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## Christchurch City Council AGENDA

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### Notice of Meeting:

An ordinary meeting of the Christchurch City Council will be held on:

**Date:** Wednesday 2 October 2024  
**Time:** 9.30 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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### Membership

Chairperson	Mayor Phil Mauger
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Melanie Coker
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

---

**26 September 2024**

**Principal Advisor**

Mary Richardson  
Interim Chief Executive  
Tel: 941 8999

Katie Matheis  
Democratic Services Advisor  
941 5643

[Katie.Matheis@ccc.govt.nz](mailto:Katie.Matheis@ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or a recording after the meeting date, go to:**

<http://councillive.ccc.govt.nz/live-stream>

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<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>  
[www.ccc.govt.nz](http://www.ccc.govt.nz)





# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community



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Karakia Whakamutunga



## Karakia Tīmatanga

Whakataka te hau ki te uru

Whakataka te hau ki te tonga

Kia mākinakina ki uta

Kia mātaratara ki tai

E hī ake ana te atakura

He tio, he huka, he hau hū

Tihei mauri ora

### 1. Apologies Ngā Whakapāha

Apologies from Councillors Gough and Peters for absence were received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Public Participation Te Huinga Tūmatanui

#### 3.1 Public Forum Te Huinga Whānui

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

##### 3.1.1 White Rock Community Incorporated Society

Mike McCaleb will speak on behalf of the White Rock Community Incorporated Society regarding freshwater rules which apply to groundwater and landfill activity within the city limits, and the burden that rerouting waste from Kate Valley would place on small rural communities.

##### 3.1.2 Laura Fergusson Brain Injury Trust

Kathryn Jones, CEO, will speak on behalf of the Laura Fergusson Brain Injury Trust regarding the work undertaken by the Trust, the increasing demand for its services, and how these services fit with the Council's strategic goals.

##### 3.1.3 Kairos Food Rescue

Stuart Ennor and Christine Lane will speak on behalf of Kairos Food Rescue regarding how the organisation is collaborating community hubs across Ōtautahi and what opportunities exist for the future around food security within the community.

#### 3.2 Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 4. Presentation of Petitions Ngā Pākikitanga

There were no Presentation of Petitions at the time the agenda was prepared.





5. Banks Peninsula Water Management Zone Committee Minutes -  
20 February 2024

Reference Te Tohutoro: 24/1553267  
Responsible Officer(s) Te Pou Matua: Natasha McDonnell, Democratic Services Advisor  
Accountable ELT Member Pouwhakarae: Helen White, General Counsel / Head of Legal & Democratic Services

1. Purpose of Report Te Pūtake Pūrongo

The Banks Peninsula Water Management Zone Committee held a meeting on 20 February 2024 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation Te Tūtohu Council

That the Council receives the Minutes from the Banks Peninsula Water Management Zone Committee meeting held 20 February 2024.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
<a href="#">A</a>	Minutes Banks Peninsula Water Management Zone Committee - 20 February 2024	24/230161	6

Signatories Ngā Kaiwaitohu

Author	Natasha McDonnell - Democratic Services Advisor
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## Banks Peninsula Water Management Zone Committee OPEN MINUTES

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**Date:** Tuesday 20 February 2024  
**Time:** 4.07pm  
**Venue:** Lyttelton Mt Herbert Community Boardroom,  
25 Canterbury Street, Lyttelton

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### Present

Chairperson	Gina Waibl - Community Representative
Deputy Chairperson	Trudi Bishop - Community Representative
Members	Andrea Davis - Community Representative
	George Howden - Community Representative
	Elisa Knight - Community Representative
	Ben Manson - Community Representative
	Tyrone Fields - Councillor Christchurch City Council
	Paul Dietsche - Councillor Environment Canterbury
	Amber Moke - Te Hapū o Ngāti Wheke/Rapaki
	Tori Peden - Advisory Member

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**Principal Advisor**  
Diane Shelander  
Senior Policy Analyst  
Tel: 941 8304  
Christchurch City Council

**Zone Facilitator**  
Jaimee Grant  
Tel: 027 220 2694  
Environment Canterbury

**Committee Advisor**  
David Corlett  
Tel: 941 5421  
Christchurch City Council

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[www.ecan.govt.nz/news-and-notice/minutes/Pages/Default.aspx](http://www.ecan.govt.nz/news-and-notice/minutes/Pages/Default.aspx)



All members present opened the meeting with a Karakia Tīmatanga.

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Committee Resolved BPZC/2024/00001

That the apologies received from Jaleesa Panirua, Erana Riddell, Rik Tainui and the apology from Councillor Dietsche for lateness be accepted.

Gina Waibl/Tyrone Fields

Carried

### 2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

Councillor Dietsche joined the meeting at 4.15pm during Item 5.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Pam Richardson (online) -spoke to the Soil Erosion Report.

### 3. Updates from Banks Peninsula Zone Committee Members

Members highlighted events/meetings/issues relevant to the Zone Committee. These included:

- The need for clearer communication of the status of water quality for swimmers and other recreational users, and the upcoming survey results
- Carbon sequestration
- The Little River Show
- Freshwater Farm Plan
- Kelp farming
- A recent hui at Ōnuku
- The CCC draft LTP and biodiversity funding

### 4. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

#### Committee Resolved BPZC/2024/00002

That the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Thursday, 23 November 2023 be confirmed.

Trudi Bishop/Andrea Davis

Carried



## 6. Identification of Urgent Items by Committee Members Te Tautohu i ngā Take Nonoi nā ngā Mema Komiti

Members questioned whether records are kept of those situations where EQC payments have been paid to fix sewage pipes following the Canterbury earthquakes but the remedial work hasn't been undertaken. Staff undertook to check whether such records exist.

## 7. Election of the Chair, Deputy Chair and Meeting Schedule Officer Recommendations

That the Banks Peninsula Water Management Zone Committee:

1. Determines that the Chair and Deputy Chair be appointed by using [System A OR System B] voting as set out later in this report.
2. Agrees by vote that [insert name] be appointed as the Chair and that be appointed as Deputy Chair of the Banks Peninsula Water Management Zone Committee.
3. Notes that the Committee will be meeting in 2024 between 4pm and 6.45pm on the following Tuesdays:
  - a. 19 March (workshop)
  - b. 23 April (workshop/fieldtrip)
  - c. 21 May (workshop)
  - d. 18 June (meeting)
  - e. 20 August (meeting)
  - f. 17 September (workshop)
  - g. 22 October (workshop)
  - h. 19 November (meeting)

### Committee Resolved BPZC/2024/00003

That the Banks Peninsula Water Management Zone Committee:

1. Determines that the Chair and Deputy Chair be appointed by using System B voting as set out later in this report.
2. Agrees that Gina Waibl be appointed as the Chair and that Trudi Bishop be appointed as Deputy Chair of the Banks Peninsula Water Management Zone Committee.
3. Notes that the Committee will be meeting in 2024 between 4pm and 6.45pm on the following Tuesdays:
  - a. 19 March (workshop)
  - b. 23 April (workshop/fieldtrip)
  - c. 21 May (meeting)
  - d. 18 June (workshop)
  - e. 20 August (meeting)
  - f. 17 September (workshop)



- g. 22 October (workshop)
- h. 19 November (meeting)

Andrea Davis/Gina Waibl

**Carried**

**Secretarial note:** The Chair was nominated by Trudi Bishop and seconded by Councillor Fields. The Deputy Chair was nominated by Gina Waibl and seconded by Councillor Fields. As there were no other nominations they were appointed unopposed and no vote was required.

## 8. Zone Committee Focus for 2024

### Officer Recommendations

That the Banks Peninsula Water Management Zone Committee:

1. Noting that changes can be made, agree the Committee's focus to feed into the Committee's 2024 calendar planning.

### Committee Resolved BPZC/2024/00004

That the Banks Peninsula Water Management Zone Committee:

1. Noting that changes can be made, agree that the Committee's focus to feed into the Committee's 2024 calendar planning could include:
  - a. Publicity and education on the matters listed below, and supporting people who want to change
  - b. Recreational water quality (rivers, lakes and harbours)
  - c. Septic tanks/long drop impacts and mitigation
  - d. Biodiversity funding
  - e. Possibility of drinking water exemptions for certain areas or systems
  - f. Port Hills Plan
  - g. Non-flammable/fire resistant native plantings
  - h. Soil conservation programme
  - i. Input into the Zone Committees review

Gina Waibl/Ben Manson

**Carried**

## 9. Soil Conservation and Regeneration Programme

### Officer Recommendations

That the Banks Peninsula Water Management Zone Committee:

1. Confirms that the Committee's approach/next steps for a soil conservation and revegetation programme.



**Committee Resolved BPZC/2024/00005**

That the Banks Peninsula Water Management Zone Committee:

1. Confirms that the Committee supports a soil conservation program on Banks Peninsula.

Paul Dietsche/George Howden

**Carried**

Tori Peden left the meeting at 6.01pm at the conclusion of Item 9 and did not return.

**10. Facilitator's Update 20 February 2024**

**Committee Resolved BPZC/2024/00006**

**Officer Recommendations accepted without change**

That the Banks Peninsula Water Management Zone Committee:

1. Receive the information in the Zone Facilitator's Report.

Elisa Knight/Gina Waibl

**Carried**

Members closed the meeting a Karakia/Whakamutunga.

**Meeting concluded at 6.07pm.**

**CONFIRMED THIS 18 DAY OF JUNE 2024**

**GINA WAIBL  
CHAIRPERSON**



6. Banks Peninsula Water Management Zone Committee Minutes -  
18 June 2024

Reference Te Tohutoro: 24/1675838  
Responsible Officer(s) Te Pou Matua: Natasha McDonnell, Democratic Services Advisor  
Accountable ELT Member Pouwhakarae: Helen White, General Counsel / Head of Legal & Democratic Services


1. Purpose of Report Te Pūtake Pūrongo

The Banks Peninsula Water Management Zone Committee held a meeting on 18 June 2024 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation Te Tūtohu Council

That the Council receives the Minutes from the Banks Peninsula Water Management Zone Committee meeting held 18 June 2024.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
<a href="#">A</a> 	Minutes Banks Peninsula Water Management Zone Committee - 18 June 2024	24/997080	12

Signatories Ngā Kaiwaitohu

Author	Natasha McDonnell - Democratic Services Advisor
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## Banks Peninsula Water Management Zone Committee OPEN MINUTES

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**Date:** Tuesday 18 June 2024  
**Time:** 4.14 pm  
**Venue:** Lyttelton Community Boardroom, 25 Canterbury Street, Lyttelton

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### Present

Chairperson	Gina Waibl - Community Representative
Deputy Chairperson	Trudi Bishop - Community Representative
Members	Andrea Davis - Community Representative Via Audio/Visual Link
	George Howden - Community Representative
	Elisa Knight - Community Representative
	Ben Manson - Community Representative
	Amber Moke - Te Hapū o Ngāti Wheke/Rāpaki

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**Principal Advisor**  
Diane Shelander  
Senior Policy Analyst  
Tel: 941 8304  
**Christchurch City Council**

**Zone Facilitator**  
Jaimee Grant  
Tel: 027 220 2694  
**Environment Canterbury**

**Democratic Services Advisor**  
Natasha McDonnell  
Tel: 941 5112  
**Christchurch City Council**



**Secretarial note:** Pursuant to Standing Order 7.5 the chairperson used their discretion to wait for a quorum, owing to a member travelling into the meeting. No business was conducted while waiting for the quorum to be reached.

All members present opened the meeting with a Karakia Tīmatanga.

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Committee Resolved BPZC/2024/00007

That the apologies received from Jaleesa Panirau, Rik Tainui, Councillor Fields, Councillor Dietsche and Tori Peden and the apology for lateness from Andrea Davis be accepted.

Trudi Bishop/Gina Waibl

Carried

### 2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

### 3. Updates from Banks Peninsula Zone Committee Members

Members highlighted events/meetings/issues relevant to the Zone Committee.

- A report will be going to Environment Canterbury next week relating to funding for catchment groups.
- The Coastal Hazards Adaptation Panel have reached the end of their review. A report containing the findings is being drafted, and will be presented to Christchurch City Council.
- Banks Peninsula Conservation Trust are carrying out biodiversity testing in Port Levy.
- Port Levy residents have continued to raise concerns around the local drinking water scheme.
- A lecture relating to catchments and ecology will be attended by a member.

### 4. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

#### Committee Resolved BPZC/2024/00008

That the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday, 20 February 2024 be confirmed.

Elisa Knight/Ben Manson

Carried

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

There were no deputations by appointment.

### 6. Identification of Urgent Items by Committee Members Te Tautohu i ngā Take Nonoi nā ngā Mema Komiti

There were no urgent items identified.



Andrea Davis joined the meeting via audio/visual at 4:53pm during item 7.

## 7. Community Waterways Partnership

### Committee Comment

- During the Community Waterways Partnership presentation, the question of the Committee joining the Community Waterways Partnership was put to the Zone Committee.
- Members asked questions to the officer relating to funding available, rural waterways focus, Healthy Waterbodies Action Plan monitoring work and the use of data.
- Members discussed their interest in joining the partnership and nominating a representative/s for the Community Waterways Partnership steering group.
- Members Elisa Knight, Trudi Bishop and Andrea Davis nominated themselves, unopposed, as joint representatives on the Community Partnerships Waterway steering group.

### Officer Recommendations

That the Banks Peninsula Water Management Zone Committee:

1. Receives the information in the Community Waterways Partnership Report.

### Committee Resolved BPZC/2024/00009

That the Banks Peninsula Water Management Zone Committee:

1. Receives the information in the Community Waterways Partnership Report.
2. Joins the Community Waterways Partnership and appoints Elisa Knight, Trudi Bishop and Andrea Davis as joint representatives of the Banks Peninsula Water Management Zone Committee on the Community Waterways Partnership steering group.

Ben Manson/Amber Moke

**Carried**

### Attachments

- A Item 7 - Community Waterways Partnership presentation - Banks Peninsula Water Management Zone Committee - 18 June 2024

## 8. Wai Connection

### Committee Comment

- Members asked questions relating to fish passage data collected during education outreach programmes, and its inclusion on priority matrices.
- The officer explained fish passage data is not collected during school education outreach programmes.
- The committee agreed unanimously to recommended Environment Canterbury fund a fish passage data collection programme for student summer internships.

### Officer Recommendations

That the Banks Peninsula Water Management Zone Committee:



1. Receives the update on the Wai Connection and Wairewa Mahinga Kai Catchment Group.

**Committee Resolved BPZC/2024/00010**

That the Banks Peninsula Water Management Zone Committee:

1. Receives the update on the Wai Connection and Wairewa Mahinga Kai Catchment Group.
2. Recommends to Environment Canterbury that they employ summer student(s) to undertake fish surveys in Banks Peninsula and work with Christchurch City Council, Community Waterways Partnership and Wai Connection to scope the work.

Trudi Bishop/Andrea Davis

**Carried**

**Attachments**

- A Item 8 - Wai Connection presentation - Banks Peninsula Water Management Zone Committee - 18 June 2024

**Item 6**

**Attachment A**

**9. Facilitators report**

**Committee Resolved BPZC/2024/00011**

**Officer Recommendations accepted without change**

That the Banks Peninsula Water Management Zone Committee:

1. Receives the information in the Facilitators report.
2. Confirms its support for the recommendation to Environment Canterbury that a prioritisation framework such as that utilised by Christchurch City Council is used to prioritise structures for remediation.

Gina Waibl/Elisa Knight

**Carried**

Gina Waibl closed the meeting with a Karakia Whakamutunga.

**Meeting concluded at 6.18pm.**

**CONFIRMED THIS 20 DAY OF AUGUST 2024**

**GINA WAIBL  
CHAIRPERSON**







## 7. Canterbury Regional Landfill Joint Committee Minutes - 8 April 2024

Reference Te Tohutoro: 24/1677251  
Responsible Officer(s) Te Pou Matua: Natasha McDonnell, Democratic Services Advisor  
Accountable ELT Member Pouwhakarae: Helen White, General Counsel / Head of Legal & Democratic Services


### 1. Purpose of Report Te Pūtake Pūrongo

The Canterbury Regional Landfill Joint Committee held a meeting on 8 April 2024 and is circulating the Minutes recorded to the Council for its information.

### 2. Recommendation Te Tūtohu Council

That the Council receives the Minutes from the Canterbury Regional Landfill Joint Committee meeting held 8 April 2024.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
<a href="#">A</a> 	Minutes Canterbury Regional Landfill Joint Committee - 8 April 2024	24/556999	18

### Signatories Ngā Kaiwaitohu

Author	Natasha McDonnell - Democratic Services Advisor
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## Canterbury Regional Landfill Joint Committee OPEN MINUTES

Item 7

Attachment A

**Date:** Monday 8 April 2024  
**Time:** 10.02 am  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

### Present

Chairperson	Councillor Mark Peters - Christchurch City Council
Deputy	Councillor Robbie Brine - Waimakariri District Council
Members	Councillor Kelly Barber - Christchurch City Council
	Councillor James Gough - Christchurch City Council
	Councillor Liz McMillan - Ashburton District Council
	Councillor Grant Miller - Selwyn District Council

### Principal Advisor

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**Karakia Tīmatanga:** Given by all

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Joint Committee Resolved CRLC/2024/00001**

That the apology for absence received from Councillor Hislop be accepted.

Councillor Gough/Councillor Brine

**Carried**

**2. Declarations of Interest Ngā Whakapuaki Aronga**

Councillors Gough and Miller declared an interest in Items 4 and 5.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Joint Committee Resolved CRLC/2024/00002**

That the Open and Public Excluded minutes of the Canterbury Regional Landfill Joint Committee meeting held on Monday, 21 August 2023 be confirmed.

Councillor Barber/Councillor McMillan

**Carried**

**6. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui**

**Joint Committee Decided CRLC/2024/00003**

**Part C**

That Gill Cox, Chair, Ross Pickworth, Director, and Jeremy Parker, Joint Venture Manager, of Transwaste Canterbury Limited, and Hayden Leach, Regional Manager for Kate Valley, Waste Management New Zealand, remain after the public have been excluded for Item 9 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Council.

**AND**

That at 10.04am the resolution to exclude the public set out on pages 62 to 63 of the agenda be adopted.

Councillor Brine/Councillor Barber

**Carried**

**The public were re-admitted to the meeting at 10.59am.**



#### 4. Transwaste Canterbury Ltd - Half year report from 1 July to 31 December 2023

**Joint Committee Decided CRLC/2024/00004**

**Officer Recommendation accepted without change.**

##### Part B

That the Canterbury Regional Landfill Joint Committee recommends that the Council:

1. Receive Transwaste Canterbury Ltd's Interim Report to 31 December 2023.

Councillor McMillan/Councillor Barber

**Carried**

#### 5. Transwaste Canterbury Ltd - Draft Statement of Intent 2024/25

**Officer Recommendations Ngā Tūtohu**

That the Canterbury Regional Landfill Joint Committee:

1. Receive Transwaste Canterbury Ltd - Draft Statement of Intent 2024/25; and
2. Advise any comments on the draft Statement of Intent for 2024/25 to be referred to the Transwaste board by 1 May 2024 for its consideration before finalising its Statement of Intent for 2024/25.

**Joint Committee Resolved CRLC/2024/00005**

##### Part C

That the Canterbury Regional Landfill Joint Committee:

1. Receive Transwaste Canterbury Ltd - Draft Statement of Intent 2024/25; and
2. Provide the following comments to the Transwaste Canterbury Limited board on the draft Statement of Intent for 2024/25 for consideration before finalising it in accordance with clause 3, schedule 8 of part 1 of the Local Government Act 2002:
  - a. To target annual reductions in carbon emissions, by removing the word "maintain" from its performance objectives;
  - b. To set annual targets for carbon emissions reductions; and,
  - c. To identify specific Key Performance Indicators and have emissions reductions plans to meet them.

Councillor Peters/Councillor Brine

**Carried**



**Karakia Whakamutunga:** Given by all

Meeting concluded at 11.04am.

CONFIRMED THIS 5<sup>th</sup> DAY OF AUGUST 2024

COUNCILLOR MARK PETERS  
CHAIRPERSON

Attachment A Item 7







8. Canterbury Waste Joint Committee Minutes - 8 April 2024

Reference Te Tohutoro: 24/1677266  
Responsible Officer(s) Te Pou Matua: Natasha McDonnell, Democratic Services Advisor  
Accountable ELT Member Pouwhakarae: Helen White, General Counsel / Head of Legal & Democratic Services



1. Purpose of Report Te Pūtake Pūrongo

The Canterbury Waste Joint Committee held a meeting on 8 April 2024 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation Te Tūtohu Council

That the Council receives the Minutes from the Canterbury Waste Joint Committee meeting held 8 April 2024.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
 A 	Minutes Canterbury Waste Joint Committee - 8 April 2024	24/557288	24

Signatories Ngā Kaiwaitohu

Author	Natasha McDonnell - Democratic Services Advisor
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## Canterbury Waste Joint Committee OPEN MINUTES

Item 8

Attachment A

**Date:** Monday 8 April 2024  
**Time:** 12.31 pm  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

### Present

Chairperson	Councillor Kelly Barber - Christchurch City Council
Deputy	Councillor Robbie Brine - Waimakariri District Council
Members	Councillor John Begg - Waimate District Council (via audiovisual link)
	Councillor Joe Davies - Environment Canterbury
	Councillor David East - Environment Canterbury
	Councillor James Gough - Christchurch City Council
	Councillor Liz McMillan - Ashburton District Council
	Mayor Anne Munro – Mackenzie District Council
	Councillor Grant Miller - Selwyn District Council
	Councillor Mark Peters - Christchurch City Council

### Principal Advisor

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[www.ccc.govt.nz](http://www.ccc.govt.nz)



**Karakia Tīmatanga:** Given by all.

The agenda was dealt with in the following order.

## 1. Apologies Ngā Whakapāha

### Joint Committee Resolved CJWC/2024/00001

That the apology received from Councillor Hislop for absence be accepted.

Councillor East/Councillor Peters

Carried

## 2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

### Joint Committee Resolved CJWC/2024/00002

That the minutes of the Canterbury Waste Joint Committee meeting held on Wednesday, 3 April 2024 be confirmed.

Chairperson Barber/Councillor Davies

Carried

## 5. Regional Waste Data Collection

### Committee Comment

1. Duncan Wilson from Eunomia Research & Consulting provided a PowerPoint presentation to the Committee. A copy of that presentation is attached.
2. The Committee clarified that the staff investigation and report into options for regional waste data collection methodology would include options other than the one presented by Eunomia.

### Joint Committee Resolved CJWC/2024/00003

**Officer Recommendations accepted without change.**

### Part C

That the Canterbury Waste Joint Committee:

1. Receive the information presented by Eunomia Research & Consulting on the mechanisms behind the collation of waste data on a regional level, from the perspective of the Waste Operator and Licensing Data System (“WOLDS”) project in the North Island.



2. Instruct staff to investigate and report back on options for regional waste data collection methodology and how this could contribute to a regional waste action plan or regional circular economy projects.

Councillor Davies/Councillor Peters

**Carried**

**Attachments**

- A Eunomia PowerPoint presentation on mechanisms behind collation of waste data on a regional level

Councillor Gough left the meeting at 12.48pm and returned at 12.53pm during consideration of Item 5.

#### **4. Ōtautahi Christchurch Regional Organics Processing Facility Update** **Joint Committee Resolved CJWC/2024/00004**

**Officer Recommendation accepted without change.**

**Part C**

That the Canterbury Waste Joint Committee:

1. Receive the information in the Ōtautahi Christchurch Regional Organics Processing Facility Update Report.

Councillor McMillan/Councillor Brine

**Carried**

#### **6. Canterbury Waste Joint Committee Staff Group Update** **Committee Comment**

1. Staff provided a visual of the promotional material to be used by Member Councils to advertise the Waste Minimisation Grant. A copy of this material is attached.
2. The Committee requested information relating to the applications to the collaborative fund be pre-circulated prior to the workshop.
3. The Committee requested a high-level overview of Disaster Waste Management Planning and any feedback from the national workshop held on 13 March 2024.

**Joint Committee Resolved CJWC/2024/00005**

**Officer Recommendations accepted without change.**

**Part C**

That the Canterbury Waste Joint Committee:

1. Receive the information in the Canterbury Waste Joint Committee Staff Group Update Report.
2. Consider the option of a workshop to discuss applications to the collaborative fund prior to the committee meeting on the 5<sup>th</sup> of August, where funds are allocated.

Chairperson Barber/Councillor Peters

**Carried**

**Attachments**

**Item 8**

**Attachment A**



A Waste Minimisation Advertising Material

Councillor Gough left the meeting at 1.15pm during consideration of Item 6.

**Karakia Whakamutunga:** Given by all.

**Meeting concluded at 1.17pm.**

**CONFIRMED THIS 5<sup>th</sup> DAY OF AUGUST 2024.**

**COUNCILLOR KELLY BARBER  
CHAIRPERSON**

**Item 8**

**Attachment A**









9. Health, Safety and Wellbeing Committee Minutes - 7 June 2024

Reference Te Tohutoro: 24/1640877

Responsible Officer(s) Te Pou Matua: Simone Gordon, Democratic Services Advisor

Accountable ELT Member Pouwhakarae: Helen White, General Counsel / Head of Legal & Democratic Services


1. Purpose of Report Te Pūtake Pūrongo

The Health, Safety and Wellbeing Committee held a meeting on 7 June 2024 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation Te Tūtohu Council

That the Council receives the Minutes from the Health, Safety and Wellbeing Committee meeting held 7 June 2024.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Minutes Health, Safety and Wellbeing Committee - 7 June 2024	24/972716	30

Signatories Ngā Kaiwaitohu

Author	Simone Gordon - Democratic Services Advisor
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## Health, Safety and Wellbeing Committee OPEN MINUTES

Item 9

Attachment A

**Date:** Friday 7 June 2024  
**Time:** 9.31 am  
**Venue:** Committee Room 1, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

### Present

Chairperson	Councillor Tim Scandrett
Deputy Chairperson	Councillor Kelly Barber
Members	Councillor Melanie Coker
	Councillor Mark Peters
	Mr Chris Jones - via audio / visual link
	Ms Helen Sadgrove - via audio / visual link

### Principal Advisor

Bede Carran  
General Manager Finance, Risk &  
Performance / CFO  
Tel: 941 8999

Simone Gordon  
Democratic Services Advisor  
941 6527  
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- 
- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

There were no apologies received.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Committee Resolved HSCM/2024/00003**

That the minutes of the Health, Safety and Wellbeing Committee meeting held on Thursday, 7 March 2024 be confirmed.

Councillor Scandrett/Councillor Barber

**Carried**

**4. Public Forum Te Huinga Whānui**

**Part B**

There were no public forum presentations.

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.



## 7. Health, Safety and Wellbeing - Committee Update

**Committee Resolved HSCM/2024/00004**

**Officer recommendation accepted without change**

### Part C

That the Health, Safety and Wellbeing Committee:

1. Receives the information in the Health, Safety and Wellbeing - Committee Update Report.

Councillor Barber/Councillor Peters

**Carried**

**Secretarial note:** The Committee requested that the reports for the next meeting have a focus on critical risk and near misses.

## 8. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

**Committee Resolved HSCM/2024/00005**

### Part C

That at 10.00am the resolution to exclude the public set out on pages 57 to 58 of the agenda be adopted.

Councillor Scandrett/Councillor Peters

**Carried**

**The public were re-admitted to the meeting at 10.30am.**

**Meeting concluded at 10.30am.**

**CONFIRMED THIS 13<sup>th</sup> DAY OF SEPTEMBER 2024.**

**COUNCILLOR TIM SCANDRETT  
CHAIRPERSON**





10. Council Minutes - 4 September 2024

Reference Te Tohutoro: 24/1566041  
Responsible Officer(s) Te Pou Matua: Katie Matheis, Democratic Services Advisor  
Accountable ELT Member Pouwhakarae: Mary Richardson, Interim Chief Executive

1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 4 September 2024.

2. Recommendation Te Tūtohu Council

That the Council confirms the Minutes from the Council meeting held 4 September 2024.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
<a href="#">A</a>	Minutes Council - 4 September 2024	24/1537093	34

Signatories Ngā Kaiwaitohu

Author	Katie Matheis - Democratic Services Advisor
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## Christchurch City Council MINUTES

**Date:** Wednesday 4 September 2024  
**Time:** 9.32 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

### Present

Chairperson	Mayor Phil Mauer
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Tyrone Fields
	Councillor James Gough – via audio / visual link
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown – via audio / visual link
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore – via audio / visual link
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

### Principal Advisor

Mary Richardson  
Interim Chief Executive  
Tel: 941 8999

Katie Matheis  
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## Karakia Tīmatanga: All Councillors

The Mayor acknowledged the recent passing of Sir Harold Marshall and his lifetime of achievement in acoustical design, particularly that of the Christchurch Town Hall. The meeting then held a moment's silence in his memory.

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Council Resolved CNCL/2024/00117

That the apologies from Councillor Coker and Councillor Donovan for absence, the apology from Councillor Fields for partial absence, and the apology from Councillor Johanson for early departure, be accepted.

Councillor Barber/Mayor

Carried

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Councillor Johanson declared an interest in Item 11 - Takapūneke Reserve - Lease of Red House Property.

### 3. Public Participation Te Huinga Tūmatanui

#### 3.1 Public Forum Te Huinga Whānui

##### 3.1.1 Upstream

Mitch Shaw, Director / Co-founder spoke on behalf of Upstream regarding three success stories where Council projects have generated charitable funding through Social Procurement and highlighted his vision that Procurement Projects and Upstream could generate local impact, beyond grant funding.

##### Attachments

A Upstream - Presentation to Council

##### 3.1.2 Inner-City Collective Action Group

John Slaughter, Paul Lonsdale, Shaun Stockman and Roy Appley spoke on behalf of the Inner-City Collective Action Group regarding the work the group has undertaken to address inner city crime, anti-social behaviour, street community issues, and shared some good results and future planned works.

##### Attachments

A Inner-City Collective Action Group - Presentation to Council

#### 3.2 Deputations by Appointment Ngā Huinga Whakaritenga

Councillor MacDonald left the meeting at 9.59am and returned at 10.05am during consideration of Item 3.2.1 / 3.2.3.



**3.2.1 Gaming Machine Association of New Zealand / Pub Charity Limited**

/ Jarrod True spoke via audio / visual link on behalf of the Gaming Machine Association of

**3.2.3** New Zealand and Pub Charity Limited regarding Item 12 – the *Review of Gambling and TAB Venues Policy* report.

**Attachments**

A Gaming Machine Association of New Zealand / Pub Charity Limited - Presentation to Council

**3.2.2 New Zealand Community Trust**

Mike Knell and Lesley Murdoch spoke on behalf of the New Zealand Community Trust regarding Item 12 – the *Review of Gambling and TAB Venues Policy* report.

**3.2.4 PGF Services**

Dr. Charles Egwuba and Kristy Kang (via audio / visual link) spoke on behalf of PGF Services regarding Item 12 – the *Review of Gambling and TAB Venues Policy* report.

**Attachments**

A PGF Services - Presentation to Council

Councillor MacDonald left the meeting at 10.24am during consideration of Item 3.2.5.

**3.2.5 Te Whatu Ora**

Hebe Gibson spoke on behalf of Te Whatu Ora regarding Item 12 – the *Review of Gambling and TAB Venues Policy* report.

**Attachments**

A Te Whatu Ora - Presentation to Council

Councillor MacDonald returned to the meeting at 10.26am during consideration of Item 3.2.6.

**3.2.6 Hospitality New Zealand**

Genaea Calvert and Marty Fuller spoke on behalf of Hospitality New Zealand regarding Item 12 – the *Review of Gambling and TAB Venues Policy* report.

Deputy Mayor Cotter left the meeting at 10.35am and returned at 10.37am during consideration of Item 3.2.7.

**3.2.7 Mapu Maia**

Ray Une spoke via audio / visual link on behalf of Mapu Maia regarding Item 12 – the *Review of Gambling and TAB Venues Policy* report.

**3.2.8 Greater Hornby Residents' Association**



Mike Mora and Derek Phelps spoke on behalf of the Greater Hornby Residents' Association regarding Item 13 - *151/153 Gilberthorpes Road - Future Use Issues and Options* report.

Councillor Harrison-Hunt left the meeting at 10.46am and returned at 10.48am during consideration of Item 3.2.9.

### 3.2.9 Te Whare Awhero

Carey Ewing spoke on behalf of Te Whare Awhero regarding Item 13 - *151/153 Gilberthorpes Road - Future Use Issues and Options* report.

### 3.2.10 MenzShed

Brian Dixon spoke on behalf of MenzShed regarding Item 13 - *151/153 Gilberthorpes Road - Future Use Issues and Options* report.

#### Attachments

- A MenzShed - Presentation to Council

### 3.2.11 Satali Auvae

Satali Auvae spoke regarding Item 13 - *151/153 Gilberthorpes Road - Future Use Issues and Options* report.

Councillor McLellan left the meeting at 11.05am and returned at 11.13am during consideration of Item 3.2.12.

Councillor MacDonald left the meeting at 11.07am during consideration of Item 3.2.12.

Councillor Fields joined the meeting at 11.08am during consideration of Item 3.2.12.

### 3.2.12 Pastor Peter Hay

Pastor Peter Hay spoke regarding Item 13 - *151/153 Gilberthorpes Road - Future Use Issues and Options* report.

#### Attachments

- A Pastor Peter Hay - Presentation to Council

## 4. Presentation of Petitions Ngā Pākikitanga

There was no presentation of petitions.

## 5. Christchurch West Melton Water Management Zone Committee Minutes - 22 February 2024

The Council block resolved Minutes Items 5, 6, 7, 8, 17 and 18.



Council Resolved CNCL/2024/00118

That the Council receives the Minutes from the Christchurch West Melton Water Management Zone Committee meeting held 22 February 2024.

Councillor Scandrett/Councillor McLellan

Carried

Item 10

Attachment A

**6. Audit and Risk Management Committee Minutes - 5 April 2024**

**Council Resolved CNCL/2024/00119**

That the Council receives the Minutes from the Audit and Risk Management Committee meeting held 5 April 2024.

Councillor Scandrett/Councillor McLellan

Carried

**7. Council Minutes - 7 August 2024**

**Council Resolved CNCL/2024/00120**

That the Council confirms the Minutes from the Council meeting held 7 August 2024.

Councillor Scandrett/Councillor McLellan

Carried

**8. Council Minutes - 21 August 2024**

**Council Resolved CNCL/2024/00121**

That the Council confirms the Minutes from the Council meeting held 21 August 2024.

