

Waipuna
Halswell-Hornby-Riccarton Community Board
AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Waipuna Halswell-Hornby-Riccarton Community Board will be held on:

Date: Thursday 12 June 2025
Time: 4.30 pm
Venue: Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Membership Ngā Mema

Chairperson	Marie Pollisco
Deputy Chairperson	Helen Broughton
Members	Sarah Brunton
	Henk Buunk
	Luke Chandler
	Tyla Harrison-Hunt
	Andrei Moore
	Debbie Mora
	Mark Peters

9 June 2025

Principal Advisor

Bailey Peterson
Manager Community Governance
Tel: 941 6743
Bailey.Peterson@ccc.govt.nz

Meeting Advisor

Faye Collins
Community Board Advisor
Tel: 941 5108
faye.collins@ccc.govt.nz
Website: www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/@waipunahalswell-hornby-ric5806/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Waipuna Halswell-Hornby-Riccarton

Our priorities 2023-25

- | | |
|------------------|---|
| Halswell | Advocate for a fenced dog park for the Halswell Ward. |
| Halswell | Advocate for safe, accessible pedestrian connections to significant community destinations in the Halswell Ward. |
| Halswell | Support initiatives that provide safe recreation spaces and opportunities for youth in Halswell to come together. |
| Hornby | Advocate for the development and implementation of a Hornby Masterplan. |
| Hornby | Advocate for the revitalisation of greenspaces in the Hornby Ward including the increase of tree canopy in the ward. |
| Hornby | Support the transition of the Hornby Community Care Centre to full ownership for the Hornby Community Care Trust. |
| Riccarton | Advocate for liveable neighbourhoods in the Riccarton Ward. |
| Riccarton | Support initiatives that provide for social cohesion, community connectedness and safety in the Riccarton Ward. |
| Riccarton | Support initiatives that provide things to do, places to go for youth in the Riccarton Ward. |

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS NGĀ IHIRANGI

Karakia Tīmatanga	5
C 1. Apologies Ngā Whakapāha	5
B 2. Declarations of Interest Ngā Whakapuaki Aronga	5
C 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua	5
B 4. Public Forum Te Huinga Whānui	5
B 5. Deputations by Appointment Ngā Huinga Whakaritenga.....	5
B 6. Presentation of Petitions Ngā Pākikitanga	5
C 7. Notice of Motion - Revocation of Community Service Award.....	25

STAFF REPORTS

C 8. Proposed Lane Names - 70 McTeigue Road.....	31
C 9. Tree Planting Plans for Ridder and Waterloo Reserve	37
C 10. Pedestrian crossing near Yaldhurst Road / Brake Street.....	85
C 11. Waipuna Halswell-Hornby-Riccarton Community Board 2024-25 Discretionary Response Fund Application - Canterbury Horticultural Society Incorporated and Christchurch Envirohub Trust.....	93
C 12. Standing Orders Amendment - Notices of Motion	99
B 13. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2025	105
B 14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi.....	130
C 15. Resolution to Exclude the Public.....	131

Karakia Whakamutunga

Actions Register Ngā Mahinga Tuwhera

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tihei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
--	--

1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on [Thursday, 15 May 2025](#) be confirmed (refer page 7).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Step Ahead Trust

Bryan Gilchrist, Chief Executive Officer, will provide an update on the work of Step Ahead Trust.

4.2 West Halswell Development and Halswell Residents' Association Meeting

Halswell Residents' Association representatives will address the Board regarding development in west Halswell and an upcoming Halswell Residents' Association meeting.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.

Waipuna
Halswell-Hornby-Riccarton Community Board
OPEN MINUTES

Date: Thursday 15 May 2025
Time: 4.30 pm
Venue: Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Present

Deputy Chairperson	Helen Broughton
Members	Sarah Brunton
	Henk Buunk
	Luke Chandler
	Tyla Harrison-Hunt
	Andrei Moore (via audio/visual link)
	Debbie Mora (via audio/visual link)
	Mark Peters

Principal Advisor
Bailey Peterson
Manager Community Governance
Tel: 941 6743
Bailey.Peterson@ccc.govt.nz

Meeting Advisor
Faye Collins
Community Board Advisor
Tel: 941 5108
faye.collins@ccc.govt.nz
Website: www.ccc.govt.nz

To watch meetings, live, or previous recordings, go to:
<https://www.youtube.com/@waipunahalswell-hornby-ric5806/streams>
To view copies of Agendas and Minutes, go to:
<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved HHRB/2025/00027

That the apologies from Marie Pollisco for absence and Tyla Harrison-Hunt for early departure, be accepted.

Mark Peters/Sarah Brunton

Carried

2. Declarations by Member Te Ki Taurangi

Part B

Luke Alex Chandler completed his oral and written declaration in the presence of Helen Broughton, Deputy Chairperson and Matthew McIntock, Manager Community Governance Team.

Attachments

A Waipuna Halswell-Hornby-Riccarton Community Board Declaration - Luke Alex Chandler

3. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Andrei Moore declared an interest in Item 19 - Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025 and took no part in the discussion or voting on this item.

4. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved HHRB/2025/00028

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on Thursday, 10 April 2025 and the Waipuna Halswell-Hornby-Riccarton Community Board extraordinary meeting held on Thursday, 1 May 2025 be confirmed.

Mark Peters/Henk Buunk

Carried

5. Public Forum Te Huinga Whānui

Part B

5.1 Step Ahead Trust

The scheduled presentation did not go ahead.

5.2 Hornby Toy Library location

Tessa Taylor, Chairperson Hornby Toy Library addressed the Board regarding the Library's location on Springs Road. The site is Ministry of Education land and the Library asked for the Board's support for it to obtain a more secure tenure on the site.

After questions from members, the Chairperson thanked Ms Taylor for her presentation.

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Agrees to provide a letter from the Board supporting the Hornby Toy Library's request for a more secure tenure of its current site on Springs Road.

5.3 Halswell ANZAC Day Service 2025

Adele Geradts, Secretary, Halswell Residents' Association updated the Board on the well-attended Halswell ANZAC Day Service 2025 and thanked the Board for its support for the event.

After questions from members, the Chairperson thanked Ms Geradts for her presentation.

5.4 Springs Road footpath construction

Cody Cooper, local resident, addressed the Board regarding the need for construction of a section of footpath from approximately 199 Springs Road to the Wigram Fire Station and Wilmers Road intersection, connecting to the Little River Link shared path, noting that this is included in the Council's new footpath programme.

After questions from members, the Chairperson thanked Mr Cooper for his presentation.

Attachments

- A Presentation - Springs Road footpath construction

6. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

6.1 Quaifes Road Corridor

Ross McFarlane, local resident, spoke in support of the staff recommendation in relation to the Quaifes Road Corridor Report (Item 16 of these minutes refers).

After questions from members, the Chairperson thanked Mr McFarlane for his presentation.

Attachments

- A Presentation - Quaifes Road, Sabys Road and Candys Road Area Plan

7. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

8. Correspondence

Community Board Resolved HHRB/2025/00029 Officer recommendation accepted without change

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the correspondence from G Wilson and J Silcock in relation to the appointment of a replacement Riccarton Ward Board member to the Waipuna Halswell-Hornby-Riccarton Community Board.

Tyla Harrison-Hunt/Sarah Brunton

Carried

11. Proposed Safety Improvements on Suva St, Owens Tce and Hillary Cres (north)

Community Board Resolved HHRB/2025/00030 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Proposed Safety Improvements on Suva St, Owens Tce and Hillary Cres (north) Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves pursuant to Section 331 and 334 of the Local Government Act 1974 all kerb alignments, traffic calming devices, traffic islands and road markings, and one speed hump on each of the three local streets as detailed in **Attachment A**.
5. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on Owen Terrace, Suva Street and Hillary Crescent (North) as detailed in below and in **Attachment A**:
 - a. North side of Owens Terrace, commencing at the intersection with Curletts Road and extending in an easterly direction for 28 meters.
 - b. South side of Owens Terrace, commencing at the intersection of Curletts Road and extending in an easternly direction for 32 meters.
 - c. North side of Suva Street, commencing at the intersection with Curletts Road and extending in an easterly direction for 28 meters.
 - d. South Side of Suva Street, commencing at the intersection with Curletts Road and extending in an easterly direction for 34 meters.

- e. North side of Hillary Crescent (North), commencing at the intersection with Curletts Road and extending in an easterly direction for 28 meters.
 - f. South side of Hillary Crescent (North), commencing at the intersection with Curletts Road and extending in an easterly direction for 36 meters.
6. Approves that these resolutions take effect when road markings and speed humps that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

Tyla Harrison-Hunt/Helen Broughton

Carried

Andrei Moore, Mark Peters and Debbie Mora requested that their abstentions from the vote be recorded.

Tyla Harrison-Hunt left the meeting at 5.18pm following consideration of Item 11.

9. Proposed Road Names - Various Subdivisions

Community Board Consideration

The Board noted that the red poppy is the symbol of remembrance of ANZAC day and fits the theme of the development, being fallen soldiers from World War I.

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Proposed Road Names - Various Subdivisions Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new road name for 160 Awatea Road (RMA/2023/1733)
 - a. Pearl Road
4. Approves the following new road name for 440 Wigram Road (RMA/2021/3823)
 - a. Logos Place
5. Approves the following new road name for 304 Halswell Junction Road (RMA/2024/1899)
 - a. Nurse Rogers Lane

Community Board Resolved HHRB/2025/00031

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Proposed Road Names - Various Subdivisions Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new road name for 160 Awatea Road (RMA/2023/1733)
 - a. Pearl Place
4. Approves the following new road name for 440 Wigram Road (RMA/2021/3823)

- a. Logos Place
5. Approves the following new road name for 304 Halswell Junction Road (RMA/2024/1899)
 - a. Red Poppy Lane

Mark Peters/Henk Buunk

Carried

10. Matatiki Play Space

Community Board Resolved HHRB/2025/00032 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Matatiki Play Space Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the Matatiki Play Space Plan being attachment A to the report on the meeting agenda.

Sarah Brunton/Mark Peters

Carried

12. Bus stop upgrades on Murphys Road (Updated Report)

Community Board Resolved HHRB/2025/00033 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Bus stop upgrades on Murphys Road (Updated Report) Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

New bus stops at Murphys-Skibbereen-Caulfield intersection (Attachment A)

3. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:

Outbound – outside 33 Murphys Road

- a. Approves that a bus stop be installed on the southern side of Murphys Road commencing at a point 62 metres north of its intersection with Skibbereen Drive and extending in a southerly direction for a distance of 14 metres.

Inbound – outside 32 Murphys Road

- a. Approves that the stopping of all vehicles be prohibited at any time, on the north side of Murphys Road commencing at a point 35 metres north of its intersection with Caulfield Avenue and extending in a southerly direction for a distance of 2 metres.

- b. Approves that a bus stop be installed on the north side of Murphys Road commencing at a point 33 metres north of its intersection with Caulfield Avenue and extending in a southerly direction for a distance of 14 metres.
 - c. Approves that the stopping of all vehicles be prohibited at any time, on the north side of Murphys Road commencing at a point 19 metres north of its intersection with Caulfield Avenue and extending in a southerly direction for a distance of 12 metres.
4. Approves that directional and warning tactile pavers, a seat, hardstand areas, and bus stop signs are installed at the bus stops, as shown on **Attachment A** to the report on the meeting agenda.
5. Approves the removal of one street tree (Tree ID 143928) outside 2 Caulfield Avenue on Murphys Road, as shown on **Attachment A** to the report on the meeting agenda.
6. Approves the replacement planting of trees on Caulfield Avenue outside Murphys Drainage Reserve, as shown on **Attachment A** to the report on the meeting agenda.
7. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. Approves that the stopping of all vehicles be prohibited at any time, on the south side of Murphys Road commencing at a point 16 metres north of its intersection with Skibbereen Drive and extending in a southerly direction for a distance of 9 metres.
8. Revokes any previous resolutions pertaining to parking or stopping restrictions and traffic controls made pursuant to any bylaw to the extent that they conflict with the parking or stopping restrictions and traffic controls described in resolutions 3-7 above.

Debbie Mora/Luke Chandler

Carried

13. 100 Hayton Road - Proposed P10 Parking Restrictions

Community Board Resolved HHRB/2025/00034 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the 100 Hayton Road - Proposed P10 Parking Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4 – 5 below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northwestern side of Hayton Road, commencing at its intersection with Pilkington Way and extending in a north-westerly direction for a distance of 19 metres, as detailed on Attachment A to the report on the meeting agenda, plan TG150138, Issue 1, dated 12/03/2025.
5. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles be restricted to a maximum period of 10 minutes on the northwestern side of Hayton Road, commencing at a point 19 metres north west of its

intersection with Pilkington Way and extending in a north-westerly direction for a distance of 19 metres as detailed on Attachment A to the report on the meeting agenda, plan TG150138, Issue 1, dated 12/03/2025.

6. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3-5 are in place (or removed in the case of revocations).

Luke Chandler/Mark Peters

Carried

14. William Brittan / Milns / Kearns intersection

Community Board Consideration

Staff in attendance spoke to the accompanying report.

The Board discussed the possibility of a small roundabout being installed at the William Brittan Drive / Milns Road / Kearns Drive intersection.

The Board noted concerns that the agapanthus plants on William Brittan Avenue affect visibility at the William Brittan Drive / Milns Road / Kearns Drive intersection.

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the William Brittan / Milns / Kearns intersection Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Approve existing kerb alignments of Milns Road

3. Approves the paths, kerb alignments, road widening and road surface within the road corridor of Milns Road, at the intersection of Milns Road, William Brittan Drive and Kearns Drive as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.

Approve Stop control

4. Approves, pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against the northern approach of Milns Road at its intersection with William Brittan Drive and Kearns Road, as shown in **Attachment A**, Plan TG144362b to the report on the meeting agenda.
5. Approves, pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against the southern approach of Milns Road at its intersection with William Brittan Drive and Kearns Road, as shown in **Attachment A**, Plan TG144362b to the report on the meeting agenda.
6. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 4 & 5.
7. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 4 & 5 are in place (or removed in the case of revocations).

Formalise existing no stopping restrictions on Milns Road and Kearns Road

8. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northern side of Milns Road, commencing at its intersection with Kearns Drive and extending in a

- westerly direction for a distance of 9 metres as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.
9. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northern side of Milns Road, commencing at its intersection with Kearns Drive and extending in an easterly direction for a distance of 9 metres as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.
 10. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kearns Drive, commencing at its intersection with Milns Road and extending in a northerly direction for a distance of 35 metres as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.
 11. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western side of Kearns Drive, commencing at its intersection with Milns Road and extending in a northerly direction for a distance of 33 metres as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.
 12. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 8 to 11.
 13. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 8 to 11 are in place (or removed in the case of revocations).

Medium Term Intersection Changes

14. Provides guidance for staff to investigate and consult on options for the future layout (subject to further decision report) relating to:
 - a. Minor road marking improvements, consultation option 2a (**Attachment B**) Plan TG144362c to the report on the meeting agenda.
 - b. Four-way Stop control, consultation option 2b (**Attachment C**) Plan TG144362d to the report on the meeting agenda.
 - c. Left-in-left-out arrangement, consultation option 2c (**Attachment D**) Plan TG144362e to the report on the meeting agenda.
 - d. Temporary Closure of Kearns Drive approach, and revert to Milns road as the priority road consultation option 2d
 - e. Revert to Milns Road priority over William Brittan Avenue, consultation option 2e

Community Board Resolved HHRB/2025/00035

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the William Brittan / Milns / Kearns intersection Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Approve existing kerb alignments of Milns Road

3. Approves the paths, kerb alignments, road widening and road surface within the road corridor of Milns Road, at the intersection of Milns Road, William Brittan Drive and Kearns Drive as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.

Approve Stop control

4. Approves, pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against the northern approach of Milns Road at its intersection with William Brittan Drive and Kearns Road, as shown in **Attachment A**, Plan TG144362b to the report on the meeting agenda.
5. Approves, pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against the southern approach of Milns Road at its intersection with William Brittan Drive and Kearns Road, as shown in **Attachment A**, Plan TG144362b to the report on the meeting agenda.
6. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 4 & 5.
7. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 4 & 5 are in place (or removed in the case of revocations).

Formalise existing no stopping restrictions on Milns Road and Kearns Road

8. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northern side of Milns Road, commencing at its intersection with Kearns Drive and extending in a westerly direction for a distance of 9 metres as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.
9. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northern side of Milns Road, commencing at its intersection with Kearns Drive and extending in an easterly direction for a distance of 9 metres as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.
10. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kearns Drive, commencing at its intersection with Milns Road and extending in a northerly direction for a distance of 35 metres as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.
11. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western side of Kearns Drive, commencing at its intersection with Milns Road and extending in a northerly direction for a distance of 33 metres as detailed on **Attachment A**, Plan TG144362b to the report on the meeting agenda.
12. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 8 to 11.
13. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 8 to 11 are in place (or removed in the case of revocations).

Medium Term Intersection Changes

14. The Board requests that staff investigate and consult on options for the future layout (subject to further decision report) relating to:
 - a. Minor road marking improvements, consultation option 2a (**Attachment B**) Plan TG144362c to the report on the meeting agenda.
 - b. Four-way Stop control, consultation option 2b (**Attachment C**) Plan TG144362d to the report on the meeting agenda.
 - c. Left-in-left-out arrangement, consultation option 2c (**Attachment D**) Plan TG144362e to the report on the meeting agenda.
 - d. Temporary Closure of Kearns Drive approach, and revert to Milns road as the priority road consultation option 2d.
 - e. Revert to Milns Road priority over William Brittan Avenue, consultation option 2e.
 - f. A permanent or temporary roundabout at the intersection of William Brittan Avenue and Milns Road.
15. The Board requests the urgent removal of agapanthus plants on William Brittan Avenue.
Andrei Moore/Luke Chandler

Carried

15. Kennedys Bush Road upgrade Community Board Consideration

Staff in attendance spoke to accompanying report.

The Board discussed the need for traffic calming measures on Kennedys Bush Road.

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Kennedys Bush Road upgrade Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Existing Kennedys Bush Road works

3. Approves retaining the existing paths, parking bays, kerb alignments, road widening, raised platform and road surface on Kennedys Bush Road as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda. Note: The existing infrastructure is highlighted green on Attachment A.

Future Kennedys Bush Road works associated with subdivision

4. Approves the new paths, kerb alignments, road widening, speed humps, islands, raised platform at the new subdivision intersection and road surface on Kennedys Bush Road as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda. Note: The new infrastructure is highlighted yellow on Attachment A, and the proposed additional path on the Quarry side is highlighted purple.

No Stopping Restrictions

5. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western

side of Kennedys Bush Road, commencing at its intersection with Comer Street and extending in a southerly direction for a distance of 316 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.

6. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western side of Kennedys Bush Road, commencing at a point 391 metres south of its intersection with Comer Street and extending in a southerly direction for a distance of 49 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
7. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kennedys Bush Road, commencing at its intersection with Cashmere Road and extending in a southerly direction for a distance of 44 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
8. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kennedys Bush Road, commencing at a point 131 metres south of its intersection with Cashmere Road and extending in a southerly direction for a distance of 124 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
9. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kennedys Bush Road, commencing at a point 286 metres south of its intersection with Cashmere Road and extending in a southerly direction for a distance of 16 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
10. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kennedys Bush Road, commencing at a point 341 metres south of its intersection with Cashmere Road and extending in a southerly direction for a distance of 41 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.

Community Board Resolved HHRB/2025/00036

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Kennedys Bush Road upgrade Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Existing Kennedys Bush Road works

3. Approves retaining the existing paths, parking bays, kerb alignments, road widening, raised platform and road surface on Kennedys Bush Road as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda. Note: The existing infrastructure is highlighted green on Attachment A.

Future Kennedys Bush Road works associated with subdivision

4. Approves the new paths, kerb alignments, road widening, islands, and road surface on Kennedys Bush Road as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda. Note: The new infrastructure is highlighted yellow on Attachment A, and the proposed additional path on the Quarry side is highlighted purple.

No Stopping Restrictions

5. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western side of Kennedys Bush Road, commencing at its intersection with Comer Street and extending in a southerly direction for a distance of 316 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
6. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western side of Kennedys Bush Road, commencing at a point 391 metres south of its intersection with Comer Street and extending in a southerly direction for a distance of 49 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
7. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kennedys Bush Road, commencing at its intersection with Cashmere Road and extending in a southerly direction for a distance of 44 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
8. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kennedys Bush Road, commencing at a point 131 metres south of its intersection with Cashmere Road and extending in a southerly direction for a distance of 124 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
9. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kennedys Bush Road, commencing at a point 286 metres south of its intersection with Cashmere Road and extending in a southerly direction for a distance of 16 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.
10. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kennedys Bush Road, commencing at a point 341 metres south of its intersection with Cashmere Road and extending in a southerly direction for a distance of 41 metres as detailed on Attachment A, Plan TG140003S3 to the report on the meeting agenda.

Andrei Moore/Debbie Mora

Carried

Henk Buunk requested that his vote against the resolutions be recorded.

Helen Broughton requested that her abstention from the vote be recorded.

Debbie Mora left the meeting at 7pm following the consideration of Item 15.

16. Quaifes Road Corridor

Community Board Consideration

Staff in attendance spoke to accompanying report.

The Board took into consideration the deputation from Ross McFarlane (6.1 of these minutes refers).

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Quaifes Road Corridor Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Existing Quaifes / Murphys Road intersection

3. Approves retaining the existing paths, kerb alignments, road widening, raised platform and road surface at the intersection of Quaifes Road and Murphys Road as detailed on **Attachment A**, Plan TG1361S9 to the report on the meeting agenda.
4. Approves retaining the existing paths, kerb alignments, road widening, raised platform and road surface on Murphys Road as detailed on **Attachment A**, Plan TG1361S9 to the report on the meeting agenda.

Existing Quaifes / Matai Springs Drive intersection

5. Approves retaining the existing paths, kerb alignments, road widening, raised platform and road surface within the road corridor of Quaifes Road, at the intersection of Quaifes Road and Matai Springs Drive as detailed on **Attachment B**, Plan TG1361S9 to the report on the meeting agenda.

Community Board Resolved HHRB/2025/00037

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Quaifes Road Corridor Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Existing Quaifes / Murphys Road intersection

3. Approves retaining the existing paths, kerb alignments, road widening, raised platform and road surface at the intersection of Quaifes Road and Murphys Road as detailed on **Attachment A**, Plan TG1361S9 to the report on the meeting agenda.
4. Approves retaining the existing paths, kerb alignments, road widening, raised platform and road surface on Murphys Road as detailed on **Attachment A**, Plan TG1361S9 to the report on the meeting agenda.

Existing Quaifes / Matai Springs Drive intersection

5. Approves retaining the existing paths, kerb alignments, road widening, raised platform and road surface within the road corridor of Quaifes Road, at the intersection of Quaifes Road and Matai Springs Drive as detailed on **Attachment B**, Plan TG1361S9 to the report on the meeting agenda.
6. Requests staff advice on options to fill in missing footpath connections on Quaifes Road to consider as part of future Quaifes Road decisions to be presented to the Board.

Andrei Moore/Luke Chandler

Carried

17. 2025 Ethnic Women in Politics Summit - Elected Members' Attendance

Community Board Resolved HHRB/2025/00038 Officer recommendations accepted without change

Part C

That Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the 2025 Ethnic Women in Politics Summit - Elected Members' Attendance Report.
2. Approves Marie Pollisco to attend the Ethnic Women in Politics Summit in Auckland on 5 September 2025.

