



Te Pātaka o Rākaihautū Banks Peninsula Community Board AGENDA

Notice of Meeting:

An ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

Date: Monday 7 October 2024
Time: 10 am
Venue: Akaroa Boardroom, 78 Rue Lavaud Akaroa

Membership

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields Jillian Frater Asif Hussain Cathy Lum-Webb Howard Needham Luana Swindells

2 October 2024

Principal Advisor

Penelope Goldstone
Manager Community Governance, Banks
Peninsula
Tel: 941 5689

Liz Beaven
Community Board Advisor
941 6601

liz.beaven@ccc.govt.nz
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/@bankspeninsulacommunityboa3600/streams>

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<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts **people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on [Monday, 9 September 2024](#) be confirmed (refer page 6).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Akaroa Salmon – Dedicated Fishing and Aquaculture Wharf Facility

Rebecca Clarkson, Aquaculture Direct, will speak on behalf of Akaroa Salmon regarding a project to investigate a dedicated fishing and aquaculture wharf facility in Akaroa Harbour.

4.2 Akaroa Visitor Information Desk/Office Proposal

The following presenters will speak to the Board on a proposal to install of a desk/office for visitor information in Akaroa.

4.2.1	Keith Harris
4.2.2	Victoria Andrews

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

5.1 Yew Cottage – Future Plans and Future Options

Rodney Laredo, will speak to the Board regarding Item 9 – Yew Cottage – Future Plans and Future Options.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 9 September 2024
Time: 10 am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson Lyn Leslie
Members Tyrone Fields
Jillian Frater
Asif Hussain
Cathy Lum-Webb
Luana Swindells

Principal Advisor
Penelope Goldstone
Manager Community Governance,
Banks Peninsula
Tel: 941 5689

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga:

The agenda was dealt with in the following order.

A moment of silence was held to acknowledge the recent passing of Mahia Whatarau-Tainui of Ōnuku Rūnanga and Trevor Gilbert of Akaroa.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved BKCB/2024/00063

That the apologies for absence received from Howard Needham and Nigel Harrison be accepted.

Lyn Leslie/Tyrone Fields

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Jillian Frater declared an interest in Item 10 – Te Pātaka o Rākaihautū Banks Peninsula Community Board – Better Off Fund Projects for Consideration, specifically in relation to Port Levy Community Hall Toilet and Kitchen block - Toilet and Kitchen upgrade and took no part in the Board's discussion or voting on this item

Cathy Lum – Webb declared an interest in Item 11 – 2024/25 Discretionary Response Fund Applications, specifically in relation to Cass Bay Residents' Association and took no part in the Board's discussion or voting on this item.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2024/00064

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 12 August 2024 be confirmed.

Jillian Frater/Cathy Lum-Webb

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Future Problem Solving International Conference

Abby Laird, Youth Development Fund recipient, spoke to the Board about her experience at the Future Problem-Solving International Conference held at the Indiana University (Bloomington) in the United States of America in June 2024.

After questions from members, the Board Chairperson thanks Ms Laird for her presentation.

Attachments

- A Item 4.1 - Public Forum Future Problem Solving International Conference Te Pātaka o Rākaihautū Banks Peninsula Community Board – 9 September 2024

4.2 Cass Bay Residents' Association

Jenny Healey spoke on behalf of Cass Bay Residents' Association giving the Board an update on Summer with Your Neighbours events and an update on other activities that the Residents' Association has been doing.

After questions from members, the Board Chairperson thanked Ms Healey for her presentation.

Attachments

- A Item 4.2 - Public Forum - Cass Bay Residents' Association Presentation Te Pātaka o Rākaihautū Banks Peninsula Community Board - 9 September 2024

4.3 Know Your Place: Environment + Art

Holly Cunningham and Sarah Amazinnia spoke to the Board on the upcoming exhibition *Know Your Place: Environment + Art*

After questions from members, the Board Chairperson thanked Ms Cunningham and Amazinnia for their presentation.

Attachments

- A Item 4.3 - Public Forum - Local Resident Know Your Place Environment Art Presentation Te Pātaka o Rākaihautū Banks Peninsula Community Board - 9 September 2024

14 Correspondence

A letter from Akaroa Voices for Peace was tabled. The letter sought the Board's support for immediate and permanent ceasefire in Gaza and the West Bank.

Community Board Resolved BKCB/2024/00065

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the tabled correspondence from AVP.
2. Agrees that the correspondence be forwarded to the Chief Executive for the Council's consideration.

Asif Hussain/Luana Swindells

Carried

Attachments

- A Item 14- Correspondence- Akaroa Voices for Peace Te Pātaka o Rākaihautū Banks Peninsula Community Board - 9 September 2024

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2024/00066 Officer recommendations accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
 - a. Lyttelton Reserves Committee Unconfirmed Minutes – 5 August 2024
 - b. Pigeon Bay Reserve Committee Unconfirmed Minutes – 6 August 2024
 - c. Stanley Park Reserve Committee Unconfirmed Minutes – 21 June 2024
 - d. Stanley Park Reserve Committee Unconfirmed Minutes – 22 August 2024
 - e. Cass Bay Reserve Committee Unconfirmed Minutes – 7 August 2024
 - f. Okains Bay Reserve Committee Unconfirmed Minutes – 21 August 2024
 - g. Duvauchelle Reserve Committee Unconfirmed Minutes – 19 August 2024
 - h. Allandale Reserve Committee Unconfirmed Minutes – 13 April 2023
 - i. Allandale Reserve Committee Unconfirmed Minutes – 13 September 2023
 - j. Allandale Reserve Committee Unconfirmed Minutes – 27 March 2024
 - k. Allandale Reserve Committee Unconfirmed Minutes – 19 June 2024
2. Notes the resignation of James Korako from the Cass Bay Reserve Committee and the change in name of member Tracy Prince to Tracy Littlejohn, as advised by email.
3. Approves the appointment of Charles de Lambert to the Stanley Park Reserve Committee.
4. Approves the appointment of Kerry Tuner and Reg Matthews to the Allandale Reserve Committee.

Lyn Leslie/Asif Hussain

Carried

8. Akaroa Museum Advisory Committee Meeting Minutes

Community Board Resolved BKCB/2024/00067 Officer recommendations accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the Akaroa Museum Advisory Committee:
 - a. Akaroa Museum Advisory Committee Unconfirmed Minutes 21 August 2024

Luana Swindells/Jillian Frater

Carried

9. Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring

Community Board Resolved BKCB/2024/00068

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring Report.
2. Sets aside time for a workshop to prioritise areas of focus for the remainder of the term.

Tyrone Fields/Asif Hussain

Carried

Tyrone Fields left the meeting at 10:36 am during consideration of Item 9.

Tyrone Fields returned to the meeting at 10:38 am during consideration of Item 9.

10. Te Pātaka o Rākaihautū Banks Peninsula - Better-Off Fund Projects for Consideration

Community Board Resolved BKCB/2024/00069 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula - Better-Off Fund Projects for Consideration Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves Better-Off Funding grants towards the projects outlined in the following schedule:

Funding Request Number	Organisation Name	Project	Amount Requested	Recommendation
68185	Port Levy Residents' Association Incorporated	Port Levy Community Hall Toilet and Kitchen block - Toilet and Kitchen upgrade	\$109,187	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$109,187 from its Better-Off Funding to Port Levy Residents' Association Incorporated towards the Port Levy Community Hall Toilet and Kitchen block – Toilet and Kitchen upgrade project.

68186	Te Whare Tapere O Te Mata Hapuku Society Incorporated	Birdlings Flat Community Centre Storage	\$26,997	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$26,997 from its Better-Off Funding to Te Whare Tapere O Te Mata Hapuku Society Incorporated towards the Birdlings Flat Community Centre Storage project.
68190	Pigeon Bay Society Incorporated	Pigeon Bay Hall Repairs to veranda	\$18,492	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$18,492 from its Better-Off Funding to Pigeon Bay Society Incorporated towards the Pigeon Bay Hall Veranda repairs project.
68187	Okuti Valley Recreation and Sports Club Incorporated	Okuti Valley Hall Toilet and deck upgrade	\$12,500	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$10,000 from its Better-Off Funding to Okuti Valley Recreation and Sports Club Incorporated towards the Okuti Valley Hall Toilet and Deck upgrade project.
68191	Te Pātaka o Rākaihautū Banks Peninsula Community Board	Mānawa Kāwhiu Lyttelton Recreation Centre Entrance heating/ improvements	\$5,000	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$5,000 from its Better-Off Funding to Te Pātaka o Rākaihautū Banks Peninsula Community Board towards Mānawa Kāwhiu Lyttelton Recreation Centre entrance heating/ improvements.
68188	Diamond Harbour Community Association	Diamond Harbour Hall Driveway and associated drainage issues	\$25,000	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$25,000 from its Better-Off Funding to Diamond Harbour Community Association towards their Diamond Harbour Hall Driveway Repairs project.
68192	Te Pātaka o Rākaihautū Banks Peninsula	Allandale Hall	\$78,450	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$21,324 from its Better-Off

	Community Board	Works to enable the Hall to reopen		Funding to Te Pātaka o Rākaihautū Banks Peninsula Community Board towards the works to enable Allandale Hall to open.
68205	Te Pātaka o Rākaihautū Banks Peninsula Community Board	Planning and Contingency	\$20,000	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$20,000 from its Better-Off Funding to Te Pātaka o Rākaihautū Banks Peninsula Community Board towards planning costs and contingency for facility upgrade projects with any remaining funds to go towards the works to enable Allandale Hall to open.

Tyrone Fields/Asif Hussain

Carried

The meeting adjourned at 11.24am and reconvened at 11.34am.

11. 2024/2025 Discretionary Response Fund Applications - Cass Bay Residents' Association, Little River Playcentre Association, Little River Railway Station Trust

Community Board Resolved BKCB/2024/00070 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024/2025 Discretionary Response Fund Applications - Cass Bay Residents' Association, Little River Playcentre Association, Little River Railway Station Trust Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$636 from its 2024/2025 Discretionary Response Fund to Cass Bay residents Association towards the Cass Bay Emergency Hub – Mobile Emergency Kit.
4. Approves a grant of \$2,000 from its 2024/2025 Discretionary Response Fund to Little River Play Centre Association towards the bark renewal in Little River Playcentre playground.
5. Approves a grant of \$5,000 from its 2024/2025 Discretionary Response Fund to Little River Railway Station Trust towards the Blinds for the recently refurbished Railway Station Museum and fit out for a new workshop in the Little River Railway Station Goods Shed.

Lyn Leslie/Tyrone Fields

Carried

12. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - September 2024

Community Board Resolved BKCB/2024/00071 Officer recommendations accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - September 2024.

Lyn Leslie/Asif Hussain

Carried

13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged the following information:

- The Akaroa Postal Service is now operating from the Council's Customer Services in the former Post Office building.
- The Akaroa Sports and Recreation group has successfully raised \$40,000.
- The Akaroa Resilience Group is currently working with stakeholders on the first draft of a resilience plan.
- The Board members who attended the recent Community Boards' Conference in Wellington summarised their experiences.
- The Akaroa Voice of Peace group have been focussing on peace efforts in the Middle East. Letters have been sent to Members of Parliament, and the Board seeking support.
- The Board were advised of residents' concerns regarding Simeon/Godley Quay intersection. It was suggested that a Customer Service Request be lodged.
- The Board were advised that the Lyttelton Port Company is a finalist in the International Association of Ports and Harbours 2024 Sustainability Awards.
- The Board were advised that have been recent break-ins at Steadfast buildings.
- There was recently a function at the Christchurch Multicultural Centre for the Welcoming Communities settlement programme to create welcoming and inclusive environments for newcomers.
- Black Cat is launching a new ferry boat for the Lyttelton to Diamond Harbour passenger service this week.
- The Board were advised for various safety road matters to lodge a customer service request in the first instance.

- Council staff have been asked to investigate pedestrian connection between St Davids steps and the footpath on Sumner Road.
- The Wairewa Little River Big Ideas review is now consulting with the community to identify the priority projects.
- The Wairewa Little River Flooding Group will be receiving the flooding mitigation mapping shortly.
- The Board were updated on the progress of the Coronation Library, Wairewa Little River repairs.
- The Board were advised that the Orton Bradley Spring Fair will be held at the end of October.
- The Board discussed the issues of graffiti in the area of the Rāpaki Bus Shelter and other areas between Lyttelton and Rāpaki.
- A member of the Diamond Harbour Residents' Association has highlighted concerns about the public boat ramp, the seawall supporting Marine Drive, issues with cyclists and anti-social drivers' behaviour.
- The Board noted that the Naval Point - Te Nukutai o Tapoa Coastguard building is underway.

13.1 Cruise Season 2024/25

The Board acknowledged that the first cruise boat for the 2024/25 season is due mid-October.

The Board Chairperson agreed that ChristchurchNZ be invited to attend a Board Information Session to discuss the upcoming cruise season and the actions that have been put in place.

Karakia Whakamutunga:

Meeting concluded at 12:19pm.

CONFIRMED THIS 7th DAY OF OCTOBER 2024

LYN LESLIE
CHAIRPERSON



7. Reserve Committee Meeting Minutes

Reference Te Tohutoro: 24/1526119

Responsible Officer(s) Te Pou Matua: Linda Burkes, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose of Report Te Pūtake Pūrongo

1.1 To receive Reserve Committee Minutes from:

Minutes Received	Date
Allandale Reserve Committee Unconfirmed Minutes	28 August 2024
Awa-iti Reserve Committee Unconfirmed Minutes	28 August 2024
Lyttelton Recreation Ground Reserve Committee Unconfirmed Minutes	19 August 2024
Pigeon Bay Reserve Committee Unconfirmed Minutes	12 September 2024
Duvauchelle Reserve Committee Unconfirmed Minutes	16 September 2024

2. Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- Receive the minutes of the following Reserve Committees:
 - Allandale Reserve Committee 28 August 2024 Unconfirmed Minutes
 - Awa-iti Reserve Committee 28 August 2024 Unconfirmed Minutes
 - Lyttelton Recreation Ground Reserve Committee 19 August 2024 Unconfirmed Minutes
 - Pigeon Bay Reserve Committee 12 September 2024 Unconfirmed Minutes
 - Duvauchelle Reserve Committee 16 September 2024 Unconfirmed Minutes
- Note the resignation of Jozeta Wylaars and Andrew Pauli from the Lyttelton Recreation Ground Reserve Committee.
- Approve the appointment of Sabrina Saunders (Lyttelton Netball) and Drew Lindsay (Football) onto the Lyttelton Recreation Ground Reserve Committee.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Allandale Reserve Committee 28 August 2024 Unconfirmed Minutes	24/1526046	17
B  	Awa-iti Reserve Committee 28 August 2024 Unconfirmed Minutes	24/1526180	18
C  	Lyttelton Recreation Ground Reserve Committee 19 August 2024 Unconfirmed Minutes	24/1560605	20
D  	Pigeon Bay Reserve Committee 12 September 2024 Unconfirmed Minutes	24/1654711	23
E  	Duvauchelle Reserve Committee 16 September 2024 Unconfirmed Minutes	24/1716186	26

Allandale Reserve Committee

Minutes of Meeting Wednesday 28th August 2024

7:00pm: Otoromiro Hotel

Present: Graham Barrell (GB), Karen Banwell, Kerry Turner, Denis Aldridge

Apologies: Reg Mathews, Grania Ormond, Jan Millar

Minutes of Previous Meetings:

1. GB as chair moved a motion for the minutes of the meeting of 19th June 2024 to be approved as true and correct. Carried
2. GB as chair moved a motion for the minutes of the meeting of 27th March 2024 to be approved as true and correct. Carried

General Business

1. Water is now running
2. Toilets are now open.
3. It appears there has been several samplings for water testing though no results have been forthcoming.
4. A section of the Banks Peninsula Community Managed Facilities Report relating to the Allandale Hall was tabled. The committee considered it a well written report and agreed with the conclusions of this report
5. It was agreed that GB would write to the CEO of the Christchurch City Council, Mary Richardson, expressing the Committees frustration at the continued inaction regarding the Allandale Hall.
6. Kerry Turner has offered to drive the development of the Triennial Plan for the Allandale Reserve.
7. He will also look at the feasibility or otherwise of expanding the scope of governance of this committee to include the Governors Bay Community Association.

Meeting Closed at 7:26pm

Awaiti Reserve Committee
Meeting Minutes

Minutes of the Ordinary Meeting Held:

Date: 28/8/24

Time: 4pm

Venue: Meeting Room at Little River Service Centre

Present: Dean White (Chairperson), Sheryl Stanbury (Secretary), Jane Harrison (CCC), Linda Burkes (CCC), Hannah Murdoch (CCC), Sarah Marsh (LRWCT)

1. Apologies: Tori Peden Dean/Sheryl Carried.

2. Declarations of Interest: Nil

3. Public Forum: Nil

4. Confirmation of Minutes

That the Minutes of the Reserve Committee Meeting held on the 29/5/24 be confirmed.

Dean/Sheryl Carried

5. Matters Arising:

1. Rails on the roadside have been replaced just a shame that they are not the same as the rest on the roadside!

2. Coronation Library update from Sarah to be discussed in Update from Working Groups.

3. Trist lease on School Reserve to be discussed in General Business.

6. Health and Safety: Nil

7. Correspondence:

Inwards

31/5/24 Hannah Murdoch advising how Bruce can order plants from Oderings.

5/6/24 Linda Burkes – asking for lease documents for Trist lease on School Reserve.

7/6/24 CCC acknowledging Snap, Send, Solve request to repair roadside rails.

11/6/24 Sheryl Stanbury – explaining issues with old tank stand connected to water supply for toilets.

20/6/24 Jane Harrison – protected tree inquiry.

20/6/24 Tori Peden advising protected tree could be the Osage Orange.

25/6/24 Jane Harrison – reference to quote from TAS Contracting for Tennis Pavilion repairs.

27/6/24 Jane Harrison – her clarification on the funds for Trist Lease Block being diverted to CCC consolidated fund.

Outwards

Responses to the above

Dean/Sheryl Carried

8. Financial Report

Item 7

Attachment B

The Awaiti Reserve Board Finances now sit with the Governance Team ready for Awaiti Reserve Board to use as they need. The Awaiti Reserve Board and Parks are now in collaboration together for any future projects. General maintenance should come out of CCC funds.

9. Update from Working Groups:

Sarah Marsh – LRWCT

Trees have been cleaned up around the left side of the Coronation Library. Apparently the work on the Library has been held up due to a “Lizard problem” which has now been resolved. The contractors are waiting for the ground to harden up and settle before they start lifting the building. They have braced windows and there is more scaffolding equipment around the building so hopefully we might see some action soon! There are some concerns about black mould and old wiring which might make things take a little longer! The building is also double bricked so each brick will need to be taken off and labeled. The Trust have been busy saucing things like plates, cutlery, water heater etc.

10. General Business:

1. Tennis Pavilion

TAS Contracting have quoted to have the Pavilion water tight and painted. There is no Funding available from CCC. Sheryl to find out from Tennis Club and Rugby Club what funds they are able to help with. The Rugby Club would have to act as the “umbrella” for the Awaiti Board and could ask LRWCT. If so Jane advised she could help Sheryl with filling out the forms. We might have to go to the wider community for fundraising.

2. Trist School Reserve Lease

The lease is a private lease and therefore has nothing to do with the Awaiti Reserve so cannot be used for the Reserve anymore. The Historic Arrangement is now null in void now that CCC are on board. CCC are setting up a new lease with Justin Trist which will go to Council Property Team. Dean will get the meeting dates for the Community Board and will think about making a deputation referring to the School Reserve Lease.

3. Sports Field Lighting:

Ongoing!!

4. Mowing on State Highway 75

Bruce had been told that CCC could not mow the lawn according to NZTA regulations. Hannah will look into this but she thought CCC were mowing the lawn. Hannah to advise Dean and Dean to talk to Bruce.

Bruce needs to let Hannah know what plants he requires and she will order them through Oderings and deliver them to him. Thank you Hannah.

5. Dean asked that the clover be sprayed in November ready for the A & P Show in January. The clover is a health and safety risk to the horses.

11. Next Meeting:

27/11/24 at Little River Service Centre at 4pm

MEETING CLOSED 5.00pm



Lyttelton Recreation Management Committee

Meeting Minutes

Minutes of the ordinary meeting held:

Date: Monday 19th August 2024

Time: 6pm

Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present:

Clinton Norris (Chair), Caroline Norris, Linda Preddy (Secretary) Phil Lindsay (football)
Jodie Goodmanson (Rugby) Sabrina Saunders (Netball)

In Attendance:

Cathy Lum-Webb (Banks Peninsula Community Board Representative),

1. Apologies:

2. Declarations of Interest:

3. Public Forum:

No Public representation present.

4. Confirmation of Minutes:

Monday 20th May 2024

Clinton Norris/Jodie Goodmanson

5. Matter Arising:

Lyttelton Rugby Club is concerned that the muddy patch by the pavilion may be a leak from under the pavilion.

6. Health & Safety:

No Health & Safety recorded.