Councillor Scandrett/Councillor McLellan

Carried

**17. Public Excluded Audit and Risk Management Committee Minutes - 5 April 2024**

**Council Resolved CNCL/2024/00122**

That the Council receives the Public Excluded Minutes from the Audit and Risk Management Committee meeting held 5 April 2024.

Councillor Scandrett/Councillor McLellan

Carried

**18. Public Excluded Council Minutes - 7 August 2024**

**Council Resolved CNCL/2024/00123**

That the Council minutes of the Public Excluded Council meeting held on 7 August 2024 be confirmed.

Councillor Scandrett/Councillor McLellan

Carried



The meeting adjourned at 11.17am and reconvened at 11.38am. Councillor Keown was not present at this time.

### 13. 151/153 Gilberthorpes Road - Future Use Issues and Options

**Secretarial Note:** Consistent with Standing Order 6.8, Item 13 – 151/153 Gilberthorpes Road – Future Use Issues and Options was withdrawn from the Agenda on the basis that new information was presented at the meeting and to allow time for staff to come back with further information on use of the facility by interested community groups.

Councillor Keown returned to the meeting via audio / visual link at 11.55am during consideration of Item 9.

Councillor MacDonald left the meeting at 12.09pm and returned at 12.27pm during consideration of Item 9.

### 9. Monthly Report from the Community Boards - August 2024

Lyn Leslie, Chairperson, and Penelope Goldstone, Community Governance Manager, joined the meeting for presentation of the **Te Pātaka o Rākaihautū Banks Peninsula Community Board** area report.

Callum Ward, Chairperson, and Jess Garrett, Community Governance Manager, joined the meeting for presentation of the **Waihoru Spreydon-Cashmere-Heathcote Community Board** area report.

Jason Middlemiss, Chairperson, and Bridget Williams, Deputy Chairperson, joined the meeting for presentation of the **Waimāero Fendalton-Waimairi-Harewood Community Board** area report.

Emma Norrish, Chairperson, and Simon Britten, Deputy Chairperson, joined the meeting for presentation of the **Waipapa Papanui-Innes-Central Community Board** area report.

Marie Pollisco, Chairperson, and Helen Broughton, Deputy Chairperson, joined the meeting for presentation of the **Waipuna Halswell-Hornby-Riccarton Community Board** area report.

Paul McMahon, Chairperson, and Jackie Simons, Deputy Chairperson, joined the meeting for presentation of the **Waitai Coastal-Burwood-Linwood Community Board** area report.

#### Council Resolved CNCL/2024/00124

#### Officer Recommendations accepted without change

That the Council:

1. Receives the information in the Monthly Report from the Community Boards - August 2024 Report.

Councillor Barber/Councillor Peters

**Carried**

#### Attachments

- A Te Pātaka o Rākaihautū Bank Peninsula Community Board - Presentation to Council
- B Waihoru Spreydon-Cashmere-Heathcote Community Board - Presentation to Council
- C Waimāero Fendalton-Waimairi-Harewood Community Board - Presentation to Council



- D Waipapa Papanui-Innes-Central Community Board - Presentation to Council
- E Waipuna Halswell-Hornby-Riccarton Community Board - Presentation to Council
- F Waitai Coastal-Burwood-Linwood Community Board - Presentation to Council

## Report from Te Pātaka o Rākaihautū Banks Peninsula Community Board - 12 August 2024

### 10. 177 Pūrau Avenue return by way of transfer to Te Hapū o Ngāti Wheke Council Resolved CNCL/2024/00125

#### Community Board Recommendations accepted without change

That the Council:

1. Consult (to be no less than eight weeks) with the community in relation to the proposal by Te Hapū o Ngāti Wheke to transfer the property at 177 Pūrau Avenue comprising 1381 m<sup>2</sup> held in record of title 841068 and legally described as Reserve 4622 for the consideration of \$1 to Te Hapū o Ngāti Wheke.
2. If no objections, or other considerations that might require a change in the process, are received through the consultation process, authorise the Manager Property Consultancy to:
  - a. Revoke the reserve status of the property at 177 Pūrau Avenue through the required process in the Reserves Act 1977 and state the reasons for doing as being that the reserve purpose and status is inconsistent with the cultural history and significance of the property and/or the protection and recognition of urupā on or around the site, and any further reasons established through the consultation process;
  - b. Deal exclusively with Te Hapū o Ngāti Wheke in relation to the transfer of the property at 177 Pūrau Avenue on the basis that there is a clear reason to do so under the *Disposal of Council Property Policy 2000*, specifically that the exclusive dealing:
    - i. Establishes appropriate ownership control and use of the land that supports the cultural history and significance of the site and/or the protection and recognition of urupā on or around the site.
    - ii. Urupā have been identified on or around the site, and the cultural history and significance of the site and surrounding area means that disposal to any other party or making it available for other Council purposes would be culturally insensitive and would not meet the Council's obligations under the Te Tiriti o Waitangi as it applies to the administration of reserve land.
    - iii. Te Hapū o Ngāti Wheke is the only logical and rightful owner of the land as mana whenua and kaitiaki of the urupā.
    - iv. Achieves the Council's Strategic Framework objectives.
    - v. Any further reasons established through the consultation process.
  - c. Return by way of transfer to Te Hapū o Ngāti Wheke the property at 177 Pūrau Avenue comprising 1381 m<sup>2</sup> held in record of title 841068 and legally described as Reserve 4622 for the consideration of \$1, subject to a condition that Te Hapū o Ngāti Wheke will initiate a process to apply to the Māori Land Court to obtain designation of 177 Pūrau Avenue as a Māori Reserve under Te Ture Whenua Māori Act 1993.



3. If any objections, or other considerations that might require a change in the process, are received through consultation, delegate to Te Pātaka o Rākaihautū Banks Peninsula Community Board, the authority to hear and determine the submissions and objections.

Councillor Fields/Mayor

Carried

Item 10

Attachment A

## Report from Te Pātaka o Rākaihautū Banks Peninsula Community Board - 12 August 2024

### 11. Takapūneke Reserve - Lease of Red House Property

#### Council Comment

1. An updated set of Officer Recommendations were tabled at the meeting to cover off the procedural criteria set out in section 80 of the Local Government Act 2002 as required in instances where the Council is agreeing to depart from its own policy.

#### Te Pātaka o Rākaihautū Banks Peninsula Community Board Recommendation to Council

That the Council:

1. Agrees to continue to depart from policy and deal unilaterally with the current tenant.
2. Conditional on recommendation 1 above authorises staff to carry out public consultation in accordance with Section 119-120 of the Reserves Act 1977 for the granting of the lease, and:
  - a. Requests that in the event that any objections are received on the proposed lease that cannot be satisfied, that staff follow the procedure under the Reserves Act 1977 to convene a Reserves Act Hearings Panel to consider any such objections and make a recommendation to the Board for a decision.

#### Council Resolved CNCL/2024/00126

That the Council:

1. Agrees to continue to depart from its *Lease Policy for the Creation of New Leases and Extension Requests Prior to Expiry – Property* (Lease Policy) and deal unilaterally with the current tenant.
2. Notes, in accordance with s80 of the Local Government Act 2002 that:
  - a. The granting of a further lease of the Red House to the current tenant is inconsistent with the Council's Lease Policy;
  - b. The reason for the inconsistency is due to the proposed unilateral dealing with the current tenant who maintains a level of service that is not budgeted for in the Parks Unit operational budget, and noting there may potentially be a broader market and public interest.
  - c. There is no intention that the Lease Policy be amended to accommodate this decision.
3. Conditional on Recommendation 1 above, authorises staff to carry out public consultation in accordance with Section 119-120 of the Reserves Act 1977 for the granting of the lease, and:
  - a. Requests that in the event any objections are received on the proposed lease that cannot be satisfied, that staff follow the procedure under the Reserves Act 1977 to convene a Reserves Act Hearings Panel to consider any such objections and make a



recommendation to Te Pātaka o Rākaihautū Banks Peninsula Community Board for a decision.

Mayor/Councillor Fields

**Carried**

Councillor Johanson declared an interest in this Item and did not participate in the discussion or vote.

Councillor MacDonald requested his abstention from the vote be recorded.

Councillor Fields left the meeting at 12.33pm during consideration of Item 14.

## **14. Three Waters Activities Report - April, May and June 2024**

**Council Resolved CNCL/2024/00127**

**Officer Recommendation accepted without change**

That the Council:

1. Receives the information in the Three Waters Activities Report - April, May and June 2024 Report.

Councillor MacDonald/Mayor

**Carried**

## **15. Community Support and Partnerships Unit Activity Report January - June 2024**

**Council Resolved CNCL/2024/00128**

**Officer Recommendation accepted without change**

That the Council:

1. Receives the information in the Community Support and Partnerships Unit Activity Report January - June 2024 Report.

Deputy Mayor/Councillor Scandrett

**Carried**

The meeting adjourned at 12.56pm and reconvened at 2.04pm.

## **12. Review of Gambling and TAB Venues Policy**

**Officer Recommendations**

That the Council:

1. Receives the information in the Review of Gambling and TAB Venues Policy Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Retains the existing Gambling and TAB Venues Policy, without amendment, for a further three years.



4. Agrees to lodge the letter (Attachment C to this report) to the Minister of Internal Affairs to advocate for gambling reform.

**Council Resolved CNCL/2024/00129**

The Council resolved that pursuant to Standing Order 20.2 that Item 12 lie on the table in order to receive further advice back from staff to enable the Item to be considered before the end of the year.

Mayor/Councillor Henstock

**Carried**

**Karakia Whakamutunga:** All Councillors

**Meeting concluded at 2.05pm.**

**CONFIRMED THIS 2<sup>ND</sup> DAY OF OCTOBER 2024**

**MAYOR PHIL MAUGER**  
**CHAIRPERSON**

**Item 10**  
**Attachment A**









11. Council Minutes - 18 September 2024

Reference Te Tohutoro: 24/1673855  
Responsible Officer(s) Te Pou Matua: Samantha Kelly, Team Leader Democratic Services Support, (Samantha.Kelly@ccc.govt.nz)  
Accountable ELT Member Pouwhakarae: Helen White, General Counsel / Head of Legal & Democratic Services

1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 18 September 2024.

2. Recommendation Te Tūtohu Council

That the Council confirms the Minutes from the Council meeting held 18 September 2024.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
<a href="#">A</a>	Minutes Council - 18 September 2024	24/1641606	46

Signatories Ngā Kaiwaitohu

Author	Samantha Kelly - Team Leader Democratic Services Support
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Christchurch City Council  
MINUTES

**Date:** Wednesday 18 September 2024  
**Time:** 9.32 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

**Present**

Chairperson	Mayor Phil Mauer
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Melanie Coker
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore – via audio/visual link
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

**Principal Advisor**  
Mary Richardson  
Interim Chief Executive  
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## Karakia Tīmatanga

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Council Resolved CNCL/2024/00130

That the apologies received from Councillor Donovan for absence, Councillor Gough for partial absence, Councillor Scandrett for early departure and Councillor Templeton for lateness be accepted.

Deputy Mayor/Councillor Henstock

Carried

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Councillors MacDonald and Templeton declared an interest in Public Excluded Item 12 - Christchurch City Holdings Ltd - Appointment of new directors to CCHL subsidiary company boards.

Councillors MacDonald and Templeton declared an interest in Public Excluded Item 13 - Christchurch City Holdings Ltd - Re-appointment of director to City Care Ltd.

Councillor MacDonald joined the meeting at 9.34 am during consideration of Item 14.

### 14. Resolution to Include Supplementary Report

#### Council Resolved CNCL/2024/00131

That the reports be received and considered at the Council meeting on Wednesday, 18 September 2024.

#### Open Items

15. Plan Change 14 Independent Hearings Panel Recommendations and Council Decision

#### Public Excluded Items

16. Property Sale

Deputy Mayor/Councillor Henstock

Carried

Councillor Johanson requested that his vote against the resolutions be recorded.

### 3. Public Participation Te Huinga Tūmatanui

#### 3.1 Public Forum Te Huinga Whānui

##### 3.1.1 Water Cremation Aotearoa NZ

Deborah Richards and Andrew Bell spoke on behalf of Water Cremation Aotearoa NZ regarding water cremation.

#### Attachments

A Water Cremation Aotearoa NZ - Presentation to Council



Councillor Gough left the meeting at 9.48 am during consideration of Item 3.1.2.

**3.1.2 Eco-Action Nursery Trust**

Students from a range of schools spoke on behalf of Eco-Action Nursery Trust to thank the Council for the ongoing support and provide an update on the Trust's progress.

**Attachments**

- A Eco-Action Nursery Trust - Presentation to Council

Councillor Keown left the meeting at 9.51 am and returned at 9.54 am during consideration of Item 3.1.3.

**3.1.3 Gap Filler**

Kate Finnerty spoke on behalf of Gap Filler to thank the Council for their recent funding and to provide an update on their work.

**Attachments**

- A Gap Filler - Presentation to Council

**3.2 Deputations by Appointment Ngā Huinga Whakaritenga**

There were no deputations by appointment.

**4. Presentation of Petitions Ngā Pākikitanga**

There was no presentation of petitions.

**15. Plan Change 14 Independent Hearings Panel Recommendations and Council Decision**

**Council Resolved CNCL/2024/00132**

**Officer Recommendations accepted without change**

That the Council:

1. Receives the information in the Plan Change 14 Independent Hearings Panel Recommendations and Council Decision Report.
2. Receives the Independent Hearings Panel – Plan Change 14 Housing and Business Choice recommendation reports, including recommendations on submissions, referred to in this report, as provided on the IHP Webpage: <https://chch2023.ihp.govt.nz/recommendations-report/>.
3. Notes that the decision in this report for the City Centre Zone is assessed as high significance based on the Christchurch City Council's Significance and Engagement Policy.

**Part of the City Centre Zone**

4. Accepts the Independent Hearings Panel recommendations, as provided on the IHP Webpage (<https://chch2023.ihp.govt.nz/recommendations-report/>), only for the part of the City Centre Zone shown in **Attachment A** to this report as the shaded areas but excluding those bounded with red, pursuant to Schedule 1 clause 101 of the Resource Management Act 1991. These recommendations are limited to only the following zones and qualifying matters:



- a. All recommendations as relevant to the City Centre Zone by the Independent Hearings Panel, specifically:
  - i. Part 1.
  - ii. Part 3, sections 34 to 235.
  - iii. Part 7 – as relevant to submission on the City Centre Zone.
  - iv. Part 8, Appendix G – Chapter 15 Commercial, only: 15.1, Tables 15.1.A, and 15.3 to add “City Centre Zone”; 15.2 Objectives and Policies 15.2.4.2, 15.2.6, 15.2.6.1 to 15.2.6.7 – as a new subsection only relevant to the City Centre Zone; only as relevant to “City Centre Zone”; 15.11 City Centre Zone, as a new subsection; 15.14 Matters of Discretion, as a new subsection only relevant to “City Centre Zone”; Chapter 2 Definitions, only for: “Building base”; “Building tower”; “CCZ”; “Fine grain”; “Gust Equivalent Mean (GEM)”; “Habitable room”; “Height in relation to boundary”; “Human scale”; “Small building”; “Street-facing façade”.
- b. All provisions that apply to the City Centre Zone recommended by the Independent Hearings Panel, including (as **Attachment B**):
  - i. Update to Rule 15.11.2.3 Recession Plane diagram.
  - ii. Update to Diagram D, Appendix 14.16.2, as it applies to rule 15.11.2.9 – Sunlight and outlook at boundary with a residential zone;
  - iii. Updated Central City Zoning Map.
  - iv. Updated Central City Maximum Building Height Planning Map.
  - v. But not including provisions relating to Cathedral Square Height, Central City Heritage Interface, New Regent Street Building Height, Arts Centre Building Height, and Victoria Street Height qualifying matters, where in relation to: rule 15.11.1.3 RD11; rule 15.11.1.4.a D1; rule 15.11.2.3; rule 15.11.2.11.a.ii; rule 15.11.2.11.a.iv; rule 15.11.2.11.a.v; rule 15.11.2.11.a.vi; and rule 15.11.2.12.
- c. Qualifying matters for Avon River Precinct (Te Papa Ōtākaro) Zone and Open Space Community Parks, as recommended by the IHP, specifically:
  - i. Part 5, Sections 22 – 24, pp126 – 130.
  - ii. Part 7, page 29.
  - iii. Part 8, Appendix G.
  - iv. IHP – Minute 51 (as **Attachment C**).
- d. Qualifying matters for waterbody setbacks (all provisions), as recommended by the IHP, specifically:
  - i. Part 5 – (Section 5), page 11.
  - ii. Part 8.
- e. Qualifying matters for Heritage items and settings (**mapping only**), as recommended by the IHP, specifically:
  - i. Part 1.
  - ii. Part 5, Section 10, page 25 – 15 sites listed in paragraph 87 (c), (d) and (e) only.
  - iii. Part 8.



- f. Qualifying matters for Significant trees (all provisions), as recommended by the IHP, specifically (**Attachment D**):
  - i. Part 5 – Section 21, page 116.
  - ii. Part 8, Appendix G (Chapters 2 (only to retain operative “Dripline” definition, remove proposed “Tree protection zone radius” definition) and 9.4, and Appendix 9.4.7.1).
- g. Other provisions required to be updated as a consequential change for the City Centre Zone:
  - i. Subdivision rules: 8.6.1 Table 2.d;
  - ii. Earthwork rules: 8.9.2.1 Table 9 e.iii;
  - iii. Transport rules: 7.4.2.5 NC3;
  - iv. Noise rules: 6.1.6.2.9.a.i.D;
  - v. Light spill rules: 6.3.6 Light Spill Standard by zone Table 6.3.6.1. ii.;
  - vi. Sign rules: 6.8.4.1.1 P8, P9, P11; 6.8.4.1.3 RD5; 6.8.4.2.4.b..

**Heritage items and settings**

- 5. Accepts the Independent Hearings Panel recommendations, as provided on the IHP Webpage (<https://chch2023.ihp.govt.nz/recommendations-report/>), pursuant to Schedule 1 clause 101 of the Resource Management Act 1991, to:
  - a. change the location of the listing for the Citizens War Memorial within Cathedral Square; and
  - b. remove the following heritage items and settings from heritage protections in the District Plan:
    - i. 471 Ferry Road
    - ii. 137 Cambridge Terrace, Harley Chambers
    - iii. 40 Norwich Quay (demolished)
    - iv. 136 Barbadoes Street - Cathedral of the Blessed Sacrament (demolished)
    - v. 32 Armagh Street - Blue Cottage
    - vi. 65 Riccarton Road - St James’ Church
- 6. Delegates authority to the Head of Planning and Consents to make changes of minor effect or correct minor errors in the accepted Independent Hearings Panel recommendations before publicly notifying its decision on Recommendations 4 and 5.
- 7. Agrees to publicly notify its decisions in Recommendations 4 and 5 and to serve the public notice on all submitters to the Plan Change 14 Hearings.

Mayor/Councillor MacDonald

**Carried**

Councillor Johanson requested that his vote against the resolutions be recorded.

Councillor Scandrett requested that his vote against resolution 5a be recorded.



Councillor Fields left the meeting at 10.10 am and returned at 10.14 am during consideration of Item 5.  
Councillor MacDonald left the meeting at 10.12 am and returned at 10.16 am during consideration of item 5.

The meeting adjourned at 10.20 am and reconvened at 10.31 am.

Councillor Templeton joined the meeting at 10.40am during debate of Item 5.

## **5. Application to the 2024/25 Capital Endowment Fund - Youth Hub Trust**

### **Council Comment**

1. Council Officers John Filsell, Joshua Wharton and Danielle Endacott joined the table to present the report.
2. Council Officers tabled updated Officer Recommendations which was to provide a grant of \$500,000, as opposed to \$1,030,000, in 2025/26 from the Capital Endowment Fund (CEF) to The Youth Hub Trust (Trust) towards Stage Two development and delivery of the Youth Hub Events Space. The purpose of the update was to enable an opportunity for the Trust to seek additional funding from other sources. It was noted that the Trust would be able to submit a further application to the CEF should they not be able to secure alternative funding sources.
3. The updated Officer Recommendations were Moved by the Deputy Mayor and Seconded by the Mayor.
4. Following further discussions clarification was sought which confirmed that if the Council were to approve a lower grant of \$500,000 in 2025/26, this would have an impact on the Trust's ability to commence with Stage 2 of the project.
5. Due to the new information provided, the Deputy Mayor and Mayor agreed to Move and Second the Original Officer Recommendations which included a minor change to Recommendation 1a (as underlined below), and when put to the vote were declared carried.

### **Original Officer Recommendations**

That the Council:

1. Makes a grant from the Capital Endowment Fund of \$970,000 in 2024/25 and \$1,030,000 in 2025/26 to The Youth Hub Trust towards Stage Two development and delivery of the Youth Hub Events Space, on the condition that:
  - a. The funding is released in two instalments, with the second instalment dependant on evidence of the project's viability to be brought to completion.
  - b. Mid-term reporting is submitted prior to release of the second instalment.
  - c. Final reporting is submitted within six months of project completion.

### **Updated Officer Recommendations**

That the Council:

1. Makes a grant from the Capital Endowment Fund of \$970,000 in 2024/25 and \$500,000 in 2025/26 to The Youth Hub Trust towards Stage Two development and delivery of the Youth Hub Events Space, on the condition that:



- a. The funding is released in two instalments, both dependant on evidence of the project's viability to be brought to completion.
  - b. Mid-term reporting is submitted prior to release of the second instalment.
  - c. Final reporting is submitted within six months of project completion.
2. That Council underwrites \$530,000 in 2025/26 to the Youth Hub Trust if required.

**Council Resolved CNCL/2024/00133**

That the Council:

1. Makes a grant from the Capital Endowment Fund of \$970,000 in 2024/25 and \$1,030,000 in 2025/26 to The Youth Hub Trust towards Stage Two development and delivery of the Youth Hub Events Space, on the condition that:
  - a. The funding is released in two instalments, with each ~~the second~~ instalment dependant on evidence of the project's viability to be brought to completion.
  - b. Mid-term reporting is submitted prior to release of the second instalment.
  - c. Final reporting is submitted within six months of project completion.

Deputy Mayor/Mayor

**Carried**



## 6. Cashel / Clarkson Temporary Improvements

**Council Resolved CNCL/2024/00134**

### **Officer Recommendations accepted without change**

That the Council:

1. Receives the information in the Cashel / Clarkson Temporary Improvements Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees that recommendations 5 to 8 below for the Cashel / Clarkson Temporary Improvements project are for a maximum two-year time period.
4. Notes that staff will report back to Council before the end of the two-year period as to whether the community want the improvements amended, removed or extended for an additional two years.
5. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 6 to 8 below.
6. Approves the removal of two unmarked carpark spaces on the south side of Cashel Street commencing at a point 42 metres west of its intersection with Clarkson Avenue and extending in a westerly direction for 11 metres as detailed on plan TG148801, dated 30/07/2024 and included in this report as Attachment A.
7. Approves the placement of five planter boxes and one bike corral on Cashel Street between Barbadoes Street and Clarkson Avenue as detailed on plan TG148801, dated 30/07/2024 and included in this report as Attachment A.
8. Approves a restriction on the parking of vehicles to a maximum period of 30 minutes (in place of P60) on the south side of Cashel Street, commencing at a point 12 metres west of its intersection with Clarkson Avenue and extending in a westerly direction for a distance of 30 metres as detailed on plan TG148801, dated 30/07/2024 and included in this report as Attachment A.
9. Approves that recommendations 5 to 8 above take effect when the parking signage and/or road markings associated with the recommendations are completed.

Councillor McLellan/Councillor Coker

**Carried**



Councillor McLellan left the meeting at 10.59 am and returned at 11.33 am during consideration of Item 7.

The meeting adjourned at 11.03 am and reconvened at 11.33 am during consideration of Item 7.

Councillor Moore left the meeting at 11.03 am and did not return.

Councillor Gough returned to the meeting at 11.48am during consideration of Item 7.

## **7. Hagley Park & Botanic Gardens - Parking Meters**

### **Council Comment**

1. Council Officers Guy Williams, Rupert Bool, Andrew Hensley and Wolfgang Bopp joined the table to present the report and tabled two minor updates to Recommendations 24 and 25 (as underlined below).
2. The updated Officer Recommendations were Moved by Councillor Coker and Seconded by Councillor MacDonald (Motion).
3. An amendment to change the charged parking hours on weekends from 8:00am - 5:00pm to 10:00am - 4:00pm was Moved by Councillor Templeton and Seconded by Councillor Harrison-Hunt (refer to amendment 3b, 4b, 5b and 6b below). Due to the nature of the amendment, a further noting provision was included to reflect that the alteration of hours on weekends would have an impact on revenue and was an alteration of the previous decision made as part of the 2024-34 Long Term Plan (refer to amendment 26).
4. The meeting held one debate for the amendment and motion.
5. When put to the vote the amendment was declared lost.
6. When put to the vote the motion was declared carried.

### **Updated Officer Recommendations Moved and Seconded**

That the Council:

1. Approves that any previously approved resolutions be revoked, in accordance with Clause 6 (2) of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, car parking areas described in this report, pertaining to parking or stopping restrictions, made pursuant to any Bylaw, Local Government Act or any Land Transport Rule, to the extent that they are in conflict with, or recommended to be removed, in regard to the parking or stopping restrictions described in recommendations 2-24 below.
2. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, Armagh Street – Botanic Car Park as detailed on plan, Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A. This restriction is to apply on any Monday to Sunday 8:00am to 5:00pm.
3. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, Riccarton Ave – Botanic Car Park, as detailed on plan Hagley Park – Riccarton Avenue – Botanic Car Park, (TG148381 dated 10/09/2024)



Attached to this report as Attachment B. This restriction is to apply on any Monday to Sunday 8:00am to 5:00pm.

4. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply on any Monday to Sunday, 8:00am to 5:00pm.
5. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park Horticultural Car park, as detailed on plan Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply on any Monday to Sunday 8:00am to 5:00pm.
6. Approves that in accordance with Clause 8 (1) (e) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking subject to metered parking within Hagley Park, as described in recommendation 2. above, be subject to a minimum tariff of \$2.00 for the first 60 minutes and then \$1.30 per 60-minute time period thereafter up to a maximum of \$4.60 per 180-minute time period.
7. Approves that in accordance with Clause 8 (1) (e) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking subject to metered parking within Hagley Park, as described in recommendation 3. above, be subject to a minimum tariff of \$2.00 for the first 60 minutes and then \$1.30 per 60-minute time period thereafter up to a maximum of \$4.60 per 180-minute time period.
8. Approves that in accordance with Clause 8 (1) (e) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking subject to metered parking within Hagley Park, as described in recommendation 4. above, be subject to a minimum tariff of \$2.00 for the first 60 minutes and then \$1.30 per 60-minute time period thereafter up to a maximum of \$4.60 per 180-minute time period.
9. Approves that in accordance with Clause 8 (1) (e) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking subject to metered parking within Hagley Park, as described in recommendation 5. above, be subject to a minimum tariff of \$2.00 for the first 60 minutes and then \$1.30 per 60-minute time period thereafter up to a maximum of \$4.60 per 180-minute time period.
10. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, within the Hagley Park, Armagh Street – Botanic Car Park as detailed on plan Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A. This restriction is to apply at all times.
11. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, within the Hagley Park, Riccarton Avenue Botanic Car Park, as detailed on plan Hagley Park – Riccarton



Avenue – Botanic Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment B. This restriction is to apply at all times.

12. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, within the Hagley Park, Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply at all times.
13. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, within the Hagley Park Horticultural Car park, as detailed on plan Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply at all times.
14. Approves that a Motorcycle Stand be installed, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply at all times.
15. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and be reserved for electric vehicles for the purpose of charging their batteries only, and that this parking be subject to metered parking within the Armagh Street – Botanic Car Park, as described in recommendation 2. above, and as detailed on plan Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A
16. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of vehicles be reserved for vehicles with an approved parking permit which is subject to a prior agreement with Council, prominently displayed in the vehicle, within the Hagley Park Hagley Park, Armagh Street – Botanic Car Park as detailed on plan Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A. This restriction is to apply at any time.
17. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of vehicles be reserved for vehicles with an approved parking permit which is subject to a prior agreement with Council, prominently displayed in the vehicle, within the Hagley Park, Riccarton Ave – Botanic Car Park, as detailed on plan Hagley Park – Riccarton Avenue – Botanic Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment B. This restriction is to apply at any time.
18. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of vehicles be reserved for vehicles with an approved parking permit which is subject to a prior agreement with Council, prominently displayed in the vehicle, within the Hagley Park, Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply at any time.
19. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of vehicles be reserved for vehicles with an approved parking permit which is subject to a prior agreement with Council, prominently displayed in the vehicle, within the Hagley Park, Horticultural Car Park, as detailed on plan Hagley Park –



Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply at any time.

20. Approves, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time within the Hagley Park Hagley Park, Armagh Street – Botanic Car Park as detailed on plan Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A
21. Approves, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time within the Hagley Park, Riccarton Ave – Botanic Car Park, as detailed on plan Hagley Park – Riccarton Avenue – Botanic Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment B
22. Approves, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time within the Hagley Park, Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C.
23. Approves, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time within the Hagley Park, Horticultural Car Park, as detailed on plan Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D.
24. Approves, in accordance with Cause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that a P5 Loading Zone, restricted to a maximum period of 5 minutes, be installed within the Hagley Park, Horticultural Car Park, as detailed on plan, Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply at all times.
25. Approves that the recommendations 2 - 24 above, if approved as resolutions, take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

Councillor Coker/Councillor MacDonald

**Moved/Seconded**

### Council Decision

3. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, Armagh Street – Botanic Car Park as detailed on plan, Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A. This restriction is to apply on any:
  - a. Monday to Friday 8:00am to 5:00pm.
  - b. Saturday to Sunday 10:00am to 4:00pm.
4. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, Riccarton Ave – Botanic Car Park, as detailed on plan Hagley Park – Riccarton Avenue – Botanic Car Park,



(TG148381 dated 10/09/2024) Attached to this report as Attachment B. This restriction is to apply on any:

- a. Monday to Friday 8:00am to 5:00pm.
  - b. Saturday to Sunday 10:00am to 4:00pm.
5. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply on any:
- a. Monday to Friday 8:00am to 5:00pm.
  - b. Saturday to Sunday 10:00am to 4:00pm.
6. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park Horticultural Car park, as detailed on plan Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply on any:
- a. Monday to Friday 8:00am to 5:00pm.
  - b. Saturday to Sunday 10:00am to 4:00pm.
7. Notes that Recommendations 3b, 4b, 5b, 6b will have an implication on revenue and is an alteration of the previous decision made as part of the 2024-34 Long Term Plan.

Councillor Templeton/Councillor Harrison-Hunt

Lost

### **Council Resolved CNCL/2024/00135**

That the Council:

1. Approves that any previously approved resolutions be revoked, in accordance with Clause 6 (2) of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, car parking areas described in this report, pertaining to parking or stopping restrictions, made pursuant to any Bylaw, Local Government Act or any Land Transport Rule, to the extent that they are in conflict with, or recommended to be removed, in regard to the parking or stopping restrictions described in recommendations 2-24 below.
2. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, Armagh Street – Botanic Car Park as detailed on plan, Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A. This restriction is to apply on any Monday to Sunday 8:00am to 5:00pm.
3. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, Riccarton Ave – Botanic Car Park, as detailed on plan Hagley Park – Riccarton Avenue – Botanic Car Park, (TG148381 dated 10/09/2024)



Attached to this report as Attachment B. This restriction is to apply on any Monday to Sunday 8:00am to 5:00pm.

4. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply on any Monday to Sunday, 8:00am to 5:00pm.
5. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and subject to payment at Parking Meters, (including Pay by Plate machines or any approved means of payment), in accordance with Clauses 7 & 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park Horticultural Car park, as detailed on plan Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply on any Monday to Sunday 8:00am to 5:00pm.
6. Approves that in accordance with Clause 8 (1) (e) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking subject to metered parking within Hagley Park, as described in recommendation 2. above, be subject to a minimum tariff of \$2.00 for the first 60 minutes and then \$1.30 per 60-minute time period thereafter up to a maximum of \$4.60 per 180-minute time period.
7. Approves that in accordance with Clause 8 (1) (e) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking subject to metered parking within Hagley Park, as described in recommendation 3. above, be subject to a minimum tariff of \$2.00 for the first 60 minutes and then \$1.30 per 60-minute time period thereafter up to a maximum of \$4.60 per 180-minute time period.
8. Approves that in accordance with Clause 8 (1) (e) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking subject to metered parking within Hagley Park, as described in recommendation 4. above, be subject to a minimum tariff of \$2.00 for the first 60 minutes and then \$1.30 per 60-minute time period thereafter up to a maximum of \$4.60 per 180-minute time period.
9. Approves that in accordance with Clause 8 (1) (e) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking subject to metered parking within Hagley Park, as described in recommendation 5. above, be subject to a minimum tariff of \$2.00 for the first 60 minutes and then \$1.30 per 60-minute time period thereafter up to a maximum of \$4.60 per 180-minute time period.
10. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, within the Hagley Park, Armagh Street – Botanic Car Park as detailed on plan Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A. This restriction is to apply at all times.
11. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, within the Hagley Park, Riccarton Avenue Botanic Car Park, as detailed on plan Hagley Park – Riccarton



Avenue – Botanic Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment B. This restriction is to apply at all times.

12. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, within the Hagley Park, Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply at all times.
13. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, within the Hagley Park Horticultural Car park, as detailed on plan Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply at all times.
14. Approves that a Motorcycle Stand be installed, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, within the Hagley Park, Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply at all times.
15. Approves that the parking of vehicles be restricted to a maximum period of 180 minutes and be reserved for electric vehicles for the purpose of charging their batteries only, and that this parking be subject to metered parking within the Armagh Street – Botanic Car Park, as described in recommendation 2. above, and as detailed on plan Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A
16. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of vehicles be reserved for vehicles with an approved parking permit which is subject to a prior agreement with Council, prominently displayed in the vehicle, within the Hagley Park Hagley Park, Armagh Street – Botanic Car Park as detailed on plan Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A. This restriction is to apply at any time.
17. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of vehicles be reserved for vehicles with an approved parking permit which is subject to a prior agreement with Council, prominently displayed in the vehicle, within the Hagley Park, Riccarton Ave – Botanic Car Park, as detailed on plan Hagley Park – Riccarton Avenue – Botanic Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment B. This restriction is to apply at any time.
18. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of vehicles be reserved for vehicles with an approved parking permit which is subject to a prior agreement with Council, prominently displayed in the vehicle, within the Hagley Park, Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C. This restriction is to apply at any time.
19. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of vehicles be reserved for vehicles with an approved parking permit which is subject to a prior agreement with Council, prominently displayed in the vehicle, within the Hagley Park, Horticultural Car Park, as detailed on plan Hagley Park –



- Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply at any time.
20. Approves, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time within the Hagley Park Hagley Park, Armagh Street – Botanic Car Park as detailed on plan Hagley Park – Armagh Street – Botanic Car Park, (TG148381 dated 11/09/2024) Attached to this report as Attachment A
  21. Approves, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time within the Hagley Park, Riccarton Ave – Botanic Car Park, as detailed on plan Hagley Park – Riccarton Avenue – Botanic Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment B
  22. Approves, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time within the Hagley Park, Cricket Oval Car Park, as detailed on plan Hagley Park – Cricket Oval Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment C.
  23. Approves, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time within the Hagley Park, Horticultural Car Park, as detailed on plan Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D.
  24. Approves, in accordance with Cause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that a P5 Loading Zone, restricted to a maximum period of 5 minutes, be installed within the Hagley Park, Horticultural Car Park, as detailed on plan, Hagley Park – Horticultural Centre Car Park, (TG148381 dated 10/09/2024) Attached to this report as Attachment D. This restriction is to apply at all times.
  25. Approves that the recommendations 2 - 24 above, if approved as resolutions, take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

Councillor Coker/Councillor MacDonald

**Carried**

Councillor Johanson requested that his vote against the resolutions be recorded.

