards their physical play equipment.

Aaron Keown/David Cartwright

Carried

10. Waimāero Fendalton-Waimairi-Harewood Summer with your Neighbours 2024-25

Community Board Resolved FWHB/2024/00063

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Waimāero Fendalton-Waimairi-Harewood Summer with your Neighbours 2024-25 Report.

2. Notes that the decisions in this report are assessed at low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Allocate its 2024-25 Summer with your Neighbours as follows:

	Applicant	Activity	No. Attending	Staff recommendation
1	Gretchen Bruner	BBQ dinner	17	\$43
2	Peter Boock	BBQ	50	\$125
3	Joanna M Dodgshun	BBQ	42	\$105
4	Lorraine Ellery	Street gathering and hangi	25	\$63
5	Truus Dingemanse	Street BBQ	40	\$100
6	Anna Woodham	Annual get together	50	\$80
7	Vicki Smith	Street Christmas-themed party	100	\$200
8	Lisa Wallace	BBQ	50	\$125
9	Barbara-Ann Harper	Summer luncheon BBQ	50	\$125
10	Zara Fraser	Christmas street party	60	\$150
11	Kylie Phaup-Stephens	Summer (Christmas) get together	40	\$100
12	Vilna Gough-Jones	Pizza in the park	50	\$125
13	Marg O'Connell	Potluck lunch	42	\$94
14	Diane Lattimore	Pre-Christmas gathering	25	\$63
15	Atu Siwatibau	Neighbourhood BBQ	40	\$100
16	Peter Evans	Street BBQ	31	\$78
17	Peter Hosking	Afternoon tea	25	\$63
18	Carolyn Coghlan	Street BBQ	90	\$200
19	Gail Turner	Christmas gathering	30	\$75
20	Chris Hooker	Street BBQ	25	\$63
21	Liane Dixon	Picnic	50	\$121
22	Tiffany Cavanaugh	Dunster Street Olympics	62	\$155
23	David Nevin	Neighbourhood gathering	18	\$45
24	Malcolm Falconer	BBQ	20	\$50
25	Amanda Murray	BBQ	20	\$50
26	Jing Yi Chin	Neighbourhood picnic / BBQ	80	\$200
27	Teresa Barnes	Street BBQ	40	\$100
28	Fendalton Park Croquet Club Inc	Twilight croquet	50	\$125
29	Anglican Parish of Burnside-Harewood	Neighbourhood "light party"	Approx 150	\$400

Bridget Williams/David Cartwright

Carried

11. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - September 2024

Community Board Resolved FWHB/2024/00064

Part B

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - September 2024.

Bridget Williams/Jason Middlemiss

Carried

12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on matters of interest to the Board.

Karakia Whakamutunga:

Meeting concluded at 5pm.

CONFIRMED THIS 7TH DAY OF OCTOBER 2024

**JASON MIDDLEMISS
CHAIRPERSON**

7. Kahu Road Proposed No-Stopping Restrictions

Reference Te Tohutoro: 24/1063816

Responsible Officer(s) Te Pou Matua: Gautham Praburam, Traffic Engineer

Accountable ELT Member Pouwhakarae: Brent Smith, Acting General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider the approval of additional No Stopping restrictions on Kahu Road.
- 1.2 The report has been written in response to the safety concerns raised by a nearby resident.
- 1.3 The recommended option is to extend the existing No-Stopping restrictions on the northern side of Kahu Road, leaving space for one vehicle to park on street outside 9 Kahu Road.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Kahu Road Proposed No-Stopping Restrictions Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times:
 - a. On the north side of Kahu Road, commencing at its intersection with Straven Road and extending in a westerly direction for a distance of 60 metres as shown in **Attachment A** to the report in the agenda.
 - b. On the north side of Kahu Road, commencing at a point 73 meters west of its intersection with Straven Road and extending in a westerly direction for a distance of seven metres as shown in **Attachment A** to the report in the agenda.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 A resident raised safety concerns regarding the presence of parked vehicles near the inside of a horizontal curve on Kahu Road.
- 3.2 These parked vehicles were found to be encroaching into the adjacent cycle lane. They also obstructed the sight line of drivers exiting a residential driveway, thereby posing a safety risk due to the proximity of the horizontal curve.

- 3.3 Parking demand along Kahu Road is generally high due to the proximity of Christchurch Boys' High School and the Riccarton commercial area. On weekends the Christchurch Farmers Market at Riccarton House & Bush is also very popular.
- 3.4 The recommended option is to extend the existing No-Stopping restrictions on the northern side of Kahu Road, while preserving space for one on-street parking spot outside 9 Kahu Road.
- 3.5 The recommendations in this report will lead to a reduction in crash risk for road users by improving visibility and keeping the cycle lane free from any parked vehicles.

4. Background/Context Te Horopaki

- 4.1 Kahu Road is a minor arterial road that runs between Kotare Street and Totara Street in the west to Straven Road in the east. According to the latest traffic survey (September 2022), the average weekday traffic volume along Kahu Road is approximately 9,300 vehicles.
- 4.2 There is a horizontal curve on Kahu Road near its intersection with Titoki Street. The driveways of numbers 9, 11, 1-4/17, 19 and 19A Kahu Road are located in close proximity to this curve.
- 4.3 The Council received a complaint from a concerned resident regarding restricted visibility when exiting their driveway due to vehicles parking in front of 9 and 11 Kahu Road, which are near the curve in the road.
- 4.4 On-road cycle lanes can be seen on both sides of Kahu Road from its intersection with Straven Road and extending into Kotare Street. The eastbound cycle lane is marked with No-Stopping restrictions around the curve, which ends outside 11 Kahu Road. The restrictions continue from 5 Kahu Road up to the Straven Road intersection.
- 4.5 Between 11 Kahu Road and 5 Kahu Road, the eastbound cycle lane is set away from the kerb, creating on-street parking spaces for a few vehicles.
- 4.6 When vehicles park in this location, they not only inhibit visibility for driveway users, but also encroach into the cycle lane creating a safety issue for cyclists.
- 4.7 A proposal has been developed to extend the existing No-Stopping Restrictions between 11 Kahu Road and 5 Kahu Road, leaving space for one vehicle to park on-street at this location.
- 4.8 These restrictions will prevent any parked vehicles from encroaching into the cycle lane and also improve visibility for the users of the nearby driveway.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.9 The following reasonably practicable options were considered and are assessed in this report:
 - 4.9.1 Install additional no stopping restrictions.
 - 4.9.2 Do Nothing.
- 4.10 The following options were considered but ruled out:
 - 4.10.1 Remove all existing on street spaces between 11 Kahu Road and 5 Kahu Road: This was not progressed due to the following reasons:
 - A vehicle legally parked at this location after the proposed restrictions are implemented is not expected to encroach into the adjacent cycle lane.
 - The removal of all on-street parking spaces at this location was not found to be necessary to improve sightlines for the users of the nearby driveway.
 - Generally high parking demand around this area.

Options Descriptions Ngā Kōwhiringa

4.11 **Preferred Option:** Install additional no stopping restrictions.

4.11.1 **Option Description:** Install additional no stopping restrictions on either side of the driveway of 9 Kahu Road as shown in **Attachment A**.

4.11.2 Option Advantages

- Prevents encroachment into the cycle lane by parked vehicles.
- Improves visibility for the users of the nearby driveway.

4.11.3 Option Disadvantages

- Removes approximately three on street parking spaces. However, it needs to be noted that vehicles parked at the locations where no stopping restrictions have been proposed currently encroach into the adjacent cycle lane.

4.12 **Option 2:** Do nothing.

4.12.1 **Option Description:** Do Nothing.

4.12.2 Option Advantages

- Does not remove any existing on street parking spaces.

4.12.3 Option Disadvantages

- Does not address concerns about safety and visibility for cyclists and the users of the nearby driveway.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 - <enter text>
Cost to prepare report (Traffic Operations staff budget)	\$750	\$750
Cost to Implement	\$250 approximately	\$0
Maintenance/Ongoing Costs	Covered by the existing maintenance contract	\$0
Funding Source	Traffic Operations Team traffic signs and markings budget	\$0

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 None identified.

Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.

6.2.2 The Community Boards have authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.

6.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

6.3 Other Legal Implications:

6.3.1 There is no other legal context, issue, or implication relevant to this decision.

6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision:

6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).

6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.

6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

6.5 The community engagement and consultation outlined in this report reflect the assessment.

6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.7 Transport

6.7.1 Activity: Transport

- Level of Service: 10.5.1 Limit deaths and serious injury crashes per capita for cyclists and pedestrians - <= 12 crashes per 100,000 residents

Community Impacts and Views Ngā Mariu ā-Hāpori

6.8 Consultation documents were sent to the owners and tenants of three affected properties by mail drop.

6.9 One submission was received from an affected property owner who supported the proposal but expressed a preference for the no-stopping restrictions to be extended, eliminating all on-street parking between 11 Kahu Road and 5 Kahu Road.

6.10 As described in 0, a legally parked vehicle at this location after the proposed restrictions will not encroach into the adjacent cycle lane. Also, removal of all on-street parking is not necessary in order to improve sightlines for the users of the nearby driveway. Based on these considerations and the parking demand around this area, staff recommend progressing with the preferred option shown in **Attachment A**.

6.11 The decision affects the following Community Board area:

6.11.1 Waimāero Fendalton-Waimari-Harewood.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.12 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

6.13 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.



- 6.14 The effects of this proposal upon Mana Whenua are expected to be insignificant as the proposal involves minor work within the existing carriageway.


Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposal in this report is unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 This is a minor proposal that is principally intended to address safety issues at this location. Due to the minor nature of the works, it is not expected to have any impact on climate change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, the No Stopping restrictions will be installed in the current financial year.