7. Correspondence:

Ruth Waugh	Scout regatta
Ren Dee Cameron	Floodlight Ferrymead Bays
Richard Gibbs	Ground conditions
Richard Gibbs	Sideline conditions
Rachel Dunford	Sail GP withdrawn
Linda Burkes	CCC
Jo Wells	CCC
Ritchard Gibbs	Update photo of grounds

Jodie Goodmanson / Clinton Norris

8. Staff Financial/Operations Report:

None to record

9. Update from working groups:

No update

10. General Business:

Clinton moved a motion to co-opted Drew Lindsay (Football) &

Sabrina Saunders (Lyttelton Netball) onto the committee second by Jodie Goodmanson.

Committee acknowledges the resignation of Jozeta Wylaars & Andrew Pauli.

Lyttelton Rugby Questions date of goal post coming down as have golden oldies playing till the end of September. **Richard has informed committee members that the goal post removal is up to the Lyttelton rugby club & contractors are happy to wait till the end of September, they are welcome to talk to (Jordan) the contractors as they might be happy to take them down.**

Lyttelton Rugby Club also questioned Shower low pressure in the visitors' rooms, if new facilities are not ready for next season are these able to be looked at?

Richard informed us the new facilities should be ready by March /April 2025

Phil asked if the soccer pitch is being marked up after the rugby posts are being removed, as they would like to start training on the new field. Unfortunate they have lost status due to not playing any home games these last two seasons.

Richard informed us he is happy for the soccer field to be marked up once rugby posts are gone.

Question was asked when will the pavilion be pulled down?

Richard's reply once new pavilion is up, works on the new pavilion will start around mid-September.

Clinton will talk to Kristine regarding the pavilion.

When will the fencing come down? Richard is hoping some of it will be moved by Saturday 24/08/2024 & repositioned to keep people off the section still under maintenance.

Naval Point Yacht club are in talks with LPC regarding signs for the penguins around the grounds.

Usual talks regarding dogs on the grounds once the fences are gone.

Any chance of a dog park in the Banks Peninsula area to stop dogs contaminating the grounds that our community play on.

Talks regarding rabbits on the new grounds, & habiting under the pavilion.

Phil asked who Aaron was. Aaron is on the Lyttelton Rugby committee and is in the process of sorting lights for the rugby grounds.

Cathy mentioned that the council have a BBQ on a trailer that the community can use to contact Paul Devlin.

Sabrina from Lyttelton Netball, also manager at Lyttelton Navy Point Yacht Club, has mentioned a couple activity days on the 14th September Open day at 4pm & 23rd 24th 30th November & 1st December Penguin peninsula on display.

11. Next Meeting:

Monday 18th November 2024 at 6pm at the Lyttelton/Mt Herbert Community Boardrooms, 25 Canterbury Street, Lyttelton

Meeting Closed 6:45pm

Pigeon Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting Held:

Date: Thursday 12 September 2024

Time: 2.00 pm

Venue: Pigeon Bay Settlers Hall, Pigeon Bay

Present: Murray Walls (Chair), Heather Walls, Helen van Workum, Brenda Graham, Peter Barron

In attendance: Colin Jacka, Chris Figg, Dane Moir, Asif Hussain

1. **Apologies:** Charles Stewart-Robertson, Vincent Luisetti

2. **Declarations of Interest:** Nil

3. **Public Forum:** Nil

4. **Confirmation of Minutes:** Minutes from the meeting held on 6 August 2024 as circulated with the correction of day of meeting are confirmed.

Heather/Peter

Carried.

5. **Matters Arising:**

- Playground Rings – Parks staff are having difficulty sourcing replacements.
- Hall Hire Fee – Colin to organise payment.
- Mower Hire – Pigeon Bay Society declined request

6. **Health and Safety:** Hanging tree limb is low risk. To be taken care of when arborists are next in the area.

7. Correspondence:

Inwards

- Jane Harrison – To meet with working group re community consultation
- Heather Walls – Minutes and meeting notes.
- Banks Peninsula Governance – correction re meeting day.
- Pam Richardson – agreeing to circulate notice of meeting.
- Linda Burkes – Requesting document re becoming a separate entity
- Pigeon Bay Society – accepting donation. Refusing mower hire.
- Rick Jury – ASH submission
- PBBC – Boat club's submission

Outwards

- Minutes circulated
- Linda Burkes – document re becoming separate entity.
- Pam Richardson – notice of meeting.

Correspondence accepted

Brenda /Helen

Carried.

- 8. Finance/Operational Report:** CCC is to give two financial reports per year. At end of summer and financial year.

- 9. Caretakers Report:** As circulated

10. General Business:

- Mowing – Colin to contact current contractor and has sourced mower for use in the reserve. Brenda to thank contractor for his contribution to the upkeep of the reserve.
- Annual site holders – noted their and PBBC's submission re the way forward. Committee will keep working on our submission to the Community Board.
- Triennial Plan – with some minor adjustments this can be signed off at the next meeting.
- Stay nights – Rule 4.2
Murray moved that the committee rescind the motion carried at the September 2023 committee meeting to amend rule 4.2 'ASH to accrue 10 nights on site'.

Murray/Brenda

Carried

Brenda moved that the committee increase the number of compulsory stay nights in rule 4.2 to 14 nights.

Brenda/Peter

Carried

11. Update from Working Groups:

- **Management Structure/Strategic Plan** – Murray, Helen v W, Helen F
Murray and Helen vW met with Community Development Adviser and moving forward will work together for the betterment of the reserve.
- **Waste Water Overflow** – Peter, Chris
- **Shelter** – Peter, Heather
- **Inundation** – Charles
- **Ongoing Plant Maintenance** – Brenda to email Paul Devlin and report on inundation.

Meeting Closed: 4pm

12. Next Meeting:

Date: Friday 11 October

Time: 4pm

Venue: Pigeon Bay Settlers Hall, Wharf Road, Pigeon Bay

Duvauchelle Reserve Committee MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 16 September 2024
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Bruce Watts, Geoff Carter, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka (via phone)
BPCB Representative Nil
Managers Nil
Visitors Chris and Linda Revell

1. **Apologies** Jacque McAndrew, Tracy MacLeod
Moved: Fiona Seconded: Bruce Carried.
2. **Declarations of Interest** Nil
3. **Public Forum**
Chris and Linda Revell sought clarification as to how their annual site 78 would be classified if they were to relinquish. The Committee resolved that if they were to do this the caravan on the site can be offered for sale to those on the waiting list.
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 19 August 2024 be confirmed.
Moved: Bruce Seconded: Geoff Carried.
5. **Matters Arising**
Colin outlined that due to delays in the consultation process, our attendance at the 11 November meeting of the Banks Peninsula Community Board will only be to present our Triennial Plan, and not to discuss the issue of Annual sites.
It was reported that there were some problems with phone calls not getting through to Okains Bay staff while the Duvauchelle Holiday Park was experiencing reduced services. Colin will follow this up.
Colin confirmed that the inoperative aircon unit in the Managers' house will be replaced. It also makes sense for a quote to repair the units in the kitchen to be completed at the same time.
6. **Health and Safety** Nil
7. **Correspondence**
Inward: Chris & Linda Revell - wish to attend the DRC meeting on 16 September 2024
Matt Hansen - application to replace decking on site 31, with plans attached
Errol O'Daniels - thanks for the Committee's decision
Outward: Chris & Linda Revell - informing them of the meeting date of 16 September
Errol O'Daniels - approval of caravan on site 75 being offered to those on the waiting list

Motion: That the Inward correspondence be accepted and the Outward be approved.
Moved: Fiona Seconded: Bruce Carried
8. **Staff Financial/Operational Report**
The Financial Report for August 2024 was not available at this meeting. However, Colin stated that we are tracking along to budget, and that in-depth financial reporting will now be done at the end of the summer season and at the end of the financial year. He reassured the Committee that we have sufficient funds to

purchase the planned cabins, but there have been some resourcing issues making it unlikely that these will be in place for the summer season 2024.

9. Update from Working Groups

Manager's Report

Profloor have completed the kitchen floor but the match is not exact. Next year the plan is to achieve a match-up and also do the bottom block.

Oskar from On Plumbing has agreed to the CCC requirement for H & S accreditation, the cost of which can be recouped via the first yearly invoice. He is also aware we need the last water tank installed before summer.

Flick Insect Spray have completed the annual spray of the Holiday Park for ants and spiders.

Clyne & Benie have been out to service the gas hobs and califonts. We have had to source a new company as Gascraft no longer wish to be on the CCC list of suppliers.

GSL are booked for Friday 20 September to spray the grounds for broadleaf.

CCC Rep Report

10. General Business

Meeting closed at pm

11. Next Meeting: Duvauchelle Holiday Park at 5.30pm on Monday 21 October 2024



8. Head to Head Walkway Working Party Notes

Reference / Te Tohutoro: 24/1609977

Report of / Te Pou Linda Burkes, Banks Peninsula Governance Advisor
Matua: (Linda.Burkes@ccc.govt.nz)
Senior Manager / Andrew Rutledge, Acting General Manager Citizens and Community
Pouwhakarae:

1. Purpose of Report Te Pūtake Pūrongo

Head to Head Walkway Working Party Workshop Notes have been received:



Name	Subject
Head to Head Walkway Working Party Notes	9 September 2024

2. Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- 1. Receive the notes of the Head to Head Walkway Working Party:
 - a. 9 September 2024 Workshop Notes.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Head to Head Walkway Working Party Workshop Notes - 9 September 2024	24/1610022	30
B 	Head to Head Walkway Working Party Workshop Attachments - 9 September 2024	24/1610023	34

Head to Head Walkway Working Party WORKSHOP NOTES

Date: Monday 9 September 2024
Time: 3.05 pm
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson	Tyrone Fields - Te Pātaka o Rākaihautū Banks Peninsula Community Board
Members	Graeme Fraser - Diamond Harbour Residents' Association Paul Dahl - Whaka Ora Healthy Harbour Cathy Lum-Webb - Te Pātaka o Rākaihautū Banks Peninsula Community Board Shelley Washington - Rod Donald Trust via Audio/Visual link Jenny Healey - Cass Bay Reserves Committee
Staff	Kim Swarbrick Nick Singleton

Linda Burkes
Banks Peninsula Governance Advisor
941 8138
Linda.Burkes@ccc.govt.nz
www.ccc.govt.nz

Please Note:

All information provided in briefings should be considered as confidential unless otherwise stated.
This forum has no decision making powers and is purely for the purpose of information sharing.

Head to Head Working Party
09 September 2024



Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Apologies for absence were received from Karen Banwell, Luana Swindells, Howard Buchanan, Jill Rice and Richard Suggate.

Owing to the lack of a quorum the Working Party meeting continued as a workshop.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

3. Review of Previous Notes

Owing to the lack of a quorum the notes of the Head to Head Working Party meeting held on Monday, 10 June 2024 will be reviewed at the next Head to Head Walkway Working Party meeting.

4. Head to Head Walkway Update Report

Staff provided an update on the following:

- HMNZS Steadfast walk re access to Summit Road.
- Moepuku Point, 144 & 150 Charteris Bay Road – Pine Harvesting. This process could take years rather than months.
- Purau Ave landscaping.
- Governors Bay bridge repair.
- Governors Bay to Allandale track section existing seawall repair.
- Allandale Track – vegetation pruning starting next week.
- Pony Point – track from Cass Bay to replace the Coastal track. Head to Head budget will be spent on replacing the track that has been lost with new track on a different trajectory. This is in the initial stages of planning. Inquiries will be made with Regional Parks about the scale of a potential landscape development plan for Pony Point – especially to see if any level of consultation is involved.
- Samarang 'Head of the Bay' Subdivision – draft covenant.
- Adderley Head Route options.

Nick Singleton left the meeting at 4.07pm.

5. Agenda Items for Consideration

1. Purau to Adderley Head Route Options Workshop - Kim Swarbrick

Various track options and possible hybrid tracks were explained and discussed
(Attachment A).

Head to Head Working Party
09 September 2024



Yellow – this route stays as close as possible to the coast as per the Working Group’s original priority. This route would be most technically difficult and costly owing to safety and erosion issues.

Red – is the next most coastal possibility and part of the track is already existing. A hybrid of red and yellow could be an option with an off-shoot to Ripapa Island a possibility in the future if on foot access becomes available.

Of note: The track from Pūrau to Pile Bay is already feasible and could continue with a mix of the red and yellow track options.

Purple – This is a ridge track that would be the most gentle incline and most cost effective and speedy option to complete. Could also be suitable for mountain bikes.

Blue - This track is the most direct route to Adderley Head.

Light Green - is a farm track from the other side of the Port Levy Road out to Adderley Head and would link up well with the Mt Herbert route.

Cerise - shows a legal unformed road that was the original route (recorded in 1849) from one papakāinga to the other and is a track of historical significance to hapū. It was also the start of the pre-European route from Pūrau to Akaroa.

A track is already in place through the Hidden Valley and owners are willing to allow people through. This is a 100 year old track with points of historical interest.

Dark Green – represents an extension. It links the end of the Head to Head walkway back to a public access point in Koukourarata Port Levy. This portion of track creates potential for people to walk a loop in the future. It crosses three land parcels, one of which is Department of Conservation (DOC) Reserve (representing 1/3 of that route).

All track options would require the cooperation and agreement of multiple owners
(Attachment B).

Paul Dahl and Kim Swarbrick will collaborate to continue route planning and provide a map back to the Working Party.

Parking at the start point of the track is yet to be considered.

Staff thanked the Group for their questions and support for the project.

The Chairperson thanked staff for their enthusiasm for the project.

2. **Moepuku Peninsula Harvest** - in particular the road reserve around the coastline, now that council has determined the plantation owner owns those trees and the council has legislative power to have the owner remove them from the road reserve.

This item was covered during the staff update.




3. **Rāpaki track options** - It is clear that the road is the only viable route through Rāpaki unless the track climbs to the Summit Road and along the ridge. The road is a dangerous option so staff advice is needed with regards to whether a footpath could be viable.
4. **Sumner Road pedestrian crossing** - Discussion was held about the need for a pedestrian crossing to be installed on Sumner Road to service the Head to Head Walkway track, school children and residents (Attachment C).
5. **Process for making recommendations to the Community Board for input to their submission to the Coastal Adaptation Plan consultation.** The climate change coastal adaptation consultation is expected to start in November 2024. When the consultation opens email communication will come to the Working Party to assess the appetite for this group to

Head to Head Working Party
09 September 2024



make a submission (via recommendations to the Community Board) and if so to determine how that will be managed, dependent on timing.

Attachments

- A Adderley Head Route Options - Head to Head Walkway Working Party meeting - 9 September 2024 [⇒](#) 
- B Table of Owner Numbers Adderley Head Route Options - Head to Head Walkway Working Party meeting - 9 September 2024 [⇒](#) 
- C Sumner Road Pedestrian Crossing Proposed Site - Head to Head Walkway Working Party meeting - 9 September 2024 [⇒](#) 

Karakia Whakamutunga

Meeting concluded at 4.42pm.

Item 8

Attachment A



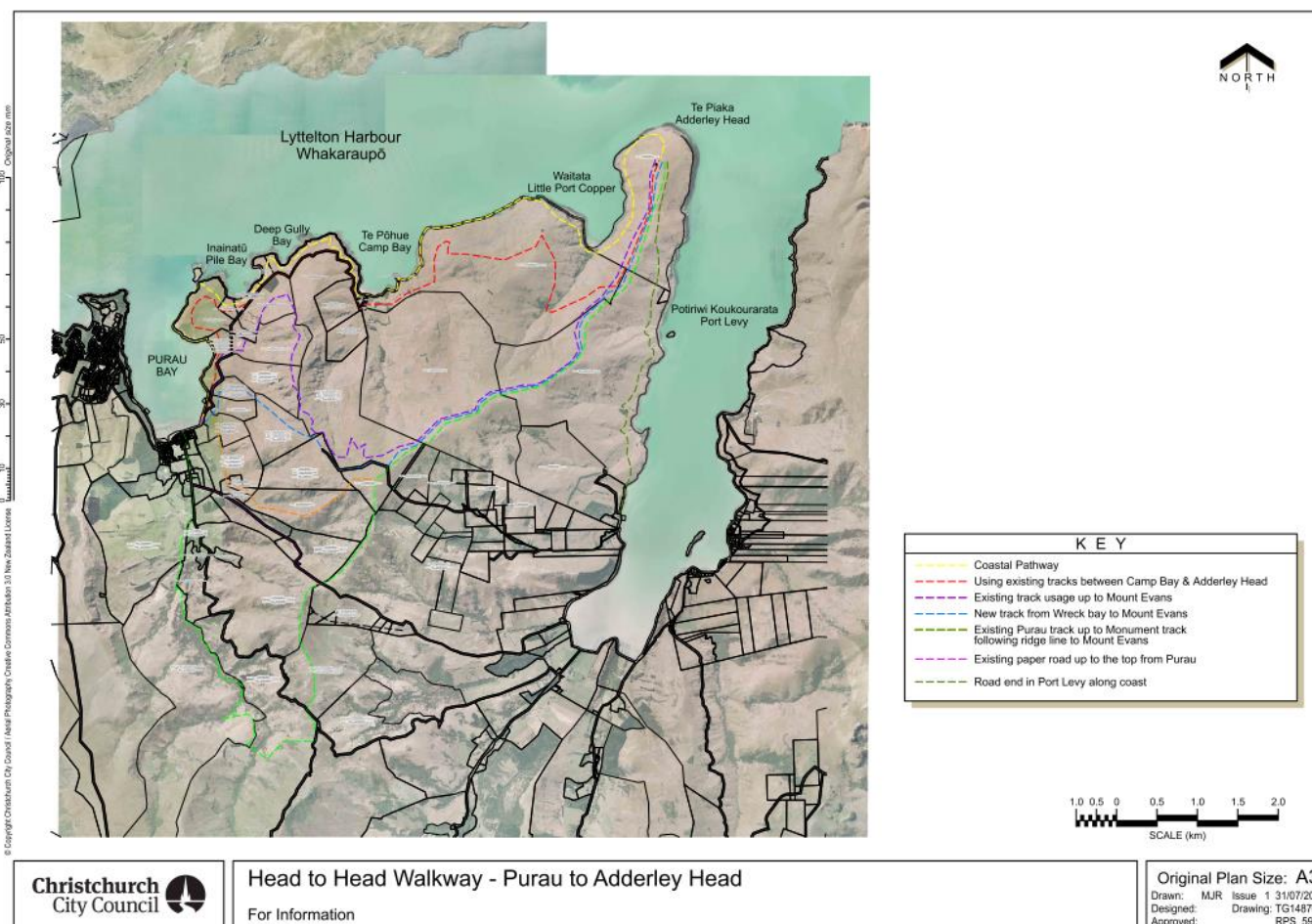
Head to Head Walkway Working Party WORKSHOP ATTACHMENTS

Date: Monday 9 September 2024
Time: 3.00 pm
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

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B. Table of Owner Numbers Adderley Head Route Options - Head to Head Walkway Working Party meeting - 9 September 2024.....	4
C. Sumner Road Pedestrian Crossing Proposed Site - Head to Head Walkway Working Party meeting - 9 September 2024.....	5

Head to Head Working Party
09 September 2024

Christchurch
City Council



Attachment A Item 5
Attachment B Item 8

Possible Route Options								
	Yellow	Red	Purple	Blue	Green	Orange & Green	Cerise & Green	Dark Green - link
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
Properties	11	8	8	11	12	12	10	3
Owners	9	8	7	8	9	10	10	3

Attachment B Item 5

Attachment B Item 8

Head to Head Working Party
09 September 2024



Attachment C Item 5

Attachment B Item 8

9. Yew Cottage - Future Plans and Future Options

Reference Te Tohutoro: 24/1403114

Responsible Officer(s) Te Pou Matua: Maria Adamski, Senior Parks Asset Planner

Accountable ELT Member Pouwhakarae: Nigel Cox, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek Te Pātaka o Rākaihautū Banks Peninsula Community Board approval to revoke the resolution of the Board from the 16 May 2022 meeting and to endorse the inclusion of relocating Yew Cottage to 67 Rue Lavaud (BP Meats site) as part of the community consultation process for that site.
- 1.2 In 2022, the Community Board resolved BKCB/2022/00028, (Original officer recommendation accepted without change), Part C, that Te Pātaka o Rākaihautū Banks Peninsula Community Board:
 1. Endorse the previous Banks Peninsula Community Board meeting 16/09/2019 resolution BKCB/2019/00121 item 2:

Approve the future use of Yew Cottage as a residential dwelling to be leased out once repaired to residential tenancy standards, noting that a resource consent will be required for this process.
- 1.3 This report is the result of an Information Session Workshop with the Community Board on 8 July 2024 where the Community Board requested the previous report be rescinded and asked staff to present options based on relocation or deconstruction of Yew Cottage.
- 1.4 The decision in this report is of Medium Significance due to the level of community interest and relocation of a strategic asset. If a decision is made to deconstruct the cottage, this would be of high significance requiring a Special Consultative Process (SCP) as, being a heritage item, Yew Cottage is a strategic asset.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Yew Cottage - Future Plans and Future Options Report.

2. Revoke the following previous Board resolutions:

- a. 16 September 2019 (part of the Board's resolution)

Notes the results of the 2019 Expression of Interest for the future use of Yew Cottage.

Approves the future use for Yew Cottage as a residential dwelling to be leased out once repaired to residential tenancy standards, noting that a resource consent will be required for this process

Notes: Staff will undertake a full scope of works to lift the building above the flood levels and to repair the building to comply with residential tenancy standards: and

b. 16 May 2023

Approves the future use of Yew Cottage as a residential dwelling to be leased out once repaired to residential tenancy standards, noting that a resource consent will be required for this process.