## 8. Events Funding

**Council Resolved CNCL/2024/00136**

**Officer Recommendation accepted without change**

That the Council:

1. Receives the information in the Events Funding Report.

Mayor/Councillor Harrison-Hunt

**Carried**



Councillors Gough and MacDonald left the meeting at 12.10 pm and returned at 12.13 pm during consideration of Item 9.  
Councillor Scandrett left the meeting at 12.14 pm during consideration of Item 9 and did not return.

## **9. Youth Portfolio Lead Report**

**Council Resolved CNCL/2024/00137**

**Portfolio Lead Recommendation accepted without change**

That the Council:

1. Receives the information in the Youth Portfolio Report.

Councillor Harrison-Hunt/Councillor Peters

**Carried**

### **Attachments**

- A Youth Portfolio Lead Report - Presentation to Council

Councillor Henstock left the meeting at 12.16 pm and returned at 12.17 pm during consideration of Item 10.

## **10. Mayor's Monthly Report**

**Council Resolved CNCL/2024/00138**

**Mayor's Recommendation accepted without change**

That the Council:

1. Receives and notes the information in the Mayor's Monthly Report.

Councillor Barber/Mayor

**Carried**



**11. Resolution to Exclude the Public Te whakataunga kaupare hunga  
tūmatanui**

**Council Resolved CNCL/2024/00139**

That Bryan Pearson and Paul Silk of Christchurch City Holdings Ltd, remain after the public have been excluded for Items 12 and 13 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Council.

**AND**

That at 12.20 pm the resolution to exclude the public set out on pages 86 to 87 of the agenda and pages 5 to 6 of the supplementary agenda be adopted.

Councillor MacDonald/Councillor Henstock

Carried

**The public were re-admitted to the meeting at 1.04 pm.**

**Karakia Whakamutunga**

**Meeting concluded at 1.05 pm.**

**CONFIRMED THIS 2<sup>ND</sup> DAY OF OCTOBER 2024**

**MAYOR PHIL MAUGER  
CHAIRPERSON**

**Item 11  
Attachment A**







## 12. Monthly Report from the Community Boards - September 2024

Reference Te Tohutoro: 24/1614105

Report of Te Pou Matua: The Chairpersons of all Community Boards

Accountable ELT Member  
Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide the Council with an overview of initiatives and issues recently considered by the Community Boards. This report attaches the most recent Community Board Area Report included in each Board's public meeting. Please see the individual agendas for the attachments to each report.
- 1.2 Each Board will present important matters from their respective areas during the consideration of this report and these presentations will be published with the Council minutes after the meeting.

### 2. Community Board Recommendations Ngā Tūtohu a te Poari Hapori

That the Council:

1. [Receives the information in the Monthly Report from the Community Boards - September 2024 Report.](#)

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report September 2024	24/1614193	66
B  	Waimāero Fendalton-Waimairi-Harewood Community Board Area Report September 2024	24/1614195	74
C  	Waipapa Papanui-Innes-Central Community Board Area Report September 2024	24/1614196	80
D  	Waipuna Halswell-Hornby-Riccarton Community Board Area Report September 2024	24/1614198	96
E  	Waitai Coastal-Burwood-Linwood Community Board Area Report September 2024	24/1614199	108
F  	Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report September 2024	24/1614202	121



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**13. Waihoru Spreydon-Cashmere-Heathcote Community Board  
Area Report - September 2024**

Reference Te Tohutoro: 24/1318208  
Responsible Officer(s) Te Jess Garrett, Waihoru Spreydon-Cashmere-Heathcote Community  
Pou Matua: Governance Manager  
Accountable ELT  
Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

**1. Purpose of Origin of the Report Te Pūtake Pūrongo**

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This is a monthly staff-generated report.

**2. Officer Recommendations Ngā Tūtohu**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- 1. [Receives the information in the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - September 2024 Report.](#)

**3. Community Support, Governance and Partnership Activity**

**3.1 Community Governance Projects**

Activity	Detail	Timeline	Strategic Alignment
Community Service Awards 2024	Nominations for Community Service Awards closed on 16 August, the Board will be considering them at the September meeting.	Ongoing	Strengthening Communities Together Strategy
Half-Court Basketball Project	The half-court basketball project at Cornelius O'Connor Reserve in Addington is progressing smoothly, with plans actively being developed. We are currently in the consultation phase.	Ongoing	Strengthening Communities Together Strategy
Hoon Hay Fiesta	Preparations are in progress for the Hoon Hay Fiesta Community Event, scheduled to take place at Hoon Hay Park on Thursday 14 November 2024.	14 November 2024	Strengthening Communities Together Strategy. Community Board Project
Summer with your neighbours	Applications for 2024/25 Summer with your neighbours closed on 11 August for events to be held from 26 October to 31 March. The Board will be considering the applications at their September meeting.	Ongoing	Strengthening Communities Together Strategy
Somerfield Hall	Renovations are complete. On Saturday 28 September, Celebrate Somerfield will take place at the hall. Part of the	28 September 2024	Strengthening Communities Together Strategy.



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	event is an opportunity to invite people to the refurbished hall, raise awareness of activities at the hall and encourage activation of the facility.		
Walk n Talk	Walk n Talk Programmes for the second half of the year are available online with flyers distributed to relevant local community groups, link to flyer: <a href="https://www.christchurchcitycouncil.govt.nz/links/2024/08/26/walk-n-talk-programme-flyer">Walk 'n' Talk : Christchurch City Council (ccc.govt.nz)</a>	Ongoing	Strengthening Communities Together Strategy.

### 3.2 Community Funding Summary

#### 3.2.1 Community Board Discretionary Response Fund 2024/25 – as at 26 August 2024:

- Discretionary Response Fund balance for 2024/25 is \$88,899.00
- Youth Achievement and Development Fund balance is \$5,800.00
- The Off the Ground Fund balance is \$2,710.00
- The Shape Your Place Toolkit Fund balance is \$2,000.00

The 2024/25 Discretionary Response Fund Spreadsheet as at 26 August 2024 is **attached** for record purposes.

#### 3.2.2 Youth Development Fund Applications

The following Youth Development Fund applications have been approved since the last Area Report:

Name	Event	Amount
Isabella Faingaanuku	Netball NZ U18 Championships in Dunedin	\$150
Poppy Wyndham	U19 World Rowing Championships, Canada	\$350
Jonah Cropp	2024 World U20 Athletics Championships, Peru	\$350
Kiera Marie Hall	2024 World U20 Athletics Championships, Peru	\$350

The Youth Development Fund Decision Matrices are **attached** for record purposes.

#### 3.2.3 Off the Ground Fund Applications

The following Off the Ground Fund applications have been approved since the last Area Report:

Name	Event	Amount
Cashmere Residents Emergency Support Team (CREST)	St John 3 Steps for Life Community Education Session	\$290

The Off the Ground Fund Decision Matrix is **attached** for record purposes.

### 3.3 Participation in and Contribution to Decision Making



**Waihoru Spreydon-Cashmere-Heathcote Community Board**  
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**3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- The Waihoru Spreydon-Cashmere-Heathcote 2023-25 Community Board Plan was adopted by the Board at their meeting in May 2023 and can be found online [here](#).
- Progress on the Community Board Plan can be found online [here](#).

**3.3.2 Council Engagement and Consultation.**

- Proposed improvements for Waltham School crossings on Waltham Road and Hastings Street East were consulted on from 1 July to 15 July for the Board to make a decision in September 2024.
- Proposed upgrades to the existing St Peter's School crossing on Beckenham Street were consulted on from 3 July to 31 July for the Board to make a decision in September/October 2024.
- The community had the opportunity from 29 May to 26 June to submit feedback on the proposed Landscape Development Plan for Purau Reserve which will help to inform the staff recommendation to the Board in late 2024.
- Proposed safety improvements from pedestrians on Richmond Hill Road were being consulted on from 2 August to 8 September 2024 for the Board to make a decision on in November/December 2024.
- The community were able to provide feedback on the Council's play spaces network plan from 5 to 31 August 2024 to help inform the draft plan that will go out for consultation in early 2025. The Board hosted a workshop with community on 27 August 2024.
- The draft landscape plan for Barnett Park Vally is open for feedback from 21 August to 18 September 2024 for the Board to make a decision in November/December 2024.

**3.4 Governance Advice**

**3.4.1 Public Forum** – The Board received the following public forum presentations at its 15 August meeting and its Community Open Forum on 29 August 2024:

- The Chairperson of Sumner Community Residents Association & Hub updated the Board on their recent activities.
- A local resident addressed the Board in relation to ongoing issues of damage to private and Council property.
- A local resident spoke to the Board in relation to a 1898 Benz motor vehicle that has historical connections to the Sumner community.
- Members from the successful team of Cashmere High School students that participated in the June 2024 Future Problem Solving International Conference at Indiana University, Bloomington, USA, spoke to the Board.

**3.4.2 Deputations** – The Board received the following deputations at its 15 August meeting:

- A local resident addressed the Board in relation to the proposed pedestrian and bus layover improvements on Wakefield Avenue near Sumnervale Drive report.
- Members of Karitane Valley Tree Planting Group spoke to the Board in relation to the proposed community tree planting sites for 2024 report.



**Waihoru Spreydon-Cashmere-Heathcote Community Board**  
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3.4.3 **Correspondence** – The Board received the following correspondence during the month of August:

- A request for no-stopping restrictions on Ruskin Street.
- Road layout issues at the Colombo/Dyers/Cashmere/Centaurus Road roundabout.
- Safety concerns at the Tennyson Street cycle lane intersection with Eastern Terrace.
- Offer of support for a memorial for the former Sunnyside psychiatric patients buried in unmarked graves at Sydenham Cemetery.

3.4.4 **Information Sessions/Workshops** – The Board received the following information sessions/workshops in August 2024:

- Ōmōkihi Design Update
- Spreydon, Somerfield, Waltham, Beckenham CRAF - Project update
- Parks In-house Maintenance Mobilisation Introduction
- St Leonards Park - Proposed new Sumner sports pavilion and new lease

3.5 **Community Development**

3.5.1 Addington Neighbourhood Building Project

The month of August has been a busy one for "Kia Ora Addington" with skill sharing nights, games nights and preparing for the "Big Addington Clean Up" in September.

This month's skill sharing night was learning to braid and make spaghetti bolognaise, with great support from the local community in attendance.



Mānuka Rangatahi delivered a successful community games night with something for everyone to enjoy. With approximately 40 people in attendance, the night was a huge success.



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The "Big Addington Clean Up" is currently in the planning stages by the Kia Ora Addington team, who are rallying community support for the week long event. This initiative will encourage neighbours and friends to come together and form their own clean up crew with the support of resources given by Kia Ora Addington, including the incentive of "post clean up snacks". All rubbish will be collected and disposed by the Kia Ora Addington Team.



3.5.2 Cook Islands Language Week Celebration

Cook Islands Language week was celebrated during 4-10 August. With celebrations of language, dance and traditions throughout the week, the Multicultural Centre was the perfect place to accommodate the 250+ people that attended over the Monday and Wednesday evening of events.

Attached are links to highlights of the two days that were shared via Facebook:



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<https://www.facebook.com/share/v/Ngvi6PcmdSNLCTKW/>

<https://www.facebook.com/share/v/oYviGWyBAeZEBvf/>

#### 4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

- 4.1 **Customer Service Request Report** – A report on open and completed tickets (requests for service) in July 2024 is **attached**.
- 4.2 **Graffiti Snapshot Report** – The July 2024 Graffiti snapshot **attached**.
- 4.3 **Attached Memos include:**
  - Barnett Park Conservation – Landscape Concept Plan
  - Disraeli Reserve Art Feature 'Sybil' Update
  - Seagar Park – Mokihi Community Garden
  - Cave Rock Signal Station Mast Lights
  - Response to Correspondence - Pedestrian and Cycle safety in Sydenham, July 2024
  - Transport Issues in Hoon Hay Area - Staff Response
- 4.4 At its Information Session on 18 April 2024, the Waihoru Spreydon-Cashmere-Heathcote Community Board received a public forum from the Taylors Mistake Land Company. The Board requested staff investigate and report back on the use of Bach Licence fees to offset the costs of weed control and maintenance of fences. Staff responded: *We have established a working group with the Bach owners' association to discuss the process for allocating funding to support working in the area.*
- 4.5 As part of the Roundabout upgrade for Cashmere/Centaurus/Dyers/Colombo Roads, the Board requested that staff undertake an education campaign around the use of sharrows and roundabouts. Staff *shared they are pleased to announce that we have just released the following webpage [Sharrows: Christchurch City Council \(ccc.govt.nz\)](https://www.ccc.govt.nz/sharrows) with information on using sharrows and a video. As part of this launch, we are also working with the schools (Cashmere High School and Thorrlington Primary School) to share information through their newsletters or social media pages. Additionally, there will be some targeted marketing of the video through YouTube (geo-targeted 2km radius around the Colombo/Dyers/Centaurus roundabout). Lastly, we have some static collateral we can also use where appropriate.*
- 4.6 At its Information Session on 18 April 2024, the Waihoru Spreydon-Cashmere-Heathcote Community Board received a public forum from the Beckenham Neighbourhood Association regarding planter boxes and the temporary relocation of services. The Board requested staff investigate and report back on the temporary safety improvements at Fisher Avenue and Norwood Street intersection. Staff advised: *they are investigating options to implement a permanent solution at the Norwood Street / Fisher Avenue intersection as part of the CRAF programme. The project team are meeting with representatives of the Beckenham Neighbourhood Association next week (12 July) to discuss this prior to a design option being progressed.*
- 4.7 At its Meeting on 11 April 2024, the Waihoru Spreydon-Cashmere-Heathcote Community Board received a public forum from the Mt Pleasant Pottery Group regarding car parking options. The Board requested staff investigate and report to the board, staff have responded: *we removed 30 Raekura Place from the Long Term Plan disposal list. We've*



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*discussed the options for the site with the Property team and have sent the following sketch back to the club for consideration. While this would require Community Board/Council approval, it's a starting point for discussion. It includes a ten-bay carpark provided (as a lease, funded by club) accessed via a shared driveway/easement with two lots in front created and disposed of (potentially to help pay for the driveway works, we are looking into this). The club would be responsible for leasing the carpark area only. At this point we have not included lighting as it is a large cost for a club who indicated that money was tight, and they didn't specifically request this in their presentation. If they do want it though and are happy to fund it, then this can also be included.*



*Note that the area shown for access/carparking, and possible residential lots is clear of life risk hazards. The rockfall area is shown as planted out in the sketch, and this would be held by Council long term.*

- 4.8 At its Meeting on 14 December 2023, the Waihoru Spreydon-Cashmere-Heathcote Community Board received a public forum regarding traffic safety concerns on Locarno Street, St Marks Primary School. The Board requested staff investigate and report back a solution to the Board. Staff advised: *they have met with the school to discuss their concerns and have been working with them to finalise a plan for wider consultation which will commence this week. Speed/traffic count surveys have also been completed.*
- 4.9 At its Meeting on 14 March 2018, the Linwood-Central-Heathcote Community Board requested staff confirms that the water fountains (\$20,000) and Sumner Changing Sheds (\$100,000) projects approved through the 2017/18 Annual Plan are to be implemented.
- a. Request that the Board confirms the intended location of the new fountains prior to their installation.

Staff responded: Surf schools now required to provide own changing tents when operating at Scarborough as a condition of licence. No complaints received over last summer season. Changing sheds not required. This opinion echoed by Surf Life Saving NZ. Project budget incorporated into Community Parks New Development Programme.



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Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	2024/25 Waihoru Discretionary Response Fund as at 26 August 2024	24/1519218	
B	Decision Matrix YDF - Isabella Faingaanuku	24/1477283	
C	Decision Matrix YDF - Poppy Wyndham	24/1477288	
D	Decision Matrix YDF - Jonah Cropp	24/1477290	
E	Decision Matrix YDF - Kiera Hall	24/1477292	
F	Decision Matrix Off the Ground Fund - CREST	24/1477294	
G	Waihoru Customer Service Request Report - July 2024	24/1480688	
H	Waihoru Graffiti Snapshot Report - July 2024	24/1410866	
I	Memo - Barnett Park Landscape Concept Plan	24/1410869	
J	Memo - Disraeli Reserve Art Feature 'Sybil' Update	24/1442495	
K	Memo - Seager Park - Mokihi Community Garden	24/1391547	
L	Memo - Cave Rock Signal Station Mast Lights	24/1401924	
M	Memo - Response to Correspondence - Pedestrian and Cycle safety in Sydenham, July 2024	24/1482710	
N	Memo - Transport Issues in Hoon Hay Area - Staff Response	23/2108878	

Signatories Ngā Kaiwaitohu

<b>Authors</b>	Jane Walders - Support Officer Heather Davies - Community Development Advisor Nime Ah Kam-Sherlock - Community Recreation Advisor Shanelle Temaru-Ilalio - Community Recreation Advisor Jonathon Jones - Community Board Advisor
<b>Approved By</b>	Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships



Waimāero Fendalton-Waimairi-Harewood Community Board  
09 September 2024



## 11. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - September 2024

Reference Te Tohutoro: 24/1427259

Responsible Officer(s) Te Maryanne Lomax, Community Governance Manager,  
Pou Matua: marianne.lomax@ccc.govt.nz

Accountable ELT Andrew Rutledge, Acting General Manager Citizens and Community  
Member Pouwhakarae:

### 1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - September 2024.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

##### 3.1.1 Belfast Emergency Response Plan - Residents' Foldout Project

The Belfast Community Network have developed and co-ordinate the Belfast Emergency Response Plan (BERP). This has recently been updated and the group are looking to distribute information to Belfast Residents by way of a foldout that will be delivered to every home in Belfast.

As part of this, students doing Social Work at ARA have taken on developing the foldout as a project. A meeting with the students, their supervisor, Belfast Community Network staff, Civil Defence and local Community Development Advisor, Natalie Dally, took place on 19 August 2024. The session was to look at how the material will be presented and specific content around key community messages. A local church has offered to deliver the foldout and it will go out with the Fendalton-Waimairi-Harewood Safety Leaflet as a joint Council and community project.



Staff from the Belfast Community Network, ARA students and Civil Defence staff



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**3.1.2 Fendalton-Waimairi-Harewood Community Liaison Meeting**

On 14 August 2024, the Fendalton-Waimairi-Harewood Community Liaison meeting brought together over 25 attendees at the Fendalton Library and Service Centre. The diverse group included representatives from community organisations, elected officials, and local and central government staff.

Key Highlights:

- Susan Wallace from Community Law Canterbury provided important updates on legal requirements for community groups, including new charity laws and changes for incorporated societies. She also highlighted upcoming workshops. For more information, email [communityeducation@canlaw.org.nz](mailto:communityeducation@canlaw.org.nz) or check out our latest community notices.
- Rose Challies from the Terra Nova Foundation introduced their Earth Positive Programme, which aims to enhance organisational resilience and reduce carbon emissions. The programme, funded by the Rātā Foundation, offers free workshops and tools for practical sustainability improvements. Learn more at Terra Nova Foundation.
- Hamish Campbell, MP for Ilam, shared his background and priorities, including housing, crime, education, and emphasised his commitment to working collaboratively with the community.

Attendees shared updates on upcoming events and initiatives.



*Rose Challies from the Terra Nova Foundation speaking to the group*

**3.1.3 School Principals Meeting**

On 1 August 2024, the Community Board hosted a meeting with the local school principals. Thirteen schools attended the meeting which involved discussions around a range of topics including:

- School road signs and speed limits
- Safe travel education programmes provided by the Council
- Swimming pool fencing
- Meeting frequency

Council staff also presented to the group on the Play Spaces Network Plan

It was agreed by the group that these meetings will be held twice annually.



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**3.1.4 Harewood Ward Activities/Updates**

Please see below updates of activities from Natalie Dally, Community Development Advisor:

- In August, Natalie facilitated a meeting between the Bishopdale Community Trust, Ōrauwhata: Bishopdale Library and St Margarets Church. The purpose of the meeting was to look at what activities they are all providing to and with the community currently and to identify: any gaps based on community needs, any opportunities for collaborations between the groups, areas each group were best placed to take a lead role on and any future projects or activities being, or to be, developed. The conversation included looking at the community needs and discussing if any research was required and possibly including other activity providers in a project. The meeting saw good connections created and gave a coordinated overview of what was happening in the community, understood by all and showed how they can complement each other in their programming and resources for the benefit of the whole community.
- Since the toilets in Bishopdale Mall have been painted there has been no graffiti reported in the toilets. This is a fantastic result, as the toilets have been on the weekly visit list for the graffiti team's repainting for years.
- Developments and growth in Belfast have seen Belfast School getting involved in our Play Spaces pre consultation, Englefield Nature Play project and Council staff are getting together with them to look at a possible joint playground project.
- Thanks to Belfast Community Network for identifying a dangerous mound opening up on the footpath in Sheldon Park. A visit from Council staff saw the footpath replaced and the area repaired so scooting school children can fly along the path safely.
- Belfast Area Residents Association are connecting with more and more residents after coming out of recess. One of the many projects they are looking at is the History of Belfast and we are currently looking into the possibility of reactivating the Belfast museum.
- The residents are continuing their repainting of concrete features in Northwood, the next one due is in Jaspar Place.

**3.1.5 Burnside Bryndwr Community Network Hui**

The recent Burnside Bryndwr Community Network Hui, held on 6th August 2024 at Silhouette Studios, was a vibrant gathering with over 20 attendees, including community groups, organisations, elected members, and representatives from local and central government departments and schools. The event provided a well-balanced mix of voices and fostered meaningful discussions.

The hui began with tea and coffee, followed by a warm welcome from Nicola McCormick, the MC.

The first session featured an update from the BBCN Working Group, followed by a brief Q&A. Participants then engaged in Speed Networking and Group Brainstorm, sharing what they loved about Burnside/Bryndwr and their concerns. This led to lively discussions, and each table shared key themes.

The event continued with a presentation by Melissa McCreanor, the Social Impact Manager at City Mission, followed by an interactive table activity focused on understanding community needs. Attendees identified key community sectors and



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brainstormed effective methods for gathering information on their needs, generating valuable ideas for future community planning.

David Baines, CEO of Kingdom Resources, delivered an insightful talk on his organisation's role in supporting the community and some of the workshops they run.

The feedback from the hui is currently being compiled and will be shared at a later date. Attendees were encouraged to stay for further networking, enjoying a last cup of tea as they strengthened the connections made throughout the morning.

Looking ahead, the hui plans to become an annual event and is considering moving to an earlier evening time to allow more community members to attend.



*Table discussions at the hui*

**3.2 Community Funding Summary**

3.2.1 A status report on the Board's 2024-25 Discretionary Response Fund and Youth Development Fund as at 24 August 2024 is attached (refer to **Attachment A**).

**3.2.2 Youth Development Fund**

Twelve applications have been approved under the Community Governance Manager's delegation:

- Immanuel Neal (*NZ National Rugby League Youth Tournament*) - \$200
- Clara Sellier (*Dubai World Series - Artistic Swimming*) - \$400
- Hamish Giddens (*Zurich Ballet Academy*) - \$500
- South Island Pasifika Sports Association (*Queensland Legal Carnival*) - \$400
- Ava White (*Canoe Polo World Championships*) - \$400
- Villa Maria College (*Secondary Schools Football Tournament - Lily McIntyre*) - \$100
- Kaitlyn Adams (*Canoe Polo World Championships*) - \$400
- Tavita Mason Toleafoa Calthorpe (*Māori Rugby League Tamariki Tournament*) - \$150
- Maia Peddie (*Cultural Exchange to Tahiti*) - \$300
- Noah Hansen (*Spirit of Adventure*) - \$150
- Marnix Fois (*Taekwondo Nationals Tournament in Palmerston North*) - \$100
- Xander Fois (*Taekwondo Nationals Tournament in Palmerston North*) - \$100

**3.2.3 Nomads United AFC**

Please see below 'thank you' from Nomads United AFC:

Nomads United AFC would like to extend our heartfelt thanks for your generous funding towards the purchase of our new gazebo. This addition to our club's resources proved to be invaluable during the recent July school holidays when six of our junior and youth teams competed in the prestigious Christchurch International Cup held at the Christchurch Football Centre.



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The gazebo provided our teams with a sheltered, dry place to regroup and recover between games. This simple, yet crucial, support made a significant difference in our teams' overall experience and performance. Over a two-week period, we had over 90 kids participating, along with their parents and whānau, and the gazebo became a central hub where everyone could come together, share in the excitement, and fully enjoy the tournament experience.

The sense of community and team spirit that was fostered under the shelter of the gazebo was truly remarkable, and it would not have been possible without your support. We are deeply grateful for your contribution, which will continue to have a lasting impact on our club and the young athletes who represent us.



**3.3 Participation in and Contribution to Decision Making**

**3.3.1 Report back on other Activities contributing to Community Board Plan**

- A progress report on the Community Board Plan was provided to the Board at their 6 May 2024 meeting. Next report will be completed in December 2024.

**3.3.2 Council Engagement and Consultation**

- There are currently no projects out for consultation impacting on the Fendalton-Waimairi-Harewood Board area.
- Recently closed:
  - UC Athletics Club upgrade at Fendalton Park (*closed 4 September 2024*)
  - Life In Christchurch - Neighbourhoods Survey (*closed 8 September 2024*)
  - How do you play? - early engagement on the development of the Play Spaces Network Plan (*closed 31 August 2024*)
  - Cranford Street Transport Options (*closed 26 August 2024*)

**4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori**

- 4.1 Customer Service Request Report - Hybris monthly report for July 2024 attached, providing an overview of the number of Customer Service Requests that have been received, including the



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- types of requests being received and a breakdown of how they are being reported (refer to **Attachment B**).
- 4.2 Graffiti Snapshot (citywide) - July 2024 (refer to **Attachment C**)
  - 4.3 SWN - Greers/Langdons Traffic Lights Project (*circulated 30 July 2024*)
  - 4.4 SWN - Grahams Road/Waimairi Road Roundabout - safety improvements (*circulated 14 August 2024*)
  - 4.5 SWN - Grahams Road/Waimairi Road Roundabout - safety improvements - updated (*circulated 16 August 2024*)
  - 4.6 SWN - Inglewood Place - watermain renewal (*circulated 21 August 2024*)
  - 4.7 SWN - Idris Road - watermain renewal (*circulated 21 August 2024*)
  - 4.8 SWN - Mona Vale - driveway and path renewals (*circulated 22 August 2024*)
  - 4.9 Memo - Our Play Spaces Network Plan (*circulated 7 August 2024*)
  - 4.10 Memo - Greers/Langdons Traffic Lights - Design Update (refer to **Attachment D**)
  - 4.11 Memo - Ilam Wastewater Upgrade (refer to **Attachment E**)

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Fendalton-Waimairi-Harewood Board Funding Update - September 2024	24/1454806	
B	Fendalton-Waimairi-Harewood Hybris Ticket Report - July 2024	24/1445472	
C	Graffiti Snapshot (citywide) - July 2024	24/1445473	
D	Memo - Greers/Langdons Traffic Lights - Design Update	24/1445476	
E	Memo - Ilam Wastewater Upgrade	24/1445477	

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood
<b>Approved By</b>	Matthew McLintock - Manager Community Governance Team



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**15. Waipapa Papanui-Innes-Central Community Board Area Report  
- September 2024**

Reference Te Tohutoro: 24/1400879  
Responsible Officer(s) Te Pou Matua: Emma Pavey, Community Governance Manager Papanui-Innes-Central  
Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

**1. Purpose of Origin of the Report Te Pūtake Pūrongo**

- 1.1 This monthly staff-generated report provides the Board with an overview of initiatives and issues current within the Community Board area.

**2. Officer Recommendations Ngā Tūtohu**

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the Waipapa Papanui-Innes-Central Community Board Area Report for September 2024.

**3. Community Support, Governance and Partnership Activity**

**3.1 Community Governance Projects**

Activity	Detail	Timeline	Strategic Alignment
Youth Recreation	Community Recreation staff are collaborating with a small group of emerging leaders from Papanui Youth Development Trust and Te Ora Hou, delivering a comprehensive training workshop package called Kia Rite Hoea.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy
<a href="#">Community Service Awards 2024</a>	Community Service Awards give well-deserved recognition to the people who make our communities better places to live. They are a way of thanking and honouring volunteers who demonstrate dedication and passion, inspiring others to make service a central part of their lives.	Presentations of the certificates are progressing and Board members making the awards in spaces relevant to where the recipients volunteer, recognising their service in front of their colleagues.	Te Haumako Te Whitingia Strengthening Communities Together Strategy
<a href="#">Summer with your neighbours (SWYN)</a>	SWYN is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.  This year's events can be held from 26 October 2024 to 31 March 2025.	A total of 28 applications from residents and neighbourhood groups will be presented to the Board for consideration at the September meeting.	Te Haumako Te Whitingia Strengthening Communities Together Strategy



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Shirley Community Reserve	The Community Board has resolved for staff to initiate the process to design an on-budget community building on the Reserve that will enable mixed use. Funding has been secured in the LTP.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Petrie Park	We Are Richmond have held a couple of community mural painting sessions. The murals are of dogs that use Petrie Park.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Youth Audit/ Mapping  Youth Safety	Staff are underway mapping the needs of young people in the Waipapa area to look at areas where support may be required. This work will also identify potential partners.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy

**3.2 Community Funding Summary**

The balance of the Board's funding pools at the time of writing is currently as follows subject to subtraction of the grants proposed through the reports to this meeting as shown:

<b>2024/25 Waipapa Papanui-Innes-Central Discretionary Response Fund (DRF)</b>		
<b>Approved Board Projects:</b>		
• Summer with your neighbours	\$4,500	
• Youth Recreation	\$9,000	
• Community Liaison	\$4,000	
• Youth Development Fund	\$8,000	
<b>AVAILABLE BALANCE (at time of writing):</b>		<b>\$53,286</b>
<b>Proposed DRF Grants (subject to approval at this meeting):</b>		<b>Recommended:</b>
• Richmond Community Garden Trust - Riverlution Café		\$15,000
• Kidsfirst (Cotswold Ave) - Outdoor Physical Play Equipment		\$1,500
<b>Prospective remaining balance (if all recommendations accepted):</b>		<b>\$36,786</b>

<b>2024/25 Waipapa Papanui-Innes-Central Youth Development Fund (YDF)</b>	
<b>Approved under delegation since last report:</b>	
• Grant to Disharn Noda towards travelling to Tahiti for a cultural exchange (as detailed in <b>Attachment A</b> )	\$300
• Grants to Katia and Elena Ashmore towards the costs of attending the National Secondary Schools' Brass Band Course 2024 (as detailed in <b>Attachment B</b> and <b>Attachment C</b> )	\$300 & \$300
• Grant to Laura Powley towards participating in the Avonside Girls' High School French Trip to Angers (as detailed in <b>Attachment D</b> )	\$500



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<ul style="list-style-type: none"> <li>Grant to Olivia Zeng towards the costs of attending the Aspire (Dance) Programme at Convergence Dance Studio (detailed in <b>Attachment E</b>)</li> </ul>	\$100
<ul style="list-style-type: none"> <li>Grant to Natalia Kay towards competing in the Deaf World 3v3 Basketball Championships at Gallaudet University, Washington DC (as detailed in <b>Attachment F</b>)</li> </ul>	\$500
<ul style="list-style-type: none"> <li>Grant to Ollie Dysart towards representing the South Island at the ITKD Taekwondo National Championships 2024 in Palmerston North (as detailed in <b>Attachment G</b>)</li> </ul>	\$350
<ul style="list-style-type: none"> <li>Grant to Villa Maria College for Oriana Puhiautau towards playing in the 1st XI Football Team attending the New Zealand Secondary Schools Tournament in Blenheim (as detailed in <b>Attachment H</b>)</li> </ul>	\$100
<ul style="list-style-type: none"> <li>Grant to Tiana Olney towards attending the Outward Bound Classic Course (as detailed in <b>Attachment I</b>)</li> </ul>	\$300
<b>AVAILABLE BALANCE (at time of writing):</b>	<b>\$5,250</b>

3.3 **The Mayor's Welfare Fund**

The Mayor's Welfare Fund provides financial support to families and individuals in the community who are in extreme financial distress. It is a last resource when people have exhausted other appropriate sources such as Work and Income New Zealand (WINZ). The criteria and instructions on how to apply can be found here: [Mayors Welfare Fund - all you need to know](#).

3.4 **Upcoming Community Events and Activities**

• **Volunteer Events**

Visit [this link](#) for the variety of volunteer events held around the city, and [this link](#) to volunteer at a Council-produced event.

There is also information at [this link](#) on becoming a Graffiti Programme volunteer, or register at [this link](#) to join the Parks Volunteers Team.

Some planting events are [eligible for Children's University \(CU\) credits](#), and family-friendly. Or schools can be supported by the 'connect and grow' planting programme: [Manaaki Taiao – Nurture Nature](#).

Or find other opportunities to volunteer in your community at [this link](#), whether it be sharing your passion for art at the Art Gallery, joining the [Friends of the Botanic Gardens](#), or any of the number of volunteer opportunities listed on the site for [Volunteering Canterbury](#).



• **FRESH Events 2024**

Information on events from Youth & Cultural Development (YCD) is available at [this link](#).



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- **Other upcoming community events and festivals in the city**

Visit [this link](#) for the variety of community events and festivals held around the city. This also links to the [What's On](#) site, where can found one-off and regular events like:



- [Riverlution Learning Day](#) – 10am to 2pm on 7 September 2024 at Riverlution Café – This is the inaugural Riverlution Learning Day and the grand opening of Riverlution Café. The group are excited to celebrate with a day full of engaging activities; this event is part of the Festival of Adult Learning Ahurei Ākonga and offers a variety of hands-on experiences.

