



Te Pātaka o Rākaihautū Banks Peninsula Community Board AGENDA

Notice of Meeting:

An ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

Date: Monday 8 July 2024
Time: 10 am
Venue: Akaroa Boardroom, 78 Rue Lavaud Akaroa

Membership

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields Jillian Frater Asif Hussain Cathy Lum-Webb Howard Needham Luana Swindells

3 July 2024

Principal Advisor

Penelope Goldstone
Manager Community Governance, Banks
Peninsula
Tel: 941 5689

Liz Beaven
Community Board Advisor
941 6601

liz.beaven@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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<https://www.youtube.com/channel/UC66K8mOIfQT3l4rOLwGbeug>

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<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on [Monday, 10 June 2024](#) be confirmed (refer page 5).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.



Christchurch
City Council



Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 10 June 2024
Time: 10 am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present
Chairperson Lyn Leslie
Deputy Chairperson Nigel Harrison
Members Tyrone Fields
Asif Hussain
Cathy Lum-Webb
Luana Swindells

Principal Advisor
Penelope Goldstone
Manager Community Governance,
Banks Peninsula
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

The Board acknowledged the recent passing of Christo Trought, conservationist and resident of Goughs Bay.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved BKCB/2024/00041

That apologies for absence received from Jillian Frater and Howard Needham and an apology for lateness received from Asif Hussain be accepted.

Tyrone Fields/Luana Swindells

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2024/00042

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 6 May 2024 be confirmed.

Luana Swindells/Nigel Harrison

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Lyttelton Community Response Hub

Felicite Jardine, representing Project Lyttelton, spoke to the Board regarding progress with developing the Lyttelton Community Response Hub. The Board were advised that there is now a coalition of hubs around the Whakaraupō harbour who meet every three months. The Board were acknowledged for the funding towards the 'Be Prepared for an Emergency' flyers.

After questions from members, the Chairperson thanked Ms Jardine for her presentation.

Attachments

- A Item 4.1 - Lyttelton Community Response Hub Emergency Preparedness Flyer - Te Pātaka o Rākaihautū Banks Peninsula Community Board Public Forum - 10 June 2024

4.2 Sustainability by Design

Paul Barrett and Duncan Wilcox presented to the Board on behalf of Sustainability by Design regarding the Lyttelton Rubbish Hunts and the community support for locally designed and made recycling bins to be installed on the main street of Lyttelton.

After questions from members, the Chairperson thanked Messrs Barrett and Wilcox for their presentation.

Part B

That Te Pātaka O Rākaihautū Banks Peninsula Community Board:

1. Agrees to request staff advice on the installation of recycling rubbish receptacles on Lyttelton town streets.

Attachments

- A Item 4.2 - Sustainability by Design Te Pātaka o Rākaihautū Banks Peninsula Community Board - 10 June 2024

4.3 Lyttelton Community Reserves Conservation Award Team

Wendy Everingham spoke on behalf of Lyttelton Community Reserves Conservation Award Team regarding a report that was commissioned by the Lyttelton Community Reserves Conservation Award Team entitled What's Special Botanically in Whakaraupō Reserve?

After questions from members, the Chairperson thanked Ms Everingham for her presentation.

Attachments

- A Item 4.3 Botanical Survey of Whakaraupō Reserve - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 10 June 2024

4.4 Main Road, Governors Bay Road Works – Notifications to Residents

John Bannock spoke on behalf of Governors Bay Community Association regarding notifications to the community about the recent Main Road, Governors Bay road works. Mr Bannock believes there should be an additional layer of communications specifically for Te Pātaka o Rākaihautū Banks Peninsula communities owing to the limited and lengthy detour routes needed on Te Pātaka o Rākaihautū Banks Peninsula during road work closures.

After questions from members, the Chairperson thanked Mr Bannock for his presentation.

Part B

That Te Pātaka O Rākaihautū Banks Peninsula Community Board:

1. Agrees to request staff advice regarding an additional layer of community notifications/communications specifically for Te Pātaka o Rākaihautū Banks Peninsula communities owing to the limited and lengthy detour routes need on Te Pātaka o Rākaihautū Banks Peninsula during road work closures.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2024/00043 Officer recommendations accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
 - a. Cass Bay Reserve Committee – Unconfirmed Minutes – 22 April 2024
 - b. Duvauchelle Reserve Committee – Unconfirmed Minutes – 15 April 2024
 - c. Lyttelton Reserves Committee – Unconfirmed Minutes – 6 May 2024
 - d. Duvauchelle Reserve Committee – Unconfirmed Minutes – 20 May 2024
 - e. Pigeon Bay Reserve Committee – Unconfirmed Minutes – 13 May 2024
 - f. Diamond Harbour Reserve Committee – Unconfirmed Minutes – 27 May 2024
2. Approves the co-option of Cliff Mason as a community representative member of Lyttelton Reserves Committee.

Nigel Harrison/Luana Swindells

Carried

8. Akaroa Museum Advisory Committee Meeting Minutes

Community Board Resolved BKCB/2024/00044 Officer recommendations accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the Akaroa Museum Advisory Committee:
 - a. Akaroa Museum Advisory Committee Unconfirmed 15 May 2024 Meeting Minutes
 - b. Akaroa Museum Advisory Committee 15 May 2024 Meeting Minute Attachments
 - c. Akaroa Museum Advisory Committee 15 May 2024 Workshop Notes
 - d. Akaroa Museum Advisory Committee 15 May 2024 Workshop Minute Attachments

Nigel Harrison/Tyrone Fields

Carried

9. Correspondence - Akaroa Wastewater Project

Community Board Resolved BKCB/2024/00045 Officer recommendation accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the correspondence report dated 10 June 2024 from the Akaroa and Bays Forum regarding concerns about the Akaroa Wastewater Project.

Tyrone Fields/Nigel Harrison

Carried

10. Lyttelton Reserves Committee - Urumau Triennial Plan

Community Board Resolved BKCB/2024/00046 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Lyttelton Reserves Committee - Urumau Triennial Plan Report.
2. Accepts and supports the Lyttelton Reserves Committee – Urumau Triennial Plan through the Long Term Plan (LTP) and Annual Plan (AP) processes.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Nigel Harrison/Tyrone Fields

Carried

11. Akaroa Recreation Ground - Part change in Reserve classification to Local Purpose(Community Buildings) Reserve

Community Board Resolved BKCB/2024/00047 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Notes all public notification requirements have been met under section 24(2) for this proposed change which was publicly notified in April, and no objections were received.
2. Approves under section 24(1)(b) of the Reserves Act 1977, subject to Minister of Conservation approval, the change of part of the recreation reserve classification to local purpose (community building) reserve in respect of the 879 m2 being part of Lot 1 DP 79110. Area A is shown in the attached SO plan 596624 which is the location of the sports pavilion.
3. Recommends the Manager Property Consultancy seek approval by the Minister of Conservation (power delegated to Council Chief Executive) and recommends that the Chief

Executive exercise their delegation in this instance to this change in classification of Area A SO 596624 to local purpose (community buildings) reserve.

4. Authorises the Manager Property Consultancy with the consent of the Minister of Conservation to finalise all processes and documentation to complete the reclassification.
5. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Nigel Harrison/Tyrone Fields

Carried

12. Better off Funding Change of Purpose Request - Akaroa Area School and Community Pool

Community Board Resolved BKCB/2024/00048 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Better off Funding Change of Purpose Request - Akaroa Area School and Community Pool Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a change of purpose of \$10,000 granted from its Better-Off Fund from Solar Panels for Akaroa Area School and Community Pool to the Pool Solar Pool Cover project.

Tyrone Fields/Nigel Harrison

Carried

13. 2023/24 Discretionary Response Fund Application - Akaroa Volunteer Fire Brigade

Community Board Resolved BKCB/2024/00049 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application - Akaroa Volunteer Fire Brigade Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$5,000 from its 2023/24 Discretionary Response Fund to Akaroa Volunteer Fire Brigade towards the Thermal Imaging Drone.

Nigel Harrison/Luana Swindells

Carried

Asif Hussain joined the meeting at 10.57am.

15. 2023/24 Discretionary Response Fund Application - Stoddart Cottage Trust

Community Board Resolved BKCB/2024/00050 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application - Stoddart Cottage Trust Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,450 from its 2023/24 Discretionary Response Fund to The Stoddart Cottage Trust towards the purchase of a dehumidifier and a gallery hanging system.

Cathy Lum-Webb/Luana Swindells

Carried

The meeting adjourned at 10.58am and reconvened at 11.02am.

14. 2023/24 Discretionary Response Fund Application - Te Mata Hapuku Birdlings Flat Community Centre

Community Board Resolved BKCB/2024/00051 Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application - Te Mata Hapuku Birdlings Flat Community Centre Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,958 from its 2023/24 Discretionary Response Fund to Te Mata Hapuku Birdlings Flat Community Centre for the establishment of a Community Hub.

Tyrone Fields/Lyn Leslie

Carried

16. 2024 Community Boards' Conference - Board Members Attendance Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024 Community Boards' Conference - Board Members Attendance Report.
2. Approves two Board members attendance to the Community Boards' Conference in Wellington from Wednesday 21 to Friday 23 August 2024.

Community Board Resolved BKCB/2024/00052

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024 Community Boards' Conference - Board Members Attendance. Report.
2. Approves Lyn Leslie, Jillian Frater, Asif Hussain and, if budget allows, Nigel Harrison. to attend the Community Boards' Conference in Wellington from Wednesday 21 to Friday 23 August 2024:

Tyrone Fields/Luana Swindells

Carried

17. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - June 2024

Community Board Resolved BKCB/2024/00053 Officer recommendation accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for June 2024.

Luana Swindells/Asif Hussain

Carried

18. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged the following information.

