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## **Finance and Performance Committee**

### **OPEN MINUTES**

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**Date:** Wednesday 28 August 2024  
**Time:** 9.30 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chairperson	Councillor Sam MacDonald
Deputy Chairperson	Councillor Melanie Coker
Members	Mayor Phil Mauger
	Deputy Mayor Pauline Cotter
	Councillor Kelly Barber
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough - Via audio/visual link
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown - Via audio/visual link
	Councillor Jake McLellan
	Councillor Andrei Moore - Via audio/visual link
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

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**Principal Advisor**

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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
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## **Karakia Tīmatanga: All Councillors**

The agenda was dealt with in the following order.

### **1. Apologies Ngā Whakapāha**

**Part C**

**Committee Decision**

There were no apologies.

### **2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

### **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Committee Resolved FPCO/2024/00043**

That the minutes of the Finance and Performance Committee meeting held on Wednesday, 24 July 2024 be confirmed.

Councillor Coker/Councillor Harrison-Hunt

**Carried**

### **4. Public Forum Te Huinga Whānui**

**Part B**

There were no public forum presentations.

### **5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**

There were no deputations by appointment.

### **6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

Councillor Harrison-Hunt joined the meeting at 9.32am during consideration of item 7.

## **7. Key Organisational Performance Results - Year end (June) 2024**

### **Committee Resolved FPCO/2024/00044**

**Officer recommendations accepted without change**

#### **Part C**

That the Finance and Performance Committee:

1. Receive the information in the Key Organisational Performance Results – June (year-end) 2024 report.

Councillor MacDonald/Mayor

**Carried**

**Secretarial note:** The Committee noted that the 12 month average speed to answer telephone enquiries was 126 seconds, and asked for information on the annual number of calls received.

## **8. Financial Performance Report - June 2024**

### **Committee Resolved FPCO/2024/00045**

**Officer recommendations accepted without change**

#### **Part C**

That the Finance and Performance Committee:

1. Receives the information in the Financial Performance Report - June 2024.
2. Approves operational carry forward requests from 2023/24 of a net \$13.9 million (as detailed in Attachment B), to enable completion of projects in 2024/25 or later.
3. Approves net capital bring backs to 2023/24 of \$2.8 million (as detailed in Attachment C) to cover work completed in 2023/24 partly offset by carry forwards to enable completion of capital projects in 2024/25 or later, noting that:
  - a. Excluding the \$17.5 million carry forward for Te Kaha, the net bring back is \$20.3 million.
  - b. a net \$4.4 million comes from 2024/25.
  - c. a net \$35.9 million moves to 2025/26, and notes substitutions may need to be considered as part of the 2025/26 Annual Plan to ensure affordability and deliverability in that year.
4. Approves net capital revenue and funding carry forwards of \$3.2 million, and on-lending carry forwards as detailed in Attachment C.
5. Confirms the following treatment for the 2023/24 operating surplus of \$20.4 million:
  - a. Notes \$7.36 million, being higher than budgeted subvention receipts received in the 23/24 financial year, was applied to reduce 2023/24 borrowing as resolved with the adoption of the 2024/34 LTP.
  - b. \$0.5 million of unspent weather event contingency budget to be transferred and added to the \$1.1 million sitting in the Adverse Event fund, which will provide \$1.6 million for any future weather event that exceeds, the normal annual budget provision of \$0.5 million,

and also provide \$6.0M for commercial contingencies which may be subject to balance date adjustments.

- c. The balance of \$6.5 million be applied to the repayment of rates funded debt.

Councillor MacDonald/Councillor McLellan

**Carried**

## **9. Capital Programme Performance Report End of Year FY24**

### **Officer Recommendations Ngā Tūtohu**

That the Finance and Performance Committee:

1. Receives the information in the Capital Programme Performance Report for the end of Financial Year 2023/24 (FY24).
2. Confirms the draft set of FY25 Watchlist projects (as set out in Attachment B).

### **Committee Resolved FPCO/2024/00046**

#### **Part C**

That the Finance and Performance Committee:

1. Receives the information in the Capital Programme Performance Report for the end of Financial Year 2023/24 (FY24).
2. Confirms the draft set of FY25 Watchlist projects (As set out in Attachment B) with the addition of 26601 Major Cycleway – Ōtākaro Avon Route (Section1) Fitzgerald to Swanns Road Bridge (OARC) and Bromley Roads (67989).

Councillor MacDonald/Mayor

**Carried**

**Secretarial note:** The Committee requested information on the percentage of projects that had an increase in the budget for the FY24 year.

## **10. Applications to the 2024/25 Capital Endowment Fund - Papanui Toc H Athletics Club, Riccarton Leagues Club**

### **Committee Resolved FPCO/2024/00047**

#### **Officer recommendations accepted without change**

#### **Part C**

That the Finance and Performance Committee:

1. Makes a grant of \$95,000 from its 2024/25 Capital Endowment Fund to the Papanui Toc H Athletic Club Incorporated towards replacement of their artificial track, on the condition that:
  - a. The Club demonstrates that it has the resources and capacity to complete the project prior to funds being drawn down.
  - b. Final reporting is submitted within six months of project completion.

2. Makes a grant of \$50,000 from its 2024/25 Capital Endowment Fund to the Riccarton Leagues Club towards its accessibility platform lift, on the condition that:
  - a. Funds are released as one single instalment of \$50,000 on evidence that the Club has sufficient funds to bring the project to completion.
  - b. Final reporting is submitted within six months of project completion.

Deputy Mayor/Councillor Henstock

**Carried**

## **11. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui**

**Committee Resolved FPCO/2024/00048**

### **Part C**

That at 9.56am the resolution to exclude the public set out on pages 108 to 109 of the agenda be adopted.

Councillor MacDonald/Deputy Mayor

**Carried**

**The public were re-admitted to the meeting at 10.35am.**

**Karakia Whakamutunga:** All Councillors

**Meeting concluded at 10.35am.**

**CONFIRMED THIS 25<sup>TH</sup> DAY OF SEPTEMBER 2024**

**COUNCILLOR SAM MACDONALD**  
**CHAIRPERSON**