

## **Health, Safety and Wellbeing Committee**

### **OPEN MINUTES**

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**Date:** Friday 7 June 2024  
**Time:** 9.31 am  
**Venue:** Committee Room 1, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chairperson	Councillor Tim Scandrett
Deputy Chairperson	Councillor Kelly Barber
Members	Councillor Melanie Coker
	Councillor Mark Peters
	Mr Chris Jones - via audio / visual link
	Ms Helen Sadgrove - via audio / visual link

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**Principal Advisor**

Bede Carran  
General Manager Finance, Risk &  
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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
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The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

There were no apologies received.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Committee Resolved HSCM/2024/00003**

That the minutes of the Health, Safety and Wellbeing Committee meeting held on Thursday, 7 March 2024 be confirmed.

Councillor Scandrett/Councillor Barber

**Carried**

**4. Public Forum Te Huinga Whānui**

**Part B**

There were no public forum presentations.

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

## 7. Health, Safety and Wellbeing - Committee Update

**Committee Resolved HSCM/2024/00004**

**Officer recommendation accepted without change**

### **Part C**

That the Health, Safety and Wellbeing Committee:

1. Receives the information in the Health, Safety and Wellbeing - Committee Update Report.

Councillor Barber/Councillor Peters

**Carried**

**Secretarial note:** The Committee requested that the reports for the next meeting have a focus on critical risk and near misses.

## 8. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

**Committee Resolved HSCM/2024/00005**

### **Part C**

That at 10.00am the resolution to exclude the public set out on pages 57 to 58 of the agenda be adopted.

Councillor Scandrett/Councillor Peters

**Carried**

**The public were re-admitted to the meeting at 10.30am.**

**Meeting concluded at 10.30am.**

**CONFIRMED THIS 13<sup>th</sup> DAY OF SEPTEMBER 2024.**

**COUNCILLOR TIM SCANDRETT  
CHAIRPERSON**