
Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 20 April 2026
Time: 10:00 am
Venue: Lyttelton Ōhinehau Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Millar
Members	Tyrone Fields Jillian Frater Asif Hussain Josie Ogden Schroeder

Principal Advisor

Penelope Goldstone
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air.
He tio, he huka, he hauhūnga	A touch of frost, a promise of a glorious day.
Tīhei mauri ora	

The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved BKCB/2026/00022

That the apology from Cathy Lum-Webb for absence be accepted.

Josie Ogden Schroeder/Tyrone Fields

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

3.1 Deputations by Appointment - Pigeon Bay and Duvauchelle Campgrounds - Annual Sites Report

The following table lists the individuals and organisations that presented to the Community Board regarding item 4 - Pigeon Bay and Duvauchelle Campgrounds - Annual Sites Report.

	Name	Organisation
3.1	Pam Richardson	
3.2	Zach Hitchcock	Pigeon Bay Boating Club
3.3	Chris Wagner	Penny-Tech
3.4	Liz Carter	

3.5	Geoff Carter	
3.6	Geoff Carter	Duvauchelle Reserve Committee
3.7	Jasmine Jory	
3.8	Julie Young	
3.9	Maree Andrews	
3.10	Richard Jury	
3.11	Andrew Tabb	
3.12	Murray Walls	Pigeon Bay Reserve Committee
3.13	Caroline Phillips	
3.14	Jan Harrison	
3.15	Brent Warren	
3.16	Katrina Perrett	
3.17	Brenda Graham	
3.18	Nicola Luisetti	
3.19	Vincent Luisetti	
3.20	Rebecca Lambie	

After questions from members, the Chairperson thanked each deputation for their presentation.

Item 4 of these minutes records the Board’s decision on this item.

Attachments

- A Item 3.1 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- B Item 3.1 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Tabled Documents Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- C Item 3.2 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- D Item 3.4 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- E Item 3.9 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- F Item 3.10 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- G Item 3.11 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- H Item 3.13 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- I Item 3.14 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- J Item 3.15 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- K Item 3.17 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 
- L Item 3.18 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026 [⇨](#) 

The meeting adjourned at 11.01 am and reconvened at 11.08 am.

Tyrone Fields left the meeting at 11.01 am during the meeting adjournment.
Tyrone Fields returned to the meeting at 11.09 am during consideration of item 3.10.

The meeting adjourned at 11.37 am and reconvened at 11.42 am.

Jillian Frater left the meeting at 11.37 am during the meeting adjournment.
Jillian Frater returned to the meeting at 11.45 am during consideration of item 3.14.

The meeting adjourned at 12.22 pm and reconvened at 1.15 pm.

4. Pigeon Bay and Duvauchelle Campgrounds - Annual Sites

Community Board Comment

1. The staff recommendations was moved by Lyn Leslie and seconded by Jillian Frater.
2. Josie Ogden Schroeder moved an amendment to replace recommendation 3 and add recommendation 4 and 5, which was seconded by Tyrone Fields.
3. The amendment was put to the vote and carried.

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommend to the Chief Executive, under delegation from the Minister of Conservation, to:

1. Receive the information in the Pigeon Bay and Duvauchelle Campgrounds - Annual Sites Report.
2. Note that the decision in this report is assessed as Low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve Option 3 – Allow annual sites to remain with operational changes, and grant consent under Section 44(2) of the Reserves Act 1977, as outlined in the agenda report.

Community Board Resolved BKCB/2026/00023

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommends to the Chief Executive, under delegation from the Minister of Conservation, to:

1. Receive the information in the Pigeon Bay and Duvauchelle Campgrounds - Annual Sites Report.
2. Note that the decision in this report is assessed as Low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. **Pigeon Bay Campground:**
 - a. Approve Option 3 of the staff recommendation, with the following amendments:
 - i. The current annual sites to expire ten years from the date of the Chief Executive's approval, excluding eight annual sites to be set aside for active members of the Pigeon Bay Boat Club; and
 - ii. The remaining nine sites, when relinquished, be allocated on three-year terms through a public ballot process.

4. Duvauchelle Holiday Park:

- a. Approve Option 3 of the staff recommendations, with the following amendments:
- i. The current annual sites to expire ten years from the date of the Chief Executive’s decision; and
 - ii. Upon relinquishment, all other annual sites to be allocated on three-year terms through a public ballot process.
5. The minimum occupancy requirement for allocated site holders be increased to 25 nights per annum for the Pigeon Bay Campground and Duvauchelle Holiday Park.

Lyn Leslie/Asif Hussain

Carried

The meeting adjourned at 2.01 pm and reconvened at 2.19 pm.

Karakia Whakamutunga

Unuhia, unuhia	Draw on, draw on,
Unuhia ki te uru tapu nui	Draw on the supreme sacredness
Kia wātea, kia māmā, te ngākau,	To clear, to free the heart, the body and the
Te tinana te wairua i te ara takatā	spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Rongo, suspended high above us (i.e. in ‘heaven’)
Kia tina! TINA! Hui e! TĀIKI E!	Draw together! Affirm!

Meeting concluded at 2.39pm.

CONFIRMED THIS 4th DAY OF MAY 2026

LYN LESLIE
CHAIRPERSON