

## **Road Closure Subcommittee AGENDA**

---

### **Notice of Meeting:**

An ordinary meeting of the Road Closure Subcommittee will be held on:

**Date:** Wednesday 27 September 2023  
**Time:** 1pm  
**Venue:** Committee Room 1, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

---

### **Membership**

Chairperson	Megan Pearce - Acting Council Secretary
Members	Stephen Wright - Acting Transport Operations Manager Liz Beaven - Community Board Advisor Banks Peninsula

---

**20 September 2023**

Megan Pearce  
Manager Hearings and Council Support  
941 8140  
[megan.pearce@ccc.govt.nz](mailto:megan.pearce@ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To view copies of Agendas and Minutes, visit:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>

# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

## TABLE OF CONTENTS NGĀ IHIRANGI

1.	Apologies Ngā Whakapāha .....	4
2.	Declarations of Interest Ngā Whakapuaki Aronga.....	4

## STAFF REPORTS

C	3.	Proposed Temporary Road Closure for Lyttelton Farmers Market.....	5
C	4.	Proposed Temporary Road Closure for Gebbies Pass Hill Climb .....	9
C	5.	Proposed Temporary Road Closure for Little River Hill Climb .....	13
C	6.	Proposed Temporary Road Closure for Akaroa French Festival.....	17
C	7.	Proposed Temporary Road Closure for Enter Riccarton Community Church Event.....	21

**1. Apologies Ngā Whakapāha**

At the close of the agenda no apologies had been received.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Proposed Temporary Road Closure for Lyttelton Farmers Market

Reference / Te Tohutoro: 23/1461099

Report of / Te Pou  
Matua: Simon Hodges – Team Leader Temporary Traffic Management –  
simon.hodges@ccc.govt.nz (03) 941-6232

Senior Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

#### 1. Brief Summary He Whakarāpopototanga Poto

- 1.1 The purpose of this report is to provide the Road Closure Subcommittee with information to enable the Subcommittee to make a decision regarding the application for proposed road closures for the Lyttelton Farmers Market.
- 1.2 The reason for the proposed road closures is to provide a safe environment to hold the Lyttelton Farmers Market where attendees and stall holders can operate where they can be separated from motor vehicles to eliminate interactions between vulnerable road users and motor vehicles.
- 1.3 This report has been written because Project Lyttelton have proposed to close the following road from 7:30am to 2pm every Saturday between 7 October 2023 to 5 October 2024:
  - London Street, from Canterbury Street to Oxford Street
- 1.4 The event organisers have indicated that they have undertaken direct notifications to impacted parties, which is required as part of the road closure application process. The event organisers will provide a record of any feedback received, from impacted parties, to the Subcommittee in advance of the scheduled meeting or alternatively the organisers may present the information in person to the Subcommittee.
- 1.5 Public notification was carried out through publication in The Press and on the Council website. The period of time allowing for objections to be received meeting the minimum required time period of one week. The application was publicly advertised in The Press on 1 September 2023 with objections closing 8 September 2023.
- 1.6 No objections received by Council, as a result of the public notifications process.
- 1.7 Road closures for this event have previously been approved by the Road Closure Subcommittee at this location, with no unexpected impacts regarding traffic movements reported in the area.
- 1.8 Staff support the proposed temporary road closures and believe that it will not unreasonably impact traffic.

#### 2. Officer Recommendations Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the Report.
2. Authorise the approval of the temporary road closures for the Lyttelton Farmers Market, proposed to be deployed from 7:30am to 2pm on every Saturday between 7 October 2023 to 5 October 2024:
  - a. London Street, from Canterbury Street to Oxford Street.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A <a href="#">↓</a>	Proposed Temporary Road Closures - Lyttelton Market	23/1463890	7

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Simon Hodges - Team Leader Temporary Traffic Management
<b>Approved By</b>	Jacob Bradbury - Manager Planning & Delivery Transport



www.invarion.com







## 4. Proposed Temporary Road Closure for Gebbies Pass Hill Climb

Reference / Te Tohutoro: 23/1477954

Report of / Te Pou Matua:	Simon Hodges – Team Leader, Temporary Traffic Management Team – <a href="mailto:simon.hodges@ccc.govt.nz">simon.hodges@ccc.govt.nz</a>
Senior Manager / Pouwhakarae:	Mary Richardson, General Manager Citizens & Community ( <a href="mailto:Mary.Richardson@ccc.govt.nz">Mary.Richardson@ccc.govt.nz</a> )

