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**Waitai  
Coastal-Burwood-Linwood Community Board  
AGENDA**

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**Notice of Meeting:**

An ordinary meeting of the Waitai Coastal-Burwood-Linwood Community Board will be held on:

**Date: Monday 10 July 2023**  
**Time: 4.30 pm**  
**Venue: Boardroom, Corner Beresford and Union Streets,  
New Brighton**

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**Membership**

Chairperson	Paul McMahon
Deputy Chairperson	Jackie Simons
Members	Tim Baker
	Kelly Barber
	Celeste Donovan
	Alex Hewison
	Yani Johanson
	Greg Mitchell
	Jo Zervos

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**4 July 2023**

Christopher Turner-Bullock  
Manager Community Governance, Coastal-Burwood-Linwood  
941 8233  
christopher.turner@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or a recording after the meeting date, go to:**

<https://www.youtube.com/channel/UCI96HGy4yTuHdxoX3617V0g>

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<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an **inclusive and equitable city** which puts **people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



**Champion Ōtautahi-Christchurch** and collaborate to build our role as a leading New Zealand city.



**Build trust and confidence** in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



**Reduce emissions** as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



**Manage ratepayers' money wisely**, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

**A place of opportunity for all.**

**Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.**



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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### 1. Apologies Ngā Whakapāha

An apology was received from Kelly Barber.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waitai Coastal-Burwood-Linwood Community Board meeting held on [Monday, 12 June 2023](#) be confirmed (refer page 5).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

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**Waitai**  
**Coastal-Burwood-Linwood Community Board**  
**OPEN MINUTES**

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**Date:** Monday 12 June 2023  
**Time:** 4.30 pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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**Present**

Chairperson	Jackie Simons
Members	Tim Baker (Audio/Visual Link)
	Kelly Barber
	Alex Hewison
	Yani Johanson
	Greg Mitchell
	Jo Zervos

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Christopher Turner-Bullock  
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**Karakia Tīmatanga:** Led by Jackie Simons.

The agenda was dealt with in the following order.

## 1. Apologies Ngā Whakapāha

### Part C

#### Community Board Resolved CCBCC/2023/00036

That the apologies received from Paul McMahon and Celeste Donovan for absence, be accepted.

Kelly Barber/Greg Mitchell

Carried

## 2. Declarations of Interest Ngā Whakapuaki Aronga

### Part B

There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

### Part C

#### Community Board Resolved CCBCC/2023/00037

That the open and public excluded minutes of the Waitai Coastal-Burwood-Linwood Community Board meeting held on Monday, 8 May 2023 be confirmed.

Greg Mitchell/Jo Zervos

Carried

## 4. Public Forum Te Huinga Whānui

### Part B

#### 4.1 Glenn Livingstone

Glenn Livingstone, local resident, addressed the Board regarding potential options for the ongoing development of New Brighton as a Key Activity Centre and raised the possibility of a Coast to Coast sign at the New Brighton finish line and the local business community offering promotions.

After questions from members, the Chairperson thanked Glenn Livingston for his presentation.

### Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Refers the issues raised in relation to a Coast to Coast sign at the New Brighton finish line to staff for investigation and response back to the Community Board.

### Attachments

A Glenn Livingstone Public Forum Presentation

#### 4.2 New Brighton Roading and Infrastructure

Jen Miller, was unable to attend the meeting.

#### 4.3 Thoughts on Cycle Networks

Stephen Wood, local resident addressed the Board regarding thoughts on cycle networks from how the “Wednesday Wheelies” get around the East.

After questions from members, the Chairperson thanked Stephen Wood for his presentation.

##### Attachments

A Stephen Wood Public Forum Presentation

#### 4.4 Lynn Hayes

Lynn Hayes, local resident addressed the Board in relation to maintenance concerns at various monuments in the ward area.

After questions from members, the Chairperson thanked Lynn Hayes for her presentation.

##### Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Refers the issues raised in relation to various monuments in the coastal ward to staff for investigation and response back to the Board to also include options for upgrading the status of the gardens to ornamental status.

##### Attachments

A Lynn Hayes Public Forum Presentation

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

##### Part B

There were no deputations by appointment.

### 6. Presentation of Petitions Ngā Pākikitanga

##### Part B

There was no presentation of petitions.

### 7. Correspondence

**Community Board Resolved CCBCC/2023/00038 Original Staff Recommendation accepted without change**

##### Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the update from Holly Gray in relation to her attendance and participation at the 2023 Jennian Homes NZ Track and Field Championships.

Alex Hewison/Kelly Barber

**Carried**

## 8. Proposed Road Names - 449 Prestons Road

After feedback from members prior to the meeting proposing alternative road names, Council Officers confirmed the names as being acceptable to use as per LINZ and cultural advice. The applicant then decided to proceed with the proposed road name Perehia Mews as the new preferred option.

### Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves the following new road name for 449 Prestons Road (RMA/2021/3776):
  - a. Road 1 - Marram Place

### Community Board Resolved CBCC/2023/00039

#### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves the following new road name for 449 Prestons Road (RMA/2021/3776):
  - a. Road 1 – Perehia Mews

Jo Zervos/Greg Mitchell

Carried

## 9. Queenspark Reserve Proposed lease- Parklands Rugby Football Club Community Board Resolved CBCC/2023/00040 Original Staff Recommendation accepted without change

#### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Grant a ground lease to Parklands Rugby Football Club pursuant to s54 of the Reserves Act 1977, for a lease period of 33 years including renewals for an area of approximately 112sqm being part of Lot 1 DP35473 RT446310 as shown on the plan described as Attachment A in this report.
2. Authorises the Manager Property Consultancy to conclude negotiation and administer the terms and conditions of the lease.

Kelly Barber/Jo Zervos

Carried



## **10. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Kimihia Early Learning Trust**

**Community Board Resolved CCBCC/2023/00041 Original Staff Recommendation accepted without change**

### **Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$4,000 from its 2022-23 Discretionary Response Fund to Kimihia Early Learning Trust towards purchasing physical activity equipment and Pacifica and Māori learning resources.

Yani Johanson/Greg Mitchell

Carried

## **11. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Woolston Development Project**

**Community Board Resolved CCBCC/2023/00042 Original Staff Recommendation accepted without change**

### **Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$7,000 from its 2022-23 Discretionary Response Fund to Woolston Development Project Incorporated towards the costs of the managers salary and operational costs.

Kelly Barber/Jackie Simons

Carried

## **12. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Avonside Early Childhood Centre**

**Community Board Resolved CCBCC/2023/00043 Original Staff Recommendation accepted without change**

### **Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$2,000 from its 2022-23 Discretionary Response Fund to Avonside Early Childhood Centre towards the costs of insulating their facility.

Yani Johanson/Greg Mitchell

Carried

**13. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Woolston Preschool Incorporated**

**Community Board Resolved CCBCC/2023/00044 Original Staff Recommendation accepted without change**

**Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$3,000 from its 2022-23 Discretionary Response Fund to Woolston Preschool Incorporated towards the costs of updating their water play equipment and activity boards.

Kelly Barber/Jackie Simons

Carried

**14. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Stitch-O-Mat Charitable Trust**

**Community Board Resolved CCBCC/2023/00045 Original Staff Recommendation accepted without change**

**Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$4,000 from its 2022-23 Discretionary Response Fund to Stitch-O-Mat Charitable Trust towards their Facility Activator wages.

Alex Hewison/Jo Zervos

Carried

**15. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Mo Tagata Incorporated**

**Community Board Resolved CCBCC/2023/00046 Original Staff Recommendation accepted without change**

**Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$10,000 from its 2022-23 Discretionary Response Fund to Mo Tagata Incorporated towards the costs of setting up Le Maota Pacifica Hub.

Alex Hewison/Kelly Barber

Carried

## 16. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - New Brighton Project Incorporated

Community Board Resolved CBCC/2023/00047 Original Staff Recommendation accepted without change

### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$7,000 from its 2022-23 Discretionary Response Fund to New Brighton Project Incorporated towards the costs of delivering the New Brighton Christmas Santa Parade.

Jo Zervos/Greg Mitchell

Carried

## 17. Waitai Coastal-Burwood-Linwood Community Board Area Report - June 2023

### Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the Waitai Coastal-Burwood-Linwood Community Board Area Report for June 2023.

Community Board Resolved CBCC/2023/00048

### Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the Waitai Coastal-Burwood-Linwood Community Board Area Report for June 2023.
2. Acknowledges the North Avon BMX Club and Council Staff for their work on the new pump track at Bexley Reserve.

Jackie Simons/Kelly Barber

Carried

## 18. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

Members exchanged information on matters of mutual interest:

- Councillor resident nights
- ACTIS - meeting attendance
- Burwood Ward - clean up days
- Mairehau Road/Prestons Park Drive Intersection – work to commence soon
- Organics Processing Plant – upcoming meeting
- Coastal Ward – tour with the Mayor
- Cypress Street speed concerns
- New Zealand Relay Service – phone assistance for hard of hearing
- Handout resource on crime issues – currently being worked on

Tim Baker left the meeting at 5.35pm during consideration of item 18.

**Karakia Whakamutunga:** Led by Jackie Simons.

**Meeting concluded at 5.37pm.**

**CONFIRMED THIS 10TH DAY OF JULY 2023**

**PAUL MCMAHON  
CHAIRPERSON**

## 7. Proposed Road Names - 115 Eureka Street

Reference / Te Tohutoro: 23/890465

Report of / Te Pou Sean Ward, Team Leader Planning (Sean.Ward@ccc.govt.nz)

Matua:

General Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to approve the proposed road and lane names at 115 Eureka Street, Aranui.
- 1.2 The report is staff generated resulting from a naming request received from the subdivision developer.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves the following new road and lane names for 115 Eureka Street (RMA/2022/1025):
  - a. Road 1 - Poipoi Place
  - b. Lane 1 - Kura Lane

### 3. Detail Te Whakamahuki

#### Introduction Te Whakatkinga

- 3.1 A road naming request has been submitted by Davie Lovell-Smith Limited on behalf of the developer. A preferred name and alternative names have been put forward for the road and for the lane.
- 3.2 The recommended road names have been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spelling, or other similarities in spelling or pronunciation to avoid the potential for confusion. The proposed names are considered sufficiently different to existing road names.
- 3.3 The recommended road names have been checked against the Council's Roads and Right-of-Way Naming Policy dated 2 November 1993 and are considered to be consistent with this policy except as outlined below.
- 3.4 The recommended road names have also been checked against the Australia and New Zealand Standard AS/NZA 4819:2011 Rural and Urban Addressing. The names are considered to be consistent with the Standard unless otherwise stated below.
- 3.5 Under the Roads and Right-of-Way Naming Policy, the names considered must be requested by the developer. There is not an ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.
- 3.6 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed road names.
- 3.7 The names requested have been accompanied by an explanation of the background to the names, which is summarised below, along with correspondence with the applicant.

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.8 The decision in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.
- 3.9 The level of significance was determined by the number of people affected and/or with an interest.
- 3.10 Council’s Principal Advisor Treaty Relationships has been consulted and has raised no concerns with the suitability of the proposed Te Reo Māori names as set out below.
- 3.11 Due to the assessment of low significance, no further community engagement and consultation is required.



**Proposed Names**

- 3.12 The proposed roads are shown in **Attachment A**.
- 3.13 The names are themed for the previous use of the site as Wainoni School. Wainoni School had been on the site since the 1960’s until it was closed in 2012 after the Canterbury Earthquake Sequence.
- 3.14 Road 1 - Preferred name: Poipoi Place
- 3.15 Poipoi is a Māori term meaning to nurture, care for and look after.
- 3.16 Lane 1 - Preferred name: Kura Lane
- 3.17 Kura is a Māori word that has a variety of meanings, and in this context, it refers to being educated, schooled and attending school.

**Alternative Names**

- 3.18 Akoako Place/Lane - Akoako is a Māori term meaning to consult together, give or take counsel, rehearse, practice, train or teach.
- 3.19 Akoranga Place/Lane - Akoranga is a Māori term meaning learning, subject, discipline, profession, school, educational course, academic programme, academic course, teaching, class, and lesson.
- 3.20 *Note: The relevant road type will be used for any alternative name approved.*

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A  	RMA/2022/1025 - Proposed Road Naming Plan - 115 Eureka Street	23/848084	16

**Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture**

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> <li>(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and</li> <li>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</li> </ul> <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>
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## Signatories / Ngā Kaiwaitohu

<b>Authors</b>	Leashelle Miller - Planning Technician Sean Ward - Team Leader Planning Paul Lowe - Manager Resource Consents
<b>Approved By</b>	John Higgins - Head of Planning & Consents



Christchurch City Council  
RMA/2022/1025  
Approved Resource Consent Plan  
08/08/2022 Cottam, Rachel

AMENDMENT	DATE	DESCRIPTION
R1	21/05/2021	LOT NUMBERS AND AREAS ADDED
R2	13/08/2021	BOUNDARIES UPDATED
R3	19/08/2021	BOUNDARIES UPDATED
R4	20/06/2021	BOUNDARIES UPDATED
R4	10/02/2022	CAR PARKS REMOVED FROM ROAD, AREA AA ADDED

- NOTES:
- Areas and dimensions are subject to final survey and deposit of plans.
  - Service easements to be created as required.
  - This plan has been prepared for subdivision consent purposes only. No liability is accepted if the plan is used for any other purpose.
  - This plan has been prepared for the use of our client and no liability is accepted in relation to any other parties.
  - Any measurements taken from information which is not dimensioned on the electronic copy are at the risk of the recipient.
  - This plan is subject to the granting of subdivision and/or resource consents and should be treated as a proposal until such time as the necessary consents have been granted by the relevant authorities.
  - Area marked AA will be subject to a consent notice restricting vehicle access.