- A community meeting was held on 1 June 2024 regarding the Akaroa Wastewater Project in Akaroa.
- The Board were discussed concern over the Akaroa Croquet Club's increase in lease cost.
- The Board acknowledged the Lyttelton Energy Transition Society's recent Annual General Meeting.
- The Board congratulated Governors Bay and Diamond Harbour Schools for each receiving a Keep Christchurch Beautiful award.
- The Board were advised that the Council approved the 27 Hunters Road & 43 Whero Avenue, Diamond Harbour – FENZ and Te Pā o Rākaihautū Unsolicited Proposals report.
- The Rod Donald Trust has now appointed new Trustees to its Board.

- The Board were advised that the Council's Draft Long Term Plan is proposed to be confirmed 25/27 June 2024.
- The Board acknowledged the work of Pest Free Banks Peninsula.
- The Board were advised that the water holding capacity for the Little River Wairewa public toilets is being investigated.
- The Board were advised that the Little River Wairewa Community Trust is working with the Rod Donald Trust on beautifying the rail trail terminus'.
- The Board were informed that the Rāpaki School House Trust had recently been successful in securing an additional \$300,000 funding for preservation.
- The Board noted concern at the amount of graffiti and anti-social behaviour at the Rāpaki Bus Shelter area.
- The Board noted that the Ministry of Education is currently reviewing school bus services.

19. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Community Board Resolved BKCB/2024/00054

Part C

That at 11.57am the resolution to exclude the public set out on pages 136 to 137 of the agenda be adopted.

Nigel Harrison/Luana Swindells

Carried

The public were re-admitted to the meeting at 11.59am.

Karakia Whakamutunga

Meeting concluded at 12.00pm.

CONFIRMED THIS 8th DAY OF JULY 2024

LYN LESLIE
CHAIRPERSON



7. Reserve Committee Meeting Minutes

Reference Te Tohutoro: 24/919154

Responsible Officer(s) Te Pou Matua: Linda Burkes, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose of Report Te Pūtake Pūrongo

Reserve Committee Minutes have been received from:

Minutes Received	Date
Awa-iti Reserve Committee	29 May 2024
Garden of Tāne Reserve Committee	14 May 2024
Lyttelton Reserves Committee	10 June 2024
Stanley Park Reserve Committee	15 May 2024
Cass Bay Reserve Committee	20 June 2024
Pigeon Bay Reserve Committee	25 June 2024

2. Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- Receive the minutes of the following Reserve Committees:
 - Awa-iti Reserve Committee Unconfirmed Minutes – 29 May 2024
 - Garden of Tāne Reserve Committee Unconfirmed Minutes – 14 May 2024
 - Lyttelton Reserves Committee Unconfirmed Minutes – 10 June 2024
 - Stanley Park Reserve Committee Unconfirmed Minutes – 15 May 2024
 - Cass Bay Reserve Committee Unconfirmed Minutes – 20 June 2024
 - Pigeon Bay Reserve Committee Unconfirmed Minutes – 25 June 2024
- Note the resignations of both the Chairperson and the Secretary of the Stanley Park Reserve Committee.
- Note the resignation of the Deputy Chairperson of the Pigeon Bay Reserve Committee.
- Note the co-option of Helen Figg to the Pigeon Bay Reserve Committee Management Structure/Strategic Plan Working Group.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Awa-iti Reserve Committee 29 May 2024 Unconfirmed Minutes	24/965197	17
B  	Garden of Tāne Reserve Committee 14 May 2024 Unconfirmed Minutes	24/1042770	19
C  	Lyttelton Reserves Committee 10 June 2024 Unconfirmed Minutes	24/1043077	22
D  	Stanley Park Reserve Committee 15 May 2024 Unconfirmed Minutes	24/1045434	26
E  	Cass Bay Reserve Committee 20 June 2024 Unconfirmed minutes	24/1127004	28
F  	Pigeon Bay Reserve Committee 25 June 2024 Unconfirmed Minutes	24/1135211	31

Awaiti Reserve Committee
Meeting Minutes

Minutes of the Ordinary Meeting Held:

Date: 29/5/24

Time: 4pm

Venue: Meeting Room at Little River Service Centre

Present: Dean White(chairperson), Sheryl Stanbury(Secretary), Tori Peden, Lyn Leslie(late), Jane Harrison(CCC), Linda Burkes(CCC).

1. Apologies: Hannah Murdoch, Bruce King. Dean/Sheryl Carried.
2. Declarations of Interest: Nil
3. Public Forum: Nil
4. Confirmation of Minutes
That the Minutes of the Reserve Committee Meeting held on the 21/2/24 be confirmed subject to the following amendment: The Coronation Library Work is not being held up by discussions around the Car Parking. This is a separate issue and the work on the building has been contracted out and is due to start in the next few weeks.
Tori/Dean Carried
5. Matters Arising:
 1. The Children Crossing sign has been erected. Thank you Kerri.
 2. Plenty of reaction about the Dog Poo facebook post!
 3. The rails have not been replaced on State Highway 75 side of the Domain yet.
 4. Triennial Plan submitted to Community Board.
6. Health and Safety: Nil
7. Correspondence:
Inwards
23/2/24 Kerri Bowen – Spreadsheet for Triennial Plan distributed to committee members.
5/3/24 Jane Harrison – Inquiring where Bruce gets plants from so an account can be set up and if he is happy for the CCC to mow the Main Road verge.
6/3/24 Natasha McDonnell – Bank details for transferring RMC bank account funds to CCC.
13/3/24 Jane Harrison – Asking if we could present Triennial Plan to Community Board Meeting on 6 May.
April 2024 – Various correspondence with Natasha McDonnell referring to presenting Triennial Plan to Community Board.
2/4/24 Jane Harrison – Inquiring if the A & P Show had lease on triangle block of land behind Coronation Library. Dean advised that the A & P Show do not.
7/5/24 Natasha McDonnell – Advising that she presented the Awaiti Triennial Plan and read my words to the Board. The board unanimously voted to accept and support the Triennial Plan.
11/5/24 Natasha McDonnell – Advising that she is leaving her current role as Banks Peninsula Governance Advisor.

Outward:

Dean responded to the above emails.

7/3/24 Dean advising Jane that Bruce gets plants from Oderings and is more than happy for CCC to mow Domain Main Road verge.

Dean/Sheryl Carried

8. Financial Report:

21/1/24	Opening Balance		\$5050.12
29/2/24	Credit Interest	\$69.44	5119.56
29/2/24	Bruce King	(300.00)	4819.56
1/3/24	Credit Interest	4.23	4823.79
13/4/24	Credit Interest Closing A/C	11.05	4834.84
13/4/24	Account Closed and transferred to Council	(4834.84)	0

Dean will talk to Justin Trist re the Lease Block that Awaitei Reserve Board have and advise him that CCC now have the Bank Account. The lease is due to be invoiced this month. Dean will follow up with Linda once he has contacted Justin. This money is to stay with Awaitei Reserve Board.

Dean to liaise with Hannah/Linda if he has any expenses.

Dean/Lyn Carried

9. Update from Working Groups:

Sarah Marsh – LRWCT

Sarah reported on the update of the Coronation Library. Start date is now set for June. The delay is due to extra time being taken to ensure that all work will be done to a level consistent with the heritage nature of the building and complexity that this entails. Sarah is keen to have a community meeting based on the needs/desires for this space.

10. General Business:

1. Jane reported Triennial Plan has been accepted. Bank Account now with CCC. Bruce has had an account set up at Oderings and roadside will be mowed by CCC. If we need to apply for funds to go through Hannah and anything particularly big through the LRWCT.
2. The Revival Group are wanting to vacate the Anglican Church and were wondering if they could use the Garage at the Service Centre. Toy Library currently have things stored in the Garage. The Revival Group have a container that the Toy Library could use. Ideally the container should go close to the Playcentre. If the old toilet/shower block were demolished the container could fit there. This would then allow Revival Group to use the Garage. Tori will attend the next Community Board and suggest the above and see if we can get the ball rolling!!
3. The Tennis Pavilion is top priority on the Triennial Plan. Sheryl would like to see local contractors used and asked how they become CCC approved. Dean will email Hannah and ask for her advise.
4. The lights in the Domain are an issue as well and are on the Triennial Plan. Dean asked Sheryl to report on what the Rugby Club had been advised at her next Rugby Meeting.

11. Next Meeting:

28/8/24 at Little River Service Centre at 4pm

MEETING CLOSED 4.40pm

Garden of Tane RC meeting minutes

Tuesday May 14, 5:30

Held at Madeira Hotel

Present: Suky Thompson, Lynda Wallace, Jeremy Buchanan, Ron Birch, Steffan Krabberger
In attendance item 2: Hollie Hollander, Ollie Rutland-Sims – Pest Free Banks Peninsula

1 Apologies

- Apologies from Leigh Hickey, Alan Hemsley, Bryn Thompson, Nigel Harrison, Steffi Brightwell and Hannah Murdoch (Community Partnerships Ranger)

2 Declarations of Interest

- None

3 Minutes of the previous meetings

The minutes of the meeting on February 13, 2024 are approved.

Wallace/Buchanan

4 Long Term Plan submission

- Thanks were recorded to Suky Thompson for the submission she had presented to the Council on behalf of the Garden of Tane requesting that the \$100k under CPMS 3113 in 2030 is brought forward at the rate of \$10k per year to enable the committee's Three Year Plan to progress, and that the Community Parks Team is funded for the maintenance.
- A copy is to be sent to Steven Gray.
- The committee was disappointed that after presenting the Three Year Plan to the Community Board with the request that the bring forward be included in the Board submission, the Garden had not been mentioned.