### 1. Brief Summary He Whakarāpopototanga Poto

- 1.1 The purpose of this report is to provide the Road Closure Subcommittee with information to enable the Subcommittee to make a decision regarding the application for proposed road closures for the Gebbies Pass Hill Climb.
- 1.2 The reason for the proposed road closure is to provide a closed course to enable the safe running of a motorsport event where road users are kept off the road to allow the event to proceed without interactions between the public and vehicles involved in the proposed event.
- 1.3 This report has been written because the Rallies and Trials Enthusiasts Club (RATEC) have proposed to close the following road from 9am to 6pm on 14 October 2023:
  - Summit Road from Ahuriri Reserve to Gebbies Pass Road
- 1.4 The event organisers have indicated that they have undertaken direct notifications to impacted parties, which is required as part of the road closure application process. The event organisers will provide a record of any feedback received, from impacted parties, to the Subcommittee in advance of the scheduled meeting or alternatively the organisers may present the information in person to the Subcommittee.
- 1.5 Public notification was carried out through publication in The Press and on the Council website. The period of time allowing for objections to be received meeting the minimum required time period of one week. The application was publicly advertised in The Press on Friday 1 September 2023 with objections closing 8 September 2023.
- 1.6 There were no objections received by Council, as a result of the public notifications process.
- 1.7 Road closures for this event have previously been approved by the Road Closure Subcommittee at this location, with no unexpected impacts regarding traffic movements, reported in the area.
- 1.8 Staff support the proposed temporary road closures and believe that it will not unreasonably impact traffic.

### 2. Officer Recommendations Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the Report.
2. Authorise the approval of the temporary road closures for the Gebbies Pass Hill Climb, proposed to be deployed from 9am to 6pm on 14 October 2023:
  - a. Summit Road from Ahuriri reserve to Gebbies Pass Road.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A <a href="#">↓</a>	Proposed Road Closures Gebbies Pass Hill Climb	23/1477955	11

### Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Simon Hodges - Team Leader Temporary Traffic Management
<b>Approved By</b>	Jacob Bradbury - Manager Planning & Delivery Transport









## 5. Proposed Temporary Road Closure for Little River Hill Climb

Reference / Te Tohutoro: 23/1480748

Report of / Te Pou Matua: Simon Hodges – Team Leader, Temporary Traffic Management Team – [simon.hodges@ccc.govt.nz](mailto:simon.hodges@ccc.govt.nz)

Senior Manager / Pouwhakarae: Mary Richardson, General Manager Citizens & Community ([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Brief Summary He Whakarāpopototanga Poto

- 1.1 The purpose of this report is provide the Road Closure Subcommittee with information to enable the Subcommittee to make a decision regarding the application for proposed road closures for the Little River Hill Climb.
- 1.2 The reason for the proposed road closure is to provide a closed course to enable the safe running of a motorsport event where road users and kept off the road to allow the event to proceed without interactions between the public and vehicles involved in the proposed event.
- 1.3 This report has been written because the Rallies and Trials Enthusiasts Club (RATEC) have proposed to close the following road from 9am to 6pm on 15 October 2023:
  - Kinloch Road from Okuti Valley Road to Bossu Road.
- 1.4 The event organisers have indicated that they have undertaken direct notifications to impacted parties, which is required as part of the road closure application process. The event organisers will provide a record of any feedback received, from impacted parties, to the Subcommittee in advance of the scheduled meeting or alternatively the organisers may present the information in person to the Subcommittee.
- 1.5 Public notification was carried out through publication in The Press and on the Council website. The period of time allowing for objections to be received meeting the minimum required time period of one week. The application was publicly advertised in The Press on 1 September 2023 with objections closing 8 September 2023.
- 1.6 There were no objections received by Council, as a result of the public notifications process.
- 1.7 Road closures for this event have previously been approved by the Road Closure Subcommittee at this location, with no unexpected impacts regarding traffic movements, reported in the area.
- 1.8 Staff support the proposed temporary road closures and believe that it will not unreasonably impact traffic.

### 2. Officer Recommendations Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the Report.
2. Authorise the approval of the temporary road closures for the Little River Hill Climb, proposed to be deployed from 9am to 6pm on 15 October 2023:
  - a. Kinloch Road from Okuti Valley Road to Bossu Road.