Attachments Ngā Tāpirihanga

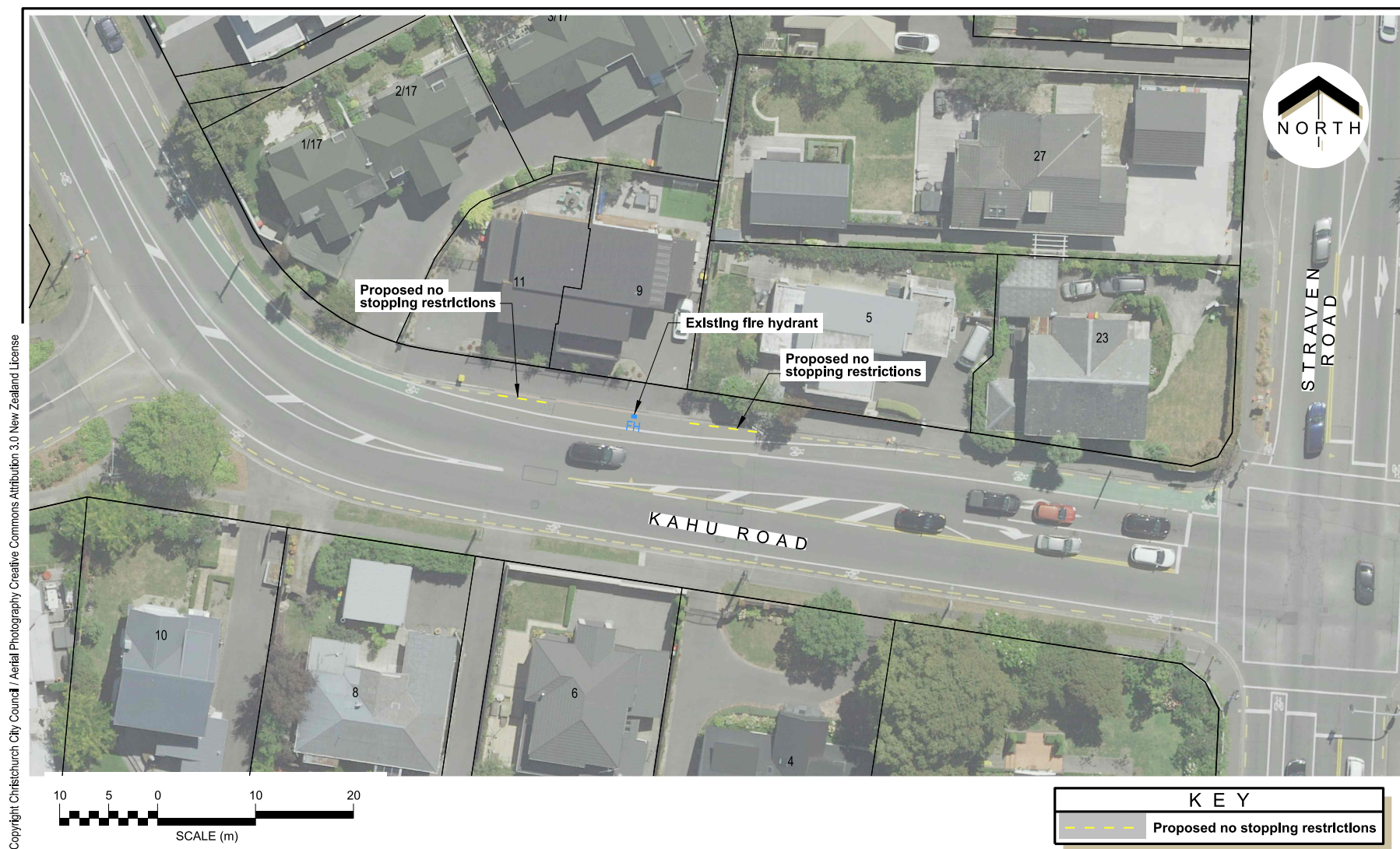
No.	Title	Reference	Page
A 	Kahu Road Proposed no stopping restrictions	24/1013077	16

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Gautham Praburam - Traffic Engineer
Approved By	Lachlan Beban - Principal Advisor Transportation Signals Stephen Wright - Manager Operations (Transport)



Christchurch
City Council

Kahu Road
Proposed No Stopping Restrictions
For Community Board Approval

Original Plan Size: A4
Drawn: MJR Issue 1
Designed: PS Drawing: TG148360
Approved: LB Project: RPS845

8. Sunningvale Lane - Proposed time restricted parking and no stopping restrictions

Reference Te Tohutoro: 24/1621673

Responsible Officer(s) Te Pou Matua: Gautham Praburam, Traffic Engineer

Accountable ELT Member Pouwhakarae: Brent Smith, Acting General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waimāero Fendalton-Waimairi-Harewood Community Board to approve time restricted parking along Sunningvale Lane, in addition to no stopping restrictions at the Sunningvale Lane/Gleneagles Terrace intersection.
- 1.2 The report has been written in response to multiple concerns raised by the residents of Sunningvale Lane regarding the lack of parking spaces for residents and visitors during the day and inappropriate parking behaviour during school pick up times.
- 1.3 The recommended option is to restrict on-street parking to a maximum of 120 minutes from 9.00am to 4:00pm, Monday to Friday, and install no stopping restrictions at the Sunningvale Lane/Gleneagles Terrace intersection as shown in Attachment A.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Sunningvale Lane - Proposed time restricted parking and no stopping restrictions Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4 – 5 below.
4. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times:
 - a. On the western side of Gleneagles Terrace commencing at its intersection with Sunningvale Lane and extending in a north-easterly direction for a distance of 16 meters as shown in **Attachment A** to the report in the agenda.
 - b. On the western side of Gleneagles Terrace commencing at its intersection with Sunningvale Lane and extending in a south-westerly direction for a distance of ten meters as shown in **Attachment A** to the report in the agenda.
 - c. On the northern side of Sunningvale Lane commencing at its intersection with Gleneagles Terrace and extending in a westerly direction for a distance of 15 meters as shown in **Attachment A** to the report in the agenda.
 - d. On the southern side of Sunningvale Lane commencing at its intersection with Gleneagles Terrace and extending in a westerly direction for a distance of nine meters as shown in **Attachment A** to the report in the agenda.

5. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles be restricted to a maximum period of 120 minutes on the northeast side of Sunningvale Lane, commencing at a point 15 metres west of its intersection with Gleneagles Terrace and extending in a north-westerly direction for a distance of 75 metres as shown in **Attachment A** to the report in the agenda. This restriction is to apply Monday to Friday between the hours of 9.00am to 4.00pm only.
6. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Allenvale School, Burnside Primary School and Cobham Intermediate School can all be accessed via Sunningvale Lane.
- 3.2 It is understood that many vehicles belonging to the school community park on Sunningvale Lane during the day, resulting in all on-street parking spaces being occupied during school hours. Concerns were raised by several residents of Sunningvale Lane regarding the lack of parking spaces for their visitors during the day.
- 3.3 Parents use Sunningvale Lane to drop-off and pick-up their children. This leads to several instances of double-parking during school drop-off and pick-up times.
- 3.4 Vehicles were also observed to park very close the Sunningvale Lane/Gleneagles Terrace intersection.
- 3.5 The recommended option is to restrict parking along the eastern side of Sunningvale Lane to a maximum of 120 minutes from 9.00am to 4:00pm, Monday to Friday and install no stopping restrictions at the Sunningvale Lane/Gleneagles Terrace intersection as shown in **Attachment A**.

4. Background/Context Te Horopaki

- 4.1 Sunningvale Lane is a “No Exit” local street that extends from Gleneagles Terrace. It has a two-way configuration with a width of approximately 13.5 meters. On-street parking is currently unrestricted along Sunningvale Lane.
- 4.2 Allenvale School, Burnside Primary School and Cobham Intermediate School can all be accessed from the western end of Sunningvale Lane. Due to the proximity to these schools, it is understood that many staff members park on this street through the day. This high demand for parking results in all available on-street spaces being occupied during school hours.
- 4.3 Sunningvale Lane is also commonly used by parents to pick up their children after school. The lack of on-street parking spaces leads many parents to stop adjacent to parked vehicles, often resulting in double parking during school pick-up times.
- 4.4 This type of parking behaviour causes significant congestion, leading to unsafe manoeuvres like weaving between vehicles, which increases the risk of crashes. The high volume of pedestrian activity, particularly school children crossing the street, combined with reduced visibility due to double parking, further amplifies the safety risks to pedestrians.
- 4.5 Feedback from several residents of Sunningvale Lane has highlighted the insufficient availability of on-street parking for visitors, and the safety concerns related to poor parking behaviour.

- 4.6 Due to high parking demand, vehicles were frequently observed parking near the corner of Sunningvale Lane and Gleneagles Terrace. This area is often used by school children crossing Gleneagles Terrace. Vehicles parked at this corner can obstruct their sightlines and also make children less visible to drivers. Additionally, vehicles parked near the intersection can hinder the movement of other vehicles turning into or out of Sunningvale Lane. Thus, parking around this corner creates both safety risks and accessibility challenges.
- 4.7 Introducing time-restricted parking could increase the availability of on-street parking spaces during the day for residents and their visitors. It would also increase the turnover of available parking spaces allowing parents to park in safer locations and reducing the likelihood of double parking. This measure is expected to alleviate congestion during drop-off and pick-up times.
- 4.8 The recommended option is to implement a 120-minute parking restriction on the northern side of Sunningvale Lane, applicable from 9.00am to 4:00pm, Monday to Friday. The P120 restriction is more appropriate to meet the needs of the residents, as it will ensure parking availability for visitors and contractors who may require longer stays. Also, it will not allow all day parking and will likely free up some spaces for parents to legally wait during pick-up and drop-off times.
- 4.9 Additionally, it is proposed to install No Stopping restrictions at the Sunningvale Lane and Gleneagles Terrace intersection, as illustrated in **Attachment A**.
- 4.10 Policy 2 of the Christchurch Suburban Parking Policy (seen in **Attachment B**) outlines strategies for managing parking demand in suburban areas. In line with this policy, time restrictions can be applied to sections of a street on a case-by-case basis if on-street parking occupancy regularly exceeds 75% at peak times. The area around Sunningvale Lane is a residential zone. This proposal aims to manage parking around this location as per Policy 2.
- 4.11 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.12 The following reasonably practicable options were considered and are assessed in this report:

- 4.12.1 Install P120 time restricted parking and no stopping restrictions as shown in **Attachment A**.

- 4.12.2 Do Nothing.

- 4.13 The following options were considered but were not developed further:

Restrict parking to 120 minutes on both sides of Sunningvale Lane

- 4.13.1 This option was considered due to the availability of off-street parking spaces within most properties along Sunningvale Lane. However, this option would remove all the remaining all-day parking. Further changes could be applied in future if needed.

Provide standard P120 restricted parking spaces

- 4.13.2 As the issues are during school hours on school days, there is no requirement to apply the restriction outside of these times.

Options Descriptions Ngā Kōwhiringa

4.14 Preferred Option: Install P120 time restricted parking and no stopping restrictions.

4.14.1 Option Description:

- Install P120 time restricted parking as shown in **Attachment A**. The restriction will only apply from Monday to Friday between the hours of 9.00am to 4.00pm.
- Install no stopping restrictions at the Sunningvale Lane/Gleneagles Terrace as shown in **Attachment A**.

4.14.2 Option Advantages

- Ensures that some on-street parking spaces remain for residents and visitors during the day.
- Reduces the instances of double parking and other inappropriate parking behaviour.
- Improves safety at the intersection of Sunningvale Lane/Gleneagles Terrace by installing no stopping restrictions.

4.14.3 Option Disadvantages

- Due to the proposed time restrictions, parking could be displaced to the neighbouring Gleneagles Terrace and/or Woodford Terrace. Based on current demand, both these streets would have the capacity to accommodate additional vehicles during the day.

4.15 Option 2: Do nothing.

4.15.1 Option Description: Do Nothing.

4.15.2 Option Advantages

- All unrestricted parking on Sunningvale Lane is retained.
- No risk of parking being displaced to neighbouring streets.

