

Waipuna
Halswell-Hornby-Riccarton Community Board
AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Waipuna Halswell-Hornby-Riccarton Community Board will be held on:

Date: Thursday 11 December 2025
Time: 4 pm
Venue: Horoeke Room, Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Membership Ngā Mema

Chairperson	Marie Pollisco
Deputy Chairperson	Sarah Brunton
Members	Helen Broughton
	Cody Cooper
	Joseph Fullerton
	Tyla Harrison-Hunt
	Andrei Moore
	Debbie Mora
	Mark Peters

5 December 2025

Principal Advisor

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Meeting Advisor

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Community Board Advisor
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/@waipunahalswell-hornby-ric5806/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Actions Register Ngā Mahinga Tuwhera

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tihei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on [Thursday, 6 November 2025](#) be confirmed (refer page 7).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearing process.

4.1 Kyle Park Pump Track

Cameron Kay, Christchurch City BMX Club, will address the Board regarding a concept for a pump track at Kyle Park, Hornby.

4.2 Youth Development Fund Grant Recipient Report Back – Alizae Auvae

Youth Development Fund recipient Alizae Auvae will address the Board regarding the Shakespeare Globe Centre New Zealand (SGCNZ) National Shakespeare Schools Production 2025 in Wellington.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

6. Presentation of Petitions Ngā Pākikitanga

- 6.1** Don Simms will present the following petition regarding Traffic Calming Measures on Awatea Gardens, Wigram:

The residents in this immediate area call on the Christchurch City Council to install permanent traffic calming measures along Awatea Gardens, between the Mustang Ave roundabout and Awatea Road, to prevent the excessive speeding which is a regular hazard on this residential street. We should not feel unsafe in our community due to dangerous drivers in a residential environment.

We are aware of at least 4 pets that have recently been killed on Awatea Gardens and are fearful the next victim will be a person.

Multiple near misses have been observed including children on bicycles/scooters, pedestrians crossing the street, vehicles exiting Clematis Place and cars exiting driveways.

The existing 40kph signs are ineffective and not slowing down many drivers. A more effective, permanent solution is needed.

Numerous incidents of dangerous driving in Wigram have been reported to the Police with no action taken.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.

Waipuna Halswell-Hornby-Riccarton Community Board INAUGURAL MEETING MINUTES

Date: Thursday 6 November 2025
Time: 5.30 pm
Venue: Horoea Room, Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Present

Members

Helen Broughton
Sarah Brunton
Cody Cooper
Joseph Fullerton
Tyla Harrison-Hunt
Andrei Moore
Debbie Mora
Mark Peters
Marie Pollisco

Principal Advisor

Emma Pavey
Acting Manager Community Governance
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

The Chief Executive, Mary Richardson, assumed the Chair and declared the inaugural meeting open.

Karakia Tīmatanga and Welcome

1. Apologies Ngā Whakapāha

Part C

There were no apologies received.

2. Declarations by Members Te Kī Taurangi a te Mema Poari

Part B

Members each completed their oral and written declarations in the presence of the Chief Executive, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

3. Election of a Chairperson

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts, by resolution, whether it will use System A or System B to elect a Chairperson and Deputy Chairperson.
3. Proceeds to elect a Chairperson and Deputy Chairperson.

Community Board Resolved HHRB/2025/00101

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts System A to elect a Chairperson and Deputy Chairperson.

Mark Peters/Debbie Mora

Carried

The Chief Executive called for nominations for the position of Chairperson.

Marie Pollisco was nominated by Tyla Harrison-Hunt and seconded by Mark Peters.

There being no further nominations, the nomination was put to the vote.

Community Board Resolved HHRB/2025/00102

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

3. Elects Marie Pollisco as Chairperson of the Waipuna Halswell-Hornby-Riccarton Community Board for the 2025-28 term.

Tyla Harrison-Hunt/Mark Peters

Carried

4. Declaration by Chairperson Te Kī Taurangi a te Tiamana o te Poari Hāpori

Part B

Marie Pollisco made her oral declaration as Chairperson, then signed her written declaration in the presence of the Chief Executive, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Marie Pollisco assumed the Chair.

5. Election of Deputy Chairperson

The Chairperson called for nominations for the position of Deputy Chairperson.

Sarah Brunton was nominated by Mark Peters and seconded by Cody Cooper.

There being no further nominations, the nomination was put to the vote.

Community Board Resolved HHRB/2025/00103

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Elects Sarah Brunton as Deputy Chairperson of the Waipuna Halswell-Hornby-Riccarton Community Board for the 2025-28 term.

Mark Peters/Cody Cooper

Carried

6. Explanation of Statutory Requirements

Community Board Resolved HHRB/2025/00104 Officer recommendation accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Explanation of Statutory Requirements report.

Andrei Moore/Tyla Harrison-Hunt

Carried

7. Date of First Ordinary Meeting

Community Board Resolved HHRB/2025/00105 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Date of First Ordinary Meeting Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Pursuant to Schedule 7, clause 21(5)(d) of the Local Government Act 2002, resolves that the first ordinary meeting of the Waipuna Halswell-Hornby-Riccarton Community Board be held on Thursday 11 December 2025 at 4pm in the Horoeke Room, Rārākau: Riccarton Centre, 199 Clarence Street, Riccarton, Christchurch.

Andrei Moore/Mark Peters

Carried

Karakia Whakamutunga

Meeting concluded at 5.53pm.

CONFIRMED THIS 11TH DAY OF DECEMBER 2025

MARIE POLLISCO
CHAIRPERSON

7. Proposed Road Names - 122 Kennedys Bush Road, Halswell

Reference Te Tohutoro: 25/2255403

Responsible Officer(s) Te Pou Matua: Sean Ward, Team Leader Planning

Accountable ELT John Higgins, General Manager Strategy, Planning & Regulatory
Member Pouwhakarae: Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to approve the proposed road names at 122 Kennedys Bush Road, Halswell.
- 1.2 The report is staff-generated resulting from a naming request received from the developer.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Proposed Road Names - 122 Kennedys Bush Road, Halswell Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new road names for 122 Kennedys Bush Road (RMA/2022/639 and RMA/2025/3169)
 - a. Road 1 - Craythorne Road
 - b. Road 2 - Adelaide Road
 - c. Road 3 - Spiller Road
 - d. Road 4 - Darnley Place
 - e. Lane 1 - Beauchamp Lane

3. Detail Te Whakamahuki

Introduction Te Whakatkinga

- 3.1 A road naming request has been submitted by Davie Lovell-Smith Ltd on behalf of the developer. Preferred names and alternative names have been put forward for the roads.
- 3.2 The recommended road names have been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spelling, or other similarities in spelling or pronunciation to avoid the potential for confusion. The proposed names are considered sufficiently different to existing road names.
- 3.3 The recommended road names have been checked against the Council's Naming Policy dated 15 November 2023 and are considered to be consistent with this policy. The specific criteria for assessing a name from clause 2 is set out below.
 - 3.3.1 A traditional or Māori name which is acceptable to the Rūnanga or Iwi; this may be a name reflecting the physical characteristics of an area, an activity or event associated with the area or of a notable ancestor.

- 3.3.2 A feature of historical, social, cultural, environmental or physical importance in the area (e.g., Carlton Mill Road or Carlton Mill Reserve*).
- 3.3.3 The name of a notable family, person or event associated with the locality or with the wider Christchurch area.
- 3.3.4 A name in recognition of a person's service. This can be for community service, conservation, sport, the arts, science and research or other sphere of activity.
- 3.3.5 Consistency with a common or established theme for naming in a subdivision or locality.
- 3.3.6 A name that reflects the diverse cultures and communities of the locality or of Christchurch generally.
- 3.3.7 The name of an event or activity strongly associated with the immediate location including an informal name for the area that is (or was historically) in common usage.
- 3.3.8 A name associated with a person, event or activity of significance to Christchurch including names associated with people, events, or places of national and international significance.
- 3.4 The criteria for names that are not suitable for approval from clause 6 are set out below.
 - 3.4.1 Names of people, flora, fauna or geographical features not associated with the area, e.g., names of native trees which are not present in the area or views that cannot be identified, except where the name continues a current naming theme in the locality.
 - 3.4.2 Currently trading commercial organisations except for sponsorship names for facilities and leased parks.
 - 3.4.3 Anagrams, amalgamations or derivatives of people's names.
 - 3.4.4 Names of living persons.
 - 3.4.5 Names related to the developer of a subdivision.
 - 3.4.6 Name of a person, club or organisation associated with a privately owned building on Council land, where the club or organisation does not hold the ground lease for the building.
 - 3.4.7 Names for roads which may cause confusion because they are associated with another geographical location or feature e.g., Parklands Drive which is not located in the Parklands suburb.
- 3.5 The recommended road names have also been checked against the Australia and New Zealand Standard AS/NZA 4819:2011 Rural and Urban Addressing. The names are considered to be consistent with the Standard.
- 3.6 Under the Roads and Right-of-Way Naming Policy, the names considered must be requested by the developer. There is no ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.
- 3.7 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed names.
- 3.8 Consultation under the policy with rūnanga is not required because the roads to be named are not collector roads and/or site(s) of significance under the District Plan (clause 3 of the Naming Policy).
- 3.9 No addresses of neighbouring properties are affected by the proposed road naming (clause 12.2 of the Naming Policy).

- 3.10 The names requested have been accompanied by an explanation of the background of the names, which is summarised below.

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.11 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.12 The level of significance was determined by the number of people affected and/or with an interest.
- 3.13 Due to the assessment of low significance, no further community engagement and consultation is required.

Proposed Names



- 3.14 The proposed roads are shown in **Attachment A**.
- 3.15 The proposed names and alternative names are themed for local history, both for the surrounding land and the Halswell Quarry, and for Christchurch's sister cities as they are represented at Halswell Quarry Park nearby.
- 3.16 Road 1 - Craythorne Road
- 3.17 Fanny Craythorne (1843-1934), married William Hawley Glover in 1861, the farmer for whom the adjacent Glovers Road is named.
- 3.18 Road 2 - Adelaide Road
- 3.19 Adelaide, Australia, is one of Christchurch's sister cities. Halswell Quarry is known for the sister city gardens, and naming the streets after the sister cities strengthens the area's connection to the sister cities.
- 3.20 Road 3 - Spiller Road
- 3.21 Mary Caroline Spiller (1796-1869) was the wife of Edmund Halswell, for whom the suburb of Halswell is named. Edmund Halswell came to New Zealand on behalf of the New Zealand Company from March 1841 to April 1845. He held some official positions, including commissioner of native reserves and judge.
- 3.22 Road 4 - Darnley Place
- 3.23 Edward Darnley Halswell (1823-1842) was the eldest son of Edmund Halswell and was killed in military service at age 19.
- 3.24 Lane 1 - Beauchamp Lane
- 3.25 Hugh Beauchamp Halswell (1826-1911), was a son of Edmund Halswell, the suburb's namesake.

Alternative Names

- 3.26 Seattle Street/Place/Lane - Seattle, USA, is one of Christchurch's sister cities. Halswell Quarry is known for the sister city gardens, and naming the streets after the sister cities strengthens the area's connection to the sister cities.
- 3.27 Columnar Street/Place/Lane - There was two main types of stone that came out of Halswell Quarry. One being Olivine Hawaiite (which is more commonly called Halswell Stone) and Columnar Basalt. There were significant amounts of Columnar Basalt excavated from the quarry. The Columnar basalt was often crushed and used as road metal in roads around Christchurch.
- 3.28 Tonge Street/Place/Lane - Tonge was an early owner of the subdivision land, circa 1902.

- 3.29 Hawaiiite Street/Place/Lane - Olivine Hawaiiite is a type of rock that was quarried at Halswell Quarry. It is commonly known as Halswell Stone or less commonly known as Olivine Basalt. Many of Christchurch's early buildings were built out of Olivine Hawaiiite, such as the Christchurch Provincial Chambers. Naming the road after Hawaiiite, would signify the importance of this stone to the local region.
- 3.30 Gansu Street - Gansu, China, is one of Christchurch's sister cities. Halswell Quarry is known for the sister city gardens, and naming the streets after the sister cities strengthens the area's connection to the sister cities.
- 3.31 The proposed and alternative names are considered to be consistent with the policy.
- 3.32 Notwithstanding, the discretion lies with the Community Board to approve any of the above name options, including the alternative names.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	RMA/2022/639 - Proposed Road Naming Plan - 122 Kennedys Bush Road	25/2184810	15

Signatories Ngā Kaiwaitohu

Authors	Leashelle Miller - Planner Level 2 Sean Ward - Team Leader Planning
Approved By	Mark Stevenson - Head of Planning & Consents



8. Play space renewal - Bermuda Reserve - Design Approval

Reference Te Tohutoro: 25/2074822

Responsible Officer(s) Te Holly Whitaker - Project Manager - Community Parks

Pou Matua: Kiran Skelton - Engagement Advisor

Accountable ELT

Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to request the Waipuna Halswell-Hornby-Riccarton Community Board approve:

1.1.1 The concept plan for the renewal of the play space at Bermuda Reserve.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Play space renewal - Bermuda Reserve - Design Approval report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact on local residents and the like-for-like nature of the project.
3. Approves the Bermuda Reserve play space renewal plan shown in Attachment A to the report on the meeting agenda.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Bermuda Reserve is located in the Hornby Ward and connects Bermuda Drive and Bahama Place.



- 3.2 The renewal of the play space forms part of the Community Parks Planned Play Space Renewal Programme. This play space is being renewed based on its age and condition.
- 3.3 The play space renewal forms part of the 'Waipuna Halswell-Hornby-Riccarton Local Play Spaces Renewals' project, CPMS ID 73984, along with Milnebank Reserve (Riccarton) and Iona

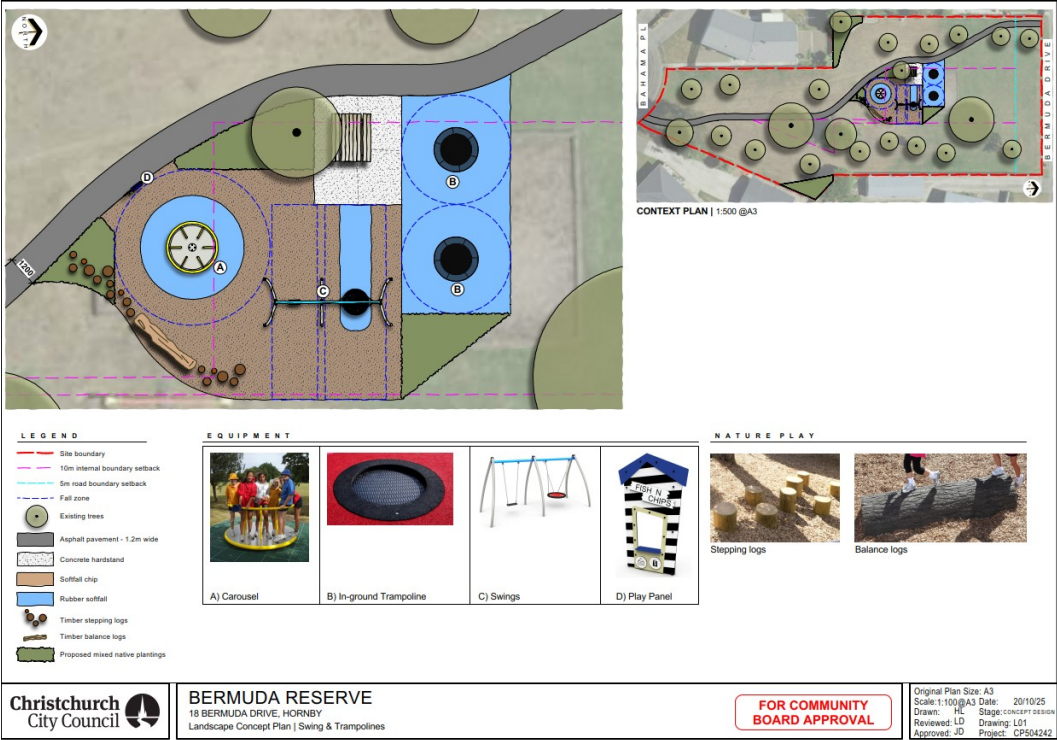
Reserve (Hornby). In the most recent assessment, this play space received the lowest overall condition rating and has therefore been prioritised for delivery first.

- 3.4 The play space is being renewed 'like-for-like', meaning a similar number of play elements will be maintained, whilst also taking into account feedback from community consultation. The design will ensure that today's NZ Play Safety Standards are being met as well as taking into consideration any basic updates to levels of service.
- 3.5 Current play space at Bermuda Reserve:



- 3.6 Community consultation, via Korero Mai, offered two play space design options, feedback was considered, and the renewed play space includes the following:
- 3.6.1 Two in-ground trampolines, offering inclusive play for all ages and unique in this part of the City.
 - 3.6.2 A swing set, including a basket swing, connected with accessible surfacing. This type of swing provides opportunities for all ages and abilities.
 - 3.6.3 A carousel that can accommodate a large number of tamariki.
 - 3.6.4 A Kiwiana play panel, offering imaginative play value.
 - 3.6.5 Nature play and new gardens, to soften the playground features within the Reserve.
- 3.7 Currently the Reserve has no connection pathways, despite it being a thoroughfare, therefore this has been added. The Reserve currently has no picnic benches; therefore, an accessible picnic bench has been added.
- 3.8 During the play space renewal, the other small garden beds in the Reserve will also be re-planted, uplifting the whole Reserve.

Concept design

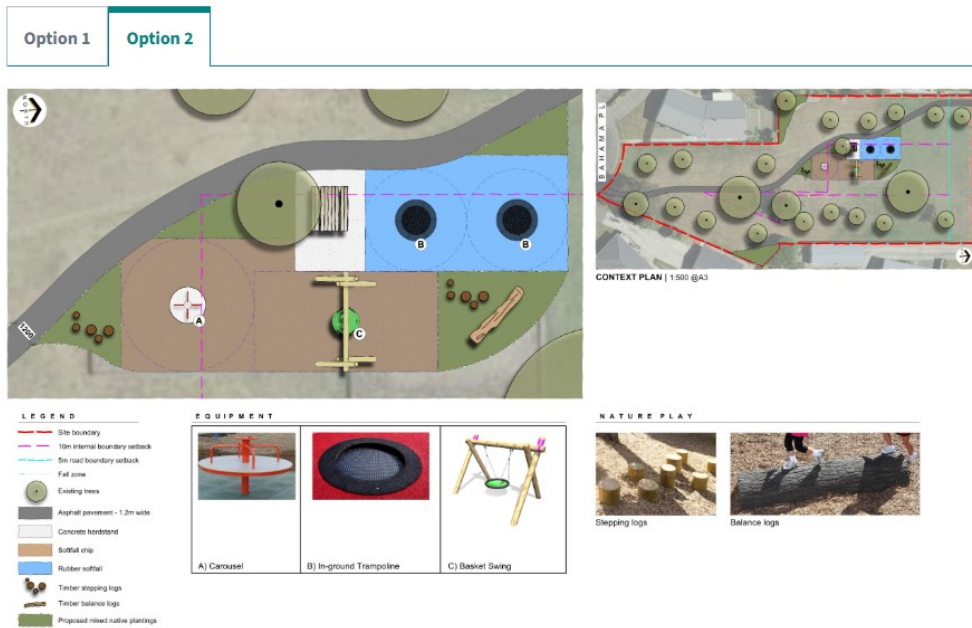


Item 8

4. Background/Context Te Horopaki

- 4.1 Consultation was undertaken through the Korero Mai process in September 2025. <https://letstalk.ccc.govt.nz/bermudaplay> offering two concept design options. 22 responses were received, with 14 (64%) favouring option 2.





- 4.2 There were several requests to include the treehouse and the trampolines, however the small size of the Reserve and the cost was prohibitive to accommodating these requests.
- 4.3 Swinging was the most mentioned play type; therefore Staff increased the number of swings to cater for more tamariki.
- 4.4 The following related memos/information were circulated to the Board members:

Date	Subject
27/08/2025	Bermuda Reserve play space renewal memo- 25/2074822

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.5 The following reasonably practicable options were considered and are assessed in this report:
- 4.5.1 The Community Board adopt the proposed concept plan for the play space renewal at Bermuda Reserve.
- 4.5.2 The Community Board does not approve the concept plan and requests that staff consider an alternative design and re-consult with the community.
- 4.5.3 Remove play equipment from the park and do not replace.

Options Descriptions Ngā Kōwhiringa

- 4.6 **Preferred Option:** The Community Board adopt the proposed concept plan for the play space renewal at Bermuda Reserve.

4.6.1 Option Advantages

- The community will receive a safe play space that offers increased play value, more age-appropriate equipment, and improved accessibility.

4.6.2 Option Disadvantages

- No additional changes to the concept plan can be made.

4.7 Option 2:

- 4.7.1 **Option Description:** The Community Board does not approve the concept plan and requests that staff consider an alternative design and re-consults with the community.

4.7.2 Option Advantages

- The community have the option to offer alternative suggestions to the proposed concept plan.

4.7.3 Option Disadvantages

- This option would impact the allocated budget as the new playground design and engagement costs would be funded from within the current budget. It is likely that this would impact the type of equipment we would be able to include in a revised plan.
- Dissatisfaction among the local community due to the delay.

4.8 Option 3: Remove play equipment from the Reserve and do not replace.

4.8.1 Option Advantages

- This would provide Council with a saving in capital and operating expenditure.

4.8.2 Option Disadvantages

- The play equipment would be removed from the park at the end of its life span resulting in no Council play provision in this area.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2	Option 3
Cost to Implement	Allocated CAPEX budget \$120,000	Allocated CAPEX budget \$120,000	Decommissioning of old assets, approximately \$15,000
Maintenance/Ongoing Costs	Covered in existing maintenance budget	Covered in existing maintenance budget	N/A
Funding Source	CPMS ID 73984	CPMS ID 73984	CPMS ID 73984
Funding Availability	Yes	Yes	Yes
Impact on Rates	N/A	N/A	N/A

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Implementation costs are based on anticipated product supply, installation, and wider construction costs. There is a risk that these costs could change due to product availability and supply. The final cost of construction will be confirmed during the tender phase. If costs escalate beyond the approved budget, staff will manage small shortfalls through minor design amendments. In this instance, the amount of nature play will be reduced if required. If there are major implications to the level of service, staff will discuss these with the Community Board before proceeding further with the project.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 As per the Christchurch City Council's Delegation Register, 9 August 2024, the Community Board has the delegation to;
- 6.2.1 Approve the location of, and construction of, or alteration or addition to, any structure or area on parks and reserves provided the matter is within the policy and budget set by the Council. (Part D – Sub Part 1 – Community Boards – Pg 96).

- 6.2.2 Other Legal Implications: There is no legal context, issue, or implication relevant to these decisions.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.3 The required decision:
- 6.3.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
 - 6.3.2 The decision is of low significance in relation to the [Christchurch City Council's Significance and Engagement Policy 2019](#). The level of significance was determined by the low number of people affected, low level of impact and low cost of the decision.
- 6.4 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.5 Parks, Heritage and Coastal Environment
- 6.5.1 Activity: Parks and Foreshore
 - Level of Service: 6.8.5 Resident satisfaction with the overall availability of recreation facilities within the City's parks and foreshore network - >= 70%

7. Community Impacts and Views Ngā Mariu ā-Hāpori

Early engagement involved a focus group with students from South Hornby School in June 2025. The students' preferred play equipment was:

- A tree house with slides
 - A basket swing
 - In-ground trampolines
 - A spinning item
 - Nature play
 - Spinning swings
- 7.2 Two options were developed for the reserve based on their feedback and consultation started 11 September and ran until 29 September 2025.
- 7.3 Project details including links to [the Kōrero mai | Let's Talk webpage](#) were advertised via:
- An email sent to five key stakeholders, including South Hornby School, Greater Hornby Residents' Association and Hornby Community Care Centre.
 - Local community social media pages.
 - Letters to neighbouring properties.
 - Signs at the reserve entrances.
- 7.4 The [Kōrero mai | Let's Talk](#) page had 423 views throughout the consultation period.

Summary of Submissions Ngā Tāpaetanga

- 7.5 Submissions were made by 22 individuals and are available [on our Kōrero mai webpage](#).
- 7.6 Option 1 – A tree house, spinner and talking tube, was preferred by eight submitters (36%)
Option 2 – A basket swing, in-ground trampolines and a carousel, was preferred by 14 submitters (64%)
- 7.7 Comments from submitters can be read in the [submission document on Kōrero Mai](#).

Supplementary information

- 7.8 A token box voting activity with the South Hornby School students during the consultation resulted in option 2 receiving 133 tokens (62%) and option 1 receiving 82 tokens (38%), in line with submissions.
- 7.9 The decision affects the following wards/Community Board areas:
- 7.9.1 Waipuna Halswell-Hornby-Riccarton Community Board, Hornby Ward.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 7.10 This decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 7.11 This decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.


Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 7.12 The decision in this report is likely to contribute positively to emissions reductions, in that local residents will have access to a play facility within walking distance and therefore may choose not to drive to other playgrounds.
- 7.13 If possible, existing unsuitable safe fall (bark) will be reused as mulch in the garden beds and the tees used for the nature play will be sourced from planned tree removals in other parks.

8. Next Steps Ngā Mahinga ā-muri

- 8.1 If the Board approves the proposed concept plan, the equipment can be ordered and tenders documents created, for a planned construction period in Autumn 2026.