3. Endorse the inclusion of relocating Yew Cottage to 67 Rue Lavaud (BP Meats site) as part of the community consultation process for the site.
4. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The repair of Yew Cottage on its current location requires it to be lifted 1.9m above the flood level.
- 3.2 Te Pātaka o Rākaihautū Banks Peninsula Community Board have rejected the lifting of Yew Cottage and have requested further options.
- 3.3 Options considered in this report include relocation, deconstruction, and do nothing, with relocation being the preferred option.
- 3.4 Yew Cottage can be lifted, transported, and repositioned.
- 3.5 Relocation will ensure the retention of an early Akaroa cottage and its associated heritage values and make the building functional for use.
- 3.6 The risks are securing land, budget, and time.
- 3.7 The next steps are to include the potential relocation of Yew Cottage to 67 Rue Lavaud (BP Meats site) in the community consultation process for the site and report back to the Community Board as part of that process.

4. Background/Context Te Horopaki

- 4.1 The Banks Peninsula District Council (BPDC) purchased Yew Cottage in 1981 when it became available on the open market primarily to ensure the dwelling was not demolished and replaced with a taller structure that could create shadows over the adjoining Akaroa Bowling Club.
- 4.2 Yew Cottage was scheduled on the BPDC Schedule of notable buildings, objects, and sites in its first District Plan.
- 4.3 Yew Cottage was leased as a residential tenancy until April 2007 when the tenants vacated. A Strategic Use Options, Heritage, and Condition Assessment was completed by OPUS for the Parks Unit in June 2007. Restoration work was unbudgeted in the 2009-2019 Long Term Plan (LTP) and only urgent remedial building works and grounds maintenance were carried out.
- 4.4 Since the building has been vacant, its general condition has deteriorated. It is susceptible to periodic flooding during seasonal high tides and high rain events.
- 4.5 An engagement process to gauge public interest in the building was carried out in 2018 and was followed with an Expression of Interest (EOI) process in February 2019. No conforming applications were received.
- 4.6 A report to the Community Board in 2019 and endorsed again in 2022 approved the future use of Yew Cottage as a residential dwelling to be leased out once repaired.
- 4.7 The repair of Yew Cottage, on its current site, requires it to be lifted 1.9m above the ground level and relocated off the road corridor.

- 4.8 The shading effect on the Akaroa Bowling Green and the visual impact of raising Yew Cottage have led the Community Board to request additional options for either relocating or deconstructing the Cottage.
- 4.9 Yew Cottage has undergone repairs and painting to reduce further deterioration of the building, although the floor is still vulnerable to flooding.
- 4.10 This report provides options for the future of Yew Cottage, a modest colonial cottage, that has been a landmark in Akaroa since 1877.
- 4.11 Yew Cottage is scheduled as a Significant Item in the Christchurch District Plan and is located within the Akaroa Heritage Area and the Heritage New Zealand Pouhere Taonga (HNZPT) Akaroa Historic Area.
- 4.12 Yew Cottage makes an important contribution to the aesthetic, architectural, and historical values of the HNZPT Akaroa Historic Area as a characteristic colonial cottage which forms part of a concentrated group of similar cottages that contributes to the unique history and identity of Akaroa. The retention of colonial cottages within the area is key to the continuation of the values of the Akaroa Historic Area.
- 4.13 A larger number of 19th century buildings have survived in Akaroa than other New Zealand towns of a comparable size. Akaroa’s character is set by older buildings to an extent greater than is the case for any other New Zealand town.
- 4.14 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
12 June 2023	Yew Cottage – discussion on Lifting the Building and Site Visit
8 July 2024	Yew Cottage Update

Options Considered Ngā Kōwhiringa Whaiwhakaaro
The following options were considered and are assessed in this report:

- 4.14.1 Include potential relocation of Yew Cottage in the consultation process for 67 Rue Lavaud (BP Meats site).
- 4.14.2 Relocate to 62 Rue Lavaud, restore, and gift Yew Cottage to private ownership.
- 4.14.3 Relocate to 8 Rue Viard, L’Aube Hill Reserve.
- 4.14.4 Relocate to 8 Rue Viard, next to existing social housing.
- 4.14.5 Deconstruction.
- 4.14.6 Do nothing.
- 4.15 The following option was considered but ruled out:
 - 4.15.1 Repair on site with floating foundation – This option involves the construction of a specifically designed foundation that allows Yew Cottage to float up and down during flooding events. This innovative approach was considered but ruled out due to expected high cost for the specific engineering requirement for the foundations.
- 4.16 Relocation will involve the demolition of the rear entrance, laundry, and bathroom. This section of Yew Cottage is a 1960s addition to the building with some heritage significance.
- 4.17 Yew Cottage can be prepared for lifting and transported in one piece, by truck, to another site.

- 4.18 Relocation ensures the heritage values of Yew Cottage are retained, removes it from continued water damage, the ongoing costs of flood damage and allows it to be used without interruption.
- 4.19 Relocation and restoration are more environmentally friendly than deconstruction.
- 4.20 Once vacated, 40 Rue Jolie could be repurposed for a use not affected by flooding.
- 4.21 There is additional cost to the project moving the building to another site and possible disruption to the community during the move.
- 4.22 Relocation can affect Yew Cottage's authenticity and heritage value, especially if it involves significant alterations to the structure to facilitate the move. Relocation removes Yew Cottage from its original location.

Options Descriptions Ngā Kōwhiringa

- 4.23 **Preferred Option:** Endorse the inclusion of potential relocation of Yew Cottage in the consultation process for 67 Rue Lavaud (BP Meats site).



- 4.24 **Option Description:** Yew Cottage is included in the consultation process for 67 Rue Lavaud (BP Meats) to ascertain if the cottage could be part of the future development of the site.

4.24.1 Option Advantages –

- Yew Cottage is placed on a street frontage in the Akaroa Heritage Area and located on Council owned land.
- Yew Cottage is available for residential or commercial use.
- Potential for prominent location in heritage area for public enjoyment.

4.24.2 Option Disadvantages –

- Uncertainty about consultation outcomes and availability of the site, and the timeframe is unknown.
- Placement of Yew Cottage on the main street frontage may constrain potential for other development on the site.

4.25 **Relocation** – Relocate to 62 Rue Lavaud and gift to private ownership.



4.25.1 **Option Description:** This proposal was submitted through the Community Board which had been approached by a private individual interested in relocating Yew Cottage to their vacant site. Staff held discussions with the private party, who expressed the conditions that the Cottage be renovated to residential standards and gifted as a residential property. A heritage covenant would be established to protect the building and landscape, and the Council would have the first right of refusal to purchase if the site is sold. A SCP would need to be undertaken to gift Yew Cottage.

4.25.2 If gifting is to be considered, further Expressions of Interest could be invited rather than a unilateral approach.

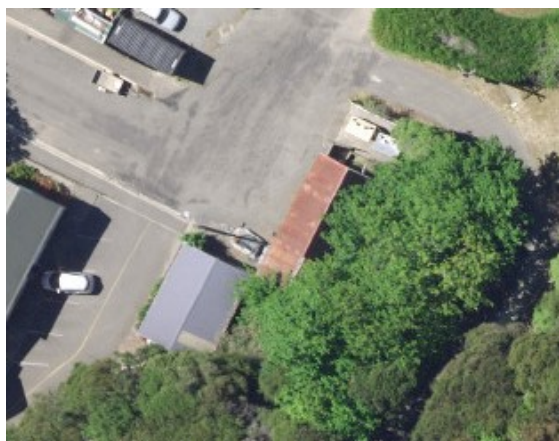
4.25.3 **Option Advantages**

- Yew Cottage is placed in a prominent location in the Akaroa Heritage Area.
- The Council has no future maintenance or capital costs.

4.25.4 **Option Disadvantages**

- Public money is used for private benefit.

4.26 **Relocation** – Relocate to 8 Rue Viard, L'Aube Hill Reserve



4.26.1 **Option Description:** This site has the former Sea Scouts and recycling drop off located on it which would require removal to provide space for Yew Cottage. The Cottage would continue to be managed and maintained by the Council's Parks Unit.

4.26.2 **Option Advantages**

- The original Yew Cottage site is visible from this location providing a visual connection.

4.26.3 Option Disadvantages

- There is an additional cost to retain the hill behind the proposed building location.
- The open space community park zoning and Recreational Reserve purpose has restrictions regarding residential buildings.
- Tree removals may be required.
- The frontage would be directly exposed to car lights which could be a nuisance for any occupants.

4.27 Relocation – Relocate to 8 Rue Viard



4.27.1 Option Description: This site contains three residential units administered by Ōtautahi Community Housing Trust. Yew Cottage would be located on the northern side of the units. The Cottage would continue to be managed and maintained by the Council's Parks Unit though administration by Ōtautahi Community Housing Trust may be considered.

4.27.2 Option Advantages

- There are no additional advantages to this site over the other relocation sites.

4.27.3 Option Disadvantages

- Limited space to locate Yew Cottage, which could potentially create conflicts with neighbouring access points.
- Locating Yew Cottage on this site has the potential to cause access and privacy issues for the occupiers of the housing units on the site.
- The open space community park zoning and Recreational Reserve purpose has restrictions regarding residential buildings.
- This location is isolated from the Akaroa Heritage Area.
- Tree removals may be required to provide space for Yew Cottage.

4.28 Deconstruction – Deconstruct Yew Cottage.

4.28.1 Option Description: Yew Cottage is removed, and the site remediated. This option is considered a last resort for heritage buildings, reserved for extreme situations when there are no other options. The result is the permanent loss of the building and the site's historical value. A SCP would need to be undertaken to demolish the building.

4.28.2 Option Advantages

- The land can be repurposed.

- The cost is lower as restoration and ongoing maintenance costs are eliminated.
- Removes the risk (and cost) of vandalism, arson, and the increasing risk from flooding and inundation. Some materials may be able to be reused.

4.28.3 Option Disadvantages

- There is a cost and uncertain outcome of a publicly notified resource consent for deconstruction.
- Irreversible loss of an early Akaroa heritage building and visible connection to the past.
- Incremental reduction of the value of Akaroa’s Heritage Area by the loss of another character cottage.
- The demolition generates waste, consumes energy, and can contribute to pollution.
- An opportunity for accommodation or adaptive reuse is lost.
- Does not meet Our Heritage, Our Taonga Heritage Strategy goals to celebrate and protect our heritage.

4.29 Do Nothing -

4.29.1 Option Description: Yew Cottage would remain in situ, unrepaired and unoccupied, and be maintained as is, possibly with the removal of the later rear addition.



4.29.2 Option Advantages

- Yew Cottage retains its contextual significance

4.29.3 Option Disadvantages

- Yew Cottage continues to be affected by flooding
- Public perception that the Council is not caring for its heritage buildings.

Analysis Criteria Ngā Paearu Wetekina

4.30 Consideration has been given to location, zoning, land information, and site constraints.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option Relocation	Option 2 - Deconstruct
Cost to Implement	\$50,000 to relocate	\$22,000 to deconstruct, salvage and site remediation plus the cost

	Recommended Option Relocation	Option 2 - Deconstruct
	\$450,000 - \$650,000 to restore (un-budgeted)	of a publicly notified consent to deconstruct.
Maintenance/Ongoing Costs	\$4,160 current rates and gutter clean	No additional cost, existing Parks maintenance
Funding Source	CPMS 65405	Parks Operational Maintenance
Funding Availability	CPMS 65405, FY25 \$113,335	Yes
Impact on Rates	Nil, already funded in LTP	Nil as Parks currently maintain the section

- 5.1 Relocation cost is to relocate the cottage and remediate the site. It includes a provisional sum for new piles at the new site. The restoration cost is based on the estimated cost for similar work at three other Council Residential properties and includes sums for consents.
- 5.2 No budget has been allocated for the restoration of Yew Cottage. While funding is available through the 61692 Heritage Renewals Programme, it is subject to competing heritage project priorities.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Yew Cottage is a strategic asset. A decision to relocate will require community consultation. There is a risk the community do not support relocation to 67 Rue Lavaud (BP Meats site). This would delay the repair project while an alternative site is consulted on.
- 6.2 Sections for sale in the Akaroa Historic Area are rarely available.
- 6.3 There is potential for damage to occur when the cottage is moved. A reputable relocation company have confirmed Yew Cottage is able to be prepared, lifted, and relocated.
- 6.4 Local communities may oppose the relocation, if the building holds sentimental value or is seen as a key feature of the Rue Jolie landscape. Alternative floating foundation options could be considered however the cost will be higher.
- 6.5 There may be strong opposition to demolishing Yew Cottage. A process would be followed to determine community views.
- 6.6 There is a reputational risk as the demolition or doing nothing with Yew Cottage, a heritage building, may face criticism, damaging reputation, relationships with the community and heritage organizations, and Council's leadership role in protecting heritage.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.7 Statutory and/or delegated authority to undertake proposals in the report:
- 6.7.1 Final decision to relocate or deconstruct is a Council decision.
- 6.7.2 Decision to deconstruct will require a SCP.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.8 The decision to relocate Yew Cottage:
- 6.8.1 Aligns with the [Christchurch City Council's Strategic Framework](#), through the participation of the community in the decision and the protection of our heritage.
- 6.8.2 Is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by

widespread community interest and the benefit to the community in retaining part of Akaroa's heritage along with provision of a residential or community asset.

- 6.8.3 Is consistent with Council's Plans and Policies. In particular, *Our Heritage, Our Taonga Heritage Strategy 2019-2029* which identifies the Council as taking a leading role in the district as a champion of the value of heritage identity and as an owner of heritage buildings.
- 6.9 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.10 Parks, Heritage and Coastal Environment
- 6.10.1 Activity: Parks Heritage Management
- Level of Service: 6.9.1.8 Parks scheduled heritage buildings are repaired - 79% of Parks scheduled heritage buildings repaired

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.11 Public consultation on the future use of Yew Cottage was undertaken in 2016, 2018, and 2019. In 2016 a public Expression of Interest (EOI) process was carried out and no conforming EOI applications were received. In 2018 a public engagement process resulted in seven applications received, three of which were for commercial activities. In 2019 the EOI process resulted in no conforming applications being received and the Board decided on residential use.
- 6.12 A Special Consultative Procedure (SCP) would need to be undertaken if the Community Board revoked the previous resolution of 16 September 2019 (BKCB/2019/00121) and resolved to proceed with the deconstruction of a Strategic Asset.
- 6.13 The decision affects the following wards/Community Board areas:
- 6.13.1 Te Pātaka o Rākaihautū Banks Peninsula Community Board.
- 6.14 The Community Board view is to consider relocation or deconstruction.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.15 The decision involves a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture, and traditions.
- 6.16 The decision involves a matter of interest to Mana Whenua and could impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.17 The site falls within a Mahaanui Iwi Management Plan Silent File area as being a Wāhi Tapu / Wāhi Taonga. The erection of any new buildings on the site/s will require consultation with Ōnuku Rūnanga and notification via the resource consent process.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.18 The decisions in this report are likely to:
- 6.18.1 Contribute positively to adaptation to the impacts of climate change as the cottage is removed from the risk of sea level rising and flooding.
- 6.18.2 Contribute positively to emissions reductions as the building materials are not put to landfill.



7. Next Steps Ngā Mahinga ā-muri

- 7.1 The next steps are to include the potential relocation of Yew Cottage to 67 Rue Lavaud (BP Meats site) in the community consultation process for the site and report back to the Community Board as part of that process.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Maria Adamski - Senior Parks Asset Planner
Approved By	Kelly Hansen - Manager Parks Planning & Asset Management Wolfgang Bopp - Director Botanic Gardens & Garden Parks Rupert Bool - Acting Head of Parks

10. Reserve Committees - Special Conditions Progress

Reference Te Tohutoro: 24/1555423

Responsible Officer(s) Te Pou Matua: Linda Burkes, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtaka Pūrongo

- 1.1 At the 12 December 2022 Board meeting, the Board approved the amendments to the newly adopted Reserve Committee Terms of Reference including special conditions for six of the fifteen Reserve Committees.
- 1.2 The Board confirmed the appointment of the Reserve Committees with six committees to have special conditions. The conditions included a six month deadline for the relevant committee to report back on progress.
- 1.3 At the 9 October 2023 Board Meeting Reserve Committees with outstanding special conditions were given a further twelve months to report back on progress.
- 1.4 Each Committee with special conditions has worked alongside its associated Community Development Advisor to progress their conditions.
- 1.5 This report is to provide an update to the Board on the progress of the Reserve Committees with special conditions, and to recommend that the Board resolve to extend the special conditions deadline for twelve months to 7 October 2025.
- 1.6 The Officer Recommendation to extend the deadline is a result of the continued efforts required to ensure Reserve Committees are well informed of their options and have a clear path forward that staff, the Committee, the community and the Community Board are satisfied with.
- 1.7 Where a community building, such as a hall, is on land classified as a recreation reserve, and the Reserve Committee forms a legal entity to lease and run the hall, legal advice is being sought to ascertain whether the land the hall sits on will need reclassification to enable council to enter a lease. If so, this will involve a public consultation process and a report to the Board.
- 1.8 A deadline of twelve months will allow the remaining special condition Reserve Committees, and staff, additional time to gather the necessary information to make an informed decision about whether the Committees form an alternative legal entity, and explore other specific special conditions, or remain a Reserve Committee complying with all statutes and Christchurch City Council policies.
- 1.9 The special conditions for the Lyttelton, Allandale and Ataahua Reserve Committees, have been met and therefore the extended time does not apply to these committees.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Reserve Committees - Special Conditions Progress Report.

2. Extend the special condition deadline relating to Le Bons Bay, Little Akaloa and Pigeon Bay Reserve Committees to be twelve months from 7 October 2024.

3. Background/Context Te Horopaki

- 3.1 The special conditions placed on Reserve Committees at the Boards 12 December 2022 meetings are as follows:

Allandale	That the Committee has six months from the Committee's Triennium Election Meeting to explore options of registering as an Incorporated Society or other legal entity
Ataahua	That the Committee has six months from the Committee's Triennium Election Meeting to explore options around hall bookings and people camping overnight on the grounds and report to the Board.
Awa-iti	No additional conditions.
Cass Bay	No additional conditions.
Diamond Harbour	No additional conditions.
Duvauchelle	No additional conditions.
Garden of Tane	No additional conditions.
Le Bons Bay	That the Committee has six months from the Committee's Triennium Election Meeting to explore their options of registering as an Incorporated Society or other legal entity and report to the Board.
Little Akaloa	That the Committee has six months from the Committee's Triennium Election Meeting to explore their options around handling money, the non-conforming campground, and facility management, and report to the Board.
Lyttelton Recreation Ground	No additional conditions.
Lyttelton Reserves	That Andrew Turner be the Board appointed Chairperson of the Lyttelton Reserves Committee. The position to be reviewed six months after the Triennium Election Meeting.
Okains Bay	No additional conditions.
Pigeon Bay	That the Committee has six months from the Committee's Triennium Election Meeting to explore their options of registering as an Incorporated Society or other legal entity and report to the Board.
Robinsons Bay	No additional conditions.
Stanley Park	No additional conditions.

- 3.2 All special condition Reserve Committees have made progress towards their specific conditions. This progress is outlined below:

Allandale	<i>The special condition was satisfied by an arrangement for Allandale Hall to be managed by Governors Bay Community Association, should the hall</i>
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	<i>re-open. This committee has not been included in the Officer Recommendation.</i>
Ataahua	<i>The special condition was satisfied by the transfer of management of Kaituna Hall to Council, as acknowledged by the Board at the 12 August Board meeting. This committee has not been included in the Officer Recommendation.</i>
Le Bons Bay	Exploration of options for an alternative legal entity has illustrated the suitability of a Trust over an Incorporated society for this committee. Staff have provided a lease template and are awaiting legal advice to clarify whether the hall can be leased under Section 73 of the Reserves Act 1977 given that the reserve is used for recreation purposes, or if Parks need to go through a reclassification process for the land the hall sits on due to its classification as Recreation Reserve.
Little Akaloa	The non-complying campground has been closed. The Committee wish to retain status as a reserve committee of the Board and a decision regarding formation of a legal entity to manage the hall is pending. The committee has decided not to consider amalgamation of several community organisations active in the bay into one legal entity at this stage. Staff are awaiting legal advice to clarify whether the hall can be leased under Section 73 of the Reserves Act 1977 given that the reserve is used for recreation purposes, or if Parks need to go through a reclassification process for the land the hall sits on due to its classification as Recreation Reserve.
Lyttelton Reserves	<i>The special conditions were satisfied as outlined in the report to the Board on 9 October 2023 and this committee has not been included in the Officer Recommendation.</i>
Pigeon Bay	Permanent Campground sites are not compliant with Section 44(2) of the Reserves Act 1977. Staff will conduct community consultation then bring a report to Te Pātaka o Rākaihautū Banks Peninsula Community Board early in 2025 to present options to establish the future of permanent campground sites at Pigeon Bay and Duvauchelle Campgrounds. The Board recommendation will then go to Council for its decision. After the future of permanent campground sites has been determined, then an alternative management structure for the campground can be considered. At this time, staff will work through options with the Committee around formation of a legal entity to manage the campground. If progressed, community consultation would be part of this process.

