

Waitai
Coastal-Burwood-Linwood Community Board
OPEN MINUTES

Date: Monday 11 August 2025
Time: 4.36 pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present

Chairperson	Jackie Simons
Members	Tim Baker
	Kelly Barber
	Celeste Donovan
	Alex Hewison
	Yani Johanson
	Greg Mitchell
	Jo Zervos

Principal Advisor
Chris Turner-Bullock
Manager Community Governance
Tel: 941 8233
christopher.turner@ccc.govt.nz

Meeting Advisor
Cindy Sheppard
Community Board Advisor
Tel: 941 6547
cindy.sheppard@ccc.govt.nz
Website: www.ccc.govt.nz

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Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved CCBCC/2025/00069

That the apology from Paul McMahon for absence be accepted.

Kelly Barber/Greg Mitchell

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Jackie Simons declared an interest in Item 12, Urban Forest Planting Plan for the Ōpawaho Heathcote River and took no part in any discussion or voting.

Alex Hewison declared an interest in item 9, Bus layover routes 5 and 135 – New Brighton and took no part in any discussions or voting.

Yani Johanson declared an interest in Item 12, Urban Forest Planting Plan for the Ōpawaho Heathcote River and took no part in any discussion or voting.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved CCBCC/2025/00070

That the minutes of the Waitai Coastal-Burwood-Linwood Community Board meeting held on Monday, 7 July 2025 be confirmed.

Tim Baker/Greg Mitchell

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Waitakiri School - Burwood Road School Crossing

Greta Lewis, Ruby McLeod and Leighton Scott, students from Waitakiri School addressed the Board in relation to safety concerns outside Waitakiri School when crossing Burwood Road.

After questions from members, the Chairperson thanked Greta, Ruby and Leighton for their presentation.

Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Refers the issues raised in the presentation to staff for investigation and report back to the Board.

Attachments

- A Waitakiri School Presentation 

4.2 Winter Fireworks

Danette Wereta, local resident, addressed the Board in relation to impacts the Winter Fireworks Events in New Brighton have on the environment, wildlife and companion animals.

After questions from members, the Chairperson thanked Danette for her update.

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Refers the issues raised in the public forum presentation to staff for response.

4.3 Public Health Support for Homeless in the Red Zone

Rebecca Robin withdrew her speaking request and will now present to Council.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Chelsea Street Renewal – Linwood Woolston CRAF

Zentarou Fukuhara, local resident addressed the Board in relation to item 7, Chelsea Street Renewal – Linwood Woolson CRAF.

After questions from members, the Chairperson thanked Zenta for his update.

5.2 Chelsea Street Renewal – Linwood Woolston CRAF

John Sauer, local resident did not attend the meeting.

5.3 Chelsea Street Renewal – Linwood Woolston CRAF

Dianne Downward, local resident addressed the Board in relation to item 7, Chelsea Street Renewal – Linwood Woolson CRAF.

After questions from members, the Chairperson thanked Dianne for her update.

Attachments

- A Dianne Downward Statement - Chelsea Street Renewal 

5.6 Chelsea Street Renewal - Linwood Woolston CRAF

Ma'a Faletanoai-Evalu local resident, addressed the Board in relation to item 7, Chelsea Street Renewal – Linwood Woolston CRAF.


After questions from members, the Chairperson thanked Ma'a for his update.

5.4 Urban Forest Planting Plan for the Ōpāwaho Heathcote River

Chrissie Williams and Malcolm Long on behalf of the Ōpāwaho Heathcote River Network, addressed the Board in relation to item 12, Urban Forest Planting Plan for the Ōpāwaho Heathcote River.

After questions from members, the Chairperson thanked Chrissie and Malcolm for their update.

Attachments

A OHRN - Urban Forest planting plan Opawaho Heathcote River [⇒](#) 

5.5 Proposed Time Restrictions: Broadpark Road

Ann Ferrall, local resident, addressed the Board in relation to item 11, Proposed Time Restrictions: Broadpark Road.

After questions from members, the Chairperson thanked Ann for her update.

Attachments

A Ann Ferral Statement - Broadpark Road [⇒](#) 

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Chelsea Street Renewal - Linwood Woolston CRAF

Council officers in attendance spoke to the accompanying report.

The Board took into consideration the deputations received (5.1, 5.3 and 5.6 above) and decided to request a workshop as per the resolution below.

