



Te Pātaka o Rākaihautū Banks Peninsula Community Board AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

Date: Monday 12 May 2025
Time: 10 am
Venue: Wairewa Little River Boardroom, 4238 Christchurch
Akaroa Road, Wairewa Little River

Membership Ngā Mema

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

7 May 2025

Principal Advisor

Penelope Goldstone
Manager Community Governance
Tel: 941 5689
penelope.goldstone@ccc.govt.nz

Meeting Advisor

Liz Beaven
Community Board Advisor
Tel: 941 6601
liz.beaven@ccc.govt.nz
Website: www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or previous meeting recordings, go to:

<https://www.youtube.com/@bankspeninsulacommunityboa3600/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts **people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on [Monday, 7 April 2025](#) be confirmed (refer page 5).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearing process.

Public Forum presentations will be recorded in the meeting minutes.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.



**Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES**

Date: Monday 7 April 2025
Time: 10.04 am
Venue: Akaroa Boardroom, 78 Rue Lavaud Akaroa

Present

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Luana Swindells

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tihei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Howard Needham was absent from the meeting and no apology was received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Asif Hussain declared an interest in Item 11 - 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2025/00020

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 10 March 2025 be confirmed.

Luana Swindells/Cathy Lum-Webb

Carried

4. Public Forum Te Huīnga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huīnga Whakaritenga

Part B

67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan

The following presenters spoke to the Board in relation to Item 10 - 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan.

After questions from members, the Chairperson thanked each presenter for their deputation.

Item 11 of these minutes records the Board's decision on this item.

Item number	Name	Organisation
5.1	Marie Harley	Akaroa Civic Trust
5.2	Harry Stronach	Akaroa Ratepayers Association

Attachments

- A Item 5.1 - Deputation Akaroa Civic Trust BP Meats - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 7 April 2025

9. Correspondence

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the tabled correspondence from the Akaroa Butchery and Deli regarding 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan report dated 07 April 2025.

Community Board Resolved BKCB/2025/00021

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the tabled correspondence regarding 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan report dated 07 April 2025. from:
 - a. Akaroa Butchery and Deli.
 - b. Keith Harris.

Nigel Harrison/Tyrone Fields

Carried

Attachments

- A Item 17 – Correspondence - Akaroa Butchery and Deli 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan - 7 April 2025
- B Item 17 - Correspondence - Keith Harris 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan - 7 April 2025

The meeting adjourned at 10.59am and reconvened at 11.10am.

Secretarial Note: During the staff presentation of Item 11 - 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan the Board were advised that a deputation request had been forwarded to an incorrect email and the error was discovered during the meeting. The Chairperson decided to hear the deputation.

5. Deputations by Appointment Ngā Huinga Whakaritenga continued

Part B

67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan

Item number	Name	Organisation
5.3	Ave Parthonnaud	Regenerate Akaroa

After questions from members, the Chairperson thanked Ms Parthonnaud for her deputation.

Item 11 of these minutes records the Board's decision on this item.

Attachments

- A Item 5.3 - Deputation Regenerate Akaroa - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 7 April 2025

11. 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan

Community Board Comment

1. The Board took into consideration the deputations received on this item. (Item 5 of these minutes refers).
2. The Board decided that further community feedback be gathered through a community meeting.

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan Report.
2. Note that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agree that the best potential future land uses of the site would be commercial and/or residential activity as set out in Indicative Concept Plans 1 – 3 (Attachment A) in this report.
4. Instruct staff to undertake Phase 2 of community engagement, which will seek to further refine those into the preferred future land use/s through continued stakeholder input and public engagement, and report back to the Community Board with the findings and implementation recommendations for final sign off and adoption of.
5. Delegate authority to the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above.

Community Board Resolved BKCB/2025/00022

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees that the potential future land uses of the site would be mixed use and include a community hub.
4. Requests staff to undertake Phase 2 of community engagement, which will seek to further refine those into the preferred future land use/s through continued stakeholder input and public engagement, and report back to the Community Board with the findings and implementation recommendations for final sign off and adoption of. This engagement will include, but not be limited to, a community meeting where the qualitative data gathered from the initial consultation is presented and reviewed in a public setting.
5. Delegates authority to the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above.

Nigel Harrison/Tyrone Fields

Carried

Asif Hussain declared an interest in the item and took not part in the vote.

The meeting adjourned at 11.43am and reconvened at 11.55am during the consideration of Item 11 - 67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan

**10. Okains Bay Reserve Committee Triennial Plan and Reserve Schedule 2023
- 26**

Community Board Comment

Graeme Page, representing the Okains Bay Reserve Committee, Aparini Deer – representing Te Rūnanga o Ngāi Tahu, Whitney Cocking – Environmental Advisor Te Rūnanga o Ngāi Tahu, and Kelly Governor – Programme Leader, Te Rūnanga o Ngāi Tahu presented with staff on the Okains Bay Reserve Committee Triennial Plan and Reserve Schedule and highlighted some issues to be addressed in the future.

Community Board Resolved BKCB/2025/ Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Okains Bay Reserve Committee Triennial Plan and Reserve Schedule 2023 - 26 Report.
2. Accepts and support the Okains Bay Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes.

3. Endorses the Okains Bay Reserve Schedules for Ōkeina and Sefton Park Reserves.
4. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Asif Hussain/Nigel Harrison

Carried

12. Akaroa Recreation Ground - Akaroa Playcentre New Lease

Community Board Resolved BKCB/2025/00023 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Akaroa Recreation Ground - Akaroa Playcentre New Lease Report.
2. Grant a lease to Te Whānau Tupu Ngātahi O Aotearoa - Playcentre Aotearoa Akaroa branch pursuant to section 61(2A) of the Reserves Act 1977, for a lease period of thirty-three years less a day, including renewals for an area approximately 532 square meters of land and approximately 75 square meters of the Akaroa Sports Pavilion being part of Akaroa Recreation Ground described as Lot 1 Deposited Plan 79110.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
4. Delegates authority to the Manager Property Consultancy to do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including but not limited to finalising the lease negotiations including the setting of the annual rental.

Nigel Harrison/Asif Hussain

Carried

13. Te Oka Reserve - Pine plantation conversion to native forest

Community Board Resolved BKCB/2025/00024 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information regarding the rationale for transitioning a pine plantation on Te Oka Reserve to native forest in the form of a proposal.
2. Approve the recommendation to adopt Option One of the report to use passive restoration to transition the plantation to native forest.

Lyn Leslie/Nigel Harrison

Carried

14. Leading Light Lane - Transition of Pine Block to Native Forest

Community Board Resolved BKCB/2025/00025

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Leading Light Lane - Transition of Pine Block to Native Forest Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve the removal of the block of pine trees and replacement with appropriate native species.

Tyrone Fields/Lyn Leslie

Carried

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

The meeting adjourned at 12.45pm and reconvened at 1.15pm.

7. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2025/00026 Officer recommendations accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the unconfirmed minutes of the following Reserve Committees:
 - a. Awaiti Reserve Committee 26 February 2025 Unconfirmed Minutes
 - b. Lyttelton Reserves Committee 3 March 2025 Unconfirmed Minutes
 - c. Pigeon Bay Reserve Committee 3 March 2025 Unconfirmed Minutes
 - d. Garden of Tane Reserve Committee 4 March 2025 Unconfirmed Minutes

Lyn Leslie/Nigel Harrison

Carried

8. Head to Head Walkway Working Party Notes

Board Comment

1. The Board noted that submissions to the Council's Draft Annual Plan had closed and agreed to investigate another way of integrating various walking and mountain biking tracks brochures into a comprehensive repository.

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the notes and respective attachments of the Head to Head Walkway Working Party:
 - a. 10 March 2025 Meeting Notes.
 - b. 10 March 2025 Notes Attachments.
2. Note the recommendation to Te Pātaka o Rākaihautū Banks Peninsula Community Board in respect to the memorandum from staff (**Attachment A**) to approve Option 3: Localised widening of the informal track on the seaward side of Purau Avenue.
3. Note the recommendation to Te Pātaka o Rākaihautū Banks Peninsula Community Board to request Annual Plan funding to enable staff resource to look into the integration of various walking and mountain biking track brochures so that comprehensive Information is readily available in one place and to make improvements on the information where appropriate.

Community Board Resolved BKCB/2025/00027

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the notes and respective attachments of the Head to Head Walkway Working Party:
 - a. 10 March 2025 Meeting Notes
 - b. 10 March 2025 Notes Attachments
2. Notes the recommendation to Te Pātaka o Rākaihautū Banks Peninsula Community Board in respect to the memorandum from staff (**Attachment A**) to the report in the meeting agenda to approve Option 3: Localised widening of the informal track on the seaward side of Purau Avenue.
3. Requests staff investigate the integration of various walking and mountain biking tracks brochures into a comprehensive repository that is readily available in one place and to make improvements on the information where appropriate and report the findings to the Head to Head Working Party.

Tyrone Fields/Cathy Lum-Webb

Carried

15. 2024/25 Discretionary Response Fund Applications - Akaroa Resource Collective Trust, Te Whare Tapere O Te Mata Hapuku Society Incorporated

Community Board Resolved BKCB/2025/00028 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024/25 Discretionary Response Fund Applications - Akaroa Resource Collective Trust, Te Whare Tapere O Te Mata Hapuku Society Incorporated Report.

2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,000 from its 2024/25 Discretionary Response Fund to Akaroa Resource Collective Trust towards the Coordinator wages for Akaroa Information Centre Trial.
4. Approves a grant of \$1,940 from its 2024/25 Discretionary Response Fund to Te Whare Tapere O Te Mata Hapuku Society Incorporated towards Recovering chairs and repair Heatpump at Birdlings Flat Community Hall.

Luana Swindells/Cathy Lum-Webb

Carried

16. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - April 2025

Community Board Resolved BKCB/2025/00029

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - April 2025.

Lyn Leslie/Asif Hussain

Carried

17. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on matters of mutual interest:

- The Board were advised that anti-social road users behaviour was continuing around Whakaraupō Lyttelton Harbour.
- The inaugural Matariki award ceremony is in the planning stages.
- The Council are currently holding the Draft Annual Plan 2025-26 hearings.
- The Pumpkin Festival recently held in Wairewa Little River was successful.
- The Diamond Harbour Residents' Association Annual General Meeting will be held shortly.
- The Board was encouraged to identify areas on the State Highway and local roads that would be suitable "pull over areas or new passing lanes.
- Some Board members attended the launch of Te Pātaka o Rākaihautū Banks Peninsula seafloor mapping — longairo project in Akaroa recently.
- Board members shared the various activities of local community groups.

Karakia Whakamutunga

Unuhia, unuhia	Draw on, draw on,
Unuhia ki te uru tapu nui	Draw on the supreme sacredness
Kia wātea, kia māmā, te ngākau,	To clear, to free the heart, the body and the
Te tinana te wairua i te ara takatā	spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Rongo, suspended high above us (i.e. in ‘heaven’)
Kia tina! TINA! Hui e! TĀIKI E!	Draw together! Affirm!

Meeting concluded at 1.44pm.

CONFIRMED THIS 12th DAY OF MAY

LYN LESLIE
CHAIRPERSON

7. Reserve Committee Meeting Minutes

Reference Te Tohutoro: 25/631920

Responsible Officer(s) Te Pou Matua: Linda Burkes, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Report Te Pūtake Pūrongo

To receive Reserve Committee minutes from:

Minutes Received	Date
Duvauchelle Reserve Committee Confirmed Minutes	17 March 2025
Allandale Reserve Committee Unconfirmed Minutes	25 March 2025
Cass Bay Reserve Committee Unconfirmed Minutes	2 April 2025
Robinsons Bay Reserve Committee Unconfirmed Minutes	13 April 2025
Okains Bay Reserve Committee Unconfirmed Minutes	16 April 2025
Pigeon Bay Reserve Committee Unconfirmed Minutes	15 April 2025
Duvauchelle Reserve Committee Unconfirmed Minutes	21 April 2025

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- Receive the minutes of the following Reserve Committees:
 - Duvauchelle Reserve Committee 17 March 2025 confirmed minutes.
 - Allandale Reserve Committee 25 March 2025 unconfirmed minutes.
 - Cass Bay Reserve Committee 2 April 2025 unconfirmed minutes.
 - Robinsons Bay Reserve Committee 13 April 2025 unconfirmed minutes.
 - Okains Bay Reserve Committee 16 April 2025 unconfirmed minutes.
 - Pigeon Bay Reserve Committee 15 April 2025 unconfirmed minutes.
 - Duvauchelle Reserve Committee 21 April 2025 unconfirmed minutes.
- Note the resignation from the Allandale Reserve Committee of Jeanette Stanley and thank her for her valued contribution to the reserve.
- Note the resignation from the Robinsons Bay Reserve Committee of Barbara Avery and thank her for her valued contribution to the reserve.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Duvauchelle Reserve Committee 17 March 2025 Confirmed Minutes	25/888342	17
B  	Allandale Reserve Committee 25 March 2025 Unconfirmed Minutes	25/729553	19
C  	Cass Bay Reserve Committee 2 April 2025 - Unconfirmed Minutes	25/756160	21
D  	Robinsons Bay Reserve Committee 13 April 2025 Unconfirmed Minutes	25/815843	24
E  	Okains Bay Reserve Committee 16 April 2025 Unconfirmed Minutes	25/845533	26
F  	Pigeon Bay Reserve Committee 15 April 2025 Unconfirmed Minutes	25/845537	29
G  	Duvauchelle Reserve Committee 21 April 2025 Unconfirmed Minutes	25/845539	32

Duvauchelle Reserve Committee MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 17 March 2025
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Geoff carter, Bruce Watts, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Nil
Visitors Peter Baron, Jocelyn Peterson (Pigeon Bay Camp)

1. **Apologies** Tracy MacLeod, Jacque McAndrew
Motion: That the apologies be accepted.
Moved: Fiona Seconded: Bruce Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 17 February 2025 be confirmed.
Moved: Geoff Seconded: Ian Carried.
5. **Matters Arising**
Colin gave an update on gaining an exemption to the Reserves Act regarding Annual Site Holders.
6. **Health and Safety**
Wasp numbers are markedly increasing. Colin will check that staff have the right material on hand to treat them.
7. **Correspondence**
Inward Steve Waghorn Builder - enquiry about status of cabin build
Outward: Secretary - letter to all Annual Site Holders re: parking and boat storage
Motion: That the Outward Correspondence be approved.
Moved: Fiona Seconded: Bruce Carried
8. **Staff Financial/Operational Report**
Nil to report except that the revenue for February 2025 is a little lower than for the same period last year.
9. **Update from Working Groups** Nil

Manager's Report

Our fencing contractor is planning to build the fence (with a gate at the back) around the managers' house in the next four weeks.

