



Te Pātaka o Rākaihautū Banks Peninsula Community Board AGENDA

Notice of Meeting:

An ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

Date: Tuesday 11 April 2023
Time: 10 am
Venue: Little River Boardroom, 4238 Christchurch Akaroa Road, Little River

Membership

Chairperson	Reuben Davidson
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Asif Hussain
	Lyn Leslie
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

4 April 2023

Penelope Goldstone
Manager Community Governance, Banks Peninsula
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www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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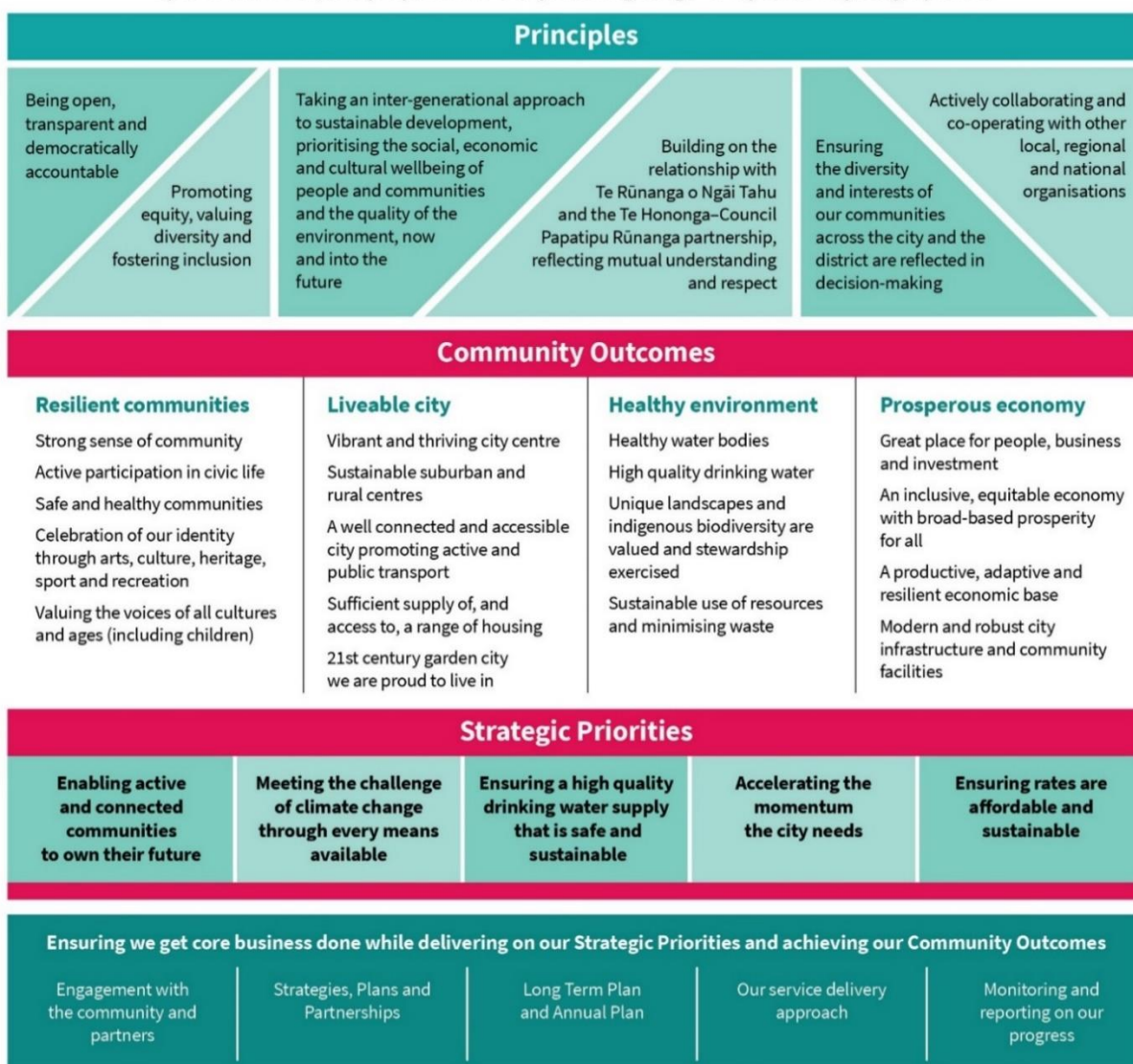
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on [Monday, 6 March 2023](#) be confirmed (refer page 5).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Te Pātaka o Rākaihautū Banks Peninsula Community Board OPEN MINUTES

Date: Monday 6 March 2023
Time: 10 am
Venue: Akaroa Boardroom, 78 Rue Lavaud Akaroa

Present

Chairperson	Reuben Davidson
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Asif Hussain
	Lyn Leslie
	Cathy Lum-Webb
	Luana Swindells

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga:

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved BKCB/2023/00010

That an apology for absence received from Howard Needham be accepted.

Tyrone Fields/Luana Swindells

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2023/00011

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 13 February 2023 be confirmed.

Lyn Leslie/Tyrone Fields

Carried

4. Public Forum Te Huīnga Whānui

Part B

4.1 Akaroa Civic Trust

Victoria Andrews spoke on behalf of the Akaroa Civic Trust regarding the draft Banks Peninsula Destination Management Plan and its focus of regeneration and sustainable tourism for Banks Peninsula.

Ms Andrews advised the Board that the Akaroa Civic Trust will be highlighting in its submission to the Christchurch City Council's Draft 2023-24 Annual Plan a request for the Britomart Memorial Landscape Plan to be progressed.

Ms Andrews highlighted the work that has been done and is planned to be done on the Akaroa Lighthouse by the Akaroa Lighthouse Preservation Society. Ms Andrews would like to encourage the Council to inform the community who has received a Civic Award on an annual basis by a focussed information release.

After questions from the Board members, the Chairperson thanked Ms Andrews for her presentation.

4.2 Stanbury Reserve Toilets

Ted Robinson, Wainui resident, spoke to the Board regarding the current state of the Stanbury Reserve Toilets, providing a brief background to the origins of the toilet block and outlining the repairs that he considers are required.

After questions from the Board members, the Chairperson thanked Mr Robinson for his presentation.

Attachments

- A Item 4.2 Public Forum: Stanbury Reserve Toilets Notes by Mr Ted Robinson - 6 March 2023
- B Item 4.2 Public Forum: Stanbury Public Toilets Proposed Plan by Mr Ted Robinson - 6 March 2023

4.3 Akaroa Wastewater Project - Sawmill Road, Robinsons Bay

Kath Reid, Robinsons Bay resident, spoke to the Board regarding the Akaroa Wastewater Project land in Sawmill Road in Robinsons Bay. Ms Reid suggested that after the resource consent was granted for the Akaroa Wastewater Project, any land that was not being used by the scheme could be used for other purposes for the community such as tracks, growing of food, etc. and recommended that an Expression of Interest process be utilised to identify possible uses.

After questions from the Board members, the Chairperson thanked Ms Reid for her presentation.

Attachments

- A Item 4.3 Public Forum - Akaroa Wastewater Project - Sawmill Road, Robinsons Bay by Kath Reid - 6 March 2023

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2023/00012 (original officer recommendation accepted without change)

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the unconfirmed minutes of the following Reserve Committees
 - a. Le Bons Bay Reserve Committee – 7 February 2023

- b. Okains Bay Reserve Committee – 13 February 2023
 - c. Little Akaloa Reserve Committee – 15 February 2023
 - d. Robinsons Bay Reserve Committee – 23 February 2023
2. Approves the following Reserve Committee Appointments:
- a. Le Bons Bay Reserve Committee:
 - i. Jo Rolley
 - ii. Bruce Nicholl
 - iii. Jenny Nicholl
 - iv. Carol Osgood
 - v. Ciaran Murray
 - vi. Doris Peleikis
 - vii. Charlotte Bleasdale
 - b. Okains Bay Reserve Committee:
 - i. Wayne Kay (Chairperson)
 - ii. Nick Thacker
 - iii. Judy Thacker
 - iv. Richard Boleyn
 - v. Lester Fletcher
 - vi. Richie O'Malley
 - vii. Nigel Intermann
 - c. Little Akaloa Reserve Committee:
 - i. Craig Waghorn (Chairperson)
 - ii. Jo Allison (Deputy Chairperson)
 - iii. Amanda Strong (Secretary, Treasurer)
 - iv. Paul Gilbert
 - v. Mark Leonard
 - vi. Rowan Waghorn
 - vii. Mike Newland
 - viii. Richard Earl
 - ix. Jeff May
 - x. Wayne Hamilton
 - xi. Wayne Morris
 - xii. Mike Williams
 - d. Robinsons Bay Reserve Committee:
 - i. Suky Thompson (Chairperson, Secretary)
 - ii. Karen Watson (Deputy Chairperson)
 - iii. Raywyn Stronarch
 - iv. Fran Anderson
 - v. Liz Bain
 - vi. Brian Bain

- vii. Doig Smith
- viii. Chris Pottinger
- ix. Mike Early
- e. Garden of Tāne Reserve Committee:
 - i. Suky Thompson (Chairperson, Secretary)
 - ii. Steffan Krabberger (Deputy Chair)
 - iii. Lynda Wallace
 - iv. Leigh Hickey
 - v. Alan Hemsley
 - vi. Jeremy Buchanan
 - vii. Don Wright
 - viii. Bryn Thompson
 - ix. John McIlroy

Luana Swindells/Nigel Harrison

Carried

8. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - March 2023

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for March 2023.

Community Board Decisions under Delegation

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for March 2023.
2. Convenes the Board's Submission Committee to formulate the Board's submission to the Christchurch City Council's 2023-24 Draft Annual Plan.

9. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on the following matters of current interest:

- The Little River Coronation Library project commencement date and the impact of holding the ANZAC Day services at the Little River War Memorial.
- The issue of cyclists "dumping" their bicycles on the footpath and road outside cafes in London Street, Lyttelton. It was suggested that a customer service request be lodged.

- There has been another rubbish clean up around Lyttelton by Project Lyttelton and businesses.
- The issues of connectivity in the Eastern Bays of Banks Peninsula.
- Discussion was held on how communities replenish consumables for Automated External Defibrillators (AED).
- The Council's Three Waters Unit and Enable have been working on the repair of a water pipe and fibre line into Rapaki.
- Concern was noted about the availability of public amenities during SailGP around Lyttelton Whakaraupō Harbour.
- Discussion was held on whether Council maintenance should be more "visitor" focussed with such things as cleaning up the driftwood debris on the Akaroa waterfront.
- It was noted that Grande Swim was cancelled owing to water quality.
- Taonga uncovered from Takapūneke development were displayed at Ōnuku Rūnanga recently.
- The Council's Draft Annual Plan is released for consultation between 10 March to 10 April 2023.
- The Board acknowledged the staff's efforts in lessening the impact of cruise ships on the local community.
- The Lyttelton Reserves Committee triennium meeting will be held on 15 March 2023.

Karakia Whakamutunga

Meeting concluded at 11.13am.

CONFIRMED THIS 11th DAY OF APRIL 2023

REUBEN DAVIDSON
CHAIRPERSON

7. Reserve Committee Meeting Minutes

Reference / Te Tohutoro: 23/381843

Report of / Te Pou

Matua:

Liz Beaven, Community Board Adviser

General Manager /

Pouwhakarae:

Mary Richardson, General Manager Citizens & Community
(Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

1.1 Unconfirmed meeting minutes have been received from the following Reserve Committees:

Name	Subject
Diamond Harbour Reserve Committee	13 March 2023
Lyttelton Reserves Committee – Triennium Minutes	15 March 2023
Pigeon Bay Reserve Committee	27 February 2023

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the unconfirmed triennium minutes of the following Reserve Committees:
 - a. Lyttelton Reserves Committee – 15 March 2023.
2. Approve the following Lyttelton Reserves Committee Appointments:
 - a. Lyttelton Reserves Committee:
 - i. Kirsty Brennan
 - ii. Joshua Merriam
 - iii. Hamish Fairbairn
 - iv. Helen Shaw
 - v. Darryl Warnock.
3. Receive the unconfirmed minutes of the following Reserve Committee:
 - a. Pigeon Bay Reserve Committee – 27 February 2023.
 - b. Diamond Harbour Reserve Committee – 13 March 2023.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A ↓	Lyttelton Reserves Committee - Unconfirmed 15 March 2023 Triennium Minutes	23/416771	12
B ↓	Pigeon Bay Reserve Committee - Unconfirmed 27 February 2023 minutes	23/416752	14
C ↓	Diamond Harbour Reserve Committee - Unconfirmed 13 March 2023 minutes	23/436451	16

LYTTELTON RESERVES COMMITTEE (LRC)

Triennium Meeting

Minutes of Meeting Wednesday 15th March 2023 at 6.00pm

At the Loons Club, 16 Canterbury Street, Lyttelton

Chairperson: Andrew Turner

Present: Helen Sinclair, Carolyn Hendry, Khan Davies, Alvin Tan, David Radzyner, Penny Carnaby, Dan Tombleson, Chris Burtenshaw, Flo McGregor, Reuben Davidson, Luke Hollister, Anna Thorpe, Joyce Stilton, Iain Lawson, Simon Bannister, Kirstin Brown, Richard Hopkins, Karilyn Cooper, Peter Savage, Brenda Daniel, Peter Marshall, Joshua Merriam, Christina Troup, Rewi Couch (no vote), Sam Masters, Peter van Hout (no vote), Greer Swinard, Dawn Cowan, Nigel Goodmanson, Bruce McCallum, Teina Pitts, Dan Lewis, Tamsin Dovell, Hamish Fairbairn, Kirsty Brennan, Moana Radcliffe, Brian Allerby, Andy Cockburn, Ann Brower, Mike Brown, Greg Jack, Tyrone Fields, Daryl Warnock, Gaynor Stanley, John McCallum, Andrew Pauli, Dave Nicholl, Mei Betts, Simon Morton, Eric Williams, Felicity Gibson, Anne Sergison, Glenn Cowan, Brian Lodge, Kate Whyte, Helen Shaw

In attendance: Penelope Goldstone (Community Governance Manager, Banks Peninsula); Philipa Hay (Community Development Adviser, Banks Peninsula) - Minutes

Karakia: The Chairperson began the meeting with a karakia.

Welcome: All were welcomed to the meeting.

Introduction: Mr Turner stated that he had been appointed by Te Pātaka o Rākaihautū Banks Peninsula Community Board (the Board) to be Chair of the Lyttelton Reserves Committee (the Committee) for a short period.