Helen Broughton/Luke Chandler

Carried

18. Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund Applications - Oak Development Trust, Hornby Hockey Club Incorporated, Korean Painting Group and Youth Development Fund Transfer

Community Board Resolved HHRB/2025/00039 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund Applications - Oak Development Trust, Hornby Hockey Club Incorporated, Korean Painting Group and Youth Development Fund Transfer Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$5,000 from its 2024/25 Discretionary Response Fund to Oak Development Trust towards Riccarton Tool Shed equipment costs and co-ordinator wages.
4. Approves a grant of \$5,000 from its 2024/25 Discretionary Response Fund to Hornby Hockey Club Incorporated towards floodlight pole replacement, installation, associated wiring work and inspection sign off.
5. Approves a grant of \$1,140 from its 2024/25 Discretionary Response Fund to the Korean Painting Group towards venue hire costs.
6. Approves the transfer of \$4,000 from its 2024/25 Discretionary Response Fund to the Waipuna Halswell-Hornby-Riccarton 2024/25 Youth Development Fund.

Mark Peters/Luke Chandler

Carried

22. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Community Board Resolved HHRB/2025/00040

Part C

That at 7.15pm the resolution to exclude the public set out on pages 141 to 142 of the agenda be adopted.

Mark Peters/Luke Chandler

Carried

The public were re-admitted to the meeting at 7.27pm.

19. Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Confers Community Service and Youth Service Awards on the nominees listed on the Summary of Nominations 2025 (Part A - separately circulated).
4. Confers a Certificate of Appreciation on the nominee listed on the Summary of Nominations 2025 (Part B - separately circulated).
5. Declines the Community Service Award nominee listed on the Summary of Nominations 2025 (Part C - separately circulated).
6. Delegates authority to the Board Chairperson and Deputy Chairperson to decide any late nominations referred from other Community Boards.
7. Agrees that the names of successful nominees be released after the Board's Community Service Awards have been presented. Names of unsuccessful nominees will be kept confidential.

Community Board Resolved HHRB/2025/00041

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Confers Community Service and Youth Service Awards on the nominees listed on the Summary of Nominations 2025 (Part A - separately circulated).
4. Confers a Certificate of Appreciation on the nominee listed on the Summary of Nominations 2025 (Part B - separately circulated).
5. Confers a Community Service Award on the nominee listed on the Summary of Nominations 2025 (Part C - separately circulated).
6. Delegates authority to the Board Chairperson and Deputy Chairperson to decide any late nominations referred from other Community Boards.
7. Agrees that the names of successful nominees be released after the Board's Community Service Awards have been presented. Names of unsuccessful nominees will be kept confidential.

Mark Peters/Luke Chandler

Carried

Luke Chandler left the meeting at 7.30pm.

20. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - May 2025

Community Board Resolved HHRB/2025/00042 Officer recommendation accepted without change

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Area Report - May 2025.

Mark Peters/Sarah Brunton

Carried

21. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

The following information was exchanged:

- The grant of an alcohol off licence to a premises on Blenheim Road is subject to an appeal.

Karakia Whakamutunga

Meeting concluded at 7.33pm.

CONFIRMED THIS 12TH DAY OF JUNE 2025

MARIE POLLISCO
CHAIRPERSON

Unconfirmed

7. Notice of Motion - Revocation of Community Service Award

Reference Te Tohutoro: 25/1099985

Elected Member Te
Mema Pōti: Luke Chandler – Community Board Member

Accountable ELT
Member Pouwhakarae: Mary Richardson – Chief Executive

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide the Waipuna Halswell Hornby Riccarton Community Board with a Notice of Motion submitted by Luke Chandler and the associated Council Officer advice.

2. Recommendations

Notice of Motion Recommendations

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Revokes Resolution 5 of its decision on Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025 - HHRB/2025/00041 made at its meeting on 15 May 2025 (as detailed below):
5. Confers a Community Service Award on the nominee listed on the Summary of Nominations 2025 (Part C - separately circulated).
2. Declines to confer a Community Service Award on the nominee listed on Part C Waipuna Halswell-Hornby-Riccarton Community Board Community Service Awards 2025 - Summary of Nominations Matrix (separately circulated).
3. Requests staff investigate and provide advice on suitable ways to recognise the nominee listed on Part C Waipuna Halswell-Hornby-Riccarton Community Board Community Service Awards 2025 - Summary of Nominations Matrix (separately circulated).

Officer Recommendations

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. **Revokes** Resolution 5 of its decision on Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025 - HHRB/2025/00041 made at its meeting on 15 May 2025 (as detailed below):
5. Confer a Community Service Award on the nominee listed on the Summary of Nominations 2025 (Part C - separately circulated).
2. **Declines** to confer a Community Service Award on the nominee listed on Part C Waipuna Halswell-Hornby-Riccarton Community Board Community Service Awards 2025 - Summary of Nominations Matrix (separately circulated).
3. Requests staff investigate and provide advice on suitable ways to recognise the nominee listed on Part C Waipuna Halswell-Hornby-Riccarton Community Board Community Service Awards 2025 - Summary of Nominations Matrix (separately circulated).

3. Resource Impact of the Notice of Motion

- 3.1 The request for staff to investigate and provide advice on suitable ways to recognise the nominee is not required as this was addressed and considered as part of the original staff advice on the Award decisions at the meeting.
- 3.2 The revocation aligns with the original staff recommendation to decline the award as not meeting the criteria and guidelines for an award. The nominee is a cat.

4. Background/Context Te Horopaki

- 4.1 At its meeting on 15 May 2025 the Board considered a report and recommendations on the Board's Community Service and Youth Service Awards 2025, which recognise service of a voluntary nature. The Board decided to exclude the public for its consideration of the summary of nominations matrix attachment that had been separately circulated.
- 4.2 One nomination was recommended by staff to be declined as not meeting the criteria and guidelines for an award. The Community Service Awards are designed to recognise voluntary efforts of individuals and groups in areas such as youth, older adults, education, culture, church, recreation, sport, and community service fields. The service undertaken should be voluntary and performed by individuals who consciously engage in these activities with the intent to serve the community. The nominee is a cat.
- 4.3 The Board decided to confer a Community Service Award on the nominee.

5. Officer Advice

Any Current Related Work Underway / Achievability of the Notice of Motion

- 5.1 The Christchurch City Council created Community Service and Youth Service Awards as a way to thank and honour those who, by their demonstrated commitment and example, inspire others to engage in volunteer service. Recognising and honouring community-focused initiatives sets a standard for service, encourages a sustained commitment to civic participation, and inspires others to make service a central part of their lives.
- 5.2 Nominations were open from Friday, 7 March 2025, to Sunday, 6 April 2025. The nominations were considered by the Board at its meeting on 15 May 2025. The list of nominations was separately circulated to members.
- 5.3 Staff recommended that an award to the nominee listed on Part C of the Summary of Nominations matrix be declined as it was not considered the nominee met the criteria and guidelines for this award that are designed to recognise voluntary efforts of individuals and groups undertaken voluntarily nature and performed by individuals who consciously engage in these activities with an intent to serve the community.
- 5.4 The Board decided to confer an award. The Nominators have been advised of the Board's decision to confer a Community Service Award. No action has been taken to advise the nominee, and no preparations have yet been made for the presentation of the award.
- 5.5 Alternative forms of informal recognition including a certificate of appreciation and letter of recognition were considered as part of the original staff advice on the Award decisions and were discussed by staff at the meeting. Staff can provide further advice on this

Financial Implications / Capex and Opex Funding Sources

- 5.6 There are no negative financial impacts, there will likely be a small cost saving, refer 5.5




6. Legal Advice

- 6.1 No legal advice was sought as it was considered that the proposal does not raise any legal issues.


Signatories Ngā Kaiwaitohu

Officer Advice Provided by	Noela Letufuga – Support Officer Faye Collins – Community Board Advisor Bailey Peterson – Community Governance Manager
Approved By	Mary Richardson – Chief Executive

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025 - 15 May 2025 Report	25/1115618	28
B	Waipuna Halswell-Hornby-Riccarton Community Board 15 May 2025 Public Excluded Agenda Attachments (<i>Under Separate Cover</i>) - CONFIDENTIAL	25/1115621	

Waipuna Halswell-Hornby-Riccarton Community Board
15 May 2025

Christchurch
City Council 

19. Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025

Reference Te Tohutoro: 25/709971

Responsible Officer(s) Te
Pou Matua: Noela Letufuga, Support Officer

Accountable ELT
Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to present the Community Service and Youth Service Award 2025 nominations to the Waipuna Halswell-Hornby-Riccarton Community Board for consideration.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Confers Community Service and Youth Service Awards on the nominees listed on the Summary of Nominations 2025 (Part A - separately circulated).
4. Confers a Certificate of Appreciation on the nominee listed on the Summary of Nominations 2025 (Part B - separately circulated).
5. Declines the Community Service Award nominee listed on the Summary of Nominations 2025 (Part C - separately circulated).
6. Delegates authority to the Board Chairperson and Deputy Chairperson to decide any late nominations referred from other Community Boards.
7. Agrees that the names of successful nominees be released after the Board's Community Service Awards have been presented. Names of unsuccessful nominees will be kept confidential.

3. Context/Background Te Horopaki

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 Like most Community Board initiated projects, this project aligns to the Council's commitment to achieving the outcome of the city enjoying strong communities.


Decision Making Authority Te Mana Whakatau

- 3.2 The decision-making authority is the Waipuna Halswell-Hornby-Riccarton Community Board.

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decision(s) in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Waipuna Halswell-Hornby-Riccarton Community Board
15 May 2025

Christchurch
City Council 

- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

- 3.6 The Christchurch City Council created Community Service and Youth Service Awards as a way to thank and honour those who, by their demonstrated commitment and example, inspire others to engage in volunteer service. Recognising and honouring community-focused initiatives sets a standard for service, encourages a sustained commitment to civic participation, and inspires others to make service a central part of their lives.
- 3.7 There has been promotion of the awards scheme through Council media releases, local newspaper advertisement and the Council's social media networking avenues. In addition, local community groups, including residents' associations, have been sent information seeking nominations for Community Service and Youth Awards for 2025.
- 3.8 The service undertaken should be of a voluntary nature. A paid employee may be eligible where the work undertaken is beyond the scope of that person's normal job description and the nominee has spent some of their own non-work time in the project. In this circumstance either one of the nominators should be an employer who states that the work is outside of normal work or a supporting letter supplied from an employer stating the same. Please find the Guidelines information attached (refer Attachment A).
- 3.9 People will be eligible for Community Service Awards in the area that they do the work in, however, if the work is for a metropolitan organisation that covers more than two Board areas then the nomination shall be considered in the community board area that the nominee does the majority of their voluntary work.
- 3.10 Service recognised may include work in the following areas: youth, older persons, education, cultural, church, recreation, sport and community service sectors.
- 3.11 Individuals shall be eligible to receive only one Community Service Award for the same voluntary work.
- 3.12 Nominations can be forwarded to this Board from another Community Board if they deem that the nomination is more suitably considered by this Board. Details of such nominations may be received as late nominations for consideration. Bearing this in mind the Board may wish to put in place measures to meet this contingency. These nominations could be considered by the Board Chairperson and Deputy Chairperson.
- 3.13 A matrix detailing the nominations received for consideration is circulated separately as Attachment B.
- 3.14 Nominations were open from Friday 7 March 2025 to Sunday 6 April 2025. Three nominations for Youth Service Awards and eleven nominations for Community Service Awards, including two community groups, have been received this year.
- 3.15 Historically the Community Board has followed a practice of conferring Community Service Awards to people or organisations where the service length for which the person/organisation nominated was approximately five years or more. The exception to this is for Youth Service Awards. The staff recommendation reflects this previous approach, however it is the Board's decision if they wish to follow this.

The Board may deem one nomination to be more suitable for a Certificate of Appreciation. Given the level of service provided over a timeframe of less than five years, staff are proposing it is felt to be more appropriate to consider this nomination to receive

Waipuna Halswell-Hornby-Riccarton Community Board
15 May 2025



a Certificate of Appreciation at this stage. If this were to occur, a certificate could be presented prior to a Waipuna Halswell-Hornby-Riccarton Community Board meeting or another appropriate occasion.

There is one nomination that staff are recommending to be declined after carefully considering the criteria and guidelines for this award. The Community Service Awards are designed to recognise voluntary efforts of individuals and groups in areas such as youth, older adults, education, culture, church, recreation, sport, and community service fields. The service undertaken should be of a voluntary nature and performed by individuals who consciously engage in these activities with an intent to serve the community.

- 3.16 After the Community Board has made its decision, the award recipients will be notified. Following a successful trial in 2024, this year the Board will present the certificates in person, preferably at the recipient's place of service/volunteering, to recognise their service in the space where their work is done and in front of fellow volunteers and colleagues.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	Community Service Awards 2025 - Guidelines	25/806098	
B	Waipuna Halswell-Hornby-Riccarton Community Board Community Service Awards 2025 - Summary of Nominations Matrix <i>(Under Separate Cover)</i> - CONFIDENTIAL	25/840423	

Signatories Ngā Kaiwaitohu

Author	Noela Letufuga - Support Officer
Approved By	Bailey Peterson - Manager Community Governance, Halswell-Hornby-Riccarton

8. Proposed Lane Names - 70 McTeigue Road

Reference Te Tohutoro: 25/837494

Responsible Officer(s) Te Pou Matua: Sean Ward, Team Leader Planning

Accountable ELT Member Pouwhakarae: John Higgins, General Manager Strategy, Planning & Regulatory Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to approve the proposed lane names at 70 McTeigue Road, Halswell.
- 1.2 The report is staff-generated resulting from a naming request received from the developer.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Proposed Lane Names - 70 McTeigue Road Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new road names for 70 McTeigue Road (RMA/2023/3319)
 - a. Lane 1 - Tūrutu Lane
 - b. Lane 2 - Rautini Lane

3. Detail Te Whakamahuki

Introduction Te Whakatkinga

- 3.1 A road naming request has been submitted by Inovo Projects Ltd on behalf of the developer. A preferred name and alternative names have been put forward for the lanes.
- 3.2 The recommended road names have been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spelling, or other similarities in spelling or pronunciation to avoid the potential for confusion. The proposed names are considered sufficiently different to existing road names.
- 3.3 The recommended road names have been checked against the Council's Naming Policy dated 15 November 2023 and are considered to be consistent with this policy. The specific criteria for assessing a name from clause 2 is set out below.
 - 3.3.1 A traditional or Māori name which is acceptable to the Rūnanga or Iwi; this may be a name reflecting the physical characteristics of an area, an activity or event associated with the area or of a notable ancestor.
 - 3.3.2 A feature of historical, social, cultural, environmental or physical importance in the area (e.g., Carlton Mill Road or Carlton Mill Reserve*).
 - 3.3.3 The name of a notable family, person or event associated with the locality or with the wider Christchurch area.
 - 3.3.4 A name in recognition of a person's service. This can be for community service, conservation, sport, the arts, science and research or other sphere of activity.

- 3.3.5 Consistency with a common or established theme for naming in a subdivision or locality.
- 3.3.6 A name that reflects the diverse cultures and communities of the locality or of Christchurch generally.
- 3.3.7 The name of an event or activity strongly associated with the immediate location including an informal name for the area that is (or was historically) in common usage.
- 3.3.8 A name associated with a person, event or activity of significance to Christchurch including names associated with people, events, or places of national and international significance.
- 3.4 The criteria for names that are not suitable for approval from clause 6 are set out below.
 - 3.4.1 Names of people, flora, fauna or geographical features not associated with the area, e.g., names of native trees which are not present in the area or views that cannot be identified, except where the name continues a current naming theme in the locality.
 - 3.4.2 Currently trading commercial organisations except for sponsorship names for facilities and leased parks.
 - 3.4.3 Anagrams, amalgamations or derivatives of people's names.
 - 3.4.4 Names of living persons.
 - 3.4.5 Names related to the developer of a subdivision.
 - 3.4.6 Name of a person, club or organisation associated with a privately owned building on Council land, where the club or organisation does not hold the ground lease for the building.
 - 3.4.7 Names for roads which may cause confusion because they are associated with another geographical location or feature e.g., Parklands Drive which is not located in the Parklands suburb.
- 3.5 The recommended road names have also been checked against the Australia and New Zealand Standard AS/NZA 4819:2011 Rural and Urban Addressing. The names are considered to be consistent with the Standard.
- 3.6 Under the Roads and Right-of-Way Naming Policy, the names considered must be requested by the developer. There is no ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.
- 3.7 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed names.
- 3.8 Consultation under the policy with rūnanga is not required because the roads to be named are not collector roads and/or site(s) of significance under the District Plan (clause 3 of the Naming Policy).
- 3.9 No addresses of neighbouring properties are affected by the proposed road naming (clause 12.2 of the Naming Policy).
- 3.10 The names requested have been accompanied by an explanation of the background of the names, which is summarised below.

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.11 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

- 3.12 The level of significance was determined by the number of people affected and/or with an interest.
- 3.13 Council's Paeārahi | Senior Treaty Relationships Advisor has been consulted and has raised no concerns with the suitability of the proposed Te Reo Māori names as set out below.
- 3.14 Due to the assessment of low significance, no further community engagement and consultation is required.

Proposed Names

- 3.15 The proposed roads are shown in **Attachment A**.
- 3.16 The proposed names are themed for native flora, continuing the theme of the neighbouring developments.
- 3.17 Lane 1 - Tūrutu Lane
- 3.18 *Dianella nigra*, also known as the New Zealand blueberry, ink berry, or tūrutu, is a perennial herb of the family Asphodelaceae, subfamily Hemerocallidoideae, found in New Zealand. It is a loose tussock forming evergreen perennial herb, forming dense to open, diffuse clumps. It has green or white flowers in November – December, and berries from grey-white and dull to strongly violet-blue and glossy.
- 3.19 Lane 2 - Rautini Lane
- 3.20 *Brachyglottis huntii*, also known as Rautini or Chatham Island Christmas tree, is a species of flowering plant in the family Asteraceae. It is a tall, showy shrub from the Chatham Islands. The lance-shaped pale green leaves roll back slightly at the edges. In summer, golden-yellow daisies crown the tree.



Alternative Names

- 3.21 Ramarama Lane - *Lophomyrtus bullata*, also known as ramarama, is a species of evergreen myrtle shrub in the genus Lophomyrtus, family Myrtaceae. It is endemic to New Zealand. It is a native shrub found along the edges of native forest. It has blistered, shiny leaves; white, fluffy flowers; and dark red to black fruit on long stalks.
- 3.22 Akeake Lane - *Dodonaea viscosa*, also known as the broadleaf hopbush or akeake, is a species of flowering plant in the Dodonaea genus. It is a small tree with long, sometimes reddish leaves. It's flowers are greenish to reddish. Akeake wood is black, variegated with streaks of white and is very hard.
- 3.23 Astelia Lane - Astelia is a genus of flowering plants in the family Asteliaceae. They are rhizomatous tufted perennials native to various islands in the Pacific, Indian, and South Atlantic Oceans, as well as to Australia and to the southernmost tip of South America. A significant number of the known species are endemic to New Zealand.
- 3.24 Iris Lane - Iris is a genus of flowering plants with showy flowers. As well as being the scientific name, iris is also widely used as a common name for all *Iris* species, as well as some belonging to other closely related genera. It is a popular garden flower.

Assessment of Names

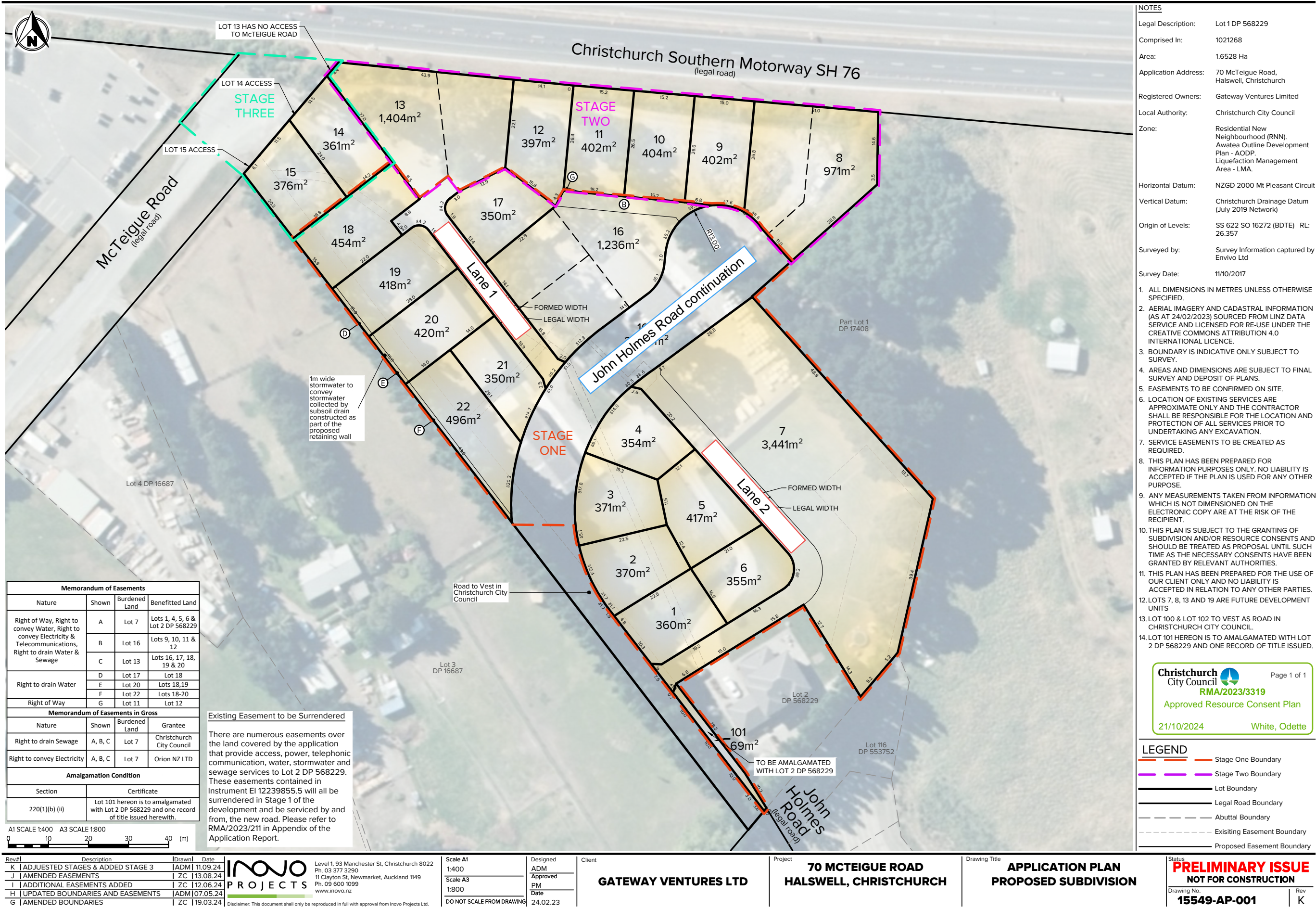
- 3.25 The proposed name is considered to be consistent with the policy.
- 3.26 Notwithstanding, the discretion lies with the Community Board to approve any of the above name options, including the alternative names.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	RMA/2023/3319 - Proposed Names Plan - 70 McTeigue Road	25/706135	35

Signatories Ngā Kaiwaitohu

Authors	Leashelle Miller - Planner Level 2 Sean Ward - Team Leader Planning
Approved By	Mark Stevenson - Head of Planning & Consents



9. Tree Planting Plans for Ridder and Waterloo Reserve

Reference Te Tohutoro: 25/969825

Responsible Officer(s) Te Pou Matua: Toby Chapman (Urban Forest Manager)

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval for the planting of new trees within Ridder and Waterloo Reserve in alignment with the attached tree planting plan.
- 1.2 The report is in response to the adoption of the Urban Forest Plan which seeks to increase canopy cover across the city.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Tree Planting Plans for Ridder and Waterloo Reserves Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of trees within Waterloo Reserve in alignment with the planting plan attached to the report on the meeting agenda as Attachment A.
4. Approves the planting of trees within Ridder Reserve in alignment with the planting plan attached to the report on the meeting agenda as Attachment B.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Urban Forest Plan was adopted in 2023 and includes an objective of increasing canopy cover within our parks from 23% to 40% by 2040. To meet this objective, Council has implemented an Urban Forest Tree Planting program.
- 3.2 As part of the Urban Forest Tree Planting program, staff have developed a plan to plant new trees in Ridder and Waterloo Reserve.
- 3.3 All plantings will follow our general guidelines for planting including the use of recession planes to assist in determining the size and location of trees.
- 3.4 Two other parks went out for consultation at the same time as Waterloo and Ridder reserve. Lomax and Burmuda reserve have been put on hold while we engage further with the local community to address some feedback.

