
Waihoru Spreydon-Cashmere-Heathcote Community Board AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Waihoru Spreydon-Cashmere-Heathcote Community Board will be held on:

Date: Thursday 15 May 2025
Time: 4 pm
Venue: Linwood Boardroom,
Gate B, 180 Smith Street,
Woolston

Membership Ngā Mema

Chairperson	Callum Ward
Deputy Chairperson	Keir Leslie
Members	Melanie Coker
	Will Hall
	Roy Kenneally
	Tim Lindley
	Lee Sampson
	Tim Scandrett
	Sara Templeton

9 May 2025

Principal Advisor

Jess Garrett
Manager Community Governance
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jessica.garrett@ccc.govt.nz

Meeting Advisor

Jonathon Jones
Community Board Advisor
Tel: 941 5563
Jonathon.Jones@ccc.govt.nz
Website: www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/@waihorospreydon-cashmere-h3561/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Tīmatanga

Kia tau te mauri o runga Kia tau te mauri o raro Paiheretia te ture wairua Paiheretia te ture tangata Hei pou arahi i a tātou i tēnei wā Kia tika te whakaaro Kia tika te kupu Tihei Mauri Ora!	<i>May the essence of above settle here May the essence of below settle here Bind together that we can't see and bind that we can see And have them guide us at this time May the thought be true May the words be true</i>
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Waiata

Manu tiria manu tiria Manu werohia ki te poho o Te Raka Ka tau rērere Ka tau mai i te Ruhi E tau e koia a Koia koia ko Tararauriki Kī mai i Māui Ehara i te whitu me te waru e E tau e koia, koia	Te whakamārama This song tells the story of Māui changing into a kererū and following his father into the underworld whereupon he returns with the kūmara. The kūmara is seen not only as food for the body but also food for the mind, thus referring to the importance of mātauranga.
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1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on [Thursday, 10 April 2025](#) be confirmed (refer page 6).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearing process.

4.1 Selwyn Street safety improvements

Amy Hewgill and Greg Hewgill, residents will speak regarding safety improvements on Selwyn Street.

4.2 Mt Pleasant Community Centre traffic management issues

Derek McCullough will speak on behalf of the Mt Pleasant Memorial Community Centre and Residents Association as President regarding traffic management issues at the community centre.

4.3 Renaming of the reserve on Pilgrim Place

Karena Brown will speak regarding a request to rename Science Alive Reserve on Pilgrim Place.

4.4 Grange Street water pipe issues

Paula Hickey and Nicki Sullivan will speak on behalf of the Grange Street Residents' Working Group regarding issues related to burst water pipes on Grange Street and the impact on residents.

4.5 Request for the recommencement of the Grange Street Renewal

Julie Young and Nicki Sullivan will speak on behalf of the Grange Street Residents Working Group regarding a request for the recommencement of the Grange Street Renewal and speed concerns.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

5.1 Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - May 2025

Helen Gatonyi, Jenny Goodman, Jan Webster and Laura Gartner, Support Worker will speak on behalf of Age Friendly Spreydon Cashmere Heathcote regarding Item 14 on the agenda and the group's work over the past 12 months and the support worker project.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.

Waihoru
Spreydon-Cashmere-Heathcote Community Board
OPEN MINUTES

Date: Thursday 10 April 2025
Time: 4.02 pm
Venue: Linwood Boardroom,
Gate B, 180 Smith Street,
Woolston

Present

Deputy Chairperson
Members

Keir Leslie
Melanie Coker
Will Hall - via audio/visual link
Roy Kenneally
Tim Lindley
Lee Sampson
Tim Scandrett
Sara Templeton

Principal Advisor

Jess Garrett
Manager Community Governance
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Jonathon Jones
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga

Waiata: The Board sang a waiata to open the meeting.

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved SCBCC/2025/00024

That the apology from Callum Ward for absence be accepted.

Sara Templeton/Lee Sampson

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved SCBCC/2025/00025

That the Waihoru Spreydon-Cashmere-Heathcote Community Board confirm the open Minutes and the Public Excluded Minutes (Item 20) from the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on Thursday, 13 March 2025.

Lee Sampson/Roy Kenneally

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Redcliffs Tennis Club

Matt Love-Smith, Club President and Carly Waddleton, Club Secretary spoke to the Board on behalf of the Redcliffs Tennis Club to outline the Club's future strategy and plans to enhance the role that the Club plays in the local community.

After questions from members, the Deputy Chairperson thanked Matt and Carly for their presentation.

Attachments

- A Redcliffs Tennis Club - Presentation to Board

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Sumner Valley Riding School Trust - proposed new lease

Lisa Hadfield spoke on behalf of Sumner Valley Riding School in support of the Riding School's new lease proposal.

Item 10 of these minutes records the Board's decision on this matter.

5.2 Addington Farm - Proposed Lease at Addington Park

Sophie Bond, Chairperson of Addington Farm Trust joined by Alicia Whitwell, Dave Scarlet and Alexandrous Aroo addressed the Board in support of the Trust's proposed lease at Addington Park.

After questions from members the Deputy Chairperson thanked the group for their deputation.

Item 11 of these minutes records the Board's decision on this matter.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Correspondence

Secretarial note: staff tabled an item of correspondence received from Karenni Fry in relation to green waste attached below.

Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the correspondence report dated 10 April 2025 from the Ministry of Education.
2. Receives the information in the correspondence report dated 10 April 2025 from Ken Thomson in relation to the concerns raised with Cheviot Street, and refers the issues raised to staff for investigation and response back to the Community Board.
3. Receives the information in the correspondence report dated 10 April 2025 from Robert McIntosh in relation to the concerns raised with the recently resealed section of McCormacks Bay Road and notes the matter has been referred through to Council's customer service team.

Community Board Decisions under Delegation

Part B

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the correspondence report dated 10 April 2025 from the Ministry of Education and requests staff share this correspondence with the residents that presented to the Board on this matters on 12 December 2024.
2. Receives the information in the correspondence report dated 10 April 2025 from Ken Thomson in relation to the concerns raised with Cheviot Street, and refers the issues raised to staff for investigation and response back to the Community Board.
3. Receives the information in the correspondence report dated 10 April 2025 from Robert McIntosh in relation to the concerns raised with the recently resealed section of McCormacks Bay Road and notes the matter has been referred through to Council's customer service team.
4. Receives the correspondence from Karenni Fry in relation to green waste, and refers the issues raised to staff for investigation and response back to the Community Board.

Attachments

- A Correspondence Karenni Fry - tabled to the Board

8. Sydenham Rugby Club Lighting Application - Waltham Park

Community Board Resolved SCBCC/2025/00026 Original Officer Recommendation accepted without change

Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Sydenham Rugby Club Lighting Application - Waltham Park Report.
2. Notes that the decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy 2019. The level of significance was determined by the low number of affected residents and minimal proposed change – there are lights in the park currently.
3. Grants a ground lease to Sydenham Rugby Football Club pursuant to the Reserves Act 1977 for a lease period of 20 years including renewals for seven floodlights on Waltham Park, being Lot 1 Deposited Plan 8016, RoT: CB383/84, as shown generally on **Attachment A** of the agenda report.
4. Approves construction of three (3) new flood lights and upgrade four (4) existing flood lights at Waltham Park (Lot 1 Deposited Plan 8016, RoT: CB383/84) as shown in **Attachment B** of the agenda report.
5. Authorise the Manager Property Consultancy to conclude negotiation and administer the terms and conditions of the lease.

Tim Scandrett/Roy Kenneally

Carried

9. Orion Easement at Waltham Park

Community Board Resolved SCBCC/2025/00027 Original Officer Recommendation accepted without change

Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the *Orion Easement at Waltham Park* Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the granting of a new 5.5sqm easement to Orion over Council land at the western edge of Waltham Park, approximately 60 metres south of Bunyan Street.
4. Notes that as Waltham Park is a reserve under the Reserves Act 1977, the easement also requires the consent of the Minister of Conservation and that the authority to provide this consent has been sub delegated to the Christchurch City Council Chief Executive by an Instrument of Delegation for Territorial Authorities dated 12 June 2013.
5. Recommends that the Chief Executive exercise her delegation to provide the Minister of Conservation consent to a new 5.5sqm easement to Orion over Council land at the western edge of Waltham Park, approximately 60 metres south of Bunyan Street.
6. Delegates authority to the Property Consultancy Manager do all things necessary and make any decisions at his sole discretion that are consistent with this report to implement the resolutions above including finalising negotiations, documenting terms and conditions and concluding any arising actions e.g. registration of easements.

Melanie Coker/Lee Sampson

Carried

10. Sumner Valley Riding School Trust - proposed new lease

Community Board Resolved SCBCC/2025/00028 Original Officer Recommendation accepted without change

Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Sumner Valley Riding School Trust - proposed new lease Report.
2. Grants a ground lease to Sumner Valley Riding School Trust pursuant to the Reserves Act 1977, for a lease period of 15 years including renewals for an area of approximately 4.3ha on Sumnervale Reserve being part of Lot 5 DP17405 and Lot 17 DP17015, RS15420 as shown generally on the plan described as Attachment A of the agenda report.
3. Approves the construction of:
 - a. Two hay sheds, one horse shelter and a storage shed marked 'G' 'H' 'I' 'J' on the plan shown in Attachment A of the agenda report
 - b. An all- weather arena marked 'F' on the plan shown in Attachment A of the agenda report

Subject to compliance with all regulatory requirements and final approval of design and location by the Manager Parks

4. Notes that
 - a. That the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
 - b. That appropriate consultation has been undertaken and the results of that support this proposal.
5. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including completing final negotiations and administering the terms and conditions of the new lease.

Sara Templeton/Tim Lindley

Carried

11. Addington Farm - Proposed Lease at Addington Park

Community Board Resolved SCBCC/2025/00029 Original Officer Recommendation accepted without change

Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Addington Farm - Proposed Lease at Addington Park Report.
2. Grant a ground lease to Addington Farm Trust pursuant to the Reserves Act 1977, for a lease period of 10 years including renewals for an area of approximately 1912sqm of Addington Park being part of Pt RS 72 as shown generally as areas A – E on the plan described as Attachment C of the agenda report.
3. Approve construction of garden area including fencing and removable shade houses generally in accordance with the design shown in Attachment E of the agenda report.
4. Approve construction of a storage shed and chiller as shown in Attachment C of the agenda report, on the areas identified as D-E together with renovation of the changing shed block generally in accordance with the layout shown in Attachment E of the agenda report subject to final approval of the Parks Manager and completion of all regulatory requirements.
5. Notes that the decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy 2019. While this project has a considerable amount of interest and positive impact on the local community and future users of the community gardens, the significance was determined by the size of the proposal, potential effects on the wider district and cost to Council.
6. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including completing negotiations for, and administer, the terms and conditions of the new lease.

Melanie Coker/Tim Scandrett

Carried

12. Waihoru Spreydon Cashmere Heathcote 2024-25 Discretionary Response Fund The Yarns Men for the Art of A Good Yarn Workshop Project

Community Board Resolved SCBCC/2025/00030 Original Officer Recommendation accepted without change

Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon Cashmere Heathcote 2024-25 Discretionary Response Fund The Yarns Men for the Art of A Good Yarn Workshop Project Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$7,000 from its 2024-25 Discretionary Response Fund to The Yarns Men towards the The Art of A Good Yarn Workshop Project for wages and venue hire. This amount includes \$2,000 from Shape Your Place Toolkit Fund for the Facilitator.

Roy Kenneally/Lee Sampson

Carried

13. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - April 2025

Community Board Resolved SCBCC/2025/00031 Original Officer Recommendation accepted without change

Part B

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - April 2025.

Tim Scandrett/Tim Lindley

Carried

Will Hall left the meeting at 5.27 pm during consideration of item 14.

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on matters of mutual interest:

- Attendance at the Redcliffs Residents' Association meeting on 7 April 2025, which included an archaeology presentation.
- Water issues on Grange Street in Opawa and other water issues across the Board's area.
- Lights not working at Hoon Hay Parks.

- Attendance and representation of the Board at the Estuary Fest Mini.
- Height of newly installed road signs on Beachville Road.
- Submitting on Moorhouse Avenue pedestrian safety improvements.
- A resident's issue regarding collection of green waste.
- Upcoming Easter egg hunt at Hoon Hay Community Centre.
- Upcoming meeting with staff about riverbank erosion issues in Hoon Hay.
- Attendance at Cashmere Residents' Emergency Support Team (CREST) Neighbourhood Support Information Session.
- A meeting a resident on Overdale Drive regarding trees.
- A water issue at the end of Cashmere Road.

Karakia Whakakapi

Meeting concluded at 5.32 pm.

CONFIRMED THIS 15 DAY OF May 2025

CALLUM WARD
CHAIRPERSON

7. Correspondence

Reference Te Tohutoro: 25/910938

Responsible Officer(s) Te Pou Matua: Jane Walders, Support Officer

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Report Te Pūtake Pūrongo

Correspondence has been received from:

Name	Subject
Rex and Jan Raistrick	Lyttelton Street Parking Issues
Brian Anderson	Parking Restrictions, Richmond Hill Road
Hanno Sander, Coastal Pathway Group	Beachville signs
Dr Pat McIntosh, Redcliffs Residents Association	Beachville Esplanade no parking signs
Malcolm Long, Ōpāwaho Heathcote River Network	Purau Reserve Landscape/Development Plan
Helen Hardman	Willard Street Parking Issues
Jane Ellis, 19 th Battalion and Armd. Regt. Guardians Committee	ANZAC Day Ceremony in Victoria Park

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the correspondence report dated 15 May 2025 from Rex and Jan Raistrick in relation to parking issues on Lyttelton Street, and notes that this has been referred to staff for investigation.
2. Receives the information in the correspondence report dated 15 May 2025 from Brian Anderson in relation to parking restrictions on Richmond Hill Road and notes that this has been shared with staff to inform their work on this matter.
3. Receives the information in the correspondence report dated 15 May 2025 from Hanno Sander, Chairperson, Coastal Pathway Group in regard to newly erected no parking signs at Beachville Road.
4. Receives the information in the correspondence report dated 15 May 2025 from Dr Pat McIntosh, Secretary, Redcliffs Residents Association in regard to newly erected no parking signs at Beachville Esplanade.
5. Receives the information in the correspondence report dated 15 May 2025 from Malcolm Long, Secretary, Ōpāwaho Heathcote River Network in relation to the Purau Reserve Landscape/Development Plan and notes that this has been shared with staff to inform their work on this matter.
6. Receives the information in the correspondence report dated 15 May 2025 from Helen Hardman in relation to parking issues along Willard Street and refer to staff for investigation and response back to the Board.

7. Receives the information in the correspondence report dated 15 May 2025 from Jane Ellis, Secretary, 19th Battalion and Armoured Regiment Guardians Committee in relation to the ANZAC Day ceremony.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Correspondence - Lyttelton Street Parking Issues	25/764708	17
B  	Correspondence - Parking Restrictions, Richmond Hill Road	25/764710	18
C  	Correspondence - Beachville Signs	25/818339	20
D  	Correspondence - Beachville Esplanade no parking signs	25/872600	22
E  	Correspondence - Purau Reserve Landscape Development Plan	25/818343	24
F  	Correspondence - Willard Street Parking Issues	25/836541	25
G  	Correspondence - ANZAC Day Ceremony in Victoria Park	25/849657	26

Subject: Lyttelton Street Parking Issues

From: Rex Raistrick [REDACTED]
Sent: Sunday, 13 April 2025 3:32 pm
To: Coker, Melanie <Melanie.Coker@ccc.govt.nz>
Subject: parking

Hi Melanie

We the residents of Begonia Village at 212 Lyttelton Street (13units) wish to bring to your attention the parking situation outside our complex

Since construction and completion began #218 there has been severe parking issues outside #212

We are having major problems exiting and entering our properties because of the number of cars now parking on the street

The cars are parking right up close to our entrance way and therefore blocking our vision to both oncoming cars and cyclists

We believe it is only a matter of time before a serious accident occurs

The parking is only going to get worse as we now have more units for sale at #200 and #200 has been demolished with the potential of many more units

All these units have car parking for only one car but as most of them are three bedrooms the probability of more cars per unit is very real

We realise cars have to park somewhere but this situation is a accident waiting to happen

With that in mind we would ask that the council seriously consider yellow lining our entrance way by at least 3metres or more either side

This matter needs serious consideration

Kind regards

Rex and Jan Raistrick

Unit # [REDACTED]



Richmond Hill Road
Sumner
Christchurch 8081
New Zealand.

The Waihoru Spreydon-Cashmere-Heathcote Community Board
By e-mail

13th April 2025

Dear Board Members,

Richmond Hill Road

You recall back in November that the issue of parking restrictions on Richmond Hill Road came before you. Presentations were made which overwhelmingly opposed them by those of us who live on, or use Richmond Hill Road.

At the end of that segment of the meeting one board member enthusiastically proposed that the staff recommendation for the implementation of restrictions be approved forthwith. Mercifully, the remainder of the board was more circumspect, wishing there to be a workshop organised on the matter in the (then) New Year.

On the 22nd February I received an e-mail from the staff, informing the residents that an "Independent Designer" had been engaged. The exact wording was;

"Since our update in December last year, we have engaged an independent designer to review and do further assessment of this section of Richmond Hill Road. They are looking at all the issues raised and will consider further options to address these where possible".

An "Independent" Designer.....Yes..... The Community Board did not instruct that an independent designer be engaged.

In the immortal words of Sir Humphrey Lyttlebottom, "One never commissions an independent report unless one knows in advance what the outcome will be".

That report will be many things but I struggle to believe that it will be "independent".

- Who pays the piper, calls the tune.
- It will almost certainly be written by an individual or company with a long history of working for the council, quite possibly by former employees of this or other councils. The writer(s) of the report will be reliable members of the "true blood".
- They will be very carefully briefed by the staff. The acceptable range of recommendations will be clear.
- The end result will be an "independent" report which both staff and elected representatives can hold up and say "look, it's not us who are saying this".

You may think that I am cynical. I am. I have seen this scenario played out too many times.

After an attempt to call a workshop / information session on the 17th of this month, (late on the last working day before a public holiday and with only 9 days notice, another classic ploy), following an objection by Alice Shannon on behalf of all the affected residents' group, the information session / workshop was postponed until May.

I am aghast that as a result of one complaint, the Council has spent tens of thousands, perhaps more than 100,000 dollars and now is paying for an "Independent" designer to review a footpath, a "footpath" moreover that the staff have been unable to find record of in the Council archives. The issue has been inflated by a combination of the inability of the staff to deal sensibly and pragmatically with the public and because it fits nicely with the "bicycle - pedestrian" ideology of the present generation of Traffic Planners.

Those of us on Richmond Hill Road have asked individually and collectively for a meeting with staff and board members "on-site" and we have been individually and collectively ignored. Why will you not meet openly with us? Instead, we are being shepherded towards a carefully managed workshop / information session, at which the "Independent" report and its findings will undoubtedly be the cornerstone of the staff presentations.

Some years ago, it was my fortune to attend a similar session on a roading alteration in the Avon Loop area, and I must say it was a masterclass in public manipulation and the suppression of open discussion. Democracy it was not. If similar tactics are employed on those of us in Richmond Hill Road, then you will very rapidly have an angry meeting on your hands and probably face a public walk-out. We have no faith whatsoever in the process, nor in the staff running it.

We require a free and open discussion with the Board and staff, and we require **at least three weeks in advance of any meeting all of the documentation that the staff are proposing to present to any meeting.** The staff have had since December to prepare themselves and their case. It is only reasonable that we should have time for adequate preparation as well. Three weeks is not too much to ask.

Finally, it is worth standing back from this debacle and considering the realpolitik.

I can predict with complete confidence that if the parking ban on Richmond Hill Road goes ahead the staff will quickly be inundated with complaints about parking on other streets all-across the Peninsula, complaints which must be dealt with in a consistent manner to the way in which Richmond Hill Road has been handled. In a short space you will be facing a lot of angry ratepayers.

It is an election year. If the parking ban goes ahead it will send a very bad message to other communities similar to our own, all-around Banks Peninsula. "It only needs one complaint for you to lose your front-of-house parking". It will become an election issue; of that you can be sure.

There are a lot more votes to be lost by restricting parking on Richmond Hill Road (and by direct implication all across the Peninsula) than there are to be won.

The staff need to be bought to heel.

Yours faithfully,



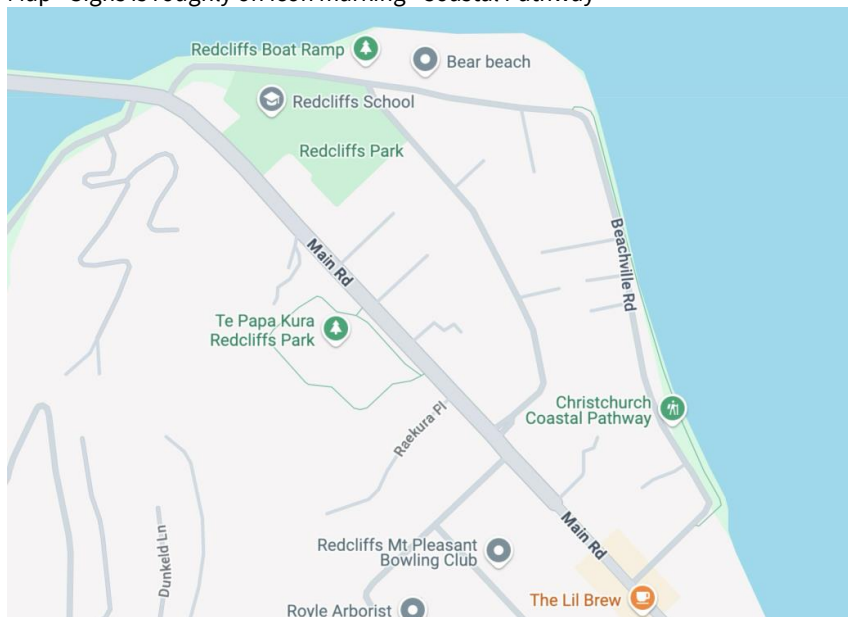
Brian Anderson

From: Hanno Sander [REDACTED]
Sent: Tuesday, 22 April 2025 6:33 pm
To: Jones, Jonathon <Jonathon.Jones@ccc.govt.nz>
Subject: Submission from Coastal Pathway Group regarding Beachville Signs

Recently 4m high "No Parking" signs were installed at Beachville Rd in Redcliffs near the Coastal Pathway- see map below. These were erected at the request of the Coastal Pathway Group and the Redcliffs Residents Association in response to people parking on the lawn. Our hope for the signs was that they comply with parks and reserves regulations and minimally impact the area- and sightlines of surrounding neighbours. The Coastal Pathway Group depends on the support of the community- and we've heard strongly that tall signs are not what people want on land considered "park" by the community. The Coastal Pathway Group strongly recommends that the signs be lowered. See images of the current sign and what we desire.

Hanno Sander
Chair Coastal Pathway Group

Map - Signs is roughly on icon marking "Coastal Pathway"



Current sign, with Giraffe for scale



Desired Sign



From: Redcliffs RRA <redcliffs.ra@gmail.com>

Sent: Friday, 18 April 2025 10:34 am

To: Lee Sampson <lee.sampson@ccc.govt.nz>; Leslie, Keir <Keir.Leslie@ccc.govt.nz>;
Lindley, Tim <Tim.Lindley@ccc.govt.nz>; Roy Kinneally <roy.kinneally@ccc.govt.nz>; Ward,
Callum <Callum.Ward@ccc.govt.nz>; Templeton, Sara <Sara.Templeton@ccc.govt.nz>;
Scandrett, Tim <Tim.Scandrett@ccc.govt.nz>; Coker, Melanie <Melanie.Coker@ccc.govt.nz>;
Hall, Will <Will.Hall@ccc.govt.nz>; Jones, Jonathon <Jonathon.Jones@ccc.govt.nz>

Subject: Fwd: Short sight



Kia ora Jonathan

Thank you for facilitating the staff action to install "No parking on the grass" signs at Beachville Esplanade, which is much appreciated. The positioning of the signs is fine. Unfortunately the signs do not appear appropriate for their use as they are modelled on roadside parking restriction signs rather than those suitable for reserves and are very high. See attached photograph.

The committee feels that they are badly positioned for being visible to motorists and would welcome signs that are closer to eye level for drivers, who will be looking down rather than up as they come along the road.

Please could you look at this for us.

Kind regards

Pat

Sec, for RRA

Redcliffs Residents Association

Website: www.redcliffs.org.nz

Committee members - see website.

Phone: Secretary Dr Pat McIntosh, on [REDACTED]

Email: redcliffs.ra@gmail.com

From: Malcolm Long (Secretary OHRN) [REDACTED]
Sent: Thursday, April 17, 2025 7:25 PM
To: Chapman, Toby [REDACTED]; Gibbings, Bridie [REDACTED]
Cc: Mountford-McAuley, Ruby [REDACTED]; Lindley, Tim
<Tim.Lindley@ccc.govt.nz>; Coker, Melanie <Melanie.Coker@ccc.govt.nz>; Scandrett, Tim
<Tim.Scandrett@ccc.govt.nz>; Templeton, Sara <Sara.Templeton@ccc.govt.nz>; Garrett, Jess
<Jessica.Garrett@ccc.govt.nz>; Quentin McDonald [REDACTED]; Leslie, Keir
<Keir.Leslie@ccc.govt.nz>; Sampson, Lee <Lee.Sampson.CBM@ccc.govt.nz>; Ward, Callum
<Callum.Ward@ccc.govt.nz>; Ian Anderson [REDACTED]

Subject: Purau Reserve Landscape/Development Plan

Kia ora Toby and Bridie

In the interests of helping you achieve a good outcome for Purau Reserve that also meets the requests of the Community Board and residents, can I suggest that the plan simply include the following:

1. An undertaking that the reserve is to be transitioned from a forest of weed-specie exotics to a native bush reserve over a period of time (30 - 50 years)
2. That in the first 25 of these years, there will be annual and deliberate reduction of exotic weed-trees selected for removal by the CCC arborist, starting with the elms that currently annoy residents of Overdale Drive, and concluding with the total removal of all weed species specimens by year 25. Funding for this can be built into the LTP if necessary.
3. That the community group be requested to initially focus on:
 1. The removal of weed-specie tree saplings
 2. The annual planting and nurture/watering/freeing from ground cover of native trees as selected, provided and placed by the Community Partnership Ranger according to the landscape/development plan
 3. Not removing periwinkle - it can help with reducing erosion and fire-risk.
 4. Removing ivy and tradescantia.
 5. Keeping the stream clear of debris.
4. That CCC will maintain the path, stairs and when necessary, provide hard systems as/if they become necessary to slow stormwater transit and to reduce sediment entering the Ōpāwaho Heathcote River.
5. That TreeTech will provide all tree services.

The plan as drawn is probably good enough such as it is, but the decision to transition from weed-species to native needs to be the determinative matter and it needs to be followed up by action that shows that the commitment to doing so is there. It is a very difficult space. Let the decision to transition this reserve be a line in the sand so that everyone knows what the end results will be.

Ngā mihi

Malcolm Long
Secretary, Communications, Operations
Ōpāwaho Heathcote River Network ohrn.nz
- the voice for the Ōpāwaho Heathcote River

Ph: [REDACTED]

From: Helen Hardman [REDACTED]
Sent: Tuesday, 29 April 2025 3:48 pm
To: Coker, Melanie <Melanie.Coker@ccc.govt.nz>
Subject: [Ticket: 1353568] - Your feedback has been assigned.



Hi Melanie,

I just wanted to ask you to help me please, with the issue of yellow lines to indicate no parking on one side of Willard Street. I initially asked for the issue to be addressed in the first week of January.

The attached photo was taken today at 2.55pm. My son was driving my Suzuki Swift and I had to get out and direct him through the small gap, with the car's wing mirrors in.

I spoke with a representative today who said he would follow up with an urgent response required for the issue.

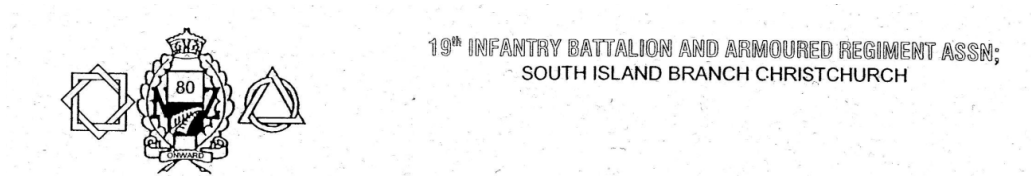
Parents of school children block the street regularly. This would mean emergency services would not have the immediate access in the event of a fire, medical emergency or a Police presence required situation.

I would appreciate your assistance in this matter.

Cheers,

Helen Hardman

Cell [REDACTED]



MJ Ellis
Secretary; 19th Battalion and Armd.
Regt. Guardians Committee
19thmemorial@gmail.com

1st May 2025.

Jane Walders,
Kaitautoko – Support officer
Comm. Governance Team
Waihoru Spr-Cash-Heath Community Board,

Dear Councillors,

On behalf of the Guardians of the 19th Battalion and Arm'd Regiment Memorial, I wish to convey our thanks for your support and contribution to the 2025 Anzac Day ceremony in Victoria Park. Our sincere thanks to Crs Tim Scandrett and Lee Sampson for their attendance and for laying a wreath in representation of the City Council and Community Board. This formality is an important part of the ceremony enabling community recognition of the sacrifice made by many.

Yours sincerely,

Jane Ellis, Secretary
19th Battalion and Armd. Regt. Guardians Committee
c/o [REDACTED] Fisher Avenue, Christchurch 8023.
[REDACTED]

8. Shelter installation at well-used bus stops across the Waihoru Spreydon-Cashmere-Heathcote Community Board area

Reference Te Tohutoro: 25/24032

Responsible Officer(s) Te Mansour Johari, Passenger Transport Engineer

Pou Matua: Samantha Smith, Engagement Advisor

Accountable ELT

Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve bus stop upgrades within the Community Board area.
- 1.2 The report originates from staff investigations to install the remaining bus stop shelters from the Linwood Bus Stop Improvement Project, at well-used bus stops.
- 1.3 Staff are seeking a decision to achieve the best value for money and improvement in public transport outcomes. There could be a risk in delaying shelter installation, as there could be additional storage costs.
- 1.4 The proposed bus stop upgrades were consulted on together and are presented in a unified report to streamline time and costs. However, the decision concerning each bus stop is independent, and they can be pursued separately if necessary.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Shelter installation at well-used bus stops across the Waihoru Spreydon-Cashmere-Heathcote Community Board area Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Bus stop 32957 – 61 Opawa Road (Attachment A)

3. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. Approves that a bus passenger shelter be installed on the north side of Opawa Road commencing at a point 93 metres west of its intersection with Ensors Road and extending in an easterly direction for a distance of approximately 3.6 metres.
4. Approves the removal of one street tree (Tree ID 33479) outside 61 Opawa Road, as shown on **Attachment A**.
5. Approves the replacement planting of two trees outside 34 and 38A Ensors Road, as shown on **Attachment A**.

Bus stop 32817 – 187 Wilsons Road (Attachment A)

6. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. Approves that the stopping of all vehicles be prohibited at any time, on the west side of Wilsons Road commencing at a point 69 metres south of its intersection with Riverlaw Terrace and extending in a northerly direction for a distance of 5 metres.

7. Pursuant to Section 339(1) of the Local Government Act 1974:

- a. Approves that a bus passenger shelter be installed on the west side of Wilsons Road commencing at a point 51 metres south of its intersection with Riverlaw Terrace and extending in a northerly direction for a distance of approximately 3.6 metres.

Bus stop 11954 – 99 St Martins Road (Attachment A)

8. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:

- a. Approves that the stopping of all vehicles be prohibited at any time, on the north side of St Martins Road commencing at a point 72 metres east of its intersection with Wilsons Road and extending in an easterly direction for a distance of 3 metres.
- b. Approves that the stopping of all vehicles be prohibited at any time, on the north side of St Martins Road commencing at a point 98 metres east of its intersection with Wilsons Road and extending in an easterly direction for a distance of 8 metres.

9. Pursuant to Section 339(1) of the Local Government Act 1974:

- a. Approves that a bus passenger shelter be installed on the north side of St Martins Road commencing at a point 84 metres east of its intersection with Wilsons Road and extending in an easterly direction for a distance of approximately 3.6 metres.

Bus stop 23550 – 101 Colombo Street (Attachment A)

10. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:

- a. Approves that a bus stop be revoked on the west side of Colombo Street commencing at a point 93 metres south of its intersection with Aylmer Street and extending in a northerly direction for a distance of 25 metres.
- b. Approves that a bus stop be installed on the west side of Colombo Street commencing at a point 87 metres south of its intersection with Aylmer Street and extending in a northerly direction for a distance of 14 metres.

11. Pursuant to Section 339(1) of the Local Government Act 1974:

- a. Approves that a bus passenger shelter be installed on the west side of Colombo Street commencing at a point 81 metres south of its intersection with Aylmer Street and extending in a northerly direction for a distance of approximately 3.6 metres.

Bus stop 23891 – 300 Colombo Street (Attachment A)

12. Pursuant to Section 339(1) of the Local Government Act 1974:

- a. Approves that a bus passenger shelter be installed on the east side of Colombo Street commencing at a point 43 metres south of its intersection with Hastings Street West and extending in a southerly direction for a distance of approximately 3.6 metres.

Bus stop 42577 – 4 Marriner Street (Attachment A)

13. Pursuant to Section 339(1) of the Local Government Act 1974:

- a. Approves that a bus passenger shelter be installed on the southwest side of Marriner Street commencing at a point 38 metres southeast of its intersection with Nayland Street and extending in a north westerly direction for a distance of approximately 3.6 metres.

Bus stop 42793 – 122 Nayland Street (Attachment A)

14. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:

- a. Approves that a bus stop be revoked on the south side of Nayland Street commencing at a point 29 metres north of its intersection with Head Street and extending in a westerly direction for a distance of 12 metres.
 - b. Approves that the stopping of all vehicles be prohibited at any time, on the south side of Nayland Street commencing at its intersection with Head Street and extending in a westerly direction for a distance of 24 metres.
 - c. Approves that a bus stop be installed on the south side of Nayland Street commencing at a point 24 metres west of at its intersection with Head Street and extending in a westerly direction for a distance of 14 metres.
 - d. Approves that the stopping of all vehicles be prohibited at any time, on the south side of Nayland Street commencing at a point 38 metres west of at its intersection with Head Street and extending in a westerly direction for a distance of 6 metres.
15. Pursuant to Section 339(1) of the Local Government Act 1974:
- a. Approves that a bus passenger shelter be installed on the south side of Nayland Street commencing at a point 30 metres north of at its intersection with Head Street and extending in a westerly direction for a distance of approximately 3.6 metres.
16. Approves that hardstand areas, bus stop signs, and green surface treatments are installed at the above bus stops, as shown on **Attachment A**.
17. Approves that any previous resolutions pertaining to traffic controls or parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in clauses 3 – 15 above are revoked.
18. Approves that these resolutions, described in clauses 3 – 15 above, take effect when traffic controls or parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Staff propose enhancements to seven well-used bus stops within the Waihoru Spreydon-Cashmere-Heathcote Community Board area.
- 3.2 The planned improvements consist of installing seven new shelters, accommodating approximately 170 passengers daily.
- 3.3 The plans will improve accessibility and bus waiting areas by providing hardstand areas, tactile pavers, seating, new bus stops, and bus stop relocations. Standard line markings will also be provided to allow the bus to be able to access and egress the bus stop easily and safely.
- 3.4 The construction of this project will be funded by the Public Transport Futures programme (CPMS 78850).

4. Background/Context Te Horopaki

- 4.1 At the 11 December 2024 Council meeting ([Minutes, Item 11](#)), Council approved the installation of the remaining bus stop shelters from the Linwood Bus Stop Improvement Project at well-used bus stops across the Linwood, Central, Eastern, Northeast, and Southeast suburbs of Christchurch.

- 4.2 Funding from the New Zealand Transport Agency (NZTA) Waka Kotahi will cover the purchase of the shelters and the Council will be responsible for the installation expenses (i.e. investigation, design, and construction).
- 4.3 According to the funding agreement with the NZTA Waka Kotahi, the shelters must be purchased before the end of June 2025. Staff will work to install the shelters by end of June 2025. However, if some shelters are not installed by that time, they must be purchased and stored otherwise Council will lose the funding to buy the shelters. Storing the shelters will incur costs for Council (additional storage costs).
- 4.4 Staff define a bus stop as well-used if it serves about 20 or more passengers daily, which is the established traditional threshold by Council for installing a shelter.
- 4.5 The planned improvements involve installing seven new shelters, accommodating approximately 170 passengers daily. The number of boardings per bus stop are listed in Table 1.

Table 1: Bus stops for shelter installation within the Waihoru Community Board area

Address and ID	Patronage/day	Bus route
61 Opawa Road - 32957	25	8
187 Wilsons Road - 32817	22	27
99 St Martin Road - 11954	20	Oa
101 Colombo Street - 23550	18	1
300 Colombo Street - 23891	21	1, 44
4 Marriner Street - 42577	37	3
122 Nayland Street - 42793	27	3

- 4.6 Figure 1 presents an example of the shelters installed at Linwood Village. The shelters that are part of this project will have a width of 1 metre, similar to the photograph below. If necessary to meet minimum footpath width requirements, a slimline shelter, which is 0.5 metres in width, will be installed instead.



Figure 1: Shelter installed at Linwood Village.

- 4.7 The proposed plan for the shelter installation at bus stop 32957 outside 61 Opawa Road requires the removal of a street tree (Tree ID 33479). As a semi mature rowan tree (Sorbus) less than 6m in height no resource consent is required for its removal. The tree is in average/fair

but declining condition. However, as there is no immediate need for the removal, resolution from the Community Board is required, including the replacement of two trees as per Councils tree policy.

- 4.8 Underground service checks have shown that the proposed replacement planting locations do not pose any issues in terms of interference or conflicts with underground services.
- 4.9 Species have yet to be determined but will likely be medium to large sized deciduous exotic trees. This will depend on availability from the nursery, and they will be expected to be planted in the 2025 planting season (May-August). The trees will meet the Tree Policy canopy replacement target of replacing the lost canopy within 20 years.
- 4.10 The following related memos/information were circulated to the meeting members:

Date	Subject
05/02/2025	Bus stop upgrades within the Waihoru Spreydon-Cashmere-Heathcote Community Board area (Attachment B)

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.11 The primary objective of this project is to install bus shelters at well-used bus stops. Staff have considered other changes, including bus stop relocation, standard bus stop layout markings, provision of hardstand areas, and installing tactile pavers, which were identified as necessary to meet the Council's standard for bus stops.
- 4.12 Additionally, measures such as green surface treatment, give-way controls, and no-passing lines have been included to enhance the safety of all road users.
- 4.13 The options assessment table presented in **Attachment C** presents the preferred option for each bus stop alongside other options considered but that were not assessed as being reasonably practicable. Please note the following points when reading the table.
- The table outlines only the key upgrades in the preferred option, such as shelter installations, additional no stopping restrictions, and bus stop relocations. Upgrades that have minimal impact on residents, such as tactile pavers, hardstand areas, and green surface treatments, are not presented.
 - The table includes only the points specific to each bus stop. The general considerations, which apply to all bus stops, are discussed below but are not repeated in the table:
 - For bus stops where there have been no operational or safety issues raised, relocation has not been considered an option.
 - The installation of a shelter at each bus stop will provide weather protection for passengers. It will lead to increased maintenance and cleaning costs for the Council.
 - The Do-nothing option was considered alongside the preferred option for each bus stop. The main advantage to do nothing is that the Council would incur no costs. However, the key disadvantage is that none of the targeted improvements would be realised. Additionally, the delay in installation of the shelters will lead to additional storage costs.
 - The standard bus stop line marking layout consists of 12 metres of no stopping restrictions, followed by a 14-metre bus stop, and an additional 6 metres of no-stopping restrictions. This layout enables the optimum access for bus drivers by allowing them to easily pull into and out of the bus stop. It also improves

boarding/departing conditions for passengers by making sure the bus is parallel to the kerb. This is important for elderly people, children, and visually and mobility impaired passengers.

- For bus stops where the bus stop line marking layout upgrades are proposed, the installation of a shelter, without altering/providing line markings, was considered but was not assessed as being reasonably practicable for the following reasons:
 - The standard bus stop line marking layout improves access for bus drivers into and out of the bus stops by minimising the likelihood of cars parking too close to the bus stop, which makes manoeuvring difficult.
 - As these are well-used bus stops, it is likely staff will receive future requests from the community or bus operators for the standard bus line marking layout. Therefore, considering these upgrades alongside the shelter installation provides better value for money by avoiding multiple projects at the same bus stop.
 - The changes are minor, and the resulting loss of on-street parking is minimal.

5. Financial Implications Ngā Hiraunga Rauemi

- 5.1 The estimated costs for the recommended option and the do-nothing option are provided in the table below.
- 5.2 The implementation costs in the table below include the expenses for construction of bus stop upgrades to install the shelters. NZTA Waka Kotahi funds the purchase of the shelters.
- 5.3 Maintenance/Ongoing costs - The Transport Unit Operational Expenditure budgets include maintenance of bus stop infrastructure. The ongoing cost in the Do-Nothing option is for storage, until further bus stop locations are investigated and approved. The shelters would then be used at those locations.
- 5.4 Storage costs refer to the expenses incurred in packing the shelters, transporting them from the factory to storage, and returning them to the factory for assembly and glass installation.
- 5.5 Increased maintenance costs will be allowed for as part of future Long-Term Plan and Annual Plan processes. Budget will be required from year two.

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do-nothing
Cost to Implement	\$90,000	\$0
Maintenance/Ongoing Costs	\$1,600 per year	\$12,000 (for 7 shelters)
Funding Source	PT Futures (CPMS 78850)	PT Futures (CPMS 78850)
Funding Availability	Available	Available
Impact on Rates	In LTP Budget	In LTP Budget

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 If the Community Board selects the do-nothing option, none of the improvements highlighted in the options table (**Attachment C**) will be achieved. This not only includes the benefits of shelter installations but also opportunities to enhance public transport accessibility and safety.

- 6.2 If the Community Board selects the do-nothing option, the associated risk in delaying shelter installation is that additional storage costs could occur. As per the funding agreement between NZTA Waka Kotahi and CCC, the shelters must be purchased by June 2025. A delay in installation will lead to extra storage costs, as detailed in the Capex/Opex table above.
- 6.3 If the Community Board selects the do-nothing option, the shelters will be considered for other bus stops locations potentially outside of this Community Board area. Opting for "Do-nothing" would result in a missed opportunity to improve these bus stops and the experience of people using the public transport system. This also could increase the chance of receiving push back from community.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.4 Statutory and/or delegated authority to undertake proposals in the report:
- 6.4.1 The relevant Community Board or Committee have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolutions of:
- Stopping, standing, and parking restrictions (including bus stops) under Clause 7 of the Traffic and Parking Bylaw 2017.
 - Bus passenger shelters under Section 339 (1) of the Local Government Act 1974.
 - To hear and determine objections to bus stop shelters.
 - Traffic control devices under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017.
 - Grass plots or flowers beds or trees.
- 6.4.2 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 6.4.3 Staff confirm the shelters will not prevent vehicular or pedestrian access to any land having a frontage to the road.
- 6.5 Other Legal Implications:
- 6.5.1 This specific report has not been reviewed and approved by the Legal Services Unit. However the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.6 The required decisions:
- 6.6.1 Align with the [Christchurch City Council's Strategic Framework](#).
- 6.6.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the number of people impacted by a given individual plan, the low risk and cost associated with the decision.
- 6.6.3 Are consistent with Council's Plans and Policies.
- 6.7 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.8 Transport
- 6.8.1 Activity: Transport

- Level of Service: 10.4.1 More people are choosing to travel by public transport - ≥ 13 million trips per year
- Level of Service: 10.4.4. Improve customer satisfaction with public transport facilities (quality of bus stops and bus priority measures) - $\geq 73\%$

6.9 The [Tree Policy](#):

- 6.9.1 Section 4.7 – Approval by Council for the removal of trees to facilitate projects o Council land will take into account the value of the project to the community, including public health and/or the local environment and considerations taken for retaining existing trees compared with the loss of the benefits provided by the trees.
- 6.9.2 Section 1.9 – For every tree removed a minimum of two new trees will be planted with the projected canopy cover replacing that which is lost within 20 years (additional planting may be required)
- 6.9.3 Section 1.7 – All trees will have a minimum establishment maintenance period of 24 months.
- 6.9.4 Section 1.10 - For removals within the road corridor, the location of any replacement trees will be based on the following; (1) in the same road corridor in as close proximity to the tree removed; or (2) if no further planting in the road corridor is required or possible the in the closest road corridor that requires planting; or (3) within the urban forest.

