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## Waihoru Spreydon-Cashmere-Heathcote Community Board AGENDA

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### Notice of Meeting:

An ordinary meeting of the Waihoru Spreydon-Cashmere-Heathcote Community Board will be held on:

**Date:** Thursday 13 June 2024  
**Time:** 4 pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

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### Membership

Chairperson	Callum Ward
Deputy Chairperson	Keir Leslie
Members	Melanie Coker
	Will Hall
	Roy Kenneally
	Tim Lindley
	Lee Sampson
	Tim Scandrett
	Sara Templeton

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7 June 2024

### Principal Advisor

Matthew McLintock  
Manager Community Governance Team  
Tel: 941 8999

Sree Nair  
Community Governance Advisor  
941 5573

[Sreerenjini.Nair@ccc.govt.nz](mailto:Sreerenjini.Nair@ccc.govt.nz)

[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakakapi



## Karakia Tīmatanga

Kia tau te mauri o runga	<i>May the essence of above settle here</i>
Kia tau te mauri o raro	<i>May the essence of below settle here</i>
Paiheretia te ture wairua	<i>Bind together that we can't see and bind that</i>
Paiheretia te ture tangata	<i>we can see</i>
Hei pou arahi i a tātou i tēnei wā	<i>And have them guide us at this time</i>
Kia tika te whakaaro	<i>May the thought be true</i>
Kia tika te kupu	<i>May the words be true</i>
Tīhei Mauri Ora!	

## Waiata

<p><b>Manu tiria</b> manu tiria</p> <p>Manu werohia ki te poho o Te Raka</p> <p>Ka tau rērere</p> <p>Ka tau mai i te Ruhi</p> <p>E tau e koia a</p> <p><b>Koia</b> koia ko Tarauriki</p> <p>Kī mai i Māui</p> <p>Ehara i te whitu me te waru e</p> <p>E tau e koia, koia</p>	<p><b>Te whakamārama</b></p> <p>This song tells the story of Māui changing into a kererū and following his father into the underworld whereupon he returns with the kūmara.</p> <p>The kūmara is seen not only as food for the body but also food for the mind, thus referring to the importance of mātauranga.</p>
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### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on [Thursday, 9 May 2024](#) be confirmed (refer page 7).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 Simeon Park Community Group

Rebecca Finch will speak on behalf of the Simeon Park Community Group regarding the installation of a tap at Simeon Park.

**4.2 The Coastal Access Group**

Pete Franklin will speak on behalf of The Coastal Access Group regarding historic and current access issues with respect to the Estuary foreshore.

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

**6. Presentation of Petitions Ngā Pākikitanga**

There were no petitions received at the time the agenda was prepared.



Christchurch  
City Council



Waihoru  
Spreydon-Cashmere-Heathcote Community Board  
OPEN MINUTES

**Date:** Thursday 9 May 2024  
**Time:** 4:07 pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

**Present**  
Chairperson Callum Ward  
Deputy Chairperson Keir Leslie  
Members Will Hall  
Roy Kenneally  
Tim Lindley  
Lee Sampson  
Tim Scandrett  
Sara Templeton (via audio/visual)

**Principal Advisor**  
Christopher Turner-Bullock  
Manager Community Governance,  
Tel: 941 8233

Jane Walders  
Community Board Advisor  
941 6584  
[jane.walders@ccc.govt.nz](mailto:jane.walders@ccc.govt.nz)  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

**Karakia Tīmatanga:** All together

**Waiata:** The Board sang a waiata to open the meeting.

The agenda was dealt with in the following order.

## **1. Apologies Ngā Whakapāha**

### **Part C**

#### **Community Board Resolved SCBCC/2024/00035**

That the apologies received from Melanie Coker for absence and Sara Templeton for lateness, be accepted.

Callum Ward/Tim Scandrett

**Carried**

## **2. Declarations of Interest Ngā Whakapuaki Aronga**

### **Part B**

Roy Kenneally declared an interest in the Cross Over Trust proposal for Better-off funding, Item 13 refers, and took no part in the Board's discussion or voting on that proposal.

## **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

### **Part C**

#### **Community Board Resolved SCBCC/2024/00036**

That the minutes of the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on Thursday, 11 April 2024 be confirmed subject to the following being added to page 3 after the member of public in the public gallery sang a waiata tautoko.

*The Marylands Survivors acknowledged and thanked the residents of Marylands Place.*

Callum Ward/Tim Scandrett

**Carried**

## **4. Public Forum Te Huinga Whānui**

### **Part B**

#### **4.1 Cashmere Stream Esplanade - park furniture**

Sara Mackenzie and Athol McCully spoke on behalf of the Rotary Club of Christchurch South regarding new park furniture in Cashmere Stream Esplanade.

Ms Mackenzie introduced the Board to the project - enhancing Cashmere Stream Esplanade Reserve that the Club has been involved in for the past two years, alongside the Cracroft Residents' Association.

The Club is requesting permission for installation of a picnic table with bench set and an information board, and in the future would like to see a barbeque and picnic shelter in the area.

After questions from members, the Chairperson thanked Ms Mackenzie and Mr McCully for their presentation.

## **Part B**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Refers the issues raised in the Cashmere Stream Esplanade park furniture presentation from the Rotary Club of Christchurch South to staff for investigation and report back to the Board on:
  - a. The process to undertake the requested activity on Cashmere Stream Esplanade reserve.
  - b. The costs involved to supply and install a picnic table and information board.
  - c. Any consents required to install a picnic table and information board.

## **Attachments**

- A Item 4.1 - Cashmere Stream Esplanade project presentation
- B Item 4.1 - Letter of support from Heidi Wilton
- C Item 4.1 - Letter of endorsement from Rebecca Warwick

## **4.2 Creating Connected Communities**

Margot Korhonen did not attend.

## **4.3 Local Radio Station**

Imogen Brophy and Hannah Feck, first-year students at the New Zealand Broadcasting School, Ara, introduced themselves to the Board.

Imogen advised the Board that they are part of a team that are setting up a local radio station, Baseline 96.1FM, and they will be collecting news, including news from the Board.

After questions from members, the Chairperson thanked Ms Brophy and Ms Feck for their presentation.

## **4.4 Waltham Park Memorial Gates**

Reverend Dr Richard Waugh, QSM addressed the Board in relation to the new community ANZAC Day service held last month at Waltham Park Memorial Gates for Waltham, Opawa, and St Martins communities.

Reverend Dr Waugh felt the day was successful, with good attendance, and is seeking the following for future events:

- Endorsement from the Board and Council
- Road closed temporarily
- The memorial gates to be open during the event
- Access to power from Waltham Pool
- Listed on the official ANZAC Day Service sites

After questions from members, the Chairperson thanked Reverend Dr Richard Waugh QSM for his presentation.

**Part B**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Refers the issues raised in the Waltham Park Memorial Gates presentation from Reverend Dr Richard Waugh QSM to staff for investigation and advice to the Board.

**Attachments**

- A Item 4.4 - ANZAC Day Service Waltham Gates presentation

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

**7. Correspondence**

**Staff Recommendations / Ngā Tūtohu**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receive the information in the correspondence report dated 09 May 2024 from John Dwyer.
2. Receive the information in the correspondence report dated 09 May 2024 from Sigrid Campbell.
3. Receive the information in the correspondence report dated 09 May 2024 from Wayne Carey.
4. Receive the information in the correspondence report dated 09 May 2024 from Jono de Wit.

**Community Board Resolved SCBCC/2024/00037**

**Part B**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the correspondence report dated 09 May 2024 from John Dwyer and refers the issues raised to staff for investigation and report back to the Board.
2. Receives the information in the correspondence report dated 09 May 2024 from Sigrid Campbell and refers the issues raised to staff for investigation and report back to the Board.
3. Receives the information in the correspondence report dated 09 May 2024 from Wayne Carey and refers the issues raised to staff for investigation and report back to the Board.
4. Receives the information in the correspondence report dated 09 May 2024 from Jono de Wit and refers the issues raised to staff for investigation and report back to the Board.

Tim Scandrett/Roy Kenneally

**Carried**

## 9. Neville Street / Barrington Street and Hammond Place / Barrington Street Intersections - Proposed No Stopping Restrictions

The Officer in attendance spoke to the report.

**Community Board Resolved SCBCC/2024/00038 (Original Officer Recommendations accepted without change)**

### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Neville Street / Barrington Street and Hammond Place / Barrington Street Intersections - Proposed No Stopping Restrictions Report.
2. Notes that the decision in the report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in 4a to 4i below.
4. Approves pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that:

*Neville Street (Attachment A to the report on the meeting Agenda)*

- a. the stopping of vehicles is prohibited at all times on the southeast side of Neville Street commencing at its intersection with Barrington Street, and extending in a south-westerly direction for a distance of 18 metres.
- b. the stopping of vehicles is prohibited at all times on the southwest side of Barrington Street commencing at its intersection with Neville Street, and extending in a south-easterly direction for a distance of 24 metres.
- c. the stopping of vehicles is prohibited at all times on the northwest side of Neville Street commencing at its intersection with Barrington Street, and extending in a south-westerly direction for a distance of 18 metres.
- d. the stopping of vehicles is prohibited at all times on the southwest side of Barrington Street commencing at its intersection with Neville Street, and extending in a north-westerly direction for a distance of 18 metres.

*Hammond Place (Attachment A to the report on the meeting Agenda)*

- e. the stopping of vehicles is prohibited at all times on the northwest side of Hammond Place commencing at its intersection with Barrington Street, and extending in a north-easterly direction for a distance of 11 metres.
- f. the stopping of vehicles is prohibited at all times on the northeast side of Barrington Street commencing at its intersection with Hammond Place, and extending in a north-westerly direction for a distance of 20 metres.
- g. the stopping of vehicles is prohibited at all times on the southwest side of Hammond Place commencing at its intersection with Barrington Street, and extending in a north-easterly direction for a distance of 11 metres.

- h. the stopping of vehicles is prohibited at all times on the northeast side of Barrington Street commencing at its intersection with Hammond Place, and extending in a south-easterly direction for a distance of 15 metres.

*Barrington Street (Attachment B to the report on the meeting Agenda )*

- i. the stopping of vehicles is prohibited at all times on the northeast side of Barrington Street, commencing at a point 78 metres southeast of its intersection with Hammond Place, and extending in a south-easterly direction for a distance of 6 metres.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the report on the meeting Agenda are in place (or removed in the case of revocations).

Callum Ward/Roy Kenneally

**Carried**

## 10. Poulson Street - Proposed Parking Changes

**Community Board Resolved SCBCC/2024/00039 (Original Officer Recommendations accepted without change)**

### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Poulson Street - Proposed Parking Changes Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4a – 4b below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking bylaw 2017, that:
  - a. the parking of vehicles be restricted to a maximum period of 120 minutes between the hours of 11:00am and 3:00pm, Monday to Friday, on the south side of Poulson Street, commencing at a point 11 metres west of Dickens Street, measured from an extension of the western kerbline, and extending west for a distance of 27.5 metres, as shown on the plan provided as **Attachment A** to this report (Poulson Street Proposed Parking Improvements, TG146861, dated 08/01/2024).
  - b. the stopping of vehicles be prohibited at all times on the south side of Poulson Street, commencing at a point 38.5 metres west of its intersection with Dickens Street, measured from an extension of the western kerbline, and extending west for a distance of 19.5 metres, as shown on the plan provided as **Attachment A** to the report on the meeting Agenda (Poulson Street Proposed Parking Improvements, TG146861, dated 08/01/2024).
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the report on the meeting Agenda are in place (or removed in the case of revocations).

Keir Leslie/Tim Scandrett

**Carried**



## 11. Mobility Parking - Esplanade and Heberden Avenue, Sumner

**Community Board Resolved SCBCC/2024/00040 (Original Officer Recommendations accepted without change)**

### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Mobility Parking - Esplanade and Heberden Avenue, Sumner Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4a – 4e below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that:
  - a. the parking of vehicles be reserved for vehicles with an approved mobility parking permit, prominently displayed in the vehicle, on the northeast side of Esplanade, in accordance with that shown on the plan provided as **Attachment A** to the report on the meeting Agenda (Esplanade near Marriner Street, Proposed Mobility Parking, TG144341, dated 14/03/2024).
  - b. the parking of vehicles be reserved for vehicles with an approved mobility parking permit, prominently displayed in the vehicle, on the northeast side of Esplanade, in accordance with that shown on the plan provided as **Attachment B** to the report on the meeting Agenda (Esplanade near Clock Tower, Proposed Mobility Parking and No Stopping restrictions, TG144341, dated 19/03/2024).
  - c. the stopping of vehicles is prohibited at all times on northeast side of Esplanade, in accordance with that shown on the plan provided as **Attachment B** to the report on the meeting Agenda (Esplanade near Clock Tower, Proposed Mobility Parking and No Stopping restrictions, TG144341, dated 19/03/2024).
  - d. the parking of vehicles be reserved for vehicles with an approved mobility parking permit, prominently displayed in the vehicle, on the northwest side of Heberden Avenue, in accordance with that shown on the plan provided as **Attachment C** to the report on the meeting Agenda (Heberden Avenue Proposed Mobility Parking, TG144341, dated 14/03/2024).
  - e. the stopping of vehicles is prohibited at all times on northwest side of Heberden Avenue, in accordance with that shown on the plan provided as **Attachment C** to the report on the meeting Agenda (Heberden Avenue Proposed Mobility Parking, TG144341, dated 14/03/2024).
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in to the report on the meeting Agenda are in place (or removed in the case of revocations).

Tim Lindley/Will Hall

**Carried**

## 12. Urban Forest Tree Planting Plan for Spreydon Domain and Francis Reserve

The Council Officer in attendance spoke to the report and provided a presentation to highlight the planting plans and changes proposed following consultation.

**Community Board Resolved SCBCC/2024/00041 (Original Officer Recommendations accepted without change)**

### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Urban Forest Tree Planting Plan for Spreydon Domain and Francis Reserve Report.
2. Notes that the decision in this report is of low significance concerning the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of trees within Spreydon Domain as per the plans attached to the report on the meeting Agenda.
4. Approves the planting of trees within Francis Reserve as per the plans attached to the report on the meeting Agenda..

Roy Kenneally/Lee Sampson

Carried

### Attachments

- A Item 12 - Urban Forest Planting Programme presentation

## 8. Briefings - Customer Service Request Reporting for the Waihoru Community Board Webpage

**Community Board Resolved SCBCC/2024/00042**

### Part B

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Notes the information supplied during the Briefings.

Callum Ward/Tim Scandrett

Carried

### Attachments

- A Item 8 - Customer Service Request Reporting Presentation

Sara Templeton joined the meeting via an audio visual link at 4:55pm during consideration of Item 13 – Better Off Funding Projects.