Process: Mr Turner then outlined the process by which the committee would be elected.

Purpose: This meeting was for the election of five committee members only. This is because seven positions have been already set aside or appointed:

- Up to two members may be appointed by Te Hapū o Ngāti Wheke
- One is the appointed Chair
- Four are held for representatives of user groups to be decided after completion of the Reserve Schedule

A date would be set for a subsequent meeting to discuss other business.

Apologies: Reuben Davidson (for early departure, however unnecessary)

A. Turner/F. McGregor

Carried

Committee composition: Mr Turner quoted and explained the relevant rules from the Terms of Reference approved by the Board at its meeting held 12 December 2022. This included the composition of this reserve committee - five members up to a maximum of 12 including office bearers, up to two Papatipu Rūnanga appointees (at this point, the Chairperson congratulated Ms McGregor on her appointment in this role); and the four identified user groups. Thus, there were five spaces on the LRC still available to be filled.

Nominations: Two people had registered their interest prior to the meeting and seven more people were identified. Thus an election was required. Nominees were invited to address the room as to why they wished to be considered for the position of committee member. Each was thanked for standing for election.

A vote was taken for each nominee recorded in order of nomination with number of votes in brackets: Hamish Fairbairn (35), Daryl Warnock (32), Kirsty Brennan (48), Richard Hopkins (10), Helen Shaw (35), Joshua Merriam (43), Brian Lodge (17), Gaynor Stanley (10), Greer Swinard (29)

The successful members were: Kirsty Brennan, Joshua Merriam, Hamish Fairbairn, Helen Shaw, Darryl Warnock.

On conclusion, all nominees were thanked for putting their names forward, and all were thanked for voting.

The meeting closed with a karakia.

Meeting closed: 7:52pm

**MINUTES OF A MEETING OF THE PIGEON BAY RESERVE COMMITTEE
HELD ON MONDAY 27 FEBRUARY 2023 4pm AT PIGEON BAY HALL, PIGEON
BAY**

Meeting Opened: 4pm

Present: Pam Richardson, Murray Walls, Heather Walls, Brenda Graham, Helen van Workum, Chris Figg, Peter Barron, Sandra Innes, Colin Jacka

Apologies: Charles Stewart-Robertson, Matt Rowley, Vince Luisetti, Jane Harrison, Asif Hussain

Election Of Officers:

Chairperson: Murray Walls
Deputy Chairperson: Sandra Innes
Secretary: Brenda Graham
Treasurer: Heather Walls

Helen/Chris
Murray/Peter
Heather/Chris
Murray/Sandra

Minutes of the previous meeting dated 17 September 2022 and minutes of the triennial meeting dated 24 January 2023, as circulated were confirmed.

Murray/Sandra

Matters arising from the minutes of the previous meeting:

1. The website and online booking system are now active.
2. Signage at Pigeon Bay Road/Summit Road intersection - deferred.
3. Block & stone walls to be removed - deferred.
4. Wait list for regular sites, stay nights - deferred
5. Newsletter Brenda to send. Include new committee, remind re rules, link to ToR, online booking system and updated website.
6. Playground bark update - due 20 September 2022(completed).
7. Compulsory stay nights for 1 November 2021 - 31 October 2022 all completed.

Correspondence out:

Correspondence in:

Finance:

As distributed by Heather and Murray.
Account balances, income & expenditure comparisons.

Pam moved that when the term deposits mature the funds are transferred to the CCC Pigeon Bay account - motion proposed/no seconder. Heather will bring maturity dates to the next meeting.

Brenda moved that the casual site fee increase to \$20 per site for 2 people, extra adults \$10, extra children \$5, infants no charge(GST inc) as from 1 October 2023.

Brenda/Pam

Risk Management Report:

Nothing reported

Caretakers Report:

As circulated.

General Business:

1. Murray welcomed the incoming committee members and thanked the outgoing committee, in particular Pam for her work and Colin for his input and continued support.

2. Colin explained the reasoning behind the committee wishing to investigate the possibility of becoming a separate entity.

3. Pam suggested an induction session for all committee members including a walk around of the reserve. **4pm Monday March 6 2023**

4. Pam moved that we ask the CCC to provide an up to date electronic device for the caretaker to use. Pam/Helen

5. We will wait for Jane Harrison to be back on board to move forward with future plans for the reserve.

6. Pam moved that we purchase a lockbox to keep spare key - Murray to action.

Pam/Sandra

7. The general condition of the regular campers(annual site holders) was discussed and will be looked at when we do our walk around.

Informal meeting date with Jane Harrison - TBC

Next Meeting: 4pm Wednesday 12 April 2023 @ Pigeon Bay Settlers Hall, Wharf Road, Pigeon Bay.

Meeting Closed: 6.10pm

Dated:
Signed:

Diamond Harbour Reserves Committee - (unconfirmed minutes)

Date: Monday 13 March 2023, 7pm to 9pm - Green Room, Diamond Harbour Community Centre.

Present: Graeme Fraser, Paul Dahl, Tom Kuenning, Robert Goldie, Emma Kinnings

In attendance: Richard Hill, Dave Hammond, Matthew Barbati-Ross (for public forum)

Apologies: Pete Ozich (by email)

1. Minutes of the previous meeting (16/01/23) – passed by unanimous consent.

2. Discussion about the Committee's draft reserve schedule for 2023-2026.

- list of areas examined, including coastal strip.

- possible larger nursery required and discussion of Ngatea Road as possible site, given CCC permission under Outline Development Plan, and provision of an improved water supply.

- Resolution passed unanimously that Graeme and Paul submit the draft schedule.

3. Updates and possible workplan

- ✦ Tom mentioned that the sections from the yacht club to Paradise Beach, and Orton Bradley to Anderson's Road now open.
- ✦ Richard & Dave have been continuing to do weed control in many areas including Stoddart Point and Cliff track.
- ✦ Wilding Pines working bee proposed.
- ✦ Planting – plants to arrive late May, so requests should be forwarded by then.
 - Tom asked for some plants for Black Point community group.
 - Some more planting to take place on Purau bay reserve, extension to last year's planting.
 - Paul commented on pine plantation trees above Purau and safety concerns to residents of Purau.
 - Emma suggested planting more of the cliff track from Koromiko (east access) to wastewater treatment plant, however lack of regular water supply is an issue.

4. Public forum

Matthew Barbati-Ross spoke of his belief that there should be a usable access track created from Emerson Crescent to the cliff track.

- Graeme confirmed that this access track had been included in the draft reserve schedule that would be submitted to CCC/Community Board.

Matt also asked that the Committee support wildlife surveys, and in particular one of the Church Bay area. He has an interest in re-introducing morepork/ruru to that area.

- General agreement that it would be good to have wildlife monitoring programme of as much of our area as possible. Graeme to discuss this with the Whaka-ora Community Advisory Group.

5. Health and safety issues or accidents - Nil

6. Next meeting – Monday 8 May 2023.

Meeting ended at 8:40pm

8. Protection and restoration of the freshwater spring in Reserve 1259 to enhance freshwater values in the Wairewa catchment.

Reference / Te Tohutoro: 22/780691

Report of / Te Pou Matua:	Alison Evans (Team Leader of Biodiversity: PH and BP) alison.evans@ccc.govt.nz
General Manager / Pouwhakarae:	Antony Shadbolt (Team Leader Biodiversity: Regional Parks) Mary Richardson, General Manager Citizens & Community (Mary.Richardson@ccc.govt.nz)

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval of a landscape development plan to protect and restore a freshwater spring within Reserve 1259.
- 1.2 The project is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. Funding for this project can be covered by existing budgets and the project will provide important volunteer opportunities and will improve the environmental values.
- 1.3 Restoration of the spring is important as it is one of the key sources of water for the Okana River in the Wairewa catchment. This catchment has been identified by Environment Canterbury as a priority for restoration as it directly impacts on the health of Te Roto o Wairewa which is of high cultural value to Ngāi Tahu for mahinga kai and supports wetland birds of international significance. Until recently the reserve has been grazed (to reduce the grass and fire risk) with cattle that are negatively impacting the spring and opportunities for natural restoration. Springs and associated wetland habitats such as this are considered to be rare and under threat on Te Pātaka o Rākaihautū Banks Peninsula.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approve the landscape development plan for Reserve 1259 as shown in Attachment A of this report.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Reserve 1259 at Hilltop (5163 Christchurch Akaroa Highway) is Crown derived land and administered under the Reserves Act 1977. The land is currently held by the Council as a depot for metal stores however, it has not been used for this purpose owing to its steep terrain and poor vehicle access to State Highway 75. It is proposed, as future resources allow, to change the classification of Reserve 1259 to better reflect its future primary purpose and management.
- 3.2 The protection of freshwater streams and rivers is considered to be a high priority in the Wairewa catchment due to the impacts on the degraded lake (Te Roto o Wairewa) and the importance of mahinga kai to Ngāi Tahu.
- 3.3 The reserve provides an opportunity for volunteers to engage with a restoration project.

- 3.4 Spring fed wetlands are considered a rare ecosystem type within the Banks Peninsula district and require urgent protection.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 An alternative option is to decline the landscape development plan – Not recommended.
- 4.2 Declining the landscape development plan would likely result in considerable community dissatisfaction, and the loss of partnership opportunities with the local community, rūnanga and Lincoln University volunteers.
- 4.3 Declining the landscape development plan would not allow for the protection of fresh water, protection of existing native trees, enhancement of the reserve in terms of native tree biodiversity and improvement of the connectivity of biodiversity in the wider landscape (e.g. linking with Department on Conservation Montgomery Park Scenic Reserve) at Hilltop.

5. Detail Te Whakamahuki

- 5.1 The Wairewa community and the Banks Peninsula Water Zone Committee have invested a great deal of time into protecting nearby waterways and this plan would further the environmental efforts already underway to protect the lake. Local volunteer efforts include those involved with the Living Streams nursery. The concept plan was presented to the Little River Wairewa Community Trust and was well received by all in attendance. The immediate neighbours to the reserve have also been contacted and were not in any way opposed to the restoration of the reserve.
- 5.2 The decision affects the following wards/community Board areas:
- 5.2.1 Te Pātaka o Rākaihautū Banks Peninsula Community Board.
- 5.3 The landscape development plan recommends planting species such as ribbonwood, juncus, flax, cabbage trees, kowhai and kahikatea. While these species are recommended, the exact species utilised will depend upon plant availability at the time of planting.
- 5.4 The planting will support the freshwater values of the wetland within this reserve as well as having wider benefits for the Wairewa catchment. Planting is scheduled to be undertaken in the 2023/2024 planting seasons.
- 5.5 Council funds are available through the Parks Community Partnerships program for a three year period. No further resources are required for the planting project. Once the planting is completed, the maintenance of the plants will be completed by a combination of local contractors, Council staff and volunteers from Lincoln University.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.1.1 Activity: Parks and Foreshore

- Level of Service: 6.3.5 Overall customer satisfaction with the recreational opportunities and ecological experiences provided by the City's Regional Parks. - Regional Parks resident satisfaction >=80%.

Policy Consistency Te Whai Kaupapa here

- 6.2 The decision is consistent with Council Plans and Policies including the Biodiversity Strategy 2008-2035 aimed at enhancing biodiversity on Council managed land and reducing the incidence of pest species. The proposal also supports the Strengthening Communities

Together Strategy and the Public Open Space Strategy 2010-2040 as well as helping to mitigate the effects of climate change. The plan is also complementary to the Waterways and Wetlands Natural Asset Management Strategy 1999 which aims to protect wetlands and waterways.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, however because the intent is to improve and protect the spring, this decision does impact Mana Whenua, their culture and traditions. Guidance and comment from Wairewa Rūnanga has been sought.
- 6.4 The landscape development plan is complimentary to the views of mana whenua and restoring the mauri of the Ōpuahau and Okana Rivers as well as Te Roto o Wairewa.
- 6.5 Consultation with the Wairewa Rūnanga has been undertaken and a site visit occurred on 3 March, 2023. The following response was received following the site visit:
- 6.6 Manawhenua Feedback on Harmans Park/Reserve 1259 Restoration of Biodiversity
 - 6.6.1 “Wairewa Rūnanga support the CCC proposal to restore biodiversity at reserve 1259. However going forward, rather than looking at CCC reserve lands in isolation, we would also like to work in partnership with CCC to develop a long term wider catchment restoration plan with a particular focus on native awa corridor establishment and restoration. For this wider piece of work to be done we will be seeking community board support and funding”.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.7 Increased planting aligns with key Council strategies such as the Climate Resilience Strategy which has been established in response to the urgent need to mitigate the effects of climate change on the natural environment, taonga species, health and wellbeing.

Impact on Public Access Ngā Whai Whakaaro mā te Hunga Hauā

- 6.8 There are currently no public access points into the reserve but plantings will not prevent future accessibility.

7. Resource Implications Ngā Hīraunga Rauemi Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement: year 1 = \$17,000; year 2 = \$25,000; year 3 = \$12,735
- 7.2 Maintenance/Ongoing costs – minor repairs to boundary fence and rank grass control (for fire mitigation) are anticipated. These will be covered by the Regional Parks Port Hills/Banks Peninsula operational budget.
- 7.3 Funding Source – Parks Capital project 65070 Community Partnerships (\$17,000) and MPI Matariki funding grant (\$37,735).
- 7.4 No additional funding is required through the Long Term Plan.

Other / He mea anō

- 7.5 In kind support is available to support this project from the local community and from a Canterbury based volunteer group.
- 7.6 This reserve has been highlighted as having potential to be linked with other nearby reserves which provide recreational opportunities, e.g. the Waipuna Saddle Walkway and the Okuti Track.

8. Legal Implications Ngā Hīraunga ā-Ture Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 As per the Christchurch City Council's Delegation Register dated 10 October, 2022, the Community Board has the delegation:

Landscape development plans for parks and reserves – Approve and adopt any new landscape development plans for parks and reserves provided the design is within the policy and budget set by the Council (Part D, Sub part 1 – Community Boards).

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 There is no legal context, issue or implication relevant to this decision.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There is little to no risk in approving the landscape development plan.