Once plans to complete the urinal repair, gate water connection and the tank installation on 26 March. Solar Control have quoted for the privacy film to replace the old net curtains in cabins 1, 2 & 3. **(Quote approved, please proceed).**

Pro Flooring have quoted to redo the finish on the floors in the kitchen, women's top bathroom bottom block bathrooms. **(Quote passed to Colin for further action).**

CCC Rep Report

Colin is considering the creation of a new role to support the managers of camps on the peninsula. This person would liaise with Colin.

Colin will be meeting with the Community Board about the continued need for the boat motor wash. He has also heard nothing more about the mitigation work for Pawson's Valley Stream.

10. General Business

Bruce

Site 11 needs tidying up. (Ian to write to the Annual Site Holder)

Large potholes by the entrance are needing repair. Colin will progress this.

Fiona

Fiona and Owen are no longer an Accredited Service Provider to CCC.

Meeting closed at 6.43 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 21 April 2025

Allandale Reserve Management Committee

Minutes of Meeting Tuesday 25th March 2025

7:00pm: Otoromiro Hotel

Present: Graham Barrell (GB), Kerry Turner, Denis Aldridge, Marty Stanley, Jan Millar, Kate Bould, Karen Banwell (minutes) and CCC staff Andrea Wild and Hannah Murdoch.

Apologies: Reg Mathews, Grania Ormond,

GB as chair moved apologies be accepted – Denis, seconded Kate – carried.

Minutes of Previous Meetings:

1. GB as chair moved a motion for the minutes of the meeting of 28 August 2024 to be approved as true and correct. Carried

Correspondence: update from Andrea – breakdown of what is happening re the hall.

General Business

1. Letter of resignation received from Jeanette Stanley, GB accepted the resignation and will write a letter thanking her for her involvement.
2. ARMC has received a donation of \$80 from Penny Mahy and Rob Stowell. GB motioned to acknowledge the donation.
3. Hall update: mechanical ventilation has been completed, internal repairs done, maintenance plan - scheduling what needs to be done. The hall cannot be opened until the water readings are ok and all mold spores are cleared. City Care have done an assessment of what needs to be done but it has said they are not going to be involved; Apex are looking into it. Trevor Martin from Facilities Management is the project manager and reports to Matt Pratt.
4. Marty - noted the extractor fan is noisy, with 2 being used for ventilation / air circulation.
5. ARMC requests a handover on how everything works.
6. GB thanked Andrea for all her continuous pushing to get the hall reopened.
7. Triennial Plan: Kerry presented a draft of the Plan. Andrea has taken the document and split it into the different areas of the Council who are responsible for each component of work or maintenance.

Hannah said Parks can help with repairs, can add in the Allandale layby as we would like this to be in the reserve schedule. Have some bird signs to tailor to Allandale.

Kerry went through the list of activities and discussed what could be done.

GB suggested that ARMC discuss with GBCA as to who will manage the bookings for the hall.

GB moved to accept the wording of the two sentences outlined in the agenda be approved.

Governors Bay Community Association, as an Incorporated Society, manages the financial transactions associated with the booking of Allandale Hall.

and

This is in recognition of the fact that as a subordinate body of the Community Board, Allandale Reserve Committee can provide the governance of the hall but cannot handle money, employ contractors, etc.

Kate moved / Martin seconded.

8. There is a need to evaluate the options of the GBCA and ARMC for inclusion of other areas within the Triennial Agreement. The Red Zone is managed by the CCC Red Zone team through Zane Lazare and Sarah Mankelow so cannot be included. Hannah offered to help with other reserves and provide support for planting etc.
9. Discussion on governance role versus management role for the ARMC.
10. Kerry view – predator free zone for the area, and may have greater input to dealing with this. GB reiterated governance role for Allandale and could apply to other parts of GB as outlined. Kate explained about Cholmondeley Reserve, how GB needed a flat area for children and the tennis courts – locals supported the use of reserve funding. This has provided an area that is now a partnership from Parks. Discussion on working with Council. Kerry suggested the ARMC/ GBCA could develop projects with the community.
11. Discussion on the Head to Head Walkway and where can walk through now.
12. Hannah will update and make a table on maintenance and capital projects and where responsibility lies between CCC and ARMC. Hannah to send back.
13. Kate brought up the issue of freedom campers at the Allandale layby and the jetty area.

GB closed the meeting at 8.30pm

Cass Bay Reserve Committee
2 April 2025
Meeting Minutes

1. Apologies – Hannah CCC, Ine, Noraini, Rodney CCC.

2. Declarations of Interest

None. Members are reminded of the need to declare a conflict when considering any item where they may have a private/personal interest.

3. Public Forum

Members of the public who would like to speak to the Committee about matters arising with the reserve.

4. Confirmation of Minutes

That the Minutes of the Reserve Committee meeting held on 5th February 2025 to be confirmed.

Moved: Jenny

Seconded: Liz

5. Matters Arising

The Committee will discuss any matters arising from the previous Minutes to review progress.

SIGNAGE- Rodney/Hannah - NOT present

RUBBISH on the Eastern side. Jenny reported that this has now been removed though some has been left in the box which resembles a compost bin. It could be useful at a later date for this purpose.

Irrigation tank installation- Matt Rose?

Encroachment onto Cass Bay Reserve- Rodney/Hannah. Follow up- Hannah has asked what the committee would like to see the outcome to be.

Bunker 10-update Rodney/Paul. Still not available

Poplar felling-Rodney/Nick

Pony Point Track- Nick to check out with Tree Tech when tree felling may take place.

General update-Rodney. Not available

Preparation for 2025 planting season/funding applications etc. -Jenny gave an update on matters arising. She has submitted to the CCC annual plan supporting various initiatives we are involved with.

As Rodney, Paul and Hannah were not present, all items with their name will have to be followed up later.

Nick Singleton (park ranger) provided an update on the Pony Point loop track, noting the need to remove some trees to facilitate the track completion, and for safety reasons. It was also noted this will support the replacement of exotic species with native varieties.

He proposed that staff proceed with felling and disposing of the trees that prevent completion of the loop track.

Moved: Jenny

Seconded: Chris

Carried unanimously

Proposal 2: that staff proceed with felling and disposing of exotic species presenting a safety concern to allow for replacement with native plantings.

Moved: Warner

Seconded: Liz

Carried: unanimously.

6. Health and Safety

The Committee will raise any health and safety matters.

7. Correspondence

That any inward correspondence be received and outward correspondence endorsed.

There was no correspondence

8. Staff Financial and/or Operational Report

Staff will report on any financial or operational matters, as appropriate.

There was no report tabled

9. Update from Working Groups .

Watering volunteers- update-Jenny

Tracks- Warner/ Nick/ Rodney. Discussed the new track to Summit Road eventually being upgraded as it has become so popular. Jenny requested that risers be added to the front of the steps formed by the BECA volunteers before they deteriorate.

Working bees -

9.30am April on 9th April at Steadfast with CVNZ

April- a request for the PDs to weedeat the area above last year's Eastern planting. They did a good job last year. Jenny to follow up but as there is currently no access to a toilet this could be a problem.

May-Warner suggested Jenny ask Rodney if it can be sprayed as happened last year.

10. Planting days-

25th May from 1pm at Steadfast

15th June from 10am at the eucalypts

28th June from 10am. All with CVNZ assistance.

11. Working Bees

Ongoing-Releasing, mulching with bark, dead tree felling, maintenance

12. General Business

The Committee will discuss any general business.

Volunteer hours- to be sent to Jenny

The committee agreed to nominate Tom Freedman for the new youth Matariki Awards. He has been working on our reserves and as a WOPP volunteers for years.

Moved: Jenny

Seconded: Karen

Carried: unanimously

13. Next Meeting

The next Committee meeting will be held on **Wednesday 4th June 2025** at

7.30. Community Board Rooms. Venue TBC

ROBINSONS BAY RESERVE COMMITTEE MINUTES

Sunday 13th April 2025, 3pm at Reserve

Present: Raywyn Stronach, Doig Smith, Karen Watson, Ross Blanks, Fran Anderson

1 Apologies

Hannah Murdoch (Parks), Suky Thompson, Mike Early, Barbara Avery

2 Declarations of Interest

None

3 Minutes of the previous meetings

Minutes of previous meeting 16th February 2025 circulated and approved.

Stronach / Blanks

4 General Business

The display donation is too big for the reserve. Mike has kindly offered to construct a new one in the spring. Committee members have offered to assist Mike with this project.

Committee to address broken fence at the next meeting. There are totara pailings behind the school house and Raywyn has more if needed.

5 Triennial Plan & Reserve Schedule

The committee voted to accept the triennial plan and reserve schedule.

Smith / Blanks

RBRC would like the reinstatement of the more pork house to be added to the triennial plan.

Hannah will be presenting the plan and schedule to the community board meeting in Akaroa on the 7th July. Committee members are welcome to come along.

6 Reserve Maintenance

Reserve entrance planting plan is in progress with Hannah. Mike has made progress clearing the entrance.

The lock on gate is rusty and difficult to open.

School house frame is covered in moss. Hannah to confirm if it has been added to parks maintenance schedule.

8 Resignation

Barbara Avery has resigned as a committee member.

9 Public Forum

No matters raised.

10 Meeting schedule reminder for 2025

September 21st at the Reserve. *Fence working bee 2pm*

November 10th at the Reserve.

Wet weather venue Mike Early residence.

The meeting closed at 3.30pm.

Date of next meeting 21st September 2025 3pm at the reserve. Working bee 2pm.

Unconfirmed



Okains Bay Reserve Committee Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 16 April 2025

Time: 5 pm

Venue: Okains Bay Campground Office, Okains Bay

Present: Wayne Kay (Chairperson), Sharon Henderson (Secretary), Graeme Page, Judy Thacker, Lester Fletcher.

In Attendance

Colin Jacka and Amour-Jane Ryan with Kelly Governor and Whitney Cocking via video link.

1. Apologies

Arpo Deer and Nick Thacker.

Moved Graeme/Judy that the apologies be accepted. Carried.

2. Declarations of Interest Nil

3. Public Forum Nil

4. Confirmation of Minutes

Moved Graeme/Lester that the Okains Bay Reserve Committee meeting minutes on 19 February 2025 be confirmed. Carried.

5. Matters Arising

5.1 Okains Bay Reserves Triennial Goals and Operational Plan 2025/26

Colin, Graeme and Arpo attended the Banks Peninsula Community Board meeting in Akaroa and tabled the Okains Bay Triennial & Operational Plan 23-26 which was accepted. Graeme identified Urupa in the paddock, by the Old School.

5.2 Cabin update. Painter will be on site in two weeks to paint the interior and exterior of cabins. Glazier will replace glass in doors next week. Plumbing will be sorted next week and electricity connection is similar to a caravan with 16 amp circuits. Hotwater is gas and suitable appliances will be looked at for best performance options.

5.3 Community Hall Colin to follow up on work desperately needed to prevent further damage to the building.

5.4 Sefton's Park Lease. Felix Dawson CCC has been in contact and a lease will be advertised on the 12 May for anyone interested in leasing the paddock.