Attachments Ngā Tāpirihanga

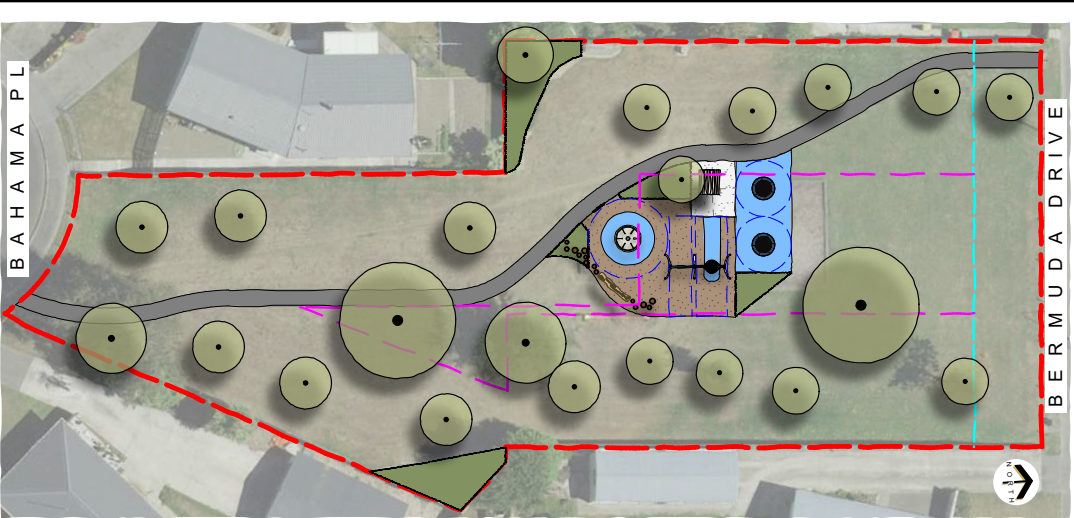
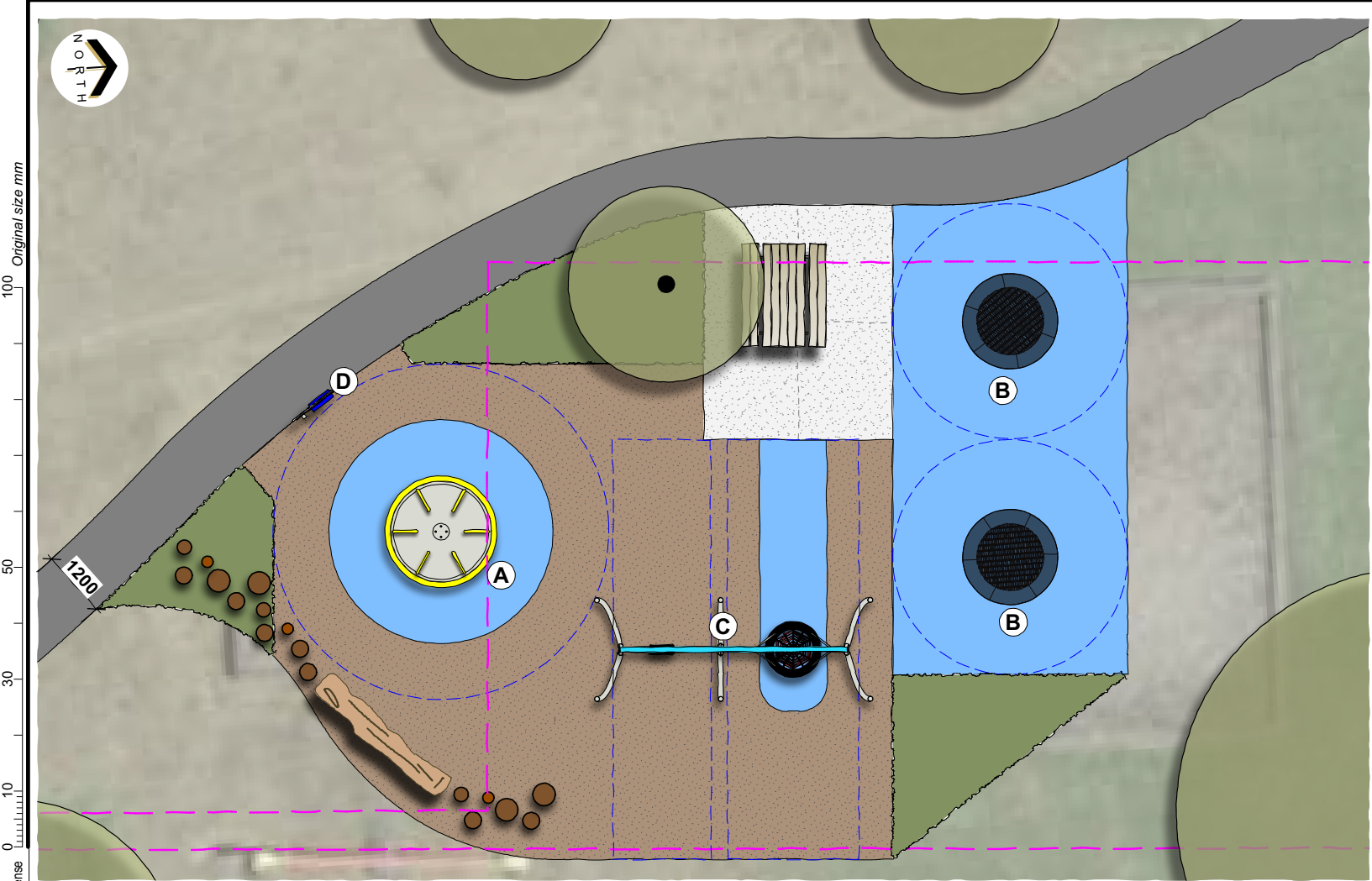
No.	Title	Reference	Page
A 	Bermuda Play Space Renewal Landscape Concept final	25/2290778	24

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Holly Whitaker - Project Manager - Community Parks Kiran Skelton - Engagement Advisor
Approved By	Bridie Gibbings - Manager Operations - Parks Development Al Hardy - Manager Community Parks



CONTEXT PLAN | 1:500 @A3

LEGEND

- Site boundary
- 10m internal boundary setback
- 5m road boundary setback
- Fall zone
- Existing trees
- Asphalt pavement - 1.2m wide
- Concrete hardstand
- Softfall chip
- Rubber softfall
- Timber stepping logs
- Timber balance logs
- Proposed mixed native plantings

EQUIPMENT



A) Carousel



B) In-ground Trampoline



C) Swings



D) Play Panel

NATURE PLAY



Stepping logs



Balance logs

9. Gilberthorpes Reserve Tree Planting Plan

Reference Te Tohutoro: 25/2276780

Responsible Officer(s) Te Pou Matua: Toby Chapman (Urban Forest Manager)

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek board approval for the planting of new trees within Gilberthorpes Reserve.
- 1.2 As part of the proposed planting plan, two existing trees are also sought for removal.
- 1.3 The report is part of the Urban Forest Tree Planting program within our parks.
- 1.4 The Community board has also received a deputation from a neighbouring property owner of Gilberthorpes requesting the removal of the Cedar trees located on Gilberthorpes Road.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Gilberthorpes Reserve Tree Planting Plan Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve the planting of new trees within Gilberthorpes Reserve as shown on the planting plan attached to the report on the meeting agenda as Attachment A.
4. Approve the removal of two Cedrus Deodara located on the boundary of Gilberthorpes Road shown on the planting plan attached to the report on the meeting agenda as Attachment A.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Urban Forest Plan was adopted in 2023 and includes an objective of increasing canopy cover within our parks from 23% to 40% by 2070. To meet this objective, Council has implemented an Urban Forest Tree Planting program which requires trees to be planted by 2040, so they grow large enough to meet the canopy cover target by 2070.
- 3.2 As part of the implementation, staff have been developing new tree planting plans for all of the parks throughout Christchurch including Gilberthorpes reserve.
- 3.3 Prior to the development of the planting plan, the board received a deputation requesting that the two cedar trees be considered for removal and replacement with a different species. This was included in the consultation material and has been brought to the board to make a decision.

4. Background/Context Te Horopaki

- 4.1 Gilberthorpes Reserve is located on the border of Gilberthorpes Road and is split by Gregory Avenue. One side of the reserve has open space and a playground present. The other side is a thin strip (approximately 10m wide) that runs between the road and the boundaries of 1/1 and ½ Gregory Avenue.
- 4.2 Along the thin strip section, three mature Cedrus Deodara are currently situated. A request was taken to the Board on the 10th of April, seeking the trees to be removed due to the impact they have on the nearby properties. The primary concern raised was the amount of pollen that comes from the trees and the needle litter which has had an impact on the residents' property and health.
- 4.3 The residents have expressed a desire to have trees planted in the area, however they have requested that any new planting be a species that does not produce high volumes of pollen or drop excessive leaf debris.
- 4.4 Based on this feedback, staff incorporated the removal of two cedar trees (ID 121340 and 128450) into the planting plan along with five new trees to be planted along the same area. The replacement planting will be made up of smaller trees in statue and species that have a low pollen count.
- 4.5 The removal of the two cedar trees would be undertaken in alignment with 4.7 of the Council's tree policy which allows trees to be considered for removal as part of a project. This also requires the board to consider the benefits provided by the trees against the benefits of the project.
- 4.6 The benefits provided by the cedar trees are largely associated with their location next to the road, particularly with regards to screening and sound reduction to the neighbouring properties. As the project will include a greater number of trees being planted along the road it is expected that the benefits of the project will offset the loss of the trees overtime.
- 4.7 The planting plan also includes a further 8 trees for the Reserve, three of these will be planted along the road edged and the other 5 will be placed in the larger section of the park.

- 4.8 The image below provides an aerial view of the park along with the proposed tree removals and new tree planting.



Images above show the extent of the reserve boundary as a red outline. The image on the left shows the park as it is today with the pink circles identifying the proposed tree removals. The image on the right shows the proposed new tree planting locations in yellow circles.



Image above shows the trees proposed for removal

- 4.9 If the proposed planting is approved along with the tree removals, the overall canopy cover within the park will increase from 51% to 59%. While this is quite high, it should be noted that the long strip of the park bordering Gilberthorpes road is not a location that is suitable for other activities and therefore trees would be considered the best use of the space.
- 4.10 Consultation for the reserve went out on the 14th of July and closed on the 3rd of August. We received two submissions, both of which are in support and did not request any changes.

- 4.11 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
10 th April 2025	Deputation from a member of the public requesting the two Cedar trees be considered for removal

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.12 The following reasonably practicable options were considered and are assessed in this report:

- 4.12.1 Approve the planting plan with the tree removals.
- 4.12.2 Approve the planting plan without the tree removals.
- 4.12.3 Decline the tree removals and planting plan.

- 4.13 The following options were considered but ruled out:

- 4.13.1 Approve the removals without approving the planting plan – The Council’s Tree Policy requires any removal to be replaced with a minimum of two trees for every tree removed. If the removals were approved without planting, the decision would be outside of the Councils Tree Policy.
- 4.13.2 Approve the removal of the third Cedar tree – The consultation only covered the removal of two cedar trees. If the elected members wanted to investigate the removal of the third cedar tree, it would need to be reconsulted on to ensure a consistent process for all three trees.

Options Descriptions Ngā Kōwhiringa

- 4.14 **Preferred Option:** Approve the Removals and the Planting plan.

- 4.14.1 **Option Description:** The board may use their delegation to approve the removal of the two cedar trees and the new tree planting in alignment with the consultation documents.
- 4.14.2 Option Advantages
 - New trees will be planted within the park.
 - The removal of the cedar trees will remove concerns by the immediate residents relating to health and debris issues.
- 4.14.3 Option Disadvantages
 - Two mature trees will be removed along with the benefits they provide.

- 4.15 Decline tree removals.

- 4.15.1 **Option Description:** The Board may choose to approve the tree planting and decline the removals.
- 4.15.2 Option Advantages
 - The two cedars will be retained along with the benefits they provide.
 - New tree planting will take place within the reserve.
- 4.15.3 Option Disadvantages
 - Three residents located near the cedars will not feel their concerns have been addressed.

4.16 Decline tree removals and tree planting.

4.16.1 **Option Description:** The Board may choose to decline both the planting and the tree removals.

4.16.2 Option Advantages

- The two cedars will be retained along with the benefits they provide.

4.16.3 Option Disadvantages

- The residents located near the cedars will not feel their concerns have been addressed.
- No new tree planting will take place in the park.

Analysis Criteria Ngā Paearu Wetekina

4.17 The ability to plant new trees and comply with the Councils tree Policy.

5. Financial Implications Ngā Hiraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Decline removal	Option 3 – Decline removal and planting
Cost to Implement	\$4000 for tree removal and \$6500 for tree planting	\$6500	Nil
Maintenance/Ongoing Costs	Nil	Nil	Nil
Funding Source	The Community Parks Planned tree renewal. The Urban Forest Implementation	The Councils Urban Forest Tree Planting Program budget	N/A
Funding Availability	Yes	Yes	N/A
Impact on Rates	Nil (already funded in the LTP)	Nil (already funded in the LTP)	N/A

5.1 The Community Parks Planned tree renewal budget has a budget of 1.8M over the life of the project. The Urban Forest Implementation project has a budget of 16.5M over the life of the project.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 The sourcing of trees has caused delays with planting. If trees are not able to be ordered in time, planting will be delayed until 2027.

Legal Considerations Ngā Hiraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Community Boards have the delegation under the Reserves Act 1977 to “determine to plant, maintain and remove trees on reserves within the policy set by the Council”.

6.3 Other Legal Implications:

- 6.3.1 There is no legal context, issue, or implication relevant to this decision

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required Decisions:

- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#) with a particular focus on a green, liveable city.
- 6.4.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by assessing the impact the decision will have on the city which is low.
- 6.4.3 Is consistent with Council's Plans and Policies. The planting plan forms a key component of the implementation of the Council's Urban Forest Plan. The proposed removals are in alignment with the Council's Tree Policy.

- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

- 6.6 Parks, Heritage and Coastal Environment

- 6.6.1 Activity: Parks and Foreshore

- Level of Service: 6.8.2.1 Increasing tree canopy in Parks - A net increase in total number of trees is achieved (1:2 replacement policy), with a minimum of 50% of the trees being medium to very large species

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 Consultation started on 14 July and ran until 3rd August 2025.
- 6.8 Consultation details including links to the project information shared on the [Kōrero mai | Let's Talk webpage](#) was advertised via:
- 6.9 Flyers delivered to properties neighbouring the reserve
- 6.10 Signs installed in the reserve with a QR code to the consultation webpage.
- 6.11 Letterbox delivery to residents neighbouring the reserve
- 6.12 The residents located directly adjacent to the cedars were also provided with a printed copy of the consultation material.
- 6.13 **Summary of Submissions Ngā Tāpaetanga**
- 6.14 Two submissions were made by individuals. Both were in favour of the tree planting plan and made no comments.
- 6.15 The decision affects the following wards/Community Board areas:
- 6.15.1 Waipuna Halswell-Hornby-Riccarton Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.16 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.17 The planting is in alignment with the Council's Urban Forest Plan which sought feedback from Mana Whenua and is in alignment with the Iwi Management Plan.

- 6.18 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.


Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.19 The decisions in this report are likely to:
- 6.19.1 Contribute positively to adaptation to the impacts of climate change.
 - 6.19.2 Contribute positively to emissions reductions.
 - 6.19.3 Tree planting will assist Council in offsetting its emissions and coping with the impacts of climate change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Once the plans have been approved, staff will proceed with sourcing trees and schedule the reserve for planting.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Giblerthorpes Tree Planting Plan	25/2436069	32

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

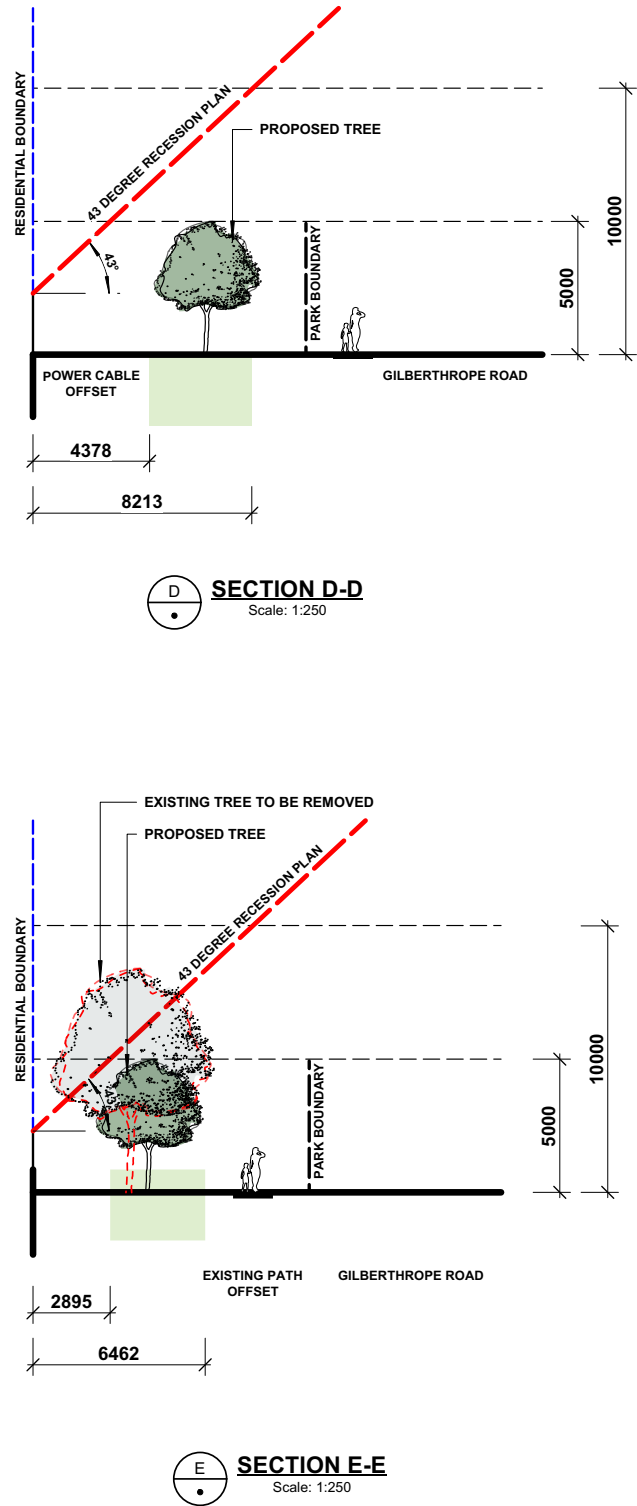
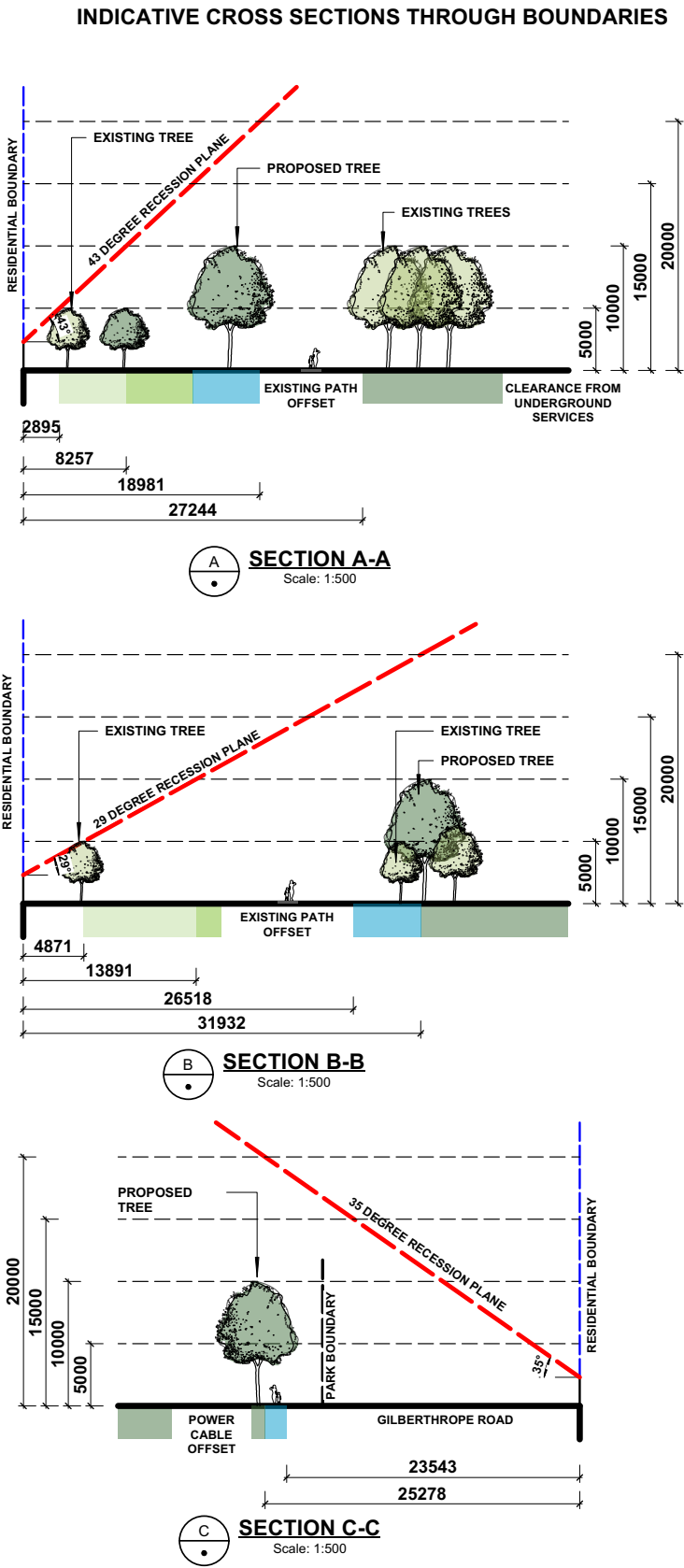
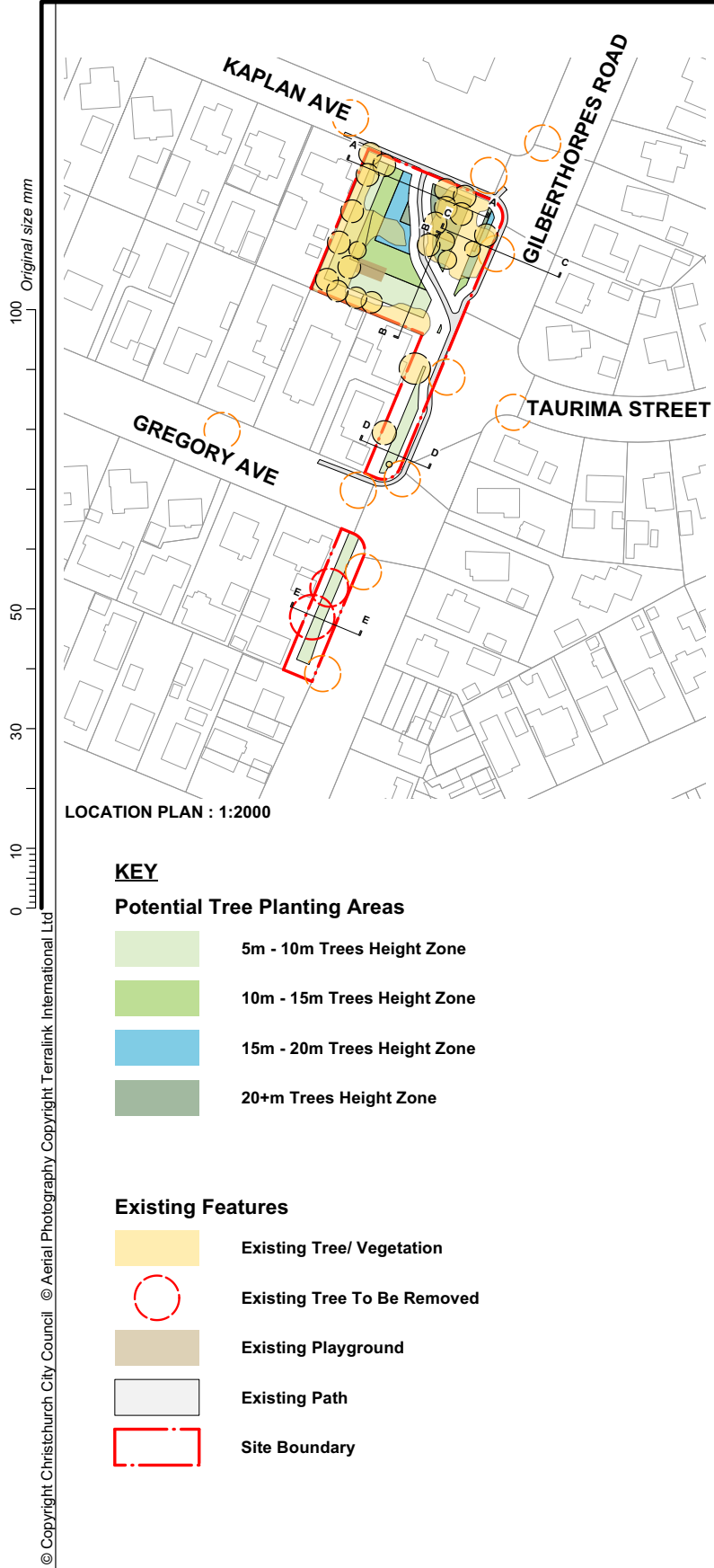
Authors	Toby Chapman - Manager Urban Forest Jonathan Hansen - Arborist Kiran Skelton - Engagement Advisor
Approved By	Rupert Bool - Head of Parks

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- KEY**
- Existing Features**
- Existing Tree/ Vegetation
 - Existing Tree To Be Removed
 - Existing Playground
 - Existing Path
 - Site Boundary





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- Refer to Tree Planting Guidelines on Sheet L19

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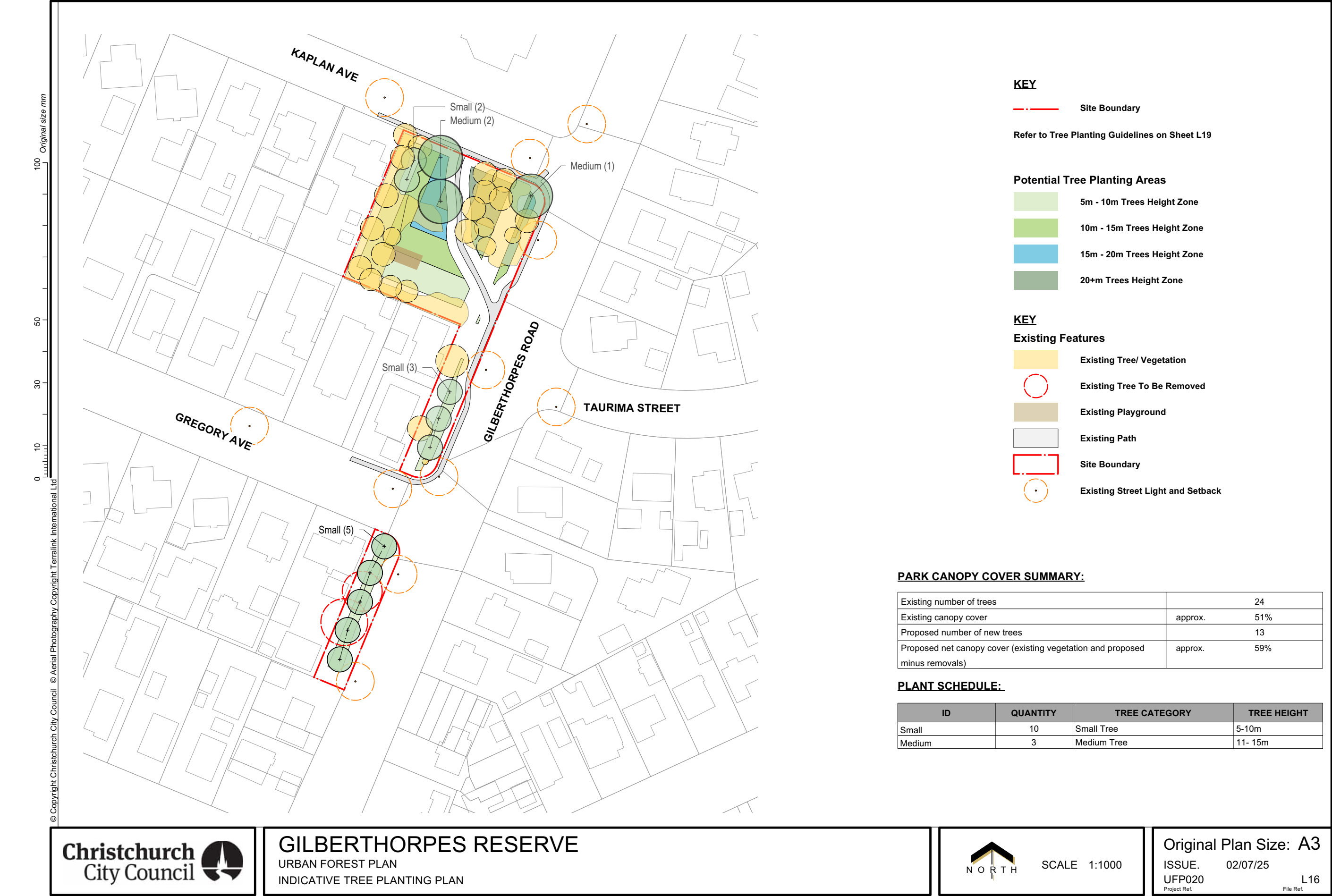


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Guideline Summary

- Tree planting to Special Character Parks will continue the established theme.
- Trees will be positioned appropriately to allow for debris management.
- Tree species shall be well suited to the local conditions.
- Planting along waterways will be predominantly native species.
- CCC will aim for 40-60% of new tree plantings as natives.