4. Background/Context Te Horopaki

Ridder Reserve:

- 4.1 A planting plan was developed for Ridder Reserve as part of the Urban Forest Tree Planting program with an emphasis on increasing canopy cover both within the reserve and within the wider area.
- 4.2 Ridder Reserve is located in a low canopy area making planting in these areas a priority for Council and the Urban Forest Plan.
- 4.3 Staff have provided a planting plan that will increase the number of trees within Ridder Reserve by 89 and the canopy cover from the existing 19.5% to 39% once the trees have reached maturity.
- 4.4 The image below provides an aerial view of the park from aerial imagery captured in 2019 and what the park may look like once the proposed trees reach maturity.
- 4.5 It should be noted that work has been undertaken in the park including changes to the playground and pathway alignment. All planning for planting within the park is based on its current layout and not that which is shown in the image below.
- 4.6 Some feedback highlighted a desire to increase the size of the open space, this can be accommodated during planting through closing the spaces between trees. It should also be noted that the trees will be lifted and therefore the open space will essentially be expanded to the base of the tree trunks.



Images above show the existing park trees and the image on the right showing the proposed location of new trees. The image below shows the location of the other features within the park as well as the open space which has been retained.



Figure 1 The above image shows the proposed location of the trees along with the remaining open spaces.

Waterloo Reserve:

- 4.7 A planting plan was also developed for Waterloo Reserve as part of the Urban Forest Tree Planting program with an emphasis on increasing canopy cover both within the reserve and within the wider area.
- 4.8 The planting plan proposes 158 new trees which will increase the canopy cover from 15% to 78% once the trees have reached maturity.
- 4.9 This is a park that is surrounded by industrial zone and the proposed planting will provide a densely treed area that will weave between the buildings and carparking areas while retaining walk ways and a park like atmosphere.
- 4.10 Only one submission was received during consultation which felt we got the plan right. More details on consultation can be found in the later section of this report.
- 4.11 The images below show the proposal for the planting within the park.



Image 1 above shows the park how it currently exists (left) and the proposed planting (right)



Image 2: The images above provide an on the ground view of the park based on the existing (left) and once the proposed plantings reach maturity (right)

- 4.12 As the feedback on the planting was positive, staff are not proposing any changes to the proposed planting.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.13 The following reasonably practicable options were considered and are assessed in this report:

- 4.13.1 Approve the planting as per the proposed plans
- 4.13.2 Decline the planting plans

- 4.14 The following options were considered but ruled out:

- 4.14.1 Alter the plans and reconsult – Based on the largely positive feedback for these two plans, staff do not feel this is necessary.
- 4.14.2 Present Bermuda and Lomax reserve to the board for approval – Staff do not feel that this has the necessary public support and would like to undertake further work before presenting these to the Board.

Options Descriptions Ngā Kōwhiringa

- 4.15 **Preferred Option:** Approve the proposed plans

- 4.15.1 **Option Description:** Approve the plans in their current form.

- 4.15.2 Option Advantages

- More trees are planted within a low canopy area of the city.

- 4.15.3 Option Disadvantages

- Some may see the planting of trees presents a loss of open space.

- 4.16 Option 2:-Decline planting plans.

- 4.16.1 **Option Description:** Decline the plans and require no trees to be planted.

- 4.16.2 Option Advantages

- Open space would be retained.

- 4.16.3 Option Disadvantages

- No new trees will be planted within the park.

Analysis Criteria Ngā Paearu Wetekina

4.17 Increase in canopy area.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Decline planting
Cost to Implement	\$160k (including 7 years maintenance)	\$0
Maintenance/Ongoing Costs	\$0	N/A
Funding Source	Better off funding	N/A
Funding Availability	yes	N/A
Impact on Rates	nil	N/A

5.1 This planting will be funded through the Urban Forest Tree Planting program which is currently funded through the Better Off Fund.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 The availability of trees can be challenging. If not all trees and plants are available, staff will push planting out to 2026.

Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Under the Reserves Act, Community Boards have the delegation to “*determine to plant, maintain and remove trees on reserves within the policy set by the Council*”

6.3 Other Legal Implications:

6.3.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision:

6.4.1 Aligns with the [Christchurch City Council’s Strategic Framework](#) with a particular focus on a green, liveable city.

6.4.2 Is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy. The level of significance was determined by assessing the impact the decision will have on the city which is low.

6.4.3 Is consistent with Council’s Plans and Policies. The planting plan forms a key component of the implementation of the Councils Urban Forest Plan.

6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.6 Parks, Heritage and Coastal Environment

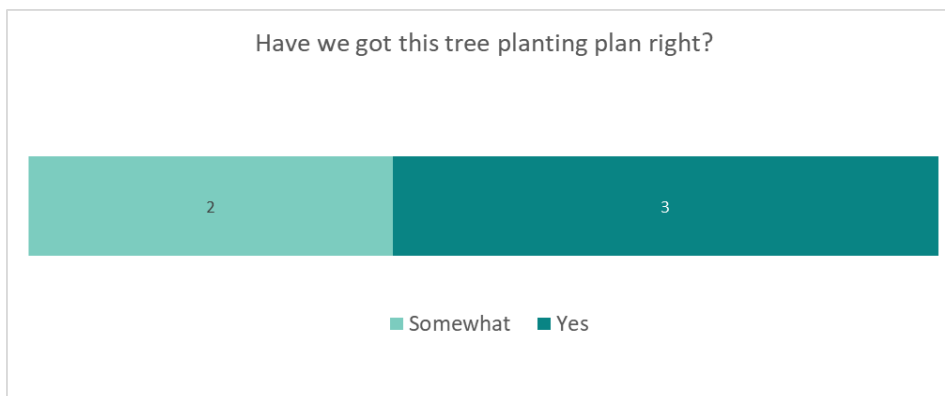
6.6.1 Activity: Parks and Foreshore

- Level of Service: 6.8.2.1 Increasing tree canopy in Parks - A net increase in total number of trees is achieved (1:2 replacement policy), with a minimum of 50% of the trees being medium to very large species

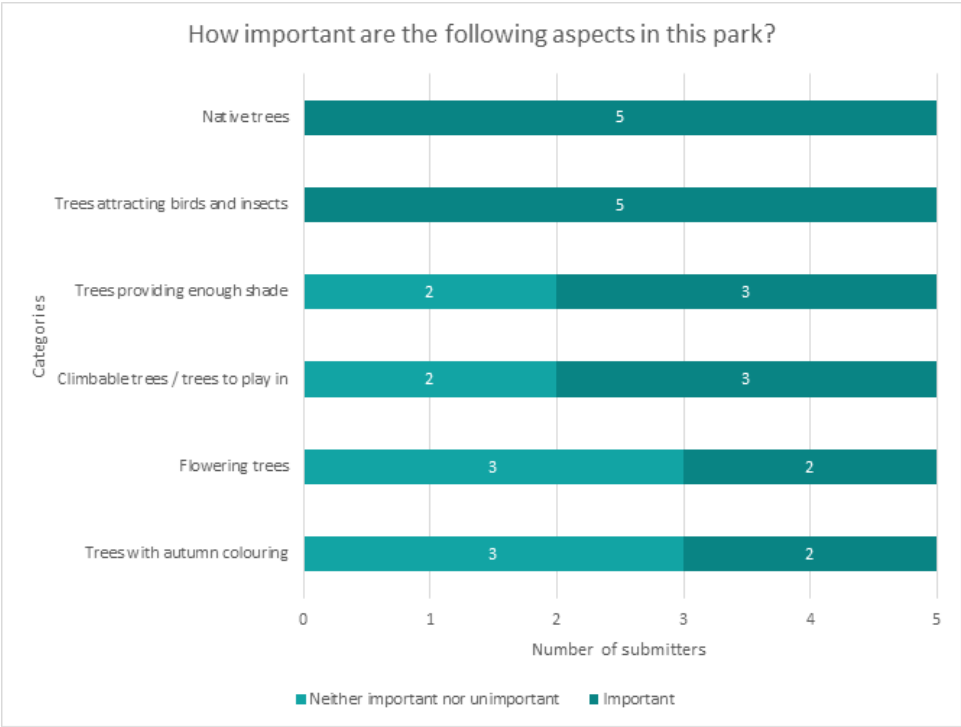
Community Impacts and Views Ngā Mariu ā-Hāpori

Ridder Reserve-

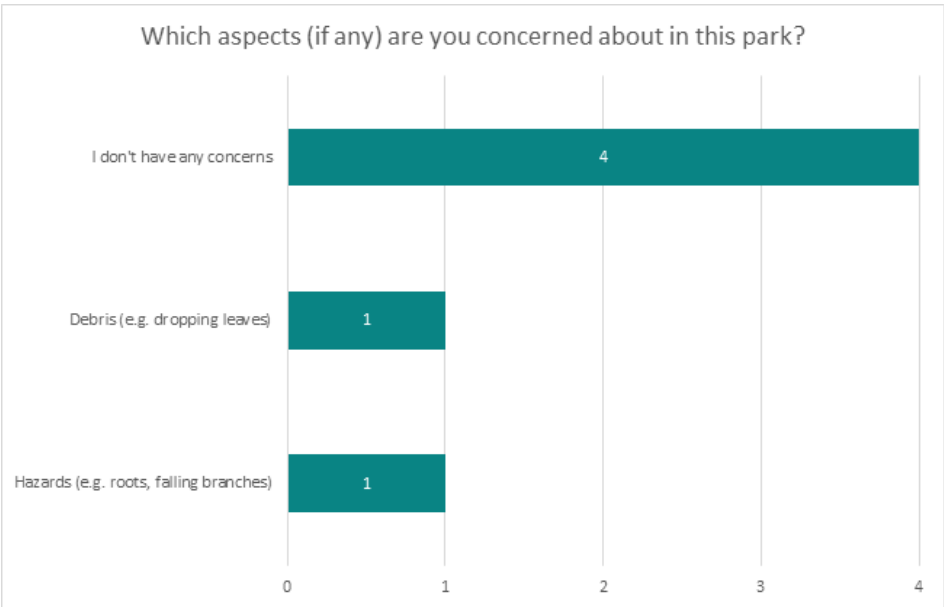
- 6.7 Consultation started on 6 March and ran until 24 March 2025. An email was sent to one key stakeholder.
- 6.8 Consultation details including links to the project information shared on the Kōrero mai | Let's Talk webpage was advertised via:
- A post in the Halswell/Westlake/Wigram/Aidanfield/Kennedys Bush Community and Halswell Community Facebook groups.
 - A letter drop to neighbouring properties.
 - A sign at the reserve's entrance
- 6.9 The [Kōrero mai | Let's talk](#) Ridder Reserve page had 97 views throughout the consultation period.
- 6.10 **Summary of Submissions Ngā Tāpaetanga**
- 6.11 Submissions were made by one recognised organisation and four individuals. [A full table of submission feedback is available on Kōrero mai | Let's talk.](#)
- 6.12 Submitters were asked how important certain aspects were in the park, what aspects were concerning going forward with the park and whether they felt we got this tree planting plan right.
- 6.13 Three submitters felt we had got the tree planting plan right, as shown in the graph below. Two submitters felt we had somewhat got the plan right.



- 6.14 Submitters were asked to rate the importance of various aspects when increasing the tree cover in this park. As shown below, the top aspects were: native trees, trees attracting birds and insects.



6.15 Submitters were asked whether they were concerned about various aspects when increasing the tree cover in this park. Submitters were able to select more than one concern. The majority of submitters had no concerns. Some concerns were raised about debris and hazards.



- 6.16 Submitters gave additional feedback on the tree planting plans which can be [viewed in the submission tables available on Kōrero mai | Let’s talk.](#)
- 6.17 **Supplementary information**
- 6.18 A quick poll was conducted on the Kōrero Mai | Let’s talk page to reduce barriers to participate. Three 5-star ratings were received for the plan.

Waterloo Reserve-

- 6.19 Consultation started on 6 March and ran until 24 March 2025. An email was sent to 12 key stakeholders.
- 6.20 Consultation details including links to the project information shared on the [Kōrero mai | Let's Talk webpage](#) was advertised via:
- A post in the Hornby Community and Hornby Neighbourhood Watch Facebook groups.
 - A sign at the reserve's entrance
- 6.21 The [Kōrero mai | Let's talk](#) Waterloo Reserve page had 78 views throughout the consultation period.

Summary of Submissions Ngā Tāpaetanga

- 6.22 One submission was made by a business who felt we had got the tree planting plan right. They felt that trees with autumn colours and attracting birds and insects were important aspects. They had no concerns about the plan.
- 6.23 Additional feedback was received:
- 6.24 *"As a business owner in this area where you are wanting to plant more trees, I have no objection to the tree's being planted. I do hope that with the planting of the trees, the pruning and upkeep of them will also become the council responsibility and this will be done on a regular basis or as needed. The council (apparently) do not prune the trees that are on the front berm of the area in Waterloo Road that our business is sighted. These trees need pruning each year and nothing is ever done with them in the 15-20 years that we have been at this sight. My husband is the only one each year that does something about pruning them to keep them at a height the is good so the business signs can be seen. I would like to see the Council take some ownership of pruning these trees in their annual pruning route."*

Supplementary information

- 6.25 A quick poll was conducted on the Kōrero Mai | Let's talk page to reduce barriers to participate. One 5-star rating and one 3-star rating was received for the plan.
- 6.26 The decision affects the following wards/Community Board areas:
- 6.26.1 Wapuna Halswell-Hornby-Riccarton Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.1 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.2 The planting is in alignment with the Councils Urban Forest Plan which sought feedback from Mana Whenua and is in alignment with the Iwi Management Plan.
- 6.3 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi



- 6.4 The decisions in this report are likely to:
- 6.4.1 Contribute positively to adaptation to the impacts of climate change.
- 6.4.2 Contribute positively to emissions reductions.

6.5 Tree planting will assist Council in offsetting its emissions and coping with the impacts of climate change.

7. Next Steps Ngā Mahinga ā-muri

7.1 Once the plans have been approved, staff will proceed with sourcing trees and schedule the reserves for planting..

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Planting Plan for Waterloo Reserve	25/1054071	46
B 	Planting Plan for Ridder Reserve	25/1054074	64

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Toby Chapman - Manager Urban Forest Jonathan Hansen - Arborist
Approved By	Rupert Bool - Head of Parks

PROJECT NAME

WATERLOO RESERVE NO.2

ADDRESS

85 Waterloo Road, Hornby, Christchurch 8042

CLIENT

Christchurch City Council

COMMUNITY PARK TREE PLANTING STUDY

Issued date

19/02/2025



PREPARED BY



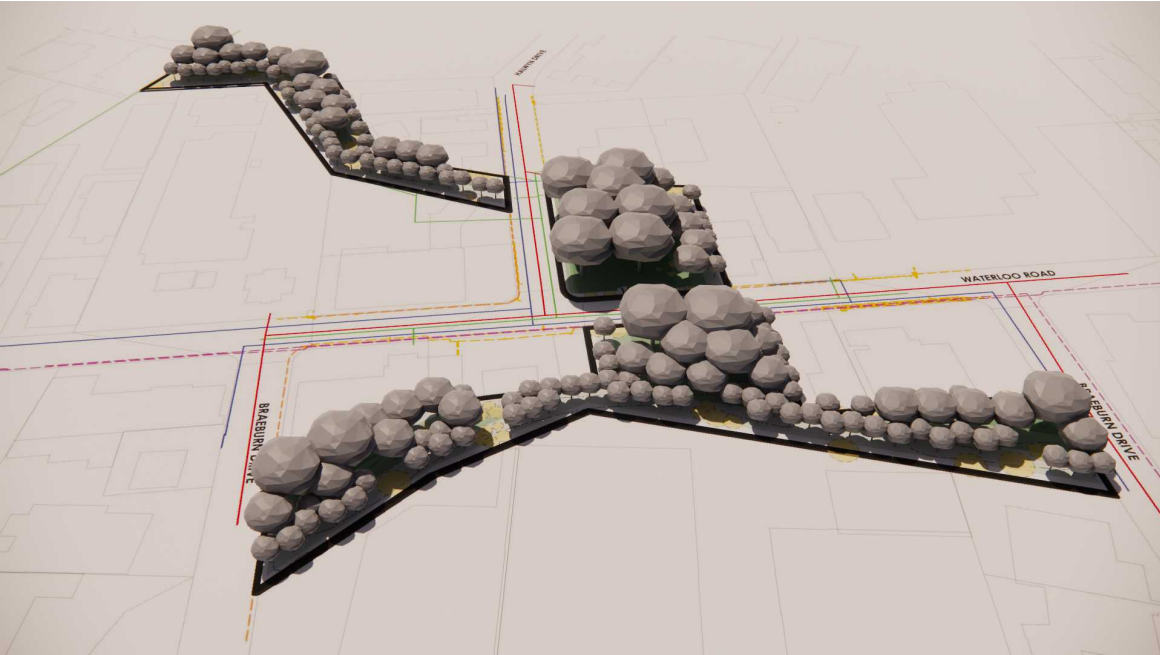
Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
 Mountaineer Building, 32 Rees St, Queenstown 9300

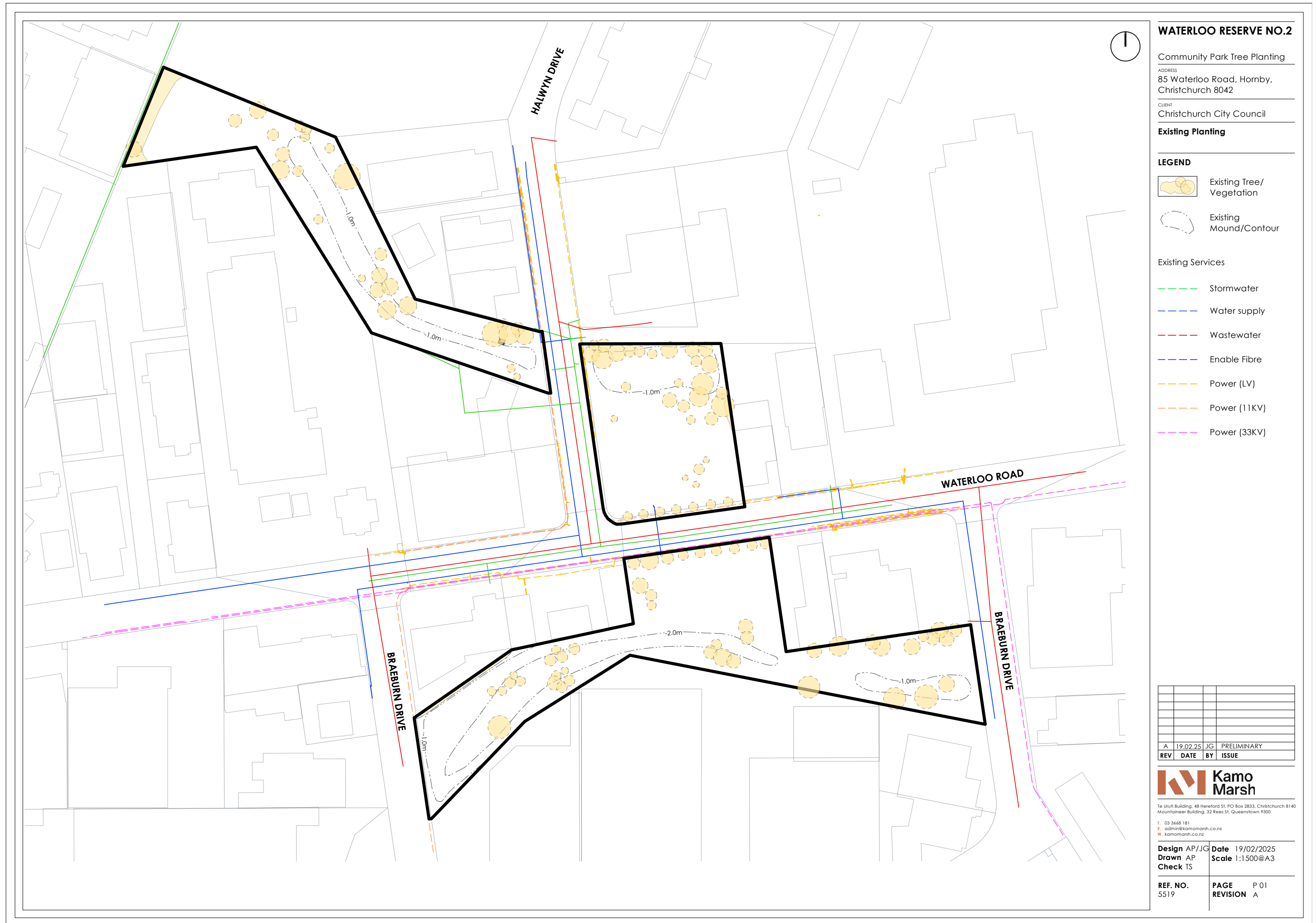
T. 03 366 8181 E. admin@kamomارش.co.nz W. kamomارش.co.nz

REFERENCE NO.