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.10 Early engagement with ECan took place during the design stage through multiple in-person meetings. Staff have considered ECan's comments, and ECan support all the plans.
- 6.11 Consultation started on 10 February 2025 and ran until 5 March 2025.
- 6.12 Consultation details including links to the project information shared on the [Kōrero mai | Let's Talk webpage](#) were advertised on 10 February 2025 via:
- 6.12.1 An e-mail was sent to 65 key stakeholders, including schools and businesses impacted by plans, emergency services, AA, Disabled Persons Assembly, Orion and Chorus, Spokes, Greater Ōtautahi, Generation Zero, Environment Canterbury's Accessibility Reference Group (ARG) and Environment Canterbury's Public Transport Stakeholder Reference Group (PTSRG).
- 6.12.2 Consultation documents that included plans and a summary of improvements were delivered to 25 residents and absentee owners.
- 6.13 The [Kōrero mai | Let's Talk webpage](#) had 123 views throughout the consultation period.
- 6.14 Orion had several queries on specific plans regarding the alignment with cables and minimum approach distances to overhead services with shelters.
- 6.14.1 **Staff response:** For each site, our contractor will conduct an underground service assessment, and appropriate actions will be taken. For sites with specific requirements, we will collaborate with service providers to ensure all aspects are addressed. Additionally, staff have worked on new types of foundations for shelters facilitate easier access to underground services for service providers.
- 6.14.2 Street meetings were offered to residents to discuss plans during the consultation period. Feedback from a street meeting with 122 Nayland Street is summarised in the table in section 6.17.

Summary of Submissions Ngā Tāpaetanga

6.15 Submissions were made by one recognised organisation, one business and eight individuals. All submissions are available on the [Kōrero mai | Let's Talk webpage](#).

6.15.1 The Canterbury/West Coast Automobile Association (AA) District Council agreed with all plans and highlighted that they were essential for the continued improvement in bus patronage.

6.15.2 Christchurch Osteopathic Centre submitted on an individual plan, and their feedback is summarised in the table in section 6.17.

6.16 We did not receive any submissions for the following bus stop improvement plans:

Bus stop address and ID	Ward
99 St Martins Road – 11954	Cashmere
187 Wilsons Road – 32817	Cashmere
61 Opawa Road - 32957	Heathcote
300 Colombo Street – 23891	Heathcote

6.17 The following bus stop improvement plans received submissions. A summary of submitter support and submission themes are provided in the table below.

Bus stop address, ID and changes	Ward	Overall, do you support the plan?			Themes
		Yes	Somewhat	No	
4 Marriner Street – 42577 (new shelter)	Heathcote			5	Concerns <ul style="list-style-type: none"> Intrusive placement Risk of increased noise and antisocial behaviour Safety and visibility risks at the nearby intersection Loss of privacy and security Questions <ul style="list-style-type: none"> Why relocate instead of upgrading the existing stop? Could a nearby alternative location be considered? Requests <ul style="list-style-type: none"> Keep the stop in its current location or upgrade an alternative stop nearby
122 Nayland Street – 42793 (new shelter, adjusting bus markings to standard size, tactile pavers, footpath resurfacing, extending yellow no stopping lines)	Heathcote		2	1	Concerns <ul style="list-style-type: none"> Bus stop placement impacts multiple driveways, making access difficult and possibly unsafe Loss of grass berm reducing property aesthetics Increased noise and antisocial behaviour Worried about advertising on shelter Reduced on-street parking for residents and visitors Questions <ul style="list-style-type: none"> What are the dimensions, materials, and exact placement of the shelter? Will the no-stopping areas be extended to include driveways? What will happen to the power pole and rubbish bin?

Bus stop address, ID and changes	Ward	Overall, do you support the plan?			Themes
		Yes	Somewhat	No	
					Requests <ul style="list-style-type: none"> Move the bus stop further up Nayland Street where there is more space between driveways Avoid placing the shelter directly in front of residential properties Ensure driveway access and parking availability are not negatively impacted We have updated the plan following the on-site meeting with affected residents.
101 Colombo Street – 23550 (new shelter, adjusting bus markings to standard size, tactile pavers, footpath resurfacing, green paint for cyclists)	Cashmere		1		Concerns <ul style="list-style-type: none"> New bus stop unnecessary due to existing stop with shelter nearby Better to improve the stop across from Christchurch South Library instead Requests <ul style="list-style-type: none"> Remove the grass berm entirely if the project proceeds to avoid maintenance issues

Item 8

- 6.18 In response to concerns raised for bus stop 42577 outside 4 Marriner Street, staff consulted on a second option that is not aligned with the relevant design guidance but was deemed a feasible option.
- 6.19 The second option proposes installing the shelter outside 2 Marriner Street at the top of bus box, as shown in **Attachment D**. This option places the shelter beside a tall wall, unlike the low fences in the preferred option. However, it also locates the shelter closer to the living area of 2 Marriner Street compared to the distance between the shelter and living area of 4 Marriner Street in the preferred option.
- 6.20 Staff consulted with the owner and residents of 2 Marriner Street. A submission was received in opposition to the new plan, with the following concerns:
- Noise and disturbances from current bus stop (2.5–5m away)
 - Rubbish, graffiti, and loitering affecting home
 - Shelter would worsen noise and visual impacts, and block views
 - Safety concerns near busy cobbled crossing
- 6.21 The following requests were made by the submitter:
- Do not build the shelter
 - If built, place it in front of 4 Marriner Street or across Nayland Street near Sumner Surf Club
 - Undertake further consultation
- 6.22 The full submission is accessible on the [Kōrero mai | Let's Talk webpage](#).
- 6.23 Some submitters have suggested alternative locations for proposed bus stop upgrades. These have been considered in the options assessment table.

6.24 In response to the feedback, staff provide answers to common concerns raised by submitters:

6.25 **On-street parking loss**

Staff response: Kerbside spaces are limited and need to be considered for all road users, particularly for public transport, which is an essential transport mode for many individuals such as those with disabilities, elderly people, and children and youth. It is important to note that the Council's Suburban Car Parking Policy prioritises the use of kerbside spaces for bus stops over other types of parking. It's also worth noticing that the existing bus stops, even if not marked, already hold 12 metres of no stopping restrictions. To make sure that buses can safely pull in and stop close and parallel to kerb, both CCC and NZTA standards now require a 14-metre bus box with 12 metres and 6 metres no stopping restrictions before and after the bus box.

6.26 **Driveway interruption**

Staff response: Avoiding marking bus stops at driveways is usually the preferred method. However, in a few cases, due to the limited spacing between driveways or to avoid removing a healthy tree, it may be that the bus stop marking interrupts a driveway. It is worth noting that buses will be there only a few times per day and each time for a short period (e.g., 30 seconds). Therefore, we do not expect any safety or operational issues to arise. Additionally, there are many similar situations around Christchurch that have been operating without any issues.

6.27 **Bus shelter will block the sightline/ obstruct our window / is an unpleasant view**

Staff response: It is important to note that the design of the new generation of bus shelters in Christchurch is modern, featuring a combination of metal and toughened glass elements, as shown in the figure below. The glass walls ensure that the shelter has minimal impact on sightlines and obstructing views.

Although staff have tried to place the shelters in locations that minimise these effects, we must consider the needs of public transport users. These individuals may need to wait for buses in severe weather conditions, sometimes for long periods. They could include elderly people, children, and those with disabilities. The primary function of a shelter is to provide weather protection and a place for these individuals to wait.



6.28 Privacy, vandalism, and graffiti

Staff response: Vandalism, privacy issues, and graffiti may occasionally occur at some bus stops, but they are not widespread issues across Christchurch. Should such an incident arise, the police can be contacted, as this behaviour is unacceptable. In the case of graffiti, the relevant Council team will address the issue.

Furthermore, the shelters are being installed at existing, well-used bus stops. This means the concerns mentioned may already exist at these locations, and the addition of a shelter will not significantly increase the likelihood of such incidents.

6.29 Fences/hedges

Staff response: We will ensure that the shelter is installed as recommended in the relevant guides. CCC will not be responsible for maintaining the hedge or fencing as the proposed plans do not affect them.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.30 The decisions does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

6.31 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.





Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions. However, providing shelters along with other bus stop upgrades will enhance public transport user satisfaction, service reliability and encourage more people to use public transport.

7. Next Steps Ngā Mahinga ā-muri

7.1 Once recommendation approved, staff will engage with contractors to proceed with construction.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Attachment A: Proposed bus stop upgrades	25/758839	40
B 	Attachment B: Memo to Community Board	25/758842	47
C 	Attachment C: Optioneering for each bus stop	25/758845	49
D 	Attachmment D: Second option for bus stop 42577	25/759606	52

In addition to the attached documents, the following background information is available:

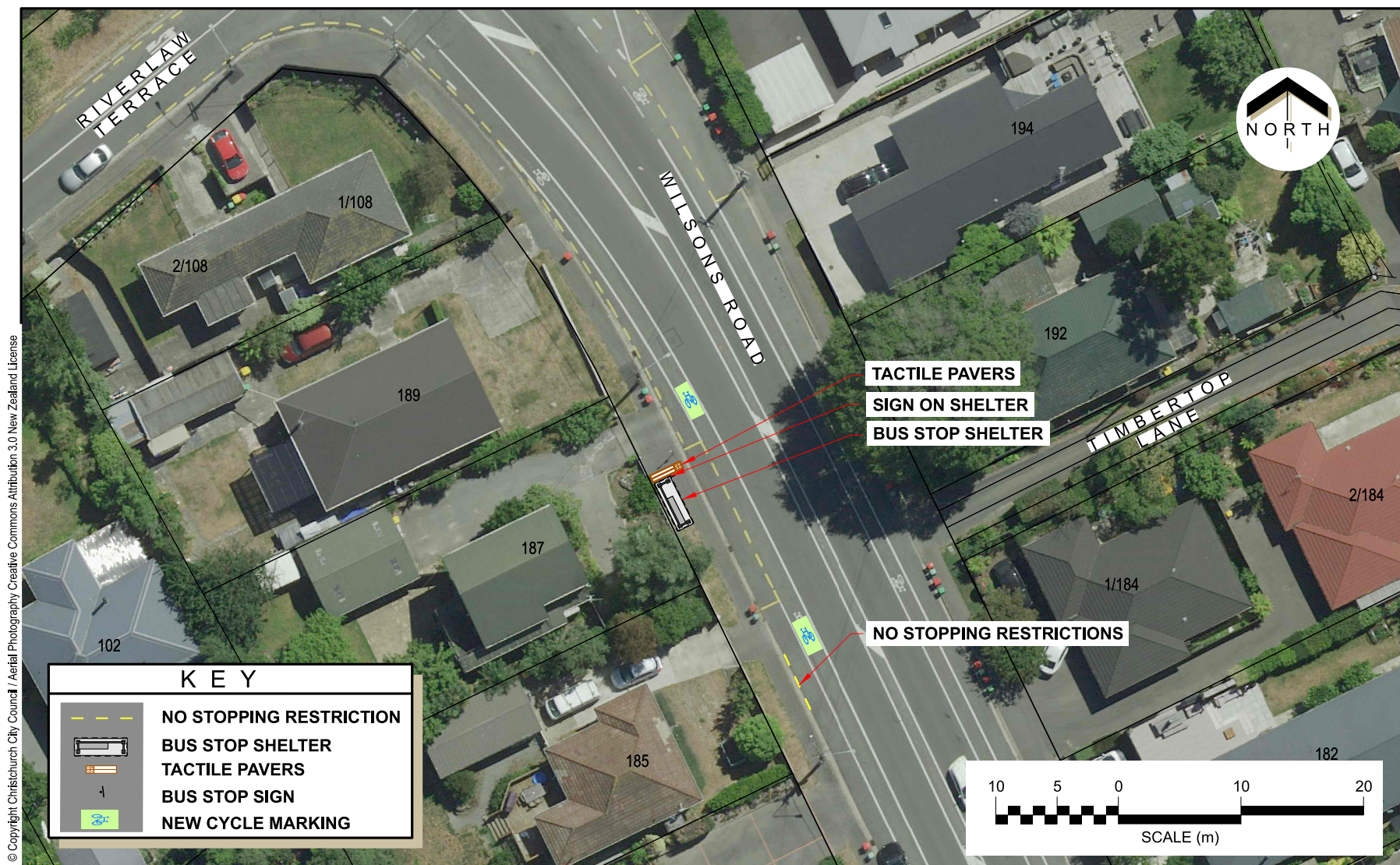
Document Name – Location / File Link
Not applicable

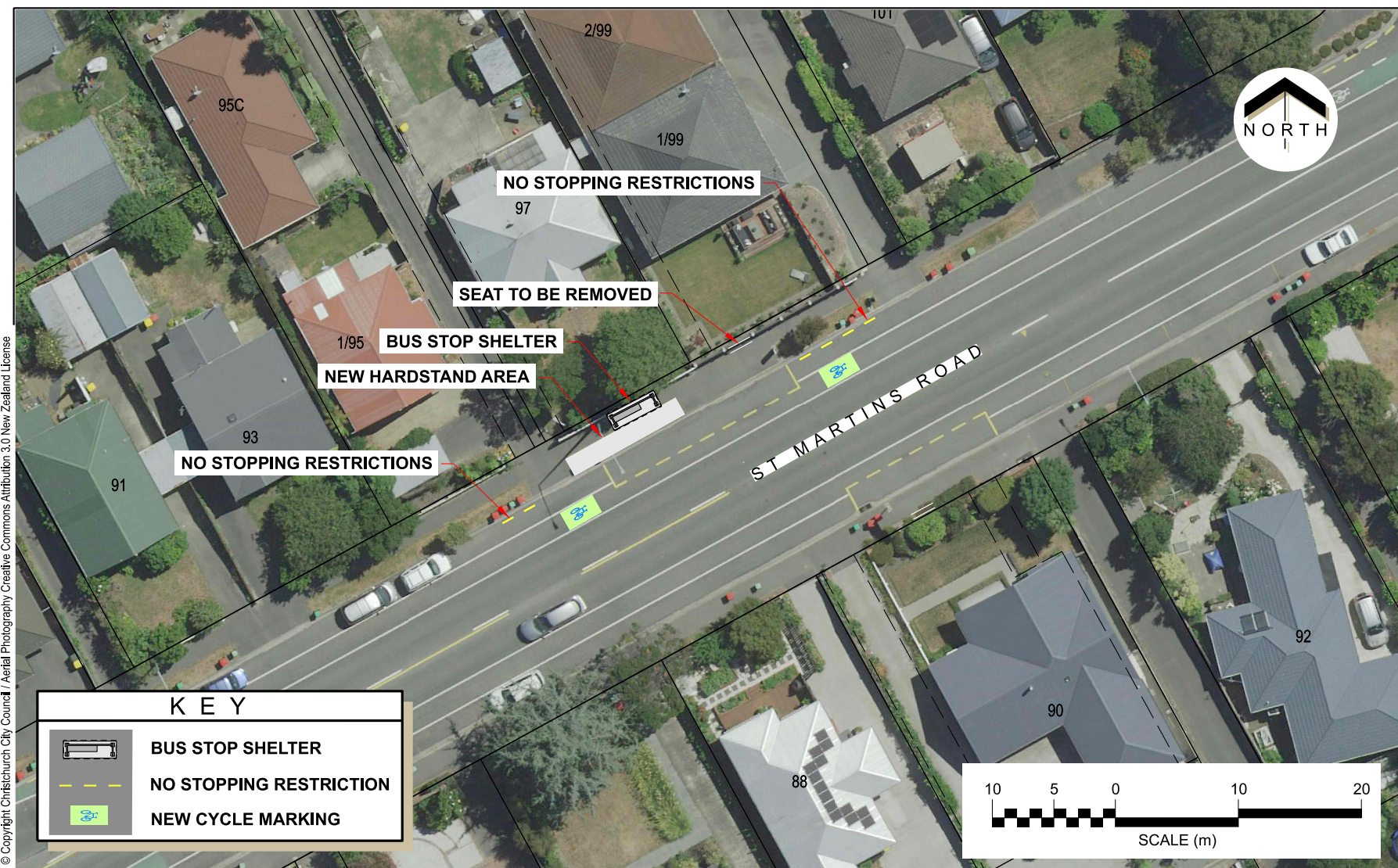
Signatories Ngā Kaiwaitohu

Authors	Mansour Johari - Passenger Transport Engineer Samantha Smith - Engagement Advisor
Approved By	Gemma Dioni - Acting Team Leader Traffic Operations/Principal Advisor Tony Richardson - Finance Business Partner Stephen Wright - Manager Operations (Transport)

Item 8







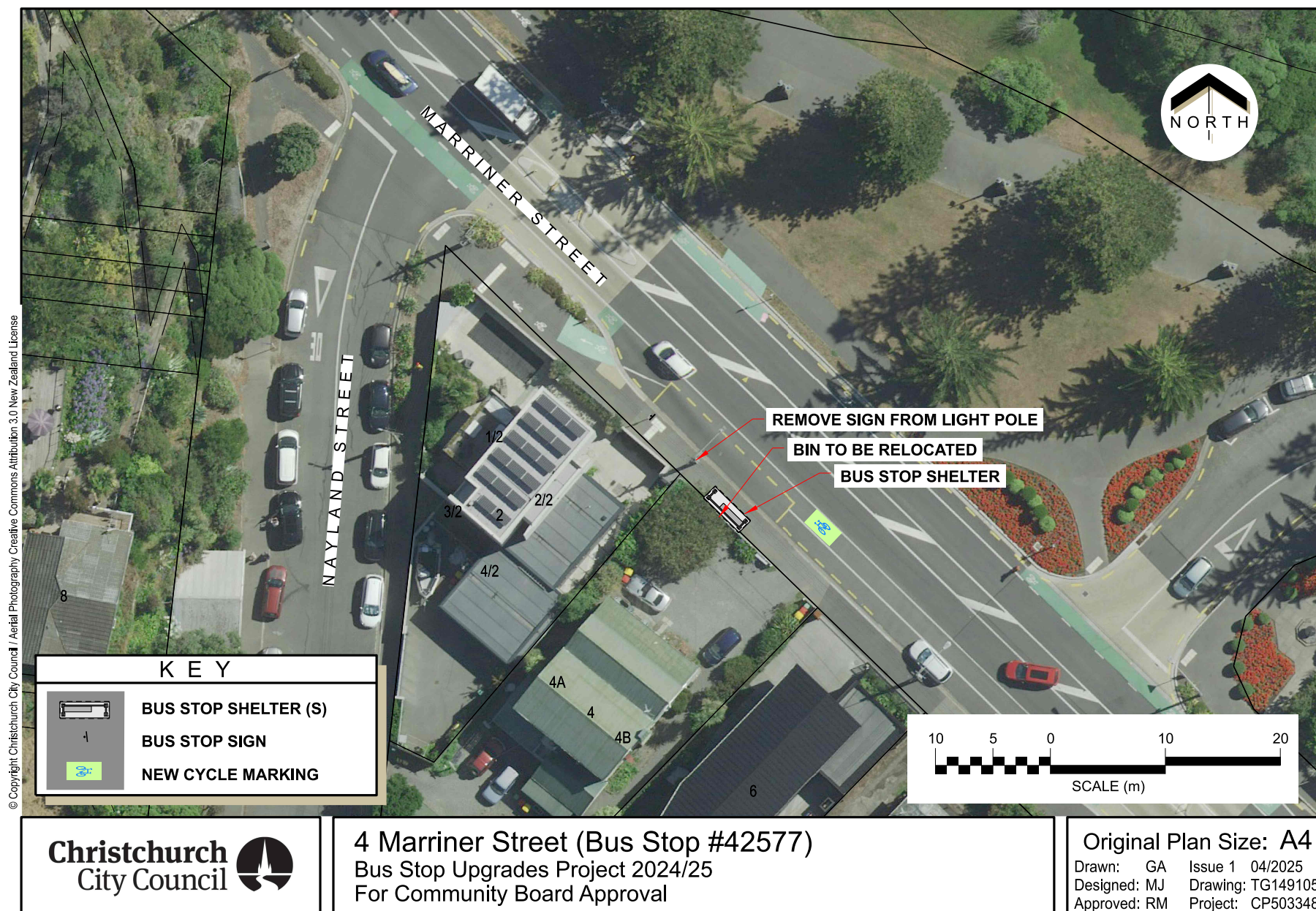


Christchurch
City Council

101 Colombo Street (Bus Stop #23550)
Bus Stop Upgrades Project 2024/25
For Community Board Approval

Original Plan Size: A4
Drawn: GA Issue 1 04/2025
Designed: MJ Drawing: TG149105
Approved: RM Project: CP503348







Memos



Memo

Date: January 2025
From: Mansour Johari, Passenger Transport Engineer
Samantha Smith, Engagement Advisor
To: Waihoru Spreydon-Cashmere-Heathcote Community Board
Cc:
Reference: 25/22911

Bus stop upgrades within the Waihoru Spreydon-Cashmere-Heathcote Community Board area

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this Memo is to provide information to the Waihoru Spreydon-Cashmere-Heathcote Community Board regarding the proposed bus stop improvements within its area.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

- 2.1 On 11 December 2024, Christchurch City Council (CCC) approved the installation of remaining bus stop shelters from the Linwood Bus Stop Improvement Project at well-used bus stops across the Linwood, Central, Eastern, Northeast, and Southeast suburbs of Christchurch.
- 2.2 The funding from the New Zealand Transport Agency (NZTA) Waka Kotahi will cover the purchase of shelters. The Council will be responsible for the installation expenses (i.e. investigation, design, and construction).
- 2.3 According to the agreement with the NZTA Waka Kotahi, shelters must be purchased before the end of June 2025. Staff would work to deliver the shelters by June 2025. However, if some shelters are not installed by that time, they must be purchased and stored (additional storage costs to the Council).
- 2.4 At this stage, staff propose enhancements for seven well-used bus stops located within the Waihoru Spreydon-Cashmere-Heathcote Community Board area. These bus stops are listed in the below table.

Address and ID	Patronage/day	Bus route
61 Opawa Road - 32957	25	8
187 Wilsons Road - 32817	22	27
99 St Martin Road - 11954	20	Oa
101 Colombo Street - 23550	18	1
300 Colombo Street - 23891	21	1, 44
4 Marriner Street - 42577	37	3
122 Nayland Street - 42793	27	3

Memos



- 2.5 The planned improvements consist of installing seven new shelters, accommodating approximately 170 passengers daily. The anticipated impact on street parking is minimal, as the upgrades primarily involve adding shelters to existing bus stops. Consultation plans are presented in **Attachment A**.
- 2.6 Directly impacted residents and businesses will be notified via letter where bus stop upgrades are proposed outside their property. This letter contains an explanation of what is proposed, a consultation plan, and links to the Kōrero mai | Let's Talk webpage that explains more about the features we are installing. The webpage will only be viewable by directly impacted residents and businesses. Residents and businesses are invited to ask questions, request a meeting with Council staff, and are able to provide feedback via our online survey, email, letter, and phone call if they wish.
- 2.7 Environment Canterbury (ECan) supported the proposed plans.

3. Conclusion Whakakapinga

- 3.1 Staff propose the installation of shelters at well-used bus stops to get the best value for money and improvement in public transport outcomes. The risk in delaying shelter installation is that additional storage costs can occur.
- 3.2 The next step in this project is to complete community engagement and then present a decision report to the Community Board. Community engagement is proposed to begin on 10th February 2025.
- 3.3 The delivery of this project (i.e. investigation, design, and construction) will be funded by PT Futures (CPMS 78850). It is anticipated that construction on the project would be complete by the end of this calendar year.

Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Attachment A: Consultation plans for bus stop upgrades in Waihoru	25/152787

Signatories Ngā Kaiwaitohu

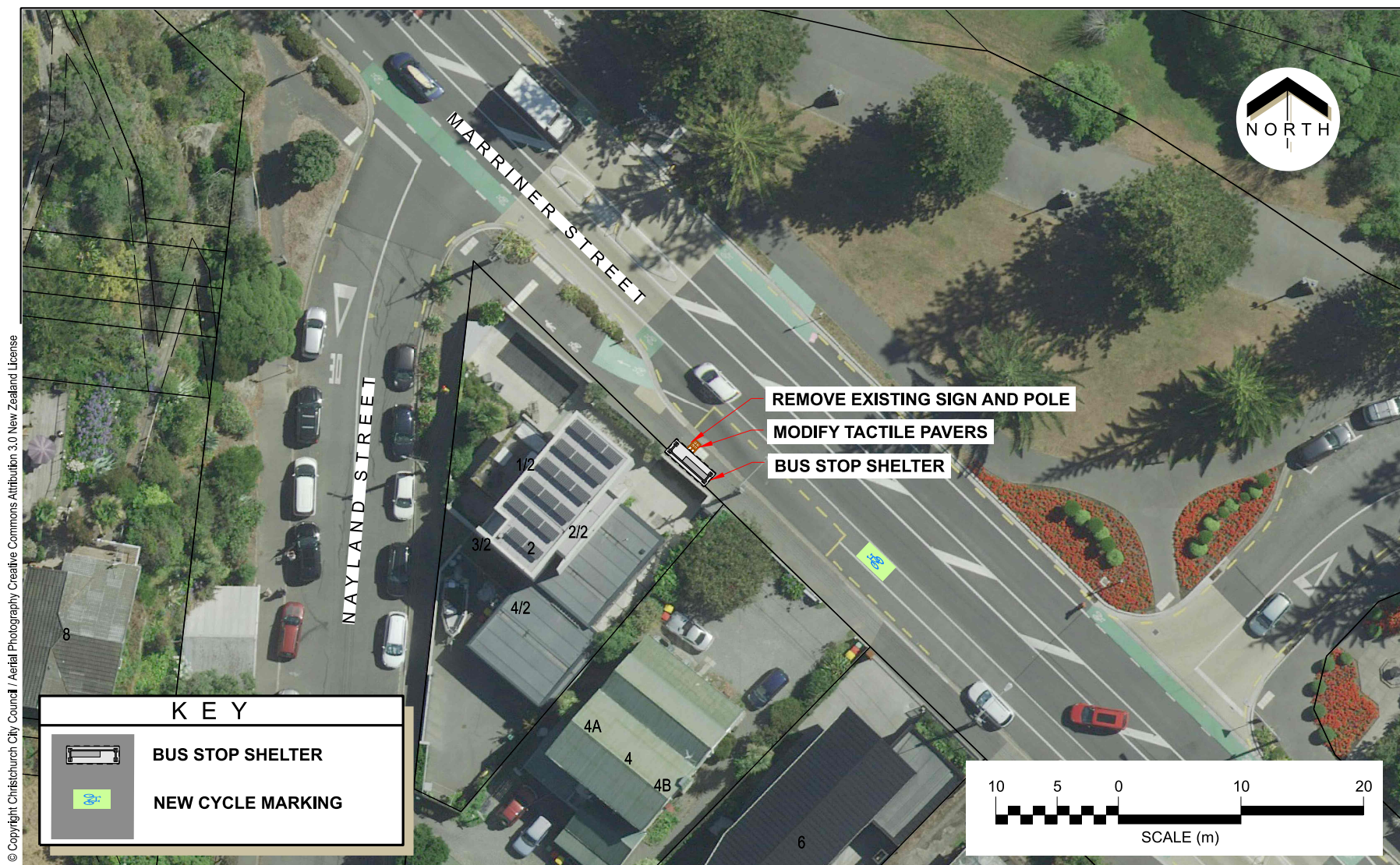
Authors	Mansour Johari - Passenger Transport Engineer Samantha Smith - Engagement Advisor
Approved By	Gemma Dioni - Acting Team Leader Traffic Operations/Principal Advisor Stephen Wright - Manager Operations (Transport)

Optioneering for each bus stop. Please read the table's notes in the report.

Address and ID	Preferred option	Advantages	Disadvantages	Options considered but ruled out
61 Opawa Road - 32957	Shelter installation at existing bus stop	NA	NA	NA
187 Wilsons Road - 32817	Shelter installation alongside the addition of 6 metres of no stopping restrictions	Improved accessibility to the bus stop for buses	On-street parking loss (1 space)	The installation of the shelter, without providing the standard no stopping restrictions was considered however, the proposal improves access for buses and provides better value for money by avoiding multiple projects at the same bus stop
99 St Martins Road - 11954	Shelter installation alongside the addition of 10 metres of no stopping restrictions	Improved accessibility to and from the bus stop for buses	On-street parking loss (2 spaces)	The installation of the shelter, without providing the standard no stopping restrictions was considered however, the proposal improves access for buses and provides better value for money by avoiding multiple projects at the same bus stop
101 Colombo Street - 23550	Shelter installation alongside provision of standard bus stop marking layout at the existing bus stop location	Improved accessibility to and from the bus for passengers Improved accessibility to and from the bus stop for buses Improved the bus stop interruption with the driveway	NA	The installation of the shelter, without providing standard bus stop marking layout was considered however, the proposal improves access for buses. It also improves access for people boarding and alighting the bus particularly for elderly people, children and visually and mobility impaired bus users

Address and ID	Preferred option	Advantages	Disadvantages	Options considered but ruled out
300 Colombo Street - 23891	Shelter installation at existing bus stop	NA	NA	NA
4 Marriner Street - 42577	Shelter installation at existing bus stop	NA	Low fences	<p>The installation of the shelter, beside 2 Marriner Street and outside the bus box was investigated, however was not considered reasonably practicable due to conflicts between bus passengers, cyclists, and pedestrians at the crossing</p> <p>The installation of the shelter, beside 2 Marriner Street, at the top of bus box was investigated and consulted on. This option was not considered preferred due to short distance between the shelter and the property living area</p>
122 Nayland Street - 42793	Shelter installation alongside provision of standard bus stop marking layout at the existing bus stop location	<p>Improved accessibility to and from the bus stop for buses</p> <p>Improved accessibility to and from the bus for passengers</p>	<p>On-street parking loss (3 spaces)</p> <p>Bus stop interrupts the driveway of 124 Nayland Street</p>	<p>The installation of the shelter, without providing standard bus stop marking layout, was investigated however was not considered reasonably practicable, as it would not improve access for buses or provide better value for money by avoiding multiple projects at the same bus stop</p> <p>Relocation of the bus stop outside 118 Nayland Street was investigated however was not</p>

Address and ID	Preferred option	Advantages	Disadvantages	Options considered but ruled out
				<p>considered reasonably practicable due to existing bus stop spacing</p> <p>Relocation of the bus stop outside 126 Nayland Street was investigated however was not considered reasonably practicable due to the proximity of the bus stop to the intersection and the need to remove a tree</p> <p>Relocation of the bus stop outside 126 Nayland Street on Head Street was investigated however was not considered reasonably practicable due to existing bus stop spacing and the proximity to the intersection that would not allow enough space for buses to maintain the proper turning radius after exiting the bus stop</p>



9. Kaiwara Street - Proposed No Stopping Restrictions

Reference Te Tohutoro: 24/2016638

Responsible Officer(s) Te Nick Reid, Traffic Engineer

Pou Matua: Gemma Dioni, Principal Advisor Transportation Safety

Accountable ELT

Brent Smith, General Manager City Infrastructure

Member Pouwhakarae:

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve no stopping restrictions on Kaiwara Street at the intersection of Kaiwara Street and Cashmere Road. This report has been written in response to a request for improving access for people entering and exiting Kaiwara Street at this intersection.
- 1.2 The recommended option is to install six metres of additional no stopping lines in accordance with **Attachment A**.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Kaiwara Street - Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restriction described in resolution 4 below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the eastern side of Kaiwara Street, commencing at a point ten metres from its intersection with Cashmere Road and extending in a northern direction for a distance of six metres, as detailed on Attachment A.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 A resident raised concerns regarding the manoeuvrability of motorists entering and exiting Kaiwara Street at the intersection of Kaiwara Street and Cashmere Road. The issue is prevalent when there are vehicles parked near the current extent of the no stopping restrictions.
- 3.2 Community engagement was undertaken, and initial plans were adjusted to accommodate a request by one affected resident.
- 3.3 The recommended option is to extend the no stopping restrictions to improve access for drivers in accordance with Attachment A.

- 3.4 Options within this report have been assessed against relevant industry-standard design guidance including the sight distance requirements.

4. Background/Context Te Horopaki

- 4.1 Entering and exiting Kaiwara Street can be limited when vehicles park on the eastern side of Kaiwara Street near the intersection of Kaiwara Street and Cashmere Road.
- 4.2 Safety improvements including a new traffic calming threshold were made to the intersection of Kaiwara Street and Cashmere Road in July 2021. Pedestrian sight distance is limited for people when crossing Kaiwara Street at Cashmere Road.
- 4.3 Kaiwara Street, Blakiston Street and Mavin Street had speed humps installed to reinforce that the streets are local residential streets, rather than a shortcut to avoid delays created by the signals at the Cashmere Road / Hoon Hay Road / Worsleys Road intersection.
- 4.4 The nearby Cashmere Road / Hoon Hay Road traffic signals were installed in 2021. Council is aware of concerns with motorists taking shortcuts due to the morning-peak city-bound traffic congestion.
- 4.5 Full crossing sight distance for pedestrians crossing west at Kaiwara Street / Cashmere Road was calculated as 60 metres, which given the curve of the road requires six metres of additional no stopping restrictions.

Options Descriptions Ngā Kōwhiringa

4.6 Preferred Option: No stopping restrictions

- 4.6.1 **Option Description:** Extend the existing no stopping restrictions on the east side of Kaiwara Street at the intersection of Kaiwara Street and Cashmere Road by six metres.

4.6.2 Option Advantages

- Improves the operation / manoeuvrability of the intersection.
- Improves visibility for pedestrians and meets the pedestrian crossing sight distance standard.

4.6.3 Option Disadvantages

- Removes one carpark.

4.7 Alternative option: Do nothing

- 4.7.1 **Option Description:** No changes to no stopping restrictions at the intersection of Kaiwara Street and Cashmere Road.

4.7.2 Option Advantages

- One carpark is retained.

4.7.3 Option Disadvantages

- Does not resolve the manoeuvrability issue of the intersection.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Alternative Option – No changes
Cost to Implement	\$200	\$0
Maintenance/Ongoing Costs	Minimal cost to overall maintenance contract	\$0

Funding Source	Traffic Operations Signs and Markings budget 2024/25	N/A
Cost to prepare report	\$500	\$500

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There is a risk that if this report is not approved then the manoeuvrability/operational issue of the intersection will remain.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
 - 6.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
 - 6.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 6.3 Other Legal Implications:
- 6.3.1 There is no other legal context, issue, or implication relevant to this decision.
 - 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision
- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
 - 6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
 - 6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 6.5 The community engagement and consultation outlined in this report reflect the assessment.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Transport
- 6.7.1 Activity: Transport
 - Level of Service: 10.0.6.2 Reduce the number of death and serious injury crashes on the local road network - Five year rolling average <100 crashes per year

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Affected property owners and residents were advised of the recommended option by letter. Staff received three responses: two in full support of the proposal and one supporting the

proposal with a request to decrease the length of no stopping restrictions from nine metres to six metres.

6.9 Staff reviewed the proposal and made a change based on feedback received, as it was possible to reduce the length of the no stopping restrictions from nine metres to six metres as this would be sufficient for improving motorist manoeuvrability. The pedestrian crossing sight distance requirements could also be achieved with six metres of no stopping restrictions.

6.10 The decision affects the following wards/Community Board areas:

6.10.1 Waihoru Spreydon-Cashmere-Heathcote

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.11 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.


Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.16 The proposal in this report is unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

7.1 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Attachments Ngā Tāpirihanga

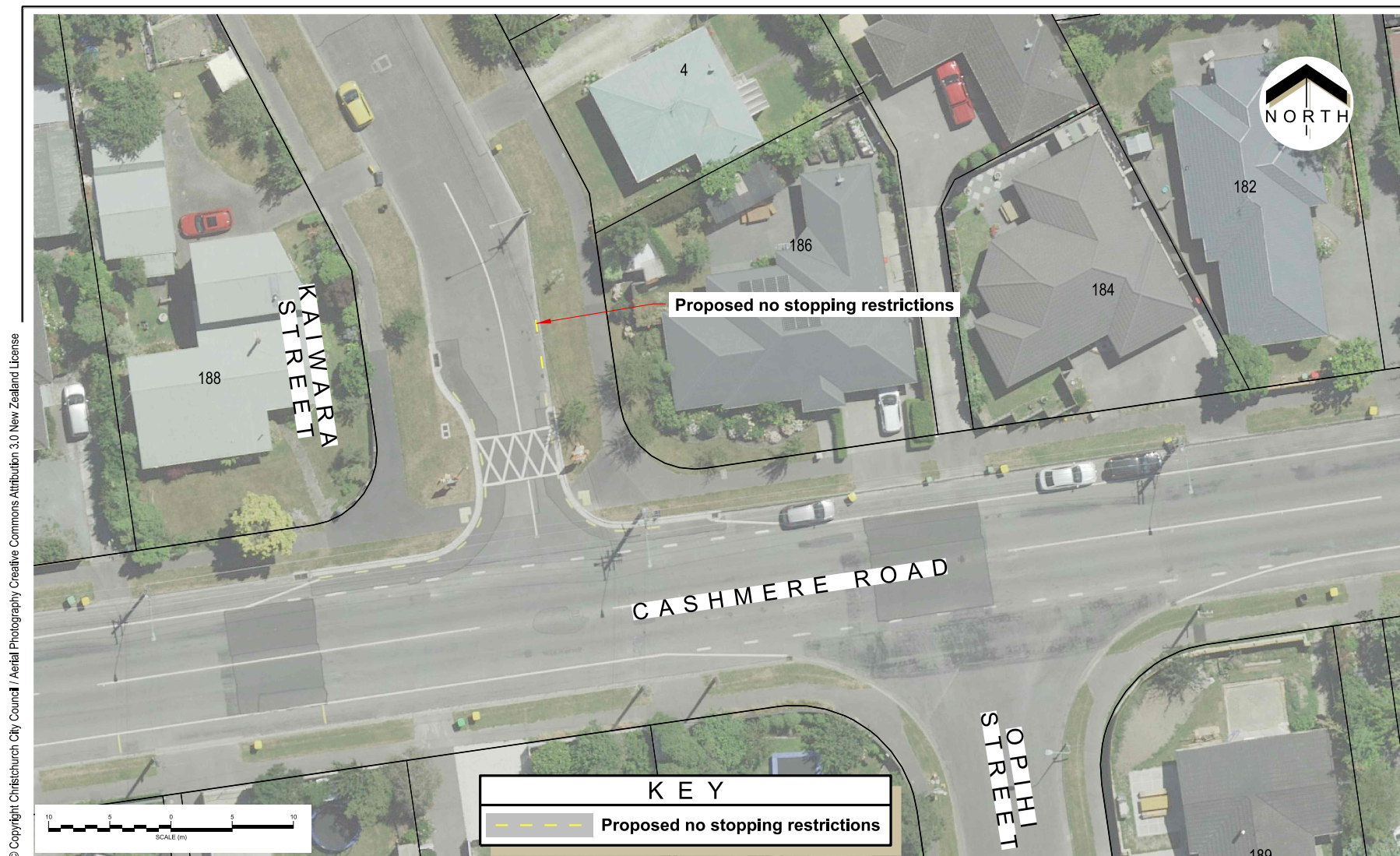
No.	Title	Reference	Page
A 	Kaiwara Street Proposed No Stopping Restrictions	24/2208081	57

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Nick Reid - Traffic Engineer
Approved By	Gemma Dioni - Acting Team Leader Traffic Operations/Principal Advisor Stephen Wright - Manager Operations (Transport)



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Christchurch
City Council

Kaiwara Street
Proposed No Stopping Restrictions
For Board Approval

Original Plan Size: A4
Drawn: MJR Issue 1 14/04/2025
Designed: NR Drawing: TG150130
Approved: Project: RPS845

10. Licence Assignment Request - Stoked Surf School Tapui Limited

Reference Te Tohutoro: 25/610652

Responsible Officer(s) Te
Pou Matua: Grant McIver-Leasing Consultant

Accountable ELT
Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of Waihoru Spreydon-Cashmere-Heathcote Community Board to grant Landlord approval to a Licence Assignment from Stoked Surf School Tapui Limited to Surf System Limited.
- 1.2 The report is staff generated to support Stoked Surf School Tapui Limited Licence Assignment application and to seek the required delegated approvals required by the Purchaser, Surf System Limited, to facilitate the purchase of the business.
- 1.3 This report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the level of impact on the existing user groups that currently use the premises and whether this decision can be reversed once made.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Licence Assignment Request - Stoked Surf School Tapui Limited Report.
2. Notes that the decision in this report is assessed being of low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Provides landlord approval on behalf of Council to the Assignee, Surf System Limited.
4. Approve the Assignment of the Council's licence with Stoked Surf School Tapui Limited to Surf System Limited.
5. Delegates authority to the Manager Property Consultancy to do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including but not limited to conclude and administer the assignment and any licence variation required to affect an assignment.

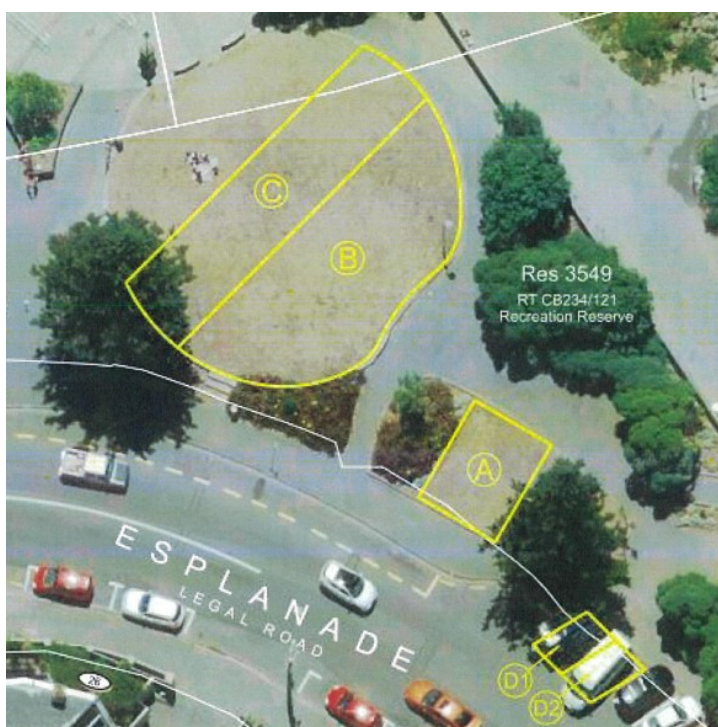
3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Stoked Surf School Tapui Limited (the Assignor) trading as Stoked Surf School are the current Licensee and operators.
- 3.2 The land is located at 147 and 147R Esplanade, Christchurch and described as Part Reserve 3549 Contained in CB234/121 vested in the Christchurch City Council. The premises is part of Scarborough Park and held as a park under The Reserves Act and the associated street parking issued under the public places Bylaw 2018.