5 Pest Free Banks

- Hollie Hollander and Ollie Rutland-Sims from Pest Free Banks Peninsula explained that after a successful possum poisoning knockdown carried out in the residential areas of Takamatua, they now wished to conduct a similar campaign in Akaroa Township in conjunction with the campaign in the surrounding rural area
- Access agreements were needed with all landowners, both private and Council, where bait stations would be located. Approaching the Reserve Committee was a first step before approaching the Council.
- As Garden of Tane is an ideal possum habitat, they were asking the Committee for permission to use brodifacoum bait stations in the Garden during the late winter months. Stations would be set in trees above where children or dogs could access. The main concern is secondary poisoning of dogs who might eat carcasses. To minimise the risk a lower dose toxin would be used meaning a dog the size of a Labrador would need to eat 6 large possums to be in danger. The bait is scented with cinnamon and spices that attract possums, but not cats. If a pet does get secondary poisoning, symptoms which included mouth bleeding and lethargy take several weeks to appear, and the antidote Vitamin K is held by local vets. There is little risk to birds of

prey as dying possums tend to hide in holes or their nests.

- Pest Free will run a public education campaign to inform the community of the project prior to laying bait stations, and signs will be posted at the entrance to the town.
- After discussion the committee passed the following resolution:

The Garden of Tane Committee supports Pest Free Banks Peninsula's initiative to reduce possum numbers in Akaroa including the Garden of Tane through the use of brodifacoum in the winter of 2024 as part of the wider area control initiative. We understand that the bait boxes will be placed up high in trees away from tracks and where they are inaccessible to dogs, and request that signs informing pet owners of the poison and to keep dogs on leads are posted at all main entrances during the pulse to minimise the risk of secondary poisoning. The Committee will provide a map of the main entrances.

Thompson/Buchanan

6 Sequoia

- Suky Thompson to request a replacement sequoia from the Council nursery via Steven Gray. We will try a potted one this year, as it is thought the previous one may have died being a bare rooted tree. The dry weather in September probably also contributed.
- Lynda Wallace has now obtained the plaque for the sequoia planted to commemorate the Coronation. This was paid for by the Council Parks group.
- Steffan Kraberger volunteered to manufacture the plinth.
- The Committee will arrange the replacement planting and install the plinth and plaque once the tree arrival date is confirmed, but without a ceremony as this was done last year.

7 Issues in the Garden

7.1 Bernie's Track

- The old stub of Bernie's Track, now redundant since the track was re-routed to avoid the slip, needs to be better blocked off. Steffan Kraberger volunteered to do this, and to also move the signpost to a better location. It was agreed that Tui Loop Track is worth keeping, so the steps leading to it are to be retained.

7.2 Don Wright's list

- Jeremy Buchanan had met with Don Wright who had some concerns as follows:
- The Yellow Pine in the playground should be discussed with the arborists with a view to removing some lower branches on the east side to remove weight from it
- A wasp nest on Pacific Way is still there. Jeremy will re-report this to Council
- To lengthen the life of the sequoia tables, and stop water soaking into the good wood, the edges should now be trimmed back. Jeremy volunteered to attend to this.

7.3 Broken direction signs

- Vandals had broken 2 of the timber directional signs – one at Macrocarpa Ridge and one at Big Pine Lookout.
- Jeremy has recovered the one from Macrocarpa Ridge.
- He will ask Paul Newport to make a replacement for the Big Pine one, and to include a longer

stub for mounting. Paul will be asked to invoice the Civic Trust for payment from the funds it holds on behalf of the Garden of Tane.

7.4 Cemetery access road puddle

- Roding to be asked to remediate the huge puddle at the bottom of the access road to the car park adjacent to the Catholic and Dissenters Cemetery and the Garden of Tane.

8 Map and Asset list

- Suky and Lynda have nearly completed the work of checking all the assets against the City Care list. One more site visit is needed.
- Once the survey is complete any corrections and the dates for asset creation (where known) will be sent to City Care and then the list uploaded to the Council system to become part of the capital renewal system.

9 Any other business

- Chair Suky Thompson will be away from mid-June to mid-September. The Committee opted to cancel its August meeting
- Lynda Wallace volunteered to become Minutes Secretary from the next meeting.

Meeting closed at 6:52

Date of next meeting: Tuesday November 12, 5:30pm at Garden of Tane if fine



Lyttelton Reserves Committee MEETING MINUTES UNCONFIRMED

Notice of Ordinary Meeting:

An Ordinary meeting of the Lyttelton Reserves Committee will be held on:

Date: 10 June 2024
Time: 7:15 pm
Venue: Community Boardroom, 25 Canterbury Street,
Lyttelton

1. Meeting Opening and mana whenua learning

Meeting opened at 7:15pm.

Present

Joshua Merriam, Helen Shaw (Chair), Hamish Fairbairn, Rewi Couch, Cliff Mason, Kirsty Brennan
(7:30).

In Attendance

Paul Devlin

2. Apologies

Daryl Warnock, John Garrett, Bianca Woyak.

3. Declarations of Interest

Nil.

4. Public Forum

Nil

5. Confirmation of Minutes

Resolution: That the Minutes of the Reserve Committee meeting held on 6 May 2024 be confirmed.

Moved: Josh Seconded: Hamish. **Carried**

6. Health and Safety

Daryl raised an issue of dead trees in Urumau Reserve as a H&S risk.

ACTION: CCC to arrange an arborist to assess.

7. Matters Arising

Actions from previous minutes

Gary Broker Seat Paul to send the family the following proposal for consideration: Location: top of 4WD track with views over harbour, the reserve and Foster Tce. Seat: Bianca to send through details of a recycled plastic option. Kirsty to investigate wharf timber. Paul to prepare design Plaque: Helen to draft plaque wording.	Paul has some designs for seats and Helen will provide the family with three options for consideration. CCC to feedback on decision on seat design and materials
CCC to assess the need for removal of standing dead eucalyptus trees (CCC)	Arborist has been engaged to assess trees throughout Urumau Reserve

CCC to investigate options and feasibility of water storage at the top of the 4WD track. (CCC)	In progress (CCC)
Whakatauki to be created for Triennial plan (Rewi)	In progress (Rewi)
Native planting: Hamish to confirm when plants will be available and to set a date for planting	Plants available for pick up before the end of June. Hamish to pick up 600 plants. Planting dates set for mid July.
Native planting: Hamish to prepare a notice for homeowners about the planting day and invite them to a site walkover in early June.	Letter drop to be undertaken this month to invite neighbours between 8-26 Foster on the high side of the road. (Hamish)
Pest Animals: Helen to follow up on a cost for establishing and maintaining the WOPP pest work in Urumau.	Complete - CCC in discussion with WOPP
Signage: Josh to prepare a gap analysis of the signs for existing tracks to discuss at the next meeting.	Complete - refer to agenda item

8. Correspondence

Received - the Whakaraupo Reserve Botanical Survey commissioned by the previous term reserve committee. The report is very informative and will provide a basis to develop a triennial plan for Whakaraupo Reserve.

9. Community representative member

Cliff Mason has accepted the position as community member representative on the committee.

10. Staff Financial and/or Operational Report

Discussed that capital budget for reserves is in place for FY25

11. General Business

11.1. Native Planting

Planting days have been set for 14 and 21 July 1-4pm. 600 plants will be ready for pick up. Hamish will order 1000 plants each for FY25 and FY26 years.

ACTION: CCC to arrange contractor for site prep prior to planting dates.

ACTION: Hamish to order 1000 plants to be planted in FY25 and 1000 plants to be planted FY26.

11.2. Pest Plants

Cut and paste weed control has occurred this month in Urumau by contractors.

11.3. Pest Animals

CCC in discussion with WOPP for trap costs used within both Urumau and Whakaraupo reserves. CCC will look into contribution to the program.

11.4. Track Development

Work will start in June. Signage to be coordinated and in place prior to work starting.

11.5. Track Maintenance & drainage

A log feature on the track needs to be assessed. CCC will add this into the reserve asset and have it assessed by an engineer.

ACTION: CCC will work with the Mountain Bike Club to investigate the asset and a management plan.

11.6. Fire prevention

No update

11.7. Erosion & Sediment Control

CCC continue to work with Foster Tce neighbours on an area of erosion to alter drainage flows away from property.

11.8. Signage

Josh has updated the signage plan with locations of where signs are needed. 11 directional signs are required marking tracks from places where signage is missing or has been replaced.

A sign is required to mark the log feature if approved by CCC.

A site map is recommended for locations providing an overview of tracks.

Caution signs are recommended in areas where no stopping is recommended.

ACTION: Josh to work with Nick Singleton on the signage plan with the intent to commence implementation.

11.9. Pine & Eucalyptus Plantation

No update

11.10. Engagement

Helen presented the Urumau Triennial Plan to the Community Board.

ACTION: Helen to provide the targets table in the Triennial Plan to CCC (Linda Burke) to advise on how to communicate.

ACTION: The committee to work on developing a Triennial Plan for Whakaraupo Reserve based on the Whakaraupo Botanical Survey Report by Dr Melissa Hutchison. Kirsty to start.

ACTION: Hamish to do posters to communicate the two planting days.

12. General business

Meeting

Next Meeting - 1 July 7pm

Meeting closed with a karakia at 8:45pm.

Stanley Park Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: 15/5/2024

Time: 1:30pm

Venue: CCC Akaroa Servic Centre Boardroom

Present

Rod Naish Chair, Tim Richardson, Chris Mangels, Barry Brunton

In Attendance

Mario, Steffi Brightwell

1. Apologies

Peter Haylock, Elizabeth Haylock, Grant Ryan, Kit Grigg, Nigel Harrison, Kerry Bowen, Hannah Murdoch

2. Declarations of Interest

Nil

3. Public Forum

Nil

4. Confirmation of Minutes

The minutes of the last meeting, which took place on the 15th Noember 2023 at the CCC Akaroa Service Centre Boardroom, are correct.