5519

SHEET NO.	SHEET TITLE
P 00	Community Park Tree Planting Study
P 01	Existing Planting
P 02	Tree Planting Zones
P 03	Tree Planting Zones - Lot Boundary Cross Sections
P 04	Shade Study - Winter Solstice - 8 am
P 05	Shade Study - Winter Solstice - 10 am
P 06	Shade Study - Winter Solstice - 12 noon
P 07	Shade Study - Winter Solstice - 2 pm
P 08	Shade Study - Winter Solstice - 4 pm
P 09	Shade Study - Winter Solstice - 6 pm
P 10	Shade Study - Summer Solstice - 8 am
P 11	Shade Study - Summer Solstice - 10 am
P 12	Shade Study - Summer Solstice - 12 noon
P 13	Shade Study - Summer Solstice - 2 pm
P 14	Shade Study - Summer Solstice - 4 pm
P 15	Shade Study - Summer Solstice - 6 pm
P 16	Tree Planting Plan
P 17	Tree Planting Guidelines









8 am



Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE REVISION	P 04 A
------------------	------------------	-----------

Date: 22nd June

10 am



WATERLOO RESERVE NO.2

Community Park Tree Planting

ADDRESS
85 Waterloo Road, Hornby,
Christchurch 8042

CLIENT
Christchurch City Council

Shade Study - Winter Solstice -
10 am

Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO.	PAGE	P 05
5519	REVISION	A

Date: 22nd June

12 noon



WATERLOO RESERVE NO.2

Community Park Tree Planting

ADDRESS
85 Waterloo Road, Hornby,
Christchurch 8042

CLIENT
Christchurch City Council

Shade Study - Winter Solstice -
12 noon

Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE REVISION	P 06 A
------------------	------------------	-----------

2 pm



WATERLOO RESERVE NO.2

Community Park Tree Planting

ADDRESS
85 Waterloo Road, Hornby,
Christchurch 8042

CLIENT
Christchurch City Council

Shade Study - Winter Solstice -
2 pm

Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE REVISION	P 07 A
------------------	------------------	-----------

4 pm



WATERLOO RESERVE NO.2

Community Park Tree Planting

ADDRESS
85 Waterloo Road, Hornby,
Christchurch 8042

CLIENT
Christchurch City Council

Shade Study - Winter Solstice -
4 pm

Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE REVISION	P 08 A
------------------	------------------	-----------

6 pm



Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO.	PAGE	P 09
5519	REVISION	A

8 am



Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



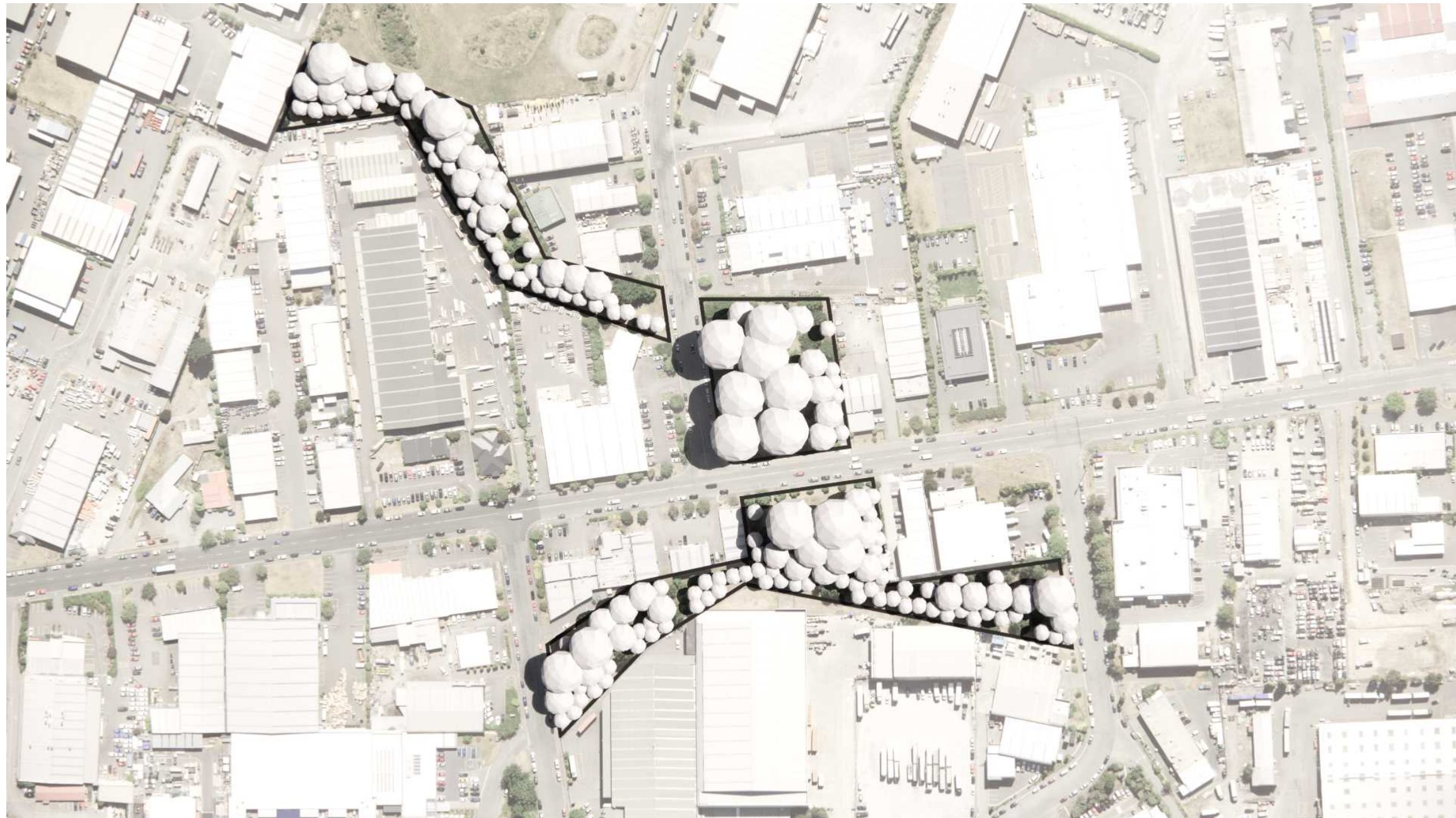
Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamommarsh.co.nz
W. kamommarsh.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE REVISION	P 10 A
------------------	------------------	-----------

10 am



Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE REVISION	P 11 A
------------------	------------------	-----------

Date: 22nd December

12 noon



Community Park Tree Planting

CLIENT
Christchurch City Council

Shade Study - Summer Solstice -
12 noon

Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamommarsh.co.nz
W. kamommarsh.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE REVISION	P 12 A
------------------	------------------	-----------

2 pm



WATERLOO RESERVE NO.2

Community Park Tree Planting

ADDRESS
85 Waterloo Road, Hornby,
Christchurch 8042

CLIENT
Christchurch City Council

Shade Study - Summer Solstice -
2 pm

Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO.	PAGE	P 13
5519	REVISION	A

4 pm



WATERLOO RESERVE NO.2

Community Park Tree Planting

ADDRESS
85 Waterloo Road, Hornby,
Christchurch 8042

CLIENT
Christchurch City Council

Shade Study - Summer Solstice -
4 pm

Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE



Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamomارش.co.nz
W. kamomارش.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE P 14 REVISION A
------------------	-------------------------

6 pm



Note:
Trees in the model are shown
at 10m, 15m, 20m, 25m height

A	19.02.25	JG	PRELIMINARY
REV	DATE	BY	ISSUE

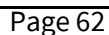


Te Uruti Building, 48 Hereford St, PO Box 2833, Christchurch 8140
Mountaineer Building, 32 Rees St, Queenstown 9300

T. 03 3668 181
E. admin@kamommarsh.co.nz
W. kamommarsh.co.nz

Design AP/JG	Date 19/02/2025
Drawn AP	Scale Not to Scale
Check TS	

REF. NO. 5519	PAGE REVISION	P 15 A
------------------	------------------	-----------



RIDDER RESERVE DRAWING LIST		
DRAWING NO.	DRAWING TITLE	REVISION
4672500-AL-R-000	TITLE PAGE AND DRAWING INDEX	A
4672500-AL-R-001	EXISTING PLANTING	A
4672500-AL-R-002	TREE PLANTING ZONES	A
4672500-AL-R-003	LOT BOUNDARY CROSS SECTIONS	A
4672500-AL-R-004	SITE WIDE CROSS SECTION	A
4672500-AL-R-005	SHADOW STUDY WINTER SOLSTICE 8am	A
4672500-AL-R-006	SHADOW STUDY WINTER SOLSTICE 10am	A
4672500-AL-R-007	SHADOW STUDY WINTER SOLSTICE 12pm	A
4672500-AL-R-008	SHADOW STUDY WINTER SOLSTICE 2pm	A
4672500-AL-R-009	SHADOW STUDY WINTER SOLSTICE 4pm	A
4672500-AL-R-010	SHADOW STUDY WINTER SOLSTICE 6pm	A
4672500-AL-R-011	SHADOW STUDY SUMMER SOLSTICE 8am	A
4672500-AL-R-012	SHADOW STUDY SUMMER SOLSTICE 10am	A
4672500-AL-R-013	SHADOW STUDY SUMMER SOLSTICE 12pm	A
4672500-AL-R-014	SHADOW STUDY SUMMER SOLSTICE 2pm	A
4672500-AL-R-015	SHADOW STUDY SUMMER SOLSTICE 4pm	A
4672500-AL-R-016	SHADOW STUDY SUMMER SOLSTICE 6pm	A
4672500-AL-R-017	INDICATIVE TREE PLANTING PLAN	A
4672500-AL-R-018	INDICATIVE TREE PLANTING PERSPECTIVE RENDERS	A
4672500-AL-R-019	TREE PLANTING GUIDELINES	A



LANDSCAPE ARCHITECTURE
 Project No 4672500

CHRISTCHURCH CITY COUNCIL
 URBAN FOREST TREE
 PLANTING PLANS

FOR CONSULTATION
 RIDDER
 RESERVE

Prepared for



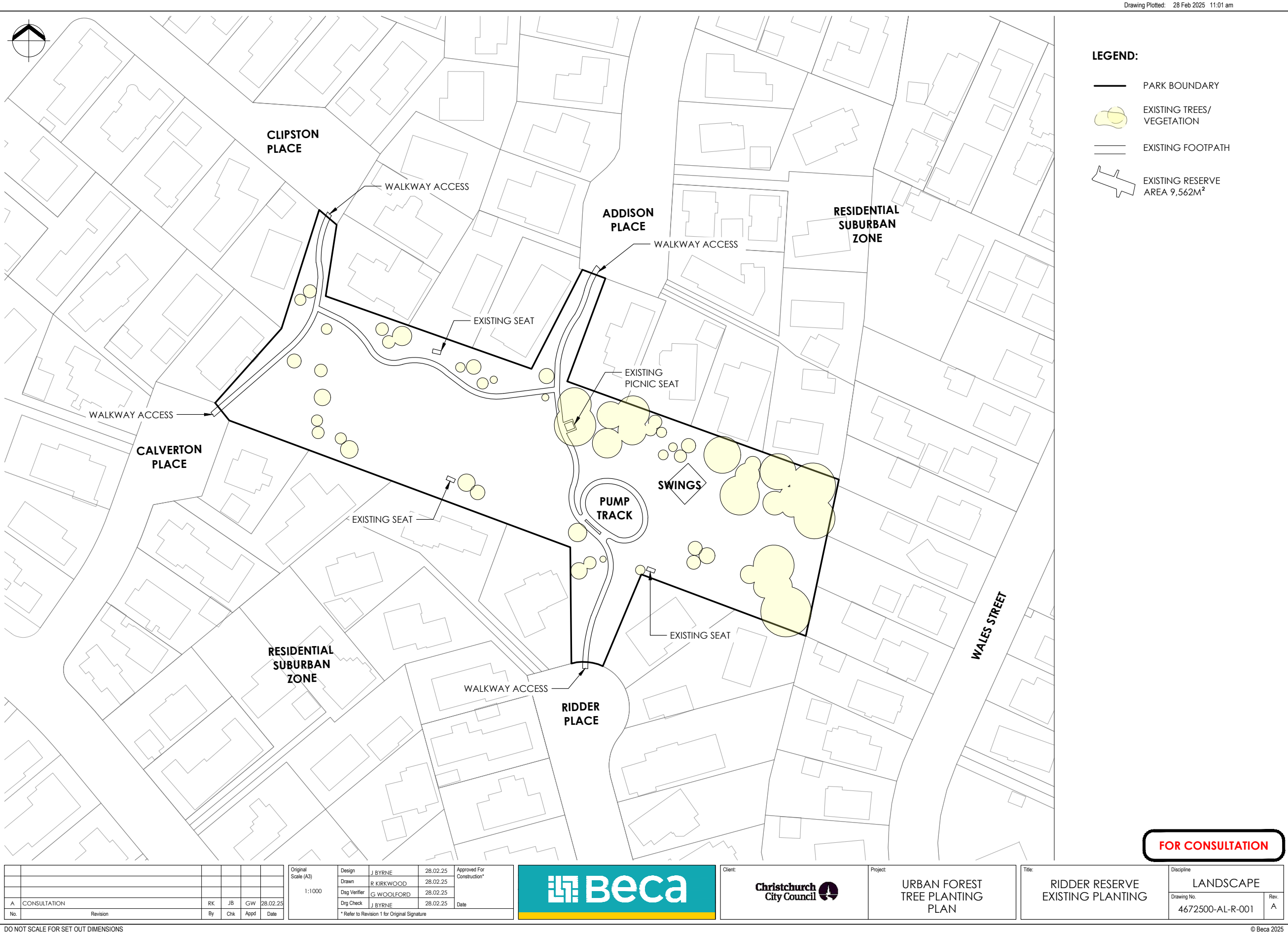
Beca

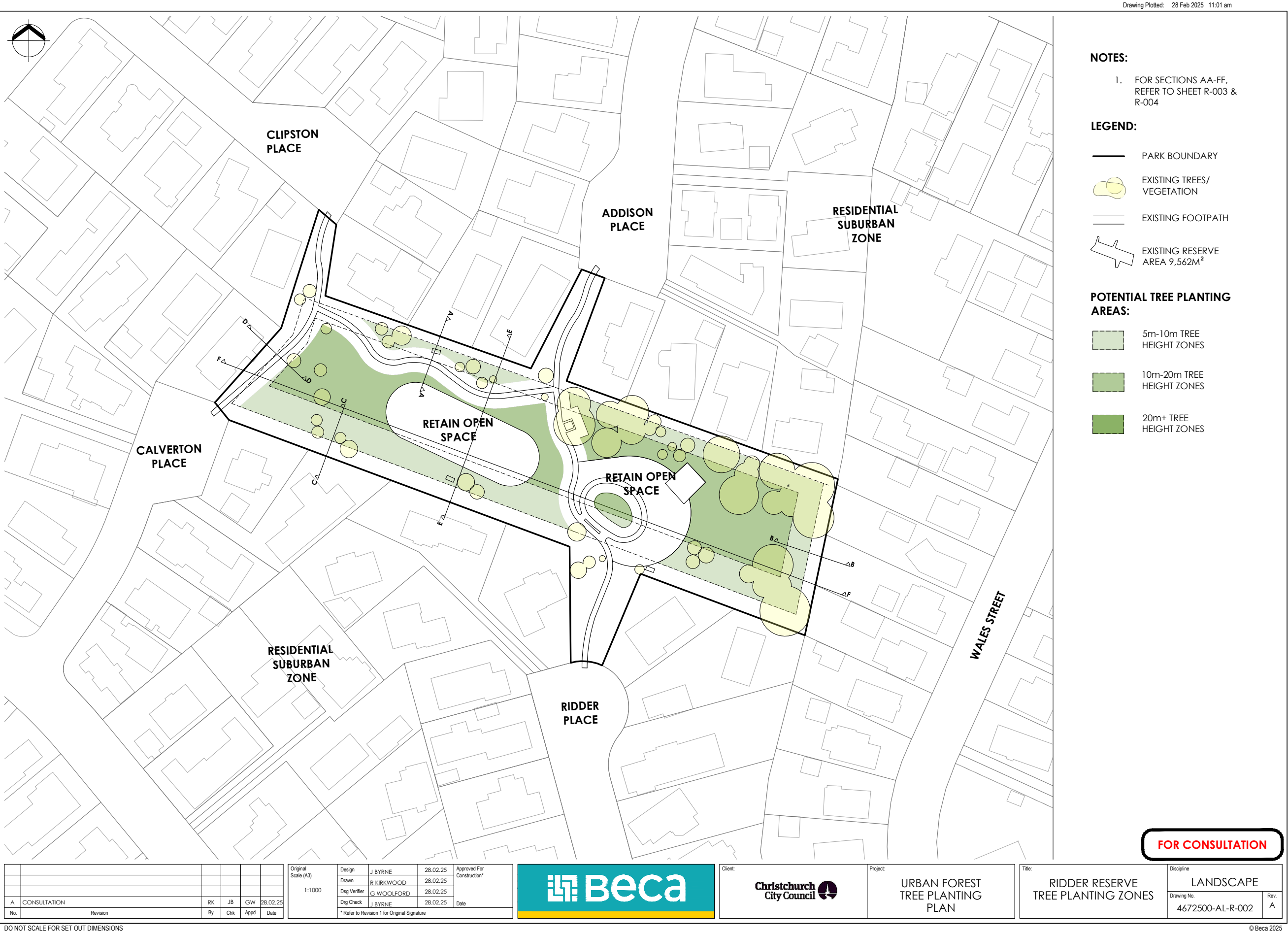
28th FEBRUARY 2025



Drawing No.	4672500-AL-R-000	A
-------------	------------------	---

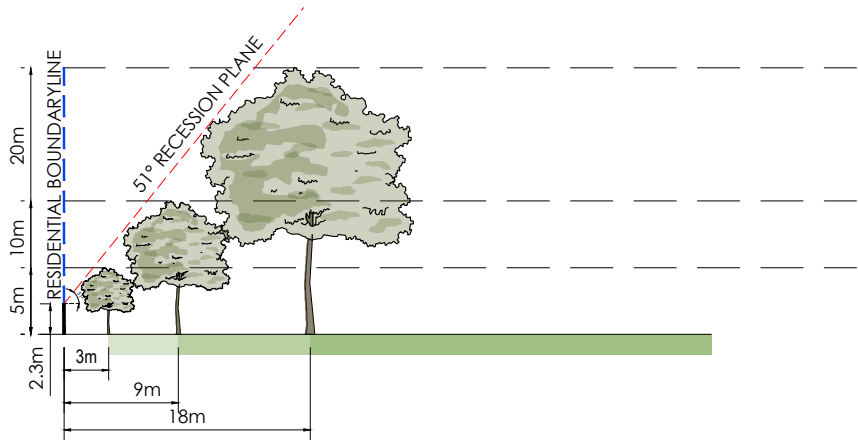
Document No. 4672500-AL-TB41EE7100



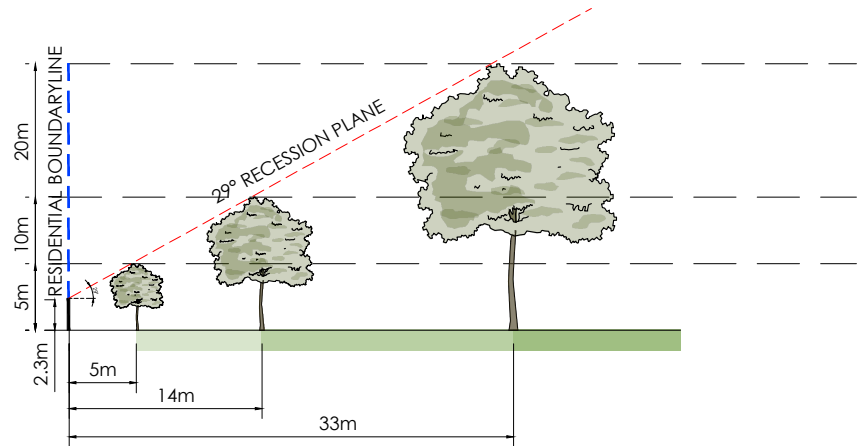


Drawing Plotted: 28 Feb 2025 11:01 am

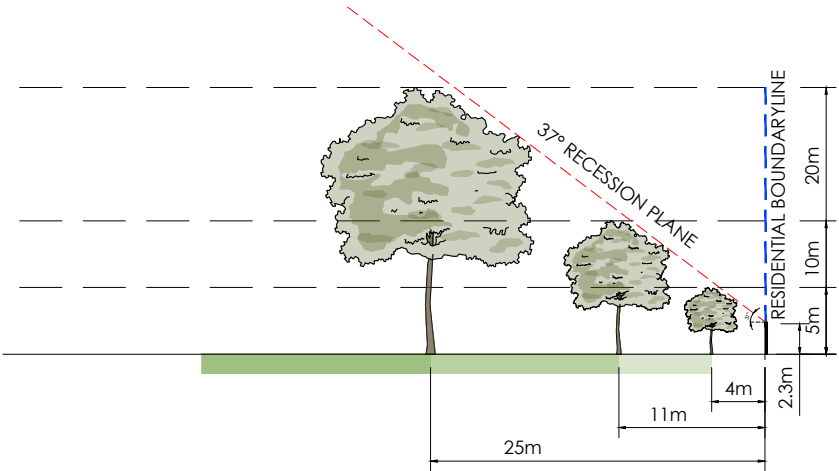
INDICATIVE BOUNDARY CROSS SECTIONS - POTENTIAL TREE PLANTING ZONES



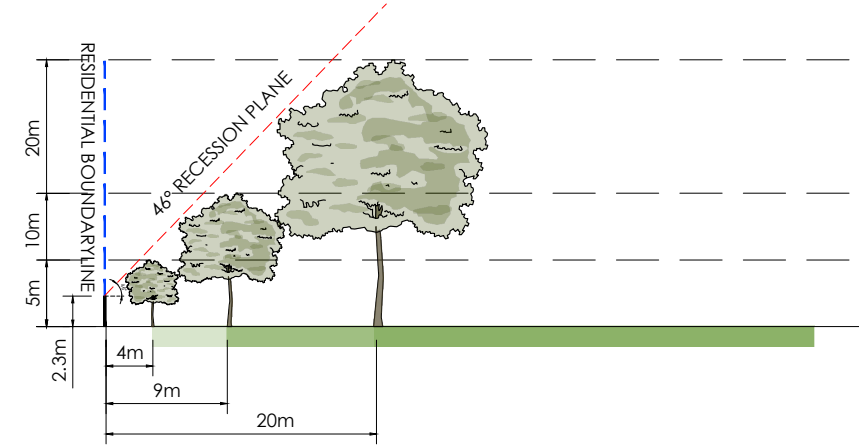
CROSS SECTION AA



CROSS SECTION CC



CROSS SECTION BB



CROSS SECTION DD

LEGEND

- PROPOSED TREE
- EXISTING TREE
- RECESSION PLANE ANGLE
- BOUNDARY LINE
- 2.3m HEIGHT OF MEASURE POINT OF RECESSION PLANE

POTENTIAL TREE PLANTING AREAS:

- 5m-10m TREE HEIGHT ZONES
- 10m-20m TREE HEIGHT ZONES
- 20m+ TREE HEIGHT ZONES

A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

DO NOT SCALE FOR SET OUT DIMENSIONS

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
1:500	Drawn	R KIRKWOOD	28.02.25	
	Design Verifier	G WOOLFORD	28.02.25	
	Design Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project: URBAN FOREST TREE PLANTING PLAN

Title: RIDDER RESERVE LOT BOUNDARY CROSS SECTION

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-003
Rev.	A

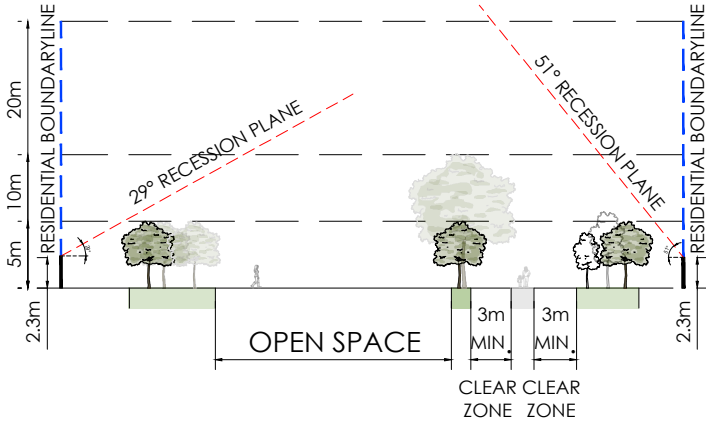
Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