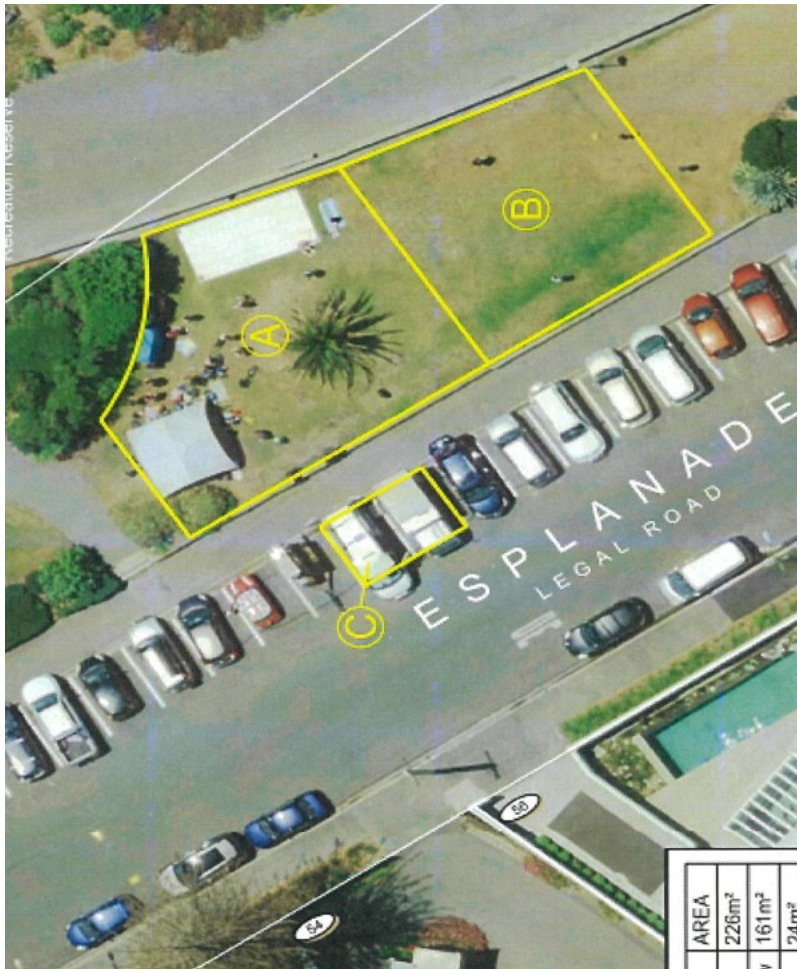
- 3.3 The license also allows for two designated car parks on legal road for related vehicles during the months in each year 1 September - 30 April inclusive.
- 3.4 The Assignor has entered into an agreement for the sale of that business with Surf System Limited (the Assignee) and has requested that the remaining lease terms they hold by way of licence agreement with Council as landlord be assigned to Surf System Limited subject to landlord approval.
- 3.5 The current lease commenced on 1 September 2023 and expires on 31 August 2031.

Background/Context Te Horopaki

- 3.6 Following a public Request for Proposals process a new licence commencing 1 October 2023 was agreed by Council with the Assignor.
- 3.7 The existing Licence has an Initial lease term of four (4) years from 1 September 2023 with one (1) right of renewal of four (4) years.
- 3.8 Assignor Licence area -



- 3.9 Prior to the new licence, the Assignor had been trading formally in this location since 2013.
- 3.10 The Assignor has entered into a conditional sales agreement with the Assignee for the business and assets of Stoked Surf School Tapui Limited.
- 3.11 The Assignee is using the company name "Surf System Limited" to purchase the assignor's business but is in fact already established by way of a licence with Council as Professional Surf Coaching Limited, trading as Learn To Surf located at the Clock Tower end of the Esplanade.
- 3.12 Prior to the new licence, the Assignee had been trading formally in this location since 2013.
- 3.13 Assignees existing business location



3.14 The Stoked Surf School name will remain the same and focus on surfing lessons and wetsuit hire.

3.15 The point of difference between the two business will be:

- Slightly cheaper lesson price point
- Slightly different lesson formats and packages
- Smaller groups
- Different lesson times
- Wider lesson offering
- Professional surf coaching has reached capacity, and the purchase of this business allows overflow business and support from one to the other to assist with managing capacity.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

3.16 The following reasonably practicable options were considered and are assessed in this report:

- Approve the Assignment of the current Deed of Licence to the Assignee.
- Decline the Assignment of the current Deed of Licence to the Assignee.

3.17 The following options were considered but ruled out:

- Terminate the Licence Agreement and enter into a new licence agreement with the Purchaser: This option would involve ending the Licence before the assignment takes place publicly advertising a new Licence and entering a new licence with the purchaser on

the same terms, which could be ruled out if the existing lease terms are still favourable or if terminating the lease would create complications or unnecessary delays to the sale process.

- Delay the Assignment Decision: Postponing the decision for further review or negotiation. This could be ruled out if the assignment is time-sensitive or if there is sufficient information to make an immediate decision

3.18 **Preferred Option:** Approve the Assignment of Lease to the Assignee.

3.18.1 **Option Description:** Provide Landlord approval to the Assignee to enable the sale of the business.

3.18.2 **Option Advantages**

- The Council will continue to receive rental income for the duration of the lease term.
- Business as usual with the same permitted use.
- The current level of service will not reduce, and the purchaser will bring experience and expanded services and capability to this location.
- The Council (as Landlord) will fulfil contractual obligations under the lease agreement with respect to approving an assignment of the licence.
- The proposed Assignee is already a Local industry operator known to council and with a proven track record.
- The Landlord cannot unreasonably withhold the approval for a lease Assignment.

3.18.3 **Option Disadvantages**

- Nil.

3.19 Decline the assignment of the current Deed of Lease to The Assignee.

3.19.1 **Option Description:** The Community Board declines the assignment of the current Deed of Lease to the Assignee, removing the opportunity for the current operators to sell their business.

3.19.2 **Option Advantages**

- The Council will still have a working relationship with known tenants however that may prove to be tenuous.
- Retains a secure tenant (incumbent) for the remainder of the current lease term.

3.19.3 **Option Disadvantages**

- Council would be hindering the opportunity for the current operators to sell their business.
- Landlord's consent to an assignment cannot be unreasonably withheld.
- It is considered that there are no reasonable grounds to withhold consent to this assignment, therefore in doing so the Council as landlord could be challenged to be in default of the lease and not be in a strong position to defend such a decision
- Council would be hindering the opportunity for the current operators to sell their business.

Analysis Criteria Ngā Paearu Wetekina

- 3.20 The decisions put forward for consideration are reasonably straight forward; to approve the request or not to approve the request.
- 3.21 The implications to Council are minimal if any as approving the request in this report will ensure a continued and uninterrupted revenue stream and service to Council.
- 3.22 There is continued compliance with the existing lease terms and conditions.
- 3.23 The Assignee is an experienced operator. They have a proven track record in holding a Licence and health delivery in the allied health industry.
- 3.24 The existing tenant is not in breach of the lease conditions and rent payments are up to date.

4. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 - Decline the assignment of the current Deed of Lease to the Assignee
Cost to Implement	Internal staff costs to review documentation	Internal staff costs to review documentation
Maintenance/Ongoing Costs	Tenant responsibility	Tenant responsibility
Funding Source	Operational Funds	Operational Funds
Funding Availability	Current budgets	Current budgets
Impact on Rates	Nil	Nil

5. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 5.1 **Risk: Operator Failure Due to Market Forces or Poor Management**
Mitigation: The Assignee is, an experienced local operator with a proven track record in this location. If failure occurs, the Council can initiate a Request for Proposals process or repurpose the space.
- 5.2 **Risk: Tenant Not Renewing Lease in Three Years**
Mitigation: This risk is considered very low due to the assignees experience. In the event of non-renewal, Council staff may face costs for a new Request for Proposals tender, though this is unlikely.
- 5.3 **Risk: Financial Stability During Lease Period**
Mitigation: The Assignor remains as lease guarantor until the next renewal date, September 1, 2027, providing additional security.

Legal Considerations Ngā Hīraunga ā-Ture

- 5.4 Statutory and/or delegated authority to undertake proposals in the report:
 - 5.4.1 The Community Board holds the delegated authority to approve lease assignment requests.
- 5.5 Other Legal Implications:
 - 5.5.1 The legal consideration is the preparation of the Deed of Assignment of Licence which is a routine matter on which the legal situation is well known and settled.

- 5.5.2 Council's Legal services unit has advised that an assignment of licence is possible and relevant drafting.
- 5.5.3 Under standard terms and conditions of the Licence Agreement, the Landlord may not unreasonably withhold or delay their approval to the assignment provided that the proposed assignee is:
- Respectable
 - Responsible
 - Has the financial resources to meet the tenant's commitments under the lease and
 - The relevant experience to properly conduct the business use.

Strategy and Policy Considerations Te Whai Kaupapa here

- 5.6 The required decisions:
- 5.6.1 Align with the Christchurch City Council's Strategic Framework.
- 5.6.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the level of impact city wide of those affected by this decision.
- 5.6.3 Is Consistent with Council's Plans and Policies.
- 5.7 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 5.8 Parks, Heritage and Coastal Environment
- 5.8.1 Activity: Parks and Foreshore
- Level of Service: 6.3.5 Customer satisfaction with the recreational opportunities and ecological experiences provided by the City's Regional Parks - >=80%

Community Impacts and Views Ngā Mariu ā-Hāpori

- 5.9 The Community has not been consulted directly about this assignment request. This is an operational issue and there is no requirement to consult within legislation during an assignment process. It is expected this proposal would be supported as it supports Council's long-term plan: Level of Service:6.3.5 -Customer Satisfaction with Recreational activities and ecological experiences by continuing the offering for recreational users and visitors to the area
- 5.10 The community was consulted during the process to grant the initial licence in 2023, there is no change to the terms and conditions of what was formalised in the licence following this consultation.
- 5.11 The decision affects the following wards/Community Board areas:
- 5.11.1 Waihoru Spreydon-Cashmere-Heathcote Community Board.
- 5.12 The Waihoru Spreydon-Cashmere-Heathcote Community Board view was supportive of the new licence to the assignee in 2023 the assignment ensures continued services which will benefit the community.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 5.13 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 5.14 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

- 5.15 There is no material change to the lease area or the permitted use of the lease that affects Mana Whenua.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 5.16 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions due to the low carbon footprint of the tenant.

6. Next Steps Ngā Mahinga ā-muri

- 6.1 The next steps will be to review the Deed of Assignment of Lease documentation supplied by the Assignee and arrange Council signing and sealing.

Attachments Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Grant McIver - Leasing Consultant
Approved By	Kathy Jarden - Team Leader Leasing Consultancy Angus Smith - Manager Property Consultancy Robbie Hewson - Head Ranger Coastal & Plains Rupert Bool - Head of Parks

11. Restoration planting on the Ōpāwaho - Heathcote river between St Martins Road and Colombo Street

Reference Te Tohutoro: 25/697482

Responsible Officer(s) Te Pou Matua: Ruby Mountford-McAuley (Community Partnership Ranger)

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval to plant indigenous species at nine locations along the Ōpāwaho-Heathcote River as part of community events.
- 1.2 Council Staff have been working with volunteer groups and will provide support by supplying plants and marking out planting areas
- 1.3 While the Ōpāwaho-Heathcote Spatial Planting Plan is still being finalised specific planting locations will continue to be brought to the Board for approval to enable community groups to begin planting.
- 1.4 The sections within this report will form part of the Ōpāwaho-Heathcote Spatial Planting Plan which is expected to come to the board in June.
- 1.5 Initial feedback from Ōpāwaho-Heathcote River Network (OHRN) has been provided on the Ōpāwaho-Heathcote Spatial Planting Plan. The feedback is constructive and has led to a number of changes to the plan.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Restoration Planting on the Ōpāwaho-Heathcote River between St Martins Road and Colombo Street Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves planting within the identified areas between St Martins Road and Colombo Street

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Several planting days are being planned by community groups along the Ōpāwaho-Heathcote River. These include:
 - 3.1.1 Friends of Riverlaw Esplanade Reserve, planting either side of the St Martins Road Bridge
 - 3.1.2 York Street River Lovers, planting along Fifield Terrace from York Street towards Wilsons Road
 - 3.1.3 Friends of Farnley Reserve, planting along the river in Farnley and Centaurus Reserves
 - 3.1.4 Te Ringatini, planting along Hunter Terrace

- 3.2 Community planting days in previous years have established native species along the Ōpāwaho-Heathcote River. These plantings have been supported by staff through the supply of plants and enabling the organisation of planting days.
- 3.3 Staff are developing a broader Ōpāwaho-Heathcote Spatial Planting Plan. Until this has been finalised specific locations for planting will continue to be bought to the Board for approval.
- 3.4 Although the Ōpāwaho-Heathcote Spatial Planting Plan has not been finalised, recommendations from the draft plan and feedback from the OHRN have been taken into consideration when proposing planting areas for this season.

4. Background/Context Te Horopaki

- 4.1 Various community groups have been involved in plantings along the Ōpāwaho-Heathcote River over the years.
- 4.2 Numerous planting days are planned for the coming winter season. It is the purpose of this report to seek approval for nine new sites to allow planting to proceed.
- 4.3 All proposed planting locations have been selected based on the draft version of the Ōpāwaho-Heathcote Spatial Planting Plan. The information in the draft plan, such as the location of underground services and the use of the river for different activities, has been considered, and will continue to guide planting this season.
- 4.4 Feedback from the OHRN has also been considered when selecting proposed planting locations, and will be incorporated into the final Ōpāwaho-Heathcote Spatial Planting Plan.
- 4.5 Friends of Riverlaw Esplanade Reserve have been planting indigenous species alongside the St Martins Road Bridge for two years. This year the group would like to continue their planting in the areas identified in Images 1 and 2.





Image 2: the area highlighted in green depicts one of the proposed locations for planting of indigenous species this season by Friends of Riverlaw Esplanade Reserve

4.6 York Street River Lovers began planting along the stretch of river at the end of their in 2024. They would like to continue their work in the two areas identified in Images 3 and 4.



Image 3: the area highlighted in green depicts one of the proposed locations for planting of indigenous species this season by York Street River Lovers

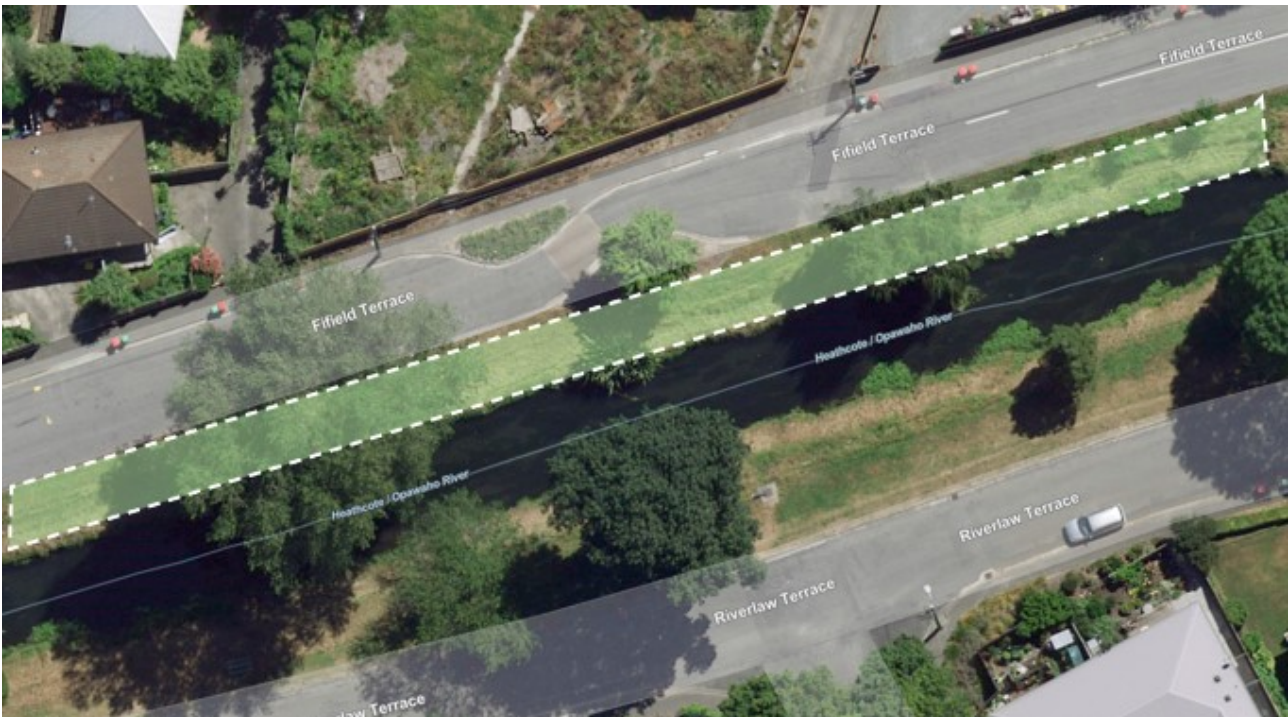


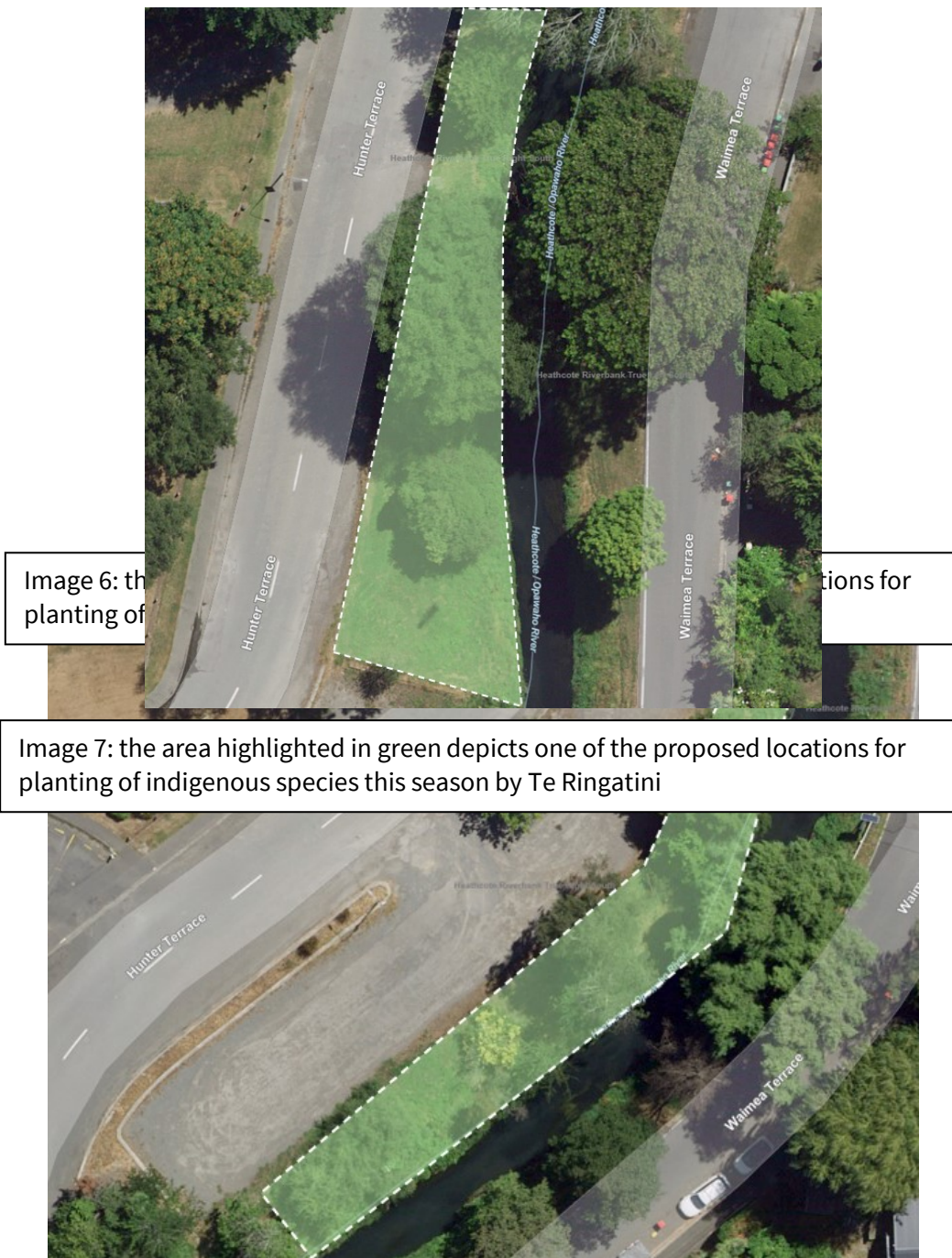
Image 4: the area highlighted in green depicts one of the proposed locations for planting of indigenous species this season by York Street River Lovers

- 4.7 Friends of Farnley Reserve have been caring for Farnley Reserve for several years. This season the group would like to extend their planting into a small section of the adjacent Centaurus Reserve, identified in Image 5.



Image 5: the area highlighted in green depicts one of the proposed locations for planting of indigenous species this season by Friends of Farnley Reserve

- 4.8 Te Ringatini have been caring for the Donkey Track for five years. Last year they extended their project across Malcolm Ave onto Hunter Terrace. This season they would like to continue to plant further along Hunter Terrace as identified in Images 6 and 7.



Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.9 The following reasonably practicable options were considered and are assessed in this report:
- 4.9.1 Approve proposed planting locations
 - 4.9.2 Decline proposed planting locations until the Ōpāwaho-Heathcote Spatial Planting Plan is finalised

Options Descriptions Ngā Kōwhiringa

4.10 Preferred Option: Approve proposed planting locations

4.10.1 **Option Description:** Community Board to grant approval of the proposed planting locations as outlined within the report

4.10.2 Option Advantages

- Allows the community groups identified to complete their planting days as planned taking guidance from the draft version of the Ōpāwaho-Heathcote Spatial Planting Plan and feedback from the OHRN

4.10.3 Option Disadvantages

- Planting will be undertaken without a finalised version of the Ōpāwaho-Heathcote Spatial Planting Plan and without wider public consultation

4.11 Alternative Option: Decline proposed planting locations

4.11.1 **Option Description:** Community Board could decline the planting area until the Ōpāwaho-Heathcote Spatial Planting Plan is finalised including consultation

4.11.2 Option Advantages

- Board will have an understanding of how the planting fits within the wider Ōpāwaho-Heathcote Spatial Planting Plan
- Board will have a broader understanding of public opinion through the results of consultation

4.11.3 Option Disadvantages

- The community groups identified will not be able to undertake planting this year

Analysis Criteria Ngā Paearu Wetekina

4.12 The ability of the identified groups to continue their planned planting projects

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2
Cost to Implement	\$15,000	Nil
Maintenance/Ongoing Costs	Nil	Nil
Funding Source	SW Natural Waterways Budget	
Funding Availability	Yes	
Impact on Rates	Nil	

5.1 The costs associated with the planting relates only to the purchase of plants. All ongoing maintenance will be handled by the community groups.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 The proposed plantings will take guidance from the information included in the draft version of the Ōpāwaho-Heathcote Spatial Planting Plan, including the location of underground services and the other users of the locations, as well as feedback received from the OHRN.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Council has the delegation to plant within parks

- 6.3 Other Legal Implications:

6.3.1 There is no legal context, issue, or implication relevant to this decision

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision:

6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).

6.4.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the number of properties that will be impacted and how it will alter use of the area.

6.4.3 Is consistent with Council's Urban Forest Plan, in particular the following objectives:

- Objective 1.1: Grow our urban forest and achieve and maintain canopy cover targets;
- Objective 1.2: Distribute canopy cover equitably, with no ward having less than 15% total canopy cover
- Objective 2.4: Increase the visibility of native tree species and create ecological corridors

- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

- 6.6 Parks, Heritage and Coastal Environment

6.6.1 Activity: Parks and Foreshore

- Level of Service: 6.8.2.1 Increasing tree canopy in Parks - A net increase in total number of trees is achieved (1:2 replacement policy), with a minimum of 50% of the trees being medium to very large species

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 No specific consultation has been undertaken for these planting sites, however feedback from the OHRN related to the Ōpāwaho-Heathcote Spatial Planting Plan has been received and will be incorporated into future plantings

- 6.8 The decision affects the following wards/Community Board areas:

6.8.1 Waihoru Spreydon-Cashmere-Heathcote Community Board

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.9 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

- 6.10 The decision involves a matter of interest to Mana Whenua and could impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.11 The planting of indigenous species along the river corridor is in alignment with the Mahaanui Management Plan and is in alignment with the Urban Forest Plan

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.12 The decisions in this report are likely to:
 - 6.12.1 Contribute positively to adaptation to the impacts of climate change.
 - 6.12.2 Contribute positively to emissions reductions.
- 6.13 The proposed planting will result in an increase in canopy cover across the city. As trees sequester carbon this will have a positive impact on the Council's emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If the Community Board approves the proposed locations they will be planted during winter this year,
- 7.2 If the Community Board does not approve the proposed locations staff will work with the groups affected to delay the proposed planting and incorporate them into other works

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Ruby Mountford McAuley - Community Partnership Ranger
Approved By	Toby Chapman - Manager Urban Forest Rupert Bool - Head of Parks

12. Waihoru Spreydon-Cashmere-Heathcote 2024-25 Discretionary Response Fund Christchurch South Community Garden Trust Website

Reference Te Tohutoro: 25/826023

Responsible Officer(s) Te Shanelle Temaru-Ilalio, Community Development Advisor

Pou Matua: Heather Davies, Community Development Advisor

Accountable ELT Andrew Rutledge, General Manager Citizens and Community

Member Pouwhakarae:

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2024-25 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF24/25_025_SCH	Christchurch South Community Garden Trust	Website upgrade and associated costs.	\$5,000	\$5,000

- 1.2 There is currently a balance of \$51,740 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote 2024-25 Discretionary Response Fund Christchurch South Community Garden Trust Website Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
3. Approves a grant of \$5000 from its 2024-25 Discretionary Response Fund to Christchurch South Community Garden Trust towards a website upgrade and associated costs.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority of Building trust and confidence.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
- 3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.5 The significance level was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.7 At the time of writing, the balance of the 2024/25 Discretionary Response Fund is:

Total Budget 2024/25	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$126,010	\$74,270	\$51,740	\$46,740

- 3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Christchurch South Community Garden Trust - DRF - Website Upgrade	25/830447	77

Signatories Ngā Kaiwaitohu

Authors	Shanelle Temaru-Ilalio - Community Development Advisor Heather Davies - Community Development Advisor
Approved By	Matthew McLintock - Manager Community Governance Team

2024/25 WAIHORO SPREYDON-CASHMERE-HEATHCOTE DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Christchurch South Community Gardens Trust</p> <p>Application Number: DRF24/25_025_SCH</p> <p>Physical address 188 Strickland St, Spreydon</p> <p>Funding History <i>(past three years)</i></p> <p>2024/25 - \$20,000 - wages, operational costs and equipment - SCF SCH 2023/24 - \$10,000 - wages and operational costs, Y3 of 3 - SCF SCH 2023/24 - \$12,000 - costs associated with wages - SCF SCH 2022/23 - \$10,000 - wages and operational costs, Y2 of 3 - SCF LCH 2022/23 - \$19,500 - wages and operational costs, Y2 of 2 - SCF SC</p>	<p>Website Upgrade - Christchurch South Community Gardens Trust (CSCGT)</p> <p>Contribution towards cost of CSCGT website upgrade (technical, software, personnel), including website project manager fee July - Sept 2025.</p>	<p>Total Cost of Project: \$7,500</p> <p>Total Amount Requested: \$5,000</p> <p>Percentage of project requested: 67%</p> <p>Contribution sought towards: Website construction - \$5,000 Content Management - \$1,000 Web Hosting Fee - \$500 Website Project Manager - \$1,000</p> <p>Other sources of funding: \$1,000 funds on hand.</p>	<p>\$5,000</p> <p>That the Waihoru Spreydon-Cashmere-Heathcote Community Board makes a grant of \$5,000 from its 2024/25 Waihoru Spreydon-Cashmere-Heathcote Discretionary Response Fund to Christchurch South Community Gardens Trust towards funding a website upgrade and associated costs.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>A Well-functioning website with a focus on connecting and servicing the general community, disadvantaged groups, researchers in the community garden sector, and people seeking to support and participate in the activities of the trust.</p>	<p>Staff Assessment</p> <p>CSCG was established in 1999 and is regarded as a neighbourhood resource, providing projects at the garden and in the wider neighbourhood. It is a place for community to access practical knowledge, help and resources around how to grow fruit and vegetables. Through gardening cultural connections happen and neighbourhood links are created.</p> <p>The focus of the garden is neighbourhood sustainability. In support of this focus there are a number of projects delivered, such as: Community Waste Minimisation, which processes around 25 tonnes of waste on site. Social Housing Gardeners Support which focuses on resourcing low income gardeners in social housing complexes and creating positive neighbourly connections. Student research placements through collaboration with tertiary institutions. Placements are available for people with disabilities and there are links with Workbridge.</p> <p>The Christchurch South Community Garden is a well-established, highly visible open property, which continues to attract local residents as volunteers and customers.</p> <p>The request for funding is for costs associated with a user-friendly website upgrade and costs associated with this.</p> <p>Rationale for staff recommendation</p> <p>- A more user friendly website upgrade will be more informative and encourage a better reach in a growing digitally competent community.</p> <p>- All of the programmes and initiatives CSCG has to offer will be readily available online, including volunteering opportunities, workshops, community waste minimization and sustainable gardening practices. .</p>
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13. Waihoru Spreydon-Cashmere-Heathcote 2024-25 Discretionary Response Fund Mount Pleasant Memorial Community Centre and Residents Association Incorporated

Reference Te Tohutoro: 25/831392
Responsible Officer(s) Te Pou Matua: Heather Davies, Community Development Advisor
Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2024-25 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF24/25_026_SCH	Mount Pleasant Memorial Community Centre and Residents Association Incorporated	Printing of community newsletter	\$500	\$500

- 1.2 There is currently a balance of \$51,740 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote 2024-25 Discretionary Response Fund Mount Pleasant Memorial Community Centre and Residents Association Incorporated Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
3. Approves a grant of \$500 from its 2024/25 Waihoru Spreydon-Cashmere-Heathcote Discretionary Response Fund to Mount Pleasant Memorial Community Centre and Residents Association towards printing of community newsletter project.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority of Building trust and confidence.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.

3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.

3.5 The significance level was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

3.7 At the time of writing, the balance of the 2024/25 Discretionary Response Fund is:

Total Budget 2024/25	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$126,010	\$74,270	\$51,740	\$51,240

3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.

3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix MPMCCRA	25/834519	81

Signatories Ngā Kaiwaitohu

Author	Heather Davies - Community Development Advisor
Approved By	Jess Garrett - Manager Community Governance, Spreydon-Cashmere-Heathcote

2024/25 WAIHORU SPREYDON-CASHMERE-HEATHCOTE DISCRETIONARY RESPONSE FUND DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Mount Pleasant Memorial Community Centre and Residents Association Incorporated</p> <p>Application Number: DRF24/25_026_SCH</p> <p>Physical address 3 McCormacks Bay Rd, Mount Pleasant</p> <p>Funding History <i>(past three years)</i></p> <p>2024/25 - \$12,000 - Staff capacity and community development - SCF SCH 2023/24 - \$11,000 - Development Project - SCF SCH 2022/23 - \$5,000 - Community Resilience - Sustainability Fund 2022/23 - \$8,500 - Development Project - SCF LCH</p>	<p>Community Newsletter</p> <p>Printing a community newsletter.</p>	<p>Total Cost of Project: \$870</p> <p>Total Amount Requested: \$500</p> <p>Percentage of project requested: 57%</p> <p>Contribution sought towards: Printing - \$870</p> <p>Other sources of funding: Sponsorship - \$300 Funds on hand - \$50</p>	<p>\$500</p> <p>That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$500 from its 2024/25 Waihoru Spreydon-Cashmere to Mount Pleasant Memorial Community Centre and Residents Association Incorporated towards printing a community newsletter project.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Physical Recreation & Sport Strategy, Multicultural Strategy, Toi Ōtautahi - Arts and Creativity Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>1. To inform residents of the activities and services that the community centre provides. 2. To increase community participation. 3. To encourage MPMCCRA membership.</p>	<p>Staff Assessment</p> <p>Mount Pleasant Memorial Community Centre & Residents Association Incorporated (MPCCRA) has been part of the Mount Pleasant Community for 71 years. The group was established at the time the original community centre was built. Their role is to facilitate and assist the community in filling its social, cultural and recreational needs and to advocate for their community.</p> <p>The MPCCRA is a community owned facility. It has a café, a community garden, a range of classes, activities and special events and is a popular venue to hire for special events and weddings. They currently produce a fortnightly electronic newsletter.</p> <p>The Mount Pleasant suburb has experienced significant resident turnover in recent years and the electronic newsletter is not reaching all of their community. The next newsletter will be printed, so it can be delivered to every letterbox in the suburb. This will help to reach the many new residents and inform everyone about the activities and services the community centre provides.</p> <p>The newsletter will be six pages of colour print, 500 will be printed and delivered to all homes in the suburb.</p> <p>Rationale for staff recommendation</p> <p>- Delivering a printed newsletter will help promote what is happening at the community centre and give new residents a sense of welcome to and inclusion in the Mount Pleasant community.</p>
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14. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - May 2025

Reference Te Tohutoro: 25/560113
Responsible Officer(s) Te Pou Matua: Jess Garrett, Community Governance Manager
Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu



That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- 1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - May 2025.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
2025 Community Pride Garden Awards	This year is the 35 th Community Pride Garden Awards, a Council initiative started in 1991 and has been a joint venture with the Christchurch Beautifying Association since 1997. A combined ceremony will be held to celebrate the award recipients in May.	31 May 2025	Board Priority. Strengthening Communities Together Strategy.
2025 Edible and Sustainable Garden Awards	Nineteen entries were received in the Waihoru board area, the Canterbury Horticultural Society have assessed the gardens and will celebrate the award winners in a combined ceremony in May.	31 May 2025	Board Priority. Strengthening Communities Together Strategy.
Summer with your neighbours	Successful applicants of the 2024/25 Summer with your neighbours were advised in September. They hosted their gatherings from 26 October through to 31 March.	11 April 2025	Board Priority. Strengthening Communities Together Strategy.

			
2025 Community Service Awards	<p>Nominations opened on 7 March and closed Sunday 6 April. The Board will be considering nominations at their meeting in June 2025.</p> 		Strengthening Communities Together Strategy. Community Board Project.
Pop-Up Funding Information Sessions	The Waihoru Community Governance Team held three community pop-up information sessions on Strengthening Communities Fund.	31 March – 7 April	Strengthening Communities Together Strategy
Age Friendly Spreydon Cashmere Heathcote	<p>In September 2023 the Community Board chose to support the position of an AFSCH Support Worker through a Community Board Project grant of \$4,000. A role that would provide the group with administration support and assistance to review and develop a new AFSCH action plan. The project commenced April 2024, and the support worker's last meeting was on 14 April 2025.</p> <p>The results from the survey and the cluster analysis have been received by the group. Based on the survey information the group feel that the next step is to bring Age Friendly to the attention of the Council and gain support for an age friendly city-wide approach.</p>	April 2024 to April 2025	Strengthening Communities Together Strategy

	A report on what has happened over the time of the project has been completed and the group will be attending the Community Board meeting to present the report.		
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3.2 Community Funding Summary

3.2.1 Community Board Discretionary Response Fund 2024/25 – as of 29 April 2025:

- Discretionary Response Fund balance for 2024/25 is \$51,740.00
- Youth Achievement and Development Fund balance is \$1,200.00
- The Off the Ground Fund balance is \$1,352.00
- The Shape Your Place Toolkit Fund balance is \$0.00

The 2024/25 Discretionary Response Fund Spreadsheet as of 29 April 2025 is **attached** for record purposes.

3.2.2 Youth Development Fund Applications

The following Youth Development Fund applications have been approved since the last Area Report:

Name	Event	Amount
Katie Chinn	IFSC Youth World Championships, Finland	\$350
Sophia Cook	IFSC Youth World Championships, Finland	\$350
Helena Pirnea	Future Problem-Solving World Championships 2025, USA	\$350

The decision matrices are **attached** for record purposes.

3.2.3 Off the Ground Fund Applications

The following Off the Ground Fund application has been approved since the last Area Report:

Name	Event	Amount
CREST	Neighbourhood Support Information Session	\$158

The decision matrix is **attached** for record purposes.

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- The Waihoru Spreydon-Cashmere-Heathcote 2023-25 Community Board Plan was adopted by the Board at their meeting in May 2023 and can be found online [here](#).
- Progress on the Community Board Plan can be found online [here](#).

3.3.2 Council Engagement and Consultation.

- The Board provided feedback to Council on Council's draft Annual Plan 2025/26. A copy of the Board's submission is **attached**.
- The Board provided feedback to Council on Plan Change 20 – Industrial Plan Change. A copy of the Board's submission is **attached**.
- The Board provided feedback to Council on the Moorhouse Avenue pedestrian safety improvements consultation. A copy of the Board's submission is **attached**.
- The Board provided feedback to Council on Local Water Done Well consultation. A copy of the Board's submission is **attached**.
- Proposed plan to make Lyttelton Street safer and more accessible for children and cyclists was open for consultation from 11 to 29 September 2024. The Board will be making a decision in June 2025.
- A proposed plan for safety and accessibility improvements on Selwyn Street was opened for consultation from 16 October to 3 November. The Board will consider the proposal in June 2025.
- A proposal to make it safer for pedestrians on Richmond Hill Road was open from 2 August to 8 September 2024. At their meeting on 14 November 2024 the Board did not make a decision; they instead requested a workshop to explore an alternate option that provides for a defined footpath and defined car parking areas. Staff are looking into this and will present any alternative options to the Board to discuss at an information session in 2025.
- Council is required to make changes to speeds around schools and is wanting to hear if they have the variable speed areas right, feedback was being received until 2 May 2025.
- Consultation on the draft Local Alcohol Policy is open from 17 April to 18 May 2025, specifically looking at (i) reduce trading hours for all off licences to 9pm daily, (ii) place a freeze on new off-licences in high deprivation areas, and (iii) restrict new bottle stores near sensitive areas.

3.4 Governance Advice

3.4.1 **Public Forum** – The Board received the following public forum presentations at its 27 March and 17 April Information Sessions and 10 April meeting:

- The Gather Foundation and Rowley School Principal spoke of play opportunities in Hoon Hay.
- A local resident spoke to the Board regarding pedestrian safety in Waltham.
- Members of the Friends of Ashgrove Reserve Group requested the reactivation of the watering system in the reserve.
- Members of the Redcliffs Tennis Club gave an update to the Board.

3.4.2 **Deputations** – The Board received the following deputations at its 10 April meeting:

- The manager of the Sumner Valley Riding School spoke to the Board in relation to the Sumner Valley Riding School Trust - proposed new lease report.
- Members of the Addington Farm Trust spoke to the Board in relation to the Addington Farm - Proposed Lease at Addington Park report.

3.4.3 **Correspondence** – The Board received the following correspondence at its 10 April meeting:

- Tree Removals at Te Kura Whakapūmau response from Ministry of Education
- Cheviot Street safety issues
- McCormacks Bay Road recent road seal
- Green waste

3.4.4 **Information Sessions/Workshops** – The Board received the following information sessions/workshops in April 2025:

- Purau Reserve Landscape Development Plan Workshop
- Community Funding Information Session

3.5 **Community Development**

3.5.1 **Waltham Mural Event:** On Sunday 13 April 2025 Waihoru Community Governance Team Staff, Youth and Cultural Development and local graffiti artist Kophie Su'a-Hulsbosch delivered a community mural event which included a barber, braider, DJ and sausage sizzle.

The event was well attended by a number of local residents.



3.5.2 **Kia ora Addington:** Kia ora Addington has released an email which includes a number of activities happening within the community over the next month, such as, Rangatahi Study Space, Simeon Park working bee, Rangatahi craft club. The group are continuing to meet regularly and skill sharing nights continue monthly.



































3.5.3 **What's Up Waltham:** The Waltham Neighbourhood building project is now underway with a participation hui having been held, a resident support group formed, and a community connector appointed and due to start within the coming month.