Moved: Rod Naish / Seconded: Chris Mangels

5. Matters Arising

- I. Barry enquired about the walk through
- II. Kerry and Steffan from Wood Ltd had a walkaround in February to inspect concerns however no remedial work has been undertaken
- III. Kerri's email 15/5/24 – quote for remedial work of stairs approx. 40k from Steffan at Wood Ltd at least one more quote to be obtained. This will be shared with the committee for approval

- IV. Mario – Staircase to be constructed above the Kissing gate near washout
- V. Signage below the Goughs property to direct traffic to below from below their property
- VI. Signage for direction to tracks
- VII. Mario to look at new style to span both sides of the fence

6. Health and Safety

Nil

7. Correspondence

Email – Kerri Bowen 15th May 2024

8. General Business

- I. Tim Richardson to resign as Secretary and Committee
- II. Rod Naish to resign as Chairperson and Committee
- III. Recruitment drive – Rod to contact the Akaroa Mail r.e an article about the Stanley Park Committee and its value to the community past and present
- I. Tim Richardson to resign as Secretary and Board
- V. Steffi has offered assistance if necessary – note for board members on CCC channels Website etc.
- VI. Barry - Grazing regime has improved and is working well. Sheep sighted above Watson Street. Thanks to Liz, Peter, Lloyd and Finn

9. Next Meeting

Wednesday 21st August

The meeting closed at 2:19 pm.

Cass Bay Reserve Committee MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: 20/06/2024

Time: 8.00

Venue: Banks Peninsula Community Board Meeting Room.

Present

Jenny Healey (chair) Chris Nee (Dept Chair) Marjorie Russell (minutes Secretary) Warner Russell, Noraini Abbas, Jeremy Webb, David Taylor, Karen Banwell, Tracy Littlejohn.

In Attendance

Staff members: Paul Devlin, Hannah Murdoch. Tyrone Fields

1. Apologies: Ine Schils. Liz Hales, Dave Tayler, Taka Cuze

2. Declarations of Interest

Hannah Murdoch introduced herself. She is a Community Partnership Ranger. Role: working with community groups and volunteers in the Banks Peninsula area. A new CCC initiative is taking care of maintenance. Perhaps the leader of that group could come to the next Cass Bay reserves Committee meeting.

3. Public Forum

3.1 N/A

4. Confirmation of Minutes

The minutes of both the last meeting and the planning meetings were confirmed Jenny/ Warner

5. Matters Arising

Matters related to Paul Devlin were covered first so he could leave the meeting early.

5.1. Paul reports plants delivered yesterday. Jenny reported plants put out today. 580 plants with their protectors were put in place with assistance of the Conservation Volunteers NZ work skills programme. Jenny and Warner worked with them. We are 250 plants short. Paul reassured us that the plant would be available in the future. Most plants put out were fire resistant.

5.2. Decontaminating work to start on Bunker 10 in the first week in July. New roof will be put on the bunker 10. It will be usable in the future for storage. Paul has a quote, that seemed very reasonable, for the reroofing of this building.

5.3. Map distributed with red and green areas to show areas exclusion Zones, because of Asbestos and proposed planting areas. Paul said there are years worth of planting available. Attach copy of map.

5.4 Paul reports that the dead and falling trees on the West side of Steadfast will be felled by Council staff and John Stevens, the landowner next door.

Jenny said that to protect fences in future there will a 5-10 metre gap between plantings and boundary fence

5.5 There was concern in the meeting of the safety of crossing the Governors Bay Road from lower Cass Bay to Steadfast. Trees need to be trimmed for view. It will be left to council roading engineers as to how to address this issue.

5.6 Warner and Jenny are concerned that the asphalt sealed road up on the Eastern side of Steadfast needs to be repaired. Paul to action with council

5.7 Landscape plan at Pony Point. Paul reports, Pou close to being finished, Pou will likely be gifted by Ngati Wheke to Council. A landscape plan will be developed for the whole of Pony Point by council that will include the Loop track to Pony Point, memorial planting (Noraini requested wheelchair access to Memorial planting) and top of Pony Point including the Pou.

5.8 Proposal to have a meeting to talk with anyone concerned with exposure to asbestos in Steadfast by an expert and possibly Paul Dahl.

5.9 Chris Nee asked, what is the future of buildings at Steadfast that the sea cadets use. Their activity is severely limited with having nowhere to meet. As are the Cass Bay Residents activities which is why our meetings are currently at the Boardroom.

5.10 Easement from Mariners Cove to allow access to the beach and track. Challenges for this with plan because of building and ownership of sections. LTB request was made with council for an easement from the end of Mariners Cove on the section that has not been built on yet.

Jenny has put forward the proposal to put up an information board in the Cass Bay Reserves to explain that these are community projects. These boards would give history/stories of the area and have space to write in when the next Volunteer days etc. are. All agree; Action Hannah

Triannual plan – Paul asked if this has been presented to the Community Board. Seems like it has not. Jenny and Paul to present the three-year plan to the Community Board for endorsement and support. Jenny to follow up,

6. Health and Safety

6.1 Asbestos, present in bunkers at Steadfast was discussed, see above.

7. Correspondence

7.1 None presented.

9. Update from Working Groups

9.1 None presented at this time, so we didn't prolong the meeting. To be discussed at the next meeting.

10. General Business

10.1 Memorial Planting: Plaque and Memorial Event: 28th July from 10-12.

Noraini presented the wording of/ Memorial planting plaque.

Final plan for this plaque needs to be presented to Ngati Wheke for approval and they are to be invited.

Size of Plaque Discussed in meeting. Final size will be decided by Noraini and Council. Wording by Noraini's group

Resolution: Jenny proposes. Seconded Chris Nee. Meeting supports the wording for the plaque for the Memorial planting presented by Noraini. Plaque making Jenny to take the plan of the plaque to Ngati Wheke for approval. Attach wording.

Paul to organise the putting up of the plaque on the memorial site using low grade metal on a wooden background.

Memorial event on 10.00am, 28 July: To make the Memorial planting an official site as it is five years since the planting of the 51 trees. Unveil Metal plaque. (Harry Tayler to be involved). Plan for the day attached.

Jenny is to approach the Community Board to apply for the expense of the plaque for this day, but she needs an invoice before she can do this, from the DRF funds. Invitations to: Muslim community, Nga Wheke, Cass Bay residents. And Dignitaries.

10.2 Planting Days:

This Sunday: planting prepared, see above. Leaders: Jeremy, Warner, Hamish, Jenny.

Rangers will drop off Barbeque and gazebo Sunday. Book barbeque trailer for 7th July planting. Plantings 9.30 to 1.00pm

Storage of cardboard till next planting will be in Warner's garage. Other planting protectors stored in the nursery.

4th July: Conservation volunteers NZ work skills programme, will come for preparation for Planting day 7th

There will be no planting, except poa cita, this season in Eucalyptus/ loop tract area because of shortage of plants.

Maintenance work parties will be needed during the year.

10.3 University Canterbury students – Water qualities project to continue? Dates July. Tracy Littlejohn, Marjorie and Karen Bramwell are interested. Jenny is to send the dates needed to connect with students and team members to them.

10.4 Jenny reported Cattle Damage to the new Summit Road track.

Grazing horses at Pony Point has been unreliable. Need to find some better grazing situation.

10.5 Cholmondeley School: Jenny will provide plants to the school for the children to look after.

10.6 Compliance issue at Cass Bay Walk Way Reserve: Council has spoken to the resident at 8 Cass Bay Place who has developed reserve space into his garden and dumped clay fill. They were told to apply for a licence to occupy. Question to Hannah, Who do we write to? Replacement trees on roadside planting is covered by a different team. Hannah will pursue this.

10.7 Tui: Bringing Tui back to Cass Bay. Warner proposed this as a future project for Cass Bay. Jenny said we have been planting the right natives as a food source for the 20 years.

10.8 Naming of Steadfast; Marjorie proposed that we continue with the process of including/reinstating the Māori name for the Steadfast Valley/area. Consultation with Nga Wheke. Jenny to contact Ngati Wheke officially before taking it to the Community Board.

Other General Business:

11. Next Meeting

Wednesday 7th August. Venue to be advised.

Meeting finished 9.40.

Pigeon Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting Held:

Date: Tuesday 25 August 2024

Time: 2.00 pm

Venue: Pigeon Bay Settlers Hall, Pigeon Bay

Present: Murray Walls (Chair), Brenda Graham, Heather Walls, Charles Stewart-Robinson, Helen van Workum, Peter Barron,

In attendance: Colin Jacka, Chris Figg, Delia Walker

1. **Apologies:** Vincent Luisetti **Brenda/Heather**
2. **Declarations of Interest:** Brenda Graham, Helen van Workum – Annual Site Holders
3. **Public Forum:** Pam Richardson attended
4. **Confirmation of Minutes:** Minutes held on 13 May 2024 as circulated are confirmed.
Brenda/Charles
5. **Matters Arising:**
 - Additional Holding Tank cost analysis– Colin has done some number crunching and suggested if an additional tank is installed it would potentially be 12,000ltr. To consult further with Chris.
 - CCC contract with Hydra Vac – The emptying of the waste tank to continue with the current provider. **Brenda/Helen**
 - Playground Rings – these were not taken by CCC staff. Staff are sourcing replacements.
 - Hall Hire Fee – Awaiting confirmation. Charles to check.
 - Mower Hire – Charles to take request to hall committee.
 - Tennis Net – Colin has sourced a discarded net from Nga Puna Wai.
6. **Health and Safety:** A hanging branch on a macrocarpa tree has been noted. It is not over the track or a site so not urgent.

Correspondence:

Inwards

- Asif – informing of Delia Walkers’ intention to attend next meeting.
- Pam Richardson confirming advertising meeting.

Outwards

- Asif – informing of our committees inability to meet the consultaion deadline.
- Pam Richardson – request to send notice of meeting to local email list.

Correspondence accepted

Brenda/Peter

7. Finance/Operational Report:

- Tabled by Colin.

8. Caretakers Report:

- Verbal report given. Camp extremely quiet. 4 sites blocked off in booking system due to historic poor ground condition.