Attachments / Ngā Tāpirihanga

No.	Title	Reference	Page
A ↓	Harmans Park Planting Concept - 5 June 2022	22/889912	21

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Alison Evans - Team Leader Regional Parks
Approved By	Kay Holder - Manager Regional Parks Kelly Hansen - Manager Parks Planning & Asset Management Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community



Harmans Park Planting Concept Plan

9. Banks Peninsula Discretionary Response Applications - Diamond Harbour Health Centre Upgrade - Consent costs; Little River Craft Station - Information Station

Reference / Te Tohutoro: 22/1560184

Report of / Te Pou
Matua: Philipa Hay, Community Development Advisor,
Philipa.Hay@ccc.govt.nz;
Jane Harrison, Community Development Advisor,
Jane.Harrison@ccc.govt.nz
General Manager /
Pouwhakarae: Mary Richardson, General Manager Citizens & Community
(Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider an application for funding from its 2022-23 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00065125	Diamond Harbour & Districts Health Support Group	Health Centre Upgrade – Consent Costs	\$16,500	\$3,492
00065026	Little River Craft Station Incorporated	Information Station – Part 2	\$5,000	\$2,000

- 1.2 There is currently a balance of \$48,106 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approve a grant of \$3,492 from its 2022-23 Discretionary Response Fund to the Diamond Harbour & Districts Health Support Group towards building consent fees.
2. Approve a grant of \$2,000 from its 2022-23 Discretionary Response Fund to the Little River Craft Station Incorporated for the Information Station Part 2 towards wages.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

3.1 Diamond Harbour & Districts Health Support Group

The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of "Enabling active and connected communities to own their future". It will contribute towards a "strong sense of community and active participation".

3.2 Little River Craft Station Incorporated

The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of "Enabling active and connected communities to own their future". It will contribute towards "a strong sense of community, celebration of our identity and a sustainable rural centre".

Decision Making Authority Te Mana Whakatau

3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.3.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

3.4 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

3.5 The level of significance was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

3.7 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2022/23	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$56,406	\$8,300	\$48,106	\$42,614

3.8 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.

3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A ↓	Diamond Harbour and Districts Health Support Group - Centre Upgrade Consent Costs Decision Matrix - 11 April 2023	23/408446	26
B ↓	Little River Craft Station - Information Station Decision Matrix - 11 April 2023	23/408431	27

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Philipa Hay - Community Development Advisor Jane Harrison - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula

2022/23 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065125	Organisation Name Diamond Harbour & Districts Health Support Group	Name and Description Health Centre Upgrade - Consent Costs The Diamond Harbour and Districts Health Support Group (a not-for-profit incorporated society) has been planning and working towards extending the health facility it owns in Diamond Harbour. The building houses primary health care for the district. Contribution is sought towards building consent preparation costs and consent fees.	Funding History Nil Other Sources of Funding Funds in hand Donations from community members	Request Budget Total Cost \$30,500 Requested Amount \$16,500 54% percentage requested Contribution Sought Towards: Building consent preparation - \$16,460 Building consent fees - \$12,492	Staff Recommendation \$ 3,492 That the Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,492 from its 2022-23 Discretionary Response Fund to the Diamond Harbour & Districts Health Support Group towards building consent fees.	Priority 2
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Organisation Details:

Service Base:	2A Waipapa Avenue, Diamond Harbour
Legal Status:	Incorporated Society
Established:	2/11/1987
Staff – Paid:	0
Volunteers:	0
Annual Volunteer Hours:	519
Participants:	1,700
Target Groups:	Health and wellbeing of the local resident community
Networks:	Nil

Organisation Description/Objectives:

The Group's constitution aims are:

- to organise and maintain a Health Support Group in Diamond Harbour and Districts
- to assist residents in Diamond Harbour and Districts, both permanent and temporary, to gain access to the health support services available in Diamond Harbour and Districts
- to stimulate community involvement in health support services in the area, and
- to do all such things as may be deemed necessary by the Management Committee

Alignment with Council Strategies and Policies

- Strengthening Communities Together

Board priorities

- Our communities are strong, connected and foster a sense of belonging

Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Reduce or overcome barriers
- Foster collaborative responses

Outcomes that will be achieved through this project

Support towards the building consent preparation costs and consent fees will enable funds collected for the building project to go towards other building costs.

The wider building project:

- will provide improved, safer access for patients and vehicles, including ambulances
- The new wing will result in patients with communicable infections being isolated as is medically required
- The extended medical centre will be able to provide services to an increased population
- Toilet facilities will become disabled compliant and sufficient for both staff and patients

How Will Participants Be Better Off?

Continuation of the service in the area will ensure:

- The elderly will be able to stay in their community with their families.
- Elderly and young families may avoid the costly and lengthy journey to town for medical care (the nearest medical centre is at least an hour long return drive from Diamond Harbour along a winding, narrow road made more difficult during the winter months due to winter road conditions
- Safer access for patients and vehicles, including ambulances will be achieved.
- Patients with communicable infections can be isolated as is medically required
- Demographic projections for Diamond Harbour and Districts indicate an increase over coming years as more land becomes available for building. The extended Medical Centre will be able to provide services to an increased population
- The Port Levy community, furthest from primary health facilities, maintains access to medical services.
- Environmental sustainability is supported through limiting travel requirement for primary care.

Staff Assessment

Diamond Harbour and Districts Support Group (the Group) was set up as an incorporated society in 1987 to provide residents of southern Whakaraupō communities (from as far east as Port Levy) with access to local health support services. The building the group owns is located centrally in Diamond Harbour, on leased land owned by Christchurch City Council (the Council), and is adjacent to the Diamond Harbour Community Centre and Library, sports field and Stoddart Cottage. The building is subleased by the Group to the medical practice which operates from the building.

In this funding application, the Group is requesting support towards building consent preparation costs and the building consent fees as part of a project to extend, upgrade and modernise the original health centre building which dates from 1991. The Group states this building extension is needed to provide up-to-date services so that clinical practices can meet national standards, future changes in primary care can be delivered, and district nursing and palliative care nurses have safe storage of their equipment.

The building enables continued support of community-based care and services, which aligns with the New Zealand Health Strategy - to prevent and manage illness in the community where people live. Upgrading the facility enables those working from the premises to have a functional workspace that is fit for the purpose of delivering care and one that provides a safe and efficient working environment in order to attract and retain staff. This also reduces the carbon footprint for environmental sustainability as clients do not have to travel to Christchurch to receive primary health care and local resources may be utilised. (Diamond Harbour residents have an hour and a quarter round trip to Christchurch - for Port Levy residents it is two hours, on hilly and winding roads.)

The Group will continue to raise funds for this building project from local community and a variety of grant sources, and aims to utilise local labour to keep costs down. Council staff will continue to work with them on available funding sources.

The building consent has been granted by the Council since this application was submitted. The final cost of the consent fees has been revised down by \$1561 but the fees still came in over the amount budgeted for them. Any contribution towards these fees, will reduce the draw on funds already in hand for the wider building project.

The group receives rent for their premises which is lower than full market because the building is not up to modern specs and the practice is part time. The rent is due for review late 2024 and an upgraded building will command a higher rent. This rent will be used to offset any debt that the group may need to incur to complete the building upgrade.

Rationale for the recommendation of \$3,492 towards Council's consent fees:

- Alignment with the Strengthening Communities Together Strategy, Council's Community Outcomes and Strategic Priorities, and the Board Priorities.
- This amount would fund the gap between the group's budgeted estimate of Council consent fees and the actual cost.
- Contribution towards the project shows recognition of the continued service provided to a growing and older population in a distant locality, which will enable local people to age in place longer, providing access to services, reducing delay, and travel time.

2022/23 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065026	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Little River Craft Station Incorporated	Information Station - Part 2 The Little River Craft Station is a cooperative, where members volunteer to sell local craft from their shop. The Station provides free information to locals and visitors and pays wages for a second person to staff the Information Counter on busy days. Additional funding is requested for wages due to unexpected demand.	\$ 5,000 Requested \$ 5,000 (100% requested)	Wages - \$5,000	\$ 2,000 That the Banks Peninsula Community Board approves a grant of \$2,000 to Little River Craft Station Incorporated for the Information Station - Part 2 towards wages.	2

Organisation Details Service Base: Main Road, Little River Legal Status: Incorporated Society Established: 20/10/1989 Target Groups: Community Development Annual Volunteer Hours: 3,980 Participants: 145,000 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Together Heritage Strategy 2019-2029 Alignment with Board Priorities <ul style="list-style-type: none"> Our communities are strong, connected and foster a sense of belonging: members of Banks Peninsula communities are able to access information about local activities and history through the Information Station. Tourism opportunities are balanced with environmental, social and cultural values: Local history is available at the Information Station. CCC Funding History 2022/23 - \$4,000 (Wages & Operation Costs) SCF 2021/22 - \$4,000 (Wages & Operation Costs) SCF 2020/21 - \$6,500 (Wages & Operation Costs) SCF 2019/21 - \$8,500 (Wages & Operation Costs) SCF Other Sources of Funding - Nil	Staff Assessment The Little River Craft Station (Craft Station) is a co-operative of local artisans who sell their craft at the Craft Shop at the Little River Railway Station. The Craft Station is open nearly every day of the year and is staffed by volunteers. Visitors, local, national and international, call into the Craft Station and ask for information about the area as Little River is the gateway into Akaroa and the Banks Peninsula bays. They have an Information Station counter where they promote Little River and surrounds, where to go and what to do. They also promote local business and ventures. It has been an i-site since the early 1990s. During the summer there are more visitors. On busy days, the Craft Station pays hosts to give information from the Information Counter, in addition to the rostered volunteer staff who would normally be covering. Because any information is provided free of charge, the Craft Station relies on funding to provide the additional capacity for the Information service. The application request covers a total of two hundred hosting hours. The Craft Station received a Strengthening Communities Fund allocation towards wages and operational costs for the timeframe 1 September 2022 to 31 August 2023. Generally, this contributes towards the paid position at the counter during weekends. The group has come back for additional funding from the Community Board's Discretionary Response Fund as the anticipated influx of mainly visitors has been well above expectation and additional capacity is needed on some weekdays as well since tourism has opened again. Paid hosts at busy times on these days when only one volunteer is available will reduce stress due to long lines of people waiting for assistance. It has been reported that people have left the premises without information or desired purchases. Rationale for recommending \$2,000 is based on: <ul style="list-style-type: none"> The Craft Station has identified it is needing extra, unexpected capacity for additional paid hours due to unanticipated influx of visitors (coaches, vans etc.) These are above what had been anticipated in March 2022 when the Craft Station's Strengthening Communities Fund (SCF) application was lodged. It is expected that future planning would factor in the situation experienced this year. This allocation would provide an additional 80 hours of staffing for particularly busy days. The impact on volunteers where they are understaffed, have long queues etc. The experience of visitors to the area where they do not get timely service. This project aligns with the Strengthening Communities Together and Heritage Strategies by connecting Little River residents and visitors with the history of the Little River Railway Station. The Information Centre provides information for visitors on the many sights and attractions in Little River and throughout Banks Peninsula and is affiliated with i-site.
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10. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - April 2023

Reference / Te Tohutoro: 23/208082

Report of / Te Pou
Matua:

Penelope Goldstone, Community Governance Manager

General Manager /
Pouwhakarae:

Mary Richardson, General Manager Citizens & Community
(Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu


That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for April 2023.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Diamond Harbour Village Plan	Staff met with the Diamond Harbour Community Association who are keen to progress implementation of the Concept Plan developed with considerable community consultation in 2017. Initial meetings with staff are being convened and the DHCA may want to attend a Public Forum session soon to update new Board members about this work.	Initial meeting to reignite this project held on 28 Feb 2023.	2020-22 Board Plan Priority - Advocate for better social and economic conditions in our communities.
Allandale Hall	Staff are working with the Allandale Reserve Committee to determine the best way forward for managing booking, progressing repairs etc. Smaller bookings will still be accepted but larger functions will be declined until the Hall is in a better state of repair.	Ongoing	2020-22 Board Plan Priority - Our communities are strong, connected and foster a sense of belonging.
Lyttelton Earthquake Memorial Orchard	In 2020 Life in Vacant Spaces (LiVS) helped develop an area of land in Lyttelton that was red zoned into an Earthquake Memorial Orchard. This land has now passed into the ownership of Christchurch City Council. LiVS works to broker projects then pass them on. They are therefore	Ongoing	

Activity	Detail	Timeline	Strategic Alignment
	looking for a group to sign a lease with Christchurch City Council for the ongoing kaitiaki of the land.		
Cass Bay Community Facility	Cass Bay Community Association are working with Council and TS Steadfast Sea Cadet Corp to find an appropriate site for the development of a community facility.	Progressing.	
Te Ana Marina Walkway	A group of locals approached Christchurch City Council about cleaning up this walkway and beautifying with planter boxes. Staff organised a tidy up of the area in March 2023.	Tidy-up completed March 2023.	
Hunters Road Outline Development Plan	In response to community feedback on the consultation to identify future uses, development, disposal, retention and management strategies for the Hunters Road site a Spatial and an Outline Development Plan will be developed for the site which will be incorporated into the District Plan. These plans will incorporate: <ul style="list-style-type: none"> community views and preferences about the future use of the site any site constraints (e.g. geotechnical) any features/natural vales that may require protection (e.g. landscape, biodiversity) technical advice (e.g. infrastructure networks including transport, stormwater facilities). Local staff will help support the community engagement.	A Spatial Plan Now to December 2025.	
The Walking Festival	<p>The Walking Festival is back from Saturday 8 April to Sunday 23 April 2023 with 55-plus amazing walks. The Walking Festival booklet can be found at this link or at Libraries or Recreation and Sport Centres.</p> <p>The Walking Festival is coordinated by the Council, in partnership with over 30 walking host groups, with further information available at this website.</p> <p>(Please note this event is not part of the Banks Peninsula Walking Festival)</p> 	Completed 23 April 2023	

3.2 Community Funding Summary

3.2.1 Community Board Discretionary Response Fund (DRF) 2022/23 – as at 30 January 2022:

Te Pātaka o Rākaihautū Banks Peninsula Community Board Discretionary Response Fund has unallocated balance for 2022/23 of \$48,106. The Board's Youth Development Fund is allocated directly from Discretionary Response Fund. Information and Application forms are available online [here](#).

3.2.2 The 2022/23 Discretionary Response Funding Spreadsheet is **attached** for record purposes. (**Attachment A**).

3.2.3 **2023/24 Strengthening Communities Fund** – This fund is open for applications until mid-night on Monday, 14 April. This fund supports community-focused organisations whose projects contribute to the strengthening of community wellbeing in Christchurch city and Banks Peninsula.

- Applications are to be completed on line at: <https://ccc.govt.nz/culture-and-community/community-funding/scfund>

3.2.4 A summary of End of Project accountability reports from recipients of the Board's 2021-22 Strengthening Communities Fund are attached (refer **Attachment B**).