### Attachments Ngā Tāpirihanga



No.	Title	Reference	Page
A <a href="#">↓</a>	Proposed Road Closure - Little River Hill Climb	23/1480751	15

### Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

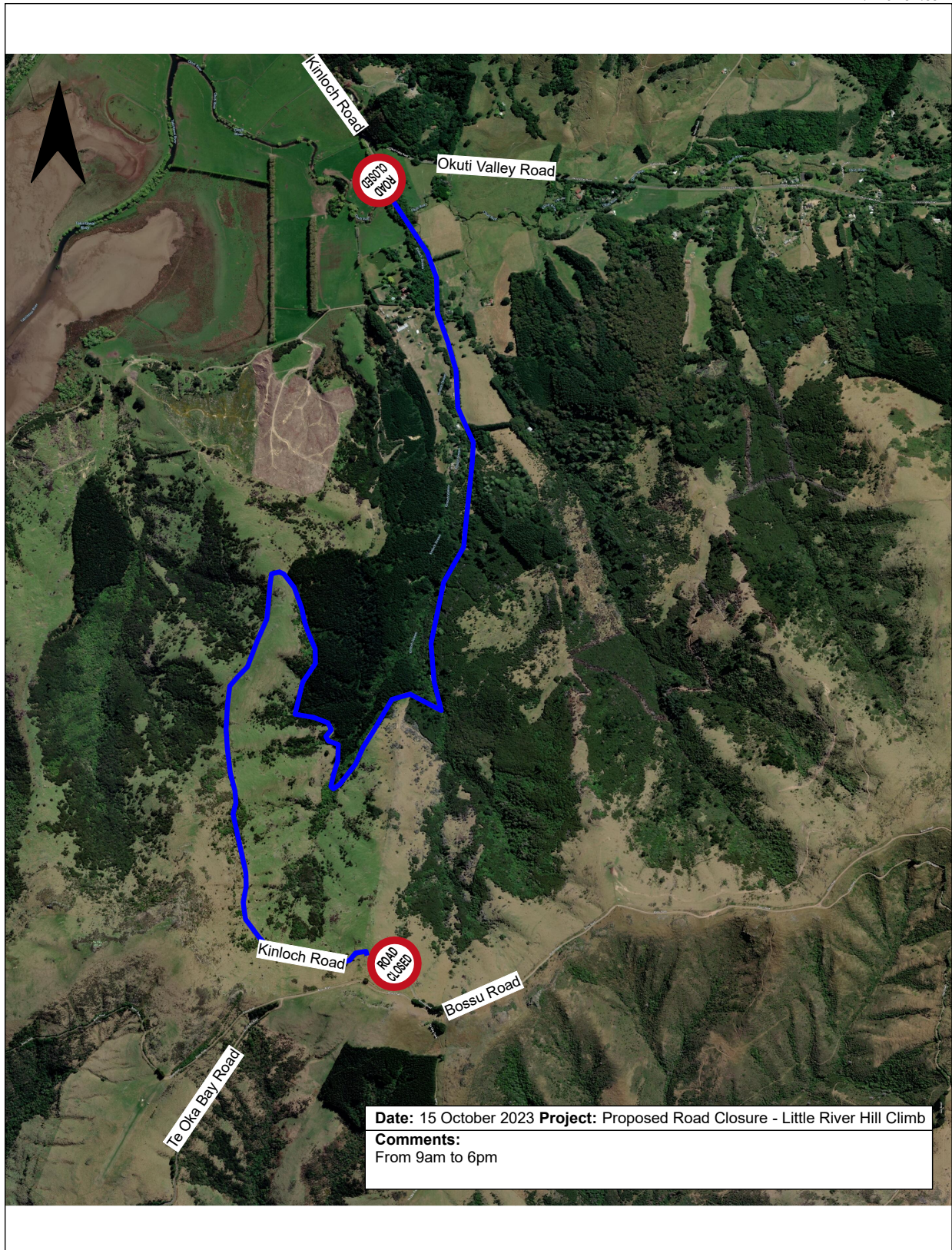
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Simon Hodges - Team Leader Temporary Traffic Management
<b>Approved By</b>	Jacob Bradbury - Manager Planning & Delivery Transport

www.invarion.com



Item 5

Attachment A





## 6. Proposed Temporary Road Closure for Akaroa French Festival

Reference / Te Tohutoro: 23/1480800

Report of / Te Pou Matua: Simon Hodges – Team Leader, Temporary Traffic Management Team. [simon.hodges@ccc.govt.nz](mailto:simon.hodges@ccc.govt.nz)