6. Health and Safety

6.1 Amour tabled a report which covered cabin update, plant donation from a camper and the community hall.

7. Correspondence

Inward

7.1 Feb 19 email from Asif Hussain re: apology.

7.2 Feb 19 email from Arpo Deer re: apology.

7.3 Feb 19 email from Kelly Governor re: Charlotte Holdsworth to be replaced by Whitney Cocking.

7.4 Feb 25 email from Asif Hussain re: CCC Funding Opportunities and Local Alcohol Policy Webinar. FTA.

7.5 Oct 23 email from Asif Hussain re: BP Meats Site Public Consultation meeting. FTA.

7.6 Feb 28 email from Linda Burkes re: 2025/26 Draft Annual Plan. FTA.

7.7 Mar 5 email from Heather Spreckley re: BPCB upcoming meeting agenda.

7.8 Mar 14 email from Colin Jacka re: video link for online meeting access.

7.9 Mar 17 email from Arpo Deer re: upcoming meeting dates for the year.

7.10 Mar 20 email from Heather Spreckley re: BPCB upcoming meeting agenda.

7.11 Mar 28 email from Asif Hussain re: Submission to CCC Annual Plan. FTA.

7.12 Apr 2 email from Heather Spreckley re: BPCB upcoming meeting agenda.

7.13 Apr 10 email from Linda Burkes re: Draft Annual Plan submissions.

7.14 Apr 14 email from Heather Spreckley re: BPCB upcoming meeting agenda.

Outward

7.1 Oct 17 email to All re: Okains Bay RC Meeting Minutes for 19 February 2025.

8. Staff Financial/Operational Report

Bookings and Budget are tracking well.

9. Update from Working Groups Nil

10. General Business

10.1 Koukourarata Runanga passed the Values Statement Graeme presented to their recent meeting. Graeme would like to present it to Council and the Okeina Advisory Group at Koukourarata Marae and invite Okains Bay Reserve Committee members.

Graeme will consult with marae.

10.2 Graeme suggested the Triennial Plan needs to be prioritised. Discussion re: Triennial Goals, native plants, plant and animal pest control and fencing. Also a suggestion that members take on portfolios to cover different goals within the plan. Members to email Sharon with their priorities in three weeks and Wayne will collate together to form a plan.

Moved Wayne/Graeme that priorities be assessed and sent via email to Sharon and then collated by Wayne. Carried.

10.3 Suggestion by camp staff that alcoves be named after families in appreciation of all the plants that have been donated and planted around the campground.

11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 18 June 2025 at 5 pm in the Okains Bay Campground Office, Okains Bay.

The meeting closed at 6.15 pm.

.....
Chairperson

.....
Date

Pigeon Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting Held:

Date: Tuesday 15 April 2025

Time: 1.30pm

Venue: Pigeon Bay Settlers Hall, Pigeon Bay

Present: Murray Walls (Chair), Heather Walls, Charles Stewart-Robinson, Brenda Graham, Peter Barron, Helen Van Workum

In attendance: Colin Jacka, Dane Moir, Chris Figg, Asif Hussain

1. **Apologies:** Nil
2. **Declarations of Interest:** Nil
3. **Public Forum:** Nil
4. **Confirmation of Minutes:** Minutes from the meeting held on 3 March 2025 as circulated.

Brenda/Peter
Carried

Matters Arising:

- Edging for Paths – completed
- Holding tank – Quote for 5000ltr tank to be obtained and subject to price installed before summer season.
- Timeline for submissions – Public consultation over next summer.
- Mower storage – Moved that Colin purchase a 10ft container, arrange delivery and installation.

Heather/Charles
Carried

- Annual Plan - Was not submitted. Works will still be in the system.
- Conflict of interest – Dane clarified the situation. It needs to be noted those committee members have a conflict but are able to vote.

5. Health and Safety: Nil

6. Correspondence

Inwards:

- C Figg – updated quote for extra wastewater tank. Occupancy of camp over summer. Report on local dirt bike rider in the reserve. Caretakers report and stay night stats.
- C Jacka – reply re dirt bike rider email.
- H Walls – correction to draft minutes. Thoughts on submission.
- D Moir – reminder re workshop.
- BP Governance – acknowledge of minutes.
- Info@Pigeonbay – forwarded email from caretaker to casual camper who had a dog onsite. Waiting list enquiry from No 8 re position on list.
- No 4 on waiting list- asking their position on list.

Out:

- C. Figg – acknowledgement of appreciation.
- Committee – draft minutes and meeting notes. Quotes re wastewater tanks. Reminder re workshop. Final minutes. Caretakers report and Stay Night stats.
- BP Governance – minutes.
- H Walls – comment on submission notes.
- Waiting list No 4 & 8 – stating their position on list

Correspondence accepted

Brenda/Helen
Carried

7. Finance/Operational Report: Tracking well.

8. Caretakers Report: As circulated.

9. General Business:

- Caravan Standard - Committee to do a site inspection before next meeting to assess each site with a view to improving the

appearance of the onsite caravans. Email to be sent to site holders explaining there will be an audit on all Annual Sites and individual site holders will be sent an email detailing any work that needs to be done on their site.

- Generators – Moved to change the wording of Rule 6.1 to state that generators are not permitted on sites. Solar and battery systems are acceptable.

Murray/Heather
Carried

- Draft Submission – Moved that discussion of submission document be deferred until next meeting.

Helen/Heather
Carried

10. Update from Working Groups:

- **Management Structure/Strategic Plan** – Murray, Helen v W, Helen F
- **Waste Water Overflow** – Peter, Chris. Actioned – to be removed from working groups
- **Shelter** – Peter, Heather.
- **Inundation** – Charles.
- **Ongoing Plant Maintenance** –

11. Next Meeting:

Date: Tuesday 17 June 2025

Time: 11am

Venue: Pigeon Bay Settlers Hall, Wharf Road, Pigeon Bay

Meeting Closed : 3.30pm

Duvauchelle Reserve Committee MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 21 April 2025
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Geoff Carter, Bruce Watts, Jacque McAndrew, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Tracy MacLeod
Visitors Nil

1. **Apologies** Nil
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 17 March 2025 be confirmed.
Moved: Fiona Seconded: Geoff Carried.
5. **Matters Arising**
Bruce queried what was happening with the potholes in the road just outside the front gate. Colin has set a remedy in motion.
6. **Health and Safety** Nil
7. **Correspondence**
Inward George Lattimore - request for Stay Night dispensation
Outward: Jay Esker - concerning site 11
Motion: That Outward Correspondence be approved.
Moved: Ian Seconded: Fiona Carried
8. **Staff Financial/Operational Report**
Colin stated that all is going well and we are tracking ahead of budget.
9. **Update from Working Groups** Nil

Manager's Report

The TVs in the cabins stopped working due to the change of satellite and have been replaced.
Sheet metal has been installed round the rubbish trailer to help contain any smells.
Oskar has now completed his H & S certification and will do the tanks next week.
There were some problems with the hot water in the showers, but this has now been fixed.

CCC Rep Report

Ongoing investigation of the details involved in the role of a support person for camp managers.

There has been no news about the stream remediation plans, and apparently nothing has been presented to the Community Board. The affected cabins need to be opened up for hire again. The Akaroa Golf Club has heard nothing about either stream remediation or wastewater plans.

Pigeon Bay continue to work on their preferred option for Annual Site Holders.

IKS are coming to price up a Wi-Fi installation similar to that at Spencer Park, also including cameras.

There has been no progress with the new cabins. We will hopefully be able to do both at the same time.

10. General Business

-

Meeting closed at 6.12 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 19 May 2025

UNCONFIRMED

8. Briefing - Adverse Weather Event May 2025

Reference Te Tohutoro: 25/887305

Responsible Officer(s) Te Pou Matua: Liz Beaven, Community Board Adviser

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Report Te Pūtake Pūrongo

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
Adverse Weather Event – May 2025	Brent Smith	General Manager City Infrastructure
	Tim Drennan	Manager Service Excellence
	Brendon Winder	Manager Civil Defence & Emergency Management

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- Notes the information supplied during the briefing on the Adverse Weather Event – May 2025.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

9. Misty Peaks - Pine Plantation Conversion to Native Forest

Reference Te Tohutoro: 25/729929

Responsible Officer(s) Te Pou Matua: Alison Evans, Team Leader Regional Parks

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the Community Board's approval for the transition of a pine plantation on Misty Peaks Reserve to native forest.
- 1.2 The report follows an assessment of the pine forests by Regional Parks rangers and researchers from Manaaki Whenua Landcare Research into the merits of developing a restoration plan and research project to transition the pine plantation to native forest.
- 1.3 The block of pines is approximately 26ha in size and has not been maintained for production purposes.
- 1.4 The proposal is to undertake sample plots for controlled poisoning to inform research as to the future management and control of the complete pine stand.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information regarding the rationale for transitioning a pine plantation on Misty Peaks Reserve to native forest in the form of a proposal.
2. Approve the recommendation to adopt Option One of the report to use passive restoration to transition the plantation to native forest.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 This report seeks approval from Te Pātaka o Rākaihautū Banks Peninsula Community Board to convert the exotic pine forest at Misty Peaks Reserve to native forest enhancing the native biodiversity values of the reserve and improving landscape resilience to climate change.
- 3.2 Risks considered in this proposal include proximity to wāhi tapu sites situated at Ōteauheke and public perception associated with pine tree removal.
- 3.3 Ōnuku Rūnanga have been consulted and have approved.
- 3.4 Existing operational funding is available to complete this project.
- 3.5 The proposal is for the controlled poisoning of small groups of pines within the larger stand. These groups will be monitored to determine the optimal size of plots for poisoning to naturally transition from exotic pine plantation to native vegetation with minimal disturbance. Appendix 2 provides more details and supporting information on this methodology.
- 3.6 The proposed methodology to remove the trees (option one- Passive tree establishment) is considered the most suitable option for reducing disturbance to soil, erosion and run off into waterways during the transition process.

4. Background/Context Te Horopaki

- 4.1 Christchurch City Council (the Council) manages Misty Peaks Reserve on the Banks Peninsula. The reserve supports a (26 ha) stand of *Pinus radiata* which were present when the land was purchased by the Council.
- 4.2 This legacy forest is unmanaged (the trees haven't been pruned or thinned) and have minimal commercial value. The forest is not part of the Emissions Trading Scheme and is not being used to offset the Council's carbon footprint.
- 4.3 The trees are now reaching an age where their future management will become challenging. As they continue to age, they will become more susceptible to windthrow events and also pose an increased fire risk to the area.
- 4.4 The forest is also a seed source for wilding pines which given their proximity to the nearby naturally regenerating native forest is a particular concern.
- 4.5 It is Council's view that these exotic trees would provide more benefits to the reserve as a whole if they were gradually transitioned to native forest that support biodiversity and contribute to the resilience of the wider landscape.
- 4.6 Options that consider the ecological, social and a te ao Māori values are outlined below (Section 4.7 to 4.9).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.7 Option One: Passive tree establishment (preferred option).

This technique involves gradual removal of the pine forest canopy allowing passive regeneration of native trees. Small groups of pine trees are gradually treated with herbicide using a proven 'drilling and filling' technique which kills the pine trees in situ.

Advantages:

- cost-effective as no requirement to remediate land or replant
- reduced weed invasion
- rapid rates of native tree regeneration
- natural succession patterns which improve long-term ecological benefits
- low visual impact
- allows research opportunities to study the benefits of this technique for other plantations around Aotearoa New Zealand.
- reflects the management of pine plantations being undertaken by other councils
- no disturbance to soil, so less erosion and run off into waterways
- gradual decay of trees providing habitat for native birds, insects and fungi
- minimal added fire risk as understory is replaced by native trees
- likely to meet the aspirations of mana whenua and the community

Disadvantages:

- it is a gradual process meaning some residual pine trees will remain for 10 years and continue to provide seed source for wilding pines

- residual trees can become vulnerable to windthrow

4.8 Option Two: Clear-felling

Advantages:

- tree extraction is completed quickly
- potential for some financial return

Disadvantages:

- site remediation will be required following timber extraction
- compaction of soil and damage to the adjacent native biodiversity
- requires development of tracks and a skid site to process timber
- may require consents as it is adjacent to a Site of Ecological Significance.
- risk of sediment run-off into catchment and neighbouring Rūnanga land
- costly replanting required following tree removal
- intensive weed control will be required following tree removal for 10 years
- visually high impact
- social considerations regarding negative connotations with pine tree harvesting
- potential for economic loss

4.9 Option Three: Do nothing

Advantages:

- cost-effective as no requirement to remediate land or input from CCC staff

Disadvantages:

- ongoing fire risk
- risk of damage to perimeter fencing as trees get older and fall over uncontrolled
- ongoing visual considerations in the landscape
- the pine plantation will continue to act as a seed source for wilding pines
- the pine plantation does not contribute to the native ecology
- the pine plantation will continue to deteriorate causing structural damage and make it dangerous to access for weed and animal pest control

4.10 After consulting with the Ōnuku Rūnanga and considering the advice of the scientists from Manaaki Whenua Landcare Research, internal expertise (Dr Alison Evans and Nicholas Head) and the advice of an independent consultant Dr Adam Forbes, the preference of CCC is to implement Option One – passive tree establishment.

Analysis Criteria Ngā Paearu Wetekina

4.11 Ability to transition pine forest to Native with minimal negative impact to the land and surrounding environment.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Costs
Cost to Implement	Option One*	(Years 1-3)
Maintenance/Ongoing Costs	Botanical Survey Drill and filling of pine trees Insect survey and identification Bird survey Animal and plant pest control	\$12,000 \$8000 \$3000 (to be done in house by Council staff) (to be done in house by Council rangers)
Funding Source	OPEX	Covered by existing Operational maintenance budget
Funding Availability	Existing	100%

*Costing is for the first stage of poisoning which will include selected groups of varying sizes. Costing do not cover the full removal of the pine stand.