3.3 Participation in and Contribution to Decision Making

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- **Draft Community Board Plan** - At the time of writing this report, the Community Board's Draft Board Plan priorities are out for community consultation. Feedback closes on 26 March 2023 and a further workshop with the Board will be held on 11 April 2023 to consider the feedback and finalise the plan. It is planned for the Board to formally approve the plan at its 8 May 2023 meeting.
- **2023 Community Profiles** – are now available on the Council's website. Te Pātaka o Rākaihautū Banks Peninsula Community Board profile is available at: <https://www.ccc.govt.nz/assets/Documents/Culture-Community/Stats-and-facts-on-Christchurch/2023-Community-profiles/2023-Community-Profiles-Banks-Peninsula.pdf>

3.3.2 **Council Engagement and Consultation.**

- The Board did not provide any feedback/submission on:
 - Ōtautahi Christchurch Draft Urban Forest Plan.
 - The Draft Waste Management and Minimisation Bylaw 2023.
- **Have your Say** – at the time of writing the report the following consultations were open within the Community Board Area and city-wide consultation:

Topic	Closing Date	Link
Our proposed Housing and Business Choice Plan Change (PC14)	3 May 2023	https://www.ccc.govt.nz/the-council/haveyoursay/show/531
Our proposed Heritage Plan Change (PC13)	3 May 2023	https://www.ccc.govt.nz/the-council/haveyoursay/show/532
Little River Wairewa dog exercise area trail	8 May 2023	https://ccc.govt.nz/the-council/haveyoursay/show/554

- **Start Work Notices** – Various Start Work Notices have been sent to the Board throughout the month. All Board area and city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

3.4 Governance Advice

3.4.1 **Public Forum** – The Board received the following public forum presentations at its 6 March 2023 meeting:

- Akaroa Civic Trust.
- Stanbury Reserve Toilets.
- Akaroa Wastewater Project – Sawmill Road, Robinsons Bay.

3.4.2 **Hui a Hapori Community Open Forum** – The Board held its first Hui a Hapori Community Open Forum on 20 February 2023 at Little River and the second Hui a Hapori Community Open Forum was held at Lyttelton on 20 March 2023. **(Attachments C and D)**. The Board received the following Hui a Hapori Community Open Forum presentations on 20 February and 20 March 2023:

- Akaroa Treated Wastewater Irrigation Scheme – Pavitt Cottage.
- Pest Free Banks Peninsula.
- Cass Bay Residents' Association – Steadfast Reserve and Community Space.
- Project Lyttelton.

3.4.3 **Board Requests** – The Board made the following requests at its 20 February and 20 March 2023 Hui a Hapori Community Open Forum, 20 February 2023 Briefing and 6 March 2023 meeting.

- Confirmation of the area required for the Akaroa Treated Wastewater Irrigation Scheme at 11 Sawmill Road, Robinsons Bay Valley;
- The Council's position and process for gifting land to the community that is adjacent to the Pavitt Cottage at 11 Sawmill Road, Robinsons Bay Valley, that contains associated archaeological sites relevant to Pavitt Cottage;
- Other options for the community to manage the superfluous land that is not required for the Akaroa Treated Wastewater Irrigation Scheme.
- Convenes the Board's Submission Committee to formulate the Board's submission to the Christchurch City Council's 2023-24 Draft Annual Plan.
- The Board agreed to request staff to include local community groups in the vicinity of Cosair Bay to be involved in the installation of the CoastSnap equipment.

- The Board agreed to include in the Board's 2023/24 Draft Annual Plan submission to request that Akaroa and the Eastern Bays be included earlier in the Coastal Hazards Adaptation Planning Programme.
- The Board agreed to consider the draft Parks Rolling Renewal Programme – Banks Peninsula and advise staff of the Board's consideration to defer or advance any projects.
- The Board agreed to submit on the Council's Draft Annual Plan 2023/24 the need to increase the future budget for the repair and maintenance on retaining walls with Te Pātaka o Rākaihautū Banks Peninsula Community Board area.
- The Board agreed to work with New Zealand Police to identify "hot spots" with Te Pātaka o Rākaihautū Banks Peninsula Community Board area to get more Kōtuitui Smart Poles installed and seek future budget for the installations through the Board's submission on the Draft Annual Plan 2023-24.
- The Board agreed on the proposed Annual Plan 2023/24 properties for disposal list, however wish to confirm that the Board does not support the Council-owned land in Hunters Road, Diamond Harbour being disposed of in the Board submission.
- The Board requested the Little River and Le Bons Flooding Group notes be sent to the Board.

4. Advice Provided to the Community Board

- 4.1 **Drummonds Jetty Renewal and Temporary Use During Akaroa Wharf Rebuild –** Memorandum providing an update on the renewal of Drummonds Jetty and the update on the temporary use of Drummonds Jetty during the Akaroa Wharf Rebuild. **(Attachment E).**
- 4.2 **Graffiti Report** – the Graffiti Snapshot Report for February 2023 is attached. **(Attachment F).**
- 4.3 **Customer Service Requests Report** – providing an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported from 1 February 2023 to 28 February 2023 is attached. **(Attachment G).**

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A ↓	2022/23 Banks Peninsula Discretionary Response Fund	23/427860	35
B ↓	2021/22 Banks Peninsula Strengthening Communities Fund End of Project Report	23/195207	36
C ↓	Te Pātaka o Rākaihautū Banks Peninsula Community Board Hui a Hapori Community Open Forum Notes - 20 February 2023 Notes	23/212833	47
D ↓	Te Pātaka o Rākaihautū Banks Peninsula Community Board Hui a Hapori Community Open Forum Notes - 20 March 2023 Notes	23/386995	49
E ↓	Memorandum: Drummonds Jetty Renewal and Temporary Use During Akaroa Wharf Rebuild - 9 March 2023	23/339865	51
F ↓	Graffiti Report - February 2023	23/412660	54
G ↓	Customer Service Requests - February 2023	23/355877	56

Signatories Ngā Kaiwaitohu

Authors	Liz Beaven - Community Board Advisor Jane Harrison - Community Development Advisor Philipa Hay - Community Development Advisor Rym Lamrani - Community Development Advisor Natasha McDonnell - Banks Peninsula Governance Advisor Trisha Ventom - Community Recreation Advisor Andrea Wild - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Banks Peninsula Discretionary Response Fund 2022/23		Board Approval
BUDGET		
Transfer of unallocated 2022/23 Strengthening Communities funds to the 2022/23 Discretionary Response Fund	\$45,401.00	15/08/2022
Shape Your Place Toolkit	\$0.00	
Carry Forward from 2021/22	\$11,005.00	
Unused DRF/YDF Funds Returned		
Total BUDGET	\$56,406.00	
ALLOCATIONS MADE:		
Discretionary Response Fund		
Community Board - ANZAC Day 2023 Wreaths & Diamond Harbour Grant	\$ 1,000.00	15/08/2022
Community Board - Summer with your Neighbours 2022/23	\$ 3,000.00	15/08/2022
Okains Bay School Board of Trustees – 150th Celebrations	\$ 2,000.00	12/09/2022
Little River Farmers Market Inc.-Little River Farmers Market 2022/23	\$ 1,800.00	7/11/2022
Discretionary Response Fund Allocated	\$7,800.00	
Youth Development Fund		
Nishad Kant	\$150.00	18/08/2022
Lucy Luxford	\$200.00	20/09/2022
Abby Laird-basketball tournament	\$150.00	30/09/2022
Youth Development Fund Allocated	\$500.00	
Shape Your Place Toolkit	\$ -	
Shape Your Place Toolkit Allocated	\$ -	
TOTAL: Shape Your Place Toolkit Unallocated	\$ -	
TOTAL: Discretionary Response Fund Unallocated	\$48,106.00	
Pending Board Approval		
Pending Board Approval Balance		
TOTAL: Discretionary Response Fund Remaining if Pending approved	\$48,106.00	
Funds reserved:		
Allandale Truck Yard Lease Allocation	\$30,030.00	

BANKS PENINSULA 2021-22 STRENGTHENING COMMUNITIES FUND - END OF PROJECT ACCOUNTABILITY REPORT

MULTI-YEAR FUNDING INTERIM REPORTS

Group: Akaroa Resource Collective Trust (ARCT)	Project: Social Service Provision on Banks Peninsula (Yr 2 of 3)	Amount Granted: \$25,000	
<p>Outcomes:</p> <p>Akaroa Resource Collective Trust (ARCT) advertised hours shift to meet the needs of the Community.</p> <ul style="list-style-type: none"> We continue to provide services five days a week and in meeting client demands often extend hours of service to start earlier and finish later. This Covid climate is reflective of being available to meet client needs and extend services when required. We have one full time and three part time staff, with numerous volunteers. We continue to work with other groups and organisations. The Hui work that was done (with support from the Community Development Advisor) has been instrumental in establishing a forum group that meets regularly with the aim to work collectively as a community in addressing community issues and potentially acting as a liaison group between Council and wider Community. We are presently exploring an Aged Day Care program providing respite care for senior folk living alone or being cared for in their home. Given Akaroa is an ageing population we have identified this as a growing need within the community. A project such as this will have buy in with wider community, volunteers, local students, artists, entertainers and local businesses thus strengthening Community. <p>ARCT continues to provide services to the community and works to meet the needs of community in the current climate.</p> <p>We have extended the service to have a Counsellor available once a week on site, drop in or appointment.</p> <p>We have run numerous clinics to best meet client needs.</p> <p>Cervical screening clinic has 100% attendance when managed through ARCT. Audiology, (Brief Intervention) BIC Counselling, Smoking Hypnosis classes, First Aid Courses, Advocacy, Drop-in support.</p> <p>We are also working with numerous groups and organisations around programs that greater strengthen and build community resilience.</p> <p>Community events have proven challenging in this Covid climate. We did have Christmas in the Park but it was on a much smaller scale, we had to cancel Halloween due to Covid, the Senior Hui was also postponed and the school holiday program also cancelled due to a new surge of Covid cases in the community.</p> <p>We continue to have a very strong presence in the community, communicating with wider community, identifying needs and initiating projects or events to meet those needs.</p> <p>We provided support with vaccination certificates, down loading, printing and laminating as that service was not available anywhere else locally. We identified a need and provided a service.</p> <p>We organised the St John First Aid course for business and health providers. By bringing this to Akaroa it means people do not have to travel to the city. We work with the Fire Brigade in using their space as they support trained First Aiders in the community.</p> <p>In identifying community needs we are about to provide a new community van service. The rising costs of travel are impacting hugely on rural travel. We are to be gifted a van - this will allow sports groups to travel to games, provide a city shopping service and support our senior folk in extra activities.</p> <p>Our service continues to provide a drop in hub where people often gather, sometimes with an enquiry, technical support, sometimes just for the company and support they find here. We have observed a great deal of fragility in people's mental wellbeing, the isolation, the loneliness the challenges in our current climate. With the support of the wider community we are able to offer financial support or advice, food stuffs, clothing or social interaction. We are the only social service provider this side of the Peninsula so some of those living rurally isolated find comfort when they visit Akaroa. If they are attending appointments or waiting for car repairs we offer a very organic, grass roots space for people to come.</p> <p>Our greatest challenge this past year has been Covid as it has been for everyone. We continue to provide the service and meet Community needs as they arise - it has been a long and challenging year. Winter and flooding impact the greater wellbeing of our community, rising costs of living, shortage of accommodation for families and new staff when the season starts. But....let us seek a bright light.....our little Village sees new businesses coming to town, old buildings being tidied up and restored, new ventures and ideas bringing new opportunities. There is a sense of enthusiasm for the summer season, cruise ships are returning and spring is on the way!</p> <p>We had a boom of babies which has enabled us to keep the preschool open. The preschool is now locally owned and managed and retains local staff and jobs. These figures look promising for the future of the schools which in turn looks promising for our community. Despite the many challenges that arise ARCT remains at the heart of the Community with doors wide open providing a safe, friendly, confidential service with compassion and care.</p>			

Group: Banks Peninsula Community Board	Project: ANZAC Services Akaroa, Little River, Diamond Harbour, 2022-2024 (Yr 1 of 3)	Amount Granted: \$1,750	
<p>Outcomes:</p> <p>Four events across Banks Peninsula are held each year on 25 April, and Board members lay wreaths at each. These commemorations are well supported by local community groups and individuals. All events in 2022 incorporated any relevant COVID-19 protocols, which required some changes to the parades.</p> <p>For the local communities, these commemorations provide an opportunity for gathering, reflection, thanks and connection. Celebrations reflect the communities within which they take place - with differing event elements (Diamond Harbour traditionally has a piper).</p> <p>The Banks Peninsula Community Board allocated multi-year funding for operational costs for Akaroa and Little River commemorations (pending the identification of a fund holder) as well as a small allocation towards Diamond Harbour commemorations. Akaroa Resource Collective Trust (ARCT) agreed to be fund holder for the Akaroa and Little River commemorations, starting in 2022, and received payment for operational costs. ARCT also applied for and was granted Discretionary Response Fund (DRF) funding towards the co-ordination costs. This shift in process reflects the local ownership/decision-making of these events.</p> <p>Staff and ARCT have agreed an annual grant towards Akaroa and Little River commemorations. ARCT applied for and received SCF single year funding towards the 2023 events. This aligns with the final year of the ARCT's multi-year application and going forward the group will apply for this project within its SCF application (ring-fenced).</p> <p>Diamond Harbour did not require funding towards its 2022 commemorations. Any remaining funds were accrued for reallocation in the Board's 2022/23 DRF. Each year, the Board allocates DRF funding towards wreaths for ANZAC commemorations as a Board Project. The annual grant provided for Diamond Harbour commemorations is to be included in this allocation.</p>			
Group: Lyttelton Community House Trust (LCH)	Project: Wages and Operational Costs (Yr 2 of 3)	Amount Granted: \$25,000	
<p>Outcomes:</p> <p>Lyttelton Community House (LCH) is the only social services provider in Lyttelton. Over the past year, our services have included:</p> <ul style="list-style-type: none"> Preparing and cooking wholesome meals onsite in our commercial kitchen and delivering them (for a small donation) to elderly and vulnerable members of our community who cannot easily provide their own meals. Some people receive a regular 5 meals per week; others are occasional users through temporary ill-health, surgery, etc. We deliver around 4000 meals per year. Black Cat Ferry allows us to drop off meals to be transported across the harbour from Lyttelton to Diamond Harbour where volunteers deliver them. Our meal service was classed as an essential service during Covid-19 lockdowns, and we have continued to provide them in a safe and responsible manner. At LCH we provide a drop-in centre that is a welcoming space, with tea, coffee, internet access, newspapers, books, and puzzles. Our experienced staff assist our clients with oral and written support, health and disability needs as well as general support, company, and conversation. We have a core group of vulnerable people we work with. Our Community Facilitators look for ways to make our clients feel that they are valued and can make a contribution to their community. We provide a free weekly community lunch, open to all, but primarily intended for the elderly those in need of a meal. We are happy to accept all comers - our older visitors want and need to interact with people of all ages. We have a walking group to build connections between community members and contribute to the health and wellbeing of our community members. We have purchased a van we use for outings to places like the museum, hot pools in New Brighton, or a drive over the hill to Sumner for coffee. The van is also used to support our meal deliveries. Elderly people's visits to the local kindergarten are a great way to foster good relationships between young and old - every 3 months our older people sit and chat with the children, show them how to knit, share morning tea and read to the children. Both groups are gaining from this regular contact. We have built up relationships with service providers including our local health centre, the police, local schools and churches and Te Hapū o Ngāti Wheke as well informal links with those who can point us to people who might need help. Our facilitators are very active in making our presence and services known within the community to ensure that those who need help have somewhere to turn. These relationships are key to ensuring that our services reach those most at need. Through listening to our community, our volunteers, and our clients, we learn how we can adjust or extend our services to further assist. <p>LCH is a geographical icon and a stable reference point for the people we work with - we welcome all ages and vulnerabilities. We are a vital part of our community and have no doubt that our services improve the quality of life for many locals.</p> <p>Volunteers are an essential component of service delivery and build connections between community members. We have around 30 local volunteers, with some over the age of 65, who gain much enjoyment and satisfaction from being productive and contributing to their community and the people we work with.</p> <p>For many elderly, vulnerable and disadvantaged residents, we provide company and conversation at our drop-in centre or community outings.</p> <p>The meal service we provide is essential for many residents and with no other commercial operator available in the area, we are committed to continuing this service.</p>			

The opportunity for staff and volunteers to engage with people and ensure that they are being cared for mainly comes about through contact at the house. It is where we learn about attendees' interests and build programmes to accommodate. The people we assist are better off when they can remain in their own homes; have wholesome meals delivered; be less socially isolated; have access to support services to help them manage their lives, access appropriate Government services and assist them with job hunting; join outings and come together to keep in touch, connected with others and find or regain a place in society.