4.15.3 Option Disadvantages

- Does not address the concerns raised by residents about parking availability, safety and poor parking behaviour.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Do Nothing
Cost to prepare report (Traffic Operations staff budget)	\$900	\$900
Cost to Implement	\$1000 approximately	N/A
Maintenance/Ongoing Costs	Covered by the existing maintenance contract	N/A
Funding Source	Traffic Operations Team traffic signs and markings budget	N/A

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 None identified.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
 - 6.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
 - 6.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 6.3 Other Legal Implications:
- 6.3.1 There is no other legal context, issue, or implication relevant to this decision.
 - 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision:
- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
 - 6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
 - 6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
 - 6.4.4 The community engagement and consultation outlined in this report reflect the assessment.
- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.6 Transport
- 6.6.1 Activity: Transport
 - Level of Service: 10.3.3 Maintain customer satisfaction with the ease of use of Council on-street parking facilities - >=50%.

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 Letters outlining the proposal were delivered to all properties in Sunningvale Lane and nearby properties along Gleneagles Terrace and Woodford Terrace. E-mails regarding the proposal were sent to Allenvale School, Burnside Primary School and Cobham Intermediate School.

6.8 Ten responses were received:

6.8.1 Four responses were in support of the proposed restrictions. Some additional feedback provided included:

- Time restricted parking should also be provided along the southern side of Sunningvale Lane and in the neighbouring streets – Gleneagles Terrace and Woodford Terrace.
- No stopping restrictions are also needed at the Gleneagles Terrace/Woodford Terrace intersection.

6.8.2 Six responses (including one from a nearby school) expressed opposition to the proposed restrictions. Some of the primary reasons for opposition include:

- Concerns that parking will be displaced to neighbouring streets.
- The current parking and safety situation is acceptable, causing minimal inconvenience.
- The proposed No Stopping restrictions would reduce the available on-street parking, and vehicles currently parked in these areas do not seem to create significant issues given the existing traffic patterns and road layout.
- On-site parking does not adequately cater to the needs of the school.

6.9 On-site observations show that neighbouring streets (Gleneagles Terrace and Woodford Terrace) have the capacity to accommodate any additional parking that would be displaced from Sunningvale Lane.

6.10 The Team Leader Parking Compliance supports the preferred option.

6.11 The decision affects the following wards/Community Board areas:

6.11.1 Waimāero Fendalton-Waimairi-Harewood Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.12 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

6.13 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.14 The proposal in this report is unlikely to contribute significantly to adaptation, to the impacts of climate change, or emissions reductions.



6.15 This is a minor proposal that is principally intended to address safety and accessibility issues at this location.

7. Next Steps Ngā Mahinga ā-muri

7.1 If approved, the No Stopping restrictions will be installed in the current financial year.



Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Sunningvale Lane - Proposed parking restrictions	24/1658711	24
B 	Christchurch Suburban Parking Policy - Policy 2	24/1659612	25

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Gautham Praburam - Traffic Engineer
Approved By	Gemma Dioni - Principal Advisor Transportation Safety Stephen Wright - Manager Operations (Transport)



Christchurch
City Council

Sunningvale Lane
Proposed P120 Parking & No Stopping Restrictions
For Community Board Approval

Original Plan Size: A4
Drawn: MJR Issue 1 17/09/2024
Designed: GP Drawing: TG148376
Approved: LB Project: RPS845

Attachment B - Christchurch Suburban Parking Policy
Policy 2

Policy 2: Apply the parking management criteria in areas of high parking demand, on a case by case basis.

In suburban areas with the highest parking demand (defined as areas where occupancy of on-street parking regularly exceeds 75%), case by case assessments will be made to determine the Council response. Parking enforcement operates in many of our suburban areas. This will continue alongside any additional parking management tools that are introduced.

To provide a consistent response to each case, on-street parking shall be managed using the following parking management criteria:

Criteria	Residential zones	Commercial/other areas
Occupancy of on-street parking regularly exceeds 75% at peak times.	Apply time restrictions to sections of a street (approximately 25%-50%). This approach should be used when the parking problems are limited to a few streets and most of the properties have off-street parking. It will initially be used in residential streets around commercial centres, industrial areas, office parks and large activities such as the university, airport, etc. Typically P120 time restrictions are applied and no resident permits are issued under this approach. The purpose of introducing time-restrictions to a section of street are to determine if limited restrictions are effective in addressing parking issues before other interventions are introduced.	In non-residential areas, apply time restrictions suitable to local demand.
Occupancy of time-restricted spaces regularly exceed 75% at peak times.	Extend time limits to all the on-street parking and establish a residential exemption scheme as outlined in Policy 3.	<ul style="list-style-type: none">Investigate opportunities to reduce the time restriction, typically to P60; and/orIntroduce additional time restrictions on adjacent streets; and/ orIntroduce paid parking with no time limits.
Occupancy of paid parking in on-street spaces regularly exceed 75% at peak times.		<ul style="list-style-type: none">Increase parking charges; orConsider provision of additional off-street paid parking consistent with the criteria in Policy 6 'Council's role in off-street public parking in suburban areas'.

'Peak times' is defined as occurring at the peak occupancy period following an AM and PM parking survey

9. Grant an Easement for Fibre Installation at Ryeland Reserve, Ilam

Reference Te Tohutoro: 24/1518631

Responsible Officer(s) Te Pou Matua: Elizabeth Hoskins, Property Consultant

Accountable ELT Member Pouwhakarae: Lynn McClelland, General Manager Corporate Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to request the Community Board to exercise its delegation to approve an easement over land governed under Section 48(1) of the Reserves Act 1977.
- 1.2 The easement will be for Enable Networks Limited to provide fibre across Ryeland Reserve to the Kidsfirst kindergarten located at the rear.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the easement over the reserve will allow continued internet connectivity to the Lessee when copper is no longer available for use.
- 1.4 The Community Board holds the delegation to grant easements over reserve land pursuant to the Reserves Act 1977, subject to consent from the Minister of Conservation (delegated to the Council Chief Executive)

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Grant an Easement for Fibre Installation at Ryeland Reserve, Ilam Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the installation of a fibre cable and subsequent granting of an easement in favour of Enable Networks Limited to convey utilities within the land described in the schedule and plan in the agenda report.
4. Resolves that approval is subject to Section 48(1) of the Reserves Act 1977 and is subject to the Minister of Conservation consent to the easement, as delegated to the Council Chief Executive under the Instrument of delegation for Territorial Authorities dated 12 June 2013. The Community Board approve the Chief Executive exercising their delegation in this regard.
5. Delegates authority to the Manager Property Consultancy to conclude negotiations and sign the easement document.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Staff recommend granting the easement for services required to provide fibre across the recreation reserve to the Lessee, Kidsfirst.
- 3.2 The proposed location of the fibre will be from the street and along an existing asphalt path and fence line to the building behind. The use of copper will be redundant in the future hence the need for fibre.
- 3.3 Other options for internet connectivity to Kidsfirst were investigated by Kidsfirst and fibre was the preferred option to provide a reliable internet service for the business to operate efficiently.
- 3.4 This installation and easement will have minimal impact on the public and will not affect access to the reserve.
- 3.5 The city arborist has confirmed there will be no impact to the existing trees.

4. Background/Context Te Horopaki

- 4.1 Ryeland Reserve is a Recreation Reserve being Reserve 4753 comprising 3,943m² on Record of Title 1103478
- 4.2 Kidsfirst kindergartens are a 'not for profit' entity and have been located in Ryeland Reserve since 1958.
- 4.3 Kidsfirst lease the land being part of the reserve and own the building and other improvements. Their business requires reliable and robust internet activity to function, which to date has been provided by a copper installation and wireless network.
- 4.4 Copper will be decommissioned, and a wireless network will not provide the acceptable level of connectivity for this business, hence the need for fibre to be installed to their building.
- 4.5 Access is from the street and through the recreation reserve to the Kidsfirst building located at the rear of the site. The process under section 48(1) of the Reserves Act 1977 is required to allow this fibre installation by way of an easement.
- 4.6 There is an expectation that Lessees on the reserve which are community groups or 'not for profit' entities will have the ability to be provided with utilities that support the functionality of that entity.
- 4.7 The aerial image below shows the location of the Reserve and clearly shows the kindergarten building at the rear.



Fibre Cable Route from the street to the building.



Options Considered Ngā Kōwhiringa Whaiwhakaaro

4.8 The following reasonably practicable options were considered and are assessed in this report:

- Granting an easement to allow a fibre connection to Kidsfirst is the only reasonable and practical option.

The following options were considered but ruled out:

- Do not grant an easement and request Kidsfirst use other options for internet connectivity. Other options would not provide sufficient capability for the efficient use as an internet connection or be as cost effective as the fibre option.

Options Descriptions Ngā Kōwhiringa

4.9 **Preferred Option: Grant an easement to allow fibre to be installed.**

4.9.1 Option Advantages

- This will allow Kidsfirst a robust and reliable internet connection needed for their business to operate efficiently.
- Other options for internet connectivity were inferior or not practical in this location.

4.9.2 Option Disadvantages

- There are no disadvantages with this option.

Analysis Criteria Ngā Paearu Wetekina

4.10 Installation of fibre to the building through the proposed route in the reserve was the most practical, reasonable and cost-effective option.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option
Cost to Implement	\$2000-\$3000 staff and legal costs
Maintenance/Ongoing Costs	Nil
Funding Source	Parks and Enable Networks Ltd
Funding Availability	Parks opex
Impact on Rates	Nil

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There are no risks in granting this easement to Enable Networks Limited. The utility will be managed under a business-as-usual approach by the operators and any access to install or maintain will require notification to the Council. The Council will be indemnified for any damage to the cable or conduit.
- 6.2 Should the Council need the cable to be relocated in the future this will be at the cost of Enable Networks Limited.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.3 Statutory and/or delegated authority to undertake proposals in the report:
- 6.3.1 Section 48(1) of the Reserves Act 1977 states that the administering body of a reserve may grant easements over any part of the reserve.
 - 6.3.2 Section 48(2) of the Reserves Act 1977 stipulates the administering body of a reserve must give public notice to the proposal to grant an easement, however s48(3) of the Act provides that subsection (2) will not apply in circumstances where the reserve is not likely to be materially amended or damaged and the rights of the public are not permanently affected. Section 48(3) applies in this case.
 - 6.3.3 The Council in the Delegations register has given authority to grant easements on reserves to the Community Board subject to the Minister of Conservation approval (which is delegated to Council Chief Executive).
- 6.4 Other Legal Implications:
- 6.4.1 There are no other legal considerations with respect to this report.
 - 6.4.2 The Council's legal team will be drafting the easement document.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.5 The required decision:
- 6.5.1 Aligns with the [Christchurch City Council's Strategic Framework](#). The decision to grant this easement to Enable Networks Limited is consistent with Council's Plans and Policies.
 - 6.5.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by completing the level of significance and engagement assessment. There will be no impact on park users or access to the park and the cable will be underground.
 - 6.5.3 The decision to grant an easement for installation of fibre is consistent with Council's Plans and Policies.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Parks, Heritage and Coastal Environment
- 6.7.1 Activity: Parks and Foreshore
 - Level of Service: 6.8.10.1 Appropriate use and occupation of parks is facilitated - Processing of the application is started within ten working days of receiving application – 95%