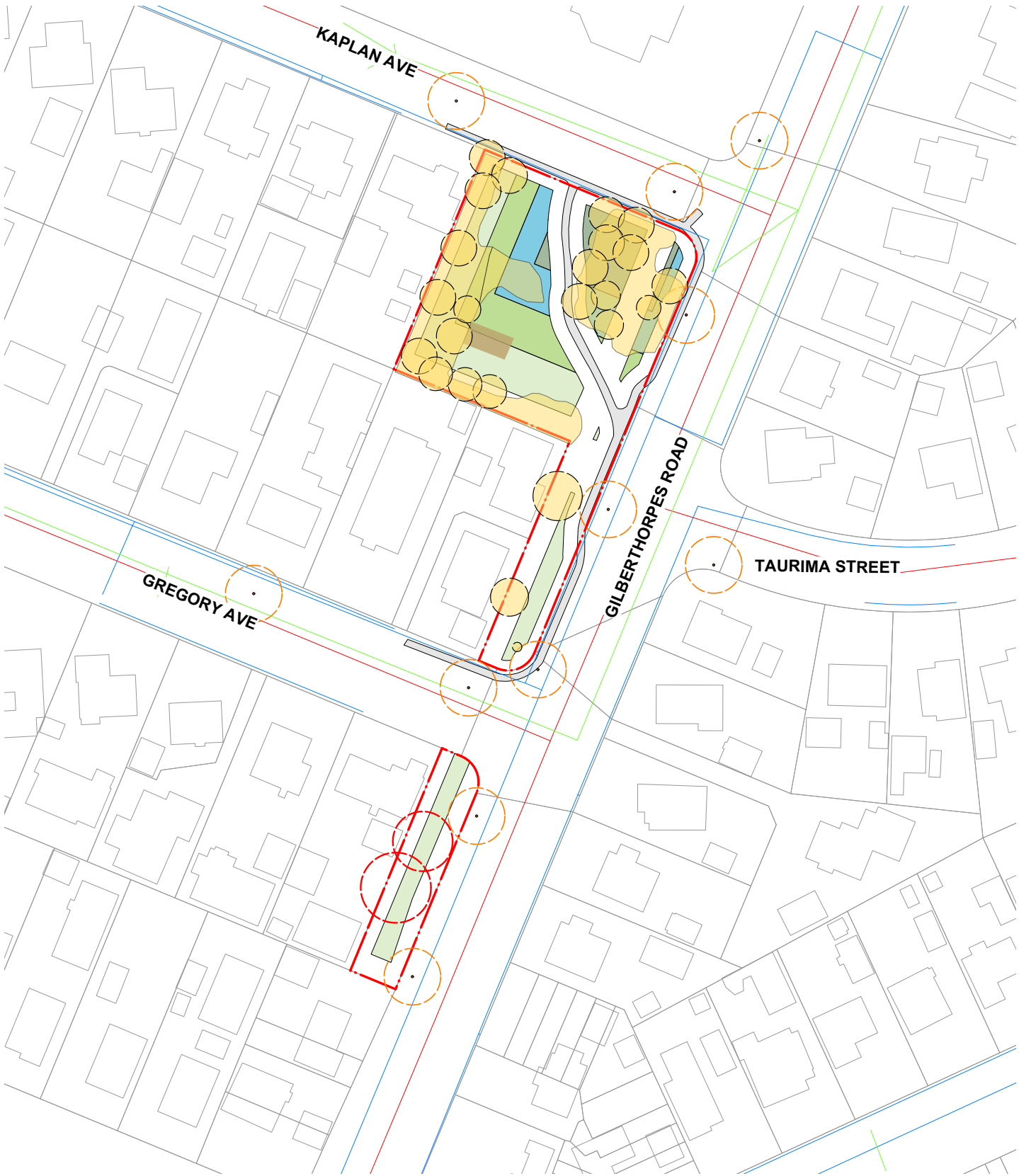
Tree Setbacks & Spacings

- No tree shall intrude through the recession plane at maturity.
- No tree shall be planted closer than 3.0m from a pathway.
- No tree shall be planted closer than 5.0m from a sports field and no tree canopy drip line shall extend above a sports field.
- Tree spacings shall be a minimum of 5.0m apart to allow for easy lawn mowing.
- Min. 2m offset for low voltage power.
- Min. 3m offset for 11kv power.
- Min. 5m offset for 33-66kv.
- Min. of 1m offset for all other services and hard paving not mentioned above.

KEY

Services

- Stormwater
- Sewer
- Water
- Enable Fibre



10. Quadrant Drive Proposed No Stopping Restrictions

Reference Te Tohutoro: 25/2338454

Responsible Officer(s) Te Pou Matua: Andrew Hensley, Traffic Engineer

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Waipuna Halswell- Hornby- Riccarton Community Board to install no stopping restrictions on Quadrant Drive, in the vicinity of Establishment Drive.
- 1.2 This report has been written following requests from two businesses on Quadrant Drive to improve visibility at their vehicle crossings.
- 1.3 The recommended option is to install no stopping restrictions in accordance with Attachment A.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Quadrant Drive Proposed No Stopping Restrictions Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Under Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4–7 below.
4. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northwestern side of Quadrant Drive, commencing at a point 283 metres north east of its intersection with Aruhe Road and extending in a northeasterly direction for a distance of 82 metres, as detailed on Attachment A (Plan TG151673 Issue 1, dated 25/11/2025) to the report on the meeting agenda.
5. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northeastern side of Establishment Drive, commencing at its intersection with Quadrant Drive and extending in a southeasterly direction for a distance of 25 metres, as detailed on Attachment A (Plan TG151673 Issue 1, dated 25/11/2025) to the report on the meeting agenda.
6. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southeastern side of Quadrant Drive, commencing at its intersection with Establishment Drive and extending in a northeasterly direction for a distance of 35 metres, as detailed on Attachment A (Plan TG151673 Issue 1, dated 25/11/2025) to the report on the meeting agenda.
7. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southeastern side of Quadrant Drive, commencing at a point 133 metres north east of its intersection with

Establishment Drive and extending in a northeasterly direction for a distance of 49 metres, as detailed on Attachment A (Plan TG151673 Issue 1, dated 25/11/2025) to the report on the meeting agenda.

8. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3-7 are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Safety concerns have been raised at two commercial vehicle crossings in Quadrant Drive, due to restricted visibility from on-street parking. Implementing the noted recommendations will lead to a reduction in the risk of a crash by improving sightlines.
- 3.2 The recommended option is to install no stopping restrictions in accordance with Attachment A. The lengths of no stopping in this option are the minimum lengths needed to provide Minimum Gap Sight Distance, allowing a driver entering the road sufficient visibility of approaching traffic to make the desired turn safely.
- 3.3 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 3.4 Options within this report have been assessed against relevant industry-standard design guidance.

4. Background/Context Te Horopaki

- 4.1 Quadrant Drive is a collector road within the South Hornby industrial area.
- 4.2 Requests have been received from two businesses in Quadrant Drive to improve the visibility at their vehicle crossings, which are utilised by heavy vehicles. Visibility can be limited by parked vehicles on Quadrant Drive. These businesses are Foodstuffs - 17 Hickory Place (Quadrant Drive frontage) and Genesis Gas - 5 Quadrant Drive.
- 4.3 Staff have visited the site to view the traffic and parking situation on different occasions. Parking demand is generally light to moderate in the area, and variable in terms of locations. It involves a mix of light and heavy vehicles, including trailer units, which is reflective of the surrounding industrial area.
- 4.4 Staff have also identified a short section of no stopping restriction that is missing around the eastern side of Establishment Drive / Quadrant Drive intersection. This is between two existing sections of no stopping restrictions. It is proposed to also address this within this report, which will assist in reinforcing existing parking laws.
- 4.5 Quadrant Drive has an estimated traffic volume of 5000 vehicles per day, with a mean speed of 45km/h. This is considered to be relatively low for this type of environment.
- 4.6 There have been no reported crashes within 200m of these vehicle crossings in the last five years.
- 4.7 Whilst the road safety risks are assessed as relatively low, the recommendations are to install no stopping restrictions in accordance with Attachment A. This is due to it being desirable to improve visibility for heavy vehicle movements out of these properties.
- 4.8 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

4.9 The following reasonably practicable options were considered and are assessed in this report:

4.9.1 Install no stopping restrictions.

4.9.2 Do nothing.

Options Descriptions Ngā Kōwhiringa

4.10 **Preferred Option:** Install no stopping restrictions.

4.10.1 **Option Description:** Install no stopping on Quadrant Drive as shown in Attachment A.

4.10.2 Option Advantages

- Improves visibility for vehicles exiting 17 Hickory Place (Quadrant Drive frontage), 5 Quadrant Drive, and also 11 Quadrant Drive.
- Improves visibility for vehicles on Quadrant Drive approaching these vehicle crossings.

4.10.3 Option Disadvantages

- Removes approximately 12 parking spaces.

4.11 Do nothing.

4.11.1 **Option Description:** Do nothing.

4.11.2 Option Advantages

- Does not remove approximately 12 parking spaces.

4.11.3 Option Disadvantages

- Does not respond to requests to improve visibility.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do Nothing
Cost to Implement	Approximately \$500	\$0
Maintenance/Ongoing Costs	Covered by the existing Maintenance contract	Covered by the existing Maintenance contract
Funding Source	Traffic Operations Team traffic signs and markings budget	Not applicable
Funding Availability	Yes	Not applicable
Impact on Rates	Not applicable	Not applicable

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 Not applicable.

Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
- 6.2.2 Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to subsequently amend or revoke any resolution made under this bylaw at any time.
- 6.2.3 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
- 6.2.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 6.3 Other Legal Implications:
 - 6.3.1 There is no other legal context, issue, or implication relevant to this decision.
 - 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decisions:
 - 6.4.1 Align with the [Christchurch City Council's Strategic Framework](#).
 - 6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
 - 6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 6.5 The community engagement and consultation outlined in this report reflect the assessment.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Transport
 - 6.7.1 Activity: Transport
 - Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network (DIA 1) - 4 less than previous FY

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 The requests for visibility improvements have come from Foodstuffs at 17 Hickory Place (Quadrant Drive frontage) & Genesis Energy at 5 Quadrant Drive..
- 6.9 There is a short length of proposed no stopping outside Dairyworks at 11 Quadrant Drive, who are agreeable to the removal of this space as it will also be of benefit to their site.
- 6.10 The Team Leader Parking Compliance supports the preferred option.
- 6.11 The decision affects the following wards/Community Board areas:
 - 6.11.1 Waipuna Halswell- Hornby- Riccarton Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.12 The decisions do not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.13 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.


Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.16 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.17 This is a minor proposal that is primarily intended to address access issues in these locations. Due to the minor nature of the works, it is not intended to have any impact on climate change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, staff will arrange for new road markings to be installed.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Quadrant Drive Proposed No Stopping Restrictions Plan TG151673	25/2427933	56

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Andrew Hensley - Traffic Engineer
Approved By	Lachlan Beban - Principal Advisor Transportation Signals Kathy Graham - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



11. Rotherham Street Proposed No Stopping Restrictions

Reference Te Tohutoro: 25/1550610

Responsible Officer(s) Te Pou Matua: Andrew Hensley, Traffic Engineer

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Waipuna Halswell-Hornby-Riccarton Community Board to install a no stopping restriction on Rotherham Street.
- 1.2 This report has been written following a request from a property owner to address parking issues which are restricting access.
- 1.3 The recommended option is to install a no stopping restriction in accordance with Attachment A.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Rotherham Street Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. In accordance with Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western side of Rotherham Street, commencing at its intersection with Peverel Street and extending in a northerly direction for a distance of 13 metres, as detailed on Attachment A (Plan TG151647, Issue 1, dated 24/11/2025) to the report on the meeting agenda.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3 and 4 are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Access concerns have been raised by the property owner at 1/1 Rotherham Street. Vehicles are parking in the substandard length parking space outside this property, obstructing the vehicle crossing.
- 3.2 Given the high demand for parking in the area, this is likely to be an ongoing occurrence unless the space is removed.

- 3.3 The recommended option is to install no stopping restrictions in accordance with Attachment A.
- 3.4 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.

4. Background/Context Te Horopaki

- 4.1 Rotherham Street is a local road in Riccarton.
- 4.2 As a result of the installation of a new vehicle crossing at 1/1 Rotherham Street, a substandard length parking space now exists between the vehicle crossing and the end of the existing no stopping restrictions at the Peverel Street intersection.
- 4.3 This has resulted in vehicles parking close to, or over the vehicle crossing and on the existing no stopping restrictions, restricting access.
- 4.4 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.5 The following reasonably practicable options were considered and are assessed in this report:
 - 4.5.1 Install no stopping restrictions.
 - 4.5.2 Do Nothing.

Options Descriptions Ngā Kōwhiringa

- 4.6 **Preferred Option:** Install no stopping restrictions.
 - 4.6.1 **Option Description:** Install no stopping restrictions outside 1/1 Rotherham Street to remove the substandard length parking space.
 - 4.6.2 **Option Advantages**
 - Reduces the chance of illegal or inconsiderate parking occurring.
 - Improves sightlines at the vehicle crossing.
 - 4.6.3 **Option Disadvantages**
 - Removes the opportunity for a very small car or motorcycle to legally park in this space.
- 4.7 **Do Nothing:** Do not install no stopping restrictions.
 - 4.7.1 **Option Description:** Do nothing.
 - 4.7.2 **Option Advantages**
 - Does not remove the opportunity for a very small car or motorcycle to legally park in this space.
 - 4.7.3 **Option Disadvantages**
 - Does not reduce the chance of illegal or inconsiderate parking occurring.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do Nothing
Cost to Implement	Approximately \$50	\$0
Maintenance/Ongoing Costs	Covered by existing Maintenance Contract	Covered by existing Maintenance Contract
Funding Source	Traffic Operations Team traffic signs and markings budget.	Not applicable.
Funding Availability	Yes.	Not applicable.
Impact on Rates	Not applicable.	Not applicable.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 Not applicable.

Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.

6.2.2 Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to subsequently amend or revoke any resolution made under this bylaw at any time.

6.2.3 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.

6.2.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

6.3 Other Legal Implications:

6.3.1 There is no other legal context, issue, or implication relevant to this decision.

6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision:

6.4.1 Align with the [Christchurch City Council's Strategic Framework](#).

6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.

6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was

determined by the low level of impact and low number of people affected by the recommended decision.

6.5 The community engagement and consultation outlined in this report reflect the assessment.

6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.7 Transport

6.7.1 Activity: Transport

- Level of Service: 10.3.3 Maintain customer satisfaction with the ease of use of Council on-street parking facilities - >=50%

Community Impacts and Views Ngā Mariu ā-Hāpori

6.8 The request to address the parking issues has come from the property owner at 1/1 Rotherham Street. No other properties are considered to be directly affected by this proposal.

6.9 The Team Leader Parking Compliance supports the preferred option.

6.10 The decision affects the following wards/Community Board areas:

6.10.1 Waipuna Halswell- Hornby- Riccarton Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.11 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value; therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

6.12 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi


6.16 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

6.17 This is a minor proposal that is primarily intended to address access issues at this location. Due to the minor nature of the works, it is not intended to have any impact on climate change.

7. Next Steps Ngā Mahinga ā-muri

7.1 If approved, staff will arrange for new road markings to be installed.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Rotherham Street Proposed No Stopping Restriction Plan TG151647	25/2430994	62

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Andrew Hensley - Traffic Engineer
Approved By	Lachlan Beban - Principal Advisor Transportation Signals Kathy Graham - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



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Christchurch
City Council

Rotheram Street
Proposed No Stopping
For Board Approval

Original Plan Size: A4
Drawn: VMI Issue 1 24/11/2025
Designed: AH Drawing: TG151647
Approved: LB Project:

Item 11

Attachment A

12. Oaklands School Parking Restrictions

Reference Te Tohutoro: 25/1585968

Responsible Officer(s) Te Ashley Beaton, Community Travel Advisor

Pou Matua: Jack Halliday, Travel Planning Assistant

Accountable ELT

Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waipuna Halswell-Hornby-Riccarton Community Board to approve sections of no stopping restrictions adjacent to Oaklands School Te Kura o Ōwaka on Jarrow Place, Brenda Place, Cobra Street and Balkwell Street.
- 1.2 This report has been written following a request from Oaklands School Te Kura o Ōwaka and a request during public forum presentations to the Waipuna Halswell-Hornby-Riccarton Community Board meetings on 12 December 2024 and 10 July 2025.
- 1.3 The recommended option is to approve the installation of no stopping restrictions in accordance with **Attachment A, B & C**.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Oaklands School Parking Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. In accordance with Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4–8 below.
4. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Jarrow Place, commencing at a point approximately 160 metres east of its intersection with Hindess Street and extending in a westerly direction for a distance of approximately 19 metres, then a southerly direction for a distance of approximately 14 metres, then a westerly direction for a distance of approximately 19 metres as detailed on **Attachment A** to the report on the meeting agenda.
5. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north eastern end of Brenda Place, commencing at a point approximately 66 metres north-east of its intersection with Balcairn Street and extending in a northerly direction, wrapping around the curb of the cul-de-sac for a distance of approximately 77 metres as detailed on Attachment B to the report on the meeting agenda.
6. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the south side of Cobra Street, commencing at a point approximately 35 metres west of its intersection with Balkwell

Street and extending in a westerly direction for a distance of approximately 20 metres, as detailed on **Attachment C** to the report on the meeting agenda.

7. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Cobra Street, commencing at a point approximately 21 metres west of its intersection with Balkwell Street and extending in an easterly, then northerly direction for a distance of approximately 24 metres, following the curb into Balkwell Street, as detailed on **Attachment C** to the report on the meeting agenda.
8. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Cobra Street, commencing at a point approximately 13 metres east of its intersection with Balkwell Street and extending in a westerly, then northerly direction for a distance of approximately 17 metres, following the curb into Balkwell Street, as detailed on **Attachment C** to the report on the meeting agenda.
9. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3-8 are in place.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 This report has been written in response to a request from Oaklands School Te Kura o Ōwaka and a parent of a student at the school to install permanent no stopping restrictions near the school entrances on Jarrow Place, Brenda Place, Cobra Street and Balkwell Street. This is to improve pedestrian safety and compliance, as well as to ensure consistency across the school's four entrances for their ease of communication to caregivers and residents.
- 3.2 The school currently has variable no stopping restrictions from 8:00am - 5:00pm on Jarrow Place, and from 8:30am – 9:15am and 2:30pm – 3:15pm on Brenda Place between Monday and Friday. This was previously approved by the Riccarton/Wigram Transport and Roding Committee from Item 5 of the report dated 8 February 2002.
- 3.3 The recommended option is to Install No Stopping restrictions in accordance with Attachments A, B & C.
- 3.4 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 3.5 Options within this report have been assessed against relevant industry-standard design guidance including the sight distance requirements.

4. Background/Context Te Horopaki

- 4.1 Oaklands School Te Kura o Ōwaka raised concerns surrounding safety and poor compliance. Additionally, the school has raised difficulties in communicating the different variable no stopping restrictions to caregivers.
- 4.2 A parent of a Oaklands School student spoke to the Waipuna Halswell-Hornby-Riccarton Community Board on 12 December 2024 and 10 July 2025 during public forum to ask for safety improvements near Oaklands School Te Kura o Ōwaka, including no stopping restrictions on Cobra Street.
- 4.3 Specifically for Cobra Street, parked vehicles can reduce visibility of oncoming traffic for students and other pedestrians attempting to cross. The proposed no-stopping restrictions aim to improve pedestrian safety by enhancing visibility at the Oaklands School pedestrian

exit onto Cobra Street. This location will continue to be monitored following the installation of a signalised crossing on Dunbars Road to determine if further upgrades are required.

- 4.4 Specifically on Jarrow Place, Brenda Place, and Balkwell Street, which are all cul-de-sac streets, vehicles require adequate space to turn around safely. In these locations cars are parking over driveways and/or too close to the turning area, which is creating access issues and blocking vehicles from being able to manoeuvre properly.
- 4.5 Approval for the restrictions is required from the Waipuna Halswell-Hornby-Riccarton Community Board.
- 4.6 If approved, the restrictions will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.7 The following reasonably practicable options were considered and are assessed in this report:
 - 4.7.1 Implement no stopping restrictions near the entrances of Oaklands School Te Kura o Ōwaka on Brenda Place, Jarrow Place, Cobra Street and Balkwell Street.
 - 4.7.2 Retain the status quo.

Options Descriptions Ngā Kōwhiringa

- 4.8 **Preferred Option:** Implement permanent no stopping restrictions near the entrances of Oaklands School Te Kura o Ōwaka on Jarrow Place, Brenda Place, Cobra Street and Balkwell Street.
 - 4.8.1 **Option Advantages**
 - Addresses the request from Oaklands School Te Kura o Ōwaka to have consistent parking restrictions across their entrances.
 - Provides a safer road environment by improving compliance over the current variable no stopping restrictions which will ensure improved sightlines for Oaklands School Te Kura o Ōwaka students, and other pedestrians.
 - 4.8.2 **Option Disadvantages**
 - Removes approximately 4 and 11 on-street parking spaces with variable no stopping restrictions on Jarrow Place and Brenda Place respectively. Removes approximately 4 on-street parking spaces from Cobra Street and Balkwell Street.
- 4.9 Maintain the status quo – retain as variable no stopping restrictions
 - 4.9.1 **Option Advantages**
 - Retains approximately 4 and 11 on-street parking spaces with variable no stopping restrictions on Jarrow Place and Brenda Place respectively. Retains approximately 4 on-street parking spaces from Cobra Street and Balkwell Street.
 - No physical sign and/or road marking changes required.
 - 4.9.2 **Option Disadvantages**
 - Does not address the request from Oaklands School Te Kura o Ōwaka to have consistency of parking restrictions across their entrances.

- Poor compliance will persist, resulting in an unsafe road environment with parked vehicles obstructing sightlines for Oaklands School Te Kura o Ōwaka students, and other pedestrians.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do nothing
Cost to Investigate	\$750 to write report in including consultation and site visits	\$750 to write report in including consultation and site visits
Cost to Implement	Approximately \$1100 to install/remove signs and road markings	n/a
Maintenance/Ongoing Costs	Covered by the area maintenance contract	Covered by the area maintenance contract
Funding Source	Traffic Operations Team traffic signs and markings budget	n/a

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 None identified.

Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
- 6.2.2 Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to subsequently amend or revoke any resolution made under this bylaw at any time.
- 6.2.3 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
- 6.2.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

6.3 Other Legal Implications:

- 6.3.1 There is no other legal context, issue, or implication relevant to this decision.
- 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decisions:

- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).

- 6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy, specifically in prioritising safety in residential areas.
- 6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 6.5 The community engagement and consultation outlined in this report reflect the assessment.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Transport
- 6.7.1 Activity: Transport
- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network (DIA 1) - 4 less than previous FY
 - Level of Service: 10.0.6.2 Reduce the number of death and serious injury crashes on the local road network - Five year rolling average <95 crashes per year
 - Level of Service: 10.5.1 Limit deaths and serious injury crashes per capita for cyclists and pedestrians - <=12 crashes per 100,000 residents

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Consultation letters were sent out to the affected residents and property owners adjacent to where it is proposed to implement the no stopping restrictions, advising the recommended option.
- 6.9 During consultation, all households on Brenda Place, Cobra and Balkwell Street supported the consultation plan. One household on Jarrow Place opposed the plan.
- 6.10 A parent requested that no stopping restrictions be extended from 40, to part way west of 42 Cobra Street. Residents and property owners that are directly affected by this change have been consulted with, and this has been included in the plan for approval.
- 6.11 A resident requested that no stopping restrictions be extended from 3 to 5 Brenda Place due to safety concerns. This request was considered; however, the existing and proposed measures are deemed sufficient. The issue relates to enforcement which is planned to follow the implementation of this project.
- 6.12 The Team Leader Parking Compliance supports the preferred option.
- 6.13 The do-nothing option is inconsistent with the school request to improve safety and provide consistent parking restrictions outside the school.
- 6.14 The decision affects the following wards/Community Board areas:
- 6.14.1 Halswell Ward.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.15 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.16 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.







Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.17 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.18 This is a minor proposal that is principally intended to address parking space availability in this location. Due to the minor nature of the works, it is not intended to have any impact on climate change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, staff will arrange for new signs and road markings to be installed.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Jarrow Place Proposed No Stopping Restriction	25/2226285	69
B  	Brenda Place Proposed No Stopping Restriction	25/2226289	70
C  	Cobra Street Proposed No Stopping Restriction	25/2226281	71

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Jack Halliday - Travel Planning Assistant Ashley Beaton - Community Travel Adviser
Approved By	Sarah Anderson - Team Leader Travel Demand Management Kathy Graham - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



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Christchurch
City Council

Brenda Place
Proposed No Stopping Restriction
Consultation Plan

Original Plan Size: A4
Drawn: MJR Issue 1 04/08/2025
Designed: AB Drawing: TG151636
Approved: ... Project:



13. Waipuna Halswell Hornby Riccarton Community Board - Adoption of 2026-2028 Meeting Schedule

Reference Te Tohutoro: 25/1995465

Responsible Officer(s) Te Pou Matua: Faye Collins, Community Board Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell Hornby Riccarton Community Board to consider approving its ordinary formal and informal meeting arrangements for the period February 2026 to September 2028.
- 1.2 This report is staff-generated to enable the Board to consider a schedule of meeting dates for the current term.
- 1.3 The Board can review these arrangements during the Board's 2025-28 term, should it wish to do so.
- 1.4 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell Hornby Riccarton Community Board - Adoption of 2026-2028 Meeting Schedule Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopts the following schedule of dates for Ordinary Meetings for 2026-2028:

Either Tuesday from 4.30 pm as below in the Horoeke Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

2026	2027	2028
10 February	9 February	8 February
10 March	9 March	14 March
14 April 28 April	13 April	11 April
12 May	11 May	9 May
9 June	8 June	13 June
14 July	13 July	11 July
11 August	10 August	8 August
8 September	14 September	12 September
13 October	12 October	

10 November	9 November	
8 December	7 December	

Or Thursday from 4.30 pm as below in the Horoea Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

2026	2027	2028
12 February	11 February	10 February
12 March	11 March	9 March
16 April 30 April	15 April	13 April
14 May	13 May	11 May
11 June	10 June	15 June
9 July	15 July	13 July
13 August	12 August	10 August
10 September	9 September	14 September
15 October	14 October	
12 November	11 November	
10 December	9 December	

4. Approves that the Board Chairperson and Community Governance Manager are jointly authorised to amend the Ordinary Meeting Schedule as necessary to meet circumstances as required, including adding, removing or changing meeting dates, times and locations.
5. Notes that the holding of Board information sessions/workshops will be at the discretion of the Board Chairperson and Community Governance Manager and generally will be held on the same day of the week as board meetings, but in week 4 of the Council calendar as follows:
6. **Either Tuesday from 4.30 pm** as below in the Horoea Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

2026	2027	2028
24 February	23 February	22 February
24 March	23 March	28 March
26 May	27 April	Thursday 27 April
23 June	25 May	23 May
28 July	22 June	27 June
25 August	27 July	25 July
22 September	24 August	22 August
20 October	21 September	
24 November	26 October	
	23 November	

Or Thursday from 4.30 pm as below in the Horoeke Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

2026	2027	2028
26 February	25 February	24 February
26 March	25 March	23 March
28 May	29 April	27 April
25 June	27 May	25 May
23 July	24 June	29 June
27 August	29 July	27 July
24 September	26 August	24 August
22 October	23 September	
26 November	28 October	
	25 November	

7. Delegates authority to the Community Board Chairperson and Community Governance Manager to amend the Board meeting and Information Session schedule, as required.