The free community meals we organise bring people together and foster the development of community spirit. Increased communication between the elderly in the community and the vital services they need leads to improvements in the health and well-being of our elderly and vulnerable people. Continued service provision contributes to the ongoing health, wellbeing, and resilience of our community and encourages participation and connectedness.

LCH is the only social services provider based in Lyttelton and therefore fills a special place in Lyttelton. No other organisation provides similar services. We provide a vital link in our community for elderly, disadvantaged and the most vulnerable people and provide services that contribute to their ongoing health, wellbeing, and resilience. The sector we work with requires social connection, care, advice and direction, and activities to participate in that make them feel valued and contributing members of their community.

Our services and programmes have a strong emphasis on connecting people, especially the disadvantaged, vulnerable and elderly, with each other and the services that are most relevant for them, whether that be a meal, conversation, transport, oral and written support, links to health and government agencies, participation in group activities that improve health and well-being. We are relied upon by many residents including vulnerable and elderly people who receive hot cooked meals delivered to their homes. Our services aid and strengthen our community by helping those of all ages with many and varied vulnerabilities.

- We help people remain in their homes.
- We help people find or regain a place in society.
- We provide companionship and outings.
- We help people deal with government and health agencies.
- We listen to our community, our volunteers and our clients to see how we can adjust or extend our services to further assist.

The continuation of the vital services we provide in our community is essential to ensure elderly and vulnerable residents can participate fully within their community and reap the rewards of access to sustained, age and need appropriate services.

Group: Project Lyttelton Incorporated (PL)	Project: Project Development and Co-ordination (Yr 2 of 3)	Amount Granted: \$18,000	
<p>Outcomes:</p> <p>Whilst we were impacted by COVID over the past year we have endeavoured each week, where possible, to run:</p> <ul style="list-style-type: none"> • The Garage Sale - each Wednesday, Thursday and Friday with it being available and used by other community groups as a fund raiser on a Saturday – operated by a dedicated team of over 20 volunteers • The Lyttelton Community Garden - open every Wednesday for a working bee and shared lunch – again a group of regular 20 volunteers • The Lyttelton Farmers' Market - come rain or shine, open every Saturday of the year (with the exception of Christmas when falling over the weekend) – supported by a range of volunteers • The Lyttel Sew n Sews - groups held every Tuesday and Thursday at the Portal (PL premises behind the Lyttelton pool) - up cycling, recycling and up skilling as well as being a great social connection - run by two volunteers and regularly attended by up to 10 people • The Fruit and Veg Collective – bringing a bag of fresh fruit and veg into the community every Wednesday – 40 families registered with order numbers usually between 20-30 per week • Lyttelton Time Bank - open on line every day and now with a drop in session at the Lyttel Church (Union Chapel – Winchester Street) every Wednesday – A big review of software underway to separate active members from those wishing to stay in touch (800+ members presently). Looking to restart The Learning Exchange and Community Conversations in spring after a pause of our really popular Tuesday night conversations because of COVID. • The Lyttel Church - developing and support a range of classes for youth, child and the wider community. Arts and music classes already starting here. The Lift Library is now at the Lyttelton Information Centre <p>All Project Lyttelton projects look to build a more resilient and sustainable community - enabling local residents to buy local, reuse, share knowledge, skills, and time, grow local, support local producers, and reduce waste.</p> <p>The Lyttelton Farmers' Market has new energy and is in a great place, going from strength to strength, with additional vendors, an excellent road closure framework and dedicated staff and volunteers. It had a number of challenges last year with COVID and ever-changing health and safety requirements, national changes to road traffic management and funding local musicians. We have trained and provided employment opportunities for one member of staff and are looking to train an additional STMS (Site Traffic Management Supervisor) in July – made possible by the support of the Community Board through the DRF fund. More recently we have received great support from local businesses and organisations.</p> <p>The Lyttelton Community Garden has been a safe space for people during these turbulent times and whilst growing and harvesting more food than ever before it is the group of volunteers that has grown around the garden that is the most exciting. Ranging in age from two years to eighty, we regularly have over twenty volunteers in the garden each Wednesday morning, and more supporting in other ways.</p> <p>The shared lunch has taken place each week when able given the traffic light level.</p>			

There will be changes this year with the present co-ordinator Sue-Ellen handing over to a new coordinator with an extended remit - to include more outreach work e.g., looking at growing seedlings for sale at the Lyttelton Farmers' Market as it is difficult to find local suppliers.

The Lyttelton Garage Sale has gone from strength to strength with a group of over twenty volunteers running the shop right through the COVID levels. Donations and sales have increased and demonstrates the real need in our community for a place for priced goods and clothing and as somewhere to donate goods (as we all sorted out our houses and wardrobes during and following the lockdowns). The Garage Sale has a 'lovely' atmosphere and a number of new projects have arisen from this project with the mending group (now Lyttel Sew n Sews) that are tackling the excess clothing and broken things donated to the Garage Sale and giving them new life (not going into landfill) and building a network of contacts where surplus goods can be shared, reused or repurposed. The team is now looking at utilising space in the swimming pool to extend what they can offer shoppers in terms of community space.

Lyttelton Time Bank is going through a process of transition as we look around the concepts of mutual aid - providing community security and economic stability through networking with other communities. We have reviewed the software and membership and are looking at how we now take the project forward in these current times.

The Community Carbon Coach – the role started in January looking to bring people together to work towards addressing climate change at a time when we were being asked to stay apart - and other priorities dominated our thinking. However, with patience and flexibility, we have supported the Plastics Festival, run numerous workshops and begun the lengthy process of understanding carbon foot printing for us as an organisation and as individual households.

The Lyttel Church project has just started as we lease the church (opposite and along from the Lyttelton Recreation Centre) on Winchester Street to be used as a community resource, a base for a number of PL projects and to look at providing programmes and groups not provided elsewhere in Lyttelton, and particularly around youth (not recreation but emotional and artistic) and men's issues.

The Welcome Bags and the Affordable Fruit and Veg scheme go from strength to strength. And all of this is supported by a small but dedicated management and administration team and a volunteer Board.

We also umbrella a number of projects such as Matariki and the Plastics Festival as individuals with an idea to partner with an organisation that can support and provide the skills necessary for them to achieve their goals. *(Full Annual Report available from staff on request)*

Project Lyttelton is looking to develop a three year plan over the coming months.

Group: Royal New Zealand Plunket Trust	Project: Lyttel Tumblers (Yr 1 of 2)	Amount Granted: \$1,000	
Outcomes: <p>From 1 September 2021 through 1 Dec 2022, the Lyttel Tumblers programme was scheduled to be held every Thursday from 9:30am to 11am at the Lyttelton Recreation Centre.</p> <p>Unfortunately, due to COVID, groups were not able to meet during 2020 and most of 2021.</p> <p>We were grateful that we were permitted to repurpose some of this funding to support wages.</p> <p>The playgroup did commence again, face to face, in September 2022.</p> <p>Since this group has started meeting again it is very popular and we are hoping to take some local staff to see it in action.</p> <p>This playgroup supports children with their physical and wellbeing development.</p>			

Over \$5,000 applications (single year)

Group: Diamond Harbour Youth and Community Trust	Project: Youth and Community Project	Amount Granted: \$9,000	Volunteer Hours: 1,312	Finances Sighted by Staff: ✓
How Much Did You Do And How Well Did You Do It? <p>During the funding period (1/09/21 - 31/08/22), we ran a weekly term-time youth group for 11-15 year olds, with between 8 to 27 attending (averaging 17 participants) each session.</p> <p>The youth group has focused on developing our rangatahi (youth) in many ways, developing their interpersonal and teamwork skills through our fun and interactive sessions.</p> <p>We ran two youth camps. Our October 2021 camp was at Living Springs and was sponsored by the Lyttelton Port Company. This camp was attended by 27 young people.</p> <p>In April 2022, Diamond Harbour was facing some cases of COVID-19 so it was decided that it would not be responsible to travel for a camp. Instead we ran a "Youth Group Lock-in" where our young people slept over at the youth group. 13 young people participated. This involved outdoor games, baking, and running a community bake sale.</p> <p>We ran three holiday sessions/events. The first of which was our End of Year BBQ in December where our previous youth worker Melissa said goodbye to the young people and officially handed over to our new youth worker Bex. This was attended by 27 young people and their families, with approximately 50 people in attendance.</p> <p>Also in December was a beach day which aimed to provide a fun day out for those who were staying in the Harbour for the summer break. This was attended by nine young people aged about 10-13 years old.</p>				

In January we ran an Amazing Race Event, attended by 10 young people and five parents. This event was about bringing together some of the young people in the Harbour and giving them a challenge to work together on to build positive relationships with their peers and whanau.

We also continued our Older Persons programme which includes a shoppers' van service which takes older people into Christchurch once every fortnight. Our volunteer drivers and helpers run this service so we also held a thank you morning tea and gave gifts to show our appreciation for our volunteers' time and energy. (This programme was not funded by this grant.)

We ran three community events:

- Our yearly Christmas community event (in partnership with Harbour House Church)
- Doggy Day (in partnership with Orton Bradley cafe and the local veterinarians)
- School Roller Disco (in partnership with Diamond Harbour School and Blue Light)

The Christmas community event was vaccine-passed at 'Orange Light', with approximately 120 individuals attending. It included activities such as face-painting, pony-rides, Christmas crafts, and the Harbour House Church provided carols. There was also a free sausage sizzle, and desserts baked by volunteers.

The Doggy Day had 40 in attendance throughout the day - even in the rain! We connected with local businesses like the Orton Bradley cafe and the vets to provide advertising opportunities and invited locals to come down with their dogs. This event was about promoting community spirit and bringing people together with a free sausage sizzle and other drinks and services provided.

The School Roller Disco was run in partnership with Diamond Harbour School and Blue Light, and was about providing a meaningful and fun way for those at the school to connect outside of the school environment. Older students (Year 8) also took on some responsibility and helped to sell tickets and food, as well as helping younger students with skating. This event also promoted positive community engagement.

We also have recently expanded our youth program as we have joined in partnership with 24-7 Youthwork. This means that our youth worker Bex is spending an additional 10 hours per week in the Diamond Harbour School as a youth worker. This means that she has been working on one-on-one mentoring, running a breakfast club (providing opportunity for children to spend time together and get a nutritious start to their day), and helping with school sports, to name just a few of the areas in which she is engaging with our local school children.

In the response of our end of year survey of 2021, over 60% of respondents said they were coming to youth group "nearly every week", with the remainder reporting coming "most weeks".

Respondents rated the youth group experience on average 4.6 out of 5 stars for how enjoyable they found it.

Our rangatahi all either strongly agreed or agreed with the following statements:

- "Because of youth group, I feel like I belong in a community"
- "Youth group gives me opportunities to make new friends and hang out with my old friends"
- "I feel listened to and respected at Youth group"
- "Youth group has helped me feel connected to the local environment in Banks Peninsula"

This shows how our youth group has provided opportunities to belong and connect with peers, while in a safe environment in our local community. Youth participants come from several different schools, which allows them to connect with peers they wouldn't usually connect with. Our youth group also allows for youth to keep their social connections as they navigate the transition from primary school to high school. The rangatahi really enjoyed the camps with it being one of the most mentioned activities in our end of year survey.

On average, youth respondents to the survey rated the 'enjoyability' of the camps 4.7 out of 5. Moreover in our whānau survey, 100% of respondents said the camps were "extremely beneficial" for their children. All in all, I believe we met our intended outcome of "Participants and their families will report a sense of belonging in community, and enjoyment in activities". We saw intergenerational relationships established and fostered. Individuals felt like they could participate in, and belong to, their community.

Who Is Better Off Because of Your Work?

Our young people have been able to build relationships with one another, and to feel a sense of belonging to their community.

Our youth group has provided opportunities to belong and connect with peers, while in a safe environment in our local community. Youth participants come from several different schools, which allows them to connect with peers they wouldn't usually connect with. Our youth group also allows for youth to keep their social connections as they navigate the transition from primary school to high school.

Our shoppers' van has provided, and continues to provide, a means for older persons (and those with long term disabilities or illnesses) in our community to be able to maintain a level of independent choice in obtaining their groceries, pharmaceutical needs, shoe shopping, post, and hair care. This has given many the opportunity to be in control of their lives, and normal routines, creating a sense of self-satisfaction and independence that would otherwise be difficult to achieve in Diamond Harbour. Furthermore, the shoppers' van also provides a social benefit, as they sit and have coffee together in the mall. This has helped build relationships amongst the participants and they now interact outside of trips. It also helps the participants feel connected to their friends and family who live in Christchurch, as many come down to the mall to meet up with our participants. This helps to maintain community connections.

