

Audit and Risk Management Committee
OPEN MINUTES

Date: Friday 17 April 2026
Time: 10.01 am
Venue: Camellia Chambers, Level 2, Civic Offices, 53 Hereford Street

Present

Chairperson Mr Bruce Robertson
Members Councillor Tyrone Fields
Councillor Sam MacDonald
Councillor Tim Scandrett
Mr Michael Wilkes

Principal Advisor

Helen White
General Counsel / Director of Legal & Democratic
Services
Tel: 941 8999
helen.white@ccc.govt.nz

Meeting Advisor

Luke Smeele
Democratic Services Advisor
Tel: 941 6374
luke.smeele@ccc.govt.nz

Website: www.ccc.govt.nz

-
- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

Adjournment of Meeting

Committee Resolved ARCM/2026/00012

That the Audit and Risk Management Committee:

1. Adjourn the meeting until 10.20am, 17 April 2026 in the Camelia Chambers.

Mr Robertson/Councillor Scandrett

Carried

1. Apologies Ngā Whakapāha

Part C

Committee Resolved ARCM/2026/00013

That the apology from Councillor McLellan for lateness be accepted.

Mr Robertson/Councillor Scandrett

Carried

Secretarial Note: Councillor McLellan did not attend the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved ARCM/2026/00014

That the minutes of the Audit and Risk Management Committee meeting held on Monday 2 February 2026 be confirmed.

Mr Robertson/Mr Wilkes

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Long Term Plan 2027 - Project Update

Committee Resolved ARCM/2026/00015

Officer Recommendations accepted without change

Part C

That the Audit and Risk Management Committee:

1. Receive the information in the Long-Term Plan 2027 – Project Update report.
2. Notes the LTP project update, workstream status and planned actions being monitored by the LTP Project Team, set out in section 4.1.
3. Notes the proposed level of service review process to be presented to Finance & Performance Committee on 22 April 2026.

Mr Robertson/Councillor MacDonald

Carried

8. Procurement & Contracts FY26 Q3

Committee Resolved ARCM/2026/00016

Officer Recommendations accepted without change

Part C

That the Audit and Risk Management Committee:

1. Receives the information in the Procurement & Contracts FY26 Q3 Report.

Mr Wilkes/Councillor Scandrett

Carried

9. Audit Plan for FY 2026

Committee Resolved ARCM/2026/00017

Officer Recommendations accepted without change

Part C

That the Audit and Risk Management Committee:

1. Receives the information in the Audit Plan for FY 2026 Report (refer Attachment A);
2. Notes any additional comments to be raised or provided to the Auditor in respect of their audit plan.

Mr Robertson/Mr Wilkes

Carried

10. Audit Engagement Letter

Committee Comment

1. The Committee noted that the Engagement Letter will be presented to the Finance and Performance Committee.

Officer Recommendations Ngā Tūtohu

That the Audit and Risk Management Committee:

1. Receives the information in the Audit Engagement Letter Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Recommends that the Engagement Letter is presented to Council with a further recommendation that the mayor sign it on behalf of Council.

Committee Resolved ARCM/2026/00018

Part C

That the Audit and Risk Management Committee:

1. Receives the information in the Audit Engagement Letter Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Recommends that the Engagement Letter is presented to the Finance and Performance Committee with a further recommendation that the mayor sign it on behalf of Council.

Councillor Scandrett/Councillor Fields

Carried

11. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Committee Resolved ARCM/2026/00019

Part C

That Chantelle Gernetzky and Anna Jones of Audit New Zealand, and Greg Goulding and Scott Tobin of the Office of the Auditor-General remain after the public have been excluded for Items 12 to 16 of the public excluded agenda as they have knowledge that is relevant to those items and will assist the Committee.

AND

That at 11.10am the resolution to exclude the public set out on pages 149 to 151 of the agenda be adopted.

Mr Robertson/Councillor Scandrett

Carried

The public were re-admitted to the meeting at 11.47am.

Meeting concluded at 11.47am.

CONFIRMED THIS 15th DAY OF JUNE 2026

BRUCE ROBERTSON
CHAIRPERSON