

Waipapa
Papanui-Innes-Central Community Board
OPEN MINUTES

Date: Thursday 12 June 2025
Time: 4 pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Sunita Gautam
	Victoria Henstock
	Ali Jones
	Jake McLellan
	John Miller (via audio/visual link)
	Emma Twaddell

Principal Advisor

Emma Pavey
Manager Community Governance
Tel: 941 5107
emma.pavey@ccc.govt.nz

Meeting Advisor

Mark Saunders
Community Board Advisor
Tel: 941 6436
mark.saunders@ccc.govt.nz
Website: www.ccc.govt.nz

To watch meetings, live, or previous recordings, go to:

<https://www.youtube.com/@waipapapapanui-innes-centr7673/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved PCBCC/2025/00030

That the apology from Pauline Cotter for lateness be accepted.

Victoria Henstock/Sunita Gautam

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved PCBCC/2025/00031

That the minutes of the Waipapa Papanui-Innes-Central Community Board meeting held on Thursday, 15 May 2025 be confirmed.

Ali Jones/Emma Twaddell

Carried

4. Public Forum Te Huinga Whānui

Part B

4.2 Justin Fields

Justin Fields, Principal of Christchurch North College, spoke to introduce the work of the College to the Board.

Pauline Cotter joined the meeting at 4.13 pm during consideration of Item 4.1.

4.1 Rhys Lewis

Rhys Lewis reported back on competing at The World VEX Robotics Championships in Dallas, USA, which the Board supported through its Youth Development Fund.


4.3 David Laird Chairbler

Woodworker, David Laird, addressed the Board regarding urban timber recovery.

4.4 Predator Free St Albans

Nigel Larsen spoke on behalf of Predator Free St Albans regarding their activities, with reference to the attached trap distribution map.

Attachments

- A Predator Free St Albans - Trap Distribution Map [⇒](#) 

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Sutton Heritage House and Garden Trust

Ian Lochhead spoke on behalf of Sutton Heritage House and Garden Trust regarding Item 8, Sutton House – Lease to Sutton Heritage House and Garden Trust.

5.2 We Are Richmond

Hayley Guglietta spoke on behalf of We Are Richmond regarding Item 9, Tree Planting Plan for Petrie Park, with reference to the attached concept plan for the park.

Attachments

- A We Are Richmond - Petrie Park Concept Plan [⇒](#) 

5.3 Kris Mackie

Local resident, Kris Mackie, spoke regarding Item 9, Tree Planting Plan for Petrie Park.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

9. Tree Planting Plan for Petrie Park

Board Consideration

The Council's Urban Forest Manager joined the meeting via an audiovisual link to address the Board's questions.

The Board considered the submissions and deputations (Items 5.2 and 5.3) before reaching a decision. It accepted the Officer Recommendations with an added request that staff work with We Are Richmond and the resident on the southern boundary on a species mix for the tree planting in the park, acknowledging the shading concerns raised in the last deputation.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Tree Planting Plan for Petrie Park Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of trees within Petrie Park in alignment with Agenda Report Attachment A.
4. Approves the concept plan provided by We Are Richmond (Agenda Report Attachment B) subject to funding being acquired and all consenting requirements being met.

Community Board Resolved PCBCC/2025/00032

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Tree Planting Plan for Petrie Park Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of trees within Petrie Park in alignment with Agenda Report Attachment A.
4. Approves the concept plan provided by We Are Richmond (Agenda Report Attachment B) subject to funding being acquired and all consenting requirements being met.
5. Requests staff work with We Are Richmond and the resident on the southern boundary on a species mix for Petrie Park.

Pauline Cotter/Sunita Gautam

Carried

7. Notice of Motion - Courtenay Street

Board Consideration

The mover, with the agreement of the other members present, added further clarification to the last part of her motion that the investigation should include the other end of Courtenay Street intersecting Westminster Street and Roosevelt Avenue.

Notice of Motion – moved by Pauline Cotter

That the Waipapa Papanui-Innes-Central Community Board:

1. Notes that Courtenay Street traffic volumes have increased more than 30% since the opening of the Christchurch Northern Corridor (CNC).
2. Notes that an increase of more than 30% triggers an investigation under the Downstream Effects Management Plan (DEMP), which is a Board Plan priority project. Consequently, this makes investigation of the issues along Courtenay Street a Board priority.
3. Requests advice on options to bring forward the renewal of Courtenay Street.
4. Requests urgent advice on safety improvements, including removing the deep dish channels, and investigating the intersection of Courtenay Street, Trafalgar Street, and St Albans Street since the removal of the roundabout.