We also aimed and succeeded in connecting the community in our Christmas event.

We saw intergenerational relationships established and fostered. Individuals felt like they could participate in, and belong to, their community, as shown by isolated members of our community showing up and meeting people outside of their own social circle.

Our local school community benefited from our youth worker, as she spent time at Diamond Harbour School, helping with the children, and building relationships. This was then expanded with us partnering with 24-7 Youthwork, launching our new program on the 19th of May, which has our youth worker paid for 10 hours per week in the school.

<p>The biggest community benefit/outcome has to be the building of intergenerational relationships within the community. Because our youth group needs volunteers to run, we have often asked for parents and caregivers to occasionally volunteer. This has helped foster intergenerational relationships, and has engaged parents with their children and other rangatahi in our community. Also by supporting our older persons and their wellbeing we reduce the strain on the medical centre and other support systems.</p> <p>He waka eke noa, we are all in this waka together, and when we support some of our community the community as a whole benefits.</p>				
<p>Organisation Comments</p> <p>As briefly mentioned we've expanded our youth programme into the 24-7 Youthwork network. This has meant our youth worker is now working for 30 hours per week, and we have hired a team leader for the 24-7 youth programme, working a few hours per month, to help with supervision for our youth worker.</p>				
Group: Lyttelton Historical Museum Society Incorporated	Project: Enlivening London Street	Amount Granted: \$6,000	Volunteer Hours: 934.5	Finances Sighted by Staff: ✓
<p>How Much Did You Do And How Well Did You Do It?</p> <p>For the twelve months to 31 December 2022 recorded volunteer hours were 934.5 across all activities including Community Engagement, Collection, 35 London Street and Museum Membership and Administration.</p> <p>Published a weekly story from the collection on Social Media (Facebook and Instagram) and in the Bay Harbour News.</p> <p>Opened the Museum Cabin at 35 London Street on Tuesdays and Thursdays from 10am to 2pm The local resident community in particular as well as the wider Christchurch community benefit from the research and telling of these stories. We have also had feedback from ex Lyttelton residents who are still passionate about Lyttelton.</p>				
<p>Who Is Better Off Because of Your Work?</p> <p>The local resident community in particular as well as the wider Christchurch community benefit from the research and telling of these stories. We have also had feedback from ex Lyttelton residents who are still passionate about Lyttelton.</p>				
<p>Organisation Comments</p> <p>We have received positive feedback about the weekly stories and our audience has grown steadily with the latest Facebook post reaching 21,433 people.</p> <p>We have regular visitors to the cabin and have used it for the Local Eyes exhibition during the Ice Festival which was positively received.</p>				
Group: The Little River Wairewa Community Trust (LRWCT)	Project: Trust Wages and Banks Peninsula Walking Festival	Amount Granted: \$17,000	Volunteer Hours: 5,000	Finances Sighted by Staff: ✓
<p>How Much Did You Do And How Well Did You Do It?</p> <p>Community connectedness - We held these organised events this year:</p> <ul style="list-style-type: none"> • An Easter egg hunt • Senior Hui • Opened the new Little River Playground • Helped out the Little River First Responders • Worked with other stakeholders • Co-hosted a Flooding Hui <p>These have established overall well-being - increased communications amongst residents, created stronger community connections, harnessed volunteer support, building connections between our young and elderly people, creating a strong community family and encouraging the participation of various groups.</p> <p>The LRWCT needs a secretary/coordinator to coordinate projects from the Little River Big Ideas Plan between Little River Wairewa Community Trust and other local and Banks Peninsula organisations together with relevant Christchurch City Council (Council) staff, ensuring that the ideas and aspirations of the community members which were recorded and documented in this plan for the town centre, will be brought to fruition for the benefit of the community visitors.</p> <p>In April we were thrilled to open the Little River playground. This was the culmination of several years' work and liaison between the Trust and the Council. The playground has been an instant success with both local families and visitors.</p>				

<p>In August we co-hosted a Flooding Hui with the Council, Wairewa Rūnanga, and ECan to discuss community concerns over flooding issues in the village. There was a large turnout, with lots of community input. The outcome saw the Trust take on the role of working with these stakeholders and the wider local community to ensure sound options are being assessed.</p> <p>We started the process of having a dog exercise area trial and a community garden.</p> <p>The LRWCT sends a monthly "What's On" event calendar to over 300 residents, so the community can stay informed about local events and notices. We also put out a newsletter to everyone in the Little River area in their letterbox to read what we have achieved and what they would like next for the LRWCT to work on.</p>				
<p>Who Is Better Off Because of Your Work?</p> <p>The LRWCT administration is running efficiently and professionally. Policies are continuing to be reviewed and implemented into the general running of the LRWCT.</p> <p>We have connected with many groups/organisations within our community and heard their visions and requests/ideas for our community to become more connected and strengthened.</p> <p>We will continue to work in line with the working party document "Little River Big Ideas" and community engagement.</p> <p>With the spread of Covid during the autumn and winter months, the LRWCT held a soup making day, making over 100 pottles of soup, then delivered them to families/whanau that were isolating.</p> <p>We have a team of volunteers ringing people with a 'wellness catchup" especially people living alone.</p> <p>We offered pick-ups from town and delivered them e.g. pharmacy medication, supermarket click & collect.</p>				
<p>Organisation Comments</p> <p>Thank you for this grant, without it The Little River Community Trust would not be able to do what it does.</p>				
Group: The Loons Club Incorporated	Project: Funding for operational costs	Amount Granted: \$7,000	Volunteer Hours: 10,000	Finances Sighted by Staff: ✓
<p>How Much Did You Do And How Well Did You Do It?</p> <p>The Loons building has been an integral, significant, and well-known part of Lyttelton for over a century. Built in 1905, it was used for a range of commercial premises until 1944 when it was purchased to become the Waterside Workers Social Club (known as The Loons). In 1951 during the waterfront dispute, it became a hub of support for waterside workers and their families. The building was significantly damaged in the Christchurch earthquakes - it was repaired and reopened as a purpose-built space for the community in 2020.</p> <p>The Loons has an eclectic mix of performers and artists utilising our space, providing Lyttelton with the opportunity to enjoy great performances on their doorstep, rather than having to travel through the tunnel to Christchurch.</p> <p>Our facilities are also used for events and functions including conferences, weddings, funerals, art auctions, visiting speakers, and film evenings.</p> <p>The wide range of uses for The Loons supports and promotes a sense of community wellbeing. The Loons facility and the equipment installed in the performance space has been used for the community for the following:</p> <ul style="list-style-type: none"> • Movie nights for children, family, and whanau and Kids Discos • The Lyttelton community coming together to commemorate ANZAC Day 2021 with morning tea, and music from the era • Mike King presented his talk on mental health, primarily focused on port workers, and open for the whole community to attend • Local organisations utilise the space, including Maritime Unions Mid-Winter Christmas Show, CTU National Youth Conference, and Lyttelton Fire Brigade Honours Night • The Loons was used to facilitate the Covid-19 vaccination rollout in Lyttelton <p>The Loons is a flexible, purpose-built space, with capacity for 350 people standing or 165 people seated. We are a modern inclusive and accessible space, with fibre broadband, a hearing-impaired sound system, and fully climate controlled.</p> <p>The Lyttelton local radio station, Rotten Radio broadcasts out of The Loons rent-free. The radio station offers a social service to our community, as well as entertaining the locals, Rotten Radio provides training for local children interested in radio or contemplating a career on the airwaves.</p> <p>We host movie nights throughout the year on Friday nights, in conjunction with Dead Video in Lyttelton, for children, families and whanau.</p> <p>The Loons is in central Lyttelton and was the perfect location for a pop-up vaccination centre to be set up, to make it easy for local residents to receive their Covid-19 vaccines.</p> <p>Many local musicians use our facility, and we can nominate local musicians to be the opening act for touring shows. In this way, The Loons is a very practical source of support and encouragement for the Lyttelton music scene.</p> <p>Our facilities include casual and regular meeting spaces, and spaces for events and functions including conferences, weddings, funerals, art auctions, visiting speakers and film evenings.</p> <p>The wide range of uses for The Loons supports and promotes a sense of community wellbeing. We provide space for a charitable service offering discounted rates for nail cutting for older adults - helping to support our older residents.</p>				

<p>The Lyttelton community come together at the Loons to commemorate ANZAC Day with a morning tea, and music from the era. Our facilities are also used for Pop-Up Tearooms that are an opportunity to raise funds for other groups in Lyttelton, including Lyttelton Community House which supports our elderly and disadvantaged residents.</p>				
<p>Who Is Better Off Because of Your Work?</p> <p>The Loons has been a supportive part of our local community for many years. In our new and invigorated form, we continue to support our community with a unique, purpose-built, and flexible facility. This is a much-needed space for Lyttelton's post-quake regeneration, helping residents to feel a sense of belonging in their community.</p> <p>We are a space for our local community to come together, and people from Christchurch and Banks Peninsula to enjoy live performances and gatherings in our unique venue.</p> <p>People coming to events at The Loons from outside Christchurch also develop a greater appreciation for Lyttelton as a whole and help the local economy by supporting local hospitality venues.</p> <p>The array of spaces within our facility provides for a very wide range of uses that help to support the importance of connection and community for our local residents.</p> <p>We support all age ranges from movie nights for children, family and whanau and kids' disco's, to pop-up tearooms for fundraising and our nail-clipping service for the elderly.</p> <p>We provide space for the community to come together to commemorate events like ANZAC Day or listen to visiting speakers like Mike King.</p> <p>Having a flexible space also allows the opportunity for locals to present works they have written, including poetry, plays and art.</p> <p>By providing a space for Rotten Radio to broadcast from, we help to support local content for Lyttelton residents (they provided an invaluable service over the lockdowns) and provide training for youngsters interested in radio.</p> <p>It is vital in any community for individual residents and community groups to have a space they have to use for their own events and celebrations, or a space to come together for work or to commiserate a loss, and provide support for family and whanau.</p>				
<p>Organisation Comments</p> <p>Thank you for your support.</p>				
<p>Group: The Lyttelton Information and Resource Centre Trust (LIRCT)</p>	<p>Project: The Lyttelton Review</p>	<p>Amount Granted: \$7,000</p>	<p>Volunteer Hours: 2,000</p>	<p>Finances Sighted by Staff: ✓</p>
<p>How Much Did You Do And How Well Did You Do It?</p> <p>Hours of volunteer board or committee members or other people that help out from time to time - Number: 2,000</p> <p>There have been big changes at LIRC over the past year. We have revamped our publication The Lyttelton Review – is now focuses heavily on the community. We encourage monthly contributions from many local groups, articles about local history and a monthly feature interviewing local people. We are excited to welcome back cruise ships to Whakaraupō/ Lyttelton, for the first time in 11 years (due to earthquake damage and COVID restrictions); we have undertaken a huge amount of work to ensure we were ready for their arrival.</p> <p>Our Information Centre is run predominantly by volunteers; we also employ a manager who provides daily management of volunteers and the information given to visitors; her role has been increased this year to include producing and editing The Review and preparing for the arrival of cruise ships. With our manager and team of volunteers we have built on the existing strong foundation at the Information Centre, providing a focal point for our community and visitors to the area; we will continue to operate as a community and visitor hub, seven days a week.</p>				
<p>Who Is Better Off Because of Your Work?</p> <p>The central focus of our work is connection; we connect people with information about events, activities, and services, and we facilitate connections between residents to enable opportunities for them to interact, form relationships and share experiences. In doing this, we enable locals and new residents of all ages, genders, and ethnicities to feel connected, supported by and involved in their community. Through social connection and access to services and information, the wellbeing of our community, including its vulnerable and disadvantaged members, is enhanced.</p>				
<p>Organisation Comments</p> <p>Our team is ready for the return of cruise ships; our centre is run by our very capable, community minded and proactive manager. Her hours have been increased over the past year, as she has taken on greater responsibility. Our manager now produces and edits the Lyttelton Review and has also taken on extra work to ensure Whakaraupō/ Lyttelton is ready for an influx of cruise ship passengers. She also liaises with our dedicated volunteers and our board, to ensure the smooth running of LIRC. Our board meets monthly where financial reports are presented and community matters discussed and actioned as necessary. We are all committed to working collaboratively and providing people with a sense of belonging. Our team makes a valuable contribution to the life of residents in the harbour basin, and beyond.</p>				