### 13. Better Off Funding Projects

The Council Officers in attendance spoke to each of the projects in turn.

**Community Board Resolved SCBCC/2024/00043 (Original Officer Recommendation accepted without change)**

#### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Better Off Funding Projects Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$140,000 from its Better-Off Fund to Neighbours Aotearoa Charitable Trust towards the Neighbourhood Building Project, years 2 and 3.

Callum Ward/Roy Kenneally

**Carried**

Roy Kenneally declared an interest in the Cross Over Trust project and took no part in the Board's discussion or voting on the granting of funds from the Better-Off Fund.

Roy Kenneally left the table at 4:57pm before consideration of the Better-Off Fund grant for Cross Over Trust.

**Community Board Resolved SCBCC/2024/00044 (Original Officer Recommendation accepted without change)**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

4. Approves a grant of \$16,483 from its Better-Off Fund to Webster Whanau Charitable Trust towards the purchase and installation of a refrigeration unit and associated equipment.
5. Approves a grant of \$16,483 from its Better-Off Fund to Cross Over Trust towards the purchase and installation of a refrigeration unit and associated equipment.

Tim Scandrett/Callum Ward

**Carried**

Roy Kenneally returned to the table at 4:58pm after consideration of the Better-Off Fund grant for Cross Over Trust.

**Community Board Resolved SCBCC/2024/00045 (Original Officer Recommendation accepted without change)**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

6. Approves a grant of \$8,500 from its Better-Off Fund to Hoon Hay Community Association, towards the purchase and installation of a shade sail at the centre.

Lee Sampson/Keir Leslie

**Carried**

## 14. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - May 2024

**Community Board Resolved SCBCC/2024/00046 (Original Officer Recommendation accepted without change)**

### Part B

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - May 2024 Report.

Callum Ward/Tim Scandrett

Carried

## 15. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

Members exchanged information on the following matters of mutual interest:

- A member thanked staff for their work with the community at Landsdowne Community Centre.
- A member noted that the lighting at Princess Margaret Hospital bus stop is inadequate and unsafe.
- A member has been contacted by a resident around issues at Overdale Drive.
- A member has received a River Corridor Treasure Map, created by the Ōpāwaho Heathcote River Network.
- A member volunteered at a Predator Free Port Hills trap building day, 70 traps were built.
- A member acknowledged correspondence received, advising that the lack of bike stands is an issue in the Addington area.
- A member advised the Coastal Pathway Group Annual General Meeting is on 27 May, which will include a community workshop on increasing the use of the Coastal Pathway.
- Members presented on behalf of the Community Board at the Council Draft Long Term Plan 2024-2034 Hearing.
- Members attended an onsite visit with staff and community at Remuera Reserve last week. A member noted that the site visit raised the perennial issue of paths through parks.
- A member attended the Addington Neighbourhood Association meeting.
- The Chairperson declared that he is an employee of Deloitte Christchurch, and noted that there may be occasions where he will need to recuse himself.
- A member advised that the "Mother of All Cleanups" is coming up next weekend.

- A member advised that there has been correspondence from concerned residents in relation to the lights on Tuawera Cave Rock.
- A member advised that the newly renovated Coronation Hall photos look great and with refurbishment going ahead on Somerfield Hall, that they are looking forward to visiting both.

Unconfirmed

**Karakia Whakakapi:** All together

Meeting concluded at 5:11 pm.

CONFIRMED THIS 13<sup>TH</sup> DAY OF JUNE 2024

CALLUM WARD  
CHAIRPERSON

Unconfirmed

Item 3 - Minutes of Previous Meeting 9/05/2024

## 7. Briefings - Otautahi Community Housing Trust

Reference Te Tohutoro: 24/711615

Responsible Officer(s) Te Pou Matua: Jess Garrett, Community Governance Manager

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose of Report Te Pūtake Pūrongo

The Board will be verbally briefed on the following:

Subject	Presenter(s)	Unit/Organisation
Otautahi Community Housing Trust	Robert Hardie, General Manager Tenancy Stu Oldham, Communications Manager	Otautahi Community Housing Trust

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Notes the information supplied during the Briefings.

### Attachments Ngā Tāpirihanga

There are no attachments to this report.





## 8. School bus stop changes - 251/253 and 242 Centaurus Road

Reference Te Tohutoro: 24/562630

Responsible Officer(s) Te  
Pou Matua: Rushani Bowman, Public Transport Coordinator

Accountable ELT  
Member Pouwhakarae: Brent Smith, Acting General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve time restrictions for the operation of the bus stops outside 251/253 and 242 Centaurus Road.
- 1.2 This report has been written in response to concerns raised by residents regarding parking being restricted outside their properties due to the bus stops. These bus stops are only used by school buses, once a day during school term only. This has been the case since 2019 when route 145 of the urban service ceased.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to approve time restrictions to the bus stops appropriate to when the bus stops are utilised by the school buses.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the School bus stop changes - 251/253 and 242 Centaurus Road Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to parking or stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking or stopping restrictions described in resolutions 4 and 5 below.
4. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, the northeast side of Centaurus Road, commencing at a point 48 metres southeast of its intersection with Armstrong Avenue, and extending in a southeast direction for a distance of 17.5 metres, be reserved for Passenger Service Vehicles only, for the purposes of setting down or picking up passengers only, as part of an Excluded Passenger Service as defined in the Land Transport Management Act 2003, Section 5. This restriction is to apply from 2:00pm to 4:00pm on school days only.
5. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, the southeast side of Centaurus Road, commencing at a point 70 metres southeast of its intersection with Albert Terrace, and extending in an southeast direction for a distance of 17.5 metres, be reserved for Passenger Service Vehicles only, for the purposes of setting down or picking up passengers only, as part of an Excluded Passenger Service as defined in the Land Transport Management Act 2003, Section 5. This restriction is to apply from 7:30am to 9:30am on school days only.

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Complaints have been received by residents that on-street parking is unfairly restricted at 251/253 and 242 Centaurus Road due to two bus stops, which for the last 5 years have been used by school buses only, once a day during school term.
- 3.2 A proposal has been developed for time restrictions to be implemented so the bus stops will only operate during the required pick up and drop off times. Outside of these times this area will be available for general on-street parking. The bus stops will be marked to ensure that there is sufficient clearance for the bus to safely manoeuvre and stop parallel to the kerb.
- 3.3 Implementing the noted recommendations will improve on-street parking outside of these times.

### 4. Background/Context Te Horopaki

- 4.1 Centaurus Road is classified as a local road in the Council's roading hierarchy.
- 4.2 The two existing bus stops are currently marked with a bus stop sign only. Parking is restricted to 6 metres on either side of the bus stop sign. This 12-metre restriction is insufficient to safely accommodate a bus and the required clearance for manoeuvring.
- 4.3 Historically, both stops were part of route 145, which was a low frequency route that stopped operating between August 2018 and October 2019.
- 4.4 Since the urban service stopped, the northeastern bus stop is used once a day between 2.00pm-4.00pm on school days only. The southeastern bus stop is used once a day between 7.30am-9.30am on school days only.
- 4.5 Environment Canterbury have advised that there are no proposed plans for route extensions or new routes along this portion of Centaurus Road.
- 4.6 If approved, the recommendations will be implemented within 4 weeks, but this is subject to other factors such as resourcing and prioritisation beyond Council's control.

#### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.7 The following reasonably practicable options were considered and are assessed in this report:
  - Install bus boxes and associated time restrictions, as per Attachment A.
  - Maintain the status quo.

#### Options Descriptions Ngā Kōwhiringa

- 4.8 **Preferred Option:** Install bus box as per Attachment A

##### 4.8.1 Option Advantages

- Addresses parking concerns raised by residents.
- Promotes safe alignment of buses against the kerb due to the longer length of the bus box.
- Promotes safe entry and exit of passengers onto a bus.

##### 4.8.2 Option Disadvantages

- Vehicles may park in the bus box during the restricted times.

4.9 **Alternative Option:** Maintain the status quo

**Option Advantages**

- No cost to Council.

4.9.2 **Option Disadvantages**

- Does not address the identified parking concerns raised by residents due to the current bus stop signage.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 -do nothing
Cost to Implement	\$900 for signs and markings	\$0
Cost to prepare report	\$1,500	\$1,500
Maintenance/Ongoing Costs	Will be added to and covered by the area maintenance contract	\$0
Funding Source:		
Capital	Traffic Operations Team traffic signs and markings budget	
Opex	Traffic Operations staff cost budget	Traffic Operations staff cost budget

## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 None identified.

### Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.

6.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.

6.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

6.3 Other Legal Implications:

6.3.1 There is no legal context, issue or implication relevant to this decision.

6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

### Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision:

6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).

- 6.4.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low number of people affected and the low level of impact by the recommended decision.
- 6.5 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.6 Transport
- 6.6.1 Activity: Transport
- Level of Service: 10.3.3 Maintain customer perception of the ease of use of Council on- street parking facilities - >=50% resident satisfaction

### Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 Consultation documents were sent to 8 adjacent properties via letter drop and 1 business. No responses were received from the letter drop.
- 6.8 The Team Leader for Parking Compliance supports the preferred option.
- 6.9 Ritchies, the bus operator for the school services, provided the operational hours for each of the stops and is in support of the proposal.
- 6.10 ECan were consulted with regarding the proposal and advised that they are working to the PT Futures programme and this route is not scheduled for a service review.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.11 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.12 The effects of this proposal upon Mana Whenua are expected to be insignificant as the proposal involves minor work within the existing carriageway.



### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.13 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

## 7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, staff will arrange for the line marking and signs to be installed.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	251/253 and 242 Centaurus Road Bus Stop Improvements	24/741885	26

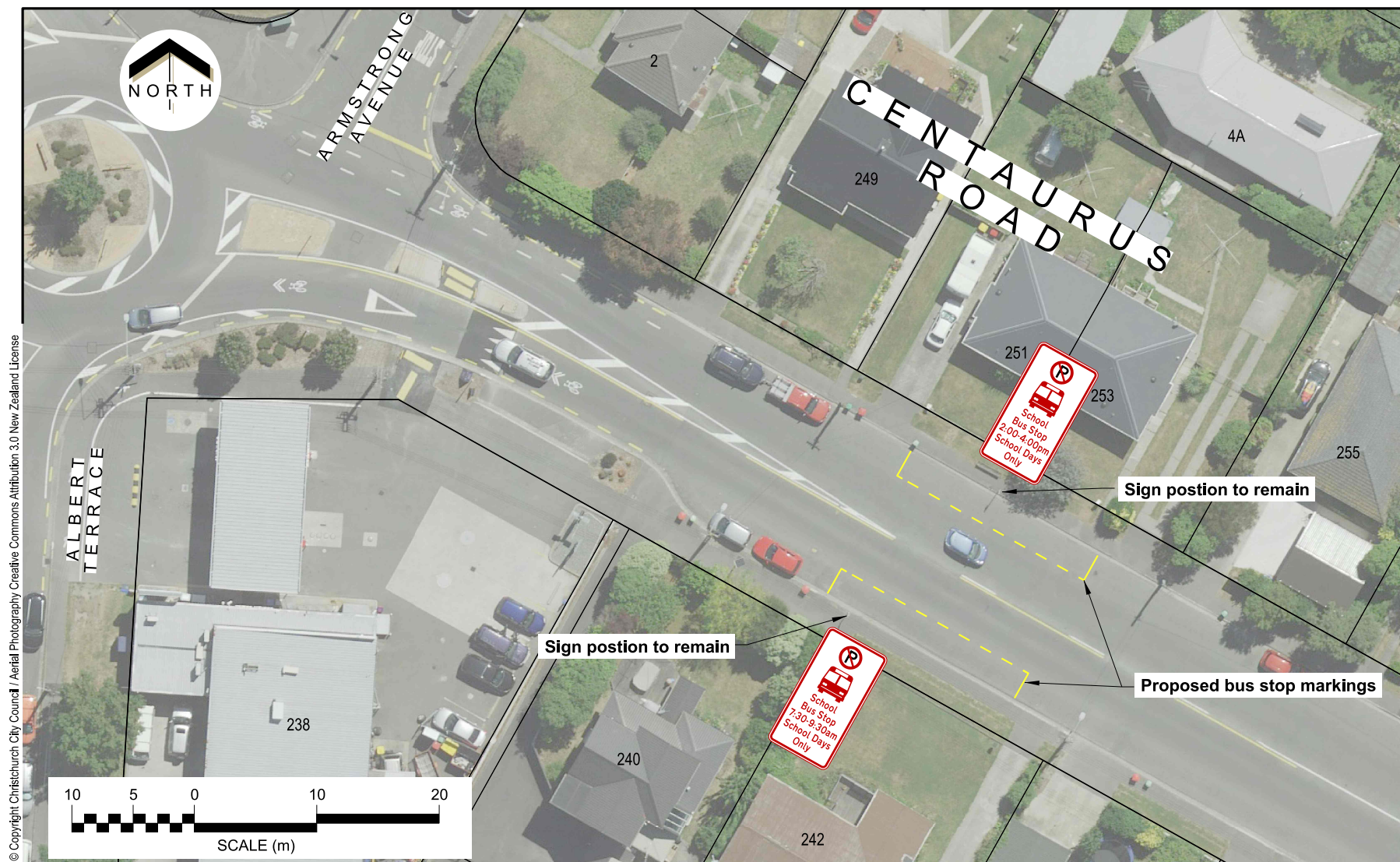
In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Rushani Bowman - Project Coordinator - Public Transport Toni Dakers - Traffic Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)





Christchurch  
City Council

251/253 and 242 Centaurus Road  
Bus Stop Improvements  
For Community Board Approval

Original Plan Size: A4  
Drawn: MJR Issue 1 02/05/2024  
Designed: RB Drawing: TG148405  
Approved: LB

## 9. Hastings Street East - P30 Parking Restrictions

Reference Te Tohutoro: 24/822563

Responsible Officer(s) Te  
Pou Matua: Toni Dakers, Traffic Engineer

Accountable ELT  
Member Pouwhakarae: Brent Smith, Acting General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve the installation of 30 minute parking restrictions for three car parks on Hastings Street East, near Waltham Road.
- 1.2 The report has been written in response to a request from a business for short term parking to be provided outside their business for customers and visitors.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Hastings Street East - P30 Parking Restrictions Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the parking of all vehicles be restricted to a maximum period of 30 minutes, on the south side of Hastings Street East, commencing at a point 15 metres west of its intersection with Waltham Road and extending in a westerly direction for a distance of nine metres. This restriction is to apply from 7:00am to 6:00pm, Monday to Sunday and be restricted to 90 degree angle parking.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 A local business has requested for timed parking restrictions to be implemented across three angled car parks on Hasting Street East, to encourage turnover and provide space for both customers and business delivery vehicles to park for short periods throughout the day.
- 3.2 Due to the high parking demands in this area these spaces are often occupied by long term parking.
- 3.3 The recommended option is to Install P30 parking restrictions in accordance with Attachment A. The proposed restrictions will apply between 7am and 6pm, Monday to Sunday.

