
**Te Pātaka o Rākaihautū Banks Peninsula Community
Board Information Session/Workshop**

NOTES

Date: Monday 22 July 2024
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields Jillian Frater Asif Hussain Cathy Lum-Webb Luana Swindells

Principal Advisor

Penelope Goldstone
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Please Note:

This forum has no decision-making powers and is purely for information sharing.

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Apologies for absence from Howard Needham and for lateness from Tyrone Fields were received.

2. Open Forum Te Wā Kōrerorero

There were no open forum presentations.

3. Parks In-house Maintenance Mobilisation Introduction

Matthew Arat, Manager Operations – Park Maintenance introduced the Parks In-house Maintenance Mobilisation team that was formed to reduce the use of contractors and improve the quality of parks maintenance.


After questions from members, the Chairperson thanked staff for the introduction.

4. Stormwater management plan for settlements of Te Pātaka o Rākaihautū / Banks Peninsula

Paul Dickson, Drainage Engineer presented to the Board giving information and staff advice about the Stormwater Management Plan, including flooding and drainage issues and contaminant mitigation.

After questions and feedback from members, the Chairperson thanked staff for the presentation.

Attachments

- A Item 4 - Stormwater management plan for settlement of Te Pātaka o Rākaihautū Banks Peninsula - 22 July 2024 [⇒](#) 

Tyrone Fields joined the meeting at 11.29am during item 6.

6. Good-to-go ways to get to school

Ashley Beaton, Community Travel Advisor presented to the Board providing information about the updated 'Good-to-go ways to get to School' programme the Council provides to schools to support them to encourage safe, active, fun, affordable, low-emission ways to travel to school and around their community.

After questions and feedback from members, the Chairperson thanked staff for the presentation.

Attachments

- A Item 6 - Good to go Ways to Get to School - 22 July 2024 [⇒](#) 

5. Hybris Reporting

Bridgit Latimer, Manager Operations Process & Insights and Sarah Numan, Head of Customer Services presented to the Board giving an update on changes to Hybris Community Board reporting, including a live presentation of the dashboard.

After questions and feedback from members, the Chairperson thanked staff for the presentation. Clarification required on the ticket notification options for CSR's and how updates are communicated to requestors including when a ticket is completed

The meeting adjourned at 12.05pm and reconvened at 12.15pm

7. 177 Purau Avenue transfer to Ngāti Wheke

Angus Smith, Property Consultancy Manager and Claire Fletcher, Senior Engagement Advisor, and Paul Devlin, Regional Parks Manager, presented to the Board giving information and staff advice and seeking Community Board support for the proposal to return a Council owned property at 177 Purau Avenue to Te Hapū o Ngāti Wheke. A report will come to the Board's 12 August decision meeting seeking approval and recommendations for consultation and associated Council decisions.

After questions and feedback from members, the Chairperson thanked staff for the presentation.

Attachments


A Item 7 - 177 Purau Avenue Transfer to Ngāti Wheke [↔](#) 

8. Update on the Whakaraupo Lyttelton and Koukourarata Port Levy Adaptation Plan

Jane Morgan, Team Leader Coastal Adaptation and Tom Simons-Smith, Principal Advisor Coastal Adaptation presented via audio visual link to the Board providing an update on the development of the draft Adaptation Plan for Whakaraupō Lyttelton and Koukourarata Port Levy.

After questions and feedback from members, the Chairperson thanked staff for the presentation.

Attachments

A Item 8 Update on the Whakaraupo Lyttelton and Koukourarata Port Levy Adaptation Plan 22 July 2024 [↔](#) 

Nigel Harrison left the meeting at 1.12pm

Karakia Whakamutunga

Meeting concluded at 1.21pm