Group: The Lyttelton Recreation Centre Trust	Project: Facility Manager Wages	Amount Granted: \$15,000	Volunteer Hours: 2,000	Finances Sighted by Staff: ✓
<p>How Much Did You Do And How Well Did You Do It?</p> <p>The Lyttelton Recreation Centre (LRC) is not just a sports centre, it is a local hub for Lyttelton residents.</p> <p>Our kaupapa is to create a space for the wider community of Lyttelton to come together; a space where the whole community is invited to engage, participate, and actively contribute. Supporting a small community like Lyttelton is important to help to build up a sense of community and encourage physical and mental wellbeing for our residents.</p> <p>While participants might come along to the LRC to attend a specific community or recreational group, they get to see the vast array of other groups or activities they could also attend.</p> <p>By offering many different ways for our residents to participate, we help to support and encourage them and build a more robust sense of community. Like any small township, it is often easy for people to feel isolated and alone in Lyttelton. LRC plays an important role of providing opportunities for locals to come together to talk, to take part in physical activity, to learn something new, or to seek support.</p> <p>Our Facility Manager, Nathan Mauger (a former All Black and member of the Canterbury Rugby Coaching team), is at the heart of the LRC and works hard to ensure all participants benefit from the venue. His role is varied, including management and maintenance of the building, networking, and collaborating community organisations, government agencies, and liaising with tenants and hirers. The facility manager is responsible for health and safety and understands and responds to the needs within our local community.</p> <p>Nathan's vision for LRC is to create an environment that caters to everybody in the community, all ages, abilities, different interests, and provides a programme of activities that extends beyond recreation and sport. He grew up in Lyttelton and has deep roots in this community; his late mother was well known for her community service in Lyttelton, and Nathan has developed his passion for community and making a difference from her. He has recently taken on a mentoring role, working with parents to support local youth.</p> <p>A group of young people were causing some issues around the sports centre, and now they work with Nathan to help tidy the gardens and use the sporting facilities - Nathan is already making a difference.</p> <p>We report on utilisation of our facility, and can see a positive trend, with an increase in hours being booked for the various spaces at LRC.</p> <p>For the year ended 30 September 2021, our outputs included:</p> <ul style="list-style-type: none"> • 85 group or club activities • 87 community group activities • 486 courses or classes held • 5 private events • 2,517 Pay2Play Bookings <p>The LRC meets many needs in our local community - we are not just a sports centre. We provide a space for our residents and community groups to come together to share and support each other and promote a sense of community wellbeing.</p> <p>We will continue to encourage local community and sports groups to use our facility - this helps to grow our sense of community and increases the health and wellbeing benefits that are associated with participation in sport or activity. The more we can encourage our community to come together and participate, the greater the sense of wellbeing belonging there is within the community.</p> <p>We have a wide range of groups utilising our facility, and they are all supporting the local community in their own unique way - from support for breastfeeding mothers, to the fruit and vege collective which has over 100 members, to Te Reo classes. Physical activities cater for all ages and abilities and offer alternative ways for our community to participate in sports for those who may not otherwise participate, and these include yoga, dance classes and martial arts.</p> <p>In all that we do, we want to help people to help themselves, with groups like Strength and Balance helping the elderly and less mobile members of our community to gain a great sense of mobility and improved confidence, this group also provides much needed social interaction with participants gathering for coffee after class.</p> <p>Our vision is to encourage our whole community to be more involved whatever their age or ability, and we will continue to support the more vulnerable members of our community to help to increase their sense of wellbeing and belonging.</p> <p>Our Facility Manager Nathan is at the heart of the LRC, and he works hard to ensure all participants benefit from the venue. The facility manager's role is varied, including management and maintenance of the building, networking and collaborating community organisations, government agencies and liaising with tenants and hirers. The facility manager is responsible for health and safety and understands and responds to the needs within our local community.</p>				
<p>Who Is Better Off Because of Your Work?</p> <p>The wide range of community groups utilising our facility support our small township in their own unique way - from support for breastfeeding mothers, weekly Te Reo Classes with 60+ attendees, and the fruit and vege collective with 100+ members.</p> <p>The Lyttelton Toy Library and Lyttelton Youth Group help to support our younger community members; and we support older residents with Strength and Balance Classes and collaborating with Lyttelton Community House to host their monthly day club for older people.</p>				

The vast range of sports groups who utilise our space cater to all ages and abilities and offer alternative ways for our community to participate in sports (especially those who may not otherwise participate), including yoga, dance classes and martial arts.

Working with Sport Canterbury, Strength and Balance classes are offered for our older residents to improve mobility. These classes also encourage connection, as the group often has coffee together after the class.

Collaborating with Lyttelton Community House, Nathan has worked hard to get the Lyttelton Youth Group reinstated. It is based at LRC and includes recreation and team sports like basketball and dodgeball. Youth Group also includes talks on healthy relationships, mental health, and nutrition, and workshops, martial arts training sessions for girls and boxing training sessions for girls.

Also in collaboration with Lyttelton Community House, LRC will be running a monthly program for older persons in Trinity Hall where there will be organised activities, games, music, and a shared lunch.

Organisation Comments

Thank you for your support, it helps us to support our community.

\$5,000 and under applications (single year)

Group: Akaroa Community Arts Council	Project: Akaroa Community Arts Council Operational Costs	Amount Granted: \$4,500	Volunteer Hours: 500	Finances Sighted by Staff: ✓
Project Summary <u>Volunteer hours:</u> <ul style="list-style-type: none"> We have a committee of 10 and meet once per month for 2 hours on average. 100hrs - Artistic Director 40hrs - Treasurer 40hrs - Secretary We recruit from our membership to manage our exhibitions, door sales, bar etc. at our various events – (approximately 200 hrs) per exhibition 100hrs - Creative Director 20hrs - Inside art x 3 per year <p>29 workshops / exhibitions and Art Talks were programmed for the period. We had to cancel 6 due to Covid concerns / regulations.</p> <p>Our events continue to gain a strong following from the community. We contract professional tutors from within the community.</p> <p>Our membership has increased thanks to continuing work from our chair in that area.</p> <p>We continue to think of new and innovative areas to involve our community - this past year we introduced 'Inside Art', a member's only event that invites a limited number into a members home where they talk and discuss their art collections.</p> <p>We are actively working with our local schools in advance of their school year to offer three scholarships (worth approximately \$600 each) to each of our five children's workshops this coming year. Akaroa Area School is seeking our help with a curriculum item.</p> <p>We have built quite a network now of community artists who regularly attend workshops, increasing their skill bases and networks.</p> <p>Our exhibitions enable artists to sell their work, plus our regular ability to contract local tutors is welcomed.</p>				
Group: Akaroa District Promotions Inc	Project: Lumiere d'Akaroa Lighting Festival	Amount Granted: \$4,000	Volunteer Hours:	Finances Sighted by Staff:
Project Summary <p>An extension has been granted till 31 May, 2023. Postponement due to Covid. Report due by 30 June 2023.</p>				

Group: Akaroa Heritage Festival Society Inc	Project: Akaroa French Festival contractors	Amount Granted: \$4,500	Volunteer Hours:	Finances Sighted by Staff:
Project Summary Extension has been approved to 31 October 2023 to expend grant on the 2023 Festival. The 2021 (biennial) event was cancelled due to Covid-19.				
Group: Little River Craft Station Inc	Project: Little River Information Station	Amount Granted: \$4,000	Volunteer Hours: 3,980	Finances Sighted by Staff:
Project Summary Total number of volunteer hours across all services and activities per year – 3,980 volunteer hours The activity was run over the summer months. Our event is on-going over the summer months and attendance would be 30,000 people approximately People are looked after on an individual or small group basis and the feedback is very positive. Their needs were met and our goal is to have all information available, that is required, and this was achieved. The impact of our work is very positive. The recipients get all the information required for their journey and because they were advised of any hazards and the best way to achieve their destination their safety was improved. All our recipients learned more about the geography, people and places of Banks Peninsula and Christchurch area and met our friendly businesses and residents. The work we do improves the whole Peninsula and Christchurch area population. We appreciate the assistance we get from this Grant.				
Group: Little River Support Group	Project: Little River Swimming Pool (Yr 2 of 2)	Amount Granted: \$2,611	Volunteer Hours: 50	Finances Sighted by Staff: ✓
Project Summary The Little River Support Group is a group of six hard-working volunteers who organise fundraising events to help support our local community. We organise the Little River Pumpkin Festival held each year as our main fundraiser, cater for local events, marshal at events, and run countless sausage sizzles and raffles. Our goal is to help provide a local swimming pool so children can learn to swim and be safe in and around water without having to make the 45 minute drive to the next closest pool. We are surrounded by beaches and feel that it is important we give local children the chance to learn about water safety and gain confidence in the water. The pool is also a great place for locals to meet up and socialise. New families to the community find it a great way of meeting other families over the summer. Unfortunately the school will lose 14 year 8 students at the end of this year and with Covid four families chose to home school their children for a number of different reasons, which will see the school roll drop next year. While a lot of these children will still use the pool over the summer out of school time, it does deplete from our volunteer working group, putting more pressure on our remaining families. Any extra help we receive via grants is very much appreciated. Thank you for your support.				
Group: Living Streams Community Nursery Trust	Project: Nursery Coordination and Operational Costs	Amount Granted: \$4,000	Volunteer Hours: 2,560	Finances Sighted by Staff:
Project Summary Total number of volunteer hours across all services and activities per year - A minimum of 2,560 hours The nursery is open for public sales 49 weeks annually Wednesdays 9am-3pm and Saturdays 10am-2pm. During this time there are usually four or more volunteers working (potting up plants, watering, attending to customers, weeding). During drier months, on the other four days of the week (not Sundays) other volunteers come in to water the plants. This year we sold some 11,000 plants for which we had sourced seed, germinated, and grew. Volunteers travel around Banks Peninsula to source seeds. The five Trust members meet at least four times annually. Our purpose is to promote conservation and regeneration of native plants in the Mt Herbert ecological region and in particular, to restore riparian vegetation to streams in the district. Our seeds and cuttings are all sourced locally. We have many repeat customers who tell us they are pleased with the quality of our stock. We believe getting some 11,000 plants out growing in Banks Peninsula over the last year, is very pleasing. Everybody is better off as a result. The volunteers enjoy the nature of the activities, and the social aspects. Customers have access to quality local native plants at a very reasonable cost. The terrain has more plants growing which helps mitigate climate change impact, minimising soil loss during storms for example. We really appreciate the support of the Christchurch City Council in giving us access to the current site the Nursery is based in.				



**Te Pātaka o Rākaihautū Banks Peninsula
Community Board
HUI A HAPORI COMMUNITY OPEN FORUM NOTES**

Date: Monday 20 February 2023
Time: 10 am
Venue: Little River Boardroom, 4238 Christchurch Akaroa Road, Little River

Present

Chairperson	Reuben Davidson
Deputy Chairperson	Nigel Harrison
Members	Asif Hussain
	Lyn Leslie
	Cathy Lum-Webb
	Howard Needham via audio/visual

1 Akaroa Treated Wastewater Irrigation Scheme - Pavitt Cottage

Suky Thompson and Lee Robinson, Chairperson Robinsons Bay Ratepayers Association, and Dick Fernyhough, of the Pavitt Family Trust, spoke to the Board regarding obtaining Council owned land at 11 Sawmill Road, Robinsons Bay Valley (through gifting) adjacent to the Pavitt Cottage. The land has been set aside for the Akaroa Treated Wastewater Irrigation Scheme and is currently awaiting to obtain a resource consent.

Ms. Thompson outlined to the Board that the community are willing to set up a trust and accept the gift of Pavitt Cottage from the Pavitt Cottage Family Trust provided that it can acquire the associated archaeological sites that current sit on the adjacent Council owned land that could be a comprehensive heritage reserve to include Pavitt Cottage, and the adjacent archaeological sites.

After questions from the Board members the Chairperson thanked Ms Thompson, Mr Robinson and Mr Fernyhough for their presentation.

The Board agreed to request staff advice on:

1. Confirmation of the area required for the Akaroa Treated Wastewater Irrigation Scheme at 11 Sawmill Road, Robinsons Bay Valley.
2. The Council's position and process for gifting land to the community that is adjacent to the Pavitt Cottage at 11 Sawmill Road, Robinsons Bay Valley, that contains associated archaeological sites relevant to Pavitt Cottage.
3. Other options for the community to manage the superfluous land that is not required for the Akaroa Treated Wastewater Irrigation Scheme.

Attachments

- A Suky Thompson Akaroa Waste Water Pavitt Cottage Heritage Site - 20 February 2023

2 Pest Free Banks Peninsula

Hollie Hollander and Tim Sjoberg from Pest Free Banks Peninsula spoke to the Board about who Pest Free Banks Peninsula is, and what the organisation does.

Ms. Hollander and Mr. Sjoberg described the ways they have been working to achieve their pest free aspirations for the Peninsula, including the use of the community.

After questions from the Board members the Chairperson thanked Ms Hollander and Mr Sjoberg for their presentation.

Attachments

- A Item 2 - Pest Free Banks Peninsula - 20 February 2023

The Hui a Hapori Community Open Forum finished at 10.43am.



**Te Pātaka o Rākaihautū Banks Peninsula
Community Board
HUI A HAPORI COMMUNITY OPEN FORUM NOTES**

Date: Monday 20 March 2023
Time: 10.10 am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present
Chairperson Reuben Davidson
Deputy Chairperson Nigel Harrison
Members Tyrone Fields
Lyn Leslie
Cathy Lum-Webb
Luana Swindells

Item 10

Attachment D

Te Pātaka o Rākaihautū Banks Peninsula Community Board
20 March 2023



Karakia Tīmatanga: Reuben Davidson

1. Welcome and Introduction

2. Cass Bay Residents' Association - Steadfast Reserve

Jenny Healey, representing the Cass Bay Residents' Association discussed with the Board the Association's concerns regarding Steadfast Reserve.

During the presentation the following was noted:

- The Association advised the Board that there is a need for a community space/facility in Cass Bay.
- A survey of the "garage" building that is currently on Steadfast Reserve has been carried out and is unsuitable for a community space.
- The Association are looking for a small building that is sustainable to provide the community space and are looking at fundraising for the building.
- It is believed that Rapaki and Corsair Bay residents would benefit from the proposed facility.

After questions from members, the Chairperson thanked Jenny for her presentation.

Attachments

- A Item 2 - Hui a Hapori Community Open Forum - Cass Bay Residents' Assn - 20 March 2022

3. Project Lyttelton Update

Jacqueline Newbound and Felicite Jardine representing Project Lyttelton, presented to the Board on Project Lyttelton's current and future projects.

It was noted that:

- Project Lyttelton fostered an array of projects around Lyttelton.
- Wants all the projects to have a focus on resilience building.
- Four main points of focus
 - Creating activities in the community that build resilience
 - Sharing knowledge about preparation of climate related changes through workshops
 - Upcycling, recycling, waste management
 - Developing resilience hubs

After questions from members, the Chairperson thanked Jacqueline for her presentation.

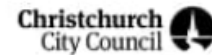
Attachments

- A Item 3- Hui a Hapori Community Open Forum - Project Lyttelton - 20 March 2023
B Item 3- Project Lyttelton - 20 March 2023

Karakia Whakamutunga: Reuben Davidson

Hui a Hapori Community Open Forum concluded at 10:43am.

Memos



Memo

Date: 3 March 2023
From: Olivia Heaslip, Project Manager, Vertical Capital Delivery
To: Te Pātaka o Rākaihautū Banks Peninsula Community Board
Cc: Kay Holder, Manager Regional Parks
Reference: 23/292495

Drummonds Jetty Renewal and Temporary Use During Akaroa Wharf Rebuild

1. Purpose of this Memo

- 1.1 To provide an update on the renewal of Drummonds Jetty and an update on the temporary use of Drummonds Jetty during the Akaroa Wharf Rebuild.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update

- 2.1 Drummonds Jetty is due for renewal. Due to its poor condition, the jetty will be demolished and rebuilt in the same location and the same length as it was previously. It is proposed to rebuild the jetty slightly wider (3m) than its current width of 2.4m to increase useability and constructability. The new Drummonds Jetty will be one level, rather than stepped, and tie in at the height of the adjacent shoreline. Refer to drawing attached.
- 2.2 Akaroa Wharf will be closed during its rebuild, therefore a temporary wharf is required for commercial and recreational marine users. As discussed at the briefing on 29 August 2022, we have investigated using a number of wharves and jetties in Akaroa Harbour for this temporary use. Drummonds Jetty has been chosen as the most suitable structure to support marine users temporarily while the Akaroa Wharf is replaced.
- 2.3 To provide additional capacity during the Akaroa Wharf rebuild, it is planned to install two temporary floating pontoons, connected to Drummond's jetty via a gangway. The addition of the pontoons will ensure that there is space and depth for all users to dock, in all tides.
- 2.4 There are seven swing moorings which need to be moved to allow for safe navigation into the Drummonds Jetty pontoons. Staff are currently in discussions with the Harbourmaster, and the swing mooring owners to work through this process.
- 2.5 Further stakeholder consultation will be carried out by external consultants, as required for Resource Consent purposes. Our consultants will be in touch with stakeholders in the coming weeks. This will help inform what infrastructure and services the potential users consider the Jetty should offer while the Akaroa Wharf is rebuilt, as well as permanently. This process will also help with developing a set of operational guidelines to manage Drummonds Jetty use while Akaroa Wharf is inaccessible. These guidelines will consider the needs of commercial and recreational marine users as well as local businesses on Beach Road.
- 2.6 There will likely be temporary parking changes, with two existing carparks becoming a loading zone.