Costings for Clear- Felling have not been sought. Staff can request quotes for this work upon request from the board.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There are no significant risks associated with this decision.
- 6.2 Ōnuku Rūnanga have been consulted due to the proximity to wāhi tapu sites at Ōteauheke.
- 6.3 There are minor risks such as public opposition to using herbicide to ‘drill and fill’ trees but these are likely to be outweighed by the negative implications of alternative control techniques.
- 6.4 The successful outcome is complimentary to the aspirations of Ōnuku Rūnanga to revegetate the whenua and reduce sedimentation into the Akaroa Harbour.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.5 Statutory and/or delegated authority to undertake proposals in the report:
 - 6.5.1 Regional Parks.
- 6.6 Other Legal Implications:
 - 6.6.1 There is no legal context, issue, or implication relevant to this decision.
 - 6.6.2 Strategy and Policy Considerations Te Whai Kaupapa are included in Appendix One relating to the pine trees under the ETS and demonstrating that there is sufficient regeneration of native forest after 4 years.
- 6.7 The required decision:
 - 6.7.1 Align with the [Christchurch City Council’s Strategic Framework](#).
 - 6.7.2 Is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy. The level of significance was determined by assessing the project proposal against recommended criteria outlined on Council’s significance and engagement policy worksheet.

- 6.7.3 Is consistent with Council's Plans and Policies including the Christchurch City Biodiversity Strategy 2008-2035.
- 6.8 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.9 Parks, Heritage and Coastal Environment
- 6.9.1 Activity: Parks and Foreshore
- Level of Service: 6.2.12 Active collaboration on plant and biodiversity project, including conservation of rare and threatened species - actively collaborate with a partner on a conservation project specifically the Ōnuku Rūnanga.

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.10 The decision affects the following wards/Community Board areas:

Te Pātaka o Rākaihautū Banks Peninsula Community Board.


Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.11 The options do not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, however it does need to be considered in relation to wāhi tapu sites at Ōteauheke. The successful outcome is complimentary to the aspirations of Ōnuku Rūnanga who are currently working on a catchment wide project (Te kori a te kō) to reduce the impacts of climate change and sedimentation into Akaroa Harbour through slips and erosion. The proposed transitioning of the pine forest at Misty Peaks complements the impact considerations Ngā Whai Whakaaro mā te Āhuarangi.
- 6.12 The decisions in this report are likely to:
- 6.12.1 Contribute positively to adaptation to the impacts of climate change.
- 6.12.2 Contribute positively to emissions reductions.
- 6.13 Emissions reductions will be sustained long term as the replacement with native forest will be permanent (whereas pine forests are temporary).

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If the recommendations are accepted, a research program will be initiated to take baseline measurements (as detailed in Appendix Two), followed by a progressive series of 'drill and fill' areas within the pine forest over a three year period. The forest will be studied to determine the rate of regeneration with native trees, increases in bird and insect life and other biometric data associated with the soil. Once these measurements have been completed and the outcomes of the research have been assessed to inform optimal gap size, further 'drill and fill' will take place to transition the pine forest to native forest. This is expected to take a minimum of 10 years and ongoing minor funding will be required to undertake the progression of this work.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Transitional management Misty Peaks pine forest plantation on Banks Peninsula	25/771925	43

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Transitioning Exotic Forest to Native • Tāne’s Tree Trust FOREST CONVERSION Forest Lifeforce Restoration Trust Key Issue: Council’s forestry approach Long Term Plan 2024-2034 Shape Nelson

Signatories Ngā Kaiwaitohu

Author	Alison Evans - Team Leader Regional Parks
Approved By	Toby Chapman - Manager Urban Forest Robbie Hewson - Head Ranger Coastal & Plains Rupert Bool - Acting Head of Parks

Transitional management of a Christchurch City Council pine forest plantation on Banks Peninsula.

11 April, 2025.

Prepared by: Alison Evans (CCC – Regional Parks).

1. Executive Summary

Christchurch City Council (CCC) manages Misty Peaks Reserve on Banks Peninsula which includes a small stand of *Pinus radiata*. These trees are unmanaged (not pruned or thinned) and have little commercial value. This forest is situated at the head of a water catchment and now poses a significant future management issue due to stochastic disturbance from climate change such as windthrow and land slips as well as being a source of wilding pine seedlings into the surrounding landscape. CCC's view is that this exotic forest would provide more benefits to the reserve as a whole if it was transitioned to native forest that could support biodiversity and contribute to the resilience of the wider landscape. Expanding the extent of permanent native forest on CCC reserves on Banks Peninsula meets the aims of the governments Climate Change Commission as well as the objectives of the Ōnuku Rūnanga who share aspirations to recloak the land with native tree species. Management recommendations required to implement this proposal and support ecological, social and a te ao Māori values are outlined in this report.

2. Background

Misty Peaks Reserve is one of the largest CCC reserves on Banks Peninsula and forms part of the backdrop to Akaroa township. Misty Peaks Reserve supports a mature stand of pine trees (26 hectares) situated at the top of the Aylmer's Valley catchment. The pine trees have not been managed for production and are not considered to be of commercial value.

Transitioning pine plantations to native forest is gaining interest around Aotearoa New Zealand but is considered desirable because it improves environmental outcomes, provides habitat for native biodiversity, meets the expectations and aspirations of mana whenua giving effect to CCC's policy that considers te ao Māori, reduces fire risk and the deleterious effects of treefall, reduces the invasion of wilding pines into the surrounding landscape and in the long term it will improve visitor safety and public benefit.

On the eastern side, Misty Peaks Reserve joins Hinewai Reserve and Pohatu. Thus it forms part of an important landscape for regeneration and biodiversity. The aspiration of the Ōnuku rūnanga is to heal and restore the whenua, flora and fauna in the eastern bays and within the Akaroa harbour catchment. The vision of the Ngāi Tahu Iwi as a whole, is to see the land recover and to have a place where the next generation enjoy a closer relationship with whenua. It has been important to consider management of the Misty Peaks Reserve through a mātauranga lens and share principles that work towards reducing carbon emissions and building resilience against climate change.

As part of Aotearoa New Zealand's climate action, it is a requirement under the Emissions Trading Scheme (ETS) to meet specific criteria when removing trees from the landscape (see Appendix One).

Removing pine trees is considered deforestation and any pine plantations that were planted prior to 1990 are required to be replanted either with natives or exotic trees. Therefore, it is a requirement to assess and monitor the level of regeneration of native trees following any removal of trees planted prior to 1990.

The transitioning of the pine plantation to native forest offers an opportunity to study and document the ecological changes over time (see research proposal Appendix Two). Forest ecologists from Manaaki Whenua Landcare Research (Dr Duane Peltzer, Dr Rowan Sprague, Dr Sarah Richardson, Dr Alex Fergus and Dr Robyn Simcock) and University of Canterbury (Dr Frank Ashwood and Dr Sarah Wyse) have visited and/or provided advice on the most appropriate research.



Figure One: Misty Peaks Reserve (outlined in green) above the Akaroa township.



Figure Two: Misty Peaks Reserve pine plantation which is surrounded by regenerating native forest.

3. Management options for pine tree removal.

Options for pine tree removal that are being considered include: passive tree establishment by gradual removal of small groups of trees via drilling and filling (poisoning trees with herbicide) or ground based clear-felling. The final management option which has been discounted is “do nothing”.

Passive tree establishment (preferred option).

Passive tree establishment via gradual canopy removal can be achieved by drilling and filling small groups of trees with herbicide. This technique has received considerable support as a method of transitioning stands of *Pinus radiata* to native forest in Aotearoa New Zealand (ANZ). To some extent, this technique mimics what happens naturally in native forest when small scale disturbance occurs and seedlings establish in light wells created by the dead trees. This is often termed gap-phase regeneration (Lusk and Ogden, 1992). The advantage with this methodology is that it doesn't require site remediation, there is little disturbance, minimal weed invasion and little intervention in terms of costly supplementary planting of native trees (estimated to be between \$70,000 and \$90,000 per ha). Ecologically, the successional processes follow a more natural pattern of progression which assists regeneration and the establishment of native trees. Dead standing pine trees attract birds which perch on them and disperse native seed onto the forest floor below resulting in self-sown trees. Moreover, there is less chance of soil erosion as native trees quickly take advantage of the increase in light and resources in the gaps created by the dead pine trees. The visual impact of this methodology is low to medium but results in a patchwork of dead pine trees replaced by native trees over time.

Clear-Felling

Clear-felling involves manual, ground-based harvesting of trees. This is considered to be the standard commercial method of tree removal and costs can vary considerably depending on access, site topography for log recovery, consents required for earthmoving and creation of skid sites and returns are dependent on timber grade and the distance to the nearest port or processing plant. The ground compaction/disturbance and soil erosion resulting from this method of harvest is considerable and remediation of the sites would be required. Weed invasion and regeneration of wilding pines following this method of tree extraction is known to be high and ongoing weed control together with a planting program would be required to establish native trees. There are new regulations in place to limit slash being washed into watersheds but given that both stands of trees are at the head of water catchments, the mitigation would need to be extensive. The visual impact from this method of operation would be high.

Do Nothing

If the pine trees are left in the current scenario, they will begin to fall in a hap hazard manner. This will present a problem for management as the access will be compromised and there will be no ability to manage the plant and animal pests within.

4. Management Recommendations

It is recommended that to prevent deleterious effects following pine tree removal and to encourage natural regeneration, that CCC adopt passive tree establishment. Passive tree establishment through natural regeneration in legacy pine forests is gaining momentum in ANZ due to the increasing number of pine forests with limited commercial value, additional environmental protection regulations, community interest in long-term desired land use that includes native forest restoration, perceived fire risk associated with pine forests, threats of wilding pine invasions and the potential for gaining carbon credits from native forests. In light of this, transitioning of the two legacy pine plantations on the CCC reserves using passive regeneration is considered to be the best approach and an important long-term goal.

This technique has been trialled by CCC at Misty Peaks Reserve on a small stand of Douglas-fir as well as elsewhere in ANZ. For example, Nelson City Council have made a commitment in their long-term plan to transition pine plantations managed by them to native forest as part of a long-term strategy to reduce the impacts of climate change and enhance biodiversity (see

<https://shape.nelson.govt.nz/long-term-plan-2024-2034/key-issue-councils-forestry-approach>).

Once treated with herbicide the trees decay, gradually disintegrating and the resulting coarse woody debris provides habitat for insects and fungi. Native regeneration under drilled and filled trees can be prolific and without soil disturbance or compaction, there are limited opportunities for weeds to germinate and outcompete native seedlings. It is anticipated that there will be short-term changes to the botanical composition and invertebrate fauna below drilled and filled trees in the pine forests and these will reflect the composition in nearby native forest fragments. Monitoring (at predetermined waypoints) prior to drilling and filling trees is recommended to get robust baseline data. This should be followed by adaptive monitoring at three year intervals to better understand changes under the pine stands and the changes in biodiversity as it transitions to native dominated tree species.

Natural regeneration in transitioning forests is likely to be dependent on factors such as the proximity of nearby native forest fragments, historical land management prior to the pine plantation being established and appropriate management following pine forest removal to enhance biodiversity recovery. Monitoring changes to the structure of the pine forest and quantifying the extent of regenerating native forest as the forests are transitioned is an important component of the ongoing management. A long-term strategic plan is required to ensure that the regeneration complies with regulations relating to deforestation and is appropriate for the landscape. Encouraging native regeneration is significantly cheaper and more cost effective than actively planting native trees and it allows natural succession patterns that sustain vital ecosystem processes such as pollination, soil processes and carbon sequestration (Forbes *et al.*, 2023). These cannot be easily replicated by planting trees. In addition, naturally regenerating forests show much greater resilience to disease and stochastic disturbance because they are adapted to local conditions (Jactel *et al.* 2017). Expanding native forest cover will help protect existing forest remnants from further fragmentation and help provide security for local biodiversity.

In terms of ongoing management of both reserves, animal pests that are likely to browse regenerating native seedlings will need to be prioritised. Presently, there are no feral goats or feral pigs on either of the reserves, However, there are a significant number of feral deer on Banks Peninsula and they are likely to have a negative impact on restoration efforts. Possums are another animal pest likely to browse on native seedlings. There is ongoing possum, ungulate and small mammal control at Misty Peaks Reserve.

5. Actions:

- Consultation with Ōnuku Rūnanga and the BP Community Board.
- Engagement with CCC ecologists and an independent contractor to refine methodology.
- Engagement with independent botanist to undertake botanical surveys in 10 x 10m plots.
- Engagement with contractor to undertake 'drilling and filling' of pine trees.
- Complete invertebrate survey (in house) and engage taxonomist to assist with ID.
- Complete slow walk transects and/or 5 minute bird counts to survey birds.
- Review and collation of data collected for later comparison.
- Report to Rūnanga and Community Board on progress or changes to methodologies.

6. Milestones:

May 2025 - undertake consultation with Community Board.

May 2025 – finalisation of methodology and research proposals.

June 2025 - complete botanical surveys at all waypoints.

November 2025 – complete invertebrate and bird surveys.

March 2026 – undertake initial 'drill and fill' of pine trees.

March 2029 – repeat botanical, invertebrate and avifauna diversity assessments.