4. **Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori**

- 4.1 **Customer Service Request Report** – Report on open and completed tickets (requests for service) in March 2025 is **attached**.
- 4.2 **Attached Memos include:**
- Rāpaki Track Drinking Fountain and Toilet Signage
 - Elected member Update - Sports Field Network Plan Implementation
 - Moorhouse Avenue Pedestrian Safety Improvements

- Southern Lights Major Cycleway- Concept designs cost update
 - Sumnervale Reserve - renewal of play module
 - Use of Delegation by Manager Property Consultancy for the Stopping of a portion of Walton Street Sydenham
 - Disraeli/Harman/Selwyn Intersection
- 4.3 Following the Board's presentation to Council on 2 April 2025, there was an informal action:
Cycle facilities at the temporary library - Staff to connect with transport staff to see if a temporary cycle stand can be installed.
- Staff responded that there is a temporary stand for 12 bikes next to the library end of the mall (back carpark off Elgin St), and a stand for 6 bikes in the main atrium mall entrance on Colombo Street.
- 4.4 **Ōmōkihi South Library and Customer Service Hub update**
- The main contractor has now been selected to lead the deconstruction and rebuild, Cook Brothers Construction (CBC) has been successful in this process. The CBC team are now established on site and are working through the award of sub-trades. It is expected that deconstruction of the existing facility will be underway mid-June with the rebuild underway later in July.
- CBC have proposed an approach to sustainability aspects of the project along with an approach to engagement with the community. An engagement plan is being developed for how best to keep the community informed over the next 20 months.
- The bluestone paving will be removed immediately and be stored safely offsite until the end where it will be reused for paving elements around the building.
- The Three Waters team will be working with the project team to complete three new water pipelines from the wells located on site. This has required the use of some of the grassed area used by the Farmers Market. The project team and CBC have met with the organisers of the Farmers Market to advise them of the impact of the water works. The current Portaloo onsite will soon be replaced by a semi-permanent toilet solution, which is being provided by CBC and will be made available for use by the Farmers Market.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	2024/25 Discretionary Response Fund as of 29 April 2025	25/828703	90
B  	Decision Matrix - YDF - Katie Chinn	25/828705	91
C  	Decision Matrix - YDF - Sophia Cook	25/828706	92
D  	Decision Matrix - YDF - Helena Pirnea	25/828707	93
E  	Decision Matrix - OTGF - CREST	25/828708	94
F  	Submission - Draft Annual Plan 2025-26	25/830341	95
G  	Submission - Plan Change 20 - Industrial Plan Change	25/830343	98
H  	Submission - Moorhouse Avenue pedestrian safety improvements	25/830344	99
I  	Submission - Local Water Done Well	25/830345	101
J  	Customer Service Request Report - March 2025	25/831453	102
K  	Memo - Rāpaki Track Drinking Fountain and Toilet Signage	25/331850	103
L  	Memo - Elected member Update - Sports Field Network Plan Implementation	25/831405	105
M  	Memo - Moorhouse Avenue Pedestrian Safety Improvements	25/831406	151
N  	Memo - Southern Lights Major Cycleway- Concept designs cost update	25/831408	156
O  	Memo - Sumnervale Reserve - renewal of play module	25/423192	192
P  	Memo - Use of Delegation by Manager Property Consultancy for the Stopping of a portion of Walton Street Sydenham	25/831414	195
Q  	Memo - Disraeli/Harman/Selwyn Intersection	25/439491	205

Signatories Ngā Kaiwaitohu

Authors	Jane Walders - Support Officer Nime Ah Kam-Sherlock - Community Recreation Advisor Heather Davies - Community Development Advisor Jonathon Jones - Community Board Advisor Shanelle Temaru-Ilalio - Community Development Advisor
Approved By	Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

	Allocation 2024-25	
Waihoru Spreydon-Cashmere-Heathcote Discretionary Response Fund	Amounts	Board Approval
Carry forward unspent Discretionary Response Fund	\$26,885.00	
Carry forward unspent 2023-24 Discretionary Response Fund	\$9,779.00	
Total 2024-25 Discretionary Response Fund from 2024-25 SCF	\$89,346.00	01/08/24
TOTAL 2024-25 DISCRETIONARY RESPONSE FUND	\$126,010.00	
Shape Your Place Toolkit - carry forward	\$2,000.00	
Youth Development Fund	\$7,000.00	01/08/24
Off the Ground Fund	\$3,000.00	01/08/24
Board Project - Hoon Hay Fiesta	\$4,500.00	01/08/24
Communicating with the Community	\$3,500.00	01/08/24
Summer with Your Neighbours	\$4,000.00	01/08/24
Board Project - Waltham Fair	\$3,500.00	01/08/24
Board Project - Community Board Awards	\$8,000.00	01/08/24
Beckenham Neighbourhood Association, Newsletter Drop	\$211.00	11/07/24
Christchurch South Community Patrol, 30-year celebrations	\$1,400.00	11/07/24
Heathcote Valley Mountain Biking, aggregate and screened soils	\$1,250.00	12/09/24
Sumner Bays Union Trust, Community Christmas Carols	\$1,330.00	12/09/24
Cashmere High School Board of Trustees, National Readers Cup Challenge 2024	\$500.00	12/09/24
Heathcote Community Sports Club Inc, sports equipment	\$2,500.00	14/11/24
Cracroft Residents' Association Inc, printing community quarterly newsletters	\$700.00	14/11/24
Bronwen Summers, South Christchurch Library Knitting Group for venue hire	\$1,275.00	14/11/24
Neighbours Day Aotearoa Charitable Trust, salary/wages for a Waltham Community Connector	\$9,500.00	12/12/24
Youth and Cultural Development, House of Hoops event and four pool parties at Pioneer Pool	\$10,000.00	12/12/24
Addington Farm, soil testing at Addington Park	\$1,104.00	12/12/24
Heathcote Valley Community Association, printing community quarterly newsletters	\$4,000.00	13/03/25
The Yarns Men, The Art of a Good Yarn Workshop Project	\$5,000.00	10/04/25
Discretionary Response Fund Balance	\$51,740.00	

Youth Development Fund	\$7,000.00	Approved
Isabella Faingaanuku, Netball NZ U18 Championships in Dunedin	\$150.00	11/07/24
Poppy Wyndham, U19 World Rowing Championships, Canada	\$350.00	14/08/24
Jonah Cropp, 2024 World U20 Athletics Championships, Peru	\$350.00	14/08/24
Kiera Marie Hall, 2024 World U20 Athletics Championships, Peru	\$350.00	14/08/24
Jett Fidow, Queensland Legal Carnival in Brisbane, Australia	\$350.00	29/08/24
Ali Fa'avae-Mika, Queensland Legal Carnival in Brisbane, Australia	\$350.00	29/08/24
Fynn Harrington, Future Black Sticks Hockey Squad Training Camp, Hamilton	\$250.00	03/09/24
Isabella Day, U14 Classic Hoop Nations Basketball Tournament, Tauranga	\$250.00	03/09/24
Emily Cropp, Moana Oceania Soil Judging Competition 2024, Rotorua	\$200.00	24/10/24
Nicolae Didenco, National Youth Brass Band	\$150.00	14/11/24
Converse Tahere, Softball New Zealand National Championship, Hutt Valley	\$150.00	11/12/24
Jack Yarham, Softball New Zealand National Championship, Hutt Valley	\$150.00	11/12/24
Khonnah Vanilau, IPC beach volleyball competition, Tauranga	\$250.00	11/12/24
Mary Hunter, Irish Dancing World Championships, Dublin	\$350.00	11/12/24
Bonnie Hopkinson, New Zealand School of Dance Associates Programme 2025	\$250.00	20/01/25
Phoebe Mills, Spirit of Adventure Discovery Voyage	\$200.00	28/02/25
Zoe Meeten, Future Problem Solving World Championships 2025, USA	\$350.00	11/03/25
Luca Rose, Canoe Polo Oceania 2025 Championships, Australia	\$300.00	12/03/25
Katie Chinn, IFSC Youth World Championships, Finland	\$350.00	08/04/25
Sophia Cook, IFSC Youth World Championships, Finland	\$350.00	08/04/25
Helena Pirnea, Future Problem Solving World Championships 2025, USA	\$350.00	08/04/25
Youth Development Fund Balance - Available for allocation	\$1,200.00	

Off The Ground Fund	\$3,000.00	Approved
CREST for St John 3-steps for Life Community Education Session	\$290.00	21/08/24
Manuka Cottage Addington Community House Inc., Resources to paint a mural in Addington	\$300.00	02/09/24
Somerfield Community Centre, Celebrate Somerfield - 28 September 2024	\$300.00	03/09/24
William Le Heux, Resources to paint a second mural in Addington	\$300.00	21/11/24
Jeffrey Cotton, ANZAC Day Diorama Event and Advertising Costs	\$300.00	10/03/25
CREST - Neighbourhood Support Information Session	\$158.00	04/04/25
Off The Ground Fund Balance - Available for allocation	\$1,352.00	

Shape Your Place Toolkit Fund	\$2,000.00	Approved
The Yarns Men, The Art of a Good Yarn Workshop Project	\$2,000.00	10/04/25
Shape Your Place Toolkit Fund Balance - Available for allocation	\$0.00	

Waihoru Spreydon-Cashmere-Heathcote Youth Development Fund

Application ID	00068606
Applicant	Kathryn (Katie) Chinn
Age	16
School	Cashmere High School
Ward	Spreydon
Purpose	IFSC Youth World Championships in Helsinki, Finland 28 July – 3 August 2025. https://www.ifsc-climbing.org/events/ifsc-youth-world-championships-helsinki-2025/news/index
Dates	28 July – 3 August 2025
Total Cost	\$6,810.00
Amount Requested	\$500.00
Funding Other	Online raffle \$500 Bake sale
Staff Recommendation	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$350.00 from its 2024-25 Youth Development Fund to Kathryn Chinn towards costs associated with travel, excluding food for the IFSC Youth World Championships.
Summary	<p>Kathryn (Katie) Chinn, has been climbing since she was 7 years old. Now at 16, she has been selected to represent Aotearoa New Zealand in both the Lead Climbing category and the Bouldering competitions at the IFSC Youth World Championships that will be held in Helsinki, Finland 28 July – 3 August 2025.</p> <p>Reflecting on her journey, Katie shared that at the age of 10, she wrote down her aspiration: “My Goals: Make it to the World Champs for climbing”. This note is still pinned up on her bedroom wall today.</p> <p>Katie is excited to be given the opportunity to represent Aotearoa New Zealand in the World Championship 2025, and to compete against the best woman climbers from around the world.</p>

Approved by the Board via email	Date:
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Waihoru Spreydon-Cashmere-Heathcote Youth Development Fund

Application ID	00068601
Applicant	Sophia Cook
Age	17
School	Rudolf Steiner School
Ward	Heathcote
Purpose	To attend the Climbing Youth World Championships in Helsinki, Finland.
Dates	28 July to 3 August 2025
Total Cost	\$5,800
Amount Requested	\$3,000
Staff Recommendation	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$350 from its 2024-25 Youth Development Fund to Sophia Cook towards costs connected with competing at the Climbing Youth World Championships in Helsinki, Finland.
Summary	<p>Sophia began climbing four years ago at Uprising bouldering gym. She discovered a love for climbing and realised how much she enjoyed pushing herself to her limits. Indoor climbing soon evolved to outdoor climbing and competing.</p> <p>Sophia has competed all over New Zealand in national events and won multiple youth titles. In 2023 she competed internationally at the Australian Youth Nationals, which was a huge milestone in her climbing journey. She also got to rock climb in the Blue Mountains and be mentored by some of Australia's most experienced climbers.</p> <p>Sophia also enjoys skiing, tramp and surfing. She is deeply committed to coaching young athletes at her rock-climbing club, The Flying Geckoes.</p> <p>To be selected for the world championships, you have to be in the top three of your category in New Zealand. This is determined by two different competitions each year, lead climbing and bouldering nationals. This season Sophia came first in boulder nationals and second in lead nationals, which has qualified her to compete in both categories at the world championships.</p> <p>Sophia says, "Few New Zealanders compete in climbing World Cups, and I'm determined to showcase what we're capable of on the global stage. I also aspire to be a role model for younger climbers, particularly girls, and inspire them to pursue their dreams. I want to make climbing something everyone can enjoy and motivate others to give climbing a go. My goal is to prove that no matter where you come from—even a small city at the corner of the world—you can achieve anything you set your mind to."</p>

Approved by the Board via email	Date:
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2024/25 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00068587	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Helena Pirnea	Future Problem Solving World Championships 2025, USA To attend the Future Problem Solving (FPS) World Championships 2025 taking place in the USA in June 2025.	\$ 6,612 Requested \$ 1,000 (15% requested)	Flights \$2,938 Accommodation \$1,579 Entry fees \$1,657 Insurance \$225 Transport \$213	\$ 350 That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$350 from its 2024-25 Youth Development Fund to Helena Pirnea towards costs connected with competing at the Future Problem-Solving World Championships 2025, in the USA.	2

Organisation Details Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants: Alignment with Council Strategies <ul style="list-style-type: none"> Te Haumako; Te Whitingia - Strengthening Communities Strategy CCC Funding History nil	Other Sources of Funding Inspire Foundation - Applied 27 February for \$3,200, no response. Staff Assessment Helena is a Year 12 Student at Cashmere High School, in the gifted and talented class. She began doing Future Problem Solving (FPS) at intermediate school and has continued at high school. The results she achieved at the National Level have led to her selection to represent New Zealand at the World Finals. FPS is available internationally through schools and involves 30,000 students from 21 countries. The top competitors from each country qualify for the international world championships. Helena will be competing in a section called MAGIC. Here she will be grouped with other students she has not met before. They will be presented with a futuristic scenario and together they will identify challenges, decide on an underlying problem, develop possible solutions and resolve upon an action plan to realistically address the specific issues therein. Outside of school, Helena trains for sprint kayaking and surf lifesaving, competing at national and regional levels in both sports. She is a qualified lifeguard and a hockey referee for Canterbury and NZ Hockey. In 2024 Helena was awarded the Citizenship Cup and the Chua Cup for 'The Most Improved Open Women Hockey Umpire' by Canterbury Hockey. She is passionate about English, reading, writing and the arts. Helena says, "participating in this competition is an honour to represent New Zealand and will enable me to accomplish my dream of competing at such a high level with bright young students who share the same values and learning concepts as I do. This is an experience that can and will define the person I am today and will be in the future." Rationale for staff recommendation: The results Helena achieved at the National Level led to her selection to compete at the World Finals. This grant will assist with the cost of participating.
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2024/25 SPREYDON-CASHMERE-HEATHCOTE OFF THE GROUND FUND DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00068605	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Cashmere Residents Emergency Support Team (CREST)	Neighbourhood Support Information Session	\$ 158 Requested \$ 158 (100% requested)	Venue hire \$83 Printing costs \$40 Refreshments \$35	\$ 158 That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$158 from its 2024-25 Off the Ground Fund to CREST for the Neighbourhood Support Information Session.	2

Organisation Details Service Base: Legal Status: Informal Group Established: 22/01/2018 Target Groups: Annual Volunteer Hours: Participants: Alignment with Council Strategies <ul style="list-style-type: none"> Te Haumako Te Whitingia Waihoru Spreydon Cashmere Heathcote Community Board Plan 2022-2025 CCC Funding History 2024/25 OTGF SCH \$290 St John 3 Steps for Life Community Education Session 2021/22 DRF SC \$836 Community Emergency Response Communication	Other Sources of Funding None Staff Assessment In addition to setting up a community emergency hub at the Cashmere Presbyterian Church, CREST also help to educate and inform the local community about disaster and emergency response. They are having a Neighbourhood Support information session on 8 April. This is an opportunity for Neighbourhood Support to share information and answer questions about what residents can do with others in their neighbourhood to help improve safety and connectedness, get prepared for emergencies and support one another so that communities are great places to live. A representative from Community Patrol will also be present. They will talk about their role in safety and preparedness in the community. Rationale for Staff Recommendation: Connects with the Community Board Plan priority of Emergency Preparedness.
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28 March 2025

03 941 8999

Multicultural Recreation and Community
Centre, 455 Hagley Avenue, Christchurch 8011

Christchurch City Council
CCCPlan@ccc.govt.nz

ccc.govt.nz

Kia ora

Submission on Draft Annual Plan 2025/26

The Waihoru Spreydon-Cashmere-Heathcote Community Board welcomes the opportunity to provide a submission to the Christchurch City Council on the Draft Annual Plan 2025/26 and thanks staff for the work done on this matter.

The Board's statutory role is "to represent, and act as an advocate for, the interests of its community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities in the Spreydon-Cashmere-Heathcote area.

In making this submission the Board takes into consideration the fiscal environment in which the Council is operating.

The Board's submission considers the Waihoru Spreydon-Cashmere-Heathcote Community Board Plan 2023-2025. Our plan sets a vision that *our people are actively engaged and contribute to thriving communities and environments, where they feel they belong and are safe and connected with each other*, and it is with this in mind we make our submission to this Annual Plan.

The Waihoru Spreydon-Cashmere-Heathcote Community Board submits the following priorities for consideration as part of the draft Annual Plan 2025-26:

Park and Facilities

1. Addington Park toilet renewal – the Board **supports** the renewal of the toilets at Addington Park given the Addington Farm Community Garden lease proposal. The Board also **supports** the renewal to include a reasonable fitout of the premises to support the activities of the proposed lease, which we acknowledge maybe against Council's general approach to lease management. The Board sees this as a unique opportunity to increase the impact of a community-led initiative and reactivate council assets and public spaces.
2. Somerfield Park toilet renewal – the Board **supports** the renewal or construction of a new standalone toilets at Somerfield Park.
3. Barrington Park toilet renewal – the Board **supports** the renewal of toilets at Barrington Park.
4. Victoria Park toilet renewal – the Board **supports** the renewal of the toilets in Victoria Park.
5. Rāpaki Track toilets – the Board **supports** the establishment of new toilet facilities on Rāpaki Track.
6. Replace Disraeli Reserve Art – the Board **requests** funding to replace the decommissioned art at Disraeli Reserve in Addington.

7. Port Hills Management Plan implementation – the Board **supports** funding to be made available to plan towards the implementation of the Port Hills Management Plan.
8. Sydenham Cemetery Unmarked Graves – the Board **supports** funding being made available to acknowledge the unmarked graves at Sydenham Cemetery. We need to ensure that appropriate resource is dedicated to continuing this important work.

Transport

9. Innovating Streets – the Board **supports** funding to implement the Selwyn Street Innovating Streets project.
10. Cycle access to The Colombo – the Board acknowledges and thanks the Council for its commitment to funding the rebuild of the South Library and its support of the temporary pop-up facility at The Colombo. To complement and enhance the use of the new temporary pop-up facility, the Board **supports** an assessment of, and funding for, improvements to cycle access to the South Colombo Library pop-up facility.
11. Safer transport choices – the Board **supports** the need for safe, active transport options, the Board supports funding for the following proposals:
 - a. A new cycleway linking Westmorland to the Nor-West Arc Major Cycleway.
 - b. The Slow Speed Neighbourhood programme.
 - c. The CRAF transport programme.
 - d. New links from Barrington Mall and Hendersons Road to major cycleways.
 - e. Wayfinding on cycleways to be improved, including signposts on beginnings/endings.
 - f. Pedestrian safety measures on Hoon Hay Road.
 - g. Improved cycling routes in Waltham.
 - h. The Cashmere Road public transport route.
 - i. Planned bus shelters and seats.
 - j. Communication with community about why safe and active transport matters.

In response to the key matters highlighted as part of the Council's consultation on the draft Annual Plan 2025/26, the Board submits the following feedback:

12. Rating for renewals - the Board **supports** an increase of rating for renewals and supports the rationale that this will keep borrowing and interest costs lower over time.
13. Reduce or cut services to help reduce rates - the Board does **not support** the reduction or cutting of services to reduce rates. The Board believes that services levels across Council should be maintained.
14. Draft Climate Resilience Policy -the Board **supports** the draft Climate Resilience Policy, including the Climate Resilience Fund to support future climate adaptation needs for Council assets.

15. Grant for the Air Force Museum - the Board **supports** the grant of \$5 million towards an extension of the Air Force Museum site. While not in the Board's area, the Board recognises the Air Force Museum as a positive asset for people across to visit.
16. Free central city service shuttle - the Board **supports** the proposal to allocate up to \$200,000 for a scoping study for a central city shuttle service.
17. Potential disposal of Council-owned properties - the Board **supports** in some cases, the Council departing from its Council Policy to support, where appropriate, assets being disposed to community groups or for objectives such as the social housing, aligned to the Council's Housing Policy adopted in 2016.

The Board wishes to be heard in support of this submission.

Your sincerely



Callum Ward
Chairperson
Waihoru Spreydon-Cashmere-Heathcote Community Board
Christchurch City Council

28 March 2025

03 941 8999

Multicultural Recreation and Community
Centre, 455 Hagley Avenue, Christchurch 8011

Hannah Ballantyne
Senior Engagement Advisor
Christchurch City Council
letstalk@ccc.govt.nz

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Kia ora

Submission on Plan Change 20 - Industrial Plan Change

The Waihoru Spreydon-Cashmere-Heathcote Community Board welcomes the opportunity to provide a submission to the Christchurch City Council on Plan Change 20 - Industrial Plan Change and thanks staff for the work done on this matter.

Our Community Board Plan's vision is that "Our people are actively engaged and contribute to thriving communities and environments, where they feel they belong and are safe and connected with each other." The Board's statutory role is "to represent, and act as an advocate for, the interests of its community" (Local Government Act 2002, section 52).

The Board provides this submission in its capacity as a representative of the communities in the Spreydon-Cashmere-Heathcote area.

The industry residential interface is a significant issue for parts of the Spreydon-Cashmere-Heathcote areas. The Waihoru Spreydon-Cashmere-Heathcote Community Board supports the proposed plan change 20, which takes a stance of making positive changes for the future.

Your sincerely



Callum Ward
Chairperson
Waihoru Spreydon-Cashmere-Heathcote Community Board
Christchurch City Council

22 April 2025

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Multicultural Recreation and Community
Centre, 455 Hagley Avenue, Christchurch 8011

Kiran Skelton - Engagement Advisor
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Kia ora

Submission on Moorhouse Avenue pedestrian safety improvements

The Waihoru Spreydon-Cashmere-Heathcote Community Board welcomes the opportunity to submit feedback on Moorhouse Avenue pedestrian safety improvements.

As these proposed changes are on the boundary of the Board's area, the Board has a strong interest in these proposals but acknowledges that decision making will sit with Council.

The Board's statutory role is "to represent, and act as an advocate for, the interests of its community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities in the Spreydon-Cashmere-Heathcote area.

The Board strongly supports the proposed pedestrian safety improvements.

The Board notes that these proposed changes are an important step towards making it safer for people to move about safely in the city. Pedestrian safety and active modes of transportation are priorities for the Board. This is particularly important in the Sydenham area due to recent growth as more people live, work and move around in the area. Moorehouse Avenue is an important link between the city and south Christchurch.

The board notes that Te Kaha will be a major pedestrian attraction, and this will often mean large groups of pedestrians crossing here. Ensuring safe travel for Te Kaha patrons is an important part of the experience of attending and enjoying a safe night out.

There are several other sites that drive pedestrian traffic located around theses intersections. At the Gasson/Madras intersection these include:

- Ara
- A shopping complex including a supermarket and two food courts
- Several fast food outlets
- A medical centre, kindergarten and restaurants south of Moorhouse on Pilgrim Place

At the Waltham/Barbadoes intersection these include:

- Ara
- Cathedral College and the future Catholic Cathedral
- The Washington Way skate park
- Another primary care practice on Washington Way

The board particularly notes that many of these facilities cater to children, young people and parents. It is important they are safe, and these changes will assist this.

The completion of the existing 3-legged crossings will mean that the current and unsafe occurrence of crossing Moorhouse on the uncontrolled legs becomes a much safer route on a controlled crossing.

In addition to the proposed changes, the Board recommends that further physical traffic calming measures are added at both main intersections on Moorhouse Avenue.

The Board thanks staff for the work done so far on these proposals.

Your sincerely

Keir Leslie

Deputy Chairperson
Waihoru Spreydon-Cashmere-Heathcote Community Board
Christchurch City Council

4 April 2025

03 941 8999

Multicultural Recreation and Community
Centre, 455 Hagley Avenue, Christchurch 8011

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Kia ora

Submission on Local Water Done Well

The Waihoru Spreydon-Cashmere-Heathcote Community Board welcomes the opportunity to provide a submission to the Christchurch City Council about the future of water services in Ōtautahi Christchurch – Local Water Done Well. The Board thanks staff for the work done on this matter so far.

The Board's statutory role is “to represent, and act as an advocate for, the interests of its community” (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities in the Spreydon-Cashmere-Heathcote area.

The Board supports the Council’s proposal to keep water services in-house as the best model for service delivery in Ōtautahi Christchurch.

The Board supports collaboration with other Territorial Authorities on water service delivery on a flexible basis.

The Board supports the current charging model and does not support flat or volumetric charging for water.

The Board wishes to be heard in support of this submission.

Your sincerely



Callum Ward
Chairperson
Waihoru Spreydon-Cashmere-Heathcote Community Board
Christchurch City Council

Ticket Report

01 03 2025 - 31 03 2025

Filter by Ward

Spreydon-Cashmere-Heathcote

Filter by month

2025 (Year) + March (Month)

4510

Reported Tickets last month

82.44%

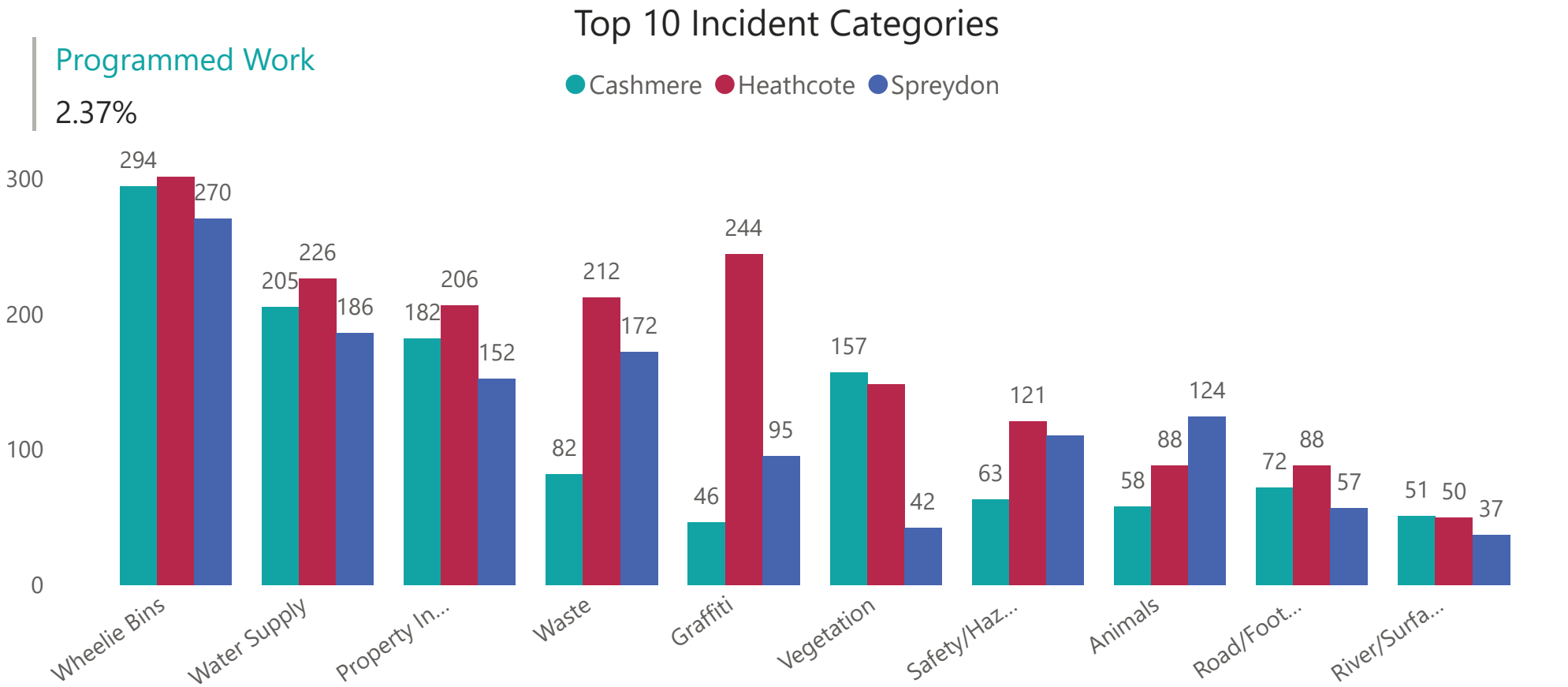
Resolved within SLA

Channels

Channel	Tickets	Percentage
Phone/Email/Walk...	2015	45%
Website	1096	24%
Snap, Send, Solve	1399	31%

Status as of Report Date

- Closed/Resolved: 88.20%
- Open: 9.42%
- Programmed Work: 2.37%



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
419	Litter	56
403	Damaged Bin	125
389	Water Leak	-39
246	Graffiti - Fence, building or structure	1
221	Residential Property Files	12
217	Bin Not Collected	-49
213	Trees	83
152	Residential LIM	6
116	Garden/Landscaped Area	-7
115	Blockage/Water Not Draining	30

Report date:
29 Apr 2025

Memos



Memo

Date: 28 February 2025
From: Maria Adamski, Senior Parks Asset Planner
To: Waihoru Spreydon-Cashmere-Heathcote Community Board
Cc: Jonathan Jones, Community Board Advisor
Reference: 25/331850

Rāpaki Track Drinking Fountain and Toilet Signage

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 To report back to the Waihoru Spreydon-Cashmere-Heathcote Community Board regarding the issues raised about conveniences at Rāpaki Track, specifically a drinking water fountain and additional signage informing of the closest public toilets at Vernon Terrace.

2. Confidentiality

- 2.1 The information in this memo is not confidential and can be made public.

3. Origin Te Pūtaketanga mai

- 3.1 At the Waihoru Spreydon-Cashmere-Heathcote Community Board Meeting of 12 December 2024 during the Public Forum Craig Burke requested drinking water at the top of Rāpaki Track.
- 3.2 During the meeting it was suggested there was water at the stock yards that could be used and as there was water at the Vernon Terrace toilets that additional signage informing track users of the closest public toilets was requested.

4. Decisions Required Ngā take me whakatau

- 4.1 For information purposes.

5. Key Points Ngā Take Matua

- 5.1 There is a draft concept underway to develop a more formal carpark and amenity area at the summit saddle area at the top of Rāpaki track. Funding is still to be prioritised for this within the Regional Parks Capital programme.
- 5.2 As part of this design the feasibility of including drinking water and a further toilet will be considered.
- 5.3 Concept planning is currently underway along with a high-level consenting requirement review.
- 5.4 There is a water supply passing near Rāpaki track that could be adapted to provide potable water for a drinking fountain
- 5.5 A signboard installed in late 2024, at the beginning of Rāpaki Track, included the location of the Vernon Terrace toilets. Due to the level of detail on the sign the toilet symbol on the sign can be difficult to see.

Memos



- 5.6 Additional directional signage can be placed at the start of Rāpaki Track directing the public to the Vernon Terrace Toilets.

6. Next Steps Te neke whakamua

- 6.1 Staff to install a system to enable a drinking fountain to be installed at a suitable location between the top of Rāpaki saddle and the stockyards. Consider options for a safe water supply in the Rāpaki saddle car park concept plan.
- 6.2 Staff to install a toilet sign at the start of the Rāpaki Track to direct the public to the Vernon Terrace toilets.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Author	Maria Adamski - Senior Parks Asset Planner
Approved By	Kelly Hansen - Manager Parks Planning & Asset Management Paul Devlin - Manager Regional Parks Rupert Bool - Acting Head of Parks

Memos



Memo

Date: 31 March 2025
From: Dr Richard Gibbs, Senior Project Manager, Parks
To: Elected members
Cc: Rupert Bool, Head of Parks; Nigel Cox, Head of Recreation, Sport and Events
Reference: 25/592854

Elected member Update - Sports Field Network Plan Implementation

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to provide an update on progress relating to the implementation of the recently adopted Sports Field Network Plan ('the Plan').
- 1.2 The information in this memo is not confidential and can be made public.
- 1.3 The purpose of the Plan is to guide future development of sports field infrastructure via multi-year delivery programme of three overarching goals:
 - 1.3.1 Goal 1 - Play where you live – with a focus on local provision, especially for junior sport
 - 1.3.2 Goal 2 - Participate for life – with a focus on a network of artificial turf sports field hubs (six hubs evenly distributed across the city)
 - 1.3.3 Goal 3 - Succeed – with a focus on delivering a quality playing surface for local clubs to allow sport development and performance at a higher community level
- 1.4 The primary focus of the Plan is on new investments targeted at providing a sustainable service provision that is equitable, inclusive and which breaks down barriers to sports participation. The Plan is supported by Council's ongoing capital renewal programme which continues independently from new investments but is informed by the new investment process, direct engagement with Regional Sports Organisation partners (RSOs) and their membership clubs.

2. Update He Pānui

- 2.1 The Plan was adopted in May 2024. Since then, progress has been made on all three goals.
- 2.2 The Parks and RSE units have engaged directly with the relevant RSOs to gain feedback on the views of their membership clubs on where Council should focus its attention regarding the implementation of the three goals of the Plan. This is particularly pertinent for Goal 3. The RSOs engaged directly with their clubs to get feedback on projects they felt were the most important to support in a multi-code, citywide sports field investment programme.
- 2.3 The following codes have participated in this process: cricket, football, rugby league, rugby union, softball and touch.

Memos



- 2.4 The RSOs have provided feedback to staff on where in the city the greatest need is for their codes. Staff have considered this feedback against its own information including usage factors and the goals of the Plan so that a preliminary view can be formed of where capital sports field investment should occur.

3. Goal 1 - Play where you live

“Provide flexible spaces that can be used by all, whether formal sports groups or casual recreational demand, such as multi-sport zone playing spaces.”

“Where no other option is available seek to acquire land in suburbs where the gap between demand and provision cannot be met by repurposing or sharing initiatives.”

- Council is in negotiation with the Woolston Club for the acquisition of the Garrick Park sports fields and changing facilities. At the time of writing this memo, a formal offer has been presented to the club’s real estate agency. Note that Council holds a lease over the parkland at Garrick Park securing access for use through to a final expiry in September 2036.

Prioritised feedback from RSOs for Goal 1

- The following table lists RSO priorities for sports field development for Goal 1.

Location	Primary code (initiator)	Secondary code (impacted)	RSO priority	Predominant Network Plan Goal
Clare Park	Cricket	Football	2	1
Cuthberts Green	Softball	Football	2	1
Nunweek Park	Rugby	Touch	2	1
Barnett Park	Football	Cricket	2	1
McCormack’s Bay	Cricket	Rugby	3	1
Tulett Park Nos.2&3	Football	Cricket	4	1
Westminster Park	Rugby	Football	4	1
Northwood Park	Cricket	Rugby	5	1
Hansens Park	Cricket	Football	6	1

Provisional capital programme -Goal 1

- 3.1 A provisional programme of sports field upgrades is in development and is listed below. The programme reflects the budget capability to support the programme year on year Community Board approvals for the projects will be sought for any sports field upgrades prior to construction commencing.
- 3.2 FY 24/25 current delivery year
- Knights Stream Domain (work complete - fences to be removed within 2 weeks)
 - Lyttelton Recreation Ground: netball court, all-weather artificial turf training area and a multi-sport zone (basketball and futsal)
- 3.3 FY 25/26 delivery year
- Halswell Domain No. 5 (staff initiated)
 - Cuthberts Green (localised ground conditioning for resilience)
 - Lancaster Park multi-sport zone (basketball and futsal)

Memos

3.4 FY 26/27 delivery year

- Barnett Park
- Clare Park

3.5 FY 27/28 delivery year

- Tullet Park Nos. 2 & 3

3.6 FY28/29 onwards

- McCormacks Bay
- Westminster Park
- Northwood Park
- Hansens Park
- Nunweek Park

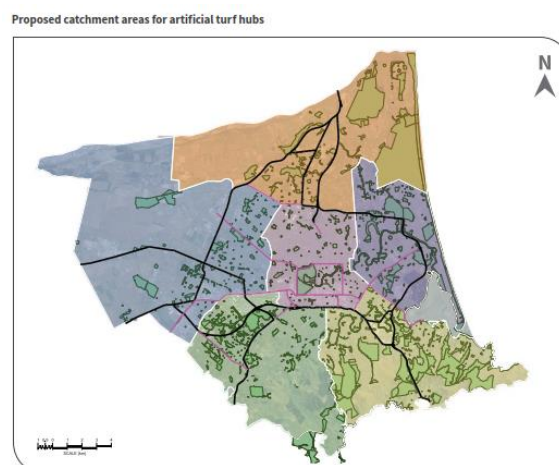
4. Goal 2 - Participate for life

“Build well distributed dedicated facilities such as artificial turfs, and dedicated flood lit training areas in locations that connect to active transport routes, and which do not impact negatively on residential areas or other parkland priorities.”

- Staff are progressing site identification, and associated consent approvals.
- Funding for the construction of the artificial sports field hubs comes into effect in FY 28/29.

Site option analysis

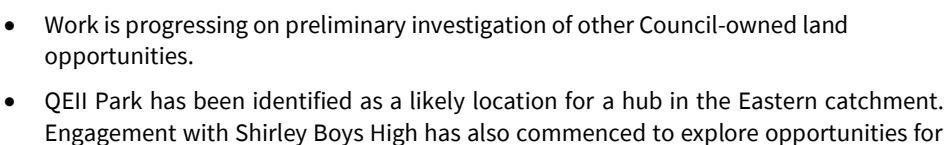
- Several sites are currently being investigated citywide to meet the objectives outlined in the Plan.
- The diagram below identifies the six catchment areas where artificial turf hub placements should occur to provide a well distributed network. Ideally one hub will be located in each catchment area.



Christchurch
City Council

- ### Progress to date

-



Memos



co-location. This engagement is at a very early stage and considerations around cost share and usage agreement would need to be carefully considered.

- Staff are also awaiting the outcome of a time extension provided to a potential lessee of the south-western corner of QEII Park as to whether a large proportion of this area is or isn't available for incorporating into the Plan, prior to developing concepts for consideration by the Waitai Coastal-Burwood-Linwood Community Board.
- No other sites have progressed beyond high level site consideration at this time.

5. Goal 3 - Succeed

“In partnership with the RSOs, determine and prioritise future capital investment programmes to inform annual and long-term plans.”

Prioritised feedback from RSOs for Goal 3

- The following table lists RSO priorities for sports field development for Goal 3.

Location	Primary code (initiator)	Secondary code (Impacted)	RSO priority	Predominant Network Plan Goal
Halswell Domain Nos.1&3	Football	Cricket	1	3
North Hagley Triangle	Rugby	Touch	1	3
Papanui Domain	Rugby League	Softball	1	3
Crosbie Park	Rugby League	Softball	1	3
Ngā Puna Wai	Rugby	Rugby League	1	3
Walter Park No.2	Football	Softball	3	3

Provisional capital programme -Goal 3

- 5.1 A provisional programme of sports field upgrades is in development and is listed below. The programme reflects the budget capability to support the programme year on year Community Board approvals for the projects will be sought for any sports field upgrades prior to construction commencing.
- 5.2 FY 24/25 current delivery year
- Knights Stream Domain (work complete- fences to be removed within 2 weeks)
 - Lyttleton Recreation Ground (work complete – available for use)
 - Ferrymead No.1 (hybrid stitching available for use)
 - Ngā Puna Wai No.1 (hybrid stitching available for use)
- 5.3 FY 25/26 delivery year
- Halswell Domain Nos.1 & 3
 - Hagley Park Triangle (North Hagley)
 - Papanui Domain or Crosbie Park (code to advise)
- 5.4 FY 26/27 delivery year
- Papanui Domain or Crosbie Park (code to advise)

Memos



- 5.5 FY 27/28 delivery year
- Walter Park - football
- 5.6 To be allocated from FY28/29
- Ngā Puna Wai - rugby

6. Renewal Programme

- 6.1 In addition to the proposed capital investment outlined above, the programme for renewals continues to be developed. Current projects in the pipeline for delivery are as follows
- Centennial Park – football and cricket (entire playing surface)
 - Upper Riccarton Domain - cricket
 - Barrington Park - cricket

7. Next steps

- 7.1 The provisional three-year programme above will be presented to the RSOs for feedback. As most sports field projects require significant disruption to seasonal sports programmes, as the parkland is modified, Council will seek endorsement of the proposed timing for delivery, to ensure that RSOs can factor this into their annual seasonal sports programming.
- 7.2 Once we have received final input from the RSOs, we can finalise Community Board approvals where alterations or additional levels of service are recommended.
- 7.3 The programme may also be subject to change once detailed technical designs emerge for individual projects and budgets can be confirmed. All changes will be communicated to the relevant Community Boards.

8. Conclusion Whakakapinga

- 8.1 Implementation of the Sports Field Network Plan is well underway. Two rounds of engagement have been completed with Regional Sports Organisations in order to determine a priority list of sports field upgrades. This priority list, together with staff recommendations, has been developed into a provisional programme of delivery over the next three years.

Attachments Ngā Tāpirihanga

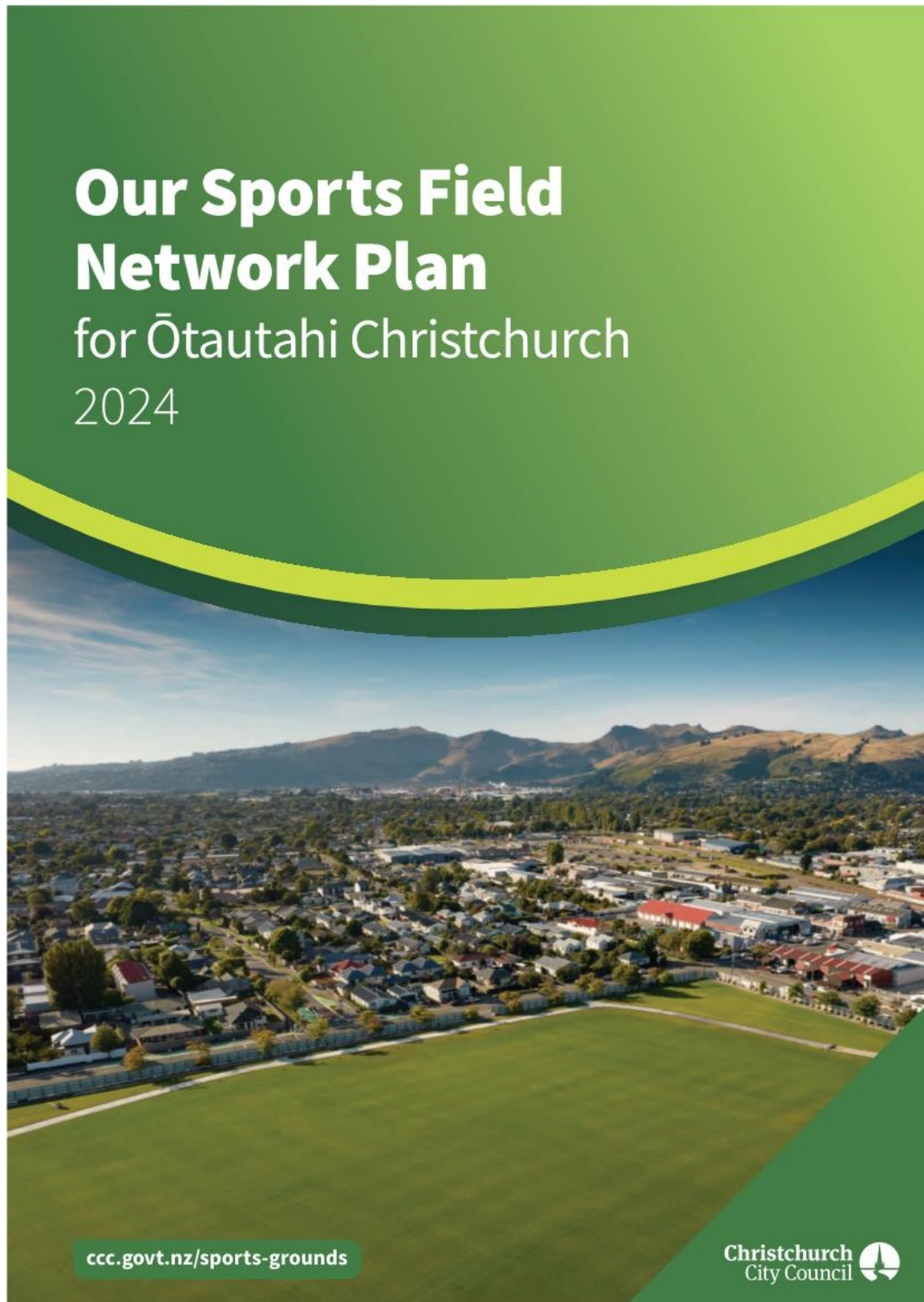
No.	Title	Reference
A	Sports Field Network Plan	25/592926

Signatories Ngā Kaiwaitohu

Author	Richard Gibbs - Senior Project Manager
Approved By	Rupert Bool - Acting Head of Parks

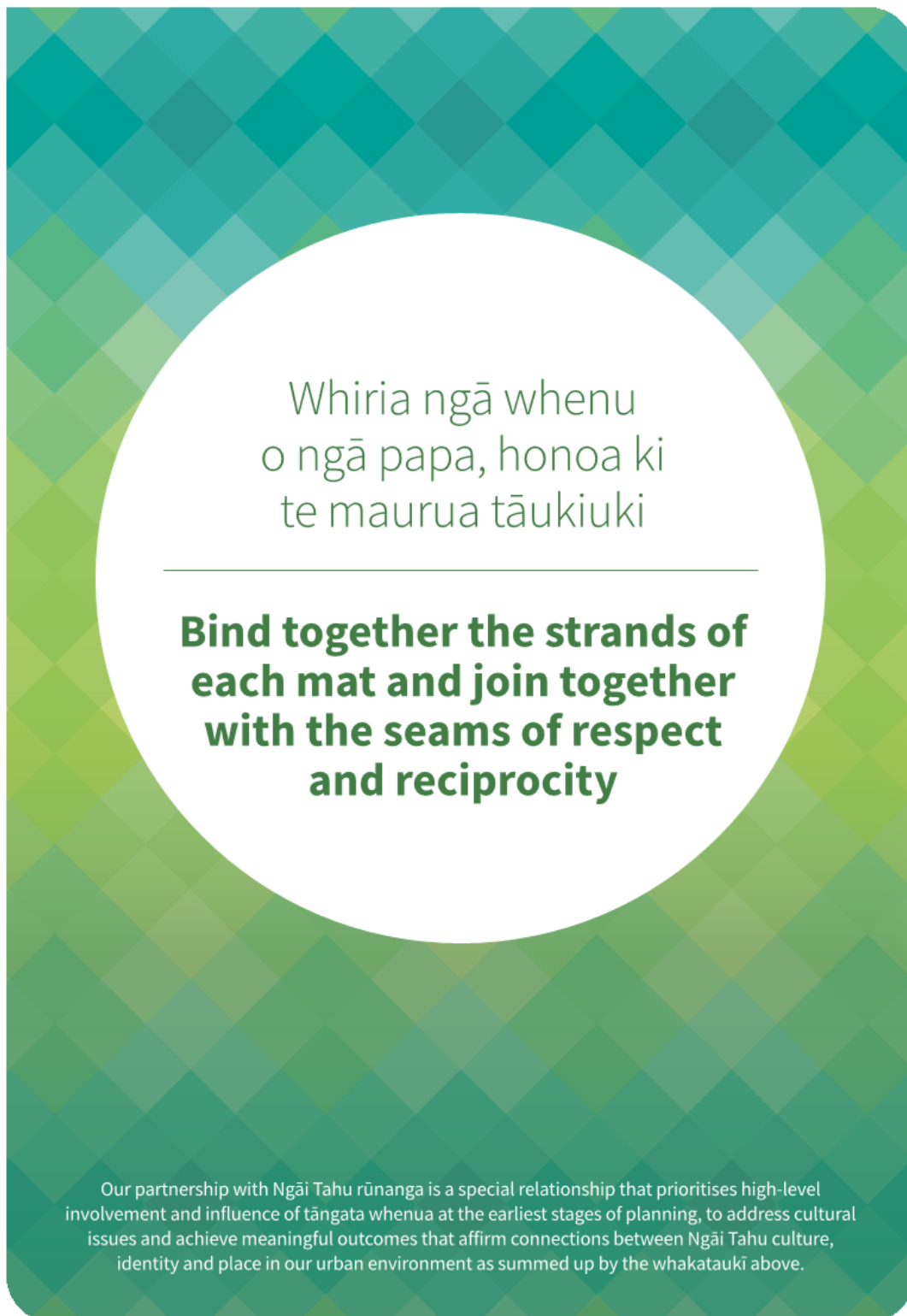
Memos

Christchurch
City Council 



Item 14

Attachment L



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In managing our open spaces we are guided by the Mahaanui Iwi Management Plan, 2013, developed by our six Ngāi Tahu Papatipu Rūnanga - Ngāi Tūāhuriri Rūnanga, Te Hapū o Ngāti Wheke (Rāpaki), Te Rūnanga o Koukourārata, Ōnuku Rūnanga, Wairewa Rūnanga, and Te Taumutu Rūnanga.