Purpose	Servient Tenement (Burdened Land)		Dominant Tenement (Benefitted Land)
	Lot No	Shown	
Right of way, rights to drain water & sewerage & rights to convey water, electricity & telecommunications.	5	A & D	Lots 6-15
	6	B	Lots 5 & 7-15
	7	E	Lots 5, 6 & 8-15
	8	F	Lots 5-7 & 9-15
	9	G	Lots 5-8 & 10-15
	10	H	Lots 5-9 & 11-15
	11	I	Lots 5-10 & 12-15
	12	J	Lots 5-11 & 13-15
	13	K	Lots 5-12, 14 & 15
	14	L	Lots 5-13 & 15
	15	M	Lots 5-14

Purpose	Servient Tenement (Burdened Land)		Document
	Lot No	Shown	
Right to drain stormwater in gross.	100	O	EI 11859493.2

Purpose	Servient Tenement (Burdened Land)		Document
	Lot No	Shown	
Right to drain stormwater in gross.	5	A	EI 11859493.2
	6	B & C	
	29	N	

Total Area : 2.0828Ha  
Comprised in: RT 858173

**DAVE LOVELL-SMITH**  
PLAN-NING SURVEYING ENGINEERING

116 Wigton Road P O Box 679 Christchurch 8140, New Zealand  
Telephone: 03 379 0700 Website: www.dls.co.nz E-mail: dls@dls.co.nz

JOB TITLE:  
**Eureka Street**

SHEET TITLE:  
**Proposed Subdivision of Section 2 SO 485669**

DRAWING STATUS: <b>Proposed Subdivision</b>	
SCALE: 1:500@A1 1:1000@A3	DATE: March 2022
CAD FILE: J:\20459.SUBCON\20459_subcon_R4.dwg	REVISION:
DRAWING No: <b>E.20459</b>	SHEET No: 1 OF 1
<b>R4</b>	



## 8. Woolston Community Space at Woolston Community Library - Lease to Youthtown Incorporated

Reference / Te Tohutoro: 23/773893

Report of / Te Pou Kathy Jarden, Team Leader Leasing Consultancy;

Matua: kathy.jarden@ccc.govt.nz

Senior Manager / Mary Richardson, General Manager Citizens & Community

Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Nature of Decision or Issue and Report Origin

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to grant a lease to Youthtown Incorporated to manage, activate and promote the Woolston Community space at the Woolston Community Library as a community facility on behalf of Christchurch City Council.
- 1.2 This report has been written to inform Waitai Coastal-Burwood-Linwood Community Board of the results of a Request for Proposal (RFP) process and to seek their approval to grant a lease to the preferred respondent.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by assessment of a number of factors:
  - 1.3.1 Level of Impact – no disruption or reduction of service and brings increased activity to the community facility.
  - 1.3.2 Ownership or function of a strategic asset is affected; in granting a lease there is no transfer of ownership of the asset.
- 1.4 The community engagement and consultation outlined in this report reflect the assessment.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Note that, at the time of writing, staff report no objections or submissions on the proposed lease of the Woolston Community space to Youthtown Incorporated had been received because of the public notification process undertaken under Section 138 of the Local Government Act.
2. Resolve in the event that there are no objections to the proposed lease that cannot be satisfied, to grant a lease of the Woolston Community space at the Woolston Community Library at 689 Ferry Road, Woolston for a period of up to 15 years with an annual rental of \$1 to Youthtown Incorporated.
3. Authorise the Manager Property Consultancy to conclude and administer the terms and conditions of the lease.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

3.1 An opportunity exists to grant a lease to Youthtown Incorporated that supports activation and partnership models to support community management of the Woolston Community space. The benefits achieved are:

- Enabling active citizenship and connected communities.
- The group is able to generate income to work with local communities to provide and foster an environment where educational, recreational, social and cultural activities can flourish.
- The building is purpose built to enable use as a public facility.
- The group would have better visibility over this area through its active presence and be in a better position to report any signs of vandalism or damage to the Council.
- Complies with the Council’s “Lease Policy for the Creation of New Leases and Extension Requests Prior to Expiry – Property”

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

4.1 The following option was considered but ruled out:

- The facility continues to be managed through the Council’s Community Facilities Specialist and Council booking system. This was not considered as it does not achieve the Council’s Community Outcomes to support community management and activation of facilities through a Council and Community partnership model.

### 5. Detail Te Whakamahuki

5.1 The Building

5.1.1 The Woolston Community Space is located within the recently rebuilt Woolston Community Library at 689 Ferry Road. Rebuilt following damage caused by the Canterbury Earthquake events of 2010/2011, the building was officially opened in August 2018.

5.1.2 The building comprises space utilised by the Woolston Volunteer Library, community hall, meeting room and amenities including kitchen, parent room and unisex water closets. There is a public toilet on the externally facing Ferry Road.



5.2 The Request For Proposal Process

5.2.1 An initial Request for Proposal (RFP) was opened to the public for response in May 2022. One response was received which did not meet the objectives set out.

5.2.2 The respondent was notified that the RFP would be readvertised and that they were welcome to make a new submission.

5.2.3 The RFP was readvertised in November 2022 and also circulated to local community groups in the catchment area.

5.2.4 One complying response was received and evaluated by officers confirming that it met all the objectives set out.

5.3 The Respondent - Youthtown Incorporated

5.3.1 Youthtown Incorporated submitted a full response to the RFP that has been reviewed by the Council's community support and partnership team and local community development advisor.

5.3.2 Youthtown has a city-wide focus with emphasis put on Christchurch East areas.

5.3.3 Programmes currently operating include:

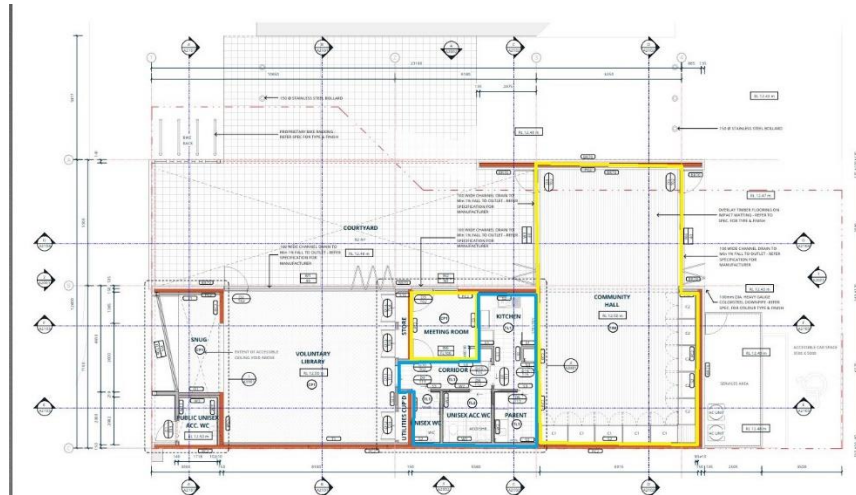
- Rangatahi and Tamariki holiday programmes
- Camps, tramps
- Youth hub
- Afterschool programmes
- Community activations
- Water Safety
- Youth Employability programme
- Driver Learner Licensing programme
- Family fun days
- Active Recreational and Sport within schools

5.3.4 The above activities fit in nicely with the Council's objectives to activate the community space and build up pride, participation and engagement with local areas such as Woolston, Aranui, Linwood, Shirley and Richmond.

5.3.5 A full excerpt of the response is appended in **Attachment A** to this report.

5.4 Proposed Lease Agreement

- A lease for a period of up to 15 years is proposed to Youthtown Incorporated.
- The lease will document the terms and conditions including ongoing maintenance responsibility and recovery of operating expenses such as electricity consumption.
- The annual rent for the first 5 years will be a peppercorn rental (\$1) and subject to rent review in accordance with any policy the Council adopts for leases to community groups managing Council owned community facilities.
- The Community Space area is outlined in yellow below, the blue area is the shared common area that is accessible by the Woolston Volunteer Library



- 5.5 The local community and regular users are specifically affected by the option to grant a lease as a new entity will be managing the bookings for the available community space rather than through the Council's facilities booking staff.
- 5.6 The proposal to grant a lease to Youthtown is required to be publicly notified to comply with the Local Government Act 2002, section 138 that requires the local authority to advertise the disposal of a park. The definition of "park" means land acquired or used principally for community, recreational, environmental, cultural or spiritual purposes. Disposal of a park includes the granting of a lease for more than 6 months that has the effect of excluding or substantially interfering with the public's rights of access to the park.
- 5.7 In this situation, the public's rights of access are limited to invited guests and participants of activities within the Community Space.
- 5.8 A public notice appeared in The Press on Saturday 3 June 2023 advising that the Community Board would be considering the granting of a lease to Youthtown Incorporated. At the time of writing the report, there were no objections received to the granting of the lease. Officers will update the Community Board at the hearing of this report.
- 5.9 The decision affects the following wards/Community Board areas:
  - 5.9.1 Waitai Coastal-Burwood-Linwood Community Board

## 6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The granting of this lease supports the Council's Community Outcomes that forms part of the Strategic Framework tier being "Community Outcomes". This enables the Council to empower the community by doing things for themselves, i.e. managing their local community facility.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
  - 6.2.1 Activity: Community Development and Facilities
    - Level of Service: 2.0.7 Support community management and activation of facilities through a Council and Community partnership model. - At least 75% of community facilities are activated/managed in partnership with the community.

### Policy Consistency Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies.

### **Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.
- 6.5 The decision does involve a matter of interest to Mana Whenua and will impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.6 As reviewed by the Council's Principal Advisor Treaty Relationships, the awarding of this lease to Youthtown will have a positive impact for Mana Whenua and Māori youth. Youthtown are a great fit for the Woolston Community and a new lease is supported.

### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.7 There is no impact on climate change.

### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.8 This is an accessible building and meets current building code requirements.

## **7. Resource Implications Ngā Hīraunga Rauemi**

### **Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to Implement – Public advertising – approximately \$500 from operational budgets; preparation of lease documents covered from operational budgets.
- 7.2 Maintenance/Ongoing costs – Shared responsibility with the Council; maintenance obligations to be detailed in the lease agreement.
- 7.3 Funding Source – Community Facilities – Community Support, Governance and Partnership; costs to Youthtown will be met by revenue generated through activation of the community centre.

### **Other He mea anō**

- 7.4 Insurance Premiums– As this is a non-commercial tenant, the liability for the insurance premium remains with the Council as the building is used for community activities.
- 7.5 The insurance premium is included in current operational budgets.

## **8. Legal Implications Ngā Hīraunga ā-Ture**

### **Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

- 8.1 The Council has delegated to the Community Boards the power to grant leases or licences for a maximum term of 35 years to any person or body over parks, and to authorise staff to sign all required documentation. The proposed lease term is 15 years including renewals.

### **Other Legal Implications Ētahi atu Hīraunga-ā-Ture**



- 8.2 There is a legal context, issue or implication relevant to this decision.
- 8.3 The legal consideration is the entering into of a lease with a community group.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit.

## **9. Risk Management Implications Ngā Hīraunga Tūraru**

- 9.1 There is a risk of some reputational damage or negative impact on the Council's image in not granting a lease to a group whose work is well known in the community. This may result in a minor disengagement with the community.

- 9.1.1 The residual rating of the risk after the below treatment is implemented will be low.
- 9.1.2 Planned treatment includes a positive media campaign to counter potential negative press.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Youthtown Incorporated Response to RFP	23/774781	23

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

### Confirmation of Statutory Compliance Te Whakatūrutanga ā-Ture

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> <li>(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and</li> <li>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</li> </ul> <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p>
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### Signatories Ngā Kaiwaitohu

<b>Author</b>	Kathy Jarden - Team Leader Leasing Consultancy
<b>Approved By</b>	Angus Smith - Manager Property Consultancy Matthew Pratt - Community Facilities and Activation Manager Mary Richardson - General Manager Citizens & Community

## Appendix 2 – Form of Response

Response for:	Request for Proposal – Management and Activation of Woolston Community Centre (Readvertised)
RFP Number:	25725211

### Part A: Respondent’s acknowledgment

1. We, being the Respondent named below, acknowledge and agree that we are interested in participating in this RFP process and any subsequent RFP process;
2. We understand that no legal or other obligations shall arise between the Respondent and the Council in relation to the conduct or outcome of the RFP process.
3. We attach the information required to be submitted with this Response (as set out in the Key Information checklist in **Appendix 1**), and confirm that all such information is complete and accurate.
4. We nominate the following person to communicate on our behalf in relation to the RFP process and our Response:

Name of Respondent:	Youthtown Incorporated
Name and position of contact person:	Richard Chambers
Contact person's address:	[REDACTED]
Contact person's telephone number:	[REDACTED]
Contact person's email address:	<a href="mailto:Richard.chambers@youthtown.org.nz">Richard.chambers@youthtown.org.nz</a>
Signed by authorised signatory of the Respondent:	
Name and title of authorised signatory:	South Island Manager, Programme Delivery & Community
Date:	January 25, 2023



### Part B –Key Aspects of the Response

Please complete the following application to provide the Council sufficient information to evaluate your proposal.

#### Organisation details

**Name of your group:** Youthtown Incorporated

**Your group's postal address:** C/- PO Box 5899, Wellesley Street, Auckland

**Phone:** 0800 004 566

**Email:** info@youthtown.org.nz

**Cell Phone:**

#### Contact people

**Name of main contact:** Richard Chambers

**Position held in the group:** South Island Manager, Programme Delivery & Community

**Phone (day):** 027 242 4099

**Email:** Richard.chambers@youthtown.org.nz

**Cell Phone:** 027 242 4099

**Name of second contact:** Dylan Perfect-Tait

**Position held in the group:** General Manager, Programme Delivery & Community

**Phone (day):** 027 522 8095

**Email:** Dylan.perfect-tait@youthtown.org.nz

**Are you registered for GST?**  Yes  No

**GST No:** 011-652-980



### Purpose of organisation

#### **Why was your group set up (i.e. what are your group's main objectives)?**

Our Vision:

To empower young people in Aotearoa to be the best they can be

Our Story:

It all started at Nelson Street, the Great Depression was in full swing and with a wave of mass unemployment spreading across the nation. Protests and riots erupted as the frustration of not being able to provide spread.

Amidst the backdrop of this extraordinary time, a small boxing gym opened in Parnell, Auckland. Designed to get boys off the street and into learning a new skill. **'Boystown'** was a partnership between the Police and community business folk. As the years passed, that small gym turned into an iconic sports and leisure facility on Nelson Street: a second home to many young people across the city.

Around the same time, Boystown management sensibly recognised that a name change would mirror this universal sense of belonging their clientele were feeling about the place, growing with the times to become **'Youthtown'**. From this launchpad, Youthtown spaces opened across the North and South Islands to extend the experience to more communities.

This is where we are at today. Though our Nelson Street home is sadly now no more, some of the original programme staff from those days still work nationally to help every new Youthtown team member understand our history, memories and impact as we create each new programme space for children and young people across our many communities.

#### **Please show your New Zealand Business Number (NZBN)**

9429042928225

#### **Indicate here the services, projects or activities that your group provides to members, clients or the community.**

Southern Regional (Christchurch, Oamaru, Queenstown)

A: Rangatahi Holiday Programmes (12-17yrs old)

B: Tamariki Holiday Programmes (5-12yrs old)

C: Camps and Tramps

D: Youth Hub

E: Afterschool Programmes

F: Water Safety for Tamariki and Rangatahi

G: Community Activations

I: Youth Employability Programme

J: Driver Learner Licensing Programme

K: Family Fun Days

L: Active Recreation and Sport within schools

Many of our activities are in partnership with other organisations.

Youthtown have been in Christchurch since 2011, nationally since 1932

Areas that we service - all of Christchurch (with a particular focus on Woolston, Aranui, Linwood, Richmond, Shirley), parts of wider Canterbury, and other teams working in other regions of NZ.