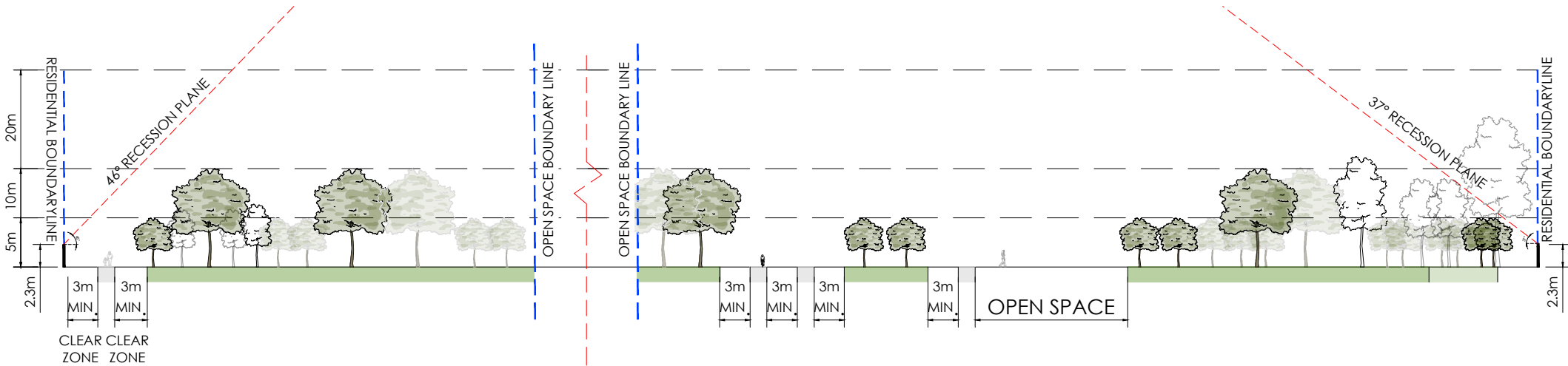
www.beca.com

Drawing Plotted: 28 Feb 2025 11:02 am

CROSS SECTIONS - PROPOSED TREE PLANTING



CROSS SECTION EE



CROSS SECTION FF

LEGEND

- PROPOSED TREE
- EXISTING TREE
- RECESSION PLANE ANGLE
- BOUNDARY LINE
- 2.3m HEIGHT OF MEASURE POINT OF RECESSION PLANE

POTENTIAL TREE PLANTING AREAS:

- 5m-10m TREE HEIGHT ZONES
- 10m-20m TREE HEIGHT ZONES
- 20m+ TREE HEIGHT ZONES

A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

DO NOT SCALE FOR SET OUT DIMENSIONS

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
1:500	Drawn	R KIRKWOOD	28.02.25	
	Design Verifier	G WOOLFORD	28.02.25	
	Design Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project: URBAN FOREST TREE PLANTING PLAN

Title: RIDDER RESERVE SITE WIDE CROSS SECTION

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-004
Rev.	A

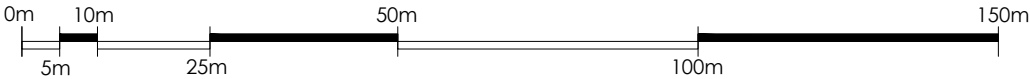
FOR CONSULTATION

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

WINTER SOLSTICE
 DATE: 21ST JUNE
 8AM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Dag Verifier	G WOOLFORD	28.02.25	
	Dag Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project:
 URBAN FOREST
 TREE PLANTING
 PLAN

Title:
 RIDDER RESERVE
 SHADOW STUDY
 WINTER SOLSTICE 8AM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-005
Rev.	A

FOR CONSULTATION

www.beca.com

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

WINTER SOLSTICE
 DATE: 21ST JUNE
 10AM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Design Verifier	G WOOLFORD	28.02.25	
	Design Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project:
 URBAN FOREST
 TREE PLANTING
 PLAN

Title:
 RIDDER RESERVE
 SHADOW STUDY
 WINTER SOLSTICE 10AM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-006
Rev.	A

FOR CONSULTATION

www.beca.com

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

An aerial photograph of a residential neighborhood. A large, irregularly shaped area in the center is outlined with a thick black line, indicating a proposed park or development site. Within this outlined area, there are numerous white, dome-shaped structures of varying sizes, representing trees or landscaping. The surrounding area consists of residential houses with various roof colors (brown, grey, red) and green lawns. Several streets are labeled: "CLIPSTON PLACE" at the top left, "ADDISON PLACE" at the top center, "CALVERTON PLACE" on the left side, "RIDDER PLACE" at the bottom center, and "WALES STREET" on the right side. A north arrow is located in the top left corner of the image.

1. TREES IN THE MODEL ARE SHOWN AT 5m, 10m & 20m+.



POTENTIAL TREE WITH
SHADOW

PARK BOUNDARY

FOR CONSULTATION

						Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*	
							Drawn	R KIRKWOOD	28.02.25		
							Dwg Verifier	G WOOLFORD	28.02.25		
							Dwg Check	J BYRNE	28.02.25		
A	CONSULTATION						RK	JB	GW	28.02.25	Date
No.	Revision					By	Chk	Appt	Date	* Refer to Revision 1 for Original Signature	



Client: **Christchurch City Council** 

Project:

URBAN FOREST
TREE PLANTING
PLAN

Title: RIDDER RESERVE
SHADOW STUDY
WINTER SOLSTICE 12PM

Discipline	
LANDSCAPE	
Drawing No.	Rev.
4672500-AL-R-007	A

DOCUMENT NO. 4072300-AL-HIDDEN RESERVE E-VW.DWG

Drawing Plotted: 28 Feb 2025 11:02 am

WINTER SOLSTICE
 DATE: 21ST JUNE
 2PM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Dag Verifier	G WOOLFORD	28.02.25	
	Dag Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project: URBAN FOREST
 TREE PLANTING
 PLAN

Title: RIDDER RESERVE
 SHADOW STUDY
 WINTER SOLSTICE 2PM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-008
Rev.	A

FOR CONSULTATION

www.beca.com

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

WINTER SOLSTICE
 DATE: 21ST JUNE
 4PM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Dag Verifier	G WOOLFORD	28.02.25	
	Dag Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project:
 URBAN FOREST
 TREE PLANTING
 PLAN

Title:
 RIDDER RESERVE
 SHADOW STUDY
 WINTER SOLSTICE 4PM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-009
Rev.	A

FOR CONSULTATION

www.beca.com

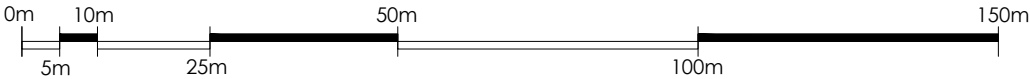
Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025



Drawing Plotted: 28 Feb 2025 11:02 am

SUMMER SOLSTICE
 DATE: 21ST DECEMBER
 8AM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

DO NOT SCALE FOR SET OUT DIMENSIONS

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Day Verifier	G WOOLFORD	28.02.25	
	Day Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project:
 URBAN FOREST
 TREE PLANTING
 PLAN

Title:
 RIDDER RESERVE
 SHADOW STUDY
 SUMMER SOLSTICE 8AM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-011
Rev.	A

FOR CONSULTATION

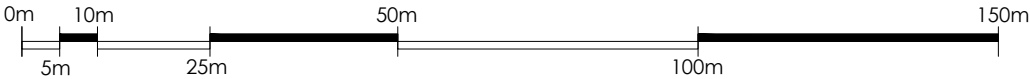
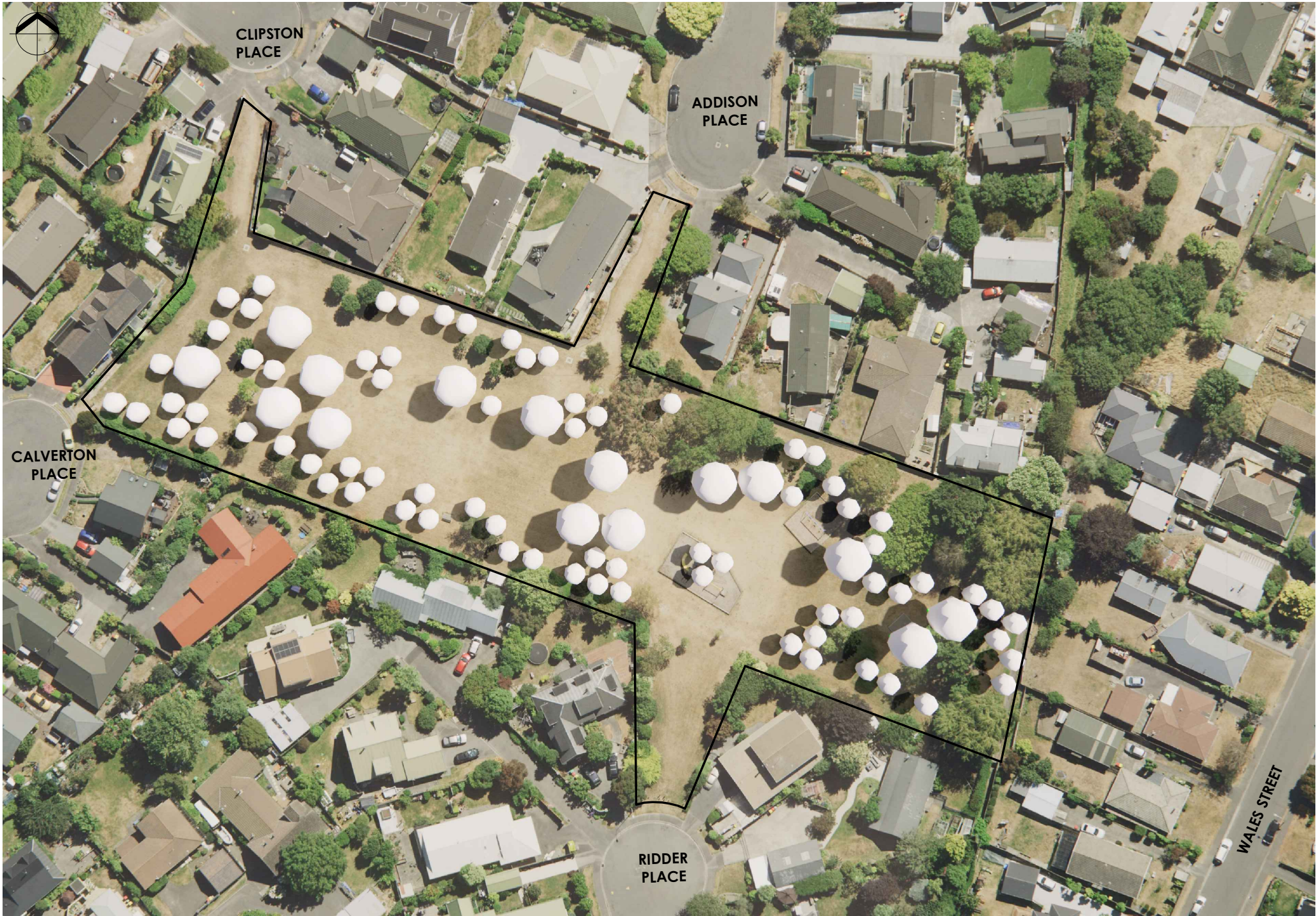
www.beca.com

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

SUMMER SOLSTICE
 DATE: 21ST DECEMBER
 10AM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Design Verifier	G WOOLFORD	28.02.25	
	Design Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project:
 URBAN FOREST
 TREE PLANTING
 PLAN

Title:
 RIDDER RESERVE
 SHADOW STUDY
 SUMMER SOLSTICE 10AM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-012
Rev.	A

FOR CONSULTATION

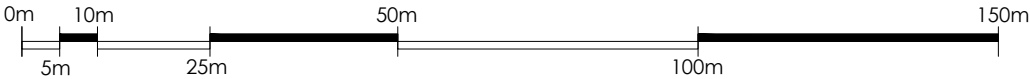
www.beca.com

4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

SUMMER SOLSTICE
 DATE: 21ST DECEMBER
 12PM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

DO NOT SCALE FOR SET OUT DIMENSIONS

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Design Verifier	G WOOLFORD	28.02.25	
	Design Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project:
 URBAN FOREST
 TREE PLANTING
 PLAN

Title:
 RIDDER RESERVE
 SHADOW STUDY
 SUMMER SOLSTICE 12PM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-013
Rev.	A

FOR CONSULTATION

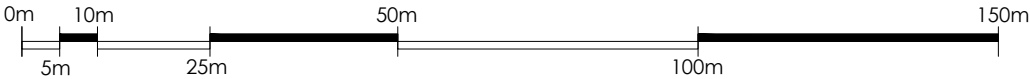
www.beca.com

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

SUMMER SOLSTICE
 DATE: 21ST DECEMBER
 2PM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

DO NOT SCALE FOR SET OUT DIMENSIONS

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Dag Verifier	G WOOLFORD	28.02.25	
	Dag Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project: URBAN FOREST
 TREE PLANTING
 PLAN

Title: RIDDER RESERVE
 SHADOW STUDY
 SUMMER SOLSTICE 2PM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-014
Rev.	A

FOR CONSULTATION

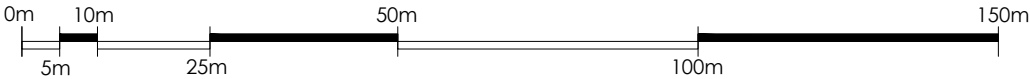
www.beca.com

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

SUMMER SOLSTICE
 DATE: 21ST DECEMBER
 4PM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

DO NOT SCALE FOR SET OUT DIMENSIONS

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Day Verifier	G WOOLFORD	28.02.25	
	Day Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project:
 URBAN FOREST
 TREE PLANTING
 PLAN

Title:
 RIDDER RESERVE
 SHADOW STUDY
 SUMMER SOLSTICE 4PM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-015
Rev.	A

FOR CONSULTATION

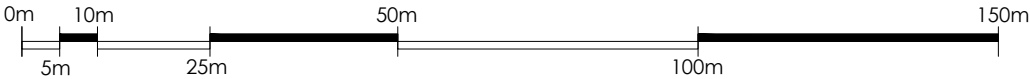
www.beca.com

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

SUMMER SOLSTICE
 DATE: 21ST DECEMBER
 6PM



A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

DO NOT SCALE FOR SET OUT DIMENSIONS

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Design Verifier	G WOOLFORD	28.02.25	
	Design Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Project: URBAN FOREST
 TREE PLANTING
 PLAN

Title: RIDDER RESERVE
 SHADOW STUDY
 SUMMER SOLSTICE 6PM

Discipline	LANDSCAPE
Drawing No.	4672500-AL-R-016
Rev.	A

FOR CONSULTATION

NOTES:

- TREES IN THE MODEL ARE SHOWN AT 5m, 10m & 20m+.

LEGEND:



POTENTIAL TREE WITH
 SHADOW



PARK BOUNDARY

www.beca.co

Document No. 4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025



.....



A wide-angle photograph of a large, open grassy area, likely a park or sports field. The foreground is dominated by a large, mature tree with dense green foliage. The middle ground shows a paved path curving through the grass, and several other trees of varying sizes scattered across the field. In the background, a wooden fence runs along the edge, and a small building or structure is visible. The sky is overcast with grey clouds.

FOR CONSULTATION

						Original Scale (A3) NTS	Design	J BYRNE	28.02.25	Approved For Construction*		Client:  Christchurch City Council	Project: URBAN FOREST TREE PLANTING PLAN	Title: RIDDER RESERVE INDICATIVE TREE PERSPECTIVE RENDERS	Discipline	
					Drawn		R KIRKWOOD	28.02.25	LANDSCAPE							
					Dsg Verifier		G WOOLFORD	28.02.25	Drawing No.						4672500-AL-R-018	Rev.
A	CONSULTATION		RK	JB	GW		28.02.25									
No.	Revision		By	Chk	Appd		Date	Dtg Check	J BYRNE	28.02.25					Date	
							* Refer to Revision 1 for Original Signature									

Document No. 467

© Beca 2025

Drawing Plotted: 28 Feb 2025 11:02 am

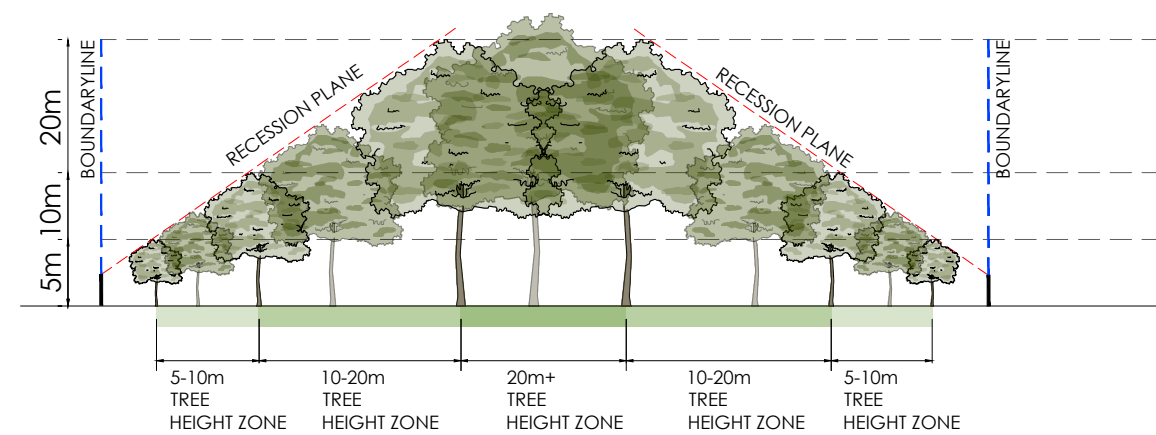
GUIDELINE SUMMARY:

- TREE PLANTING TO SPECIAL CHARACTER PARKS WILL CONTINUE THE ESTABLISHED THEME.
- TREES WILL BE POSITIONED APPROPRIATELY TO ALLOW FOR MANAGEMENT OF DEBRIS/LEAF LITTER.
- PLANTING ALONG WATERWAYS WILL BE PREDOMINANTLY NATIVE SPECIES.
- CHRISTCHURCH CITY COUNCIL WILL AIM FOR 40-60% OF NEW TREE PLANTINGS AS NATIVES.

TREE SETBACKS AND SPACINGS:

- NO TREE SHALL INTRUDE THROUGH THE RECESSION PLANE.
- NO TREE SHALL BE PLANTED CLOSER THAN 3.0m FROM A PATHWAY.
- NO TREE SHALL BE PLANTED CLOSER THAN 5.0m FROM A SPORTS FIELD AND NO TREE CANOPY DRIP. LINE SHALL EXTEND ABOVE A SPORTS FIELD.
- TREE SPACINGS SHALL BE A MINIMUM OF 5.0m APART TO ALLOW FOR EASY LAWN MOWING.
- MIN. 2m OFFSET FOR LOW VOLTAGE POWER.
- MIN. 3m OFFSET FOR 11kv POWER.
- MIN. 5m OFFSET FOR 33-66kv.
- MIN. 1m OFFSET FOR ALL OTHER SERVICES AND HARD PAVING NOT MENTIONED ABOVE.

TYPICAL TREE PLANTING PATTERN



LEGEND

- PROPOSED TREE
- RECESSION PLANE ANGLE
- BOUNDARY LINE
- 2.3m HEIGHT OF MEASURE POINT OF RECESSION PLANE

POTENTIAL TREE PLANTING AREAS:

- 5m-10m TREE HEIGHT ZONES
- 10m-20m TREE HEIGHT ZONES
- 20m+ TREE HEIGHT ZONES

www.beca.com

A	CONSULTATION	RK	JB	GW	28.02.25
No.	Revision	By	Chk	Appd	Date

DO NOT SCALE FOR SET OUT DIMENSIONS

Original Scale (A3)	Design	J BYRNE	28.02.25	Approved For Construction*
NTS	Drawn	R KIRKWOOD	28.02.25	
	Dwg Verifier	G WOOLFORD	28.02.25	
	Dwg Check	J BYRNE	28.02.25	Date
	* Refer to Revision 1 for Original Signature			



Client:	Project:
	URBAN FOREST TREE PLANTING PLAN

Title:	Discipline:
RIDDER RESERVE TREE PLANTING GUIDELINES	LANDSCAPE
Drawing No. 4672500-AL-R-019	Rev. A

FOR CONSULTATION

4672500-AL-RIDDER RESERVE-000.DWG

© Beca 2025

10. Pedestrian crossing near Yaldhurst Road / Brake Street

Reference Te Tohutoro: 24/2361338

Responsible Officer(s) Te
Pou Matua: Nick Reid, Traffic Engineer

Accountable ELT
Member Pouwhakarae: Brent Smith, Acting General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waipuna Halswell-Hornby-Riccarton Community Board to approve no stopping restrictions on Yaldhurst Road near the intersection with Brake Street.
- 1.2 This report has been written in response to a safety issue raised through the independent post-construction safety audit undertaken for the safety improvements at Riccarton Road / Waimairi Road / Hansons Lane and surrounding areas. The issue relates to pedestrian sightlines for people looking westward before crossing from the north to the south side of Yaldhurst Road near Brake Street.
- 1.3 The recommended option is to extend the no stopping restrictions at this location to improve the pedestrian sightlines at this new median island crossing.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Pedestrian crossing near Yaldhurst Road / Brake Street Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Yaldhurst Road, commencing at a point 23 metres west of its intersection with Brake Street and extending in a westward direction for a distance of 13 metres. This is detailed in Attachment A to the report on the meeting agenda (Plan TG150183, dated 21/03/2025).
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Safety improvements were recently completed near the intersection of Brake Street and Yaldhurst Road to improve the safety of all users travelling through the site. As part of the independent post construction safety audit, a minor issue was raised about the pedestrian crossing visibility on Yaldhurst Road at the new median refuge crossing near Brake Street.
- 3.2 Recommendations in this report will address the concern raised in the post-construction safety audit and provide improved visibility for people crossing Yaldhurst Road near the

intersection with Brake Street. This will be achieved by extending the existing no stopping line restrictions.