4. Considerations Ngā Whai Whakaaro


- 4.1 Section 73(3) of the Reserves Act states: *Leasing of recreation reserves for farming, grazing, afforestation, or other purposes (3) Where any recreation reserve or any part of such a reserve is not being used for the purposes of a recreation reserve and in the opinion of the Minister is not likely to be used for that purpose, but it is inadvisable or inexpedient to revoke the reservation,*



leases of the whole or any part thereof may be granted by the administering body with the prior consent of the Minister in cases where the reserve is vested in such a body, or by the Minister in any other case.

- 4.2 If legal advice states that we cannot lease facilities on a recreation reserve under Section 73 of the Reserves Act, then Le Bons Bay Reserve Committee and Little Akaloa Reserve Committee will be subject to the lengthy process required for reclassification of the land the halls occupy.
- 4.3 Section 44(2) of the Reserves Act states: *Unauthorised use of reserve (2) Except with the consent of the Minister, the owner of any vehicle, caravan, tent, or removable structure shall not permit it to remain on a reserve for a total period of more than 4 weeks during the period commencing on 1 November in any year and ending with 31 March.*
- 4.4 The special condition for Pigeon Bay Reserve Committee cannot be progressed until after decisions are made by Council regarding the future of annual sites at the Duvauchelle and Pigeon Bay Campgrounds.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Reserve Committee Terms of Reference as adopted on 12 December 2022	23/76993	53

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Linda Burkes - Banks Peninsula Governance Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula



CHRISTCHURCH CITY COUNCIL

BANKS PENINSULA RESERVE COMMITTEES

TERMS OF REFERENCE

(Adopted by Te Pātaka o Rākaihautū Banks Peninsula Community Board - 12 December 2022)

Definitions

General	- where a word or phrase has a meaning defined in a New Zealand Statute, that meaning will prevail
Board	- means Te Pātaka o Rākaihautū Banks Peninsula Community Board
Committee	- means a Reserve Committee as appointed under these Terms of Reference
Regular User	- is a person/club/group that uses the reserve on a weekly / monthly / seasonal or annual basis as opposed to a casual user who may only use the reserve from time to time.
Reserve	- is an inclusive term to refer to a park, reserve, building or camping ground on Council-owned land.
Reserve Management Plan	- a Reserve Management Plan is a document prepared under the Reserves Act 1977. A plan will contain objectives and policies for the management, protection and future development of a reserve and must: "...provide for and ensure the use, enjoyment, maintenance, protection and preservation....and the development, as appropriate, of the reserve for the purpose for which it was classified....." Section 41(3) Reserves Act.
Reserve Schedule	- a schedule showing the facilities and assets on the reserve, the local community relating to the reserve, user groups and organisations, and the local rūnanga that has kaitiakitanga of the reserve.
Residential or Ratepayer Elector	- (in these Terms of Reference) means someone who is registered to vote in a subdivision of the Banks Peninsula Ward.
Landscape Development Plan	- is a plan prepared to show the future development and/or landscaping plans for a reserve. The Landscape Development Plan must comply with any Reserve Management Plan applying to that reserve.
Papatipu Rūnanga	- marae based councils, administering the affairs of the hapū (tribe).
Subordinate decision making body	- means a decision-making body which the Council (Board) has appointed in accordance with clause 30 of Schedule 7 of the LGA 2002; and which may (but not necessarily) be appointed for the purpose of investigating and making recommendations to the Council (Board) in respect of a matter referred to it.

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Terms of Reference - these Terms of Reference shall apply to Reserve Committees established by Te Pātaka o Rākaihautū Banks Peninsula Community Board and are intended to be a partnership document with the Committees.

1. Status

- 1.1 Each Reserve Committee (the Committee) is appointed under the Local Government Act 2002, clause 30 of schedule 7 as a subordinate decision making body (body) of Te Pātaka o Rākaihautū Banks Peninsula Community Board (the Board).

Note: it is intended to still call the bodies a “Committee” to provide consistency with the historical name and for ease of use.

- 1.2 Each Committee will have a reserve schedule, which will be endorsed by the Board on a triennial basis. The reserve schedule will outline such things as; the reserves to co-manage, the facilities and assets on the reserves, the local community relating to the reserve, user groups and organisations, and the local Rūnanga that has kaitiakitanga of the reserve. A reserve schedule template is attached – Appendix A.
- 1.3 The Committee, as a body of the Community Board, has a predominantly governance role along with an operational and maintenance role, as described in these Terms of Reference.
- 1.4 Each Committee at its first meeting of the triennium will adopt the following resolution:

The [Name] Reserve Committee established by Te Pātaka o Rākaihautū Banks Peninsula Community Board agrees to abide by the Terms of Reference adopted by the Board for the operation of the reserve(s), Council facilities and assets, which the Committee has been appointed to co-manage.

- 1.5 The following Reserve Committees, listed in their rūnanga area, have been appointed by Te Pātaka o Rākaihautū Banks Peninsula Community Board as at [date of appointment meeting]:

Koukourārata	Ngāti Wheke	Ōnuku	Wairewa
*Ataahua	Ataahua	Duvauchelle	Awa-iti
Le Bons Bay	Allandale	Garden of Tane	
Little Akaloa	Cass Bay	Robinsons Bay	
**Okains Bay	Diamond Harbour	Stanley Park	
Pigeon Bay	Lyttelton Recreation Ground		
	Lyttelton		

* Ataahua is in an area of interest to both Koukourārata and Ngāti Wheke

** Ōkeina (Okains Bay) reserve is subject to Sections 127-129 and Schedule 8 of the Ngāi Tahu Claims Settlement Act 1998. See Okains Bay Partnership Agreement for details.

2. Role

- 2.1 The Committees fulfil an important role in the co-management of their local reserve. The relationship between the Committee and the Board, and Council staff, is crucial in ensuring the reserve is meeting the needs of mana whenua, the surrounding communities and the groups and individuals who use the area.

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- 2.2 The role of the Committee is to enable communities to co-manage their local reserves by having direct input into reserve maintenance planning and development. The Committee will work in collaboration with the Board and Council staff. Each Committee will be accountable to the Council through the Board and staff by:
- Providing advice to Council staff and the Board on the management and development of the reserve they co-manage.
 - Advising Council staff as soon as possible, of any health and safety issues occurring on the reserve; or situations that the Committee considers are a potential health and safety issue or risk.
 - Bringing to the attention of Council staff and the Board, any concerns the Committee may have with the standard of maintenance of the reserve.
 - Working collaboratively with Council staff, as part of the Triennial plan, to create an operational plan of maintenance and development. This includes a list of associated requirements for tools and equipment which Council staff will procure, along with any training requirements for volunteers.
 - Discussing with Council staff and the Board, future projects and funding requirements for the allocation of funds through the Long Term Plan (LTP) and Annual Plan (AP) processes.
 - Making recommendations to the Board on projects relating to the reserve(s) the Committee co-manages, where the Board has the delegated authority from the Council to make decisions. See Section 14.
- 2.3 The Council is legally responsible for the preservation and management of the reserve. The Committee will work in conjunction with Council staff as per Section 13 of these Terms of Reference.

3. Term

- 3.1 The term of office for the Committee is three years.
- 3.2 The Committee will be discharged one month after the inaugural meeting of the Board, following each triennial general election.

4. Composition

- 4.1 The Committee will have a minimum of five representatives and a maximum of twelve, (inclusive of the Chairperson, Deputy Chairperson and Secretary), who may be elected or appointed at a public meeting, or co-opted by the Committee.
- 4.2 An invitation to appoint up to two members to the Committee will be extended to the Papatipu Rūnanga, which has kaitiakitanga for the reserve.
- 4.3 No Community Board members will be appointed to the Committee, but can be individually elected/appointed as a resident or community member.
- 4.4 The reserve schedule for each Committee will list each club, group or organisation which regularly uses the reserve and which shall be invited to appoint a member to the Committee.

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5. Elections

Note: Clauses 5.1 to 5.8 apply only to the criteria for voting at the triennial election meeting.

- 5.1 Elections will be held at a triennial public meeting on a date to be agreed between the outgoing Committee and Council staff. Public meetings can commence following the inaugural meeting of the Board and once it has re-established the Committees for the new triennial term, and must be held within three months of that time.
- 5.2 The quorum for the triennial election meeting will be five.
- 5.3 Council staff will arrange for public notice of the date, time and place of the public meeting by placing an advertisement in a newspaper circulating in Banks Peninsula, between seven and fourteen days prior to the public meeting.
- 5.4 The Chairperson of the outgoing Committee, or in their absence, a Board member or staff member, shall preside at the public meeting.
- 5.5 At the public meeting an election will be held to determine who shall be nominated to the Committee for appointment by the Board. The election may be conducted using a show of hands or voting papers of the electors who are present.
- 5.6 A candidate for election is not required to be present at the meeting to be eligible for election, provided he/she has indicated in writing, a willingness to stand and has submitted an apology to the meeting.
- 5.7 To qualify for election to a Committee, a candidate must be a New Zealand resident.
- 5.8 To qualify as an elector (voter), persons must be a current **residential** or **ratepayer** elector in the community in which the particular reserve is located. Community in this instance means the relevant subdivision of the Banks Peninsula Ward, i.e. Akaroa or Mount Herbert or Lyttelton or Wairewa. The appropriate community for each Committee will be noted in the reserve schedule.

6. Appointment of Members

- 6.1 The Committee may co-opt additional members at any time throughout the three year term, if the Committee is of the view that a person has skills, attributes or knowledge that will assist the work of the Committee.
- 6.2 In the event of the Committee membership falling below the minimum number during the triennial term, the Committee will co-opt additional members as per Clause 6.1
- 6.3 As per Clauses 4.2 and 4.4 the local rūnanga and regular users shall be asked to appoint representatives to the Committee. This should happen as part of the Triennial Meeting process.

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7. Approval of Membership

- 7.1 The names of persons elected or recommended for appointment to a Committee must be submitted to the Community Board for appointment within one week of the triennial public meeting being conducted.
- 7.2 Should a person be nominated or wish to join the Committee during the three year term, their name and association with the reserve must be agreed by the Committee and submitted to the Community Board for appointment within one week of the person agreeing to accept appointment to the Committee.
- 7.3 In the event of any member(s) not being appointed by the Community Board, the matter will be referred back to the Committee with an explanation of the reason for the Board's decision and if required, a request for a further nomination(s).
- 7.4 Should the Community Board be dissatisfied by the further nomination(s) made, the Board may appoint to any Committee any person who in the opinion of the Board has knowledge or qualities that will assist the work of the Committee.

8. Committee Officers

- 8.1 Each Committee will elect its own Chairperson, Deputy Chairperson and Secretary, as per delegated authority from the Board.

9. Administration and Meetings

- 9.1 Each Committee will decide when and at what frequency it will hold ordinary meetings providing a meeting is held at least four times a year, unless as otherwise agreed to by the Board and the Committee, as per delegated authority from the Board. Ideally the Committee will set a schedule of meetings for each year.
- 9.2 Ordinary meetings are to be readily accessible to local residents and should be held within the area where the reserve is located, or within close proximity to the area of the reserve. As the reserves are located on Banks Peninsula, the meetings should be held on Banks Peninsula, rather than in Christchurch City.
- 9.3 Advice of upcoming meetings must be given to the Council staff associated with the operational management of the reserve and the Community Governance Team, at least fourteen days prior to the meeting.
- 9.4 Meetings of the Committee, where a decision(s) will be made, must be publicly advertised. Officers of the Committee and Council staff will establish the best means of advertising Committee meetings, which may include the Council website, local websites, the Board newsletter, community newsletters, local newspapers, and social media. The meeting must be advertised in some manner at least seven days prior to its being held.

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- 9.5 The quorum at a Committee meeting will be half the total number of the members if the number of Committee members is even, or a majority of members if the number of Committee members is odd.
- 9.6 Ordinary meetings should, where possible, be held in a public building that is readily accessible to the public. If meetings are to be held at a private residence the owner of the residence cannot restrict the public from attending the meeting and agrees to their private address being publically advertised as the venue for the meeting.
- 9.7 As a body of the Board, the Committee is bound by the law governing the operation of a Local Authority.
- 9.8 It is important that at all meetings the Committee members use best practice meeting guidelines to ensure that everyone attending has an opportunity to speak and everyone feels heard and understood (as per guidance outlined in Appendix B). Meetings should comply with the general meeting process and etiquette outlined in Council's Standing Orders.
- 9.9 If any clarification is needed about meeting processes, Governance staff will provide advice and any adjudication needed.
- 9.10 Each decision-making meeting will have an agenda, which must contain, at a minimum:
- Apologies
 - Declarations of Interest
 - Public Forum
 - Health & Safety
 - Reports / Business
- 9.11 Each Committee must keep a record (minutes) of all decision-making meetings, which must include the following information:
- the names of those present
 - any apologies submitted
 - any health and safety issues or accidents
 - any decisions or resolutions made at the meeting
- 9.12 The unconfirmed minutes from any meeting must be circulated to Committee members and Council staff no later than 10 working days from when the meeting is held.
- 9.13 The minutes do not need to be a verbatim report of the meeting, but should be a summary of the discussion that occurred and contributed to decisions. It is not good practice to quote statements made by Committee members.
- 9.14 The minutes from each meeting of the Committee will be forwarded to the Board for its information and inclusion on Board meeting agendas and for the consideration of any recommendations.
- 9.15 A member should submit an apology if they cannot attend a meeting. If they are absent without an apology for four meetings, their place as a Committee member is forfeited and their seat becomes vacant.

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10. Conflicts of Interest

- 10.1 Where a member of the Committee considers they have a conflict of interest in any matter being considered by the Committee, they shall advise the Chairperson accordingly and withdraw while the Committee considers the matter to which the conflict of interest relates.

11. Financial

- 11.1 The Committee, as with the Board, may not acquire, hold or dispose of property as per Section 53(3)(a) of the Local Government Act 2002. The Committee cannot raise funds (take payment for bookings, charge for activities or use of facilities, or work undertaken), administer their own finances (submit or claim GST), hold a separate bank account or manage funds or budgets. The Committee is not legally able to raise loans.
- 11.2 Requests from a Committee for capital projects must be submitted through the Community Board to the Long Term Plan or Annual Plan processes, or be discussed with staff to ascertain the possibility of unplanned projects being funded through discretionary budgets.
- 11.3 In reserves where there are Council employees located (e.g. camping grounds), those employees can carry out financial transactions consistent with Council delegations.

Note: If a community, where there has been a Reserve Management Committee operating, wishes to take financial responsibility for its camping ground or community facility, it must form a legal entity, such as an incorporated society or community trust, and submit a request to enter into a lease agreement with the Council. Any lease agreement would be subject to similar criteria as contained in these Terms of Reference. The society would need to satisfy Council staff that it was capable of operating the camping ground or community facility in an efficient and judicious manner.

12. Agreements and Contracts

- 12.1 There is no statute or delegation in place that authorises the Committee to enter into an agreement or a contract for work to be undertaken on the reserve or a Council building.
- 12.2 The Committee cannot hire, make agreements with, or engage the professional services of a contractor, subcontractor, consultant, handyperson, tradesperson or employee at any time.
- 12.3 If the Committee wish to engage the services of another person, they must work with Council staff who will follow the Council's prescribed procurement process to engage the person, providing the appropriate financial and support resources are available.

13. Daily Operations and Planning

- 13.1 Where possible, the Council and the Board will adopt a collaborative approach and encourage the continuance of local involvement in the reserve with the Committee.
- 13.2 Committee members are encouraged to participate in the maintenance and development activities on the reserve, provided such work is under the overall guidance of the Council staff.

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- 13.3 The Committee is responsible for preparing a Triennial plan with guidance and support from Council staff. The plan will identify the Committee's priorities and can be used to report on progress and to support submissions to the Long Term Plan (LTP) and Annual Plan (AP) processes for funding.

The Triennial plan will be reviewed near the beginning of each term. The Committee may also review its plan annually, or at other times if necessary.

It will include operational plans for the term, outlining priorities and goals, in order that a clear and collaborative work programme and Health and Safety plans can be established for the reserve.

The Triennial plan will be submitted to the Board for its acceptance and support through the LTP and AP processes.

- 13.4 The Committee and Council staff shall, in collaboration, make all the necessary arrangements for the day-to-day running, maintenance and management of reserves in accordance with Council policy, the Delegations Register, relevant legislation, and any Triennial plan, landscape development plan or management plan for the reserve.

- 13.5 The Committee can request equipment and resources through the Council staff allocated to the reserve. The Council staff can order or purchase resources in line with Council's prescribed procurement processes, and within the limit of available budgets.

- 13.6 The Committee will inform and discuss any issues that arise as part of the day-to-day operation of the reserve, or building, with Council staff, so a course of action can be agreed.

- 13.7 Council staff will liaise with the Committee on appropriate matters and a dedicated parks staff liaison person will be appointed to each Committee. The Committee may seek guidance from Community Board members or Council staff on any issues that arise.

- 13.8 Staff will negotiate on an individual basis with each reserve committee that has a community facility (e.g. a hall) under its co-management arrangement.

14. Delegations

- 14.1 The Board has delegated to the Committee, the power to:

- Appoint its own Chairperson, Deputy Chairperson and Secretary.
- Decide when and at what frequency it will hold ordinary meetings, subject to Section 9.
- To determine to plant, maintain and remove trees on reserves within the policy set by the Council and in accordance with this section (Section 42 Reserves Act 1977).

This delegation does not include the removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.

The exercise of this delegation must be carried out in a manner that is consistent with the Committee's approved Triennial plan.

8

Adopted 12 December 2022

TRIM 23/76933

14.2 The Board has been delegated powers by the Council, relating to Parks and Reserves. Those delegations include matters such as licences, leases, easements, reserve declaration, reserve classification, and the planting, maintenance and removal of trees. The Board has not sub-delegated any of these powers to the Committees, but where a matter relates to a reserve associated with a Committee, the Board will consult with the relevant Committee as part of its decision making process, on those matters, including the following:

- Approve and adopt any new landscape development plans for parks and reserves provided the design is within the policy and budget set by the Council.
- Approve the location of, and construction of, or alteration or addition to, any structure or area on parks and reserves, provided the matter is within the policy and budget set by the Council.

15. Reserve Management Plans / Landscape Development Plans

15.1 The Board and Council staff will consult fully with the Committee on the preparation, review and change of management plans and landscape development plans.

15.2 The Committee can assist with its strategic vision for the reserve but does not have the responsibility to prepare or write a reserve management plan for the reserve. The preparation, writing, revision or review of a reserve management plan is the responsibility of the Council staff.

Note: Some of the reserves have a Reserve Management Plan, as noted on their reserve schedule. Council staff are currently preparing a global plan, which will include all of the reserves under the care of Committees.

TRIM 23/76933

APPENDIX A – RESERVE SCHEDULE TEMPLATE

RESERVE COMMITTEE – RESERVE SCHEDULE

Reserves and Facilities for: **XXXXXXXXXXXX Reserve Committee**

Item	Description / Address	
Reserve		
Address		
Description		
Reserve Classification		
Crown Reserve or Council Reserve		
Land Area		
District Plan Zoning		
Community Facilities		
Camping Ground Facilities		
Sports / Leisure Facilities		
Heritage Buildings/Structures		
Assets / machinery		
User Groups		
Employees		
Reserve Management Plan		
Landscape Development Plan		
Plantings		
Maintenance		
Policies / Registers		
Rūnanga		
Community		
Council Staff Liaison		
Council Staff Liaison		
Board Member Liaison		
Relevant Council Teams		

11. Stanley Park Reserve Committee - Triennial Plan and Reserve Schedule 2023/25

Reference Te Tohutoro: 24/1475859

Responsible Officer(s) Te Pou Matua: Linda Burkes, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtaka Pūrongo

- 1.1 This report is to bring the Stanley Park Reserve Committee Triennial Plan (**Attachment A**) to Te Pātaka o Rākaihautū Banks Peninsula Community Board for its acceptance and support; and to bring the Stanley Park Reserve Schedule (**Attachment B**) to Te Pātaka o Rākaihautū Banks Peninsula Community Board for its endorsement.
- 1.2 As stated in clause 13 of Te Pātaka o Rākaihautū Banks Peninsula Reserve Committees Terms of Reference, a Triennial Plan identifies the Reserve Committees priorities and can be used to report on progress, and to support submissions to the Long-Term Plan (LTP) and Annual Plan (AP) processes for funding.
- 1.3 As stated in clause 1.2 of Te Pātaka o Rākaihautū Banks Peninsula Reserve Committees Terms of Reference, a Reserve Schedule will outline such things as: the reserves they are to co-manage, the facilities and assets on the reserve, the local community relating to the reserve, user groups and organisations, and the local rūnanga that has kaitiakitanga of the reserve.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Stanley Park Reserve Committee - Triennial Plan and Reserve Schedule 2023/25 Report.
2. Accept and support the Stanley Park Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes.
3. Endorse the Stanley Park Reserve Schedule.
4. Note that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 This report presents the opportunity to support the Reserve Committee's priorities and support the Stanley Park Triennial Plan through the Long-Term Plan and Annual Plan processes.
- 3.2 The preferred option is to accept and support the Stanley Park Reserve Committee Triennial Plan and endorse the Stanley Park Reserve Schedule.
- 3.3 This is the preferred option because the Reserve Committee members have collaborated with staff to create this plan based off their priorities and have accepted the Reserve Schedule as a true representation of the reserves they are to co-manage. Through the collaboration of this work, staff have approved deliverability for the proposed work subject to available budgets.

