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## Waitai Coastal-Burwood-Linwood Community Board OPEN MINUTES

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**Date:** Monday 9 June 2025  
**Time:** 4.31 pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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**Present**

Chairperson	Paul McMahon
Deputy Chairperson	Jackie Simons (via audio/visual link)
Members	Tim Baker
	Kelly Barber
	Celeste Donovan
	Alex Hewison
	Yani Johanson
	Greg Mitchell
	Jo Zervos

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**Principal Advisor**

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## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Part C

#### Community Board Resolved CCBCC/2025/00051

That the apology from Jackie Simons for lateness, be accepted.

Jo Zervos/Greg Mitchell

**Carried**

Jackie Simons arrived at 4.33pm during consideration of item 2.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

#### Part B

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

#### Part C

#### Community Board Resolved CCBCC/2025/00052

That the minutes of the Waitai Coastal-Burwood-Linwood Community Board meeting held on Monday, 12 May 2025 be confirmed.

Greg Mitchell/Kelly Barber

**Carried**

### 4. Public Forum Te Huinga Whānui

#### Part B

There were no public forum presentations.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

#### Part B

There were no deputations by appointment.

### 6. Presentation of Petitions Ngā Pākikitanga

#### Part B

There was no presentation of petitions.

## 7. Briefings

**Community Board Resolved CCBCC/2025/00053 Original Officer Recommendation accepted without change**

### Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Notes the information supplied during the Briefings.

Kelly Barber/Greg Mitchell

**Carried**

### Attachments

- A WWTP Presentation 

## 8. Tree Planting in Arden Reserve

**Community Board Resolved CCBCC/2025/00054 Original Officer Recommendation accepted without change**

### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Tree Planting in Arden Reserve Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of trees within Arden Park in alignment with the planting plan.

Celeste Donovan/Alex Hewison

**Carried**

### Attachments

- A Arden Reserve Urban Forest Planting Presentation 

## 9. Pages Road near Breezes Road Timed Parking Restrictions

**Community Board Resolved CCBCC/2025/00055 Original Officer Recommendation accepted without change**

### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Pages Road near Breezes Road Timed Parking Restrictions Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4-6 below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Pages Road, commencing at a point 60 metres west of its intersection with Breezes Road and extending in a west direction for a distance of 4 metres. This is detailed in Attachment A to the report on the meeting agenda (Plan TG150185).
5. Approves that the parking of all vehicles be restricted to a maximum period of 60 minutes, in accordance with Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 on the north side of Pages Road, commencing at a point 68 metres west of its intersection with Breezes Road and extending in a westward direction for a distance of 42 metres. This is detailed in Attachment A to the report on the meeting agenda (Plan TG150185).
6. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the west side of Breezes Road, commencing at a point 51 metres north of its intersection with Pages Road and extending in a north direction for a distance of 3 metres. This is detailed in Attachment A to the report on the meeting agenda (Plan TG150185).
7. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

Tim Baker/Kelly Barber

**Carried**

## 10. New Brighton CRAF - Marine Parade (Hawke to Bowhill) Street Renewal - Scheme Adjustments and Detailed Traffic Resolutions

### Community Board Comment

Council Officers in attendance provided the Board with an overview of the officer recommendations.

Celeste Donovan moved the Officer recommendation which was seconded by Tim Baker. Jo Zervos moved an amendment to officer recommendation 4. which was seconded by Kelly Barber. The motion was debated, put to the vote and declared lost.

The substantive motion was debated, put to the vote and declared carried.

### Proposed amendment moved by Jo Zervos and seconded by Kelly Barber

4. Approves all kerb alignments, paths, islands, road surface treatments, traffic calming features and road markings on Marine Parade as detailed on plan(s) TP363103, sheet(s) 1, and 2, dated 13/05/2025, and attached to the Agenda report as **Attachment A** excluding the speed hump at the entrance to the ramp.

Following debate and the vote put to the meeting, the amendment was declared lost.