APPENDIX ONE:

KEY POINTS PROVIDED BY CCC LEGAL ADVISOR – SOPHIE MEARES (CCC) 25TH OCTOBER, 2024.

If one or both of the pine plantations managed by CCC (in Misty Peaks Reserve or Misty Peaks Reserve) are pre 1990 plantations (planted prior to 1990) then CCC must comply with the ETS regulations which require replanting and/or reforestation.

The key point will be ensuring that CCC either comply with the exemptions, or that CCC transition the plantation in such a manner that we do not meet the definition of deforestation in the ETS (see below or view definitions on <https://www.mpi.govt.nz/forestry/forestry-in-the-emissions-trading-scheme/deforesting-and-the-ets/how-the-ets-defines-deforestation/>).

Deforestation

In order to avoid being classified as deforesting the land (which would lead to ETS liability)

- 4 years after **clearing**, one of the following should apply:
 - the hectare has at least 500 stems of exotic forest species growing;
 - the hectare has been replanted with at least 100 stems of willows or poplars in a manner consistent with managing soil erosion (if soil erosion risk is at least moderate);
 - the hectare has predominantly **indigenous forest species** growing in a manner in which the hectare is likely to be **forest land** 10 years after the hectare was cleared; or
- 10 years after clearing,—
 - predominantly exotic forest species are growing, but that hectare does not have tree crown cover of more than 30% from trees that have reached 5 metres in height; or
 - predominantly indigenous forest species are growing, but that hectare is not forest land; or
- 20 years after clearing, predominantly indigenous forest species are growing, but that hectare does not have tree crown cover of more than 30% from trees that have reached 5 metres in height.

“**Clearing**” is defined as “felling, harvesting, burning, removing by mechanical means, spraying with a herbicide intended to kill the tree, or undertaking any other form of human activity that kills the tree”.

“**Indigenous forest species**” are defined as:

- a tree species capable of reaching at least 5 metres in height at maturity in the place where it is located, but does not include tree species grown or managed primarily for the production of fruit or nut crops; and
- that occurs naturally in New Zealand or has arrived in New Zealand without human assistance

“Forest land” is defined as:

- (a) an area of land of at least 1 hectare that has, or is likely to have, tree crown cover from forest species of more than 30% in each hectare; and
- (b) includes an area of land that temporarily does not meet the requirements specified in paragraph (a) because of human intervention or natural causes but that is likely to revert to land that meets the requirements specified in paragraph (a); but
- (c) does not include—
 - (i) a shelter belt of forest species, where the tree crown cover has, or is likely to have, an average width of less than 30 metres; or
 - (ii) an area of land where the forest species have, or are likely to have, a tree crown cover of an average width of less than 30 metres, unless the area is contiguous with land that meets the requirements specified in paragraph (a) or (b)

Tree weeds exemption

If CCC doesn’t meet the above (i.e., if we can’t say that we are not deforesting the land), we will need an exemption. We will need to be able to show that the exotic trees are “tree weeds” as defined in the Act:

tree weed means a forest species that is defined or designated as—

- (a) a pest in a pest management strategy under the [Biosecurity Act 1993](#); or
- (b) a tree weed in regulations made under this Act

Tree weeds under the regulations are defined as the following species: [Climate Change \(Forestry\) Regulations 2022 \(SL 2022/266\) \(as at 28 June 2024\) Schedule 5 Forest species that are tree weeds – New Zealand Legislation](#)

APPENDIX TWO:

Research Proposal: A study to assess the change in forest composition and biodiversity during the transition of pine forests to native forests at Te Oka and Misty Peaks Reserves.

Introduction:

Passive tree establishment has been undertaken at a number of locations around Aotearoa New Zealand (ANZ) and involves transitioning stands of exotic trees such as *Pinus radiata* to native forest. It is a relatively new area of study as the time-frames involved in studying forest changes is long and until recently the incentives to undertake transitional studies has been lacking. Hugh Wilson has successfully transitioned farmland dominated by gorse into regenerating forest on Banks Peninsula and this remains one of the best local examples of how quickly native regeneration can occur (Wilson, 1994). However, examples of pine forest conversions are in their infant stages. The advantage with passive tree establishment is that it is more sensitive to the site and requires less intervention in terms of planting and remediation. In addition, the visual impact of this methodology is lower and there is less standing dead wood reducing fire risk. Encouraging natural native regeneration is significantly cheaper and more cost effective than actively planting native trees (Forbes *et al*, 2023) and it is likely that natural succession patterns will occur that sustain vital ecosystem processes such as pollination, soil processes and carbon sequestration. Native regeneration under drilled and filled trees can be prolific and opportunities for weed establishment is reduced without soil disturbance, because there are less opportunities for weeds to germinate and outcompete native seedlings (Forbes, 2021). However, the opportunities for weed establishment will vary depending on the number of pine trees treated with herbicide (gap width). In addition, naturally regenerating forests show much greater resilience to disease and stochastic disturbance because they are adapted to local conditions (Jactel *et al*. 2017). Expanding native forest cover will help protect existing forest remnants from further fragmentation and help provide security for local biodiversity.

It is recommended that to prevent deleterious effects following pine tree removal and to encourage natural regeneration, that CCC adopt passive tree establishment to transition the pine plantation to native forest. Passive tree establishment through natural regeneration in legacy pine forests is gaining momentum in ANZ due to the increasing number of pine forests with limited commercial value, the financial cost of additional environmental protection regulations, community interest in long-term desired land use that includes native forest restoration, perceived fire risk associated with pine forests, threats of wilding pine invasions and the potential for gaining carbon credits from native forests (Forbes, 2021; Forbes *et al*., 2023).

Using herbicide to 'drill and fill' plantation trees has been trialled at Misty Peaks Reserve, on a small stand of Douglas-fir with success. The dead standing trees provide roosting sites for birds who excrete seeds onto the forest floor and this, together with the increase in light, can result in surprisingly rapid regeneration. As the trees decay, they gradually disintegrate and the resulting coarse woody debris provides habitat for insects and fungi. Natural regeneration in transitioning forests is likely to be dependent on factors such as the proximity of nearby native forest fragments,

climate, historical land management prior to the pine plantation being established and appropriate management following pine forest removal to enhance biodiversity recovery (Forbes, 2021). It is anticipated that there will be short-term changes to the botanical composition and invertebrate fauna below drilled and filled trees in pine forests and that the plant regeneration will reflect the composition in nearby native forest fragments.

In this study, monitoring (at predetermined waypoints) of floristic composition (using 10 x 10m recce plots), invertebrate diversity and bird occupancy prior to tree removal will be completed to get baseline data prior to intervention. This will be followed by monitoring at three yearly intervals to better understand changes under the pine stands and the rate of revegetation. Optimal gap size (number of trees removed) will also be investigated but is likely to vary depending on aspect, slope and site conditions but understanding the significance of microsite conditions is considered important. Monitoring changes to the structure of the pine forest and quantifying the extent of regenerating native forest as the forests are transitioned, is an important component of the ongoing management. A long-term strategic plan supported by regular monitoring is required to ensure that the regeneration complies with regulations relating to deforestation and is appropriate for the landscape.

In terms of ongoing management of both reserves, removal of animal pests that are likely to browse regenerating native seedlings will need to be prioritised (Holland *et al*, 2013; Ramsey *et al*, 2018; Forbes 2021). Presently, there are no feral goats or feral pigs on either of the reserves. However, there are a significant number of feral deer on Banks Peninsula and they are likely to have a negative impact on restoration efforts. Possums are another animal pest likely to browse on native seedlings. There is ongoing possum control at both reserves and Misty Peaks reserve is part of a possum elimination program run by Pest Free Banks Peninsula.

Aims and Objectives:

1. To examine the recovery of native forest flora and fauna following gradual removal of exotic conifers using drilling and filling in Misty Peaks and Te Oka Reserves on Banks Peninsula.
2. To assess the optimal number of trees (gap size) for native forest regeneration and determine whether the botanical composition reflects the adjacent native forest.

Methodology

Purpose

The research program will trial canopy gap treatments via basal poisoning (drill-and fill) and measure the effect of gap creation on flora, birds, invertebrates and microclimatic parameters. It is anticipated that this research will inform a staged management program with ongoing pine tree poisoning that creates a patchwork of differently aged native trees within the existing pine plantations.

Study sites

The forest stands are of a similar age around 30 yrs old. Between the stands elevations range 460-780 m.a.s.l. Te Oka has southern aspect whereas Misty Peaks is north through west. The climate is similar between sites, with Te Oka possibly having a greater level of water deficit.

Table One. Site characteristics of the experimental plantation stands at Te Oka and Misty Peaks

Site characteristics	Te Oka	Misty Peaks
Year of establishment	Approx 1988 to 1992	Approx 1988 to 1992
Elevation (m.a.s.l)	460-600	620-780
Aspect	S-SW	N-NW-W
Water deficit (mm) ¹	44.6	22.5
Air temperature (°C) ²	10.2	10.2

Domestic stock are excluded however the stands are accessible to herbivores including feral populations of deer and possums.

Survey methods

Vegetation

In year one, nine randomly selected waypoints will be assigned within each stand. These waypoints will be randomly assigned with either a control (x3) or treatment (x6). The six treatments will consist of three small (2.8 m radius; 0.0025 ha), three large (5.6m radius; 0.01 ha) areas where all plantation trees will be poisoned through basal application of herbicide. The remaining three waypoints will be used for controls where only natural disturbance will be influencing site dynamics.

There will be no drilling-and-filling of pine trees at the control site waypoints and these will be used as a reference to compare with the treatment sites. The random waypoints will be excluded from a 30 m wide buffer around the plantation edge to prevent the influence of 'edge effects' where additional light and damage may influence the results. To ensure independence, the waypoints will be separated by a minimum of 30 m.

At each of these nine points, the floristic composition will be recorded using permanently marked 10 m × 10 m vegetation plots. Plots will be surveyed using the RECCE method³ with additional data recorded using National Vegetation Databank data collection for seedlings⁴, saplings and trees⁵. In addition, three random points will be located in adjacent native forest to serve as a reference for the experimental treatments and control.

Species cover will be visually assessed on each plot reflecting both cover and abundance. The cover-abundance of all woody species (and including tree ferns and vines) will be estimated using the scale 1 = <1%, 2 = 1–5%, 3 = 6–25%, 4 = 26–50%, 5 = 51–75%, 6 = 76–100% within each plot (Hurst et al, 2022). Species cover-abundance estimates will be recorded for live foliage present within each of the following height tiers: <0.3, >0.3–2, 2–5, 5–12, 12–25, >25 m.

¹ Based on LENZ F3.3b for Te Oka and F3.3a for Misty Peak.

² Based on LENZ F3.3b for Te Oka and F3.3a for Misty Peak.

³ Hurst et al., (2022); see https://nvs.landcareresearch.co.nz/Content/Recce_ExpandedManual_v5.pdf and https://nvs.landcareresearch.co.nz/Content/Recce_Sheet_Forest_2022.pdf

⁴ See https://nvs.landcareresearch.co.nz/Content/PermPlot_UnderstoreySubplotSheet.pdf. Seedlings will be surveyed across the entire 10 × 10 m plot rather than subsampling seedlings within the vegetation plot.

⁵ See https://nvs.landcareresearch.co.nz/Content/PermPlot_StemDiameter_SaplingSheet.pdf

All exotic and indigenous woody species will be identified to species level and counted within each 10 × 10 m plot. Stem counts will be assigned to height classes. Seedlings <15 cm (a presence/absence record made), 16-45 cm, 46-75 cm, 76-105 cm, 106-135 cm. Saplings are >135 cm and less than 2.5 cm diameter at breast height (DBH, 1.35 m above ground level). Trees are >135 cm and >2.5 cm DBH.

Centred on each 10 × 10 m plot will be one circular plot of 13.8 m radius to measure plantation pine structure (stem density, basal area, top height). All plantation pine stems within the plot will be counted and basal area measured. Basal area will be measured using factor 5 basal area prism. The height of the 6 tallest trees within the plot will be measured to sample top height.

OTHER CONSIDERATIONS

- Birds
5 minute bird counts or slow walk transects will be repeated at yearly intervals to determine whether bird abundance and diversity has changed as a result of increased native seedlings.
- Invertebrates
Invertebrate fauna will be assessed using leaf litter extraction techniques.
- Microclimate
Data loggers will be used to assess abiotic factors such as soil moisture, humidity, wind speed and air temperature will also be monitored using data loggers.

Experimental variables

The potential response and explanatory for the experiment tabulated (see Table Two).

Table Two. Potential response and explanatory variables yielded from the survey

Response variables	Unit	Explanatory variables	Unit
Vegetation			
Cover by Exotic species	Importance values (IV)	Distance to native forest source	m
Cover by Native woody species	IV	Elevation	m.a.s.l
Cover by <i>Pinus radiata</i>	IV	Litter cover	%
Cover by tall old-growth species	IV	Slope angle	Degrees
Cover by Tree fern species	IV	Mammalian browse intensity	High, browse on most accessible shoots on most plants of a species; medium, >2 shoots but most plants of a species not browsed; low, browse on <2 shoots on only a few plants of a species; none, no browse
Native tree basal area	m ² ha ⁻¹	Meso-topographic exposure	Degrees
Native tree height	m	<i>Pinus radiata</i> basal area	m ² ha ⁻¹
Native woody species richness	S	<i>Pinus radiata</i> canopy cover	%
Native woody stem density	Stems ha ⁻¹	Microclimate logged data	TBC
Birds			
Slow walk transect	Species richness	Distance to native forest	m
Invertebrates			

Species Richness and Diversity	Shannon Index Score	Host plant availability	Plant species richness
Microclimate			
Temperature	°C	Gap ratio	Width to height

Budget Outline: Year One

\$12,000 has been allocated to undertake the botanical surveys in each of the reserves and provide a report to outline the existing baseline plant diversity and density beneath the trees.