3. Background/Context Te Horopaki

- 3.1 The staff recommendation in this report, for the Board to adopt a meeting schedule through September 2028, has been developed based on several factors:
- The meeting schedule for the previous Waipuna Halswell-Hornby-Riccarton Community Board during the last term.
 - The holding of one ordinary Board meeting in each calendar month, with the exception of April 2026.
 - Consideration of other commitments on the Council calendar, e.g. Council meetings, Recess Week.

4. Background Te Horopaki

- 4.1 The decisions in this report are of low significance concerning the Christchurch City Council's Significance and Engagement Policy.
- 4.2 In order for the business of the Board to be conducted in an orderly manner, and to ensure public notification of meetings is given in compliance with the Local Government Official Information and Meetings Act 1987 (LGOIMA), it is recommended that the Board adopt a schedule of meetings in line with the Officer's Recommendation.
- 4.3 It is recognised that events may arise or circumstances may change, requiring revisions to the meeting schedule or the addition of further meetings. To address this, the Board may delegate to the Community Governance Manager, in consultation with the Community Board Chairperson, the authority to amend the ordinary meeting schedule as required.
- 4.4 Any additional meetings will be appropriately publicly notified in compliance with the LGOIMA and Local Government Act 2002.
- 4.5 The only alternative to adopting a meeting schedule is to hold meetings on an ad hoc basis. This approach would create difficulties with the timely advertising of meetings and could

result in clashes with other Council and Committee meetings, making it challenging to schedule Board meetings effectively.

Attachments Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Faye Collins - Community Board Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

14. Waipuna Halswell-Hornby-Riccarton Community Board Recess Committee 2025-2026

Reference Te Tohutoro: 25/2308126

Responsible Officer(s) Te Pou Matua: Faye Collins, Community Board Adviser

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to approve delegation arrangements for the making of any necessary decisions (including any applications received for funding) that would otherwise be dealt with by the Board during the period following the Board's last meeting for the year on 11 December 2025 up until the Board's first scheduled meeting in February 2026.
- 1.2 The report is staff-generated to ensure the continuity of governance decision-making over the break period.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Recess Committee 2025-2026 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Appoints a Recess Committee comprising the Board Chairperson or Deputy Chairperson and not less than any two other available member(s), to be authorised to exercise the delegated powers of the Waipuna Halswell-Hornby-Riccarton Community Board for the period following its ordinary meeting on 11 December 2025 up until the Board resumes its normal business from February 2026.
4. Notes that any delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
5. Notes that any meeting convened of the Recess Committee will be publicly notified and the details forwarded to all Board members.

3. Background/Context Te Horopaki

- 3.1 It is the Board's established annual practice to delegate authority to a Recess Committee, comprising the Chairperson or Deputy Chairperson, and any two other Board members, to make any necessary decisions on the Board's behalf during the Christmas and New Year period.

4. Context / Background / Te Horopaki

- 4.1 The decisions in this report are of low significance concerning the Christchurch City Council's Significance and Engagement Policy.

- 4.2
- There is a recess period of approximately six weeks between the final scheduled ordinary meeting of the Community Board in December 2025 and the first ordinary meeting of 2026, which is scheduled for February 2026. It is recommended, in accordance with standard practice, that the Community Board establish a Recess Committee to consider and determine any urgent business arising during this period.
- 4.3
- In recent years, the Community Board has established a Recess Committee comprising the Chairperson or Deputy Chairperson and at least two other Board members. In accordance with legislative requirements, any meeting of the Recess Committee will be publicly notified, all Board members will be advised, and all Board members will be able to participate in the meeting.

Attachments Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Faye Collins - Community Board Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

15. Waipuna Halswell Hornby Riccarton Community Board: Representation on Committees and External Organisations, 2025–2028

Reference Te Tohutoro: 25/2018960

Responsible Officer(s) Te
Pou Matua: Faye Collins, Community Board Adviser

Accountable ELT
Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider and approve the appointment of Board representatives to local outside organisations for the 2025–2028 term.
- 1.2 This report is staff-generated to provide continuity with the Board's existing liaison representation arrangements and links with local community groups and organisations.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board recommends that the Council:

1. Appoints a Community Board member to the Ruapuna Community Liaison Committee.

That the Waipuna Halswell-Hornby-Riccarton Community Board:

2. Appoints a Board member to the Riccarton Bush Trust.
3. Appoints a Board member as its representative to the Te Poutama Ārahi Rangatahi Community Liaison Committee.
4. Appoints one Board member to each of the following outside organisations, pursuant to the constitutions of those organisations, as voting members for the 2025-28 term:
 - a. Keep Christchurch Beautiful Executive Committee
 - b. Hornby Community Care Trust
5. Considers representatives from the Waipuna Halswell-Hornby-Riccarton Community Board area to participate in the District Committee of Neighbourhood Support Christchurch Area Incorporated.
6. Considers nominating a representative from the Board to participate in judging the Christchurch Beautifying Association's Christchurch Street and Garden Awards 2026 to 2028.
7. Nominates two Board members to be appointed to the Airport Noise Liaison Committee.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The Council has the right to make appointments to a number of council organisations. The statutory definition of a council organisation includes those entities to which the Council has the right to appoint one or more trustees, directors or members (S6, Local Government Act 2002).

- 3.2 The Waipuna Halswell-Hornby-Riccarton Community Board is delegated by Council to appoint the Council's representative(s) to the Community Liaison Committee under regulation 34(2)(b) of the Oranga Tamariki (Residential Care) Regulations 1996 to Te Poutama Ārahi Rangatahi (Harmful Sexual Behaviour programme) in Christchurch.
- 3.3 Each triennium, the Board appoints a member or members to outside organisations that represent and/or play a key role in local projects and issues, are included in supporting community engagement of the same, and represent a geographic area or specific sector of the community.

4. Background/Context Te Horopaki

Riccarton Bush Trust

- 4.1 The Council has an interest and the right to make appointments to a number of Council organisations. The statutory definition of a council organisation includes those entities to which the Council has the right to appoint one or more trustees, directors or members (S6, Local Government Act 2002). Incorporated under a 1914 Act of Parliament, the Riccarton Bush Trust is a Council Controlled Organisation (CCO).
- 4.2 The Trust manages the 6.4-hectare native bush remnant gifted to the people of Canterbury in 1914 with operating funds provided by the Council in accordance with the Riccarton Bush Amendment Act 2012.
- 4.3 In accordance with the Riccarton Bush Amendment Act 2012:
Constitution of Board
(1) The members of the Board are appointed as described in this section.

(2) The Christchurch City Council must appoint 5 members, as follows:

(a) 3 must be persons whom the council decides to appoint:
(b) 2 must be elected members of a community board, as defined in section 5 of the Local Government Act 2002, for either of the following communities:
(i) the community in which the Riccarton Bush is situated; or
(ii) a community immediately adjacent to that in which the Riccarton Bush is situated.

(3) The family of John Deans must appoint 2 members by nominating them under section 9 of the Riccarton Bush Act 1914.

(4) The Royal Society of New Zealand Canterbury Branch Incorporated must appoint 1 member.

(5) The Board may appoint 1 member.
- 4.4 At its meeting of 3 December 2025, the Council delegated to the Waimāero Fendalton-Waimairi-Harewood and Waipuna Halswell-Hornby-Riccarton Community Boards the ability to each appoint one representative to the Riccarton Bush Trust.
- 4.5 This report recommends that the Waipuna Halswell-Hornby-Riccarton Community Board appoints one member of the Board to the Riccarton Bust Trust, with one member to be appointed by Waimāero Fendalton-Waimairi-Harewood.

Ruapuna Community Liaison Committee

- 4.6 The operative Rule 13.10.4.1.5 of the Christchurch Replacement District Plan requires the lessees of the Ruapuna Motorsport Park, with support from the Council, to form and operate a Community Liaison Committee.
- 4.7 In total, there are seven members of the Ruapuna Committee Liaison Committee, three members from the Templeton community, two members from Canterbury Car Club, one member from Christchurch Speedway Association and one elected member from Christchurch City Council.
- 4.8 It has been practice for the Council appointee to the Committee to be recommended to Council by the Waipuna Halswell-Hornby-Riccarton Community Board from among its members.

Te Poutama Ārahi Rangatahi Community Liaison Committee

- 4.9 The Waipuna Halswell-Hornby-Riccarton Community Board is delegated by Council to appoint the Council's representative(s) to the Community Liaison Committee under regulation 34(2)(b) of the Oranga Tamariki (Residential Care) Regulations 1996 to Te Poutama Ārahi Rangatahi (Harmful Sexual Behaviour programme) in Christchurch.

Keep Christchurch Beautiful Incorporated Society

- 4.10 Keep Christchurch Beautiful is a voluntary organisation that promotes a cleaner, more beautiful environment within Christchurch, and raises the level of awareness of what the individual can do to improve his or her community, reduce litter and support environmental improvements. Keep Christchurch Beautiful holds charitable status and is an Incorporated Society.
- 4.11 The constitution of Keep Christchurch Beautiful states that the organisation's Executive Committee shall be constituted of one member representing each Community Board, one Councillor representing Christchurch City Council and such members as nominated at the Annual General Meeting.
- 4.12 The recommendation in this report is for the Board to appoint one member with voting privileges to the Executive Committee of Keep Christchurch Beautiful.

Hornby Community Care Trust

- 4.13 The constitution of Hornby Community Care Trust states that the Board of Trustees should consist no fewer than six trustees. One Trustee is to be appointed from the Community Board.
- 4.14 The recommendation in this report is for the Board to appoint one member with voting privileges to the Board of Hornby Community Care Trust.

Neighbourhood Support Christchurch Area Incorporated

- 4.15 The constitution of Neighbourhood Support Christchurch Area Incorporated states that the District Committee shall comprise a maximum of two representatives of the Waipuna Halswell-Hornby-Riccarton Community Board area.
- 4.16 The recommendation in this report is for the Community Board to consider representatives from the Waipuna Halswell-Hornby-Riccarton Community Board area to participate in the District Committee of Neighbourhood Support Christchurch Area.

Christchurch Beautifying Association

- 4.17 The Christchurch Beautifying Association runs annual Street and Garden Awards. The Association regularly seeks a representative from the Board to participate in the judging

of the awards held in the early part of each year. The Board has the option to nominate a representative to participate in judging at the request of the association, with the understanding that another member could step in if necessary.

Airport Noise Liaison Committee

- 4.18 The Airport Noise Liaison Committee is operated by Christchurch International Airport Limited (CIAL) as a requirement under the Christchurch District Plan. The Committee was formed in 2017 to address District Plan Rule 6.1.6.2.7.3 to enable communication about noise between the airport, Council and the community. The committee receives updates on operations at the airport and reviews noise complaints received.
- 4.19 The Airport Noise Liaison Committee's function is to make recommendations to the airport operator on matters including:
- Any community concerns regarding noise from aircraft operations and engine testing
 - Liaison with, and provision of relevant information to the community
 - Airport Noise Management Plans and an Acoustic Treatment Programme for properties within the airport noise contours.

The District Plan requires a minimum of two Community Board members to be appointed to the Committee but allows for more.

In 2023, the Committee noted that there had been a series of unconnected complaints from the Halswell, Rolleston, Wigram areas and requested nomination of Waipuna Halswell-Hornby-Riccarton Community Board members to become members of the Committee.

Key Local Stakeholders and Resident Associations

- 4.20 In the past, the Community Board has appointed members to act as '*Board Liaison*' for local Resident Associations. However, the Board have not appointed members to liaise with other key local organisations, nor is the 'liaison role' clearly defined.
- 4.21 Effective representation and governance involve attending many meetings and events in the local community and being a great networker. Whakawhanaungatanga, that is the process of establishing relationships and relating well to others, should not be limited to resident associations; rather, it should include all key local stakeholders.
- 4.22 Interactions with Resident Associations, as with other key local stakeholders, are not limited to the time and date of Resident Association meetings. A number of network meetings alongside a variety of other opportunities, both formal and informal, currently exist for board members, community groups, resident associations and other key local stakeholders to interact. Furthermore, Resident Associations regularly participate in the 'Public Forum' and provide information directly to the Board.
- 4.23 As with the last triennium, there is no recommendation that individual community board members be appointed as liaisons with resident associations this triennium. Rather, all members are encouraged to note the existing resident associations and other key local stakeholders in the Waipuna Halswell-Hornby-Riccarton community board area and are encouraged to interact with these groups regularly. Opportunities for interaction will continue to be provided to elected members through the Weekly Schedule.
- 4.24 Resident Associations in the Board include:
- Central Riccarton Residents' Association

- Church Corner Residents’ Association
- Deans Avenue Precinct Society
- Greater Hornby Residents’ Association
- Halswell Residents’ Association
- Ilam and Upper Riccarton Residents’ Association
- Riccarton Bush/Kilmarnock Residents’ Association
- Sockburn Residents' Association
- Templeton Residents’ Association
- Yaldhurst Rural Residents’ Association

Attachments Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Faye Collins - Community Board Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

16. Waipuna Halswell-Hornby-Riccarton Community Board Governance Arrangements 2025-2028

Reference Te Tohutoro: 25/2322556

Responsible Officer(s) Te Pou Matua: Emma Pavey, Community Governance Manager

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider and adopt its governance structure 2025-2028.
- 1.2 The Board can review these arrangements during the Community Board's term, should it wish to do so.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Governance Arrangements 2025-2028 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Consideration of a Casting Vote

3. Resolves whether or not the Chairperson of the Board is to have a casting vote.

Submissions

4. Delegates authority to the Community Board Chairperson and Deputy Chairperson to, in consultation with Board members, consider submission opportunities and decide whether to lodge submissions on behalf of the Board.
5. Delegates authority to the Community Board Chairperson and Deputy Chairperson, following consultation with Board members, to approve, finalise, and lodge submissions on behalf of the Board.
6. Authorises the Board Chairperson, Deputy Chairperson (or a member nominated by the Board Chairperson and Deputy Chairperson for this purpose) to:
 - a. appear and speak on behalf of the Board at any hearing of submissions;
 - b. following consultation with members, withdraw (in whole or part) a submission made on behalf of the Board.
7. Requests that all submissions be reported to the Board for record-keeping purposes.

Waipuna Halswell-Hornby-Riccarton Youth Development, Off the Ground Fund and Summer with your Neighbours Funds 2025-26

8. Acknowledges the decision-making process approved by the previous Board on 14 August 2025 for grants from the 2025-26 Waipuna Halswell-Hornby-Riccarton Youth Development, Off the Ground Fund, and Summer with Your Neighbours Funds as follows:

Waipuna Halswell-Hornby-Riccarton Youth Development Fund:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager the authority to make decisions on allocations from the 2025–26 Halswell-Hornby-Riccarton Youth Development Fund, where the staff recommendation is up to and including \$400.
- Adopts the following decision-making process for the allocation of grants from the 2025–26 Waipuna Halswell-Hornby-Riccarton Youth Development Fund where the staff recommended amount exceeds \$400:
 - Staff to email a summary of the application and recommendation on it to all members.
 - Where at least five (5) Board members respond by email within two working days, the majority view on allocation will be adopted and actioned by staff.
 - Details of approved grants to be reported to the Board for record purposes.

2025-26 Waipuna Halswell-Hornby-Riccarton Off the Ground Fund:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$400 from the 2025-26 Waipuna Halswell-Hornby-Riccarton Off the Ground Fund.

2025-26 Waipuna Halswell-Hornby-Riccarton Summer with Your Neighbours Fund grant applications:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$200 from the Summer with Your Neighbours Fund.

9. Confirms that it adopts the decision-making process for grants from Youth Development, Off the Ground and Summer with your Neighbours Funds as per (8) above, for the remainder of the 2025-26 year.

3. Background/Context Te Horopaki

Consideration of a Casting Vote

- 2.1 The Local Government Act 2002 (24 schedule 7) provides that, unless Standing Orders provide otherwise, matters are decided by majority vote and, in the case of a tie, there is no casting vote for the Chairperson.
- 2.2 The Standing Orders adopted by the Council on 6 April 2017 provide that the Mayor, or any other person presiding at a Council or committee meeting has a deliberative vote and, where the votes are equal, does not have a casting vote but for meetings of community boards and their committees, each community board shall decide whether the chairperson shall have a casting vote.
- 2.3 Therefore, in terms of Standing Orders, each Community Board has the opportunity to decide whether or not a Chairperson is to have a casting vote.

Submissions

- 2.4 Clause 30, Schedule 7 of the Local Government Act 2002 inter alia, provides that community boards may appoint committees, subcommittees or other subordinate decision-making

bodies and joint committees considered appropriate. Committee meetings are subject to the public notification requirements of the Local Government Official Information and Meetings Act 1987.

- 2.5 The Board has, in the past, established a Submissions Committee to prepare and approve submissions on behalf of the Board. It was, however, logistically challenging, particularly when meetings were required at short notice to meet the statutory notification requirements for meetings, with sufficient time for the committee to meet, consider and finalise of a submission ahead of the closing date of the relevant consultation.
- 2.6 In the last term, Board authority was delegated to the Chairperson and Deputy Chairperson to, in consultation with Board members, consider submission opportunities and decide whether to make submissions on behalf of the Board and to finalise and lodge submissions. All submissions lodged were reported to the Board. Transparency in the process was preserved by the Board Chairperson and Deputy Chairperson's consultation with Board members, being at a workshop open to the public and livestreamed.
- 2.7 The recommendation of this report is to continue the process established by the previous Board term for the preparation and submission of Board submissions. This process delegates authority to the Chairperson and Deputy Chairperson to, in consultation with Board members, consider submission opportunities, determine whether a submission should be made on behalf of the Board, and draft, refine, and lodge submissions. The recommended arrangements address the practicalities of the time-constrained nature of processes and provide agility and flexibility for the Board to respond to submission opportunities.

Waipuna Halswell-Hornby-Riccarton Youth Development, Off the Ground Fund and Summer with your Neighbours Funds 2025-26

- 2.8 At its meeting on 14 August 2025, the Board established the: Waipuna Halswell-Hornby-Riccarton Youth Development Fund 2025-26; Off the Ground Fund 2025-26; and Summer with your Neighbours Funds 2025-26. Furthermore, the Board approved the following decision-making process for the allocation of grants from each of the above Funds:

2025-26 Waipuna Halswell-Hornby-Riccarton Youth Development Fund.

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager the authority to make decisions on allocations from the 2025-26 Halswell-Hornby-Riccarton Youth Development Fund, where the staff recommendation is up to and including \$400.
- Adopts the following decision-making process for the allocation of grants from the 2025-26 Waipuna Halswell-Hornby-Riccarton Youth Development Fund where the staff recommended amount exceeds \$400:
 - a) Application details and staff recommendations to be sent to all Board members via email with a request for a response within two business days.
 - b) The response of at least five members with the same decision (approval, decline or amendment) will constitute the Board decision.
 - c) In the event that less than five members respond within two business days, the Board decision will be taken to be decline.

2025-26 Waipuna Halswell-Hornby-Riccarton Off the Ground Fund:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$400 from the 2025-26 Waipuna Halswell-Hornby-Riccarton Off the Ground Fund.

2025-26 Waipuna Halswell-Hornby-Riccarton Summer with Your Neighbours Fund grant applications:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$200 from the Summer with Your Neighbours Fund.
- 2.9 It is recommended that the Board acknowledge the decision-making process for grants from the Waipuna Halswell-Hornby-Riccarton Youth Development, Off the Ground Fund and Summer with your Neighbours Funds 2025-26 approved by the previous Board and confirm that it adopts the process for the balance of the 2025-26 year.
- 2.10 In the event that the Board does not wish to continue with the current decision-making process, it could request staff advice on a possible alternative process.

Attachments Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Faye Collins - Community Board Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

17. Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 - Seven Applications

Reference Te Tohutoro: 25/2333891

Responsible Officer(s) Te Pou Matua: Helen Miles, Community Recreation Advisor, Marie Byrne, Community Development Advisor, Eileen Yee Community Development Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider applications for funding from its 2025-26 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00012_HHR	Christchurch Rock 'n' Roll Club	Promotional Free Lessons	\$800	\$800
DRF25/26_00016_HHR	Halswell Residents Association Incorporated	Matai Installation at Te Hāpua: Halswell Centre	\$14,520	\$5,000
DRF25/26_00018_HHR	Halswell Softball Club Inc	Hire of The Halswell League Clubrooms and Eftpos Machine Hire	\$5,675	\$3,000
DRF25/26_00010_HHR	Hope Presbyterian Church	Combined Churches Carols in the Park	\$5,469	\$2,000
DRF25/26_00020_HHR	Riccarton Sports Hub Trust	Multi-Sports Holiday Festival	\$2,000	\$2,000
DRF25/26_00009_HHR	St John of God Hauora Trust	Community Engagement Activities for Disabled Whānau in Halswell	\$4,720	\$3,500
DRF25/26_00017_HHR	Welcome Academy Trust	End-of-Year Gathering, Radio Toranj celebration and the Yalda Night	\$2,600	\$2,100

- 1.2 There is currently a balance of \$75,442 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

- Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 - Seven Applications Report.
- Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Approves a grant of \$800 from its 2025/26 Discretionary Response Fund to the Christchurch Rock 'n' Roll Club towards the Promotional Free Lessons project.
4. Approves a grant of \$5,000 from its 2025/26 Discretionary Response Fund to the Halswell Residents Association Incorporated towards the Matai Installation at Te Hāpua: Halswell Centre, including the creation of the artwork and the associated narrative.
5. Approves a grant of \$3,000 from its 2025/26 Discretionary Response Fund to the Halswell Softball Club Inc towards the Hire of the Halswell League Clubrooms and Eftpos machine hire project.
6. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Hope Presbyterian Church (Hornby Presbyterian Community Church) towards sound, stage and lighting for the Combined Churches Carols in the Park 2025 event.
7. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Riccarton Sports Hub Trust towards the Multi-Sports Holiday Festival.
8. Approves a grant of \$3,500 from its 2025/26 Discretionary Response Fund to the St John of God Hauora Trust towards event and activity costs associated with Community Engagement Activities for Disabled Whānau in Halswell.
9. Approves a grant of \$2,100 from its 2025/26 Discretionary Response Fund to Welcome Academy Trust towards venue hire and volunteer recognition for an end of year gathering.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and, in particular, the strategic priority "Be an inclusive and equitable city". The project also aligns with Te Haumako Te Whitingia Strengthening Communities Together Strategy.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
 - 3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
 - 3.3.2 The Fund does not cover:
 - Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The significance level was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

3.7 At the time of writing, the balance of the 2025-2026 Discretionary Response Fund is:















Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$108,820	\$33,378	\$75,442	\$57,042

3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.