4. Background/Context Te Horopaki

- 4.1 The group of shops located at the corner of Waltham Road and Hastings Street East are occupied by a Dry Cleaners, Dairy and Barbers Shop.
- 4.2 There is a high parking demand in this area largely associated with the residential activity as well as nearby businesses. The site is also located opposite Waltham Primary School and Waltham Community Preschool, which generates further demand for parking during school peak periods.
- 4.3 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council’s control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

Options Descriptions Ngā Kōwhiringa

- 4.4 **Preferred Option:** Install P30 parking restrictions in accordance with Attachment A
  - 4.4.1 **Option Advantages**
    - Provides short term parking to provide options for customers and visitors to the area.
    - Addresses the businesses concern about nearby car parks often being used for long term parking.
  - 4.4.2 **Option Disadvantages**
    - Cost to implement.
    - Removes three unrestricted car parks.
- 4.5 **Alternative Option:** Do nothing and retain unrestricted parking in this location.
  - The advantages and disadvantages of this option are the opposite to those described for the preferred option above.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – do nothing
Cost to Implement: Capital Operational	\$700 for signs \$750 for staff time (reporting and investigation)	\$0 \$750 for staff time (reporting and investigation)
Maintenance/Ongoing Costs	Will be added to and covered by the area maintenance contract	\$0
Funding Source Capex Opex	Traffic Operations Team Traffic Signs and Markings budget Traffic Operations Team Staff budget	n/a
Funding Availability	Funding available	n/a
Impact on Rates	negligible	n/a



## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 None identified.

### Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
  - 6.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
  - 6.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 6.3 Other Legal Implications:
- 6.3.1 There is no other legal context, issue, or implication relevant to this decision.
  - 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

### Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required <decision/decisions>:
- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
  - 6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
  - 6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 6.5 The community engagement and consultation outlined in this report reflect the assessment.
- 6.6 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.7 Transport
- 6.7.1 Activity: Transport
    - Level of Service: 10.3.3 Maintain customer perception of the ease of use of Council on- street parking facilities - >=50% resident satisfaction

### Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Affected property owners and residents were advised of the recommended option by letter. Nine letters were delivered to affected residential properties and the two adjoining businesses.
- 6.9 The business who requested the changes was also contacted via email. They were supportive of the proposal but requested for the hours of the restrictions to be extended by two hours (to between 6am and 7pm Monday to Sunday). Staff considered this but did not ultimately support extending the restrictions as they do not align with the hours of parking enforcement

and already cover the business operating times. The proposal provides a balance and allows for these spaces to be utilised for unrestricted parking overnight.

- 6.10 No further consultation feedback was received.
- 6.11 The Team Leader Parking Compliance supports the preferred option.

**Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.12 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.13 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga..



**Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.16 The proposal in this report is unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

**7. Next Steps Ngā Mahinga ā-muri**

- 7.1 If approved, staff will arrange for the time restrictions to be implemented.

**Attachments Ngā Tāpirihanga**

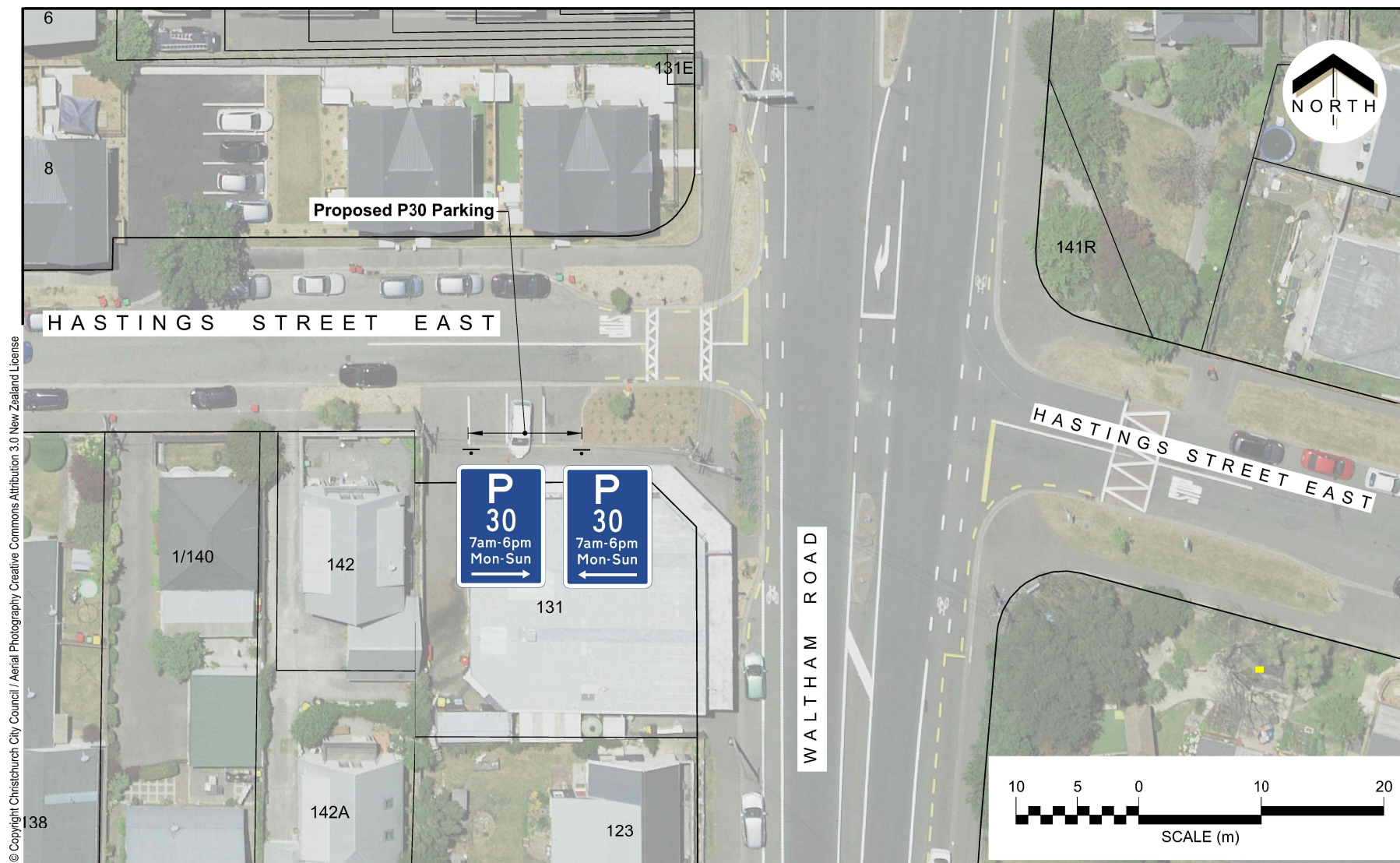
No.	Title	Reference	Page
A  	Site Plan - Hastings Street East P30 Parking Restrictions	24/868835	31

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

**Signatories Ngā Kaiwaitohu**

Author	Toni Dakers - Traffic Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



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Christchurch  
City Council

Hastings Street East  
Proposed P30 Parking Restrictions  
For Community Board Approval

Original Plan Size: A4  
Drawn: JEP Issue 1 21/05/2024  
Designed: TD Drawing: TG146835  
Approved: LB Project:



## 10. Hutcheson Street - Proposed Mobility Park

Reference Te Tohutoro: 24/684581

Responsible Officer(s) Te Pou Matua: Toni Dakers, [toni.dakers@ccc.govt.nz](mailto:toni.dakers@ccc.govt.nz)

Accountable ELT Member Pouwhakarae: Brent Smith, Acting General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve the installation of a mobility park outside 13 Hutcheson Street.
- 1.2 This report has been written in response to a request from a local resident who holds a mobility parking permit.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Hutcheson Street - Proposed Mobility Park Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that the parking of vehicles be reserved for vehicles with an approved mobility parking permit, prominently displayed in the vehicle, on the north side of Hutcheson Street, commencing at a point 67.5 metres east of its intersection with Colombo Street and extending in an easterly direction for a distance of 6 metres. This restriction is to apply at all times.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 A resident has requested a mobility park be installed on Hutcheson Street to provide an accessible car park close to their property. The property has no off street parking or ability to provide any. This resident has lived in Hutcheson Street for many years and the property itself is decades old so was built before much of the development in this area.
- 3.2 The proposal is consistent with the Christchurch Suburban Parking Policy which prioritises mobility parking over other short stay, resident, or commuter parking. The proposed mobility park will be available for anyone with a mobility parking permit to use.
- 3.3 The recommended option is to install a mobility park in accordance with Attachment A.

## 4. Background/Context Te Horopaki

- 4.1 Hutcheson Street is a Local Road connecting Colombo Street and Brougham Street. A high parking demand is observed due to the residential properties and staff/visitors accessing the businesses on Colombo Street at its eastern end.
- 4.2 There is a short section of P120 angled parking outside the Sydenham Community Centre at 23/25 Hutcheson Street. All other parking on Hutcheson Street is unrestricted.

### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.3 **Preferred Option:** Mark a mobility park in accordance with Attachment A

#### 4.3.1 Option Advantages

- Provides a safe and accessible parking option for mobility card holders on Hutcheson Street.
- Addresses the residents concern about the lack of accessible parking options in this immediate area.
- Consistent with the Christchurch Suburban Parking Policy.

#### 4.3.2 Option Disadvantages

- Cost to implement.
- Removal of one general car park.

- 4.4 **Do Nothing** – Maintain the status quo and do not mark a mobility park

- The advantages/disadvantages of this option are the opposite to those described for the preferred option above.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – do nothing
Cost to Implement: Capital Operational	\$1,000 for signs, markings \$750 for staff time (reporting and investigation)	\$0 \$750 for staff time (reporting and investigation)
Maintenance/Ongoing Costs	Will be added to and covered by the area maintenance contract	\$0
Funding Source	Traffic Operations Team Traffic Signs and Markings budget	n/a
Funding Availability	Funding available	n/a
Impact on Rates	Negligible	n/a

## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 None identified.

### Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:



- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
- 6.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
- 6.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 6.3 Other Legal Implications:**
- 6.3.1 There is no other legal context, issue, or implication relevant to this decision.
- 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

### Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision:
- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#)..
- 6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
- 6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 6.5 The community engagement and consultation outlined in this report reflect the assessment.
- 6.6 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.7 Transport
- 6.7.1 Activity: Transport
- Level of Service: 10.3.3 Maintain customer perception of the ease of use of Council on- street parking facilities - >=50% resident satisfaction

### Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 The three adjacent property owners / residents were advised of the recommended option by letter. The owner of the immediately adjacent property was supportive of the proposal. No further feedback was received.
- 6.9 The Team Leader Parking Compliance supports the preferred option.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.10 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.11 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.



### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.12 The proposal in this report is unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council’s control).

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Site Plan - Hutcheson Street Mobility Park	24/822332	37

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Toni Dakers - Traffic Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)







## 11. 2024 Community Boards' Conference - Board Members Attendance

Reference Te Tohutoro: 24/905599

Responsible Officer(s) Te Pou Matua: Sree Nair – Community Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider appointing two members to attend the Community Boards' Conference 2024 in Wellington from 22 to 23 August 2024.
- 1.2 In order to secure the 'early bird' lower registration rate, and accommodation, the Board need to confirm two members to attend the conference at its 13 June 2024 meeting.
- 1.3 This report is staff generated.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the 2024 Community Boards' Conference - Board Members Attendance Report.
2. Approves the attendance of two Board members to the Community Boards' Conference in Wellington from Thursday 22 to Friday 23 August 2024.

### 3. Background/Context Te Horopaki

- 3.1 The conference is being held in Tākina Wellington Convention & Exhibition Centre Te Whanganui-a-Tara Wellington from Thursday 22 to Friday 23 August 2024. The conference theme is Community Resilience.
- 3.2 The Community Board Conference programme is attached (refer **Attachment A**).
- 3.3 The conference registration fee for each attendee is \$895 for early bird registration (prior to 12 July 2024) or \$995 for standard registration. This cost covers attendance at all conference business sessions and catering as indicated in the programme.
- 3.4 The conference cost per attendee including accomodation is approximately \$1,100; the additional cost of travel is to be determined.
- 3.5 The cost of attendance is provided for in the Board's 2023-24 operational budget.



Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Conference Programme	24/793084	41

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Sree Nair - Community Governance Advisor
Approved By	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

Wānanga a te Poari Hapori Community Board Conference	
WEDNESDAY 21 AUGUST DAY ONE	THURSDAY 22 AUGUST DAY TWO
7.00AM	Registrations open
9.00AM	<u>Session one: Bringing localism to life</u> Minister for Local Government address Panel discussion
11.00AM	Connect and refuel break
12.00PM	<u>Session two: Resilience as an elected member</u>
2.00PM	Connect and refuel break
3.00PM	<u>Session three: Tackling climate change with grassroots solutions</u>
5.30PM	Community Boards Dinner and Awards Night
WEDNESDAY 21 AUGUST DAY ONE	THURSDAY 22 AUGUST DAY TWO
7.30AM	Registrations open
9.00AM	<u>Session four: Localism in action – working with communities to build resilience</u>
11.00AM	Connect and refuel break
12.00PM	<u>Session five: Building strong connections with communities and relationships with councils</u>
2.00PM	Connect and refuel break
3.00PM	<u>Session six: Conference wrap up (as part of the SuperLocal conference)</u>
4.00PM	Event concludes





## 12. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund - Avon Sequence Dancers

Reference Te Tohutoro: 24/799880

Responsible Officer(s) Te Menime Ah Kam-Sherlock, Community Recreation Advisor,  
Pou Matua: Menime.AhKamSherlock@ccc.govt.nz

Accountable ELT  
Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023-2024 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067220	Avon Sequence Dance	To promote sequence dancing as a social activity for older people in the area (50% PIC / 25% CBL / 25% SCH)	\$1,200	\$300

- 1.2 There is currently a balance of \$20,826 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund - Avon Sequence Dancers Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$300 from its 2023/2024 Discretionary Response Fund to Avon Sequence Dancers.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


**Discussion Kōrerorero**

3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$62, 020	\$20,826	\$19,200

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Avon Sequence Dancers - Decision Matrix	24/799881	45

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Nime Ah Kam-Sherlock - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote



## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067210	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Avon Sequence Dancers	<p><b>To promote sequence dancing as a social activity for older people in the area (50% PIC / 25% CBL / 25% SCH)</b></p> <p>Split - PIC 50% / CBL 25% / SCH 25%</p> <p>This is a social group dedicated to sequence dancing.</p>	<p>\$ 2,438</p> <p><b>Requested</b></p> <p>\$ 1,200</p> <p>(49% requested)</p>	Rent-venue hire - \$1,200	<p><b>\$ 300</b></p> <p>That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$300 from its 2023-24 Discretionary Response Fund to the Avon Sequence Dancers towards venue hire.</p>	<b>2</b>

<p><b>Organisation Details</b></p> <p>Service Base:</p> <p>Legal Status: Informal Group</p> <p>Established: 6/05/2004</p> <p>Target Groups: Older adults</p> <p>Annual Volunteer Hours: 240</p> <p>Participants: 20</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia Strengthening Communities Together Strategy</li> <li>Physical Recreation and Sports Strategy</li> </ul> <p><b>CCC Funding History</b></p> <p>2023/24 - \$365 (Sequence dancing for older persons) SCF HHR</p> <p>2022/23 - \$570 (Venue hire) DRF PI</p> <p>2022/23 - \$200 (Sequence dancing for older persons) OTGF SCH</p> <p>2022/23 - \$900 (Sequence dancing for older persons) DRF HHR</p> <p>2022/23 - \$500 (Sequence dancing for older persons) DRF PI</p> <p>2022/23 - \$200 (Sequence dancing for older persons) DRF SC</p>	<p><b>Other Sources of Funding</b></p> <p>Funds on hand - \$671</p> <p><b>Staff Assessment</b></p> <p>The Avon Sequence Club (Club) has been operating for 15 years, providing a space for individuals to engage in sequence dancing, a form of ballroom dance. The Club organizes regular dance sessions every Thursday and every third Saturday of each month, where members can enjoy dancing and socialise with fellow participants. The Avon Sequence Club plays an essential role in providing a space for dance enthusiasts to gather, connect, and enjoy the art of sequence dancing.</p> <p>Currently, the Club utilizes Hei Hei Hall as its venue for these dance sessions. Unlike traditional clubs, the Avon Sequence Club does not require members to pay an annual subscription fee. Instead, members are encouraged to contribute a Koha (a voluntary donation) to fundraising for each session. The Koha collected helps cover the costs of providing refreshments such as a cup of tea and biscuits, fostering a friendly and welcoming atmosphere for attendees.</p> <p>The Avon Sequence Club has experienced challenges in growing its membership base due to the older average age of the Club participants and struggle to attract younger members to the sessions. The Club remains optimistic about the future and aims to rebuild its membership numbers and attract a more diverse range of ages to its sessions.</p> <p>Rationale for staff recommendation of \$300 is:</p> <ul style="list-style-type: none"> <li>The project aligns with the Te-Haumako-Te Whitingia - Strengthening Communities Together Strategy and Physical Recreation and Sports Strategy.</li> <li>The Club is well established and has a proven history of providing for the recreation and social needs of its community and its members who are on low fixed incomes in a fiscally prudent manner.</li> <li>This grant will allow the group to cover their main annual expense and allow the club to focus its time on attracting new members.</li> </ul> <p>Spreydon-Cashmere-Heathcote staff recommendation - \$300</p> <p>Papanui-Innes-Central staff recommendation - \$600</p> <p>Coastal-Burwood-Linwood staff recommendation - \$200</p>
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## 13. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund - Kereru Sports & Cultural Club Incorporated

Reference Te Tohutoro: 24/818324

Responsible Officer(s) Te Menime Ah Kam-Sherlock, Community Recreation Advisor,  
Pou Matua: Menime.AhKamSherlock@ccc.govt.nz

Accountable ELT  
Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023-2024 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067220	Keruru Sports & Cultural Club Incorporated	Lighting for the Clubrooms	\$2,235	\$2,000

- 1.2 There is currently a balance of \$20,826 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund - Kereru Sports & Cultural Club Incorporated Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,000 from its 2023/2024 Discretionary Response Fund to Kereru Sports & Cultural Club Incorporated.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


**Discussion Kōrerorero**

- 3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$62, 020	\$20,826	\$18,826

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Decision Matrix - Kereru Sports & Cultural Club	24/827949	49

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Nime Ah Kam-Sherlock - Community Recreation Advisor
<b>Approved By</b>	Jess Garrett - Manager Community Governance, Halswell Hornby Riccarton

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One
Two
Three
Four

Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067786	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Kereru Sports & Cultural Club Inc	<b>Lighting for the Clubrooms</b> Lighting for the Clubrooms	\$ 2,235 <b>Requested</b> \$ 2,000 (89% requested)	Lighting for the Clubrooms	<b>\$ 2,000</b> That the Waihoru Spreydon Cashmere Heathcote Community Board approves a grant of \$2,000 from its 2023-24 Discretionary Response Fund to Kereru Sports and Cultural Club Incorporated towards the costs associated with lighting for the clubrooms.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Incorporated Society Established: 14/12/1982 Target Groups: Sports/Recreation Annual Volunteer Hours: 1000 Participants: 650  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia Strengthening Communities Together Strategy</li> <li>Physical Recreation and Sports Strategy</li> </ul> <b>CCC Funding History</b> 2021/22 SC SCF \$7,000 Admin/Equipment 2022/23 SC SCF \$7,000 Admin/Equipment 2023/24 SCH SCF \$6,000 Admin/Operating Costs	<b>Other Sources of Funding</b>  <b>Staff Assessment</b> Kereru Sports and Cultural Club, situated on Domain Terrace in Spreydon, has been active since 1982. This versatile club offers a range of sports activities, including 26 Netball teams, 23 Softball teams, 5 Darts teams and a large social group. With a total membership of 650 individuals, the club comprises a diverse demographic. Approximately 60% of the members are youth, 15% are retired individuals, and the remaining 25% are active adults. The club's membership is also culturally diverse, with over 50% identifying as Maori/Pacific Island, 35% as European, and the remaining 15% as others. During the winter season, the club's electricity bill significantly exceeds \$500 per month. After seeking advice, they discovered that the lighting is outdated and replacing it would lead to significant savings. With the heat pumps only three years old and working efficiently after regular cleaning maintenance. By upgrading the clubs lighting, they can save money and be more enthusiastic about organising community and club events during the winter season. The rationale for recommendation of \$2,000 is: <ul style="list-style-type: none"> <li>Funding will help reduce electrical costs for Kereru Sports and Cultural Club.</li> <li>It will allow the club to organise more community and club events.</li> </ul>
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## 14. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund - Cashmere Bowling Club Incorporated

Reference Te Tohutoro: 24/909540

Responsible Officer(s) Te Menime Ah Kam-Sherlock, Community Recreation Advisor,  
Pou Matua: Menime.AhKamSherlock@ccc.govt.nz

Accountable ELT Andrew Rutledge, Acting General Manager Citizens and Community  
Member Pouwhakarae:

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023-2024 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067220	Cashmere Bowling Club Incorporated	AED Project: Health & Safety - AED Defibrillator	\$2,000	\$2,000

- 1.2 There is currently a balance of \$20,826 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund - Cashmere Bowling Club Incorporated Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$300 from its 2023/2024 Discretionary Response Fund to Cashmere Bowling Club Incorporated.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


**Discussion Kōrerorero**

- 3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$62, 020	\$20,826	\$18,826

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Decision Matrix - Cashmere Bowling Club - AED Project	24/909542	53

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Nime Ah Kam-Sherlock - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote



## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One
Two
Three
Four

Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067920	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Cashmere Bowling Club Inc	<b>AED Project</b> Health & Safety - AED Defibrillator	\$ 2,589 <b>Requested</b> \$ 2,000 (77% requested)	AED and cabinet \$2,589.65	<b>\$ 2,000</b> That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$2,000 from its 2023-24 Discretionary Response Fund to Cashmere Bowling Club Incorporated towards the costs of an AED Defibrillator.	<b>2</b>

### Organisation Details

Service Base:  
Legal Status: Incorporated Society  
Established: 6/11/1963  
Target Groups: Sports/Recreation  
Annual Volunteer Hours: 45  
Participants: 1,000

### Alignment with Council Strategies

- Te Haumako; Te Whitingia Strengthening Communities Together Strategy
- Physical Recreation and Sport Strategy

### CCC Funding History

2023/24 - \$3,000 (Line marker and heating costs) SCF SCH  
2021/22 - \$2,000 (Greenkeeper) DRF SC

### Other Sources of Funding

Nil

### Staff Assessment

Cashmere Bowling Club Incorporated (CBC) was founded in 1963 and is located at 12 Crichton Terrace, Cashmere. With over 60 members and 15 volunteers, CBC sees around 1000 attendees at corporate functions.

CBC offers both social and competitive levels of bowls and play in the Canterbury competition. The clubroom is utilized four days/evenings a week for various events that help maintain a sense of community among members.

The local community is welcome to use the facilities, providing a valuable service for residents to engage in social activities such as cards or euchre, catering to individuals who may be less physically active.

Health and safety are paramount for CBC due to its many elderly members. Equipping the premises with an AED defibrillator is necessary, as there are several individuals trained in its use who believe it would be a valuable asset for CBC.

Rational for staff recommendation:

- Project aligns to Pou Tahi - People, Pou Rua - Place, Pou Toru - Participation pillars of Te Haumako; Te Whitingia - Strengthening Communities Together Strategy
- Their services will strengthen the connectedness in the community, enhancing life, health, well-being, and the sense of belonging.
- Physical Recreation and Sport Strategy - Goal 1 - Facilities and Environment



15. Waihoru Spreydon-Cashmere-Heathcote 2023/2024  
Discretionary Response Fund - John Marsh Heathcote Valley  
Food Forest, Birdsey Reserve.

Reference Te Tohutoro: 24/768736  
Responsible Officer(s) Te Heather Davies, Community Development Advisor,  
Pou Matua: heather.davies@ccc.govt.nz  
Accountable ELT  
Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023-2024 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067220	Heathcote Valley Food Forest, Birdsey Reserve.	Construct Pergola, Roadside Stall and notice board	\$1,326	\$1,326

- 1.2 There is currently a balance of \$20,826 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund - John Marsh Heathcote Valley Food Forest, Birdsey Reserve. Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
3. Approves a grant of \$1,326 from its 2023/2024 Discretionary Response Fund to John Marsh Heathcote Valley Food Forest, Birdsey Reserve.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


**Discussion Kōrerorero**

3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$62, 020	\$20,826	\$19,500

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Waihoru Spreydon Cashmere Heathcote 2023/204 Discretionary Response Fund Decision Matrix for John Marsh Heathcote Valley Food Forest, Birdsey Reserve.	24/769205	57

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Heather Davies - Community Development Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067220	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Heathcote Valley Food Forest, Birdsey Reserve	<p><b>Construct a pergola, road side stall and sign/noticeboard.</b></p> <p>A plan is attached of the food forest (stage 1) showing the location of the structures.</p>	<p>\$ 1,326</p> <p><b>Requested</b></p> <p>\$ 1,326</p> <p>(100% requested)</p>	\$1,326 - purchase equipment/materials for pergola, notice board and roadside stall.	<p><b>\$ 1,326</b></p> <p>That the Waihoru Spreydon Cashmere Heathcote Community Board make a grant of \$1,326 to John Marsh for Heathcote Valley Community Food Forest towards new structures.</p>	2

<p><b>Organisation Details</b></p> <p>Service Base: 38 Bridle Path Road, Heathcote Valley</p> <p>Legal Status: Informal Group</p> <p>Established: 1/11/2017</p> <p>Target Groups: Community Development</p> <p>Annual Volunteer Hours: 350</p> <p>Participants: 100</p> <p><b>Alignment with Council Strategies</b></p> <p><b>CCC Funding History</b></p> <p>None</p>	<p><b>Other Sources of Funding</b></p> <p>No other funding - volunteer time and some materials</p> <p><b>Staff Assessment</b></p> <p>Following the earthquakes workshops held in Heathcote identified the type of community residents wanted. Environment was key in desired outcomes including a community orchard. The Heathcote Valley Food Forest is in Birdsey Reserve and its focus is fruit and nut trees and berry fruits.</p> <p>A regular group of like-minded people with an age range of 30 to 70+ meet weekly to practice and learn horticulture. This core group of people care for the food forest with others helping with seasonal tasks like watering, plumbing, pruning and the removal of invasive weeds and children also get involved. Over the long term the project will engage more people as the trees grow and the vision matures. People also visit the orchard to enjoy the environment created.</p> <p>The Food Forest plan is now at the stage of adding structures including a pergola, a roadside stall and information sign. The pergola will have poles and wires for grape vines which will also form overhead shade to the existing picnic table. The roadside stall will be used for produce, which people can take or exchange for koha. A notice board will display information about the site and what activities are taking place, which will encourage more people to join.</p> <p>Kaitiakitanga of public spaces is at the centre of food forest activities. Caring for the whenua and creating a community space with volunteers of all ages joining in as they are able. It offers the benefit of physical activity, social interaction, interaction with nature and with the reward of taking home some fruit or being able to share produce with the wider community.</p>
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16. Waihoru Spreydon-Cashmere-Heathcote 2023/2024  
Discretionary Response Fund - Celia Hogan, Hansen Park  
Nature Play Space.