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Under Section 48(3) of the Reserves Act a public notice and any subsequent submissions was not required where the reserve is not likely to be materially amended or damaged and the rights of the public are not permanently affected. There will be no restriction regarding access or use of the Reserve by the public.
- 6.9 The decision affects the following Community Board areas:
- 6.10 Waimaero Fendalton-Waimairi-Harewood.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.11 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.12 The decision is not a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Runanga.
- 6.13 This decision does not impact on Mana whenua as the location is not a site of significance nor does the granting of an easement impact on any culture or values.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 The granting of an easement is to allow the installation of a utility on Council owned land.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Following the decision to grant this easement we will seek Minister of Conservation approval then complete the documentation and processes required, prior to any works commencing on the reserve.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	2013 Minister of Conservation delegation	24/1535116	33
B 	Excerpt Delegations register - Community Boards	24/1535117	43

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Elizabeth Hoskins - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Kelly Hansen - Manager Parks Planning & Asset Management Rupert Bool - Acting Head of Parks

RESERVES ACT 1977

INSTRUMENT OF DELEGATION FOR TERRITORIAL AUTHORITIES

1. PURSUANT to section 10 of the Reserves Act 1977 I, NICK SMITH Minister of Conservation, DELEGATE to all territorial authorities (as defined in this Instrument of Delegation) such of my powers, functions and duties under the Reserves Act 1977 as are set out in the following Schedule subject to the Limitation of Powers in the Schedule and to the conditions in paragraph 2 of this Instrument.
2. The delegations in this Instrument apply only where the territorial authority is the administering body of the relevant reserve (i.e. affected by the decision to be made) by virtue of a vesting or an appointment to control and manage.
3. This Instrument replaces the previous Instrument of Delegation dated 10 March 2004, which is hereby revoked.

Definitions:

"Administering body" - means an administering body under the Reserves Act 1977.

"Territorial authority" - means a local authority and a unitary authority as defined in section 5 Local Government Act 2002.

"Vested reserve" - means a reserve vested in a territorial authority (not in the Crown).

SCHEDULE

SECTION	SUMMARY OF POWERS	O	LIMITATION OF POWERS
6(3)	Revoke a Gazette notice and issue a fresh notice or amend the original notice		Only applies to notices in the Gazette given by the territorial authority
14(4)	Gazette resolution to declare vested land to be reserve. <u>Note:</u> it is, therefore, no longer necessary to consult the Commissioner in terms of sec 14(3) of the Act.		



2

SECTION	SUMMARY OF POWERS	O	LIMITATION OF POWERS
15(1)	Authorise or decline to authorise, by Gazette notice, the exchange of land in any reserve or any part(s) of a reserve for any other land to be held for purposes of that reserve.		Only to be exercised where the territorial authority did not derive title from the Crown, or title would be deemed not to be derived from the Crown if the reserve was going through a revocation process (s.25). The territorial authority must consult with the Crown before making a decision under s.15(1) if the land it proposes to grant in exchange was purchased with funds provided either wholly or partly by the Crown.
15(3)	To do all things necessary to effect any exchange authorised by the local authority under Section 15(1) of the Act, or by the Crown in the case of vested reserves derived from the Crown, including the payment or receipt of any money by way of equality of exchange in the case of non Crown derived reserves.		
16(1)	Classify, by Gazette notice, according to their principal or primary purpose all reserves. [Note this delegation does not affect sections 16(2) and 16(2A) Reserves Act]		
16(4)	To advertise the intention to classify a reserve in accordance with sec 16(1).		
18(2)(e) 19(2)(a) 19(3)(a)	Determine in which cases exceptions can be made to the preservation of flora and fauna and the natural environment.		
24(1)	Change the classification or purpose of a reserve by notice in the Gazette.		Does not apply to the revocation of reserves
24(2)(e)	To consider all objections received to a proposed change of classification or purpose.		
24(3)	To form an opinion that the change of classification or purpose of a scenic, nature or scientific reserve is justified.		

2


3

SECTION	SUMMARY OF POWERS	O	LIMITATION OF POWERS
24(5)	To form an opinion that the change in the classification of a historic reserve is justified.		
25(1)	Upon revocation of the reservation of any public reserve (or part of one) pursuant to section 24 Reserves Act, dispose of that land in such manner and for such purpose as the Minister specifies. [Note this is intended to allow Territorial Authorities to decide how and for what purpose the land may be disposed of].		The delegation only applies where the title to the reserve was not derived from the Crown, or is deemed not to be derived from the Crown in terms of s.25(4) or (5).
41(1)	To approve reserve management plans.		
42(1)	Give or decline to give express written consent to the cutting or destruction of trees and bush on any historic, scenic, nature, or scientific reserve. Determine terms and conditions subject to which written consent is given.		
44(1)	To consent to the use of a reserve for temporary or permanent personal accommodation.		
44(2)	To consent to any vehicle caravan, tent or removable structure remaining on a reserve during the period 1 November to 31 March.		
45	Give or decline to give prior approval to administering body to erect, or authorise any voluntary organisation or educational institution to erect shelters, huts, cabins, lodges etc., on any recreation or scenic reserve.		



3

4

SECTION	SUMMARY OF POWERS	O	LIMITATION OF POWERS
48(1)	Consent or refuse consent to administering body granting rights of way and other easements over any part of a vested reserve for any of the purposes specified in section 48(1). Impose such conditions as it thinks fit in giving the consent.		
48A(1)	Consent or refuse consent to administering body granting a licence over a vested reserve to any person or department of State - (a) To erect, maintain and use buildings, dwellings, masts and other structures, and plant and machinery; and (b) To construct, maintain, and use tracks and engage in other works - for any of the purposes specified in section 48A(1).		
48A(3)	Approve terms and conditions determined by the administering body.		
49	Grant or decline to grant in writing any qualified person a right to take specified specimens of flora or fauna or rock mineral or soil from a reserve for scientific or educational purposes. Form opinion as to whether qualified person has the necessary credentials. Impose conditions on the grant in writing.		With regard to fauna, the delegation is for exotic fauna which are not protected under the Wildlife Act 1953.
50(1)	Authorise or decline to authorise any person to take and kill any specified kind of fauna that may be found in any scenic, historic, nature or scientific reserve. Authorise or decline to authorise the use of firearms, traps, nets or other like objects within reserve for the foregoing purposes.		The delegation is for non-protected exotic fauna only. 

4

5

SECTION	SUMMARY OF POWERS	○	LIMITATION OF POWERS
51(1)	Authorise or decline to authorise in writing an administering body to introduce indigenous flora or fauna or exotic flora into any scenic reserve for any of the purposes referred to in section 51(1).		
	Impose conditions on the giving of the authorisation.		
52(1)	Declare by Gazette notice that any 2 or more reserves, or parts of 2 or more reserves, or parts of one or more reserves and the whole of one or more other reserves, are to be united to form one reserve.		All affected reserves or parts of reserves must have the same administering body and must all either be vested in that body or all held under an appointment to control and manage.
53 (1)(d)	To consent to an increase in the number days the public shall not be entitled to have admission to a reserve.		
53 (1)(e)	To approve the fixing of charges generally or with respect to any specified occasion or event.		
54(1)	Give or decline to give prior consent to administering body, in the case of a recreation reserve vested in it, to grant leases for any of the purposes specified in paragraphs (a), (b), (c) and to grant a lease or licence for any of the purposes specified in paragraph (d) and to exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.54(1)(a), (b), (c) and (d).		

Item 9

Attachment A

5

6

SECTION	SUMMARY OF POWERS	○	LIMITATION OF POWERS
---------	-------------------	---	----------------------

Give or decline prior consent to administering body permitting, in a lease, the erection of buildings and structures for sports, games or public recreation not directly associated with outdoor recreation.

Consent or decline consent to variations or amendments to leases and consent to the carrying out of any other necessary actions arising out of the leases consistent with the First Schedule, Reserves Act.

55(2)(a) (d),
(e) (f) and
(g)

In the case of a scenic reserve to give or decline to give consent to :-

- the enclosure and grassing or grazing of open parts of the reserve;
- the setting apart of areas for other purposes;
- the erection of buildings and other structures and amenities;
- such things considered necessary for the public to obtain the benefit of the reserve;
- the setting apart of sites for residences and other buildings and structures necessary for the management of the reserve.

Must be satisfied that the facilities, amenities, buildings or structures are necessary and cannot readily be provided outside or in close proximity to the reserve.

6

7

SECTION	SUMMARY OF POWERS	O	LIMITATION OF POWERS
56(1)	Give or decline prior consent to administering body, in the case of a scenic reserve vested in it, to grant leases or licences for the purposes set out in s.56(1) and to exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.56(1)(a) and (b).		
	Consent or decline consent to variations or amendments to leases and licences, and consent to the carrying out of any other necessary actions arising out of the leases and licences consistent with the First Schedule, Reserves Act.		
56(2)	Give public notice in accordance with section 119 of the Reserves Act and give full consideration in accordance with section 120 to all objections and submissions.		
58(b)	Set apart and use part of a reserve as a site for residences and other buildings.		
58A(1)	Give or decline prior consent to administering body, in the case of an historic reserve vested in it, to grant leases or licences for any of the purposes specified in that subsection.		
	Consent or decline consent to variations or amendments to leases and licences and consent to the carrying out of any other necessary actions arising out of the leases and licences, consistent with the First Schedule, Reserves Act.		

4

7

8

SECTION	SUMMARY OF POWERS	O	LIMITATION OF POWERS
59A(1)	In accordance with Part IIIB Conservation Act 1987, grant or refuse a concession in respect of any reserve controlled or managed by an administering body under s.28 Reserves Act so that the administering body may apply Part IIIB as if references in that Part to a conservation area were references to such a reserve and references to the Minister of Conservation and to the Director-General of Conservation are references to an administering body.		
67(1)(b)	Consent or decline consent to lease of recreation reserve set apart for race course purposes, to a racing club.		
72(1)	To enter into and agree the terms of a lease or other agreement for the farming of a recreation or local purpose reserve.		Note sec 72(3) applies.
73(1)	Consent or decline prior consent to an administering body granting a lease of recreation reserve in the circumstances specified in s.73(1), where the reserve is vested in the administering body, and consent or decline prior consent to an administering body granting a lease in the circumstances specified in section 73(1) in all other cases. Exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.73(1).		



8

SECTION	SUMMARY OF POWERS	O	LIMITATION OF POWERS
---------	-------------------	---	----------------------

73(2) Consent or decline prior consent to an administering body granting a lease of recreation reserve for afforestation where the reserve is vested in the administering body, and consent or decline prior consent to an administering body granting a lease of recreation reserve for afforestation purposes in all other cases.

Exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.73(2).

73(3) Form opinion as to whether recreation reserve is not likely to be used for purposes of a recreation reserve.

Consent or decline consent to administering body granting leases of whole or part of reserve vested in administering body.

Grant or decline to grant leases of whole or part of a reserve held under an appointment to control and manage.

Exercise all powers of the Minister referred to in the First Schedule that pertain to leases under s.73(3).

73(5) Consent or decline consent in writing to a member of an administering body becoming the lessee of any land under the control of that body.

73(6) Consent or decline consent to surrender of lease.

Note: The provisions of Part IIIB Conservation Act apply (s.73(3A)(b))

Note: s.73(3A) (a) applies.

Only exercisable where the original approval for the lease was given by the territorial authority under this delegation.

74(1)(b)(ii) Consent or decline consent to granting of a licence to occupy a historic, scenic or (proviso) scientific reserve.





SECTION	SUMMARY OF POWERS	O	LIMITATION OF POWERS
75(1) and (2)	Consent or decline to consent to the afforestation of a recreation or local purpose reserve.		
121	Where under the provisions of the Reserves Act consent or approval is required, give consent or approval subject to such conditions as are thought fit.		Only exercisable in respect of matters delegated under this Instrument of Delegation.

SIGNED at Wellington this)
(On day of Jul . 2013)
by NICK SMITH)
Minister of Conservation)

Delegations Register

Reserves Act 1977

Section	Responsibilities, duties, and powers etc.	Limits etc.
14	To declare any land vested in the Christchurch City Council to be a reserve subject to any conditions specified in the resolution, to be held for any of the purposes specified in sections 17 to 23.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
15	To determine to exchange land comprised in any reserve or any part or parts thereof for any other land to be held for the purposes of that reserve.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
16(2A)	To classify any reserve according to its primary or principal purpose as defined in sections 17 to 23.	This power may not be sub-delegated.
16(10)	To determine the name of any reserve, and to determine the change of name of any reserve.	This power may not be sub-delegated.
24	To determine to change the purpose for which a reserve is classified.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
24A	To determine to change the purpose for which a reserve is classified.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
41	To exercise all the powers of the Council as administering body under section 41 with respect to reserve management plans.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
42	To determine to plant, maintain and remove trees on reserves within the policy set by the Council and in accordance with this section. This delegation does not include the removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.	Staff are delegated the power to remove on reserves, parks, and open spaces structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree. The Head of Parks is delegated the power to remove trees or vegetation for the purposes of ecological restoration, land drainage improvement or flood protection, where there is an approved regeneration plan in place, from any land that was formerly known as the Christchurch residential red zone.
48	To grant rights of way and other easements in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels). Excludes the delegation given to staff in respect of proposed easements over land required to be vested in the Council as reserve on deposit of a subdivision plan.
48A	To grant licences, in accordance with this section, (a) to erect, maintain, and use buildings, dwellings, masts, and other structures, and plant and machinery; and (b) to construct, maintain, and use tracks and engage in other works. To exercise all the powers of the Council as administering body under section 48A.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
54	To grant leases and licences of recreation reserves in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).

10. 26R Glencullen Drive, Casebrook - Reserve Revocation and Sale

Reference Te Tohutoro: 24/1569225

Responsible Officer(s) Te Pou Matua: Barry Woodland, Property Consultant; barry.woodland@ccc.govt.nz

Accountable ELT Member Pouwhakarae: Lynn McClelland, General Manager Corporate Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to recommend that the Community Board revoke the reserve status of the land at 26R Glencullen Drive.
- 1.2 The report will address the Department of Conservation's requirement for Council staff to secure a formal resolution to revoke the reserve status which, in turn, will enable a prior resolution of Council to dispose of the land to be actioned.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the 26R Glencullen Drive, Casebrook - Reserve Revocation and Sale Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves, pursuant to section 24 of the Reserves Act 1977, the revocation of the reserve status of the land at 26R Glencullen Drive described as Lot 138 DP 78380, held in record of title CB45A/130 and having an area of 166m²:
 - a. Noting that public notification as prescribed by section 119 of the Reserves Act 1977 has been completed with no objections received, and;
 - b. Subject to the consent of the Minister of Conservation pursuant to section 24 of the Reserves Act 1977.
4. Delegate authority to the Property Consultancy Manager to manage and conclude all negotiations and transactions required to finalise the revocation process, the subsequent registration of a new fee simple title and sale of the property to an adjoining owner(s), in accordance with the Council's Disposal of Council Property Policy 2000, if an agreement can be reached.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Council resolved to sell the Local Purpose (Utility) reserve at 26R Glencullen Drive, Casebrook as an outcome of the 2023-2024 Annual Plan process.
- 3.2 The revocation of the property's reserve status is required to enable the sale.
- 3.3 To facilitate this, the Department of Conservation requires a formal resolution from Council confirming its approval to revoke the reserve status of the land pursuant to section 24 of the Reserves Act.

- 3.4 Public notification has been completed (with no objections received) and Manu Whenua have confirmed that they have no interest in the property.
- 3.5 This report recommends that the Community Board revoke the reserve status subject to securing the consent of the Minister of Conservation, which is delegated to the Chief Executive.
- 3.6 Completion of the revocation process will then enable the land to be sold.

4. Background/Context Te Horopaki

The Property

- 4.1 26R Glencullen Drive comprises a long narrow parcel of land described as Lot 138 DP 78380 and contained in Record of Title CB45A/130. It was originally vested in Council on subdivision as is held as a Local Purpose (Utility) Reserve subject to the Reserves Act 1977.
- 4.2 The location of the parcel, which has an area of around 166m², is edged red in the plan below.



- 4.3 The parcel appears to have been a former public walkway. However, the link / pathway from Glencullen Drive to any other road or path no longer exists as a house (35 Sapphire Street) has been built on the residential lot adjacent to the subject land.
- 4.4 The land is zoned residential suburban.
- 4.5 The parcel currently has no current or planned future use. Its shape and size do not enable residential dwelling use other than amalgamation with the adjoining residential section(s). There are no Council or other utility services traversing the property.

Council Resolution to Sell the Property

- 4.6 At its 27 June 2023 meeting the Council declared the property surplus and suitable for disposal as an outcome of the 2023-2024 Annual Plan process (CAPL/2023/00028).
- 4.7 The sale of the property will promote more effective use of the land and safeguard against potential health and safety / CPTED (Crime Prevention through Environmental Design) issues arising from it currently being a narrow, unsupervised, cul-de-sac.
- 4.8 Revocation of the property's reserve status is required to facilitate the sale process.

Revocation Process

- 4.9 The Community Board may resolve to commence the revocation procedures pursuant to Section 24 of the Reserves Act 1977. In that regard the Department of Conservation (DoC) require the following steps to be followed to satisfy and complete the revocation process:
- 4.9.1 Seek the commissioner's approval to the proposed revocation under section 24 (2) (b) of the Reserves Act.
This approval has been confirmed by DoC.
- 4.9.2 Advertise the proposed revocation pursuant to section 24 (2) (b) of the Reserves Act 1977 and as prescribed by section 119 of that act.
A Public Notice was published in The Press on Saturday 25 May and Wednesday 29 May 2024 requiring any submissions / objections to be registered by Friday 28 June 2024. No submissions or objections were received.
- 4.9.3 Consult with the local Runanga.
This requirement has been satisfied. Council's Treaty Relationship Team and MKT have confirmed that the land is not of interest to Manu Whenua or Tuahiwi.
- 4.9.4 Secure a specific resolution from the Community Board, acting on behalf of the Council, approving the revocation.
The satisfaction of this requirement is the purpose of this report.
- 4.9.5 Secure the consent of the Minister of Conservation pursuant to section 24 of the Reserves Act 1977.
This consent has been delegated to the Chief Executive whose approval will be sought once the Council has resolved to approve the reserve revocation.

Disposal Process

- 4.10 Once the reserve status has been revoked the land will be sold at a value assessed by an independent valuer appointed by the Council. The purchaser(s) will pay all valuation, staff, survey and legal costs associated with the transaction.
- 4.11 The rateable value is currently \$36,000.
- 4.12 The land is not subject to any offer-back obligations under section 40 of the Public Works Act 1981 (PWA) as the size and situation of the land is such that the only realistic purchasers are the adjacent residential occupiers.
- 4.13 It is noted that while one of the adjacent owners has expressed an interest in purchasing the land it will need to be offered to both adjoining owners in the first instance.
- 4.14 A condition of sale will restrict the use of the land to landscaping / greenspace and specifically exclude the construction of any permanent structures on the purchased land.
- 4.15 The purchaser(s) will be responsible for any valuation, survey, legal, staff and other incidental costs associated with the transaction.
- 4.16 A further condition of sale will require the land to be amalgamated with the purchaser(s) existing title.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.17 The following reasonably practicable options were considered and are assessed in this report:
- 4.17.1 Do nothing.
 - 4.17.2 Revoke the reserve status and retain the land.
 - 4.17.3 Revoke the reserve status and sell the land in the open market.
 - 4.17.4 Revoke the reserve status and sell the property to an adjoining owner(s).
- 4.18 The following options were considered but ruled out:
- 4.18.1 No other options were considered.

Options Descriptions Ngā Kōwhiringa

- 4.19 The following options were considered.
- 4.19.1 **Option 1: (Preferred Option): revoke the reserve status and sell the property to an adjoining owner(s)**

Advantages	Disadvantages
Council’s resolution to sell is satisfied	Essentially none
Council’s OPEX costs are removed	Potential issue if both adjoining owners wish to purchase the whole property
Potential CPTED issues removed	
Sale proceeds to Council	

4.19.2 **Option 2: Revoke the reserve status and sell the land in the open market**

This is not a practical option as the only realistic purchasers of the 166m2 cul-de-sac are the adjacent residential owner(s).

4.19.3 **Option 3: Revoke the reserve status and retain the land**

Advantages	Disadvantages
Council retains ownership (a questionable advantage)	Council incurs revocation costs, retains ongoing OPEX costs; no public use for the land
	Potential CPTED issues remain
	Council resolution to sell not satisfied

4.19.4 **Option 4: Do nothing**

Advantages	Disadvantages
There are no advantages in taking no action	Retained as reserve; no public use; Council retain OPEX costs; CPTED issues remain
	Council resolution to sell not satisfied

Analysis Criteria Ngā Paearu Wetekina

4.20 The analysis of options was relatively simplistic based on two principal criteria, namely: that revocation of the reserve status is required to enable the disposal process, and; the adjacent owners are the only practical potential purchasers of the property.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Revoke/Market sale	Option 3 – Revoke/Retain	Option 4 – Do nothing
Cost to Implement	*Nil	*Nil	*Nil	Nil
Maintenance/OPEX	Nil (once sold)	Nil (once sold)	\$2,000pa	\$2,000pa
Funding Source	OPEX	OPEX	OPEX	OPEX
Funding Availability	Yes	Yes	No	No
Impact on Rates	Nil	Nil	Nil	Nil

*Revocation Costs – to be met by purchaser(s).