- [Peace Train - Welcoming newcomers](#) – 10am on 8 September 2024 at Christchurch



Botanic Gardens - Welcoming Week is a time to celebrate our diverse communities throughout Aotearoa New Zealand and showcase the manaakitanga (the value of hospitality and caring for others) that we Kiwis are famous for. This free, wheel-chair accessible event invites people of all ages to celebrate our city's spirit of compassion, a lasting tribute to our collective response to adversity.

- [Book Launch: Two Rivers of Ōtautahi](#) – 7.30-9pm on 10 September 2024 at Photosynthesis in Phillipstown - Take a visual journey down the urban catchments of the Ōtākaro/Avon and Ōpāwaho/Heathcote rivers with Joe Harrison to release his book Two Rivers of Ōtautahi.
- [Ōtautahi Welcoming Dinner](#) – 6-8pm on 12 September 2024 at the Multicultural Recreation and Community Centre - A meal to welcome new residents to the city, including former refugees who now call Ōtautahi home. The ticket price covers a set dinner menu of traditional food cooked by Share Kai Cooks Collective and contributes to the cost of a meal for our former refugee diners.
- [Moon Cake Festival](#) – 2-4pm on 14 September 2024 at Richmond Community Garden - Celebrate the Moon Cake Festival with a diverse lineup of cultural activities aimed at fostering community connections.
- [Speaker Series @ Tūranga - Bugs, Birds and Bats](#) – 6-7pm on 12 September 2024 at Tūranga - Predator Free New Zealand explore the native and introduced flora and fauna that could live in and around Ōtautahi Christchurch. This short presentation will be accompanied by displays and demonstrations and will include plenty of time for answering your questions.



- [Monthly Fungi Whānau Event at Fungi Farm](#) – 10.30am on 6 October, and 3 November 2024 at Fungi Farm, Richmond Community Garden - Each month, the group delve into a different fungi topic with engaging workshops and hands-on activities. Whether you're a seasoned mycologist or just curious about the world of fungi, there's something for everyone.



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- [Shine for a Cure](#) – 5.30-7.30pm on 21 September 2024 at North Hagley Park - For patients and their loved ones, Leukaemia & Blood Cancer New Zealand's Shine for a Cure offers hope instead of helplessness, connection instead of loneliness, and life-saving research and support at every step of someone's journey. Join the lantern lighting and a 5km walk.

- [Smart Christchurch Innovation Expo 2024](#) – 9am-5pm on 27 & 28 September 2024 at Te Pae Christchurch Convention Centre - The Innovation Expo features the best and brightest ideas by local and national businesses, organisations, educational institutions, and local government. Seize the opportunity to engage with innovators and discover the impact their solutions are having in our lives. Produced by the Council's Smart Christchurch team, the Innovation Expo demonstrates the programme's vision for a more liveable, prosperous, healthy, and resilient future.



- [School Holiday Fun](#) – 27 September to 13 October 2024 at The Arts Centre Te Matatiki Toi Ora - Spring into a world of excitement these school holidays with circus fun, vibrant workshops and artistic adventures.
- [Phillipstown Hub's Spring Equinox Celebration](#) – 2-5pm on 21 September 2024
- **Christchurch City Council Libraries Events**  
Christchurch City Libraries run a wide range of classes and programmes both in libraries and through its learning centres for everyone from babies to seniors, with information at [this link](#).  
The Libraries' Events Calendar can be found [here](#), and there are dedicated pages for significant events and related topics like:
  - [Te Wiki o te Reo Māori - Māori Language Week](#) – Te Wiki o te Reo Māori will take place 14-21 September 2024, with the 52<sup>nd</sup> anniversary of the Māori Language Petition falling on a Saturday. The theme for 2024 is "Ake ake ake - A forever language".



- [International Day of Older Persons](#) - Celebrated every year on 1 October. Christchurch City Libraries offer a range of resources, events and information for older people.



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- [New Zealand Chinese Language Week](#) - New Zealand Chinese Language Week (NZCLW) is an initiative designed to increase Chinese language learning in New Zealand. NZCLW seeks to bridge the cultural and linguistic knowledge gap between China and New Zealand by delivering fun and practical initiatives that assist Kiwis to learn Chinese. New Zealand Chinese Language Week 2024 is on from 22 September to 28 September.



- [Vaiaso o te Gana Tuvalu - Tuvalu Language Week](#) - Talofa koutou. Vaiaso o te Gana Tuvalu - Tuvalu Language Week is on from Sunday 29 September to Saturday 5 October 2024.

Tālofa. Tuvalu Language Week celebrates the culture and language of the 4,653 people of Tuvaluan heritage who live in New Zealand. According to the 2018 Census, 42 people of Tuvalu heritage reside in Christchurch.

### 3.5 Participation in and Contribution to Decision Making

#### 3.5.1 Report back on other Activities contributing to Community Board Plan

- **Play Network Hui**

On 16 August 2024, Council staff held a Play Network Hui as part of the Council's pre-engagement process, bringing together a diverse group of participants from the community, including representatives from sports, disability, elderly, community groups, resident associations, and the Community Board.

The insightful discussions provided valuable perspectives on the Council's play network. This pre-engagement phase will conclude at the end of August, after which feedback will be compiled into the Network plan. People are encouraged everyone to visit the Let's Talk page and complete the survey to ensure their voices are heard.





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- **Community Service Awards 2024**

Board members continued presenting this year's Community Service Awards to the deserving recipients at their places of volunteering or relevant events. Shown below is Liesbeth van Bruchem being presented with her certificate at Swanns Road Parklet, where Liesbeth and her husband have worked hard for years.



Next shown to the right is Linda Cowan being presented with her certificate in front of family and friends, and representatives from Age Concern, Burnside Primary School, and The Village Church and Community Centre, recognising and celebrating Linda's service. Linda initiated a weekly reading recovery scheme at Burnside Primary School and collects food parcels to donate to the school on a weekly basis. She is also a member of a patchwork quilt group, volunteers with Age Concern Canterbury, is an active member of The Village Church and Community Centre and is a voluntary lay preacher for several churches.

Shown over page, is the presentation at the warehouse where the volunteers at From One Mother to Another do their packing.





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Community Service Award recipient Sharyn Burnett is shown below (fellow volunteer, Trish Martin, also received an award, though was unavailable to attend the presentation). Also shown in the photo are Cohen, Ethan and Joel Anisy, as recipients of Youth Service Awards for their involvement.

From One Mother to Another is an award-winning charity which through the simple act of gift giving, cares for and empowers parents and whānau in hospital with a sick child, as well as mothers who are going through a mental health crisis.



The Board members also took the time to meet the other volunteers present to acknowledge their colleagues, including Peter and Lynda

(shown on the left), as the longest serving volunteers at the organisation.

Shown on the right, are co-founders, Christina Buckland and Joy Reid CEO.



Finally, to the left is a photo from the presentation of a Community Service Award to Nikhita Riches in the company of staff and programme participants of Recreate NZ, recognising Nikhita's service to the programme.

Recreate NZ's programme provides life-changing experiences for youth with disabilities through adventure, recreation, social connection opportunities and life-skills courses.



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- **Te Wero - The Challenge**

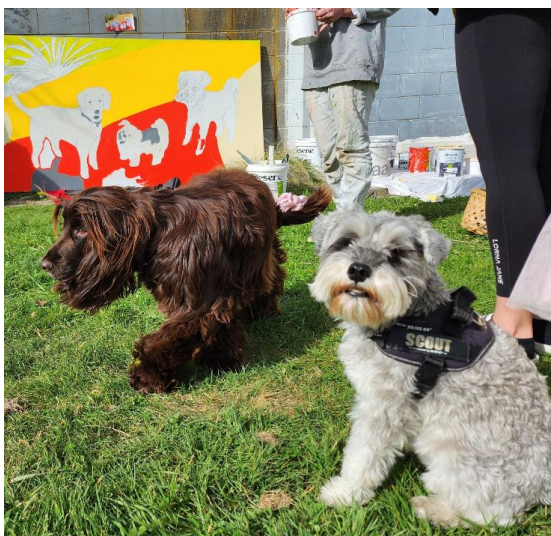
Te Wero, a city-wide scavenger hunt event on 16 August 2024, took place across Ōtautahi and was a resounding success. Led by rangatahi, the event saw teams come together to compete in a series of engaging challenges that tested their



knowledge, creativity, and physical abilities. The atmosphere was electric as participants solved puzzles, answered general knowledge questions, and tackled daring tasks, all while racing against the clock to earn points.

The event was made possible with strong support from the Waipapa Papanui-Innes-Central Community Board, youth agencies PYDT and Te Ora Hou, along with assistance from the local council staff in the lead-up to the event. The collaboration ensured everything ran smoothly, resulting in an unforgettable adventure for everyone involved, with numerous Instagram posts capturing the excitement and team spirit.

- **Mural Painting Session at Petrie Park**



On Sunday 25 August 2024 We Are Richmond facilitated a very successful mural painting session in Petrie Park. They reported that it was 'so much fun painting, meeting everyone, and





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especially meeting the famous mural stars themselves--the dogs!'

We Are Richmond are going to have a few more painting events (one over the next school holidays) before the end of the year, so invite the community to keep an eye on their Facebook page for the next date.



• **Redwood Springs Community Planting Day**



A keen crew of fantastic community volunteers joined Styx Living Laboratory Trust on the morning of Saturday 31 August 2024 at Redwood Springs for a planting event that quickly transformed the riverbank at this section of the Pūharakekenui Styx River into the beginnings of an area of natives the community can watch grow in the years to come.

Many of the locals, and some friendly canines, who regularly enjoy walking along this part the Styx River Conservation Reserve stopped by to offer their thanks and encouragement for the efforts of the volunteers.





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3.5.2 Council Engagement and Consultation

- [Life in Christchurch – Neighbourhoods Survey](#) (survey closes 8 September 2024)

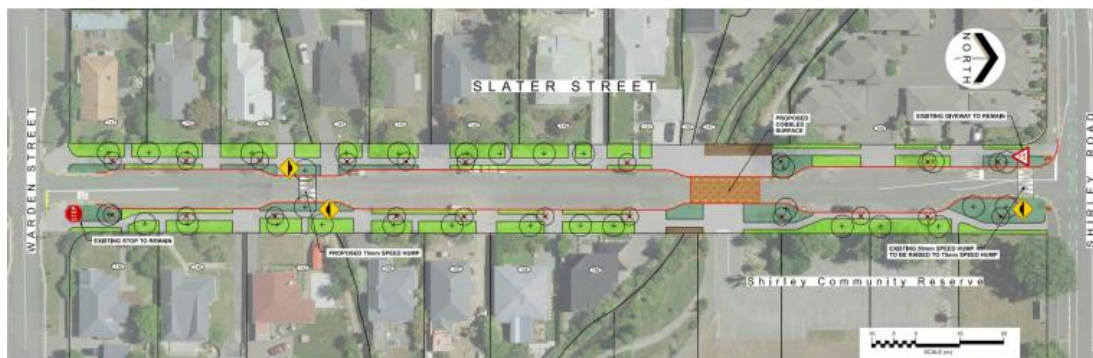
Our neighbourhoods should be places where we enjoy living, where we feel like we belong, and where we feel at home. The Council would like to better understand what you enjoy about your neighbourhood and the issues or challenges your neighbourhood may be facing. The information collected through this survey will help to inform a range of work that is happening at the moment.

- [Welcoming Communities](#)

The Council's Welcoming Communities team work to help newcomers (former refugees, migrants and international students) and relocated New Zealanders feel more welcomed, connected and valued in their communities. To do this, a new plan is being created to suit the unique needs of these newcomers. If you're new to Christchurch, they want to hear from you – to understand your needs, challenges, what you enjoy and what may have been missed, to create an inclusive environment.

- [Slater Street road and footpath renewal](#) (closes 29 September 2024)

This section of Slater Street between Shirley Road and Warden Street has received Christchurch Regeneration Acceleration Funding for its renewal. At the same time, there are plans for some upgrades that will encourage vehicles to travel at safer speeds and improve access for all road users.



- [Draft Barnett Park Valley Landscape Plan](#) (closes 18 September 2024)

3.6 Governance Advice

3.6.1 Customer Service Request (CSR) Report for the Papanui-Innes-Central Wards

Refer to **Attachment J** for the 1 August – 30 August 2024 statistics, providing an overview of the number of CSRs that have been received, including the types of requests being received and a breakdown of how they are being reported.

[Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council's [Service centres](#).

3.6.2 Waipapa Papanui-Innes-Central Community Board Plan 2023-25 – Monitoring as of August 2024

Refer to **Attachment K** for a summary of occurrences to August 2024 relevant to the advancement of the Board's priorities, which are also displayed on the Board Social Pinpoint page.



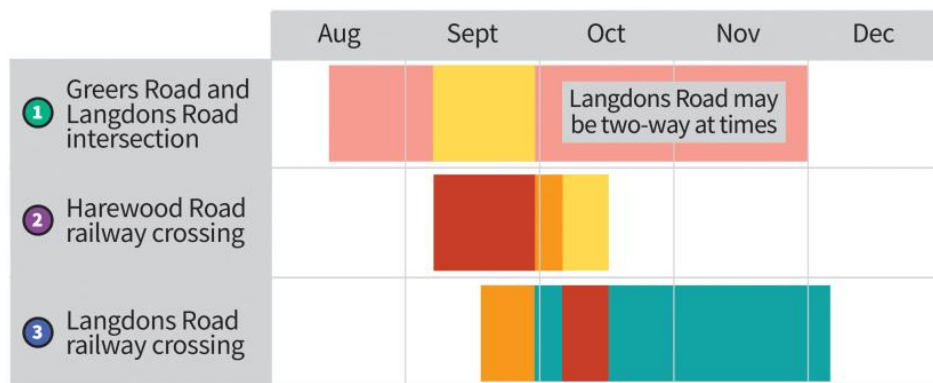
Waipapa Papanui-Innes-Central Community Board  
12 September 2024

3.6.3 Chair's Correspondence

Refer to **Attachment L** for a copy of the correspondence of the Chair to the local MP regarding construction noise standards further to the relevant public forum presentation to the last meeting.

3.6.4 Harewood Road Rail Crossing Update and nearby transport works

The [webpage for transport works in Bishopdale and Papanui](#) provides a useful resource for understanding the projects in this area currently underway and the traffic impacts (these are shown at a glance with the below graphic, with the detail of what the colours mean in terms of traffic impacts provided on the webpage).



3.6.5 Climate action

The Board's vision statement reflects its commitment to supporting the [Ōtautahi Christchurch Climate Resilience Strategy's climate goals](#) and the [Ōtautahi-Christchurch Urban Forest Plan](#).

Another resource for understanding the Council's targets, what it's doing, how emissions are tracking, and finding relevant community events and activities, is the [Council's Climate Action webpage](#).

There are heaps of handy resources online with tips for what you can do to lower your emissions. Visit [GenLess](#) or [It's Time Canterbury](#) for some ideas to get you started.

Whether you are going to work or school, choose ways that are better for you and our environment. For more information, visit [getting to work](#) or [getting to school](#).

We also recognise that our tamariki and rangatahi are the leaders of tomorrow. The [Learning Through Action programme](#) encourages students to get creative and find innovative ideas for meaningful climate action.

• **Know your impact**

Measuring your emissions helps you to understand what's creating your footprint. Once you understand this, you can take some simple steps to reduce it.

- [Future Fit](#) provides tips, tools and stories of Kiwis taking action on climate change.
- [Ekos](#) help you measure and offset your emissions.



Waipapa Papanui-Innes-Central Community Board  
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- **How is climate change affecting Christchurch?**

We're already feeling the effects of a changing climate in the form of wetter winters, and hotter, drier and longer summers. Find out more here, and browse the [Christchurch District risk screening document](#), which identifies how climate change will affect our natural and built environments. The document is based on the latest scientific information and input from key agencies in the region.

- **Get updates on climate action**

[Sign up](#) for the Council's newsletter and get the latest news and information delivered to your inbox.

The Council's emission target is [half by 2030, and carbon zero by 2045](#).



### 3.6.6 Community Patrols

The [Community Patrols of New Zealand website](#) hosts a wealth of information relevant to what they do in helping to build safer communities, becoming a patroller, and setting up a patrol. Patrols in the Board area include the Christchurch North and City Park community patrols. Their [statistical information](#) can be found on the website.

### 3.6.7 Planned road works and closures

Planned road works and closures are indicated on the map at the [Traffic Updates page at this link](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

### 3.6.8 Public Notices

### 3.6.9 School travel

The Council offers a wealth of resources [at this link](#) relevant to how together we can make it way safer and easier for more children to walk, bike and scooter to school.

[Good-to-go ways to get to school](#) is an exciting programme designed to support schools in encouraging safe, active, fun, affordable, low-emission ways to travel to and from school.





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3.6.10 Travel Planning

The Council also offers free city travel planning to help organisations, businesses and staff get to know their travel options, with personalised journey planning sessions, advice, practical resources, and services such as Metro incentives for taking the bus, and onsite bike workshops. Information is available [at this link](#), which notes that over 50 workplaces have been supported since 2016, assisting thousands of staff across the city.

3.6.11 SmartView

The Council's [SmartView page](#) gives users access to a range of real-time information about the city, including data on how to find local mountain bike tracks and also check that they are open, the number of spaces available in car park buildings, the nearest bus stop and the time of the next arrival, air quality, how to get to places, events, where to see street art, weather updates and the latest airport arrivals and departures.



4. Advice Provided to the Community Board Ngā  
Kupu Tohutohu ka hoatu ki te Poari Hapori

4.1 Start Work Notices (SWN)

SWN relating to the Board area are separately circulated to the Board. All Board area and city-wide start work notices can be found at [this link](#). Recent SWN relating to the Board area are:

- Langdons Road – railway crossing upgrade (*circulated 3 September 2024*)
- Harewood Road - railway crossing upgrade (*circulated 23 August 2024*)
- Main North Road and Cranford Street Intersection - amended scope of work (*circulated 16 August 2024*)
- Hereford Street - tree plantings (*circulated 13 August 2024*)
- Chapter Street and Mathias Street - watermain renewal (*circulated 9 August 2024*)
- Main North Road and Cranford Street Intersection - signals recabling (Night Works) (*circulated 9 August 2024*)

4.2 Graffiti Snapshot

The Graffiti Snapshot for July 2024 can be found as **Attachment M** to this report. The Council also provides information on graffiti, including tips to prevent it, and about becoming a Graffiti Programme volunteer, at [this link](#).

4.3 Memoranda

Memoranda related to matters of relevance to the Board have been separately circulated for the Board's information and are listed below.

- CCC: Park Terrace, Hereford Street & Cashel Street Speed Cushions (*circulated 6 September 2024*)
- CCC: Plan Change 14 costs to date (*circulated 26 August 2024*)



**Waipapa Papanui-Innes-Central Community Board**  
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- CCC: Parking near Christchurch Hospital (*circulated 23 August 2024*)
- CCC: Update on Greers Road / Langdons Road traffic lights and Northern Line railway crossing upgrades projects (*circulated 15 August 2024*)
- CCC: Quality Assessment Findings – Stapletons Road Street Renewal (*circulated 14 August 2024*)
- CCC: Noise Complaint Response (*circulated 12 August 2024*)

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Youth Development Fund Grant under Delegation for Disharn Noda	24/1474499	
B	Youth Development Fund Grant under Delegation for Katia Ashmore	24/1474500	
C	Youth Development Fund Grant under Delegation for Elena Ashmore	24/1474501	
D	Youth Development Fund Grant under Delegation for Laura McKenzie Powley	24/1474502	
E	Youth Development Fund Grant under Delegation for Olivia Zeng	24/1474503	
F	Youth Development Fund Grant under Delegation for Natalia Kay	24/1474504	
G	Youth Development Fund Grant under Delegation for Ollie Dysart	24/1474505	
H	Youth Development Fund Grant under Delegation for Oriana Puhia tau	24/1478802	
I	Youth Development Fund Grant under Delegation for Tiana Olney	24/1474507	
J	Customer Service Request Report - August 2024	24/1536257	
K	Waipapa Papanui-Innes-Central Community Board 2023-25 Monitoring Report as at August 2024	24/1466659	
L	Letter to Local MP re Construction Noise Standards	24/1474241	
M	Graffiti Snapshot - July 2024	24/1456609	



Waipapa Papanui-Innes-Central Community Board  
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**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Mark Saunders - Community Board Advisor Lyssa Aves - Support Officer Trevor Cattermole - Community Development Advisor Stacey Holbrough - Community Development Advisor Helen Miles - Community Recreation Advisor Emma Pavey - Acting Manager Community Governance Team
<b>Approved By</b>	Emma Pavey - Acting Manager Community Governance Team Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships



Waipuna Halswell-Hornby-Riccarton Community Board  
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## 8. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - September 2024

Reference Te Tohutoro: 24/1024916

Responsible Officer(s) Te Pou Matua: Bailey Peterson, Acting Community Governance Manager

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Area Report - September 2024.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Community and Youth Service Awards 2024	Community Service Awards are given in recognition of significant voluntary service. They are a way of thanking and honouring volunteers who demonstrate dedication and passion, inspiring others to make service a central part of their lives. The Board have presented five Community Service Awards and three Youth Service Awards at a number of community events and gatherings in August. Community Service Awards have been presented to Marc Duff, Angela Swinney, Helen Cropp, Paula Robinson and a Posthumous Award to Jill Rosalind Simmonds. Youth Service Awards have been presented to Sinead Coleman, Serena Morgan and Quinn McConnell.	Ongoing	Strengthening Communities Together Strategy



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Huritini Student Council	The Huritini Student Council met on the 14 August to plan their Paataka/Food Pantry Project. The student council is developing their plans for a food pantry to be installed at each of their schools.	On-going	Strengthening Communities Together Strategy
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Community Service and Youth Service Awards 2024 – Presentations in the Community





Waipuna Halswell-Hornby-Riccarton Community Board  
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Huritini Student Council



3.2 Community Funding Summary

3.2.1 For information, a summary is provided on the status of the Board's 2024-25 funding as at 26 August 2024 (refer **Attachment A**).

3.2.2 Youth Development Fund



**Waipuna Halswell-Hornby-Riccarton Community Board**  
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Under authority delegated by the Community Board the following allocation was made in August 2024:

- \$500 to Josiah Taula-Lesatele towards competing in the Deaf International Basketball Federation 3v3 World Cup 2024 in Washington DC, United States of America.

Under authority delegated by the Community Governance Manager the following allocations were made in August 2024:

- \$400 to South Island Pasifika and Sports Association Incorporated towards Raymo Ma'anaima, Cooper Paulo, Thomas Christensen and Nu'u'uli Failauga participating in the Queensland League Carnival in Brisbane, Australia.
- \$250 to Oscar Calder towards participating in the New South Wales Under16 State Club Championships in Sydney, Australia.
- \$250 to Caleb Paton towards participating in the Premier Football Invitational Tournament 2024 on the Gold Coast, Australia.
- \$250 Tanesha Sandri towards participating in the Australasian Majors Cheerleading Competition 2024 to be held in Brisbane, Australia.
- \$150 to Wen-Qi Toh, \$150 to Misha Worboys and \$150 to Shahin Ahmadi towards participating in the Taekwon-Do National Championships 2024 in Palmerston North.
- \$200 to Villa Maria College towards Rubi-Lee Holmes and Lola O'Connor participating in the New Zealand Secondary Schools Football Gary Sowden Tournament 2024 in Blenheim.
- \$300 to Bethany Crossan towards participating in Hui-ā-Tau 2024 in Whakatane.
- \$500 to Josiah Taula-Lesatele towards competing in the Deaf International Basketball Federation 3v3 World Cup 2024 in Washington DC, United States of America.

**3.2.3 Off the Ground Fund**

Under authority delegated by the Community Governance Manager the following allocation was made in August 2024:

- \$400 to Rachel Smith towards the Pride Skate Event which will be held on Friday 13 September 2024 at Ilam Fields.

Rachel Smith is the founder of the University of Canterbury Skatebirds Club. The Club was created to empower and encourage more wāhine and non-binary people to give skateboarding a go and is open to students and the general public.



Waipuna Halswell-Hornby-Riccarton Community Board  
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- The Halswell-Hornby-Riccarton Community Governance Manager declined the application to the 2024/25 Halswell-Hornby-Riccarton Off the Ground Fund from Fijian Girmit Foundation New Zealand towards Mental Health Seminars.

Staff support the concept of the project however, while the majority of the participants will be people based in the Board area, the seminars are being held outside the Community Board area.

3.2.4 **Summer with your neighbours 2024-25**

Summer with your neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.

18 applications have been received for Summer with your neighbours grants which have been granted under authority delegated by the Community Governance Manager (**refer to Attachment B**).

The Board allocated \$4,000 towards 2024-25 Halswell-Hornby-Riccarton Summer with your neighbours grants at its meeting held on Thursday 25 July 2024.

As the Board decided to extend the application and event timeframe, applications for events proposed to be held within the Halswell, Hornby and Riccarton wards can be made until 31 March 2025. Events are to be held between 1 October 2024 and 30 April 2025.

Applications for a small funding subsidy can be made by completing an application form, available at: [www.ccc.govt.nz/GetTogether](http://www.ccc.govt.nz/GetTogether)





Waipuna Halswell-Hornby-Riccarton Community Board  
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3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- **Hornby Youth Hangout**

The Hornby Youth Hangout building in Wycla Avenue has had a spruce up with a new roof and signage. The Hangout is run by Community Development Network Trust and is located beside the Hei Hei Community Centre.

It operates three days a week, Tuesday to Thursday from 2:45pm for young people in years seven to thirteen. It is a venue where young people can go after school, hang out with other young people and connect with youth workers.



- **Halswell Community Patrol Launch Event**

A Halswell Community Patrol Launch Event was held on Saturday 17 August 2024 at Halswell Community Hub.

The event launched the newly formed Halswell Community Patrol and its new patrol car. The Board allocated a Better Off Fund grant towards the purchase of the patrol car which, along with the Halswell Community Patrol will be an asset to the community.

The Patrol aims to reduce crime within the Halswell community through being the additional “eyes and ears” of the Police. The Patrol supports the Police through surveillance and notifying Police of criminal activity, thus helping people within the community feel safer.



**Waipuna Halswell-Hornby-Riccarton Community Board**  
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Patrollers have attended their first district training session, learning about how to safely manage traffic at a road crash so that those involved in the crash, other road users and our patrollers are kept safe.

The Patrol is seeking volunteer patrollers and can be contacted by emailing [halswell@cpnz.org.nz](mailto:halswell@cpnz.org.nz) or through the [Halswell Community Patrol Facebook page](#).



**3.3.2 Council Engagement and Consultation.**

- **Play Spaces Network Plan Workshop**

Halswell-Hornby-Riccarton community organisations and Community Board members came together to discuss the Council's Play Spaces Network Plan on 22 August 2024.

The workshop was an opportunity for the community to provide valuable feedback on the Council's play network.

Consultation was open from 5 August 2024 to 31 August 2024 and the provided feedback will feed into the draft Play Spaces Network Plan.



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- **Quarry View Drainage Reserve Tree Planting Plan**

The Quarry View drainage reserve tree planting plan opened for consultation on 6 September 2024, closing on 6 October 2024:

<https://letstalk.ccc.govt.nz/treeplantingplans/quarry-view-reserve-tree-planting-plan>

It is expected that the plan and feedback will be presented to the Board meeting on 14 November 2024 (TBC).

- **Plan Change 14**

The Proposed Housing and Business Choice Plan Change (PC14) to bring the District Plan in line with the government direction that has been given via the National Policy Statement-Urban Development and the Resource Management (Enabling Housing Supply and Other Matters) Amendment Act to enable more development in the city's existing urban footprint together with The Heritage Plan Change (PC13) were consulted on in 2023.

The Board lodged submissions and further submissions on the submissions made by others and presented to the independent hearing Panel (IHP).

The Panel (IHP) has released its recommendations on the plan Change. The recommendations have been published on both the Council's and IHP's websites.

The Council will decide on 18 September whether to accept the recommendations of the Independent Hearings Panel (IHP) on the City Centre Zone and associated provisions, as well as whether to support a number of qualifying matters.

A further decision will follow in December 2024 on the balance of Plan Change 14 that implements policies 3 and 4 of the National Policy Statement on Urban Development.



Waipuna Halswell-Hornby-Riccarton Community Board  
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#### 4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

##### 4.1 Hei Hei Road - St Bernadettes School Pedestrian Crossing Facility

At its meeting on 11 April 2024 the Board received a petition requesting the installation of a pedestrian crossing outside St Bernadettes School on Hei Hei Road, Hornby. The Board referred the issues raised in the petition to staff for investigation and report to the Board. The staff advice has now been received and is attached for your information (**see Attachment C**).

Staff advise that there is currently a Kea Crossing outside St Bernadettes School that is not currently being operated. A Kea Crossing is a form of priority pedestrian crossing that schools operate during school times to provide children with a safe place to cross the road. Kea Crossings do not have an underlying Zebra Crossing. A School Patrol is a form of priority pedestrian crossing with an underlying Zebra Crossing. Staff do not recommend that the current Kea Crossing be changed to a School Patrol as it would demand the same resourcing levels by the School as the current Kea Crossing.

While there is an option to remove the existing Kea Crossing and install a Zebra Crossing, a priority pedestrian crossing that would operate fulltime, in its place retrofitting a Zebra Crossing in this location would involve the following:

- Removal of the existing Kea Crossing flag mounts, road markings, and advance warning signage
- Installation of new advance warning signage, road markings including coloured surfacing, and poles with fluorescent discs.
- Installation of traffic calming to support lower operating speeds, either on each approach or in the form of a raised crossing point. This is considered a necessity to manage vehicle speeds in the event of a collision.
- Assessment of lighting levels, with lighting upgrades a possibility.

An initial estimate of the cost of above works could be approximately \$50,000- \$75,000 including traffic management but excluding a potential lighting upgrade. There is currently no funding allocated to retrofit a Zebra Crossing at this location.

Staff have included this location on the Traffic Operations Potential Projects database, recommending a Zebra Crossing. The database includes potential projects across the city which are collated for prioritisation and funding allocation. It is noted that this project will need to be assessed against other projects which may have less pedestrian provision than what St Bernadettes, currently has.

Staff consider that the best option at this point in time, to enable safer pedestrian movements across Hei Hei Road during school hours, is for St Bernadettes School to operate the existing Kea Crossing.

##### 4.2 Ilam wastewater upgrade

A staff memorandum is attached (**refer to Attachment D**) providing an update on the Ilam wastewater upgrade.

The large wastewater upgrade will start in Ilam in early September 2024 and is expected to finish in mid-2026 with improvements being made to wastewater infrastructure along Clyde, Creyke and Maidstone Roads.

##### 4.3 Pavement resurfacing on Lancewood Drive, Halswell



**Waipuna Halswell-Hornby-Riccarton Community Board**  
**12 September 2024**

At its meeting on 15 August 2024 the Board received a public forum presentation from a resident of Lancewood Drive, Halswell regarding pavement resurfacing adjacent to his property. The resident was concerned that the service strip adjacent to his property, that he had previously planted, has been sealed but the sealing has left an area around a power box unsealed and a nib wall exposed.

Following the presentation the Board referred the issues raised in the presentation to staff and requested that staff provide advice on the resurfacing works undertaken on Lancewood Drive, Halswell.

Staff have now responded and advised that the sealing is on a Council owned strip of footpath and the upgrade to the footpath is allowed within the Christchurch City Council Infrastructure Design Standard 2022 (page 8-40) serial 8.15.1 and will not be removed.

It is proposed to:

- tidy up and seal the area around the power box
- cut back the concrete nib and seal up to the driveway



The resident has been advised and the contractor will liaise let him know when repairs will be done.

**4.4 Plan Change 14 costs to date**

In response to a request from elected members staff have provided information on the costs associated with Plan Change 14 (Housing and Business Choice) to the District Plan, see **Attachment E**.

The costs are as follows:

2025 (to date) \$169,483

2024 Financial year \$4,318,795

2023 Financial year \$483,034

2022 Financial year \$652,966

The costs include:

- Independent Hearings Panel (IHP) and secretariat
- Consultants and legal advice for Council
- Venue for hearings
- Information Technology for the IHP and venue



**Waipuna Halswell-Hornby-Riccarton Community Board**  
**12 September 2024**

The costs do not include staff time.

○ **Community Patrols**

Community Patrols of New Zealand is dedicated to helping build safer communities in partnership with NZ Police and other organisations. Patrols in the Board area include the Halswell, Hornby and Riccarton Community Patrols. Their Monthly Patrol Statistics can be found on the Community Patrols of New Zealand website:

[Halswell Community Patrol Inc statistical information](#)

[Hornby Community Patrol Inc statistical information](#)

[Riccarton Community Patrol Inc statistical information](#)

○ **Graffiti Snapshot**

For the Board's information, attached is a Graffiti Snapshot, an update on graffiti as of July 2024 (refer **Attachment F**).

○ **Customer Service Requests/Hybris Report**

For the Board's information, attached is a copy of the July 2024 Hybris Report (refer **Attachment G**).

The report provides an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Waipuna Halswell-Hornby-Riccarton Community Board Funding Update - August 2024	24/1502467	
B	Halswell-Hornby-Riccarton Summer with your neighbours 2024-25 Matrix - Approved applications August 2024	24/1528261	
C	Staff Memorandum - Hei Hei Road- St Bernadettes School Pedestrian Crossing Facility	24/1380253	
D	Staff Memorandum - Ilam wastewater upgrade	24/1461932	
E	Staff Memorandum - Plan Change 14 costs to date	24/1502471	
F	Graffiti Snapshot - July 2024	24/1451809	
G	Halswell-Hornby-Riccarton Hybris Report - July 2024	24/1451810	



Waipuna Halswell-Hornby-Riccarton Community Board  
12 September 2024

Signatories Ngā Kaiwaitohu

Authors	Noela Letufuga - Support Officer Marie Byrne - Community Development Advisor Sam Savage - Community Recreation Advisor Hannah Martin - Community Support & Events Coordinator Faye Collins - Community Board Advisor Bailey Peterson - Acting Manager Community Governance, Halswell-Hornby-Riccarton
Approved By	Bailey Peterson - Acting Manager Community Governance, Halswell-Hornby-Riccarton Matthew Pratt - Community Facilities & Activation Manager



Waitai Coastal-Burwood-Linwood Community Board  
09 September 2024



**10. Waitai Coastal-Burwood-Linwood Community Board Area  
Report - September 2024**

Reference Te Tohutoro: 24/821923  
Responsible Officer(s) Te Pou Matua: Christopher Turner-Bullock, Community Governance Manager  
Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

**1. Purpose of Origin of the Report Te Pūtake Pūrongo**

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This is a monthly staff-generated report.