9. General Business:

- **Community consultation** –Working group to work with Jane Harrison on the draft document to find some middle ground. Asif to be included in this meeting.
- **Draft Management Plan** – Delia Walker outlined the ongoing work on the draft Managment Plan using parts of the current one formulated in 2006. A generic plan is being drafted and all reserves will have a section pertaining to each individual reserve. This will outline key management goals for each reserve.
- **Schedule of meetings** – Email Linda Burkes explaining our meeting time/dates are made at the end of each meeting and included in our minutes. This flexibility enables our committee to meet with the maximum number of members every time.
- **Timeframe for information from CCC** – Email to be sent requesting information to be sent in a timely manner to allow committee members to fully discuss matters at meetings.
- **Committee member resignation** – Sandra Innes has resigned from the committee.
- **Triennial Goals & Operational Plan** – Colin circulated a document for the committee to set our goals.

- **Annual sites document** – Colin presented a document regarding the annual sites within the reserve for the committee to give feedback on.

10. Update from Working Groups:

- **Management Structure/Strategic Plan** – Murray, Helen
Murray to circulate both CCC draft Community Consultation Document along with the working groups document.
Helen Figg to be co-opted onto the working group as a local representative.
Brenda/Helen
- **Waste Water Overflow** – as per matters arising.
- **Shelter** – Peter, Heather – On hold.
- **Inundation** – Charles - No further developments.
- **Planting Plan** – Murray - Ongoing
- **Ongoing Plant Maintenance** – Plants doing well. Review infill planting requirement in spring.

Meeting Closed: 4.25 pm

11. Next Meeting:

Date: Tuesday 6 August 2024

Time: 2.00 pm

Venue: Pigeon Bay Settlers Hall, Wharf Road, Pigeon Bay



8. Head to Head Walkway Working Party Notes

Reference / Te Tohutoro: 24/1035284

Report of / Te Pou Linda Burkes, Banks Peninsula Governance Advisor
Matua: (Linda.Burkes@ccc.govt.nz)
Senior Manager / Andrew Rutledge, Acting General Manager Citizens and Community
Pouwhakarae:

1. Purpose of Report Te Pūtake Pūrongo

Head to Head Walkway Working Party Meeting Notes have been received:


Name	Subject
Head to Head Walkway Working Party Notes	10 June 2024

2. Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the notes of the Head to Head Walkway Working Party:
 - a. 11 March 2024 Meeting Notes

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Head to Head Walkway Working Party 10 June 2024 - Notes	24/1035622	36

Head to Head Working Party NOTES

Date: Monday 10 June 2024
Time: 3.04 pm
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson
Members

Tyrone Fields - Te Pātaka o Rākaihautū Banks Peninsula Community Board
Howard Buchanan - Charteris Bay Residents Association Inc.
Karen Banwell - Governors Bay Residents' Association
Graeme Fraser - Diamond Harbour Residents' Association
Paul Dahl - Whaka Ora Healthy Harbour
Cathy Lum-Webb - Te Pātaka o Rākaihautū Banks Peninsula Community Board
Shelley Washington - Rod Donald Trust – via audio/visual link.
Richard Suggate - Diamond Harbour Community Association
Tom Kuenning - Church Bay Neighbourhood Association and Charteris Bay
Neighbourhood Association – via audio/visual link
Jenny Healey - Cass Bay Reserves Committee

Staff

Kim Swarbrick – Senior Parks and Recreation Planner
Linda Burkes – Governance Advisor

Linda Burkes
Banks Peninsula Governance Advisor
941 8138
Linda.Burkes@ccc.govt.nz
www.ccc.govt.nz

Please Note:

All information provided in briefings should be considered as confidential unless otherwise stated.

This forum has no decision making powers and is purely for the purpose of information sharing.

Head to Head Working Party
10 June 2024



Karakia Tīmatanga: Tyrone Fields

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Apologies were received from Jill Rice, Jenny Healey, Luana Swindells and Nick Singleton.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

3. Review of Previous Notes

The minutes of the Head to Head Working Party meeting held on Monday, 11 March 2024 were reviewed.

It was noted, with reference to Pony Point, (Item 5, last bullet point) that the route built by Warner Russell was only built last year and that the regenerated bush that it travels through was planted by the Cass Bay community over 20 years ago.

With reference to Item 5, Traffic Engineer report; added to the notes as an action assigned to staff:
Adequate separation between pedestrian traffic and the road from the Coastal Track to Purau Beach was raised and staff agreed to have a look at this.

4. Agenda Items for Consideration

1. Moepuku Peninsula –

An application has been lodged to log/harvest trees on Moepuku Peninsula. There is an unformed legal road surrounding the Peninsula with trees which the contractor may not harvest at the same time which may leave the exposed trees vulnerable to wind. The only time these can be harvested is at the same time as the private land is being harvested.

Possible barriers to installing a walkway:

- Steepness
- Access
- Resource Consent
- Effect on the environment of tree removal.
- Fixed survey legal road that may be affected by sea level rise.

Staff Advice: A request has been lodged with Council's Legal Services to get clarity around ownership of the trees. Trees planted by the previous land owner on Council road reserve may not be owned by Council. Once there is clarity then a decision can be made on the way forward.. The current application is for an Existing Use Consent. Approval is pending and staff will await the conclusion of the statutory process. If turned down the next step would be for the applicant to apply for Resource Consent.

Staff will keep the Working Group updated on progress and results of legal inquiries.

Head to Head Working Party
10 June 2024



Other considerations raised by the Working Party:

- That either Consent process above will contain stipulations on what mitigations are in place by owners to stop sediment and slash from encroaching on the Legal Road.
- Management of wild animals/pests in the area, such as deer, crossing from the peninsula to Quail Island.

The Working Party agreed that members will keep a watching brief on it and that the Working Party will investigate how best to share information with Whaka Ora Healthy Harbours.

5. Head to Head Walkway Update

Staff provided the following updates:

- Introduced the project spreadsheet updated according to the Working Party's requests:
 - The light blue line across the page highlights those items where the work is currently focussed. Part blue lines show that some element is being investigated but not fully underway.
 - Light grey is where the work has been completed.
 - A name change will be made for the Moepuku item to encompass the peninsula.
- Provided an update on the work being continued throughout sections of the Head to Head Walkway:
 - The Lyttelton section from Urumau to Park Terrace Reserve has had signage inspected and tidied up.
 - Several Purau to Adderley Head route options are currently being investigated. 30 minutes will be allocated at the next meeting for discussion and feedback. It would be good to refine the route options down to the three best ideas.
 - Once Purau is well underway staff are hoping to have more time to investigate options for the Steadfast area.
- Next three months for staff:
 - Walk up Steadfast through Cass Bay.
 - Purau will be the main focus – considering how many landowners for each different route option, which routes have constraints, which are simple and bringing that information back to the Working Party.
 - Samarang subdivision at Head of the Bay – may require flexibility for the walkway route to connect with the future Moepuku track.

Other business:

- Koukourarata Port Levy extension – continuation of the walkway to Port Levy from the Heads is highly dependent on cooperation of land owners.
- There is an active investigation by Whaka Ora Healthy Harbours for reintroduction of Tītī (Mutton Birds/Sooty Shearwater) at the Heads along with planning for a fence across the peninsula to protect the area.

Head to Head Working Party
10 June 2024



- Allandale Domain to Teddington flats – the landowner is amenable to the track crossing his land subject to the expiration of the current lease in 2 years time. A future lease excluding cattle will be preferable.
- Markers have gone in at the front of the Golf Course. The walkway is on the road side of the fence.
- There is a Long Term Plan (LTP) line item of coastal road from Lyttelton to Diamond Harbour. 1.426879 inner harbour route. Project Number 245. The Working Party Chairperson has included in the LTP that funding be put on budget in 2025 to complete the footpath on the seaward side of Marine Drive in Church Bay between Andersons Road and Bayview Road
- The concept of joining the walkway with the Crater Rim track in places was suggested as a possible alternative route where solutions have not been found to overcome challenges around the coast.

ACTIONS

1. Allocate time at next Head to Head Working Party meeting to discuss 'Purau to Adderley Head route options'.

Karakia Whakakapi: Tyrone Fields

Meeting concluded at 4.23pm.

9. Kukupa Hostel Update

Reference Te Tohutoro: 24/1045570

Responsible Officer(s) Te Pou Matua: Kelly Hansen, Manager Parks Planning and Asset Management

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to update the Community Board on the proposed use of the Kukupa Hostel located at 380 Pettigrews Road, Pigeon Bay.
- 1.2 This report is staff initiated.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Kukupa Hostel Update Report.

3. Background/Context Te Horopaki

- 3.1 Kukupa Hostel in Pigeon Bay, scheduled in the District Plan as a Significant heritage building, needs repair. The building has sat empty for some time and requires significant investment to address a range of issues.
- 3.2 In October 2017, the Council resolved that the repair and restoration of Kukupa Hostel shall not proceed until the future use of the building was identified and approved by the relevant Community Board.
- 3.3 In July 2019, the Council advertised for Expressions of Interest to assess what interest and proposed uses there were in the community to utilise the building. One response was received.
- 3.4 In September 2020 we progressed to a Request for Proposals (RFP) and one proposal was received. The applicant subsequently withdrew their proposal.
- 3.5 The Council then received inquiries from two parties that considered the building had potential for their use. In October 2021 Council issued another RFP and the two interested parties submitted proposals.
- 3.6 In 2022, the Community Board selected Purapura Whetu Trust as their preferred lessee and resolved to: *Note the proposed future use of the Kukupa Hostel as a community based Kaupapa Māori health, social service centre and community hub provided by Purapura Whetu Trust as the preferred lessee, and request staff to do further work on this proposal, including engaging with the local community, before coming back to the Board to request formal approval of that use.*
- 3.7 Following this meeting the Board received an unsolicited proposal from the community emphasising the need to maintain the site's heritage and surrounds and offering to help manage the site.
- 3.8 Since that time, staff have been doing more detailed investigation work to get an accurate estimate of repair costs for further discussion with the preferred lessee.