5.1 Councils finance team have not reviewed this report.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 There are no significant risks associated with the decision to revoke the reserve status and sell the land.

Legal Considerations Ngā Hīraunga ā-Ture

Statutory and/or delegated authority to undertake proposals in the report

6.2 Reserves Act 1977

6.2.1 The Department of Conservation has provided various delegations to Local Authorities to enable the more effective and efficient administration and management of the Reserves Act. However, they have not delegated any authority to Local Authorities regarding the revocation of a reserve.

6.2.2 As such Council, acting on a recommendation by the Community Board, may resolve to commence the revocation procedures pursuant to section 24 of the Reserves Act, the successful outcome of which is subject to:

- Public notification, and;
- The consent of the Minister of Conservation.

6.2.3 Should any objections to the public notice be received and remain unresolved these would need to be presented to Council and, if upheld, would precipitate the requirement for a Hearings Panel.

6.2.4 As the title of this portion of land was not derived from the Crown the requirement to offer the land back to the former owner under section 25 of the Reserves Act does not apply.

6.3 **Local Government Act 2002**

- 6.3.1 Section 76 requires the Council to identify its strategic assets and develop a significance and engagement policy in dealing with those assets. The Council's Parks and reserves are considered strategic assets.
- 6.3.2 However, the Council can deal with those assets on an individual basis without triggering the significance and engagement policy requiring Special Consultative Procedures. In this case the decision to revoke the reserve status and sell the land meets this requirement.

6.4 **Public Works Act 1981**

- 6.4.1 As the land is a long, narrow and small (m2) parcel the recommendation from staff to the Chief Executive is that it would only be suitable to 'offer-back' the property to the adjoining owner(s) pursuant to section 40 noting that there has been a significant change in the character of the land since it was purchased as part of the original sub-division process.

6.5 **Other Legal Implications:**

- 6.5.1 There is no other legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

6.6 The required decision:

- 6.6.1 Does align with the [Christchurch City Council's Strategic Framework](#). In a broad sense, , the revocation decision will facilitate the sale of the operationally redundant land and save ongoing maintenance cost ("Manage ratepayers' money wisely") and remove a potential CPTED issue thus improving the immediate living environment for the immediate neighbourhood ("liveable city").
- 6.6.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by assessing the impact of the revocation of the reserve on the current and future use of the reserve. The reserve is no longer capable of being used as a link to any other road or path, currently presents a potential public safety issue and has no tangible future use. Its loss will not result in any appreciable loss of amenity or level of service to the public.
- 6.6.3 The decision is consistent with Council's Plans and Policies as the disposal of the property is provided for within the 2023-24 Annual Plan .
- 6.6.4 The decision is consistent with the Council's Disposal of Council Property Policy 2000 on the basis that there is a "*clear reason*" for dealing unilaterally with the adjoining owners as they are the only logical purchasers.

6.7 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.8 Strategic Planning and Policy

6.8.1 Activity: City Growth and Property

- Level of Service: 13.4.10 Acquisition of property right projects, (e.g., easements, leases, and purchases) is delivered to agreed timeframes - At least 90% projects delivered to agreed timeframes per annum

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.9 The proposal to dispose of the property was consulted on with the wider community through the 2023-2024 Annual Plan process and precipitated the Council’s subsequent resolution to approve its sale (CAPL/2023/00028).
- 6.10 Locally, the land has no current public use and provides no access or walkway to any other road or path. The only persons directly affected by the proposed disposal are the two adjoining residential owners who will be offered the opportunity to purchase the land (or a part share) at market value.
- 6.11 The decision affects the following wards/Community Board areas:
 - 6.11.1 Waimaero Fendalton-Waimairi-Harewood Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.12 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.13 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.14 Consultation with, and feedback from Manu Whenua, is as referred at 4.9.3.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The decision in this report is unlikely to contribute significantly to adaption to the impacts of climate change or emissions reductions.
- 6.16 The report is seeking consent to revoke the reserve status and dispose of the land to the adjacent owner(s) who will use the land for landscaping / greenspace.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If the Council endorses the Officer Recommendations staff will complete the statutory revocation process, including securing the delegated consent of the Minister of Conservation, and then offer the property for sale to the adjoining owners at market value on an as is where is basis.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Barry Woodland - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Bruce Rendall - Head of Facilities & Property

11. Fendalton-Waimairi-Harewood 2024-25 Discretionary Response Fund Applications - Marist Albion Rugby Club Inc and Casebrook Intermediate School

Reference Te Tohutoro: 24/1662320
Lisa Gregory, Community Recreation Advisor
Responsible Officer(s) Te lisa.gregory@ccc.govt.nz
Pou Matua: Natalie Dally, Community Development Advisor
natalie.dally@ccc.govt.nz
Accountable ELT
Member Pouwhakarae: Nigel Cox, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider applications for funding from its 2024-25 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00068383	Marist Albion Rugby Club Inc	Alterations to Club Changerooms at Edgar MacIntosh Park	\$7,225	\$2,000
00068386	Casebrook Intermediate School	Tōtaranui Kāhui Ako Cultural Festival	\$2,700	\$1,200

- 1.2 There is currently a balance of \$82,999 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- Approves a grant of \$2,000 from its 2024-25 Discretionary Response Fund to the Marist Albion Rugby Club Inc towards Alterations to Club Changerooms at Edgar MacIntosh Park.
- Approves a grant of \$1,200 from its 2024-25 Discretionary Response Fund to Casebrook Intermediate School for the Tōtaranui Kāhui Ako Cultural Festival.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority, " Be an inclusive and equitable city". The projects also align with the Strengthening Communities Together Strategy and Physical Recreation and Sport Strategy.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.

3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.

3.5 The significance level was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero


3.7 At the time of writing, the balance of the 2024-25 Discretionary Response Fund is:

Total Budget 2024/25	Granted To Date	Available for allocation	Balance If Staff Recommendations adopted
\$143,499	\$60,500	\$82,999	\$79,799

3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.

3.9 The attached Decision Matrixes provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Fendalton-Waimairi-Harewood Community Board 2024-25 Discretionary Response Fund Decision Matrixes - Marist Albion Rugby Club Inc and Casebrook Intermediate School	24/1667536	55

Signatories Ngā Kaiwaitohu

Authors	Lisa Gregory - Community Recreation Advisor Natalie Dally - Community Development Advisor
Approved By	Matthew McLintock - Manager Community Governance Team

2024/25 DRF FENDALTON-WAIMARI-HAREWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00068385	Organisation Name Casebrook Intermediate School	Name and Description Tōtaranui Kāhui Ako Cultural Festival Split - FWH 50// PIC 50% To support the running of the Cultural Festival that brings schools and the community within the Kāhui Ako cluster together to celebrate the culture and heritage of their diverse community.	Total Cost \$ 9,868 Requested \$ 2,700 (27% requested)	Contribution Sought Towards Sound - \$1,000 Staging -\$1,700	Staff Recommendation \$ 1,200 That the Waimāero Fendalton-Waimairi-Harewood Community Board approves a grant of \$1,200 from its 2024-25 Discretionary Response Fund to Casebrook Intermediate School for the Tōtaranui Kāhui Ako Cultural Festival.	Priority 2
----------	---	--	--	---	--	-----------------------------

Organisation Details Service Base: 90 Veitches Road, Casebrook 8051, Christchurch Legal Status: Other Established: Target Groups: Children/Youth, Pasifika and Māori youth, and the wider community. Annual Volunteer Hours: 1,000 Participants: 2,500 Alignment with Council Strategies <ul style="list-style-type: none">Strengthening Communities Together StrategyMulticultural Strategy CCC Funding History	Other Sources of Funding \$6,500 - Kāhui Ako combined school funds Volunteer contributions of time, equipment, labour and venue provided. Staff Assessment The Tōtaranui Kāhui Ako is a network of schools in the Northwest area of Christchurch. which include Cotswold Mātāhae School, Bishopdale School, Te Kura o Matarangi (Northcote School), Redwood School, Papanui Primary School, Te Kura Mareko Casebrook Intermediate and Papanui High School. Within the zone, three schools sit in communities that are considered high deprivation. Some of these areas are at a 9 or 10 on the deprivation scale. The Cultural Festival is a celebration of culture, heritage and language through performance and dance. Each school shares their cultural groups with a performance. The majority of the kura have a Kapa Haka group, and some other schools also have a Pasifika and Korean dance group. As part of the festival the schools provide cultural food and do not charge the community for this. The event is open to the whole community, and it breaks down the isolation and loneliness of people in the area. This encourages them to take part in a local cultural event. It draws in over 2,000 people throughout the afternoon. The festival has students in age range from early childhood centres as young as 2 years old, up to high school students in Year 13. The event encourages tuakana teina (older sibling, younger sibling relationships where siblings learn from each other) through performance and sharing of cultures. This will be the 6th year of the Kāhui Ako Festival, and it is growing in popularity every year. There will be over 600 students performing who bring in their family and friends to the festival along with other members of the community. The event embraces the diversity of the area and connects across generations and ethnicities. The Tōtaranui Kāhui Ako group is seeking a funding contribution towards the costs of staging and sound production. Rationale for staff recommendation: The application contributes to the Strengthening Communities Together Strategy <ul style="list-style-type: none">Pillar One: People - Actively promoting a culture of equity by valuing diversity and fostering inclusion across communities and generations, the project meets all seven objectives.Pillar Two: Place - Objective 2.1: Encourage communities to create and sustain a sense of local identity and ownership.And the Multicultural Strategy - Our future together – a strategy to make Christchurch a city where diversity is welcomed and celebrated. Papanui - Innes- Central Staff recommendation - \$1,200
--	---

2024/25 DRF FENDALTON-WAIMARI-HAREWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00068383	Organisation Name Marist Albion Rugby Club Inc	Name and Description Alterations to Club Changerooms at Edgar MacIntosh Park Split - FWH 55% / PIC 45% The Club are requesting funding assistance towards changing room alterations at Edgar MacIntosh Park. This is a Council owned facility shared by Marist Albion Rugby Club and multiple other community groups and sports groups.	Funding History Other Sources of Funding Nil	Request Budget Total Cost \$ 7,225 Requested Amount \$ 7,225 100% percentage requested Contribution Sought Towards: Equipment/Materials - \$7,225	Staff Recommendation \$ 2,000 That the Waimāero Fendalton-Waimairi-Harewood Community Board approves a grant of \$2,000 from its 2024-25 Discretionary Response Fund to the Marist Albion Rugby Club Inc towards alterations to their clubrooms.	Priority 2
----------	--	--	--	---	--	---------------------------------