3.9 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Item 17

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Christchurch Rock 'n' Roll Club Decision Matrix	25/2427283	92
B  	Halswell Residents Association Decision Matrix	25/2426592	93
C  	Halswell Softball Club Inc Decision Matrix	25/2427266	94
D  	Hope Presbyterian Church (Hornby Presbyterian Community Church) Decision Matrix	25/2427300	95
E  	Riccarton Sports Hub Trust Decision Matrix	25/2427253	96
F  	St John of God Hauora Trust Decision Matrix	25/2426616	97
G  	Welcome Academy Trust Decision Matrix	25/2422901	98

Signatories Ngā Kaiwaitohu

Authors	Helen Miles - Community Recreation Advisor Marie Byrne - Community Development Advisor Eileen Yee - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
Christchurch Rock 'n' Roll Club Application Number: DRF25/26_00012_HHR Physical address Private Address CCC Funding History <i>(past three years)</i> Nil	Promotional Free Lessons The Christchurch Rock 'n' Roll Club is seeking funding support to offer free community dance lessons and a dance night in 2026, building on the success of a similar 2025 initiative.	Total Cost of Project: \$1,600 Total Amount Requested: \$800 Percentage of project requested: 50% Contribution sought towards: Venue hire - \$800 Other sources of funding: Club fees - \$800	\$800 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$800 from its 2025/26 Discretionary Response Fund to the Christchurch Rock 'n' Roll Club towards the Promotional Free Lessons project.	2

CCC Strategy Alignment Strengthening Communities Together Strategy, Physical Recreation & Sport Strategy, Multicultural Strategy Outcomes that will be achieved through this project This project aims to increase community participation in dance, particularly rock and roll, as a means of fostering well-being and social connection. Key outcomes include: Increased Participation: A measurable rise in the number of community members attending rock and roll dance lessons and continuing with regular club nights. Broader Engagement with Dance: Growth in interest and participation in other dance forms beyond rock and roll. Improved Wellbeing: Enhanced physical and mental health among participants, supported by regular physical activity and social interaction. Stronger Family Connections: Strengthened family relationships through shared experiences in dance classes, especially for families participating together. Enhanced Social Cohesion: Greater community connectedness through engagement with local groups such as the Christchurch Rock 'n' Roll Club and The Hornby Club.	Staff Assessment The Christchurch Rock 'n' Roll Club (Club) is a not-for-profit Incorporated Society which has been part of the Hornby community for 30 years. It provides dance lessons, weekly club nights, and supports competitive dancers. The Club seeks funding to offer three free community dance lessons and a social dance night in early 2026 at The Hornby Club. The Hornby Club have recently increased the venue hire costs which has been the catalyst for the Club to seek funding from the Community Board. While regular training occurs twice weekly at Hei Hei Hall, The Hornby Club offers a more social setting which allows participants to enjoy a meal and drinks. The Rock and Roll Club have found this social setting has been especially welcoming for new dancers and has had a direction impact on new member retention. Using both venues has led to increased membership. The initiative aim is to enhance wellbeing, social connection, and community participation through dance. Rationale for staff recommendation The Christchurch Rock 'n' Roll Club have a strong history of delivering affordable recreation and social opportunities across generations. With members ranging in age from their twenties to their eighties. Funding will directly support the Club’s ability to offer free dance lessons and social events, expanding access to physical activity and social connection for new and existing members, especially considering increased venue hire costs at The Hornby Club. The Club plays a vital role in preserving and promoting rock and roll dance, a niche but vibrant cultural activity, while fostering intergenerational engagement, community cohesion, and personal wellbeing through regular participation and social interaction.
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WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Halswell Residents Association Incorporated</p> <p>Application Number: DRF25/26_00016_HHR</p> <p>Physical address</p> <p>Private Address</p> <p>CCC Funding History <i>(past three years)</i></p> <p>2025/26 - \$390 - Halswell Heritage Week Display - OTG HHR 2025/26 - \$2,500 - Growing Halswell Together Project - SCF HHR 2024/25 - \$3,500 - ANZAC Day event and Community Building - SCF HHR 2023/24 - \$5,000 - Halswell War Memorial Improvements - Better-Off Fund HHR 2022/23 - \$3,895 - ANZAC Day Commemorations, Administration and Community Engagement - DRF HHR</p>	<p>Matai Installation at Te Hāpua</p> <p>The Halswell Residents' Association Incorporated (HRA) are seeking funding assistance towards a project involving the creation and placement of an artwork which will be located at Te Hāpua: Halswell Centre. The artwork will be created from 900 plus year old Matai tree stumps that were unearthed in Quaifes Road, Halswell by Ngāi Tahu artist Fayne Robinson.</p>	<p>Total Cost of Project: \$15,020</p> <p>Total Amount Requested: \$14,520</p> <p>Percentage of project requested: 97%</p> <p>Contribution sought towards:</p> <p>Artist fee - \$5,000 Interpretation costs - \$2,000 QR code fee - \$30 Anchoring cost: Contractor Labour - \$1,200 Anchoring cost: Materials and Fence - \$2,300 Anchoring cost: Prior services check - \$3,000 Interpretation panels (inside and outside) - \$990</p> <p>Other sources of funding:</p> <p>Funds on hand</p>	<p>\$5,000</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$5,000 from its 2025/26 Discretionary Response Fund to the Halswell Residents Association Incorporated towards the Matai Installation at Te Hāpua: Halswell Centre, including the creation of the artwork and the associated narrative.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Multicultural Strategy, Toi Ōtautahi - Arts and Creativity Strategy, Our Heritage, Our Taonga - Heritage Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>1. Increased awareness of the human, ecological and geological heritage of SW Christchurch in general and Halswell in particular, leading to a stronger sense of belonging.</p> <p>2. Increased awareness of the artistic practices and traditions of Ngāi Tahu.</p> <p>3. Enable conversations in the community on the different ways people and environment have been sustained through time.</p> <p>By way of explanation, we are aiming at more than head knowledge, hence the descriptor “enable conversations” in Outcome 3.</p> <p>We expect to measure these outcomes by:</p> <p>1. Numbers of accesses of QR code attached to the installation’s interpretation panel.</p> <p>2. Borrowing from the City Library collection of items to do with Ngāi Tahu histories, Halswell heritage from pre-human times to the present, and New Zealand forest ecology and biodiversity.</p>	<p>Staff Assessment</p> <p>The Halswell Residents Association Incorporated (HRA) have become the kaitiaki of Matai stumps that were unearthed on Quaifes Road during stormwater basin excavation works. In commissioning the artwork, HRA are envisaging that it will provide a heritage narrative of Halswell and the wider city to times before human arrival. The dating has indicated that the stumps were part of a forest in a wetlands that were decimated by the flooding of the Waimakariri River. The area became an important mahinga kai area before European colonisation. It is envisaged at this stage that the artwork will be installed near Te Hāpua: Halswell Centre entrance and will include supporting narrative. The costs also include anchoring the artwork and storing it prior to installation. HRA have undertaken engagement with mana whenua on the project and continue to work with a number of Council units to bring the project to fruition. The narrative will consist of panels which along with the stories of the stumps will include content from the artists. There will be accompanying QR codes that will link to online content providing more extensive information as well as translations into other languages. HRA consider that Te Hāpua: Halswell Centre is ideally suited as the location for what will be a strong centrepiece in telling a cultural, social and ecological history of the area. They are also hoping that it will provide the opportunity to build connection to an area, especially for those new to New Zealand, respecting the depth of the people who have gone before, the place and the landscape. The timing of the installation is unknown at this stage and is likely to be dependent on library maintenance programming along with putting the necessary approvals in place.</p> <p>Rationale for staff recommendation</p> <p>This project will provide a tangible linkage to a unique ecological history that is rarely appreciated and understood. The project aligns not only with Pillars One, Two and Three of Te Haumako Te Whitingia - Strengthening Communities Together Strategy, but also the Toi Ōtautahi - Arts and Creativity Strategy, the Our Heritage, Our Taonga - Heritage Strategy and the Multicultural Strategy. A grant of \$5,000 is recommended as a contribution towards the project with staff assisting HRA in sourcing additional funding to cover the additional costs.</p>
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WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Halswell Softball Club Inc</p> <p>Application Number: DRF25/26_00018_HHR</p> <p>Physical address</p> <p>Halswell Rd, Halswell</p> <p>CCC Funding History <i>(past three years)</i></p> <p>Nil</p>	<p>Hire of The Halswell League Clubrooms and Eftpos Machine Hire</p> <p>Halswell Softball seeks funding to support the hire of the Halswell League Clubrooms and an Eftpos facility for key seasonal events—including Have a Go Days, AGM meetings, Halloween celebrations, Club Day, and prize giving.</p>	<p>Total Cost of Project: \$5,675</p> <p>Total Amount Requested: \$5,675</p> <p>Percentage of project requested: 100%</p> <p>Contribution sought towards:</p> <p>Club Room Hire - \$5,405</p> <p>Eftpos Machine Hire - \$270</p> <p>Other sources of funding:</p> <p>Raffle- \$1,000</p>	<p>\$3,000</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2025/26 Discretionary Response Fund to the Halswell Softball Club Inc towards the Hire of the Halswell League clubrooms and Eftpos machine project.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Physical Recreation & Sport Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>Deliver at least five club events annually, including Have a Go Day(s), AGM, Halloween, Club Day, and prizegiving implementing inclusive practices. Gather participant feedback after each event to gauge satisfaction.</p> <p>Achieve an increase in registered players and in coaches and volunteers.</p>	<p>Staff Assessment</p> <p>Halswell Softball Club, (Club) first Incorporated in 1998, is a community-based sporting organisation located at Halswell Domain in Christchurch. The Club supports players from early childhood through to adults and participates in competitions run by the Canterbury Softball Association. In the 2024/2025 season, Halswell Softball Club entered 11 junior teams and seven senior teams in the Canterbury Championships. The Club also delivers a range of seasonal activities, including “Have a Go” sessions, Club Day, Halloween events, and prizegiving. Halswell Softball operates from the Halswell Domain fields and hires the Halswell League Clubrooms for key events. Like many local clubs, it manages operational costs such as venue hire and equipment needs, through subscriptions and fundraising. The Club provides regular sporting participation opportunities for the Halswell community. Participation in community sport brings important social benefits that research links directly to better mental health and wellbeing. Team-based sport, in particular, fosters peer interaction, builds trust, and creates a strong sense of belonging, which supports resilience and purpose. Club days, prizegiving, and social events are all part of building a healthy Club culture. Evidence from New Zealand Sport highlights that sport and recreation help build social skills, strengthen networks, bring communities together, and foster a sense of pride. This is especially important for Halswell’s growing community.</p> <p>Rationale for staff recommendation</p> <p>The grant will directly impact on the provision of social activities needed to create a strong Club culture and their ability to keep subscriptions at an affordable level.</p> <p>The Club is fiscally responsible and has a proven track record of delivery, ensuring they meet their outcomes within budget.</p> <p>Halswell's rapidly growing population, funding support is vital to ensure the Club can continue providing safe, accessible, opportunities that meet increasing community demand.</p>
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WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Hope Presbyterian Church (Hornby Presbyterian Community Church)</p> <p>Application Number: DRF25/26_00010_HHR</p> <p>Physical address</p> <p>27 Amyes Rd, Hornby</p> <p>CCC Funding History <i>(past three years)</i></p> <p>2025/26 - \$3,000 - Templeton Tots Playgroup - SCF HHR</p> <p>2024/25 - \$2,310 - Templeton Tots Playgroup - DRF HHR</p>	<p>Combined Churches Carols in the Park</p> <p>A free community event to celebrate the festive season. Family-friendly Christmas event featuring joyful carols sung by a two local school choirs and accompanied by a brass band. The event will have free sausages sizzle with ice cream and coffee available for purchase. Hosted in partnership with Hope Presbyterian Hornby, Salvation Army, St Columba's Anglican Church, and Redeemer Church.</p>	<p>Total Cost of Project: \$10,169</p> <p>Total Amount Requested: \$5,469</p> <p>Percentage of project requested: 54%</p> <p>Contribution sought towards:</p> <p>Sound and Lighting - \$4,669</p> <p>Portable toilets - \$800</p> <p>Other sources of funding:</p> <p>Church contribution - \$4,000</p> <p>Rotary application - \$2,000(pending)</p>	<p>\$2,000</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Hope Presbyterian Church (Hornby Presbyterian Community Church) towards sound, stage and lighting for the Combined Churches Carols in the Park 2025 event.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>1. Te Tangata – People</p> <p>At least 350 community members attend, representing children, youth, older adults, people with disabilities, and Māori, Pacific, and multicultural communities.</p> <p>Post-event survey results show 85% of attendees feel welcomed, included and represent a range of ethnicities.</p> <p>2. Te Whenua – Place</p> <p>Event held in an open public venue that reflects the identity of the local community.</p> <p>At least three local groups (e.g., schools, sports clubs, or residents' associations) contribute displays or performances that celebrate local identity.</p> <p>3. Te Mahi – Participation</p> <p>A planning group of at least 3 local representatives meets monthly to coordinate event activities.</p> <p>At least three community-based groups actively participate through music, food, or activities.</p> <p>4. Te Takatū – Preparedness</p> <p>Event management plan includes health and safety, accessibility, and emergency procedures reviewed two weeks before the event.</p> <p>90% of volunteers and partners report increased confidence in working collaboratively for future community initiatives.</p>	<p>Staff Assessment</p> <p>The Hornby Ministers Association comprises of Hope Presbyterian Hornby, The Salvation Army, St Columba’s Anglican Church, and Redeemer Church are organising a Community Christmas event at Wycola Park on December 14, 2025. This marks the second time the event will be held at this location. The programme will feature Christmas carol performances by two local schools, a brass band accompaniment, engaging games, and a complementary BBQ. The event aims to promote community cohesion, encourage new connections, and celebrate the meaning of the Christmas story. This year, the anticipated attendance is approximately 500 people. To support the event’s infrastructure, Hope Presbyterian Church, on behalf of the Hornby Ministers Association Combined Churches, is seeking financial assistance from the Community Board. Specifically, support is requested for the hire of a stage, lighting and sound equipment.</p> <p>This funding is essential to ensure the successful delivery of the event and to maximise its positive impact on the Hornby community.</p> <p>Rationale for staff recommendation</p> <p>The funding application aligns with all four pillars of the Strengthening Communities Together Strategy.</p> <p>The funding support will have a direct impact on groups ability to have a stage and appropriate sound system for the outdoors.</p> <p>This event clearly demonstrates effective inter-group collaboration to enhance social cohesion and community connectedness.</p> <p>The event is a locally coordinated event intended for the benefit of local residents.</p>
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WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Riccarton Sports Hub Trust</p> <p>Application Number: DRF25/26_00020_HHR</p> <p>Physical address</p> <p>92 Yaldhurst Rd, Sockburn</p> <p>CCC Funding History <i>(past three years)</i></p> <p>2024/25 - \$2,000 - Multi-Sports Holiday Programmes - SCF FWH</p> <p>2024/25 - \$1,500 - Multi-Sports Holiday Programmes - SCF HHR</p>	<p>Multi-Sports Holiday Festival</p> <p>Riccarton Sports Hub are seeking financial support to provide an exciting multi-sport festival in the January school holidays for school children from Years 1 to 8, for the local Upper Riccarton community and its surrounds.</p>	<p>Total Cost of Project: \$4,810</p> <p>Total Amount Requested: \$2,000</p> <p>Percentage of project requested: 42%</p> <p>Contribution sought towards:</p> <p>Coaches wages - \$1,900</p> <p>Venue hire - \$100</p> <p>Other sources of funding:</p> <p>Attendees Fees - \$2,000</p>	<p>\$2,000</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Riccarton Sports Hub Trust towards the Multi-Sports Holiday Festival.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>1. Many children may not have the opportunity to try out a sport due to high costs; this inexpensive sporting festival allows them to try out different sports.</p> <p>2. Many parents are concerned with the amount of time children have in front of computers/social media. The two day allows the children to get outside, run around and increase their level of fitness, possibly inspiring them to continue with a sport for the future.</p> <p>3. Community connection - offering a sporting event in the local community provides easier access for local people to give children a sporting activity with reduced transport costs.</p> <p>4. Riccarton ward has only 12.5m2 of greenspace per person, this event highlights the domain as a recreational space.</p> <p>5. The event should give locals a positive experience of the local community (Riccarton Residents had reported just 2.5 out of 5 for having a positive attitude to the community).</p>	<p>Staff Assessment</p> <p>The Riccarton Sports Hub Trust (the Hub) comprises three founding clubs: FC Twenty 11, Riccarton Cricket Club, and Riccarton Domain Tennis Club. The Hub’s overarching purpose is to promote the health and wellbeing of residents in Upper Riccarton and the surrounding suburbs. This is achieved through the development and operation of sporting and recreational facilities located at Upper Riccarton Domain, 92 Yaldhurst Road, Christchurch, as well as through the delivery and management of collaborative, not-for-profit sporting and recreational programmes, events, activities, and services. The Hub is seeking funding to deliver a multi-sport holiday programme, to be held in January 2026, for children in school years one through eight within the Upper Riccarton community and neighbouring areas. This two-day programme provides participants with the opportunity to experience a variety of different sport codes across the two days. The event will feature a minimum of three sporting codes facilitated by FC Twenty 11, Riccarton Cricket Club, and Riccarton Domain Tennis Club. The most recent iteration of the event (January 2025) expanded its offering to include basketball and ultimate frisbee. This programme is intentionally offered at a nominal cost, to eliminate financial barriers to participation. Delivering it locally at Riccarton Domain ensures that families in this area particularly those who may face transport, cost, or access constraints can more easily engage. The convenience of a nearby venue reduces the burden on whānau, making participation more equitable, and supports stronger community ties. Giving children access to a variety of sports builds fundamental movement skills, improves physical literacy, and helps children discover interests. Non-traditional sports broaden their movement “library,” supporting lifelong activity. Regular participation in sport and active play boost’s cognitive function, engagement, mental wellbeing, and social-emotional skills like cooperation and resilience. Community sport also strengthens inclusion and connectedness within the local area.</p> <p>Rationale for staff recommendation</p> <p>This application reflects a strong and effective partnership between three established community organisations.</p> <p>This application supports a grassroots initiative that seeks to provide inclusive and equitable access to sporting opportunities for local community. The programme is delivered at a very low cost, effectively reducing financial constraints as a barrier to participation.</p> <p>The programme aligns with two key Community Board priorities: supporting initiatives that foster social cohesion, community connectedness, and safety within the Riccarton Ward; and supporting initiatives that provide activities and opportunities for young people in the Riccarton Ward.</p> <p>This project is consistent with the Physical Recreation and Sport Strategy and Strengthening Communities Strategy</p>
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WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>St John of God Hauora Trust</p> <p>Application Number: DRF25/26_00009_HHR</p> <p>Physical address</p> <p>26 Nash Rd, Aidanfield</p> <p>CCC Funding History <i>(past three years)</i></p> <p>2025/26 - \$15,000 - Rangatahi Tūmanako Programme - SCF CW</p> <p>2022/23 - \$2,500 - Visual Art Therapy for rangatahi who have offended - Creative Communities</p>	<p>Community Engagement Activities for Disabled Whānau in Halswell</p> <p>St John of God Hauora Trust are seeking funding assistance towards a community engagement programme for residents of their Halswell facility. The programmes involve resident participation in outings and activities outside of the St John of God facility. The Trust provides support to people aged between 16 and 65 living with physical and neurological disabilities.</p>	<p>Total Cost of Project: \$13,560</p> <p>Total Amount Requested: \$4,720</p> <p>Percentage of project requested: 35%</p> <p>Contribution sought towards:</p> <p>Admission and fees - \$4,000</p> <p>Volunteer expenses - \$720</p> <p>Other sources of funding:</p> <p>Community Donations \$3,560</p> <p>MSD Community Participation Funding \$7,500</p> <p>Rehabilitation Welfare Trust \$500</p> <p>Real Estate Staff Foundation \$2,000 (pending)</p>	<p>\$3,500</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,500 from its 2025/26 Discretionary Response Fund to the St John of God Hauora Trust towards event and activity costs associated with Community Engagement Activities for Disabled Whānau in Halswell.</p>	<p>2</p>

CCC Strategy Alignment

Strengthening Communities Together Strategy, Equity and Inclusion Policy

Outcomes that will be achieved through this project

This project will deliver measurable benefits for disabled residents, their whānau, and the wider Halswell community through the following outcomes:

Increased participation in community life: Over 40 disabled residents at St John of God Halswell will take part in regular activities outside the facility over 10 months.

Improved social connections: Residents will form and maintain new links with local groups, venues, and community spaces. We will track the number of new relationships created.

Enhanced wellbeing and inclusion: Residents will self-report higher levels of belonging, enjoyment, and confidence in public spaces after repeated participation.

Reduced barriers to access: Transport, caregiver support, and planning assistance will make outings more frequent and predictable, establishing a model for inclusive practice.

Volunteer engagement: Anticipated 180 volunteer hours contribution to planning, transport, and one-to-one support, increasing community awareness of disability inclusion.

Feedback loop for improvement: Collect resident and volunteer feedback on accessibility and satisfaction to refine activities and share learning with local partners.

Te Tiriti alignment: Activities will intentionally connect residents with places, stories, and groups that reflect mana whenua presence and values, strengthening bicultural practice.

Staff Assessment

St John of God Hauora Trust (SJOG) provides residential and respite services at the 60-room residential facility in Nash Road Halswell. SJOG operates through a 'My Life Model of Care' philosophy which models an approach of promoting life to the full, meeting people's holistic needs, upholding rights, ensuring access to resources and treating them in a manner which maintains optimal dignity, self-respect, independence and self-determination. Residents at the SJOG Halswell facility are supported through an activities programme. While many of the activities take place on site, there is also a need to enhance social inclusion in the wider community.

While SJOG has government contracts with Whaikaha, ACC and Te Whatu Ora, there is no dedicated government funding for community engagement or participation activities. The organisation is reliant on community and philanthropic funding for these and other services. A baseline programme is delivered by an activities team and volunteer, the limited funding does not respond to residents need and enthusiasm. This community engagement programme is designed to be undertaken through visits to places such as Te Hāpua centre and Ngā Puna Wai as well as attending local sports and arts events, volunteering days and coffee mee-ups at local cafes that are wheelchair friendly. This would allow for regular accessibly outings and connections with the Halswell Community.

Funding will cover accessible transport, entry fees, kai, caregiver support, and modest resources for low-cost activities. The programme will run weekly across 10 months. Staff and trained volunteers will support small groups to plan, travel, participate, and reflect. Each resident will set a simple participation goal where attendance is tracked along with self-reported wellbeing and the number of new community connections formed.

Rationale for staff recommendation

This project strongly meets the Te-Haumako-Te Whitingia- Strengthening Communities Together Strategy, in particular objectives 1.4, (Harness the strengths of diverse communities and address issues of social exclusion), 1.7 (work with others to reduce loneliness and social isolation) and 4.3 (support neighbourhood and city-wide initiatives aimed at increasing a sense of neighbourliness).

This project advances social inclusion and strengthens local connection within the wider Halswell community, and supports the rights of disabled people to participate in community on an equal basis. It turns everyday outings into reliable pathways to belonging.

WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Welcome Academy Trust</p> <p>Application Number: DRF25/26_00017_HHR</p> <p>Physical address</p> <p>Private Address</p> <p>CCC Funding History <i>(past three years)</i></p> <p>2025/26 - \$10,000 - Projects and activities to increase community wellbeing, resiliency, and cultural exchange - SCF Metro</p> <p>2024/25 - \$10,000 - Strengthening Community - SCF Metro</p> <p>2024/25 - \$2,000 - Running costs - SCF HHR</p> <p>2024/25 - \$8,500 - Multilingual Civic Engagement Video Series - DRF Metro</p> <p>2023/24 - \$10,000 - Strengthening Community - SCF Metro</p> <p>2023/24 - \$7,000 - Running Costs - SCF HHR</p> <p>2022/23 - \$4,550 - Mural project - Place Partnership Fund</p> <p>2022/23 - \$7,000 - Well-being and Community Building - SCF HH</p>	<p>End-of-Year Gathering, Radio Toranj celebration and the Yalda Night</p> <p>Welcome Academy Trust is seeking funding assistance towards an end-of-year gathering to mark the anniversary and achievements of the Radio Toranj podcast as well as to celebrate the Persian Yalda Night (the longest night of the year, symbolising light, hope, and renewal).</p>	<p>Total Cost of Project: \$2,600</p> <p>Total Amount Requested: \$2,600</p> <p>Percentage of project requested: 100%</p> <p>Contribution sought towards:</p> <p>Venue hire - \$1,850</p> <p>Volunteer recognition - \$250</p> <p>Refreshments - \$500</p> <p>Other sources of funding:</p> <p>Nil.</p>	<p>\$2,100</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,100 from its 2025/26 Discretionary Response Fund to the Welcome Academy Trust towards Venue hire and volunteer recognition for an end of year gathering.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Multicultural Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>The event will strengthen community connections and cultural understanding across Christchurch’s diverse communities. Participants will feel valued, included, and proud to share their heritage through art, storytelling, and performance. Key expected outcomes:</p> <p>Enhanced community wellbeing and belonging: Attendees will experience a sense of joy, recognition, and inclusion through a shared celebration that promotes social connection and mental wellbeing.</p> <p>Stronger intercultural relationships: The event will provide a welcoming space for migrants, newcomers, and local residents to meet, collaborate, and learn about one another’s traditions.</p> <p>Increased awareness of Persian and multicultural traditions: Through Yalda displays, Radio Toranj highlights, and creative performances, audiences will gain appreciation for cultural diversity and creative expression.</p> <p>Volunteer and youth engagement: Young people and volunteers will build skills in teamwork, event coordination, and community leadership.</p> <p>Sustained community participation:</p> <p>The event will strengthen Welcome Academy Trust’s ongoing programmes and inspire continued collaboration among community partners.</p> <p>Indicators of success include strong attendance, diverse community participation, positive feedback, and volunteer retention for future activities.</p>	<p>Staff Assessment</p> <p>Welcome Academy (formerly Canterbury Kia Ora Academy Trust) was established in 2021 to support the wellbeing of diverse communities and celebrate ethnic and newcomer cultures in Aotearoa New Zealand. Through a wide range of regular programmes, including education, arts, health, sport, employment, and volunteering; the Academy fosters community engagement, empowerment, and meaningful connections across cultures. Welcome Academy plays a vital role in helping migrants, youth, women, and newcomers access opportunities and essential services. It provides practical information to navigate common challenges faced upon arrival, such as banking, driver licensing, insurance, and education. By collaborating with other organisations, Welcome Academy brings in subject matter experts to deliver informative and impactful workshops.</p> <p>Welcome Academy is seeking funding support towards an end-of-year gathering to mark the 8th anniversary and achievements of their Radio Toranj podcast as well as to celebrate the Persian Yalda Night (the longest night of the year, symbolising light, hope, and renewal). Radio Toranj NZ is a bi-weekly hybrid Persian podcast that produces content on social and cultural matters including literature, tradition, art, music, and special occasions from places such as Iran, Afghanistan and Tajikistan. The podcast has produced 252 programs since 2017 and connects over 1,000 listeners - both Farsi and non-Farsi speakers - through distinct Persian music.</p> <p>The event will include cultural performances, live music, storytelling, and community recognition moments, along with traditional Yalda decorations, Persian sweets, and tea. The gathering will provide an inclusive atmosphere where people can share traditions, strengthen relationships, and build intercultural understanding. It promotes social inclusion, enhances wellbeing, and provides a meaningful opportunity for migrants, newcomers, and local residents to engage and celebrate together. Funding is requested to support venue hire and volunteer recognition. The support will ensure the event remains accessible, welcoming, and impactful for all communities involved.</p> <p>Rationale for staff recommendation</p> <ul style="list-style-type: none">• This activity aligns with the Community Board's Riccarton priority of supporting initiatives that foster social cohesion, community connectedness and safety.• Welcome Academy enhances the capacity of the Iranian, Afghan, and Muslim communities to better participate in the wider community. It is an example of a community responding to its own needs and achieving positive outcomes.• Promoting the well-being of ethnic communities and enhancing intercultural communication aligns strongly with the Multicultural and Te-Haumako-Te Whitingia-Strengthening Communities Together Strategies.
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18. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - December 2025

Reference Te Tohutoro: 25/1865606

Responsible Officer(s) Te Pou Matua: Emma Pavey, Manager Community Governance

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Area Report - December 2025.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

3.1.1 Summer with your neighbours



Summer with your neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.

30 applications have been received for Summer with your neighbours grants, which have been granted under authority delegated by the Community Governance Manager (**refer to Attachment A**).

The Board allocated \$4,000 towards the 2025/26, Halswell-Hornby-Riccarton Summer with your neighbours grants at its meeting held on Thursday, 14 August 2025.

As the Board resolved to extend the application and event timeframe, applications for events proposed to be held within the Halswell, Hornby and Riccarton wards can be submitted until 26 March 2026. Events are to be held between 1 October 2025 and 31 March 2026.

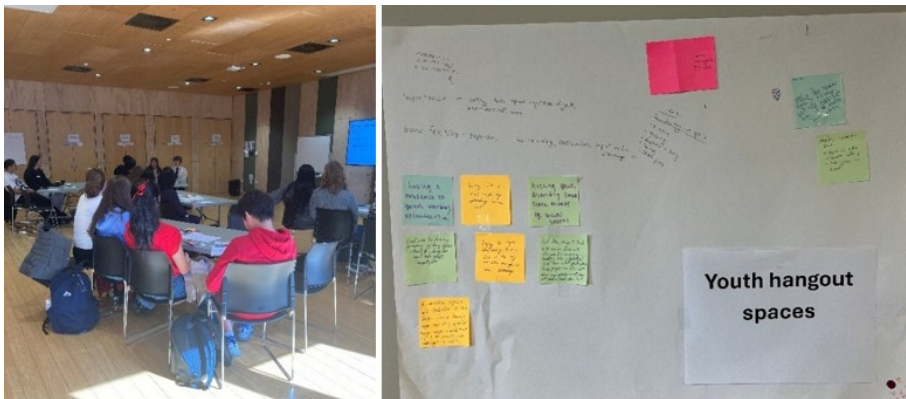
Applications for a small funding subsidy can be made by completing an application form available by emailing halswell.hornby.riccarton@ccc.govt.nz

3.1.2 Riccarton Central Youth Audit Workshop

A group of 25 young people (representing nine youth groups, six schools and the University of Canterbury), took part in a workshop to consider and prioritise the recommendations from the 2024 Riccarton Central Youth Audit.

The workshop featured a session on how Council works, ways to influence decisions and create positive change for youth in Riccarton Central. The top two recommendations identified by youth as highest priority were the creation of dedicated hangout spaces in Riccarton Central and improvements to the local bus lounges.

As a result, six young people will present the Youth Audit recommendations, the outcomes and their implementation ideas to the Waipuna Halswell-Hornby-Riccarton Community Board in February.



3.1.3 Matatiki Play Space Opening

The nature-based play space at Matatiki was completed in mid-September and a small community activation was held to celebrate the completion of the space.