Reference Te Tohutoro: 24/830891  
Responsible Officer(s) Te Heather Davies, Community Development Advisor,  
Pou Matua: heather.davies@ccc.govt.nz  
Accountable ELT  
Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023-2024 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067609	Celia Hogan Hansen Park Nature Play Space	Hansen Park Nature Play Project	\$1,360	\$1,360

- 1.2 There is currently a balance of \$20,826 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund - Celia Hogan, Hansen Park Nature Play Space. Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
3. Approves a grant of \$1,360 from its 2023/2024 Discretionary Response Fund to Celia Hogan for Hansen Park Nature Play Space, towards the cost of trailer hire and a caged water tank.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


**Discussion Kōrerorero**

3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$62, 020	\$20,826	\$19,466

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Waihoru Spreydon Cashmerre Heathcote 2023/24 Discretionary Response Fund Deciaion Matrix for Celia Hogan, Hansen Park Nature Play Project.	24/831147	61

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Heather Davies - Community Development Advisor
<b>Approved By</b>	Jess Garrett - Manager Community Governance, Halswell Hornby Riccarton



## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067609	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Hansen Park Nature Play Space	<b>Hansen Park Nature Play Project</b> Equipment and trailer hire for transporting material to and from the site.	\$ 1,360 <b>Requested</b> \$ 1,360 (100% requested)	\$280 - Caged water tank \$1,080.00 -Trailer Hire	<b>\$ 1,360</b> That the Waihoru Spreydon Cashmere Heathcote Community Board make a grant of \$1,360.00 to Celia Hogan for Hansen Park Nature Play Space, towards the cost of trailer hire and a caged water tank.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Informal Group Established: 1/09/2022 Target Groups: Environment Annual Volunteer Hours: 200 Participants: 500  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia - Strengthening Communities Strategy</li> <li>Waihoru Community Board Plan 2022-25 Parks Facilities</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b> None  <b>Staff Assessment</b> In 2022 Celia noticed an uninviting area of Hansens Park had the potential to become a nature play area. She met with a Park Ranger to talk about the idea and find out what could be done to improve and activate the space and as a result the nature play area was created. The space is used by local schools, early childhood centres and play centres for education and enjoyment. It's also popular with park users.  To date everything has been sourced for free, volunteers care for the space and the Council provides bark and plants as needed. Community members have come together to improve and develop the space and through the mahi have developed strong bonds, formed new relationships and created a sense of belonging and kaitiakitanga for the space.  Working bees held every couple of weeks involve planting, spreading bark, creating nature play features, general maintenance, gardening and weeding. The group struggle to get enough wheelbarrows to the site to undertake the work. Wheelbarrows must be taken one at a time in the back of volunteers' cars and often this is not possible, as children are in the vehicles. Celia also goes around sourcing and collecting logs, branches and other natural resources to enhance and develop the nature play space which is damaging her car.  Having use of a trailer would enable equipment and materials to be transported easily to the site and save valuable volunteer time as it can be done in one journey.
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17. Waihoru Spreydon-Cashmere-Heathcote 2023/2024  
Discretionary Response Fund Heathcote Community Garden  
Ongoing Development for Irrigation Framework and Fittings.

Reference Te Tohutoro: 24/832429  
Responsible Officer(s) Te Heather Davies, Community Development Advisor,  
Pou Matua: heather.davies@ccc.govt.nz  
Accountable ELT  
Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023-2024 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067876	Heathcote Community Garden	Ongoing Development	\$500	\$500

- 1.2 There is currently a balance of \$20,826 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund Heathcote Community Garden Ongoing Development for Irrigation Framework and Fittings. Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
3. Approves a grant of \$500 from its 2023/2024 Discretionary Response Fund to Heathcote Community Garden for Ongoing Development Project towards the cost of irrigation framework and fittings.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### **Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3.4 The level of significance was determined by the number of people affected and/or with an interest.

3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

### **Discussion Kōrerorero**


3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

<b>Total Budget 2023/24</b>	<b>Granted To Date</b>	<b>Available for allocation</b>	<b>Balance If Staff Recommendation adopted</b>
\$82,846	\$62,020	\$20,826	\$20,326

3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.

3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

### **Attachments Ngā Tāpirihanga**

<b>No.</b>	<b>Title</b>	<b>Reference</b>	<b>Page</b>
A 	Waihoru Spreydon Cashmere Heathcote Discretionary Response Fund Decision Matrix for Heathcote Community farden Ongoing Development Project	24/832625	65

### **Signatories Ngā Kaiwaitohu**

<b>Author</b>	Heather Davies - Community Development Advisor
<b>Approved By</b>	Jess Garrett - Manager Community Governance, Halswell Hornby Riccarton

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One
Two
Three
Four

Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.

Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067876	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Heathcote Community Garden	<b>Community Garden ongoing development</b>  Build and install an irrigation system at the community garden.	\$ 503  <b>Requested</b>  \$ 500 (99% requested)	\$500 - Irrigation framework and fittings	<b>\$ 500</b>  That the Waihoru Spreydon Cashmere Heathcote Community Board make a grant of \$500 to Heathcote Community Garden for Ongoing Development Project towards the cost of irrigation framework and fittings.	<b>2</b>

### Organisation Details

Service Base:  
Legal Status: Charitable Trust  
Established: 1/04/2012  
Target Groups: Community Development  
Annual Volunteer Hours: 500  
Participants: 100

### Alignment with Council Strategies

- Te Haumako; Te Whitingia - Strengthening Communities Strategy
- Waihoru Community Board Plan 2022-25 Ki uta ki tai - from the hills to the sea

### CCC Funding History

### Other Sources of Funding

None

### Staff Assessment

The Heathcote Community Garden relocated to the Heathcote School about a year ago. Relocation became necessary as the previous site was no longer a viable option due to ongoing drainage issues.

All the raised beds had to be dismantled, relocated and reassembled on the school site. This has all been done through volunteer time and effort and the garden is almost fully functional again.

The continuing redevelopment of the garden requires some landscaping and an irrigation system. Timber framing is needed to support the overhead irrigation system. A water supply is already in place and the add-on framing and pipework will make the management of the garden easier for everyone who uses it.

The community garden is accessible to people living in the area and used by the school garden club. The construction of the irrigation framework will be done by volunteers.



## 18. Waihoru Spreydon-Cashmere-Heathcote - Better-Off Fund Applications for Consideration

Reference Te Tohutoro: 24/844242

Responsible Officer(s) Te Heather Davies, Community Development Advisor

Pou Matua: Nime Ah Kam-Sherlock, Community Recreation Advisor

Accountable ELT

Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider applications for funding from its **Better-Off Fund** as listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
67768	Christchurch City Council Facilities Operations Asset Management and Facilities	Furniture for Somerfield Hall	\$15,000	\$15,000
67766	Summit Road Society	Port Hills Planting	\$56,534	\$56,534
67765	Ōpāwaho Heathcote River Network	Integrated Pest Plant Management	\$102,000	\$102,000
67763	The Christchurch City Council Parks Unit	Half-Basketball Court on Cornelius O'Connor Reserve	\$75,000	\$75,000

- 1.2 There is currently a balance of \$248,534 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote - Better-Off Fund Applications for Consideration Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$15,000 from its Better-Off Fund to Christchurch City Council Facilities Operations Asset Management and Facilities towards the purchase of new furniture for the Somerfield Hall.
4. Approves a grant of \$56,534 from its Better-Off Fund to the Summit Road Society towards the Port Hills Planting Project.
5. Approves a grant of \$102,000 from its Better-Off Fund to Ōpāwaho Heathcote River Network towards the Integrated Pest Plant Management Project.
6. Approves a grant of \$75,000 from its Better-Off Fund to The Christchurch City Council Parks Unit towards installing a half basketball court on Cornelius O'Connor Reserve, Addington.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.
- 3.2 The purpose of the fund is to partner with organisations and groups to support local initiatives, projects, and activities through additional Community Board funding, including a focus on supporting local action to increase climate resilience.
- 3.3 Projects will improve well-being by building social capital, encouraging participation, increase accessibility and connectedness – generating opportunities for youth, and diverse communities and increasing local pride.
- 3.4 When considering allocation of funds, priority will be given to projects/initiatives that contribute towards the following outcomes:
  - Increasing the tree canopy across the city and our regional parks
  - Enhancing biodiversity
  - Safer neighbourhoods
  - Repairing infrastructure and facilities
  - Responding to climate change through adaptation planning
  - Encouraging active travel
- 3.5 Projects should also show a strong alignment to the Council's Te Haumako Te Whitingia Strengthening Communities Together Strategy.
- 3.6 Priority will also be given to projects that directly contribute towards achieving Community Board Plan priorities.

#### Decision Making Authority Te Mana Whakatau

- 3.7 The Community Board has the delegated authority to determine the allocation of the **Better-Off Fund** for each community.
  - 3.7.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
  - 3.7.2 The Fund does not cover:
    - Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
    - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

#### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.8 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.



- 3.9 The level of significance was determined by the number of people affected and/or with an interest.
- 3.10 Due to the assessment of low significance, no further community engagement and consultation is required.











### Discussion Kōrerorero

- 3.11 At the time of writing, the balance of the **Better-Off Fund** is as below.

Total Budget 2023/25	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$500,000	\$251,466	\$248,534	\$0

- 3.12 Based on the current **Better-Off Fund criteria**, the applications listed above are eligible for funding.
- 3.13 The attached Project Brief(s) provide detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Project Brief: Furniture for Somerfield Hall	24/859943	70
B  	Project Brief: Port Hills Planting	24/858687	73
C  	Project Brief: Integrated Pest Plant Management	24/859064	76
D  	Project Brief Attachment: OHRN Proposal	24/859065	80
E  	Project Brief: Half Basketball Court on Cornelius O'Connor Reserve	24/893675	87

### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Nime Ah Kam-Sherlock - Community Recreation Advisor Heather Davies - Community Development Advisor Jane Walders - Support Officer
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Matthew McLintock - Manager Community Governance Team Peter Langbein - Finance Business Partner John Filsell - Head of Community Support and Partnerships

## BETTER-OFF FUND PROJECT BRIEF

### SECTION ONE: APPLICANT DETAILS

Name of Community Board	Staff member and position	Staff member contact details (email & phone)
Waihoru Spreydon-Cashmere-Heathcote	Heather Davies Community Development Advisor	<a href="mailto:Heather.davies@cc.govt.nz">Heather.davies@cc.govt.nz</a> 03 941 5314

### SECTION TWO: PROJECT DETAILS

Name of Project	Project Description
Somerfield Hall Furniture	This project is to provide funding to purchase new tables and chairs for the refurbished hall.

#### Alignment to Funding Priorities

Better-Off Fund Priorities	Council Strategies	Community Board Plan Priorities
Partner with organisations and groups to support local initiatives, projects and activities through additional Community Board funding, including a focus on supporting local action to increase climate resilience. Projects will improve wellbeing by building social capital, encourage participation, increase accessibility and connectedness – generating opportunities for youth, diverse communities and increasing local pride.	Te Pou Tuarua: Te Whenua Pillar 2: Place  Objective 2.1: Encourage communities to create and sustain a sense of local identity and ownership.  Objective 2.3: Support the community activation and kaitiakitanga of public places and spaces.	Neighbourhood Building - Aims to encourage community-led approaches to neighbourhood building in Addington and Waltham as a priority, and other neighbourhoods over time.

### SECTION THREE: PROJECT DELIVERY

1. Will the project be delivered in partnership with an external community organisation? No

If Yes

Name of Organisation	Contact person and position	Contact details (email & phone)

2. Will the project be delivered by the local Community Governance Team? No

If Yes please ensure the contact details in Section One has the relevant staff member's details.

Will the project be delivered by another Council Unit? Yes

If Yes

Name of Council Unit	Contact person and position	Contact details
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		(email & phone)
Facilities Operations Asset Management & Facilities	Brendon Cowles, Manager Facilities Operations	Brendon.Cowles@ccc.govt.nz 03 941 6803

Has the Unit Head agreed to the project? Yes

#### SECTION FOUR: PROJECT BUDGET

Total Cost of Project \$15,000.00

Budget items requested

Item	Amount
Flip tables, stackable chairs and stacking trolley to store them, and other miscellaneous equipment.	\$15,000
<b>TOTAL</b>	<b>\$15,000</b>

Are there any other sources of funding contributing to the project? No

Other funding source	Amount
	\$
<b>TOTAL</b>	<b>\$</b>

Any other comments on budget?

There are no other sources of funding for this project.
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#### SECTION FIVE: TIMEFRAMES AND REPORTING

<b>Expected start date of project:</b>	May 2024
<b>Expected end date of project:</b>	July 2024

<b>Reporting – How will you report to the Board on progress of the project and how often?</b>
Progress on the project will be provided to the Community Board as part of the funding update in the Community Boards Area Report.

#### SECTION SIX: STAFF ASSESSMENT

<p>Somerfield Hall is owned by the Council and managed by the voluntary Somerfield Hall Management Committee, serving as a vital community hub. In line with the Council's upcoming upgrade project, commencing in May 2024, which includes improvements to the hall's toilets, access ramps, kitchen, and electrical systems, there is a pressing need to update the hall's furniture. The existing tables and chairs are outdated and insufficient to meet the community's needs.</p> <p>This funding application seeks financial support to purchase new tables and chairs for Somerfield Hall. Should the budget allow, additional small equipment necessary for the hall's functionality will also be acquired. These upgrades are essential for ensuring that the hall can continue to serve as a welcoming, functional, and safe space for community activities and events.</p> <p>The proposal aligns with the Community Board's priority action of Neighbourhood Building. Upgrading the hall's furniture will significantly enhance the facility's usability, supporting various community activities and promoting greater community engagement and cohesion.</p>
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New furniture will meet current safety standards, providing a safer environment for all users, including vulnerable groups such as the elderly and disabled. This complements the ongoing physical upgrades to accessibility within the hall.

The funds allocated for this project would be transferred internally to the facility operations budget, ensuring that the purchased furniture assets would ultimately be owned by the council. This internal transfer process guarantees that the assets are managed and maintained under council's standards and oversight, providing long-term benefits and accountability for the community.

#### SECTION SEVEN: STAFF RECOMMENDATION

**Recommended for funding?** Yes

**Amount recommended:** \$15,000.00

## BETTER-OFF FUND PROJECT BRIEF

### SECTION ONE: APPLICANT DETAILS

Name of Community Board	Staff member and position	Staff member contact details (email & phone)
Waihoru Spreydon-Cashmere-Heathcote	Heather Davies Community Development Advisor	<a href="mailto:Heather.davies@ccc.govt.nz">Heather.davies@ccc.govt.nz</a> 03 941 5314

### SECTION TWO: PROJECT DETAILS

Name of Project	Project Description
Port Hills Planting	This project is to provide funding to supply, plant and maintain 3,500 eco-sourced native plants in the Avoca and Horotane Valley Reserves.

### Alignment to Funding Priorities

Better-Off Fund Priorities	Council Strategies	Community Board Plan Priorities
Partner with organisations and groups to support local initiatives, projects and activities through additional Community Board funding, including a focus on supporting local action to increase climate resilience. Projects will improve wellbeing by building social capital, encourage participation, increase accessibility and connectedness – generating opportunities for youth, diverse communities and increasing local pride.	<p>Te Pou Tuarua: Te Whenua Pillar 2: Place Objective 2.3: Support the community activation and kaitiakitanga of public places and spaces.</p> <p>Te Pou Tuatora: Te Mahi Pillar 3: Participation Objective 3.4: Increase volunteering opportunities across the Council and the wider community and support the organisations providing such opportunities.</p>	<p>Ki Uta ki Tai – From the hills to the sea</p> <p>It is important to the board that there is a holistic, whole catchment approach to our environment. This will mitigate unforeseen consequences from interventions (upstream or downstream) into the wider environment, which is a single ecosystem.</p>

### SECTION THREE: PROJECT DELIVERY

1. Will the project be delivered in partnership with an external community organisation? Yes

If Yes

Name of Organisation	Contact person and position	Contact details (email & phone)
Summit Road Society	Bill Martin - Manager	<a href="mailto:manager@summitroadsociety.org.nz">manager@summitroadsociety.org.nz</a> 027 389 0030

2. Will the project be delivered by the local Community Governance Team? No

If Yes please ensure the contact details in Section One has the relevant staff member's details.

