

## **Insurance Subcommittee**

### **AGENDA**

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#### **Notice of Meeting:**

An ordinary meeting of the Insurance Subcommittee will be held on:

**Date:** Friday 21 April 2023  
**Time:** 1.30pm  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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#### **Membership**

Chairperson	Councillor Sam MacDonald
Deputy Chairperson	Councillor Victoria Henstock
Members	Councillor Kelly Barber
	Councillor Jake McLellan

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**18 April 2023**

#### **Principal Advisor**

Leah Scales

General Manager - Resources / CFO

Tel: 941 8999

Megan Pearce

Manager Hearings and Council Support

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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**1. Apologies Ngā Whakapāha**

At the close of the agenda no apologies had been received.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

That the minutes of the Insurance Subcommittee meeting held on [Friday, 17 February 2023](#) be confirmed (refer page 5).

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## Insurance Subcommittee OPEN MINUTES

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**Date:** Friday 17 February 2023  
**Time:** 9.02am  
**Venue:** Committee Room 1, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**  
Chairperson Councillor Sam MacDonald  
Deputy Chairperson Councillor Victoria Henstock  
Members Councillor Kelly Barber

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**Principal Advisor**  
Leah Scales  
General Manager - Resources / CFO  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

**Committee Resolved INS/2023/00001**

That the apology from Councillor McClellan be received.

Councillor MacDonald/Councillor Henstock

**Carried**

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Committee Resolved INS/2023/00002**

That the minutes of the Insurance Subcommittee meeting held on Thursday, 24 November 2022 and on Monday, 12 December 2022 be confirmed.

Councillor MacDonald/Councillor Henstock

**Carried**

**4. Resolution to Exclude the Public**

**Committee Resolved INS/2023/00003**

**Part C**

That Brent King of Marsh, remain after the public have been excluded for Item 6 of the public excluded agenda as he has knowledge that is relevant to that item and will assist the Council.

**AND**

That at 9.03am the resolution to exclude the public set out on pages 9 to 10 of the agenda be adopted.

Councillor Barber/Councillor Henstock

**Carried**

**The public were re-admitted to the meeting at 9.48am.**

Meeting concluded at 9.49am.

CONFIRMED THIS 17<sup>TH</sup> DAY OF MARCH 2023

COUNCILLOR SAM MACDONALD  
CHAIRPERSON

Unconfirmed

Item 3 - Minutes of Previous Meeting 17/02/2023

## 4. Resolution to Exclude the Public

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:



ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
5.	PUBLIC EXCLUDED INSURANCE SUBCOMMITTEE MINUTES - 12 DECEMBER 2022			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
6.	PUBLIC EXCLUDED INSURANCE SUBCOMMITTEE MINUTES - 24 NOVEMBER 2022			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
7.	PUBLIC EXCLUDED INSURANCE SUBCOMMITTEE MINUTES - 17 FEBRUARY 2023			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
8.	CWTP INSURANCE UPDATE	S7(2)(B)(II), S7(2)(G), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, MAINTAIN LEGAL PROFESSIONAL PRIVILEGE, CONDUCT NEGOTIATIONS	INSURANCE DISCUSSIONS MUST REMAIN CONFIDENTIAL TO PROTECT COUNCIL'S NEGOTIATING POSITION	FOLLOWING SETTLEMENT OF THE INSURANCE CLAIM AND WHEN THE CHIEF EXECUTIVE OFFICER OR GENERAL MANAGER RESOURCES / CFO DETERMINE THERE ARE NO LONGER ANY REASONS TO WITHHOLD UNDER THE ACT.