**2. Officer Recommendations Ngā Tūtohu**

- That the Waitai Coastal-Burwood-Linwood Community Board:
- 1. Receives the information in the Waitai Coastal-Burwood-Linwood Community Board Area Report - September 2024.

**3. Community Support, Governance and Partnership Activity**

**3.1 Community Governance Projects**

Activity	Detail	Timeline	Strategic Alignment
All Saints Community Facility	The Foundry building reinstatement at All Saints, Burwood is on track to be completed on 31 January 2025. All Saints have been working hard to try and reuse as much of the original materials as possible, in an industry where there is often a lot of wastage. Unfortunately, they were unable to reuse any of the flooring as planned but managed to source second-hand flooring from Auckland, saving tens of thousands of dollars which has helped keep the budget on track. Final work is being done to make the building weathertight and the internal construction can begin. All Saints have been working hard fundraising for the fit out which has seen over \$25,000 raised through various initiatives.	31 Jan 2025	Improve Access to Community Facilities: Seeing the All Saints Community Facility completed



**Waitai Coastal-Burwood-Linwood Community Board**  
**09 September 2024**

Dudley Stream Future Forest	<p>The Confluence Crew, part of the Avon-Ōtākaro network, teamed up with Dallington Community Gardens to move some fruit trees and mulch the food forest in preparation for spring planting. The volunteers also added more native plants and tidied up the existing strip of natives trees that were planted last year.</p> <p>Known as the Dudley Stream Future Forest, the site of the former Banks Avenue School in the Red Zone, where Dudley Creek converges with the Ōtākaro is an on-going project to restore native forest along the river corridor as part of the Ōtākaro River Corridor Regeneration Plan.</p>	27 July 2024	<p><b>Enhancing Environmental Wellbeing:</b></p> <p>Support delivery of the Ōtākaro Avon River Corridor Regeneration Plan acknowledging the significant opportunity it plays by enhancing positive community wellbeing, building connection and improving resilience.</p>
Greater New Brighton Community Led Development	<p>After putting out a request in early August for expressions of interest, the Greater New Brighton CLD group have received a considerable interest from local builders and building firms to tender for the New Brighton Mall Village Green Development.</p> <p>In collaboration with the Better for Brighton Group who are working on the Mall upgrade, site plans are being finalised with testing and investigations into confirming designs are underway.</p>		<p><b>New Brighton Mall</b></p> <p>Support delivery of Canterbury Earthquake Appeal Trust (CEAT) project and activation of the Mall through funding for local events.</p>
Woolston Network Meeting	<p>The monthly Woolston Well-Being hui was held on Thursday 8 of August hosted by Woolson Development Project. The group continues to build with more agencies, organisations and businesses joining.</p> <p>This month the group welcomed a representative from Neighbourhood Support and focused on some planning for the Woolston Gala.</p> <p>The Gala will be held on Saturday 9 November 2024 to activate Woolston Park and provide opportunity for residents, local business and organisations to promote and celebrate everything Woolston has to offer.</p>	On-going	<p><b>Woolston Village Safety Initiatives:</b></p> <p>Support local residents and businesses to collaborate for the common good of Woolston Village and the wider suburb.</p>



**Waitai Coastal-Burwood-Linwood Community Board**  
**09 September 2024**

Woolston Residents Meeting	<p>The Woolston Residents meeting, held on 15 August, was facilitated by Paul McMahon.</p> <p>The first half of the meeting was focused on establishing a Residents Association, covering the objectives, benefits, and steps involved in forming the association. In the second half, representatives from Noise Control and ECan were present to address any questions or concerns regarding Portlink.</p>	On-going	<p>Woolston Village Safety Initiatives:</p> <p>Support local residents and businesses to collaborate for the common good of Woolston Village and the wider suburb.</p>
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**3.2 Community Funding Summary**

3.2.1 For the Board's Information, a summary is provided (refer **Attachment A**) on the status of the Board's 2024-25 funding as at 21 August 2024.

**3.2.2 Youth Development Fund**

Board members with the delegation for the Waitai Coastal-Burwood-Linwood Community Board Youth Development Fund (Jo Zervos, Greg Mitchell and Paul McMahon) made seven decisions under delegation:

- A grant of \$100 to Luca Lemalie towards attending and competing in the Aim games playing rugby 7's representing Chisnallwood Intermediate School.
- A grant of \$100 to Taylor Payne toward attending the South Island junior basketball secondary school's tournament for Avonside Girls High School.
- A grant of \$100 to Maia Moon-Tukapua towards attending the South Island junior basketball secondary school's tournament for Avonside Girls High School.
- A grant of \$100 to Maggie Fidler towards attending the South Island junior basketball secondary school's tournament for Avonside Girls High School.
- A grant of \$100 to Brilaina Lino towards attending the Hoop Nation Basketball tournament as part of the U16 Girls squad representing Eastside Academy from Christchurch East.
- A grant of \$100 to Jaxon Church towards attending and competing in the Aim games playing rugby 7's representing Chisnallwood Intermediate School.
- A grant of \$630 to South Island Pasifika and Sport Association Incorporated for 7 players to represent the South Island U14's Malie Rugby League team to attend the Queensland Legal Carnival in Brisbane, Australia.



Waitai Coastal-Burwood-Linwood Community Board  
09 September 2024

3.2.3 Growing New Brighton

After receiving a grant of \$500 from the Waitai Community Board's Koru Fund in April 2024 to get the initiative started, Growing New Brighton aims to bring the pedestrianised New Brighton Mall road back to life. After an initial revamps and tidying up of the existing planters, the volunteers have been keeping up with the seasons, adding more edibles to the planters for the community to share. They also recently created and installed a bug hotel at the planters.

New Brighton Project also hosted volunteers from Growing New Brighton at the Seaside Market on 27 July who launched their next initiative, offering mini micro greens sets for a gold coin donation, supporting community to grow healthy and nutritious greens at home.





Waitai Coastal-Burwood-Linwood Community Board  
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3.2.4 New tables and shade sails for New Brighton beachside playground

Located just to the north of Te Kete Wānanga o Karoro New Brighton Library adjacent to He Puna Taimoana on Marine Parade, the beachside playground attracts hundreds of people from all over Ōtago as well as being a popular spot for local residents.

Earlier in the year, the Waitai Coastal-Burwood-Linwood Community Board approved an allocation of \$32,000 from their Better Off Fund towards new shade sails and picnic tables for whānau to enjoy whilst visiting the beachside playground. The Board had received feedback from residents that some additional seating areas that are covered to provide some shade would greatly enhance the accessibility of the New Brighton beachside playground especially during the summer months when it became too hot for particularly mothers with small children to sit out in the open.

The funding provided for new tables and shade sails which were installed mid-August in time for some spring weather and a steady rise in beach goers as we move into summer.





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3.2.5 Greening the Red Zone

Supported by the Council's Red Zone ranger team, the Avon-Ōtākaro Forst Park group held their second planting day of 2024 at Brooker Avenue on Sunday 14 July. Avon-Ōtākaro forest Park group are committed to establishing a native ecosystem with in the Avon-Ōtākaro River Corridor by planting suitable areas and maintaining the pockets of native strands that already exist in the river corridor.

Their vision is to develop a forest park that includes areas for education, sympathetic recreation, community engagement and an area of native habitat that will enable native species to thrive and for it to become a significant waypoint for migrating species.

Brooker Avenue, between the Avon-Ōtākaro River and Travis Wetland, is the groups' largest commitment and an area which they hope may become part of the Waitākiri Eco Sanctuary in future.

Around 30 volunteers came down on the day to put in around 350 native plants. The Burwood Residents' Association bought along their BBQ and cooked kai for all the





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participants. The Altrusa International of Christchurch Incorporated also turned up to surprise the volunteers with an array of cakes, muffins and biscuits.

Further down the Ōtākaro river corridor the Eco-Action Nursery Trust held a planting day at the QEII site on Sunday 4 August which had a huge turn out of around 250 volunteers putting in 4,500 native plants in just under two hours. The area in QEII park, is extremely boggy and very close to the water table, so the majority of the plants that were put in were suitable for wetland forest, carex sectra, rush and kahikatea. The area will eventually be transformed back into the wetland forest that used to cover most of Ōtautahi pre-European arrival.





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3.2.6 Rangatahi Recreate Event

A collaboration between Recreate, Kawai Rangatahi and Linwood Library saw the Recreate Clothing Swap and mend event being held at the Linwood Library on 7 August. Held during the Wednesday afternoon Kawai Club, the event gave ragatahi the opportunity to swap, repair or alter any clothing/garments that they wanted and get the support to learn new skills in doing so. Feedback from the event was very positive with one key highlight “...as we were making things two year 8 boys and their grandad came down to the youth area to look at books. The boys thought what we were doing looked cool and we invited them to join in. Their Grandad was really interested in both ReCreate and Kāwai Rangatahi, and we were able to pass on the details of both organisations. It sounds like the boys will come back to Kāwai Club next time. They're both from Waltham School and will be going to Te Aratai next year so was cool to be able to connect with them.”



3.2.7 Youth and Cultural Development

Youth and Cultural Development received \$2,000 from the Waitai Community Governance Teams capacity building fund to support various events in local schools. These events are designed to help tamariki and rangatahi develop into confident and inclusive leaders within their schools and communities. The first event took place at Te Waka Unua and was a great success. The students enjoyed a morning filled with fun activities, learning opportunities, prizes, kai (food), and music.





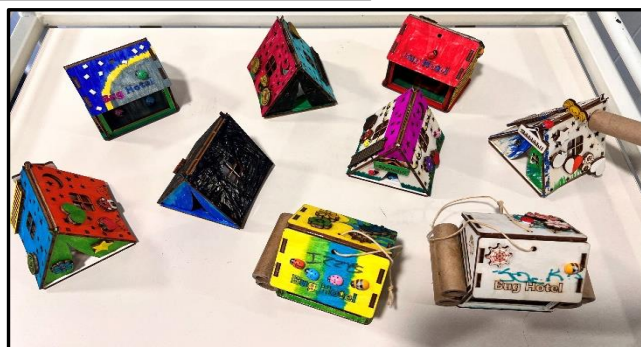
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3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- Bromley Park Activations

The Bromley Community Centre, in partnership with the Waitai team, has identified five key initiatives to boost community engagement and enhance the use of Bromley Park Reserve. During the July school holidays, the Centre's School Holiday Programme kicked off one of these initiatives by having children create mini Fairy Houses. The mini Fairy Houses will be placed around Bromley Park Reserve as part of a trail to observe their durability. Building on this success, the next project will involve creating larger Fairy Houses, also to be created by children participating in the School Holiday Programme. The larger Fairy Houses are scheduled to be placed around the park during the summer.





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- **New home for Kōrero Ki Ōtautahi**

Kōrero Ki Ōtautahi started out as a group of three and now has a community of over 600 followers on their Facebook page. The group offers cost-free meet-ups and kaupapa previously at various locations around Ōtautahi for the community to speak and immerse themselves in te reo Māori, to ease pressure from whānau learning their reo. This ahi has included offering free community reo classes at Shirley Community Trust, Kapa Kōrero at Matatiki and Cozy Kōrero and Waiata in Mairehau.

The group now have a home base. Recently partnered with Ako Mai to secure a new space in one of the classrooms at the Climate Action Campus in Avonside, Te AwaWhiria was officially opened on the 30 July with a celebration and for the community. From their new home, the group will continue their kaupapa of elevating and revitalising ngā taonga Māori – reo (language) toi (craft skills) and mātauranga Māori (knowledge).

With big plans for the space, Kōrero Ki Ōtautahi have set up a *givealittle* page to raise funds to revamp Te Awa Whiria with a mural and plants for outside, furnishings inside and installation of basin for raranga (plaiting).





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- **Walk the Talk**

Working with Travis Wetland Trust, Reuben Davison, MP for Christchurch East alongside Environment Canterbury Councillor Joe Davies held a free guided talk on Sunday 11 August to explore Ōruapaeroa Travis Wetland. Starting out from the visitor centre the tour featured guest speaker Colin Meurk who guided the group round the wetlands to explore the unique ecological environments, native bird life, plant species and marine life.



3.3.2 **Council Engagement and Consultation.**

Topic	Date	Link
Life in Christchurch – Neighbourhoods Survey	Open for feedback until Sunday 9 September 2024	<a href="https://letstalk.ccc.govt.nz/neighbourhoods">https://letstalk.ccc.govt.nz/neighbourhoods</a>



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**3.4 Governance Advice**

**3.4.1 Dallington Landing**

At its meeting on Monday 6 May 2024, the Board received an item of correspondence and a deputation from the Dallington Residents' Association and Dallington Community Trust providing feedback about the Dallington Landing. For the Board's information, staff have responded by way of the attached memorandum (refer **Attachment B**).

**3.4.2 QEII Park Parking and Pathway at Marshland Domain**

At its meeting on Monday 11 September 2023, the Board received two separate items of correspondence. One from students of Shirley Boys High School in relation to parking concerns around Shirley Boys' and Avonside Girls High Schools and Graeme Nicholas in relation to the informal pathway at Georgina Street/Prestons Road. For the Board's information, staff have responded by way of the attached memorandum (refer **Attachment C**).

**4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori**

**4.1 Customer Service Request/Hybris Report**

For the Board's information, attached is a copy of the July 2024 Hybris Report (refer **Attachment D**).

**4.2 Raranga te Rawhiti - Weaving the East**

For the Board's information, attached is a copy of the August 2024 Raranga te Rawhiti - Weaving the East Report (refer **Attachment E**).

**4.3 Christchurch City Council Long Term Plan 2024-2034**

For the Board's information, attached is a copy of a letter providing an update on Christchurch City Council's Long Term Plan 2024-34 (refer **Attachment F**).

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Waitai Coastal-Burwood-Linwood Community Board Funding Update as at August 2024	24/1462492	
B	Waitai Coastal-Burwood-Linwood Community Board - Staff Memorandum - Dallington Landing	24/1424314	
C	Waitai Coastal-Burwood-Linwood Community Board - Staff Memorandum - QEII Parking and Marshland Domain Pathway	24/1436260	
D	Waitai Coastal-Burwood-Linwood Community Board - Hybris Report July 2024	24/1327996	
E	Waitai Coastal-Burwood-Linwood Community Board - Raranga te Rawhiti - Weaving the East monthly Report	24/1504918	
F	Waitai Coastal-Burwood-Linwood Community Board - Christchurch City Council Long Term Plan 2024-34 Update	24/1509855	



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**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Cindy Sheppard - Community Board Advisor Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood Emily Toase - Community Development Advisor Jason Chee - Community Development Advisor Rory Crawford - Community Development Advisor Tayla Smith - Community Development Advisor
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships



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12. Te Pātaka o Rākaihautū Banks Peninsula Community Board  
Area Report - September 2024

Reference Te Tohutoro: 24/1446668  
Responsible Officer(s) Te Pou Matua: Penelope Goldstone, Community Governance Manager  
Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu

- That Te Pātaka o Rākaihautū Banks Peninsula Community Board:
- 1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - September 2024.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Life in Akaroa – Strengths and Needs Project	Staff continue work gathering a “snapshot” of perceived strengths and needs in Akaroa. The period allocated to interviews and focus groups has extended due to increased community interest.	Ongoing	Good social and physical connections for our communities
Akaroa Sports Courts Redevelopment	Staff continue to provide support to Banks Peninsula Sport and Recreation as progress continues in regard to the redevelopment of the Akaroa sports courts.	Ongoing	Good social and physical connections for our communities
Preparations for community engagement regarding BP Meats site	Staff provided local advice and support to the Council’s Engagement Advisor working toward community engagement regarding the future of the BP Meats site	Ongoing	Support community-based solutions for currently unused significant Council-owned sites
Community Workshop – Our Play Spaces Network Plan	A workshop was held via Zoom on 20 August 2024 to get community input into the Play Spaces Network Plan which is currently being developed. A survey is currently open seeking feedback about how people and their whānau use play spaces across Ōtautahi Christchurch The survey is available at this link:	Ongoing	Good social and physical connections for our communities



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Activity	Detail	Timeline	Strategic Alignment
	<a href="https://letstalk.ccc.govt.nz/Playspaces/play-spaces-network-plan-full-survey">https://letstalk.ccc.govt.nz/Playspaces/play-spaces-network-plan-full-survey</a>		
Community Response Planning	Each of the Community Hub leads in Whakaraupō have been supplied with A1 laminated maps of their areas to support them in planning for and responding to emergencies.	Completed	Proactive planning for climate change
Car Parking outside Lyttelton Community House	Lyttelton Community House have requested mobility car parking outside their building to enable people better access as well as accommodating deliveries. A transport staff member will meet on site to look at options to address parking needs.	Ongoing	Good social and physical connections for our communities
Te Ūaka Lyttelton Museum	Staff met with members of the Museum Committee to support them in their fundraising efforts.	Ongoing	Good social and physical connections for our communities
Te Puna Auaha	Staff are working with the group to help them with their Strategic Planning and identification of their short, medium and long-term goals.	Ongoing	Good social and physical connections for our communities
Te Ahu Pātiki Community Garden Group	Te Ahu Pātiki Community Garden Group have expressed an interest in a small parcel of the Hunters Road land for the development of a community garden. Staff are working with the group and other units of Council to ascertain how they may go about this.	Ongoing	Good social and physical connections for our communities  Proactive planning for climate change
Grubb Cottage Trust	Staff are working with the Grubb Cottage Trust around funding and insurance for the cottage.	Ongoing	Good social and physical connections for our communities
Legal changes affecting community groups	Staff have been widely promoting the free Community Law workshops which aim to support groups with the requirement to update constitutions and re-register in order to stay incorporated as a result of the new Incorporated Societies Act. Community Law are also hosting sessions about the requirements for all registered to charities to do a governance review which staff have been encouraging community groups to attend.	Ongoing	Good social and physical connections for our communities
Eastern Bays Flooding	Staff are working with communities to understand issues in the Eastern Bays so that we can better understand and begin to resolve flooding issues.	Ongoing	Proactive planning for climate change
Working with funding partners	Staff are working with external funding partners to better understand how we can better assist applicants to apply for and receive external funding.	Ongoing	Good social and physical connections for our communities



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Activity	Detail	Timeline	Strategic Alignment
Gaiety Hall Agreement Renewal	Staff worked with Gaiety Trust and the Council's Community Facilities team to review and renew the Gaiety Hall Agreement	Completed	Good social and physical connections for our communities
Coronation Library Little River	The Little River Wairewa Community Trust continue to work with staff to prepare for taking on the management of the Coronation Library once repairs are completed later in 2024. They are in the process of assessing what furniture/equipment will be needed and preparing funding applications. The Trust will also work with the Wairewa Rūnanga on naming and possible collaboration on activation of the facility.	Ongoing	Good social and physical connections for our communities
Little River Railway Station Goods Shed Workshop	The Little River Railway Station Trust have submitted a funding application for the materials to build a workshop inside the railway Goods Shed, which can be used for a "Men's Shed" type workshop for the Little River community.	Ongoing	Good social and physical connections for our communities
Little River Big Ideas Community Plan Reset	Data analysis is complete, and results will be shared with Wairewa communities before the document goes to publication.	Ongoing	Good social and physical connections for our communities
Birdlings Flat Art on the Fence Landscaping and Children's Art Space	The landscaping plan for the area around the Art on the Fence installation has been accepted by staff and implementation is underway. Plans are also underway for a Children's Art Space in the bus stop adjacent to this project.	Ongoing	Good social and physical connections for our communities

3.2 Community Funding Summary

3.2.1 **Discretionary Response Fund** - As at 21 August 2024 the Discretionary Response Fund unallocated balance for 2024/25 is \$35,324. The Discretionary Response Fund summary as at 21 August 2024 is attached. **(Attachment A)**

3.2.2 **Strengthening Communities Fund** – The Board considered applications to the 2024/25 Te Pātaka o Rākaihautū Banks Peninsula Community Board Strengthening Communities Fund at its 12 August 2024 meeting.

3.2.3 **Summer with your Neighbours**

At its meeting on 12 August 2024, the Board resolved to allocate \$3,000 from its 2024-25 Discretionary Response Fund towards Summer with your Neighbours 2024-25 and delegated allocation of the Summer with your Neighbours Fund up to \$300 to the Community Governance Manager. By the closing date, 15 eligible applications had been received. The following Summer with your Neighbours has been allocated:

Applicant	Activity	No. attending	Amount
Okuti Recreation and Sports Club	Local Families BBQ	40-50	\$125



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Cass Bay Residents Association	Halloween Party	80	\$200
Okains Bay Māori & Colonial Museum	Christmas Tree Exhibition and Community Event	200+	\$300
Allister Cotter	Community BBQ	30-60	\$150
Claire Armstrong	Community BBQ	50	\$125
Project Lyttelton	Summer picnic/ children's Garden launch	25	\$100
Little River Wairewa Community Trust	Community breakfast	400+	\$300
Diamond Harbour Playcentre	Summer Party	50	\$125
Olga Naumova	Street Planting shared garden/BBQ and Pizza making	14	\$50
Pigeon Bay Society Incorporated	Christmas Gathering	60	\$120
Bianca Woyak	Street BBQ	30	\$100
Wendy Coles	Neighbourhood Support Group get together	15	\$50
Takamatua Ratepayers Association	Potluck dinner and impromptu games	80-100	\$250
Annette Gray	Santa's Grotto and Fun day	200	\$300
Cass Bay Residents Association	A games and sports afternoon and BBQ	80	\$200

The allocations are based (not exact) on a formula used across the city and each event will essentially receive the total amount requested up to a maximum of \$300, whichever is less.

The unspent Summer with your Neighbours funding will be returned to the 2024-25 Te Pātaka o Rākaihautū Banks Peninsula Community Board Discretionary Response Fund.

**3.3 Participation in and Contribution to Decision Making**

**3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023-25 Community Board Plan was adopted by the Board at their meeting in 8 May 2023 and can be found online here.
- Progress on the Community Board Plan can be found online [here](#).

**3.3.2 Council Engagement and Consultation.**

- **Have your say** – at the time of writing the report the following consultations were open within Te Pātaka o Rākaihautū Banks Peninsula.

Project	Closing Date	Link
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Life in Christchurch Neighbourhoods Survey	8 September 2024	<a href="#">Life in Christchurch - Neighbourhoods Survey   Kōrero mai   Let's talk (ccc.govt.nz)</a>
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A full list of open consultations can be found on the Council's Lets Talk website at <https://letstalk.ccc.govt.nz/>

- 3.3.3 **Start Work Notices - Various Start Work Notices have been sent to the Board** throughout the month. All Board area and city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.
- 3.3.4 **Planned road works and closures** - Planned road works and closures are indicated on the map at the [Traffic Updates page at this link](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

**3.4 Governance Advice**

- 3.4.1 **Public Forum** – The Board received the following Public Forum presentations at its 12 August 2024 meeting:
- Little River Walkways Action Group.
  - Mayor's Residents' Association Forum.
- 3.4.2 **Board Information Sessions/Workshop** – the Board received the following briefings during July/August 2024:
- Good-to-go ways to get to school.
  - 177 Purau Avenue transfer to Te Hapu o Ngāti Wheke
  - Whakaraupō Lyttelton and Koukourarata Port Levey Adaptation Plan.
  - Stormwater management plan for settlements of Te Pātaka o Rākaihautū Banks Peninsula.
  - Hybris reporting.
  - Introduction of the Parks In-house Maintenance Team.
  - Parks and Reserves Bylaw Review 2024.
  - Former Lyttelton Council Stables Site Update.

**4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori**

- 4.1 **Britomart Memorial** – At the Board's 6 May 2024 meeting *the Board agreed to request staff advice on the planned repairs to the Britomart Memorial in Akaroa*. Staff have provided the following advice:

There are two parts to this project with one being the central monument and the second being the surrounding landscape.

The monument has funding to undertake conservation repair work. Currently this is being planned.

The surrounding landscape is being investigated along with the connection to Takapūneke Reserve. This includes the structural integrity of the existing concrete walls.



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Any landscape plan for this area would be going out for consultation and to the Board for approval.

Any landscaping (not including the monument) would be funded from the Takapūneke project.

The project is currently in the planning stage. A meeting will be held on site later this month with a structural engineer, conservator, and stonemason to discuss and prepare a scope of works. Note: The focus for this project at this stage is the central monument only, not the surrounding wall or landscape

The deadline for completion of the work is June 2025 (end of FY). Work can only commence once the required consents have been granted.

The project manager has been developing a stakeholder list with assistance from Community Advisors and other local contacts. All stakeholders will be regularly communicated with throughout the project.

During the conservation works, the monument will be unavailable to access. This will be communicated in advance to the Stakeholders via a Start Work Notice, Email and Signage on site.

- 4.2 **Customer Services Request Reports** - providing an overview of the number of Customer Service Requests that have been received during July and August 2024 are attached. **(Attachments B and C)**

[Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council's [Service Centres](#).

- 4.3 **Graffiti Report** – Te Pātaka o Rākaihautū Banks Peninsula Graffiti Snapshot Report for July 2024 is attached. **(Attachment D)**.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Discretionary Response Fund Summary - August 2024	24/1462276	
B	Customer Services Request Report - 31 July 2024	24/1454184	
C	Customer Services Request Report - August 2024	24/1536183	
D	Graffiti Monthly Report - July 2024	24/1454185	



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Signatories Ngā Kaiwaitohu

Authors	Liz Beaven - Community Board Advisor Steffi Brightwell - Community Development Advisor Linda Burkes - Banks Peninsula Governance Advisor Jane Harrison - Community Development Advisor Dane Moir - Community Development Advisor Heather Spreckley - Support Officer Jo Wells - Community Development Advisor Andrea Wild - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team







Report from Canterbury Waste Joint Committee – 5 August 2024

## 13. Annual Budget Update for the Canterbury Waste Joint Committee

Reference Te Tohutoro:	24/1414170
Responsible Officer(s) Te Pou Matua:	Eilidh Hilson, Regional Waste Projects Facilitator
Accountable ELT Member Pouwhakarae:	Brent Smith, Acting General Manager City Infrastructure

### 1. Canterbury Waste Joint Committee Consideration Te Whaiwhakaarotanga

1. The Officer Recommendations were Moved by Councillor Peters and Seconded by Councillor Brine which included incorporating a sentence for the purpose of clarification into Recommendation 4.
2. The Committee voted on Recommendations 1 to 5 as a block and when put to the vote were declared carried.

**Secretarial note:** Subsequent to the meeting, Recommendation 2 was edited, maintaining the facts and intention, to read logically as a singular recommendation for the purpose of allowing the recommendation to be considered by each member Council for a final decision.

### 2. Officer Recommendations Ngā Tūtohu

That the Canterbury Waste Joint Committee:

1. Receives the information in the Report.
2. Recommends to member Councils that the pro rata contributions to the \$112,000 waste minimisation projects contestable fund are updated, based on the 2023 census population data and the Q1 2024 CPI.
3. Consider the options presented for the future of the Regional Waste Projects Facilitator role, to continue progressing collaborative waste minimisation and management across the region.
4. Approve the option of a 1FTE permanent position, with a salary cap of \$86,400 for the first year, to be advertised on the open market and employed by Christchurch City Council, with flexible working options across other member councils.
5. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

### 3. Canterbury Waste Joint Committee Decisions Under Delegation Ngā Mana kua Tukuna

#### Part C

That the Canterbury Waste Joint Committee:



1. Receives the information in the Report.
3. Considered the options presented for the future of the Regional Waste Projects Facilitator role, to continue progressing collaborative waste minimisation and management across the region.
4. Approves the appointment of a 1FTE permanent position, with a salary cap of \$86,400 (cost-shared amongst the member authorities as per table 2 in the report) for the first year, to be advertised on the open market and employed by Christchurch City Council, with flexible working options across other member councils.
5. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

#### 4. Canterbury Waste Joint Committee Recommendation to Council





That the Council:

2. As a member Council, updates the pro rata contributions to the ~~\$112,000~~ \$120,000 waste minimisation projects contestable fund, based on the 2023 census population data and the Q1 2024 Consumers Price Index.

**Secretarial Note:** Subsequent to the meeting, Council Officers advised that there was an error in the recommendation, which has now been updated to reflect the correct amount of \$120,000 as described in the report.

#### Attachments Ngā Tāpirihanga

No.	Report Title	Reference	Page
1	Annual Budget Update for the Canterbury Waste Joint Committee	24/1202375	131

No.	Title	Reference	Page
A  	Draft updated CWJC Constituting Agreement Unsigned (August 2024)	24/1202376	137
B  	Regional Waste Projects Facilitator PD October 2022	24/1202377	147



## Annual Budget Update for the Canterbury Waste Joint Committee

Reference Te Tohutoro: 24/1202375

Responsible Officer(s) Te Pou Matua: Eilidh Hilson, Regional Waste Projects Facilitator

Accountable ELT Member Pouwhakarae: Brent Smith, Acting General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to update the population-based percentage split of each member councils' pro rata contributions to shared funding, with the latest Consumer Price Index (CPI) at the time of writing (Q1 2024).
- 1.2 To consider options for the future of the shared services Regional Waste Projects Facilitator role, funded through this mechanism, to support delivery and co-ordination of the Canterbury Joint Waste Committee (CWJC) funded and initiated projects.

### 2. Officer Recommendations Ngā Tūtohu

That the Canterbury Waste Joint Committee:

1. Receives the information in the Report.
2. Recommends to member Councils that the pro rata contributions to the \$112,000 waste minimisation projects contestable fund are updated, based on the 2023 census population data and the Q1 2024 CPI.
3. Consider the options presented for the future of the Regional Waste Projects Facilitator role, to continue progressing collaborative waste minimisation and management across the region.
4. Approve the option of a 1FTE permanent position, with a salary cap of \$86,400 for the first year, to be advertised on the open market and employed by Christchurch City Council, with flexible working options across other member councils.
5. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 As per the constituting agreement, staff have updated the Q1 2024 CPI, for the CWJC Waste Minimisation Fund, from \$112,000 to \$120,000.
- 3.2 The following options for the future of the Regional Waste Projects Facilitator position, have been prepared by staff for consideration, in addition to this.
- 3.3 Preference is to commence recruitment and permanent appointment of 1FTE to be in the position at the start of February 2025, when the current fixed term role employment ends. The preference is to update the total pro rata contributions to cover this, with a salary cap of \$86,400 for the first year, plus a cap of \$48,270.00 for overheads.



## 4. Background/Context Te Horopaki

- 4.1 Regional Waste Minimisation Co - ordination in Canterbury  
[https://christchurch.infocouncil.biz/Open/2021/08/CJWC\\_20210802\\_AGN\\_5425\\_AT.PDF](https://christchurch.infocouncil.biz/Open/2021/08/CJWC_20210802_AGN_5425_AT.PDF)
- 4.2 Regional Shared Resource  
[https://christchurch.infocouncil.biz/Open/2022/09/CJWC\\_20220905\\_AGN\\_8167\\_AT.PDF](https://christchurch.infocouncil.biz/Open/2022/09/CJWC_20220905_AGN_8167_AT.PDF)
- 4.3 As per *Schedule 1 – Estimated population and funding percentages* in the constituting agreement (**Attachment A**), the current total annual budget for the Canterbury Waste Joint Committee is \$192,000, consisting of \$112,000 (GST not applicable) contestable funding for regional waste minimisation projects, and \$80,000 (plus GST) for the 1 FTE Regional Waste Projects Facilitator role. Overheads of \$45,180.00 (plus GST) have been split out between the councils in addition to this.
- 4.4 The current pro rata contributions by population basis are set out in *Table 1*. The updated pro rata contributions to shared funding arrangements, based on the 2023 census population data, and the CPI updates, are set out in *Table 2*.

Table 1: Total annual funding split for FY 2023/24 (also used in FY 2022/23)

			2023/24 Fund	1FTE Facilitator Salary	1FTE Facilitator Overheads	Total
			\$ 112,000.00	\$ 80,000.00	\$ 45,180.00	\$ 237,180.00
		ECan 25%	\$ 28,000.00	\$ 20,000.00	\$ -	\$ 48,000.00
TA	Population*	TA 75%				
Christchurch	376,700	66.80%	\$ 51,476.21	\$ 36,768.72	\$ 27,686.85	\$ 115,931.79
Waimakariri	47,600	8.43%	\$ 8,438.08	\$ 6,027.20	\$ 4,538.48	\$ 19,003.76
Hurunui	11,100	1.96%	\$ 1,734.57	\$ 1,238.98	\$ 932.95	\$ 3,906.49
Selwyn	39,600	7.01%	\$ 9,090.18	\$ 6,492.98	\$ 4,889.22	\$ 20,472.38
Ashburton	29,400	5.21%	\$ 4,616.82	\$ 3,297.73	\$ 2,483.19	\$ 10,397.73
Kaikoura	3,800	0.67%	\$ 550.37	\$ 393.12	\$ 296.02	\$ 1,239.51
Waimate	7,550	1.33%	\$ 1,074.65	\$ 767.61	\$ 578.01	\$ 2,420.27
Mackenzie	4,010	0.71%	\$ 706.87	\$ 504.91	\$ 380.19	\$ 1,591.96
Timaru	44,400	7.88%	\$ 6,312.26	\$ 4,508.76	\$ 3,395.09	\$ 14,216.11

\*2020 Statistics New Zealand Subnational Estimates. [www.statistics.govt.nz](http://www.statistics.govt.nz)



Table 2: Update to percentage split contributions to shared funding arrangements

			2024/25 Fund (CPI general category adjusted, Q1 2024) =\$119649.24	1FTE facilitator 2025 salary (CPI wages category Q1 adjusted= \$86,384.04)	1FTE Facilitator overheads (CPI general category adjusted,Q1)2024= 48,265.65	Total**
	<b>Rounded</b>		\$120,000.00	\$86,400.00	\$48,270.00	254,670
		<b>Ecan 25%</b>	\$30,000.00	\$21,600.00	\$ -	\$51,600.00
TA	Population 2023*	TAs 75%				
Christchurch	391,383	60.29%	\$ 54,261.00	\$39,067.92	\$ 29,101.98	\$ 122, 430.90
Waimakariri	66,246	10.21%	\$ 9,189.00	\$6,616.08	\$ 4,928.37	\$20,733.45
Hurunui	13,608	2.10%	\$ 1,890.00	\$1,360.80	\$ 1,013.67	\$4,264.47
Selwyn	78,144	12.04%	\$ 10,836.00	\$7,801.92	\$ 5,811.71	\$24,449.63
Ashburton	34,746	5.35%	\$ 4,815.00	\$3,466.80	\$ 2,582.45	\$10,864.25
Kaikoura	4,215	0.65%	\$ 585.00	\$421.20	\$ 313.76	\$1,319.96
Waimate	8,121	1.25%	\$ 1,125.00	\$810.00	\$ 603.38	\$2,538.38
Mackenzie	5,115	0.79%	\$ 711.00	\$511.92	\$ 381.33	\$1,604.25
Timaru	47,547	7.32%	\$ 6,588.00	\$4,743.36	\$ 3,533.36	\$14,864.72

\*Source: 2023 Census national and subnational usually resident population counts and dwelling counts

<https://www.stats.govt.nz/information-releases/2023-census-population-counts> \*\*Budget requested for costs, up to this maximum amount.