**Number of paid workers:**

**Paid full-time:** 56 (National) 7 (Local)

**Paid part-time:** 33 (National) 11 (Local)

Number of paid hours per week: 6024.7 (National) 1032 (local) + casual staff

**How many volunteers does your group have (including Committee members)?**

**Number of volunteers:** 2 'other/programme' volunteers

**Number of volunteer hours per year:** nil volunteer hours this financial year.

**How many people/clients does your group work within a typical year?**

Our most recent data nationally:

- 8622 participations for group bookings over a 6-month period
- 3963 participations in Youth Holiday Programmes over 12-months
- 59314 participations across OSCAR Holiday Programmes and Afterschool programmes over 12months

Southern:

- 3917 participations for group bookings over a 6-month period
- 579 participations in Youth Holiday Programmes over 12months
- 22634 participations across OSCAR Holiday Programmes and Afterschool programmes over 12-months

**Your group's legal status:** Incorporated society

**Legal registration No. (if you have one):** 9429042928225

**Current services provided**

Detail of services provided in the community

How long has this service/project run? Start date:

Indicate the areas that your service/s are targeted at:

Regional (Canterbury Wide)

Metropolitan (City Wide)

Specific Sectors (for example, Parklands, Travis)

Detail of services provided in the community	How long has this service/project run (start dates)	Indicate the areas that your service/s are targeted at: Regional/Metropolitan	Specific Sectors
Rangatahi Holiday Programmes	2011	metropolitan	City wide, however focus is Christchurch East
Tamariki Holiday Programmes	2011	metropolitan	City wide, however focus is Christchurch East
Camps and Tramps	2011	metropolitan	City wide, however focus is Christchurch East
Youth hub (Eastgate mall)	2018	metropolitan	City wide, however focus is Christchurch East
Afterschool Programmes	2011	metropolitan	City wide, however focus is Christchurch East
Water Safety	2018	metropolitan	City wide, however focus is Christchurch East
Community Activations	2011	metropolitan	City wide, however focus is Christchurch East
Youth Employability programme	2022	metropolitan	City wide, however focus is Christchurch East
Driver Learner Licensing Programme	2014	metropolitan	City wide, however focus is Christchurch East
Family fun Days	2011	metropolitan	City wide, however focus is Christchurch East
Active Recreational and Sport within Schools	2011	metropolitan	City wide, however focus is Christchurch East

**Tick the boxes which best describe the majority of the people who will benefit from the project or service:**

Children/Infants

Maori

People with disabilities

Young People (12-25 years)

Pacific

People on limited incomes

Older people

Women

Refugee

Families/whanau

General community

Migrant

Other (please specify)

Request for Proposal – Management and Activation of Woolston Community Centre 2022

### Fee structure and supporting documentation

The incoming organisation will set the hire and booking fees to suit their operational and financial requirements. As a guide, the Council's community facilities fees for 2022/2023 can be found here:

<https://ccc.govt.nz/the-council/plans-strategies-policies-and-bylaws/plans/long-term-plan-and-annual-plans/fees-and-charges/fees-community-support>

The incoming organisation will develop the terms and conditions for use of the facility. As a guide, a full suite of documents currently used by Christchurch City Council for hiring Council-operated community centres is found here:

<https://ccc.govt.nz/culture-and-community/venues-for-hire/hiring-a-council-community-facility/>

### Tell us how the hire fees will be structured:

#### Proposed Woolston Community Facility Fees

NB:

- GST inclusive (15%)
- Head of Department has the discretion to change fees in response to external/sponsorship opportunities

Base Charge	Not-for-profit community hirers: For community groups, for community benefit, with no charge for attendees, including fundraising events	\$15.32
	No-for-profit community hirers: For community groups where attendees are charged a fee or payment	\$22.46
	Commercial and private social event hirers: For auctions, meetings, birthdays, weddings, funerals, private events, private tutor-paid classes, etc	\$35.74
Cleaning	The Hiree is responsible for ensuring the space is left clean and ready for the next use as per the facility hire agreement	
Security	Security charge for social events including birthdays, weddings, celebrations where the hire is: - booked after 6pm Monday to Friday (for 4 hours and longer) - booked Saturday and Sunday (for 4 hours and longer) - at the discretion of Council staff and not limited to the events above	\$76.50

See attached Youthtown Facility Hire Agreement

### Outcomes

Describe how your organisation will contribute to the Council's Strengthening Communities Strategy. For a full copy of the Council's Strengthening Community Strategy 2007 please refer to the following link:

<https://ccc.govt.nz/the-council/plans-strategies-policies-and-bylaws/strategies/strengthening-communities-strategy-2007/>

The draft Ōtautahi Christchurch Community Strategy link is below:

<https://ccc.govt.nz/assets/Images/The-Council/Plans-strategies-policies-bylaws/Strategies/CUS4728-Otautahi-Christchurch-Community-Strategy-overview-document-WEB.pdf>

### **Tell us how the project or services will contribute to this strategy:**

For over 90 years Youthtown has successfully delivered a wide range of programmes, events and projects to the community of all backgrounds, ethnicities and lived experiences. During this time we have adapted to the growing needs of our communities, to ensure we continue to be relevant and meet the aspirations of young people now and into future.

Similar to the Council's Strengthening Communities strategy and commitment to working with others to build a healthy, happy and resilient Christchurch, specifically, our programmes and projects bring people together, nurture their strengths and complexities so we can achieve more alongside our community.

The work we do centers around our strategic priorities for the next 10-years: purpose, places, partnership, people, performance, planet. Our priorities align nicely with the Christchurch Community Strategy which identifies high priority areas summed up as engagement, collaboration, participation, sense of belonging, safety and trust as well as symmetry with the pillars and objectives identified within the strategy of People, Participation, Place and Preparedness.

Specifically, intended services Youthtown will provide which respond to the council Strengthening communities strategy include but are not limited to, young people participating in a selection of activities allowing youth voice on how they are run, as well as being an open space for others in the community to come and enjoy the space and hire it when needed. This is a carefully mentored and guided approach to ensure the success of programmes and the space, ensuring programmes are safe, fun and welcoming to new attendees, as well as those who are more experienced, whilst also growing the skills of young people in to develop programmes.

Youthtown will continue to deliver holiday programmes and in-term activities including a drop-in youth hub that incorporates a range of activities to keep participants engaged and will be beneficial to their growth and development.

Youthtown are an experienced provider in this space and has mature systems, policies and procedures in place that ensure all aspects of consent and confidentiality are appropriately managed.

### **How many people will directly benefit from this project or service?**

Given Woolston is close to main arterial routes and accessibility to this site is good, it is merged with both industry and residential dwellings as the city centre has grown outward, we expect to see people utilise the services we provide both within Woolston and outside of this locality. Woolston has a strong identity we believe our services meet.

Youthtown already has a strong connection with Te Waka Unua School and Ngutuawa School,

with in-school, afterschool and holiday programme and students from St Anne's attending our Youth Hub. We also provide in-school programmes for Bay Schools. With an estimated population of just over 10,000 in the Woolston area and approximately 85% being 29 and under, there is an opportunity to increase the community connection and use of the space through our programming and through active promotion within the community.

### Current Users

The premises are under-utilised and one of the objectives of this RFP is to appoint a successful respondent who will make better use of the community facilities through their work and promotion in the community.

In 2021 there were approximately 50 bookings including some regular hirers (eg monthly meetings, classes, services). This included one-off meetings and events such as corporate staff meetings, birthday parties and social gatherings. (Note: Several groups have bookings made for 2022 which the Council would like to see honoured.)

Total revenue collected was approximately \$3,000.00 including GST.

The Council would like the successful respondent to make the hall available to the public for their classes, meetings and functions.

### Working with the Community

#### **How will your organisation support existing users to continue their participation under your management?**

Youthtown has a strong history in building relationships through intentional and purposeful delivery and managing spaces. Managing the Woolston site will create new opportunities for community support and development.

Youthtown will provide support to any users and the community, to ensure a smooth transition of current users and potential users to the new process. We will be adaptable and provide ongoing communication of any new services or space allocation. We can communicate through various mediums: social media, visually onsite and off-site, written, electronic and face to face and look forward to the continued support council and library volunteers to grow the use of the space and the connections that can build from increased community use.

Youthtown prides itself in the relationships we have, also already formed in that community, as we already work with Ngutuawa, St Anne's and Te Waka Unua families and staff. We also provide programmes within the Bay schools and have relationships with High Schools that youth in the area attend.

Youthtown will honour any existing bookings or services in place. We will seek to maintain alignment of hire costs with Council fees for not-for-profit and community groups.

#### **How will your organisation support and enhance the Woolston Community Library activities?**

Youthtown are excited to explore how we can build on Woolston volunteer library events, and programmes like kids' hour, opening days, BBQ's, colouring competitions and school holiday activities (storybook shows etc).

Youthtown has worked with youth aged 5-24, their families and schools for over 90 years. This age group compliments Woolston library and the activities they hold. We are also happy to work with age groups outside of our focus age range.

Youthtown and the community library will be strengthened by this relationship, sharing resources, the site and the shared responsibility to the community. We look forward to exploring intentional partnership opportunities: BBQ's, running the holiday programme, supporting events, using the library as a study space, possibly introducing STEAM, possible e-sports set up similar to other libraries in Christchurch, and increasing the overall foot traffic around the site providing an increase in positive exposure for the library and connection to the community. We have strong relationships with other organizations such as Sport Canterbury which enables us to look at opportunities for active recreation from children to seniors.

**How will your organization promote further use and activation of the community hall?**

We will have a focus on involving the community in the best ways to promote further use of the site. Through an intentional process Youthtown will work to grow the connection of the community to the library and the adjoining space. Additionally, we will work with the community and council to identify and focus on community needs, as well as wants of the community, while continuing to support current users. We will directly reach out to community groups in the area reminding them of the space, and with the council community team support to identify potential users of the space. We would seek to work alongside Woolston Development Project to grow opportunities for the community.

We would like the council to consider allowing appropriate and agreed signage to promote the facilities.

Youthtown anticipates we can increase awareness of the space and help make it more accessible and easier to book with the support of our marketing team, utilizing the library partnership and encouraging new groups and programmes to use the hall.

Youthtown understand that 'down the track' there are opportunities with the way the site could be used, subject to such use aligning with the needs of the Woolston and wider community.

Future possible opportunities to promote use could be led by Youthtown or in partnership with other organizations:

- Movement skills
- Zumba
- Youth Employability Programmes
- Working with the homeless population e.g. soup kitchen with other agencies
- Pay it forward evenings
- Collaborations with the Red Cross and other businesses in the area and the Council
- Working with Youth Council
- Working with preschool age groups and Seniors
- Support for council initiatives in Woolston

**Occupancy details**

**Are you prepared to enter into an occupancy agreement such as a lease?**

Yes

**What is the expected term of the agreement that you would like to enter into?**

5 years with two additional rights of renewal of 5 years each

Please attach a copy of your organisation's current public liability insurance certificate if already in place.

**Financial information**

Please attach your most recent audited/verified accounts.

If these are more than six months old, what is the period covered by your financial update

From: 01 July 2021

To: 30 June 2022

**Income and expenditure**

	Last financial year	This financial year
What was your group's annual total income (money received)?	18,569,480.00	
What was your group's total annual expenditure (money spent)?	(20,887,927.00)	

Tell us about Council funding you have received over the last two years.

Year	Amount	Purpose	Accountability forms returned
Nov 22/23	\$8000	Special Needs Basketball	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Pending <input type="checkbox"/> No
Dec 22/23	\$800	Dudley Park activation (Waimakariri District Council)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Pending <input type="checkbox"/> No

Tell us about non Council funding you have received over the last two years. Provide as attachment if this is easier)

Year	Amount	Purpose	Accountability forms returned
Mar 21/22	\$8136	Recreation Aotearoa-Outdoor Ed Sport Fund	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Pending <input type="checkbox"/> No
Nov 21/22	\$7300	Sport Canterbury – Kiwisport Regional Partnership	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Pending <input type="checkbox"/> No
Nov 22/23	\$1610	Sport Canterbury	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Pending <input type="checkbox"/> No
Dec 22/23	\$4000	Sport Canterbury	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Pending <input type="checkbox"/> No



### Supporting Information

#### **Is there anything else you would like to say in support of your application?**

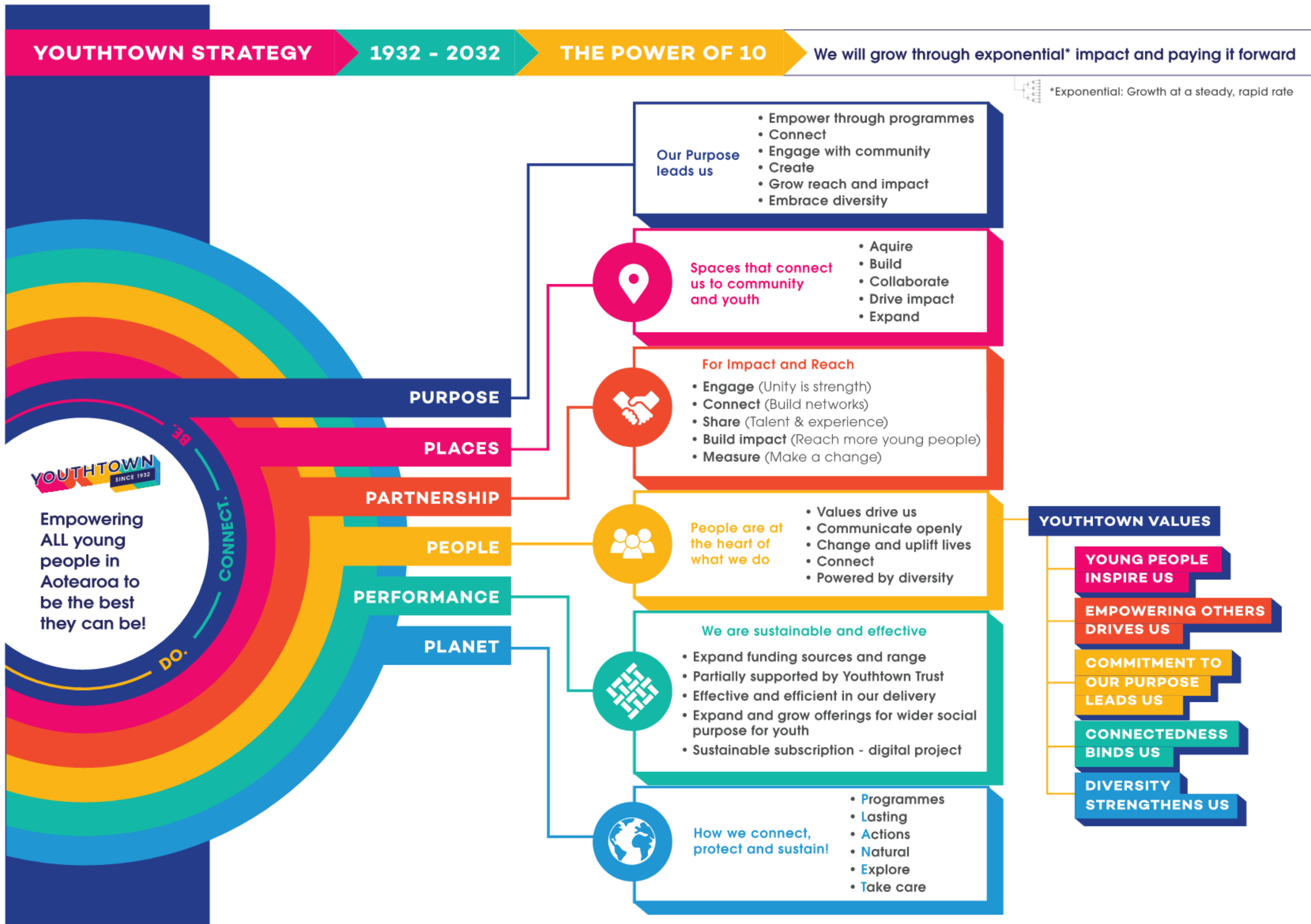
Youthtown understand the need to balance community support and covering our costs. Community support means being an integrated part of community events, such as community markets, balancing this, so we can continue to be available to the community. Youthtown are committed to working alongside the resident groups, Woolston Development Project, other services and schools to support transformation in this area.

We know that we are stronger and more effective in our mission when we work with partners and support the work of existing groups, we will be actively seeking to work with partners and other organizations to activate the space and to improve outcomes for the community.