Jo Zervos/Kelly Barber

**Lost**

**Community Board Resolved CCBCC/2025/00056 Original Officer Recommendation accepted without change**

### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

2. Receives the information in the New Brighton CRAF - Marine Parade (Hawke to Bowhill) Street Renewal - Scheme Adjustments and Detailed Traffic Resolutions Report.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
4. Approves all kerb alignments, paths, islands, road surface treatments, traffic calming features and road markings on Marine Parade as detailed on plan(s) TP363103, sheet(s) 1, and 2, dated 13/05/2025, and attached to the Agenda report as **Attachment A**.

### Shared Path

5. Approves, in accordance with Clause 21 of the Christchurch City Council Traffic & Parking Bylaw 2017 and as detailed on the plan provided as Agenda **Attachment A** (Drawing TP363103, sheet 1 and 2, dated 13/05/2025):
  - a. On the eastern side of Marine Parade, commencing at a point approximately 46 metres north of its intersection with Bowhill Road and extending in a southerly direction for a distance of 55 metres be resolved as a Shared Path for pedestrian and south bound cycle only in accordance with section 11.4 of the Land Transport Act - Traffic Control Devices Rules: 2004. This Shared Path is for the use by the classes of road user only as defined in Section 11.1A of the Land Transport (Road User) Rule: 2004.
  - b. On the eastern side of Marine Parade, commencing at a point approximately 9 metres south of its intersection with Bowhill Road, and extending in a southerly direction for a

distance of 867 metres be resolved as a bi-directional Shared Path and in accordance with section 11.4 of the Land Transport Act - Traffic Control Devices Rules: 2004. This Shared Path is for the use by the classes of road user only as defined in Section 11.1A of the Land Transport (Road User) Rule: 2004.

- c. On the western side of Marine Parade, commencing at a point 63 metres north of its intersection with Hawke Street, and extending in a northerly direction for a distance of 14 metres be resolved as a Shared Path for pedestrian and north bound cycle only in accordance with section 11.4 of the Land Transport Act - Traffic Control Devices Rules: 2004. This Shared Path is for the use by the classes of road user only as defined in Section 11.1A of the Land Transport (Road User) Rule: 2004.
- d. On the western side of Marine Parade, commencing at a point 13 metres south of its intersection with Bowhill Road, and extending in a northerly direction for a distance of 13 metres be resolved as a Shared Path for pedestrian and north bound cycle and in accordance with section 11.4 of the Land Transport Act - Traffic Control Devices Rules: 2004. This Shared Path is for the use by the classes of road user only as defined in Section 11.1A of the Land Transport (Road User) Rule: 2004.
- e. On the south side of Bowhill Road, commencing at its intersection with Marine Parade, and extending in a westerly direction for a distance of 20 metres be resolved as a Shared Path for pedestrian and west bound cycle only and in accordance with section 11.4 of the Land Transport Act - Traffic Control Devices Rules: 2004. This Shared Path is for the use by the classes of road user only as defined in Section 11.1A of the Land Transport (Road User) Rule: 2004.

#### **Parking Bays – No Stopping Restrictions**

- 6. Approves, pursuant to Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times within the parking bays in accordance with that shown on the plan provided as Agenda **Attachment A** (Drawing TP363103, sheet 1 and 2, dated 13/05/2025) and detailed in 6a -6f below, unless otherwise marked as designated parking space:
  - a. In Parking Bay 1, on the eastern side of Marine Parade 168 metres south of the prolongation of the southern kerb of Bowhill Road.
  - b. In Parking Bay 2, on the eastern side of Marine Parade 274 metres south of the prolongation of the southern kerb of Bowhill Road.
  - c. In Parking Bay 3, on the eastern side of Marine Parade 341 metres south of the prolongation of the southern kerb of Bowhill Road.
  - d. In Parking Bay 4, on the eastern side of Marine Parade 428 metres south of the prolongation of the southern kerb of Bowhill Road.
  - e. In Parking Bay 5, on the eastern side of Marine Parade 37 metres north of the prolongation of the northern kerb of Rawhiti Avenue.
  - f. In Parking Bay 6, on the eastern side of Marine Parade 36 metres south of the prolongation of the southern kerb of Rawhiti Avenue.