- 4.4 The shared role is currently a full-time fixed term position, for two years, from 31 January 2023 to 31 January 2025. The employee appointed the role after it was put to market, is on secondment from the Christchurch City Council Waste Advisor role and wishes to return to this substantive role at the end of the appointment.
- 4.5 Based on the initial comparison of overhead costs for hosting the position at ECan, and the comparison of in- house services available across the member territorial authorities, CCC were chosen to host the position.
- 4.6 This employee sits within the CCC Resource Recovery Team at the Civic Offices, and with the Regional Council (ECan) Contaminated Land and Hazardous Substances Team, Tuam Street, one day a week as a “contractor”. Visits by appointment to the Territorial Authorities are carried out as needed. However, this is predominately a desk-based role. The 2022 Position Description of the role is attached (**Attachment B**).
- 4.7 In terms of the Committee’s Constituting Agreement, any proposed change requires support from the Committee, and each change needs to individually be approved by all member Councils, by signing the agreement.
- 4.8 Based on updated data from the 2023 census, the changes pro rata contributions to continue the role, are proposed as in Table 2. In addition to this, if this shared service position was continued, a job evaluation would need to be carried out for current sizing for the additional shared service cost. Annual overheads would also need to be reviewed. A cap is suggested in the recommended options.



4.9 The following reasonably practicable options were considered and are assessed in this report.

4.10 The following option was considered but ruled out:

**4.10.1 Position discontinued**

- This option is not recommended. The shared services Regional Waste Projects Facilitator role supports the efficient and cost-effective delivery and co-ordination of the Canterbury Joint Waste Committee funded and initiated projects, and all liaison, advisory and project administrative needs of the joint staff group.
- If this role were disestablished, staff members of all contributing Councils would be required to undertake this work, which amounts to a 1FTE position. Staff supporting the CWJC do not have capacity to take on the additional tasks that are currently undertaken by the facilitator.
- The funding would return to \$120,000 CPI Q1 2024 adjusted (\$119,649.24 rounded).

**Options Descriptions Ngā Kōwhiringa**

**4.11 Preferred Option: Employment of a Permanent 1FTE Position**

**4.11.1 Option Description**

- Feedback from all member councils, via the staff group would form an updated position description, in the last quarter of the role (current position description attached in **Attachment B**), based on recommendations from findings at that stage of the two - year fixed term trial.
- If approval to proceed is granted, the staff group would work with CCC through the open market recruitment process. Promotion of the role in addition to the standard CCC process would be requested of all CWJC members councils and through the Waste Management Institute of New Zealand (WasteMINZ) advertising channels.
- A salary cap of \$86,000 would be applied, and overheads cap of \$48,270 for the first year. The split of finances is proposed as per the current constituting agreement, in *Table 2*.
- After the first year, the job would undergo any internal rescoping processes as required. Any changes to salary would need to be approved by the CWJC.

**4.11.2 Option Advantage**

- The continuation of the position would support delivery and coordination of the Canterbury Joint Waste Committee funded projects, reactive collaborative work as required, and a focus on driving projects as directed by the committee, to meet commitments in the CWJC constituting agreement.
- In addition, this work supports member council Waste Minimisation and Managements plans, to ensure regional co – ordination. These activities are encompassed in the attached position description.
- Funding is possible through income received to each Territorial Authority, via the Waste Levy. The Regional Council would need to allocate budget, likely from rates.

**4.11.3 Option Disadvantages**

- Permanent positions require a longer funding commitment, and additional human resources.



#### 4.12 Second Option: Provision of a Fixed Term Position

##### 4.12.1 Option Description

A position would be advertised as 4.8, however it would be for a period of three years only.

##### 4.12.2 Option Advantages

- As per option 4.8.
- This would allow the opportunity to come up again in three years.
- A shorter commitment from member councils required.

##### 4.12.3 Option Disadvantages

- The CWJC only meet twice a year, and fixed term positions require a regular re- recruitment process, which is costly and affects consistency.
- A fixed term position is likely to limit potential applicants.

### 5. Financial Implications Ngā Hīraunga Rauemi

#### Capex/Opex Ngā Utu Whakahaere

	Recommended Option – Permanent 1FTE	Option 2 – Fixed Term 1FTE
Cost to Implement	Cap of \$86,400 per annum	Cap of \$86,400 per annum
Maintenance/Ongoing Costs	Cap of \$48,270 per annum	Overheads currently per annum
Funding Source	Waste Levy income from each member council, and rates if required	Waste Levy income from each member council, and rates if required
Funding Availability	Waste Levy to TAs is being increased nationally to \$75 a tonne by 1 July 2027.	Waste Levy is being increased nationally to \$75 a tonne by 1 July 2027.
Impact on Rates	Minimal – split out across nine TAs, and the regional council	Minimal – split out across nine TAs, and the regional council

### 6. Considerations Ngā Whai Whakaaro

#### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

#### Legal Considerations Ngā Hīraunga ā-Ture

6.1 Statutory and/or delegated authority to undertake proposals in the report:

6.1.1 The provision of funding in the constituting agreement would need to be updated.

6.1.2 The signed agreement will then be provided to CCC Legal, as the overseeing administrators of the Committee.

6.2 Other Legal Implications:

6.2.1 There is no legal context, issue, or implication relevant to this decision.



6.3 Solid Waste and Resource Recovery

6.3.1 Activity: Solid Waste and Resource Recovery

- Level of Service: 8.0.6 Engage with Central government, Industry and Sector interest groups on policy and strategy to reduce waste to landfill - 12 interactions per annum.

**Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

6.4 The decisions in this report are likely to:

6.4.1 Contribute positively to adaptation to the impacts of climate change.

6.4.2 Contribute positively to emissions reductions.

6.5 Regional collaboration to manage and minimise waste, assists in the reduction of emissions.

6.6 Emissions are produced throughout the lifecycle of a product, and from landfills. While methane is captured and utilised in modern landfill systems, the bulk of emissions have already been created, in the preceding production and transportation of the materials.

6.7 Projects to increase the efficiency of resource usage, requires full lifecycle analysis of activities, to monitor accurate emission reductions. This would be a key component of any project management undertaken as a region, to collaboratively reduce wastage.

**7. Next Steps Ngā Mahinga ā-muri**

- 7.1 If approved to proceed with the recommended option, scoping of the position description as a staff group.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Attachment A - Draft updated CWJC Constituting Agreement Unsigned (August 2024)	24/1202376	
B	Attachment B - Regional Waste Projects Facilitator PD October 2022	24/1202377	

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

**Signatories Ngā Kaiwaitohu**

Author	Eilidh Hilson - Regional Waste Projects Facilitator
Approved By	Alec McNeil - Manager Resource Recovery Lynette Ellis - Head of Transport & Waste Management



**CONSTITUTING AGREEMENT OF THE  
CANTERBURY WASTE JOINT COMMITTEE**

**ASHBURTON DISTRICT COUNCIL  
CANTERBURY REGIONAL COUNCIL  
CHRISTCHURCH CITY COUNCIL  
HURUNUI DISTRICT COUNCIL  
KAIKOURA DISTRICT COUNCIL  
MACKENZIE DISTRICT COUNCIL  
SELWYN DISTRICT COUNCIL  
TIMARU DISTRICT COUNCIL  
WAIMAKARIRI DISTRICT COUNCIL  
WAIMATE DISTRICT COUNCIL**



## CONSTITUTING AGREEMENT

### CANTERBURY WASTE JOINT COMMITTEE

#### MEMBERS:

ASHBURTON DISTRICT COUNCIL, CANTERBURY REGIONAL COUNCIL

CHRISTCHURCH CITY COUNCIL, HURUNUI DISTRICT COUNCIL, KAIKOURA DISTRICT COUNCIL, MACKENZIE DISTRICT COUNCIL, SELWYN DISTRICT COUNCIL, TIMARU DISTRICT COUNCIL, WAIMAKARIRI DISTRICT COUNCIL, and WAIMATE DISTRICT COUNCIL, and their successors, all local authorities under the Local Government Act 2002 (collectively "the Councils" and individually "a Council")

#### BACKGROUND AND COMMITTEE TERMS OF REFERENCE

The Canterbury Waste Joint Committee is a joint committee of the Councils appointed in accordance with clauses 30 and 30A of Schedule 7 of the Local Government Act 2002. The terms of reference for the Committee, are that the Committee will deal with all matters relating to the volumes of solid waste sent for disposal through regional waste minimisation initiatives identified by the Committee, including but not limited to allocating the annual funding of the joint committee as set out in this Agreement.

#### TERMS OF THIS AGREEMENT:

##### EFFECTIVE DATE

1. This Agreement comes into effect on the date the last Council signs this Agreement.

##### COMMITTEE

2. Pursuant to clause 30(1) and (5) of Schedule 7 to the Local Government Act 2002 the Councils will appoint and constitute a joint committee to be known as the Canterbury Waste Joint Committee ("the Committee").
3. The Committee will consist of a maximum of thirteen members as follows:
  - (a) three elected members of the Christchurch City Council;
  - (b) two elected members of the Canterbury Regional Council;
  - (c) eight members made up of one elected member from each of the other Councils.
4. The Committee will report to the Councils at least annually on the exercise of the Committee's functions.

##### SUBCOMMITTEE

5. The Committee may :
  - (a) appoint a Subcommittee of the Committee pursuant to clause 30(2) of Schedule 7 of the Local Government Act 2002;



- (b) ensure at least one elected member of each of Christchurch City Council and another Council will be members of the Subcommittee. The chairperson of the Subcommittee will be an elected member of the Committee. In all other respects the composition of the Subcommittee will be as determined by the Committee from time to time;
- (c) direct the Subcommittee in such manner as it sees fit from time to time as provided for in clause 30(4) of Schedule 7 of the Local Government Act 2002;

#### **TERMS AND CONDITIONS OF ENTRY**

- 6. The Councils agree that other councils in the Canterbury Region may join the Committee, if the council wishing to join accepts the terms and conditions of this Agreement that apply to the District Councils on the Committee. The council wishing to join the Committee is accepted as a member by signing this Agreement (with the new councils name added) and by providing a signed copy of the Agreement to each of the Councils.
- 7. If the council wishing to join the Committee wants any amendment to the terms and conditions of this Agreement, the Councils will only allow the other council to join on such terms and conditions as are agreed unanimously by the Councils and in accordance with clause 8(a).

#### **VARYING THIS AGREEMENT**

- 8. This Agreement may be varied:
  - (a) by written agreement between the Councils (and, for the avoidance of doubt, the Committee is not authorised to amend this Agreement) except for any amendment required in order to comply with a change in any applicable law, in which case this Agreement may be amended at the written request of any Council (sent to the other parties) to the minimum extent required to comply with the change in the applicable law; or
  - (b) in the manner provided in clause 6 and clause 25 of this Agreement.

#### **WITHDRAWAL OF COUNCIL**

- 9. A Council may only withdraw from the Committee if that Council has complied with all of its obligations under this Constituting Agreement for that funding year, and up to the date of withdrawal and agrees to satisfy its continuing obligations (if any) in a manner which is satisfactory to all of the remaining Councils.

#### **AVOIDANCE OF DISCHARGE**

- 10. The Councils declare that they have each resolved that the Committee (and any Subcommittee) will continue to function after a triennial election with the same delegated functions, duties, powers and voting rights that existed prior to that election and accordingly the Committee and any Subcommittee will not be discharged under clause 30(7) of Schedule 7 to the Local Government Act 2002.

#### **QUORUM**

- 11. The quorum for a meeting of the Committee is seven members at least one of whom is a member appointed by Christchurch City Council.



12. Any mayor who is a member of the committee solely by operation of section 41A(5) of the Local Government Act 2002 is not counted as a member of the committee for the purposes of determining the quorum.
13. The quorum for a meeting of a Subcommittee will be:
  - (a) half of the members if the number of members (including vacancies) is even, or
  - (b) a majority of members if the number of members (including vacancies) is odd, and;in both cases at least one of whom is a member of Christchurch City Council and one of whom is a member of another Council.

#### **APPOINTMENT AND DISCHARGE OF MEMBERS**

14. The power to discharge a member of the Committee and to appoint another in his or her stead, may only be exercised by the Council that made the appointment.

#### **CHAIRPERSON AND DEPUTY**

15. The Committee will appoint a chairperson (who must be an elected member appointed by Christchurch City Council) and a deputy chairperson (who must be an elected member appointed by another Council other than Christchurch City Council).

#### **MEETINGS/STANDING ORDERS**

16. Meetings of the Committee will be held at Christchurch (unless otherwise agreed) at such times as may be appointed and as are necessary for the performance of the functions, duties and powers delegated under this Agreement. The rules regulating the proceedings of the Committee will be those set out in NZS 9202:2003 "Model Standing Orders for Meetings of Territorial Authorities, Regional Councils and Community Boards" as varied in accordance with this Agreement. For the purposes of the NZS 9202:2003 the "principal administrative officer" means the Chief Executive of the Christchurch City Council or their delegate.
17. Attendance of meetings via telephone or video links from venues outside Christchurch is permitted. Such additional venues will be publicly notified in the same way as the main meeting is notified, and will be open to the public in the same way as the main meeting.
18. Any resolution requiring a decision on a matter of significance to be considered at a meeting of the Committee must be the subject of prior notice which ensures that each member is fully and fairly informed of the background and rationale for any proposal to be considered and the period of notice must be sufficient to enable every member to consult with their appointing Council.

#### **VOTING**

19. Notwithstanding anything to the contrary in Model Standing Orders NZS 9202:2003 voting at meetings of the Committee will be:
  - (a) in respect of any matter where the decision relates to the setting of policy and/or a commitment to expenditure, by majority, one vote each, but for the members appointed to represent the Christchurch City Council and the Canterbury Regional Council their votes may only be cast the same way and may not be split.



(b) in respect of all other matters, on the basis of one vote per member, by ordinary majority.

20. To the extent that it may be necessary all of the Councils will procure an amendment to their standing orders to permit voting on the basis set out in clause 19.

#### **CASTING VOTE**

21. In all cases where there is an equality of votes the chairperson will have a casting vote. Where a casting vote is to be exercised the following principles will apply:
- (a) the casting vote is to be used in the best interests of the Canterbury community represented by the Councils considered together;
  - (b) the casting vote is to be used in the best interests of the Councils considered together;
  - (c) the Committee members will use their best endeavours to avoid use of a casting vote, by obtaining consensus;

the casting vote will not to be used unreasonably in favour of any one Council.

#### **DELEGATIONS**

22. Each Council has delegated the following responsibilities to the Committee: Authority to deal with all matters relating to the volumes of solid waste sent for disposal through regional waste minimisation initiatives identified by the Committee, including but not limited to allocating the annual funding of the joint committee as set out in this Agreement.

#### **FUNDING**

23. The annual funding amount for regional waste minimisation will be \$192,000 per year. This amount will be adjusted annually for inflation using the annual percentage change in the Consumers Price Index at June of each subsequent year. Should the annual funding amount need to be increased, the Committee will provide a detailed proposal for consideration by all Councils.
24. All Councils will contribute towards the funding of joint regional waste minimisation initiatives, shared in accordance with the percentages set out in the table in Schedule 1 of this Agreement.
25. Schedule 1 may be updated from time to time by resolution of the Committee, only to redistribute the funding obligation of the Councils in a manner that more accurately reflects the then current population figures or to reflect new member Councils.
26. Each Council will ensure that it pays its due proportion of all such expenditure on the due date for payment, without deduction or set off.

#### **ADMINISTRATIVE COSTS**

27. Christchurch City Council agrees to provide such management, administrative, secretarial and accounting services as the Committee will reasonably require at no cost to the other Councils. Nothing in this clause will prevent any Council agreeing to make a contribution towards those costs.
28. For the avoidance of doubt, where Christchurch City Council is directed by the Committee to source any such services (ie other than from its own existing staff), or a Council employs a staff member for a shared services position (to progress waste minimisation and management initiatives



for the benefit of all Councils), the costs incurred will be recoverable from the Councils under clause 24.

#### **GOOD FAITH NEGOTIATIONS**

29. In the event of any circumstances arising that were unforeseen by the Councils at the time of entering into of this Agreement or in the event of a dispute in any way relating to this Agreement the Councils will negotiate in good faith to resolve that dispute or to add to or vary this Agreement in order to resolve the impact of those unforeseen circumstances in the best interests of:

- (a) the Councils represented on the Committee considered together; and
- (b) the Canterbury community represented by the Councils considered together.

#### **ARBITRATION**

30. Any dispute arising out of the interpretation of this Agreement, including any question regarding its existence, validity or termination, which cannot be resolved by good faith negotiations under clause 29 will be referred to arbitration.
31. If the Councils are unable to agree upon the appointment of a single arbitrator within 10 working days of the receipt of written notification of the desire of a party to have a dispute arbitrated, or if any arbitrator agreed upon refuses or fails to act within 10 working days of his or her appointment, then any party may request the President for the time being of the Canterbury District Law Society to appoint an arbitrator and the arbitration will be carried out in accordance with the Arbitration Act 1996. For the purposes of this clause "working day" has the meaning attributed to those words in Section 2 of the Resource Management Act 1991.
32. In this clause time is of the essence and the Councils agree to be bound by any arbitration decision, determination or award.

#### **SERVICE OF NOTICES**

33. Any notice required to be served under this Agreement may be served in the manner provided in Section 152 of the Property Law Act 1952 and in any event will be deemed to be served if actually received.
34. A notice under clause 33 must be addressed:
- (a) in the case of Christchurch City Council or the Committee for the attention of the Legal Services Manager at the Civic Offices, 53 Hereford Street, Christchurch (PO Box 73013, Christchurch); and
  - (b) in the case of every Council other than Christchurch City Council, for the attention of the Principal Administrative Officer of the Council to whom the notice is addressed, to that Council at its principal administrative office.



**SIGNATURES**

**SIGNED** on behalf of the **ASHBURTON  
DISTRICT COUNCIL** by:

Signature

Name/Title

Date

**SIGNED** on behalf of the **CANTERBURY  
REGIONAL COUNCIL** by:

Signature

Name/Title

Date



**SIGNED** on behalf of the **CHRISTCHURCH  
CITY COUNCIL** by:

Signature

Name/Title

**SIGNED** on behalf of the **HURUNUI  
DISTRICT COUNCIL** by:

Signature

Name/Title

Date

**SIGNED** on behalf of the **KAIKOURA  
DISTRICT COUNCIL** by:

Signature

Name/Title

Date

**SIGNED** on behalf of the **MACKENZIE  
DISTRICT COUNCIL** by:

Signature

Name/Title

Date



**SIGNED** on behalf of the **SELWYN  
DISTRICT COUNCIL** by:

Signature

Name/Title

Date

**SIGNED** on behalf of the **TIMARU DISTRICT  
COUNCIL** by:

Signature

Name/Title

Date

**SIGNED** on behalf of the **WAIMAKARIRI  
DISTRICT COUNCIL** by:

Signature

Name/Title

Date

**SIGNED** on behalf of the **WAIMATE  
DISTRICT COUNCIL** by:

Signature

Name/Title

Date

11/91977



Schedule 1 – Estimated population and funding percentages

Councils	Population *	Funding %
Christchurch	391,383	60.29%
Waimakariri	66,246	10.21%
Hurunui	13,608	2.10%
Selwyn	78,144	12.04%
Ashburton	34,746	5.35%
Kaikoura	4,215	0.65%
Waimate	8,121	1.25%
Mackenzie	5,115	0.79%
Timaru	47,547	7.32%
Total	<b>649,125</b>	100% (to cover 75% of the total annual funding)
ECan		(to cover 25% of the total annual funding)

*\*2023 Census national and subnational usually resident population counts and dwelling counts Table 2.*





## POSITION DESCRIPTION

<b>TITLE:</b> Regional Waste Projects Facilitator	<b>VACANCY NO:</b> 27115
<b>UNIT:</b> Transport & Waste Management	<b>GROUP:</b> Infrastructure, Planning & Regulatory Services
<b>REPORTS TO:</b> Daily basis to Manager Resource Recovery (CCC) and overall responsibility to the Canterbury Waste Joint Committee (CWJC)	<b>DIRECT REPORTS:</b> n/a
<b>LOCATION:</b> Any Christchurch City Council Location	<b>DATE:</b> October 2022

### Purpose of the position:

To deliver support to Canterbury Territorial Authorities and facilitate initiatives that progress towards improved waste minimisation outcomes throughout Canterbury.

The following councils are represented on the Canterbury Waste Joint Committee:

Ashburton District Council, Canterbury Regional Council, Christchurch City Council, Hurunui District Council, Kaikoura District Council, Mackenzie District Council, Selwyn District Council, Timaru District Council, Waimakariri District Council, Waimate District Council.

### General:

As an employee of the Council you are required to:

- Respond to the changing needs of the Council, performing other tasks as reasonably required.
- Maintain a strict sense of professional ethics, maintaining confidentiality and privacy as per the Privacy Act and abiding by Council Policy.
- Be responsible for meeting the provisions of the Public Records Act 2005 (PRA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) in respect of Council information, and for following related Christchurch City Council policies and processes.
- Be associated, as required, with **CIVIL DEFENCE** or any exercise that might be organised in relation to this council function.
- Assist, support and respond to, as reasonably required, any event where the Business Continuity Plan is activated.

Key Areas of Accountability	
<b>Operational Management</b>	<ul style="list-style-type: none"> <li>• Administer the Canterbury Waste Joint Committee application process and reporting to the Canterbury Waste Joint Committee.</li> <li>• Contribute to the development and the implementation of regional action plans and programmes in accordance with the needs and commitments of the Canterbury Territorial Authorities as guided by the Canterbury Waste Joint Commitment Staff Group.</li> <li>• Facilitate the sharing of resources and educational materials across the Canterbury Territorial Authorities.</li> </ul>



Key Areas of Accountability	
	<ul style="list-style-type: none"> <li>Develop ideas and progress initiatives that promote a circular economy, decarbonisation as well as lead to improved waste management practices and ultimately waste reduction.</li> <li>Visit the territories, and collaborate with contacts to identify available assets across Canterbury.</li> <li>Set up meetings, set agenda meetings and take minutes and then distribute.</li> <li>Create Draft report in Infocouncil and manage contributors input to completion.</li> </ul>
<b>Relationship Management</b>	<ul style="list-style-type: none"> <li>Develop and maintain effective partnerships across the Canterbury Territorial Authorities.</li> <li>Act as a liaison to coordinate between the committee and various agencies.</li> <li>Communicate with various different stakeholders from diverse backgrounds in order to achieve the objectives of the committee.</li> <li>Coordinate with the Communications Team as required on initiatives being implemented.</li> </ul>
<b>Project Management</b>	<ul style="list-style-type: none"> <li>Investigate initiatives directed by the committee, including but not limited to the feasibility and clarification of outcomes, and apply project methodology to support implementation. This may include putting together a project team from different stakeholders.</li> <li>Ensuring risks and issues are identified and communicated in a timely fashion, and escalate those that cannot be avoided.</li> <li>Working collaboratively to resolve complex issues and avoid risks to the project.</li> <li>Ensuring appropriate change control processes are followed.</li> <li>Ensuring the project delivers the agreed project, within scope, time and budget.</li> <li>Ensuring the project team and key stakeholders are kept informed across relevant project activities.</li> <li>Responsible for ensuring meeting agendas, meeting minutes, key decisions and other project records are documented and filed appropriately.</li> <li>Responsible for ensuring appropriate project documentation is maintained and appropriate approvals are obtained.</li> </ul>
<b>Funding</b>	<ul style="list-style-type: none"> <li>Draft and submit funding applications to the Ministry for the Environment on initiatives.</li> <li>Allocate funding to the initiatives.</li> <li>Follow up with funding recipients and report on whether the funding was spent in accordance with the proposal.</li> <li>Collaborate with internal funding teams for support</li> </ul>
<b>Health &amp; Safety</b>	<ul style="list-style-type: none"> <li>Responsible for keeping yourself and others safe while at work, complying with Council health and safety systems and wearing protective clothing and using equipment provided.</li> </ul>
<b>Budget</b>	<ul style="list-style-type: none"> <li>Accountable and responsible for managing a budget of \$Nil</li> </ul>
<b>Delegations</b>	<ul style="list-style-type: none"> <li>Delegated authority is as per the Register of Delegations on the Christchurch City Council website.</li> </ul>



Key Relationships/Customers:	
Internal	Nature of the Relationship
Manager Resource Recovery	Reports to
Resource Recovery Team	Works with, communicates and liaise with
Communications Team	Coordinate and liaise with
External	Nature of the Relationship
Canterbury Waste Joint Committee Staff Group	Works with, communicates and liaise with
Recipients of funds from the Canterbury Waste Joint Committee	Works with, communicates and liaise with
Waste contractors and waste solution providers	Works with, communicates and liaise with
Waste educators and waste service providers	Works with, communicates and liaise with

Formal Qualifications and Training	Required	Desirable
Tertiary qualification at Certificate/ Diploma/ Degree level in relevant field, such as planning, policy, environmental, education or social work, or relevant experience to demonstrate an equivalent level of knowledge	✓	
A related post-graduate qualification		✓
Current full drivers licence	✓	

Key Experience/Knowledge/Skills/Competencies	Required	Desirable
Minimum 5 years' relevant experience	✓	
Excellent communication and engagement skills	✓	
Proven experience in implementing projects and influencing people from diverse backgrounds	✓	
Well-developed relationship skills with a proven ability to work and relate with all sorts of people	✓	
Demonstrable working relationships that are intercultural and/or within the commercial sector would be desirable	✓	
Technical knowledge on waste management principles and the waste management hierarchy	✓	
Technical knowledge on the Waste Minimisation Act, Litter Act and the Resource Management Act (related to waste management)	✓	
High competence in computer literacy.	✓	
<b>Partnerships &amp; consultation</b> <ul style="list-style-type: none"> <li>Builds positive relationships with stakeholders to encourage involvement.</li> <li>Actively listens in order to understand stakeholder needs.</li> </ul>	✓	

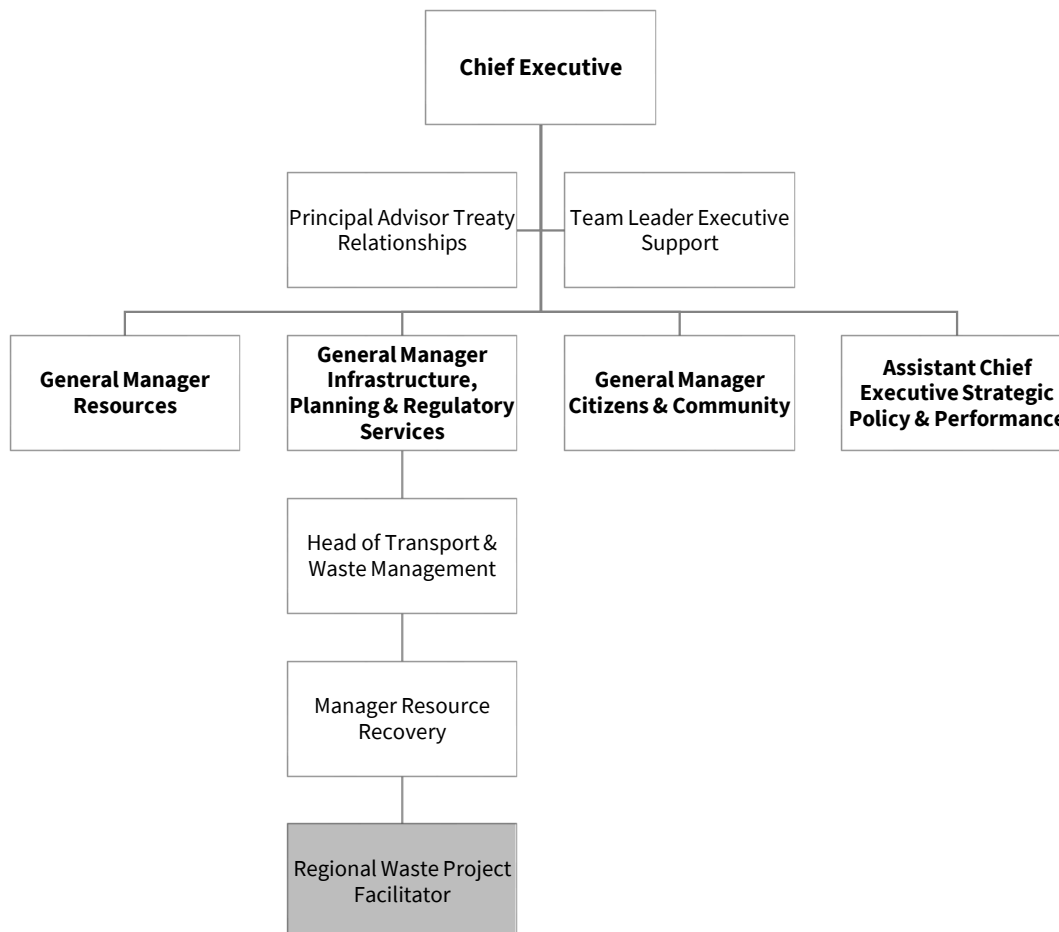


Key Experience/Knowledge/Skills/Competencies	Required	Desirable
<ul style="list-style-type: none"> <li>• Welcomes and positively explores differences of opinion; open to changing own point of view.</li> <li>• Stays calm in the face of challenging or emotive situations.</li> <li>• Understands how to engage with Maori and can do so with confidence.</li> </ul>		
<b>Strategic focus</b> <ul style="list-style-type: none"> <li>• Keeps up to date with Council and community activity that affects their role and the roles of others in their immediate team.</li> <li>• Understands the services provided on behalf of Council are detailed in an Annual Plan and a Long Term Plan.</li> <li>• Is aware of the need to consider community desires within social, economic, environmental and legislative constraints.</li> <li>• Appreciates the need for long term strategies that steer the nature of the services Council delivers.</li> </ul>	✓	
<b>Working collaboratively</b> <ul style="list-style-type: none"> <li>• Co-operates to find solutions which achieve your goals and those of others.</li> <li>• Asks others for their ideas and input.</li> <li>• Helps others willingly and is willing to accept help.</li> <li>• Gets to know people outside of their own team.</li> </ul>	✓	
<b>Focus on results</b> <ul style="list-style-type: none"> <li>• Can be counted on to achieve goals successfully and safely.</li> <li>• Monitors own progress and is willing to try different approaches in order to be successful.</li> <li>• Is proactive in highlighting barriers which affect the delivery of services/results.</li> <li>• Acknowledges others progress and success; giving feedback and credit where it's due.</li> </ul>	✓	



## POSITION DESCRIPTION

How the position fits into the organisation:









## 14. Hearings Panel report on the Gloucester Street "Streets for People" Trial

Reference Te Tohutoro: 24/1220667

Responsible Officer(s) Te Pou Matua: Councillor Sara Templeton, Hearings Panel Chairperson

Accountable ELT Member Pouwhakarae: Brent Smith, Acting General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to present to the Council the Hearings Panel recommendations, following the consultation and hearings process of the Gloucester Street "Streets for People" Trial.
- 1.2 The Hearings Panel has no decision-making powers but, per its delegation, has considered the written and oral submissions received on the proposal and is now making recommendations to the Council. The Council can then accept or reject those recommendations as it sees fit, bearing in mind that the Local Government Act 2002 s.82(1)(e) requires that *"the views presented to the local authority should be received by the local authority with an open mind and should be given by the local authority, in making a decision, due consideration."*
- 1.3 The Council, as the final decision-maker, should put itself in as good a position as the Hearings Panel having heard all the parties. It can do so by considering this report which includes a summary of the written and verbal submissions presented at the hearings, any additional information received, and the Hearings Panel's considerations and deliberations. A link to the written submissions is also available should you want to review them (in the [Hearings Panel agenda](#)).

### 2. Hearings Panel Recommendations Ngā Tūtohu o Te Tira Taute

That the Council:

1. Receives the information in the Hearings Panel report on the Gloucester Street "Streets for People" Trial Report and considers the written and oral submissions made as part of the public consultation process.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the staff recommendation to permanently retain the layout, as shown in **Attachment B** including the following changes:
  - a. Additional paint marking and shared zone signage at entrance ways.
  - b. P10 parking at all times for five carparks directly outside Court Theatre.
  - c. Requests staff to investigate the possibility of moving the Wahi Taiao stage to 146 Gloucester Street or another nearby location and replacing it with another piece of street furniture.
  - d. Requests staff investigate relocating the existing rubbish bin from near 160 Gloucester Street to near 146 Gloucester Street.



- e. Swap the planter box adjacent to the 158 Gloucester Street Press Building with the planter box on the Northern side of Gloucester Street to improve visibility for drivers exiting 148 Gloucester Street carpark.
4. Notes that the layout in **Attachment C** cannot be implemented until the hoardings on Gloucester Street have been removed following construction of the Court Theatre.
5. Notes that staff will return to the Council with the detailed traffic resolutions required to implement the layout in **Attachment C** prior to completion of the Court Theatre.
6. Notes that pending completion of construction of the Court Theatre, the existing trial layout will be retained under the current Traffic Management Plan.
7. Considers funding for permanent changes to Gloucester Street to be considered in a future Annual Plan/Long Term Plan.
8. Requests staff investigate options to improve visibility of the P5 parking outside Tūranga on the Cathedral Square side.
9. Requests staff to provide an update on the project 12 months after the opening of the Court Theatre.

### 3. Background / Context Te Horopaki

- 3.1 As a result of the *Christchurch Central Recovery Plan* (CERA, 2012) and the development of the Performing Arts Precinct (PAP), an upgrade to Gloucester Street, between Manchester Street and Colombo Street, was identified. By upgrading this section of the street with the purpose of promoting an attractive and safe streetscape, improved pedestrian connections between Tūranga, Te Pae and the PAP would be cultivated.
- 3.2 This upgrade had allocated funding by way of a previous Long Term Plan (LTP). Additionally, this project was considered to be a feasible candidate for the New Zealand Transport Agency Waka Kotahi (NZTA) Streets for People (SfP) funding programme. As such, a successful application was put forth, with NZTA approving a 90% funding rate, and the Council funding the remaining 10%.
- 3.3 Initially, the proposed design included paint and planters within the road space, a low-speed environment (10km/h) and a one-way traffic flow for motorised vehicles (westbound traffic only), a Wāhi Taiao stage performance space and outdoor dining areas.
- 3.4 Following feedback from Central City businesses relating to the one-way traffic flow for motorised vehicles, the project was paused until the Council was able to decide on the next steps. At its 6 September 2023 meeting, the Council resolved to deliver the trial, but with a two-way traffic flow. As a result, work on the trial resumed with an updated plan.
- 3.5 Considering concerns raised during further engagement with all stakeholders, and under the instruction of the then Chief Executive, the updated design was further amended to remove the 'pinch point', and instead have additional speed cushions to emphasise the slow speed environment.