You may wish to provide a letter of support or several references that illustrate the value of your service to the community – please state here:

Copy of long-term business plan or strategic plan attached:

Please attach a copy of your current Health and Safety Policy



## Health and Safety Policy Statement

HS-001

Approved by CEO

Approved Date Nov-22 | Review Date Nov-24



The health, safety and welfare of workers and programme participants is of core importance to Youthtown. We are committed to ensure our duty of care under the Health & Safety at Work Act 2015 is met by:

- Complying with legislative requirements including the Health & Safety at Work Act 2015 (HSWA), its regulations and amendments and other relevant legislations, regulations, standards, and Codes of Practice.
- Clearly outlining overlapping duties in our Memorandum of Understanding agreements with other PCBU's we engage with.
- Providing adequate facilities for the welfare of workers and participants.
- Obtaining required safety audits and accreditation for Adventure Activities.
- Engaging workers in the development and review of policies, procedures and other associated health and safety documentation and initiatives.
- Providing information, training, and supervision to workers to ensure they understand and take responsibility for their actions and inactions.
- Ensuring that trained and competent workers are assigned specific work duties.
- Understanding workers exposure to health-related risks and monitoring their health accordingly.
- Ensuring excellence in health and safety has the same priority as other organisation objectives.
- Ensuring effective communication between the CEO, Board of Directors, and the rest of the organisation.
- Ensuring that health and safety is positively embedded into the Youthtown culture.



Fay Amaral  
Chief Executive Officer, Youthtown Inc.

Date: 7<sup>th</sup> November 2022



## 9. Waitai Coastal-Burwood-Linwood Community Board Area Report - July 2023

Reference / Te Tohutoro: 22/1765261

Report of / Te Pou Matua: Christopher Turner-Bullock, Community Governance Manager  
christopher.turner@ccc.govt.nz

General Manager / Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the Waitai Coastal-Burwood-Linwood Community Board Area Report for July 2023.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Parklands Network	Staff are working alongside Parklands Baptist Church and Kainga Ora to plan and host a regular networking meeting for groups in the Parklands area to connect.	Ongoing	Enabling active and connected communities to own their future.

#### 3.2 Community Funding Summary

- 3.2.1 For the Board's information, a summary is provided (refer **Attachment A**) on the status of the Board's 2022-23 funding as at June 2023.

3.2.2 **Community Service and Youth Service Awards and Edible and Sustainable Garden Awards 2023.**

This year, we held the 2023 Community Service and Youth Service Award jointly with the 2023 Edible and Sustainable Garden Award on 22 June 2023 at the South New Brighton Community Hall. A total of 56 people turned up, this included the award recipients and their guests, the Waitai Coastal-Burwood-Linwood Community Board members and the Community Governance Team. The atmosphere was cheery, and everyone was happy that holding events were back on the table after a few years hiatus due to the Covid pandemic. Events are good way for the Community Board members to meet and network with the community. All-in-all, everyone had a great time.

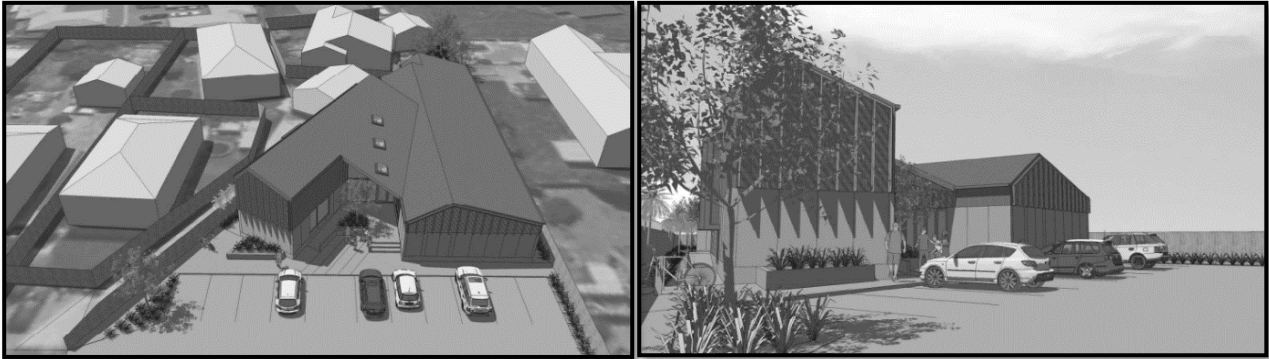


3.3 **Participation in and Contribution to Decision Making**

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- **Woolston Brass building update**

Damaged in the 2010/11 earthquakes, Woolston Brass Incorporated is rebuilding a Community and Arts Hub on their historic site at 37 Dampier Street in Woolston. The new purpose-built facility is designed to be much more than just the home of Woolston Brass, rather a facility community and other groups can utilise to connect, collaborate and create. The new build has carefully been planned with rooms for music lessons upstairs, rehearsal hall space which can be conveniently split into two rooms, a kitchen and storage space. The building will be sound-proofed throughout so that rehearsals and music lessons can go on in certain rooms or upstairs whilst another group can use the other areas. The group typically uses the building most evenings and weekends, with only individual music lessons going on during school hours. It is envisaged that other groups can use the facility as a hub during the day so the whole building is activated and use to it maximum capacity.



Woolston Brass have received \$270,000 from Council's 2021/22 Capital Endowment Fund towards the cost of the rebuild. After briefly exploring the possibility of a new site at Woolston Club (which ended up not being viable) the group have returned to the original plan of rebuilding on their current site at Dampier Street. The project is fully supported by the local residents who live in the houses surrounding the current site. Demolition is due to start in September and the re-build shortly after that. In the interim, following the *Shift: Urban Art Takeover* event in April Woolston Brass arranged for a mural to be painted on their front wall of the building through connecting with local artists at that event. As well as brightly hiding some of the cracks in the outside walls, the mural also set the scene for their aspirations for the new build to be not just about music but a community hub for all types of arts and creativity.



Woolston Brass have also recently launched their Academy's inaugural *School Brass Program* at Te Waka Unua School with a group of year 4 students. Funded by Rātā Foundation, Kiwi Gaming Foundations, Youth Town and KBB Music, this new initiative is free for students to attend and have a go at learning to play a brass instrument, giving rangatahi who have never had the opportunity, a chance to give it a go. The organisation has received lots of interest in the program and is now looking to extend the program to work with students at Te Aratai College.



- **The Forest and Bird Youth Club** were named 'Heros of the month of May' by the Avon-Heathcote Estuary Ihutai Trust for their continued support and mahi. Supervised by Council Park Ranger Jason Roberts and the youth club's lead, Noah Fenwick, the rangatahi volunteers have agreed to assist the Ihutai Trust every month, weeding, pruning, mulching and planting to restore the wetland area along Anzac Drive. They will also be collecting data on important invertebrates they find which will hopefully be able to thrive as the area is restored back to wetland.



- **Te Whare Taonga o Ngā Iwi Katoa** hosted Para Kore and Linwood Avenue School Gardening Club for an Upcycling and Ngā Rawa Māori Wānanga on 9 June at Linwood Community Gardens. Participants learnt about natural, renewable and non-renewable resources and had the opportunity to create their own mini herb planters.



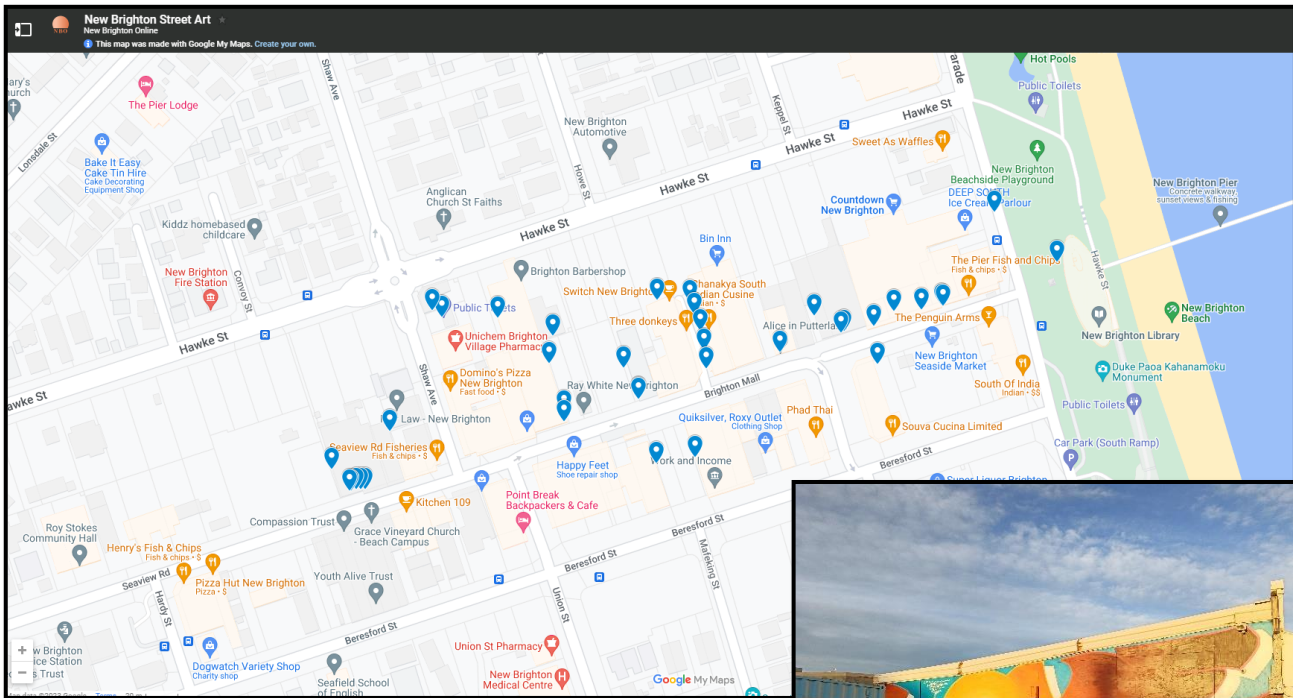


The Gardening club also enjoyed painting signs for the Linwood Community Garden



- **Eco-Action Nursery Trust** held the next in their series of planting days on Sunday 18 June at the Chimera Crescent site along Atlantis Street as part of the red zone planting along the Ōtākaro River corridor. Collecting plants from several kura who have been growing the native trees and grasses on their own sites. The next planting day will be held on 10 July at the same site.

- **ReNew Brighton** have just launched a [New Brighton Street Art Map](#) on for New Brighton Online. The interactive map was created with the help of New Brighton Outdoor Art Foundation and is designed to highlight the many pieces of artwork New Brighton offers around the suburb.



Item 9

- **Events Report-back**
  - **Conscious Clothing Market** - Held at the Bridge Hub on 18 June. They are planning a further two markets later in the year, 24 September and 3 December 2023. These are proving extremely popular for stall holders at \$10 per stall holder and free to the public. These markets are all about the pre-loved - second hand clothing, upcycled items. Reducing clothing going to the landfill is a huge win for our environment.
  - **Winter Fireworks Spectacular** was held at New Brighton Beach on Saturday 1 July. The event is popular on the city events calendar. Proudly produced by Christchurch City Council, Winter Fireworks Spectacular delivers a cracker fireworks display set to classic rock anthems off the New Brighton Pier. The public festivities began from 5.30pm at the New Brighton carpark north of the pier with live music and entertainment as well as a great selection of kai from the local vendors with the fireworks show at 7.30pm.

- **Aranui Connections Design Jam**

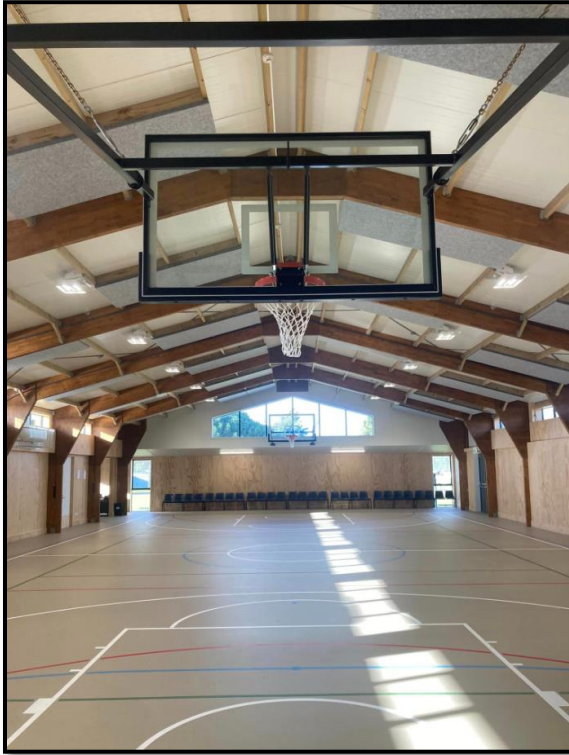
The Design Jam took place on 14 and 16 June 2023 at the Aranui Community Centre and involved 19 children aged 10 - 14 from St James Primary School Te Kura O Hato Hemi and Chisnallwood Intermediate. Haeata Community Campus will be hosting a separate session in late June. Students highlighted areas of the community they would like to see improvements and what areas they saw as a concern as well as what they loved about their community. These areas were then explored through art, drawing and model making into presentable ideas/projects. These ideas/projects from the Design Jam will become part of a Community Event (date to be confirmed) enabling further feedback and iteration from local community.

This process facilitates children and young people's agency and ownership in public space design, building trust and enabling us to gain important insights into the local context of Aranui. It enables design and community to develop together, clearly outlining the problems and opportunities that exist within the Aranui streetscape and defining the key challenges. Using the outcome and ideas generated we can then work together with community to imagine/test how future improvements might be made.



- **9 Flags of Matariki** - Wednesday 21 June from 6-8pm at New Brighton Stitch-O-Mat. Fortnightly sessions to sew the 9 flags of Matariki. The flags were used for the Matariki celebrations at Kāpūtahi Rongoā, run by Pūharakekenui Living Laboratory Trust.
- **Family Volunteering Day 2023** - Styx Living Laboratory Trust, Saturday 24 June, 1.30 – 3.30pm at 32 Turners Road. The aim of this event was to plant and guard native plants at the Styx Loop Reserve, as part of the ongoing restoration of the Pūharakekenui environment. This will contribute towards the return of native fish and bird populations to the area, and give locals access to native forest and river reserves in the Northern Christchurch area.
- **Pukeko Centre Opening event – 22 June**  
The second stage of the Pukeko Centre – a multi-purpose sport and recreation space was opened by the Mayor on Thursday 22 June with supporters and funders of the project attending the event.

The centre is now open for community use, by existing and new user groups, Parklands Bowling Club, Parklands Rugby Club nights, Parkview School, as well as for team indoor training and a variety of other users.



- **Climate Action Campus** held a working bee on Friday 16 June in their red zone site at 44 Cowlshaw Street in Avonside. The event was part of their pre-winter clean-up and volunteers help to weed, mulch the pathways and tidy up the tunnel houses so that the students could plant their winter crops. There was plenty for participants to do and their tamariki could get stuck in to, with their sand pit and mud kitchen available to entertain the younger ones.