Organisation Details: Service Base: Edgar MacIntosh Park. Legal Status: Incorporated Society Established: 21/02/1996 Staff – Paid: 40 Volunteers: 400 Annual Volunteer Hours: 1000 Participants: 450 Target Groups: Sports/Recreation Networks: Canterbury Rugby Football Union (CRFU), NZ Rugby Football Union (NZR) Organisation Description/Objectives: The Marist Albion Rugby Club is an amateur rugby club based in the Northwest of Christchurch for the benefit of members of our community who are interested in participating in rugby. The club is made up of male and female members who participate as players, coaches, administrators and volunteers. We have a Junior Club and a Senior Club which includes men, women, boys and girls across all ages.	Alignment with Council Strategies and Policies <ul style="list-style-type: none">Physical Recreation and Sport StrategyStrengthening Together Communities StrategyEquity and Inclusion PolicyMulticultural Strategy Alignment with Council Funding Outcomes <ul style="list-style-type: none">Support, develop and promote capacity.Community participation and awarenessProvide community-based programmes.Reduce or overcome barriers Outcomes that will be achieved through this project To provide a safe and healthy environment for players and members of the community. To operate a facility that is welcoming and clean with alterations increasing the longevity for future use going forward. How Will Participants Be Better Off? The participants will have a safer and better facilities which can be utilised by many members of the community. Improvements will enhance the user experience and comfort.	Staff Assessment The Marist Albion Rugby Club Inc (Club) has been in existence since 1942, and its clubrooms are located at Edgar MacIntosh Park, The Club has 450 members, including Junior, Colt, and Senior players. This project is about alterations to their clubrooms, including extractor fans for the showers to better ventilate the rooms and overhead cubbies for players to store their gear while playing. These cubbies are important as they only have two sheds and often have two games on the one field during a home afternoon. These overhead cubbies would allow the first game players to store their gear overhead while the second game team can then get changed. Rationale for staff recommendation: <ul style="list-style-type: none">The project aligns with the Physical Recreation and Sport Strategy Goal 1 - Facilities and Environment and Goal 2 - Availability and Accessibility.Support will help the Club make the facility a healthier environment as extraction fans will help with ventilation in the building and will also help alleviate the growth of excess moisture and more mould.Secure cubby holes will provide a safe environment for players, members and community users to safely keep their belongings.The changing sheds are a public place and council asset so the improvements will not only benefit the club but everyone that uses these facilities. Papanui-Innes-Central staff recommendation - \$1,500
--	---	---

12. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - October 2024

Reference Te Tohutoro: 24/1657330

Responsible Officer(s) Te Maryanne Lomax, Community Governance Manager,
Pou Matua: maryanne.lomax@ccc.govt.nz

Accountable ELT Nigel Cox, Acting General Manager Citizens and Community
Member Pouwhakarae:

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - October 2024.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

3.1.1 Spring Edition of the Bryndwr Banter is Now Available

We're excited to announce that the Spring edition of the Bryndwr Banter has been delivered to nearly 3,500 homes across Bryndwr.

The Banter is a collaborative community project, produced and delivered by local groups, organisations, and Christchurch City Council.

Enjoy the latest edition by clicking [here](#).

3.1.2 Belfast Meetings

On Wednesday 28 August 2024 the Belfast Community Network held their AGM at their offices at Sheldon Park with around 20 people attending. Their newly revised constitution, to get in line with the Incorporated Societies Act change requirements by April 2026, was presented and approved by the meeting.

There was also an update on the great climate change responses the organisation is making and annual reports and confirmation of those standing to be part of the governance side of things.

After the AGM lovely refreshments were provided and we all gathered around sharing projects and ideas and congratulating the team on another successful year. Part of the discussions were around the transitioning of students from



Belfast School to Papanui High School and how the Belfast Community Network and Council could support this.

Also discussed was the school's playground (or lack of) and Council staff will be having a follow up meeting with the principals to see how we can look at a collaborative approach and options for this, given how it connects to the popular community used Sheldon Park.

Also on 28 August 2024, the Belfast Area Residents Association meeting was held at 7pm at the Belfast Rugby Clubrooms with approximately 40 people attending. This was the first public meeting for the group since coming out of recess.

The meeting started with the introduction of the current members and their roles, a brief history of the organisation, showing the Facebook and website pages and an update on the seven current projects and or issues they are working on. These include cycleways, roading, fly tipping, a sign for Belfast, heritage projects and a response to burnout activity in the area.

The remainder of the meeting had a connectivity and safety focus with the Christchurch North Community Patrol and NZ Police - Community Policing team sharing what they do and AFT services showing and talking about security cameras. The Fendalton-Waimairi-Harewood Safety Foldout was also handed out.

The AGM of the group will be held in May of next year. This was a great start to reconnecting with and supporting the Belfast community. Congratulations to Charlotte Gavin and the team.

3.1.3 How Do You Like to Play?

As part of the pre-engagement process for developing the Council's Play Space Network Plan, the Fendalton-Waimairi-Harewood team has been actively supporting the Council's project group in gathering community feedback on play spaces within Council parks. These include playgrounds, outdoor fitness equipment, ball courts, green spaces, skate and scooter parks, bicycle skill areas, water play areas, and natural spaces.

On Friday, 23 August 2024, Community Development Advisor Karen Boag supported Louise Van Tongeren, the Council's Active Recreation Advisor, to run a workshop at Burnside Primary School. Around 90 students, ranging from new entrants (5 year olds) to Year 6 (10 year olds), participated in an interactive session designed to capture their insights on play spaces.



Key insights from the discussions include:

- Older children supported younger ones during the workshop, helping them express their ideas.
- About 75% of the children visit playgrounds regularly, mostly close to home, with 50% also travelling to other play spaces like Burwood Forest, New Brighton, Margaret Mahy, and Bishopdale Park.

- Children enjoy challenging and thrilling play spaces, with 90% favouring natural play areas.
- Barriers to play include crowded spaces, overflowing bins, untied dogs, weather conditions, parents being busy, parental concerns, lack of clean water fountains, and teenagers vaping nearby.
- Some play spaces were described as "boring" and not challenging enough, especially those aimed at younger children.
- Less than 10% of students currently use skate/scooter parks, though many showed interest in trying them. Over half enjoyed pump tracks and bike jumps.
- Popular requests included more challenging playgrounds, water play areas, bike facilities, and skate/scooter parks, alongside areas for creative play and socialising.

Themes from the creative workshop included nature play (climbing trees, logs, plants), more adventurous equipment (high swings, slides, hamster wheels), photo opportunities, bright colours, informal sports (handball, basketball), and imaginative play spaces (huts and adventure games). There was also a strong interest in biking-related activities and more spaces for informal sports.

At the other end of the age spectrum, on Tuesday, 17 September 2024, Karen joined Jacqui Miller from the Council's engagement team, Adam Gard'ner from Sport Canterbury, and volunteers from the Avonhead Community Trust to gather feedback from the over-50s. After an Active Avonhead keep-fit class, more than 20 participants stayed to share their thoughts over tea and coffee, providing valuable input on how play and recreation spaces serve them.

Key insights from the discussions include:

- Parks and play spaces are highly valued for opportunities to connect with others and with nature, as well as for staying fit and healthy.
- Participants mentioned enjoying local parks such as Avonhead Park and Crosbie Park, as well as scenic spots like the Botanic Gardens, Hagley Park, and natural features in Victoria Park, Halswell Quarry, and the Adventure Park.
- Playgrounds are fantastic places to take grandchildren, especially when they offer activities that can be enjoyed together, like disc golf, and when there is sheltered seating available.
- Barriers to using Christchurch's play spaces include busy roads that are difficult to cross, a lack of sheltered seating, insufficient toilet facilities, and limited accessible pathways and equipment.

This valuable feedback will help shape the draft Play Space Network Plan. The goal of this initiative is to ensure that future play spaces meet the needs of all ages, creating enjoyable and accessible recreational opportunities for everyone in the community.

3.2 Community Funding Summary

3.2.1 A status report on the Board's 2024-25 Discretionary Response Fund and Youth Development Fund as at 18 September 2024 is attached (refer to **Attachment A**).

3.2.2 Youth Development Fund

Two applications have been approved under the Community Governance Manager's delegation:

- Katelyn Gee (*Hillary Challenge National Final*) - \$150
- Avonhead Primary School (*NZ Chess Federation National Interschool Tournament*) - \$200

3.2.3 Playground Completion Brings Joy to Rangatahi and Tamariki in Bryndwr

The much-anticipated playground at St Aidan's is nearing completion, with just a concrete pad for the table and some signage left to finalise. This three-year project, which began with the removal of an old, unsafe playground, has stayed on budget.



Already, the area has become a lively hub, with rangatahi and tamariki eagerly using the playground as soon as the safety fence came down. The community's response has been overwhelmingly positive, with locals excited about the safe and welcoming space. The project has also brought neighbours together, including a successful working bee where 10 volunteers from the community helped spread bark.

As part of the project, a plaque from the Women's Division of Federated Farmers (Wdff), commemorating Queen Elizabeth II's coronation in 1953, has been rediscovered and remounted near the original cherry blossom tree planted at that time.

The new playground will be a lasting asset for the community, providing a vibrant and inviting space for families and children to enjoy.

Tim Stevenson, the project manager from St Aidan's, would like to thank the Board for their contribution from the Better Off Funding, which played a crucial role in getting this project off the ground.

3.2.4 Russley Playcentre Playground Project Update

Russley Playcentre recently completed a project to replace ageing playground equipment, funded in part by the Waimāero Fendalton-Waimairi-Harewood Community Board's Discretionary Response Fund. The project aimed to address safety concerns with the old equipment and provide more accessible, age-appropriate play options for tamariki of all ages.



With the grant, Russley Playcentre purchased lower Tredsafe boxes and interlocking planks that can be configured in various ways, making the playground suitable for children from early crawlers to five year olds.

Parents have expressed their appreciation for the new equipment, noting how much safer they feel knowing their younger children are playing on equipment that is only 50cm high, rather than the previous 1.2m structures.

This project has significantly improved the play experience at Russley Playcentre, ensuring that all ages can play and explore safely. The Centre remains a vital resource for the community, fostering a sense of inclusion and belonging among children and their families. The Russley Playcentre would like to extend their sincere thanks to the Community Board for their continued support in enhancing safe, accessible play spaces for tamariki in the area.

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan

- A progress report on the Community Board Plan was provided to the Board at their 6 May 2024 meeting. Next report will be completed in December 2024.




3.3.2 Council Engagement and Consultation

- There are currently no projects out for consultation impacting on the Fendalton-Waimairi-Harewood Board area.

