
Te Pātaka o Rākaihautū Banks Peninsula Community Board Information Session/Workshop AGENDA

Notice of Information Session/Workshop:

Te Pātaka o Rākaihautū Banks Peninsula Community Board Information Session/Workshop will be held on:

Date: Monday 22 July 2024
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Membership

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields Jillian Frater Asif Hussain Cathy Lum-Webb Howard Needham Luana Swindells

16 July 2024

Principal Advisor

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Note: This forum has no decision-making powers and is purely for information sharing.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/channel/UC66K8mOIfQT3l4rOLwGbeug>

To view copies of Agendas and Notes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



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The time allocated for this briefing is 30 minutes.	

Karakia Whakamutunga

Karakia Tīmatanga

Whakataka te hau ki te uru	<i>English translation</i>
Whakataka te hau ki te tonga	Cease the winds from the west
Kia mākinakina ki uta	Cease the winds from the south
Kia mātaratara ki tai	Let the breeze blow over the land
E hī ake ana te atakura	Let the breeze blow over the ocean
He tio, he huka, he hau hū	Let the red-tipped dawn come with a sharpened air.
Tihei mauri ora!	A touch of frost, a promise of a glorious day.

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Open Forum Te Wā Kōrerorero

There were no open forum requests at the time the agenda was prepared.



3. Parks In-house Maintenance Mobilisation Introduction

Reference Te Tohutoro: 24/1034516

Presenter(s) Te Kaipāhō : Matthew Arat, Community Parks Maintenance Operations Manager

1. Detail Te Whakamahuki

Timing	This information session is expected to last for 15 minutes.
Purpose / Origin of the Information Session	Following a recent Council Briefing where Andrew Rutledge gave an update on the new Parks In-house Maintenance Mobilisation, it was suggested that teams meet with their respective Community Boards to introduce new staff members. The purpose of this session is for the Operations Manager, team leaders and supervisors responsible for the different areas of this Community Board to introduce themselves and answer any questions regarding the Parks In-house maintenance mobilisation that commenced on July 1 2024.
Confidentiality	The workshop and any shared information are not confidential.
Background	A decision was taken in 2023 to bring the parks maintenance in-house to reduce the use of contractors and improve the quality of parks maintenance.
Next Steps	<ul style="list-style-type: none">Introduce new staff.Connect people with places.
Useful Links	Not applicable

Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

Signatories Ngā Kaiwaitohu

Authors	Vita Rowe-Smith - Personal Assistant Matthew Arat - Manager Operations - Park Maintenance
Approved By	Rupert Bool - Acting Head of Parks

4. Stormwater management plan for settlements of Te Pātaka o Rākaihautū Banks Peninsula

Reference Te Tohutoro: 24/907421

Presenter(s) Te Kaipāhō: Paul Dickson – Drainage Engineer

1. Detail Te Whakamahuki

Timing	This information session is expected to last for 40 minutes.
Purpose / Origin of the Information Session	The purpose of the information session is to brief the Community Board about the stormwater management plan for the settlements of Te Pātaka o Rākaihautū Banks Peninsula.
Confidentiality	The workshop and any shared information are not confidential.
Background	<p>The Stormwater Management Plan is required by Condition 4 of the Comprehensive Stormwater Network Discharge Consent (CSNDC) CRC231955. Stormwater management plans (SMPs) are developed for those parts of the District where there are stormwater networks. SMPs contain measures that allow the Council to meet consent conditions. The measures work toward mitigating urban stormwater discharges and improving the quality and quantity of surface water towards receiving environment objectives.</p> <p>The SMP gives effect to programmes of work in the Long Term Plan. It complies with the CSNDC within the scope of the LTP funding provision.</p>
Key Issues	<ul style="list-style-type: none"> • Perception in some communities that flooding and drainage needs to be addressed. • Opposition by tangata whenua to the discharge of contaminants into water from any source including wastewater. • Major contaminant of harbours and streams appears to be sediment from rural sources. • Limited data to quantify effects from settlements on the environment. • Few opportunities to install traditional stormwater treatment systems. • At-source contaminant controls ideal but very difficult to implement.
Next Steps	<ul style="list-style-type: none"> • Wet weather stormwater monitoring and an ecological survey under way to better quantify effects on the environment. • Informal survey of flooding in communities being completed. • Staff team developing a practicable contaminant mitigation plan. • Liaising with Mahaanui Kurataio about consulting with Rūnanga. • Consider consulting with communities about which contaminants to target. • SMP currently expected to be delivered in June 2025.
Useful Links	

Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

Signatories Ngā Kaiwaitohu

Author	Paul Dickson - Drainage Engineer
Approved By	Kevin McDonnell - Team Leader Asset Planning Gavin Hutchison - Acting Head of Three Waters



5. Hybris Reporting

Reference Te Tohutoro: 24/955531
Presenter(s) Te Kaipāhō : Bridget Latimer, Manager Operations Process & Insights
Sarah Numan, Head of Customer Services

1. Detail Te Whakamahuki

Timing	This workshop is expected to last for 20 minutes.
Purpose / Origin of the Workshop	Customer Service Reporting for the Community Board has been updated. This session will updated the Board on the changes and opportunity for feedback.
Confidentiality	The workshop and any shared information are not confidential.
Background	Based on some feedback we have revised and updated the Community Board reporting and have some improvements to share.
Key Issues	<ul style="list-style-type: none">• New Community Board Reporting.• Enter summary page on to public website.
Next Steps	<ul style="list-style-type: none">• Provide new reports.• Community team to upload Summary page to public website.
Useful Links	<ul style="list-style-type: none">• N/A

Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

Signatories Ngā Kaiwaitohu

Author	Bridget Latimer - Manager Operational Process & Insights
Approved By	Sarah Numan - Head of Customer Services

6. Good-to-go ways to get to school

Reference Te Tohutoro: 24/827083

Presenter(s) Te Kaipāhō: Ashley Beaton, Community Travel Advisor

1. Detail Te Whakamahuki

Timing	This information session is expected to last for 20 minutes.
Purpose / Origin of the Information Session	The purpose of this information session is to provide information through a presentation to the Community Board regarding the updated Good-to-go ways to get to school programme the Council provides to schools.
Confidentiality	The workshop and any shared information are not confidential.
Background	<p>Good-to-go ways to get to school is a programme designed to support schools in encouraging safe, active, fun, affordable, low-emission ways to travel to school and around their community.</p> <p>The programme requires schools to participate in walk or wheel to school week (primary and intermediate schools only), participate in crash bash (high schools only), promote and participate in our annual school travel survey and receive our termly newsletters. Many of our schools are already meeting these requirements. Council works in partnership with registered schools to focus on transport issues that are prevalent for them. Depending on the type of issue the school is facing we look at the different interventions that could be used.</p> <p>The Good-to-go ways to get to school programme has been well received with over 43 schools registered.</p>
Key Issues	<ul style="list-style-type: none"> Not applicable.
Next Steps	<ul style="list-style-type: none"> Not applicable.
Useful Links	<ul style="list-style-type: none"> The webpage for Good-to-go ways to get to school can be found here

Attachments Ngā Tāpirihanga

There are no attachments for this report.

Signatories Ngā Kaiwaitohu

Author	Ashley Beaton - Team Leader Travel Demand Management
Approved By	Sarah Anderson - Team Leader Travel Demand Management Stephen Wright - Manager Operations (Transport)

7. 177 Purau Avenue transfer to Ngāti Wheke

Reference Te Tohutoro: 24/1064532





Presenter(s) Te Kaipāhō: Angus Smith, Property Consultancy Manager

1. Detail Te Whakamahuki

Timing	This information session is expected to last for 20 minutes.
Purpose / Origin of the Information Session	To inform the Community Board on a proposal to return a Council owned property at 177 Purau Road to Te Hapū o Ngāti Wheke, set out the process for that to occur and seek the Board's support and direction on the associated consultation.
Confidentiality	The workshop and any shared information are not confidential.
Background	<p>The Council owned block of land (refer plan attached) at 177 Purau Avenue referred to as Purau Māori Reserve has been the subject of conversation with Te Hapū o Ngāti Wheke over a number of years.</p> <p>Those conversations have been focused on establishing appropriate ownership control and use of the land that supports the cultural history and protection as an urupā site. These outcomes are not currently achieved through Council ownership held under the Reserves Act 1977. The current status and ownership of this land does not recognise or protect the urupā or its historic and cultural significance. Nor is there appropriate ability to impose conditions or restrictions on the use of the site for recreational purposes or to put in place measures to protect the urupā.</p> <p>This parcel of land comprises 1381 m² held in record of title 841068 and legally described as Reserve 4622. It is subject to the provisions of the Reserves Act 1977 and held for public reserve purposes.</p> <p>Setting aside previous considerations and attempts to rectify this historical unjustness, a recent indication from the Department of Conservation in support of an application to revoke the reserve status paves the way to consider a process that could see the property more appropriately owned, controlled and managed by Ngāti Wheke. An outline of that process is attached. This briefing is a step in that process.</p>
Key Issues	<ul style="list-style-type: none"> The objective is to appropriately recognise the significance of the site and empower Ngāti Wheke to exercise kaitiaki responsibilities by returning the land to their ownership. As mana whenua Ngāti Wheke have an obligation to ensure the urupā and the kōwai within it are treated with utmost respect. Should the Council wish to return the site to Ngāti Wheke the reserve status would need to be revoked thereby creating a fee simple parcel that the Council can deal with. The Reserves Act revocation process requires consultation and a Department of Conservation process.
Next Steps	<ul style="list-style-type: none"> To work through the process which at a high level is:

	<ul style="list-style-type: none"> ○ Community Board and Council sign off on the proposal and process including consultation – report to the 12 August Board meeting for the Council meeting of 4 September ○ Consultation ○ Council considers any submissions and make a decision on the proposal. ○ Act on decision either to proceed with the proposal or not. ○ Go through the Department of Conservation process. ○ Return the property. ● Report to the Community Board 12 August 2024 seeking approval and recommendations for associated Council decisions.
Useful Links	<ul style="list-style-type: none"> ● Not applicable.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Plan 177 Purau Avenue	18/326860	15
B  	Process Plan	24/1115309	16

Signatories Ngā Kaiwaitohu

Authors	Angus Smith - Manager Property Consultancy Libby Elvidge - Principal Advisor Citizens & Community
Approved By	Bruce Rendall - Head of City Growth & Property Brent Smith - Acting General Manager City Infrastructure

Purau

Landbase
Street Number
Park Name
Road Name
Park
Park (Fill)
Park (No Fill)
Aerial Photo 2016
Aerial Photo 2016 CC 5
Aerial Photo 2016 BP 6
Aerial Photo 2016 4
WorkingLevel per tool
Redline



1 : 1,600 on A3
Apr 3, 2018 2:45:52 PM



ph: 941-8300 fax: 941-8385

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Step	Target Date	Action
1	Complete	Understand the nature of the land, how it is derived and held along with what statutory processes are applicable and need to be managed and complied with. <ul style="list-style-type: none"> Since the meeting on Tue 11 June, we are fully satisfied the land is not Crown derived and that revocation would result in council ownership unfettered in terms of future dealings. Other statutory requirements and processes are summarised in the report section below.
2	21/6/2024	Get an opinion on whether there is a PWA section 40 offer back obligation and to whom. <ul style="list-style-type: none"> Nicola Thomas has provided advice in this regard and council legal are reviewing that.
3	28/6/2024	If there is an offer back obligation regroup to assess and understand the process and risk associated with the offer back obligation. Make a decision on next steps. <ul style="list-style-type: none"> Propose a meeting 19/6 – 28/6. I'll set up one meeting to deal with this and the next step.
4	28/6/2024	Meeting to consider and determine consultation process. <ul style="list-style-type: none"> Propose a meeting 19/6 – 28/6 refer above. Scope, scale, reach, messaging and methodology. This will also need to consider the prospect of consultation over the foreshore project happening at the same time.
5	12/7/2024	Negotiate and agree terms and conditions of transfer, reflected in a conditional sale and purchase agreement.
6	12/7/2024	Formalise Runanga approval. Obviously, this is implicit but will be formally required for reference in the Community Board/Council report and the subsequent DOC revocation process.
7	22/7/2024 15/7/2024 sign off	Community Board Briefing <ul style="list-style-type: none"> Purpose to give the Community Board a heads up, seek support and direction on the consultation.
8	24/7/2024	Finalise comms and engagement plan
9	26/7/2024	Internal sign off and cutoff date for the Community Board Agenda
10	12/8/2024 26/7/2024 sign off	Report to Community Board <ul style="list-style-type: none"> Strategy to get decisions and delegations to see the process end to end without further reporting, unless there are objections to be considered. To make certain delegated decisions: <ul style="list-style-type: none"> Approve the consultation and engagement process. To recommend to Council that it: <ul style="list-style-type: none"> Approve the reserve revocation and commencement of that process. Delegate the revocation process steps to staff. Resolve to convene a Hearings Panel to hear any objections. Resolve to deal unilaterally with Ngati Wheke over the transfer of the property. Approve the terms and conditions of transfer.