- **Game Zone – a rangatahi event Friday 30 June @ He Waka Tapu**

This new event organised by He Waka Tapu with a huge number of partners including Te Pukenga, MoE, Skills Update, NZ Police, Te Whatu Ora etc. The event provided an opportunity to rangatahi to test their gaming skills by entering an ‘Esports’ tournament. The event provided space for rangatahi to explore future pathway options, hear and learn from professionals with lived experience from all walks of life in one of the three ‘Life Seminars’ and have a try at one of the many ‘Give-it-a-go’ stations. Rangatahi learned about youth services, youth course, supports with employment and more.

- **Events coming-up**

**FRESH Matariki** – 11 July 2023 He Puna Taimoana

**Forest Run Fest** are back to Bottle Lake Forest for an event set for Sunday 20 August from 7.30am – 12pm. Participants are to meet at Bottle Lake Forest and can choose from the Half Marathon, 10km, 5km or Kids 2kms. Walkers or runners are welcome.

3.4 Council Engagement and Consultation.

Topic	Date	Link
Way Safer Streets	Open for feedback until 16 July 2023	<a href="https://ccc.govt.nz/the-council/haveyoursay/show/598">https://ccc.govt.nz/the-council/haveyoursay/show/598</a>
Draft Greater Christchurch Spatial Plan	Open for feedback until 23 July 2023	<a href="https://ccc.govt.nz/the-council/haveyoursay/show/607">https://ccc.govt.nz/the-council/haveyoursay/show/607</a>
Cruising and Prohibited Times on Roads Bylaw	Open for feedback until 25 July 2023	<a href="https://ccc.govt.nz/the-council/haveyoursay/show/604">https://ccc.govt.nz/the-council/haveyoursay/show/604</a>

4. Governance Advice

4.1 Briefings

At its meeting on 8 May 2023, the Waitai Coastal-Burwood-Linwood Community Board requested that staff provide:

- An explanation of how information that is shared in Public Excluded Briefings are recorded/noted so that it can be shared later with the public.
- Information on the reasons for briefings being presented in public excluded.

For the Board’s information, below is the response from the Team Leader Governance Process:

Council/Community Board briefings are informal meetings for information sharing only that allow staff or external parties to brief elected members and for elected members to seek any clarification on upcoming issues. Often briefings are sensitive and the subject of upcoming decisions. At times, briefings can also be on a matter where all of the information is not yet known or quantified and where staff are working through options to form a recommendation. At this point much of the information provided at a briefing becomes public. If not, then Council/Community Board need to resolve to consider an item in PX.

There is an inherent understanding that discussions are held in a free and frank manner which would be fettered if briefings were open to the public. The effectiveness of briefings would be greatly diminished and sensitive issues would not be discussed.

Briefing information is discoverable under the LGOIMA but briefings are not bound by formal meeting processes on procedure and minute taking. Briefings are normally private but not public excluded, which formal meetings are required to resolve. Briefings do not take minutes but notes – including attendance and any action points. The Ombudsman was clear in the guidance that briefings did not require prescriptive minutes and should not act as a de facto decision-making meeting. The Council is mindful of this approach.

More recently briefing templates have added a confidentiality section which explains why an item is confidential. This is added where possible. If not staff explain whether an item is confidential to elected members when presenting.

Members of the public can still request any briefing material and the Council would consider each request on a case-by-case basis under the LGOIMA.

Please note, the Governance Process team has recently undertaken an internal review of minute and note-taking processes. Amongst other findings, the Council is considering the

possibility of more briefings either being held in public or recorded and then the recording being made publicly available. If progressed, such a decision would be on a briefing-by-briefing basis and where both the elected members present and staff were in agreement that this could be done.

## 5. Advice Provided to the Community Board

### 5.1 Sale of Alcohol Licensing Process

At its meeting on 3 November 2021, the Waikura Linwood Central-Heathcote Community Board discussed a Sale of Alcohol Licence application within Woolston and sought clarity on possible Board involvement in the Sale of Alcohol Licensing process.

The Board requested staff advice on Sale of Alcohol applications including any noted trends on the number and type of applications.

Attached for the Board's information, staff memorandum responding to this request (refer **Attachment B**).

### 5.2 Traffic Calming Measure in the Avondale Park area

At its meeting on 15 August 2022, the Waitai Coastal-Burwood Community Board received an item of correspondence from Steve Smith in relation to the tennis courts at Avondale Park and traffic calming measures in the Avondale community, especially around Avondale Park and referred these concerns to staff for investigation and response back to the Community Board by way of InfoCouncil Memorandum.

Attached for the Board's information, staff memorandum responding to this request (refer **Attachment C**).

### 5.3 Brooklands – Racing and Burnouts

At its meeting on 16 May 2023, the Waitai Coastal-Burwood Community Board received a public forum presentation from Kate Griffiths in relation to racing and burnout concerns in the Brooklands community. The Board decided to refer the issues raised to staff for investigation and response back to the Community Board by way of InfoCouncil Memorandum.

Attached for the Board's information, staff memorandum responding to this request (refer **Attachment D**).













### 5.4 Grazing Lease – The Lagoon/Anfield Street, Brooklands

For the Board's information, attached is a copy of a staff memorandum in relation to a grazing lease at The Lagoon/Anfield Street, Brooklands (refer **Attachment E**).

### 5.5 Customer Service Requests/Hybris Report

For the Board's information, attached is a copy of the May Hybris Report (refer **Attachment F**).

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waitai Coastal-Burwood-Linwood Community Board - Funding Update as at June 2023	23/982420	48
B  	Waitai Coastal-Burwood-Linwood Community Board - Sale of Alcohol Licensing - Staff Memorandum	23/861795	50
C  	Waitai Coastal-Burwood-Linwood Community Board - Avondale Park Area Traffic Calming Measures - Staff Memorandum	23/861796	53
D  	Waitai Coastal-Burwood-Linwood Community Board - Brooklands Community Racing and Burnouts - Staff Memorandum	23/861798	57
E  	Waitai Coastal-Burwood-Linwood Community Board - Grazing Lease at The Lagoon/Anfield Street, Brooklands - Staff Memorandum	23/897418	65
F  	Waitai Coastal-Burwood-Linwood Community Board - Hybris Report - May 2023	23/862937	76

## Signatories Ngā Kaiwaitohu

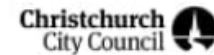
<b>Authors</b>	Cindy Sheppard - Community Board Advisor Emily Toase - Community Development Advisor Jacqui Miller - Community Recreation Advisor Rory Crawford - Community Development Advisor Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships

Waitai Coastal-Burwood-Linwood 2022-23 Community Board Funds - Updated as at: 22.06.23		
<b>Waitai Coastal-Burwood-Linwood Discretionary Response Fund</b>	<b>Allocation 2022-23</b>	<b>Board Approval</b>
<b>Starting Balance</b>	<b>\$70,275.00</b>	
<b>Return of Unspent Grant - 00064351 (Dallington Community Gardens)</b>	<b>\$808.00</b>	
Orange Sky New Zealand Limited - Volunteer training and community education	-\$2,000.00	09.11.22
Waitai Coastal-Burwood-Linwood Community Board - Garden Pride Awards 2023	-\$3,000.00	21.11.22
Waitai Coastal-Burwood-Linwood Community Board - Edible Garden Awards 2023	-\$3,000.00	21.11.22
Waitai Coastal-Burwood-Linwood Community Board - Community Service Awards 2023	-\$3,500.00	21.11.22
Scout Association of NZ-North Beach - Building repairs	-\$1,800.00	12.12.22
Queenspark Community Trust - Parklands Rangatahi Project	-\$10,000.00	9.02.23
Bromley Community Association - Motorised Projector Screen	-\$4,202.00	07.03.23
Waitai Coastal-Burwood-Linwood YDF Top Up	-\$2,500.00	13.04.23
PIPs Pregnancy Infancy Parenting Support Trust	-\$3,890.00	08.05.23
Linwood Rugby League Football Club Inc	-\$6,674.00	08.05.23
Stitch-O-Mat Charitable Trust - Facility Mgmt	-\$4,000.00	12.06.23
Avonside Early Childhood Centre - Ceiling insulation & underfloor blanket insulation	-\$2,000.00	12.06.23
Kimihia Early Learning Trust - New resources for a new bld ctr	-\$4,000.00	12.06.23
Woolston Preschool Inc - Water play & activity board update	-\$3,000.00	12.06.23
Mo Tagata Inc (Le Maota) - Le Maota	-\$10,000.00	12.06.23
Woolston Development Project Inc - Manager wages & KiwiSaver	-\$7,000.00	12.06.23
<b>Available Balance</b>	<b>\$517.00</b>	
<b>Waitai Coastal-Burwood-Linwood Youth Development Fund</b>	<b>Allocation 2022-23</b>	<b>Approval</b>
<b>Establishment of the 2022-23 Youth Development Fund</b>	<b>\$3,550.00</b>	<b>09.11.22</b>
<b>Top Up</b>	<b>\$2,500.00</b>	<b>13.04.23</b>
Sienna Gilmore - Gymnastics New Zealand Women's Artistic Gymnastic Hawaii Participation Tour	(\$500.00)	09.11.22
Charlotte Thompson - Gymnastics New Zealand Women's Artistic Gymnastic Hawaii Participation Tour	(\$500.00)	09.11.22
Middleton Grange School Board of Trustees - Isabella Sloane participating in Get2Go National Final	(\$250.00)	09.11.22
Holly Gray - 2023 Jennian Homes New Zealand Track and Field Championships	(\$250.00)	05.02.23
Kamryn Kautai-Lei - Pacific Student Leaders Programme	(\$500.00)	16.02.23
Tiaki Wikatene - Maadi Cup	(\$250.00)	22.02.23
Kieran Abraham - NZ Secondary School Canoe Polo Champs	(\$250.00)	22.02.23
Lenuscke Taube - Team NZ Roller Derby	(\$500.00)	06.03.23
Rico Lemalie - Rugby League Nationals	(\$314.00)	23.03.23
Azeezullah Ghazizada - Oceania Champs	(\$500.00)	09.05.23
Ondreas Wilson - u17s Te Toka Tu o Waitaha Maori Rugby League	(\$500.00)	09.05.23
Kyla Lynch-Brown - U19 Nationals Tournament to be held at Mainpower Stadium	(\$200.00)	23.05.23
Hapene Kumeroa - WBSC U-18 Junior Mens Softball World Cup In Mexico	(\$500.00)	23.05.23
Katerina Sumner - Junior White Sox tour to Kansas City for Top Gunn invitational	(\$500.00)	23.05.23
<b>Youth Development Fund Available Balance</b>	<b>\$536.00</b>	
<b>Koru Fund</b>	<b>Allocation 2022-23</b>	<b>Approval</b>
<b>Allocated funds</b>	<b>\$9,000.00</b>	<b>09.11.22</b>
South Brighton Playcentre - Christmas party for their volunteers	(\$500.00)	13.11.22
The Bridge South Brighton Trust - Equipment and venue hire for playful club	(\$500.00)	13.11.22
Community Fridge and Pantry New Brighton - Development of fruit orchard	(\$498.00)	13.11.22
Christchurch Methodist Mission - Point Break Summer Days Community BBQ	(\$500.00)	27.01.23



He Waka Tapu - Mobile farm for a Easter Whānau Day event	(\$500.00)	09.03.23
Joanna Brown on behalf of the Kainga Residents Association - Community Fun Day	(\$500.00)	09.03.23
Parklands United Sports Club Incorporated - Friday Sports Fest	(\$500.00)	09.03.23
Christchurch Methodist Central Mission - Upcycle and clothing swap event - Youth Week	(\$500.00)	18.04.23
The Bridge South Brighton Trust - Create a space event - Youth Week	(\$500.00)	18.04.23
Rotary International District 9999 - Supporting a Rotary Initiative ( <b>Declined</b> )		18.05.23
Youth Alive Trust - Youth Week - Youth Space including 3v3 basketball	(\$500.00)	11.05.23
Eastern Community Sport & Recreation Inc - Youth Week 2023	(\$200.00)	15.05.23
Elizabeth Yuki - Beautification of the Southshore sign with planting	(\$500.00)	15.05.23
Lions Community Sports & Education Trust - Lions Rugby League Club Day	(\$400.00)	08.06.23
<b>Koru Fund Available Balance</b>	<b>\$2,902.00</b>	
<b>Shape Your Place Toolkit Funding</b>	<b>Allocation 2022-23</b>	<b>Approval</b>
<b>Allocated funds</b>	<b>\$5,934.00</b>	
<b>LCH Component</b>	<b>\$1,100.00</b>	
New Brighton Project Inc - Christmas Parade 2023	-\$7,000.00	
<b>Shape your place toolkit funding balance</b>	<b>\$34.00</b>	

Memos



# Memo

Date: 19 May 2023  
From: Dave Joker Team Leader Alcohol Licensing  
To: Waitai Coastal-Burwood-Linwood Community Board  
Cc: Tracey Weston Head of Regulatory Compliance  
Reference: 23/775882

## Sale of Alcohol Licensing

### 1. Purpose of this Memo

- 1.1 This memo is in response to the request from the Community Board for clarity on possible Board involvement in the Sale of Alcohol Licensing process. The Board also requested staff provide any noted trends on the number and types of applications received.
- 1.2 The information in this memo is not confidential and can be made public.

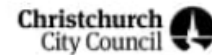
### 2. Update

- 2.1 To be an objector in the proceedings associated with the Sale of Alcohol licensing process objectors must meet the threshold of the definition of an objector under the Sale and Supply of Alcohol Act 2012, Section 102 (1) which references Objectors. It reads: (*A person may object to the grant of a licence only if he or she has a greater interest in the application for the licence generally*).
- 2.2 The emphasis (for these purposes) is an interest *greater... than the public generally*. This concept is inherently vague and to date the District Licensing Committee (DLC) and the Alcohol Regulatory Licensing Authority (ARLA) appear to have taken a geographical approach, placing a 1 kilometre radius around premises to answer the question of standing, or objector eligibility<sup>1</sup>, and in some cases consider significant road ways as buffers or breaks to that geographical radius<sup>2</sup>.
- 2.3 The test, however, does not stop there. If someone can show they have a business or residence within the 1 kilometre radius, they still need to show how the store will impact them. It is not enough to merely object, rather that objection must be supported by impacts – this is the underlying issue with tick box forms which are distributed by community groups. They often lack the information behind the opposition to support the grounds upon which they are objecting on (for example amenity to the local area).
- 2.4 This geographical consideration inherently doesn't work for Community Boards, who while they may have a base at a Council site, in theory have an interest over a wider geographical area.
- 2.5 Referring back to Section 102(1) the wording of *a greater interest in the application for the licence than the public generally*, the Community Board cannot have an interest greater than the public generally.