3. Will the project be delivered by another Council Unit? No

If Yes

Name of Council Unit	Contact person and position	Contact details (email & phone)

Has the Unit Head agreed to the project? N/A

### SECTION FOUR: PROJECT BUDGET

Total Cost of Project \$56,534.00

Budget items requested

Item	Amount
Plant supply	\$12,075
Planting	\$21,840
Plant maintenance	\$5,600
Install guards/mats	\$14,875
Miscellaneous	\$2,144
<b>TOTAL</b>	<b>\$56,534</b>

Are there any other sources of funding contributing to the project? No

Other funding source	Amount
	\$
	\$
<b>TOTAL</b>	<b>\$</b>

Any other comments on budget?

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### SECTION FIVE: TIMEFRAMES AND REPORTING

Expected start date of project:	May 2024
Expected end date of project:	September 2025

**Reporting – How will you report to the Board on progress of the project and how often?**

Progress on the project will be provided to the Community Board as part of the funding update in the Community Boards Area Report.  
The Summit Road Society will complete the Better Off Fund Accountability information report after the project.

**SECTION SIX: STAFF ASSESSMENT**

The Summit Road Society is a grassroots conservation charity based in Christchurch. Formed in 1948 to further the vision of Harry Ell to preserve and protect the Port Hills. They own and manage four reserves on the Port Hills; John James Lookout, Ohinetahi Reserve, Omahu Bush and Gibraltar Rock and Linda Woods Reserve. The society also lead the backyard and community project 'Predator Free Port Hills'.

On 5 October 2018, the Summit Road Society took possession of Tussock Hill farm after several years of negotiation. Renamed to the Linda Woods Reserve, the 233ha property is located between the Avoca and Horotane Valleys. It is being developed into an open space reserve for the people of Christchurch to enjoy, a process that is going to take time. The Society is currently in the process of developing a management plan for the reserve and there will be opportunities for the public and stakeholder groups to give feedback as it progresses. Linda Woods reserve can be accessed from Duncan Park, Summit Road and Rapaki Track, access from Horotane Valley Road is temporarily closed as a safe pedestrian route is developed.

**Ecological Restoration of the Port Hills**

The devastating weather impacts in the North Island are highlighting the importance and urgency of both reducing emissions and building climate resilience. The Society's long-term vision includes restoring native vegetation to the gullies of the Port Hills including wetlands, shrublands and broadleaf-podocarp forest. Reforestation of the gullies will create ecological corridors, provide habitat for native fauna, reduce erosion and sedimentation, improve freshwater values, enhance community wellbeing, improve resilience to extreme weather events, sequester carbon and restore mahinga kai values. Landscape-scale projects require a collaborative approach, with councils, hapū, community organisations and private landowners working together.

**Planting in the Avoca and Horotane Valleys to increase biodiversity and reduce sedimentation.**

Sedimentation is a key issue affecting the water quality of the Ōpāwaho Heathcote River, as sediment from the hills washes off the hills and down the tributaries following major rain events. It is exacerbated by fire on the hills which removes plant cover. Planting of locally sourced native flora on the hills not only assist to prevent erosion and sedimentation in the waterways, but it also restores the biodiversity of the environment making it more resilient to climate change.

This grant is intended to assist the Summit Road Society in their planting work within the Community Board Area, particularly Linda Wood Reserve.

**SECTION SEVEN: STAFF RECOMMENDATION**

**Recommended for funding?** Yes

**Amount recommended:** \$56,534

## BETTER-OFF FUND PROJECT BRIEF

### SECTION ONE: APPLICANT DETAILS

Name of Community Board	Staff member and position	Staff member contact details (email & phone)
Waihoru Spreydon-Cashmere-Heathcote	Heather Davies Community Development Advisor	<a href="mailto:Heather.davies@ccc.govt.nz">Heather.davies@ccc.govt.nz</a> 03 941 5314

### SECTION TWO: PROJECT DETAILS

Name of Project	Project Description
Integrated Pest Plant Management project for the Ōpāwaho Heathcote River.	This is a collaborative co-designed project between OHRN, community, Council staff and the Waihoru Spreydon-Cashmere-Heathcote Community Board, designed to continue enhancing biodiversity values throughout the river.

#### Alignment to Funding Priorities

Better-Off Fund Priorities	Council Strategies	Community Board Plan Priorities
Partner with organisations and groups to support local initiatives, projects and activities through additional Community Board funding, including a focus on supporting local action to increase climate resilience. Projects will improve wellbeing by building social capital, encourage participation, increase accessibility and connectedness – generating opportunities for youth, diverse communities and increasing local pride.	<p>Te Pou Tuarua: Te Whenua Pillar 2: Place Objective 2.3: Support the community activation and kaitiakitanga of public places and spaces.</p> <p>Te Pou Tuatora: Te Mahi Pillar 3: Participation Objective 3.4: Increase volunteering opportunities across the Council and the wider community and support the organisations providing such opportunities.</p>	<p>Ki Uta ki Tai – From the hills to the sea</p> <p>It is important to the board that there is a holistic, whole catchment approach to our environment. This will mitigate unforeseen consequences from interventions (upstream or downstream) into the wider environment, which is a single ecosystem.</p>

### SECTION THREE: PROJECT DELIVERY

1. Will the project be delivered in partnership with an external community organisation? Yes

If Yes

Name of Organisation	Contact person and position	Contact details (email & phone)
Ōpāwaho Heathcote River Network	Malcolm Long - Secretary	<a href="mailto:malcolml@ohrn.nz">malcolml@ohrn.nz</a> 027 6727497



2. Will the project be delivered by the local Community Governance Team? No

If Yes please ensure the contact details in Section One has the relevant staff member's details.

Will the project be delivered by another Council Unit? No

If Yes

Name of Council Unit	Contact person and position	Contact details (email & phone)

Has the Unit Head agreed to the project? N/A

#### SECTION FOUR: PROJECT BUDGET

Total Cost of Project \$102,000

##### Budget items requested

Item	Amount
Design & print weed poster and residents information.	\$ 5,500
<b>Weed control contractor</b>	
Stage I: Confluence – Opawa	\$ 8,000
Stage II: Opawa-Radley	\$15,000
Stage III: Radley -Tunnel	\$10,000
Plants	\$20,000
Coil weed mat & metal pegs	\$4,800
<b>Planting</b>	
Supervisor hours	\$5,600
Contractors:	
Stage I x 3	\$3,360
Stage II x 6	\$10,080
Stage III x 3	\$3,360
Equipment, PPE tools,	\$750
Traffic management	\$9,000
<b>Administration</b>	
Project Management	\$4,800
Website & Facebook	\$800
Miscellaneous	\$950
<b>TOTAL</b>	<b>\$102,000.00</b>

Are there any other sources of funding contributing to the project? No

Other funding source	Amount
	\$
<b>TOTAL</b>	<b>\$</b>

Any other comments on budget?

#### SECTION FIVE: TIMEFRAMES AND REPORTING

Expected start date of project:	July 2024
Expected end date of project:	August 2026

**Reporting – How will you report to the Board on progress of the project and how often?**

Progress on the project will be provided to the Community Board as part of the funding update in the Community Boards Area Report.

The Ōpāwaho Heathcote River Network will complete the Better Off Fund Accountability information report after the project.

**SECTION SIX: STAFF ASSESSMENT**

Integrated Pest Plant Management project for the Ōpāwaho Heathcote River  
The Waihoru Spreydon-Cashmere-Heathcote Community Board identified the health of the Ōpāwaho Heathcote River as paramount in their 2022-2025 Community Board Plan, through their priority Ki Uta Ki Tai. The board also acknowledges the Ōpāwaho Lower Heathcote Guidance Plan, which states that the Ōpāwaho Heathcote River “embodies a living partnership between people and the awa, where activities restore and enhance te mana o te wai”. This vision, developed with substantial input from the Ōpāwaho Heathcote River Network (OHRN) and other community members through a co-design process, aligns with the board's commitment to environmental stewardship.

To advance the goals of the guidance plan, the Waihoru Community Board has engaged in discussions with the OHRN to determine actionable steps that can be taken during their current term. A critical need identified by the OHRN is the management and eradication of plant pests along the river margins.

The Ōpāwaho Heathcote River's ecological significance is recognised in the Christchurch District Plan, where it is designated as a Site of Ecological Significance (SES). This designation highlights its importance not only for biodiversity but also for public amenity and urban drainage.

In 2019 Nicholas Head, CCC Senior Ecologist Parks and Planning did a rapid survey to identify invasive weed species present along the river margins from Wilson Road in Opawa, to Tunnel Road in Woolston. The survey identified key plant pests that, if left unmanaged, could severely degrade the river's ecological integrity and hinder hydrological functions. Since this report, no systematic control measures have been implemented, leading to a marked increase in the presence and impact of these invasive species.

This proposed partnership project aims to unite the community, council staff from various units, and the Community Board in a collaborative effort to manage and eradicate plant pests threatening the Ōpāwaho Heathcote River. A similar collaborative model has been successfully implemented by the Styx Living Laboratory Trust, providing a proven framework for this initiative.

The OHRN, representing over two dozen restoration groups within the catchment, has a strong community presence and extensive experience managing river restoration projects. Their recent work includes a baseline survey of the river's headwater springs and a report on climate change effects along the river, demonstrating their capacity to lead effective environmental projects.

The co-designed implementation of this project will complement ongoing efforts by the CCC and ECAN. The OHRN emphasises the urgency of controlling plant pests now to prevent future ecological and financial challenges. This collaborative project presents a timely opportunity to address these issues effectively.

Funding this project would align with the Community Board's environmental priorities, leveraging existing community and council partnerships, and addressing an urgent ecological need. Supporting this initiative will ensure the Ōpāwaho Heathcote River continues to thrive as a vital ecological and community asset. A project brief submitted by the Ōpāwaho Heathcote River Network is attached to this project brief.

**SECTION SEVEN: STAFF RECOMMENDATION**

**Recommended for funding?** Yes

**Amount recommended:** \$102,000



# Proposal

**Project proposal to the Waihoru  
Spreydon-Cashmere-Heathcote Community Board and  
Waitai Coastal-Burwood-Linwood Community Board  
from the Ōpāwaho Heathcote River Network**

**Date: 15 May, 2024**

**OHRN contact details:**

Chair: Quentin McDonald [chair@ohrn.nz](mailto:chair@ohrn.nz) 027 365 1189  
Secretary: Malcolm Long [info@ohrn.nz](mailto:info@ohrn.nz) 027 672 7497

## Background:

Maintaining indigenous biodiversity is a matter of national importance under the Resource Management Act (1991), and it is a core statutory function for District Councils. The Ōpāwaho Heathcote River and its margins is listed as a Site of Ecological Significance (SES) in the Christchurch District Plan for its high ecological values making it a priority for management. It is also an important waterway for public amenity and urban drainage.

A rapid survey of the Ōpāwaho Heathcote River from Wilson Road in Opawa, to Tunnel Road in Woolston, was undertaken in 2019 by Nicholas Head, CCC Senior Ecologist Parks and Planning<sup>1</sup>, to identify invasive weed species present along the river margins. The initial focus of the survey was to identify the extent of reed canary grass (*Phalaris arundinaceum*) after concern had been raised at its prolific spread. However it was apparent that reed canary grass had become so well-established along the river margins that surveying its extent was a redundant exercise, other than to identify its upper and lower limits. Consequently, the survey was broadened to identify other key weed species that could have major adverse effects on the river ecology if left unmanaged. Key weed species were those that had the potential to seriously degrade the rivers' ecological integrity for indigenous biodiversity and impede efficient hydrological functioning.

Weed species surveyed in 2019 in this portion of the river included:

- **Reed canary grass (*Phalaris arundinaceum*)** is a semi-aquatic sward forming perennial grass up to 2m tall with blue-green leaves that encroaches into waterways forming a dense cover of vegetation. It spreads by seed and vegetatively by rhizomes, and by way of fragmented clumps dispersed by currents that colonise elsewhere.
- **Reed sweetgrass (*Glyceria maxima*)** is a semi-aquatic perennial grass that grows up to 2m tall with bright green sword-like leaves that form massive rafts of dense vegetation that clog waterways and smother indigenous vegetation. It spreads mostly vegetatively through rhizomes and via fragmented clumps dispersed by currents that colonise elsewhere. It contains cyanide compounds that are poisonous to stock if eaten, and probably humans too.

<sup>1</sup> [Lower Heathcote River Weed Survey](#), Report prepared for: CCC Parks & Landscapes Team, Technical Services & Design Unit, Nicholas Head 2019

- **Hanging sedge (*Carex pendula*)** forms large perennial tussock that grows on river banks generally above the water line although some plants are temporarily inundated with water where they occur through the tidal zone. It can form large dense clumps greater than 2m tall. It has wide double folded leaves, long flowers stems with distinctly drooping seed heads. It spreads mostly by seed typically dispersed by water.
- **Yellow flag Iris (*Iris psuedacorus*)** is a semi-aquatic flax-like plant that forms dense leafy clumps generally rooted below the water line. It has bright yellow flowers and fat fleshy seed pods that are spread by water.
- **Montbretia (*Crocsmia x crocosmiiflora*)** is another 'Iris'-like plant that forms clumps and colonies along river margins that spread prolifically from rhizomes. It is summer green with bright orange flowers but rarely forms seed pods. The leaves die off over winter to re-sprout again in spring.
- **Umbrella sedge (*Cyperus spp*)** could comprise more than one species including *Cyperus eragrostis* and *Cyperus involucratus*. They are tussock-like sedges up to 1 m tall that can form colonies spreading from rhizomes and seed along river margins.

Reed canary grass, reed sweetgrass and hanging sedge are listed in Environment Canterbury's Regional Pest Management Strategy (RPMS) as "Organisms of Interest" (Ooi). Ooi are species that have the potential to cause considerable adverse 'environmental' effects if left unchecked. They are "watch-listed" for ongoing surveillance and for future control. Many are likely to be classified in the future as pest species for which Councils have a statutory obligation to control.

Since the preparation of this report in 2019, no action has been taken to systematically control these pest plants and as a consequence, their presence and impact on the ecological values of the river have increased markedly. We now have an opportunity to control these species before it becomes impractical or extremely expensive to do so.

The Ōpāwaho Heathcote River Network (OHRN) is a community network representing more than two dozen restoration groups in the catchment. It has experience managing a number of projects along the river, including a recent baseline survey of the health of the springs at the head of the river and a report on the effects of climate change along the river. The OHRN was also a major partner in the development of the Lower Ōpāwaho River Guidance Plan. The OHRN has strong connections with the community along the river, especially with those most vested in caring for and restoring the biodiversity of the river and its surrounds.