This ensures the cultural needs and aspirations of tāngata whenua – our Te Tiriti o Waitangi partners – are properly recognised in all aspects of urban development, including open spaces used for sport and recreation.

Sports fields – enabling sport to strengthen our communities

Sports fields improve our health and wellbeing. They strengthen our communities by building social connectivity and inclusion, and by supporting diversity.

Sports fields are an integral component of our city's open space and contribute to 'greening' our urban environment. They enable a wide range of sport and recreation opportunities that are central to enhancing community health and wellbeing.

Our Sports Field Network Plan sets out how – over 10 years – we will plan sports fields to meet the sporting needs of our community for all levels of sport and for all age groups. It will also help to ensure that the needs of our community are met in the face of pressure for the city's open space to be used for a range of recreation needs, to create a healthy environment, for tree planting to grow the city's urban forest and to help meet the challenge of climate change.

Our plan will sit alongside other Council plans that help contribute to the delivery of Council's community outcomes. It will identify the key directions, priorities and actions that will be implemented to develop a network of sports fields to help strengthen our communities.

Why sports fields are important

Sporting activity is at the heart of every community. It impacts our culture, society and economy. An accessible and affordable network of sports fields provides opportunity for our citizens to participate in and enjoy sport regardless of age, ability, background, ethnicity or gender.

Whilst it is widely accepted that regular physical activity helps prevent a range of health conditions, the benefits of sport extend beyond just health. Not only does playing sport have a positive impact on academic performance, it also improves mental health and wellbeing. Communities are also strengthened when we come together to play sport, building a sense of belonging which grows our community and city identity. From players to family to volunteers, sport brings people together, improving social connectivity and inclusion, and supporting diversity through creation of social networks.



Our Sports Field Network Plan for Ōtautahi Christchurch | 2024 5

The plan in a nutshell

The Sports Field Network Plan focuses on the provision, development and performance of a network of well-placed, appropriately developed and accessible sports fields across our city, balanced against other competing needs for use of our city's parks.

The plan sets out how we aim to provide a sports field network that encourages citizens to participate in sport locally, and enjoy the multiple benefits of good health, wellbeing and strengthened communities.

The plan needs to consider the different seasonal needs of sports. The predominant users of the land allocated in winter are rugby, league and football codes. In summer, the predominate users of sports parks are cricket, softball and touch rugby. Junior sports across codes often utilise senior fields for their games. Touch rugby uses a high number of fields as it is a high participation sport.

The plan guides development and improvement of our sports fields: to address any backlog; to meet the growth and changing use demands of our communities; and to facilitate sporting performance.

The scope of the plan covers the land that Council has historically provided to regional sports organisations (RSOs) for sports traditionally played on natural turf and which the RSOs have then allocated seasonally to their user groups. It also covers land that could be acquired in the future.

Vision and guiding principles

Our vision: **Parks are for everyone.**

Organised sport is integrated with other legitimate parks use and functions including recreation, community events and activities and delivery of environmental outcomes. Together these form a foundation for sports park and open space provision that is multi-faceted, flexible, inclusive, equitable and sustainable.

By upholding these principles:

- **For everyone** – accessibility is delivered locally for our juniors, supporting participation in sport whilst minimising barriers such as travel and cost.
- **Development is optimised and equitable** – local provision is supplemented by quality, well-placed and appropriately configured community facilities that support sport development and performance and build the city's sporting image.
- **Environmental responsibility** – the environmental impact of sports fields in terms of resource demand, chemical use, noise, traffic and light spill are minimised or contained and the greenspace benefits of our sports fields are maximised.

Goals

The Sports Field Network Plan has three goals

- **Play where you live** – Citizens can engage in sport (especially junior sport) where they live (Goal 1).
- **Participate for life** – Sports field infrastructure supports full and flexible participation in community sport (Goal 2).
- **Succeed** – Sports field quality enables high level community sport (Goal 3).

Provision and development of our sports field network must balance the other recreational needs of our community, and competing and increasing demands for use of open space.

Actions and progress

A high level Action Plan (Appendix 2) will drive investment and progress towards achieving the goals. As we work towards this, we need to monitor and report on the status of the sports field network and the wider benefits to the city and our communities.

The Action Plan requires the commitment of the whole of Council and the community to reach the provision, development and performance targets we want for our city.

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Christchurch
City Council



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Setting the scene – the value of play, active recreation and sport

Provision of play, active recreation and sports facilities, infrastructure, resources and opportunities are important to a large proportion of the population.

In 2022, Sport NZ found that:

- 73% of the adult population and 92% of young people (aged 5–17 years) participated each week in play, active recreation and sport.
- 79% of adults and 63% of young people would like to have been more involved in play, active recreation and sport.
- High deprivation, Asian and Pasifika population groups were significantly less likely to participate.

Research into New Zealand's beliefs around the value of sport and active recreation in 2017¹ found a broad base of support for sport and active recreation and a belief in its value to New Zealand and New Zealanders. The value of sport and active recreation is seen to lie in the contributions it makes to individuals, families, communities, and the country as a whole.



Play, active recreation and sport is a cost-effective investment towards local government wellbeing outcomes.

International and domestic evidence clearly demonstrates that play, sport and active recreation generate significant value for society across multiple wellbeing domains and outcomes, many of which are specifically relevant to the outcomes sought by local government.

- Recently published research from a Social Return on Investment study found that for every \$1 spent on play, active recreation and sport, there is a social return of \$2.12 to New Zealand. This means that for every dollar invested in play, active recreation and sport, the social return is more than doubled. This is a conservative figure and the actual return, especially for those currently missing out on opportunities to be active, is likely to be higher.
- In 2019 participation in play, active recreation and sport generated a \$3.32 billion return in subjective wellbeing (life satisfaction and happiness) within New Zealand.

Play, active recreation and sport can support the four types of wellbeing that are aligned to local government outcomes (social, economic, environmental, and cultural).

- Social wellbeing – play, active recreation and sport have the potential to develop important social skills, strengthen social networks, bring communities together, and curb antisocial behaviours.
- Economic wellbeing – the sport and recreation sector makes significant direct and indirect contributions to the New Zealand economy.
- Environmental wellbeing – provision of green space for play, active recreation and sport, and infrastructure for active transportation, can support the achievement of environmental and community wellbeing outcomes.
- Cultural wellbeing – participation in play, active recreation and sport can strengthen feelings of identity and culture and feelings of belonging within and across cultures.²

¹ <https://sportnz.org.nz/media/1313/angus-associates-value-of-sport-final.pdf>

² <https://sportnz.org.nz/media/u41hdvnx/the-value-of-play-active-recreation-and-sport-for-local-government.pdf>

Acknowledging our commitment to Te Tiriti o Waitangi

Māori stakeholders have described non-monetised outcomes that are consistent with Māori views of wellbeing, noting dimensions other than physical – that is, spiritual, mental, emotional and cultural health – all within a context of environmental health, with sport having the following cultural outcomes:

- Intergenerational participation strengthens whānau.
- Reclamation and protection of mātauranga Māori strengthens Indigenous knowledge systems and wellbeing.
- Participation provides opportunities to reinforce and practice tikanga Māori, strengthening 'a Māori way of life'.
- Whakawhanaungatanga (kinship) ties are strengthened through participation.
- Cultural identity is strengthened through participation in Māori sport and recreation.
- Māori sport and recreation provides opportunities to connect to the whenua 'as Māori'.
- Rangatahi experience leadership through Māori sport and recreation.
- Māori sport and recreation are an expression of mana Motuhake (self determination).

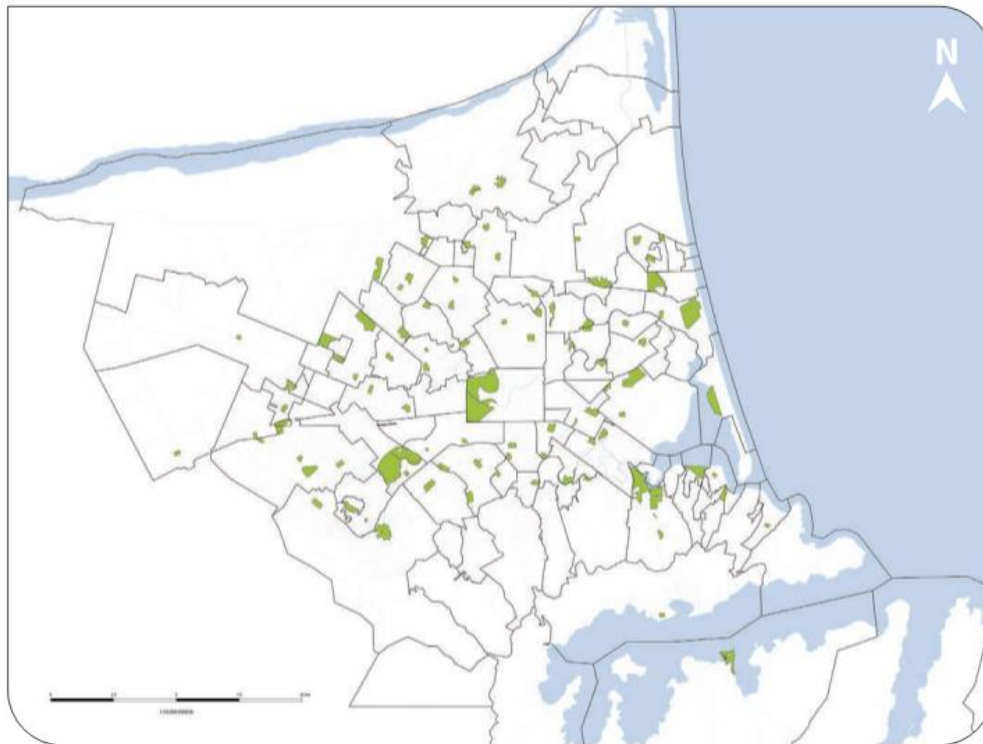


Our Sports Field Network Plan for Ōtautahi Christchurch | 2024 9

Looking across our district

Our sports field network is part of a wider parks and open space network that extends across Ōtautahi Christchurch. It is a vital part of the green infrastructure that supports our built and natural environment – the ‘green lungs’ of the city. How our sports fields are provided should align with RSO catchments (i.e. areas in which clubs exist) and sporting delivery to avoid risk of duplication.

Distribution of parks with sports fields across the city



Legend

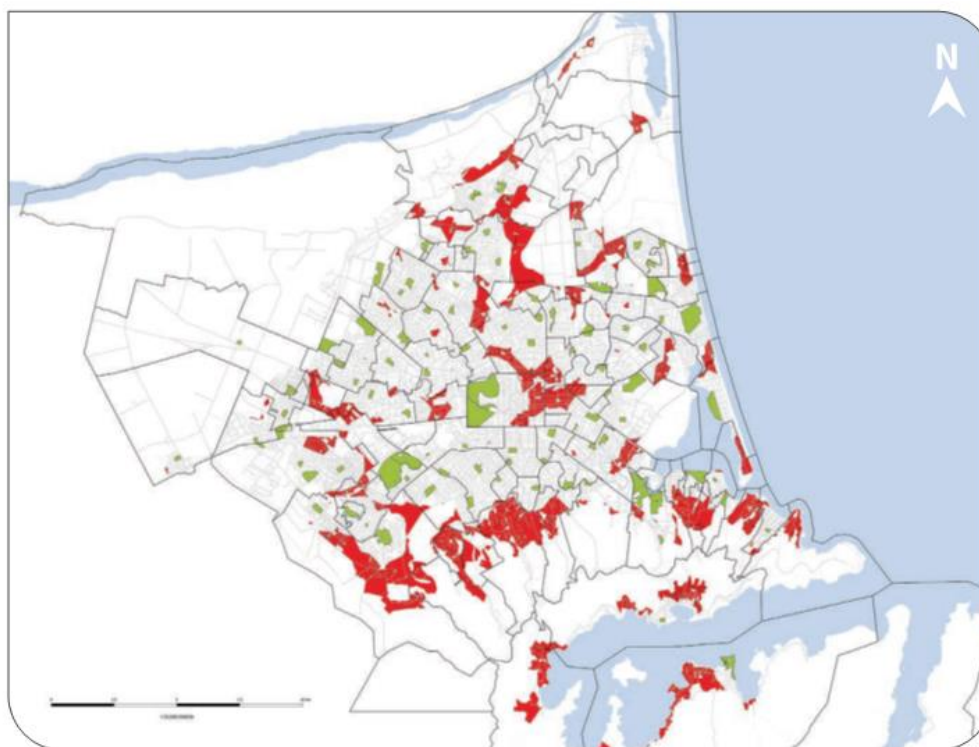
- Street centre line
- Suburb boundary
- Parks with sports fields

Memos



A large proportion of the city's residents live more than easy walking distance to a park with a sports field, defined as a distance greater than 1km.

Distribution of residential and mixed use zone areas more than 1km from a park with a sports field across the city (shown in red)



Legend

- Street centre line
- Suburb boundary
- Parks with sports fields
- Residential and mixed use zone areas more than 1km from a park with a sports field

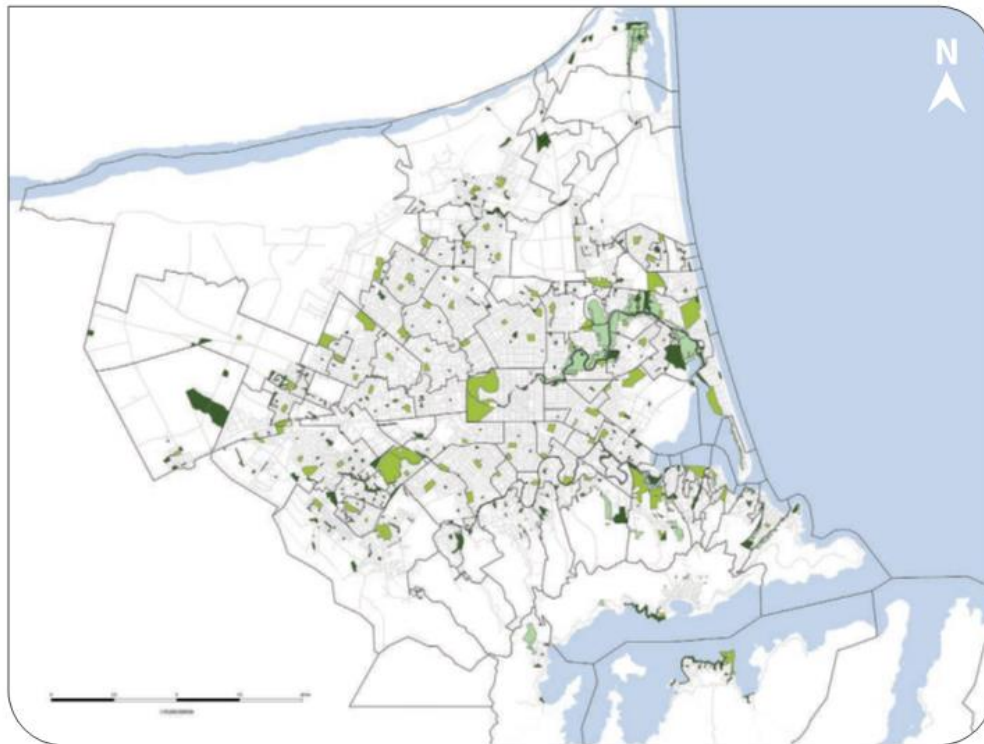
Memos

Looking across our district (continued)

However, if the city's wider open space network of community parks greater than 3000m²* is included as part of the network of parks with sports fields, a far greater extent of potential locations for flexible sports field playing spaces, in particular smaller training areas, can be considered.

*the minimum area considered suitable for locating a junior field or flexible training area

Distribution of community parks greater than 3000m² and parks with sports fields across the city



Legend

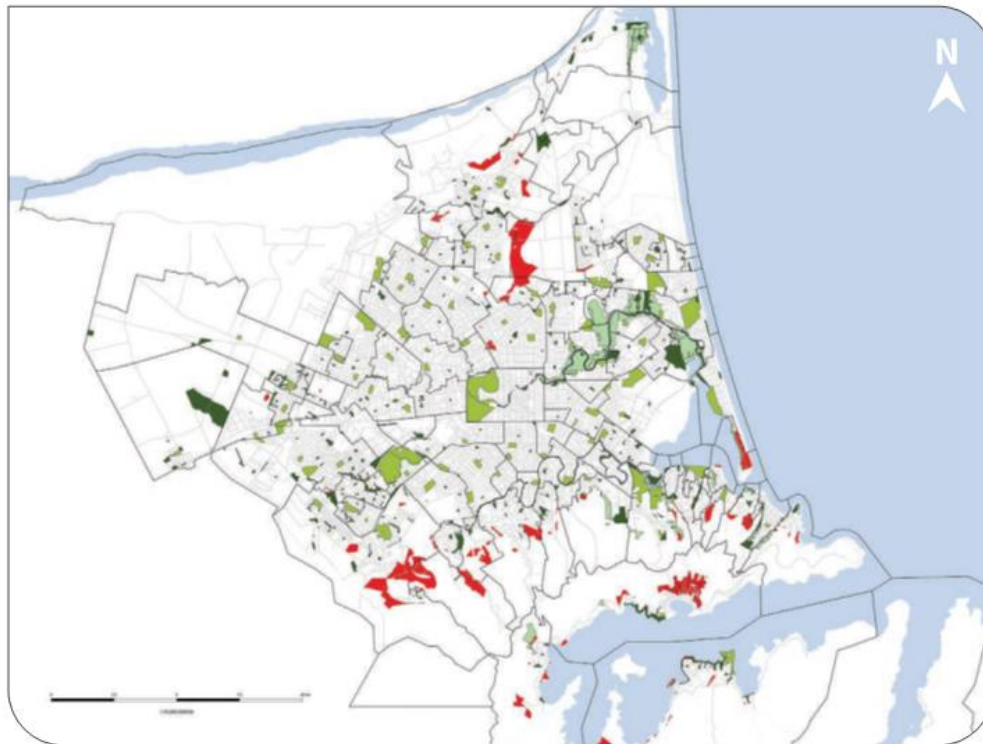
- Street centre line
- Suburb boundary
- Community park greater than 3000m²
- Parks with sports fields
- Residential Red Zone

Memos



By accommodating the wider open space network of community parks into the sports field network plan, the distribution of areas more than 1km from a sports field playing space across the city can be reduced significantly.

Distribution of residential and mixed use zone areas more than 1km from a community park greater than 3000m² and from a park with a sports field across the city (shown in red)



Legend

- Street centre line
- Suburb boundary
- Community park greater than 3000m²
- Parks with sports fields
- Residential Red Zone
- Residential and mixed use zone areas more than 1km from a community park greater than 3000m² and from a park with a sports field

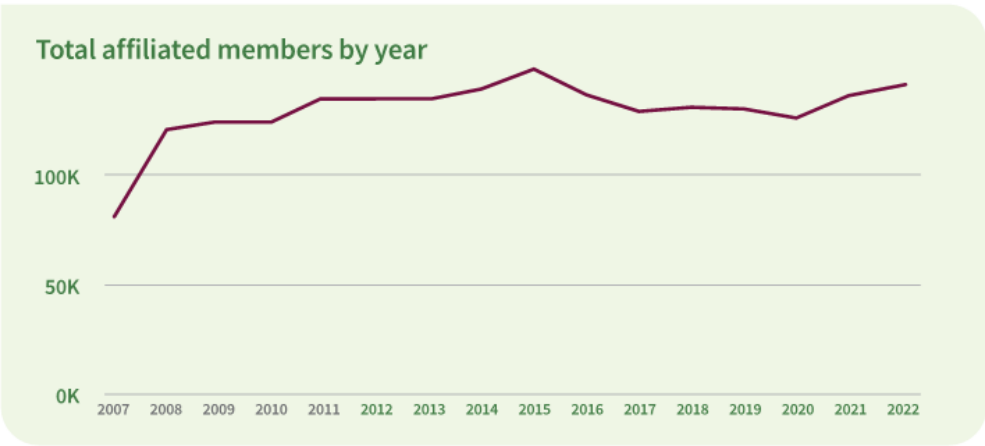
Memos

Participation – Greater Christchurch (Christchurch City, Selwyn and Waimakariri Districts)

Many sports in 2022 reported a growth in participation, with 14 out of 26 sports showing that overall participation numbers had increased.

Across the sector, affiliated membership in 2022 increased by 4272 members (or 3%) to a total of 139,930 members. Of this total, nearly 62,000 members (or approximately 44%) were associated with sports played on natural turf (cricket, football, rugby, rugby league, softball and touch). There was steady growth from 2021, with the sector recovering well from the dip during COVID-19 and with participation now back to pre-earthquake levels.

However, in 2022, COVID-19 continued to be a challenge for sports and sporting communities. The biggest challenge in 2022 was the reduction in volunteers, with over 60% of sports stating they had fewer volunteers. Funding and sponsorship continued to show a decline (less being received), and fewer coaches and officials were also seen as a result of COVID-19. The introduction of compulsory vaccination and different rules led to some codes seeing players leaving the sport and events not being run.



The overall sector numbers hide the fact that individual sports and clubs can experience an ebb and flow in their membership numbers. For example, in 2022 cricket showed an increase in membership of 20%, rugby league an increase of 17% and touch an increase of 11%, while rugby membership reported a small decrease of 5%. Football and softball numbers remained similar to the 2021 figures, although football have already indicated that their winter participation numbers grew by approximately 8.9% in 2023, even before taking into account any benefits seen from increased coverage of the 2023 FIFA Women's World Cup.

Changes in sports membership participation numbers in Greater Christchurch

	2022	2021	2020	2019	2018
Cricket	13,000	10,530	12,320	12,150	14,530
Football	10,980	11,360	11,290	11,990	11,630
Rugby	14,250	15,040	13,670	15,080	15,360
Rugby League	2,960	2,490	2,110	2,670	2,800
Softball	3,230	3,140	3,180	3,250	3,620
Touch	17,300	15,380	15,790	16,580	17,360
Total	61,720	57,940	58,360	61,720	65,300

Source: <https://www.sportcanterbury.org.nz/asset/downloadasset?id=db08f97f-a4bd-4224-a09e-6cddbda79ebf>

Memos



Overall, gender balance is holding steady at roughly 40% female to 60% male. There has been a slight increase in female participation since 2021 but it is not at the peak of 42% seen in 2020. In 2022 junior memberships made up the largest proportion of membership at 43%, followed by seniors (26%), then Youth (22%), with the smallest proportion being Masters (9%).

In addition to the total sports affiliated membership of 139,930, Regional Sports Organisations reported that they had an additional 71,000 casual participations in 2022. These participations are still club activated but in a less formal way through shorter playing formats.

Amongst the general feedback from the sports community in 2022, three areas in particular were relevant to sports field provision:

Sport	Topic	Comment
Football	Artificial or dry outdoor spaces	"Our system is already under significant pressure for access to lit facilities. We have members who are simply not able to be physically active during the week as we do not have the facilities to provide them with."
Rugby	Lighting for night play	"We have a sport contained in winter with the weather and we are not able to provide the game that our participants are telling us they want to play."
Rugby League	Changing facilities	"We find it very difficult to attract females and female match officials to our game when we are unable to accommodate their needs at Council grounds i.e. changing facilities and toilets."

Source: <https://www.sportcanterbury.org.nz/asset/downloadasset?id=db08f97f-a4bd-4224-a09e-6cddbda79ebf>

In summary, given that the Greater Christchurch region has a population of around 500,000 people, and that around 200,000 people are actively or casually involved in sport, clearly playing sport is a core component of citizen's life in the city.



Memos

Provision – Christchurch

Christchurch has a total of 115 sports parks totalling approximately 1300ha of open space. Approximately 50% of the sports park area is developed into sports fields.

Ward	Area (ha)	No. of sports parks
Banks Peninsula	16	5
Burwood	105	7
Cashmere	9	3
Central	166	4
Coastal	157	10
Fendalton	26	4
Halswell	214	9
Harewood	44	6
Heathcote	65	10
Hornby	156	15
Innes	71	10
Linwood	91	10
Papanui	27	7
Riccarton	10	3
Spreydon	41	6
Waimairi	69	6
Total	1,297	115

Two wards in particular stand out as being poorly serviced with a lack of quality green playing space: Cashmere and Riccarton. There is also pressure on other wards.

Other provision

An unquantified number of school and privately owned sports fields contribute to the wider network and their availability influences demand for Council parks. When these sports fields are unavailable, sold or redeveloped for other uses, sports users will often turn to Council for provision. These sports fields also provide an opportunity to improve Council's geographical provision or add capacity when Council sports fields are unavailable (e.g. redevelopment).

Note that the Regional Sports Organisations for cricket and rugby cannot currently deliver their seasonal competitions without accessing non-Council sports fields.



Memos



Sports field allocation process

Christchurch City Council allocates sports fields for seasonal sports use to the Regional Sports Organisations, on behalf of clubs, to enable the delivery of community sport. The allocations are made by the Council twice yearly prior to the commencement of the summer and winter sports seasons. In addition to the sports fields, the allocation also includes supporting sports infrastructure, such as changing rooms and toilets, for the days and times that the sports fields are allocated. Our Non-Exclusive User Agreement sets out the terms and conditions for access to the sports fields throughout the city.

The nature of the Non-Exclusive User Agreement acknowledges that the rights granted to the regional sports organisations are for the days and times that they have requested on behalf of the clubs and that outside of those days and times, the parks are available for wider community recreation.

	Participation numbers (2022)	No. of fields allocated
Cricket	13,000	87*
Football	10,980	197
Rugby	14,250	116*
Rugby League	2,960	44
Softball	3,230	80
Touch	17,300	130
* these figures do not take into account the large number of sports fields currently used by cricket and rugby within the school network.		

Sports ground closures

During the winter period between 9 June 2023 and 28 August 2023, all Christchurch City Council sports fields were closed on 21 days for training and on six days, or three weekends, for games. This amount of closure during that period represents over 30% of available playing days.

These closures impact the ability of RSOs to deliver their full season programme, they disrupt draws and, when at the end of the season, impact final playoffs. However, the greatest impact of closures is on training (80% of closures in 2023 affected training).

According to NIWA, winter rainfall in Christchurch is showing a trend of a likely or very likely increase (www.stats.govt.nz/indicators/rainfall/). Furthermore, Christchurch also shows a trend of an increase in the annual maximum one-day rainfall. We should expect to see similar closure statistics continuing.

Winter 2023 closures	Training	Games	No. of days
9–10 June		✓	2
19–22 June	✓		4
8–9 July		✓	2
10–13 July	✓		4
24–28 July	✓		5
29–30 July		✓	2
10–11 August	✓		2
17 August	✓		1
24–28 August	✓		5
Total	21	6	27*

Field closures for the 2023 winter = 21 training days and 6 playing days (3 weekends)

*equivalent to a closure rate of 30% over the period 9 June to 28 August 2023

Source: Parks Operations – Hybris/SAP system

Memos

Sports field floodlighting

The appropriate provision of supporting infrastructure, such as sports field floodlighting, is an essential requirement for maximising sports field use and developing player skills.

A total of 53 sports parks have floodlit sports fields for winter use:

- Rugby Union – 17 parks
- Football – 25 parks
- Rugby League – 11 parks

Sporting clubs own and manage floodlights at 50 sports parks (94%). The Council own the remainder at English Park, South Hagley Park, Hansen Park, QEII and Ngā Puna Wai.

Positioning floodlights so they do not interfere with seasonal layout of sports fields and maintenance can be limiting. Many clubs are reliant on volunteers and find the process of fundraising, consenting, constructing, operating and maintaining floodlights challenging. Once established, the capital investment involved makes it difficult for clubs to relocate and tends to limit use of the lights to the club that owns them, inhibiting flexible use of the sports park.

Sports fields with floodlights are often over-used and have reduced maintenance and renovation windows due to limited availability of alternative training venues. Typically, this drives up operational costs to repair the fields for seasonal transition.

Sports field condition

A 2022 independent desktop analysis of sports field condition at 33 sports parks assessed drainage performance, surface levels and turfgrass surface quality.

Of the 33 parks assessed we estimated that three parks (9%) were of high quality, 11 parks (30%) were of above average quality, two parks (2%) were of average quality, 15 parks (46%) were of below average quality and two parks (6%) were of very low quality.

Current funding levels for the renewal or upgrade of sports fields, including irrigation systems, is typically in the region of \$1.5M–\$2M per year. This level of funding allows work to be carried out on two or three fields per year but is insufficient to bring all fields up to an average quality or above. Therefore, renewals and upgrades must be strategically prioritised within the resources available, and under performing fields potentially re-purposed. A regular and robust condition assessment programme is needed, along with a means of prioritising sports field renewal and development on an equitable basis as a means of improving our asset information to drive effective investment decisions. Quality issues are likely to continue unless funding levels are significantly increased.



Memos



Memos



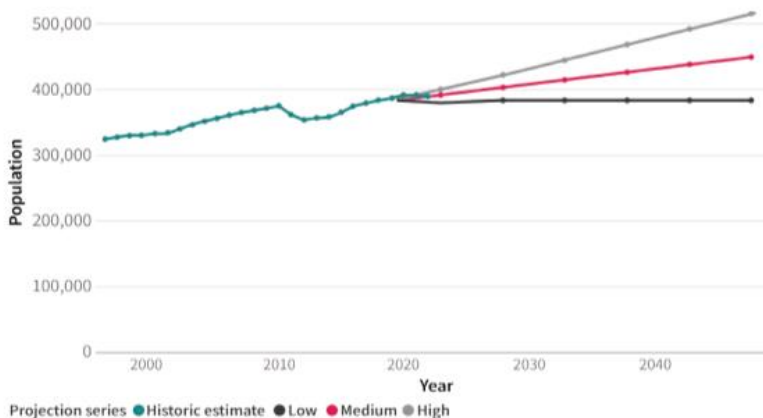
Demographics

This section provides a summary of the key population patterns for Christchurch City and an overview of any impacts these may have on provision and use of sports fields. Figures have been taken from data provided by Christchurch City Council unless otherwise indicated.

Population growth

Christchurch City's most recent population estimate was 396,200, in June 2023. Projections indicate that by 2033 the population is likely to be around 414,000 (increase of 24,700 or 6.5% growth) under a medium-growth scenario. However, it could range anywhere between 384,000 (decrease of 5,300 or <1% decline) and 445,000 (increase of 55,700 or 14.2% growth).

These scenarios suggest that population growth will not be a significant driver of sports field provision and use in the next 10 years.



Source: <https://ccc.govt.nz/culture-and-community/statistics-and-facts/facts-stats-and-figures>



Memos

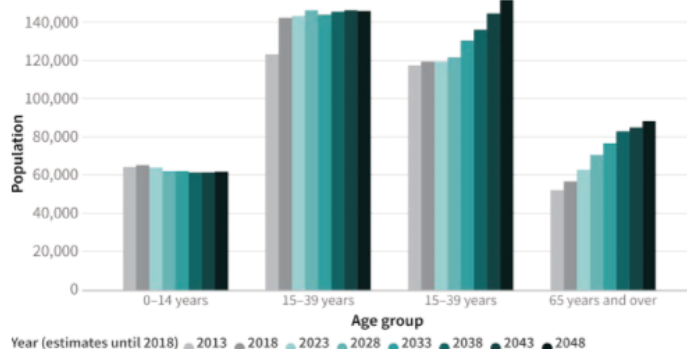
Population distribution

The number of people aged 65 years and over is expected to increase by approximately 56% between 2018 and 2048 (from 56,600 to 88,300). As a proportion of the city's population, this age group is projected to increase from 15% to 20%.

The number of people aged under 15 years is expected to decrease slightly between 2018 and 2048, falling from 65,100 to 61,700. As a proportion of the city's population, this age group is projected to decrease from 17% to 14%.

The projected trend of a declining under 15 years age group (junior sport) is further evidence that population growth will not be a significant driver of sports field provision and use in the next 10 years. Demand is more likely to be driven by an increase in women, girls, ethnic communities and an aging population becoming more active.

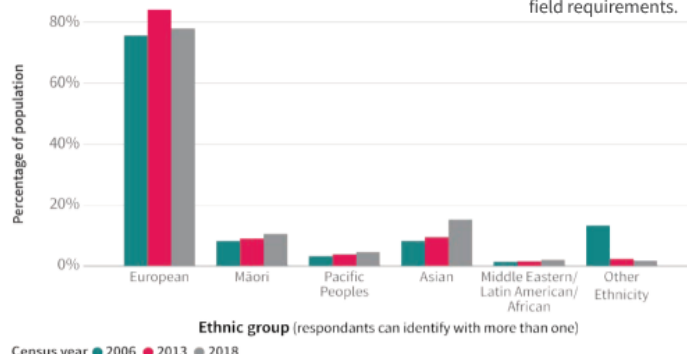
Walking sports options for people of all ages are ensuring they can continue to remain active in sport for life. This option is particularly relevant to football and hockey and could have a direct impact on artificial football and hockey turf provision in the future.



Cultural diversity

The most common ethnicities in the city that people identified with were European (78%), Asian (15%), Māori (10%), Pacific Peoples (3.8%), and Middle Eastern/Latin American/African (1.5 %).

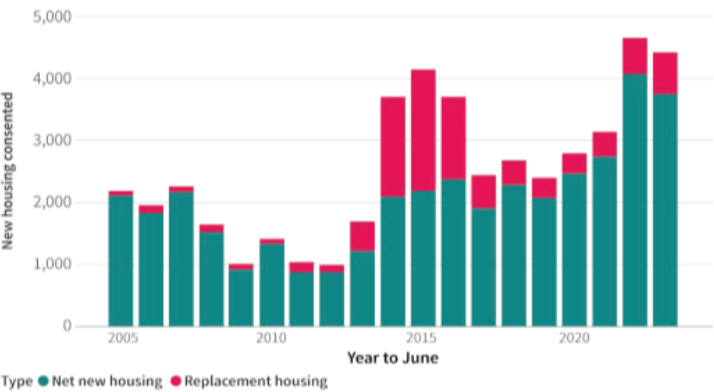
The ethnicity of Christchurch is changing as more people are coming to Christchurch from non-European countries. Asian, Māori and Pacific Peoples populations are the main contributors to this change. It is expected that an increasingly diverse population will expect a wider range of sporting activities that will in turn inform changing sports field requirements.



Memos

Housing development

Building consents were issued for 4420 new dwellings and units for the year ending June 2023. Of these, 3740 (85%) were for additional dwellings and units to the city's housing stock (net new housing). Projections suggest the total number of households will likely increase to around 167,200 by 2033 (medium series), and 176,400 households by 2043.



Source: <https://ccc.govt.nz/culture-and-community/statistics-and-facts/facts-stats-and-figures>

Most of the housing growth is in the southwest and north areas of the city, particularly around Halswell and Belfast. The areas of Prestons and Yaldhurst have also experienced significant increases. This growth was anticipated, and the 2009 South-West Christchurch Area Plan and 2010 Belfast Area Plan provide a framework within the Urban Development Strategy for managing urban and business growth during the next 35 years.

In the next 30 years at least 35,000 new houses are predicted to be required in Christchurch City. There is a trend towards increased demand for small houses, accessible houses for the elderly and higher density developments (focusing on building upwards rather than outwards with increasing pressure on Christchurch Central, as well as surrounding suburbs St Albans, Edgware, Spreydon, Papanui, Riccarton and Waltham).

The Council is required to implement the National Policy Statement on Urban Development to enable more development to happen at different heights, with the highest development enabled in the central city and suburban commercial centres. This will provide for more people to live near existing services, public transport networks and infrastructure and to ensure future growth meets the needs of our communities.

Our challenge is to manage open space, including the existing sports field network, so that the environmental benefits and the sporting opportunities valued by the communities are protected whilst accommodating the city's growth.

We are going to have to look at the way we use our existing sports field network and travel to use it, and how we acquire new land in greenfield and housing development areas so that communities have equitable access to the sports field network.



What we need to do

Taking a strategic view

The Sports Field Network Plan forms part of wider city planning for how we make use of land and provide infrastructure to live, do business, move around, enjoy the outdoors and respect mana whenua values for whenua and wai. How, what and where we plan affects individual and community wellbeing, and the city's resilience to the impacts of climate change.

This plan underpins the Council's Strategic Priorities of:

- reducing emissions as a Council and as a city, and investing in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy
- being an inclusive and equitable city that puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection

It supports our key Community Outcomes of being:

- a collaborative confident city
- a green liveable city
- a cultural powerhouse city
- a thriving prosperous city

The principles and policies set out in the Ngāi Tahu Mahaanui Iwi Management Plan 2013 are reflected in the plan's actions and objectives.

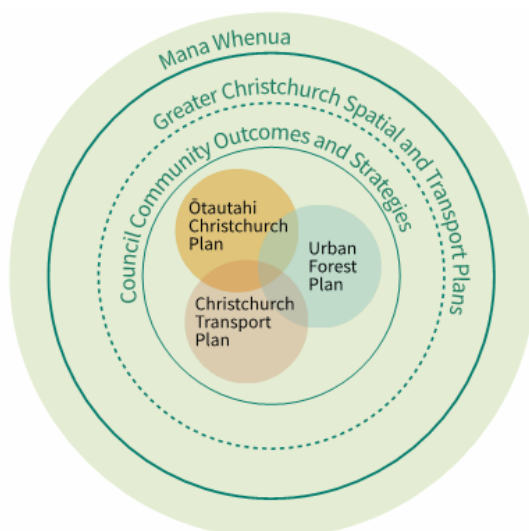
The plan contributes to Council's Strengthening Communities Together Strategy (2022-2032). The equitable provision of safe and accessible sports fields is an important contributor to building strong, successful and resilient communities in which our residents can contribute to an active society, for example by volunteering in the organisation of sports delivery.

Also, there is a close alignment with key Council and sub-regional plans already completed or underway, including:

- The Greater Christchurch Spatial Plan, the Mass Rapid Transit Indicative Business Case and the Urban Forest Plan
- Kia tūroa te Ao Ōtautahi Christchurch Climate Resilience Strategy
- Te Haumako Te Whitingia Strengthening Communities Together Strategy
- Property Strategy (in early development)
- Physical Recreation and Sport Strategy

Each of the above plans will interact with the proposed approach to sports field network planning.

Actions in the Sports Field Network Plan will inform business cases and investment planning for Council work programmes and projects through annual and long term planning processes.





Issues we need to consider

Housing intensification

A growing population in existing urban areas as a result of higher volumes of infill housing is increasing the need for access to parks and open spaces. In turn, under such intensification, parks, open spaces and urban forestry take on an increasingly important flood mitigation role.

Changes to urban form

Changes to urban form are anticipated through the Greater Christchurch Spatial Plan and proposed Mass Rapid Transit. These initiatives will support Christchurch to lower its emissions and underpin a strengthened network of urban and town centres. Over time this will see a growing population within significant urban centres leading to increased demand for sports fields in these areas.

Increasing demand for park use

Increasing demand for park use associated with a range of park values and functions is an important factor impacting sports field provision and development.

Winter sports fields are typically used for approximately 15% of any given week (daylight hours), leaving 85% of the potential available time available for use and enjoyment of the park by other members of the community. Moving forward there is a need for sports fields to be considered through a wider open space lens and as part of an integrated green space solution for both the local community and the city.

Changing sports field use

Overall participant numbers in organised sport as it is currently played may not grow significantly in the next 30 years. However, an ageing population, changing population ethnicity and growing participation of women in sport is changing the nature of community engagement in sport and the types of sport being played. This in turn may result in some sports fields being re-purposed if demand for some sports declines.

The 'greenfield' growth areas of Christchurch with increasing numbers in the sport participation age range are concentrated in the northwest and southwest suburbs of the city.

Multiple codes and new sports (e.g. ultimate frisbee) are competing for use of existing sports fields and particularly in sports parks with higher quality playing surfaces and ancillary facilities such as floodlighting.

Growing demand for equity (emerging, cultural, walking and minor sports) needs to consider geographical distribution and community accessibility whilst balancing provision across sports and grades of play relative to participant numbers. Changing sports field use demands are also being driven by an increasing reluctance of participants to commit to traditional weekly sporting competitions; an increased demand for non-weekend, evening and casual sports field use; the emergence of shortened versions of sports across codes; event-based participation to meet changing lifestyle demands; and competing recreation activities. Longer and overlapping seasons and increased demand for year-round, shoulder and off-season use is also shaping how we provide, develop and maintain our sports fields.

Currently, the capacity to meet these needs is hindered by historical code use, club-owned facilities (e.g. floodlights), and both regional sporting organisation and club expectations. The availability of sufficient all-weather, floodlit surfaces to facilitate flexible and concentrated use is an issue that is widely held and of high importance to our sporting community. Flexibility of use is key.