\$3,000 has been allocated to support invertebrate identification and use of funnels for insect extraction.

\$8,000 has been allocated to undertake the drilling and filling of pine trees in each reserve.

References

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- Wilson, H.D. (1994) Regeneration of native forest on Hinewai reserve, Banks Peninsula. *New Zealand Journal of Botany*. 32(3): 373-383.

10. Stoddart Point Reserve and Kirk Park play space renewal-design approval

Reference Te Tohutoro: 25/371012

Responsible Officer(s) Te Pou Matua: Holly Whitaker- Project Manager Community Parks

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to request the Te Pātaka o Rākaihautū Banks Peninsula Community Board approve:
 - 1.1.1 The concept plan for the renewal of the play space at Stoddart Point Reserve
 - 1.1.2 The concept plan for the renewal of the play space at Kirk Park

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Stoddart Point Reserve and Kirk Park play space renewal-design approval Report.
2. Note that the decisions in this report are of low significance in relation to the [Christchurch City Council's Significance and Engagement Policy 2019](#). The level of significance was determined by the nature of the project being a like-for-like renewal.
3. Approve the Stoddart Point Reserve play space renewal plan, as per attachment A as attached to the report.
4. Approves the Kirk Park play space renewal plan, as per attachment B as attached to the report.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Stoddart Point Reserve play space is located to the south of the Diamond Harbour Community Centre. Kirk Park is located on Waipapa Avenue, in close proximity to the Diamond Harbour Tennis Club.
- 3.2 The renewal at both play spaces form part of the Community Parks Planned Play Space Renewal Programme. These play spaces are being renewed based on their age and condition.
- 3.3 To reduce construction costs, and direct funds to increasing play value, the planning and construction works for both play spaces are planned to be packaged together and delivered at simultaneously. The allocated budget for the two projects is \$240,000.
- 3.4 The play spaces at both Reserves are being renewed 'like-for-like', meaning a similar number of play elements will be maintained, whilst also taking into account feedback from community consultation. The design will ensure that today's New Zealand Play Safety Standards are being met as well as taking into consideration any basic updates to the level of services.

Current play space Stoddart Point Reserve:



- 3.5 Community consultation was considered and the design for Stoddart Point Reserve incorporates:
- 3.5.1 A play space that is aimed at younger tamariki
 - 3.5.2 A play module that includes climbing features, a slide, a wobbly bridge and a monorail glider
 - 3.5.3 A rocker shaped like a hectors dolphin
 - 3.5.4 An accessible pathway

Current play space at Kirk Park



- 3.6 Community consultation was considered and the design for Kirk Park incorporates:
- 3.6.1 A play space designed for upper primary aged tamariki and rangatahi
 - 3.6.2 A swing set including an inclusive basket swing, which is an all-age all ability swing. It is suitable for tamariki with mental and physical restrictions as it supports their whole-body weight. It provides a good option for preschoolers and creates a 'hang out space' for rangatahi
 - 3.6.3 A roundabout, the model selected provides a safe option for younger tamariki as they can hold on to the netting and provides a challenge option for older tamariki to climb.
 - 3.6.4 A tall climbing feature, with a tunnel slide
 - 3.6.5 Nature play, in the form of balance beams and stepping posts
 - 3.6.6 A hammock, providing a play and seating feature
 - 3.6.7 An accessible pathway from the street frontage.

4. Background/Context Te Horopaki

- 4.1 Staff prepared a briefing memo to the board on 30 November 2024 explaining the engagement approach and consultation timeframes. Public consultation was undertaken between December 2024 and February 2025, targeting the Diamond Harbour community. <https://letstalk.ccc.govt.nz/stoddartkirkplay>. An in-person workshop was carried out with the Diamond Harbour Primary School to collect feedback from school students. This information has been included as supplementary information, in attachment C.
- 4.2 In response to feedback from consultation at Stoddart Point Reserve:
 - 4.2.1 the fish rocker was substituted for a hectors dolphin rocker
 - 4.2.2 the play module was adapted to add a monorail glider
- 4.3 In response to feedback from consultation at Kirk Park:
 - 4.3.1 the play module was changed to better challenge older tamariki and include a tunnel slide



- 4.3.2 the spinning feature was substituted for a roundabout that allowed for a higher number of users and was more challenging for older tamariki
- 4.3.3 additional swing/ seating features were added in the form of a hammock, suitable for adults and tamariki to enjoy
- 4.3.4 Diamond Harbour school pupils will be contributing to the play space by putting some stencilled artwork on the pathways.
- 4.4 The following related memos/information were circulated to the meeting members:

Date	Subject
30 November 2024	Stoddart Point Reserve and Kirk Park play space renewals memo

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.5 The following reasonably practicable options were considered and are assessed in this report:
 - 4.5.1 The Community Board adopt the proposed concept plans for the play space renewals at Stoddart Point Reserve and Kirk Park.
 - 4.5.2 The Community Board does not approve the concept plans and requests that staff consider alternative designs and re-consult with the community.
 - 4.5.3 Remove play equipment from one or both of the Reserves and do not replace.

Options Descriptions Ngā Kōwhiringa

- 4.6 Preferred Option: The Community Board adopt the proposed concept plans for the play space renewals at Stoddart Point Reserve and Kirk Park.
 - 4.6.1 Option Advantages
 - The community will receive two safe play spaces that offer increased play value, more age-appropriate equipment, and improved accessibility.
 - 4.6.2 Option Disadvantages
 - No additional changes to the concept plan can be made.
- 4.7 Option 2:
 - 4.7.1 Option Description: The Community Board does not approve the concept plans and requests that staff consider alternative designs and re-consults with the community.
 - 4.7.2 Option Advantages
 - The Community Board can offer an alternative suggestion to the proposed concept plan.
 - 4.7.3 Option Disadvantages
 - This option would impact the allocated budget as the new playground design and engagement costs would be funded from within the current budget. It is likely that this would impact the type of equipment we would be able to include in a revised plan.
 - Dissatisfaction of the local community due to the delay.
- 4.8 Option 3: Remove play equipment from one or both of the Reserves and do not replace.
 - 4.8.1 Option Advantages
 - This would provide Council with a saving in capital and operating expenditure.

4.8.2 Option Disadvantages

- The play equipment would be removed from one or both Reserves at the end of its life span resulting in no Council play provision in these areas. Removing one of the play spaces would mean residents close to that respective areas would have a significant, hilly distance to cover to reach a play area.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – re-design	Option 3 – remove equipment
Cost to Implement	Allocated CAPEX budget \$240,000	Allocated CAPEX budget \$240,000	Approximately \$10,000 per play space to remove existing assets and remediate land.
Maintenance/Ongoing Costs	Covered by existing maintenance budget	Covered by existing maintenance budget	N/A
Funding Source	Community Parks fixed renewal budget	Community Parks fixed renewal budget	Community Parks fixed renewal budget
Funding Availability	Yes	Yes	Yes
Impact on Rates	None	None	None

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Implementation costs are based on anticipated product supply, installation and wider construction costs. There is a risk these costs could change due to product availability and supply. Final construction costs will be confirmed during the tender stage. If costs escalate, staff will manage small shortfalls through minor amendments to design. Should there be major implications to levels of service, staff will discuss this with the Community Board before proceeding with the project.
- 6.2 Construction is not anticipated to affect local facilities however staff have spoken to members of the Diamond Harbour Community Association and Diamond Harbour Tennis Club and no conflict is anticipated.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.3 As per the Christchurch City Council’s Delegation Register, 9 August 2024, the Community Board has the delegation to;
- 6.3.1 Approve the location of, and construction of, or alteration or addition to, any structure or area on parks and reserves provided the matter is within the policy and budget set by the Council. (Part D – Sub Part 1 – Community Boards – Pg 96)
- 6.4 Other Legal Implications: There is no legal context, issue, or implication relevant to these decisions.

Strategy and Policy Considerations Te Whai Kaupapa here :

Parks, Heritage and Coastal Environment

Activity: Parks and Foreshore

Level of Service: 6.8.5 Resident satisfaction with the overall availability of recreation facilities within the City's parks and foreshore network - >= 70%

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.5 Consultation started on 18 December 2024 and ran until 17 February 2025.
- 6.6 Consultation details including links to the project information shared on the [Kōrero mai | Let's Talk webpage](#) were advertised via:
- 6.6.1 An email sent to five key stakeholders, including local education providers and residents' association,
 - 6.6.2 The Diamond Harbour local community Facebook group,
 - 6.6.3 The Diamond Harbour Herald,
 - 6.6.4 Consultation documents delivered to Diamond Harbour library.
- 6.7 The [Kōrero mai | Let's Talk](#) page had 257 views throughout the consultation period.
- 6.8 Staff attended Diamond Harbour Primary School on 11 February 2025 to discuss the plans with students and understand their priorities for the Reserves. Their feedback is included below as 'supplementary information'.

Summary of Submissions Ngā Tāpaetanga

- 6.9 Submissions were made by two recognised organisations and 15 individuals. [All submissions are available on the Kōrero Mai | Let's talk page.](#)
- 6.10 Submissions were made by Diamond Harbour Community Association (DHCA) and Spokes Canterbury. Both supported the proposed plans. DHCA suggested that drinking fountains be installed at each playground. Spokes suggested that secure bike parking be provided.

Stoddard Point Reserve play space

- 6.11 The majority of submitters (14, 82%) supported the proposal and did not provide further feedback on the plan. Three submitters (18%) didn't know/ were not sure if they supported the plan.

Kirk Park play space

- 6.12 The majority of submitters (12, 70%) supported the proposal and did not provide further feedback on the plan. Three submitters (18%) didn't know/were not sure if they supported the plan.
- 6.13 Two submitters (12%) did not support the proposal. Their concerns have been addressed via email.
- 6.14 Common submitters requests for both play spaces included:
- Providing equipment suitable for 2 – 6-year-old users (8)
 - Imaginative play (4)
 - Swinging equipment (4)
 - Climbing equipment (3)

- Retention of hanging glider in Stoddart Point Reserve play space (3)

Supplementary information

- 6.15 Diamond Harbour Primary School students (aged 7 to 12) gave their feedback on play space proposals by annotating the consultation plans.



- 6.16 Their feedback about the current play spaces included:
- Majority of equipment is too small for them to use,
 - Equipment collects too much water, making it awkward to play,
 - Equipment isn't challenging or exciting enough for their age group,
 - Slides are uncomfortable – either too bumpy or heats up and causes irritation on hot days.
- 6.17 Their feedback about the proposed play spaces included:
- More fun and interesting non-play aspects should be included – like more nature play and places for adults to rest.
 - Play features should be prioritised higher than additional seating

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.18 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.19 The decision involves a matter of interest to Mana Whenua, as Te Waipapa is within the takiwā of Te Hapū Ngāti Wheke. Staff have spoken with members of the Hapū, who were happy to support the like for like renewal, and they were keen to see representation of the local whenua in the design. The decision will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.




Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.20 The decision in this report is likely to contribute positively to emissions reductions, in that local residents will have access to a play facility within walking distance and therefore may choose not to drive to other playgrounds.
- 6.21 Where possible existing unsuitable soft fall (bark) will be reused as mulch in the garden beds.
- 6.22 Trees that are due for removal in the wider Parks network will be used for nature play elements.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If the Board approves the proposed concept plans, final drawings can be prepared, equipment can be ordered and the tender for construction can be prepared.
- 7.2 Based on the lead time for equipment manufacturing, construction is planned for spring 2025.