#### **Parking Bay 5 – Mobility Park**

- 7. Approves that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 12.4 of the Land Transport - Traffic Control Devices Rule 2004 at the parking space designated for use by disabled users within Parking Bay 5, located on the eastern side of

Marine Parade approximately 37 metres north of the prolongation of the northern kerb of Rawhiti Avenue as shown on the plan provided as Agenda **Attachment A** (Drawing TP363103, sheet 1, dated 13/05/2025).

**Give Way at Lonsdale/Marine Parade Intersection**

8. Approves that in accordance with Section 4 of the Land Transport Rule: Traffic Control Devices 2004 that the approach of Lonsdale Street at its intersection with Marine Parade be controlled by a Give Way as detailed on the plan provided as Agenda **Attachment A** (Drawing TP363103, sheet 2, dated 13/05/2025).

**No Stopping Restrictions**

9. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of motor vehicles be prohibited at all times as detailed on the plan provided as Agenda **Attachment A** (Drawing TP363103, sheet 1 and 2, dated 13/05/2025):
  - a. On the eastern side of Marine Parade, commencing at a point approximately 46 metres north of the prolongation of the southern kerb of Bowhill Road and extending in a southerly direction for a distance of 133 metres.
  - b. On the eastern side of Marine Parade, commencing at a point approximately 101 metres south of the prolongation of the southern kerb of Bowhill Road and extending in a southerly direction for a distance of 588 metres.
  - c. On the eastern side of Marine Parade, commencing at a point approximately 125 metres south of the prolongation of the southern kerb of Rawhiti Avenue and extending in a southerly direction for a distance of 5 metres.
  - d. On the eastern side of Marine Parade, commencing at a point approximately 29 metres north of the prolongation of the southern kerb of Lonsdale Street and extending in a southerly direction for a distance of 48 metres.
  - e. On the eastern side of Marine Parade, commencing at a point approximately 33 metres south of the prolongation of the southern kerb of Lonsdale Street and extending in a southerly direction for a distance of 5 metres.
  - f. On the eastern side of Marine Parade, commencing at a point approximately 121 metres south of the prolongation of the southern kerb of Lonsdale Street and extending in a southerly direction for a distance of 63 metres.
  - g. On the eastern side of Marine Parade, commencing at a point approximately 268 metres south of south of the prolongation of the southern kerb of Lonsdale Street and extending in a southerly direction for a distance of 29 metres.
  - h. On the eastern side of Marine Parade, commencing at a point approximately 38 metres north of the prolongation of the northern kerb of Hawke Street and extending in a southerly direction for a distance of 38 metres.
  - i. On the western side of Marine Parade, commencing at its intersection with Hawke Street and extending in a northerly direction for a distance of 26 metres.
  - j. On the western side of Marine Parade, commencing at a point 50 metres north of its intersection with Hawke Street and extending in a northerly direction for a distance of 41 metres.

- k. On the western side of Marine Parade, commencing at a point approximately 105 metres north of its intersection with Hawke Street and extending in a northerly direction for a distance of 6 metres.
- l. On the western side of Marine Parade, commencing at a point approximately 13 metres south of its intersection with Lonsdale Street and extending in a northerly direction for a distance of 13 metres.
- m. On the western side of Marine Parade, commencing at its intersection with Lonsdale Street and extending in a northerly direction for a distance of 12 metres.
- n. On the western side of Marine Parade, commencing at a point approximately 17 metres north of its intersection with Lonsdale Street and extending in a northerly direction for a distance of 14 metres.
- o. On the western side of Marine Parade, commencing at a point approximately 45 metres north of its intersection with Lonsdale Street and extending in a northerly direction for a distance of 5 metres.
- p. On the western side of Marine Parade, commencing at a point approximately 13 metres south of its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 13 metres.
- q. On the western side of Marine Parade, commencing at its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 17 metres.
- r. On the western side of Marine Parade, commencing at a point approximately 71 metres north of its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 30 metres.
- s. On the western side of Marine Parade, commencing at a point approximately 115 metres north of its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 6 metres.
- t. On the western side of Marine Parade, commencing at a point approximately 242 metres north of its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 24 metres.
- u. On the western side of Marine Parade, commencing at a point approximately 337 metres north of its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 22 metres.
- v. On the western side of Marine Parade, commencing at a point approximately 414 metres north of its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 23 metres.
- w. On the western side of Marine Parade, commencing at a point approximately 538 metres north of its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 26 metres.
- x. On the south side of Bowhill Road, commencing at its intersection with Marine Parade and extending in a westerly direction for a distance of 24 metres.