4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

- 4.1 Customer Service Request Report - Hybris monthly report for August 2024 attached, providing an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported (refer to **Attachment B**).
- 4.2 Fendalton-Waimairi-Harewood Graffiti Snapshot - August 2024 (refer to **Attachment C**)
- 4.3 SWN - Harewood Road Rail Crossing Upgrade (*circulated 23 August 2024*)
- 4.4 SWN - Roto Kohatu Reserve – new entrance development (*circulated 30 August 2024*)
- 4.5 SWN - Waimairi Stream (Fendalton Park) - waterway banks stabilisation (*circulated 6 September 2024*)
- 4.6 SWN - Installation of stormwater pipe on Greers Road - night works (*circulated 17 September 2024*)
- 4.7 Memo - Parking infringement fees to increase (*circulated 10 September 2024*)
- 4.8 Memo - Street naming - Historical provenance (*circulated 13 September 2024*)
- 4.9 Memo – Greers Langdons Traffic Lights Construction Update (*circulated 17 September 2024*)

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Board Funding Update - October 2024	24/1657996	63
B 	Fendalton-Waimairi-Harewood Hybris Ticket Report - August 2024	24/1659016	64
C 	Fendalton-Waimairi-Harewood Graffiti Snapshot - August 2024	24/1659030	65

Signatories Ngā Kaiwaitohu

Author	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood
Approved By	Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Waimāero Fendalton-Waimairi Harewood Board Funding Summary

As at 18 September 2024

Fendalton-Waimairi-Harewood Discretionary Response Fund	Allocation 2024-25	Board Approval (Date)
Budget 2024-25		
<i>Carried Over from 2023-24</i>	\$27,211	
<i>Remaining Funds from SCF 2023/24</i>	\$116,288	
Total for 2024-25 Financial Year	\$143,499	
Youth Development Fund - <i>Opening Balance allocation</i>	\$ 15,000	
<i>Allocations made (Board)</i>		
Allocations made by Community Governance Manager under staff delegation		
Immanuel Neal (<i>NZ National Rugby League Youth Tournament</i>)	\$200	15-Aug-24
Clara Sellier (<i>Dubai World Series - Artistic Swimming</i>)	\$400	15-Aug-24
Hamish Giddens (<i>Zurich Ballet Academy</i>)	\$500	15-Aug-24
South Island Pasifika Sports Association (<i>Queensland Legal Carnival</i>)	\$400	15-Aug-24
Ava White (<i>Canoe Polo World Championships</i>)	\$400	15-Aug-24
Villa Maria College (<i>Secondary Schools Football Tournament - Lily McIntyre</i>)	\$100	15-Aug-24
Kaitlyn Adams (<i>Canoe Polo World Championships</i>)	\$400	15-Aug-24
Tavita Mason Toleafoa Calthorpe (<i>Māori Rugby League Tamariki Tournament</i>)	\$150	15-Aug-24
Noah Hansen (<i>Spirit of Adventure</i>)	\$150	16-Aug-24
Maia Peddie (<i>Cultural Exchange to Tahiti</i>)	\$300	16-Aug-24
Marnix Fois (<i>Taekwondo Nationals Tournament in Palmerston North</i>)	\$100	19-Aug-24
Xander Fois (<i>Taekwondo Nationals Tournament in Palmerston North</i>)	\$100	19-Aug-24
Katelyn Gee (<i>Hillary Challenge National Final</i>)	\$150	28-Aug-24
Avonhead Primary School (<i>NZ Chess Federation National Interschool Tournament</i>)	\$200	4-Sep-24
Youth Development Fund Balance - <i>Available for allocation</i>	\$ 11,450	
Discretionary Response Fund - <i>Total Allocation</i>	\$143,499	
<i>Allocations made</i>		
Celebrate Bishopdale 2024 (<i>Board Project</i>)	\$8,000	12-Aug-24
Culture Galore 2025 (<i>Board Project</i>)	\$15,000	12-Aug-24
2023-24 Youth Development Fund (<i>Board Project</i>)	\$15,000	12-Aug-24
Summer with your neighbours 2024-254 (<i>Board Project</i>)	\$3,500	12-Aug-24
Community Service Awards (<i>Board Project</i>)	\$3,500	12-Aug-24
Edible Garden Awards (<i>Board Project</i>)	\$3,500	12-Aug-24
Youth Events and Activities (<i>Board Project</i>)	\$6,000	12-Aug-24
Community Liaison and Events (<i>Board Project</i>)	\$2,000	12-Aug-24
Youth Achievement Event (<i>Board Project</i>)	\$2,500	12-Aug-24
Canterbury Westland Kindergarten Assn (Kidsfirst) - Cotswold Ave (<i>Play equipment</i>)	\$1,500	9-Sep-24
Discretionary Response Fund Balance - <i>Available for allocation</i>	\$ 82,999	

Ticket Report

01 08 2024 - 31 08 2024

Filter by Ward

Fendalton-Waimairi-Harewood

Filter by month

2024 (Year) + August (Month)

2414

Reported Tickets last month

87.37%

Resolved within SLA

Channels

Channel	Tickets	Percentage
Phone/Email/Walk...	1079	45%
Website	792	33%
Snap, Send, Solve	543	22%

Status as of Report Date

- Closed/Resolved: 63.42%
- Open: 33.76%
- Programmed Work: 2.82%

Top 10 Incident Categories

Legend: Fendalton (Teal), Harewood (Red), Waimairi (Blue)

Category	Fendalton	Harewood	Waimairi
Wheelie Bins	183	224	160
Property Inf...	152	140	80
Water Supply	139	87	101
Waste	85	89	50
Road/Footpa...	41	82	51
Safety/Hazar...	71	57	38
Animals	49	56	24
Vegetation	46	34	32
Graffiti	41	26	32
Structures/F...	25	35	13

Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
225	Damaged Bin	18
195	Water Leak	82
188	Litter	70
158	Residential Property Files	-14
155	Bin Not Collected	-17
125	Residential LIM	12
77	Trees	7
59	Missing Bin	-6
57	New Service	19
55	Water Supply	-8

Report date:
01 Sep 2024

Item No.: 12

Page 64

Item 12
Attachment B

Graffiti Insight

Fendalton-Waimairi-Harewood

August 2024

graffiti
PROGRAMME

By Ward

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change	# of Tickets	Cleaned Graffiti Square Metres
Fendalton	42	37	14% ●	42	125
Harewood	25	17	47% ●	25	162
Waimairi	32	17	88% ●	32	73
Total	99	71	39%	99	360

By Suburb

Suburb	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change	# of Tickets	Cleaned Graffiti Square Metres
Bishopdale	5	6	-17% ●	5	3
Bryndwr	6	8	-25% ●	6	1
Belfast	9	5	80% ●	9	133
Harewood	10	1	900% ●	10	26
Burnside	8	2	300% ●	8	60
Fendalton	9	17	-47% ●	9	13
Avonhead	17	6	183% ●	17	19
Ilam	9	16	-44% ●	9	28
Merivale	10	2	400% ●	10	14
Russley	6	1	500% ●	6	26
St Albans	5	2	150% ●	5	6
Chaney's	0	1	-100% ●	0	
Styx	2	3	-33% ●	2	1
Ouruhia	0	1	-100% ●	0	

Graffiti Insight

Fendalton-Waimairi-Harewood
Frequently Reported TAGS

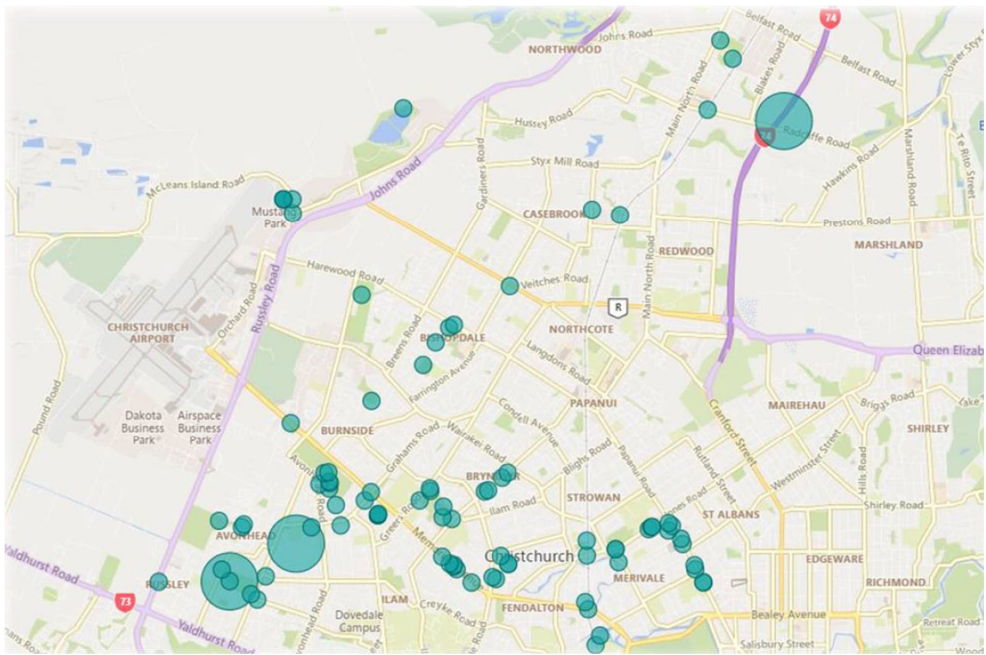
CHONG
KHT
K.T

August 2024

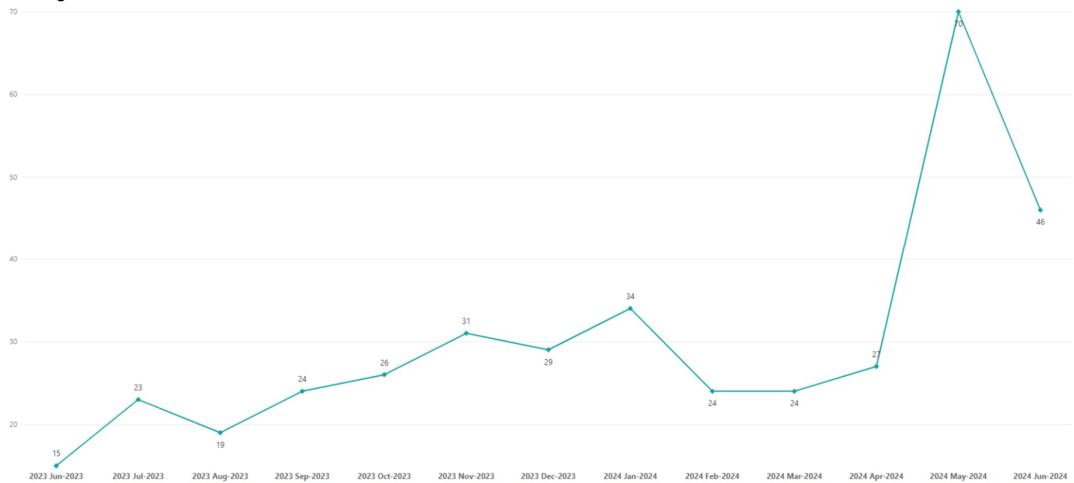
graffiti
PROGRAMME

Reporter Type	Total
Non Volunteer	53
Individual Volunteer	28
Friend Volunteer	8
Group Volunteer	10
Total	99

Map View



Yearly Overview



Item 12

Attachment C

13. Elected Members’ Information Exchange Te Whakawhiti Whakaaro
o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia mā mā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in ‘heaven’) Draw together! Affirm!</i>
--	--