<sup>1</sup> *Liquor World Limited [2009] NZLLA 1189 (16 October 2009)*

<sup>2</sup> *Re Janhurst Holdings Ltd [2013] NZARLA PH 826*

Memos

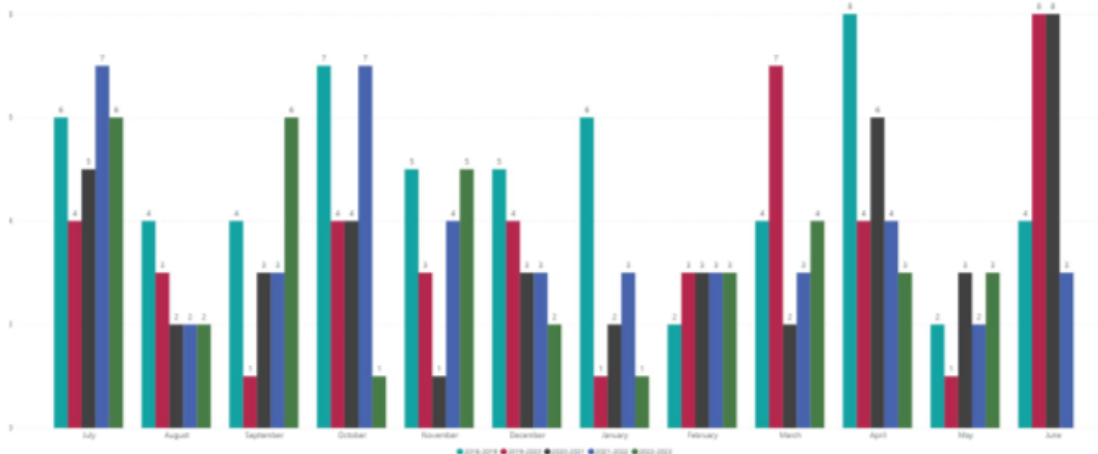


- 2.6 The whole purpose of a Community Board is to represent the community voice generally. If a community/suburb has an opposition to alcohol then it would be represented in patronage at the premise, or lack of it. Anyone wishing to object to that license would need to show an opposition greater than the locality alone. Such an approach is consistent with the approach of the Act where general alcohol harm cannot be the subject of an objection. It must originate from a particular premise, or reasonably envisaged as originating from a proposed premise's location.
- 2.7 The DLC has the ability to assess an objection on a case by case basis which could mean if the Community Board submitted a compelling objection that a DLC could take it into account<sup>3</sup>. Authority for standing must be assessed at a public hearing.
- 2.8 Community Board members, as individuals, can still object if they fit the above criteria; that is they can object as an individual if, *(he or she has a greater interest in the application for the license generally, and live within a 1 kilometre radius around premises to answer a question of standing)*.

3. Trends

- 3.1 The Board has also requested information on any trends on the number and type of applications.
- 3.2 Graph 1 below shows all accepted applications between July 2018 – May 2023 including On, Off and Club Licences.
- 3.3 These peaked in 2018 however from 2019-2022 levelled off. In 2023 Council continues to see a decline in applications. The Covid Pandemic and the global recession is having an impact on applications.

Graph 1 July 2018 – May 2023



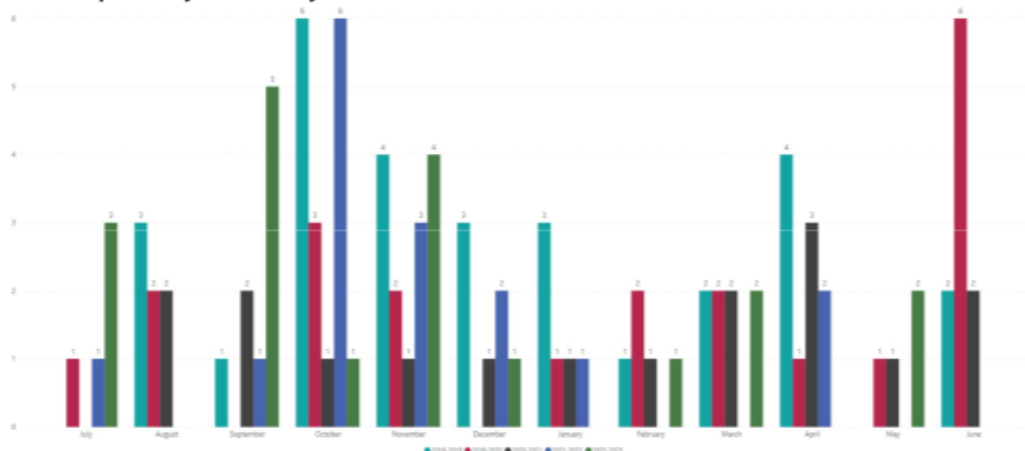
- 3.4 Graph 2 and 3 show Off License applications, commonly referred to as Bottle Stores.
- 3.5 Each year have periods where there is little variation in the number of applications. No new applications have been received for a Bottle Store. This can be attributed to the Nekita decision and the current Big Daddy's case that was heard before ARLA.

<sup>3</sup> Police v Casino Bar (No3) Ltd [2013] NZHC 44, [64]

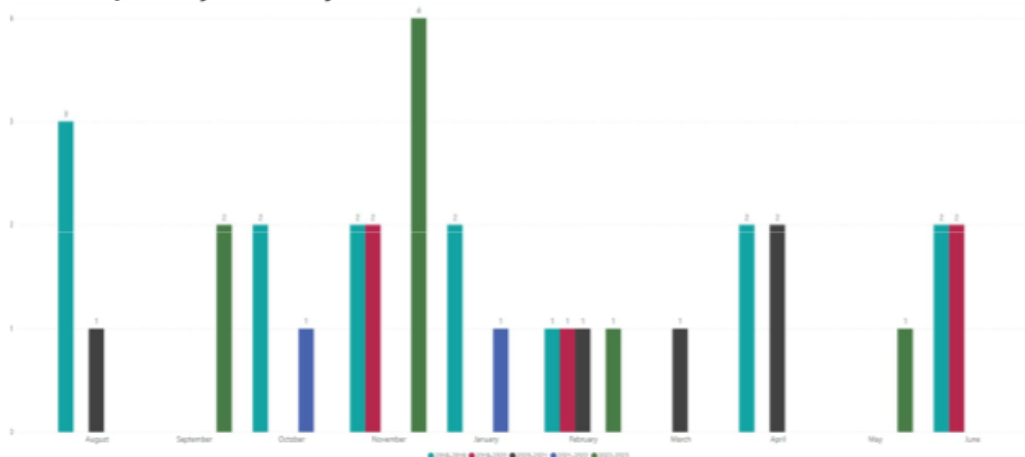
Memos



Graph 2 July 2018 – May 2023



Graph 3 July 2018 – May 2023



4. Conclusion

- 4.1 In summary, the DLC would ultimately decide that an entity such as a Community Board does not have standing in the objection process. It should be made clear this is an issue for the District licensing Committee to decide on at a public hearing, not beforehand. The Inspectorate as the District Licensing Committee’s assistant could provide guidance.

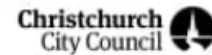
Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

<b>Author</b>	Dave Joker - Team Leader Food Safety & Environmental Health
<b>Approved By</b>	Tracey Weston - Head of Regulatory Compliance Mary Richardson - General Manager Citizens & Community

Memos



# Memo

Date: April 2023  
From: Edwin Tiong, Area Traffic Engineer  
To: Waitai Coastal-Burwood-Linwood Community Board  
Cc: Cindy Sheppard – Community Board Advisor  
Chris Turner-Bullock – Governance Manager – Coastal Burwood Linwood  
Stephen Wright – Manager Operations (Transport)  
Reference: 23/354269

## Avondale Park Area Traffic Calming Measures Investigation

### 1. Purpose of this Memo

- 1.1 The purpose of this memorandum is to inform the Board of recent staff investigations relating to concerns raised regarding road safety issues in the Avondale Park area.
- 1.2 Steve Smith, addressed the Community Board in relation to road safety concerns in Avondale. The Board referred item 7, correspondence to staff, at its meeting of 15 August 2022, resolving:
  - 1.2.1 *Receive the correspondence from Steve Smith in relation to the tennis courts at Avondale Park and traffic calming measures in the Avondale community especially around Avondale Park and refer to staff for investigation and response back to the Community Board by way of InfoCouncil Memorandum.*

### 2. Investigations

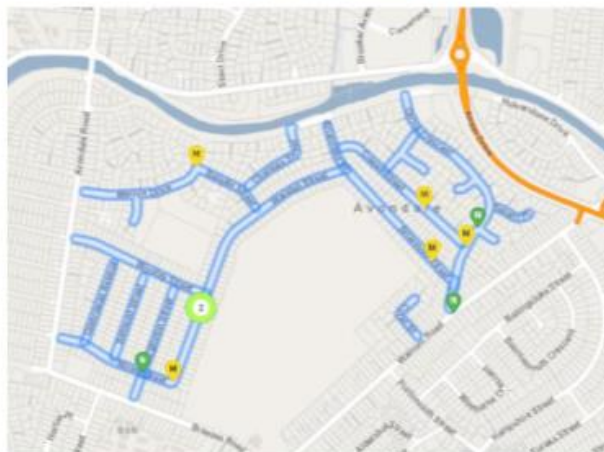
- 2.1 Traffic and speed data for the locality were collected between 2020 and 2022. The key results of the traffic and speed counts are summarised below:

Road	Count Date	Average Daily Traffic (ADT)	Heavy Vehicles	Mean Speed	85 <sup>th</sup> Percentile Speed
Mervyn Dr	Jun 2022	2,066 veh/day	3.3%	45.1 km/h	51.6 km/h
Woolley St	May 2022	437 veh/day	3.1%	31.6 km/h	44.7 km/h
Eglinton St	Feb 2020	367 veh/day	2.2%	41.0 km/h	49.8 km/h
Niven St	May 2022	314 veh/day	5.2%	39.4 km/h	46.8 km/h
Waratah St	May 2022	393 veh/day	3.5%	41.6 km/h	49.6 km/h
Waratah St	Feb 2020	482 veh/day	1.9%	44.6 km/h	52.5 km/h
Briarmont St	May 2022	566 veh/day	3.4%	44.9 km/h	53.0 km/h
Briarmont St	Feb 2020	664 veh/day	2.7%	46.2 km/h	54.0 km/h
Cowes St	May 2022	344 veh/day	3.4%	43.0 km/h	50.9 km/h
Orrick Cres	May 2022	209 veh/day	3.7%	43.2 km/h	50.5 km/h

Memos

- 2.2 A check of CAS (NZTA Crash Analysis System) indicated there have been a total of ten crashes reported between 2018 and 2023 (Figure 1). 5 of these crashes were minor injury crashes and 5 were non-injury crashes. Details of these crashes include:
- Five crashes occurred at a bend, three rear end/obstruction and two straight road lost control / head on.
  - Six of the crashes occurred at intersection and four occurred midblock between intersections.
  - The cause of four crashes was related to travelling speed, one related to poor handling and one to poor judgement.
  - Four of the crashes involved alcohol consumption.
- 2.3 There were no crashes between 2022 and 2023.

Figure 1 - Location of Crashes



### 3. Discussion

- 3.1 A number of streets by Avondale Park have been lowered to 40km/h back in May 2022 as part of the Avondale Slow Speeds Neighbourhood project following consultation with residents. The extent of the lowered speed limits is shown in Figure 2.
- 3.2 NZ Police has been informed of the anti-social road user behaviour and speed issue on Woolley Street, Waratah Street and Mervyn Drive and we have requested that they patrol the area more frequently.
- 3.3 NZ Police have informed us that they are not receiving complaints about speeding or anti-social behaviour in this area. We would encourage resident to log calls with the police.

Figure 2 - 40km/h speed limits



- 3.4 Following the speed limit reduction within Avondale Park area, it is evident from the traffic and speed count data that the average traffic speed has been reduced by approximately 1 – 3km/h, when comparing the Waratah Street and Briarmont Street 2020 and 2022 counts.
- 3.5 Amongst all the survey data, Mervyn Drive has the highest mean speed of 45.1km/h. This is considered reasonable.
- 3.6 Niven Street has the highest percentage of heavy vehicles at 5.2% of average daily traffic.
- 3.7 There have not been any reported crashes in 2022 and up to April 2023, suggesting that the speed limit reduction implemented in May 2022 within Avondale Park may be having a positive impact.

#### 4. Traffic Calming Devices

- 4.1 The installation of traffic calming devices would likely be an effective means of controlling traffic speed of the road. However, it may not be an effective means of reducing traffic volumes.
- 4.2 Traffic calming measures such as speed humps are not specifically funded in Council's Long Term Plan. The Minor Road Safety and Minor Safety Interventions programme budgets can potentially be used to fund traffic calming projects if there is a clearly defined road safety issue and/or crash history that needs to be addressed. However, most traffic calming projects often fall short when compared and prioritised against other projects that need to be funded from these programme budgets. The idea is not to wait for crashes to happen, however due to the availability of limited funding, locations with historically higher numbers of injury crashes or higher crash risk need to be prioritised.
- 4.3 Traffic calming would increase noise on the street due to braking and acceleration and the noise created by vehicles moving over raised elements (trucks and light trailers tend to be particularly noisy). This has the potential to be a poorer outcome for residents than the present situation.

Memos



## 5. Next Steps

- 5.1 Following investigations, the Council's Traffic Engineer will:
  - 5.1.1 Conduct another traffic volume and speed count on Mervyn Drive, Waratah Street and Briarmonth Street to compare the data by end of the year; and
  - 5.1.2 Follow-up with Steve Smith should he identify any specific day or time of the week that these issues are more prevalent.
  - 5.1.3 Inform police of the speed issue if identified through the traffic volume and speed recount and request that they patrol the area more frequently.

## 6. Conclusion

- 6.1 There have not been any reported crashes in 2022 and up to April 2023, suggesting that the speed limit reduction implemented in May 2022 within Avondale Park may be having a positive impact.
- 6.2 The installation of traffic calming devices will be considered should the results of the next traffic and speed count on Mervyn Drive, Waratah Street and Briarmonth Street show a marked increase.
- 6.3 That Waitai Coastal-Burwood-Linwood Community Board receive this memorandum.

## Attachments Ngā Tāpirihanga

There are no attachments to this memo.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Edwin Tiong - Traffic Engineer
<b>Approved By</b>	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



Memos



# Memo

Date: April 2023  
From: Edwin Tiong, Area Traffic Engineer  
To: Waitai Coastal-Burwood-Linwood Community Board  
Cc: Chris Turner-Bullock – Governance Manager – Coastal Burwood Linwood  
Stephen Wright – Manager Operations (Transport)  
Reference: 23/508770

## Brooklands Area Investigations

### 1. Purpose of this Memo

- 1.1 The purpose of this memorandum is to inform the Board of recent staff investigations relating to community concerns over road safety issues in the Brooklands area.
- 1.2 Kate Griffiths and Rowan Brown, local Brooklands residents, addressed the Community Board in relation to concerns in the Brooklands community with car racing and burnouts. The Board referred the item 4.2 public forum to staff at its meeting of 16 May 2022, resolving:  
*Refers the issues raised in the presentation in relation to car racing and burnouts in the Brooklands Community to Staff for investigation and response back to the Community Board by way of memorandum.*
- 1.3 This memorandum is in response to this request from the Board.