### Bus Stops

- 10. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the locations detailed in 10a – 10g below and shown on the plan provided as Agenda **Attachment A** (Drawing TP363103, sheet 1 and 2, dated 13/05/2025), be reserved for Large Passenger Service Vehicles only, for the purposes of setting down or



picking up passengers only, as part of a Scheduled Bus Service as defined in the Land Transport Management Act 2003, Section 5, - Bus Service, (a) (i).

- a. On the eastern side of Marine Parade, commencing at a point approximately 87 metres south of the prolongation of the southern kerb of Bowhill Road and extending in a southerly direction for a distance of 14 metres.
  - b. On the eastern side of Marine Parade, commencing at a point approximately 111 metres south of the prolongation of the southern kerb of Rawhiti Avenue and extending in a southerly direction for a distance of 14 metres.
  - c. On the eastern side of Marine Parade, commencing at a point approximately 19 metres south of the prolongation of the southern kerb of Lonsdale Street and extending in a southerly direction for a distance of 14 metres.
  - d. On the eastern side of Marine Parade, commencing at a point approximately 297 metres south of the prolongation of the southern kerb of Lonsdale Street and extending in a southerly direction for a distance of 14 metres.
  - e. On the western side of Marine Parade, commencing at a point approximately 91 metres north of its intersection with Hawke Street and extending in a northerly direction for a distance of 14 metres.
  - f. On the western side of Marine Parade, commencing at a point approximately 31 metres north of its intersection with Lonsdale Street and extending in a northerly direction for a distance of 14 metres.
  - g. On the western side of Marine Parade, commencing at a point approximately 101 metres north of its intersection with Rawhiti Avenue and extending in a northerly direction for a distance of 14 metres.
11. Revokes any previous resolutions pertaining to parking and/or stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and/or stopping restrictions described above.
  12. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described above.
  13. Approves that these resolutions to take effect when parking signage and/or road marking that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

Celeste Donovan/Tim Baker

**Carried**

**Community Board Decided CCBCC/2025/00057 Original Officer Recommendation accepted without change**

## **Part A**

That the Waitai Coastal-Burwood-Linwood Community Board recommends that the Council:

### **Cycle Path**

1. Approves, in accordance with Section 1.6 of the Land Transport (Road User) Rule 2004, that a cycle path be established as detailed on the plan provided as Agenda **Attachment A** (Drawing TP363103, sheet 1 and 2, dated 13/05/2025):
  - a. On the eastern side of Marine Parade, commencing approximately 7 metres south of the prolongation of the southern kerb of Lonsdale Street and extending in a southerly direction for a distance of 271 metres. This cycle path is for the use of bi-directional

road users as defined in Section 11.1A of the Land Transport (Road User) Rule 2004 only, but excepting pedestrians and riders of mobility devices from this group of road users.

- b. On the eastern side of Marine Parade, commencing approximately 278 metres south of the prolongation of the southern kerb of Lonsdale Street and extending in a southerly direction for a distance of 48 metres. This cycle path is for the use of southbound road users as defined in Section 11.1A of the Land Transport (Road User) Rule 2004 only, but excepting pedestrians and riders of mobility devices from this group of road users.

Celeste Donovan/Tim Baker

**Carried**

The meeting adjourned at 5.35pm and reconvened at 5.38pm.