**The intention of this project is to address this loss of ecological values.**

#### **Project Area:**

Riparian margins of the Ōpāwaho Heathcote River between the Confluence with Cashmere Stream and the Tunnel Road bridge. Most of this is within the Waihoru Spreydon-Cashmere-Heathcote Community Board area. However, the section of the river between the Opawa Road bridge and the Garland Street bridge, in addition to the length of the Woolston Cut, lies within the Waitai Coastal-Burwood-Linwood Community Board area.

### Project Fit to Community Board 2023/2025 Plans:

The Waihoru Waihoru Spreydon-Cashmere-Heathcote Community Board 2023/2025 plan includes the following objective:

#### 3. Ki uta ki tai – from the hills to the sea

- Work alongside the Ōpāwaho Heathcote River Network to develop an implementation plan for the Ōpāwaho Lower Heathcote Guidance Plan.
- Advocate for the Council to implement the Ōpāwaho Lower Heathcote Guidance Plan.
- Support Pest Management measures

This proposal meets all of these objectives as pest plant management is part of the Lower Ōpāwaho River Guidance Plan.

The Waitai Coastal-Burwood-Linwood Community Board 2023/2025 plan includes the following objective:

#### Enhancing Environmental Wellbeing

- Improving health of our waterways, is a top priority focused on restoration and improving habitats for indigenous plants, animals and mahinga kai/mahika kai.
- Supporting the Opawaho/Heathcote River by advocating for the implementation of the Lower Heathcote Ōpāwaho River Guidance Plan.

This proposal meets both these objectives as pest plant management is part of the Lower Ōpāwaho River Guidance Plan.

### Project Outline:

This project will enable the Network, the community within the catchment of the Ōpāwaho Heathcote River, and also the Christchurch City Council to continue enhancing biodiversity values throughout the river through the eradication of selected riparian pest plants thereby restoring ecological function and improving the viability of the waterway. It will also provide opportunities for community members to build a better understanding of biodiversity protection within the river catchment, to improve recognition of particular pest plants and to increase the community monitoring of the river margins for these. There will also be opportunities for community members to be involved in planting and maintaining the riverbank environment in selected stretches.

### Project Theme:

**Controlling riparian pest plants and enabling community action for river and catchment biodiversity protection**

### Scope of Project:

This project will encompass the following activities:

- Survey of pest plants on the riverbanks from the confluence with Cashmere Stream to the Tunnel Road Bridge
- Preparation and distribution of pest plant identification literature within the catchment
- Community awareness of pest plants programme
- Control of selected pest plants by approved contractors using approved products and appropriate methods
- Replanting of affected riverbank areas by contractors and community groups
- Maintenance of replanted areas by community groups
- Monitoring of controlled areas for regrowth of pest plants

### Timescale of Project:

It is envisaged that the initial project will cover **two years**, that is **July 2024 - August 2026**. This will allow for two growing seasons during which any regrowth of controlled pest plants can be addressed and for the planting of controlled areas with replacement species to be established. However, it is envisaged that this project will be the instigator of a continuing programme of Network and community joint monitoring of pest plants in riparian areas, consequent control activity as required by Council operations, continuing education of the community about pest plants, and the on-going maintenance of controlled areas by community groups.

### Pest Plants targeted by this Project:

The project will target the following pest plants in the riparian margins of the Ōpāwaho Heathcote River below the confluence with the Cashmere Stream with a focus on pest plants that might reasonably be expected to be eliminated or significantly controlled during the project. The list is based on those pest plants that grow on the riverbanks and can be controlled by the same chemical spray. The list may be extended or reduced following the initial survey and it is anticipated that future projects will extend the range of pest plants monitored and controlled.

- Reed canary grass (*Phalaris arundinaceum*)
- Reed sweetgrass (*Glyceria maxima*)
- Hanging sedge (*Carex pendula*)
- Yellow flag Iris (*Iris psuedacorus*)
- Montbretia (*Crocsmia x crocosmiiflora*)
- Umbrella sedge (*Cyperus spp*)
- Purple Loosestrife (*Lythrum salicaria*)
- Pampas (*Cortaderia selloana*)
- River lily (*Hesperantha coccinea*)
- Japanese honeysuckle (*Lonicera japonica*)
- Mexican daisy (*Erigeron karvinskianus*)
- Sycamore (*Acer pseudoplatanus*) - seedlings
- Male fern (*Dryopteris filix-mas*)
- Ivy (*Hedera helix*)
- Grey willow (*Salix cinerea*)
- Giant gunnera (*Gunnera tinctoria*)
- Arum lily (*Zantedeschia aethiopica*)
- Alder (*Alnus glutinosa*)
- Blackberry (*Rubus fruticosus*)

**Sequence of Project:**

Stage	Description of activity	Activity undertaken by
<b>1. Survey update</b>	Rapid survey from Confluence to Tunnel Road bridge to update 2019 survey and include additional pest plants	CCC - Nicholas Head
<b>2. Negotiate MOU</b>	MOU negotiated and signed between OHRN and CCC Three Waters	CCC & OHRN
<b>3. Literature</b>	Design, production and distribution of poster/pamphlet detailing 15 selected weeds in catchment and how they should be dealt with by residents	OHRN
<b>4. Planning</b>	Determination of timing and extent of control areas.	CCC & OHRN through MOU
	Determination of which areas will require replanting; preparation of project timeline; preparation of planting plans as required; ordering of plants, weed matting; engagement of planting contractors as necessary where OHRN is unable to arrange community groups.	CCC & OHRN through MOU
	Engagement of control contractor	CCC & OHRN through MOU
<b>5. Community awareness</b>	Information sharing with catchment community about the pest plants, their effects and the proposed treatment methods - emphasis on community safety during control and opportunities for involvement with replanting.	CCC & OHRN through MOU
<b>6. Control of pest plants I</b>	Control of pest plants from Confluence to Opawa Street bridge	CCC Approved contractor
<b>7. Replanting of controlled areas I: Confluence - Opawa</b>	Planting of cleared areas in a series of planting events involving local residents and/or individuals contracted and supervised by OHRN.	CCC - provision of plants, community park rangers guidance and support, publicity  OHRN - organisation of planting days with local communities; organisation of planting by contractors
<b>8. Monitoring and determining next steps</b>	Monitoring of cleared areas for regrowth and for areas previously missed.	OHRN
	Determining the extent of the next stage.	CCC & OHRN through MOU

5



	Engagement of control contractor	
<b>9. Control of pest plants II: Opawa - Radley</b>	Control of pest plants from Opawa Street bridge to Radley Road bridge	CCC Approved contractor
<b>10. Replanting of controlled areas II</b>	Planting of cleared areas in a series of planting events involving local residents and/or individuals contracted and supervised by OHRN.	CCC - provision of plants, community park rangers guidance and support, publicity  OHRN - organisation of planting days with local communities; organisation of planting by contractors
<b>11. Monitoring and determining next steps</b>	Monitoring of cleared areas for regrowth and for areas previously missed.  Determining the extent of the next stage. Engagement of control contractor	OHRN  CCC & OHRN through MOU
<b>12. Control of pest plants III: Radley - Tunnel</b>	Control of pest plants from Radley Street bridge to Tunnel Road bridge	CCC Approved contractor
<b>13. Replanting of controlled areas III</b>	Planting of cleared areas in a series of planting events involving local residents and/or individuals contracted and supervised by OHRN.	CCC - provision of plants, community park rangers guidance and support, publicity  OHRN - organisation of planting days with local communities; organisation of planting by contractors
<b>14. Monitoring - on-going</b>	Monitoring of cleared areas for regrowth and for areas previously missed	OHRN - monitoring CCC - spot control of pest plants as required

### Project budget:

These are projected costs only subject to confirmation of project extent and actual contracting outcomes. Project will conclude when funding is expended unless further funding can be obtained.

Item	No	Unit	Cost
<b>Printing</b>			
Weed poster design			\$ 500.00
Weed poster printing			\$ 3,000.00
Resident information			\$ 2,000.00
<b>Weed control contractor</b>			
Stage I: Confluence - Opawa			\$ 8,000.00
Stage II: Opawa - Radley			\$ 15,000.00
Stage III: Radley - Tunnel			\$ 10,000.00
<b>Plants</b>			
Native sedges as appropriate	5000	\$ 4.00	\$ 20,000.00
Coil weed mat (50m roll)	10	\$ 425.00	\$ 4,250.00
Metal pegs for mat	10	\$ 55.00	\$ 550.00
<b>Planting</b>			
Supervisor hours	140	\$ 40.00	\$ 5,600.00
Contractors: Stage I x 3	120	\$ 28.00	\$ 3,360.00
Contractors: Stage II x 6	360	\$ 28.00	\$ 10,080.00
Contractors: Stage III x 3	120	\$ 28.00	\$ 3,360.00
Equipment: PPE, tools			\$ 750.00
Traffic Management			\$ 9,000.00
<b>Administration</b>			
Project Management (hrs)	150	\$ 32.00	\$ 4,800.00
Website & Facebook (hrs)	25	\$ 32.00	\$ 800.00
			<b>\$ 101,050.00</b>

## BETTER-OFF FUND PROJECT BRIEF

### SECTION ONE: APPLICANT DETAILS

Name of Community Board	Staff member and position	Staff member contact details (email & phone)
Waihoru Spreydon-Cashmere-Heathcote	Menime Ah Kam-Sherlock Community Recreation Advisor	<a href="mailto:Menime.AhKamSherlock@ccc.govt.nz">Menime.AhKamSherlock@ccc.govt.nz</a> 03 941 5677

### SECTION TWO: PROJECT DETAILS

Name of Project	Project Description
Half Basketball Court on Cornelius O'Connor Reserve	This project is to provide funding to install a Half Basketball Court on Cornelius O'Connor Reserve, Addington.

#### Alignment to Funding Priorities

Better-Off Fund Priorities	Council Strategies	Community Board Plan Priorities
<b>Safer neighbourhoods</b> Partner with organisations and groups to support local initiatives, projects and activities through additional Community Board funding, including a focus on supporting local action to increase climate resilience. Projects will improve wellbeing by building social capital, encourage participation, increase accessibility and connectedness – generating opportunities for youth, diverse communities and increasing local pride.	<b>Te Pou Tuatahi: Te Tāngata Pillar 1: People</b> Objective 1.5: Support groups involved in providing access to arts, culture, heritage, recreation, and those who care for the environment.  Objective 1.6: Facilitate and promote lifelong learning opportunities for all.  <b>Te Pou Tuarua: Te Whenua Pillar 2: Place</b> Objective 2.3: Support the community activation and kaitiakitanga of public places and spaces.	Aligns with the Board's 2023-25 Community Board Plan vision of: <b>Neighbourhood Building</b> - aiming to encourage community-led approaches to neighbourhood building in Addington and Waltham as a priority, and other neighbourhoods over time.

### SECTION THREE: PROJECT DELIVERY

1. Will the project be delivered in partnership with an external community organisation? No

If Yes

Name of Organisation	Contact person and position	Contact details (email & phone)

2. Will the project be delivered by the local Community Governance Team? No

If Yes please ensure the contact details in Section One has the relevant staff member's details.

3. Will the project be delivered by another Council Unit? Yes

If Yes

Name of Council Unit	Contact person and position	Contact details (email & phone)
Parks	Megan Carpenter	<a href="mailto:megan.carpenter@ccc.govt.nz">megan.carpenter@ccc.govt.nz</a> 03 941 6761

**SECTION FOUR: PROJECT BUDGET**

Total Cost of Project \$75,000

Budget items requested

Item	Amount
Project Management	\$18,750
Basketball Court Costs	\$37,500
Basketball Goals	\$8,250
Site Management	\$9,000
Other	\$1,500
<b>TOTAL</b>	<b>\$75,000</b>

Are there any other sources of funding contributing to the project?

Other funding source	Amount
<b>TOTAL</b>	<b>\$0</b>

Any other comments on budget?

The above project costs have been reviewed in consultation with the Team Leader Parks Recreation & Planning.

**SECTION FIVE: TIMEFRAMES AND REPORTING**

Expected start date of project:	August 2024
Expected end date of project:	November 2024

**Reporting – How will you report to the Board on progress of the project and how often?**

Progress on the project will be provided to the Community Board as part of the funding update in the Community Boards Area Report.  
Christchurch City Council Parks Unit will complete the Better Off Fund Accountability information after the project.

**SECTION SIX: STAFF ASSESSMENT**

Manuka Cottage Addington Community House is a physical space for the local community to gather and connect. Manuka Cottage strives to contribute to a safer more inclusive community through a variety of activities, groups and projects such as a Half Basketball Court on Cornelius O'Connor Reserve.

In 2023 Manuka rangatahi, residents and whānau from Addington attended a community board meeting to present their request for a community half court to be built on Cornelius O'Connor Reserve, 66-70 Harman Street, Addington. The rangatahi had identified that there was a great opportunity to build a court that would easily be accessible. Currently, the nearest basketball courts are at a considerable walking distance, requiring the crossing of Moorhouse Avenue (4 lanes) or Brougham Street (State Highway 76).

The project has strong support from various stakeholders, including local residents, community groups, and the Council's Parks Unit. Manuka Cottage Addington Community House has been instrumental in rallying support and contributing to the project's funding efforts.

The establishment of a half basketball court at Cornelius O'Connor Reserve is expected to build a thriving connected community; by providing a recreational space that promotes physical activity and social interaction, the project will contribute to the creation of a cohesive and connected community.

The proposed half basketball court project aligns seamlessly with the objectives outlined in the Community Board Plan 2023-2025, particularly the Neighbourhood Building priority action. By investing in this initiative, the board has the opportunity to support a grassroots endeavour that not only addresses a pressing community need but also fosters a sense of belonging and connectedness among residents.