Memos



3. Conclusion

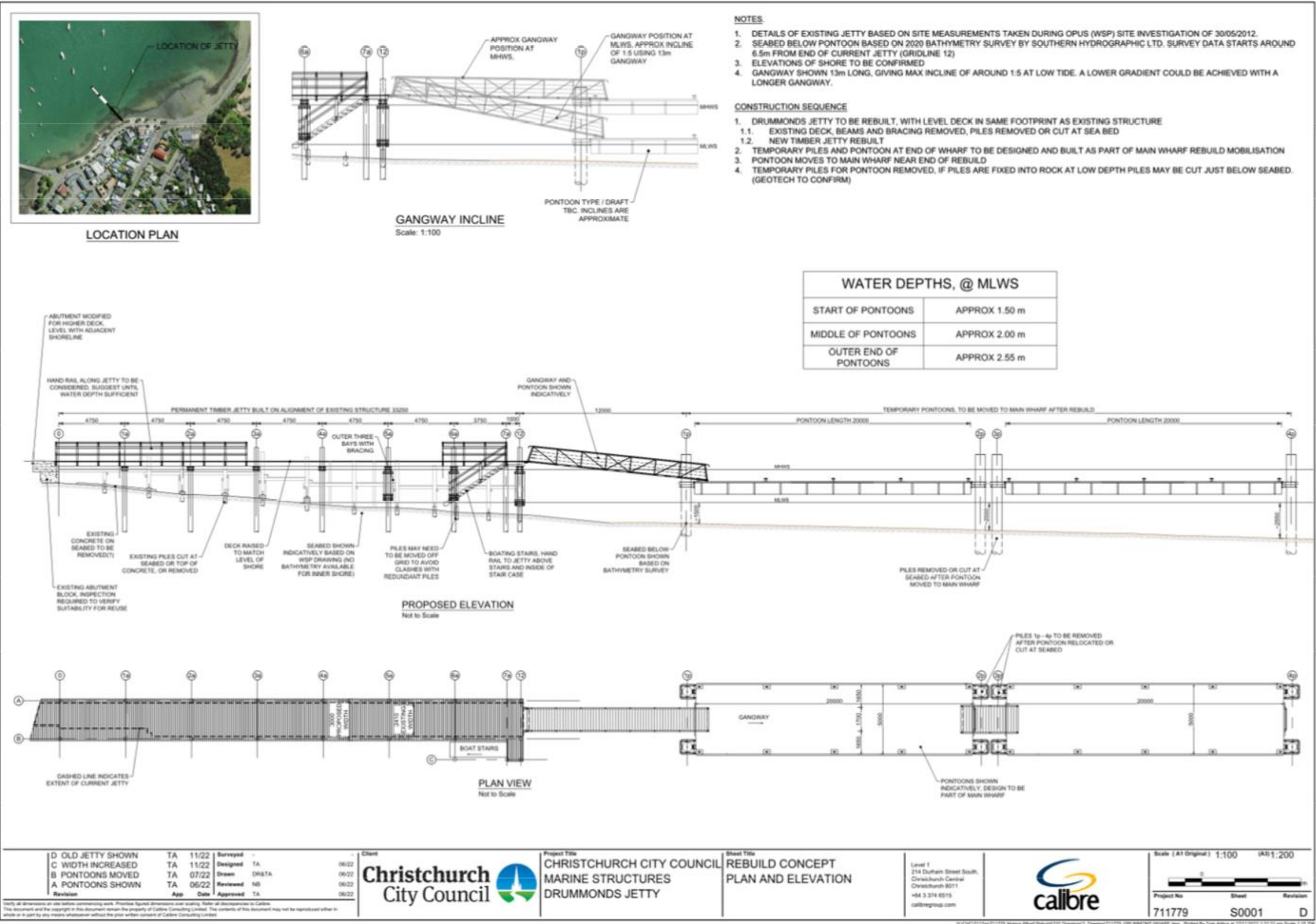
- 3.1 Drummonds Jetty is being replaced, as part of the marine structures renewal programme. It will be in the same location, with a slight increase in width and a single level deck, at the same elevation as the shoreline.
- 3.2 Drummonds Jetty will temporarily be used by Akaroa Wharf commercial and recreational marine users while Akaroa Wharf is being rebuilt. Two floating pontoons will be added to the end of the Jetty, connected to the wharf via a gangway. These pontoons will be removed and relocated for use on the Akaroa wharf once construction is nearing completion.
- 3.3 We will continue to keep you updated as the design progress.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	Drummonds Jetty - Concept Drawing	23/305716	

Signatories Ngā Kaiwaitohu

Author	Olivia Heaslip - Project Manager
Approved By	Paul Devlin - Head Ranger Port Hills & Banks Peninsula Kristine Bouw - Development Project Manager Darren Moses - Acting Head of Vertical Capital Delivery Andrew Rutledge - Head of Parks



GRAFFITI SNAPSHOT February 2023

Ward & Suburb Insights



Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same "tag" so this is not the best way to determine the amount of graffiti present.

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change
Banks Peninsula	18	21	-14%
Burwood	25	86	-71%
Cashmere	51	114	-55%
Central	403	481	-16%
Coastal	63	148	-57%
Fendalton	32	72	-56%
Halswell	23	35	-34%
Harewood	31	27	15%
Heathcote	133	158	-16%
Hornby	43	73	-41%
Innes	64	56	14%
Linwood	71	66	8%
Papanui	65	92	-29%
Riccarton	53	89	-40%
Spreydon	90	146	-38%
Unknown		1	-100%
Waimairi	18	5	260%
Total	1,183	1,670	-29%

Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

Ward	Cleaned Graffiti latest month	Cleaned Graffiti previous month
Banks Peninsula	58	40
Burwood	64	191
Cashmere	195	207
Central	1,273	1,864
Coastal	243	537
Fendalton	81	148
Halswell	37	36
Harewood	269	218
Heathcote	1,000	1,259
Hornby	159	238
Innes	101	172
Linwood	305	256
Papanui	219	115
Riccarton	147	149
Spreydon	381	154
Waimairi	96	9
Total	4,624	5,590

Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets - Latest Month	# of Tickets - Previous Month
Worcester Street, Fitzgerald to Stanmore	13	2
Grafton Street, Grenville to Short	11	
Worcester Street	11	2
Avon Riverbank Central City	10	8
Hagley Park North	10	9
Margaret Mahy Family Playground	10	5
Spreydon Domain	10	1
Manchester Street	9	4
Worcester Street, Barbadoes to Fitzgerald	9	2
Avon River, Manchester St to Avon River	7	3
Bishopdale Park	7	3
Worcester Street, Montreal to Cambridge	7	1
Barnes Reserve	6	3
Botanic Gardens	6	2
Hills Road, Dana to Westminster	6	2
Lincoln Road	6	5
Linwood Avenue, Ormandy to Keighleys	6	

Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Washington Way Reserve, Sydenham	198
Sturrocks Road, Saunders to Cavendish	144
Annex Road	133
Waltham Road \ Barbadoes Street, Sydenham	100
Cumner Terrace, Marshall to Garlands	99
Worcester Street \ Tramway Lane, Central City	94
Moorhouse Avenue, Iversen to Fitzgerald	90
Nunweek Park, Harewood	90
Manchester Street \ Gloucester Street, Central City	82
Lismore Street \ Falsgrave Street, Waltham	81
Mowbray Street \ Thackeray Street, Waltham	81
Nunweek Park	79
Lincoln Road, Hazeldean to Lincoln	66
Barrington Street, Strauss to Milton	60
Hagley Avenue, Selwyn to St Asaph	60
Marine Parade, Bowhill to Rawhiti	60
Wilsons Road South	60
Colombo Street \ Salisbury Street, Central City	55

GRAFFITI SNAPSHOT February 2023

Further Insights

Reporting Activity

Reporter Type	Total
Non Volunteer	491
Individual Volunteer	390
Group Volunteer	153
Friend Volunteer	149
Total	1,183

% of Reports made by Volunteers



Monthly Draw Winner: Felipe

Top 5 Volunteer Reporters

Peter (151 Reports)
Marie-Therese
Graeme
Kate
Jo

Most reported TAG

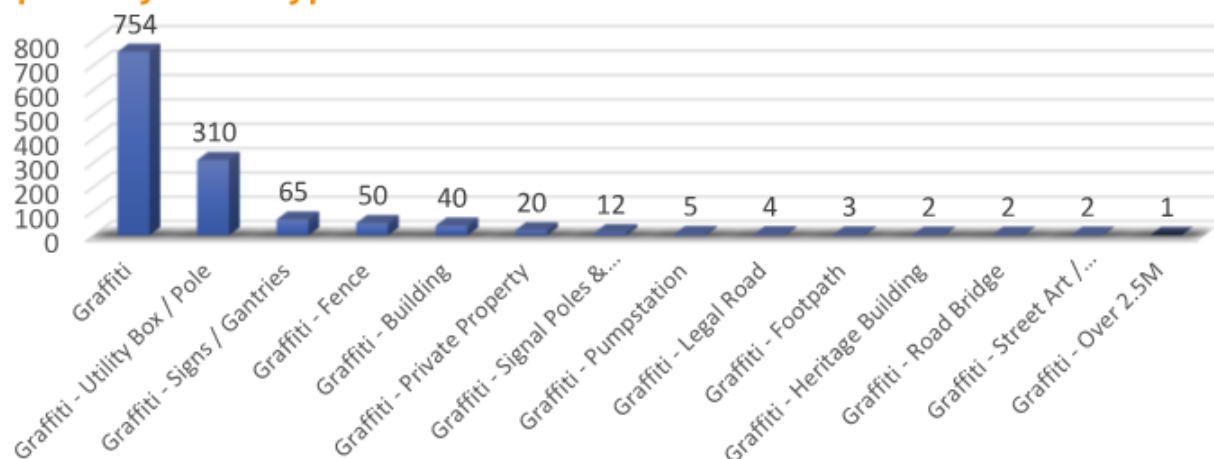
Locations and details of these TAGS are forward to the Police each month.

KP/KAEPE

BRASK

Rank

Reports by Asset Type



From the Police

Age Group	Proceeding Type	Area
10-17	Formal Warning	Akaroa

New Murals



Urban Artists have created a pathway of art across five floors and over 35 spaces, including storerooms, offices and other parts of the Museum that are normally off-limits. A paid-for experience with all proceeds going towards the Museum's redevelopment.



SHIFT: Urban Art Takeover

January 28 – April 11 2023

Ticket Report

01 02 2023 - 28 02 2023

Banks Peninsula

Tickets Reported in February 2023

548

Reported Tickets last ...

Status as of Report Date

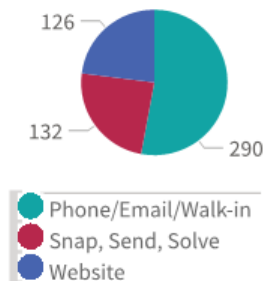
Open

216

Closed/Resolved

332

Channels



Currently Open Tickets*

1112

Open Tickets all

12

avg open ticket age (days)

25% of open tickets are less than 34 days old

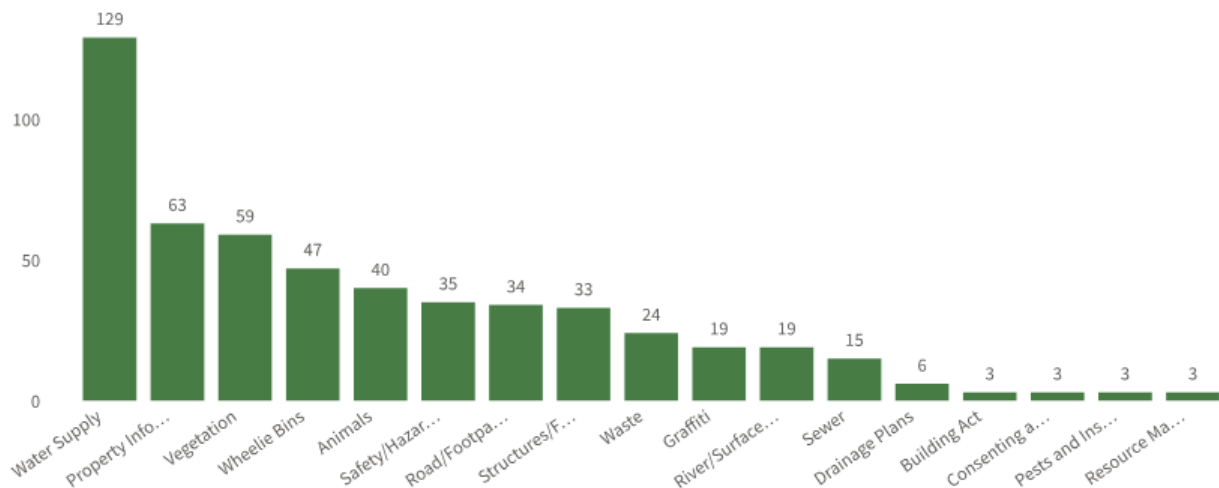
50% of open tickets are less than 92 days old

75% of open tickets are less than 230 days old

*Open as of report date, reported all time

Top 15 Incident Categories

● Banks Peninsula



Top 10 Object Categories

# Tickets	ObjectCategory
97	Water Leak
34	Residential Property Files
26	Garden/Landscaped Area
26	Trees
21	Building Maintenance
21	Damaged Bin
21	Residential LIM
19	Graffiti
19	Water Supply
16	Litter

Report date:
01 Mar 2023

Christchurch
City Council

11. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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