## **11. Waitai Coastal-Burwood-Linwood 2024-25 Discretionary Response Fund Application - Burwood Park Tennis Club Incorporated**

**Community Board Resolved CCBCC/2025/00058 Original Officer Recommendation accepted without change**

### **Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood 2024-25 Discretionary Response Fund Application - Burwood Park Tennis Club Incorporated Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,000 from its 2024/25 Discretionary Response Fund to Burwood Park Tennis Club Incorporated towards a new access gate.

Tim Baker/Greg Mitchell

**Carried**

## **12. Waitai Coastal-Burwood-Linwood Community Board - Community Service and Youth Service Awards 2025**

**Community Board Resolved CCBCC/2025/00059 Original Officer Recommendation accepted without change**

### **Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Community Board – Community Service and Youth Service Awards 2025 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Confer Community Service Awards on the nominees listed on the Summary of Nominations 2025 (separately circulated).

4. Delegate authority to the Board Chairperson and Deputy Chairperson to accept any late applications received from other Community Boards.
5. Have the names of successful nominees released after the Board's Community Service Awards 2025 function. Names of unsuccessful nominees will be kept confidential.

Tim Baker/Greg Mitchell

**Carried**

### 13. Standing Orders Amendment - Notices of Motion

**Community Board Resolved CCBCC/2025/00060 Original Officer Recommendation accepted without change**

#### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Standing Orders Amendment - Notices of Motion Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes Standing Order 22.1 and 19.3, and replaces it with the following wording, in order to amend the timeframe for a notice of motion to be delivered to the Chief Executive:

- a. 22.1 Notice of intended motion to be in writing

Notice of intended motions must be in writing signed by the mover, stating the meeting at which it is proposed that the intended motion be considered, and must be delivered to the Chief Executive at least **10** clear working days before such meeting, **or a shorter time at the discretion of the Chief Executive**. [Notice of an intended motion can be sent via email and include the scanned electronic signature of the mover.]

Once the motion is received and accepted by the Chief Executive, he or she must give members notice in writing of the intended notice of motion at least 2 clear working days before the date of the meeting at which it will be considered.

- b. 19.3 Requirement to give notice

A member must give notice to the Chief Executive at least **10** clear working days before the meeting, **or a shorter time at the discretion of the Chief Executive**, at which it is proposed to consider the motion. The notice is to be signed by not less than one third of the members including vacancies. Notice can be sent via email and include the scanned electronic signatures of members. If the notice of motion is lost, no similar notice of motion which is substantially the same in purpose and effect may be accepted within the next six months.

Jo Zervos/Celeste Donovan

**Carried**

Alex Hewison requested that his abstention be recorded.

## **14. 2025 SuperLocal Conference - Elected Members' Attendance**

**Community Board Resolved CCBCC/2025/00061 Original Officer Recommendation accepted without change**

### **Part C**

That Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the information in the 2025 SuperLocal Conference - Elected Members' Attendance Report.
2. Approve Jackie Simons attendance to the Local Government New Zealand conference in Christchurch from 16-17 July 2025.

Tim Baker/Celeste Donovan

**Carried**

## **15. Waitai Coastal-Burwood-Linwood Community Board Area Report - June 2025**

**Community Board Resolved CCBCC/2025/00062 Original Officer Recommendation accepted without change**

### **Part B**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Community Board Area Report - June 2025.

Alex Hewison/Tim Baker

**Carried**

## **16. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

Members exchanged information on matters of mutual interest:

- Cygnet Street – Councillors to advocate for the coastal community during scheduled Council Information Session.
- Annual Plan Transport Feedback – awaiting staff response.
- Linwood Library – Cup of Tea Session attendance.

**Karakia Whakamutunga**

Kia tau te rangimārie O te Rangi e tū iho nei O Papatūānuku e takoto nei O te Taiao e awhi nei Ki runga i a Tātou Tihei Mauriora	May the peace of the sky above Of the earth below And the all-embracing universe Rest upon us all Behold, it is life!
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**Meeting concluded at 6.23pm.**

**CONFIRMED THIS 7TH DAY OF JULY 2025**

**PAUL MCMAHON  
CHAIRPERSON**