- 3.9 Community engagement has not yet occurred on the proposed lease. However, staff have received negative feedback from some members of the community on the proposal.
- 3.10 There is a risk that community members may challenge the process of determining the future use amidst claims that they were not aware of the 2019 – 2021 EOI and RFP process. Therefore, staff are reviewing the process and seeking legal advice on the appropriateness of reopening the RFP process to ensure the local community has the opportunity to submit a proposal. The RFP would use the same information and criteria as in the original process, with the addition of recently obtained costings for repair of the building. The existing proposal from Purapura Whetu Trust would remain in play during this time and they would not need to resubmit.
- 3.11 Any new proposals from the RFP process will be evaluated by staff and reported to the Community Board to reconfirm or change their preferred applicant.
- 3.12 Once the preferred applicant is confirmed, the normal lease process will continue which involves formal consultation on the proposed lease and a report to the Community Board to approve the lease.

4. Considerations Ngā Whai Whakaaro

- 4.1 The land is held as a Local Purpose (Community Buildings) Reserve under the Reserves Act 1977.
- 4.2 The process and use of the building must comply with the Reserves Act 1977.
- 4.3 The Council has indicated to Purapura Whetu Trust that we are making the offer of a lease subject to certain conditions being met and they have indicated they want to accept. Staff are due to discuss repair details with the group to confirm their interest.
- 4.4 Consultation on the proposed lease has not yet occurred and there will be an opportunity for the community to submit their views.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Kelly Hansen - Manager Parks Planning & Asset Management Stuart McLeod - Property Consultant Maria Adamski - Senior Parks Asset Planner
Approved By	Wolfgang Bopp - Director Botanic Gardens & Garden Parks Rupert Bool - Acting Head of Parks

10. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - July 2024

Reference Te Tohutoro: 24/893498
Responsible Officer(s) Te Pou Matua: Penelope Goldstone, Community Governance Manager
Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu


That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- 1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - July 2024.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Akaroa Community Strengths & Needs Research Project	Staff have begun a research project to gather a snapshot of current strengths and needs of Akaroa community as identified by those who live, work and spend time in Akaroa. The intention is to hear from a wide variety of community members. From this staff will develop a report that can be utilised by the community, staff and elected members to inform future decision making and planning for the area. This is separate but complimentary to updating of the “Akaroa Places and Spaces” document.	Ongoing	Good social and physical connections for our communities
Little River Goods Shed Workshop	The Little River Railway Station Trust are planning a “Men’s Shed” type workshop space in the old Goods Shed adjacent to the Railway	Ongoing	Good social and physical connections for our communities

Activity	Detail	Timeline	Strategic Alignment
	Station in Little River. They have received permission from the Parks Heritage Team to go ahead and are currently working on plans, costings and funding opportunities, with support from local Governance staff.		
Birdlings Flat Art on the Fence Landscaping Project	Following the successful launch of the Art on the Fence project, the Birdlings Flat Hall Committee have received a plan from a local designer to landscape the area immediately in front of the display. They will repurpose left over funding from the Creative Communities Fund that was granted for the original project.	Ongoing	Good social and physical connections for our communities
Pigeon Bay Supper Room Heating	<p>The delivery of a new heat pump for the Supper Room at the Pigeon Bay Settler's Hall was an opportunity for reuse of the fireplace surround from the old Pigeon</p>  <p>Bay Store, which was fitted by a local resident.</p>	June 2024	Heritage Strategy
Little River Rail Trail Terminus Rest Stop	The Little River Wairewa Community Trust and the Rod Donald Trust are in conversations with staff about using a section of Council owned land to create a rest stop with a seat, planters and information about the history of the railway tracks for people	Ongoing	Good social and physical connections for our communities

Activity	Detail	Timeline	Strategic Alignment
	completing the Rail Trail. The land has been used for dumping of rubbish for some time, with local residents and business owners keen to see it tidied up and put to a good use.		

3.2 Community Funding Summary

- 3.2.1 **Discretionary Response Fund** - As at 13 June 2024 the Discretionary Response Fund unallocated balance for 2023/2024 is \$13,245. During its meeting on Monday 13 June 2024 the Board granted \$2,450 to The Stoddart Cottage Trust towards the purchase of a dehumidifier and a gallery hanging system; \$5,000 to Akaroa Volunteer Fire Brigade towards the Thermal Imaging Drone; \$1,958 to Te Mata Hapuku Birdlings Flat Community Centre for the establishment of a Community Hub. The Discretionary Response Fund summary as at 13 June 2024 is attached. **(Attachment A)**
- 3.2.2 **Strengthening Communities Fund** – Applications are being assessed and a decision report will go to the Board at their August 2024 meeting.
- 3.2.3 **Better off Funding** – Akaroa Area School and Community pool. The Board approved a change of purpose of \$10,000 granted from its Better-Off Fund from Solar Panels for Akaroa Area School and Community Pool to the Pool Solar Pool Cover project.

3.3 Participation in and Contribution to Decision Making

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- Riparian planting along Grehan Stream within Waeckerle Green: The Community Partnerships Ranger is preparing a planting project in winter/early spring. Around 80 plants will be planted on the true right bank, mostly sedges and 12 trees including including kānuka and kōwhai. This is one of the few plantings in Akaroa where the streams need more of what this section of the stream currently has. See photos



3.3.2 **Allandale Reserve (and Hall) Water Supply** - Governance staff have worked with Parks Maintenance who have confirmed that water will be restored to the toilet block this week. The UV filter has been serviced and is operational. The drinking water system will be retested to see if it's fit for drinking and if so the water fountain will be reactivated.

3.3.3 **Allandale Reserve Committee** - The Allandale Reserve Committee met on 19 June 2024. Two topics were considered: Triennial Planning for Allandale Reserve and the Allandale Hall. The Committee were very engaged and keen to get a Triennial Plan in place. They also expressed an interest in taking on a governance role for other reserves/land in the wider Governors Bay area in order to enable a joined-up approach to ecology and bio-diversity efforts. The Committee discussed the importance of the Hall reopening and the service it provides to the local community, agreeing to make a deputation to the Community Board at its 12 August meeting in Little River.

3.3.4 **Council Engagement and Consultation.**

- **Have your say** – at the time of writing the report there were not open consultations within Te Pātaka o Rākaihautū Banks Peninsula.

3.3.5 **Start Work Notices** - Various Start Work Notices have been sent to the Board throughout the month. All Board area and city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

3.3.6 **Planned road works and closures** - Planned road works and closures are indicated on the map at the [Traffic Updates page at this link](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

3.3.7 **Upcoming Community Events and Activities**

- **Volunteer Events**

Visit [this link](#) for the variety of volunteer events held around the city, and [this link](#) to volunteer at a Council-produced event.

There is also information at [this link](#) on becoming a Graffiti Programme volunteer.

3.4 **Governance Advice**

3.4.1 **Public Forum** – The Board received the following Public Forum presentations at its 10 June 2024 meeting:

- Lyttelton Community Response Hub Update.
- Sustainability by Design requesting recycling street bins for Lyttelton.
- Lyttelton Community Reserves Conservation Award Team Report: *What's Special Botanically in Whakaraupō Reserve?*
- Road Works regarding notifications to the community specifically for Te Pātaka o Rākaihautū Banks Peninsula as detours can be limited and lengthy.

3.4.2 **Board Requests** – the Board made the following requests at its June 2024 Meeting:

- Requested staff advice on the installation of recycling rubbish receptacles on Lyttelton town streets.
- Requested staff advice regarding an additional layer of community notifications/communications specifically for Te Pātaka o Rākaihautū Banks Peninsula communities owing to the limited and lengthy detour routes need on Te Pātaka o Rākaihautū Banks Peninsula during road work closures.

3.4.3 **Board Information Sessions/Workshop** – the Board received the following briefings during June 2024:

- Tree Removal and Urban Forest Tree Planting Program
- Te Pātaka o Rākaihautū Banks Peninsula 2024 Facilities Audit and Better Off Funding.
- Te Pātaka o Rākaihautū Banks Peninsula Specific Roothing/Traffic Matters Update.
- 67 Rue Lavaud (BP Meats site) – Future Use Engagement Approach.









4. **Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori**

- 4.1 **Charteris Bay Traffic Safety** – A memorandum informing the Board or recent staff investigations relating to the issues raised by the Charteris Bay Residents’ Association. **(Attachment B)**
- 4.2 **Customer Services Request Report** - providing an overview of the number of Customer Service Requests that have been received, including the 1 May to 31 May 2024 is attached. **(Attachment C).**

[Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council’s [Service Centres](#).