4. Background/Context Te Horopaki (4.2 and 4.3 can be deleted if not applicable)

- 4.1 In alignment with Te Pātaka o Rākaihautū Banks Peninsula Reserve Committee Terms of Reference, every Reserve Committee is encouraged to create their Triennial Plan, and confirm their Reserve Schedule, in collaboration with staff.
- 4.2 Stanley Park Reserve Committee has collaborated with staff to create the attached Stanley Park Triennial Plan which is now being placed in front of the Board for the Boards acceptance and support through the Long-Term Plan and Annual Plan processes.
- 4.3 Stanley Park Reserve Committee has accepted the attached Reserve Schedule outlining the reserves they are to co-manage, the facilities and assets on the reserve, the local community relating to the reserve, user groups and organisations, and the local rūnanga that has kaitiakitanga of the reserve.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.4 The following reasonably practicable options were considered and are assessed in this report:
 - Accept and support the Stanley Park Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes.
 - Do not accept and support the Stanley Park Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes.
 - Endorse the Stanley Park Reserve Schedule.
 - Do not endorse the Stanley Park Reserve Schedule.

Options Descriptions Ngā Kōwhiringa

- 4.5 **Preferred Option:** Accept and support the Stanley Park Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes.
 - 4.5.1 **Option Description:** Stanley Park Reserve Committee have worked with staff to outline their operational plans for the term, priorities, and goals in a clear and collaborative work programme. The Triennial Plan can be used to report on progress and to support submissions to the Long-Term Plan (LTP) and Annual Plan (AP) processes for funding.
 - 4.5.2 In alignment with Te Pātaka o Rākaihautū Banks Peninsula Terms of Reference (6 November 2023), the Triennial Plan will be submitted to the Board for their acceptance and support through the LTP and AP processes.
 - 4.5.3 **Option Advantages**
 - This option allows the Reserve Committee to have support for funding through the LTP and AP processes.
 - This option allows Stanley Park Reserve Committee to begin their programme of work.
 - No financial implications: The staff who create the Triennial Plan in collaboration with the Reserves Committee, can do the proposed work subject to available operational budgets. As such, by staff co-creating the Triennial Plan they are offering deliverability subject to their approved budgets.
 - 4.5.4 **Option Disadvantages**
 - There are no disadvantages to this option.
- 4.6 **Preferred Option:** Endorse the Stanley Park Reserve Schedule.

- 4.6.1 **Option Description:** Stanley Park Reserve Committee has accepted the Reserve Schedule as a true representation of the reserves they are to co-manage, the facilities and assets on the reserve, the local community relating to the reserve, user groups and organisations, and the local rūnanga that has kaitiakitanga of the reserve.
- 4.6.2 In alignment with Te Pātaka o Rākaihautū Banks Peninsula Terms of Reference (6 November 2023), the Reserve Schedule will be endorsed by the Board on a triennial basis.
- 4.6.3 **Option Advantages**
- This option outlines the scope of responsibility for Stanley Park Reserve Committee and enacts the Terms of Reference for reserve committees.
- 4.6.4 **Option Disadvantages**
- There are no disadvantages to this option.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 5.1 Staff that create the Triennial Plan in collaboration with the Reserve Committee, do so knowing the proposed work is deliverable subject to the available operational budgets.
- 5.2 There are no financial implications associated with endorsement of the Reserve Schedule.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There are no risk management implications applicable.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Te Pātaka o Rākaihautū Banks Peninsula Reserve Committee Terms of Reference, clause 13.3 states:
- The Committee is responsible for preparing a Triennial plan with guidance and support from Council staff. The plan will identify the Committee's priorities and can be used to report on progress and to support submissions to the LTP and AP processes for funding.
- 6.2.2 Te Pātaka o Rākaihautū Banks Peninsula Reserve Committee Terms of Reference, clause 1.2 states:
- Each Committee will have a Reserve Schedule, which will be endorsed by the Board on a Triennial basis.
- 6.3 Other Legal Implications:
- 6.3.1 There is no legal context, issue, or implication relevant to this decision Strategy and Policy Considerations Te Whai Kaupapa here.
- 6.4 The required decisions
- 6.4.1 Align with the [Christchurch City Council's Strategic Framework](#).
- 6.4.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the criteria set out in the Council's Significance and Engagement Policy.
- 6.4.3 Are consistent with Council's Plans and Policies.

6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.6 Parks, Heritage and Coastal Environment

6.6.1 Activity: Parks and Foreshore

- Level of Service: 6.3.7.4 Volunteer participation at community opportunities across parks network - Volunteer hours – maintain or grow compared to previous year
- Level of Service: 6.2.12 Active collaboration on plant and biodiversity project, including conservation of rare and threatened species - Actively collaborate with a partner on a conservation project

Community Impacts and Views Ngā Mariu ā-Hāpori

6.7 The decision affects the following wards/Community Board areas:

6.7.1 Akaroa subdivision, Te Pātaka o Rākaihautū Banks Peninsula ward.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.8 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.9 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.10 Ōnuku Rūnanga has kaitiakitanga over Stanley Park Reserve Committee, although the acceptance and support of this Triennial Plan and endorsement of the Reserve Schedule does not involve or impact mana whenua.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 Although the work of the Reserve Committee fulfils an important role in the co-management of reserves, the impact of this decision will not contribute significantly.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 The Stanley Park Reserve Committee can continue their programme of work for this Term on Stanley Park Reserve.
- 7.2 The Stanley Park Reserve Committee will have support for funding through the LTP and AP processes.
- 7.3 The Stanley Park Reserve Committee has a clear understanding of the scope of their responsibilities in co-management of the Reserve with Council staff and the Community Board.



Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Triennial Plan - Stanley Park Reserve Committee - August 2024	24/1476287	68
B  	Reserve Schedule - Stanley Park Reserve Committee - August 2024	24/1476071	72

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Linda Burkes - Banks Peninsula Governance Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula

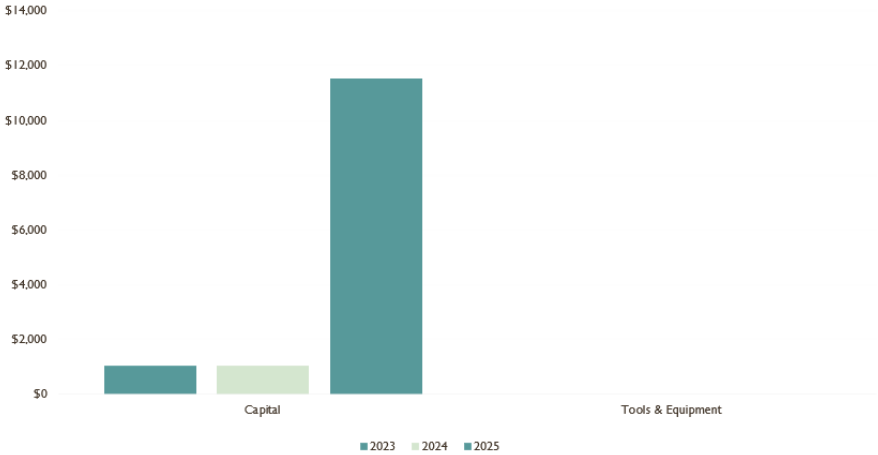
CCC Stanley Park Reserve Committee

Triennial Plan 2023/25

BUDGET TOTALS	2023	2024	2025
Capital	1,000.00	1,000.00	11,500.00
Tools & Equipment	0.00	0.00	0.00
Balance	1,000.00	1,000.00	11,500.00

* Due to external and environmental challenges, these budget figures are indicative and subject to change

BUDGET OVERVIEW



CCC Stanley Park Reserve Committee

Operational Requirements

Item	Parks Staff Input	RC Input	Other Group Input	Contractor	Consumables	Maintenance Requirements	Indicative Annual Cost	Frequency	Notes/Comments
Park General Inspection	monthly								
Park General Inspection - Loose Litter	monthly								
Track mowing	every 3 mths								
Track line trimming	every 3 mths								
Boundary/fire break management/maintenance	every 3 mths								
Track drainage, culvert and benching maintenance	as required								Over winter check regularly especially before and after rain events.
Track hard surface maintenance and repairs	as required								
MTB track and structures maintenance	N/A								
Vehicle tracks/car park surface repairs	N/A								
Ecological Area Native Plantings release	N/A								
Plant pest control - manual	every 3 mths								
Plant pest control - chemical	every 3 mths								
Garden Amenity Maintenance	Monthly								
Animal Pest control - trapping, baits stations etc.									Pest Free BP
Tree inspections - formal	as required								
Tree maintenance - operational	as required								
Turf Amenity Maintenance Mowing	every 3 mths								
Turf Informal/Rough Maintenance Mowing	x2 a year								

Operational Requirements Continued...

Item	Parks Staff Input	RC Input	Other Group Input	Contractor	Consumables	Maintenance Requirements	Indicative Annual Cost	Frequency	Notes/Comments
Turf Frontage/Roadside maintenance	x4 times a year								
Irrigation maintenance	N/A								
Amenity asset, ie.seats & tables clean and maintenance	as required								
Litter Bins Service	N/A								
Drinking Fountain/taps clean	N/A								
Security lighting maintenance	N/A								
Playground maintenance	N/A								
Boundary/neighbour fence maintenance	3 times a year								
Buildings /Structures operational inspections and maintenance	monthly								
Signage maintenance	as required								
Storm damage inspections	as required								
Total Operational Budget							0.00		

Capital Requirements

Item	Parks Staff Input	RC Input	Other Group Input	Contractor	Consumables	2023	2024	TOP 5 AMOUNT	2025	Frequency	Notes/Comments
Track upgrade - Watson St completion									10,000.00		Watson St to beech tree
New/replacement signage									500.00		
New Plantings						1,000.00	1,000.00		1,000.00		
Total Capital Budget						1,000.00	1,000.00		11,500.00		

CCC Stanley Park Reserve Committee

DATE

Tools & Equipment Register

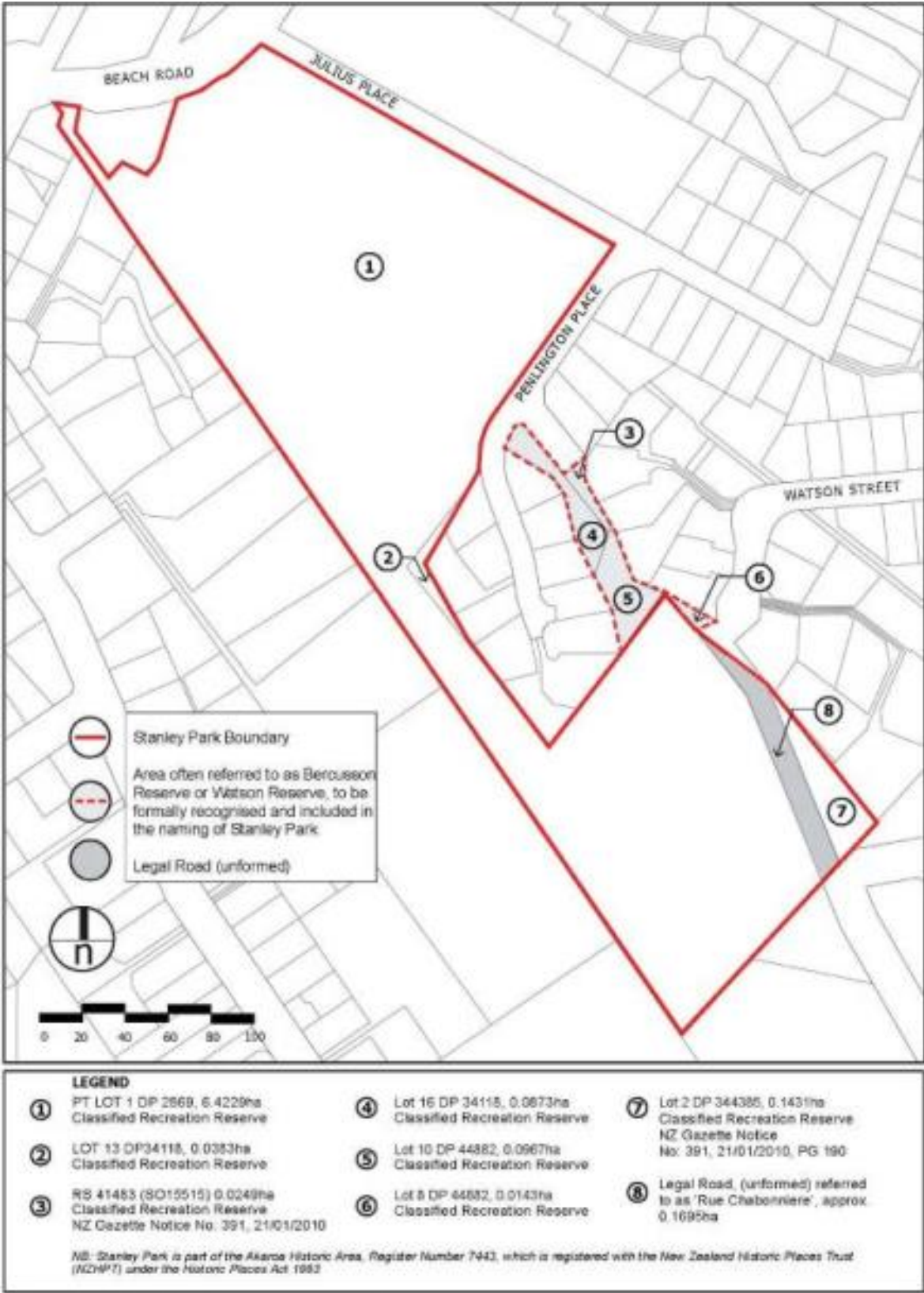
Item	Parks Staff Input	RC Input	Volunteer	Contractor	Materials	Purpose	2023	2024	TOP 5 AMOUNT	2025	Frequency	Notes/Comments
Secure storage facilities												
Replacement tools and equipment												
Total Tools & Exp Budget							0.00	0.00		0.00		

Equipment	Date	Serial Number
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RESERVE COMMITTEE – RESERVE SCHEDULE

Stanley Park





Reserves and Facilities for: **Stanley Park Reserve Committee**

Item		Description / Address			
Reserve		Stanley Park			
Address		47 Beach Road, Akaroa 25a Penlington Place, Akaroa 25B Watson Street, Akaroa			
Legal Description	Certificate of Title/ Survey Plan	Land Area	Subject to Reserves Act	Reserve Classification	Crown derived Y/N
Pt Lot 1 DP 2869	CB256/15	^6.4229ha	Y	Declared Recreation Reserve	Council owned reserve
Lot 13 DP 34118	CB13F/1088	0.0383ha	Y	Classified Recreation Reserve	Council owned reserve
RS 41483	SO 15515	*0.0249ha	Y	Declared Recreation Reserve	Council owned reserve
Lot 16 DP 34118	CB13F/1089	0.0873ha	Y	Classified Recreation Reserve	Council owned reserve
Lot 10 DP 44882	No title	0.0967ha	Y	Classified Recreation Reserve	Council owned reserve
Lot 8 DP44882	No title	0.0143ha	Y	Classified Recreation Reserve	Council owned reserve
Lot 2 DP 344385	CT 182181	*0.1431ha	Y	Declared Recreation Reserve	Council owned reserve
		0.1695ha	N	Legal road (unformed)	Currently managed as part of Stanley Park
Gazette Notice		^NZ Gazette 2007 p 1409 *NZ Gazette 2010 p 190			
District Plan Zoning		Open Space Community Parks			
Wai Tapu / Silent File		District Plan Mahaanui Iwi Management Plan Silent File - ID 15a Akaroa Harbour - Ōtipua, Takamatua Hill and Ōtahuahua (Childrens Bay). District Plan Ngā Tūranga Tūpuna - Site ID 73 Akaroa Harbour			
Flooding Risk		District Plan Lower section within Coastal Environment			
Leases		Nil			
Community Facilities		Nil			
Camping Ground Facilities		Nil			
Sports / Parks Facilities		Stiles and Fences Seating Weather Station (NIWA) - Easement Staircase from Beach Road Fire Siren Pole (10mx10m) FENZ			
Heritage Buildings/Structures		Within Akaroa Historic Area District Plan Akaroa Heritage Area - ID Number HA1			
Assets / machinery		Nil			
User Groups		Community, Visitors			
Employees		Nil			
Reserve Management Plan		13/1076436			

Landscape Development Plan	14/596470
Plantings / Protected Trees	None listed, contact Parks to register trees of significance
Maintenance	Committee members and CCC Contractors
Policies / Registers	Council Policies and Bylaws.
Rūnanga	Ōnuku Rūnanga
Specific Community Committee is Located in	Akaroa Subdivision
Council Staff Liaison	Hannah Murdoch / Kerri Bowen – Parks Steffi Brightwell, Linda Burkes – Governance
Relevant Council Teams	As above row
Board Member Liaison	Nigel Harrison

NZ Gazette 2007 p 1409

Declaration That Land is a Reserve

Under the Reserves Act 1977, the Community Relations Manager for the Canterbury Conservancy of the Department of Conservation notifies that the following resolution was passed by the Banks Peninsula District council on the 31st day of August 2005:

"That in exercise of the powers conferred on it by Section 14 of the Reserves Act 1977, to amend part of its previous decision (04/180) that the land held by the Banks Peninsula District council in fee simple and described in the Schedule, shall be the same and hereby declared to be a recreation reserve within the meaning of the Reserves Act 1977."

Canterbury Land District – Banks Peninsula District

Schedule

Area ha	Description
6.0908	Part Lot 1 DP 2869 (all Computer Freehold Register CB256/15)

NZ Gazette 2010 p 190

Declaration That Land is a Reserve

Under the Reserves Act 1977, the Community Relations Manager for the Canterbury Conservancy of the Department of Conservation notifies that the following resolution was passed by the Akaroa Wairewa Community Board on 7 October 2009:

"In exercise of the powers conferred on it by Section 14 of the Reserves Act 1977, the Akaroa Wairewa Community Board, under delegated authority from the Christchurch City Council, resolves that those parcels of land vested in the City in fee simple and described in the Schedule, be declared to be a Recreation Reserve pursuant to Section 17 of the Reserves Act 1977."

Canterbury Land District—Christchurch City

Area m2	Description
249	Rural Section 41483; shown on SO 15515.
1431	Lot 2 DP 344385 (all Computer Freehold Register 182181).

Council resolution

At its meeting on Thursday 11 September 2008, the Christchurch City Council resolved:

- That pursuant to Section 16(2A) of the Reserves Act 1977 the land described in schedule C below be classified under section 17 of the Reserves Act 1977 as recreation reserve.
- That pursuant to section 16(2A) of the Reserves Act 1977 the land described in Schedule D below be classified under section 17 of the Reserves Act 1977 as recreation reserve.
- That pursuant to section 16(2A) of the Reserves Act 1977 the land described in Schedule E below be classified under section 17 of the Reserves Act 1977 as recreation reserve.
- That pursuant to section 16(2A) of the Reserves Act 1977 the land described in Schedule F below be classified under section 17 of the Reserves Act 1977 as recreation reserve.

Schedule	Legal Description	Area	Title	Held As	Recommendation
C	Lot 13 DP 34118	0.0383 ha	CB13F/1088	Vested in Christchurch City Council as utility reserve	Classify as recreation reserve
D	Lot 16 DP 34118	0.0873 ha	CB13F/1089	Vested in Christchurch City Council as recreation reserve	Classify as recreation reserve
E	Lot 10 DP 44882	0.0967 ha	No title	Vested in Christchurch City Council as recreation reserve	Classify as recreation reserve
F	Lot 8 DP 44882	0.0143 ha	No title	Vested in Christchurch City Council as recreation reserve	Classify as recreation reserve

Note: There is no requirement to gazette land that is classified under section 16(2A) of the Reserves Act 1977.

12. Tourism Summit Aotearoa and IIRC2024 International Indigenous Research Conference - Elected Members Attendance

Reference Te Tohutoro: 24/1721594

Responsible Officer(s) Te Pou Matua: Liz Beaven, Community Board Adviser

Accountable ELT Member Pouwhakarae: Nigel Cox, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider elected members to attend the following conferences:
 - 1.1.1 Tourism Summit Aotearoa (TIA) being held on 5 -6 November 2024.
 - 1.1.2 International Indigenous Conference being held in November 2024.
- 1.2 In order to secure registration, flights, and accommodation, the Board need to confirm attendance at its 7 October 2024 meeting.
- 1.3 This report is staff generated after an elected member advised they were interested in attending.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Tourism Summit Aotearoa and IIRC2024 International Indigenous Research Conference - Elected Members Attendance Report.
2. Consider interested Board members attendance to Tourism Summit Aotearoa in Auckland from Tuesday 5 November to 6 November 2024.
3. Consider interested Board members attendance to IIRC2024 International Indigenous Research Conference in Auckland from 12 -15 November 2024.