Local playgroups and preschools joined in the play and Storytimes session, followed by a sausage sizzle hosted by the Greater Hornby Residents' Association. The new play space is designed for children aged 0-6 and includes a slide with a wooden platform; logs for sitting and balancing; a bench seat and informal seating on log rounds; a tunnel and a balancing beam.



3.1.4 Community Preparedness

A workshop was held in September with community organisation representatives with the objective of initiating Community Emergency Preparedness plans within the Board area. Plans are collectively produced by a community as guides that help them organise resources, people, and actions to respond effectively to disasters and emergency

situations. It is envisaged that these will be similar to those prepared by several other communities in the city.

Staff from the Community Governance Team and Civil Defence and Emergency Management Team facilitated the workshop and will continue to support the community groupings in the development of their plans.

Fire and Emergency New Zealand (FENZ) and the Council's Civil Defence and Emergency Management Team also held a wildfire prevention information session at the Halswell Community Hub in November.



Christchurch Civil Defence
Emergency Management

**FIRE
EMERGENCY**
NEW ZEALAND

Halswell & Surrounding Community

**WILDFIRE & OTHER
EMERGENCY
PREPAREDNESS**

Halswell Community Hub - 381 Halswell Rd

Monday 3rd November
5.30pm - 7.30pm

Come along to hear important advice on:

- How to reduce the risk of a wildfire on your property.
- What you need to take in case of evacuations.
- How you can prepare your community to be ready for any emergency.

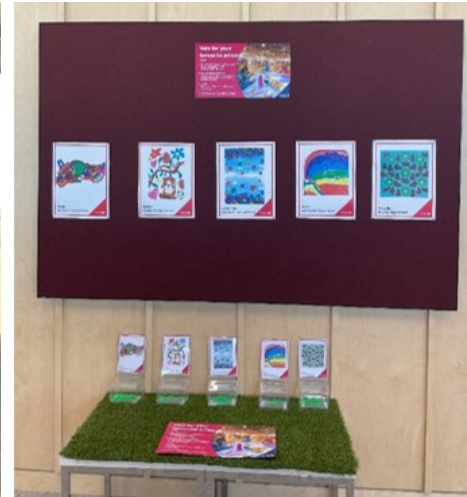
Nibbles provided

Please RSVP to
CanterburyCRR@fireandemergency.nz

3.1.5 Wycola Skate Park Art Design Competition

An art competition to design the Wycola Skate Park hamster wheel received a total of ninety artwork submissions from students aged 5 to 18, with the majority coming from local Hornby schools.

A selection of shortlisted designs was displayed at Matatiki Library, where the community was invited to vote for their favourite. Future plans for showcasing student artwork include installations along the pathway at Wycola Skate Park and participation in a local art exhibition.



3.1.6 Community Vision Review Workshops

In 2022 and 2023, community members in each of the wards collaborated together to form a community vision for each ward.

Three years on, review workshops have been held in each of the wards to reassess the visions and aspirations of each community.

3.2 Community Events

3.2.1 Our Riccarton, Our Community, Let's Have Fun Community Day



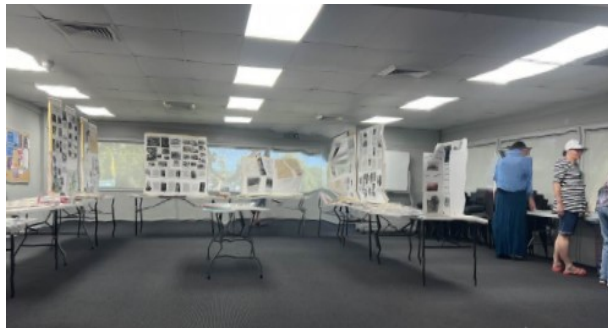
The annual free event was held on Saturday, 18 October at Harrington Park. Combining entertainment, activities and food, everything was free. Comments from the community asking what they liked about the day included “sense of community is strong, brings people out of their houses – including those who you don’t normally see” and “Love being with friends and having fun”.

3.2.2 Halswell Heritage Display

The Halswell Residents' Association (HRA) organised a Halswell Heritage Display on Saturday, 11 October and Sunday, 12 October at Halswell Community Hub.

The event drew approximately 120 attendees and featured John Moore, whose extensive local knowledge greatly enriched the experience. One memorable moment involved a query about "Jack Rogers Drive," where volunteers shared Jack's contributions to Halswell Quarry Park and his stonework, while John added insights into Jack's career as a linesman and the history of his home at Kennedys Bush Road.

This gathering was part of the broader HRA place-building programme, which includes the John Moore project, the Huritini matai initiative, and the annual ANZAC commemoration. Most attendees learned about the event through the Halswell Newsletter, and the Halswell Community Hub proved to be an ideal venue - spacious, accessible, well-lit, and welcoming. There's strong potential to repeat the event in future years.



3.2.3 Riccarton Street Party

Approximately 1,500 people came onto the Elizabeth Street site through the event on Sunday, 2 November. The weather was amazing, so the bouncy castles and petting zoo were constantly busy. The clothing stall gave away a massive amount of clothing, 1,250 sausages were eaten, and the candy floss stall went through three kilograms of sugar. More than 100 litres of water were consumed, as well as a similar amount of coffee.

The day was widely enjoyed by the community, fostering a strong sense of connection and shared celebration. Families, children, and individuals of all ages participated enthusiastically in the activities, creating an atmosphere of joy and inclusivity.



3.2.4 Halswell Toy Library Open Day

The Halswell Toy Library held a successful open fun day on 8 November. Along with cakes and toys for sale, those attending were able to enjoy a bouncy castle, sausage sizzle, face painting and colouring competitions.

It was an opportunity for the Library to recruit new members as well as survey the community about the toys they'd like to see in the library.



3.2.5 Hornby Community Centre - Fundraiser Quiz

The Hornby Community Centre hosted a successful fundraiser quiz on Thursday, 13 November. The community were invited for a fun night of trivia, raffles, and prizes, as a fundraising effort to support the Centre's community-run café and social connect space.

The quiz night highlighted the strong sense of community in Hornby, with participants contributing generously and enjoying the opportunity to connect with one another.



3.2.6 Halswell Family Fun Day

Halswell Community Church, who run the Halswell youth connections programme at the hub, held its annual Family Fun Day.

It was a day of fun community interaction, good food, and countless activities including live music, horse riding and a pre-loved clothing stand. Approximately 700 community members attended.



3.2.7 Share Kai and Kōrero – Hornby

The Share Kai Cooks Collective provides opportunities for former refugee women who face barriers to participating in the workforce and society, for social connection and financial security. The Collective is made up of passionate and capable cooks from ethnic communities not often visible in the hospitality scene in Aotearoa.

The Hornby Community Centre collaborated with Share Kai and Kōrero to host a series of community kai sessions in the newly expanded event centre. Over three consecutive Fridays in November and December, hundreds of community members came together to share meals celebrating the rich flavours and heritage of Nepal, Afghanistan and Eritrea.



3.3 Community Funding Summary

3.3.1 For information, a summary is provided on the status of the Board's 2025-26 funding as of November 2025 (refer to **Attachment B**).

3.3.2 Youth Development Fund

Under authority delegated by the Community Board the following allocations were made between late August and November 2025:

- \$300 to Elisa Harley towards attendance at the Aspiring Leaders Forum in Wellington.

Under authority delegated by the Community Governance Manager the following allocations were made between September and November 2025:

- \$200 to Lola O'Connor towards attending the Under 16s South Island Girls Football Tournament in Dunedin.
- \$400 to Nico Hall towards participation at the Outward Bound Discovery Course in Anakiwa, Marlborough Sounds.
- \$300 to Viennaeverly Pitman towards attendance at the Junior Rugby League Festival in Queenstown.
- \$1,000 to Halswell United Halswell United Association Football Club towards supporting Ally Monro, Amelia Bunn, Erin Didham, Malia Forde, and Summer Bartlett attending the Western Springs U17 Football Tournament in Auckland.
- \$500 to Joshua Durant towards representing the NZ Black Sticks Indoor Hockey team at the Nkosi Cup in South Africa.

3.3.3 Off the Ground Fund

Under authority delegated by the Community Governance Manager, the following allocations were made in September and October 2025:

- \$400 to Kinfe Teklemariam towards venue hire and workshop materials, payable upon the production of booking confirmation of the event in the Halswell-Hornby-Riccarton area.
- \$400 to the Hornby Community Care Centre towards event-related costs for its Share Kai and Kōrero project.
- \$390 to Halswell Residents' Association Inc towards venue hire and meeting hosting costs for its Heritage Week project. A summary of the project is noted under 3.2.2.

3.4 Participation in and Contribution to Decision Making

3.4.1 Council Engagement and Consultation.

- **Te Kāhu Park athletics proposal**

Awatea Athletics is applying for a lease in Te Kāhu Park and proposing a number of additions to the park. Consultation on the proposal opened on 17 November and will close on 17 December 2025.



- **Construction & Establishment of a Dry Anaerobic Digestion Plant**

A Joint public notification with Environment Canterbury. To use land to construct and operate a dry anaerobic digestion (AD) plant accessed from Miners Road with associated earthworks.

Consultation was open from 1 October to 6 November 2025.

- **Bermuda Reserve play space renewal**

The community could give feedback on two Bermuda Reserve playground designs, each featuring nature play elements and an accessible picnic table.

Consultation was open from 11 September to 29 September 2025.

- **Kyle Park BMX lease proposal**

Christchurch City BMX Club has been based at Kyle Park, Hornby for over 20 years. As its lease has expired, the club is applying for a new lease with some minor additions.

Consultation opened on 21 November and will close on 21 December 2025.

4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

4.1 Pedestrian safety at Matipo and Maxwell Streets

At its meeting on 10 April 2025, the Board heard a Public Forum presentation regarding concerns about the safety of the intersection of Matipo and Maxwell Streets and the pedestrian crossing facility on Matipo Street opposite Westfield Mall. The Board referred the matters raised in the presentation to staff for investigation and to provide advice on:

1. Any possible safety improvements to the pedestrian crossing facility, and
2. Any measures that can be implemented to improve safety at the Matipo and Maxwell Streets intersection for all users

Staff have undertaken an initial investigation and considered options to improve pedestrian access at the Matipo Street / Maxwell Street intersection.

Staff advise that the traffic volume and turning movements at this intersection are increasingly making it more challenging for a range of road users- including drivers, pedestrians and cyclists. Given this is on the southwestern boundary to Westfield Riccarton, this is also always likely to be a busy intersection. Signalisation of the intersection is likely to be the preferred option on balance. This would need to be investigated further, in particular, with Network Planning, to determine the possible effects on the network, and then prioritised against other locations to be funded. This would need to be a Long Term Plan item.

Staff consider that there are similarities between this intersection and the Clarence Street / Dilworth Street intersection, which is signalised.

Vehicle turning movement restrictions are not considered to be a viable option given the demand and potential downstream effects. There are also certain times of the day and night in which turning movements can be undertaken relatively easily.

Staff have indicated that they are willing to discuss this further with the presenter on site.

4.2 **Te Kuru Wetlands Interpretive Centre Project**

At its meeting on the 10 July 2025, the Board requested advice on how the Te Kuru Wetland Interpretive Centre project can be progressed.

Staff have advised that the Council's Three Waters Te Kuru project has agreed in principle to support Cashmere Rotary's Wharenuī shelter initiative, pending final design and site approval.

The Council's Parks Unit and Te Kuru project team have met with representatives from Cashmere Rotary on site to outline the Council's requirements and respond to any queries raised by the Rotary Club.

Cashmere Rotary will manage the design, consenting, and construction, while the Council will take over maintenance once the shelter is completed and formally accepted.

4.3 **Wigram Road and Hayton Road Intersection Layout Updates**

At its meeting on the 14 August 2025, the Board requested that staff investigate and provide advice on the installation of a footpath on the south side of Wigram Road.

Staff have advised that this was added as a late candidate for the new footpath programme and was assessed and placed beyond FY2028. Its delivery timeframe will be reviewed next year.

Project briefs are currently being developed for twelve prioritised candidates scheduled for FY2026/27 and have now been assigned a project manager.

4.4 **South Express Major Cycle Route**

A staff memorandum has been provided to the Board noting the progress of the Puari ki Niho-toto South Express Cycleway, which connects Templeton to the Central City, via Islington, Sockburn, Hornby, Upper Riccarton and Riccarton (see **Attachment C**).

4.5 **Awatea Athletics Club Lease Application at Te Kahu Park**

A staff memorandum has been provided to the Board regarding the Awatea Athletics Club consultation to install storage containers and athletic training facilities at Te Kahu Park. (see **Attachment D**).

4.6 **Bermuda Reserve play space renewal**

The Board has received a staff memorandum regarding consultation of the planned play space renewal at Bermuda Reserve (see **Attachment E**).

4.7 **Wigram Road artificial turf sports field consultation and development**

A staff memorandum was provided to the Board (see **Attachment F**), addressing Board requests from its 13 March 2025 meeting regarding the Wigram Road artificial turf sports field development. These include:

- Advice on improving Halswell Domain playing surfaces for year-round use.

- Advice on the number of artificial turfs planned in the south-west under the Sport Field Network Plan, given growth and demand including Selwyn usage.
- Advice on updating the Ngā Puna Wai master plan and surrounding roads to reflect changes since opening.
- Investigation into optimising artificial turf use, including provision of a warm-up area.

4.8 **Kyle Park Lease Application - Christchurch BMX Club**

A staff memorandum has been provided to inform the Board of a lease application by the Christchurch BMX Club Incorporated, and Public Engagement details (see **Attachment G**).

4.9 **Matatiki Women's Swimming Sessions**

An update on the Matatiki women's swimming sessions, outlining the rationale, demand and current success of the sessions has been provided to the Board via a staff memorandum (see **Attachment H**).

4.10 **Community Patrols**

- Community Patrols of New Zealand is dedicated to helping build safer communities in partnership with NZ Police and other organisations. Patrols in the Board area include the Halswell, Hornby and Riccarton Community Patrols. Their Monthly Patrol Statistics can be found on the Community Patrols of New Zealand website:

[Halswell Community Patrol Inc statistical information](#)

[Hornby Community Patrol Inc statistical information](#)

[Riccarton Community Patrol Inc statistical information](#)























4.11 **Graffiti Snapshot**

- For the Board's information, attached is a Graffiti Snapshot update for September 2025 (refer **Attachment I**).

4.12 **Customer Service Requests/Hybris Reports**

- For the Board's information, attached is a copy of the September and October 2025 Hybris Reports (refer **Attachments J and K**).
- The reports provide an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waipuna Halswell-Hornby-Riccarton - Summer with your neighbours 2025 Matrix	25/2409432	111
B  	Waipuna Halswell-Hornby-Riccarton Community Board Funding Update - December 2025	25/2409343	112
C  	Staff Memorandum - South Express Major Cycle Route	25/2167265	114
D  	Staff Memorandum - Bermuda Reserve play space renewal	25/2406881	117
E  	Staff Memorandum - Awatea Athletics Club Lease Application at Te Kahu Park	25/2406601	122
F  	Staff Memorandum - Wigram Road artificial turf sports field consultation and development	25/2233604	128
G  	Staff Memorandum - Kyle Park Lease Application Christchurch BMX Club	25/2406536	131
H  	Staff Memorandum - Matatiki Women's Swimming Sessions	25/2409449	135
I  	Graffiti Snapshot - September 2025	25/2409811	138
J  	Community Board Hybris Ticket Report - Halswell-Hornby-Riccarton - September 2025	25/2409962	140
K  	Community Board Hybris Ticket Report - Halswell-Hornby-Riccarton - October 2025	25/2409724	141

Signatories Ngā Kaiwaitohu

Authors	Noela Letufuga - Support Officer Faye Collins - Community Board Advisor Marie Byrne - Community Development Advisor Eileen Yee - Community Development Advisor Helen Miles - Community Recreation Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Summer with your Neighbours 2025-26 Matrix

Total amount available	\$4,000
Total staff recommendations	\$3,600
Remaining amount if staff recommendations are accepted	\$400

No.	Contact Name	Type of Activity	Location of Activity	Event Date	Event Time	Who is the Activity for?	Expected number attending	Itemised event costs	Granted funding in the last 2 years	Comments	Total Cost of Activity (\$)	Amount Requested (\$)	Staff Recommendation	Approved amount	CGM Approved Date
1	Jeffrey Ross	Neighbourhood BBQ	Sorrel Gate, Aidanfield	22/11/2025	5pm	Neighbours	40	Food, cutlery, gas and printing costs	Yes		\$150	\$100	\$100	\$100	11/09/2025
2	Subho Sarkar	Bengali New Year celebration	Oriana Crescent, Hornby or Hornby Community Hall	29/03/2026	5pm	Open invite through Facebook	50	Venue hire - \$150, Food - \$200 Serveware - \$40, Gifts for performers - \$100	Yes		\$490	\$290	\$150	\$150	11/09/2025
3	Brad Flavall - Application transitioned to Jessica Robertshaw	Community BBQ	Shamrock Reserve, Halswell	24/01/2026	11am	Shamrock and Sunbeam Place residents	40	Food and non alcoholic drinks - \$85 Serveware - \$15	Yes	Residents will bring drinks, cutlery and a salad or dessert to share.	\$100	\$100	\$100	\$100	11/09/2025
4	Barry White	Christmas Street BBQ	Fuchsia Place, Halswell	16/11/2025	12noon	Residents	40 approx.	Food and non alcoholic drinks	Yes		\$150	\$150	\$120	\$120	11/09/2025
5	Mezy Sadat	Community and Neighbourhood Gathering	Blenheim Road, Riccarton	15/10/2025	12noon	Local families	40	Food and serveware	No		\$600	\$200	\$120	\$120	11/09/2025
6	Laura Mortimer	Christmas Gathering	Halswell Downs Subdivision, Halswell	14/12/2025	2pm	Halswell Downs subdivision residents	30-40	Food and non alcoholic drinks - \$150 Serveware - \$15, Activities/games - \$30	Yes	An event for the wider Halswell Downs subdivision. Attendees will contribute food to	\$195	\$150	\$120	\$120	11/09/2025
7	Barbara Tie	Picnic Lunch	Strathcarron Place, Broomfield	22/02/2026	12noon	Strathcarron Place Residents	30	Food	Yes		\$142	\$140	\$90	\$90	11/09/2025
8	Paula Hannon	Christmas Celebration	Bunz Road, Halswell	5/12/2025	3pm	Bunz Road residents	15-20	Food and non alcoholic drinks - \$150 Decorations - \$30	Yes		\$180	\$75	\$75	\$75	11/09/2025
9	Kerry Hocking - Halswell Wigram Rugby Club	Halswell Wigram Rugby Club BBQ	Knights Stream Park, Halswell	22/02/2026	11am	Club members and local families	200	Food and non alcoholic drinks	No	An event to encourage local children to play rugby and engage with the community.	\$500	\$300	\$200	\$200	11/09/2025
10	Helen Johnstone	Annual Street barbeque	Westbrooke Park, Halswell	21/02/2026	12noon	Birdling Place residents	25-30	Food	Yes		\$146	\$70	\$70	\$70	11/09/2025
11	Maureen Bell	Picnic and barbeque	Talbot Park, Halswell	15/02/2026	2pm	Country Palms sub division residents	100	Food - \$250, Advertising - \$50	Yes		\$300	\$250	\$200	\$200	11/09/2025
12	Richard Jones - Amdale Avenue Neighbourhood Support Group	Potato growing competition and afternoon tea	Amdale Avenue, Broomfield	11/01/2026	2pm	Local residents	20	Food and non alcoholic drinks - \$60 Engraving - \$25, Potato seeds - \$15	Yes		\$100	\$75	\$75	\$75	11/09/2025
13	Greg Siddells - Hornby Branch, Citizens Advice Bureau	BBQ	Hornby Community Centre, Hornby	19/12/2025	5pm	Volunteers, support staff/personal, and members of the community.	25	Venue hire, Food and non alcoholic drinks - \$245, Serveware - \$15	No	This event is being held in a public space, and the local community are welcome to attend.	\$260	\$130	\$75	\$75	11/09/2025
14	Joan Markham	Neighbourhood Barbecue	Halswell Road, Halswell	29/11/2025	4.30pm	Local families	25 approx.	Food and non alcoholic drinks	Yes		\$577	\$157	\$75	\$75	11/09/2025
15	Caiti Morgan	BBQ	Quarry Paddocks, Halswell	31/01/2026	3pm	Local community	30	Food	Yes		\$300	\$200	\$90	\$90	11/09/2025
16	Connie van Slooten	BBQ	Longspur Avenue, Wigram	14/12/2025	2pm	Local residents	60-70	Food and non alcoholic drinks	Yes		\$350	\$250	\$200	\$200	11/09/2025
17	Yvonne Russell - Halswell Community Garden	Community gathering	Halswell Community Garden, Halswell Road	22/11/2025	11.30am	Local community, partners, elected members, Residents' Association and volunteers	50-60	Food and non alcoholic drinks - \$200 Printing - \$30, Balloons & streamers - \$20	No	An event to celebrate the garden and foster connections. The group will provide seating, a gazebo, and vegetables as available.	\$250	\$250	\$180	\$180	11/09/2025
18	Kevin Bennett	Street BBQ and Meet the Neighbours event	Okuku Place, Hei Hei	25/01/2026	4pm	Okuku Place residents	30	Food	Yes		\$368	\$100	\$90	\$90	11/09/2025
19	Bob Richmond	Afternoon BBQ	Antonia Place, Aidanfield	February 2026	4pm	Neighbourhood Group	35	Food and non alcoholic drinks	Yes		\$200	\$80	\$80	\$80	11/09/2025
20	Helena Dinnissen - Awatea Athletics Incorporated	Community Have a Go and Open Day	Te Kahu Park, Wigram	15/12/2025	11am	Local families and community.	300	Food - \$200, Coach Wages - \$200 Bouncy Castle Hire - \$400 Awareness Campaign - \$100	Yes	An open day for local families to discover more about the club and explore opportunities to get involved.	\$800	\$200	\$200	\$200	11/09/2025
21	Nicky Ewing - Te Whare Awhero/Hope House	Welcome to summer family event	Miromiro Reserve, Broomfield	4/12/2025	4pm	Karamū subdivision residents.	80-100	Food - \$500, Bouncy castle, Game Hire, Photo Booth and Activities - \$1,050, Generators - \$200, Snow Cone and Candy Floss Machines - \$250	No	Te Whare Awhero and Home Foundation staff will run the event (donating their time) alongside residents.	\$2,000	\$500	\$200	\$200	11/09/2025
22	Janine Rosie	Community gathering	Kittyhawk Avenue or local park	January 2026	12.30pm	Local families.	20-25	Food and non alcoholic drinks - \$150, Serveware - \$50	No	Attendees can contribute a plate of food from their culture, if they wish.	\$200	\$200	\$75	\$75	11/09/2025
23	Maren Eden	Christmas dinner	Cobra Street, Halswell	21/12/2025	5pm	Surrounding neighbours	35	Food - \$250, Charcoal - \$20	No	Attendees will bring food to share.	\$270	\$270	\$105	\$105	11/09/2025
24	Janet Win	Annual gathering	Harakeke Street, Riccarton	30/11/2025	3pm	Harakeke Street residents	20	Food and non alcoholic drinks	No	Attendees will bring food to share.	\$250	\$250	\$75	\$75	11/09/2025
25	Tim Mead	Lane BBQ	Baronet Lane, Halswell	24/02/2026	4pm	Local residents	18	Food and non alcoholic drinks	Yes		\$180	\$90	\$75	\$75	11/09/2025
26	Sylvia Lukey - Kennedys Bush Road Neighbourhood Association	Annual Christmas Party	Kennedys Bush Road, Halswell	7/12/2025 or 14/12/2025	5.30pm	Local community	60-80	Food and non alcoholic drinks, Bouncy Castle and equipment	Yes		\$450	\$350	\$200	\$200	11/09/2025
27	Jacqueline Brown	Lane BBQ	Shorthorn Lane, Halswell	March 2026	11.30am	Shorthorn Lane residents	44	Food and non alcoholic drinks - \$750 Children's face painter and balloons - \$505	Yes		\$1,255	\$628	\$132	\$132	11/09/2025
28	Tim Joyce	Neighbourhood morning tea and games	Somerville Crescent, Aidanfield	February 2026	9.30am	Somerville Crescent and Eliza Place residents	50-60	Printing - \$50, Food and non alcoholic drinks - \$197	Yes		\$247	\$120	\$120	\$120	11/09/2025
29	Julia Caldwell	Christmas BBQ	Ensign Street, Halswell	December 2025	TBC	Neighbours and local church attendees	40-50	Food and non alcoholic drinks	Yes		\$190	\$100	\$100	\$100	10/10/2025
30	Kerry Miller	Neighbourhood BBQ	The Runway, Wigram	29 November 2025	4pm	The Runway residents	36	Food, non alcoholic drinks, gas and serveware	Yes		\$270	\$120	\$108	\$108	10/10/2025
TOTALS											\$11,470.00	\$5,894.50	\$3,600.00	\$3,600.00	

	Waipuna Halswell-Hornby-Riccarton Community Board Funding 2025-26		
2025-26	Discretionary Response Fund	Allocated	Funds Remaining
2/07/2025	2024-25 DRF and other fund carry over	\$50,777	
14/08/2025	2025-26 SCF Allocation	\$58,043	
	Total DRF Fund	\$108,820	
14/08/2025	Allocation - 2025-26 Off the Ground Fund.	\$3,000	
14/08/2025	Allocation - 2025-26 Youth Development Fund.	\$15,000	
14/08/2025	Board Project - Summer with Your Neighbours.	\$4,000	
14/08/2025	Board Project - ANZAC Day 2026 expenses.	\$1,500	
14/08/2025	Board Project - Community Awards.	\$4,000	
14/08/2025	Board Project - Community Leadership Opportunities.	\$2,000	
14/08/2025	Board Project - Engaging with the Community.	\$3,000	
14/08/2025	Allocation - 2025-26 Off the Ground Fund.	\$3,000	
11/09/2025	Ilam School Board of Trustees towards photographer and venue hire costs for the school's 75th Jubilee.	\$878	
		\$33,378	\$75,442
2025-26	Youth Development Fund	Allocated	Funds Remaining
14/08/2025	Discretionary Response Fund Allocation	\$15,000	
	Total YDF Fund	\$15,000	
18/08/2025	Jhyral Ackerman towards representing Te Toka Tu O Waitaha Under 12s in the Aotearoa New Zealand Māori Rugby league Tamariki Tournament 2025	\$300	
18/08/2025	Anna Lee School of Dance towards Keisha Jones, Isobel Dudley Morelissen, and Olivia Lee Clark attending the Hip Hop Unite World Championship in Prague, Czech Republic.	\$600	
18/08/2025	Bridie Restieaux towards representing New Zealand at the World Mountain and Trail Running Championships in CanFranc-Pirineos Spain.	\$500	
26/08/2025	Lola O'Connor towards attending the Under 16s South Island Girls Football Tournament in Dunedin.	\$200	
4/09/2025	Elisa Harley towards attendance at the Aspiring Leaders Forum in Wellington.	\$300	
5/09/2025	Nico Hall towards participation at the Outward Bound Discovery Course in Anakiwa, Marlborough Sounds.	\$400	
29/09/2025	Viennaeverly Pitman towards attendance at the Junior Rugby League Festival in Queenstown.	\$300	
11/11/2025	Halswell United AFC towards supporting Ally Monro, Amelia Bunn, Erin Didham, Malia Forde, and Summer Bartlett attending the Western Springs U17 Football Tournament in Auckland.	\$1,000	
11/11/2025	Joshua Durant towards representing the NZ Black Sticks Indoor Hockey team at the Nkosi Cup in South Africa.	\$500	
		\$4,100	\$10,900

2025-26	Off the Ground Fund	Allocated	Funds Remaining
14/08/2025	Discretionary Response Fund Allocation	\$3,000	
	Total OTG Fund	\$3,000	
15/09/2025	Halswell Residents' Association Inc towards venue hire and meeting hosting costs towards its Heritage Week project.	\$390	
16/10/2025	Kinfe Teklemariam towards venue hire and workshop materials, towards the Mobile usage and Online Safety and Security Workshop.	\$400	
30/10/2025	Hornby Community Care Centre towards event-related costs for its Share Kai and Kōrero project.	\$400	
		\$1,190	\$1,810

Memos

Memo

Date: 15 October 2025
From: Natasha Wells, Project Manager Transport
To: Mayor & Councillors
Executive Leadership Team
Waipuna Halswell-Hornby-Riccarton Community Board
Cc: Lynette Ellis, Head of Transport & Waste Management
Reference: 25/1892222

South Express Major Cycle Route - Project Update

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 This memo is to update you about the progress of the Puari ki Niho-toto South Express Cycleway, which connects Templeton to the Central City, via Islington, Sockburn, Hornby, Upper Riccarton and Riccarton.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

Overall Project Update

- 2.1 Construction of the South Express Cycleway along Waterloo Road, between Mortlake and Wilson Streets has recently been completed within the Halswell Junction Realignment project. This leaves two packages of work still required to complete the cycleway. These include:
 - 2.1.1 Parker Street/Gilberthorpes Road/Waterloo Road/Moffett Street intersection:
 - This includes construction of the cycleway along Waterloo Road from the western end of Kyle Park to opposite Finsbury Street, passing through the intersection of Parker Street, Gilberthorpes Road, and Moffett Street.
 - The design for this package is not yet fully approved by Council. CCC and KiwiRail are continuing discussions around the scope and phasing of this work which will impact the delivery. Once the KiwiRail elements are fully understood, staff will bring a report to Council.
 - Staff are investigating low-cost interim measures that would improve the level of service through the area, particularly for the least confident cyclists, until the main upgrade works are completed.
 - 2.1.2 Waterloo Road, from Barbers Road to Jones Road (Templeton Package)
 - This package of work extends the existing shared path further west down Waterloo Road from Barbers Road to Jones Road, where it will join up with Selwyn District Council's cycleway to Rolleston, see the blue area in Figure 1 below.
 - This stage also includes line marking and wayfinding signage within the Waterloo Business Park. The infrastructure for this section was constructed before design of the

Memos

cycleway was finalised, to align with the development. It is anticipated that Council will achieve a lower cost for these works by completing it as part of a larger contract.