### 4. Consultation Process and Submissions Te Tukanga Kōrerorero Ngā Tāpaetanga

- 4.1 Below is a summary of the early engagement, the public consultation and submissions received. Full detailed information of these items can be found in the Staff Report to the Hearings Panel (Refer to Item 5 volume of Submissions of the [Hearings Panel Agenda](#)).



### Early engagement

- 4.2 From September 2022, discussions were held with businesses and organisations located on and around this section of Gloucester Street. Key themes emerging from these discussions included a general support of the main themes of the project, with most concerns satisfied by the adaptability of the trial.
- 4.3 Following the Council resolution in September 2023 to deliver the trial with a two-way traffic flow, further stakeholder engagement saw concerns raised relating to the 'pinch point' on the western end of the road.

### Public consultation

- 4.4 Trial construction started in November 2023, with the official trial period beginning 11 December 2023. The trial and opportunities for engagement were advertised through social media, footpath decals, storyboards on street, and paid advertising.
- 4.5 Activation events were held between February and April 2024, with the intention of drawing people to the trial area. The six activation events allowed for monitoring to be carried out on how people engaged with the space as well as collecting feedback from event attendees.
- 4.6 Public feedback was collected between 11 December 2023 and 19 February 2024, to ascertain the public's view of the temporary changes made to the trial area, as well as providing guidance for staff on what changes should be made. Owing to the adaptability of the trial, changes were made in consideration of feedback received during the trial period, and in response to observations detailed by the Council project team:
  - 4.6.1 Accommodation of the upcoming removal of the Court Theatre's construction hoarding.
  - 4.6.2 Extension of coach parking space outside Fable Hotel to improve the ability of tour coaches to manoeuvre the space.
- 4.7 Although public consultation closed on 20 February 2024, visitors to this section of Gloucester Street were able to feedback on urgent matters via a staff monitored visitor survey.

### Summary of submissions

- 4.8 Formal submissions were made by 229 individuals and 22 Central City businesses. All submissions, as well as a full analysis of the submissions, are available in the [Hearings Panel agenda](#).
- 4.9 Feedback was reported on by Trial aspect. The majority of submitters supported keeping the Trial aspects in place.

Trial aspect	Keep it	Get rid of it	Make some changes
Creating new ways for people to connect			
Furniture on the street for relaxing, eating, socialising and watching performances	159 (62%)	61 (24%)	27 (10%)
Outdoor dining	165 (64%)	40 (16%)	12 (5%)
The ability to easily close the street for events	187 (73%)	50 (20%)	10 (4%)
Creating spaces that champion the performing arts			
Wāhi taiao – performance space	143 (56%)	56 (23%)	19 (7%)
Creating a vibrant and dynamic streetscape			
Footpath and road painting	163 (64%)	48 (19%)	21 (9%)
Planter boxes throughout the street	161 (63%)	46 (18%)	42 (16%)
Creating a safe shared road space			



Gloucester Street as a shared zone, suitable for drivers, cyclists, pedestrians, and other road users	117 (46%)	55 (22%)	78 (30%)
Speed limit reduction to 10km/h	153 (60%)	56 (22%)	36 (14%)
The use of speed cushions to bring speeds down	143 (56%)	65 (25%)	26 (10%)
The use of lane narrowing (using bollards and planter boxes) to bring speeds down	147 (57%)	70 (28%)	27 (10%)

## 5. The Hearing Te Hui

- 5.1 The Hearings Panel consisted of Councillor Sara Templeton (Chair), Councillor Mark Peters and Waipapa Papanui-Innes-Central Community Board Chairperson Emma Norrish. The Hearings Panel convened on 12 August 2024 to consider and deliberate on all submissions received on the proposal.
- 5.2 Before hearing oral submissions, Council officers presented a brief overview of the proposed amendments and presented the Hearings Panel with further information relating to how each Trial project objective was in alignment with the established objectives of the Waka Kotahi NZTA Streets for People Programme.
- 5.3 The Hearings Panel heard from 8 submitters. These included a mixture of organisations, businesses and individuals. The [Minutes](#) of the meeting contains the list of presenters and the [Hearings Panel Minutes Attachments](#) contains all tabled documents.

## 6. Consideration and Deliberation of Submissions Ngā Whaiwhakaaro o Ngā Kōrero me Ngā Taukume

- 6.1 On 12 August 2024, the Hearings Panel and staff undertook a site visit, for the purpose of understanding the Trial layout. During the site visit, the Panel observed:
  - 6.1.1 The entranceway located on the western end of Gloucester Street did not make the transition to a shared zone clear for drivers. Signage indicating the transition into a shared zone was not obvious.
  - 6.1.2 The locality and position of the street furniture collected litter and made street sweeping difficult. The Panel did not find rubbish bins to be visible and/or widely available.
  - 6.1.3 There is a perceived lack of connection between the Wahi Taiao stage and seating owing to the separated layout across separate sides of the road.
  - 6.1.4 The sightline for drivers exiting the Wilsons carpark next to the Press building is limited by the height of the planter box.
- 6.2 The Panel resolved to adjourn, allowing for Council Officers to compile answers for the questions raised by Panel members. The Hearings Panel reconvened on 15 August 2024 and deliberated on all submissions received on the Trial, as well as staff responses to the questions raised on 12 August 2024. The Panel's questions and staff responses are included in **Attachment A**.
- 6.3 The Panel formalised its recommendations to the Council on 15 August 2024. The Hearings Panel accepted Officer Recommendations 1-3 and resolved to include additional recommendations 3a-e and Recommendations 4-9, to address matters raised during verbal submissions and observed during the site visit.



## 7. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option
Cost to Implement	\$110,000
Maintenance/Ongoing Costs	\$36,000 annually (above BAU)
Funding Source	Capital Programme #71599 Streets for People – Gloucester Street Shared Space
Funding Availability	Available
Impact on Rates	0.005%

- 7.1 The overall project budget for the Gloucester Street “Streets for People” Project was **\$1,396,301**, of which Waka Kotahi NZTA were funding 90 per cent. Leaving the expected cost to Council to be **\$139,630**. The actual spend to date has been just over **\$1.16m**, leaving around **\$240k** remaining in the project budget to implement these options.
- 7.2 The maintenance cost in the above table has been annualised. It is based on the total cost over the next 5 years and assumes the road markings will be repainted in five years. It also includes costs for additional street sweeping, plant watering, plant replacement/maintenance and replacing/repairing damage to physical assets. The annual maintenance cost with no paint re-mark in 5 years is expected to be \$14,500. Maintenance costs for the first year are able to be accommodated within existing budgets. Future year budget requirements need to be allowed for in annual planning processes.

## 8. Reference Documents

Document	Location
Hearings Panel Agenda	<a href="https://christchurch.infocouncil.biz/Open/2024/08/BLHP_20240812_AGN_10270_AT.PDF">christchurch.infocouncil.biz/Open/2024/08/BLHP_20240812_AGN_10270_AT.PDF</a>
Hearings Panel Minutes	<a href="https://infocouncil.biz/Minutes/Hearings-Panel-Monday-12-August-2024">Minutes of Hearings Panel - Monday, 12 August 2024 (infocouncil.biz)</a>
Hearings Panel Minutes Attachments	<a href="https://infocouncil.biz/Minute-Item-Attachments/Hearings-Panel-Monday-12-August-2024">Minute Item Attachments of Hearings Panel - Monday, 12 August 2024 (infocouncil.biz)</a>
Have Your Say Webpage	<a href="https://ccc.govt.nz/meet-me-on-gloucester">Meet me on Gloucester   Kōrero mai   Let's talk (ccc.govt.nz)</a>

## Signatories Ngā Kaiwaitohu






Author                      Natasha McDonnell - Hearings Advisor

Approved By              Councillor Sara Templeton - Chair of Hearings Panel





Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Gloucester Street "Streets for People" Trial - Answers to Panel Questions	24/1425727	159
B  	Gloucester St Plan - as shown to Hearings Panel	24/1286601	166
C  	Gloucester Street Plan - with the Panel Recommended Amendments	24/1599843	167

Item 14



GLOUCESTER ST SHARED SPACE TRIAL - HEARINGS PANEL QUESTIONS AND STAFF RESPONSES

#	Panel Member	Panel Query	Provisional Staff Response
Day 1 - Hearings Panel Meeting, 12 Aug 2024 - Staff Presentation and Public Deputation - Questions asked by the Panel and Staff's written response below			
Questions from site visit			
7	Councillor Templeton	Can we adapt the design at the western end of Gloucester St (Colombo St end) through using more paint or physical features to make it clearer it's a shared space?	<p>Adaptations could be made to the design at the western end to improve clarity that motorists are entering a shared space; for example, the shared zone sign can be gated (i.e. a shared zone sign on both sides of the road).</p> <p>We expect additional paint marking and shared zone sign can be included at relatively low additional cost to the construction costs for the amended layout.</p>
8	Councillor Templeton	Previous feedback from Imagination Station staff was that parents attending parties wanted more parking options and sometimes longer than P5 parking. Are there any options for raising awareness of parking options (P5 and other) in the area?	<p>Council staff have been in discussion with Turanga about ways to inform visitors about the availability of these parking spaces.</p> <p>Traffic operations staff have also advised that the parking outside the Court Theatre on Gloucester St would best suit being P10 parking. Providing P10 parking in those spaces may also assist parents who are picking up and dropping off children at Turanga/Imagination Station, particularly as the peak demands for these users is likely to be at different times of day</p>
9	Councillor Templeton	Can there be a change in layout to provide better connection between the stage and seating? It is challenging having seating and stage separated by a road. Can we have them on the same side of the road?	<p>Relocation of the stage and seat to be on the same side of the road will require further investigation/redesign to ensure accessibility to adjacent parking spaces, vehicle entrances and sufficient clearance to passing traffic.</p>
10	Councillor Peters	Can we have a discussion with Wilsons Parking regarding using their site on the northern side of Gloucester St (next to the ITR) for activations/stage?	<p>This property is privately owned and operated by Wilsons Parking.</p> <p>Use of the site (or parts of the site) to host the Wahi Taiao (stage) and seating would reduce the available parking spaces that Wilsons Parking currently charge for. As such, staff anticipate that Wilsons Parking would not support this and/or would expect to be compensated for potential loss of revenue.</p> <p>From a safety perspective, it would not be ideal to have the Wahi Taiao and seating within a carpark area due to the safety implications of attracting people to a space where vehicles are moving around and reversing</p> <p>Furthermore, Council would need to agree an ownership or leasing arrangement to use private land: this is likely to be a lengthy process, and generate ongoing operational and maintenance costs.</p>
11	Councillor Templeton	Can we provide information on the maintenance/street sweeping going forward? Street furniture prevents street sweeping and litter is collecting in locations on the street and is particularly an issue if near drains.	<p>Once the project works are complete and the layout is permanent, this street will be scheduled for a manual weekly clean and will then be funded from the operational budgets. In the interim it will be funded by the project budget.</p>



GLOUCESTER ST SHARED SPACE TRIAL - HEARINGS PANEL QUESTIONS AND STAFF RESPONSES

#	Panel Member	Panel Query	Provisional Staff Response
12	Councillor Templeton	Can options for rubbish collection be looked at for 146 Gloucester St (pocket park), such as providing a Big Belly Bin on site?	<p>The cost of public rubbish bins is high, due to the ongoing resource and disposal costs for collection. Also, provision of a bin on the pocket park site would not fit within the area that CCC maintenance teams currently cover (as it is a private site) so there may be issues with maintaining /clearing the bin.</p> <p>However, staff could investigate the moving an existing CCC rubbish bin on Gloucester St near the pocket park, as there are already three in the surrounding area: one outside #160; and two outside #173.</p> <p>Changing to Big Belly Bin may be more obvious to users of the street, and if it remains within the existing road reserve CCC can continue to maintain/service this bin. The additional cost of a Big Belly Bin is approximately \$9k for the bin, plus there would be additional costs for installation.</p>
13	Councillor Templeton	Is it possible to swap the planters adjacent to the Wilsons carpark (adjacent to the Stuff building on the southern side of Gloucester St) to improve sightlines drivers exiting the carpark?	<p>Swapping the planters to improve sight lines from the access is possible and can be arranged at relatively low cost.</p> <p>Another option, which is likely to be cheaper than swapping the planters, is trimming the plants (which appear to be a variety of Griselinia) to a height that will improve sight lines from the Wilson carpark access.</p>
14	Councillor Peters	The kerb condition near the Wilsons carpark (southern side of Gloucester St) appears poor. Can staff provide information on the rating and renewal programme for the kerb in this location?	<p>The Gloucester St trial did not include changes to permanent street and any kerb renewals required are outside the scope of the project. At present this kerb and channel is fit for purpose as it allows stormwater to move to the nearest sump. There are no immediate plans to conduct any maintenance work in this area.</p> <p>However, programmes for maintenance and renewals are currently being developed, and the condition of this will be assessed against other priorities around the city. This will be shared with Elected Members later in the year.</p>
15	Councillor Templeton	Fable hotel raised an issue regarding the difficulty vehicles have turning out of their carpark due to the location of planters. This is particularly an issue if drivers wish to turn left when buses are using hte bus park. Can a design review be carried out to determine how this can be addressed?	<p>It is possible to relocate the bus parking further west to provide additional clearance for a left turn vehicle exiting the Fable hotel carpark.</p>
16	Councillor Templeton	Is any information provided on the CCC busking webpage regarding using the Wahi Taiao?	<p>There is not currently information about use of Wāhi Taiao on Council's Public Spaces webpage. This could be investigated, but sits outside the scope of this project so is better dealt with as a direct request by Elected Members.</p>
17	Councillor Templeton	Can we provide more bike parking outside Court Theatre?	<p>Staff are currently investigating a separate project to carry out footpath improvement works along the Colombo St frontage of the Court Theatre to tie in with the opening of the Theatre. Additional bike parking is proposed within this scheme, although it remains in the early planning stages</p>



GLOUCESTER ST SHARED SPACE TRIAL - HEARINGS PANEL QUESTIONS AND STAFF RESPONSES

#	Panel Member	Panel Query	Provisional Staff Response
Questions received via email			
18	Councillor Templeton	Speed reduction impact on travel time for this stretch – ie the difference between it being 10kph and 30kph if project was removed?	<p>The pre-trial 85th percentile operating speed was 32km/h (as an average from two count locations) and with the 10km/h speed limit in place, the 85th percentile operating speed is 24km/h.</p> <p>The travel time savings between the pre-trial layout and trial layout is approximately 8 seconds. The travel time difference between a vehicle travelling at 10km/h and 30km/h is approx 48 seconds.</p> <p>These travel times are calculated for the section of Gloucester St between the Colombo St and Manchester St signals and does not account for the traffic signals at both ends of the street, which are likely to have a larger impact on overall travel times. Additionally, this section of Gloucester St functions more as a destination street than a travel through route.</p>
19	Councillor Templeton	Could we please have a copy of the consultation docs/website pls?	<p>There wasn't a physical consultation document. All consultation promotion directed people to the Kōrero mai   Let's talk webpage <a href="https://letstalk.ccc.govt.nz/gloucester">https://letstalk.ccc.govt.nz/gloucester</a>. The requested form (questions asked) is available in the PDF attachment, noting that after every aspect answers, submitters were provided with a freetext box to provide an optional explanation. Otherwise, businesses on the street were able to provide consultation feedback via email.</p>
20	Councillor Templeton	Did we get a response from emergency responders – do FENZ and St Johns have an issue with it?	<p>There were emails and a video call with FENZ about this project. Their final remarks were "I am ok with the proposal for the layout at this stage and understand that any future proposal for more permanent solutions would be further discussed at the design stage."</p> <p>St John were informed about the trial/consultation but did not choose to provide feedback.</p>
21	Councillor Templeton	Could we please have signage that is more visible for the shared zone? Maybe on the road too?	<p>See answer to question 7.</p>
22	Councillor Templeton	Visibility exiting Press House – could we please swap the two planters over so that visibility is better for cars exiting The Press carpark? Please check if this will cause issues on the other side of the road too – is there an accessway that would then have visibility blocked?	<p>This question was asked at the site visit - see Question 13.</p>
23	Councillor Templeton	Outside the Court Theatre could we please have 3 p5 carparks as well as the mobility park? This will help Tūranga during the day and The Court at night. Advice on if they should be p10 maybe too? The other carparks could be p60?	<p>The recommended design proposes 1 mobility space and five parking spaces.</p> <p>The design could be amended to incorporate three P5 parking spaces and a mobility park outside the Court Theatre on Gloucester St. However, the traffic operations team has advised that the time restricted parking spaces are best suited as "P10" parking, as it provides long enough for people to park and assist someone into the Court Theatre (if dropping off an elderly or mobility challenged person). The traffic operations team also advise that, unless specified otherwise, the default time period that parking restrictions apply are between 8am and 6pm, so any mobility parking and short term parking spaces (P5 or P10) in this location should be accompanied by an "At all times" sign. It is expected that P10 parking in this location will also assist caregivers who are picking up children from Imagination Station (as noted in question 8)</p>



GLOUCESTER ST SHARED SPACE TRIAL - HEARINGS PANEL QUESTIONS AND STAFF RESPONSES

#	Panel Member	Panel Query	Provisional Staff Response
24	Councillor Templeton	Given the design on the street furniture – esp the stage and seating opposite it, was originally done for a slightly different layout, could you please give advice on another potential location for the Wahi Taiao – either on the street, in the pocket park or elsewhere in the central city, so that it encourages more performers to use it – ie closer to their audience and without cars driving between? If we did this, then what are the options for another piece of street furniture in that spot to keep the street narrowed?	<p>Provided CCC can extend the Participation Agreement with LiVS to activate the site at 146 Gloucester St, the Wahi Taiao could potentially be moved to that location. Due to the size and weight of the Wahi Taiao, this will add additional cost to the project as it will need to be disassembled from it's current location and reassembled elsewhere. Detailed information on the time and cost for this work is unknown however it is estimated that it would take 2 days for the work to be carried out and there would be other costs associated with Traffic Management (for road closure), hiab hire and crew costs.</p> <p>If the Wahi Taiao is relocated (or removed), planters could be placed in the space left behind to help narrow the road. Staff have been informed there are planters available on Ferry Rd that could be relocated to Gloucester St, if required.</p>
25	Councillor Templeton	Is it useful to have another review maybe 6 months after Court opens?	<p>Staff noted in the report to Hearings Panel, that a key feature of the amended trial layout was the ability to easily and cheaply amend this further to meet the changing needs of the street. Therefore a further review after the Court Theatre is open is not only possible, but is supported by the recommended approach.</p> <p>However, staff would note the following:</p> <ol style="list-style-type: none"><li>1) There will be no further formal Evaluation and Monitoring or Engagement being carried out, so any information that is used to inform this review would be limited, subjective and/or costly to obtain.</li><li>2) There remain other potential developments along this stretch of Gloucester Street which could also affect any potential changes to the layout of the street, so the timing of the review may require some thought to avoid abortive work.</li><li>3) Should Council wish to keep elements of the trial layout, these will be formalised through Detailed Traffic Resolutions. Any further changes post-review would also need to be formalised, so would take time to enact.</li><li>4) Any further changes post-review are also likely to require consultation, adding expense and time</li><li>5) There is currently no budget set aside for any further changes to Gloucester Street. Should the review recommend this then budget would need to be found to enact the changes: likely through a future Annual Plan or Long Term Plan.</li></ol>
26	Councillor Templeton	Do we have any information about the carparking building that was due to be built as part of the Catholic Cathedral Precinct now that that has moved?	<p>Staff have no information regarding the carparking that was proposed as part of the Catholic Cathedral Precinct, or any plans for a carparking building in this area of the city. The site on Gloucester St where Council originally proposed to build a carpark (before the Catholic Diocese planned a carpark on their Armagh St site) is currently operating as a Wilsons Carpark. At this time staff are not aware of any plans for this site to be developed for additional carparking.</p>
27	Councillor Templeton	Is it possible to look at ways of increasing the visibility of and information about the P5 parking on the Square side of Tūranga? I didn't know they were there and for public use. P10s might also be better?	<p>This is outside the scope of this project.</p> <p>Council staff have been in discussion with Turanga about ways to inform visitors about the availability of these parking spaces.</p>
28	Councillor Templeton	The pocket park is sheltered and we saw a few people using it today – is it possible to extend the licence to occupy for this site? If we do, is it worth getting a rubbish bin or would daily maintenance be better?	<p>The pocket park at 146 Gloucester St is privately owned property that the organisation Life in Vacant Spaces (LiVS) lease from the landowner, and CCC have a participation agreement with LiVS to activate the space until 30th Nov 2024.</p> <p>With the site being privately owned, there is no guarantee that the site will be available for use site long-term, however staff can approach LiVS to see if the landowner will agree for our participation agreement to be extended. This is likely to come with operational cost implications.</p>



GLOUCESTER ST SHARED SPACE TRIAL - HEARINGS PANEL QUESTIONS AND STAFF RESPONSES

#	Panel Member	Panel Query	Provisional Staff Response
29	Emma Norrish	Are there enough P5 parks outside Theatre Royal for their drop-off, pick-up requirements?	<p>See answer to question 23 regarding length of short stay parking.</p> <p>Staff are not aware of any specific issues being raised by the Isaac Theatre Royal in relation to this trial.</p>
30	Emma Norrish	A number of submitters mentioned conflicts between cyclists and vehicles, and cyclists and pedestrians. Would a marked cycle lane or similar be an option?	<p>The street is designed as a shared zone. Shared zones are based on the concept of integration, rather than separation, of road users. The Land Transport (Road user) Rule 2004 states that:</p> <p>"A driver of a vehicle entering or proceeding along or through a shared zone must give way to a pedestrian who is in the shared zone." and "A pedestrian in a shared zone must not unduly impede the passage of any vehicle in the shared zone."</p> <p>Shared zones often do not provide any specific provision for moving cyclists, as the low vehicle speeds make it easy for them to interact with other user. In shared zones, the needs and comfort of pedestrians are paramount. People cycling and driving in shared zones are expected to act like guests, traveling in a way that is consistent with a walking pace, and are legally required to give way to pedestrians.</p> <p>Other examples of this approach within Christchurch include Oxford Terrace, Cashel Street, and High Street</p>
31	Emma Norrish	Do we know of any developments planned for the vacant lots along the street?	<p>Staff do not know the details of any development planned for the existing lots on Gloucester St at this stage.</p> <p>As stated in Attachment C of the staff report to the Panel, in June 2023 Council requested proposals for developments 129 Gloucester Street, for Performing arts; entertainment services; or permanent buildings and structures. At the time of writing, the outcome of this has not been publicly announced</p>
32	Emma Norrish	How many coaches use the Fable's drop off/pick up area? It would be helpful to know how many times a day they might be blocking off the through traffic if they're not pulled right up to the kerb.	<p>Staff do not have data on the number of coaches using the drop off / pick up space, however the maximum number of coaches observed using the space at any time is 2 coaches. With the current layout, there is sufficient space for two coaches to use the space if they pull in close to each other, however cars occasionally try to park in area in front of the bus cage, thereby preventing buses from being able to pull in close to the kerb.</p> <p>The staff recommended amended design in Attachment B of the staff report to the Panel extends the bus cage, providing more space for coaches. This should ensure that when two of them are using the space concurrently, through traffic is no longer blocked.</p>
33	Emma Norrish	Did any other surrounding streets apart from Armagh St see an increase in traffic which could be attributable to the trial?	<p>Abley have confirmed that the information provided in the report, stating that traffic volumes on Armagh St had increased by 40%, was an error due to the "before" and "after" images/info being swapped around. This has now been corrected.</p> <p>The updated information received from Abley indicates that traffic volumes have decreased on all count sites, including Gloucester St east, Gloucester St west, Colombo St and Armagh Street. No counts were carried out during the trial on other surrounding streets, however there is publicly available count data from before the trial for Colombo St (north of Armagh), Manchester St (north of Armagh), Madras St (north of Latimer Sq). These counts can be compared to future counts (if the trial layout is still in place) to determine the level of traffic increase or decrease.</p>



GLOUCESTER ST SHARED SPACE TRIAL - HEARINGS PANEL QUESTIONS AND STAFF RESPONSES

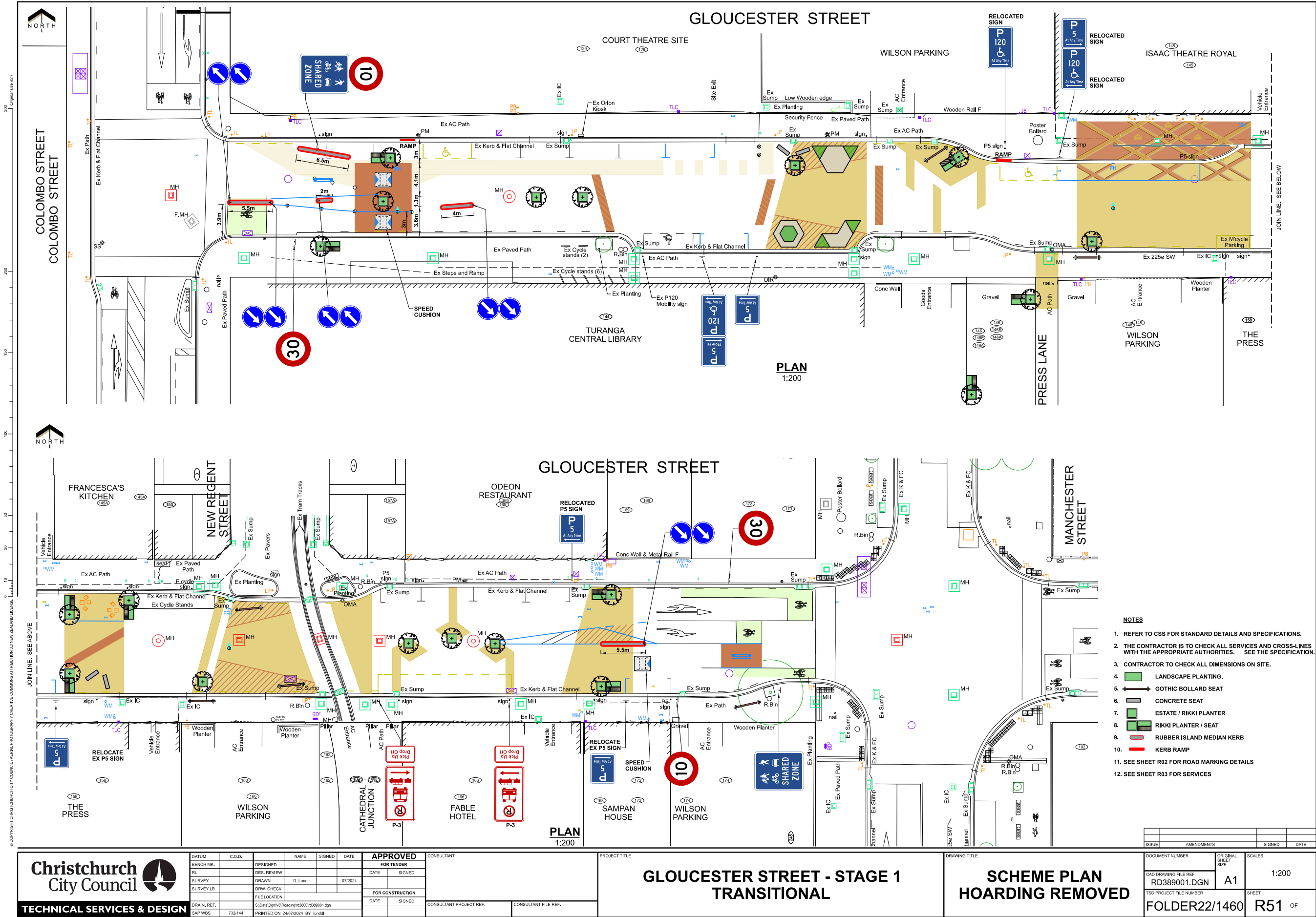
#	Panel Member	Panel Query	Provisional Staff Response
34	Emma Norrish	Has the parking layout on Colombo St outside the Court theatre been decided yet? Will there be spaces there for drop-off and pickup?	<p>This is outside the scope of this project.</p> <p>The parking layout on Colombo St is being looked at through a separate project that involves remediating the footpath on the eastern side of Colombo St, from south of the primary entrance to the Crowne Plaza (the footpath outside the Crowne Plaza's customer entrance has already been refurbished) to Gloucester St (including the corner and new Court Theatre main entrance); and the footpath on the northern side of Gloucester St, between Colombo St and approximately 51m east of Colombo St.</p> <p>This project will also investigate likely parking needs in this area, and based on this may propose changes to the current layout. This involves engagement with the Court Theatre and Crowne Plaza. The Court Theatre have expressed their desire for short stay parking spaces and a mobility space on both Colombo St and Gloucester St.</p>
35	Councillor Peters	Is there any update the Property Team at Council might be able to offer regarding the Wilson Parking site next to the Isaac Theatre Royal, and also the laneway/s that are in mind to run between Gloucester and Armagh?	Council staff do not know of any future plans for the Wilson Parking site next to the Isaac Theatre Royal at this stage.
36	Councillor Peters	I also would be keen to hear whether there is any update any staff might be able to offer regarding the Carter Group carpark that has been talked about on a number of occasions, and could offer the much needed solution to parking north of Cathedral Square going forward, particularly now the Catholic Cathedral is no longer going ahead on Armagh Street? Sorry I should have asked this of Nicky Carter while we had her audience.	Staff are not aware of any plans by Carter Group to develop a carpark within the vicinity of Gloucester St. We have no knowledge of any Carter Group carparks proposed in the Central City area.
37	Councillor Peters	I would also like to understand whether there is any knowledge of any plans on the vacant sites that are still on the Street, as asked by Emma, and might they alter potentially the plan going forward, or must we just need to wait and see?	See response to question 31
38	Councillor Peters	Is there any possibility of narrower planters and some physical separation, perhaps bollards, being considered at the bus park outside the Fable to better force the buses to park more appropriately nearer the kerb leaving a trafficable lane?	<p>We can investigate the option of relocating the tree planters outside of Fable Hotel further north to provide a wider trafficable lane when a bus is parked outside of the Fable Hotel. Alternative option of replacing the existing planters with narrower planters is also a possibility but would incur a higher cost.</p> <p>Installing physical separation such as bollards to force buses to park closer to the kerb is not desirable as these would need to be located with sufficient clearance to avoid being hit.</p>
39	Councillor Peters	Speed, is 10kph the only speed that the street can be for a Street for People, or is 15kph or 20kph a possibility? Or is there more physical traffic calming that could be added to enhance to motorists who do feel the need to use Gloucester Street and encourage them further to adhere to the speed limit?	<p>The legal speed limit in a shared zone is, by default, 10km/h. Shared zones are based on the concept of integration, rather than separation, of road users. Vehicles are required to travel at nearer walking speed with the result that the environment is more friendly to pedestrians. Advice from the Transport Operations team is that a shared zone sign legally means a space has a 10m/h speed limit, so there should be no need for a 10km/h sign. However, in the case of Gloucester St, it is advisable to also have a 10km/h sign.</p> <p>We can investigate installing additional physical traffic calming measures to encourage vehicles to adhere to the speed limit.</p>



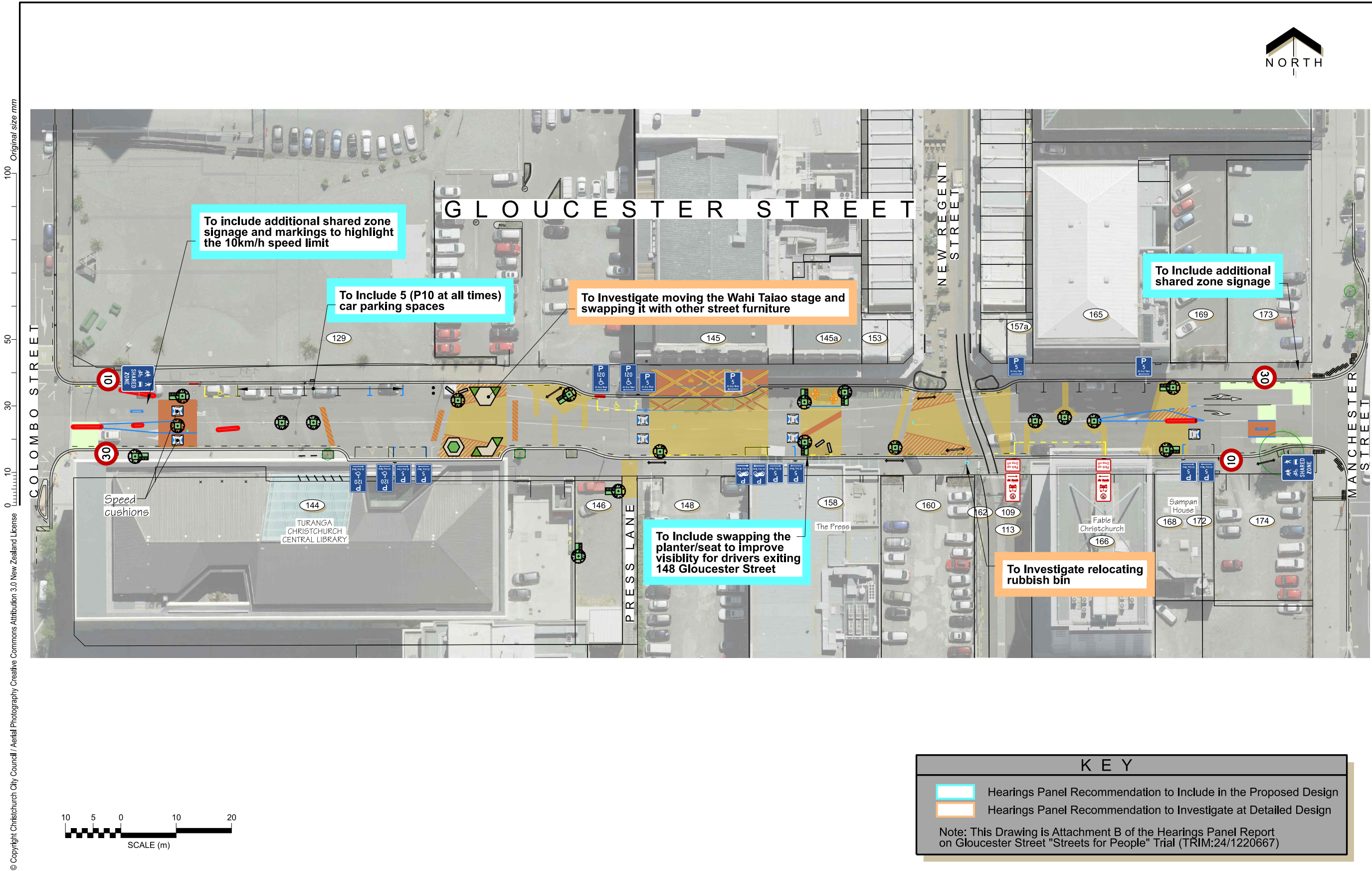
GLOUCESTER ST SHARED SPACE TRIAL - HEARINGS PANEL QUESTIONS AND STAFF RESPONSES

#	Panel Member	Panel Query	Provisional Staff Response
40	Councillor Peters	I'm with Sara with seeing whether we could possibly get better signage/street level enhancement with some painted threshold of the Shared Space to reinforce to motorists that they need to slow down and share the space more carefully.	See response to question 7
41	Councillor Peters	Also interested in moving the Stage and seating to the Pocket Park, or perhaps the laneways adjacent to the Court Theatre and The Piano, or perhaps even Cathedral Square on the other side of Turanga?	See response to question 24
42	Councillor Peters	I would also like to see a further Mobility Park and some additional P5/P10 outside the Court Theatre for Drop Off/Pick Up, I'm not convinced that anything more than the very temporary P5/P10 should be encouraged, so no P60 in my thoughts, the nature of parking here on street should be very temporary to enhance the very special nature of the precinct.	See response to question 23
43	Councillor Peters	Could a bin, perhaps a Big Belly so long as it's able to be self-sufficient for power and telemetry, and moveable, be considered to be added to Pocket Park?	See response to question 12
44	Councillor Peters	Would it be possible to consider some brighter or more interesting street art could be considered for the road painting, perhaps something more NZ unique such as some Māori or Otautahi centric art?	Yes, it is possible to consider more colourful art for the project, however this will add to the project cost. The addition of colourful road marking may be possible, however any additions made to the road would need to be approved by Road Safety engineers, are likely to add to the cost (depending on the extent of work done), and have not yet been designed so would require separate approval
44	Councillor Templeton	How many p5 parks are on the Square square side of Tūranga - and is it possible to make them clearer and more accessible for the public? Are they 24h p5s or longer parking later?	The parking area on the other side of Turanga does not have clearly defined parking spaces however there is approximately 18m available, which would typically fit 3 cars. They are currently marked as P5 loading zone but do not show a specific time restriction. Improving the signage in this area is outside the scope of this project however Council staff have been in discussion with Turanga about ways to inform visitors about the availability of these parking spaces.
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## 15. Discretionary Response Fund - The Loft, Canterbury Tigray Incorporated

Reference Te Tohutoro: 24/1554355

Responsible Officer(s) Te Pou Matua: Jacqui Jeffrey – Community Funding Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to consider two applications for funding from its 2024/25 Discretionary Response Fund from the organisation(s) listed below. There is currently a balance of \$397,559 remaining in the fund.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00066792	The Loft/Ki Te Tihi Charitable Trust	Social Emergency Response Service (SERS) & Shared workspace	\$360,000	\$0
00068110	Canterbury Tigray Incorporated	Tigrinya School or Tigray Sunday School	\$17,119	\$3,500

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Discretionary Response Fund - The Loft, Canterbury Tigray Incorporated Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Declines the application from The Loft/Ki Te Tihi Charitable Trust towards the Social Emergency Response Service (SERS) & Shared Workspace positions.
4. Approves a grant of \$3,500 from its 2024/25 Discretionary Response Fund to Canterbury Tigray Incorporated towards tables, venue hire, and first aid training for the Tigrinya Sunday School.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations are consistent with the Strengthening Communities Together Strategy. Please see the funding matrix assessment for each application – **Attachments A and B**.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Council determines the allocation of the Discretionary Response Fund for each community.
- 3.3 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.4 The Fund does not cover:



- Legal challenges or the Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.5 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.6 The level of significance was determined by the number of people affected and/or with an interest.
- 3.7 Due to the assessment of low significance, no further community engagement and consultation is required.