- 4.3 **Graffiti Report** – The Graffiti Monthly Report for May 2024 is attached. **(Attachment D).**

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Banks Peninsula Discretionary Response Fund Summary - June 2024	24/1046546	49
B  	Memorandum: Charteris Bay Traffic Safety - 19 June 2024	24/1054809	50
C  	Customer Service Request Report - May 2024	24/965311	54
D  	Graffiti Report - May 2024	24/1038710	55

Signatories Ngā Kaiwaitohu

Authors	Liz Beaven - Community Board Advisor Steffi Brightwell - Community Development Advisor Linda Burkes - Banks Peninsula Governance Advisor Jane Harrison - Community Development Advisor Dane Moir - Community Development Advisor Heather Spreckley - Support Officer Jo Wells - Community Development Advisor Andrea Wild - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Banks Peninsula Discretionary Response Fund 2023/24		Board Approval
BUDGET		
Available Budget DRF 23-24	52,930	
Unused DRF/YDF Funds Returned		
Total BUDGET	52,930	
ALLOCATIONS MADE:		
Discretionary Response Fund		
Summer With Your Neighbours - Board Project	3,000	7/08/2023
Community Service Awards - Board Projects	3,000	7/08/2023
ANZAC Wreaths & Grant - Board Project	1,000	7/08/2023
Lyttelton Community House Trust - Funding for a commercial oven	2,413	10/07/2023
Project Lyttelton Inc - Lyttelton Emergency Hub equipment and 1st Aid Training	3,486	11/12/2023
Little River Farmers Market - Insurance and Purchase of Amp	2,000	11/12/2023
Te Ahu Pātiki Charitable Trust - Fire Risk Analysis Report	4,000	12/02/2024
Lyttelton Harbour Business Association - SailGP Fanzone	2,541	11/03/2024
Lyttelton Toy Library - Coordinator and equipment	3,550	8/04/2024
Little River Support Group - Pool Caretaker Wages	2,000	8/04/2024
Lyttelton Community House - Support Services Role	5,000	6/05/2024
Lyttelton Energy Transition Society - Establishment and workshops	1,200	6/05/2024
Diamond Harbour & Bays Bowling Club - Purchase of Barefoot Bowls	2,500	6/05/2024
Akaroa Volunteer Fire Brigade - Thermal Imaging Drone	5,000	10/06/2024
Te Mata Hapuku Birdlings Flat Community Centre - Community Hub Establishment	1,958	10/06/2024
Stoddart Cottage Trust - Dehumidifier and Gallery Hanging System	2,450	10/06/2024
Discretionary Response Fund Allocated	45,098	
Discretionary Response Funding Returned		
Lyttelton Community House Trust - Funding for a commercial oven rcvd 20/09/2023	- 2,413	
Akaroa District Promotions - Lumiere d'Akaroa Lighting Festival 2021/22	- 4,000	
	- 6,413	
Youth Development Fund		
Izzy Hoult - Royal NZ Ballet National Mentor Programme 5-8 Oct 2023	150	30/09/2023
McKenzie Drage - Spirit of Adventure Development Voyage 13-23 Nov 2023	150	30/09/2023
Liam O'Donnell - NZ Team for Pacific Games 2023 - Honiara, Solomon Islands	200	30/09/2023
Julia Peden - She Shines on Dance Tour, April '24 - New York and Orlando	200	30/10/2023
Abby Laird - Future Problem Solving Conference - USA	300	8/04/2024
Youth Development Fund Allocated	1,000	
TOTAL: Discretionary Response Fund Allocated	39,685	
TOTAL: Discretionary Response Fund Unallocated	13,245	
Pending Board Approval		
Pending Board Approval Balance	\$ -	
TOTAL: DRF Remaining if Pending approved	13,245	

Memos

Christchurch
City Council



Memo

Date: 19 June 2024
From: Edwin Tiong, Traffic Engineer
To: Te Pātaka o Rākaihautū Banks Peninsula Community Board
Cc: Penelope Goldstone – Community Governance Manager, Banks Peninsula
Reference: 24/722319

Charteris Bay Traffic Safety

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 To inform the Board of recent staff investigations relating to the issues raised by the Charteris Bay Residents' Association, and further raised by Councillor Fields via email to Office of the Chief Executive dated 20 July 2023. These requests can be summarised as per the table below.

1. Bayview Road speed to be reduced to 30km/h (from 40km/h)	
2. Traffic calming measures to be installed to Andersons Road (currently 30km/h)	
3. Marine Drive from Ngaio Lane to Hays Bay should be reduced to 40km/h (from 50km/h)	
4. Marine Drive from Andersons Road (Orton Bradley end) to the cutting at the southwest end of Charteris Bay to be reduced from 60km/h to 50km/h	

- 1.2 As per Councillor Fields' 20 July 2023 email: "In addition, in relation to item #3, there is a stretch of road indicated by the red circle, where there is an absence of a raised footpath for 250m or thereabouts. There is however, oddly, a raised footpath at either end of this 250m. During summer, visitors to Paradise Beach park their cars along this stretch of 250m creating a hazard for pedestrians, who have to go onto the road to go around them (photographs in the attached demonstrate this). I understand there have been requests to have a raised footpath installed along this 250m stretch so it would be good to understand what steps need to be taken to implement this (I appreciate this may be an item for the LTP). If, as is likely, there is a significant timeframe to implementing a raised footpath along this 250m, it would be good to know what measures can be implemented that will prevent cars being parked along this stretch and make it safer for pedestrians."

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- 1.3 The information in this memo is not confidential and can be made public.

2. Update He Pānui

Action 1 - Bayview Road – request for speed to be reduced from 40km/h to 30km/h.

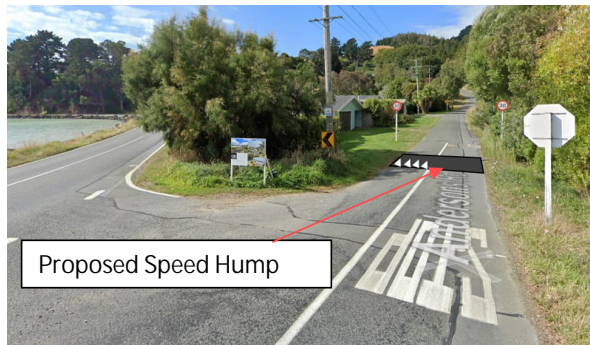
- 2.1 As part of the draft Safer Speed Plan that was consulted on, Bayview Road was proposed to be reduced from 50 km/h to 40 km/h. Residents have requested this be reduced further to 30 km/h.
- 2.2 The Christchurch Safer Speed Plan has been paused by Council as we await Government direction on a new Speed Setting Rule. On 16 April 2024, Christchurch City Councillors decided to delay the Hearings Panel due to be held on the Plan which sets out changes to speed limits throughout the district. The report to Council can be found [here](#).
- 2.3 The draft Safer Speed Plan was developed to comply with the Land Transport Rule: Setting of Speed Limits 2022 which introduced a new way of setting speed limits.
- 2.4 The Council consulted the community on the Plan in September and October 2023. More than 1,000 submissions were received by groups and individuals.
- 2.5 The Plan was due to go to a Hearings Panel and then the Council for a decision.
- 2.6 However, a letter from the new Minister of Transport outlined the previous requirement to develop a speed management plan and any deadlines under the Rule were revoked.
- 2.7 The Minister encouraged Councils to wait until the new Rule is in place before developing or submitting new plans and signalled a revised Rule will be in place by the end of 2024. The Minister of Transport has indicated a new Rule for the setting of speed limits would be in place by the end of the year.
- 2.8 A Hearings Panel will be held once information on the new Rule has been received, also before the end of the year.
- 2.9 Therefore, currently any changes to speed limits are currently not being considered. These requests will be recorded so staff are aware of them when work starts again on speed limits.

Action 2 - Andersons Road Speed Hump

- 2.10 A recent five-year CAS search (NZTA Police Crash Analysis System) has no reported speed incidents or crashes along Andersons Road, and the most recent speed counts have the mean speeds recorded as 31km/h for the north end, and 38.1 km/h for the south end locations. While on site, it was noticed that vegetation was obscuring the signage at the northern end and requests have been made to have this trimmed back. Further to this, a request to have "30" markings painted on the road surface have also been made. Work dispatches have been sent and work completed by contractor. A speed hump acting as traffic calming measure is proposed near the southern end of Andersons Road by Marine Drive (see photo below). Public consultation will be carried out with directly affected residents next month, and a decision report will be presented to the Board for approval.

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Action 3 - Marine Drive from Ngaio Lane to Hays Bay – request to reduce speed limit from 50km/h to 40km/h.

- 2.11 Speed limits in the Charteris Bay area were reduced through a previous speed limit review prior to the draft Safer Speed Plan. As part of the draft Safer Speed Plan consulted last year, there are changes proposed for Diamond Harbour, but no further changes were proposed for Charteris Bay. The Draft Safer Speed Plan has been paused by Council. When it is clearer on what can be proposed for this area and how changes can be implemented, Staff can provide further information (see item 2.2 – 2.9).

Action 4 - Marine Drive from Andersons Road (Orton Bradley end) to cutting at the south west end of Charteris Bay – request to reduce existing 60km/h to 50km/h.

- 2.12 The Draft Safer Speed Plan has been paused by Council. When it is clearer on what can be proposed for this area and how changes can be implemented, Staff can provide further information (see item 2.2 – 2.9).

Action 3 - Supplementary

- 2.13 Marine Drive – section of missing footpath – Staff have previously investigated options for improving safety for pedestrians using the coastal route along Marine Drive, however available road widths create various safety issues. Whilst vertical barriers were considered as an option, they could be easily struck by vehicles in the current road environment that could result in serious harm to active transport users, such as people walking and cycling. In addition, there is insufficient road width along this section of the coastline to provide a consistent 1.5m minimum width for pedestrians to walk safely behind a barrier or parked vehicle.
- 2.14 While the long-term preference is to have a footpath, there is a short term option available – noting that there are numerous sections of Marine Drive in a similar situation with no footpath.
- 2.14.1 Short term option – Undertake consultation on removing the on street parking by installing no stopping lines to stop cars parking in this location and retain space for pedestrians. Signs and markings would be needed in this situation to stop vehicles parking on the berm. Following consultation, a report would be presented to the Community Board to resolve no stopping lines so that the road side space could be utilised by pedestrians. Note that there will be subsequent displacement of parking to other areas, which could be more problematic overall than the current situation.

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2.14.2 Long term option – Install a footpath with kerb and channel utilising LTP funding (if no other footpath funding exists). Note this is also likely to result in no on street parking.