### 2. Investigations

- 2.1 At the time the local Brooklands residents raised concerns with the Community Board in the Public Forum in May 2022, Traffic Operations staff had already been looking into issues relating to speed and antisocial driver behaviour in the wider area following previous concerns/requests being raised. Staff had investigated the situation and have recently taken action by installing additional prohibition signs as detailed in Item 2.6 of this report.
- 2.2 Following the public forum to the Community Board on the 16 May 2022 further investigation was undertaken including:
- 2.3 A check of CAS (NZTA Crash Analysis System) indicated there have been a total of two crashes reported as minor crashes on Lower Styx Road between Earham Street and Harbour Road between 2017 and 2022, and no reports on Harbour Road between Lower Styx Road and Blue Lagoon Drive.
  - 2.3.1 The cause of one crash was recorded as not paying attention to road when driving at 50km/h.
  - 2.3.2 One crash involved alcohol consumption and excessive speed.
  - 2.3.3 No other parties were involved in either of the crashes other than the drivers and no other cars or people were recorded to be present at the time of the crashes.
- 2.4 A list with the concerns and issues raised by the local residents received by the Traffic Operations staff in relation to car racing and burnouts was sent to the relevant Police

Memos



- department – the list includes all anti-social behaviour details received from the residents - loitering in large groups, doing burnouts, making noise, leaving trash after drinking and eating, being confrontational with the residents who complain about the noise.
- 2.5 These events were noted by the residents as happening late evenings and by night, close to existing parking areas and burnouts in the intersections where there are larger areas for gathering and driving in circles.
  - 2.6 In addition to staff undertaking site visits and sending information to the Police, based on the details provided by the residents, two new repeater RD2 “No Entry” prohibition signs have been installed a few months ago at the locations identified by the community (refer to **Attachment A**). The Police have been informed of the additional prohibition signs. The signs would supports the Police in dealing with the inappropriate social gathering activities at night time.
  - 2.7 Refer to **Attachment B** for location and type of new additional signs. This signage prohibits vehicles under 3500Kg to enter this area between 10pm and 5am Thursday to Monday and Statutory Holidays except for residents and their bonafide visitors. This is for the Police to enforce in accordance with [Cruising and Prohibited Times on Roads Bylaw 2014 : Christchurch City Council \(ccc.govt.nz\)](http://ccc.govt.nz).
  - 2.8 A site visit on 14 February 2023 of the wider area confirmed the “No Entry” prohibition signage is in place at the following locations as indicated in **Attachment B**.
    - Location A - Kainga Road (outside No.11)
    - Location B - Spencerville Road (outside No.27)
    - Location C - Turners Road (outside No.185)
    - Location D - Lower Styx Road (outside No.16)
    - Location E – Lower Styx Road (outside No.52)
    - Location F – Lower Styx Road (outside No.933) [Additional new signage installed]
    - Location G – Harbour Road (outside No.41) [Additional new signage installed]
  - 2.9 It was identified that the “No Entry” prohibition signage is complicated and difficult for drivers to absorb the information while driving at the posted speed.

### 3. Next Steps

- 3.1 Council staff are currently reviewing the Cruising and Prohibited Times on Roads Bylaw 2014, this will include reviewing signage and how to improve road users interpretation of signage setting out the movement restrictions that are liable to enforcement action.
- 3.2 No further work will be undertaken within Brooklands area until Item 3.1 above is resolved.

### 4. Conclusion

- 4.1 That Waitai Coastal-Burwood-Linwood Community Board receive this memorandum.

### Attachments Ngā Tāpirihanga

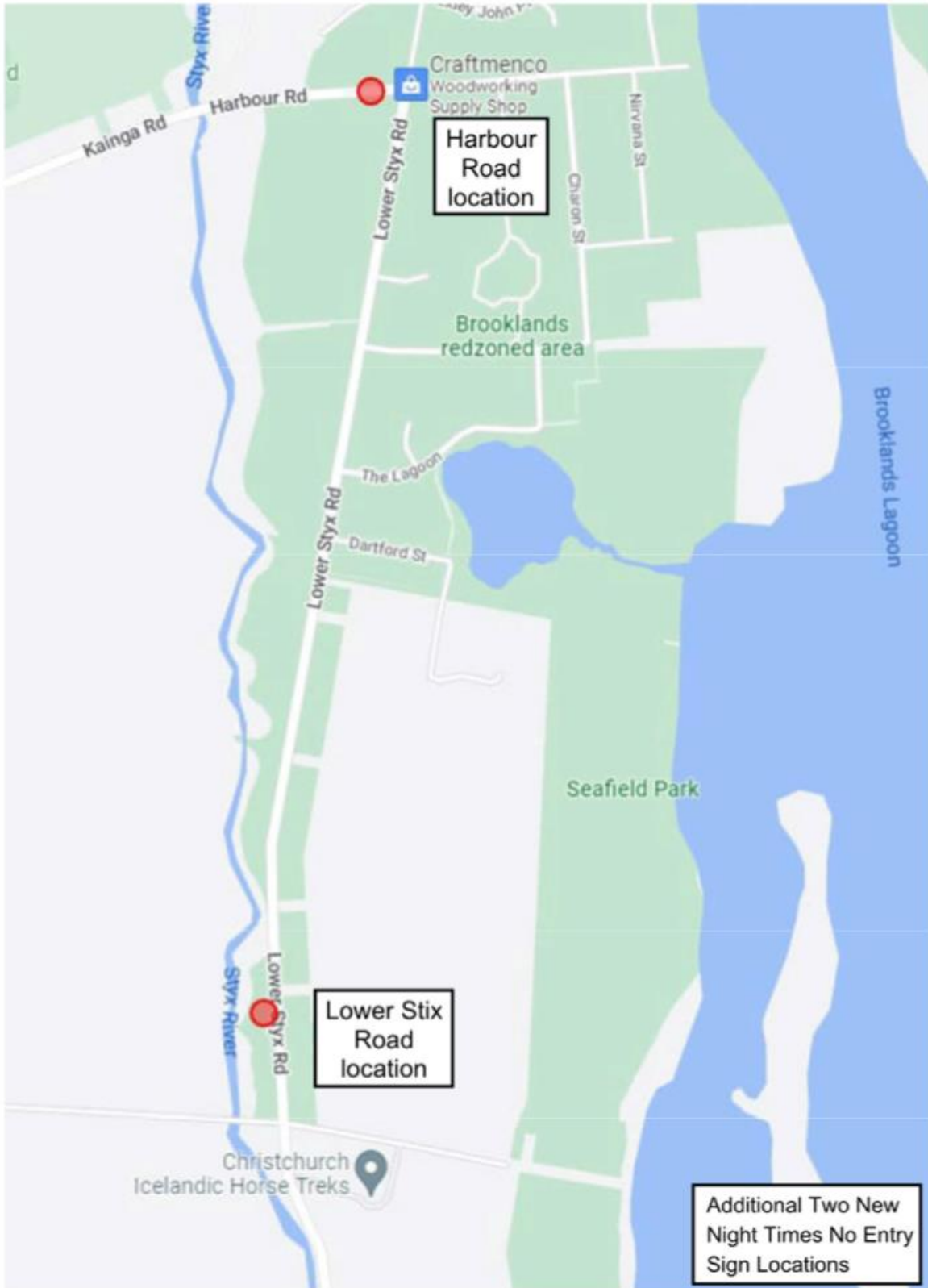
No.	Title	Reference	Page
A	New No Entry signs installed in Brooklands - June 2022	22/997829	4
B	No Entry Night Time Restrictions and Burnout Issues Brooklands Area	23/232497	7

Memos



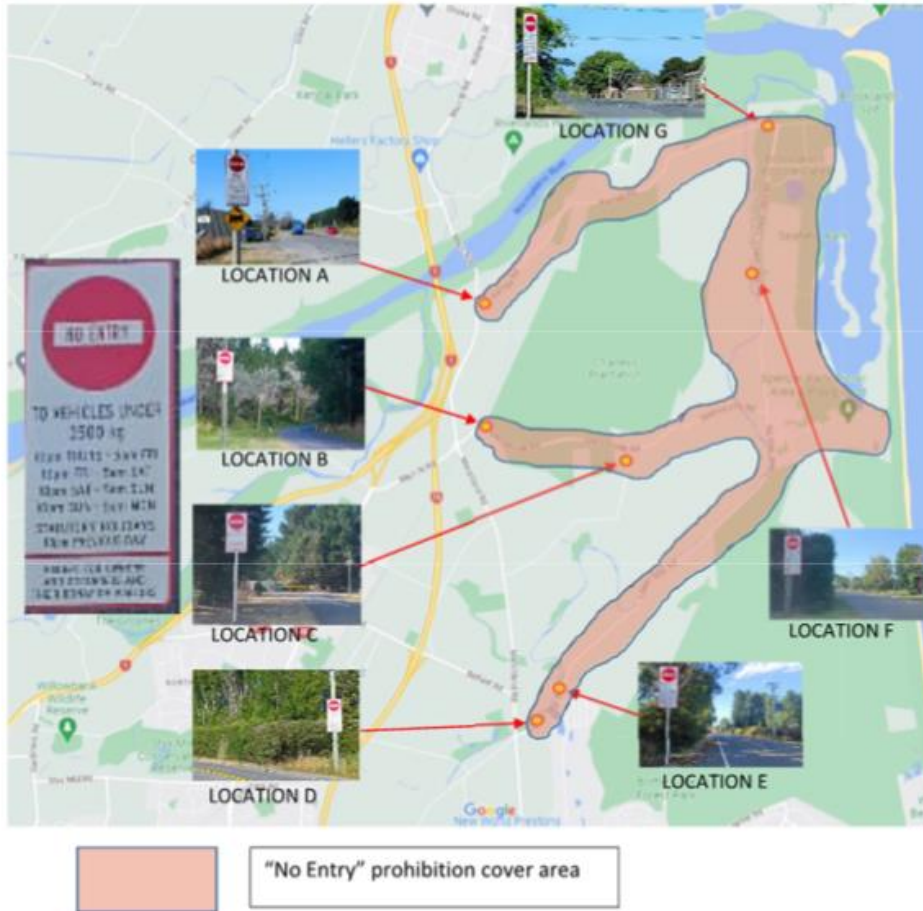
**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Edwin Tiong - Traffic Engineer
<b>Approved By</b>	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)





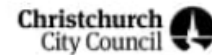








Memos



# Memo

Date: 2 June 2023  
From: David Little, Manager Residential Red Zone  
To: Waitai Coastal-Burwood-Linwood Community Board  
Cc: Cindy Sheppard, Community Board Advisor  
Sarah Mankelow, Community Partnership Ranger Residential Red Zone  
Emily Toase, Community Development Advisor  
Reference: 23/864846

## Grazing lease at The Lagoon/Anfield St, Brooklands

### 1. Purpose of this Memo

- 1.1 The purpose of this memo is to alert the Community Board to opposition to an upcoming grazing lease that Parks will be approving under delegation.
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Update

- 2.1 The applicant is a local Brooklands resident who has been grazing horses locally for many years. The applicant is seeking a lease of around 3ha in order to graze her three horses.
- 2.2 The applicant currently has had a grazing lease on Regional Park land at 45 Earlham Street. This site is now scheduled for native replanting, meaning that her lease will come to an end in mid-June.
- 2.3 The applicant is seeking a new local grazing area within the red zone and has sought a site larger area than her current 2ha. This is due to the red zone being a more visible and 'manicured' site, so the applicant needs the ability to move the horses around more to keep the grass in tidy condition.
- 2.4 Feedback from both Regional Parks and her immediate residential neighbour is that the applicant has kept a tidy, well-maintained site and there have been no concerns with her lease.
- 2.5 The applicant initially identified an area bounded by Harbour Road and Lower Styx Road, and Council put this out for consultation with the community. This consultation was facilitated by the Community Development Advisor, and was done via email to all residents, with a two week response period.
- 2.6 While there was some general support, the site bordered two residential properties, and both strongly opposed the application.
- 2.7 Due to this feedback, the applicant identified a second site with no immediate neighbours and Council put the revised proposal out for consultation. This site is bordered by The Lagoon, Lower Styx Road and Anfield St and is mapped overleaf.
- 2.8 Prior to going out to consultation on either site, input was sought from Council's ecologists, who noted no concerns with this as a temporary activity.



**Figure 1: Current lease application area.**

- 2.9 Ten submissions were received on the proposal, of which 6 were supportive, 2 neutral and 2 opposed. The feedback is supplied and colour-coded below, with names removed for confidentiality.

<p>Many thanks for persevering with this, Emily. Well done finding an alternative. I am sorry that some folk's negativity has made this a very stressful process for everyone concerned. I, for one, am very grateful that you are going into bat for Lyn and her horses. For them, to have been here since 1991, as very caring and positive leases, fully deserves our community's accommodation and respect. Many thanks again</p>
<p>Thank you for trying so hard to accommodate the applicant for this lease. I don't know them and have no concerns. I am aware of some pushback by some residents. I am afraid this reaction is driven by ignorance and a general bad attitude. Sorry you have to deal with uncooperative and selfish people.</p>
<p>Hi that's really great that the applicant has found a spot thanks for all your hard work</p>
<p>I am very surprised reading the reasoning and prevention of leases in the future. I think it's worth noting that no one speaks for the community as a whole or we have overarching decisions based on a minority of opinion. I personally don't believe the community in general would say a grazing application created anxiety or impacted them negatively - that certainly wasn't in my feedback. Similar wording was used to oppose another event that was held and enjoyed in the community recently.</p>
<p>So I thought it worth further input - This is a rural zoned area, grazing is an appropriate land use with agreement from surrounding property owners. It's also a great place to horse ride with safe off-road areas. I would rather look at animals than many other activities that maybe proposed. It seems overkill to me to stop all future applications and would say each application should be based on its merits.</p>

Memos



I believe the visible lack of action by any entity involved (Council, Regenerate Christchurch, Coastal) on the planning and action priorities expressed by Brooklands community members is at the root of the problem. We have been partaking in ongoing meetings for 14 years since the earthquakes. This has resulted understandably in a strong reaction to any request that is prioritised over the repeatedly discussed priorities of community members.

I feel this is where the uncertainty comes from - a question of how will leasing out land impact the vision that the Brooklands community put forward for the area. Uncertainty why planting (end of Harbour Road), or anything, is happening ahead of confirming the overall future vision on which the community is still waiting for consultation and agreement.

Not accepting any new grazing applications doesn't resolve that issue.  
Also, for my understanding - I thought there were no longer 'red zones'?

that's a shame you have received that reaction. I do hope Lynn will get that lease, the applicant really has been grazing here for a long time and is taking good care of her horses and the land. I wonder why people are so against it, including someone who is actually leasing (I guess) in the red zone already for her horses!

Anyway, I give my full approval 😊

I have attached my feedback for consideration to Brooklands grazing proposals and formalising existing grazing in the Brooklands residential red zone regeneration area.

I am not happy at all at having to do this yet again.

Hi Emily thank you very much for keeping us informed about everything.

We have no problem with the grazing being at the site proposed - whoever is there will just need to be a little vigilant of 'boy racers' in the weekend etc as it seems to be a bit of a spot for them around there

I agree away from the houses

Thank you for taking residents' concerns- I am still tripping over horse poo from the illegal use and lack of cleaning up in the area opposite my house

I run my dog around that new proposed area and have seen quite a few out of folk's people using this after work to give their dogs a run- they bring them down in a car - so you may have a few disgruntled folk- They will have to fence off and make it pretty clear it's no longer available as they may have issues from dogs chasing horses

I have read (the other submission of opposition) & I have to agree with every point that they have made so consequently my feedback to grazing these specific horses is that I don't agree with this site or any site where people wander around out here with dogs, model planes, archery, drones, photographers etc.

What block is it going to be?

- 2.10 The two opposition submissions reference a separate pdf document, which is attached (**Attachment A**).
- 2.11 We typically assess feedback based on the matters raised rather than via a vote, and so have addressed each point made in the opposition submission in a summary table overleaf. Issues which resulted in changes are highlighted in green.