3. Background/Context Te Horopaki

- 3.1 **Tourism Summit Aotearoa (TIA)** – the conference is being held in Cordis Auckland from 5 to 6 November 2024. The summit theme is Visitor Experience (VX) in a Changing World. There will be a diverse range of guest speakers as well as Inspiration and Focus Sessions, and Summit Talks.
 - 3.1.1 The Tourism Summit Aotearoa (TIA) programme is attached (refer **Attachment A**).
 - 3.1.2 The summit registration fee for each attendee is \$899.00 plus GST. This cost covers attendance, session and summit talks, and catering as indicated in the programme.
 - 3.1.3 The travel and accommodation cost is approximately \$790 (depending on available flights).
- 3.2 **IIRC2024 International Indigenous Research Conference** – the conference is being held in Waipapa Marae, University of Auckland from 12 to 15 November 2024. The conference theme is Whītiki Taua : Research Solidarities.

- 3.2.1 The draft IIRC2024 International Indigenous Research Conference programme is attached (refer **Attachment B**).
- 3.2.2 The summit registration fee for each attendee is \$800 including GST. This cost covers powhiri, attendance to presentations and panel discussions, and catering as indicated in the programme.
- 3.2.3 The travel and accommodation cost is approximately \$790 (depending on available flights).


4. Financial Implications Ngā Hīraunga Rauemi

4.1 Currently the Board’s 2024/25 conferences, training and travel operational budget is:

Conferences	\$2,493
Training	\$10,351
Travel	\$-1,686*
Total budget available as at 30 September 2024	\$11,158

* The travel budget was expended on recent travel to the LGNZ conference which was mostly funded from the previous financial year.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Tourism Industry Aotearoa Tourism Summit Programme 5-6 November 2024	24/1721652	79
B 	International Indigenous Research Conference Draft Programme as at 27 September 2024	24/1721824	89

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Liz Beaven - Community Board Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula



MyTIA Login

Become a member

EVENTS » TOURISM SUMMIT AOTEAROA » PROGRAMME

Tourism Summit Aotearoa Programme

Tourism
Summit
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Flights -
Special
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Sustainability>>>

Terms and
Conditions >>>

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Tuesday 5 November

5pm - **Pre-Summit Welcome drinks**
6.30pm *Venue: Sunset Bar, Sudima
Auckland City*

Wednesday 6 November

8.00am **Registration opens**
Enjoy a coffee from the Air New
Zealand Coffee Cart
Venue: Cordis Auckland

8.45am **Mihi Whakatau**
Ngāti Whātua Ōrākei

8.55am **Summit welcome - MC**
Jenny-May Clarkson

9.00am **Introduction**
*Rebecca Ingram, CEO, Tourism
Industry Aotearoa*

9.15am **Ministerial address**

Hon. Matt Doocey, Minister for
Tourism and Hospitality

9.30am **Tātaki Auckland Unlimited**
Annie Dundas, Director
Destination, Tātaki Auckland
Unlimited

9.40am **Air New Zealand**
Leanne Geraghty, Chief
Customer and Sales Officer, Air
New Zealand

9.55am **Tourism New Zealand**
René de Monchy, Chief
Executive, Tourism New Zealand

10.20am Morning tea

10.45am

**Turning Visitors into Raving
Brand Fans**

Amanda Stevens

Join one of Australia's renowned thought-leaders on visitor experience and learn the new rules of destination marketing, how to engineer an epic visitor experience, and how to turn satisfied visitors into passionate advocates.

Amanda's captivating storytelling, practical strategies and infectious energy will leave you buzzing with ideas and ready to take action.

11.30am

**How Technology and Changing
Demographics are Reimagining
Social Experiences**

Frances Valintine CNZM -

*Founder & Board Director,
academyEX*

From the early days of the first websites to deeply immersive shared digital experiences, the way people embrace social interaction has become more personalised, connected and likely to be judged by others. These shifts, combined with the rise of the conscious consumer, the circular economy, slow consumption and the desire for authentic experiences, have

made it even harder to know where to invest hard-earned investment dollars. Frances will open the Panadora's Box of Tourism in 2024 and beyond, as experiences become an extension of self, personal values and social identity.

12.00pm

How business leaders are thinking about their VX strategy in a changing world

Join us for an engaging panel discussion and hear from industry business leaders on how they're navigating the evolving landscape of visitor experience (VX). Gain valuable perspectives and takeaways that can enhance your own VX strategy.

Panelists include:

- **Nigel Hobbs**, Co-Founder and Managing Director, Tourism Innovation Group (TIG)
- **Geoff McDonald**, CEO, Skyline Enterprises
- Penny Nelson, Director General, Department of Conservation

If time permits, there will be the opportunity for Q&A.

12.30pm

Lunch

1.30pm - **Focus Sessions**
2.10pm

**Boost tourism productivity
through strong governance**

Strong governance is key for businesses of all sizes. Join us to learn the key principles of strong governance and hear from our expert panelists, who will offer practical insights into how good governance from small to large businesses can drive productivity and growth.

Panelists include:

- [Jason Hill](#), Managing Director, Tourism Talent (Host)
- [Dame Kerry Prendergast](#), Chair of TIA Board
- [Kirsten Patterson](#), CE, Institute of Directors
- [Grant Lilly](#), Chair of Hanmer Springs Thermal Pools and Spa, and Rainbows End

Visitor Experience Design

[Brad Rowe](#), *TourismxDesign*

Smart tourism leaders know that a great visitor experience is tied to the success of their business. But have you ever been taught

how experience design really works?

Better-than-the-rest visitor experiences rarely happen by chance. They are often carefully architected using key principles that can be applied to any business.

In this session, Brad will explore the essential principles of visitor experience design.

Key topics will include identifying and enhancing memorable moments, integrating emotional connections to boost visitor satisfaction, and employing innovative, unconventional thinking to elevate visitor experiences.

This interactive session will provide practical strategies that can be implemented in your business, offering actionable insights without the need for big budgets.

Inclusive Tourism: The value of creating greater experiences for accessibility and LGBTQ+ visitors

Join leading inclusion experts [Emily Steele](#) from Be.Lab and [Martin King](#) from Pride Pledge for an informative session exploring the value of the both the access visitor and the

	<p>LGBTQ+ visitor. Discover why these markets matter, the potential they offer and leave with practical tips on creating an inclusive visitor experience.</p> <p>There will be an opportunity for Q&A during this session.</p>
2.10pm - 2.20pm	<i>Room transition</i>
2.20pm - 3pm	Focus Sessions The above sessions repeat
3pm	<i>Afternoon tea</i>
3.15pm	Welcome to afternoon sessions - MC
	Summit Talks 10-minute, TEDx-style presentations by industry leaders designed to inspire and ignite fresh ideas, share insights, innovations and stories.
3.20pm	<u>Nicola Nation</u>, CEO, Ākina The power of impact: how understanding your impact can grow your business and enhance your visitor experience.

3.30pm [Click here](#) to learn about this year's Summit
Speakers. **Toko Kapea, CEO, Pounamu
Pathway**

**Programme and timings are subject to change.*

3.50pm **Closing Keynote speaker -**

[James Shaw](#)
Get your Summit Tickets

4.20pm **Summit closing - MC**
**New Zealand Tourism Awards
Dinner**

4.30pm **Summit ends**

6.30pm **Pre-dinner drinks**

Venue: Cordis Auckland

7pm - **New Zealand Tourism Awards**
11pm **dinner**

Venue: Cordis Auckland

Join us as we showcase and
celebrate the tourism industry's
individual and business
successes of 2024!

**Tickets for the pre-dinner drinks and New
Zealand Tourism Awards dinner are additional to
the Tourism Summit registration fee and must be
purchased in advance.*

[Get your dinner Tickets](#)

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IIRC 2024								
Programme								
Tuesday 12 November 2024								
9.00am	Registration Opens							
9.15 - 9.30am	Powhiri briefing							
9.30 - 11.00am	Powhiri (traditional Māori welcome ceremony)							
11.00 - 12.50pm	Wā Tino / Lunch							
12.50 - 1.00pm	Move to Main Plenary 260-098 for Opening Keynote							
1.00 - 2.30pm	Opening Address							
	Keynote 1 Title TBC Marcia Langton							
	Concurrent Session 1							
	1A	1B	1C	1D	1E	1F	1G	1H
	Main Plenary: 260-098	Fisher & Paykel Auditorium	DGGB3: 260-092	OGGB4: 260-073	OGGB5: 260-051	Case Room 2: 260-057	Seminar Room: 260-040	Seminar Room: 260-040B
	Chairperson: Hung-Yu Ru	Chairperson: Angela Jaime	Chairperson: Tahu Kukatai	Chairperson: TBC	Chairperson: Stella Black	Chairperson: Meri Haami	Chairperson: Noah Chenoweth	Chairperson: Xavier Forde
2.30 - 2.50pm	PANEL Culturally Safe Care in the Indigenous Community of Taiwan	PANEL Le7 te Melāmen - Good Medicine	PANEL Strengthening Indigenous Data Sovereignty Through Global Solidarity	PANEL The Poua Haka – a Hurricane of politics, performance and precedent – The incorporation of Indigenous culture in professional sports	PANEL He Ture Kia Tika/Let the Law Be Right Research Project	PANEL WHAI: A Kaupapa Māori Pathway for Re-imagining Whaitara	PANEL Solidarities Across the Americas: Cultural Revitalization and Language Sustainability	PANEL Mātauranga Māori Marae Ora: How are Marae seeking to revitalise their mātauranga & taonga?
2.50 - 3.10pm	Kui Kasiriri, Leng Lengman Rovaniyaw, Wasiq Silan, Huang Ying-hao	Dessa Gotfredson, Otis Jasper, Peter Michel, Duanna Virgo-Johnson	Jacob Prehn, Andrew Sporle, Logan Hamley, Stephanie Russo-Carroll, Desi Small-Rodriguez, Susanna Siri, Robyn Rowe	Mohi Rua, Luke Rowe, Farah Palmer, Erin Roxburgh	Shane White, Rob Tua, Jason Haitana, Khylee Quince	Colleen Tuuta, Awhina Cameron	Pilar Valenzuela, Nora Rivera, Monica Good	Dennis Ngāwhare, Annemarie Gillies
3.10 - 3.30pm								
3.30 - 3.50pm	Paramanawa Afternoon Tea							
	Concurrent Session 2							
	2A	2B	2C	2D	2E	2F	2G	2H
	Main Plenary: 260-098	Fisher & Paykel Auditorium	DGGB3: 260-092	OGGB4: 260-073	OGGB5: 260-051	Case Room 2: 260-057	Seminar Room: 260-040	Seminar Room: 260-040B
3.50 - 4.10pm	121. Mātauranga Māori, Reciprocity and Participation, An Indigenous Voice for Engagement - Nourishing Hawke's Bay Whiriwhiria. Tuakana August	242. Colonisation of the Indigenous Diet - How to reclaim health and equity through reform. Lisa M. Katerina Asher	252. From Zero Tolerance Policies to Ohpikināwasowin (Raising Children): Restorative Practice at Kipohtakāw Education Centre Jody Kootenay	273. Māori Perspectives on Health Data Use for Mate Wareware Research Daniel Wilson, Elisa Moller	179. Māori Navigating Misinformation and Disinformation on Social Network Sites: Impacts on Identity and Wellbeing Cassandra Terauhina Lewis	120. Re-framing, Restoring and Revitalising Indigenous Climate Change Adaptation Shaun Awatere	155. Anishinaabe bimaadizi'ing: the development of nation-based wellness indicators Aimee Craft	225. Combatting Racial Blas: Lessons from Te Tai Tokerau taiohi. Maia Hetaraka, Rhoen Hemara
4.10 - 4.30pm	191. 'Taubada, oi hereva momo': We are busy reclaiming revareva Tetei Bakic	130. Beyond the "intellectual conversation": What the IDI can reveal about Māori in state care. Belinda Borell, Jose Romeo	218. Tiritiria: Understanding Māori children as inherently and inherited Iy Iiterate Melinda Webber, Maia Hetaraka, Selena Meiklejohn-Whiu, Rebecca Jesson	292. Navigating Mate Huka: Understanding Experiences of Diabetes Technology Access within Māori Communities and Healthcare Providers Lucy Jessep	82. Building Stronger Linguistic Connections to Country while Navigating Complex Settler Colonial Systems Noeleen Lumby	259. Rangatiratanga in disaster resilience research: Lessons from navigating diverse knowledges and institutions in Aotearoa Acushla Sciascia, Kristie-Lee Thomas	285. What is our generations gift to our mokopuna? Nanaia Mahuta, Sarah-Jane Tiakiwai, Merepaea Manukau	64. Empowering Anishinaabek youth through research on protecting intellectual property rights Kristen McGregor
4.30 - 4.50pm	9. Theorizing, understanding, and measuring outcomes of Indigenous foreign policies in Australia and Aotearoa New Zealand James Blackwell	232. Taiwan's indigenous women participate in politics in elections Mulas Ismahan	136. Kihel: A Pathway to A Kanaka Ōiwi Place of Learning K. 'Alohilani HN Okamura, Kirsten Kamaile Noelani Mawyer	262. Diet and Disparities in Shaping Indigenous Microbiomes: The Unexplored Māori Gut Microbiome Ella Silk	35. First Nations definition of and requirements for achieving data sovereignty in the Manitoba region Carla Cochrane, Stephanie Sinclair, Jillian Waruk, Ashley Saulog	79. An introduction to the speculative Māori philosophy of Fragmentation Symon Palmer	137. Weaving solidarity into relational research: A community-driven Métissage approach Holly Reid	216. Reclaiming Skwalwen: Bridging wellness and Land for urban Indigenous youth Keyara Brody
4.50 - 5.10pm	91. Protecting Indigenous Knowledge and Cultural Expressions: Anishinaabek Perspectives on Intellectual Property Rights Susan Maniowabi	281. Taimaha i rukiruki: A kaupapa Māori approach to pēpi loss Samantha Jackson	11. Advancing and Assessing the Impact Indigenous Cultural Safety Training Programs in Canadian Post-Secondary Settings. Paul Whitinui	305. Experiences of podiatry foot screening for Māori who have had diabetic amputations Cynthia Claire Otene	276. Storytelling, Storylistening and Māori Data Sovereignty in Aotearoa Kiri West	59. Melanesia, Black Oceania, and the End of the World Nathan Rew	202. 'We're living and breathing it': conceptions and enactments of community and 'good policy' Daniel Mckinnon	69. Tihei Mauriora, Tihei Mana Motuhake: Breathing Mauri into the Lives of Rangatahi Māori who Offend Tania Cliffe-Tautari, Luke Fitzmaurice-Brown

5.10 - 5.30pm	233. Strengthening the national science landscape by supporting Indigenous-led science through an Indigenous Research Grants Program Cassandra Sedran-Price		165. Indigenous student-researchers' perspectives on fostering community capacity, engagement, and empowerment in research with Indigenous communities Breanna De Leon	212. Rural Empowerment through Community Based and Controlled Point-of-Care Testing for Human Papillomavirus Cervical Screening Ngaire Sparkes	129. Indigenous data governance. A comparison of three different approaches from New Zealand, Canada, and Australia Ernestynne Walsh	88. The No Dakota Access Pipeline (WNoDAPL) Movement and Fostering Indigenous Global Solidarities Nicholet Deschine Parkhurst	200. Te Manawahoukura - Centre of Rangahau Championing Indigenous-led Interdisciplinary Rangahau Morehu McDonald	133. Research and Evaluation from a First Nations Perspective: The Children's Ground Approach and Research Principles Veronica Doolan, Amunda Gorey
5.30 - 6.30pm	Ngahau Opening Evening							
Wednesday 13 November 2024								
8.30am	Registration Opens							
9.00 - 10.30am	Keynote 2 Title TBC Maybelle McLeod and Eryn Gardiner Chaired by Karyn Paringatai							
10.30 - 11.00am	Paramanawa Morning Tea							
	Concurrent Session 3							
	3A	3B	3C	3D	3E	3F	3G	3H
	Main Plenary: 260-098	Fisher & Paykel Auditorium	DGGB3: 260-092	DGGB4: 260-073	DGGB5: 260-051	Case Room 2: 260-057	Seminar Room: 260-040	Seminar Room: 260-040B
11.00 - 11.20am	133. Research and Evaluation from a First Nations Perspective: The Children's Ground Approach and Research Principles Veronica Doolan, Amunda Gorey	19. Navigating a Savage Landscape: Māori and the Doctor of Philosophy Patricia Johnston-Ak	143. Adivasi Wisdom, Environmental Ethics, and Resource Management for Sustainable Living: An Ethnographic Study Kumari Nayak	29. Poua to the People Luke Rowe	83. Decolonising Adoption Narratives: Exploring Whāngai As A Richer Alternative Taryn Dryfhout	70. Ihumaatao: Developing a hapū-led digital twin Cat Mitchell	224. Matengil ko Sowal ita i Loma/Hear our Language at home: Decolonizing Language in Indigenous Families Sifo Lakaw	93. Rapua te mea ngaro ka tau: kaupapa Māori approach to informing vaccine development Anneka Anderson, Cresta-Jane Afo'a-Stone
11.20 - 11.40am	118. Te Kai Ora a Kāi Tahu: Conceptualising kai to support wellbeing among Kāi Tahu rakatahi. Hannah Rapata	43. Fostering indigenous community solidarity by balancing basic academic skills and traditional culture Ya-Wen SHANG	304. The Korowai and the Warhoro Moana Nepia, Sarah Baker	21. Disrupting colonial representations of wāhine Māori through audio portraiture. Maree Sheehan	188. Exploring the Sociopolitical Boundaries of Aboriginal Identity in Tasmania Tahlia Eastman	135. The Language Expert and AI - Making Texts vs. Taking Texts Marja-Liisa Olthuis	199. He Rongo te Reo: Language Trauma Case Study He Rongoa Te Reo: Language Trauma Case Study Kararaina Rangihau	51. Manaora: Rangatahi-Developed Nutrition and Wellbeing Guidelines Raun Makirere-Haerewa
11.40 - 12.00pm	190. Hauora: a Ngāti Kahungunu perspective Sharron Fabish	123. Institutional barriers in tertiary education for Māori in occupational therapy Georgina Davis	266. Supporting the Trajectory of our Spirit: Living Kipaitaiwahsinnooni (Our Spiritual Way of Life) Chylae Healy	23. Whānau-centered livelihoods: Resources, Resilience and Resistance Chellie Spiller	286. On making Māori māori again: A Kaupapa Māori theory of mahi Isla Emery-Whittington	112. Ipurangi: Māori, the internet, Kaupapa Māori research, and ITāmi (eColonialism) Te Rina (krystal) Warren	253. NEFOLNEW "one mind, one people": Relational community-based ILR research in Canada Onowa McIvor	103. Hinenuitēpō, Nui Te Ao - Mana Tinana, Mana Mōmona: Fat Wāhine Māori and Body Sovereignty Ashlea Gillon
12.00 - 12.20pm	100. The Interface of Pacific Cultures and Digital Use in Aotearoa: A Qualitative and Pacific Perspective. Bale Kito	301. Te Aho Tāngaengae: Māmā, Aunty, Wāhine, Māori, Academic Marcelle Wharerau	256. Building Gugu Badhun Self-Determination and Self-Government Janine Gertz	209. Misanga to ecaw, awaay ko raraw Jenny Zhao	137. Weaving solidarity into relational research: A community-driven Métissage approach Holly Reid	124. New Tech, Old Tactics: Facial Recognition and the Policing of Māori Rebekah Bowling	207. Reclaiming Science through language revitalization and ancestral knowledge sharing OAM Denise Smith-Ali, Nat Raisbeck-brown	299. Spiritual Care in Aotearoa New Zealand Healthcare Elle Brittain
12.00 - 12.40pm	44. 'Coming Home to K'em'emelāy': Co-Creating a Hub for Community Wellbeing and Empowerment Mathew Fleury	18. Mahi Rangatira - The best kept Māori secret Abigail McClutchie	236. "I want to see our stories told" Māori Photovoice and Cultural Landscapes Study. Kimiora Raerino	15. Ko te whaea te takere o te waka: Māori mothers reclaiming tūpuna knowledges Hine Funaki-cole	63. Marae Ora, Kāinga Ora: Amplifying the voices and knowledge of marae-based researchers Jenny Lee-Morgan, Ngahua Eruera, Hineamaru Rōpātī	269. Closing the knowledge gaps in criminology: The role of Indigenous evaluation frameworks Krystal Lockwood	117. Toi ora, reo ora: Arts-based pedagogy and Māori aspirations for thriving reo and tikanga Hinekura Smith, Kim Penetito	173. Tū Wairua – He Taonga tuku iho Tia Huia Haira
12.40 - 1.40pm	Wā Tina Lunch & Poster Presentation Session							
	Concurrent Session 4							
	4A	4B	4C	4D	4E	4F	4G	4H
	Main Plenary: 260-098	Fisher & Paykel Auditorium	DGGB3: 260-092	DGGB4: 260-073	DGGB5: 260-051	Case Room 2: 260-057	Seminar Room: 260-040	Seminar Room: 260-040B
1.40 - 2.00pm	57. Te Pūea Memorial Marae: Addressing Homelessness Whītao Paul Irene, Eva Farnham	311. Pou rāhui, pou tikanga, pou oranga: reigniting the mauri of Tikapa Moana and Te Moananui-ā-Toi Herearoha Skipper, Kura Paul-Burke, Apanui Skipper, Charles Royal, Daniel Hikuroa	68. Wāhine rangatira and mentoring: Their views and experiences. Stacey Ruru	60. Connections in Our Hands: Making Mōkīhi as Methodology Ahinata Kaitai-Mullane	226. For an epistemic justice that is not a-epistemic – but is simply, tika Garrick Cooper	148. Kia weteweteta ngā here a te Pākehā; Casting off the shackles of Pākehā governance Utiku Potaka	54. Pūrākau (Stories) of Strength: A Mana Wāhine Empowerment Analysis of Women's Weightlifting in Aotearoa Jamie Ogilvy	168. Enhancing nehiyawewin language outcomes: Insights from a review of a community-owned undergraduate language program Marilyn Shirt, Ross Krekoski