3. Conclusion Whakakapinga

- 3.1 Speed limit proposals are on hold until there is a confirmed Government direction and a new rule is in place.
- 3.2 Andersons Road speed hump proposal will be consulted on next month.
- 3.3 While vertical barriers were previously considered as an option to create a separated walkway, they could be easily struck by vehicles in the current road environment that could result in serious harm to active transport users, such as people walking and cycling. As short term option, staff will undertake consultation on the removal of parking, noting the subsequent displacement of parking to other areas could be more problematic overall than the current situation.
- 3.4 There is currently no funding available in the Long-Term Plan to implement a suitable footpath option along this section of Marine Drive without the removal of parking. Any improvements along this section to provide a footpath would need to be advocated via the Long-Term Plan or Annual Plan.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Author	Edwin Tiong - Traffic Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)

Ticket Report

01 05 2024 - 31 05 2024

Filter by Ward

Banks Peninsula

Filter by month

2024 (Year) + May (Month)

451

Reported Tickets last month

78.05%

Resolved within SLA

Status as of Report Date

Closed/Resolved

61.86%

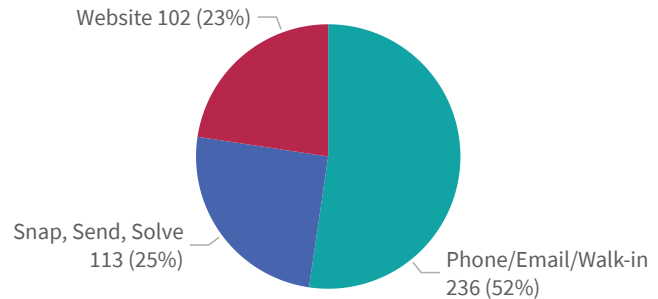
Open

36.59%

Programmed Work

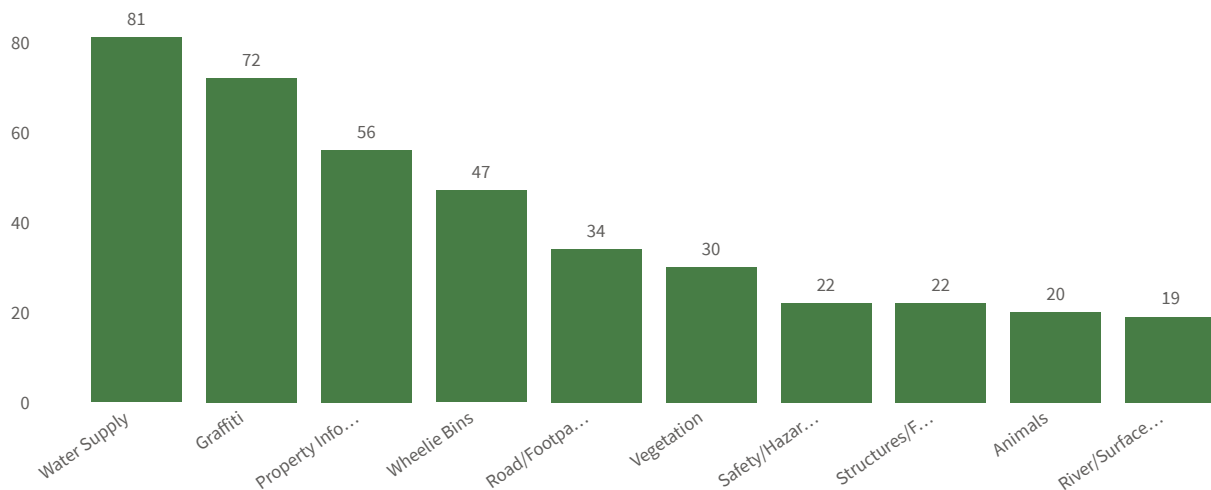
1.55%

Channels



Top 10 Incident Categories

● Banks Peninsula



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
48	Water Leak	-27
33	Damaged Bin	-10
33	Residential Property Files	-9
29	Graffiti - Fence, building or structure	17
23	Graffiti - Other	17
21	Water Supply	3
19	Residential LIM	-2
18	Blockage/Water Not Draining	12
17	Building Maintenance	-4
15	Garden/Landscaped Area	2

Report date:

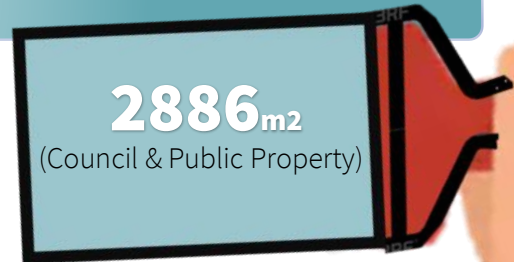
04 Jun 2024

Christchurch
City Council

GRAFFITI SNAPSHOT

May 2024

Ward & Suburb Insights



Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same “tag” so this is not the best way to determine the amount of graffiti present.

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change
Central	1,106	906	22%
Heathcote	322	170	89%
Coastal	138	183	-25%
Linwood	137	128	7%
Spreydon	117	161	-27%
Innes	98	70	40%
Burwood	77	60	28%
Cashmere	72	125	-42%
Banks Peninsula	71	27	163%
Riccarton	64	110	-42%
Papanui	58	38	53%
Fendalton	40	40	0%
Harewood	39	40	-3%
Hornby	18	62	-71%
Waimairi	13	8	63%
Halswell	11	28	-61%
Total	2,381	2,156	10%

Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

Ward	Cleaned Graffiti latest month - mtrs2	Cleaned Graffiti previous month - mtrs2
Banks Peninsula	117	106
Burwood	48	81
Cashmere	58	153
Central	995	802
Coastal	279	456
Fendalton	29	41
Halswell	28	69
Harewood	102	312
Heathcote	555	822
Hornby	17	60
Innes	116	114
Linwood	199	316
Papanui	60	58
Riccarton	103	106
Spreydon	173	235
Waimairi	10	36
Total	2886	3,766

Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets - Latest Month	# of Tickets - Previous Month
Colombo Street	44	17
St Asaph Street	31	7
Avon Riverbank Central City	25	20
Manchester Street	24	12
Fitzgerald Avenue	17	3
Oxford Terrace	17	6
Tuam Street	17	3
Thomson Park	15	9
Waltham Park	14	2
Cathedral Square	13	14
Cashel Street	11	9
Avon Corridor 1 RRZ Land	10	3
Cashel Street, Plymouth to Colombo	10	4
Innes Road, Philpotts to Mahars	10	2
Victoria Square	10	23
Washington Way Reserve	10	8
Ferry Road	9	7
Gloucester Street	9	10
Sydenham Park	9	2
Avon River, Manchester St to Avon River	8	6
Cathedral Square, Worcester to Colombo	8	8
Colombo Street \ Cashel Street, Central City	8	1
Colombo Street, Elgin to Wordsworth	8	
Manchester Street, Hereford to Worcester	8	5
Oxford Terrace, Montreal to Cambridge	8	5
Rauora Park	8	17

Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Washington Way Reserve	116
Worcester Street, Oxford to Cathedral	98
Riccarton Road \ Mona Vale Avenue, Riccarton	85
Thomson Park	74
Tuam Street	72
Carlyle Street, Colombo to Buchan	65
Colombo Street	62
Gloucester Street \ Fitzgerald Avenue, Central City	59
Tully Lane	55
Fitzgerald Avenue	54
15 Vulcan Place, Middleton, Christchurch 8024, New Zealand	48
Innes Road, Philpotts to Mahars	48
Marylands Reserve	44
Walter Park	43
Sydenham Park	42
High Street, Cashel to Colombo	37
St Asaph Street	35
South New Brighton Park	35
Hereford Street, Tattersalls to Manchester	30
Cathedral Square, Worcester to Colombo	26
Clarkson Avenue, Lichfield to Cashel	26
Wordsworth Street, Colombo to Buchan	25
Fitzgerald Avenue \ Gloucester Street, Central City	25
Middleton Park	24
Mandeville Reserve	24

GRAFFITI SNAPSHOT

May 2024

Further Insights

Reporting Activity

Reporter Type	April	May
Individual Volunteer	945	902
Friend Volunteer	497	692
Non Volunteer	571	608
Group Volunteer	127	164
Total	2,140	2,366

% of Reports made by Volunteers

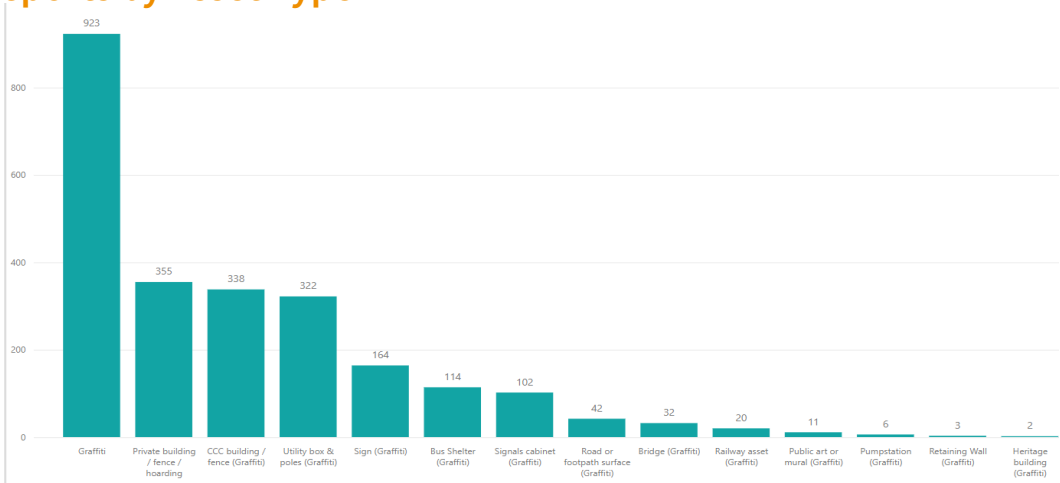


Top 5 Volunteer Reporters

Graeme (336)
Peter
Denise
Marie-Therese
Jo

Monthly Draw Winner: Michael

Reports by Asset Type



Latest Murals



Location: 22 Centaurus Road
Artist: Rose



Location: Climate Action Campus
Artist: Nick Lowry



Location: 59 Centaurus Road
Artist: Trystan Cutts

11. Elected Members’ Information Exchange Te Whakawhiti Whakaaro
o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Item 11

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia mā mā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in ‘heaven’) Draw together! Affirm!</i>
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