Council Officers advised the Board that the decision to request a workshop may delay consideration of the item until the new electoral term.

Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the information in the Chelsea Street Renewal - Linwood Woolston CRAF Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to parking, stopping restrictions, traffic controls made pursuant to any Bylaw to the extent that they are in conflict with the parking, stopping and traffic controls restrictions described in recommendations 4 - 7 below.

4. Approves all kerb alignments, paths, buildouts, road surface treatments, traffic calming features and road markings on Chelsea Street, commencing at its intersection with Linwood Avenue and extending in a northerly direction for approximately 443 metres as detailed on plan TP366101, dated 14.07.2025, and attached to this report as Attachment A.
5. Approves all kerb alignments, paths, road surface treatments, traffic calming features and road markings on Russell Street, commencing at its intersection with Chelsea Street and extending in a north westerly direction for approximately 20 metres as detailed on plan TP366101, dated 14.07.2025, and attached to this report as Attachment A.
6. Approves all kerb alignments, paths, road surface treatments, traffic calming features and road markings on Pamela Street, commencing at its intersection with Chelsea Street and extending in a north westerly direction for approximately 14 metres as detailed on plan TP366101, dated 14.07.2025, and attached to this report as Attachment A.
7. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and Part 21 of the Local Government Act 1974, that the stopping of vehicles be prohibited at all times as detailed on plan TP366101, dated 14.07.2025, and attached to this report as Attachment A:
 - a. On the north western side of Chelsea Street, commencing at its intersection with Linwood Avenue and extending in a north easterly direction for a distance of 13 metres.
 - b. On the north western side of Chelsea Street, commencing at a point approximately 80 metres north east of its intersection with Linwood Avenue and extending in a north easterly direction until its intersection with Cuba Street.
 - c. On the north western side of Chelsea Street, commencing at a point approximately 175 metres north east of its intersection with Linwood Avenue and extending in a north easterly direction for a distance of 11 metres.
 - d. On the north western side of Chelsea Street, commencing at a point approximately 290 metres northeast of its intersection with Linwood Avenue and extending in a north easterly direction until its intersection with Russell Street.
 - e. On the north western side of Chelsea Street, commencing at its intersection with Russell Street and extending in a north easterly direction for a distance of 26 metres.
 - f. On the north western side of Chelsea Street, commencing at a point approximately 74 metres north east of its intersection with Russell Street and extending in a north easterly direction for a distance of 20 metres.
 - g. On the north western side of Chelsea Street, commencing at its intersection with Pamela Street and extending in a north easterly direction for a distance of 14 metres.
 - h. On the south eastern side of Chelsea Street, commencing at a point approximately 2 metres south west of its intersection with Pamela Street and extending in a south westerly direction for a distance of 20 metres.
 - i. On the south eastern side of Chelsea Street, commencing at a point approximately 90 metres south west of its intersection with Pamela Street and extending in a south westerly direction for a distance of 47 metres.
 - j. On the south eastern side of Chelsea Street, commencing at a point approximately 130 metres south west of its intersection with Russell Street and extending in a south westerly direction for a distance of 11 metres.

- k. On the south eastern side of Chelsea Street, commencing at a point approximately 11 metres south west of its intersection with Cuba Street and extending in a south westerly direction for a distance of 12 metres.
 - l. On the north western side of Russell Street, commencing at its intersection with Chelsea Street and extending in a north westerly direction for a distance of 13 metres.
 - m. On the north eastern side of Russell Street, commencing at a point approximately 20 metres north west at its intersection with Chelsea Street and extending in a south easterly direction for a distance of 20 metres.
 - n. On the north western side of Pamela Street, commencing at a point approximately 14 metres north west of its intersection with Chelsea Street and extending in a south easterly direction for a distance of 14 metres.
 - o. On the north eastern side of Pamela Street, commencing at a point approximately 14 metres north west of its intersection with Chelsea Street and extending in a south easterly direction for a distance of 14 metres.
8. Approves that these resolutions 4-7 take effect when signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Community Board Resolved CCBCC/2025/00071

That the Waitai Coastal-Burwood-Linwood Community Board let the Chelsea Street Renewal – Linwood-Woolston CRAF Report lay on the table until a workshop is held with the Community Board and Transport Staff to discuss changes to the plan based on submitters feedback and deputations received on 11 August 2025, specifically in regards to the narrowing of the intersections, speed humps, cycling infrastructure and the widening of paths.