2.00 - 2.20pm	111. Constructing belonging. Tui Matelau	147. He rau hula, he hokinga mahara; revitalising metaphors for Te Rūnanga o Ngāti Haurū Luke Enoka	108. Empowering Mana Wahine: A Pathway to Leadership Shonelle Wana	213. Promoting Bunun identity through cultural tourism Panay Kumod	267. He Pai Hoa Mahi Tahī- What good partnership looks like Ria Tomoana, Ursula Featherston	42. 'Manuhiritanga: in the manner of being a guest.' Māori diaspora and research on Aboriginal Country. Innez Haua	24. Whakama? Yeah, nah: putting the 'na' back into whakamana Hinemoa Watene	163. Ithinto Kis ki nāw mā kewīn: Integrating Land Pedagogy with the Circle of Courage Model Asfia Kamal
2.20 - 2.40pm	177. Kōhanga winter preparedness project Georgia Mccarty	22. Rotoiti: Te Moana Nui Robyn Manuel, Kēpa Morgan	113. Whakarongo, tūro, korikori kōrero ki ngā wāhine – (well)being and belonging in te taiao. Deborah Heke, Melissa Vera	185. Virtual (Re)Connection to Important Heritage Spaces Hitaua Arahanga-Doyle	61. First Nation members' views of their relationships with community pharmacists: collaboration in ethical space Amber Ruben	251. The Kite Flies High Anupam Purty	85. "Ko Manawataki eel": The Central Pulse and Te Whare Wānanga o Raukawa partnership. Bevan Erueti	86. Te Aka Pūkāea, ka eke, Te Aka Pūkāea ka ita: Holding Space through Co-governance Jo Mane, Jenny Lee-Morgan
2.40 - 3.00pm	PANEL The Development and Creation of Gnaai-wīngē: Anishnaabeg Life Path Resource Chairperson: Hillary McGregor Nevada Anwhatin, Savannah Contin, Sterling McGregor, Noah Verhoeff	PANEL Toiora, Hauora: Creating wellness through a Māori creative pedagogy Chairperson: Jani Wilson Donna Campbell, Jani Wilson, Hinekura Smith	PANEL Women's Perspectives on Anishnaabek Naakigewin (laws) and Gikendaaswin (knowledge) Chairperson: Aimee Craft Leora Gansworth, Sue Chiblow, Melanie Bartosh, Pippa Feinstein, Samantha Pugliese	PANEL Te Kura Mai i Tawhiti Chairperson: Will Edwards Mihi Ratima, Will Edwards, Erana Hond-Flavell, Reremoana Theodore, Gareth Treharne	154. Embedding Principles of Partnership and Data Sovereignty in Genomic Research Nathan Kenny	80. Auwas stories frum wan tua: Norf'k Allen aklans' relationships with mutiny on the Bounty narratives Lotus Rana	62. Sport for Social Change – Indigenising measures of success Rochelle Stewart-Withers, Farah Palmer, Jeremy Hapeta	206. Matariki as a framework to give effect to Te Tiriti in English medium schools. Robin Fabish
3.00 - 3.20pm					210. It's time to reclaim lands and data: steps for ethically engaged research with Indigenous communities McKalee Steen	254. Protecting Our Ancestors: collective reflections on observations of self-determination enacted via culturally-responsive sport pedagogy Brenda Wood, Maegan Courchene, Brennan Manoakeesick, Melissa Hotain	99. Rangatiratanga i te Hākinakina: collective reflections on observations of self-determination enacted via culturally-responsive sport pedagogy Jeremy Hapeta	217. Kia tū rangatira ai: Reconceptualising Māori student success, flourishing and wellbeing at school Melinda Webber
3.20 - 3.40pm					261. Indigenous Research Under the Lens – The Ethics of Research Ethics Boards Kahente Horn-miller	10. The systemic injustice of pokies across the Indigenous homelands of Aotearoa Peti Waaka	39. Māori and sport - I'm representing my Māoritanga and showing it off to the world! Mohi Rua, Jeremy Hapeta, Luke Rowe, Isaac Warbrick	162. Māori Learning Spaces: He Wāhi Ako Georgina Stewart
3.40 - 4.00pm	Paramanawa Afternoon Tea							
4.00 - 5.30pm	Keynote 3 Title TBC Abigail Echo-Hawk Chaired by TBC							
5.30 - 7.00pm	Hikohiko te uira: Kanapu Networking Event							
Thursday 14 November 2024								
8.30am	Registration Opens							
9.00 - 10.30am	Keynote 4 'Tuia te korowai o Hine-Raraunga'. Data for self determination - Data for iwi nation-building Kirikowhai Mikaere Chaired by TBA							
10.30 - 11.00am	Paramanawa Morning Tea							
	Concurrent Session 5							
	5A Main Plenary: 260-098	5B Fisher & Paykel Auditorium OGGB3: 260-092	5C OGGB3: 260-092	5D OGGB4: 260-073	5E OGGB5: 260-051	5F Case Room 2: 260-057	5G Seminar Room: 260-040	5H Seminar Room: 260-040B
11.00 - 11.20am	12. The Indigenous Political Violence Trauma and Response toward Transitional Justice in Taiwan Hsiang-i Teng	252. From Zero Tolerance Policies to Ohpikināwasowin (Raising Children): Restorative Practice at Kipohtakāw Education Centre Jody Kootenay	174. Mitewekan: Using a Decolonial Approach to Heart and Brain-Heart Research Malcolm King	7. Working with Indigenous Australian communities Kaupapa Mob Style: how did we go Stephanie Gilbert	131. Disability and Leadership: The Story of Locust Sandra Yellowhorse	194. Tōtū te Hakapupu: a critical takiwā inquiry into the circular economy Katharina Ruckstuhl	20. Rangatahi Māori and the Whānau Chocolate Box Te Maringi Mai O Hawaiiki X	170. Reclaiming the Naming of Taonga Plants Meika Foster
11.20 - 11.40am	205. From Ritual Practices to Indigenous Sovereignty: Decolonizing Practices and Agency of the Tsoi People Shau-lou Young	218. Tiritia: Understanding Māori children as inherently and inherited ly literate Melinda Webber, Maia Hetaraka, Selena Meiklejohn-Whiu, Rebecca Jesson	183. Co-creating a systems model of engagement with Māori and Pacific in a community exercise program. Truely Harding	49. Ka puta, ka ora: Birth as a site of healing. Marnie Reinfelds	180. Pepeha is scary Emma West	298. Towards Indigenous-led freshwater assessments in the Great Lakes Shayenna Nolan	114. Child Trauma Outcomes and Service Access Measures Relevant to Under-served Populations in Aotearoa Caleb Smith	203. Gadjji Gadjji Garden – Regrowing language and knowledge through tea, trust and patience. Bernadette Duncan, Nat Raisbeck- brown

11.40 - 12.00pm	74. Indigenous climate justice and planetary health: informing advocacy and action Rhys Jones	136. Kihel: A Pathway to A Kanaka Ōiwi Place of Learning K. 'Alohilani HN Okamura, Kirsten Kamalle, Noelani Mawyer	119. An integrative review of racism in nursing to inform anti-racist nursing praxis in Aotearoa. Coral Wiapo	204. Whakapounamu Mana Wāhine: Investing in hapū māmā Māori impacted by methamphetamine Sidney Ropitini	181. Moanaruatia ngā muka tāngata Paia Taani	234. He Awa Ora, He Tangata Ora: Healthy Rivers, Healthy Communities Jade Hyslop	178. Pathways to Wellness: A Holistic Approach to Support Indigenous Children's Social and Emotional Well-being Jingjing Sun	156. Developing a Mātauranga-led Te Taihū Pharmacopoeia. Aroha Te Pareake Mead, Miriana Stephens, Charles Eason, Pā Robert McGowan
12.00 - 12.20pm	169. Co-creating a sovereign and self-determined Indigenous Community of Practice (CoP) in Canadian occupational therapy Tara Pride, Angie Phenix, Katelyn Favel, Corrine Clyne	11. Advancing and Assessing the Impact Indigenous Cultural Safety Training Programs in Canadian Post-Secondary Settings. Paul Whitinui	77. Māori nurse practitioners:The intersection of patient safety and culturally safe care from an Indigenous lens Ebony Komene	27. Kaupapa Māori antenatal wānanga: A solution to refocus health service delivery Nikki Barrett	138. Architecture of Aroha: Weaving Indigenous Knowledge and Cultural Sovereignty through Wahakura and Gietka Tanya White	36. Ka Mua, Ka Muri – Historical Timelines through Ngā Tirohanga Māori Oliver Mccmillan	159. I Pa'a Ka Huewai Pawehe: Making Our Children Healthy Alethea Ku'ulei Serna, Erin Centeio	288. Rongoā Māori ki te Ao: An update on progress, challenges and opportunities Erena Wikaire
12.00 - 12.40pm	97. The Biopolitics of Ōlelo Hawai'i in the Territory of Hawai'i and Kanaka Maoli Survivance Kamalani Johnson	165. Indigenous student-researchers' perspectives on fostering community capacity, engagement, and empowerment in research with Indigenous communities Breanna De Leon	94.The opportunity of struggle: A case study on developing a Māori-centric nursing course Josephine Davis, Lisa Sami, Sue Adams	33. Reclaiming our Birthing Traditions, Impact on Birth Helpers Mental Wellness Stephanie Sinclair	28. He Whiringa Māramatanga: Kaupapa Māori Music and healing Meri Haami	295. A Mana Wahine Critique of Freshwater Governance Practices in Aotearoa, New Zealand Ella Reweti	243. Pai tū, pai hinga: Exploring rangatahi Māori experiences and understanding of Māuiui Kōihitihī (perfectionism) Ellie Rukuwai	109. Te Ao Rauropi: Mapping the biosphere of Rongoā Māori Amohia Boulton
12.40 - 1.40pm	Wā Tina Lunch & Poster Presentation Session							
	Concurrent Session 6							
	6A	6B	6C	6D	6E	6F	6G	6H
	Main Plenary: 260-098	Fisher & Paykel Auditorium	OGGB3: 260-092	OGGB4: 260-073	OGGB5: 260-051	Case Room 2: 260-057	Seminar Room: 260-040	Seminar Room: 260-040B
1.40 - 2.00pm	142. The self-narrative of resilience strategies of an Indigenous LGBT+ individual in Taiwan Lahok Ciwko	153. Mana Rangatahi – Navigating Climate Change Leadership And Decision-Making Tohoa Tetini	84. Te Tiriti o Waitangi as a Guide in Scholarly Publishing: He Kōrero Kōtūla John Huria	196. What does a Māori Street look and feel like? Rebecca Kiddle	231. Exploring Australia's Indigenous Business Landscape: How Collective Empowerment and Solidarity are Driving Success Maria Raciti	192. Commissioning Indigenous Health Evaluations - Including Indigenous ways of knowing, being and doing. Bronwyn Fredericks	78. Kaumātua are confident about the future of the paepae yet concerned marae may become cold. Teorongonui Josie Keelan	73. Creating A Māori Futurism through Interactive Media Morgana Watson
2.00 - 2.20pm	223. Te Kura Huna a Hinenuitēpō - Transformation is our Inherited Power Te Huamanuka Crown	263. Gaidheal Indigenous resurgence: Strengthening climate and Cultural-ecological resilience Lewis Williams	32. Harnessing the Collective: Indigenous PhD students' impact on the academy Shawana Andrews, Odette Mazel	294. Indigenous Perspectives on Fire and Planning Katerina Pihera-ridge	102. Pakihi whānau: Whānau enterprise wellbeing through social innovation Jason Mika	255. Illuminating Māori clinical leadership in Crown health organisations: Grit, authenticity and collective power Tracey Mumbury	240. What is Healthy Aging for Indigenous Paiwan Elders? Kalesekes Kaciljaan	46. Mātauranga Māori in the Media Ella Henry
2.20 - 2.40pm	58. Whakamana: Empowering Well-being for Rangatahi Takatāpui (Phase One) Morgan Tupaea	76. Weaving whakapapa to build resilience and self-determination in the face of Cyclone Gabrielle Soraya Pohatu, Hemi Akuhata, Vanessa Crowe	72. The integration of Te Ao Māori in marketing: Perspectives from Māori marketing practitioners Hiraina Tangiora	125. The repercussions on Whare Māori: Papakāinga and Pākehā legislation. Savannah Brown	247. Knowledge-sharing amongst our communities is key to achieving thriving industries Nikki Harcourt	16. Flighy like the piwakawaka: Empowerment through a Māori perspective on ADHD Byron Rangiwai	175. The Seven Directions Summit on Regenerative Medicine and Indigenous Peoples in Canada: Elders' Gathering Alexandra King	128. Indigenous AI in Action: Developing an AI Tool for Treaty Research Tania Wolfram
2.40 - 3.00pm	PANEL Becoming Sexual Beings: A Panel of Pūkenge Chairperson: Jade Le Grice Morgan Tupaea, Logan Hamley, Larissa Renfrew, Fern Smith	PANEL Decolonizing Water: Indigenous approaches to water governance across Turtle Island Chairperson: Aimee Craft Deborah McGregor, Suzan Chiblow, Leora Gansworth, Aimee Craft	PANEL Navigating the Book Publishing Journey Sam Elworthy and Mairatea Mohi	71. ReoSpace: Revitalizing Te Reo Māori in Library Spaces Kohu Hakaraia	227. He tōnu hou? Conceptualising a Māori economic and social framework Mark Harvey	282. Cultural identity as an important determinant on Māori demographic fertility trends and patterns Moana Rarere	167. Le tauluga o tausiga: The Samoan epitome of care Oka Sanerivi	197. Rupture and Prosperity: A Journey of Narrative Reconstruction through New Media Yi-jen Tu
3.00 - 3.20pm				41. Planning for Indigenous food practices & food sovereignty in urban spaces Daizy Thompson-fawcett	208. Injustice and Transformational Possibilities in the Tourism Development of the Yami/Tao People Sera Milka, Lin Yen Ling	98. Are the Effects of Precarious and Insecure Work Cumulative on Hauora? Jarrod Haar	128. Inuit Elder: author and storyteller of Inuit culture Michael Kusugak	34. Uncle Chatty Gee - Generative AI and the potential harms to Indigenous sovereignty Tamika Worrell
3.20 - 3.40pm				40. Re-planning Settler-Colonial Cities - Indigenous Kinship, Identity, Practice Kailla Tawera	75. Te mana o te kupu hōu: te reo Māori neologisms in business and finance Tane Karamaina	151. Culture Leads, Culture Knows, Culture Heals: indigenous health systems on Turtle Island, Hawaii and Sapmi Louise Kuraia	15. Ko te wheaea te takere o te waka: Māori mothers reclaiming tūpuna knowledges Hine Funaki-cole	14. Digital Migration – Empowering Māori and Pasifika talent for the Interactive Media/Digital future. Rio Hemopo-Hunuki
3.40 - 4.00pm	Paramanawa Afternoon Tea							
4.00 - 5.30pm	Keynote 5 Title TBC Che Wilson Chaired by TBC							
6.30 - 10.30pm	Conference Dinner - Hilton Hotel							
Friday 15 November 2024								

8.30am	Registration Opens							
	Concurrent Session 7							
	7A	7B	7C	7D	7E	7F	7G	7H
	Main Plenary: 260-098	Fisher & Paykel Auditorium	DGGB3: 260-092	DGGB4: 260-073	DGGB5: 260-051	Case Room 2: 260-057	Seminar Room: 260-040	Seminar Room: 260-040B
9.00 - 9.20am	189. Towards Constitutional Self-Determination Chris Tooley	195. Kai anamata mō Te Tauhu - a regional future food strategy Miriana Stephens	201. Te hā o Walapu—Amplifying the breath of the Walapu river through sound and vision Natalie Robertson, Maree Sheehan, Alex Monteith	45. Mechanisms For Achieving Justice For Indigenous Communities To Build Sustainable Peace In Sudan Osman Mohamed	187. Te koekoe o te Tui - Indigenizing speech-language therapy for whanau in Te Aitanga-a-Mahaki Iwi. Nicky-marie Kohere-smiler	13. Ngā haerenga o ngā diaspora: A whānau-centred rangahau Leteisha Te Awhe-Downey	300. "I feel like my mauri is depleted": Māori experiences of Long COVID Rochelle Ellison-lupena	258. Māori Single Parenting as an Expression of Whakamana Shelley Hoani
9.20 - 9.40am	6. Theorising the Indigenous Lifeworld Maggie Walter	31. A Kaupapa Māori Critique of Māori Food and Nutrition Data in Aotearoa, New Zealand. Hannah Rapata	67. Beyond the Stage: An Exploration of Wellbeing and Resilience in Kaihaka Post-Competition Mihiterina Williams	53. Te Awe Kotuku: Supporting traditional knowledge revitalisation in Māori communities Dennis Ngawhare	116. Curating a Māori language benchmark for Machine Learning Suzanne Duncan, Gianna Leoni	297. Tauhokohoko: Enabling mana motuhake through Indigenous trade Jason Mika, Robert Joseph	235. Perspectives of Indigenous People on COVID-19 Vaccination Arris Gawe	106. Pikau i te Onamata: reclaiming tūpuna parenting wisdoms to raise the future Arianna Waller
9.40 - 10.00am	146. Respectful Relationships and Governance with First Nations Research in Manitoba Vanessa Tait, Leanne Gillis, Leona Star	145. I Pa'a ka I'a ma ke Aho a Kāua: Abundance of Our Ancestral Food Systems Johanna Kapōmaika'i Stone	245. The Transformation Process of Taiwan Indigenous Local Culture Center akuaxn poicnx	287. Toi Tuku Iho: Creative Methodologies Kahurangi Waititi	302. Exploring the Intricacies of Cree Morphology: A Comprehensive Study of Language Structures and Patterns Marilyn Shirt Kevin Lewis	280. A Kaupapa Māori Engagement in Radical Friction Against Charles W. Mills' Racialised Liberalism. Hemopereki Simon	55. Kia Kite ai te Ora COVID-19 Impact on Ngāti Maniapoto Iwi (Tribe) Kahu McClintock, Rachel McClintock, Neil Rogers	4. Whakamana a Māmā Lisa Heke
10.00 - 10.20am	172. Māori sovereignty and learnings for decolonising tobacco policy: documenting our past and shaping the future Lani Teddy	220. Aotearoa New Zealand insects as food: adding value through indigenous knowledge Chrystal O'Connor	237. Muramura: The Impact of Creative Research as an Apparatus for Wellbeing. Tia Barrett, Zena Elliott	50. Maramataka, microbes and moteatea: Researching our connection to taiao Isaac Warbrick	289. Reo Moana: Revitalising Indigenous Pacific languages through Heritage Language Education in Aotearoa New Zealand Rae Si'ilata Martha Aseta, Kyla Hansell, Meg Jacobs	250. Cultural Sovereignty through Implementation Science Lorenda Belone, Rebecca Rae	241. Defending the Pandemic on Indigenous Lands: Experience of Managing COVID-19 Outbreak in Sapulju, Taitung, Taiwan Ta Chun Hua	222. Māori Fathers, in the Hood Russell Harrison
10.20 - 10.40am	52. Climate change and mātauranga Māori: making sense of a western environmental construct Ken Talapa, Helen Moewaka Barnes, Summer Wright	126. Te Ruamātatoru: Researching and establishing a pātaka kai Rāwiri Tinirau	17. Te Tāhū: The Role of Weaving in Kāi Tahu Memory Ereni Pūtere	193. Whakamanu: Preservation and restoration of taonga tuku iho Hinekorangi Broughton, Jade Mill, Ngākura Ponga	260. Te reo Māori acquisition, use revitalisation within a colonial context Awanui Te Hula	104. Mapping The Past, Present and Future of Indigenous Education Our Ways Ash Moorehead	101. Te Wero: Māori experiences and impacts of the COVID-19 vaccine rollout Tania Bailey	115. Considerations for consent involving indigenous children and youth Lorrilee McGregor
10.40 - 11.00am	Paramanawa Morning Tea							
	Concurrent Session 8							
	8A	8B	8C	8D	8E	8F	8G	8H
	Main Plenary: 260-098	Fisher & Paykel Auditorium	DGGB3: 260-092	DGGB4: 260-073	DGGB5: 260-051	Case Room 2: 260-057	Seminar Room: 260-040	Seminar Room: 260-040B
	Chairperson: Sereana Naepi	Chairperson: Deborah McGregor	Chairperson: Jolan Hsieh	Chairperson: Maui Hudson	Chairperson: Fiona Wiremu	Chairperson: TBA	Chairperson: Kiterangi Cameron	Chairperson: Ben Barton
11.00 - 11.20am	PANEL Artful talanoa: Bridging research and art for Pacific futures	PANEL Indigenous Climate Change Futures: Envisioning Wellbeing with the Earth	PANEL Indigenous Taiwan Panel I : Pathway toward Historical Trauma and Transitional Justice Healing	PANEL Tikanga in Technology: Transforming Data Ecosystems	PANEL Te Poutokomanawa o Te Puna Ora- a Māori health and wellbeing research framework	PANEL The good, the bad and the ugly: challenges and solutions for revitalising te reo Māori	PANEL Titiro Whakamuri, Kōkiri Whakamua: Looking to our ancestral knowledge for future wellbeing	PANEL Generation Kāinga: Co-creating a Kaupapa Rangatahi Research Methodology
11.20 - 11.40am	Sereana Naepi, Vasemaca Tavola, Marc Conaco	Leora Gansworth, Hillary McGregor, Donovan Grosbeck, Tia Kennedy, Nevada Anwhatin	Sifo Lakaw, Pissay Pawny, TU, Yi-Jen, akuaxn poicnx	Tahu Kukutai, KatieLee Riddle, Ben Ritchie, Te Taka Keegan	Hiria Hape, Annemarie Gillies, Jason P Mika	Te Rina (Krystal) Warren, Te Mihinga Komene	Ngaropi Raumati, Kiterangi Cameron	Annie Te One, Rhieve Grey, Jenny Lee-Morgan, Ella Henry, Hinekura Smith
11.40 - 12.00pm								
	Chairperson: Leonie Pihama	Chairperson: Josie McClutchie	Chairperson: Jolan Hsieh	Chairperson: TBC	Chairperson: Stella Black	Chairperson: Mapuana C. K. Antonio	Co-Chairs: Candy Cookson Cox and Tepora Emery	Chairperson: Xavier Forde
12.00 - 12.20pm	PANEL Ha Tipu, Ka Hui Māori Community Research Development	PANEL Kua huri te tai, kua pari te tai aroha: Climate Change, Extreme Weather and Indigenous Research	PANEL Indigenous Taiwan Panel II: Pathway toward Historical Trauma and Transitional Justice Healing	PANEL Te Taunaha i ngā Tapuwae ō mātau Tipuna: Piloting Traditional Knowledge Labels, by Waimarama Hapū	PANEL Te Whakakehenga: A Deprivation in Palliative Care Study	PANEL (Re)Shaping Narratives of Maui Ola through Storytelling and Indigenous Photovoice	PANEL Ko Te Taumata Rau – the many resting places of courage	PANEL Ko te whakauraua i Te Kete Rukuruku o Whakaotirangi ki Hawaiki-iti
12.20 - 12.40pm	Riripeti Haretuku, Leonie Pihama, Horahae Daisy Scott, Pita Te Ngaru, Zac McIvor	Haley Maxwell, Dayna Chaffey, Renee Raroa, Hiria Philip Barbara, Holly Thorpe	Panay Kumod, Shau-Lou Young, Mulas Ismahasan, Jenny Zhao, Kati Mayaw	Ana Te Whaiti, Ejay Gillies, Airini Gillies, Xavier Forde	Farena Pahina, Awina Kurei, Bub Hohepa, Rose Ngareta Herewini, Stella Black, Hinemaukurangi Simpson	Ashlea Gillon, Māhealani Taitague-Lafora, Camille McComas	Tepora Emery, Caine Tauwhare, Candy Cookson-Cox Cheyenne Kohere and Jamie Emery	Isaac McIvor, Dennis Ngāwhare
12.40 - 1.00pm								
1.00 - 1.30pm	Wā Time Lunch & Poster Presentation Session							