Community Board Resolved PCBCC/2025/00033

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Notes that Courtenay Street traffic volumes have increased more than 30% since the opening of the Christchurch Northern Corridor (CNC).
2. Notes that an increase of more than 30% triggers an investigation under the Downstream Effects Management Plan (DEMP), which is a Board Plan priority project. Consequently, this makes investigation of the issues along Courtenay Street a Board priority.
3. Requests advice on options to bring forward the renewal of Courtenay Street.
4. Requests urgent advice on safety improvements, including removing the deep dish channels, and investigating the intersection of Courtenay Street, Trafalgar Street, and St Albans Street since the removal of the roundabout, and including Roosevelt Avenue, Westminster Street and Courtenay Street.

Pauline Cotter/Sunita Gautam

Carried

8. Sutton House - Lease to The Sutton Heritage House and Garden Charitable Trust

Community Board Resolved PCBCC/2025/00034 Officer recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Sutton House - Lease to The Sutton Heritage House and Garden Charitable Trust Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the granting of a lease to The Sutton Heritage House and Garden Charitable Trust for a period of 20 years including renewals for a nominal annual rental of \$1 for the land and buildings located at 20 Templar Street, Richmond.
4. Delegates authority to the Manager Property Consultancy to do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including but not limited to conclude and administer the lease.

Sunita Gautam/Ali Jones

Carried

10. Cross Reserve - play space renewal concept plan

Community Board Resolved PCBCC/2025/00035 Officer recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Cross Reserve - play space renewal concept plan Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the concept design for the play space renewal at Cross Reserve as set out in Attachment A to this report.
4. Requests staff to proceed with the development of the detailed design and construction phase.

Emma Norrish/Victoria Henstock

Carried

11. Waipapa Papanui-Innes-Central Community Board 2024-25 Discretionary Response Fund Application - Mairehau Library Incorporated

Community Board Resolved PCBCC/2025/00036 Officer recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central Community Board 2024-25 Discretionary Response Fund Application - Mairehau Library Incorporated Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,200 from its 2024-25 Discretionary Response Fund to Mairehau Library Incorporated towards Security for Library Volunteers and Members by means of a camera.

John Miller/Ali Jones

Carried

12. Standing Orders Amendment - Notices of Motion

Community Board Resolved PCBCC/2025/00037 Officer recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Standing Orders Amendment - Notices of Motion Report.

2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes Standing Order 22.1 and 19.3, and replaces it with the following wording, in order to amend the timeframe for a notice of motion to be delivered to the Chief Executive:
 - a. 22.1 Notice of intended motion to be in writing
Notice of intended motions must be in writing signed by the mover, stating the meeting at which it is proposed that the intended motion be considered, and must be delivered to the Chief Executive at least **10** clear working days before such meeting, **or a shorter time at the discretion of the Chief Executive**. [Notice of an intended motion can be sent via email and include the scanned electronic signature of the mover.]

Once the motion is received and accepted by the Chief Executive, he or she must give members notice in writing of the intended notice of motion at least 2 clear working days before the date of the meeting at which it will be considered.
 - b. 19.3 Requirement to give notice
A member must give notice to the Chief Executive at least **10** clear working days before the meeting, **or a shorter time at the discretion of the Chief Executive**, at which it is proposed to consider the motion. The notice is to be signed by not less than one third of the members including vacancies. Notice can be sent via email and include the scanned electronic signatures of members. If the notice of motion is lost, no similar notice of motion which is substantially the same in purpose and effect may be accepted within the next six months.

Emma Norrish/Simon Britten

Carried Unanimously

13. Waipapa Papanui-Innes-Central Community Board Area Report - June 2025

Community Board Resolved PCBCC/2025/00038 Officer recommendations accepted without change

Part B

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central Community Board Area Report - June 2025.

Ali Jones/Pauline Cotter

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members updated each other on recent events, and issues of relevance to the Board arising at Council, including in relation to:

- Dover Street Meeting

- Wairakei Road / Aorangi Road works
- St James Park bark renewal
- Upcoming Papanui Bush Planting Day
- Council Information Session on Surface Flooding Reduction Programme, including reference to sites in the Board area.

Karakia Whakamutunga

Meeting concluded at 6.04 pm.

CONFIRMED THIS 10th DAY OF JULY 2025

EMMA NORRISH
CHAIRPERSON