		<ul style="list-style-type: none"> Report needs to cover off the following statutory considerations: <ul style="list-style-type: none"> Reserves Act 1977 - Section 24 Revocation, section 119 Notifications, Section 25(4) how the council holds the land and can therefore deal with it. Local Government Act 2002 - Section 78 – 82 in particular views and preferences of affected parties & departure from policy to deal unilaterally. Public Works Act Section 40
11	4/9/2024	The Community Board report goes to the Council for its decisions i.e. those above recommended from the Community Board.
12	20/9/2024	DOC process – consult with the Commissioner under section 24 (2) (b) Reserves Act 1977 <ul style="list-style-type: none"> Seek straight after Council decision.
13	23/9/2024	Commence consultation: <ul style="list-style-type: none"> DOC requirements – section 119 Reserves Act 1977 newspaper ad 30 day period for responses. CCC requirements Local Government Act section 78 views and preferences of affected parties. This will be designed based on significance and engagement considerations but is likely to involve the same 30-day response period. <ul style="list-style-type: none"> Site signage. Letter box drops – targeted. Stakeholder engagement. Public comms. <p>As stated above this needs to be designed.</p>
14	23/10/2024	Close off consultation
		Outcome - Objections
15a	30/11/2024	Objections Heard - Hearings Panel as per Councils Delegations Register Part D – Subpart 4 - Councils Hearings Panels 7. Reserves Act 1977 sections 24 and 24A
	Dec 2024	Report Hearings Panel Decision to the Council <ul style="list-style-type: none"> This could result in <ul style="list-style-type: none"> The objections being sustained and the process ending in the status quo. The objections being satisfied / set aside then the next step follows.
15b		Outcome – No objections
	1/11/2024	In the event of no objections being received or those received are satisfied then the application is filed with DOC to undertake the revocation.
16	DOC TBA?	DOC revocation process
17	10 working days after the revocation gazetted	Land transfer on already agreed and approved T&Cs



8. Update on the Whakaraupo Lyttelton and Koukourarata Port Levy Adaptation Plan

Reference Te Tohutoro: 24/1184163
Presenter(s) Te Kaipāhō: Jane Morgan, Team Leader Coastal Adaptation
Tom Simons-Smith, Principal Advisor Coastal Adaptation

1. Detail Te Whakamahuki

Timing	This information session is expected to last for 30 minutes.
Purpose / Origin of the Information Session	The purpose of this session is to provide an update on the development of the draft Adaptation Plan for Whakaraupō Lyttelton and Koukourarata Port Levy. Staff will outline some of the key challenges, and the next steps in the process. Council staff have initiated this information session.
Confidentiality	The workshop and any shared information are not confidential.
Background	<ul style="list-style-type: none">The Coastal Hazards Adaptation Planning team have been working with a Coastal Panel to develop preferred adaptation pathways for the Whakaraupō Lyttelton and Koukourarata Port Levy Adaptation Area.In line with Council policy as set out in the Coastal Adaptation Framework, the Coastal Panel (with support from a Specialist and Technical Advisory Group) are responsible for identifying preferred adaptation pathways, with Council responsible for making the final decision.Te Pātaka o Rākaihautū Banks Peninsula Community Board has been represented on the Coastal Panel by Luana Swindells, and more recently with Cathy Lum- Webb as an alternate.
Key Issues	<ul style="list-style-type: none">Adaptation planning is a complex technical process which must involve effective engagement. Council will soon be engaging on the draft pathways and is seeking Community Board support to champion the upcoming engagement opportunity.
Next Steps	<ul style="list-style-type: none">The Coastal Panel have identified their preferred pathways, and these will be consulted on with the wider community as a final step before the Council decision.A copy of the draft Adaptation Plan will be shared with Te Pātaka o Rākaihautū Banks Peninsula Community Board.
Useful Links	More information can be found on the Council website .

Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

Signatories Ngā Kaiwaitohu

Author	Jane Morgan - Team Leader Coastal Hazards Adaptation Planning
Approved By	John Higgins - General Manager Strategy, Planning & Regulatory Services

Karakia Whakamutunga

Closing Prayer

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!
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