Yani Johanson/Greg Mitchell

Carried

8. Grant of Electricity Easement over Linwood Park

Community Board Resolved CCBCC/2025/00072 Original Officer Recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

- 1. Receives the information in the Grant of Electricity Easement over Linwood Park Report.
- 2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3. Approves, pursuant to Section 48(1) of the Reserves Act 1977, the granting of an electricity easement in favour of Orion New Zealand Limited over part of Linwood Park, legally described as Part Rural Section 437, held in Record of Title CB188/155 as shown "A" and highlighted yellow on the plan attached to this report.
- 4. Notes that the above approval is subject to Minister of Conservation consent, delegated to the Council's Chief Executive under the Instrument of Delegation for Territorial Authorities dated 12 June 2013, and supports that delegation being exercised.

5. Delegates authority to the Manager Property Consultancy to finalise negotiations and sign all necessary easement documentation.

Kelly Barber/Tim Baker

Carried

9. Bus layover for bus routes 5 and 135 - New Brighton

Council and Environment Canterbury Officers in attendance spoke to the accompanying report.

The Board requested further advice as per the resolution below.

Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Bus layover for bus routes 5 and 135 - New Brighton Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Option 1 – Preferred option: Formalisation of current bus layover (Attachment A)

3. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017
 - a. Approves that a bus stop be installed on the median of Oram Avenue commencing at a point 13 metres north of its intersection with Hood Street and extending in a northerly direction for a distance of 74 metres.
4. Approves that any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in clauses 3 above are revoked.
5. Approves that these resolutions, described in clauses 3 above, take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Community Board Resolved CCBCC/2025/00073

That the Waitai Coastal-Burwood-Linwood Community Board let the Bus layover for bus routes 5 and 135 – New Brighton report lay on the table and request staff provide advice on a long term bus layover solution for New Brighton, including Marine Parade, Hawke Street and other viable sites, and to explore options for Council to purchase or repurpose land for a permanent layover or bus interchange.

Celeste Donovan/Kelly Barber

Carried

10. Bus stop upgrades on Estuary Road near Bridge Street

Community Board Resolved CCBCC/2025/00074 Original Officer Recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Bus stop upgrades on Estuary Road near Bridge Street Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to parking or stopping restrictions and traffic controls made pursuant to any bylaw to the extent that they conflict with the parking or stopping restrictions and traffic controls described in resolutions 4 to 6 below.

Bus stop 26557 – Relocated from outside 51 Bridge Street on Estuary Road to outside 85 and 91 Estuary Road (Agenda Attachment A)

4. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. Approves that the stopping of all vehicles be prohibited at any time, on the east side of Estuary Road commencing at a point 57 metres north of its intersection with Bridge Street and extending in a southerly direction for a distance of 8 metres.
 - b. Approves that a bus stop be installed on the east side of Estuary Road commencing at a point 49 metres north of its intersection with Bridge Street and extending in a southerly direction for a distance of 14 metres.
 - c. Approves that the stopping of all vehicles be prohibited at any time, on the east side of Estuary Road commencing at a point 35 metres north of its intersection with Bridge Street and extending in a southerly direction for a distance of 4 metres.
 - d. Approves that a bus stop on the east side of Estuary Road commencing at a point 25 metres south of its intersection with Bridge Street and extending in a southerly direction for a distance of 16 metres be revoked.
 - e. Approves that the stopping of all vehicles be prohibited at any time, on the east side of Estuary Road commencing at a point 25 metres south of its intersection with Bridge Street and extending in a southerly direction for a distance of 6 metres.
5. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. Approves that a bus passenger shelter on the east side of Estuary Road commencing at a point 26 metres south of its intersection with Bridge Street and extending in a southerly direction for a distance of approximately 3.6 metres be revoked.
6. Approves that directional and warning tactile pavers and bus stop sign are installed at the above bus stop, as shown in Agenda **Attachment A**.
7. Approves that these resolutions, described in clauses 4 to 6 above, take effect when traffic controls or parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Tim Baker/Celeste Donovan

Carried

Jo Zervos requested that her vote against the above decision be recorded.

The meeting adjourned at 6.08pm and reconvened at 6.14pm.