In the case of cricket, the expense of providing high level grass wicket blocks may drive some investment towards artificial cricket wickets.

Climate change induced hazards

The Sports Field Network Plan can support us to take a strategic approach to investment in response to climate change.

Christchurch will be increasingly exposed to climate change induced hazards including sea level rise, rainfall and floods, heat, drought and fire, extreme weather, soil erosion and landslides. Further information on these hazards is set out in the [District Climate Change Risk Screening](#). These hazards will change the suitability of some sites for use as sports fields. A range of options to respond to these hazards will need to be considered including adapting or relocate facilities or managing demand. At the same time, sports fields can support climate resilience by increasing drainage and attenuation (storage) capacity in severe weather events, helping to protect our communities from harm.

Memos

Demand for all-weather training and play

The quality and use of sports fields is coupled with an increased demand for surfaces that support 'all-weather' use (e.g. improved drainage, artificial surfaces) and have associated floodlight infrastructure to extend the available hours of use.

Sports field quality

Poor sports field quality is typically associated with winter sports fields having poor drainage and being damaged when used in wet weather. This restricts hours of use for both training and play and increases sports field closures during wet winters.

A knock-on effect of this is the delay in fields being able to be prepared for summer sport because they are too wet to operate maintenance machinery.

Ground closures also adversely impact the ability for teams to train under floodlights during periods of significant wet weather.

Artificial turf

There is an increasing call from some sports codes (specifically football and rugby) for artificial turfs. While they are more expensive than grass sports fields to build, they enable all-weather use, provide a consistent quality playing surface, support high use capacity during peak demand periods (e.g. training) and year-round use (with no seasonal renovation periods) and can be used by multiple sporting codes.

The intensive use typically associated with these facilities can negatively affect neighbouring properties (e.g. noise, light spill, traffic, parking). Therefore, it is important to build these facilities in existing parks (of appropriate size and configuration) that are located in non or low-residential areas, or to purchase land in commercial or industrial areas.

There is an opportunity to establish a number of area-based 'nodal' artificial turfs across the city. Maximising the use of artificial turf is a consideration so in some cases location either within or close by schools will ensure optimal use. Location near the proposed Mass Rapid Transit Network and key cycle routes can also help drive down emissions and support equitable access. Partnership development opportunities with schools and the regional council could provide advantages both to Council and education providers through shared development and operational costs.

Floodlights

A significant issue reported by sports organisations is the lack of good quality floodlit sports fields for training and night games. Although 53 Council sports parks have floodlit sports fields, most sports field lighting systems are suitable only for training and very few lighting systems cover a full field. There is strong evidence that training demand exceeds current supply, driven by changing needs for participation including weekday night-time sport. Furthermore, a very small percentage of the sports field lighting systems are of adequate quality to enable night games, thus reducing the sports ability to change playing formats to midweek.

The majority of sports field lights are club owned and maintained but many are old and due for an upgrade or replacement. Many of the fixtures and fittings are now obsolete and unable to be replaced and poles are not capable of supporting new lighting technology.

Existing floodlit sports fields are also often over-used, compromising surface quality and leaving little time between seasonal changeovers to facilitate turf repair and recovery. This has a significant cost impact on maintenance budgets.

Floodlights are provided predominantly by clubs who are responsible for fundraising, consenting and permissions. Installing, operating and maintaining floodlights can be financially and logistically challenging. The demand for floodlit training space makes it difficult to generate potential opportunities for code and club collaboration, joint ventures, or partnerships to share costs and ownership. Club ownership can also restrict or prevent use by other sports or groups.

There is opportunity to link new floodlight provision with the introduction of artificial turfs. A network of floodlit artificial turfs will take the pressure off existing floodlit natural turf. The use of floodlights, while providing a range of benefits, can also increase emissions from sports fields. Energy efficient and renewable energy options should be considered as part of these investments wherever possible.



Memos

Changing climate conditions

Sports fields have a role to play in helping Council meet some of the challenge of climate change. The development of our sports field network should be considered in the context of contributing to a healthy recreational environment where practicable – healthy water bodies, biodiversity, stewardship, sustainable use of resources, emissions reductions, and resilience to climate change.

Optimising the sports field network can provide a range of environmental benefits including reduced emissions (and cost) from construction, maintenance, and operations.

Prioritisation of sports fields within walkable catchments and close to public transport (including proposed Mass Rapid Transit), and cycle routes can support Council's target to halve our district's emissions by 2030.

Properly designed artificial turf may be used to reduce flood risk to surrounding properties and infrastructure in severe weather events. Climate change and sea level rise increase the flooding risks. Therefore, appropriate flood management must be integrated with the use of artificial turf to leverage the benefits it provides while avoiding transfer of risk and harm onto the community.

The release of microplastics as turf breaks down is an environmental concern. On 26 April 2023 the European Commission voted to support a ban on the sale of intentionally added microplastics, after a transition period of eight years. Based on their definition of intentionally added microplastics, this restriction will include polymeric infill materials (e.g. rubber crumb) used in artificial turf surfaces. We should anticipate similar legislation being implemented in NZ and should plan accordingly.



English Park

Memos

The way forward

Sports fields take time to plan, build and develop, and our network programme needs to allow for this. A well-planned development programme over the long term will help avoid having insufficient, poorly located or poor quality sports fields that are not 'fit for purpose' or meeting community needs. It will also ensure investment is targeted and effective and will help deliver co-benefits to our natural environment supporting a resilient and low emissions city.

We need to be strategic in our planning to ensure that sports fields are developed appropriately and are flexible enough to support changes in community needs. Sports field development will need to help Council achieve other plans and strategic objectives such as building a collaborative confident city, a green liveable city, a cultural powerhouse city and a thriving prosperous city.

To achieve our goal of more New Zealanders with better places to play sport, we have to make better decisions about sporting facilities.*



Multi-sports zone (MSZ) playing space concept

* The New Zealand Sporting Facilities Framework (www.sportnz.org.nz)

Memos

The following goals are aligned with the community outcomes defined in Council's Strategic framework.

Goal 1: Play where you live

'Strong sense of community'

Safe and accessible sports fields support healthy, diverse and connected communities

Participate locally wherever possible

A network of local sports field areas contributes to making organised sports participation accessible for children in the early development stages of their lives by reducing cost barriers for families, such as high transport costs and interruptions to the parents' working day.

A network of local sports field areas also helps build active, healthy and connected communities.

Promoting active transport initiatives as a means of enabling local communities to mitigate growing concerns about the negative impact of climate change associated with burning fossil fuels reinforces an increasing need for local provision wherever possible.

A local community-based sports field network that can be easily accessed (within 1km or 12 minutes walking distance of all homes) by those who want to participate in junior sport (ages 5–12 years) provides the best opportunity to minimise the negative impacts generated by vehicle-based travel to destination parks.

Beyond walkable catchments, prioritisation of sports fields close to public transport (including proposed Mass Rapid Transit) and cycle routes and within priority development areas can increase access, optimise use of facilities, reduce emissions and support high quality intensification.

Building resilient and inclusive communities enhances the notion that anywhere in Christchurch is a great place to live. Building strong communities requires us to provide for equitable access for all families and means travel and associated costs are not significant barriers to participation. This is particularly important for children aged 5–12 years old, noting that this is where numbers of formal sports participants are highest.

The provision of multi-sport zone playing spaces is one means of supporting the goal of play where you live. This type of recreational sports surface may also be referenced in the Play Space Network Plan once it is completed.

To achieve Goal 1, we need to:

- 1.1 Provide flexible spaces that can be used by all, whether formal sports groups or casual recreational demand such as multi-sport zone playing spaces.
- 1.2 Improve areas within local parks and reserves to accommodate training needs for children's sport in particular with careful consideration of the other demands on our parks such as tree canopy coverage.
- 1.3 Develop community partnerships to secure community use of other providers' sports fields, e.g. schools.
- 1.4 Where no other option is available seek to acquire – purchasing land in suburbs where the gap between demand and provision cannot be met by repurposing or sharing initiatives.
- 1.5 Prioritise investment in sports fields within walkable catchments, close to public transport and priority development areas to reduce emissions and support the Greater Christchurch Spatial Plan.

When clubs and codes and communities make decisions in isolation, we end up with too many of one kind of facility and not enough of another.³

³ <https://sportnz.org.nz/media/1411/nz-facilities-framework.pdf>



Our Sports Field Network Plan for Ōtautahi Christchurch | 2024 29

Goal 2: Participate for life

Modern and robust city infrastructure and community facilities

‘Inā noa atu te tangata, te mahi’
More people, more active, more often’

Enable play for life

A network of multi-code accessible and floodlit sports field areas evenly distributed across the city provides opportunities for all to participate and does not place additional demand on existing playing areas.

Weather related impacts are minimised allowing sports participation to progress in typical weather-related events.

Sports fields accommodate changing community demands and support planned city growth and intensification.

Sports field provision is as flexible as possible to meet the competing and changing needs of the community, for example mid-week competitions, casual use, decrease in demand of a particular sport.

Locations support all community sports within geographical areas connected to multi-mode active transport options wherever possible, such as major cycle and public transport routes, which in turn support the Mass Rapid Transit Indicative Business Case.

Negative impacts associated with night time use for training and competition in residential areas are minimised.

Desirable community and parkland outcomes such as improving our urban forest canopy, biodiversity outcomes and community well-being associated with parkland and open space availability are protected and maintained.

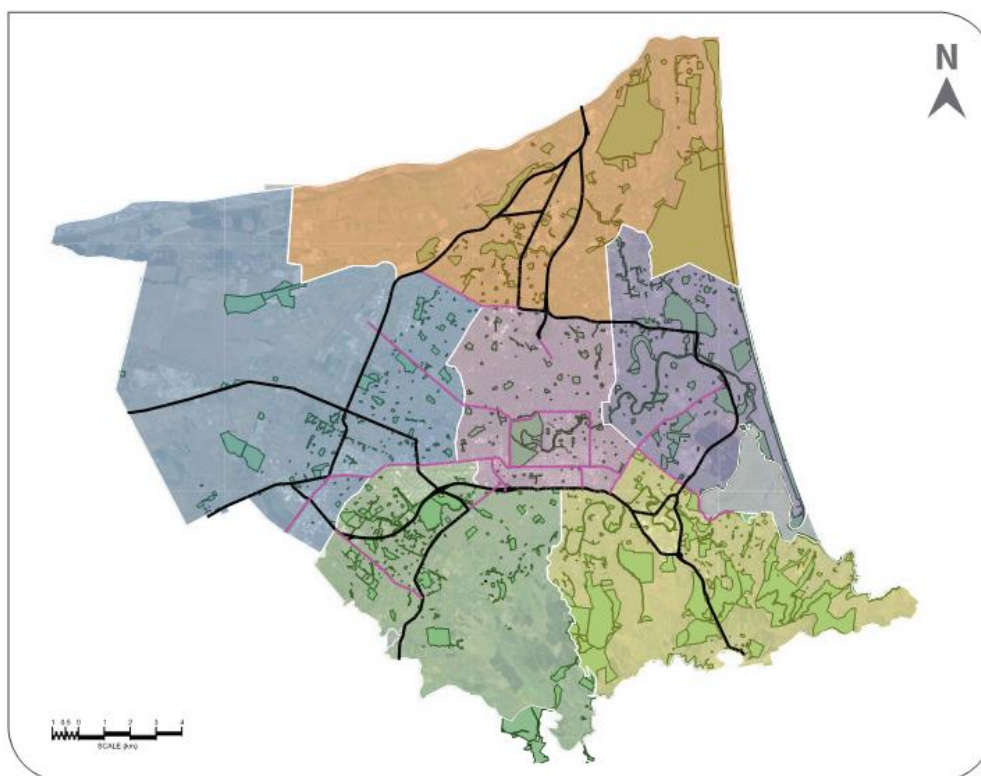
To achieve Goal 2, we need to:

- 2.1 Provide sufficient capacity to meet the current demand and predicted growth in the most cost effective manner, whilst preserving as much open space for non-sport purposes as possible.
- 2.2 Build well distributed dedicated facilities such as artificial turfs, and dedicated flood lit training areas in locations that connect to active transport routes, and which do not impact negatively on residential areas or other parkland priorities.
- 2.3 Improve existing infrastructure to ensure we have the most efficient use of existing resources.
- 2.4 Invest in surface water management as part of upgrading sports fields to optimise usability while building resilience to the impacts of climate change.



Memos

Proposed catchment areas for artificial turf hubs



Legend

Roads

- State highway
- Major arterial road

Boundaries

- Central
- Eastern
- Western
- Northern
- South Eastern
- South Western

Goal 3: Succeed

‘Celebration of our identity through arts, culture, heritage, sport and recreation’

Enabling emerging talent to thrive

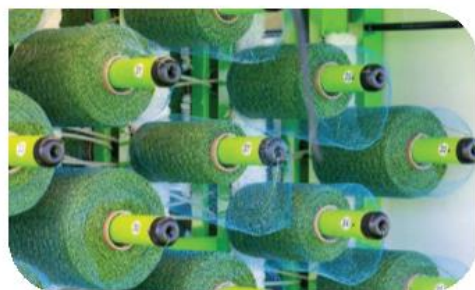
Provide opportunities for player development using an environmentally sound and well balanced supporting infrastructure

Christchurch is a place of choice for community sports development through provision of appropriate facilities to enable communities and clubs to prosper equitably.

The quality of the primary field of play for all clubs aligns with the requirements of the regional sporting organisation.

The benefits of improved turf technology for improving sports field resiliency and avoiding the impact of high maintenance costs are adopted.

The important role that open spaces and parks will increasingly play in managing the impacts of a changing climate is acknowledged, whilst enabling the primary purpose of sports parks to support sport.



Hybrid turf stitching machine

To achieve Goal 3, we need to:

- 3.1 In partnership with the RSOs, determine and prioritise future capital investment programmes to inform annual and long term plans.
- 3.2 Develop solutions that deliver a primary field of play for all community clubs to an above average quality as measured by our condition assessment model.
- 3.3 Invest capital in more robust community sports fields' infrastructure that enables player performance and development.
- 3.4 Invest capital in community sports fields' infrastructure to improve field resiliency against the impact of high use, such as 'hybrid' turf and alternative irrigation technology.
- 3.5 Ensure the city's sports field infrastructure is of a quality that it can support regional, national and where appropriate, international events to be hosted by the city.
- 3.6 Partner with private and educational entities to align objectives and invest in the most sensible manner to support the city's aspirations.



Trialling alternative sub-surface irrigation in a community sports field

Implementation and funding

The detailed Action Plan (see Appendix 2) sets out ongoing, immediate and longer-term actions to provide and develop our sports field network. Actions are targeted and coordinated, taking a manageable, incremental approach to providing and developing our sports field network over the next 10 years.

- Some of the actions are already funded under existing projects and Council operations.
- Actions that require additional investment in new projects or purchase of land are identified and will need to be considered as part of long term and annual plan budgeting processes.

Monitoring and review

One of the actions in the Sports Field Network Plan is to develop a monitoring programme, so that we can assess our progress towards providing and developing our sports field network to meet the changing needs of our community.

- We will review the Sports Field Network Plan regularly to evaluate how we are tracking against our goals. Results from the review will be used to inform future long term plan decisions.



Our Sports Field Network Plan for Ōtautahi Christchurch 2024 33

Appendix 1 – How we developed the plan

Purpose

The purpose of this Sports Field Network Plan is to identify current issues and opportunities, options and goals for the development of the network of sports fields and associated infrastructure in Christchurch during the next 10 years.

By implementing the plan, we will be able to:

- capture what is working well or requires improvement and where gaps exist
- understand existing issues and opportunities in response to changing community needs
- establish clear and concise goals to help guide and prioritise sports field investment

The plan does not identify provision for individual sports. The intention is for the network of sports fields to be as flexible as possible, recognising that demand and use change over time and that sports also use non-Council facilities. It seeks to guide equitable sports field provision and development based on community needs.

This Sports Field Network Plan will sit alongside other documents and plans that contribute to the delivery of Council's community outcomes and guide policy or investment priorities.

The overall required outcome is efficient and effective provision of sports fields that enable equitable community sport participation, growth and development for all citizens, sporting codes and levels of play.

Scope

This plan focusses on provision of sports fields that are located on Council land within the Christchurch City boundary.

It does not specifically address associated sports field infrastructure such as changing rooms.

Methodology

We accessed data from the annual Sport Report for the past five years on the number of clubs, teams and games played for each sport by reviewing each sporting code's match and training schedules for 2022 on the relevant website.

We reviewed populations and housing trends by studying data from Statistics New Zealand.

We used the Council GIS and asset management data to quantify the number of sports fields available and to produce maps showing the location of sports and community parks. We then used this information to identify areas of the city where the distance to a park was more than 1km.



Lancaster Park opening June 2022

Memos

Consultation and feedback

In the development of the Sports Field Network Plan Council staff engaged with stakeholders who represent the key sporting groups and organisations that use the sports fields in the summer and winter sports seasons, and who manage weekly sports opportunities and events for tamariki and rangatahi in Waitaha. These stakeholders included:

- Sport Canterbury – an independent regional sports trust for Waitaha, dedicated to fostering community and connection through sports. Sport Canterbury is one of 17 regional sports trusts under the umbrella of Sport New Zealand.
- The six largest regional sports organisations who have Council sports fields allocated to them for the summer and winter sports seasons:
 - Canterbury Rugby
 - Canterbury Rugby League
 - Christchurch Metro Cricket and Canterbury Cricket
 - Canterbury Softball
 - Mainland Football
 - Touch Canterbury

Collectively, these regional organisations represent the majority of community sports clubs playing on sports fields in Christchurch.

- Independent organisations set up to manage weekly sports opportunities and events for tamariki and rangatahi in Waitaha (School Sports Canterbury, Primary Sports Canterbury). Membership of these organisations consists of primary, intermediate and secondary schools throughout Canterbury.

A minimum of two meetings/workshops were held with these stakeholders, where Council staff presented the draft plan and received feedback. Subsequent meetings were held at the request of Mainland Football and Canterbury Softball with their respective clubs, where Council staff received further feedback. There was also a meeting held with the Secondary School Regional Sports directors with the information sent out to all secondary schools in Ōtautahi.

The majority of the feedback received at the meetings and workshops was focused on operational detail rather than on the strategic direction of the plan. However, there was general support for establishing a network of six hubs around the city where we are proposing to put artificial turf.

One of the key outcomes agreed through the engagement with the key stakeholders is that the prioritisation of the projects implemented from the plan would be agreed in consultation with the regional sports organisations through regular seasonal meetings and using an agreed decision-making matrix (Goal: Succeed. Objective 3.2) This process will help ensure that community sports clubs, through their regional organisations, will continue to have a voice as the plan is delivered.

The plan's framework also has other key actions recognising the importance of ongoing collaboration with the Regional Sports Organisations, including working with them to evaluate the city's network of floodlights (Goal 2, Objective 2.1) and seeking ongoing feedback on the performance of sports fields (Goal 3, Objective 3.1).



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Appendix 2 – Action plan in detail

1

Goal 1: Play where you live 'Strong sense of community'

Objective 1.1 Quantify the type and location of sports field network required to meet current and future community sporting needs taking into account the Play Space Network Plan once it is completed.

Action	Funding	Implementation timeframe	
		2024–2026	2027–2034
Identify and investigate the geographical zones in the city with insufficient land to support Goal 1		✓	
Determine the number, location and configuration of multi-sport zone playing spaces required to meet current and future community sports field training needs and install them	✓	✓	✓

Objective 1.2 Develop alternative and/or additional sources and locations of sports field provision

Action	Funding	Implementation timeframe	
		2024–2026	2027–2034
Clearly identify locations suitable to support current and future community sports field training needs	✓	✓	
Determine whether we need to secure additional sports field capacity for community use on privately owned or school fields	✓	✓	
Investigate opportunities to collaborate with lease holders of existing non sports field spaces to provide potential community multi-purpose sports activity	✓	✓	

Objective 1.3 Upgrade or renew existing sports fields in a cost-effective manner

Action	Funding	Implementation timeframe	
		2024–2026	2027–2034
Work with the NSOs and RSOs to determine and prioritise capital investment programmes to improve areas within local parks and reserves	✓	✓	✓
Improve our asset information to drive effective investment decisions	✓	✓	✓

2

Goal 2: Participate for life
Modern and robust city infrastructure and community facilities

Objective 2.1 Develop a city-wide network of dedicated floodlit artificial turf sports fields

Action	Funding	Implementation timeframe	
		2024–2026	2027–2034
Work with the RSO's to Investigate the optimum placement of floodlit artificial surfaces in select locations of the city		✓	
Ensure the optimum placement of floodlit artificial locations is integrated with the Greater Christchurch Spatial Plan and proposed Mass Rapid Transit Indicative Business Case and any other relevant Council plans.		✓	
Prepare and implement the staged delivery of the artificial turf network	✓	✓	✓

Objective 2.2 Protect the investment in sports field facilities

Action	Funding	Implementation timeframe	
		2024–2026	2027–2034
Provide appropriate supporting infrastructure to maximise the use of the sports field network (e.g. changing rooms, storage)	✓	✓	✓
Design and construct any new or upgraded sports field so that it can support climate resilience by increasing its ability to store rainfall in severe weather events, helping to protect our communities from harm and keep ongoing operational costs at a sustainable level.	✓	✓	✓



Photo: Matty Lewis Photography

Memos

Christchurch
City Council

3

Goal 3: Succeed

‘Celebration of our identity through arts, culture, heritage, sport and recreation.’

Objective 3.1 Improve sports field quality by upgrading turf systems e.g. improved drainage and irrigation, installation of hybrid turf systems and managing use so that the grass surface allows sport development and performance at a higher community level

Action	Funding	Implementation timeframe	
		2024–2026	2027–2034
Design and implement an objective method for regular and consistent objective feedback on the condition and performance of our sports fields	✓	✓	✓
Design and implement an objective method for prioritising sports fields to be investigated for potential upgrades	✓	✓	✓
Monitor and adjust to specific requirements as implemented by National Sports Organisations (NSO) for community sport delivery	✓	✓	✓
Evaluate and implement new and emerging hybrid turf, drainage and irrigation technology for maximising the use, resilience and longevity of new and existing natural turf sports fields	✓	✓	✓

Objective 3.2 Provide surface quality of suitable standard to host inter-regional competitions (including professional and semi-professional franchise competitions involving teams from outside New Zealand) and/or to serve as a national high-performance training hub

Action	Funding	Implementation timeframe	
		2024–2026	2027–2034
Work with the NSOs and RSOs to determine and prioritise capital investment programmes	✓	✓	✓

Memos



Ngā Puna Wai Sports Hub

Memos

Christchurch
City Council 

Our Sports Field Network Plan for Ōtautahi Christchurch 2024

CD56809 March 2024

ccc.govt.nz/sports-grounds

Christchurch
City Council 

Item 14
Attachment L

Memos



Memo

Date: 31 March 2025
From: Gemma Dioni – Principal Advisor Transportation
Kiran Skelton – Engagement Advisor
To: The Mayor and Councillors
Waipapa Papanui-Innes-Central Community Board
Waihoru Spreydon-Cashmere-Heathcote Community Board
Cc: Executive Leadership Team
Lynette Ellis – Head of Transport and Waste Management
Reference: 25/429705

Moorhouse Avenue Pedestrian Safety Improvements

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 To provide the Mayor and Councillors and the Waihoru and Waipapa Community Boards with information around upcoming engagement on two projects on Moorhouse Avenue at the intersections of Madras/Gasson and Barbadoes/Waltham.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

- 2.1 The primary objective of these projects is to improve pedestrian facilities (safety and accessibility) at two intersections on Moorhouse Avenue, particularly due to increased people crossing in these locations due to pedestrian movements generated by Ara and the surrounding businesses, Te Kaha One NZ Stadium and the likelihood of people parking south of Moorhouse Avenue for events and Project 8011 (South-east Neighbourhood).

Moorhouse/Barbadoes/Waltham intersection

- 2.2 To improve pedestrian facilities at Moorhouse/Barbadoes it is proposed to:
 - 2.2.1 Install a staggered crossing on the east side of Moorhouse Avenue. This provides an improved level of service and accessibility for pedestrians wanting to cross Moorhouse Ave on the eastern side of the intersection, where there is currently no facility. The staggered treatment is consistent with improvements that have been made at other intersections on the Four Avenues in recent years. The staggered crossing was originally proposed as part of the AMI Stadium Walkway project in 2010. Consultation was [undertaken](#) and presented to Council in [August 2010](#), the project was approved ([minutes](#)). However, with the 2010/2011 earthquake sequence the remainder of the AMI Stadium Walkway project was put on hold so the crossing was never installed. The intersection was recently had all its traffic signal cabling renewed and was futureproofed for these works.
 - 2.2.2 Install a zebra crossing and speed hump on the slip lane from Moorhouse Avenue into Waltham Road to provide priority to people crossing. A speed hump would be added in advance of the priority crossings on the slip lanes to slow vehicle speeds on the

Memos



approach to the conflict point to reduce the likelihood and severity of a crash. There are no further vertical traffic calming devices proposed as part of the works.

Moorhouse/Madras/Gasson intersection

2.3 To improve pedestrian facilities at Moorhouse/Madras/Gasson it is proposed to:

- The current island in the intersection, between the left lane and through lane is too small to hold more than one or two pedestrians wanting to cross the road. Therefore, when events are held locally, there is a safety issue with too many people trying to wait on the island. With the stadium soon to open, pedestrian demand will well exceed available space during events. There is insufficient room in the intersection to create a larger island. Bringing the left turn lane into the intersection and controlling this through signals, will improve pedestrian safety primarily, and provides a secondary benefit of improving cycle safety for people travelling northbound by bicycle.
- Install a staggered crossing on the east side of Moorhouse Avenue. This provides an improved level of service and accessibility for pedestrians wanting to cross Moorhouse Ave on the eastern side of the intersection, where there is currently no facility. The staggered treatment is consistent with improvements that have made at other intersections on the Four Avenues in recent years.
- Installing zebra crossings on the slip lanes on the south side of the intersection. Speed humps would be added in advance of the priority crossings on the slip lanes to slow vehicle speeds on the approach to the conflict point to reduce the likelihood and severity of a crash. There are no further vertical traffic calming devices proposed as part of the works.
- Aside from the two speed humps on the slip lanes, there are no other vertical traffic calming measures proposed as part of this project.

Left turn slip lane removal impact

- 2.4 The change is unlikely to have a significant effect to the intersection's overall performance by changing the left turn slip lane to a left turn controlled movement through the signals. The initial traffic modelling shows the intersection operating within its capacity following the change. In the short term, following the change to the intersection, the movement most effected (i.e., left turn from the west approach) will experience an increase in delays (approximately 40 - 45 seconds for this movement). This is expected given the nature of the change (i.e. going from a give-way to controlled left turn).
- 2.5 However, in time, the traffic flow will reach a new equilibrium (i.e. people choosing to change their travel times, choosing alternative routes, and optimisation of the signal timings), where the initial delays following the change are likely to reduce.
- 2.6 In summary, the change is within the intersection's capacity to accommodate without significant delays. The long terms effects of this change to commuter travel times will be negligible.
- 2.7 Further detailed modelling will be undertaken prior to presenting any decision reports.
- 2.8 Discussions have been held with the Te Kaha Project Team, who have confirmed that all works on Madras Street, that require Traffic Management on Moorhouse Avenue, will be completed by April/May and therefore there will be no overlap with the works.

Proposed engagement approach

- 2.9 Public engagement will commence on 3 April and conclude on 21 April 2025.

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- 2.10 Staff will use a range of physical and online engagement tactics to target adjoining businesses, organisations and pedestrians. Commuters and the wider public will be informed using a Newsline article and associated social media.

Approvals

- 2.11 As the intersections are within the Plan A area, the staff report will go direct to Council.

3. Conclusion Whakakapinga

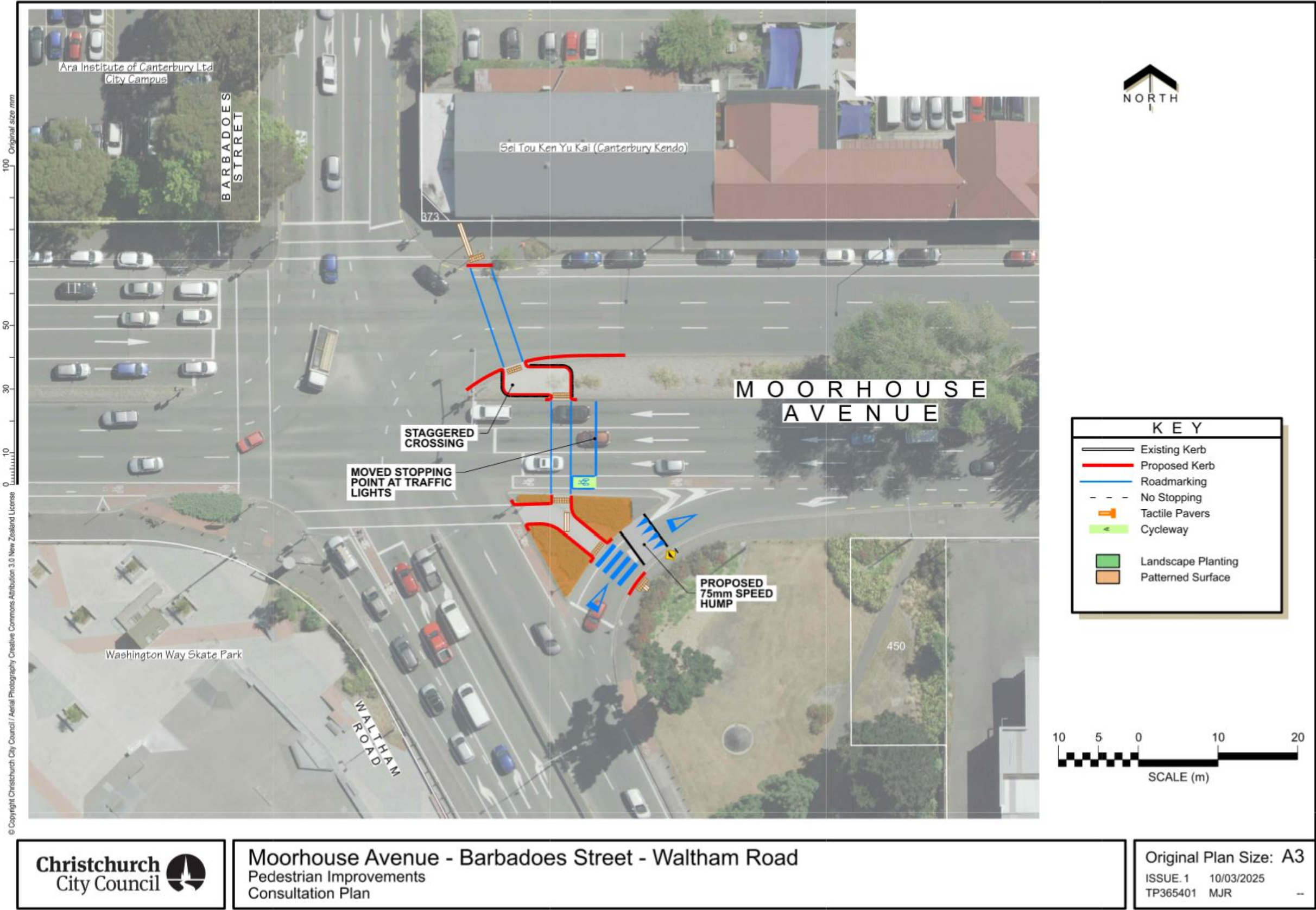
- 3.1 It is proposed to undertake improvements at two intersections on Moorhouse Avenue for people walking and crossing at these locations.

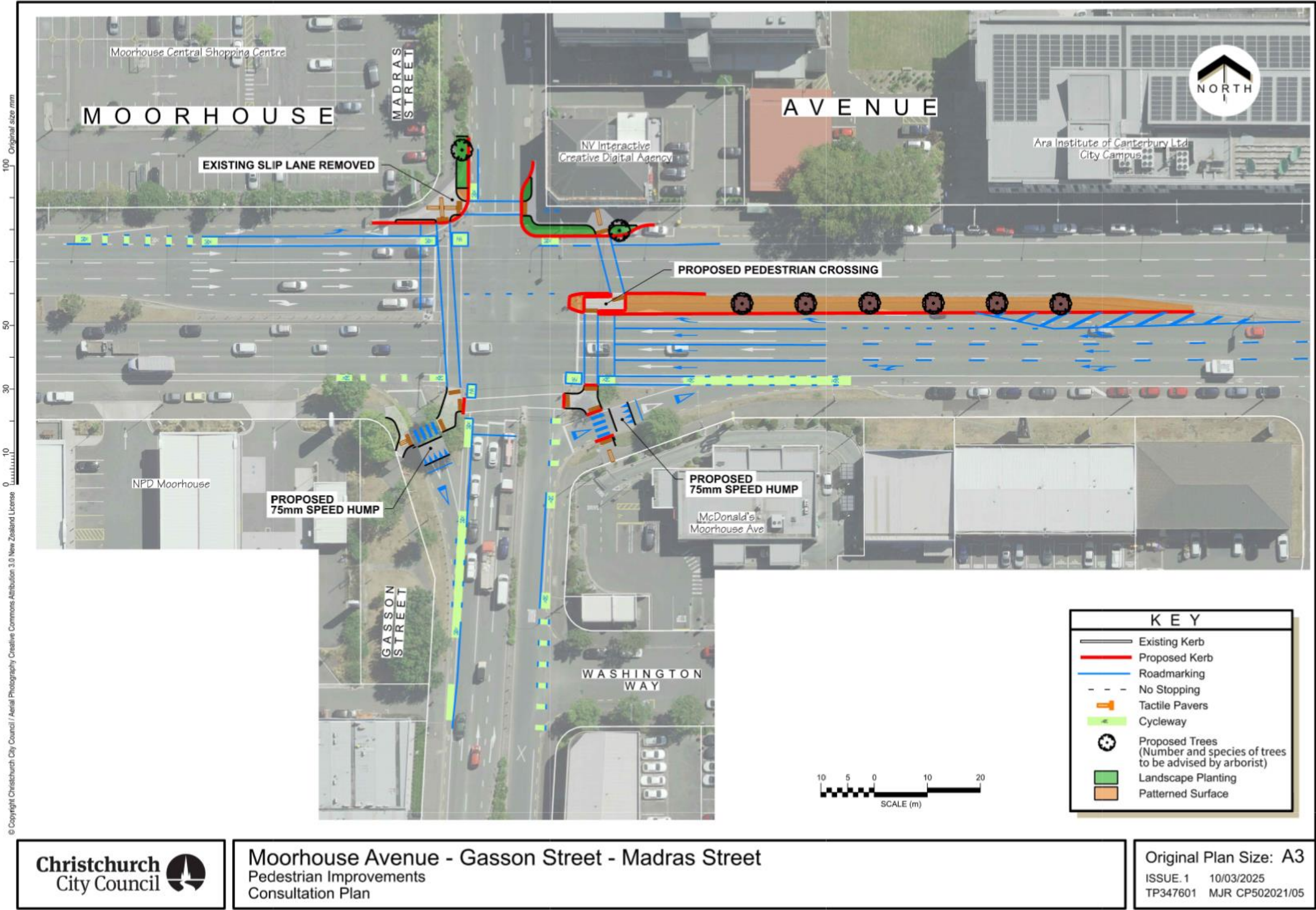
Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Consultation Plan - Moorhouse/Barbadoes/Waltham	25/464910
B	Consultation Plan - Moorhouse/Madras/Gasson	25/464899

Signatories Ngā Kaiwaitohu

Authors	Gemma Dioni - Acting Team Leader Traffic Operations/Principal Advisor Kiran Skelton - Engagement Advisor Emma Hyde - Senior Communications Advisor
Approved By	Stephen Wright - Manager Operations (Transport) Lynette Ellis - Head of Transport & Waste Management Brent Smith - Acting General Manager City Infrastructure





Memos



Memo

Date: 31 March 2025
From: Lindsay White, Senior Project Manager - Transport
To: Waihoru Spreydon-Cashmere-Heathcote Community Board
Cc: Lynette Ellis – Head of Transport and Waste Management
Reference: 25/62694

Southern Lights Major Cycleway- Concept designs cost update

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to provide further information on costs of the concept designs for the Southern Lights Major Cycleway (Strickland to Tennyson) as requested by the Waihoru Spreydon-Cashmere-Heathcote Community Board, at the Information Session on Thursday 24 October 2024. These included designs prepared in 2017/2018, prior to the project being put on hold, and concepts prepared subsequently.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

Background

- 2.1 Six design concepts for the Southern Lights Major Cycleway (Strickland to Tennyson) were presented to the Community Board for feedback at the Information Session on Thursday 24 October 2024. See **Appendix A** for the Southern Lights Information Session Presentation.
- 2.2 As well as providing feedback on the designs, the Board also requested further assessment was carried out to provide greater cost certainty for the concepts that provided an MCR standard of design, linking the existing MCR facilities on Strickland Street and Roker Street, to the existing cycle facilities on Tennyson Street. In order for this to be completed, high-level sketches of the new concepts were developed, and a robust costing exercise was undertaken. See **Appendix B** for Summary of Concept Designs and Costs and **Appendix C** for Full Size Concept Design Sketches.
 - 2.2.1 Note that the Strickland Street Concepts included in **Appendix C** have been drawn to Public Consultation Plan standard as these were drawn up before the project was put on hold in 2018.
- 2.3 Key feedback received from the Board at the Information Session was that the concepts must first address the cyclist safety concerns (interested but concerned target group), particularly on the Colombo Street section which caters for bus priority and higher vehicle volumes. These safety concerns were also highlighted in the Early Engagement, carried out in May 2024.
 - 2.3.1 Another key theme that came through the Early Engagement, was the desire for urban enhancement in the area. The Board supported this at the Information Session, however focused on the safety elements of the design as a priority, and requested a

Memos



scalable range of Urban Enhancement options separate to the cycleway. This is included in the Cost Estimate section below.

- 2.4 This update provides further assessment on one concept for Tennyson Street (Concept 1), four on Colombo Street (Concepts 1, 2, 5 and 7) and three on Strickland Street (Concepts 1, 2a and 2b).
- 2.4.1 Concept 7 was developed following a suggestion from the Board at the Information Session. Minor refinements were made to all concepts to gain more certainty of feasibility and costs.
- 2.5 A variation to Colombo Street Concept 1 would be to adopt the intersection configurations shown in Concept 2, which would provide full cyclist protection in lieu of the on-road cycle lanes and section of shared path shown. This has not been costed but is expected to sit between the costs of the two concepts.
- 2.6 Colombo Street Concepts 4 (On-road buffered cycle lanes) and 6 (Shared road space) as presented at the Information Session were not progressed for costing based on the feedback received at the Information Session, as these provided a lower level of protection for riders and were not preferred by the Community Board. They also offered no benefits in terms of cost or retention of on-street car parking over the other concepts.
- 2.7 The further assessment undertaken included a review of the traffic signals included in the project area (Strickland/Colombo and Tennyson/Colombo intersections), as well as a detailed stormwater assessment for each concept design.
- 2.8 It should be noted that the costs contained in this memo are based on concept level designs and will require updating once the scheme development progresses, and further site investigations are undertaken.

Cost Estimate Structure

- 2.9 The project scheme estimate prepared in 2018 has been updated with the additional assessments that have been undertaken and the latest construction rates.
- 2.10 This is broken down by the three project street sections (Tennyson, Colombo and Strickland streets) and then into the different concept designs within those sections, see **Appendix B** for the summary sheet.
- 2.10.1 The project estimate includes a 50% contingency as the design is in its early stages, as well as an allowance for services and street lighting, design, administration and project management fees.
- 2.10.2 The traffic signal costs have been refined and the do-minimum cost for changes required for the cycleway are included in the estimates below. Additional scope items for the signals (approx. \$100,000 per intersection) have been separated out so these can be completed should there be available funding by a separate traffic signals renewal budget.
- 2.10.3 A summary table of the Street Section Base Estimates is below:

Street Section	Concept Design #	Description	Section Base Estimate
Tennyson St	1	Full MCR, one-way separated cycleway	\$754,699
Colombo St	1	Full MCR, one-way separated cycleway with no parking	\$2,107,641

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	2	Partial MCR, one -way separated cycleway with parking on the west side	\$2,352,183
	5	Partial buffered painted cycle lanes with parking on the west side and shared path on Colombo St east side	\$1,996,642
	7	Partially buffered painted cycle lanes with parking on west side, separated and shared path on Colombo St east side	\$2,018,471
Strickland St	1	Full MCR – one-way separated cycleway	\$2,407,832
	2a	Partial MCR- Indented parking – parking maximised with more trees removed	\$2,994,508
	2b	Partial MCR- Indented parking – optimise cycleway continuity, less trees removed	\$2,543,798

Table 1 Summary of Street Section Base Estimates

2.11 A range of Urban Enhancement Options for the Colombo Street section are set out below, from low through to higher cost options.

2.11.1 These options have been split based on the different lengths of project area discussed at the Information Session: ‘Long’ refers to the project area extending beyond the intersections and ‘Short’ refers to keeping the project area focused between the two intersections. These areas are shown on page 7 of **Appendix A**.

2.11.2 The lower cost options are bike stands, and the higher cost options include replacing the asphalt footpaths with paved footpaths, new bike stands, additional and upgraded seating, street art and water fountains. These can be added to any of the Street Section Base Estimates as shown in **Appendix B**. Options between the low and high are also possible.

Urban Enhancement Add-on	Colombo Street section	Enhancement Level	Add-on Estimate
A	Short	Low – Bike stands only	\$8,000
B	Short	High – footpath pavers, bike stands, street trees, seating, street art and water fountain	\$315,000
C	Long	Low – Bike stands only	\$17,000
D	Long	High – footpath pavers, bike stands, street trees, seating, street art and water fountain	\$470,000

Table 2 Urban Enhancement Options

2.12 The project costs in this memo have been developed in this way to provide a ‘pick and mix’ approach where the Street Section Base Estimate (See **Appendix B** for summary) can be combined with one of the Urban Enhancement Options to get a total project cost. An example of how some of these combinations could look is shown in the table below:

Treatment Combination	Section and urban enhancement combinations	Project Estimate
A	Tennyson 1 + Colombo 1 + Strickland 1 + Urban Enhancement A	\$5,285,000

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B	Tennyson 1 + Colombo 5 + Strickland 2b + Urban Enhancement C	\$ 5,315,000
C	Tennyson 1 + Colombo 7 + Strickland 2a + Urban Enhancement A	\$ 5,780,000
D	Tennyson 1 + Colombo 2 + Strickland 2b + Urban Enhancement D	\$6,210,000

Table 3 Example combinations of Street Section Base Estimates and urban enhancement:

- 2.13 The project estimates range from **\$5,285,000** to **\$6,210,000** (2024 rates) depending on the combination of the Street Section Base Estimates and the level of Urban Enhancement chosen.
- 2.13.1 It should be noted these are high level costs and would be refined through the scheme design process.
- 2.13.2 This range was based on a combination of 'Tennyson 1 + Colombo 5 + Strickland 1 + Urban Enhancement A' for the lowest project cost and 'Tennyson 1 + Colombo 2 + Strickland 2a + Urban Enhancement D' for the highest project cost.

Project Budget

- 2.14 In the current Long Term Plan (2024-2034) the project budget for FY29-FY30 is \$3,635,324, including inflation.
- 2.14.1 As discussed at the Information Session, when this budget is deflated to 2024 figures, to allow comparison with 2024 construction rates, this budget is reduced to **\$3,450,768**.
- 2.14.2 Taking that into account with the costs included in this memo, there will be a budget shortfall that will need to be addressed in future years, should a combination of the options in this memo be progressed. The value of this shortfall will depend on the combination of options selected to be progressed.
- 2.15 Based on the range of estimates as listed above in 2.13, the shortfall is expected to be between \$1,834,232 for the option that will meet the objectives of the project and \$2,759,232 for a more enhanced option selection. This range is based on the same project combination as detailed in 2.13.1.