Memos

Submission issue	Discussion	Mitigation Proposed
Grazing not in keeping with the purpose of transitional land uses in Regeneration Areas	Grazing reduces the carbon cost of mowing, addressing sustainability aspects.	None
Grazing will have ecological impacts – weed growth and mud	Discussed further with ecologists who have no issues in this regard. Regional Parks have flagged no concerns in this regard and are not expecting issues in their subsequent revegetation of the former site.	The 3ha site applied for has been applied for so as to reduce the risk of sward damage, pugging and mud. This gives the ability to fence off lower-lying areas in winter.
Asbestos and contamination	This concern referenced wider issues encountered in the Ōtākaro Avon River Corridor. Housing on this site was mostly developed outside of the time period when asbestos and other contaminants were used in construction.	Two properties in the NW corner were built within the risk period. To mitigate any risk, we will exclude these from the lease area.
Antisocial behaviour	This is an ongoing concern of residents, and one which we are aiming to address via the Landscape Development and Action Plan (LDAP).	In the interim, this will be up to the applicant to manage.
Health and Safety	Concern unclear	None
Risk of further earthquakes/fire/flooding	Not different to current site.	None
Management	Concern unclear	None
Limiting public access	Valid point generally, although this area represents a small portion of an area that has a very high proportion of open space to residents.	Partly due to this concern, we have determined that other than this reallocation of grazing, we will not approve any further grazing leases in the area.

2.12 This submission, as well as one of the supportive submissions referenced the lack of an overall plan for the area, and some uneasiness around this lease. Our team has been working on this during the 2023 financial year and are getting close to completing draft plans, which will be discussed with the Board before going out to the community.

### 3. Conclusion

- 3.1 Parks intend to approve this lease, on the basis that it is a reallocation of an existing lease and due to their positive history and generally supportive feedback. We have also made changes to the proposal in response to the concerns raised.
- 3.2 We note that the negative feedback is likely to be a strongly held position, which may get escalated.
- 3.3 We will approve a period of two years for the lease, as beyond that we may require the site in order to deliver outcomes from the LDAP.
- 3.4 Furthermore, we will not approve any future grazing leases at Brooklands.

Memos



4.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Submission of Opposition	23/865247	6

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	David Little - Manager Residential Red Zone
<b>Approved By</b>	Andrew Rutledge - Head of Parks

Memos

Christchurch City Council

To: Christchurch City Council and [transform@ccc.govt.nz](mailto:transform@ccc.govt.nz)

A

Proposals for grazing leases in the Residential Red Zone Regeneration area:

We say No to all. The proposals do not meet the criteria for residential red zone regeneration area in Brooklands:

*"All transitional or transformative projects should create vibrancy and support regeneration by improving the environment, experience and activity in the area, or address sustainability or ecological issues."*

1.

#### Regeneration Areas

Brooklands has been identified by the Christchurch City Council as a Regeneration Area.

*"All transitional or transformative projects should create vibrancy and support regeneration by improving the environment, experience and activity in the area, or address sustainability or ecological issues."*

<https://ccc.govt.nz/parks-and-gardens/regenerationareas/brooklands/>

 <p><b>Regeneration areas</b> We're developing Christchurch's future. <b>Volunteer in the restoration area</b> Receive updates on upcoming volunteer opportunities. <b>Brooklands</b> Together with the Brooklands community we're in the process of developing a Community Action Plan.</p>	<p>The Canterbury earthquakes had a significant impact on Brooklands – on the environment, on property, on the community and on individuals. As a consequence, Brooklands residents have faced considerable uncertainty about the future of their area.</p> <p>We recognise the importance of resolving this uncertainty, as much as we can, for the wellbeing of residents and the community as a whole.</p> <p>Together with the community, we are now in the process of developing a Community Action Plan.</p> <p>The Council is managing any transitional land uses and enquiries to use land in the Brooklands former residential red zone. For more information email <a href="mailto:transform@ccc.govt.nz">transform@ccc.govt.nz</a>. You can provide feedback on any land use proposals by visiting the <a href="#">Using the regeneration areas page</a>.</p>
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2.

#### Using Regeneration Areas

<https://www.ccc.govt.nz/parks-and-gardens/regenerationareas/using-regeneration-areas/>

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<p>"We can approve short-term leases and licences for the land that we own and manage.</p> <p>We're now responsible for the Southshore, South New Brighton, Brooklands and Port Hills regeneration areas."</p>	<p>We can grant three types of access to the regeneration areas</p> <ul style="list-style-type: none"> <li>• Access authorities - grant access to land, such as if you need to carry out works on a neighbouring private property and you need to cross the former residential red zone.</li> <li>• Licences – these are typically granted if you want to use the land for one-off events.</li> <li>• Leases – we tend to grant leases for projects and initiatives.</li> </ul>
--	---

3.

**Governance and Guides**

"LINZ has created a handy guide" [https://www.ccc.govt.nz/assets/Documents/Parks-Gardens/Regeneration-areas/Transitional\\_land\\_use\\_guide.pdf](https://www.ccc.govt.nz/assets/Documents/Parks-Gardens/Regeneration-areas/Transitional_land_use_guide.pdf)

**Transitional Land Use in the Residential Red Zones**

<p><b>Global Settlement Agreement</b> As part of this transition, the Crown and Council agreed to a phased approach to increasing community involvement in land use governance.</p>	<p><b>Transitional land Use</b> TLUs are temporary projects and one-off events that <b>help support the regeneration of the RRZ areas</b> while long-term uses are being planned, designed and/or approved</p>
<p><b>Types of TLU's</b></p> <p><b>Access authorities</b></p> <ul style="list-style-type: none"> <li>• Provide access only, e.g. to cross Crown-owned RRZ land to carry out works on a neighbouring property.</li> </ul> <p><b>Licences</b></p> <ul style="list-style-type: none"> <li>• Provide a right of occupation, but not exclusive possession (sole use of the land). Used for one-off events or to allow testing or investigations to be undertaken.</li> </ul> <p><b>Leases</b></p> <ul style="list-style-type: none"> <li>• Provide the lessee with exclusive possession of the Crown-owned land e.g. for temporary community gardens. The lessee is responsible for all maintenance/management of the land.</li> </ul>	<p><b>Criteria</b> <b>Licences/lease</b></p> <p>TLU applicants also need to:</p> <ul style="list-style-type: none"> <li>• Advise other users of the RRZ about their TLU (including neighbours and the public – taking into account the RRZ is still home to some private property owners).</li> <li>• Keep LINZ (as landowner) updated about the TLU.</li> <li>• Have \$1 million in public liability insurance cover and an appropriate health and safety plan.</li> <li>• Prepare environmental management, traffic management and/or hazard management plans if required (depending on the event or project).</li> <li>• Return the land to its pre-use state.</li> </ul>

4. Current activities being considered



Current site proposed for grazing 30 May 2023 email

5. For the current proposals and considerations for formalising current grazing of land in the Residential Red Zoned land area:

The Council has taken on the responsibility to protect the area, the land, nature, the environment and the biodiversity of the area inclusive of people and property:

The current and proposed grazing regime limits the utilisation of protections for the land that should enable encouragement and nourishment for all aspects of regeneration.



(a) **Grazing:** "if soils are not replenished so they become quite poor in the quality of the pasture, and weeds take over – some of them dangerous to horses".

<https://vetpro.co.nz/grass-and-pasture-in-new-zealand-the-what-why-how-of-grazing-and-grass-related-issues-for-horses/>

"Horses remove more vegetation per unit body mass than cattle], create mosaic patches of short and tall grass, and leave more broad-leaved plants than cattle. Horses prefer grasses, but their intake of forbs and shrubs may increase during periods of intense grazing in winter and spring.), and they may also perform bark-stripping [13]. Use of horses in a year-round grazing system could therefore have great impacts on the landscape and biological diversity"

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC6720502/#:~:text=Horses%20remove%20more%20vegetation%20per,plants%20than%20cattle%20%5B10%5D.>

"in a year, a horse will chew through about 11 hectares of pasture. If you're under grazing pressure, you've got to do everything you can to keep good quality grass growing.

"Horses are great at making mud. On average, they weigh around 500kg and their hooves chew up wet ground very efficiently".

"Mud is the number one enemy. It mixes with manure and the resulting soup encourages the growth of bacteria. Insects, including flies, will find it a great breeding ground. It causes soil compaction and grass will be slow to come away. Worse still, there's a chance that weeds with a preference for compacted soils will get a head-start on the grass and take over."

<https://www.horsetalk.co.nz/2013/01/09/graze-anatomy-handling-horses-on-small-acreage/>

(b) **Asbestos and contamination:** In a recent article in The Press highlighted the contaminants and asbestos found in the red-zoned areas. In Brooklands, I witnessed only one residential Red Zoned property protected using asbestos removal protocols during the demolition and clearing of the land. Demolished red-zoned buildings frequently had material buried on site by the demo crews -and - as a reference to the specific site proposed for the current lease advised by email today 30<sup>th</sup> May 2023 , I have buried somewhere, photographs of material brought in by trucks and buried in large dug-out holes.

Horses chewing up the land by mouth or hoof is a risk to both the animals and to the public.

(c) **The Site:** is high use for anti social behaviour –including the setting cars alight and burning of cars , high-speed car racing, is detrimental to the welfare of grazing animals

(d) **Health and safety:** The current increase in prosed land use by way of proposed grazing and, existing grazing of some residential red zone sites :

(e) **The area : risks**

Suffered damage in the natural disaster.

At the time, the earthquakes cause major distress to animals.

Memos

Christchurch  
City Council 

There is a current high fire risk at certain times of the year  
Flood/inundation potential and :  
As with the recent Cyclone Gabrielle event, a major disruption to stock and considerable difficulties reaching distressed animals during natural weather events.

(f) Management: As far as I am aware the Brooklands area is *managed* as a park-like area, though it is still zoned residential. I am not aware of any plan change or zone change to this status.

(g) **Sites proposed:** the site for the current proposal is one of the most frequently used areas in the Brooklands residential red zone regeneration area by the general public for passive recreational use. It is currently utilised a wide open area for families to play sports and ball games, for people to wander without getting in each other's way or space. Horse grazing will curtail and limit those current activities by introducing a limited access to the area.

#### Conclusion

In considering the management of the Residential Redzoned Regeneration area Brooklands both under CERA, Regenerate Christchurch/Linz and the Christchurch City Council I believe none of the agencies tasked with managing land have adhered to policy and protocols, rules, regulations or legislation.

Consistent by-passing of protocols has lead to a near state of siege in the community. Most of the residents want to protect the area, care for the area and see it restored in a positive way to achieve a sustainable outcome. This was voiced in the February 2020 meeting in Brooklands, to consider options and opinions toward a vision and Plan for the Brooklands area.

Council attempts to by-pass protocols, to not engage in good faith with the resident's "vision" in mind or produce a plan and outline for appropriate use of the areas has led to a high degree of uncertainty anxiety and stress for some residents. This has occurred over the long term in Brooklands. There is an ongoing lack of transparency in some of the dealings with Brooklands residents.

There has been a corresponding lack of "duty of care" toward the people and the land and the community.

For a simple answer to the proposal for yet another area proposed for grazing, our answer is no – it is not appropriate.

And – a review, before granting leases on currently non-formalised grazing on residential red-zoned areas would be appropriate.

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Memos

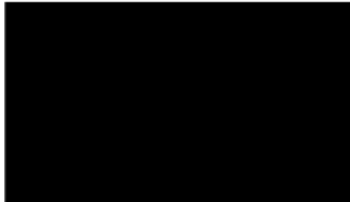
Christchurch  
City Council 

The residential red-zoned land It is not a formalised Park, open space, reserve, domain etc as far as I am aware.

While, of course, it needs to be managed and cared for in an efficient and manageable way there has been protocols and policy put in place to protect that.

" No man is an island, entire of itself; every man is a piece of the continent, a part of the main. If a clod be washed away by the sea, Europe is the less" - so it is with Brooklands.

Your consideration of the points raised would be appreciated



Page 6 of 6

# Ticket Report

01 05 2023 - 31 05 2023

## Coastal-Burwood-Linwood

Tickets Reported in May 2023

3436

# Reported Tickets last ...

Status as of Report Date

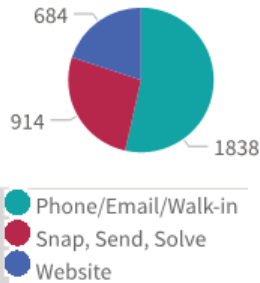
Open

845

Closed/Resolved

2591

Channels



Currently Open Tickets\*

4078

# Open Tickets all

13

avg open ticket age (days)

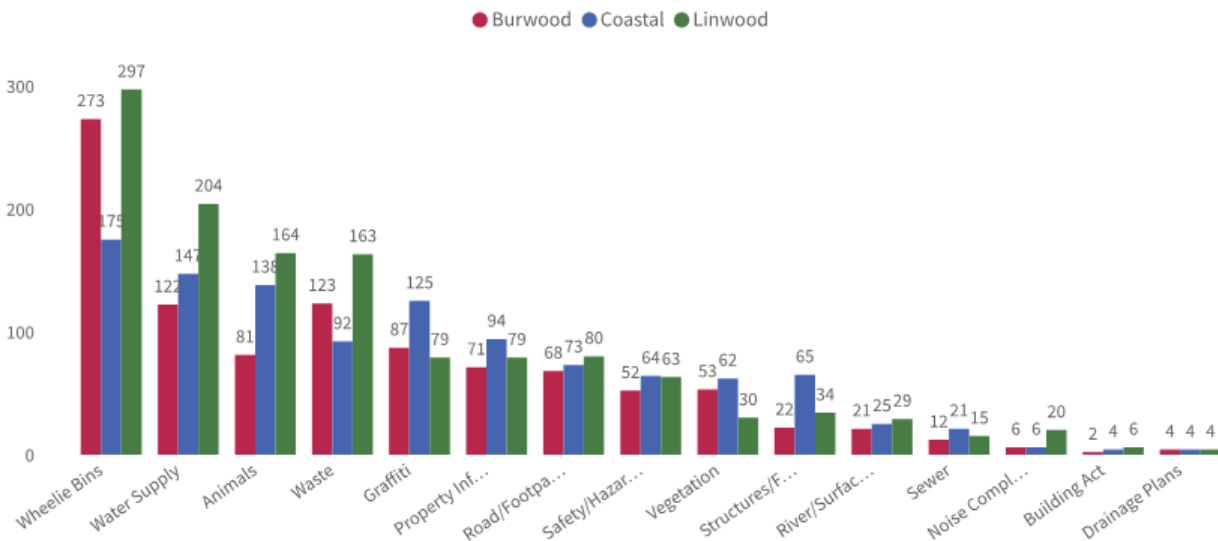
25% of open tickets are less than 29 days old

50% of open tickets are less than 105 days old

75% of open tickets are less than 307 days old

\*Open as of report date, reported all time

Top 15 Incident Categories



Top 10 Object Categories

# Tickets	ObjectCategory
358	Litter
291	Bin Not Collected
291	Graffiti
242	Damaged Bin
235	Water Leak
101	Water Supply
99	Residential LIM
86	Residential Property Files
77	Wandering dog
75	Missing Bin
75	Trees

Report date:  
02 Jun 2023

## 10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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