1.30 - 3.00pm	Keynote 6 Tieki Taiao, Tāua Taiao - Research Solidarities as Action for Nature & Indigenous Communities Manu Caddie Chaired by TBC
3.00 - 4.00pm	Poroporoaki
4.00 - 5.00pm	Paramanawa Afternoon Tea
Poster Presentations (available during wā tino/lunch sessions)	
214. The development potential of Taiwan Indigenous methodology Pisuy Bawnay	
264. 1 dollar in Te Mātāwai is worth 2 in The Crown Nate Brabender, Hawaikirangi Harris	
127. Culture is Healing: An Analysis of Addressing Substance Use Among Indigenous Youth Through Traditional Practices Malcolm Disbrowe	
290. Te Kura i Huna: a Kaupapa Māori approach to re-indigenise taonga species translocations Aaria Dobson-waitere	
257. Mātauranga Māori within financial and economic reporting: The building blocks of financial and economic modelling Gladys Henderson	
26. Upholding Tangata Tiriti values throughout the Design Programme Ayla Hoeta	
81. Multiracial Young Adults' Experiences of Racial Microaggressions and Coping Strategies Babe Kawaii-Bogue	
303. Nurturing Plants: Hydroponics Enhancing Food Security and Indigenous Food Sovereignty in one Diné community. Breanna Lameman	
265. Wāhine Māori and political participation: Māori women's experiences of politics Ella Morgan	
107. Parks and reserves: a scoping review of Indigenous peoples' relationships with management and use Els Russell	
144. It all starts with a pebble- The Zaasijiwan Framework for Indigenous Health Communication Cameryn Ryan, Jennifer Wolf	
293. Indigeneity and Conflicts: Contemporary Adivasi Resistance against Hegemonic Identities in India Iswar Tuika	

13. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - October 2024

Reference Te Tohutoro: 24/1446693
Responsible Officer(s) Te Pou Matua: Penelope Goldstone, Community Governance Manager
Accountable ELT Member Pouwhakarae: Nigel Cox, Acting General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:


- 1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - October 2024.


3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Whakaraupō Community Resilience Network meeting	The Network met on 22 August 2024 with the focus being on communications within an emergency. Civil Defence and Emergency Management (CDEM) explained how things would work in the Emergency Operations Centre (EOC) and helped the group think about what they can do to communicate within their hub and across the hubs.	Ongoing	Proactive planning for climate change
Lyttelton Tug Preservation Society	Staff from the Community Governance and Funding teams met with the Lyttelton Tug Preservation Society to support them in their fundraising efforts.	Ongoing	Good social and physical connections for our communities
Collet’s Corner upgrade	The improvements to Collet’s Corner are now complete, including new steps, handrails and resurfacing the site to improve drainage. Great feedback has	Complete	Good social and physical connections for our communities

Activity	Detail	Timeline	Strategic Alignment
	<p>been received from users of the site.</p> 		
Whakaraupō Community Groups Network Meeting	<p>The Whakaraupō Community Groups Network met on 11 September 2024, hosted by Lyttelton Community House. Lyttelton Community House shared information about the range of services and events they offer and have coming up and they gave a preview of their new website which will go live soon. They also shared information about the Lyttelton Christmas Shoebox Project (see flyer below).</p>  <p>In addition, we also heard from the Diamond Harbour Community Association, Cass Bay Residents' Association and Reserve Committee, Naval Point Club, Project Lyttelton, Diamond Harbour Youth & Community Trust and representatives of the Office of</p>	Ongoing	Good Social and Physical Connections

Activity	Detail	Timeline	Strategic Alignment
	the Member of Parliament for Banks Peninsula.		
Know Your Place Environment and Art Exhibition	Following a Public Forum at the Board's September 2024 meeting, staff members met with the team running the Know Your Place Exhibition to support them in identifying funding opportunities for upcoming events.	Complete	Good Social and Physical Connections
New mural at Mānawa Kāwhiu	At the time of writing, a new mural is in progress in the entrance hallway at Mānawa Kāwhiu Lyttelton Recreation Centre by local artist McChesney Galloway-Adams. The mural is a Lyttelton inspired naturescape. 	Ongoing	Good Social and Physical Connections
Cass Bay Residents' Association	Staff met with a Cass Bay Residents' Association member to hear about current projects and priorities. Finding a space to meet locally is a priority for the Association. Advice is being sought from the Parks team about whether it is possible that the old Girls' Accommodation Block at HMNZS Steadfast could be a feasible option.	Ongoing	Good Social and Physical Connections
The Gaiety Trust Agreement Renewal	A staff member has been working alongside The Gaiety Trust and Council's Community Facilities team to begin the annual review and renewal of the Agreement and consider ways to improve hall hire processes.	Ongoing	Good Social and Physical Connections
Life in Akaroa – Strengths and Needs Project	Staff continue work gathering a “snapshot” of perceived strengths and needs in Akaroa.	Ongoing	Good Social and Physical Connections
Assisting groups to attend Wānanga series: Ōritetanga:	Staff have actively worked to engage and support six key community members who would benefit from understanding about Te Tiriti-based	Complete	Good social and physical connections for our communities

Activity	Detail	Timeline	Strategic Alignment
Leading for Equity in Aotearoa communities (Waitaha)	equity in Aotearoa ensuring we are taking advantage of opportunities to develop in this key area.		
Birdlings Flat Community Photo Exhibition	<p>Following on from the success of the Art on the Fence project, a photo competition and exhibition was held for members of the Wairewa community. Over 70 entries were received and well-known local photographer Steve Attwood, who acted as judge, was very impressed with the quality of the entries.</p> 	Complete	Good social and physical connections for our communities.
Little River Wairewa Community Trust AGM	The Little River Wairewa Community held its AGM in September, celebrating another year of hard work for the Trust and electing Tori Peden as the new Chair.	Complete	Good social and physical connections for our communities
Okuti Valley Community Response Planning	The Okuti Valley Recreation and Sports Club have completed their local Community Response Plan and are in the process of establishing a Community Hub for Okuti and Reynolds Valleys.	Ongoing	Proactive planning for climate change
Little River Community Response Planning	The Little River Community Response Planning group will meet on October 16 to draft their Community Plan, which will then go out to the wider community for feedback.	Ongoing	Proactive planning for climate change
Little River Big Ideas Refresh	The initial data analysis has been completed and results are being shared with Wairewa communities, with feedback being sought to prioritise the community needs and aspirations identified.	Ongoing	Good social and physical connections for our communities
Governors Bay Fete	Staff have been working with the organiser of the Governors Bay Fete to coordinate the supply of five portaloos for the event free of charge.	Completed	Good social and physical connections for our communities
Allandale Reserve Public Toilet	Plumbing issues affecting Allandale Reserve public toilet have now been	Completed	Improve infrastructure to support community

Activity	Detail	Timeline	Strategic Alignment
	sorted and the toilet is open for public use		resilience
Governors Bay Red Zone	<p>A meeting was held with Parks staff and members of the Governors Bay community who are currently or are interested in working in the Red Zone above Governors Bay. Parks staff advised that other than the trap lines being monitored by members of the community the red zone is not currently an option for community contribution for the following reasons:</p> <ul style="list-style-type: none"> • Health and safety constraints • A geotechnical assessment has not been completed and there is no budget for it. • Parks staff have a restricted number of hours annually on red zone land to get critical work done, such as weed control. Council contractors complete a large amount of work within those limited hours, and cutting staff hours to give the community a portion of time would jeopardise the current level of work achieved. • Council is not willing to take on the liability of having community members on the red zone land. • Track development on red zone land is undesirable as a network of tracks could compromise the stability of the land and attract the public to walk where access is prohibited. • Planting is not currently needed. <p>Staff recognised and appreciated the keenness of local community members to support red zone restoration and trapping work. They suggested that in the future, once a geotechnical survey had been completed, there may be the opportunity for community groups/individuals to lease pockets of land identified as lower risk for these purposes.</p>	Completed	Protect and enhance biodiversity on Banks Peninsula

Item 13

3.2 Community Funding Summary

3.2.1 As at 18 September 2024 the Discretionary Response Fund unallocated balance for 2024/25 is \$34,402. The Discretionary Response Fund summary as at 18 September 2024 is attached. **(Attachment A)**

3.3 Participation in and Contribution to Decision Making

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023-25 Community Board Plan was adopted by the Board at their meeting in 8 May 2023 and can be found online [here](#).
- Progress on the Community Board Plan can be found online [here](#).
- A Community Board Plan workshop is planned for 7 October at the conclusion of the Board meeting.

3.3.2 Council Engagement and Consultation.

- **Board Submission to the Council's 2024 – 34 Long Term Plan** – The Board submitted on the Council's 2024-34 Long Term Plan. The Board have received information back in reply to the Board's Submission. **(Attachment B)**
- **Have your say** – at the time of writing the report there were no consultations open within Te Pātaka o Rākaihautū Banks Peninsula.

A full list of open consultations can be found on the Council's Lets Talk website at <https://letstalk.ccc.govt.nz/>

3.3.3 **Start Work Notices** - Various Start Work Notices have been sent to the Board throughout the month. All Board area and city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

- **Planned road works and closures** - Planned road works and closures are indicated on the map at the [Traffic Updates page at this link](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

3.4 **Upcoming Community Events and Activities - Christchurch Photo Hunt 2024** – 1-31 October 2024 online – The Photo Hunt aims to gather photographs, digital and physical, from across the community, along with the unique stories of their creators. These photographs are made available via the [Discovery Wall](#) and form part of the permanent heritage collections housed on [Canterbury Stories](#) at Christchurch City Libraries.



Commonwealth Games Opening - 1974

3.5 Governance Advice

3.5.1 **Public Forum** – The Board received the following Public Forum presentations at 9 September 2024 meeting:

- Future Problem Solving International Conference (Youth Development Fund recipient report back).
- Cass Bay Residents' Association.
- Know your Place: Environment + Art.

3.5.2 **Board Requests** – the Board made the following requests at its September 2024 Meetings:

- The Board Chairperson agreed that ChristchurchNZ be invited to attend a Board Information Session to discuss the upcoming cruise season and the actions that have been put in place.

3.5.3 **Board Information Sessions/Workshop** – the Board received the following briefings during September 2024:

- Fire and Emergency Services Update
- 177 Purau Avenue – Consultation.

4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

4.1 In reply to the Board's 10 June 2024 request: *Agrees to request staff advice on the installation of recycling rubbish receptacles on Lyttelton town streets.* The following staff advice has been received:



The challenge with public place recycling is that the bins are too heavily contaminated (dirty, food, rubbish) for the material to be accepted as recycling and ends up being sent to landfill . This is why the city recycling bins have been removed. Any recycling collection point which has multiple users faces this challenge. Hand sorting prior to processing could be an option to retrieve some recyclables from a public bin but this would significantly increase the cost for minimum return.

This is consistent with the experience in the central city. The material in the recycling side of the bins is too contaminated and as such goes straight to waste. To this end we are currently looking at the bin types that are provided. There is no budget available for manual sorting and the level of acceptable material is likely to be low.

In March 2023 the Ministry for the Environment announced a Container Return Scheme for beverage containers which may increase the viability of recycling in public spaces, this scheme is currently on hold.

Attachments Ngā Tāpirihanga



No.	Title	Reference	Page
A 	Banks Peninsula Discretionary Response Fund Summary - September 2024	24/1665132	103
B 	Council's Long Term Plan 2024-34 Letter in reply to Board's Submission - 28 August 2024	24/1545261	104

Signatories Ngā Kaiwaitohu

Authors	Liz Beaven - Community Board Advisor Steffi Brightwell - Community Development Advisor Linda Burkes - Banks Peninsula Governance Advisor Jane Harrison - Community Development Advisor Dane Moir - Community Development Advisor Heather Spreckley - Support Officer Jo Wells - Community Development Advisor Andrea Wild - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Banks Peninsula Discretionary Response Fund 2024/25		Board Approval
BUDGET		
Available Budget DRF 24-25	35,265	
Carry Forward 2023/24 DRF TBC	12,323	
Total BUDGET	47,588	
ALLOCATIONS MADE:		
Discretionary Response Fund		
Diamond Harbour and Surrounds Cat Rescue Group	500	
Te Pātaka o Rākaihautū Banks Peninsula Community Board - ANZAC Day 2025	1000	
Te Pātaka o Rākaihautū Banks Peninsula Community Board - Summer with your Neighbours	3000	
Cass Bay Residents Association	636	
Little River Railway Station Trust	5000	
Little River Playcentre	2000	
Discretionary Response Fund Allocated	12,136	
Discretionary Response Funding Returned		
	-	
Youth Development Fund		
Akaroa Area School Board of Trustees - NZ Schools Sporting Competition	750	1/07/2024
Briar Davidson - Te Toka Tū o Waitaha Māori Rugby League Manatōpū Incorporated	300	8/07/2024
Youth Development Fund Allocated	1,050	
TOTAL: Discretionary Response Fund Allocated	13,186	
TOTAL: Discretionary Response Fund Unallocated	34,402	
Pending Board Approval		
Pending Board Approval Balance	\$ -	
TOTAL: DRF Remaining if Pending approved	34,402	

28| August | 2024

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Lyn Leslie
Te Pātaka o Rākaihautū Banks Peninsula Community Board
By email
Cc: Penelope Goldstone

Kia ora,

Thank you for your submission on Christchurch City Council's Draft Long Term Plan 2024–34 (LTP). We really appreciate the time and effort you and your submissions committee have taken to provide comments, and we'd like to share with you a summary of what submitters said, and what decisions were made as a result.

We received 7040 submissions on our Draft Long Term Plan from individuals and groups across the whole of Christchurch and Banks Peninsula, with more than 350 people presenting their submissions in person over two weeks of hearings.

Again, a big thanks to you and to the members of the Community Board who contributed – you played a major role in this process.

What we heard

The feedback we received on the LTP reflects the perspectives and priorities within our community. Over recent years we've seen many examples of 'one person's nice-to-have is another person's must-have', and that's held true this year. Submitters commonly told us that we haven't got the balance right, but their reasons for this were varied.

Some submitters voiced their strong desire to see us do more: invest more in public and active transport, provide more funding to community organisations, accelerate our response to the impacts of climate change, and enable intensification across the city.

On the other hand, there were submitters who were concerned about the impact rate rises have on their household budgets, and called on the Council to reduce costs and minimise the rate increases.

Many submitters called for us to focus investment into core infrastructure. However, submitters had different views about what constitutes 'core infrastructure'. For some it means investing more into our roads, footpaths and water supplies, while for others it means accelerating progress on infrastructure that supports active and public transport, such as cycleways and new bus lanes.

For many submitters a focus was on doing whatever it takes to get the chlorine out of our water, while others wanted us to focus on delivering a stormwater network to manage increased flooding risk. The importance of our green spaces was identified by many, with a lot of submitters calling for us to bring forward planned investment in our sports parks and facilities to allow more people in the city to be more active, more often.

Submissions revealed strong support for community grants and funding, with many submitters reminding us that this funding is crucial to the great work that many organisations do for, and with, our communities. Thousands of submitters wrote in support of Te Matatiki Toi Ora The Arts Centre, highlighting the value that the centre brings, citing its cultural significance, heritage value, and community-building role. The public also showed a lot of support for Orana Park, with submitters urging additional funding due to its tourism, conservation, and educational contributions.

You can read all the submissions, the thematic analysis and summary of Council officers' responses at <https://ccc.govt.nz/the-council/plans-strategies-policies-and-bylaws/plans/long-term-plan-and-annual-plans/long-term-plan-2024-to-2034/>

How your feedback helped shape the Long Term Plan

A summary of the key elements of the Long Term Plan 2024–34 is attached as an appendix to this letter.

The input provided by the Community Board is valuable in shaping the LTP and will be equally valuable as we consider the upcoming Annual Plan 2025/26.

If you have any specific feedback on the engagement process, or would like any assistance in accessing information on the Long Term Plan, please let us know at cccplan@ccc.govt.nz

Thank you again for your feedback, insight and direction.

Yours sincerely,



Matthew Pratt
Acting Head of Community Support & Partnerships
Christchurch City Council

A summary of your submissions on the Long Term Plan 2024–34

Over the next 10 years, we've committed to:

- Bringing forward \$1.8 million in operational funding for climate adaptation work, to accelerate the Coastal Adaptation Planning Programme and boost community preparedness. We're also establishing a Climate Resilience Fund, setting aside money from 2025/26, to manage future changes to Council assets. This could include moving or raising lifeline roads, protecting water infrastructure, and ensuring community facilities exposed to hazards are more resilient.
- An extra \$100,000 for the next three years of the Biodiversity Fund.
- Peninsula roads to be maintained to the agreed levels of service in our operational budgets.
- \$256,000 for funding of 15 Reserve Committees through to 2025/26, with the possibility of substituting budget from the Port Hills and Banks Peninsula New Development programme to extend it further.
- Completing the Te Pātaka o Rākaihautū Banks Peninsula Reserves Management Plan.
- \$4.029 million for the Duvauchelle water treatment plant upgrade in 2024/25 and 2025/26.
- Monitoring the condition of the Pigeon Bay seawall, and if required, looking at options for remediating it.
- \$215 million for stormwater drainage, which includes flood management support. We're preparing a stormwater management plan for our Banks Peninsula settlements.
- We've endorsed both Te Pātaka o Rākaihautū Banks Peninsula and Ōtautahi Christchurch Canterbury Waitaha Destination Management Plans in November 2023 – ChristchurchNZ, in close collaboration with

the Council and local sector partners, is implementing them with a focus on building capability in regenerative tourism business practices, so that the impact of tourism is managed sustainably.

- \$2.459 million towards improving Civil Defence Emergency Management services for the city and Banks Peninsula.
- Where possible, using local contractors for things like building maintenance, mowing and planting, track work, and plant and animal pest work. For larger high-cost development work such as wharves or landscaping, we're inviting local contractors to apply alongside others via a tender process.

Note: Councillors approved the Transport programme as per the Draft LTP consultation document, with agreement that they would consider the programme further once the Government publishes its National Land Transport Programme and the resulting funding implications can be understood. Transport staff will present significant programmes to community boards over the coming months, including the road and footpath resurfacing programme and the minor safety programme, including school safety.

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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