3. Conclusion Whakakapinga

- 3.1 The project estimate has been updated as requested following further investigation of the concept designs, stormwater assessments, traffic signals assessment, urban enhancement options and updating the construction rates to 2024 rates.
- 3.2 The project estimates range from **\$5,285,000** to **\$6,210,000** (2024 rates) depending on the combination of the Street Section Base Estimates and the level of urban enhancement chosen.
- 3.2.1 This range was based on a combination of 'Tennyson 1 + Colombo 5 + Strickland 1 + Urban Enhancement A' for the lowest project cost and 'Tennyson 1 + Colombo 2 + Strickland 2a + Urban Enhancement D' for the highest project cost.
- 3.3 Project costs have been revisited and there is an expected shortfall of between \$1,834,232 for the option that will meet the objectives of the project and \$2,759,232 for a more enhanced option selection.

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- 3.4 There have been cost savings at the signalised intersections where it has been found that some of the hardware can be retained as well as splitting the traffic signal costs into the do-minimum required for the cycleway, and more desirable items as additional scope which allows staff to consider funding requirements between capital and operational costs.
- 3.5 Due to the bulk of funding becoming available in FY29 - FY30, no further costings will be undertaken until a preferred concept is taken forward, with urban enhancement options confirmed at the Scheme Design stage. At this time, investigations can be undertaken to inform the design with regards to existing service location and ground conditions which will assist with further cost certainty.
- 3.6 Following this memo, the project will be put on hold until FY29 when funding becomes available.

Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Presentation - Southern_Lights_Information Session_Oct2024	25/116899
B	Southern Lights Major Cycleway_Summary of Concept Designs and Costs	25/96221
C	Southern Lights Major Cycleway_ Full Size Concept drawings	25/116990

Signatories Ngā Kaiwaitohu

Author	Lindsay White - Senior Project Manager
Approved By	Jacob Bradbury - Manager Planning & Delivery Transport Lynette Ellis - Head of Transport & Waste Management

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Southern Lights MCR Information session

October 2024

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Item 14

Attachment N

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Purpose

- Present early engagement feedback
- Present project objectives
- Present design concepts for Board feedback
 - Project sections:
 - Beckenham shops
 - Strickland Street
- Present overall route and budget approaches
- Outline cost vs budget situation and next steps

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Project objectives

Following early engagement feedback, key project objectives have been refined:

1. Improve cycle safety for riders in the area with specific focus on the interested but concerned rider group (MCR target audience)
2. Improve cycle Level of Service (directness/coherence/connectivity) for all riders in the area - with specific focus on enthused & confident riders (current high use – popular commuter route)
3. Improve amenity and support adjacent land use
4. Improve pedestrian safety in the area by making walking routes more coherent and improving crossing points

Key project impacts to consider:

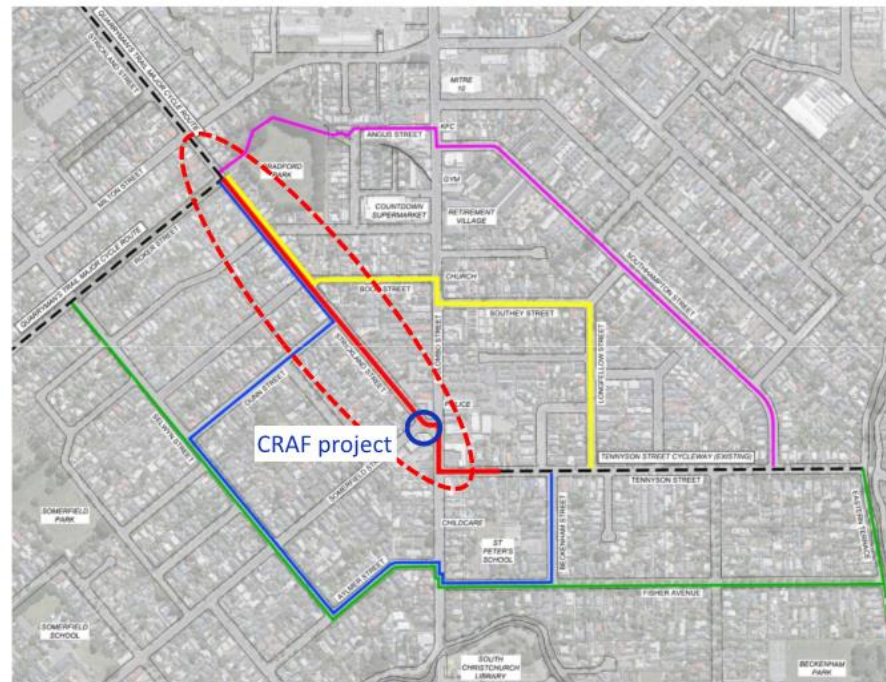
1. On-street parking impacts
2. Traffic/bus impacts
3. Project cost

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Route recap and background

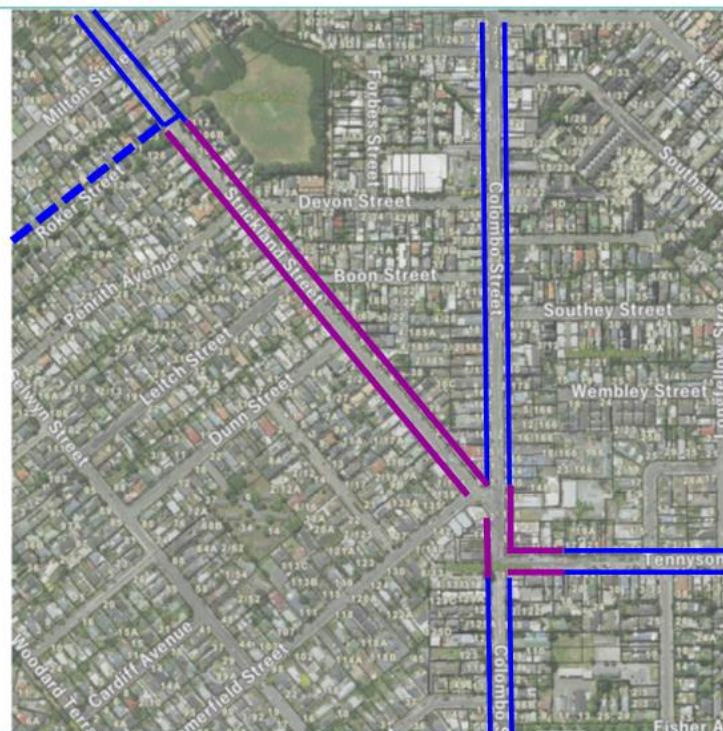


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Cycleway alignment



- Cycle facility type
- Alignment details

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Beckenham Shops area

Early engagement feedback (relevant to MCR):

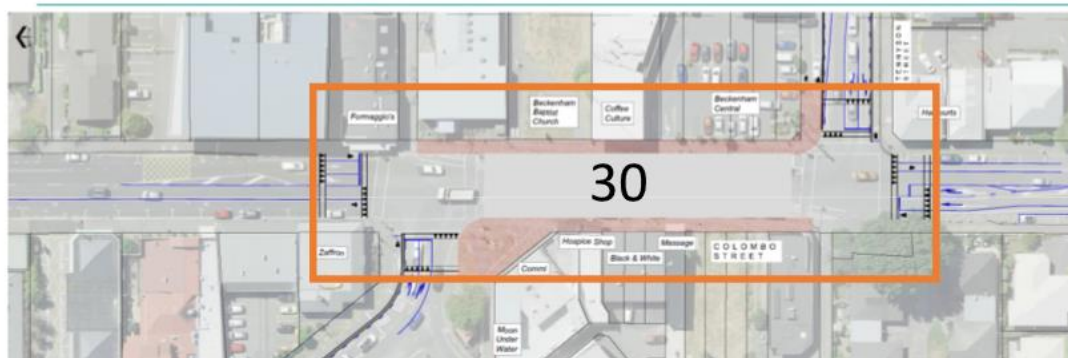
- Cycle safety issues
- Parking (and accessing off-street carparks)
- Amenity

Parking survey:

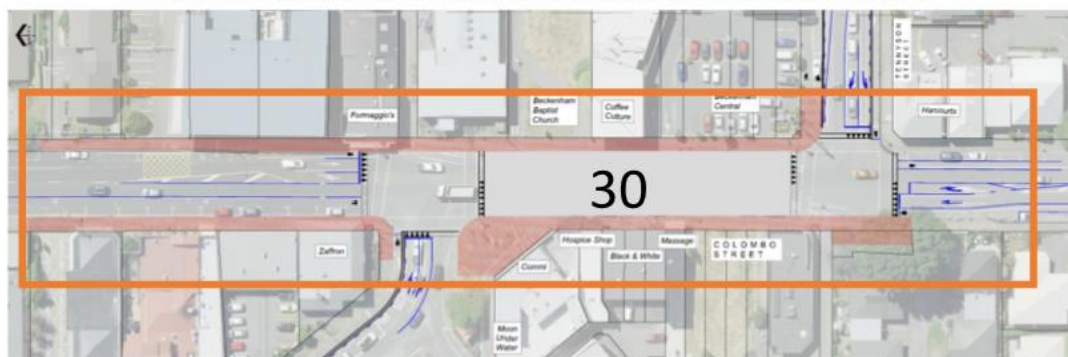
- Demand highest on Colombo Street between Strickland Street and Tennyson Street; capacity available on Colombo Street outside of this area
- All concepts remove some on-street parking
- Options to add short-term parking nearby



Beckenham Shops area – improvements



BECKENHAM VILLAGE - AREA IMPROVEMENTS: DO MINIMUM OPTION (MINIMUM DEGREE AND EXTENT OF IMPROVEMENTS)

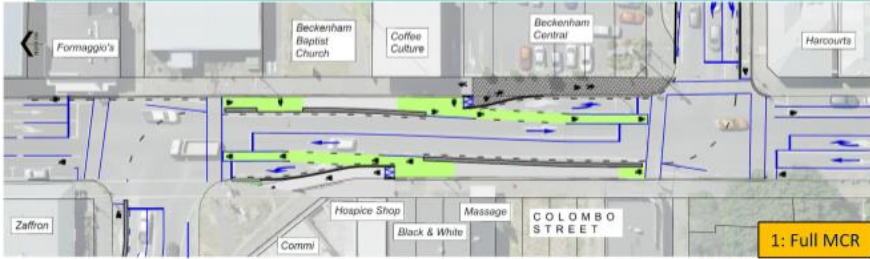
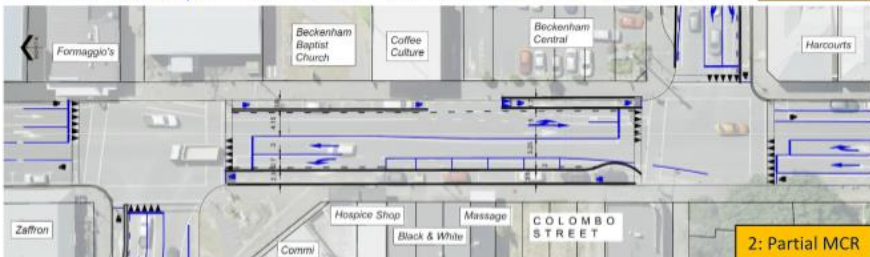
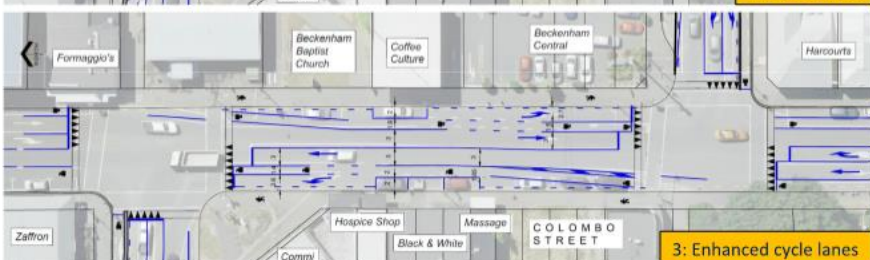


BECKENHAM VILLAGE - AREA IMPROVEMENTS: ENHANCED OPTION (EXTENDED DEGREE AND EXTENT OF IMPROVEMENTS)

- Extents of improvements (location and degree)
- Note- extents are influenced and determined by available budget
- Lower speed area with raised platforms (design assessment needed)

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Beckenham Shops area - concepts

 <p>1: Full MCR</p>	Description <ul style="list-style-type: none"> Provides protection for MCR uses and direct link for Colombo Street through riders Removes all on-street parking Short left-turn lanes - risk blocking cycle lane Cycle transition onto Strickland Street tbc 	Pros <ul style="list-style-type: none"> Full separation along MCR route Colombo St cyclists not controlled by cycle lanterns Retains current Colombo St left turn lane operation and efficiency Good sight lines at carpark access 	Cons <ul style="list-style-type: none"> Removes all on-street parking Retains left turn over conflict with Colombo Street through cyclists MCR uses shared paths - risk of pedestrian conflicts MCR transition onto Strickland Street may increase risk of conflicts at Somerfield Street Higher cost option
 <p>2: Partial MCR</p>	Description <ul style="list-style-type: none"> Provides separated cycle facilities, with turn protection, at reduced widths Increases delay for Colombo Street through riders due to protected signal phasing. No dedicated on-road provision. Shared through/left traffic lane approaching Tennyson Street Raised platforms to encourage lower speeds (30km/h) Five parking spaces retained on the west side 	Pros <ul style="list-style-type: none"> Full separation along MCR route Avoids shared path areas Good sight lines at carpark access 	Cons <ul style="list-style-type: none"> Increased delay to Colombo Street through riders (or riding in traffic lane) Shared through/left-turn traffic lane approaching Tennyson Street reduces capacity and impacts buses Higher cost option
 <p>3: Enhanced cycle lanes</p>	Description <ul style="list-style-type: none"> Easing of tapers and widening of cycle lanes to a more desirable level Raised platforms to encourage lower speeds (30km/h) Retains some on-street parking on both sides (four spaces total) 	Pros <ul style="list-style-type: none"> Improves safety for Colombo Street through riders with wider cycle lanes and eased tapers Low cost with paint markings Provides some on-street parking on both sides of the road 	Cons <ul style="list-style-type: none"> No provision for interested but concerned group Retains left turn over conflict with Colombo Street through cyclists.

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Beckenham Shops area - concepts

	<p>Description</p> <ul style="list-style-type: none">Painted buffered cycle lanes on both sides (except at intersections)Shared cycle/left-turn lane approaching Tennyson StreetPath widening on eastern side provides space for signs and street furniture and a shared path for an MCR-level alternative connectionFive parking spaces retained on the west side	<p>Pros</p> <ul style="list-style-type: none">Improves safety for Colombo Street through riders with wider cycle lanes and buffer to trafficPath widening allows space for improving amenityShared path on eastern side for less experienced ridersGenerally retains left-turn lane lengthsGood sight lines at carpark access	<p>Cons</p> <ul style="list-style-type: none">Shared cycle-left-turn (sharrow) lane at Tennyson Street (higher than recommended volumes and impacts signal operation)Retains left turn over conflict with Colombo Street through cyclists, with new mixing zone conflict into Tennyson Street.Risk of pedestrian conflicts on shared path
	<p>Description</p> <ul style="list-style-type: none">Painted buffered cycle lane on east side and some of west sideDedicated cycle lane approaching Tennyson StreetPath widening on eastern side provides space for signs and street furniture and a shared path for an MCR-level alternative connectionRaised platforms to encourage lower speeds (30km/h)Five parking spaces retained on the west side	<p>Pros</p> <ul style="list-style-type: none">Improves safety for Colombo Street through riders with wider cycle lane and buffer to traffic (southbound)Path widening allows space for improving amenityShared path on eastern side for less experienced ridersRetains existing left turn lane configurationGood sight lines at carpark access	<p>Cons</p> <ul style="list-style-type: none">Retains left turn over conflict with Colombo Street through cyclistsQueues for left turn into Tennyson Street may extend into cycle/through laneLess improvement to on-road northbound riding with potential for car dooring retainedRisk of pedestrian conflicts on shared path
	<p>Description</p> <ul style="list-style-type: none">Wide lanes allow side-by-side cycling/drivingRequires marked lanes at each end due to lateral shiftsPath widening on eastern side provides space for signs and street furniture and a shared path for an MCR-level alternative connectionRaised platforms to encourage lower speeds (30km/h)Five parking spaces retained on the west side	<p>Pros</p> <ul style="list-style-type: none">Path widening allows space for improving amenityShared path on eastern side for less experienced ridersGenerally retains left-turn lane lengthsGood sight lines at carpark access	<p>Cons</p> <ul style="list-style-type: none">High volume of traffic and bus route with no clear delineation for respective groups.Shared cycle-left-turn (sharrow) lane at Tennyson Street (higher than recommended volumes and impacts signal operation)Retains left turn over conflict with Colombo Street through cyclists, with new mixing zone conflict into Tennyson StreetRisk of pedestrian conflicts on shared path

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Tennyson Street



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Discussion & feedback: Beckenham Shops area concepts

Concept	Name	Description
1	Full MCR	Removes all on-street parking
2	Partial MCR	Protected cycleways, on-street parking one side
3	Enhanced cycle lanes	Improves existing cycle lanes, some on-street parking both sides
4	On-road buffered cycle lanes	Shared turn lane into Tennyson, on-street parking one side
5	<u>On-road partially buffered cycle lanes</u>	Maintains dedicated cycle lanes, on-street parking one side
6	Shared road space	No dedicated cycle facilities between intersections, on-street parking one side

Wider MCR

Early engagement feedback (relevant to MCR):

- Support for cycle connection
- Concern about potential parking loss (residents)
- Appreciation for local hospitality venues and village
- Appreciation for walking and cycling friendliness
- Appreciation and desire for trees/planting
- Desire for safer crossings

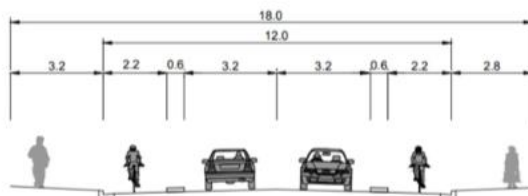
Parking survey:

- Relatively high demand throughout; highest demand at southern end (all-day parking)
- Capacity generally available on side roads

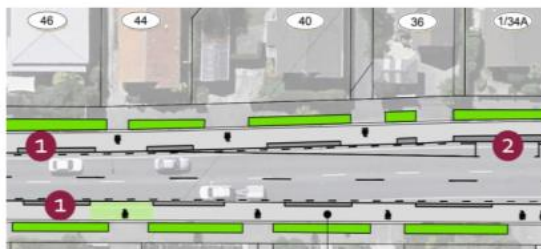


Strickland Street concepts (18 m road reserve section)

1. Full MCR concept (retains kerb, all parking removed)



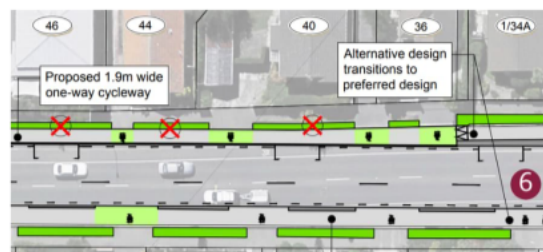
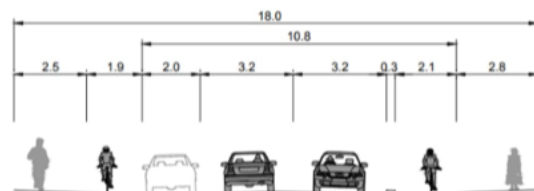
- Lowest cost – retains kerb
- Best for cycling and retaining trees
- All on-street parking removed (approx. 30 spaces)
- Recommend permanent installation (bollards not viable here due to refuse collection – rubber kerbing only)



Transitional, rapid
rollout cycleway
(Wellington)

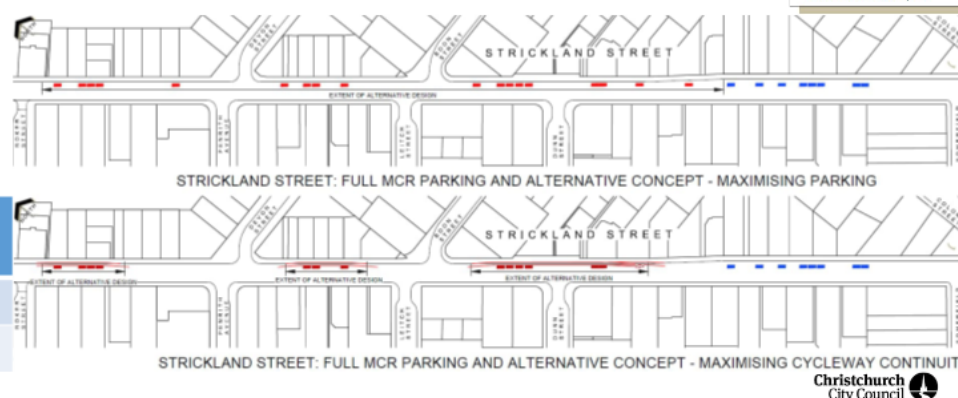
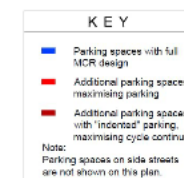
Strickland Street concepts (18 m road reserve section)

2. Partial MCR concept – relocate kerb to provide parking



Focus	# parking spaces retained	Trees removed
A Parking	18 of 30	22 approx.
B Cycling	13 of 30	12 approx.

- New kerb and pipes (high cost)
- Two variants:
 - A. maximise parking (high cost)
 - B. optimise cycleway continuity (med. cost)
- No horizontal separation to car doors
- Stormwater assessment required



Parking detail (Rutland Street)



Transition to parking indent



Parking with reduced offset
to properties



Transition out of parking indent

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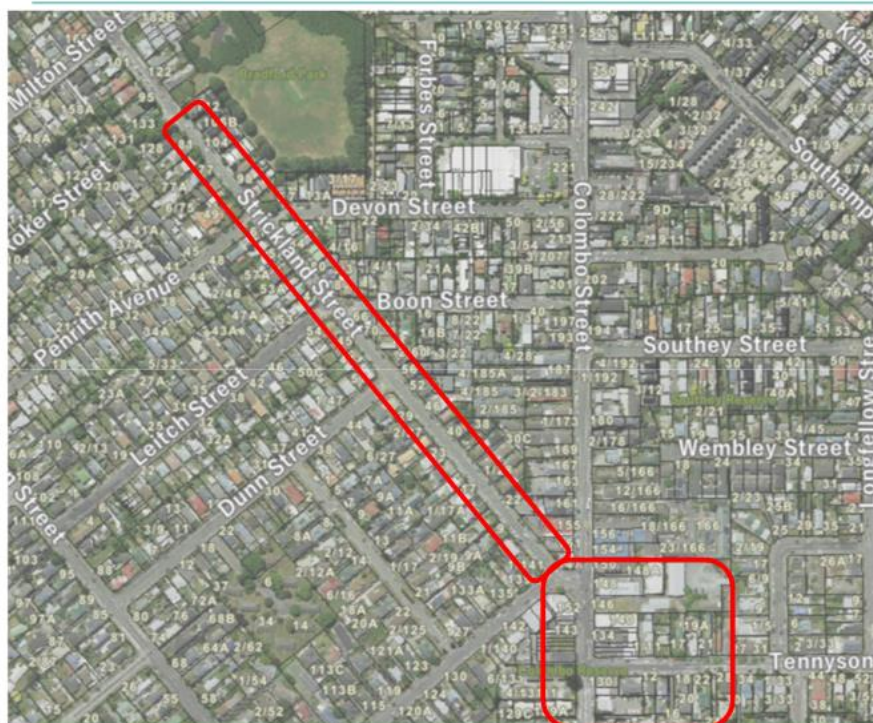
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Discussion & feedback: Strickland Street concepts

Concept	Name	Description
1	Full MCR A. Permanent construction B. Transitional / rapid rollout	Retains kerb, all on-street parking removed
2	Partial MCR A. Maximise on-street parking B. Optimise cycleway continuity	Relocate kerb to provide some on-street parking (one side) - Retains 18 of 30 parking spaces, removes 22 trees (approx.) - Retains 13 of 30 parking spaces, removes 12 trees (approx.)

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Discussion & feedback on full route



- Project budget
- Estimated project cost range
- Approaches for cost reduction
 - Focus the improvements
 - Spread the improvements

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Next steps

- Funding sits in FY 29/30
- Take Board feedback and confirm emerging preferred route concept
- Put project on hold until closer to funding being available

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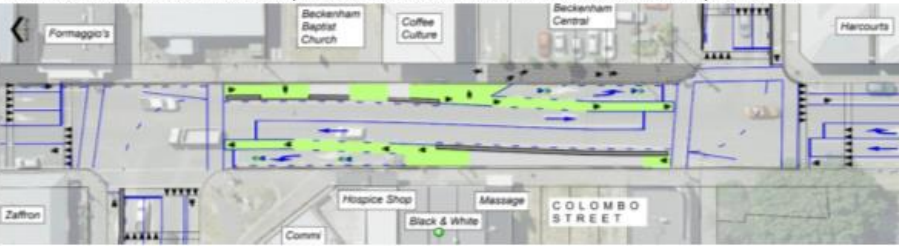

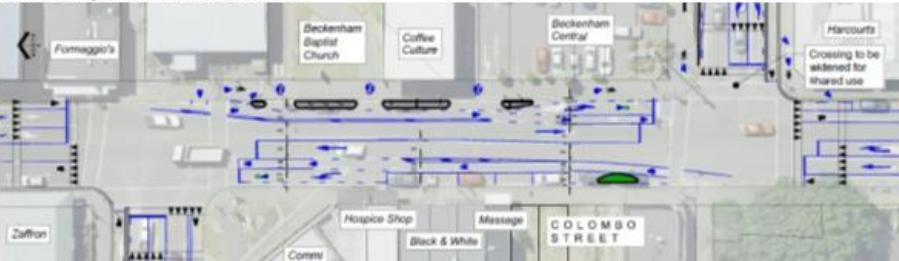
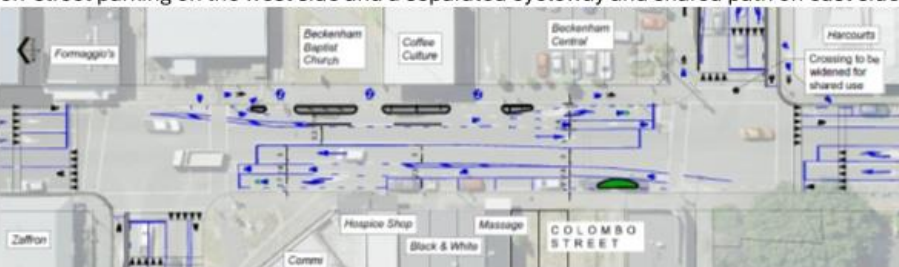
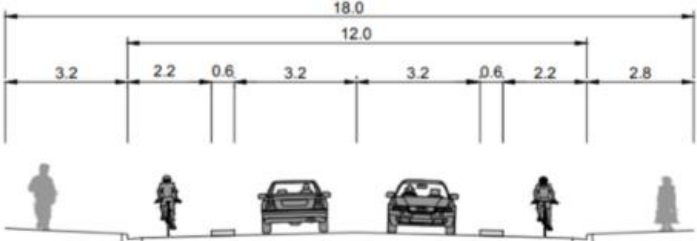
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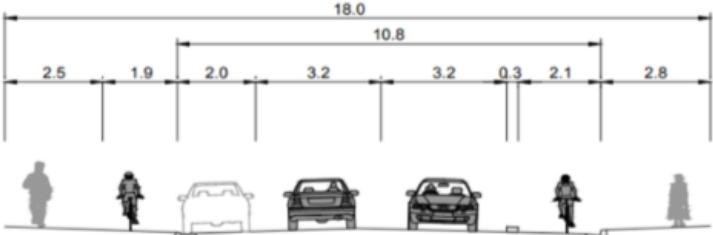
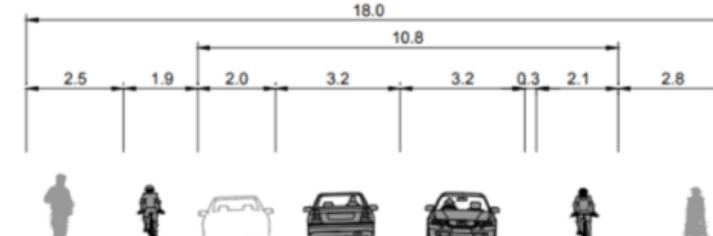
Questions?

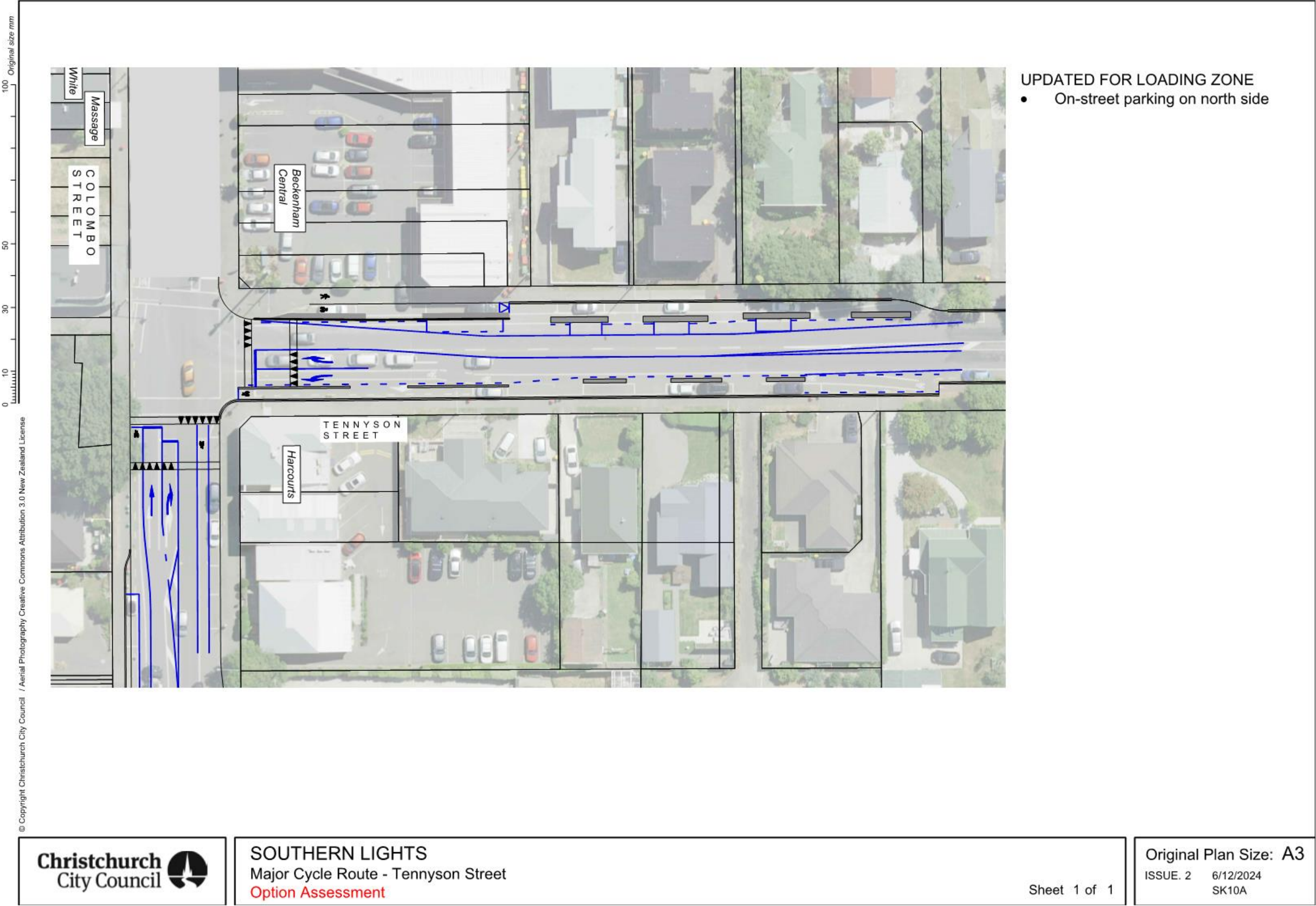
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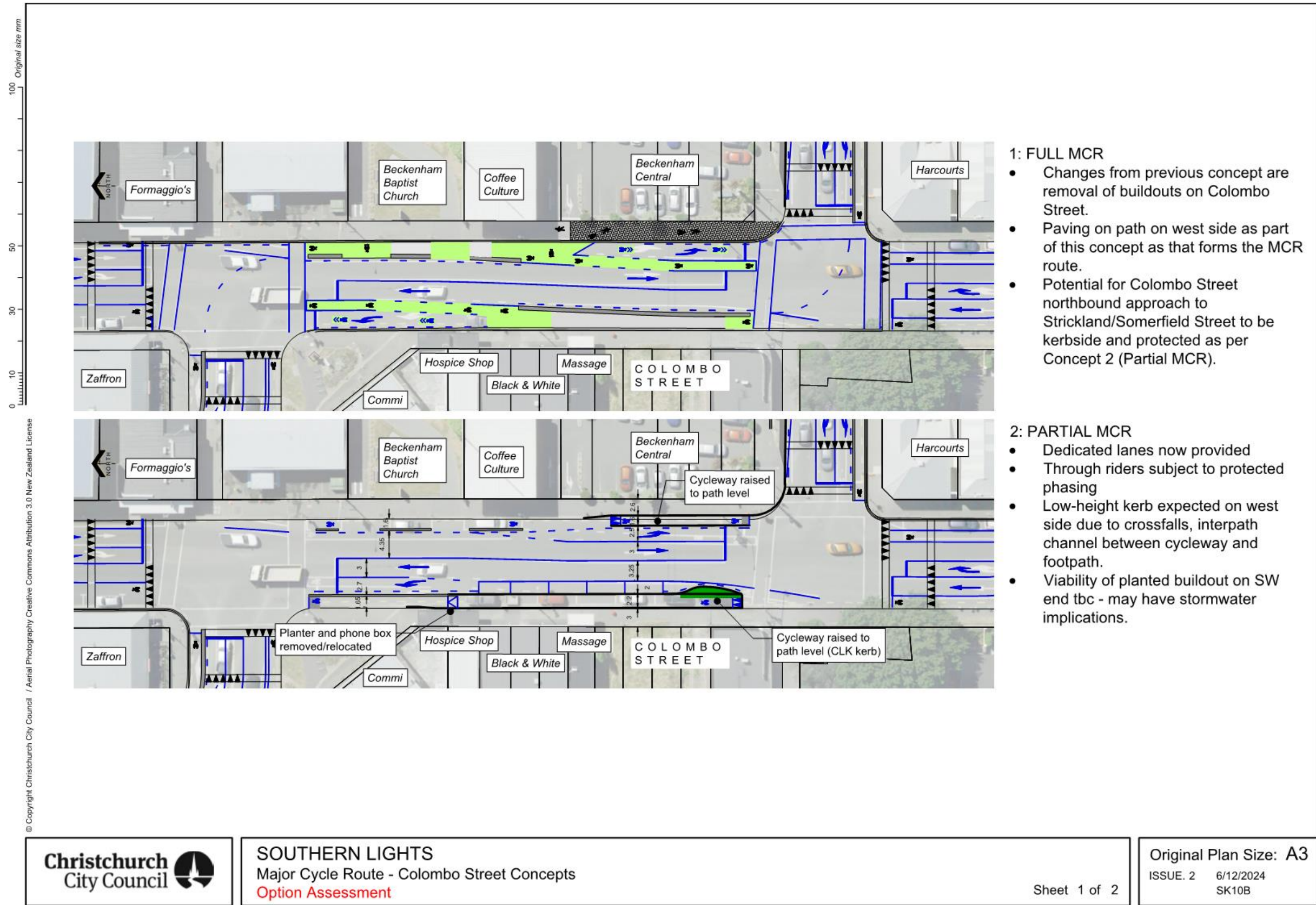
Southern Lights Major Cycleway – Summary of Concept Designs and Costs

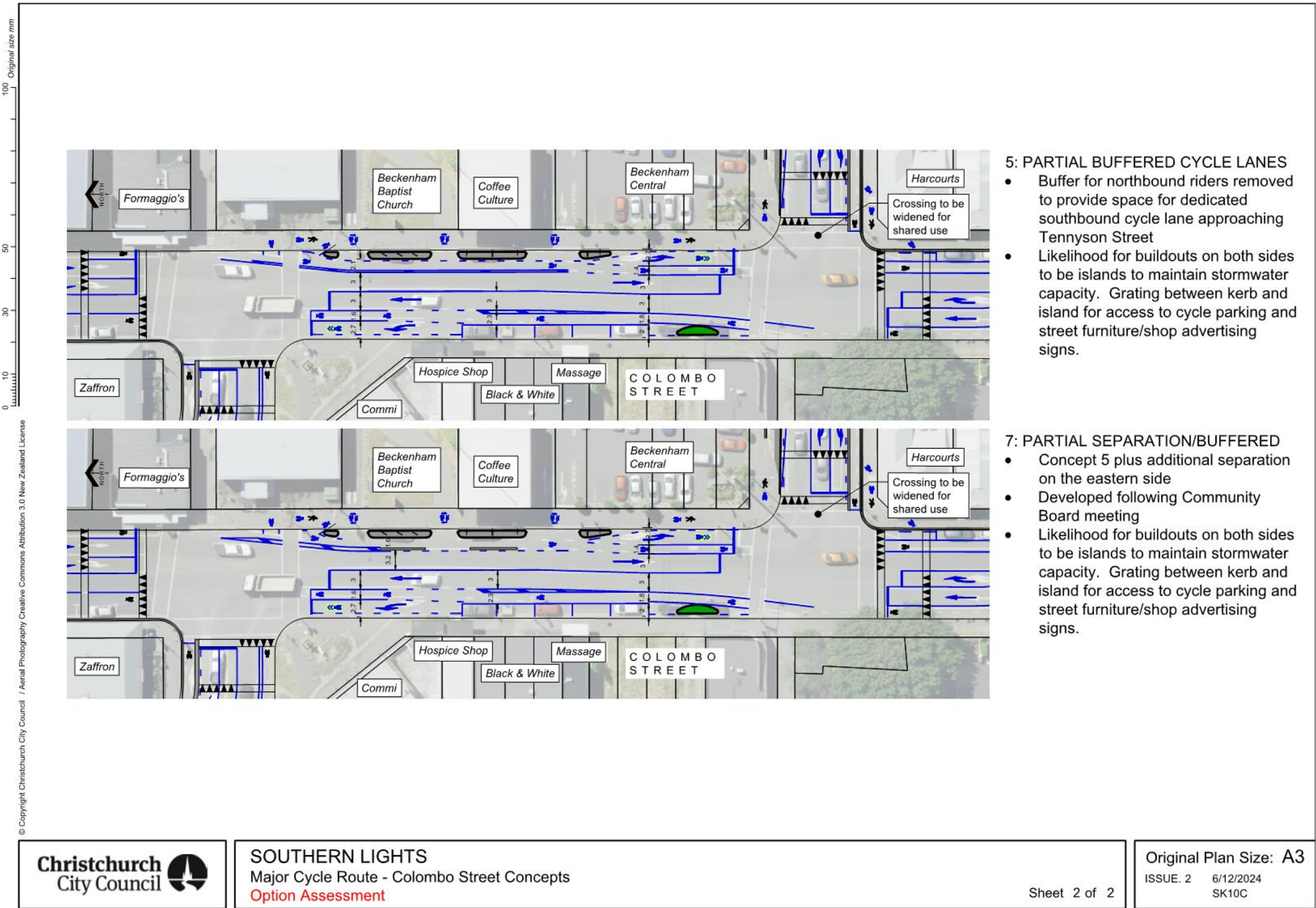
Section	Concept Name	Concept Description	Street Section Base Estimate
Tennyson St	Tennyson Concept 1- Full MCR	One-way separated cycleways, with a loading zone and on-street parking on the north side of Tennyson Street. 	\$754,699
Colombo St	Colombo Concept 1- Full MCR	One-way separated cycleways with no on-street parking. A variation of this concept would be to provide protected cycle facilities at the signalised intersections, as per Concept 2, below. This has not been costed but is expected to sit between the costs of Concepts 1 & 2. 	\$2,107,641
	Colombo Concept 2- Partial MCR	One-way separated cycleways, raised to above road level on the southern end, with on-street parking retained on the west side. 	\$2,352,183
	Colombo Concept 5- On-road partially buffered painted cycle lanes	Painted buffered cycle lanes on both side of the road with on-street parking on the west side and a shared path on the east side. 	\$1,996,642
	NEW Colombo Concept 7 – Partially separated / partially buffered	The Community Board suggested hybrid of Concepts 1 and 5, adding physical separation to the cycle facility on the eastern side of Concept 5. This results in a painted buffered cycle lane with on-street parking on the west side and a separated cycleway and shared path on east side. 	\$2,018,471
Strickland St	Strickland Concept 1 – Full MCR	One-way separated cycleways on-road on both sides, retaining existing kerbs, no on-street parking provided. 	\$2,407,832

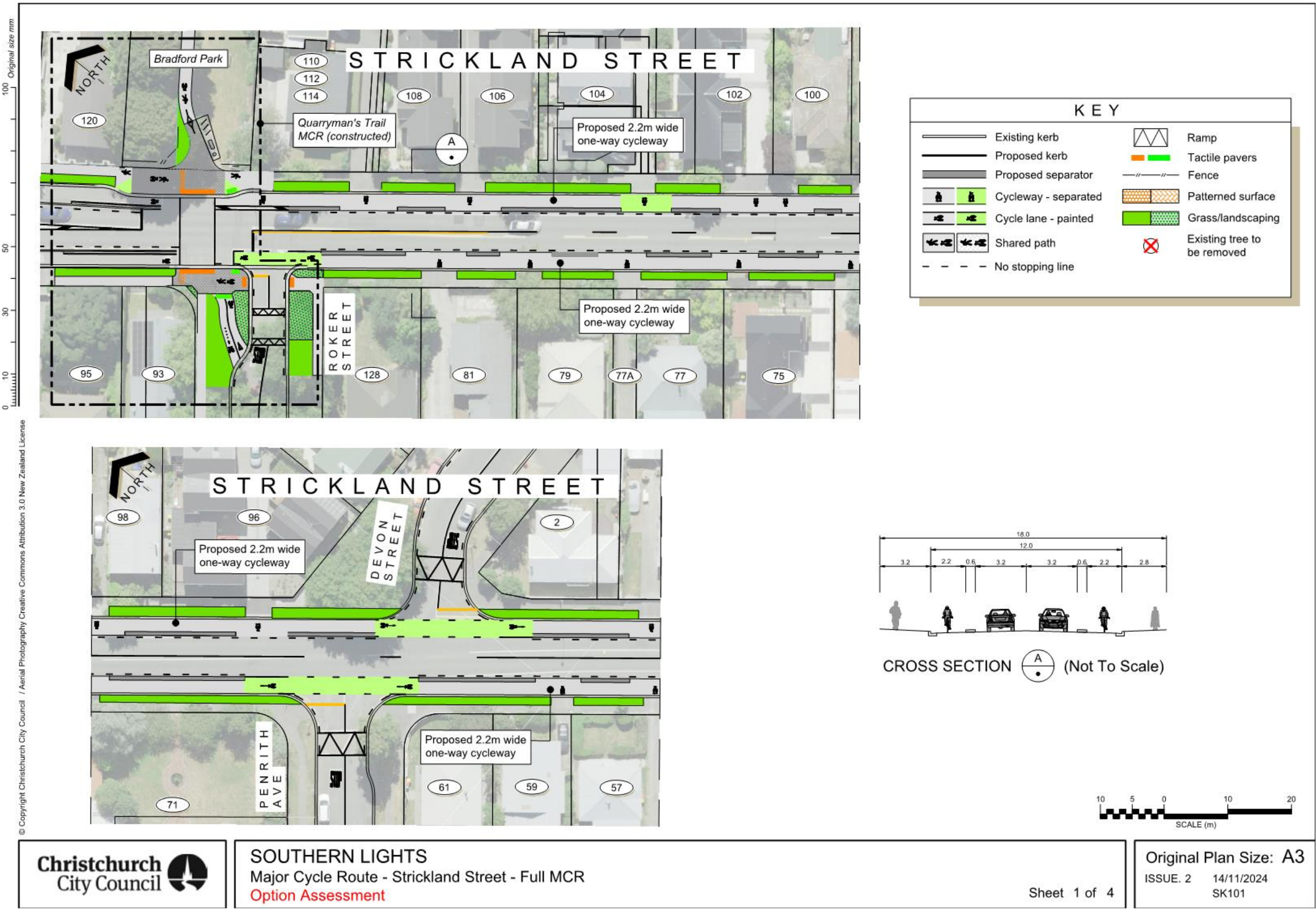
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	Strickland Concept 2a – Partial MCR, maximise on- street parking	<p>One-way separated cycleway on-road on the west side; combination of cycle path on the berm (shown below) and one-way separated cycleway on-road on the east side. Indented parking maximised on the east side with kerb replaced and approximately 22 trees removed.</p> 	\$2,994,508
	Strickland Concept 2b – Partial MCR, optimise cycle continuity	<p>One-way separated cycleway on-road on the west side; combination of cycle path on the berm (shown below) and one-way separated cycleway on-road on the east side. Extent of indented parking on the east side balanced with retention of trees (approximately 12 removed) and maximising wider on-road cycleway.</p> 	\$2,543,798