Senior Manager / Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Brief Summary He Whakarāpopototanga Poto

- 1.1 The purpose of this report is provide the Road Closure Subcommittee with information to enable the Subcommittee to make a decision regarding the application for proposed road closures for the Akaroa French Festival.
- 1.2 This report has been written because Akaroa Heritage Festival Society have proposed to close the following roads from 9:30am to 11am on Saturday, 7 October 2023:
  - Beach Road from Smith Street to Rue Balguerie
  - Rue Lavaud from Rue Balguerie to Rue Viard
  - Rue Pompallier - Entire Length
- 1.3 The event organisers have indicated that they have undertaken direct notifications to impacted parties, which is required as part of the road closure application process. The event organisers will provide a record of any feedback received, from impacted parties, to the Subcommittee in advance of the scheduled meeting or alternatively the organisers may present the information in person to the Subcommittee.
- 1.4 Public notification was carried out through publication in The Press and on the Council website. The period of time allowing for objections to be received meeting the minimum required time period of one week. The application was publicly advertised in The Press on 1 September 2023 with objections closing 8 September 2023.
- 1.5 There were no objections received by Council, as a result of the public notifications process.
- 1.6 Road closures for this event have previously been approved by the Road Closure Subcommittee at this location, with no unexpected impacts regarding traffic movements, reported in the area.
- 1.7 Staff support the proposed temporary road closures and believe that it will not unreasonably impact traffic.

### 2. Officer Recommendations Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the Report.
2. Authorise the approval of the temporary road closures for the Akaroa French Festival, proposed to be deployed from 9am to 11:30am on Saturday, 7 October 2023:
  - a. Beach Road from Smith Street to Rue Balguerie
  - b. Rue Lavaud from Rue Balguerie to Rue Viard
  - c. Rue Pompallier - Entire Length

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A <a href="#">↓</a>	Proposed Road Closures - Akaroa French Festival	23/1480803	19

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

Author	Simon Hodges - Team Leader Temporary Traffic Management
Approved By	Jacob Bradbury - Manager Planning & Delivery Transport







## 7. Proposed Temporary Road Closure for Enter Riccarton Community Church Event

Reference / Te Tohutoro: 23/1480842

Report of / Te Pou  
Matua: Simon Hodges – Team Leader, Temporary Traffic Management Team

Senior Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Brief Summary He Whakarāpopototanga Poto

- 1.1 The purpose of this report is provide the Road Closure Subcommittee with information to enable the Subcommittee to make a decision regarding the application for proposed road closures for the Riccarton Community Church Event.
- 1.2 The reason for the proposed road closure is to provide a closed road to enable the safe running of a community event, utilising the road space, without interactions between the attendees and vehicles.
- 1.3 This report has been written because Riccarton Community Church have proposed to close the following road from 8:30am to 3pm on 5 November 2023:
  - Elizabeth Street from Division Street to #40 Elizabeth Street
- 1.4 The event organisers have indicated that they have undertaken direct notifications to impacted parties, which is required as part of the road closure application process. The event organisers will provide a record of any feedback received, from impacted parties, to the Subcommittee in advance of the scheduled meeting or alternatively the organisers may present the information in person to the Subcommittee.
- 1.5 Public notification was carried out through publication in The Press and on the Council website. The period of time allowing for objections to be received meeting the minimum required time period of one week. The application was publicly advertised in The Press on 1 September 2023 with objections closing 8 September 2023.
- 1.6 There were no objections received by Council, as a result of the public notifications process.
- 1.7 The Major Cycle Route – South Express, running along Elizabeth Street will not be closed during the proposed road closure and will remain unimpeded.
- 1.8 Road closures for this event have previously been approved by the Road Closure Subcommittee at this location, with no unexpected impacts regarding traffic movements, reported in the area.
- 1.9 Staff support the proposed temporary road closures and believe that it will not unreasonably impact traffic.

### 2. Officer Recommendations Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the Report.
2. Authorise the approval of the temporary road closures for the Riccarton Community Church Event, proposed to be deployed from 8:30am to 3pm on 5 November 2023:

- a. Elizabeth Street from Division Street to #40 Elizabeth Street.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A <a href="#">↓</a>	Proposed Road Closure Riccarton Community Church Event	23/1480843	23

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Simon Hodges - Team Leader Temporary Traffic Management
<b>Approved By</b>	Jacob Bradbury - Manager Planning & Delivery Transport



www.invarion.com