Attachments Ngā Tāpirihanga

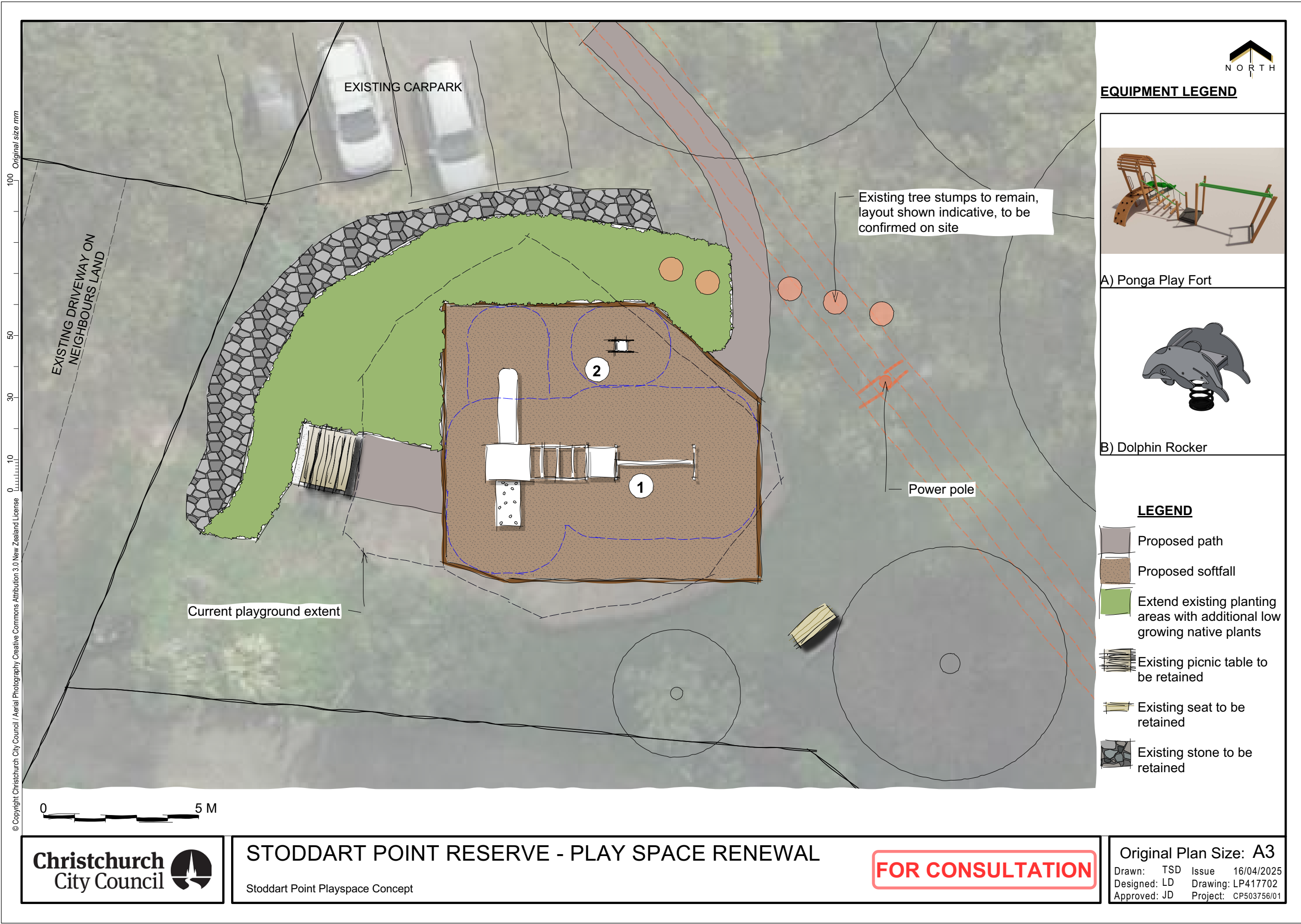
No.	Title	Reference	Page
A 	Stoddart Point Reserve play space renewal concept design	25/767751	65
B 	Kirk Park play space renewal concept design	25/767752	66
C 	Diamond Harbour School tamariki engagement feedback	25/767753	67

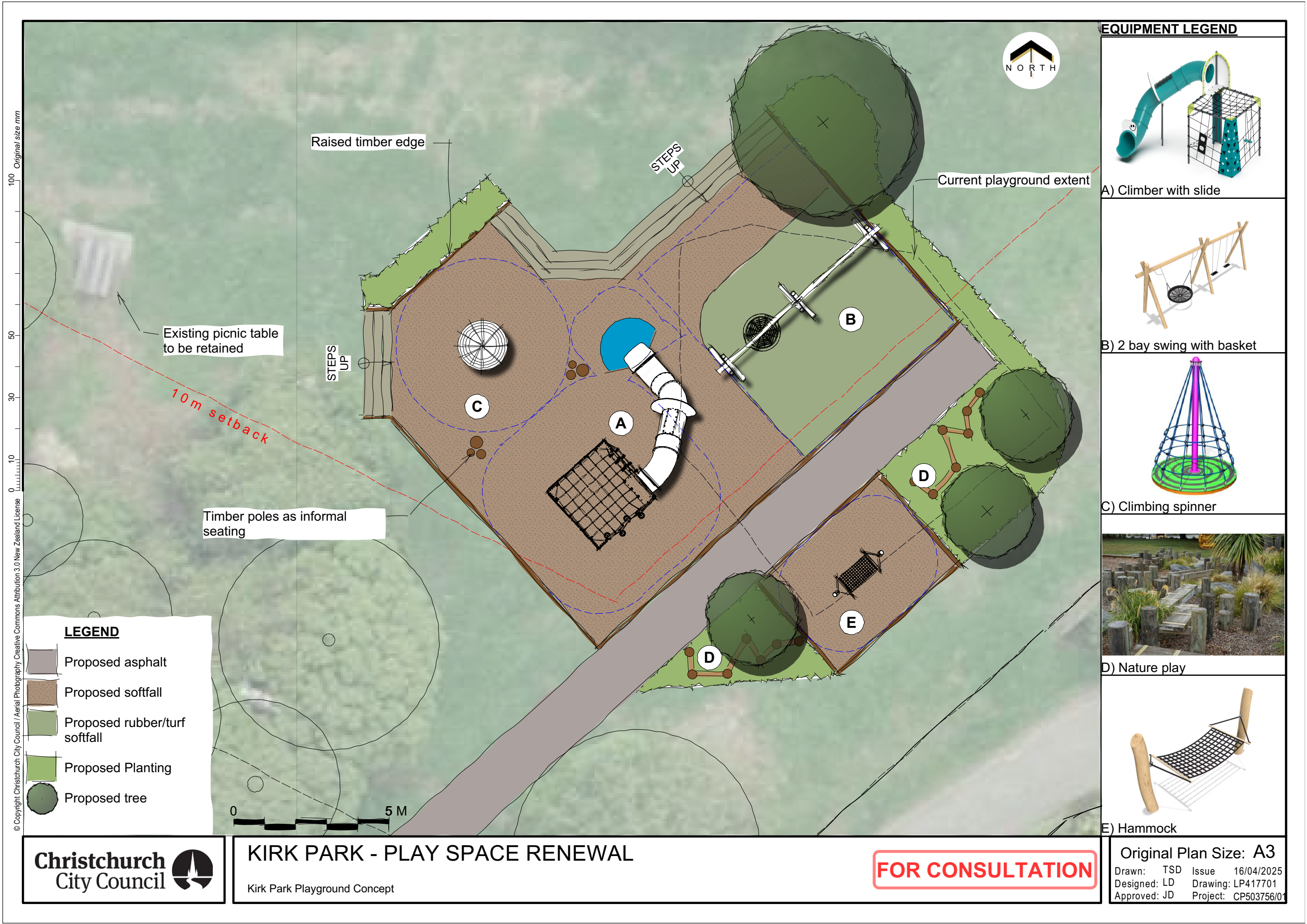
In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Holly Whitaker - Project Manager - Community Parks Kiran Skelton - Engagement Advisor
Approved By	Bridie Gibbings - Manager Operations - Parks Development





Diamond Harbour school tamariki engagement feedback

21 students attended (age range from 7-12 y/o)

Notes:

- Have you been to another playground in DH - Quite a few
- At least 70% go to the local playground regularly
- At least half have been to a recreation park

Love to see it:

- Basketball Court
- Pool (2)
- Flying Fox
- Fast Slides
- Swings (2) / enclosed slide (2)
- Climbing features - spider net or climbing fort, Monkey Bars
- Fireman pole (2)
- Hamster Wheel (fan fave)

Barriers to playing

- Stuff designed just for little kids
- Equipment is too small / some equipment is too big
- Plastic equipment that becomes waterlogged

Kirk Park

- Slide doesn't go fast enough / incline is too low
- Equipment that doesn't collect rain

Stoddart Park

- They don't want slides you can fall off
- The slide is very bumpy and heats up a lot and some kids get irritation in shorts
- The equipment is too low to the ground
- Equipment that doesn't collect rain

11. 2025 SuperLocal Conference and Ethnic Women in Politics Summit - Elected Members' Attendance

Reference Te Tohutoro: 25/607648

Responsible Officer(s) Te Pou Matua: Liz Beaven, Community Board Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider appointing two members to attend the Local Government New Zealand Conference 2025 in Christchurch from 16-17 July 2025 and the Ethnic Women in Politics Summit in Auckland on 5 September 2025.
- 1.2 In order to secure the 'early bird' non-member lower registration rate, and accommodation, the Board need to confirm two members to attend the conference at its 12 May 2025 meeting.
- 1.3 This report is staff generated.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the 2025 SuperLocal Conference and Ethnic Women in Politics Summit - Elected Members' Attendance Report.
2. Approve Board members' attendance to the Local Government New Zealand conference in Christchurch from 16-17 July 2025.
3. Approve Cathy Lum-Webb to attend the Ethnic Women in Politics Summit in Auckland on 5 September 2025.

3. Background/Context Te Horopaki

- 3.1 **2025 SuperLocal Conference** – is being held at Te Pae Convention Centre, Christchurch from 16-17 July 2025. The theme of this year's conference is Brilliant Basics and Beyond – it is about mastering the essentials while striving for excellence. The programme for the conference is attached. (**Attachment A**). Further information on the conference workshops is found at: <https://www.lgnzconference.co.nz/>.
 - 3.1.1 The conference registration fee for each attendee is \$1,995 for early bird non-member registration (prior to 13 June) or \$2,295 for non-member standard registration for the whole conference. This cost covers attendance at all conference business sessions and catering as indicated in the programme.
 - 3.1.2 A day pass is available for non-members at a cost of \$1,225. This fee includes access to the conference business sessions and catering scheduled for that specific day, as outlined in the programme.
 - 3.1.3 If accommodation is required the cost would be approximately \$145 per person per night stay.

- 3.2 **Ethnic Women in Politics Summit**– The summit is an invitation only event. The Summit is being held at the University of Auckland on 5 September 2025. The summit brings together women politicians and academics. At the time of writing this report the programme had not been confirmed.
- 3.2.1 There is no registration fee for the Summit, however flights and transport costs will be required of approximately \$1,000. If accommodation is required the cost would be approximately \$190 per night stay.
- 3.3 The cost of attendance for the conference and summit is provided for in the Board’s 2024-25 operational budget.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	2025 SuperLocal Conference	25/796816	71

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Liz Beaven - Community Board Advisor
Approved By	Jo Wells - Community Development Advisor John Filsell - Head of Community Support and Partnerships

2025 SuperLocal Conference Programme:

Day One

10:30AM	Welcome and mihi whakatau
11.15AM	Connect & refuel break
11.45AM	Session one: Powering the economy – growth from the ground up
12.05PM	Prime Minister's address, Rt Hon. Christopher Luxon
12.20PM	Keynote address: The Value of strong local government to business, Jason Paris
12.50PM	Infrastructure: Future proofing New Zealand, Hon Chirs Bishop
1.20PM	LGNZ research launch: Defining local government's contribution to the national economy
1.35PM	Panel discussion: How local contributes to the national economy
2.15PM	Connect & refuel break
3.00PM	Breakout session one
4.05PM	Breakout session two
5.00PM	Networking refreshments

Day Two

8:30AM	Welcome
8:40AM	Session two: Local government's role in our natural and build environment
8:45AM	Panel discussion: Beyond the RMA: What do we need from a future development and environmental protection system?
9:20AM	Minister for local Government and Climate Change address, Hon Simon Watts
9:45AM	Session three: Driving efficiencies and productivity
9:50AM	Keynote address: Pathways to transformation – driving efficiencies and productivity
10:25AM	Session four: Increasing participation in local elections
10:30AM	Opposition address
10:45AM	Launch of LGNZ's electoral reform position – Hon Dr Nick Smith, Chair of LGNZ's Electoral Reform Working Group
11:00AM	Connect and refuel break
12:00PM	Breakout session three
1:05PM	Breakout session four
2:00PM	Connect and refuel break

2.35PM	Session five: Local government for local impact – licence to lead
2.50PM	Panel discussion: The role of local government in building communities
3.30PM	Keynote address: Licence to lead: Mark Di Somma
4.30PM	Conference concludes
5.30PM	Networking
6.15PM	SuperLocal Awards Ceremony

12. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2025

Reference Te Tohutoro: 24/2207275
Responsible Officer(s) Te Pou Matua: Penelope Goldstone, Community Governance Manager
Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- 1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2025.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Te Hapū o Ngāti Wheke Education Day(s)	Staff have been working with Te Hapū o Ngāti Wheke to organise Education Day(s) for members of the Whakaraupō community to learn the history of the area and enhance their understanding of mana whenua priorities, plans and programmes of work. This will be held at Rāpaki marae later this year.	Ongoing	Good social and physical connections for our communities
Allandale Reserve Committee	Parks and Community Governance staff have been working with Allandale Reserve Committee to develop their Triennial Plan.	Ongoing	Good social and physical connections for our communities
Whakaraupō Emergency Hubs Collective	Staff are supporting members of the collective to understand how potable water and wastewater may be affected in their communities in a disaster. By being informed they can help educate their communities.	Ongoing	Proactive Planning for Climate Change
Te Ūaka Lyttelton Museum	During the 2024-2034 Long Term Plan, the Council resolved “That the Council requests staff to work with the Lyttelton Museum to develop a funding proposal for a future Annual Plan process”. Staff have worked with Lyttelton Historical	Completed	Good social and physical connections for our communities