11. Proposed Time Restrictions: Broadpark Road

Council Officers in attendance spoke to the accompanying report.

The Board took into consideration the deputation received at 5.5 above.

Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Proposed Time Restrictions: Broadpark Road Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees to implement the current trial of overnight parking restrictions (10pm-7am) as permanent parking restrictions on the 20 angled parks opposite 1-5 Broadpark Road
4. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in 4 below.
5. Approves that, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of all vehicles be prohibited from 10pm-7am Monday through Sunday, applied to the angled parking on the east side of Broadpark Road in line with 1-5. The parking restrictions at Broadpark Road as shown on the plan in **Attachment A**.

Community Board Resolved CCBCC/2025/00075

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Proposed Time Restrictions: Broadpark Road Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees to implement the current trial of overnight parking restrictions (10pm-7am) as permanent parking restrictions on the 20 angled parks opposite 1-5 Broadpark Road
4. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in 4 below.
5. Approves that, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of all vehicles be prohibited from 10pm-7am Monday through Sunday, applied to the angled parking on the east side of Broadpark Road in line with 1-5. The parking restrictions at Broadpark Road as shown on the plan in Agenda **Attachment A**.
6. Request staff to consult with the affected community and stakeholders on proposed options to extend the parking restrictions of the angled carparks along Broadpark Road down to Larnach Street and to report back to the Board prior to the end of the year if possible.

Celeste Donovan/Jo Zervos

Carried

The meeting adjourned at 6.25pm and reconvened at 6.34pm.

Kelly Barber assumed the Chair for consideration of item 12.

12. Urban Forest Planting Plan for the Ōpawaho Heathcote River

Community Board Resolved CCBCC/2025/00076 Original Officer Recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Urban Forest Planting Plan for the Ōpawaho Heathcote River Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the updated Urban Forest Planting Plan and Guidelines June 2025 from Area 18 (Clarendon Terrace/ Richardson Terrace) to Area 23 (The Cut) along the Ōpāwaho Heathcote River in **Attachment B** of the Agenda report.

Tim Baker/Alex Hewison

Carried

Jackie Simons resumed the Chair.

13. Urban Forest Tree Planting Plan for Woolston Park

Community Board Resolved CCBCC/2025/00077 Original Officer Recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Urban Forest Tree Planting Plan for Woolston Park Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of trees within Woolston Park in alignment with the planting plan attached to the report in the agenda.

Tim Baker/Yani Johanson

Carried

14. North Beach Surf Life Saving Club- approval for new build and lease

Community Board Resolved CCBCC/2025/00078 Original Officer Recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the North Beach Surf Life Saving Club- approval for new build and lease Report.
2. Approve the demolition of the existing clubrooms and storage shed as shown in **Attachment A** of the agenda report.
3. Approve the re-build of the club rooms and storage shed in accordance with the plans shown in **Attachment A** of the agenda report.
4. Grant a ground lease to North Beach Surf Lifesaving Club pursuant to the Local Government Act 2002, for a lease period of 35 years including renewals for an area of approximately 1,106sqm of North Beach Park being part of RS37190, as shown on the plan described in **Attachment B** of the Agenda report.
5. Notes that approval is subject to the North Beach Surf Life Saving Club meeting all regulatory requirements including the Building Act 1991 and the Resource Management Act 1991.
6. Notes:
 - a. That the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
 - b. That appropriate consultation has been undertaken and the results of that support this proposal.
7. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including approving final design, completing negotiations and administering the terms and conditions of the new lease.

Jo Zervos/Alex Hewison

Carried

15. Waitai Coastal-Burwood-Linwood Community Board Area Report - August 2025

Community Board Resolved CCBCC/2025/00079 Original Officer Recommendation accepted without change

Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Community Board Area Report - August 2025.

Tim Baker/Alex Hewison

Carried

16. Elected Members’ Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on matters of mutual interest:

- Village Green Project Update.

Karakia Whakamutunga

Kia tau te rangimārie O te Rangi e tū iho nei O Papatūānuku e takoto nei O te Taiao e awhi nei Ki runga i a Tātou Tihei Mauriora	May the peace of the sky above Of the earth below And the all-embracing universe Rest upon us all Behold, it is life!
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Meeting concluded at 6.45pm.

CONFIRMED THIS 8TH DAY OF SEPTEMBER 2025

JACKIE SIMONS
DEPUTY CHAIRPERSON