4. Background/Context Te Horopaki

- 4.1 As part of the transport project processes at the Council, independent safety audits are completed at various stages, from the design of a scheme through to completion and including the post-construction stage. The post-construction safety audit identified the following issue:

4.1.1 *The safety issue is the intervisibility at the newly installed crossing at Brake Street is not adequate between motorists and pedestrians crossing from the northside to the middle of the road. The kerbside parking has not been relocated further from the crossing, and the crossing waiting area has not been extended into the carriageway. The crash type expected is pedestrians to be hit by on coming motorists. The risk factors include: high volume of pedestrians, high volume of motorists (16,930 - MegaMaps), high speeds of motorists (Free flow speed: 44 km/h – MegaMaps).*



Figure 1: Photo from the safety audit: visibility from the new crossing location

- 4.2 The safety audit team recommended:
- 4.2.1 *Primary treatment recommendation: provide a raised safety platform for this crossing.
Secondary treatment recommendation: increase car parking distance from the crossing to increase intervisibility between pedestrians and motorists.*
- 4.3 Visibility can be limited by parked vehicles on Yaldhurst Road. The parking is unrestricted and therefore vehicles can occupy the space with no time restriction. There are high parking demands in the area due to large number of businesses in the adjacent Brake Street and Church Corner malls area.
- 4.4 There has been one crash in the last five years (2022) involving a motorist turning right onto Brake Street and another u-turning on Yaldhurst Road. In the preceding five-year period, there were three crashes between motorists turning right out of Brake Street colliding with another road user (motorist serious injury in 2015; cyclist minor injury in 2016; motorist minor injury in 2016).
- 4.5 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

4.6 The following reasonably practicable options were considered and are assessed in this report:

4.6.1 No stopping line restrictions.

4.6.2 Kerb build outs.

4.7 The following options were considered but ruled out:

4.7.1 Do nothing. This option was ruled out as it does not resolve the safety issue.

Options Descriptions Ngā Kōwhiringa

4.8 **Preferred Option: No stopping line restrictions.**

4.8.1 **Option Description:** Extend the no stopping restrictions by 13 metres on the north side of Yaldhurst Road.

4.8.2 **Option Advantages**

- Improves the safety of the crossing by improving the pedestrian crossing sight distance, resolving the concern raised in the post construction safety audit.
- Improves the sightlines for motorists turning right from Brake Street to Yaldhurst Road.
- Low cost.

4.8.3 **Option Disadvantages**

- Removes two carparks.

4.9 **Alternative option: Kerb build outs**

4.9.1 **Option Description:** A small kerb build out on the north side of the street.

4.9.2 **Option Advantages**

- Retains two carparks as the length of new kerbing would be within the existing extents of no stopping restrictions.
- Achieves sufficient sight distance for people crossing and reduces the width of the live traffic lane they have to cross.
- Co-benefits of slowing the operating speeds of motorists turning left onto Brake Street.
- Improves the safety of the crossing by improving the pedestrian crossing sight distance, resolving the concern raised in the post construction safety audit.

4.9.3 **Option Disadvantages**

- Cost of ~\$30,000, which is a relatively substantial cost when there is an alternative that could achieve the same effect but at a significantly lower cost.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Kerb build outs
Cost to Implement	\$1,000	\$25,000 – \$35,000
Maintenance/Ongoing Costs	Minimal cost to overall maintenance contract.	Minimal cost to overall maintenance contract.

Funding Source	Traffic Operations Signs and Markings budget 2024/25.	Unknown.
Funding Availability	Available.	Unknown.
Impact on Rates	Negligible.	Unknown.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There is a risk that if this report is not approved then Council remains liable for the safety issue identified by the independent safety audit.

Legal Considerations Ngā Hiraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
 - 6.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
 - 6.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 6.3 Other Legal Implications:
- 6.3.1 There is no other legal context, issue, or implication relevant to this decision.
 - 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision:
- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
 - 6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
 - 6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 6.5 The community engagement and consultation outlined in this report reflect the assessment.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Transport
- 6.7.1 Activity: Transport
 - Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network (DIA 1) - 4 less than previous FY
 - Level of Service: 10.0.6.2 Reduce the number of death and serious injury crashes on the local road network - Five year rolling average <100 crashes per year

- Level of Service: 16.0.10 Maintain the perception (resident satisfaction) that Christchurch is a walking friendly city - $\geq 85\%$ resident satisfaction

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 The adjacent Upper Riccarton Methodist Church are the only adjacent and affected property owners. The church was advised of the recommended option by letter, delivered in person. There was no formal response from the church, however the church representative supported the proposal in person, noting the improvements for pedestrians crossing at this location. They stated they would circulate the letter to the wider congregation and noted that members of the congregation had trouble turning right from Brake Street to Yaldhurst Road, and this proposal would greatly improve sightlines for motorists.
- 6.9 The Team Leader Parking Compliance supports the preferred option.
- 6.10 The decision affects the following wards/Community Board areas:
- 6.10.1 Waipuna Halswell-Hornby-Riccarton Community Board

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.11 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.12 The decision includes minor work which is contained within the roadway.


Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.13 This is a minor proposal that is principally intended to address safety concerns at this location. Due to the minor nature of the works, it is not expected to have any impact towards adaption to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, no stopping restrictions will be installed by the contractor in the current financial year.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Yaldhurst Road near Brake Street Pedestrian Crossing No Stopping Restrictions	25/781460	91

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Nick Reid - Traffic Engineer
Approved By	Gemma Dioni - Acting Team Leader Traffic Operations/Principal Advisor Stephen Wright - Manager Operations (Transport)

© Copyright Christchurch City Council / Aerial Photography Creative Commons Attribution 3.0 New Zealand License



Christchurch
City Council

Yaldhurst Road / Brake Street
Proposed Parking Restrictions
Consultation Plan

Attachment A

Original Plan Size: A4
Drawn: MJR Issue 1 21/03/2025
Designed: NR Drawing: TG150183
Approved: Project: RPS845

11. Waipuna Halswell-Hornby-Riccarton Community Board 2024-25 Discretionary Response Fund Application - Canterbury Horticultural Society Incorporated and Christchurch Envirohub Trust

Reference Te Tohutoro: 25/1039332
 Responsible Officer(s) Te Marie Byrne, Community Development Adviser
 Pou Matua: Helen Miles, Community Recreation Adviser
 Accountable ELT Andrew Rutledge, General Manager Citizens and Community
 Member Pouwhakarae:

1. Purpose and Origin of the Report Te Pūtake Pūrongo

1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider applications for funding from its 2024/25 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF 2024/25045_HHR	Canterbury Horticultural Society Incorporated (Umbrella for Halswell Run Group)	Event Equipment	\$2,705	\$2,000
DRF 2024/25040 _HHR	Christchurch Envirohub Trust	Stormwater Superhero Trailer	\$16,415	\$0

1.2 There is currently a balance of \$37,447 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

- Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board 2024-25 Discretionary Response Fund Application - Canterbury Horticultural Society Incorporated and Christchurch Envirohub Trust Report.
- Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- Approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to Canterbury Horticultural Society Incorporated towards gazebos and tear drop banners for the Halswell Run Group.
- Declines the application to its 2024/25 Discretionary Response Fund from the Christchurch Envirohub Trust towards the Stormwater Superhero Trailer project.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority "Be an inclusive and equitable city". The project also aligns with Te Haumako Te Whitingia Strengthening Communities Together Strategy, Te Wai Ora o Tāne Integrated Water Strategy and the Ōtautahi Christchurch Climate Resilience Strategy.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
- 3.3.2 The Fund does not cover:
- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The significance level was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.





Discussion Kōrerorero

- 3.7 At the time of writing, the balance of the 2024/25 Discretionary Response Fund is:

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendations adopted
\$152,866	\$115,419	\$37,447	\$35,447

- 3.8 The applications have been assessed on the current Discretionary Response Fund criteria.
- 3.9 The attached Decision Matrices provide detailed information for these applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund - Decision Matrix - Canterbury Horticultural Society	25/1118403	96
B  	Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund - Christchurch Envirohub Decision Matrix	25/1046825	97

Signatories Ngā Kaiwaitohu

Authors	Marie Byrne - Community Development Advisor Helen Miles - Community Recreation Advisor
Approved By	Bailey Peterson - Manager Community Governance, Halswell-Hornby-Riccarton

2024/25 WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Canterbury Horticultural Society Incorporated (Umbrella for Halswell Run Group)</p> <p>Application Number: DRF2024/25045_HHR</p> <p>Physical address</p> <p>Halswell</p> <p>CCC Funding History (past three years)</p> <p>- \$ - -</p>	<p>Event Equipment</p> <p>To obtain equipment that will support the successful operation of the group and enhance its visibility within the community."</p>	<p>Total Cost of Project: \$2,705</p> <p>Total Amount Requested: \$2,705</p> <p>Percentage of project requested: 100%</p> <p>Contribution sought towards:</p> <p>Signage - Two tear drops - \$685</p> <p>Two gazebos - \$840</p> <p>Eight gazebo wall kits - \$704</p> <p>Table, storage, seating, and chilly bin items - \$476</p> <p>Other sources of funding:</p> <p>Nil</p>	<p>\$2,000</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,000 from its 2024/25 Discretionary Response Fund to Canterbury Horticultural Society Incorporated towards gazebos and tear drop banners for the Halswell Run Group.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Physical Recreation & Sport Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>Provide a supportive platform for individuals to begin or continue their running journey, catering to a diverse range of abilities and backgrounds & improving and lifting the wellbeing of the community.</p> <p>Continue to grow as a group and greater engagement from our members whether that is why involved in running/fitness, supported at events or providing connections.</p> <p>Offering members the opportunity to explore the scenic hills and trails in the area while fostering a sense of community. Provided avenues for people to get involved with other community groups such as Park run, speed freaks and Achilles</p>	<p>Staff Assessment</p> <p>Halswell Run is a free, volunteer-led running group based in Halswell, Christchurch. The group provides structured running sessions every day of the week, accommodating a wide range of fitness levels and abilities. It is coordinated by a team of ten dedicated volunteers who manage logistics, communications, and day-to-day operations.</p> <p>The group has a strong digital presence, with approximately 15,000 members in its Facebook community and 257 followers on Instagram. Halswell Run sessions are hosted at multiple locations across Christchurch and are open to all, fostering inclusivity and encouraging increased physical activity and social connection within the community.</p> <p>Halswell Run is seeking funding to purchase equipment to support the smooth operation and visibility of its sessions. This includes gazebos, which will provide shelter, storage, and a designated meeting point before and after runs. The gazebo will enhance participant experience by creating a welcoming, consistent, and recognisable base at both regular sessions and special events.</p> <p>Additional equipment will support visibility and wayfinding, helping to guide participants and ensure a safe and organised experience. The group regularly takes part in wider community events and actively supports members participating in initiatives such as the Marathon, Speed Freaks, Achilles, and Park Run.</p> <p>The online aspect of the group is also highly engaged, with members sharing training tips, motivational content, and event updates, strengthening community ties beyond the running sessions themselves.</p> <p>This is the first time Halswell Run has applied for funding through the Halswell-Hornby-Riccarton Community Board. The requested equipment will contribute to the group’s ongoing growth, improve coordination at events, and enhance the overall experience for both new and returning participants.</p> <p>Rationale for staff recommendation</p> <p>The project aligns strongly with the Strengthening Communities Together Strategy, and Sport and Recreation Strategy. The grant will directly impact the provision of equipment and enhance the running of their sessions and visibility. This project takes a community recreation approach targeting grass roots participation and is increasing the capacity of the Club to deliver quality recreation experiences for its members.</p>
--	--

2024/25 WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Christchurch Envirohub Trust</p> <p>Application Number: DRF2024/25040_HHR</p> <p>Physical address</p> <p>180 Avonside Dr, Avonside</p> <p>CCC Funding History <i>(past three years)</i></p> <p>2024/25 - \$7,000 - Operational costs - SCF Metro</p> <p>2023/24 - \$14,000 - Stormwater Superhero Trailer events - Better-Off Fund CBL</p> <p>2023/24 - \$25,000 - Te Tuna Tāone - Sustainability Fund</p> <p>2023/24 - \$5,000 - Operational costs - SCF Metro</p> <p>2023/24 - \$23,500 - Stormwater Superhero Trailer - Three Waters</p> <p>2022/23 - \$15,000 - Te Tuna Tāone - Sustainability Fund</p> <p>2022/23 - \$4,000 - Envirokids operational costs - SCF Metro</p> <p>2022/23 - \$5,000 - Research Stormwater trailer - Three Waters</p> <p>2021/22 - \$35,852 - Te Tuna Tāone - Sustainability Fund</p> <p>2021/22 - \$7,000 - Network Capacity Builder - SCF Metro</p>	<p>Stormwater Superhero Trailer</p> <p>Christchurch Envirohub Trust is seeking funding assistance to enable the delivery of additional Stormwater Superhero (SSHT) Trailer events in the Community Board area. The SSHT is an interactive, mobile resource developed in collaboration with Environment Canterbury and Council to address the urgent need for behaviour change related to stormwater and urban freshwater health.</p>	<p>Total Cost of Project: \$16,415</p> <p>Total Amount Requested: \$16,415</p> <p>Percentage of project requested: 100%</p> <p>Contribution sought towards:</p> <p>Commercial site visits x3- \$6,797</p> <p>Public events x3- \$5,252</p> <p>School events x3- \$4,366</p> <p>Other sources of funding:</p> <p>Nil</p>	<p>\$</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board declines the application to its 2024/25 Discretionary Response Fund from the Christchurch Envirohub Trust towards the Stormwater Superhero Trailer project.</p>	<p>4</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Biodiversity Strategy, Ōtautahi Christchurch Climate Resilience Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>Facilitate 9 Stormwater Superhero Trailer visits to schools, commercial sites, and community events in Halswell-Hornby-Riccarton between June 2025 and May 2026 in order to:</p> <p>1. Increase the public’s understanding of our city’s stormwater systems and the importance of taking care of it to protect our waterways. Many people don’t realise that stormwater is not treated before it enters our waterways, so the first thing this project aims to achieve is to educate people about what stormwater is and why it’s an important part of our environment.</p> <p>2. Educate children and adults about the different contaminants that can damage our waterways and provide actionable steps they can take to prevent those contaminants from entering our stormwater. It is important that people understand that we have a collective responsibility to ensure that the water entering our waterways is as clean and safe as possible.</p> <p>3. Ultimately improve the health of our rivers, lakes and estuaries. This in turn helps us to improve community wellbeing by providing safe places for leisure and recreation, while protecting biodiversity in our region and mahinga kai.</p>	<p>Staff Assessment</p> <p>This project is recommended as a Priority Four application because other sources of funding are more appropriate. Christchurch Envirohub Trust (Envirohub) has been established at the former Avonside Girls High School campus site to nurture and support sustainability and environmental organisations. The Stormwater Superhero Trailer (SSHT) is a trailer that has been created as a mobile resource designed to provide education about stormwater and urban freshwater health. They use interactive activities to engage with members of the public to promote actions that can be taken to prevent freshwater contamination.</p> <p>While the trailer is available for the community to book and use, Envirohub have a contract with Council and Environment Canterbury to take the trailer to existing events and/or locations and deliver education sessions. That contract saw them deliver at 17 events across the city, five in the Waipuna Halswell-Hornby-Riccarton Community Board area. While that contract has finished, they are expecting to have it renewed in the new financial year. They have stated they will be limited to deliver at the same events in the new year.</p> <p>Envirohub is seeking funding from the Board to deliver sessions in the Board area over and above those that they have been contracted to provide. They have found that the demand for the trailer at events is much higher than they can provide with the current contract.</p> <p>They wish to take the trailer to three schools, three commercial sites and three community events through to September 2026. They have not identified the exact details of the where and when they wish to deliver this project.</p> <p>Rationale for staff recommendation</p> <ul style="list-style-type: none"> This application is recommended to be declined as the organisation has already received Council funding to deliver this project and is expecting that the contract will be renewed in the coming year. Given Christchurch Envirohub's indication that they expect to deliver at the same places as in 2024/25 where five of the 17 projects were delivered within the Community Board area, events in the Board area should be delivered in the coming financial year. Christchurch Envirohub have not identified any definite events and/or locations to deliver the project at. Should there be a demand for the presence of a trailer at additional events and/or locations beyond the contract, organisations have the ability to access the trailer themselves. This would be a more cost-effective option and one that could be considered on a needs basis.
---	--

12. Standing Orders Amendment - Notices of Motion

Reference Te Tohutoro: 25/1051691

Responsible Officer(s) Te Faye Collins, Community Board Advisor

Pou Matua:

Accountable ELT

Member Pouwhakarae:

Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek a decision from the Waipuna Halswell Hornby Riccarton Community Board to amend the Community Board's Standing Orders 22.1 and 19.3 relating to notices of motion and the timeframe required for a notice of motion to be submitted to the Chief Executive.
- 1.2 The report is staff generated to ensure that the decision-making requirements of Part 6 of the Local Government Act 2002 (the Act) are met and that there is the opportunity to provide timely information and advice to support good decision making by Community Boards.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Standing Orders Amendment - Notices of Motion Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes Standing Order 22.1 and 19.3, and replaces it with the following wording, in order to amend the timeframe for a notice of motion to be delivered to the Chief Executive:

a. 22.1 Notice of intended motion to be in writing

Notice of intended motions must be in writing signed by the mover, stating the meeting at which it is proposed that the intended motion be considered, and must be delivered to the Chief Executive at least **10** clear working days before such meeting, **or a shorter time at the discretion of the Chief Executive**. [Notice of an intended motion can be sent via email and include the scanned electronic signature of the mover.]

Once the motion is received and accepted by the Chief Executive, he or she must give members notice in writing of the intended notice of motion at least 2 clear working days before the date of the meeting at which it will be considered.

b. 19.3 Requirement to give notice

A member must give notice to the Chief Executive at least **10** clear working days before the meeting, **or a shorter time at the discretion of the Chief Executive**, at which it is proposed to consider the motion. The notice is to be signed by not less than one third of the members including vacancies. Notice can be sent via email and include the scanned electronic signatures of members. If the notice of motion is lost, no similar notice of motion which is substantially the same in purpose and effect may be accepted within the next six months.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Under the Local Government Act 2002 (the Act) all local authorities are required to adopt a set of Standing Orders (schedule 7, clause 27(1)). The Act sets out in Schedule 6 the requirements for local authority planning, decision-making and accountability.
- 3.2 A notice of motion is a motion given in writing by a member in advance of a meeting in accordance with the Council's Standing Orders.
- 3.3 There are two provisions within Standing Orders relating to timeframes that a notice of motion is required to be delivered to the Chief Executive:
 - 3.3.1 Provision 22.1 states that a notice of motion must be delivered to the Chief Executive at least five clear working days before the meeting they are to be considered at.
 - 3.3.2 Provision 19.3, relating to a notice of motion where an elected member wishes to propose a revocation, states that a notice of motion must be delivered to the Chief Executive at least five working days before the meeting it is to be considered at.
- 3.4 The Chief Executive has identified that more notices of motion are being submitted and anticipates the volume could increase during an already busy period.
- 3.5 The current timeframe with five days' notice does not align with the agenda report deadlines and does not usually allow sufficient time for the matter to be reviewed or for council officer advice to be provided to ensure that it meets the requirements of the Act.
- 3.6 To address this, it is recommended that Standing Orders 22.1 and 19.3 are amended to require that a notice of motion must be delivered to the Chief Executive at least 10 clear working days before the meeting at which it is proposed to be considered.
- 3.7 The recommended amendment includes that the Chief Executive has discretion to consider and accept notices of motion submitted in a shorter timeframe where there is a statutory or legislative timing issue relative to the motion, or the matter can be dealt with sooner if sufficient information is readily available from council officers.

4. Background/Context Te Horopaki

- 4.1 Under the Act all local authorities are required to adopt a set of Standing Orders (schedule 7, clause 27(1)).
- 4.2 The Act provides that an amendment to the Council's Standing Orders requires a vote of not less than 75% of the members present at the meeting (schedule 7, clause 27(3)).
- 4.3 Council officers are reviewing the Council's current Standing Orders, to consider matters that have been raised and compiled since Standing Orders were last amended, 2025 governance guidance and model Standing Orders provided by Local Government New Zealand and good practice. Information and opportunities for input regarding this will be provided to the Council and Community Boards in coming months.
- 4.4 The Act also sets out the obligations of local authorities with regard to the making of decisions (schedule 6).
- 4.5 The timeframe relating to the submission of notices of motion is a matter that has been raised since Standing Orders were last adopted, with regard to the provision of council officer advice and compliance with the decision-making requirements of the Act.
- 4.6 The current Standing Orders for Community Boards require that a notice of motion must be delivered to the Chief Executive at least five clear working days before such meeting.

- 4.7 At its meeting on 16 April 2025, the Council amended its Standing Orders (which apply to Council and committee meetings) to require that a notice of motion must be delivered to the Chief Executive at least ten clear working days before such meeting, or a shorter time at the discretion of the Chief Executive. To ensure consistency across Council, it is preferred that Community Boards align their practice with regard to the 10 clear working day timeframe.
- 4.8 This Council term, the number of notices of motion has increased and those submitted often require detailed and complex information to be compiled at short notice to try to ensure that the decision is compliant with the Act, Council policy and requirements for decision-making.
- 4.9 It is currently a busy time for the organisation with work programmes and financial commitments set or under consideration and notices of motion can have an impact on these matters. The current five-day timeframe can cause challenges as they require staff to divert resources away from current work, in order to provide advice to ensure that decision-making requirements are met.
- 4.10 The five day working period for notices of motion to be submitted can impact on the timeframe elected members have to consider the motion, the information and advice received or for the matter and proposed motion to be visible to the public.
- 4.11 The number of notices of motion that have been submitted have increased this term. In the 2019 – 2022 term, there were a total of 15 notices of motion submitted and accepted. This term there have been 28 notices of motion submitted so far, with four submitted in the first few months of 2025. To note, these numbers do not include notices of motions that have been submitted but declined by the Chief Executive under the provisions allowed for in Standing Orders.
- 4.12 In comparison, Auckland Council advised they have a timeframe of 5 clear working days, and have received a total of five notices of motions this term. Wellington City Council's timeframe is not less than four weeks, and they have received two notices of motions this year.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.13 The following reasonably practicable options were considered and are assessed in this report:
 - 4.13.1 Amend Standing Orders, clauses 22.1 and 19.3 as proposed.
 - 4.13.2 Make no changes to Standing Orders.

Options Descriptions Ngā Kōwhiringa

- 4.14 **Preferred Option:** Amend Standing Orders, clause 22.1 and 19.3.
 - 4.14.1 **Option Description:** Amend Standing Orders, section 22.1 and 19.3 so that a notice of motion must be delivered to the Chief Executive at least 10 clear working days before the meeting, or a shorter time at the discretion of the Chief Executive.
 - 4.14.2 **Option Advantages**
 - To ensure that any notice of motion considered by the Community Board is received with adequate time to ensure that the requirements for decision-making in the Act are met and that sufficient council officer advice can be provided.
 - Manages the impact on existing workloads and work programmes for the organisation.
 - Allows for advice to be provided to elected members in a timely manner and if accepted, for the proposed motion to be visible to the public on the Agenda, as opposed to requiring a Supplementary Agenda.

- Provides consistency across Council by aligning the Community Boards practise with the Council's Standing Orders (which apply to Council and committee meetings).

4.14.3 Option Disadvantages

- No disadvantages have been identified. Elected members will still have an opportunity to submit a notice of motion. The Chief Executive, will also have discretion to consider and accept notices of motion submitted outside of the 10 clear working day timeframe where there is a statutory or legislative timing issue relative to the motion, or the matter can be dealt with sooner if sufficient information is readily available from council officers.

4.15 Make no changes to Standing Orders.

4.15.1 Option Description: Make no changes to Standing Orders.

4.15.2 Option Advantages

- There is no change to the current procedure.