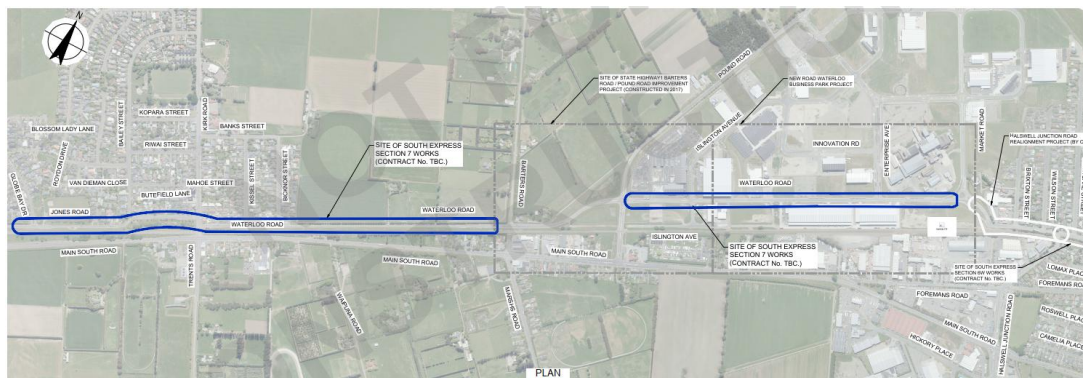


Figure 1: Templeton Package Route Map

Templeton Package Procurement Update

- 2.2 The tender for the Templeton Package was released on the 15 October 2025
 - 2.2.1 On this basis, it is anticipated to have a contract awarded prior to the end of the year, with construction starting in early 2026.
 - 2.2.2 It is expected that construction will take approximately 4 months to complete.
- 2.3 The Project Team is aware of other projects in the area
 - 2.3.1 Council's Three Waters team have a project around the Waterloo Road/Kirk Road intersection. This will be coordinated to minimise disruption to the community, with a joint communications approach adopted throughout construction so the local community is kept informed of what to expect and progress on both projects.
 - 2.3.2 The team are also aware of anticipated works by NZTA on the State Highway in this area. Their delivery team have been contacted with a view to co-ordinate timings and/or Traffic Management to minimise disruption.
- 2.4 The scope of the South Express Templeton package construction contract has also been expanded to include associated maintenance works on Railway Terrace. This would be expected to achieve cost efficiencies and minimise disruption to the local community while we construct the cycleway. Please see Figure 2 below.
 - 2.4.1 These works include like-for-like reshaping and resurfacing of the carriageway and replacement of the deep-dish channel for kerb and flat channel on the north-west side. The north-west side footpath will also be resurfaced as part of these works.
 - 2.4.2 The south-east kerb on Railway Terrace is being completed as part of the cycleway which run on this side of the road, as shown by the red box in Figure 2.

Memos



Figure 2: Railway Terrace works

3. Conclusion Whakakapinga

- 3.1 The tender for the western section of the South Express Major Cycleway is now out to tender.
- 3.2 The scope will include road maintenance work on Railway Terrace.
- 3.3 The project team is aware of other planned works in the area, and is working to co-ordinate these to reduce disruption.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Author	Natasha Wells - Project Manager
Approved By	Matt Goldring - Transport Team Leader Project Management Jacob Bradbury - Manager Planning & Delivery Transport

Memos

Christchurch
City Council

Memo

Date: 27 August 2025
From: Holly Whitaker- Project Manager Community Parks
To: Waipuna- Halswell Hornby, Riccarton Community Board
Cc: Bridie Gibbings- Operations Manager Community Parks Development
Reference: 25/1710916

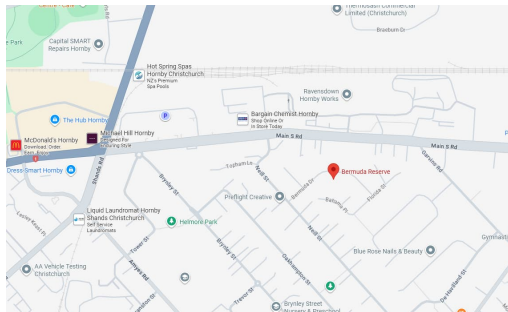
Bermuda Reserve play space renewal

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to inform the Waipuna- Halswell, Hornby, Riccarton Community Board of the planned play space renewal at Bermuda Reserve.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

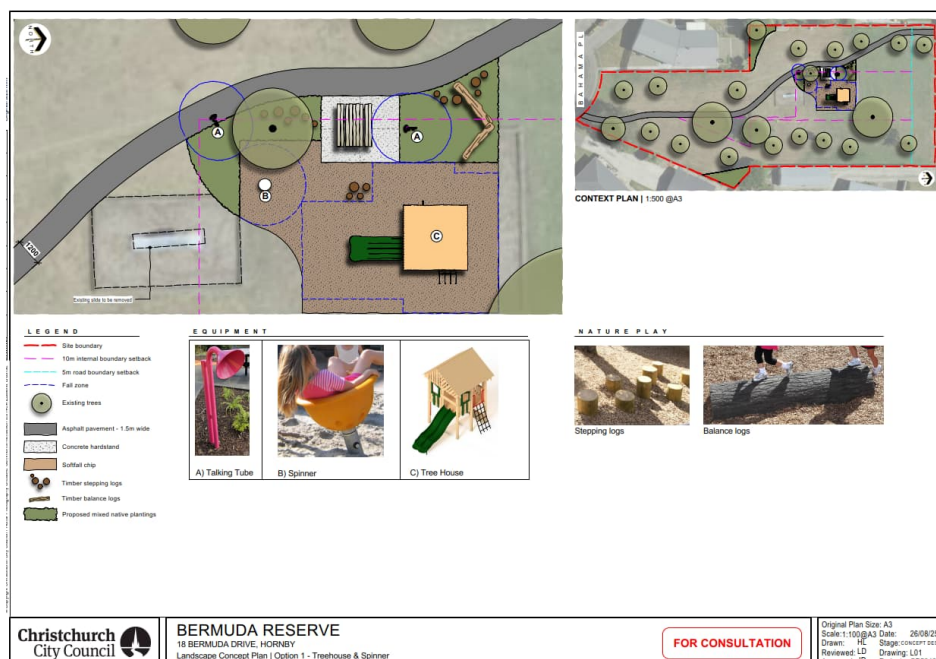
- 2.1 Bermuda Reserve is located in the Hornby ward and acts as a thoroughfare between Bermuda Drive and Bahama Place.



- 2.2
- 2.3 Bermuda Reserve play space is being renewed as part of 61777 Programme – Community Parks Planned Play Space Renewals. The play space is scheduled to be renewed based on its age and condition.
- 2.4 The play space renewal forms part of the 'Waipuna Halswell-Hornby-Riccarton Local Play Spaces Renewals' project, CPMS ID 73984, along with Milnebank Reserve and Iona Reserve. In the most recent assessment, this play space received the lowest overall condition rating and has therefore been prioritised for delivery first.
- 2.5 The budget for the renewal is \$120,000.
- 2.6 In June 2025, staff visited South Hornby Primary School and met with a group of tamariki who live within walking distance of the Reserve and expressed interest in the kaupapa. The five most popular play items identified were: a treehouse with a double slide, a basket swing, in-ground trampolines, a spinning bucket, and a tunnel.

Memos

- 2.7 The play space renewal will retain or enhance the number and type of play elements currently provided, while also ensuring compliance with current New Zealand Play Safety Standards. Consideration has also been given to basic updates to levels of service, including:
 - 2.7.1 An accessible picnic table that is included as a standard in playground renewals and developments to allow families to have a safe space to gather and share kai
 - 2.7.2 Accessible items, in the form of 'talking tubes' that provide inclusive play, for a wider range of users
 - 2.7.3 Nature-play elements, integrating the play space with the surrounding Reserve and providing a low-cost play option
 - 2.7.4 A new pathway. The Reserve doesn't currently have any pathway and acts as a thoroughfare between two streets.
- 2.8 Currently in the Reserve, each play item is stand alone in terms of their location. To maximise play benefits while managing the costs of safety surfacing, play items will be grouped together.
- 2.9 The Christchurch District Plan requires play equipment and structures to be placed a minimum of 10m from a residential boundary fence and 5m from a road boundary. The narrow nature of this Reserve leaves a small amount of space where play items can be placed.
- 2.10 Crime Prevention Through Environmental Design (CPTED) principles have been taken into account when determining the location of the play space and any associated planting. For this reason, a tunnel has not been included.
- 2.11 As it is not possible to accommodate all requests from the children, staff will provide two concept designs for feedback during consultation. Based on the feedback received, along with budget allowances and available space, elements from both designs may be incorporated into the final plan.
- 2.12 Design option 1



Memos

2.13 Design option 2



3. Conclusion Whakakapinga

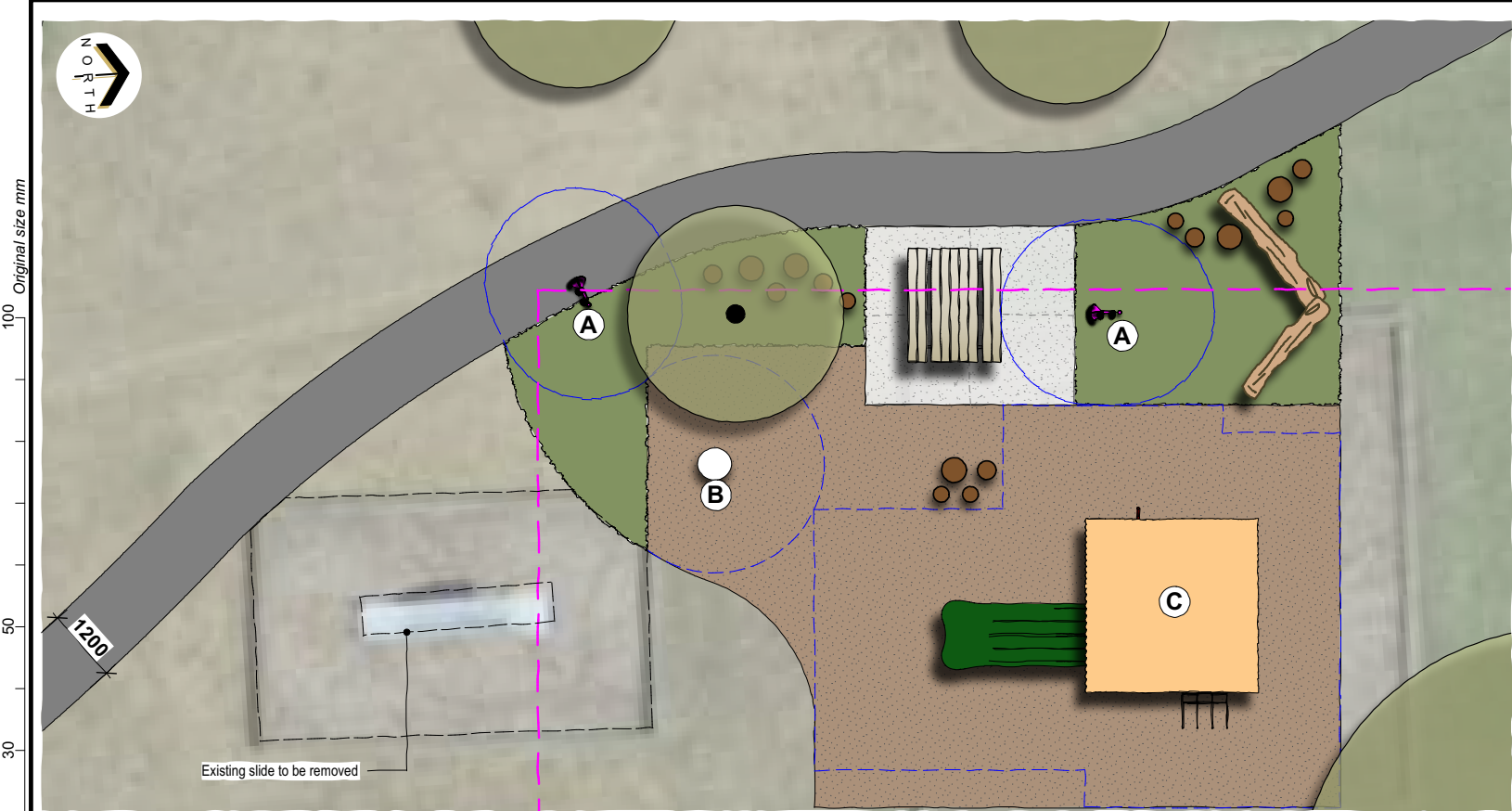
- 3.1 Consultation will go live on the Play Space Network page on Korero Mai in mid-September.
- 3.2 Once consultation is complete, final designs will be created, and Staff will seek Community Board approval prior to construction.
- 3.3 Dependant on contractor and equipment availability, staff hope to begin construction, during Autumn 2026.

Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Bermuda Reserve landscape concepts for consultation	25/1729093

Signatories Ngā Kaiwaitohu

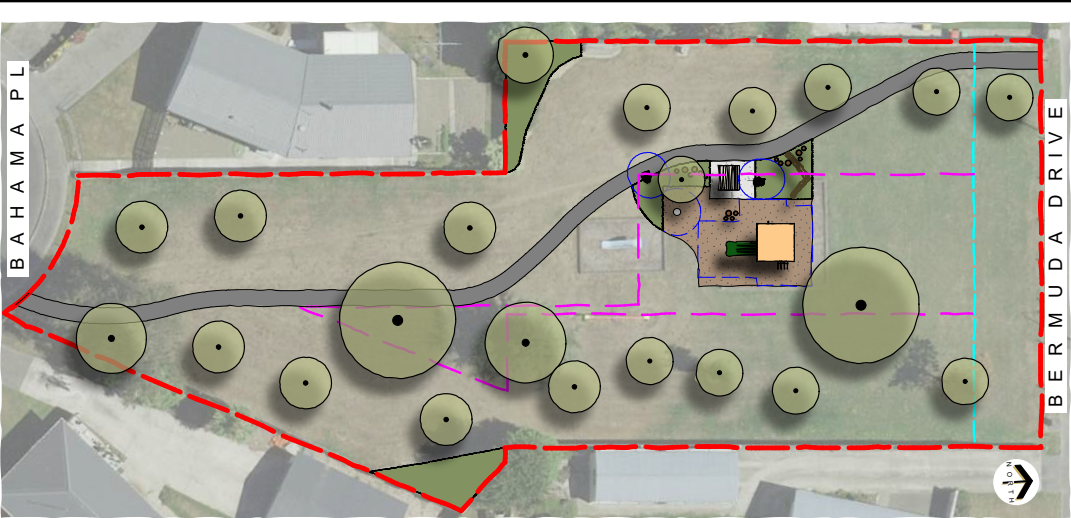
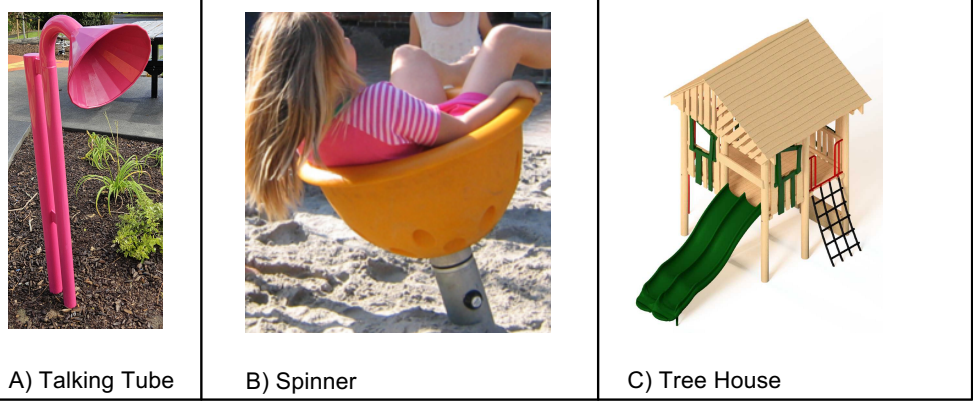
Author	Holly Whitaker - Project Manager - Community Parks
Approved By	Bridie Gibbings - Manager Operations - Parks Development



LEGEND

- Site boundary
- 10m internal boundary setback
- 5m road boundary setback
- Fall zone
- Existing trees
- Asphalt pavement - 1.5m wide
- Concrete hardstand
- Softfall chip
- Timber stepping logs
- Timber balance logs
- Proposed mixed native plantings

EQUIPMENT



NATURE PLAY





-  Site boundary
-  10m internal boundary setback
-  5m road boundary setback
-  Fall zone
-  Existing trees
-  Asphalt pavement - 1.5m wide
-  Concrete hardstand
-  Softfall chip
-  Rubber softfall
-  Timber stepping logs
-  Timber balance logs
-  Proposed mixed native plantings

 <p>A) Carousel</p>	 <p>B) In-ground Trampoline</p>	 <p>C) Basket Swing</p>
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Memos



Memo

Date: 31 October
From: Paris Porter, Engagement Advisor and Katelyn Elley, Parks and Recreation Planner
To: Waipuna Halswell-Hornby-Riccarton Community Board
Cc: John Furlong, Sports Liaison Advisor
Reference: 25/1585629

Awatea Athletics Club Lease Application at Te Kahu Park - Upcoming Engagement

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to advise the Waipuna Halswell-Hornby-Riccarton Community Board of upcoming engagement for Awatea Athletics Club to install storage containers and athletic training facilities at Te Kahu Park.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

- 2.1 Awatea Athletics Club have made an application to install relocatable storage containers and permanent athletics training facilities at Te Kahu Park.
- 2.2 Awatea Athletics Club have been allocated Te Kahu Park through the sports field allocation process.
- 2.3 The proposal includes installing the following in two stages (see **Attachment A** for development plan and **Attachment B** for Container design):

Stage one (Once approval granted)

- Two 20ft relocatable containers to store athletics equipment
- One small, long jump pit for junior athletes
- Three throwing circles, including temporary safety nets erected when in use

Stage two (2026/2027 season)

- Two senior long jump pits (Conversion of one existing temporary pit).
- All weather surface long jump run ups
- All weather surface high jump pad

- 2.4 The existing storage available at Te Kahu Park is not fit for purpose for the high-volume, specialised storage required for athletics. This past season, the club has struggled to store its equipment in an accessible manner within this space, which must also be shared with Halswell United Football Club.

Memos



- 2.5 The proposed athletics facilities are essential for the club's continued growth and quality of service to the community. It will enable better utilisation of Te Kahu Park, resolve storage conflicts with other sports clubs, and make all equipment accessible.
- 2.6 Canterbury Athletics is supportive of the proposal.
- 2.7 Mainland Football Association, who allocates the park in the winter to Halswell United Football Club, has no objections to the proposal.
- 2.8 As per building requirements a lease of the land will be required.
- 2.9 The applicant will be responsible for all costs associated with the installation, insurance, operation, maintenance, and any future removal and will be required to maintain an acceptable facade at all times.
- 2.10 The applicant is also responsible for acquiring all appropriate building and resource consents once they have Community Board approval.
- 2.11 Consultation will take place before the end of 2025. The park is subject to the Reserves Act, therefore public notice and one calendar month of engagement is required. We will seek feedback from local residents, neighbouring facilities, and other park users.
- 2.12 Feedback received through consultation will be incorporated as part of the decision report to the Board, later this year.

3. Next Steps

- 3.1 On completion of engagement, staff will submit a report to the Community Board for approval of a lease and installation of the containers and facilities.

Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Awatea Athletics, Te Kahu Park_Proposed Development	25/1579845
B	Awatea Athletics Container Design_ Te Kahu Park	25/1457759

Signatories Ngā Kaiwaitohu

Authors	Katelyn Elley - Parks and Recreation Planner Paris Porter - Engagement Advisor
Approved By	Kelly Hansen - Manager Parks Planning & Asset Management Bridie Gibbings - Manager Operations - Parks Development Rupert Bool - Head of Parks

Memos



Memos



Te Kahu Park Development

Awatea Athletics
 3 The Runway, Wigram, Christchurch



PROJECT NO:
 25041

ISSUE DATE:
 14/07/2025

ISSUE
 Approval



Artiss Impression - Actual colours may differ

Te Kahu Park Development
Awatea Athletics, 3 The Runway, Wigram, Christchurch

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NOT FOR CONSTRUCTION		
Artists Impression		
Approval	PROJECT NO.	SHEET NO.
14/07/2025	25041	A701



SHEET NO.
A102

Memos

Christchurch
City Council 

Memo

Date: 8 October 2025
From: Dr Richard Gibbs, Senior Project Manager, Parks
To: Waipuna Halswell-Hornby-Riccarton Community Board
Cc:
Reference: 25/2044745

Wigram Road artificial turf sports field consultation and development - response to Waipuna Halswell Hornby Riccarton Community Board HHRB/2025/00012

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to respond to four action items listed in the Waipuna Halswell-Hornby-Riccarton Community Board resolution HHRB/2025/00012, dated 17/03/2025:
- 1.2 Requests staff advice on any proposals for improving playing surfaces at Halswell Domain to ensure availability for year-round usage.
- 1.3 Requests staff advice on the number of intended artificial turfs in the south-west area as part of the Sport Field Network Plan, noting the extensive growth and demand in the south-west area and usage from surrounding Selwyn residents.
- 1.4 Requests staff advice on the updating of the master plan for the wider Ngā Puna Wai facility and surrounding roads, noting the significant changes to the facility since opening.
- 1.5 Request staff investigate optimising the use of the artificial turfs by including but not limited to provision of a warm up area.
- 1.6 The information in this memo is not confidential and can be made public.

2. Update He Pānui

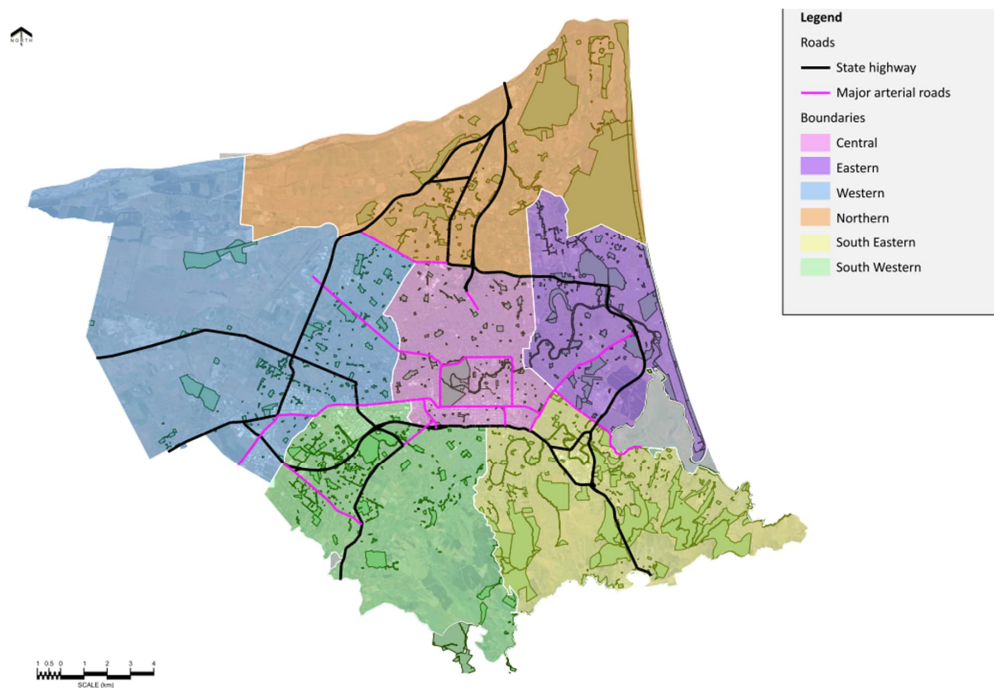
- 2.1 A tender is to be released later this month for the drainage and irrigation upgrade of two areas of Halswell Domain. The work will be carried out in two stages over two construction seasons. The upgrade will involve rationalising the field layout to better accommodate cricket and football, releveling, renewal of the cricket blocks, installation of a new automatic pop-up irrigation system, installation of primary subsoil drainage system, installation of an intensive secondary drainage system, sand carpet placement and finally re-establishment of a new turfgrass surface.