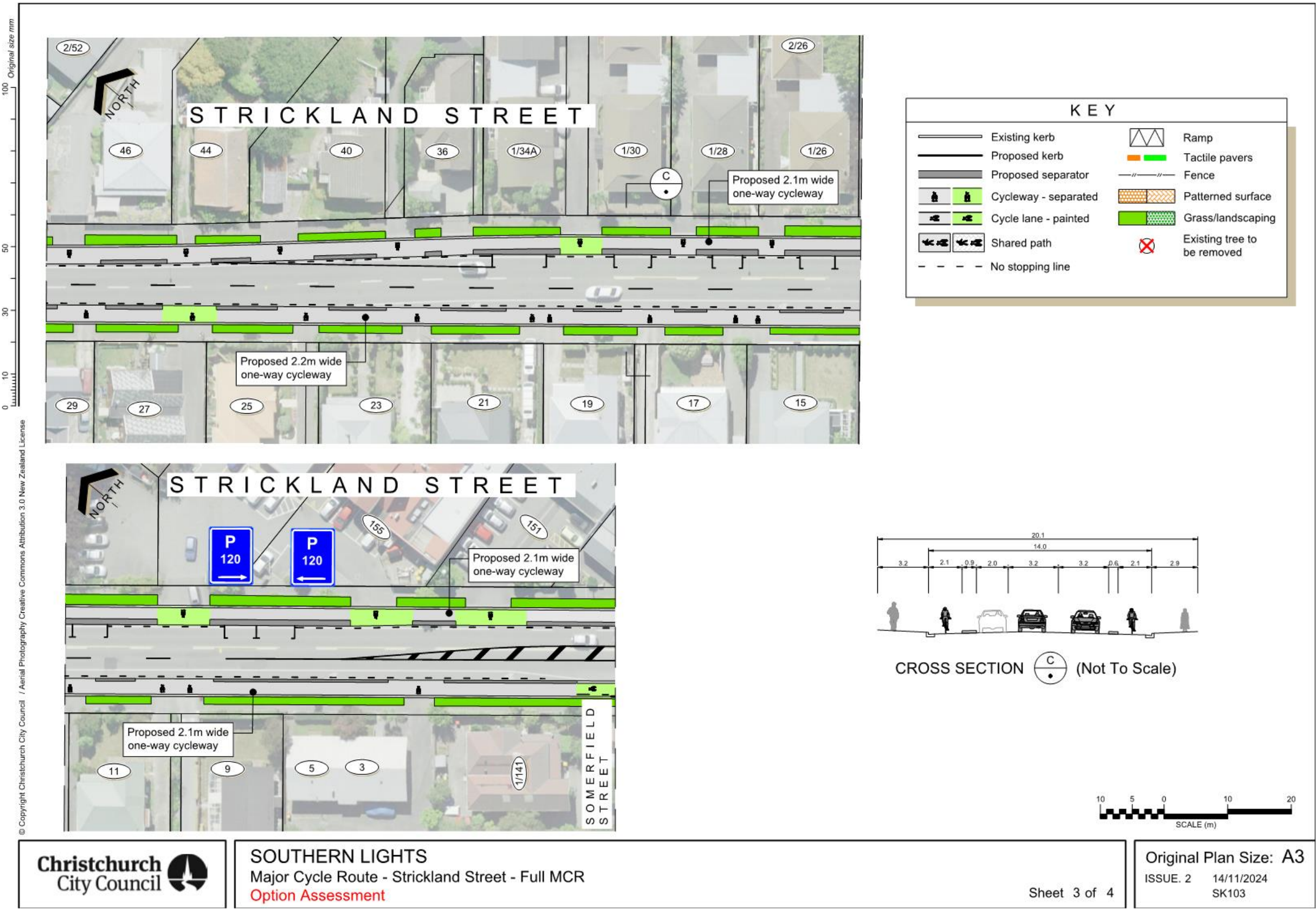


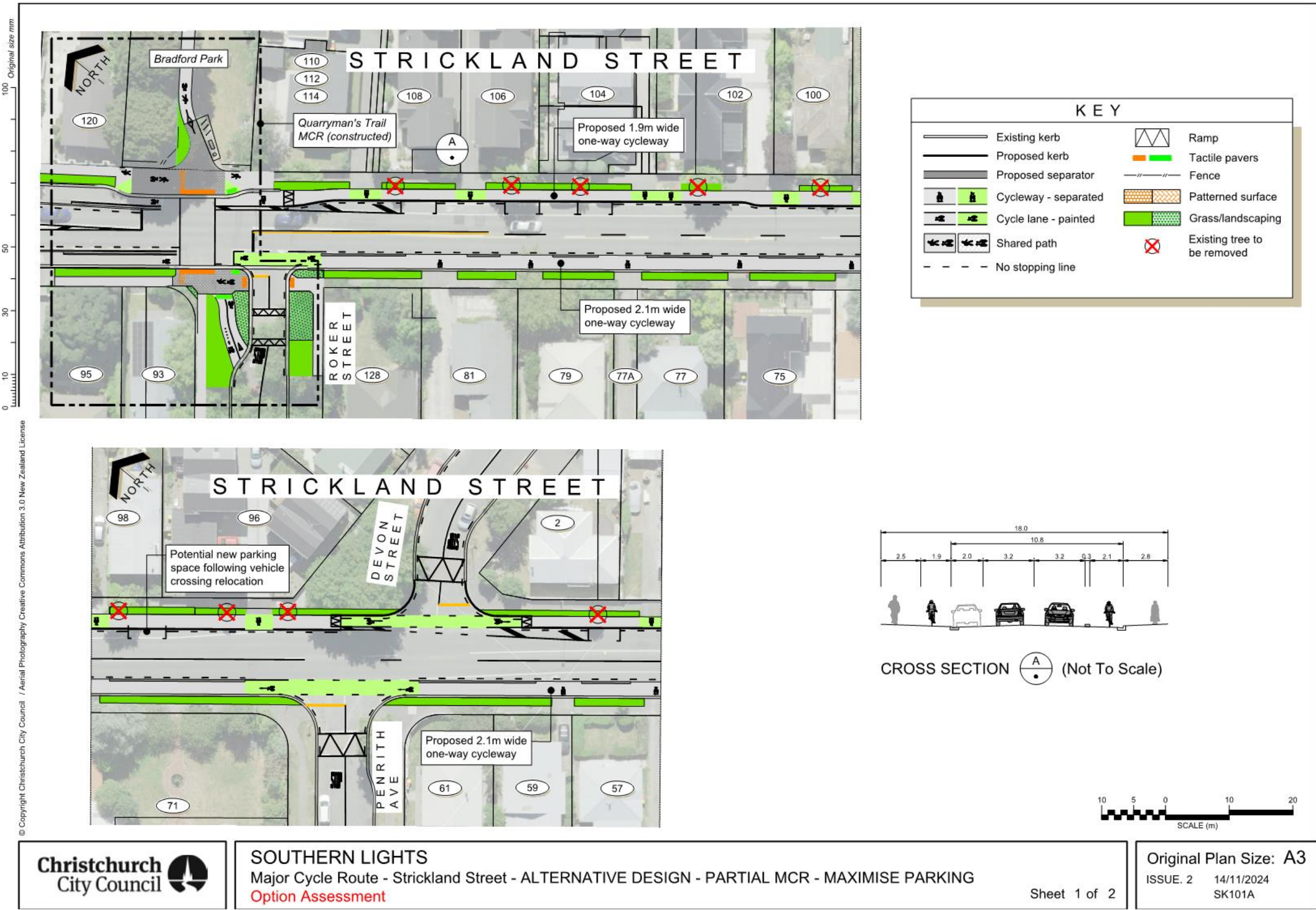


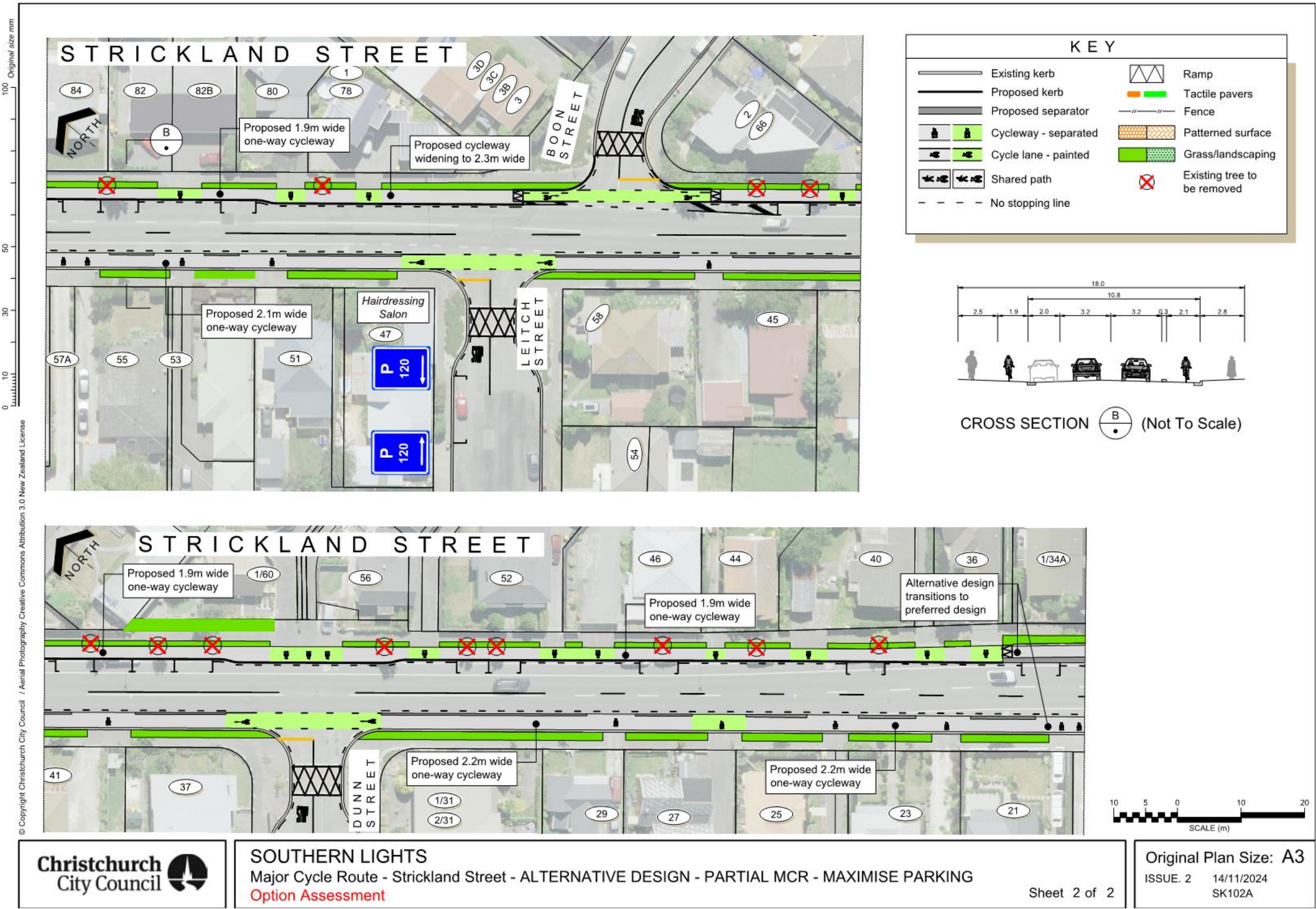


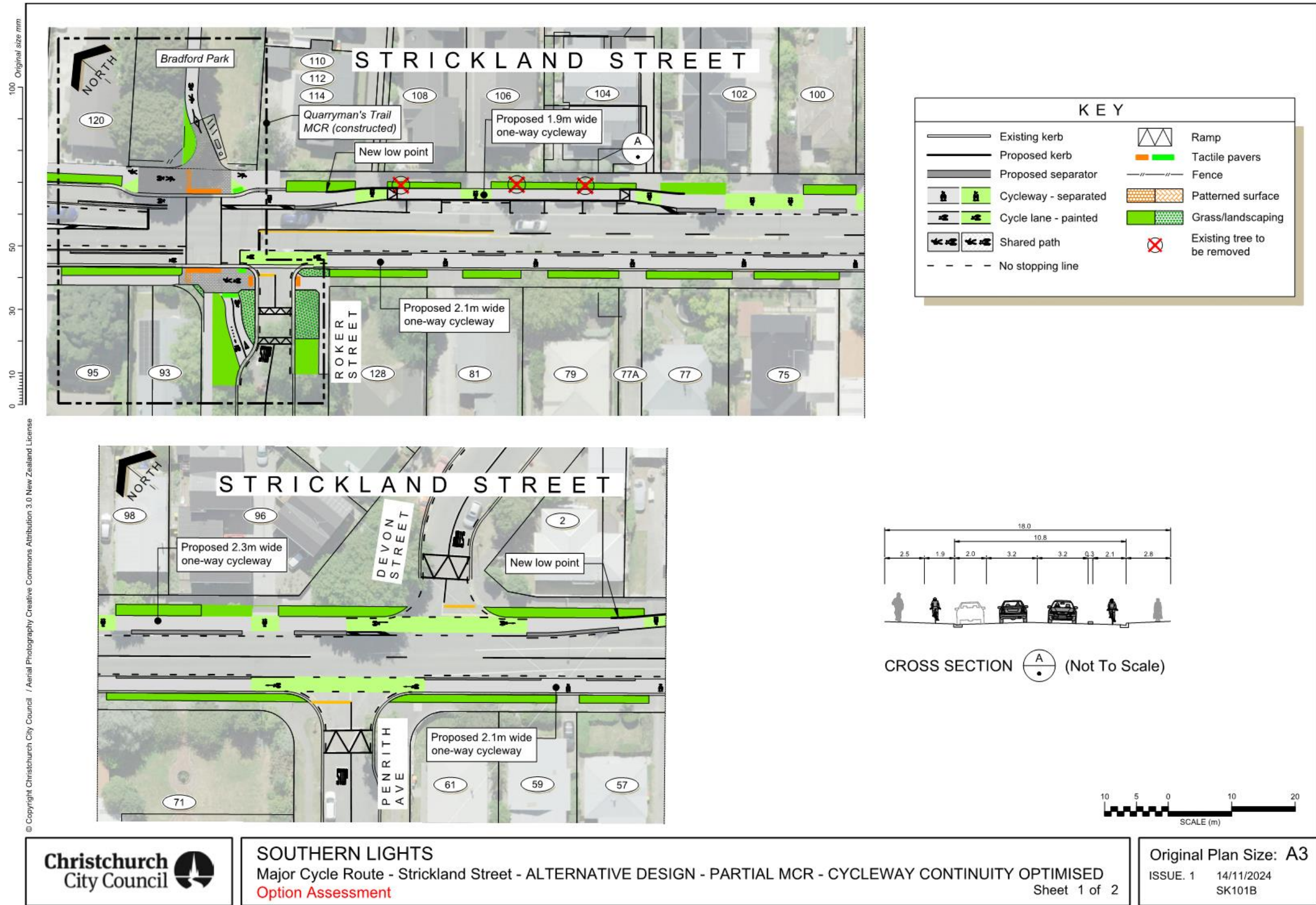






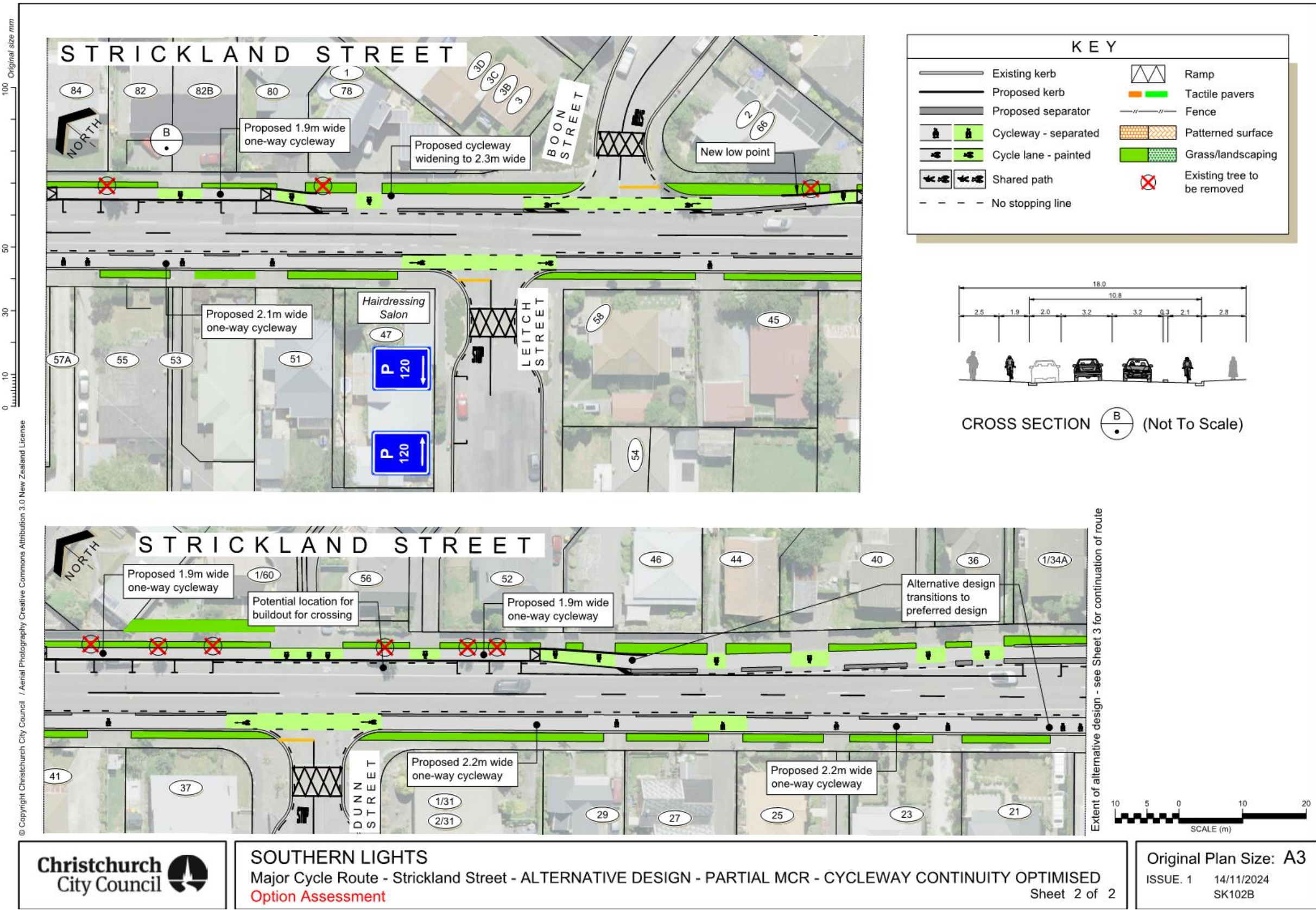






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Memo

Date: 8 April 2025
From: Barbara Heise, Project Manager Community Parks Play and Recreation
To: Waihoru Spreydon-Cashmere-Heathcote Community Board
Jonathan Jones, Community Board Advisor
Cc: Bridie Gibbings, Operations Manager- Community Parks Development
Reference: 25/423192

Sumnervale Reserve - renewal of play module

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 To share information on a play item renewal at Sumnervale Reserve, Sumner, with the Community Board.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

- 2.1 The current play module at Sumnervale Reserve has reached the end of its useful life and requires replacement with modern equipment that complies with the current NZ Play Standards. The swing and playground edging remain in good to moderate condition and do not require renewal at this stage.
- 2.2 The renewal of the play module is planned through the “Community Parks Play Item Renewal Programme” which funds renewal of single play items based on their condition assessment to ensure playgrounds remain safe to play on. \$25,000 from the “Community Parks Play Item Renewal Programme” were allocated to the new play module.



Image 1: Play module for renewal at Sumnervale Reserve

- 2.3 This renewal follows the “like for like” principle, (as far as possible) while ensuring that today’s NZ Play Safety Standards are met.

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- 2.4 Staff have contacted play equipment suppliers to request proposals for a “like for like” replacement (meaning current play elements will be maintained). Upon review of the proposals, the item (images two and three below) was chosen as being the closest to the current module.



Image 2: Proposed new play module - FRONT



Image 3: Proposed new play module - BACK

- 2.5 For a complete play space renewal, staff typically conduct consultations with the wider community. However, in this case, since only a single play item is being renewed due to its age with a similar module (“like-for-like”), no consultation is planned.
- 2.6 Staff will order the replacement item in April 2025 and installation will be scheduled once the item is available.

3. Conclusion Whakakapinga

- 3.1 Should staff not receive any feedback from the Community Board regarding the planned play item renewal by 18 April 2025, staff will progress the renewal and order the equipment.

Memos



Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Author	Barbara Heise - Project Manager - Community Parks
Approved By	Al Hardy - Manager Community Parks

Memos



Memo

Date: 24 March 2025
From: Colin Windleborn Property Consultant
To: Angus Smith Manager Property Consultancy
Cc:
Reference: 25/578944

Use of Delegation by Manager Property Consultancy for the Stopping of a portion of Walton Street Sydenham

Re: Walton Street being part of 290 Colombo Street Sydenham

1. Background Te Horopaki

- 1.1 The purpose of this report to request the Manager Property Consultancy to exercise a delegation to stop a portion of road and amalgamate the land with the adjoining title.
Attachment One
- 1.2 The request has been made by the owner of the adjoining land who is undertaking a subdivision to rationalise the numerous titles on their property which contain various commercial leases.
- 1.3 In 1958 51m² of land was purchased by Council from the owner of a property on Walton Street.
- 1.4 The purpose of this purchase by Council, is not known as no other land on this side of Walton Street was acquired. Historic photos show that the land appears to have been used by successive occupiers of the land from which the land was severed and is now sought to be amalgamated.
- 1.5 The property is now one of 8 allotments comprising 6496m² with 3 road frontages- Walton Colombo and Huxley Street with several commercial activities located upon it. These include a petrol station along with a number of food establishments.
- 1.6 Two parcels of land have been identified by Council which will improve the management of the roading network – one the subject of this memo which it the road stopping, the other being a corner splay which is required for road.
- 1.7 Both parcels of land have been valued, and a sale and purchase agreement will be entered into to undertake the transactions. The purchase of the corner splay by Council is \$3,600
Attachment Two with the sale of land by Council being \$15,300.
- 1.8 The Manager Property Consultancy has the delegation to deal with the road stopping with the corner splay being vested by way of subdivision.

2. Delegation Authority Decision Required Me Whai Whakataunga Tukumana

- 2.1 The Christchurch City Council has delegated to the Manager Property Consultancy the authority to make application to the Minister of Lands to stop roads along with the delegation to acquire land up to the value of \$250,000.

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- 2.2 2.3 shows the extract from Councils Delegation Register dated 27th February 2025 for the stopping of the road with 2.4 showing the financial delegation for the disposal of the land once the previous task has been completed.

2.3 Extract of Delegation Authority Unformed Road

22. Road Stopping

Delegation	HOT [∞]	TLAPT [∞]	MPC
<p>The Council's power to accept or decline an application from either a Council Business Unit or from any other person to stop legal road provided that the application meets the following criteria:*</p> <ul style="list-style-type: none"> The area of road to be stopped will not constitute a complying lot under the District Plan on its own account nor will its amalgamation with the adjoining lot create a new potential for the adjoining lot to be subdivided; and It will be necessary for the stopped road to be amalgamated with the certificate of title to an adjoining property; and The owner of an adjoining property is the logical purchaser of the stopped road; and That the proposed road-stopping complies with the Council's Road Stopping Policy, and The area of road to be stopped is not adjoining a reserve or waterway. <p>*Where the application does not fit within the above criteria, the Council has delegated to the Community Board for the ward within which the legal road proposed to be stopped is situated the power to accept or decline the application. (refer Part D, Sub-part 1, Roads and Traffic Management Controls).</p>	✓	✓	✓

Delegation	HOT [∞]	TLAPT [∞]	MPC
<p>To exercise the Council's powers under sections 116, 117 and 120 of the Public Works Act 1981 and Sections 319(h), 342(1)(a) and 345 of the Local Government Act 1974 (excluding the power to hear objections and recommend to the Council whether the Council should allow or otherwise any objections received to road stopping procedures pursuant to the Tenth Schedule of the Local Government Act 1974 and the Council's powers under paragraph 5 of the Tenth Schedule) in relation to road stopping and the disposal of land that was previously stopped road.</p> <p>To determine which statutory procedure should be employed to undertake a particular road stopping (either under the Local Government Act 1974 or under the Public Works Act 1981).</p> <p>That prior to exercising this delegation, the delegated officer will informally circulate to the relevant community board members for comment all applications received by that officer for road-stopping within their ward prior to processing the application, with Board members to respond within seven days.</p> <p>These delegations are to be exercised in accordance with the Council's Road Stopping Policy 2020.</p> <p>∞ To be exercised in consultation with the Manager Property Consultancy</p>			

2.4 Extract of Delegation Authority- Financial

Capital Expenditure / Operational Expenditure	Conditional on:				
<p>To commit the Council to financial transactions (or projects consisting of multiple transactions) relating to the acquisition, purchase, or provision of assets (including vehicle fleet, plant or machinery), services, property, gifts, guarantees, indemnities and the disposal of assets up to \$250,000.</p> <p>This power includes the authority to administer, enforce, and cancel such transactions or to vary them so long as the new total does not exceed \$250,000.</p>	<ul style="list-style-type: none"> All council policies and procedures must be adhered to. This includes the Council's Procurement Policy as set out on the Council's website. All financial delegation limits are subject to a maximum of what is approved in the current LTP / Annual Plan and associated cost centre budgets. With regard to the acquisition and disposal of assets, the transaction being in accordance with the LTP. The financial authority is delegated to commit expenditure within the budgeted amount. It does not permit expenditure if there is no budget available. You must not commit the organisation to expenditure where no budget exists. Overspending on an individual budget item must be for a reasonable and appropriate purpose and must be balanced by making savings against other items. You must not spend OPEX out of CAPEX or vice versa. If you are uncertain about whether your delegation should be exercised, you must seek the approval of someone senior to you who also has appropriate delegated authority before you incur the expenditure or make the decision. You must not sub-divide financial transactions to avoid the delegated financial authority limits or avoid a contestable process. An executive team member must approve any sales of surplus assets to staff and elected members. 			✓	

- 2.5 The developer is meeting the costs associated with both the road stopping and acquisition of land for road.

3. Officer Recommendation Ngā Tūtohu

It is recommended that the Manager Property Consultancy on behalf of the Council:

- That pursuant to Sections 116(1), 117(3)(b) and 120(3) of the Public Works Act 1981 the Councils resolves to stop the parcel of land identified as Section 1 on Survey Office Plan 609956 containing .0051ha (subject to survey) and to amalgamate this parcel with the adjoining land contained within Record of Title CB6A/3.
- Approves the purchase of the corner splay shown as lot 3 LT 614301.
- Authorises the Manager Property Consultancy to take all steps necessary to complete all necessary documentation to conclude the stopping of the road amalgamation and any vesting of the corner splay as road.

Attachments Ngā Tāpirihanga

Memos



No.	Title	Reference
A	Attachment One Plan of road to be stopped and Land to Vest as Road	25/460393
B	Attachment Two Plan of Splay	25/667723

Signatories Ngā Kaiwaitohu

Author	Colin Windleborn - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy

Memos

View 290 Colombo Street Road to be stopped



Plan of Property



Road to be stopped

Memos



Adjoining owners land



January 2008



July 2012

Memos



Oct 2019 Neighbours house demolished and new building on 290 Colombo



June 2024

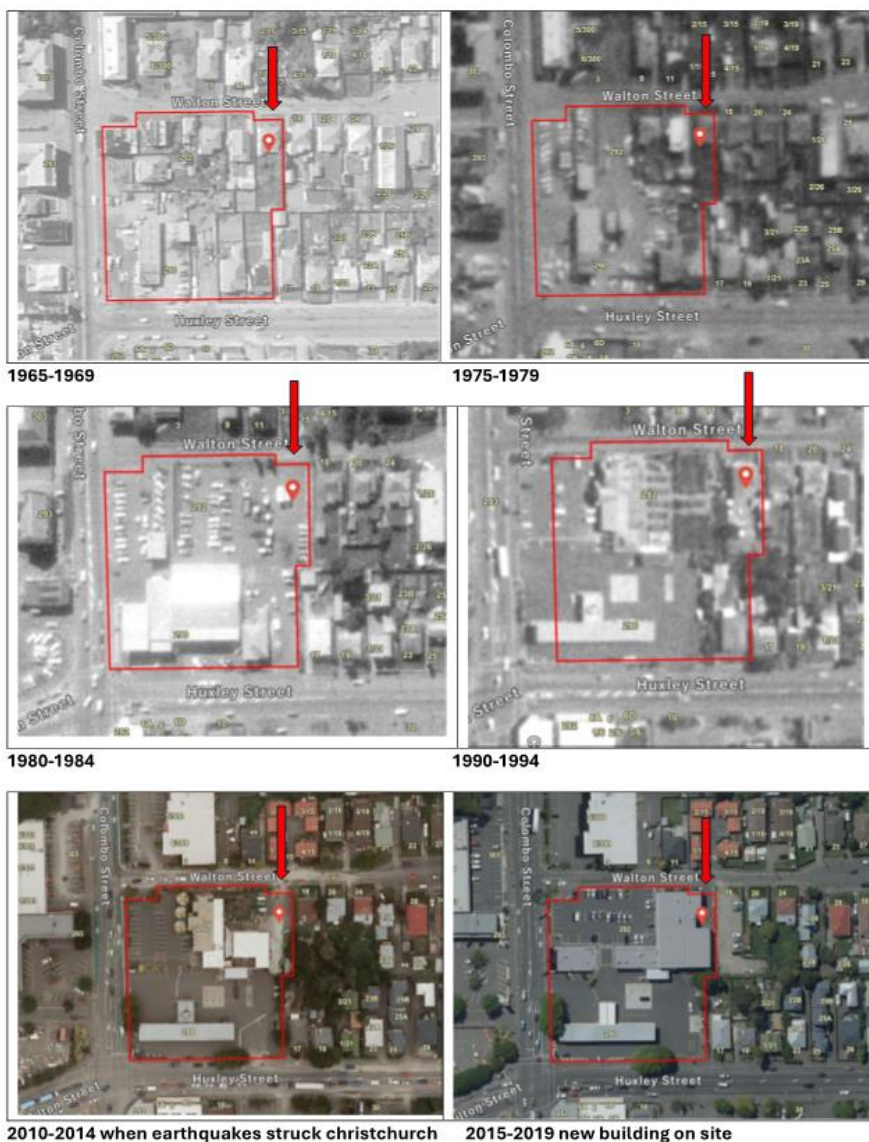


1940-1944



1955-1959 when street vested 1957

Memos



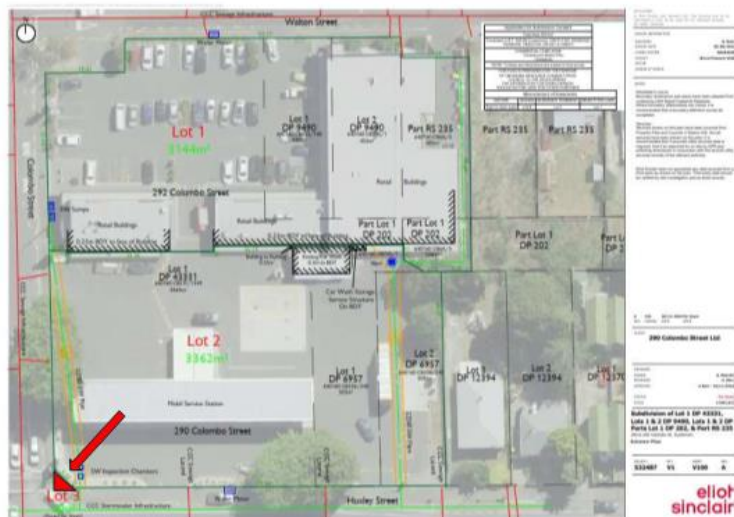
Memos

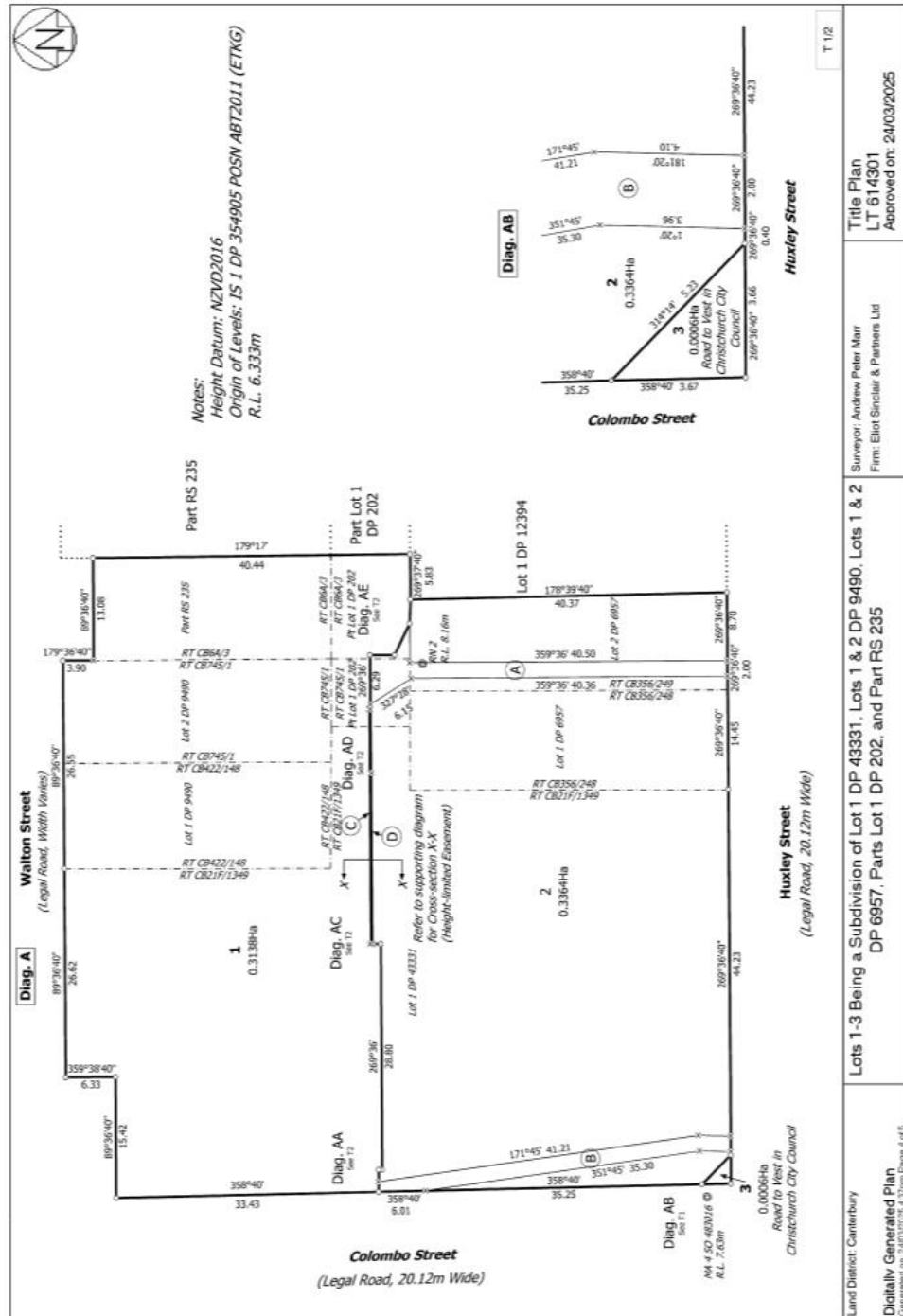


Latest Aerial

Memos

Land to be vested as Road following subdivision





Memos



Memo

Date: 9 April 2025
From: Gemma Dioni, Principal Advisor Transportation Safety
Toni Dakers – Traffic Engineer
To: Waihoru Spreydon-Cashmere-Heathcote Community Board
Cc:
Reference: 25/439491

Disraeli/Harman/Selwyn Intersection

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 To provide information to the Waihoru Spreydon-Cashmere-Heathcote Community Board on the Disraeli/Harman/Selwyn intersection following a resolution made through the Long-Term Plan Meeting at Council on 25 June 2024.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

- 2.1 Council resolved at the Long-Term Plan 2024 Meeting on 25 June 2024:
A103b. Staff will report back on intersection safety requirements and next steps for #601016 Disraeli/Harman/Selwyn to inform a future Annual Plan.
- 2.2 The intersection is a four-way crossroads, with Selwyn Street forming the main road. Harman Street and Disraeli Street are controlled by a give-way. Selwyn Street carries approximately 11,500 vehicles per day. There is no intersection count at Disraeli/Harman/Selwyn, so a count will be ordered.
- 2.3 There are little facilities for people walking or cycling through this location. Selwyn Street is a bus route and there are stops to the south of the intersection, Disraeli Street is also a bus route and there are bus stops to the east of Selwyn Street.
- 2.4 The intersection is classified as a medium for both collective and personal risk. There have been 29 crashes recorded at this intersection over the past 10 years. There was one serious injury crash, nine minor injury crashes and 19 non-injury crashes. The crashes can be summarised as follows:
 - 2.4.1 28 of the 29 crashes involved vehicles exiting Disraeli Street or Harman Street and crashing with vehicles travelling along Selwyn Street.
 - 23 of the 28 crashes occurred on weekdays. Six occurring in the 0700-0900 hours morning peak period, the same number occurring between 1600-1800 hours. This is when traffic is heaviest on the network.
 - Eight of this crash type occurred in 2015 and six in 2023. The remaining years have varied between one to four of this crash type.
 - Eleven of the crashes involved vehicles exiting Harman Street and crashing with southbound vehicles.

Memos



- Three of the crashes involved vehicles exiting Harman Street and crashing with northbound vehicles.
- Five crashes involved vehicle exiting Disraeli Street and crashing with southbound vehicles. In one of the crashes a person riding a bicycle was hit on Selwyn Street.
- Eight crashes involved vehicle exiting Disraeli Street and crashing with northbound vehicles.
- Reasons for the crashes include people failing to give-way, taking small gaps during busy times, and people stopping clear of the intersection on Selwyn Street to allow drivers to exit, but people exiting the side roads have not checked to see if the far lane was clear before completing the movement.

2.4.2 One crash involved a truck u-turning at the intersection and crashing with a vehicle exiting a parking space.

- 2.5 To provide drivers on the side roads with additional visibility to determine if it is safe for them to exit, a low-cost solution would be to increase the required Safe Intersection Sight Distance (SISD). This would involve extending the no stopping lines on Selwyn Street to restrict parking close to the intersection. The SISD has been assessed using the posted speed limit of 50km/. This would require approximately 100m metres of SISD, where there is currently around 55 metres of SISD (approximately half of the requirement).
- 2.6 There are two approach lanes on both Harman Street and Disraeli Street. When two vehicles are exiting together, visibility is further restricted.
- 2.7 People have been observed crossing the road in this location, in addition to people travelling on bicycles along Selwyn Street. A further treatment could therefore be to include right turn bays allowing for pedestrian refuges in the flush median of the bays, and on-road cycle lanes through the intersections as a reminder to drivers to look for people on bicycles before exiting.
- 2.8 These improvements would also require the lengthening of the no stopping lines but would have benefits for active users travelling along the corridor.
- 2.9 If traffic continues to increase along Selwyn Street, a long-term option could be to upgrade the intersection to traffic signals or a roundabout. This could also be considered when the dish channel along this street has to be renewed.
- 2.10 The intersection is not currently on the list of projects in the Minor Road Safety programme nor the Minor Safety Intervention programme possibly due to the lower collective and personal risk. The lower cost measures could fall within our Minor Road Safety and Minor Safety Interventions programme budgets, which we are required to allocate to safety improvements at the worst sites/intersections for reported death and serious injury crashes across the city, and for improvements outside schools. However, Council receives a lot of similar requests every year and have to prioritise any interventions that might be proposed. Limited allocated funding and locations with historically higher numbers of injury crashes result in sites such as this being lower in the priority.
- 2.11 If the Community Board would like to have changes made to this intersection, they could advocate for a specific project to be funded through the Annual Plan or Long-Term Plan process.

3. Conclusion Whakakapinga

- 3.1 Staff were requested to report back on intersection safety requirements and next steps for this intersection.

Memos



- 3.2 Staff have completed a crash analysis to understand the issues at this location and have suggested a low-cost solution of sightline improvements for safety, and crossings and additional markings for safety and accessibility.
- 3.3 There is currently no funding within the Minor Road Safety programme nor the Minor Safety Intervention programme to undertake any improvements.
- 3.4 If the Community Board would like to have changes made to this intersection, they could advocate for a specific project to be funded through the Annual Plan or Long-Term Plan process.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Authors	Toni Dakers - Traffic Engineer Gemma Dioni - Acting Team Leader Traffic Operations/Principal Advisor
Approved By	Stephen Wright - Manager Operations (Transport)

15. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakakapi

Tukuna te wairua kia rere ki te taumata Ko te matatika te mātāpono hei arahi i ngā mahi Ka arotahi te tira kia eke panuku, kia eke Tangaroa Haumi e, hui e, tāiki e	<i>May the spirit be released to soar to its zenith. Ethics is the principle that guides our work. As we focus on the success for our community Bring together! Gather together and bind together!</i>
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