4.15.3 Option Disadvantages

- The Chief Executive may decline a notice of motion where the Community Board may not meet the decision-making requirements of the Act, due to having insufficient time to receive and consider officer advice regarding the matter.
- Can impact existing workloads and work programmes as staff prepare advice for the notice of motion.
- Can impact the timeframe elected members have to consider the motion, the information and council officer advice received or for the matter and proposed motion to be visible to the public.
- Is inconsistent with the Council's Standing Orders (which apply to Council and committee meetings).

Analysis Criteria Ngā Paearu Wetekina

- 4.16 To enable elected members to consider a motion it is necessary that they receive sufficient comment, information and advice to ensure that consideration and decision making meet the decision-making requirements of the Act.

5. Financial Implications Ngā Hīraunga Rauemi

- 5.1 There are no costs associated with the recommended amendment to Standing Orders.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 The recommended decision addresses the risk of the Council not complying with the decision-making requirements of the Act. It also reduces the risk that the council officers do not have sufficient time to provide information and advice to enable elected members to consider a matter fully or the public to be aware of the matter and information or advice provided.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Community Boards are able to amend Standing Orders, the Act provides that an amendment to Standing Orders requires a vote of not less than 75% of the members present at the meeting (schedule 7, clause 27(3)).

6.3 Other Legal Implications:

6.3.1 Standing Orders must meet the requirements of the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.

Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision:

6.4.1 Align with the [Christchurch City Council's Strategic Framework](#).

6.4.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by nature of the amendment recommended.

6.4.3 Are consistent with Council's Plans and Policies.

6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.6 Governance

6.6.1 Activity: Governance and Decision Making

- Level of Service: 4.1.22 Provide services that ensure all Council, and Committee meetings are held with full statutory compliance - 98% compliance

Community Impacts and Views Ngā Mariu ā-Hāpori

6.7 The decision affects all Community Board areas.

6.8 Prior to the Council meeting of 16 April 2025, Community Board Chairs provided feedback that they preferred a ten clear working day timeframe to submit a Notice of Motion. The Council approved this timeframe for Council and committee meetings, instead of the original Officer Recommendation of 15 clear working days.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.9 The amendment to Standing Orders does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

6.10 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.11 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

7.1 A decision amending the Community Board's Standing Orders will take immediate effect for its meetings.

Attachments Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Standing-Orders adopted 6 April 2017.pdf Local Government Act 2002 No 84 (as at 01 October 2024), Public Act Contents – New Zealand Legislation

Signatories Ngā Kaiwaitohu

Author	Faye Collins - Community Board Advisor
Approved By	Bailey Peterson - Manager Community Governance, Halswell-Hornby-Riccarton John Filsell - Head of Community Support and Partnerships

13. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2025

Reference Te Tohutoro: 25/864672

Responsible Officer(s) Te Pou Matua: Bailey Peterson, Community Governance Manager

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2025.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
2025 Community Profiles	<p>Each year, the Council's Community Support and Partnerships Unit produces community profiles of each of the 16 wards across the city.</p> <p>These profiles are a snapshot of the ward regarding the community infrastructure and includes the updated Census statistics and Deprivation Index information.</p> <p>The profiles for the Halswell-Hornby-Riccarton Wards are available online, through the following links:</p> <ul style="list-style-type: none">• Halswell• Hornby• Riccarton	Completed	Strengthening Communities Together Strategy
Local Election Awareness Campaign	Staff accompanied the Electoral Commission's Engagement team at the Riccarton Rotary Market on 4 May 2025 to promote awareness of upcoming local elections. The level of engagement was	Ongoing	Strengthening Communities Together Strategy

	<p>steady throughout the entire day and 24 enrolment forms were completed. Staff will continue to work alongside the Commission in the lead up to the local election.</p> 		
--	--	--	--

3.2 Christchurch’s award-winning Te Kuru to the rescue

Te Kuru, the 109-hectare stormwater facility features expansive wetland areas, stormwater storage, and filtration basins, won two top awards at last week’s Aotearoa New Zealand Public Works Engineering Excellence Awards.

Te Kuru was named Best Public Works Project Over \$5 million and received the award for Excellence in Environment & Sustainability, highlighting the city’s commitment to building resilient and environmentally sustainable infrastructure.



3.3 Halswell Junction Road extension

A new link road is now open, to provide a safer and more direct route for traffic travelling along Halswell Junction Road.

Completed in May, the new road link, level crossing and signalised intersection provides safer and easier access onto Waterloo Road for all road users, including heavy haulage vehicles, buses, cars, cyclists and pedestrians.



3.4 Community Funding Summary

3.4.1 For information, a summary is provided on the status of the Board's 2024-25 funding as at May 2025 (refer to **Attachment A**).

3.4.2 Youth Development Fund

Under authority delegated by the Community Board the following allocation was made in May 2025:

- \$500 to Finley Smith towards representing New Zealand at the Australian Gymnastic Championships on the Gold Coast, Australia.

Under authority delegated by the Community Governance Manager the following allocation was made in May 2025:

- \$300 to Cooper Stewart towards representing Te Toka Tū o Waitaha Under 15's Tama Māori Rugby League team in Rotorua.

3.4.3 Off the Ground Fund

Under authority delegated by the Community Governance Manager the following allocation was made in May 2025:

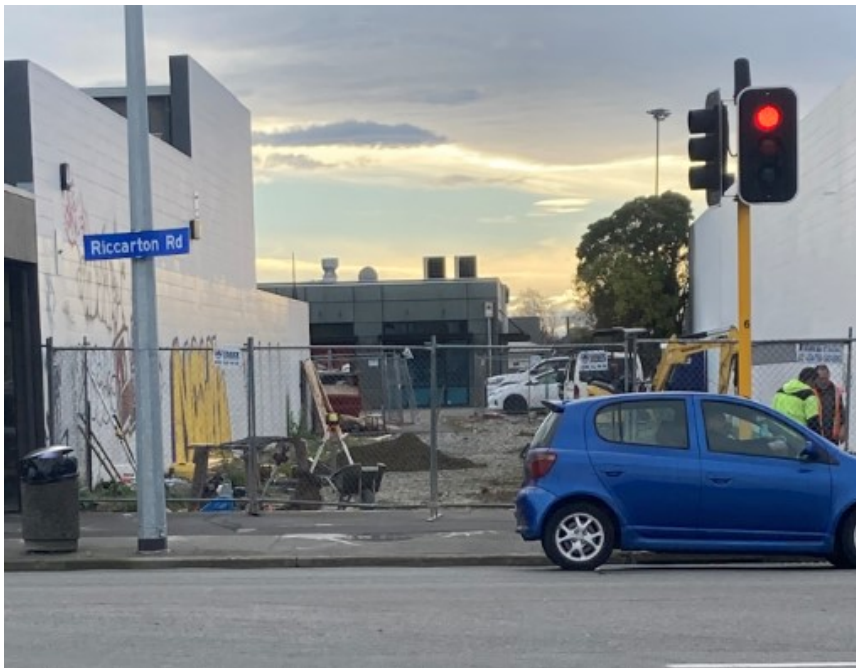
- \$400 to Oak Development Trust towards the advertising costs for the Share Kai and Korero events (see 3.3.1).

3.4.4 Better Off Fund Updates

- Pūtaringamotu Riccarton Bush is closed from Kings Birthday Weekend until September while the Boardwalk replacement work is undertaken. All the existing concrete paths and boardwalk will be replaced with wider, safer tracks that will be more accessible. Closing the Bush completely enables the work to be completed more efficiently and safely.



- Work has started on the new Upper Riccarton Memorial Park on the site of the former Upper Riccarton War Memorial Library. Completion is expected in late June/early July.



3.5 Participation in and Contribution to Decision Making

3.5.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- Share Kai Riccarton

Oak Development hosted the Share Kai initiative in Riccarton on Friday nights in May. Share Kai is a series of four pop-up community food events that encourage connection. Food was prepared by refugee women from four different countries. It celebrates the diversity of cultures that call Aotearoa and Ōtautahi home through the sharing of food and conversations. Each event proved to be very popular, with tickets selling out.



Deans Avenue pedestrian improvements

The pedestrian crossing points on Deans Avenue have been installed.



- **Community Development Network (CDN) Trust Luncheon**

CDN Trust held their annual luncheon thanking supporters and volunteers and celebrating their achievements. During the past year, the Trust made an impressive 21,118 connections involving 1,256 young people and families. This is through a number of initiatives such as 24/7 workers, the Hornby Youth Hangout, Teen and Kids Camps, Big Night Outs and counselling.



3.5.2 Council Engagement and Consultation.

- **Wycla Park Consultation – Hornby Schools Engagement**

Two productive engagement sessions took place at Hornby High School and Hornby Primary School on 8–9 May, complementing the Kōrero mai. Let's talk website engagement. Young people shared their views by placing tokens to indicate their level of support—ranging from "do not support" to "support"—while staff also gathered suggestions for potential improvements to strengthen the initiative.

This activity supported the wider consultation on the Wycla Skate Park, which was open from 29 April to 12 May 2025. Feedback from this process is now being reviewed, with a staff report and recommendations expected to be presented to the Community Board in mid-2025.



- **Draft Local Alcohol Policy 2025**

Early feedback on a Draft Local Alcohol Policy was invited in early March. A Community Workshop was held on 3 March 2025 attended by community and Board members. The discussion at this workshop was used by the Board to inform its responses to the early consultation.

All the early feedback provided as part of this consultation was used to help prepare the Draft Local Alcohol Policy 2025 that went out for consultation in May (closed 18 May). The Board submission is attached (see **Attachment D**).

- **Amyes Road street renewal**

The Council is planning a full street renewal for Amyes Road and are asking for feedback to find out if there is anything residents would like improved on the street while the renewal work is being done.

Consultation opened on 22 May and closes on 15 June 2025.

3.6 Governance Advice

3.6.1 Appointment of Board member

Community Board member Gamal Fouda resigned from the Board 31 March 2025. This created an extraordinary vacancy on the Board. Where a vacancy occurs within 12 months of the next triennial local government election, a by-election is not required, and the Board had the option to either leave the vacancy unfilled or appoint a person to fill the vacancy for the remainder of the triennial term.

At its meeting on 10 April 2025 the Board resolved to fill the vacancy on the Board created by the resignation of Gamal Fouda by the appointment of Luke Chandler who was the highest polling unsuccessful candidate for the Riccarton Ward at the 2022 local body elections. The appointment was confirmed at an extraordinary meeting of the Board on 1 May 2025 and Luke Chandler completed his oral and written declaration as a member at the start of the Board meeting on 15 May 2025.



4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

4.1 Seat in Railway Reserve

At its 10 April Meeting during the Public Forum the Board heard from Bryan Henare, local resident regarding Railway Reserve, Templeton. Bryan Henare, local resident addressed the Board regarding Railway Reserve, Templeton. Mr Henare advised that the area is regularly used by locals for walking and picnicking, including the elderly. He suggested that a bench be installed for people to sit on.

Following the presentation the Board requested staff advice on the possible placement of a park bench on the Reserve. Staff have now responded and advised that there are some park seats available and they will contact Mr Henare to discuss a suitable location and aim to install a seat within the next few weeks (see **Attachment B**).

4.2 Installation of speed limit signage in four Halswell Subdivisions

Staff have advised that speed limit signage was not installed at the time of completion of the following four Halswell subdivisions – Meadowlands of Halswell, Benrogan, Quarry View and Quarry Paddocks (see **Attachment C**).

Signage is therefore to be installed shortly on the following minor roads (listed first) at the

following intersections:

- Larissa Road / Sparks Road intersection
- Collier Drive / Sparks Road intersection
- Benrogan Drive / Sparks Road intersection
- Muirhill Road / Sutherlands Road intersection
- Spalling Road / Sutherlands Road intersection

to support the existing 50 kilometre per hour default speed limits.

4.3 Community Patrols

Community Patrols of New Zealand is dedicated to helping build safer communities in partnership with NZ Police and other organisations. Patrols in the Board area include the Halswell, Hornby and Riccarton Community Patrols. Their Monthly Patrol Statistics can be found on the Community Patrols of New Zealand website:

[Halswell Community Patrol Inc statistical information](#)

[Hornby Community Patrol Inc statistical information](#)

[Riccarton Community Patrol Inc statistical information](#)

4.4 Graffiti Snapshot













For the Board's information, attached is a Graffiti Snapshot update for March and April 2025 (refer **Attachment E**).

4.5 Customer Service Requests/Hybris Report

For the Board's information, attached is a copy of the April 2025 Hybris Report (refer **Attachment F**).

The report provides an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waipuna Halswell-Hornby-Riccarton Community Board Funding Update - May 2025	25/1041852	114
B  	Staff Memorandum - Seat in Railway Reserve	25/907218	118
C  	Memo - Installation of speed limit signage in four Halswell Subdivisions	25/936833	120
D  	Draft Local Alcohol Policy 2025 - Waipuna Halswell Hornby Riccarton Community Board Submission	25/984702	122
E  	Graffiti Snapshot - March and April 2025	25/1012312	125
F  	Community Board Hybris Ticket Report - Halswell-Hornby-Riccarton - April 2025	25/924505	129

Signatories Ngā Kaiwaitohu

Authors	Noela Letufuga - Support Officer Marie Byrne - Community Development Advisor Eileen Yee - Community Development Advisor Helen Miles - Community Recreation Advisor Faye Collins - Community Board Advisor
Approved By	Bailey Peterson - Manager Community Governance, Halswell-Hornby-Riccarton Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

	Waipuna Halswell-Hornby-Riccarton Community Board Funding 2024-25		
2024-25	Discretionary Response Fund	Allocated	Funds Remaining
25/07/2024	2024-25 SCF Allocation	\$123,555	
13/09/2024	2023-24 DRF and other fund carry over	\$29,311	
	Total DRF Fund	\$152,866	
25/07/2024	Allocation to 2024-25 Off The Ground Fund	\$3,000	
25/07/2024	Allocation to 2024-25 Youth Development Fund	\$10,000	
25/07/2024	Board Project - 2024 Anzac Day Expenses	\$1,500	
25/07/2024	Board Project - Community Pride Garden Awards	\$3,500	
25/07/2024	Board Project - Community Service & Youth Service Awards	\$4,000	
25/07/2024	Board Project - Community Leadership Opportunities	\$2,000	
25/07/2024	Board Project - Culture Galore 2024	\$12,000	
25/07/2024	Board Project - Engaging with the Community	\$3,000	
25/07/2024	Board Project - Summer with your Neighbours	\$4,000	
15/08/2024	Awatea Athletics Incorporated towards its Volunteer and Coach Support project.	\$2,000	
15/08/2024	Bangaliana Christchurch towards venue hire and entertainment costs for the Durga Festival, Eastern Indian Cultural Community Day in October 2024.	\$800	
15/08/2024	Hornby Good Companions Club towards the Bus Trips project.	\$1,500	
12/09/2024	South Hornby School towards Shade and Privacy Umbrellas.	\$7,000	
10/10/2024	Canterbury Tamil Society Inc towards the running costs, excluding food costs, of the Canterbury Tamil Academy.	\$5,000	
14/11/2024	Halswell Community Church towards the running costs of the Family Fun Day project, excluding food costs.	\$2,000	
14/11/2024	Halswell Tennis Club towards the establishment of the Halswell Charitable Tennis Trust and development of a scope and concept plan for the court facility renewal and development.	\$7,000	
14/11/2024	South West Ministries Trust trading as Living Waters Christian Centre towards the running costs of the Halswell Twilight Market, excluding food costs.	\$2,000	
14/11/2024	St Christopher's Anglican Church - Avonhead towards the Community Christmas Carols event.	\$1,250	
14/11/2024	The Middleton Matipo Charitable Trust towards We Heart Harrington voluntary community upkeep of parks in Riccarton.	\$951	
12/12/2024	Hornby Day Care Trust towards the flooring component of the laundry and kitchen upgrade.	\$4,250	
12/12/2024	Hornby Presbyterian Community Church towards venue hire costs for the Templeton Tots programme.	\$2,310	
12/12/2024	Jox Blue Blades Rowing Society Incorporated towards the costs of purchasing two Coxboxes for the St Thomas Rowing squad.	\$2,590	
12/12/2024	BetterMan Charitable Trust towards administration and the development and action of their social media plan.	\$4,000	
12/12/2024	Allocation to 2024-25 Youth Development Fund.	\$5,000	
12/12/2024	Awatea Athletics Incorporated towards the Awatea Athletics - Community Development & Administration project.	\$7,000	
13/02/2025	Hornby Community Patrols Inc towards its anniversary commemorations.	\$1,428	
10/04/2025	Afghan Womans Group towards the Eid Celebration for Afghan Families.	\$1,200	

15/05/2025	Oak Development Trust towards Riccarton Tool Shed equipment costs and co-ordinator wages.	\$5,000	
15/05/2025	Hornby Hockey Club Incorporated towards floodlight pole replacement, installation, associated wiring work and inspection sign off.	\$5,000	
15/05/2025	Korean Painting Group towards venue hire costs.	\$1,140	
15/05/2025	Allocation to 2024-25 Youth Development Fund	\$4,000	
		\$115,419	\$37,447
2024-25	Youth Development Fund	Allocated	Funds Remaining
25/07/2024	Discretionary Response Fund Allocation	\$10,000	
12/12/2024	Discretionary Response Fund Allocation	\$5,000	
15/05/2025	Discretionary Response Fund Allocation	\$4,000	
	Total YDF Fund	\$19,000	
26/07/2024	St Thomas of Canterbury College towards Micha Sula, Xavier Reweti, Zeke Faga-Ieti, Luke Waikawau, Isshin Nakao, Jackson Stewart, Xavier Lynch, Meihana Pauling, Ashton Clark, Caleb Foleni and Ramsay Sula to participate in the New Zealand Secondary Schools Rugby League Tournament 2024 to be held in Auckland.	\$550	
29/07/2024	Zion-Tūkaha Journey-Reign Roberts towards participating in the Aotearoa National Māori Rugby League Tamariki Tournament in Rotorua.	\$200	
29/07/2024	Adele Dunning towards participating in the New Zealand Irish Dancing National Championships in Wellington.	\$200	
29/07/2024	Micah Pomare towards participating in the Hillary Challenge National Final at the Hillary Outdoors Tongariro Centre.	\$200	
30/07/2024	Halswell United Association Football Club Incorporated towards Charlize Forde, Lio Gunther, Malia Forde and Jade O'Connor to participate in the Premier Football Invitational Tournament to be held in Gold Coast Australia from 20th to 22nd September 2024.	\$1,000	
2/08/2024	Wen-Qi Toh towards participating in the Taekwon-Do National Championships 2024 in Palmerston North.	\$150	
2/08/2024	Misha Worboys towards participating in the Taekwon-Do National Championships 2024 in Palmerston North.	\$150	
2/08/2024	Shahin Ahmadi towards participating in the Taekwon-Do National Championships 2024 in Palmerston North.	\$150	
8/08/2024	Villa Maria College towards Rubi-Lee Holmes and Lola O'Connor participating in the New Zealand Secondary Schools Football Gary Sowden Tournament in Blenheim.	\$200	
12/08/2024	South Island Pasifika and Sports Association Incorporated towards Raymo Ma'anaima, Cooper Paulo, Thomas Christensen, Nu'u'uli Failauga Latu participating in the Queensland League Carnival in Brisbane, Australia.	\$400	
12/08/2024	Oscar Calder towards participating in the New South Wales Under 16 State Club Championships in Sydney, Australia.	\$250	
12/08/2024	Caleb Paton towards participating in the Premier Football Invitational Tournament on the Gold Coast, Australia.	\$250	
12/08/2024	Tanesha Sandri towards participating in the Australasian Majors Cheerleading Competition 2024 in Brisbane, Australia.	\$250	
19/08/2024	Bethany Crossan towards participating in Hui-ā-Tau 2024 in Whakātane.	\$300	

20/08/2024	Josiah Taula-Lesatele towards competing in the Deaf International Basketball Federation 3v3 World Cup 2024 in Washington DC, United States of America.	\$500	
29/08/2024	Kate Littlejohn towards participating in the Netball New Zealand Open Championships in Auckland.	\$250	
29/08/2024	Lucas Bennetts towards participating in the National Young Performer Awards in Palmerston North.	\$250	
10/09/2024	Avonhead Primary School towards Jayden Stevens participating in the New Zealand Chess Federation National Interschool Tournament in Wellington.	\$100	
25/09/2024	Ysabella Ebuén towards participating in the 2024 World Taekwondo Poomsae Championships in Hong Kong.	\$500	
26/09/2024	Farron Raasch towards participating in the XP New Zealand Gymnastics Championships in Palmerston North.	\$250	
1/10/2024	Ariyah Downes towards representing New Zealand in the Hong Kong 2024 World Taekwondo Poomsae Championships.	\$500	
17/10/2024	Hazel Topp towards participating in the Moana Oceania Soil Judging competition to be held in Rotorua.	\$300	
17/10/2024	Hope Anderson-Gardner towards participating in the Hīkoi ki Waitangi to be held in Waitangi.	\$300	
21/11/2024	Lucinda Pearse towards representing New Zealand at the World Olympic Gymnastics Academy (WOGA) Classic in Texas, USA.	\$500	
21/11/2024	Halswell United Association Football Club Incorporated toward costs for Brooke Yates, Alexis Barrett, and Amelia Bunn participating in the U17 Western Springs Football Tournament in Auckland.	\$450	
22/11/2024	Lucy Mason towards attending the Youth Futsal Championships 2024 in Wellington.	\$300	
28/01/2025	Ocean Simard towards participating in the Under 24 Ultimate Frisbee World Championships 2025 in Logroño, Spain.	\$500	
21/02/2025	St Thomas of Canterbury College towards Cairo Horgan, Andre Simpson, Harry Gallagher, Sam McGuigan, and Luca Damiani participating in the Maadi Regatta at Lake Karapiro.	\$750	
25/02/2025	Hillmorton High School for students Hunter Hooson, Lucca Taiulu, Madison McKenzie, Maia Hodgman, Luke McIntosh, Keisha Byrne, Riley Annan, Yasin van Staden, Logan Hargrove, and Patrick Sitar to participate in a Japanese cultural exchange.	\$1,500	
25/02/2025	Ilaisa Veaila towards participating in the Secondary Schools Volleyball Nationals in Palmerston North.	\$350	
24/03/2025	Canterbury Pasifika Volleyball Association Incorporated for Luisa Senetenari towards participating in the Polynesian Volleyball USA Tour in Las Vegas, USA.	\$500	
24/03/2025	Stella Crossan towards participating in the Asia Pacific Canoe Sprint Cup 2025 in Japan.	\$500	
24/03/2025	Badminton Canterbury Inc for Katrina Huang, Marco Sun, Elaine Liu, Iris Gu, Dinuli Withanaarachchi, Roslynn Roby George, Zooni Butterfly Ahuja, Aidan Hu, Eben Anil, Ray Gao, Theodore Ling, Janie Wang, Georgia Barrett-Dobson, Kate Duffield, Kelly Shen and Alvin Zeng Wei towards participating in the New Zealand Junior Team Badminton Championships, in Palmerston North.	\$1,000	
29/04/2025	Flynn Gunther towards representing New Zealand at the Australian Gymnastic Championships on the Gold Coast, Australia	\$500	
5/05/2025	Finley Smith towards representing New Zealand at the Australian Gymnastic Championships on the Gold Coast, Australia.	\$500	
23/05/2025	Cooper Stewart towards participating in the NZ Māori Rugby League National Rangatahi Tama Tournamen in Rotorua.	\$300	
		\$14,850	\$4,150

2024-25	Off the Ground Fund	Allocated	Funds Remaining
25/07/2024	Discretionary Response Fund Allocation	\$3,000	
	Total OTG Fund	\$3,000	
19/08/2024	Rachel Smith towards the Pride Skate Event.	\$400	
5/09/2024	Vivienne Bearpark towards the Halswell Community Garden Open Day.	\$400	
5/03/2025	Vy Quoc Tran towards a Vietnamese Beef Noodle (Pho Bo) workshop.	\$392	
2/05/2025	Oak Development Trust towards the advertising costs for the Share Kai and Korero events.	\$400	
		\$1,592	\$1,408

Memos

Christchurch
City Council 

Memo

Date: 8 May 2025
From: Kelly Hansen, Manager Parks Planning and Asset Management
To: Waipuna Halswell-Hornby-Riccarton Community Board
Cc:
Reference: 25/898490

Seat in Railway Reserve

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to provide advice on the possible placement of a park bench in Railway Reserve, Templeton.
- 1.2 The information in this memo is not confidential and can be made public.