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- 2.2 The number of intended artificial turfs in the south-west area is as articulated in the citywide Sports Field Network Plan. That is, the south-west area is one of six planned artificial turf hubs strategically located around the city, with each hub containing two artificial turf sports fields. There is extensive citywide demand for artificial turf sports fields, and it would be inequitable to concentrate the provision of more than one artificial turf hub in a single catchment area at the expense of another catchment area.



Proposed catchment areas for artificial turf hubs

Memos

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- 2.3 At this stage staff are not actively working on updating a master plan for the wider site. However, the Ngā Puna Wai Trust is already leading an independent, sports-led concept plan on behalf of their sports partners – netball, athletics, hockey, rugby league and tennis. This concept plan is looking at the facility as it currently stands and could be used by CCC to inform how the wider facility can evolve.
- 2.4 Staff organised a planning and design workshop with the relevant Regional Sports Organisations (Mainland Football, Canterbury Rugby and Canterbury Rugby League) on 18 September 2025 to gather their thoughts on several design expectations including warm-up areas. While it is acknowledged that the provision of warm-up areas offers a near seamless booking transition, such a transition has a significant impact on the number of car parking spaces required and the associated traffic movement. This issue has already caused major difficulties in traffic management for the Netsal facility at Ngā Puna Wai. Given that each artificial turf sports field will have total dimensions of 128 m by 80 m suitable for rugby (including field boundaries), there will be opportunity for football users, who require smaller field dimensions, to warm up in the deadball areas of the artificial turf. That aside, any provision of dedicated warm-up areas has a financial implication, which could end up limiting the number of artificial turf hubs that can be afforded for the budget available in the current LTP.

3. Conclusion Whakakapinga

- 3.1 Two areas of Halswell Domain will be receiving significant drainage upgrade over the next two seasons.
- 3.2 There are no plans to increase the planned provision of artificial turf sports fields in the south-west of the city.
- 3.3 Staff are not actively working on updating a master plan for the wider Ngā Puna Wai site but will be able to use a sports-lead concept plan to inform any decisions on how the wider site can evolve.
- 3.4 A planning and design workshop has been held with the relevant Regional Sports Organisations to gather their thoughts on several design expectations including warm-up areas. The provision of a warm-up area has significant car parking, changing room and cost implications which would need to be worked through for each site.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Author	Richard Gibbs - Senior Project Manager Te Kaha
Approved By	Rupert Bool - Head of Parks

Memos

Memo

Date: 19 November 2025
From: Peter Barnes - Senior Parks and Policy Planner
To: Waipuna Halswell-Hornby-Riccarton Community Board
Cc:
Reference: 25/2387389

Kyle Park Lease Application, Christchurch BMX Club

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this Memo is to inform the Board of a lease application by the Christchurch BMX Club Incorporated, and the upcoming Public Engagement.
- 1.2 The information in this memo is not confidential and can be made public.

2. Kyle Park

- 2.1 Kyle Park is located between Waterloo Road, the railway line, and Matatiki Hornby Centre (see below).
- 2.2 The land is vested as Recreation Reserve (Reserves Act 1977).
- 2.3 In addition to the existing BMX track, which has been in place for over 20 years, Kyle Park has extensive open space, walking paths, trees, seating, and toilets.
- 2.4 A southern area of Kyle Park contains historic and managed contaminated land, fenced off to the public.



Memos



3. Lease Application

- 3.1 The Christchurch BMX Club lease on Kyle Park has expired, and they have had a rent holiday since 2023. They have submitted an application for a new lease.
- 3.2 Christchurch City BMX Club had 164 registered members in 2024 and are the predominant users of the lease area. They run weekly trainings and events on the site.
- 3.3 Occasionally, the BMX club will apply for temporary access to the wider park for special national events, around 3-4 times per year. The special event wider access is not part of this lease application.
- 3.4 To date the Club has operated the BMX track lease area in an organised and tidy manner. The Club has been pro-active in working with the Parks Unit, and maintains good relationships with other park users, and the surrounding community.
- 3.5 The lease area applied for is almost identical to the previous lease area. A few minor changes to configuration have been incorporated to more correctly cover the existing activities.
- 3.6 The lease term is proposed to be 33 years.
- 3.7 The additional structures within the lease area are to modernise the facility, and to provide for a greater level of rider safety.
- 3.8 All proposed structures are subject to building/resource consents -
 - the building of a start hill cover
 - replacement of the start gate.
 - the installation of a lime bunker at the western end of the lease area.
 - additional 1.2m high track safety fencing (to be consistent with existing sections).
 - two storage containers to be recognised in the lease. It is noted that Parks Unit do not generally support storage containers and look for more purpose-built buildings. It is also noted that in this case, the containers are clustered with an existing building and trees.
- 3.9 A new lease area plan has been drafted as follows -

Memos



4. Public Engagement

- 4.1 An Engagement Plan has been prepared by Paris Porter, Engagement Advisor.
- 4.2 Public Engagement is taking place 21st November to 21st December 2025.
- 4.3 Due to the long-term Club BMX track, which staff consider to have been generally well managed and maintained, no significant engagement issues, risks or sensitivities have been identified.
- 4.4 The engagement plan identifies target audiences as local residents bordering the park, groups that use Kyle Park, neighbouring schools and community organisations/groups.
- 4.5 Targeted engagement tactics include flyer drops undertaken in letterboxes, emails, Facebook Group posts, and the Kōrero mai page.

5. Conclusion Whakakapinga

- 5.1 The Christchurch City BMX Club are applying for a new lease for their existing Kyle Park BMX track that is now over 20 years old. The track is currently well utilised and well maintained.
- 5.2 A number of new structures are proposed, to modernise the facility, and to provide a higher level of rider safety.
- 5.3 An Engagement Plan has been drafted to manage public consultation, and to successfully meet objectives, which include ensuring park users have an opportunity to provide feedback, and that the Council can understand community views to assist in decision making.
- 5.4 Consultation begins on 21st November for a 4 week period.
- 5.5 A report summarising engagement and feedback will be provided back to the Waipuna Halswell-Hornby-Riccarton Community Board, likely in February 2026.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Memos

Signatories Ngā Kaiwaitohu

Author	Peter Barnes - Senior Parks & Policy Planner
Approved By	Kelly Hansen - Manager Parks Planning & Asset Management Al Hardy - Manager Community Parks Rupert Bool - Head of Parks

Memos



Memo

Date: 20 November 2025
From: Mandy Anderson, Manager Recreation Programmes, RSE Unit
To: Waipuna-Halswell-Hornby-Riccarton Community Board Members, Manager
Community Governance and Community Recreation Advisor
Cc:
Reference: 25/2393923

Matatiki Women's Swimming Sessions

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to provide an update on the women's swimming sessions, outlining the rationale, demand and current success of the sessions.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

- 2.1 Since opening Matatiki Hornby Centre, the women's swimming session has been on offer every Thursday from 3:00pm-9:30pm. The sessions are run year-round and are open to all girls and women of all ages (and anyone who identifies as a woman). Boys under the age of 5 are also welcome to participate in the women's swimming sessions.
- 2.2 **Rationale** - The Council's Recreation, Sports and Events Unit vision is: "More People, More Active, More Often". Women swimming sessions at Matatiki and Te Pou Toetoe reduce barriers and encourage participation—particularly among Middle Eastern, Asian, Pacific, and Māori women. This initiative aligns with the Multicultural Strategy by promoting inclusion and equitable access.

Women may prefer these sessions for reasons such as cultural or religious beliefs, body image concerns, privacy, safety, or social connection. Similar to women-only gyms, these sessions provide a supportive environment for confidence and community. Recent research confirms the need for such initiatives. Sport NZ's *Active NZ Survey (2023)* highlights persistent gender and ethnic inequities, and global studies show nearly half of girls drop out of sport during adolescence due to cultural, confidence, and privacy barriers.

Women-only swimming sessions directly address these challenges. The women's swimming session aligns with the Human Rights Act (1993) as a measure to protect privacy, promote safety and encourage equal participation.

- 2.3 **Determining demand** - As part of the community engagement process prior to opening Matatiki Hornby Centre, Council staff sought feedback on how the community would like to use the new facility and the types of programmes and activities they wanted offered.

A total of **185** responses were received, including 138 from Hornby locals. Most responses came from individuals (170). The most requested aquatic programme was a women's swimming session, with 66 responses supporting this option.

Memos



In addition to the survey, staff met with community groups such as Aotearoa Ethnic Women's Group and Purapura Whetu Refugee Services. These hui confirmed that women's swimming sessions would be well received by diverse communities.

The introduction of a women's session at Matatiki complimented the existing offering at Te Pou Toetoe, providing equitable access across the city.

This information and the service delivery plan was presented to the Community Board at this time.

- 2.4 **Stories of success** - The initial weekly target for attendance at the women's swimming session at Matatiki Hornby Centre was 200 per session. After the first six months, **4648** participations had attended the sessions – an average of 179 women per week. Eighteen months on, the session now averages **246** participants a week– which is on par with the demand at Te Pou Toetoe Linwood.

While there has been a few negative feedback and complaints, most of the feedback has been positive and reinforce the importance of the session for those women who are attending:

"I love how there is a safe, comfortable place for women to swim. At other pools which do not offer this service, the pool and other amenities are often dominated by a majority of male attendees which can make it feel uncomfortable as a woman particularly when you are in swimwear. I think these sessions are also wonderful for women who wear a hijab or other religious dress which prevents them from being able to swim when men are around. I love both of the women's sessions at Te Pou Toetoe and Matatiki and I hope they continue!

Kelly from Pegasus Health Canterbury - is getting a lot of positive feedback about these sessions by her clients She said they are excited it is available and comfortable coming here to swim because the women do not feel self-conscious or have issues around body image. Very positive feedback received

"It was really awesome experience, super welcoming. Felt very comfortable and think it is a great initiative and would highly recommend Women's Sessions on a Thursday to all women I give it a 10/10"

"I think this is absolutely fantastic, I would have started swimming a long time ago had we had this up in Hutt Valley and I know the same for my friends. Keep up the good work and I hope the one silly mate complaining moves along, doubt he even goes for swims anyways to be honest. Thanks for making this possible!"

"I feel less body conscious and less awkward. I like that it isn't over-crowded in the lane pool as I'm a swimmer who hasn't swum in 15 years"

3. Conclusion Whakakapinga

- 3.1 For many women who have attended the women's swimming sessions at Matatiki, the experience has provided an opportunity to either discover or reignite a love of being in the water
- 3.2 Continued growth in the numbers attending each week, reinforce that the session is becoming embedded into the community as a regular offering.
- 3.3 Feedback highlights that participants deeply appreciate the inclusive and welcoming environment provided during these sessions.

Memos

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Author	Mandy Anderson - Manager Recreation Programmes
Approved By	Nigel Cox - Head of Recreation, Sports & Events David Bailey - Manager Recreation & Sports Services

GRAFFITI SNAPSHOT September 2025

Ward and Suburb Insights



Ward	Graffiti reported September 2025	Graffiti reported August 2025	% Monthly Change
Central	784	695	13%
Heathcote	251	129	95%
Spreydon	156	110	42%
Coastal	127	107	19%
Linwood	115	91	26%
Innes	107	58	84%
Hornby	63	55	15%
Burwood	56	50	12%
Riccarton	54	49	10%
Papanui	50	44	14%
Cashmere	47	66	-29%
Halswell	38	36	6%
Fendalton	27	21	29%
Banks Peninsula	24	20	20%
Harewood	13	30	-57%
Waimairi	10	4	150%
Unknown	3	5	-40%
Total	1,925	1,568	23%

Ward	Graffiti cleaned mtrs2 September 2025	Graffiti cleaned mtrs2 August 2025
Central	1539	2025
Heathcote	1151	386
Coastal	349	637
Halswell	290	
Linwood	275	356
Spreydon	189	569
Papanui	140	120
Hornby	134	155
Riccarton	129	62
Burwood	113	65
Innes	112.5	117
Harewood	87	134
Cashmere	36	52
Fendalton	26	21
Banks Peninsula	21	38
Waimairi	9	5
Unknown		4
Total	4599	4804

Reporting Hot Spots

Streets/Locations with the most reported graffiti
(Excluding non- CCC Utility cabinets)

Suburb	Reports made September 2025	Reports made August 2025
Central City	634	549
Sydenham	156	80
Addington	112	78
New Brighton	82	65
Linwood	78	73
St Albans	67	46
Waltham	52	44
Woolston	50	36
Hornby	45	35
Richmond	43	24
Shirley	40	8
Spreydon	32	13
Papanui	27	35
Lytelton	25	18
Riccarton	25	30
Phillipstown	24	25
Hoon Hay	21	19
Sockburn	21	20
Upper Riccarton	21	9
South New Brighton	19	19
Bromley	18	13

Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned graffiti m2
Washington Way Reserve	371
Tuam Street	148
Ferry Road \ Bridle Path Road, Ferrymead	125
Curlett Stream Branch, Curlett Stream to Hw 4488	110
Dickeys Road, Main North to Coutts Island	80
Brougham Street, Opawa to Ensors	75
Colombo Street	68
Waltham Road, Wordsworth to Mowbray	61
Durham Street South, Sandford to Moorhouse	58
Curletts Road, Parkhouse to Lunns	55
Pilgrim Place	53
Thomson Park	51
Chelsea Street, Russell to Pamela	44
South New Brighton Beach	44
Cathedral Square	41
Allen Street \ Madras Street, Central City	40
Sylvan Street, Hillmorton to End	40
Cathedral Square, Worcester to Colombo	39
Curletts Road, Lunns to Christchurch Southern	39
Parklands Reserve	38
South New Brighton Park	38
Barbadoes Street	37
Cass Street, Orbell to Colombo	36
Linwood Park	36
Avondale Playground	36
Rawhiti Domain	35

GRAFFITI SNAPSHOT September 2025

Further Insights

Snap Send Solve
Feedback from our customers last month



Monthly Draw Winner:



Duplicate Tickets - Deflections stop duplicate requests before they're created – saving time and contractor costs.

Potential Duplicates 845	Deflections 330
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Volunteer Safety

Please report any Incidents or near misses within 24 hours to 027 211 4766/941 8485 or graffitiprogramme@ccc.govt.nz

Latest artwork – Artist Frankie Bakker

'Navigate' Questions the tools we use to navigate through life, do they serve us holistically or are we being served! The playful imagery of the seagulls 'mag-pie-ing' devices and stimulants (cell phones, step-tracking watches, time, laptops) sends a message to retune, retune back to the rhythms of the ocean and the joys of nature - like an old sailor man who can feel the weather turning and understands the currents of the waters. Inspired by travel through Greece and Bali where she and her friend would leave the tourists to dance on the stone castle in the ocean (Paros) or the secret bay out by Devil's Tears in Bali.



Located at
80 Owles
Terrace,
New
Brighton

Ticket Report

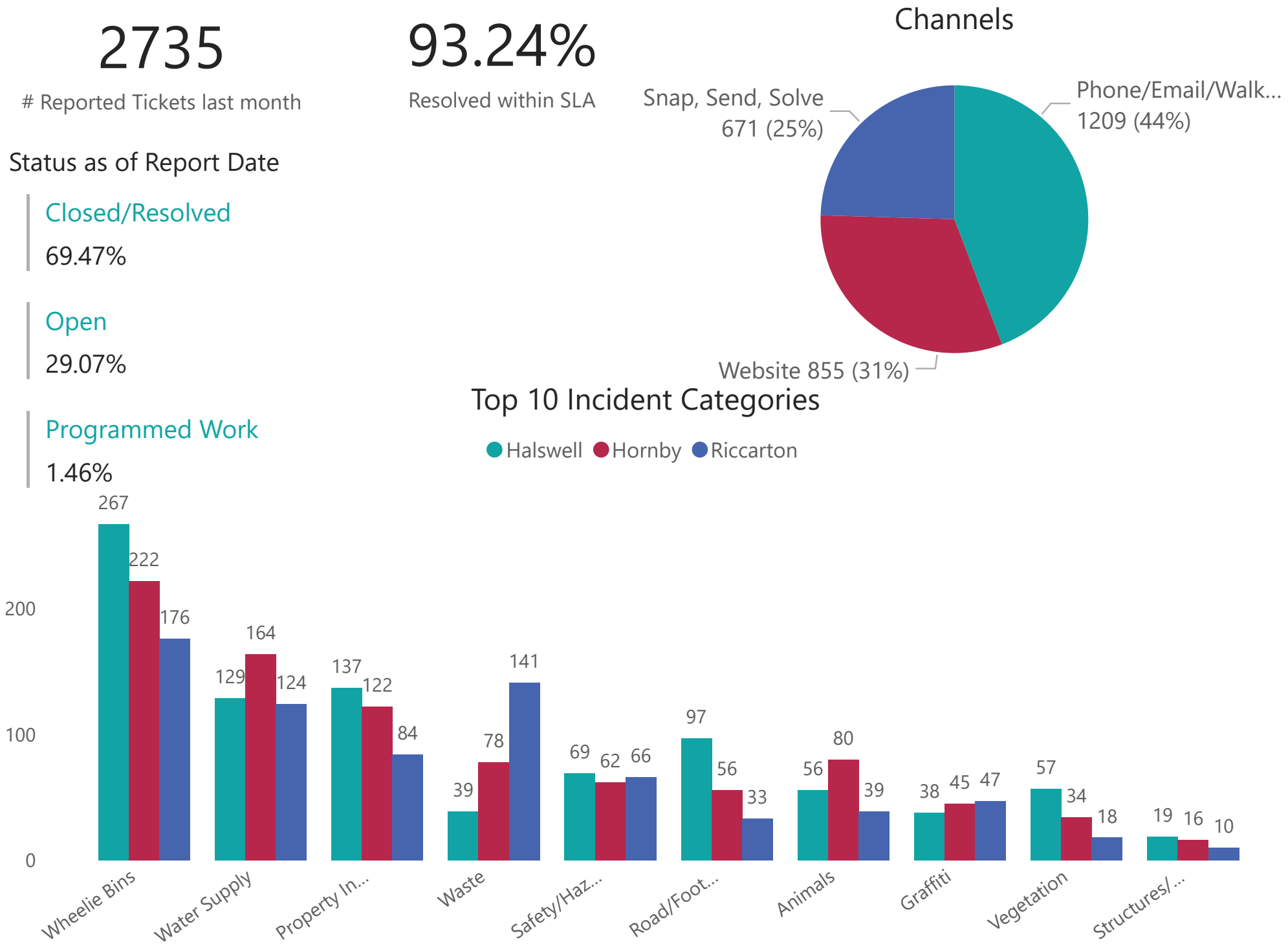
01 09 2025 - 27 09 2025

Filter by Ward

Halswell-Hornby-Riccarton

Filter by month

2025 (Year) + September (Month)



# Tickets	ObjectCategory	+/- Previous Month
254	Damaged Bin	23
229	Litter	23
215	Bin Not Collected	18
181	Water Leak	11
124	Residential LIM	-9
97	Residential Property Files	3
96	Meter box	41
93	Graffiti - Fence, building or structure	9
75	New Service	24
65	Missing Bin	-35

Report date:
 30 Sep 2025

Ticket Report

01 10 2025 - 31 10 2025

Filter by Ward

Halswell-Hornby-Riccarton

Filter by month

2025 (Year) + October (Month)

3465

Reported Tickets last month

90.97%

Resolved within SLA

Channels

Status as of Report Date

Closed/Resolved

68.20%

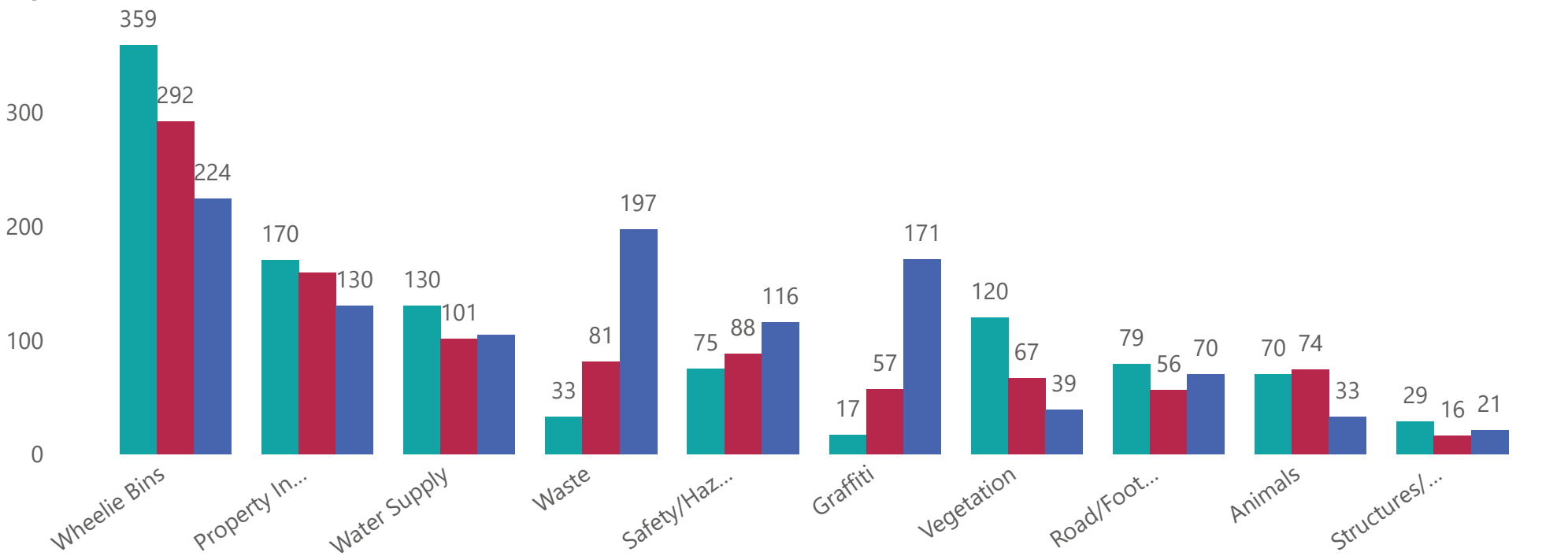
Open

29.84%

Programmed Work

1.96%

Top 10 Incident Categories



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
359	Damaged Bin	78
286	Litter	29
271	Bin Not Collected	52
171	Residential LIM	29
165	Water Leak	-41
121	Graffiti - Fence, building or structure	16
120	Trees	56
114	Residential Property Files	13
88	New Service	1
84	Graffiti - Utility box, pole, railway	64

Report date:
 02 Nov 2025

19. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting agenda was generated.

Open Actions Ngā Mahinga Tuwhera

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Visibility of traffic island - Sparks Road, Halswell	10 August 2023	15 December 2025	Transport & Waste	Asset Planning
Public Forum - Hornby Menzshed	10 April 2025	15 December 2025	Community Support & Partnerships	Governance Process
Kennedys Bush Road upgrade	15 May 2025	15 December 2025	Transport & Waste	Asset Planning
Quaifes Road Corridor	15 May 2025	15 December 2025	Transport & Waste	Asset Planning
William Brittan / Milns / Kearns intersection	15 May 2025	15 December 2025	Transport & Waste	Asset Planning
Public Forum - Te Kuru Wetlands Interpretive Centre Project	10 July 2025	28 February 2026	Parks	Parks & Recreation Planning
Canterbury Riding for Disabled - proposed new lease	14 August 2025	20 December 2025	Facilities & Property Unit	Property Consultancy
Halswell Quarry Dog Exercise Area	14 August 2025	31 December 2025	Parks	Parks & Recreation Planning
Public Forum - Cycling priorities in the Community Board area	14 August 2025	31 December 2025	Transport & Waste	Asset Planning
Division Street wastewater drainage system	11 September 2025	11 December 2025	Three Waters	Service Excellence
Parking issues at the corner of Puriri Street and Riccarton Road	11 September 2025	11 December 2025	Transport & Waste	Traffic Operations

Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Halswell Domain - Halswell Cricket Club - Practice nets renewal	14 August 2025	13 November 2025	8 September 2025	Parks	Parks & Recreation Planning
Proposed Road Names - 33 Sutherlands Road, Halswell	11 September 2025	11 December 2025	15 September 2025	Planning & Consents	Resource Consents
Public Forum - Halswell Quarry Park Management Plan and Board processes	13 March 2025	30 November 2025	15 September 2025	Parks	Parks & Recreation Planning
Travel around the Riccarton Ward	14 November 2024	19 September 2025	18 September 2025	Transport & Waste	Real Time Services
Waipuna Halswell-Hornby-Riccarton - Better-Off Fund Application for Consideration	11 September 2025	11 December 2025	22 September 2025	Community Support & Partnerships	Governance (Hal-Hor-Ric)
Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 Application - Ilam School Board of Trustees	11 September 2025	11 December 2025	22 September 2025	Community Support & Partnerships	Governance (Hal-Hor-Ric)
249-251 Riccarton Road - Proposed P30 Parking Restrictions	11 September 2025	11 December 2025	26 September 2025	Transport & Waste	Traffic Operations
179 Milns Road - intersections and road frontage upgrades	10 July 2025	9 October 2025	2 October 2025	Transport & Waste	Asset Planning
60 and 70 McTeigue Road Subdivision - footpath, kerb and channel and no stopping	10 July 2025	9 October 2025	2 October 2025	Transport & Waste	Asset Planning
Subdivision adjacent roads: Glovers Road, Kennedys Bush Road, and Candys Road	14 August 2025	13 November 2025	2 October 2025	Transport & Waste	Asset Planning
Public Forum - Te Kuru Wetlands Interpretive Centre Project	10 July 2025	9 October 2025	6 October 2025	Three Waters	Stormwater & Waterways Delivery
Parking issues at the corner of Puriri Street and Riccarton Road	11 September 2025	11 December 2025	10 October 2025	Transport & Waste	Parking

Wigram Road artificial turf sports field consultation and development	13 March 2025	15 October 2025	30 October 2025	Parks	Metropolitan Parks
Public Forum - Cycling priorities in the Community Board area	14 August 2025	13 November 2025	4 November 2025	Transport & Waste	Traffic Operations
Trees on Gilberthorpes Reserve	10 April 2025	15 December 2025	4 November 2025	Parks	Botanic and Garden Parks
Wigram Road and Hayton Road Intersection Layout Updates	14 August 2025	13 November 2025	6 November 2025	Transport & Waste	Asset Planning
Angela Street - Proposed No Stopping Restrictions	14 August 2025	14 November 2025	11 November 2025	Transport & Waste	Traffic Operations
Date of First Ordinary Meeting	6 November 2025	5 February 2026	11 November 2025	Community Support & Partnerships	Governance (Hal-Hor-Ric)
Waterloo Road Hornby High School- Proposed Parking Restriction Changes	10 July 2025	14 November 2025	11 November 2025	Transport & Waste	Traffic Operations
Wigram Road Proposed No Stopping Restrictions	14 August 2025	14 November 2025	11 November 2025	Transport & Waste	Traffic Operations
Main South Road outside Denton Park- Proposed Parking Restrictions	10 July 2025	14 November 2025	13 November 2025	Transport & Waste	Traffic Operations
Tower Street- Proposed P120 Parking Restriction Extension	10 July 2025	14 November 2025	13 November 2025	Transport & Waste	Traffic Operations
Public Forum - Harvard Avenue Traffic Plan and Branston Street traffic movements	13 March 2025	12 November 2025	4 December 2025	Transport & Waste	Asset Planning
Calverton Place Proposed No Stopping Restrictions	10 July 2025	19 December 2025	5 December 2025	Transport & Waste	Traffic Operations