### Discussion Kōrerorero

- 3.8 At the time of writing, the balance of the 2024/25 Discretionary Response Fund is as below.

Total Budget 2024/25	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$449,802	\$52,243	\$397,559	\$394,059





- 3.9 \$52,243 has been awarded from the 2024/25 Discretionary Response Fund to 9 organisations under the delegation of the Head of Community Support and Partnerships.

### The Loft/Ki Te Tihi Charitable Trust

- 3.10 The request from The Loft was initially considered by the Council at its 15 November 2023 meeting. The Officer recommendation, at the time, to decline the application was because:
- the request was to directly cover a reduction in funding for the service from Central Government (*returning to pre-COVID service levels*), and
  - the balance of the Discretionary Response Fund was not sufficient to meet the request of that size at the time.
- 3.11 At the 15 November Council meeting, this application was put on the table while waiting for a comment from the incoming Minister of Social Development. No comment has been received – so the report is being re-presented for a final decision. The staff recommendation has not changed.
- 3.12 The Loft – through the Council's 2024/25 Strengthening Communities Fund, has been awarded \$15,000 for the same Social Emergency Response Service positions applied for in this application. This application to the Strengthening Communities Fund was for \$20,000, a substantial reduction to that in the above Discretionary Response request.
- 3.13 There are now sufficient funds in the Discretionary Response Fund to grant this request, however, it would significantly deplete the 2024/25 fund balance.
- 3.14 The attached Decision Matrices provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

## Attachments Ngā Tāpirihanga



No.	Title	Reference	Page
A  	The Loft / Ki Te Tihi Charitable Trust - Decision Matrix	24/1502945	172
B  	Canterbury Tigray Incorporated - Decision Matrix	24/1705712	173

### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Jacqui Jeffrey - Community Funding Advisor Josh Wharton - Team Leader Community Funding Julie Pearce - Community Funding Advisor
<b>Approved By</b>	Gary Watson - Manager Community Partnerships John Filsell - Head of Community Support and Partnerships



2023/24 DRF METROPOLITAN DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066792	<b>Organisation Name</b>  The Loft/Ki Te Tihi Charitable Trust	<b>Name and Description</b>  <b>Social Emergency Response Service (SERS) &amp; Shared Workspace</b>  One of the core services of Ki Te Tihi/The Loft is their Social Emergency Response Service (SERS), which is a practice that ensures tamariki and their whanau are connected to services, resources and supports they need, to attain long term wellbeing.  Additionally, staff employed by the Loft operate a shared workspace for a range of health and social service providers. This enables immediate and integrated responses to a range of complex needs and reduces barriers that may restrict people from accessing services and support.  This application is to support 80% of the wages of staff employed by Ki Te Tihi/The Loft.	<b>Funding History</b>  2024/25 - \$15,000 SCF Metro 2023/24 - \$10,000 SCF Metro 2022/23 - \$10,000 SCF Metro 2021/22 - \$15,000 SCF Metro 2020/21 - \$15,000 SCF Metro  <b>Other Sources of Funding</b> This application is being made for the salaries of Social Emergency Response Service (SERS) practitioners because MSD have cut the entirety of their funding for this service. A general overheads application has also been made to the Rata Foundation. outside of MSD Contracts for service, the organisation makes a majority of its annual revenue (~\$500,000) through tenancy agreements and facility hire with the co-located social service organisations.	<b>Request Budget</b>  <b>Total Cost</b> \$1,135,248  <b>Requested Amount</b> \$360,000 <b>32% percentage requested</b>  <b>Contribution Sought Towards:</b> \$360,000 Salaries and Wages	<b>Staff Recommendation</b>  <b>\$</b>  That the Council declines the application to its 2023/24 Metropolitan Discretionary Response Fund from The Loft/Ki Te Tihi Charitable Trust towards salaries of their Social Emergency Response Service Practitioners.	<b>Priority</b>  <b>4</b>
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<b>Organisation Details:</b>  Service Base: The Loft, Eastgate Shopping Centre  Linwood, Christchurch  Legal Status: Charitable Trust  Established: 13/09/2018  Staff – Paid: 4  Volunteers: 8  Annual Volunteer Hours: 300  Participants: 1,000  Target Groups: Social Services  Networks: Canterbury Family Violence Collaboration All Right Champions Hui Greater Linwood Forum.  <b>Organisation Description/Objectives:</b> To enhance outcomes for children, young people, families and communities through co-located community wellbeing services.	<b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Te Hononga, Te Whitingia, Strengthening Communities Together Strategy (Objectives 1.1, 1.4, 1.6 and 4.1)</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Community participation and awareness</li><li>Enhance community and neighbourhood safety</li><li>Reduce or overcome barriers</li></ul> <b>Outcomes that will be achieved through this project</b>  The Loft will be open five days a week, from 9am to 5pm.  The Loft Staff will receive over 600 general visitors to the facility per week. Most of these visits will be people connecting with partner agencies on site.  Approximately 50 visitors per week will be 'walk-ins' - people accessing support or information, help and signposting. This results in approximately 800-1,000 families and individuals receiving full Social Emergency Response Assessments this year.  The staff will run 4 Cultural Development sessions and 6 group training sessions for Loft Partners.  <b>How Will Participants Be Better Off?</b>  Ki Te Tihi/The Loft is a safe, free, accessible and non-stigmatising space for people to seek help and emergency safety. The walk-in service supports people at immediate and urgent risks of violence. Staff at Linwood Medical Centre can walk patients over when they disclose a safety concern. People benefit at a personal level, from welcoming, relationship-centred and mana-enhancing support.	<b>Staff Assessment</b>  The Loft/Ki Te Tihi is a well-known and highly regarded service provider on the east of Christchurch. Located on the mezzanine of Eastgate Shopping mall, and just down from the library, it offers a discrete way for individuals who feel at risk of violence, or who may be struggling with a myriad of challenges to access support services without arousing suspicion or stigma from family or friends. Core to the provision of this service are the trained Social Emergency Response Service (SERS) staff, who are able to triage individuals, and collaborate with the many partner organisations on-site to organise the support an individual or family may need.  Additionally to the SERS Service, the Loft also acts as host for a number of co-locating partner agencies, who both use the Loft as an office and meeting space, as well as to run clinics and core services from the location. The shared service providers operating from The Loft include Aviva, PGF Counselling, Enliven Presbyterian Support, Asian Family Services, Enabling Good Lives, Christchurch Resettlement Services, Plunket, Community Law, Citizens Advice Bureau, Link People, Kidz Need Dadz, Good Loans, Kingdom Resources, Mapu Maiai, Pacific Peoples Trust, Comcare Trust, Ministry of Justice, and Anglican Advocacy. Not all of these providers are permanent tenants, with many choosing to hot desk from the Loft's office area when clients access other services in the same location.  Importantly, this decision will not directly impact the Loft's ability to host this network of partner organisations in the shared office space. Staff at the Loft have confirmed that they will be able to keep the space open for tenants. however, the indirect risk is that with the loss of the Social Emergency Response Service staff is that the front-of house/reception services will not be present at The Loft, which will reduce the ability for walk-ins, and increase barriers for individuals accessing services. This in turn would erode the value provided by the co-located services on-site.  The rationale for the recommendation to decline this application is that: <ul style="list-style-type: none"><li>The investment required to maintain these positions at the Loft is significant, and to maintain them, Council would need to commit to an equivalent grant each year.</li><li>Criteria for community funding states that Council will not fund projects that are considered to be the primary responsibility of Central government.</li><li>Awarding this grant would set a challenging precedent for other central government-funded services who may see their budgets cut or reduced as a result of austerity measures.</li></ul>
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2024/25 DRF METROPOLITAN DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00068110	<b>Organisation Name</b>  Canterbury Tigray Incorporated	<b>Name and Description</b>  <b>Tigrinya school or Tigray Sunday school</b>  Canterbury Tigray Incorporated seeks finding for its Tigrinya language school, happening on Sundays from 1 to 5pm from either the Multicultural Recreation and Community Centre or the Phillipstown Community Hub. The school is attended by 16 children.  The Canterbury Tigray Incorporated is seeking financial contribution towards venue hire, volunteers' recognition, training for volunteers and equipment (6 tables for children).	<b>Funding History</b>  2023/24 \$3,000 (Teach & train Tigrinya language) SCF M  <b>Other Sources of Funding</b> Nil	<b>Request Budget</b>  <b>Total Cost</b> \$17,119  <b>Requested Amount</b> \$17,119 <b>100% percentage requested</b>  <b>Contribution Sought Towards:</b> Tables \$353.40 Gas money for Volunteers \$14,040.00 First aid training for Teachers \$386.40 Rent for hall \$2,340.00	<b>Staff Recommendation</b>  <b>\$ 3,500</b>  That the Council approves a grant of \$3,500 from its 2024/2025 Discretionary Response Fund to the Canterbury Tigray Incorporated towards tables, venue hire, and first aid training for the Tigrinya Sunday School.	<b>Priority</b>  <b>2</b>
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<b>Organisation Details:</b>  Service Base: Bryndwyr, Christchurch Legal Status: Established: Staff – Paid: Volunteers: Annual Volunteer Hours: 832 Participants: 160 Target Groups: Education Networks:  <b>Organisation Description/Objectives:</b> Canterbury Tigray Incorporated is a non-profit, non-political, and non-religious community organisation established for the purpose of but not limited to:  Maintaining and keeping the languages, traditions, and culture of the Tigray community, and become a bridge between the community and nationwide New Zealand community.  Enable family and individuals to achieve the opportunities available with in New Zealand.  Advocate on issues affecting the community by engaging in social and governmental meetings.  Organising events and functions which mark important events in Tigray culture.  Encourage the community to become active and productive members of the New Zealand society.	<b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Multicultural Strategy</li><li>Strengthening Communities Together Strategy</li><li>Youth Policy (1998)</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li></ul> <b>Outcomes that will be achieved through this project</b>  Weekly Tigray language school running for 48 weeks per year for Tigray New Zealand born children to learn the Tigrinya language and their culture.  <b>How Will Participants Be Better Off?</b>  Acquiring proficiency in the Tigrinya language - encompassing reading, writing, and speaking -will enable children to sustain a robust connection with their cultural heritage. This is particularly crucial for their identity formation and self-esteem.  Participation in Sunday school offers a social platform for children to engage with peers who share a similar cultural background, fostering a sense of community, belonging, and mutual support.  For the community at large, Sunday school plays a vital role in preserving the Tigrinya language and culture among the younger generation, ensuring its transmission and continuity.	<b>Staff Assessment</b>  The Tigray Region, officially the Tigray National Regional State, is the northernmost regional state in Ethiopia. Canterbury Tigray Incorporated is a non-profit, non-political, and nonreligious community organisation established to support the languages, traditions, and culture of the Tigray community, and become a bridge between the community and nationwide New Zealand community.  The project aims to provide teaching and training the four skills of Tigrinya Language aimed at children aged 3 and over. Children will be able to speak, listen, and write Tigrinya with their parents and grandparents and will learn about Tigray traditions and history.  The Canterbury Tigray will start running the Language School from a different facility (either the Multicultural Centre or the Phillipstown Hub) witch - unlike the previous facility - will provide tables, chairs and whiteboard. However, the organisation needs some tables for younger children. The tables will be stored - without charge - at the chosen venue.  Outcomes that will be achieved through this project  The project will improve the ability of the Tigran community to feel engaged through increased ability to access information and authentically shape and influence their futures. Expanding the ability to teach the Tigrinya Language, the Tigray tradition and history will allow future generations of the community to contribute to the multi-ethnic and multicultural communities in Christchurch and reduce the potential for social exclusion and loneliness.  How participants will be better off?  The programme now serves 16-18 children weekly. The children will learn and improve their speaking listening and writing skills in Tigray language embracing and nurturing their background.  <b>Rationale for staff recommendation:</b>  The Tigrinya school strongly aligns with the Council Multicultural Strategy, Goal 4. Celebrate and foster cultural and linguistic diversity of all Christchurch peoples. Preserving the language is a key component of cultural identity. It connects children with their family's heritage and traditions, fostering a sense of belonging and self-awareness. Moreover, Bilingualism has been shown to offer cognitive advantages, such as improved problem-solving skills and greater mental flexibility; and knowledge of multiple languages can enhance academic opportunities and performance, as many educational institutions value linguistic diversity.  Although the application seems to align with the Objective 3.4 of Pillar 3: Participation, promoting and directing people to volunteer opportunities, the disproportionate amount request as "volunteers' recognition" imply that the role is not on a volunteer capacity but a paid position.  The Tigray Association of Canterbury have been advised that the Strengthening Communities Fund would be a more suitable fund to apply to.
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## 16. Tree Assessments within Hagley Park

Reference Te Tohutoro: 24/1518234

Responsible Officer(s) Te Toby Chapman (Urban Forest Manager)

Pou Matua: Brittany Walker (Arborist Central City)

Accountable ELT

Member Pouwhakarae: Nigel Cox, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to fulfil a request from the Council to demonstrate how we manage the trees within Hagley Park and the risk they pose to members of the public.
- 1.2 The request came following an incident where a branch fell from a tree within Hagley Park and landed on a cycleway where a member of the public was cycling.
- 1.3 Hagley Park is situated at the heart of the city and is a popular location for residents of the city to visit or commute through. It is also a site that hosts some of the largest and most significant trees within the city.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. [Receives the information in the Tree Assessments within Hagley Park Report.](#)

### 3. Background/Context Te Horopaki

- 3.1 Hagley Park is one of the most frequently visited parks in the city and is home to a large number of mature trees.
- 3.2 The Park contains several commuter pathways including cycleways which feed into the centre of town. These pathways are often framed by the mature trees within the park which adds to their appeal.
- 3.3 The current total number of trees in Hagley Park is approximately 6500, with 2900 of this number in Hagley Park North, 3200 in Hagley Park South, and 408 in Little Hagley Park.
- 3.4 In recent years, there have been a few incidents of falling branches and whole tree failures that have resulted in safety concerns being raised by members of the public.
- 3.5 While acknowledging that we cannot eliminate the chance that a branch or tree may fall, we do take actions to reduce the likelihood of this occurring and causing harm through good Arboricultural management and regular inspection of the trees.
- 3.6 It is important to understand that trees naturally shed branches on occasion and can even fall over. These types of events are rare, especially when considered in the context of the total number of trees and how many trees remain standing under the same conditions<sup>1</sup>.
- 3.7 Within Hagley Park we have implemented the following:

<sup>1</sup> For every tree that may fall in Hagley Park, there are approximately 6500 trees which remain standing under the same conditions



Type	Description	Frequency
Arborist inspection	Walk-by inspection of trees within the park by our internal trained and qualified arborist. Walk-by assessments involve visual inspections of the trees and are undertaken in alignment with internationally recognised tree risk assessment methodology.	Monthly
Park inspection	Park maintenance officer general inspection of park. Any concerns are then escalated to our trained arborists to inspect.	Daily
Maintenance program	Scheduled maintenance program undertaken by external arborist contractor.	Weekly
Customer service requests	Issues highlighted by members of the public which trigger an inspection by a qualified arborist.	Continuous
Failure records	Staff will begin recording significant branch failures within the park.	Continuous

- 3.8 A walk-by inspection consists of a trained arborist inspecting trees while walking the paths through the park implementing a method known as Visual Tree Assessment (VTA) to assess the trees and their likelihood to fail. This method is internationally recognised as the most efficient and effective way to assess trees, particularly when dealing with large tree populations.
- 3.9 A trained arborist with experience in using the VTA method will be able to identify features within a tree that indicate a tree or branch are likely to fail. Once a feature is identified, the arborist will either take steps to address the issue or undertake a more detailed inspection. This method of assessment and follow up steps to address any issues follows international standards for managing the risk posed by trees.
- 3.10 Staff also monitor local weather forecasts for any predicted weather events. Where high winds or storm conditions are forecast, staff endeavour to undertake additional walkover inspections in the highly frequented areas of the park, with a particular focus on trees in the vicinity of the main pathways and events areas.
- 3.11 The Council has implemented training to aid non-arborist staff on how to identify issues that may be present within a tree, along with methods on how to escalate to our trained arborists.
- 3.12 Staff have started record significant branch failures within the park to better understanding the trees and determine if there are any other reasonable steps that could be taken.
- 3.13 Staff are working on a Hagley Park Tree Plan. This plan will outline a high-level strategy for the long-term management of the Hagley Park tree population to achieve a 40% canopy cover target and improve the resilience of the tree population.
- 3.14 The plan will focus on the following:
- Tree removals - When we will remove a tree and how removals will be prioritised
  - Tree Planting - Tree species considerations and location
  - Tree Maintenance - Review current program and make adjustments if required
  - Public confidence - How we can manage trees within the park to increase confidence in the tree asset.





4. Considerations Ngā Whai Whakaaro

- 4.1 While trees can pose a risk to members of the public, they also provide a wide range of benefits. The Council’s [Tree Policy](#) provides guidance for the planting, protection, maintenance and removal of trees on land we own and look after. It aims to help manage trees to meet community aspirations, service requests and provide clarity for decision making while maintaining consistency in the approaches taken by us and our contractors.

4.2 When determining how we manage the risk posed by trees we must also consider the following:

  - Effectiveness of actions
  - Costs
  - Benefits provided by the trees

4.3 The approach we take is aligned with industry best practice and balances the benefits of the trees while managing the risk posed by the trees in a cost-effective manner.

4.4 Alternative options such as undertaking more in-depth assessments of the trees or increasing the frequency of our assessments will lead to an increase in cost and is unlikely to have a material impact on reducing the likelihood that a tree or branch will fail.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Toby Chapman - Manager Urban Forest Brittany Walker - Arborist
Approved By	Rupert Bool - Acting Head of Parks Nigel Cox - Acting General Manager Citizens and Community







## 17. Christchurch Art Gallery Te Puna o Waiwhetū Unit Update

Reference Te Tohutoro: 24/1419370

Responsible Officer(s) Te Pou Matua: Blair Jackson, Director Christchurch Art Gallery Te Puna o Waiwhetū

Accountable ELT Member Pouwhakarae: Nigel Cox, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to update the Council on the Christchurch Art Gallery Te Puna o Waiwhetū activities.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Christchurch Art Gallery Te Puna o Waiwhetū Unit Update Report.

### 3. Summary - (based on 07/23 – 06/24 reporting period)

#### 3.1 Exhibitions Update

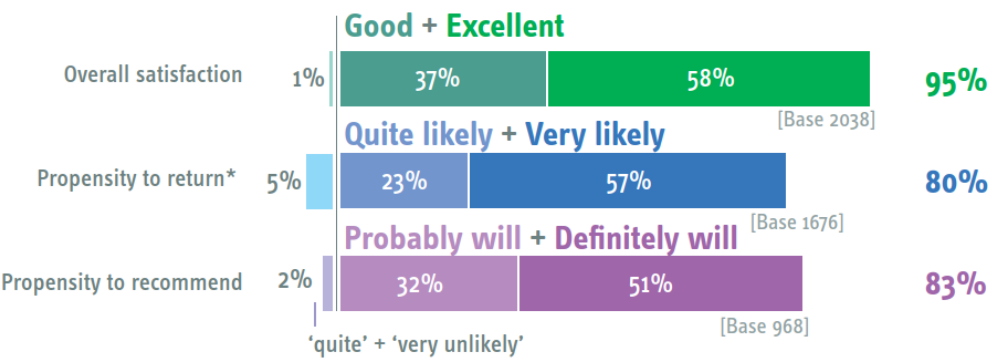
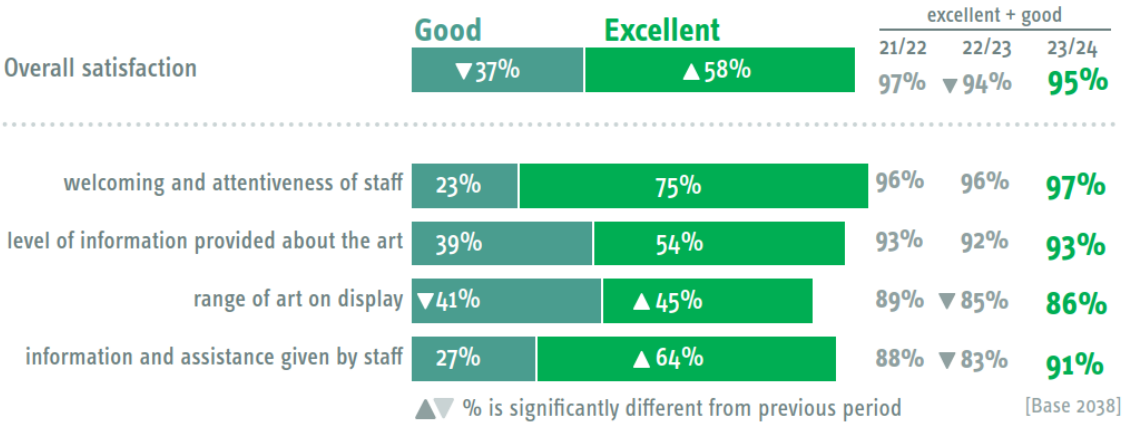
- The Gallery presented **12** exhibitions over the period.
- The most significant was ***Te Rā: The Māori Sail***, where the Gallery worked with Mana Whenua, The British Museum and Tāmaki Paenga Hira Auckland War Memorial Museum, to return to Aotearoa and display the only known customary Māori sail in existence. Te Ra exhibition attracted **54,815** visitors over a four-month period.

#### 3.2 Visitor Update

- Number of visitors: **366,627**
- Number of people who attended public programme events including lectures, talks and tours: **23,455**
- Number of participants who attended Gallery-led education sessions: **12,579**



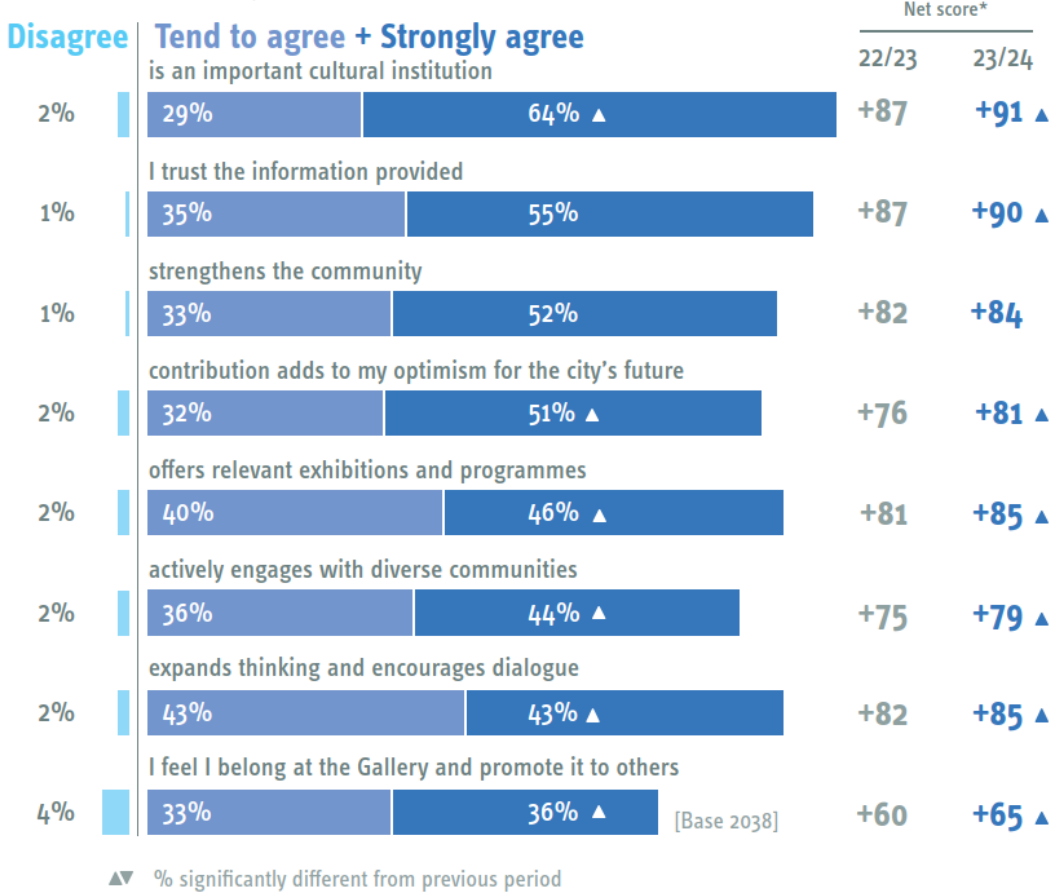
3.3 Visitors’ satisfaction and propensity to return and recommend was high:





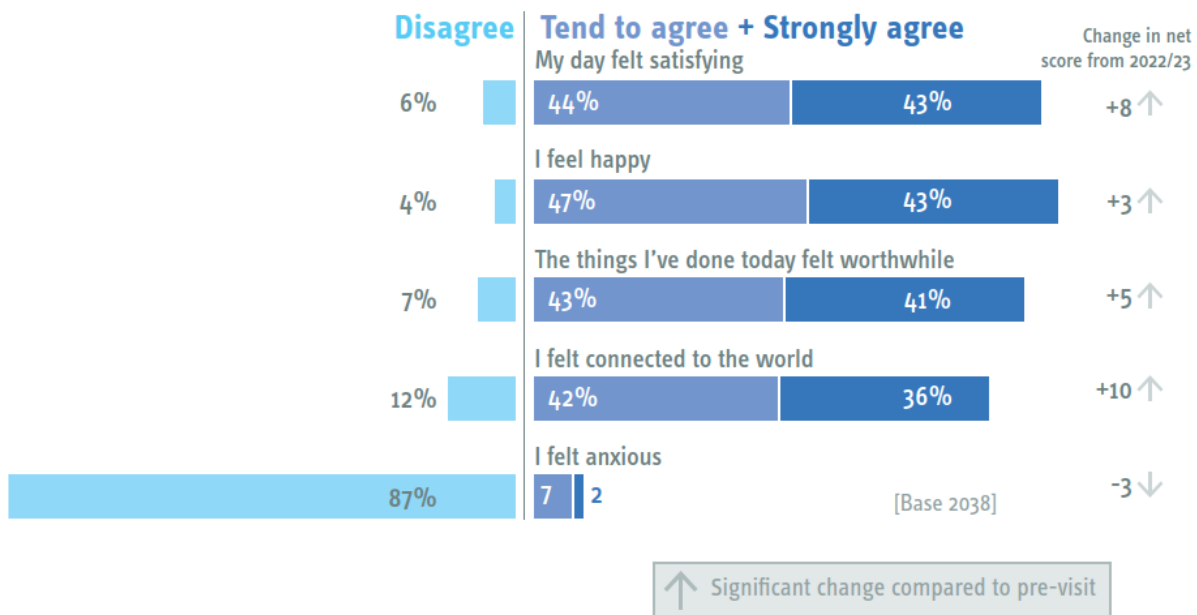
3.4 Visitors reacted positively to the Gallery’s positioning statements:

Christchurch Art Gallery Te Puna o Waiwhetū...





3.5 Visiting the Gallery had a positive impact on wellbeing:



## 4. Forward Programme 07/24 – 12/24

4.1 Total Visitor Number Target: **134,188**

4.2 Public Programmes Target: **13,111**

4.3 Education Programmes Target: **4,826**

4.4 Exhibitions Open:

- From Here on the Ground
- Twentieth-century New Zealand artists exploring urban and industrial landscapes.
- Marilynn Webb: Folded in the Hills
- A major survey exhibition of Ngāpuhi, Te Roroa and Ngāti Kahu artist Marilynn Webb (NZOM).
- Sione Tuivailala Monū and Edith Amituanai: Toloa Tales
- New video works tracing migratory threads across Te Moana-nui-a-Kiwa
- He Kapuka Oneone: A Handful of Soil
- A major collection show exploring the relationship between tākata and whenua – people and land – through Aotearoa New Zealand's art history.
- Edwards + Johann: Mutabilities—propositions to an unknown universe
- Contemporary works from a Sutton House residency
- Leo Bensemann: Paradise Garden
- A collection of Leo Bensemann's extraordinary Mohua Golden Bay landscape paintings.
- Dummies and Doppelgänger





- Major exhibition of humorous, surprising, and unforgettable sculpture, video and photography.
- One O’Clock Jump: British Linocuts from the Jazz Age
- A collection of exceptional linocut prints conveying the pace of change during the 1920s and 30s.

Attachments Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Blair Jackson - Director Art Gallery David Sheldon - Manager Audience and Programmes
Approved By	Nigel Cox - Acting General Manager Citizens and Community







## 18. Resolution to Exclude the Public

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:



ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE REVIEWED FOR POTENTIAL RELEASE
19.	PUBLIC EXCLUDED CANTERBURY REGIONAL LANDFILL JOINT COMMITTEE MINUTES - 8 APRIL 2024			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
20.	PUBLIC EXCLUDED HEALTH, SAFETY AND WELLBEING COMMITTEE MINUTES - 7 JUNE 2024			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
21.	PUBLIC EXCLUDED COUNCIL MINUTES - 18 SEPTEMBER 2024			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
22.	CHRISTCHURCH CIVIC AWARDS 2024	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	PROTECTION OF PRIVACY OF INDIVIDUALS	2 OCTOBER 2024  ONLY NAMES OF SUCCESSFUL CANDIDATES WILL BE RELEASED AFTER COUNCIL CONFIRMATION. NO PERSONAL INFORMATION WILL BE RELEASED.
23.	SANDILANDS HOUSING COMPLEX - LAND DIVESTMENT	S7(2)(H), S7(2)(I)	COMMERCIAL ACTIVITIES, CONDUCT NEGOTIATIONS	THE COUNCIL IS NEGOTIATING WITH EXTERNAL PARTIES REGARDING THE SALE OF PROPERTY, CONFIDENTIAL FINANCIAL DETAILS ARE INCLUDED	UPON SUCCESSFUL TRANSFER OF THE AFFECTED SITES TO THE EXTERNAL PARTIES



				WHICH CANNOT BE PUBLICALLY SHARED AT THIS TIME.	
24.	CHIEF EXECUTIVE RECRUITMENT UPDATE	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	IT IS USUAL TO CONSIDER THE PROCESS OF RECRUITMENT IN A CONFIDENTIAL ENVIRONMENT TO PROTECT THE PRIVACY OF PERSONS INVOLVED.	ON APPROVAL FROM THE MAYOR.



## Karakia Whakamutunga

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataha ai

Kia turuki whakataha ai

Haumi e. Hui e. Tāiki e