2. Confidentiality

- 2.1 The information in this memo is not confidential and can be made public.

3. Origin Te Pūtaketanga mai

- 3.1 At the Waipuna Halswell-Hornby-Riccarton Community Board meeting on 10 April 2025, Bryan Henare, local resident addressed the Board regarding Railway Reserve in Templeton. Mr Henare advised that the area is regularly used by locals for walking and picnicking, including the elderly. He suggested that a bench be installed for people to sit on.
- 3.2 The Community Board resolved to *request staff advice on the possible placement of a park bench on Railway Reserve, Templeton.*

4. Decisions Required Ngā take me whakatau

- 4.1 For information purposes.

5. Key Points Ngā Take Matua

- 5.1 Staff have some park seats available in stock. A staff member will contact Mr Henare to discuss a suitable location and aim to install a seat within the next few weeks.

6. Financial Implications Ngā rara ahumoni

- 6.1 Budget Code: 61803 Community Parks Development of New Assets

7. Significance Te Hiranga

- 7.1 Installation of a seat is of low significance.

Memos



8. Community Interest and Consultation Ngā Aronga me ngā Whiriwhiringa i te Hapori

- 8.1 A member of the community made a deputation to the Community Board requesting a seat. Staff will be in contact with that person to determine the best location. No further consultation is planned.

9. Next Steps Te neke whakamua

- 9.1 Staff will talk to Mr Henare and install the seat.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Author	Kelly Hansen - Manager Parks Planning & Asset Management
Approved By	Al Hardy - Manager Community Parks Rupert Bool - Head of Parks

Memos



Memo

Date: 12/5/2025
From: Andrew Hensley, Traffic Engineer
David McCormick - Senior Traffic Engineer
To: Waipuna Halswell-Hornby-Riccarton Community Board
Cc: Bailey Peterson, Manager Community Governance
Faye Collins, Community Board Advisor
Reference: 25/858429

Halswell Subdivisions - Speed Limit Signage

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to update the Waipuna Halswell-Hornby-Riccarton Community Board on the implementation of speed limit signage in four Halswell Subdivisions – Meadowlands of Halswell, Benrogan, Quarry View and Quarry Paddocks.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

- 2.1 Speed limit signage is required to be installed at locations where there is a change in a speed limit.
- 2.2 New roads within subdivisions have a default speed limit of 50 km/h unless otherwise resolved.
- 2.3 Sparks Road and Sutherlands Road adjoin the Meadowlands of Halswell, Benrogan, Quarry View and Quarry Paddocks subdivisions, and both main roads have speed limits of 60km/h.
- 2.4 At five locations speed limit signage was not installed at the time of the new subdivisions being completed:
 - Larissa Road / Sparks Road intersection
 - Collier Drive / Sparks Road intersection
 - Benrogan Drive / Sparks Road intersection
 - Muirhill Street / Sutherlands Road intersection
 - Spalling Road / Sutherlands Road intersection
- 2.5 To support the existing 50 km/h default speed limits, speed limit signage is proposed to be installed on the minor roads of the intersections above.

3. Conclusion Whakakapinga

- 3.1 Speed limit signage (50/60 km/h) will be installed shortly on the minor roads (listed first) at the following intersections:
 - Larissa Road / Sparks Road intersection

Memos



- Collier Drive / Sparks Road intersection
- Benrogan Drive / Sparks Road intersection
- Muirhill Road / Sutherlands Road intersection
- Spalling Road / Sutherlands Road intersection

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Authors	Andrew Hensley - Traffic Engineer David McCormick - Senior Traffic Engineer
Approved By	Gemma Dioni - Acting Team Leader Traffic Operations/Principal Advisor Stephen Wright - Manager Operations (Transport)

DRAFT LOCAL ALCOHOL POLICY 2025

Waipuna Halswell Hornby Riccarton Community Board Submission

1. Introduction

- 1.1. The Waipuna Halswell-Hornby-Riccarton Community Board (“the Board”) appreciates the opportunity to make a submission on the Christchurch City Council(the Council)’s DRAFT LOCAL ALCOHOL POLICY 2025 (the Policy).
- 1.2. The Board wishes to be heard in support of its submission.

2. Submission

- 2.1. The Board supports the Council’s adoption of a Local Alcohol Policy under the Sale and Supply of Alcohol Act 2012. The Board considers that the policy will, in line with the objectives of the Act, support the safe and responsible sale, supply and consumption of alcohol in Christchurch and Banks Peninsula and help minimise the harm caused by the excessive or inappropriate consumption of alcohol.
- 2.2. The Board supports the proposal to restrict the hours of sale for all off-licence retailers across the district to no later than 9pm, noting that the restriction will apply to all bottle stores, supermarkets, small grocery and convenience stores, wineries, Working Men’s Clubs and other venues that hold an off licence but would not apply to remote sales.
- 2.3. As part of its early engagement with community on a draft Policy the Board heard that some residents consider opening time for sales should not only close earlier than the current 11pm but should also start later. The Board would therefore suggest restriction to 8am-9pm opening hours could be included in the Policy.
- 2.4. The Board supports the proposal to freeze granting new alcohol licences for off-licence premises in high deprivation areas to address the disproportionate level of alcohol-related harm experienced by higher-deprivation communities. The Board is aware that it has areas of high deprivation within its Board area and considers the freeze is likely to stem the proliferation of off-licence premises in these areas and thereby reduce alcohol related harm.
- 2.5. The Board considers that it is appropriate that any freeze on granting new alcohol licences for off-licence premises in high deprivation areas be revisited in six years.
- 2.6. The Board agrees that the Policy should prevent new bottle stores, opening in suburban areas across Christchurch: within 200 metres of an addiction treatment/rehabilitation site, secondary school or primary school in Christchurch suburbs; within 50 metres of an addiction treatment/rehabilitation site and secondary school or primary school in Banks Peninsula and; within 100 metres of an addiction/ rehabilitation site and 50 metres of a secondary school or primary school in the central city.

As part of its early feedback on the Policy the Board indicated support for the proximity of all new alcohol outlets being restricted to beyond 200 metres from sensitive sites that is the restriction would apply to any bottle store, supermarket, small grocery store, specialty stores, nightclub, pub/ tavern, restaurants, cafes or sports club selling alcohol. While the Board understands the complexity of application of such a restriction this is its preference.

The Board is disappointed that proposed restriction of proximity will only apply to addiction treatment/rehabilitation site, secondary school or primary school in Christchurch and not early learning centres suburbs, hospitals and medical centres, marae, places of worship, City Mission, and pharmacies. It is concerned that the proposed restrictions will result in increased proliferation of bottle stores in the vicinity of these other sites that the Board regards as also sensitive.

- 2.7. With the same reservations outlined in 2.6 the Board supports the proposals for restrictions on new bottle stores in suburban areas from opening within:
- 100 metres of an addiction treatment/rehabilitation site and 50 metres of a secondary school or a primary school within the central city four avenues (of Bealey, Moorhouse, Fitzgerald and Deans).
 - 50 metres of an addiction treatment/rehabilitation site, a secondary school or a primary school in Banks Peninsula (including but not limited to Akaroa, Lyttleton, Diamond Harbour, Little River, and Duvauchelle).
- 2.8. The Board was disappointed that reduced trading hours for on licences in suburban areas is not being progressed. The Board proposed a 1am closing time for on licences in suburban areas in its early feedback comments. The Board certainly believes it should be included in the policy for Riccarton and Hornby.
- Riccarton has been troubled with late on licence behaviour due to the large youth population including both students and young workers.
- There has been an issue in Riccarton which ended up in the district court, The Foundry, the student bar on the Ilam campus was closing at 12 midnight. The students would then walk down to the Bush Inn Bar which was a student haunt, open to 3am and offered students cheap drinks. Noise and minor vandalism would occur on route. At 3am the students would return committing more major acts of vandalism, defecation on gardens and louder noise. At one stage a serious rape occurred. The panel making the decision on Licence hours decided migration was the problem and made the closing hours for the Bush Inn 1am. Things settled down at this point, the student bar was not feasible and the Bush Inn Bar was turned into a family restaurant.
- Hornby has been troubled also by noisy behaviour on suburban streets. The Board can discuss this further at the Hearing.
- 2.9. The Board believes Council has a responsibility to residents to ensure poor behaviour through excessive drinking is minimised. 1am seems an appropriate time for suburban on licences to close and the Board is not aware of reasons why this timeframe was not included in the Policy.
- 2.10. Just as a footnote the non- movement to other bars after 1am in the central city was proposed at the request of police. The Board has no opinion on this.
- 2.11. The Board requests that the Council re-considers introduction of a 1am closing time for all suburban on licences. There does not appear any reason to not require this closing time.

3. Conclusion

The Board requests that its submission be taken into consideration.
The Board would like to speak to its submission.

CHAIRPERSON Waipuna Halswell-Hornby-Riccarton Community Board

Dated 15 May 2025.

GRAFFITI SNAPSHOT March 2025

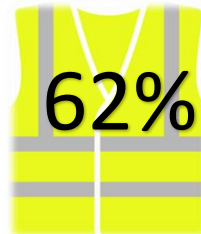
Ward and Suburb Insights



Ward Reporting

These statistics exclude non - CCC utility cabinets and include graffiti incidents that may have been reported more than once

% of Reports made by
Volunteers



Ward Removal

Graffiti removed

Ward	March 2025	February 2025	% Monthly Change
Central	727	830	-12%
Heathcote	233	389	-40%
Coastal	187	138	36%
Linwood	118	162	-27%
Spreydon	82	134	-39%
Riccarton	65	187	-65%
Burwood	49	72	-32%
Fendalton	46	79	-42%
Innes	44	97	-55%
Cashmere	43	43	0%
Papanui	39	40	-3%
Banks Peninsula	27	59	-54%
Halswell	25	30	-17%
Hornby	24	57	-58%
Harewood	18	34	-47%
Waimairi	11	11	0%
Unknown	2		
Total	1740	2362	-26%

Ward	Graffiti cleaned mtrs2 March 2025	Graffiti cleaned mtrs2 February 2025
Central	1161	1399
Heathcote	492	972
Coastal	451	254
Harewood	82	45
Linwood	248	241
Innes	115	95
Riccarton	48	133
Burwood	63	77
Spreydon	178	105
Fendalton	67	60
Banks Peninsula	47	47
Halswell	14	34
Hornby	63	70
Cashmere	16	22
Papanui	53	33
Waimairi	18	13
Total	3116	3596

Reporting Hot Spots

Streets/Locations with the most reported graffiti
(Excluding non - CCC Utility cabinets)

Suburb	Reports made - March 2025	Reports made - February 2025
Central City	541	644
Sydenham	121	218
New Brighton	114	75
Linwood	100	88
Addington	68	119
Woolston	59	94
Waltham	47	56
Phillipstown	45	30
St Albans	42	83
South New Brighton	42	34
Opawa	29	53
Lytelton	29	63
Papanui	26	29
Fendalton	26	25
Upper Riccarton	25	28
Richmond	24	42
Riccarton	23	113
Wainoni	20	23
Hornby	19	43
Bromley	19	14
Spreydon	18	41

Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned graffiti m2
Colombo Street	23
St Asaph Street	21
Ferry Road	20
South New Brighton Park	17
Tuam Street	16
Riccarton Road	16
Avon Corridor 1 RRZ Land	13
Rawhiti Domain	11
Cathedral Square, Worcester to Colombo	11
Oxford Terrace, Colombo to Manchester	10
New Brighton Beach Developed	10
Gloucester Street	10
Victoria Square	9
Hagley Park South	9
Cathedral Square	9
Beverley Park	8
Hereford Street	7
Gloucester Street, Barbadoes to Fitzgerald	7
Brighton Mall, Brighton to Union	7
Avonside Drive, Hanmer to Stanmore	7
Avon Riverbank Central City	7
Worcester Street, Fitzgerald to Stanmore	6
Worcester Street	6
Washington Way Reserve	6
Validation Park	6
Te Karoro Karoro Reserve	6

GRAFFITI SNAPSHOT March 2025

Further Insights

Snap Send Solve Insights

	March	April	% Change
Orion	430	381	13%
Chorus	82	97	-15%
Enable	76	35	117%
One NZ	38	33	15%
Spark	11	11	0%
NZ Post	5	5	0%
Rockgas	4	6	-33%
2 Degrees	0	0	0%
Kiwi Rail	6	6	0%
NZTA	8	6	33%

These are the reports that have been sent directly to the utility owner from Graffiti Programme volunteers and members of the public

Police Graffiti Statistics

Top Suburbs (more than 10 Occurrences):

Row Labels	Count
CHRISTCHURCH CENTRAL	175
SYDENHAM	40
WALTHAM	23
LINWOOD	17
ADDINGTON	15
SPREYDON	14
NEW BRIGHTON	13
PAPANUI	12
WOOLSTON	11
REDWOOD	11
LYTTELTON	11
BROMLEY	10

Monthly Draw Winner:



Police Apprehensions

Type Codes	2022	2023	2024	2025	Grand Total
5134 - WILFUL DAMAGE - GRAFFITI SEC 11	63	65	124	54	306
5135 - GRAFFITI SEC. 11A	103	76	50	14	243
5136 - POSSESSION OF GRAFFITI IMPLEMENTS	13	7	2	2	24
Grand Total	179	148	176	70	573

GRAFFITI SNAPSHOT

April 2025

Ward and Suburb Insights



Ward Reporting

These statistics exclude non-CCC utility cabinets and include graffiti incidents that may have been reported more than once

% of Reports made by
Volunteers



Ward Removal

Graffiti removed

Ward	April 2025	March 2025	% Monthly Change
Central	674	727	-7%
Heathcote	180	233	-23%
Coastal	144	187	-23%
Linwood	71	118	-40%
Spreydon	65	82	-21%
Riccarton	54	65	-17%
Burwood	22	49	-55%
Fendalton	56	46	22%
Innes	57	44	30%
Cashmere	26	43	-40%
Papanui	28	39	-28%
Banks Peninsula	12	27	-56%
Halswell	50	25	100%
Hornby	24	24	0%
Harewood	25	18	39%
Waimairi	19	11	73%
Unknown	3	2	50%
Total	1510	1740	-13%

Ward	Graffiti cleaned mtrs2 April 2025	Graffiti cleaned mtrs2 March 2025
Central	1235	1161
Heathcote	445	492
Coastal	396	451
Harewood	196	82
Linwood	146	248
Innes	102	115
Riccarton	71	48
Burwood	60	63
Spreydon	56	178
Fendalton	54	67
Banks Peninsula	28	47
Halswell	26	14
Hornby	25	63
Cashmere	21	16
Papanui	21	53
Waimairi	16	18
Total	2895	3116

Reporting Hot Spots

Streets/Locations with the most reported graffiti
(Excluding non- CCC Utility cabinets)

Suburb	Reports made - April 2025	Reports made - March 2025
Central City	484	541
Sydenham	105	121
New Brighton	91	114
Linwood	82	100
Addington	40	68
Woolston	30	59
Waltham	59	47
Phillipstown	54	45
St Albans	52	42
South New Brighton	20	42
Opawa	27	29
Lytelton	12	29
Papanui	18	26
Fendalton	15	26
Upper Riccarton	20	25
Richmond	22	24
Riccarton	2	23
Wainoni	6	20
Hornby	21	19
Bromley	14	19
Spreydon	9	18

Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned graffiti m2
Bishopdale Park	154
Oxford Terrace, Colombo to Manchester	112
Queen Elizabeth II Park	110
Avon Riverbank Central City	89
Settlers Crescent	77
Rauora Park	71
Cathedral Square	55
Rawhiti Domain	46
St Asaph Street \ Phillips Street, Phillipstown	42
Spit Reserve	41
Wilsons Road North, Opawa to Mowbray	41
Victoria Square	38
Kennaway Road, Chapmans to Dalziel	36
Colombo Street \ Kilmore Street, Central City	36
Brighton Mall, Brighton to Union	35
Raymond Road, Bromley to End	32
Hills Road, Queenswood to End	30
Gasson Street, Byron to Carlyle	30
Main North Road to Christchurch Northern Arterial	30
Brighton Mall, Marine to Brighton	29
Colombo Street	28
Cathedral Square, Worcester to Colombo	28
St Asaph Street	27
Wilsons Road North \ Shakespeare Road, Waltham	25
St Albans Park	25
Ensors Road, Brougham to Sullivan	25

GRAFFITI SNAPSHOT

April 2025

Further Insights

Snap Send Solve Insights

	March	April	% Change
Orion	430	354	-18%
Chorus	82	56	-32%
Enable	76	56	-26%
One NZ	38	33	-13%
Spark	11	13	18
NZ Post	5	1	-80%
Rockgas	4	5	25
2 Degrees	0	8	N/A
Kiwi Rail	6	8	33
NZTA	8	11	38

These are the reports that have been sent directly to the utility owner from Graffiti Programme volunteers and members of the public

Monthly Draw Winner:



Latest artwork

Artist Lydia Perez has brought 'life' to a fire sprinkler system shed located on 130 Montreal St. Her recently completed mural design "A Fun idea" is sure to engage conversations for all.



01 04 2025 - 26 04 2025

2025 (Year) + April (Month)

Channels

Snap, Send, Solve
588 (26%)

Phone/Email/Walk...
999 (44%)

59.71%

38.48%

1.82%



● Halswell ● Hornby ● Riccarton

Top 10 Object Categories

# Tickets ▼	ObjectCategory	+/- Previous Month
190	Damaged Bin	-14
186	Litter	-132
157	Bin Not Collected	-60
130	Water Leak	-118
96	Residential LIM	-3
75	Dog Registration	33
73	Residential Property Files	-25
71	New Service	3
65	Graffiti - Fence, building or structure	18
63	Missing Bin	4

Christchurch
City Council

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
---	--

15. Resolution to Exclude the Public

[Section 48, Local Government Official Information and Meetings Act 1987.](#)

Note: The grounds for exclusion are summarised in the following table. The full wording from the Act can be found in [section 6](#) or [section 7](#), depending on the context.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely the items listed overleaf.

Reason for passing this resolution: a good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PUBLIC INTEREST CONSIDERATION	POTENTIAL RELEASE REVIEW DATE AND CONDITIONS
7.	NOTICE OF MOTION - REVOCATION OF COMMUNITY SERVICE AWARD				
	ATTACHMENT B - WAIPUNA HALSWELL-HORNBY-RICCARTON COMMUNITY BOARD 15 MAY 2025 PUBLIC EXCLUDED AGENDA ATTACHMENTS	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	TO PROTECT THE PRIVACY OF THE NOMINEES AND THE CONFIDENCE OF THE NOMINATION PROCESS. NAMES OF UNSUCCESSFUL NOMINEES WILL BE KEPT CONFIDENTIAL.	22 SEPTEMBER 2025 NAMES OF SUCCESSFUL NOMINEES WILL BE RELEASED FOLLOWING RECIPIENTS RECEIVING THEIR AWARDS.
16.	PUBLIC EXCLUDED WAIPUNA HALSWELL-HORNBY-RICCARTON COMMUNITY BOARD MINUTES - 15 MAY 2025			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	

Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting.

Open Actions Ngā Mahinga Tuwhera

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Travel around the Riccarton Ward	14 November 2024	20 June 2025	Transport & Waste	Real Time Services
Waipuna Halswell-Hornby-Riccarton - Better-Off Fund Applications for Consideration	9 May 2024	7 July 2025	Community Support & Partnerships	Governance (Hal-Hor-Ric)
Public Forum - Hornby Menzshed	10 April 2025	10 July 2025	Strategic Policy & Resilience	Management
Trees on Gilberthorpes Reserve	10 April 2025	10 July 2025	Parks	Botanic and Garden Parks
Dunbars Road pedestrian safety improvements	12 December 2024	1 August 2025	Transport & Waste	Traffic Operations
Public Forum - Harvard Avenue Traffic Plan and Branston Street traffic movements	13 March 2025	1 August 2025	Transport & Waste	Traffic Operations
100 Hayton Road - Proposed P10 Parking Restrictions	15 May 2025	14 August 2025	Transport & Waste	Traffic Operations
Kennedys Bush Road upgrade	15 May 2025	14 August 2025	Transport & Waste	Asset Planning
Matatiki Play Space	15 May 2025	14 August 2025	Recreation, Sports & Events	Operations
Proposed Safety Improvements on Suva St, Owens Tce and Hillary Cres (north)	15 May 2025	14 August 2025	Transport & Waste	Traffic Operations
Quaifes Road Corridor	15 May 2025	14 August 2025	Transport & Waste	Asset Planning
Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2025	15 May 2025	14 August 2025	Community Support & Partnerships	Governance (Hal-Hor-Ric)
William Brittan / Milns / Kearns intersection	15 May 2025	14 August 2025	Transport & Waste	Asset Planning
William Brittan / Milns / Kearns intersection	15 May 2025	14 August 2025	Transport & Waste	City Streets Maintenance
Public Forum - Halswell Quarry Park Management Plan and Board processes	13 March 2025	30 August 2025	Parks	Parks & Recreation Planning
Trees on Gilberthorpes Reserve	10 April 2025	30 August 2025	Parks	Botanic and Garden Parks
Visibility of traffic island - Sparks Road, Halswell	10 August 2023	30 August 2025	Transport & Waste	Asset Planning
Public Forum - Matipo and Maxwell Streets - Safety concerns	10 April 2025	5 September 2025	Transport & Waste	Traffic Operations
Wigram Road artificial turf sports field consultation and development	13 March 2025	3 October 2025	Parks	Metropolitan Parks

Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Orion Easement over Upper Riccarton War Memorial Park - 372 Riccarton Road	13 March 2025	12 June 2025	21 May 2025	Facilities & Property Unit	Property Consultancy
Waipuna Halswell-Hornby-Riccarton - Better-Off Fund Application for Consideration - Community Development Network Trust	13 March 2025	12 June 2025	19 May 2025	Community Support & Partnerships	Governance (Hal-Hor-Ric)
Confirmation of Appointment to Extraordinary Vacancy on the Waipuna Halswell-Hornby-Riccarton Community Board	1 May 2025	31 July 2025	15 May 2025	Community Support & Partnerships	Governance (Hal-Hor-Ric)
Proposed Road Names - Various Subdivisions	15 May 2025	14 August 2025	22 May 2025	Planning & Consents	Resource Consents
Public Forum - Hornby Toy Library location	15 May 2025	14 August 2025	20 May 2025	Community Support & Partnerships	Governance (Hal-Hor-Ric)