Activity	Detail	Timeline	Strategic Alignment
	Museum Society who have developed a Business Case for Te Ūaka Lyttelton Museum. This has been provided to the Board.		
Lyttelton Farmers' Market	Staff are supporting Project Lyttelton who manage the Lyttelton Farmers Market to identify ways to reduce the current high costs of traffic management. In April, a funding application to the Council was approved which will provide interim support to the Market while a more financially sustainable approach to traffic management is developed.	Ongoing	Good social and physical connections for our communities
Whakaraupō Lyttelton Harbour Community Groups Network Meeting	The theme of the next Whakaraupō Lyttelton Harbour Community Groups Network Meeting is Emergency Preparedness. This will be held on Tuesday 20th May, 10am – 11.30am in the Lyttelton Community Board Room.	Ongoing	Good social and physical connections for our communities
Little River informal car park	The area adjacent to the Little River main car park has been used as an informal car park for some time. Local business owners have tried to maintain the area, but recurring potholes and issues with dumping have persisted. Parks staff have met with local residents to discuss a more permanent solution which includes reshaping the area so that water can run off, removal of grass that becomes waterlogged and the addition of a seating area at the end of the Little River Rail Trail. Costings are currently being sought for this work.	Ongoing	Improve infrastructure to support community resilience
Birdlings Flat Toilets	The Birdlings Flat public toilets were recently closed due to an infestation of lake flies. New self-closing doors and sensor lights have been installed, and a bug control system introduced. Two portaloos have been in place since the closure. Parks staff expect the toilets to be reopened by the end of April.	Completed end of April	Improve infrastructure to support community resilience
Okuti Valley Emergency Preparedness	The Okuti Valley Hall Committee have established a WhatsApp group for residents to use during an emergency. They have provided community training for this. A community Preparedness Day will be held on May 10.	May 10	Proactive Planning for Climate Change

Activity	Detail	Timeline	Strategic Alignment
Little River Emergency Preparedness	A draft Community Response Plan has been completed by members of the Little River Wairewa Community Trust and will be circulated in the community before being finalised.	Ongoing	Proactive Planning for Climate Change
Little River Pumpkin Festival	<p>Another successful Little River Pumpkin Festival was held on April 6, attracting crowds from far and wide.</p> 	April 6	Good social and physical connections for our communities

3.2 Community Funding Summary

3.2.1 As at 14 April 2025 the Discretionary Response Fund unallocated balance for 2024/25 is \$13,617. The Discretionary Response Fund summary as at 14 April 2025 is attached. **(Attachment A).**

3.2.2 A Youth Development Fund grant of \$150.00 was approved on 8 April 2025 for a participant to compete in the National School Cross Country Championships in Whangārei.

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023-25 Community Board Plan was adopted by the Board at their meeting in 8 May 2023 and can be found online [here](#).
- Progress on the Community Board Plan can be found online [here](#).

3.3.2 Council Engagement and Consultation.

- Have your say** – at the time of writing the report the following consultations were open for feedback:

	Submission Closing	Link
Te Pātaka o Rākaihautū Banks Peninsula Stormwater Management Plan	17 June 2025	Te Pātaka o Rākaihautū Banks Peninsula Stormwater Management Plan Kōrero mai Let's talk

	Submission Closing	Link
Pūrau Recreation Ground and Foreshore Redevelopment Plan	18 May 2025	Pūrau recreation ground and foreshore development plan Kōrero mai Let's talk

- A full list of open consultations can be found on the Council's Lets Talk website at <https://letstalk.ccc.govt.nz/>.
- **Board Submissions** – The Board submitted to the following consultation:
 - Local Water Done Well – the Board agreed with the Council's preferred option. **(Attachment B)**

3.3.3 **Start Work Notices** - Various Start Work Notices have been sent to the Board throughout the month. All Board area and city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

3.3.4 **Planned road works and closures** - Planned road works and closures are indicated on the map at the [Traffic Updates](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

3.4 Governance Advice

3.4.1 **Board Information Sessions** – the Board received the following briefings in April 2025:

- Akaroa Reclaimed Water Treatment and Reuse Scheme Update.
- Community Funding Information Session.
- Pūrau Foreshore and Reserves Development.
- Lyttleton Port Masterplan.







3.4.2 **Steadfast Reserve Site Visit** – The Board attended a site visit to Steadfast Reserve, to enable the Cass Bay Residents' Association to update the Community Board on their Building Project at Steadfast.



4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

- 4.1 **Customer Services Request Report** - providing an overview of the number of Customer Service Requests that have been received during March 2025 is attached. **(Attachment C)**
- 4.2 [Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council's [Service Centres](#).

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Banks Peninsula Discretionary Response Fund Summary - April 2025	25/794700	80
B  	Local Water Done Well - Submission Te Pātaka o Rākaihautū Banks Peninsula Community Board 1 April 2025	25/744945	81
C  	Customer Services Request Report - March 2025	25/654101	82

Signatories Ngā Kaiwaitohu

Authors	Liz Beaven - Community Board Advisor Steffi Brightwell - Community Development Advisor Linda Burkes - Banks Peninsula Governance Advisor Jane Harrison - Community Development Advisor Dane Moir - Community Development Advisor Heather Spreckley - Support Officer Jo Wells - Community Development Advisor Andrea Wild - Community Development Advisor
Approved By	Jo Wells - Community Development Advisor Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Banks Peninsula Discretionary Response Fund 2024/25		Board Approval
BUDGET		
Available Budget DRF 24-25	35,265	
Carry Forward 2023/24 DRF TBC	12,323	
Total BUDGET	47,588	
ALLOCATIONS MADE:		
Discretionary Response Fund		
Diamond Harbour and Surrounds Cat Rescue Group	500	12/08/2024
Te Pātaka o Rākaihautū Banks Peninsula Community Board - ANZAC Day 2025	1000	12/08/2024
Te Pātaka o Rākaihautū Banks Peninsula Community Board - Summer with your Neighbours	3000	12/08/2024
Cass Bay Residents Association	636	9/09/2024
Little River Railway Station Trust	5000	9/09/2024
Little River Playcentre	2000	9/09/2024
Te Whare Tapere O Te Mata Hapuku Society Incorporated	2000	11/11/2024
Little River Farmers Market Incorporated	2000	11/11/2024
Akaroa Area School Board of Trustees	1800	11/11/2024
The Little River Wairewa Community Trust	1909	11/11/2024
Project Lyttelton Incorporated	2646	9/12/2024
Banks Peninsula Early Learning Limited	1497	9/12/2024
Okuti Valley Recreation and Sports Club Incorporated	4100	9/12/2024
Diamond Harbour School	1293	10/02/2025
Akaroa Resource Collective Trust	1000	7/04/2025
Te Whare Tapere O Te Mata Hapuku Society Incorporated	1940	7/04/2025
Discretionary Response Fund Allocated	32,321	
Discretionary Response Funding Returned		
	-	
Youth Development Fund		
Akaroa Area School Board of Trustees - NZ Schools Sporting Competition	750	1/07/2024
Briar Davidson - Te Toka Tū o Waitaha Māori Rugby League Manatōpū Incorporated	300	8/07/2024
Akaroa Resource Collective Trust as host agency for Akaroa Kickboxing Club - National Kickboxing Competition	450	29/10/2024
Kiera O'Donnell - National School Cross Country Championships in Whangarei	150	7/04/2025
Youth Development Fund Allocated	1,650	
TOTAL: Discretionary Response Fund Allocated	33,971	
TOTAL: Discretionary Response Fund Unallocated	13,617	
Pending Board Approval		
Pending Board Approval Balance	\$ -	
TOTAL: DRF Remaining if Pending approved	13,617	

SUBMISSION TO: Christchurch City Council

ON: Local Water Done Well

BY: Te Pātaka o Rākaihautū Banks Peninsula Community Board

ADDRESS: Little River Service Centre & Library
SH75
Little River
CHRISTCHURCH 7951
Email: Linda.Burkes@ccc.govt.nz

DATE: 20 March 2025

1. INTRODUCTION

Te Pātaka o Rākaihautū Banks Peninsula Community Board (“the Board”) appreciates the opportunity to provide a submission on the Council’s Local Water Done Well consultation.

This submission aligns with the following Board priorities:

- **‘Proactive planning for climate change’** To enable our communities to be as prepared for, able to respond to and recover from the many hazards which are increasing in frequency and intensity.
- **‘Work with all relevant parties to support healthy harbours and bays.’** Our harbours and bays provide important cultural, recreational and social opportunities for mana whenua, residents and visitors.
- **‘Improve infrastructure to support community resilience’** The increased frequency and damage caused by storm events is affecting community resilience.

2. SUBMISSION

Te Pātaka o Rākaihautū Banks Peninsula Community Board supports the Council proposal to keep water services in-house:

A clear understanding of Community needs regarding Banks Peninsula water, filter from the community through the Board and onto the Council for Better local decision making.

Decision making as close to the community as possible is better for the Community.

Yours sincerely,



Lyn Leslie
Chairperson
Te Pātaka o Rākaihautū Banks Peninsula Community Board

Ticket Report

01 03 2025 - 29 03 2025

Filter by Ward

Banks Peninsula

Filter by month

2025 (Year) + March (Month)

545

Reported Tickets last month

85.50%

Resolved within SLA

Channels

Channel	Tickets	Percentage
Phone/Email/...	247	45%
Snap, Send, Solve	181	33%
Website	117	21%

Status as of Report Date

Closed/Resolved

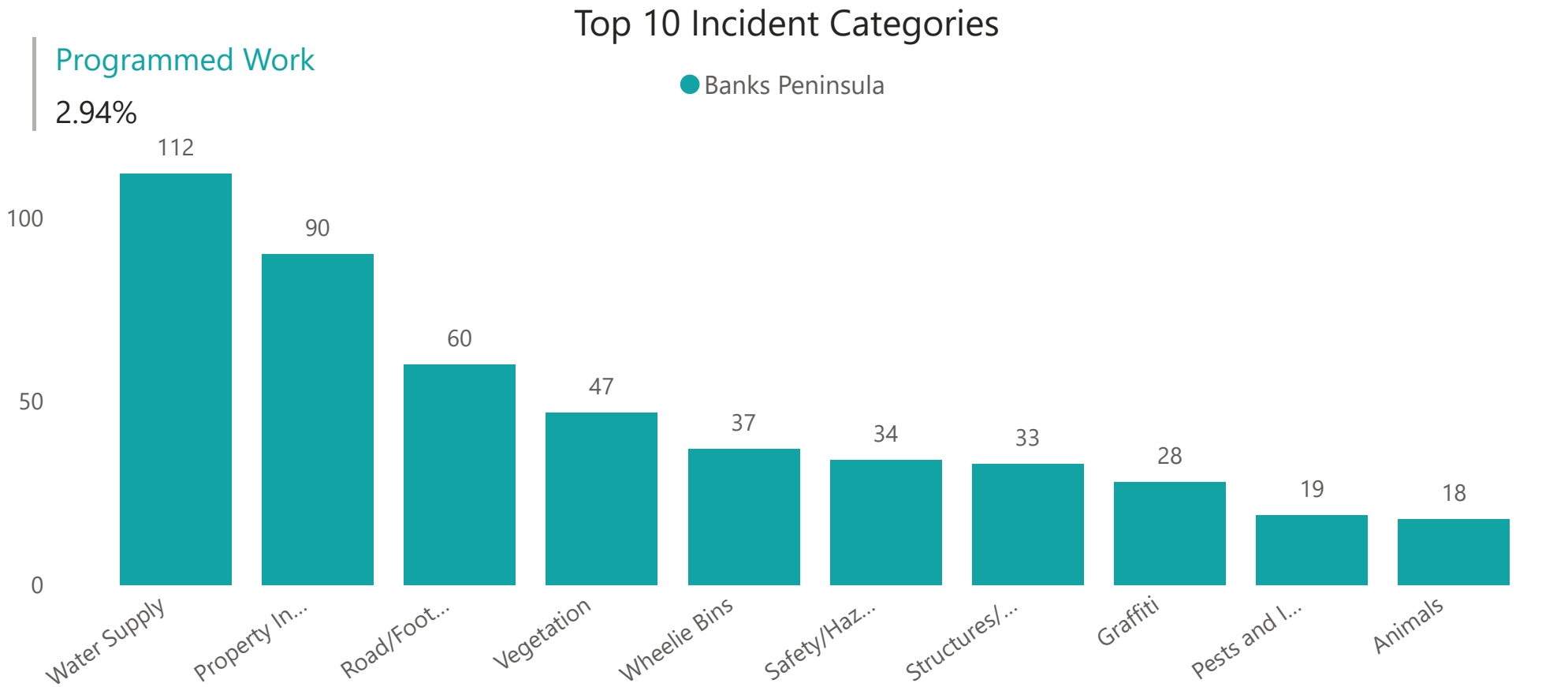
61.65%

Open

35.41%

Programmed Work

2.94%



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
81	Water Leak	-9
44	Residential Property Files	-2
25	Residential LIM	-9
22	Garden/Landscaped Area	-14
21	Trees	1
21	Water Supply	8
20	Road/Hard Surface	4
19	Damaged Bin	-6
19	Pests and insects	12
18	Graffiti - Fence, building or structure	-6

13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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