#### SECTION SEVEN: STAFF RECOMMENDATION

**Recommended for funding?** Yes

**Amount recommended:** \$75,000



## 19. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - June 2024

Reference Te Tohutoro: 24/674520  
Responsible Officer(s) Te Arohanui-Grace, Waihoru Spreydon-Cashmere-Heathcote  
Pou Matua: Community Governance Manager  
Accountable ELT Andrew Rutledge, Acting General Manager Citizens and Community  
Member Pouwhakarae:

### 1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This is a monthly staff-generated report.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- 1. Receives the information in the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - June 2024 Report.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Community Service Awards 2024	Nominations for Community Service Awards opened 1 March and will close on 16 August.	Ongoing	Strengthening Communities Together Strategy
Community Pride Garden Awards 2024	Award recipients have been invited to a combined celebration with the Edible and Sustainable Garden Awardees. The certificates will be posted out this year.	Ongoing	Strengthening Communities Together Strategy
Edible and Sustainable Garden Awards 2024	Twenty-one entries were received, with assessments carried out in February 2024. A combined awards ceremony will be held in July.	Ongoing	Strengthening Communities Together Strategy
Summer with Your Neighbours 2024/25	Applications will be open from 13 July 2024 for events being held from 26 October 2024 through until 31 March 2024.	13 July – 11 August for applications.	Strengthening Communities Together Strategy
Age Friendly Spreydon Cashmere Heathcote	AFSCH Support Worker Community Board Project. Someone has now been appointed in this role. The AFSCH Action Plan workshop is planned for 27 May.	Ongoing	Community Board Project

Community Preparedness Event	Spreydon Cashmere Emergency Response Team (SCERT) held an event on 30 May.	30 May 2024	Board Priority Emergency Preparedness
Fuse Youth	A Memorandum of Understanding is in place between Council and Shoreline Youth Trust. This gives Fuse Youth sole occupancy and use of the Parioa Room, for their youth activities. A Community Development Advisor has worked collaboratively with the Trust, Fuse Youth, staff from community libraries, Facilities Operation Officer and other users and lease holders at Matuku Takotako, to support the MOU.	Ongoing	Board Priority Community Facilities
2024/25 Strengthening Communities Fund	Applications for this year's funding round closed on 12 April, 50+ applications have been received and are currently being assessed by staff. The Board will be meeting on 1 August 2024 to allocate the fund.	1 August 2024	Strengthening Communities Together Strategy
Renaming Ceremony – Marylands Reserve and Marylands Place to Validation Park and Validation Place	Preparations are well underway for the ceremony event of renaming Marylands Reserve and Marylands Place.  The Board formally renamed these places on 11 April 2024 to Validation Park and Validation Place.	6 June 2024	Strengthening Communities Together Strategy
Kia Ora Addington  Neighbourhood Building Project	The Kia Ora Addington Project is continuing to grow in the local community. In the past month there have been a number of sparking activities happening at both Mānuka Cottage, which is serving as a hub for the local initiative, with events such as a movie night, a tamariki chalk drawing competition and paint the playground, which was held at Addington Park. In the next month there will continue to be more activities on offer such as a video games night, Tī & Kōrero and a skill sharing night held at Mānuka Cottage. The Kia Ora Addington Support Platform is continuing to grow and tautoko in response to the local community wants and needs . Planning for year two with Neighbours Aotearoa and Waihoru Community Governance Staff has now commenced.	Ongoing	Board Priority



3.2 Community Funding Summary

3.2.1 Community Board Discretionary Response Fund 2023/24 – as at 28 May 2024:

- Discretionary Response Fund balance for 2023/24 is \$20,826.00
- Youth Achievement and Development Fund balance is \$1,500.00
- The Off the Ground Fund balance is \$39.00
- The Shape Your Place Toolkit Fund balance is \$2,000.00

The 2023/24 Discretionary Response Fund Spreadsheet is **attached** for record purposes.

3.2.2 Off the Ground Fund Applications

The following Off the Ground Fund applications have been approved since the last Area Report:

Name	Event	Amount
Lynn Andrews	Trap-bangers for multi-rodent traps	\$300

The Off the Ground Fund Decision Matrix is **attached** for record purposes.

Reporting back to Community Board:

Name   Event	Photo
<p><b>Jeff Cotton</b> towards the costs associated with <b>Anzac Day Diorama Event</b> at St Nicholas Church.</p> <p>Highlights of the event were more than 420 people come to the Anzac display event. The feedback was very encouraging. As well as how many young people came along, more than we have had before in the nearly 10 years of running the event. It was a very busy day.</p>	

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- The Waihoru Spreydon-Cashmere-Heathcote 2023-25 Community Board Plan was adopted by the Board at their meeting in May 2023 and can be found online [here](#).
- The biannual monitoring report on the Community Board Plan is **attached**.

3.3.2 Council Engagement and Consultation.

- Purau Reserve to help inform the landscape development plan was open until 7 April 2024, which will go out for consultation in May/June before coming to the Board for consideration in July/August 2024.

- The third round of tree planting plans is open for consultation until 20 May, for Washington Way Reserve and Simeon Park, and the fourth round until 30 May for Cardigan Bay Reserve and Lincoln Park. These will come to the Board in due course later this year.

### 3.4 Governance Advice

3.4.1 **Public Forum** – The Board received the following public forum presentations at its 9 May meeting and its Community Open Forum on 23 May 2024:

- Members of Rotary Club of Christchurch South spoke in relation to new park furniture for Cashmere Stream Esplanade.
- Students from the New Zealand Broadcasting School advised the Board of their new radio station launch.
- A member of the public discussed the new community led ANZAC Day service at Waltham Park Memorial Gates.
- Cracroft Residents Association in relation to speeding traffic on Worsleys Road.

3.4.2 **Deputations** – The Board did not receive any deputations during the month of May.

3.4.3 **Correspondence** – The Board received the following correspondence at its 9 May 2024 meeting:

- Bicycle stands in the Addington area.
- Extended permanent car parking area on lower Clifton Hill.
- Stop sign traffic violations at Athelstan Street.
- The broken pedestrian rail at Parkhouse Road slip lane.

3.4.4 **Information Sessions/Workshops** – The Board received the following information sessions/workshops in May 2024:

- Customer Service Request Reporting
- Spreydon, Somerfield, Waltham, Beckenham CRAF - St Peters School and Waltham School pedestrian safety projects
- Tree Removal Application process
- Community Governance Team Update
- Community Board Projects 2024-25

## 4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

4.1 **Customer Service Request Report** – A report on open and completed tickets (requests for service) in April 2024 is **attached**.

4.2 **Graffiti Snapshot Report** – The April 2024 Graffiti snapshot **attached**.

4.3 **Attached Memos include:**













- Council-Produced Winter Events 2024

- 4.4 Elected members attended a site visit with staff and community at Remuera Reserve on Thursday 2 May to discuss the Urban Forest Plan, the proposed fruit forest, and CPTED safety issues for those that use and travel through the park.

The actions that arose from this meeting include:

- Parks staff to arrange pruning for the park immediately.
  - Address the fruit forest plan separately, with a small letter drop to surrounding properties making sure they can provide feedback or queries before it is planned.
  - Staff to investigate lighting and path location.
  - Staff to investigate planting near river.
- 4.5 At the meeting on 15 June 2023 the Board requested staff investigate a tool that shows current works and planned projects. Staff have advised: *This action was investigated and found to not be feasible. An alternative activity has been initiated.*
- 4.6 From correspondence received at the meeting on 10 August 2023, regarding trees on grass verges, the Board referred the issues raised to staff for advice. Staff responded: *the request for tree planting can be found in the tree policy on the CCC public site.*

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	2023/24 Discretionary Response Fund Spreadsheet as at 28 May 2024	24/887812	97
B  	Decision Matrix OTG - Pest Trap Bangers	24/815741	99
C  	Biannual monitoring report of the Community Board Plan - May 2024	24/916946	100
D  	Waihoru Customer Service Request Ticket Report - April 2024	24/815743	106
E  	Waihoru Graffiti Snapshot Report - April 2024	24/815744	107
F  	Memo - Council-Produced Winter Events 2024	24/696863	109

Signatories Ngā Kaiwaitohu

<b>Authors</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Bec Carr - Support Officer Jane Walders - Community Board Advisor Heather Davies - Community Development Advisor Nime Ah Kam-Sherlock - Community Recreation Advisor Shanelle Temaru-Ilalio - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

	Allocation 2023-24	
<b>Waihoru Spreydon-Cashmere-Heathcote Discretionary Response Fund</b>	<b>Amounts</b>	<b>Board Approval</b>
2023-24 Discretionary Response Fund from 13 July meeting	\$30,000.00	13/07/23
2023-24 Discretionary Response Fund from 10 August meeting	\$52,846.00	10/08/23
Total 2023-24 Discretionary Response Fund	\$82,846.00	
Youth Development Fund	\$7,000.00	13/07/23
Off the Ground Fund	\$3,000.00	13/07/23
Board Project - Hoon Hay Fiesta	\$4,500.00	13/07/23
Communicating with the Community	\$3,500.00	10/08/23
Summer with Your Neighbours	\$4,500.00	10/08/23
Board Project - Waltham Fair	\$2,500.00	14/09/23
Board Project - Community Board Awards	\$4,000.00	14/09/23
Board Project - Age Friendly Spreydon-Cashmere-Heathcote	\$4,000.00	14/09/23
Cracroft Residents Association Community Quarterly Newsletter Printing Project	\$700.00	14/09/23
Champ Nation Youth Academy Incorporated towards the Champ Nation Youth Academy	\$2,500.00	14/09/23
Canterbury Golf Incorporated towards the FRESH Driving Range Takeover	\$600.00	14/09/23
St Mary's Anglican Church, Addington towards the costs associated with three local community events	\$3,000.00	14/09/23
Opawa Baptist Church towards the costs associated with the Show Day Community Fun Fair	\$2,500.00	14/09/23
Cashmere High School Board of Trustees, 2023 Readers Cup National Competition	\$1,000.00	14/09/23
Cashmere High School Board of Trustees, Adventure Racing Nationals Hilary Challenge	\$600.00	14/09/23
Te Kōmanawa Rowley School 50th Reunion	\$3,500.00	12/10/23
Redcliffs Mt Pleasant Bowling Club Inc. - Purchase of Club Bowls for Juniors and new players	\$3,000.00	12/10/23
Huntsbury Preschool Incorporated, costs associated with rent/venue hire	\$5,000.00	09/11/23
Somerfield Residents' Association, printing quarterly newsletter	\$1,020.00	09/11/23
Cashmere High School Board of Trustees, Teams Adventure Race National Final	\$500.00	09/11/23
Christchurch South Toy Library, towards the costs associated with annual rent costs	\$500.00	14/12/23
Rowley Community Centre, costs associated with Flax Weaving Tutor and Project costs	\$1,500.00	14/12/23
Christchurch Girls High School, National Secondary Schools Volleyball Championships	\$500.00	14/12/23
Board Project - Memorial Plaque, Hoon Hay Park	\$800.00	11/04/24
Cashmere High School Board of Trustees, Future Problem Solving World Championships	\$1,200.00	11/04/24
29th Christchurch Girls Brigade Company, Awesome Leadership Programme	\$600.00	11/04/24
<b>Discretionary Response Fund Balance</b>	<b>\$20,826.00</b>	

<b>Youth Development Fund</b>	<b>\$7,000.00</b>	Approved
Aayden Cameron, New Zealand Secondary Schools Weightlifting Champs, Auckland	\$250.00	21/08/23
Reupena Fofoa, Teuila World Club Tournament, Samoa	\$350.00	21/08/23
Alexandria Phillips, Outward Bound Mind-Body-Soul Course, Anakiwa	\$150.00	21/08/23
Azaria Molioo, Rugby League National Tournament, Taupo	\$250.00	21/08/23
Leah Jones, Hip Hop Unite World Championships in Óbidos, Portugal	\$350.00	21/08/23
Emily Jones, Hip Hop Unite World Championships in Óbidos, Portugal	\$350.00	21/08/23
Isabella Day, Junior and Senior South Island Basketball Tournament, Dunedin	\$150.00	28/08/23
Poppy McLeay, Teuila World Club Tournament, Samoa	\$350.00	28/08/23
Gloria Sua, Teuila World Club Tournament, Samoa	\$350.00	28/08/23
Greta Hurford, NZCAF Aerobics Nationals, Wellington	\$250.00	28/08/23
Isla Cook, Cashmere High School music tour, Sydney	\$250.00	31/08/23
Callum Warwick, Cashmere High School Music Tour, Sydney	\$250.00	31/08/23
Oliver Sutherland, Hip Hop Unite World Championships in Óbidos, Portugal	\$350.00	04/09/23
Julia Wynands, Open Netball National Championship, Dunedin	\$150.00	04/09/23
Haneen-Aleyna Binte-Husaini, 2024 Sweet Adelines International Barbershop Comp, Kansas	\$350.00	12/02/24
Erica Haige Du, She Shines On Dance Tour, New York and Orlando	\$350.00	12/02/24
Luke Street, 2024 World Irish Dancing Championships in Glasgow, Scotland	\$350.00	14/03/24
Jorja Bethell, Study Culture, History and Geography, Vietnam	\$300.00	19/03/24
Thomas Owens, 2024 Clash of the Cultures Hawaiian Cup in Hilo, Hawaii	\$350.00	22/03/24
<b>Youth Development Fund Balance - Available for allocation</b>	<b>\$1,500.00</b>	

<b>Off The Ground Fund</b>	<b>\$3,000.00</b>	Approved
Mitchell Reid - Mural Project on Colombo Street	\$300.00	04/08/23
Beckenham Residents Association - printing of their quarterly newsletter	\$200.00	31/08/23
Beckenham School - local community picnic in the park	\$300.00	05/10/23
Mount Pleasant Pottery Group - advertising the Christmas Pottery Celebration	\$150.00	01/11/23
Sydenham Bowls Club - Fence Painting Project	\$300.00	01/11/23
Lower Cashmere Residents Association - printing of newsletter	\$300.00	16/01/24
Simeon Park Community Group - watering system and soil nutrients	\$280.00	16/01/24
Jeff Cotton - costs associated with Anzac Day Diorama Event	\$300.00	12/02/24
Addington Farm - Pumpkin and Sunflower growing event	\$300.00	22/03/24
Huntsbury Community Centre - newsletter printing	\$231.00	02/04/24
Lynn Andrews - trap-bangers for multi-rodent traps	\$300.00	10/05/24
<b>Off The Ground Fund Balance - Available for allocation</b>	<b>\$39.00</b>	

<b>Shape Your Place Toolkit Fund</b>	<b>\$5,600.00</b>	carry fwd
Mānuka Cottage Addington Community House Incorporated - specialist HR Advice costs	\$3,600.00	14/03/24



Shape Your Place Toolkit Fund Balance - Available for allocation	\$2,000.00	
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## 2023/24 SPREYDON-CASHMERE-HEATHCOTE OFF THE GROUND FUND DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067837	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Lynn Andrews	<b>Pest Traps For Christchurch Adventure Park</b>  Making pest traps for the Christchurch Adventure Park.	\$ 350 <b>Requested</b> \$ 300 (86% requested)	Trap-bangers for multi-rodent traps-\$300.00	<b>\$ 300.00</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board approve a grant of \$300 from its 2023-24 Off the Ground Fund to Lynn Andrews towards the purchase of trap-bangers for multi-rodent traps.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia Pou Tahi-Strengthening Communities Together Strategy</li> <li>Waihoru Community Board Plan 2023-25</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b>  <b>Staff Assessment</b>  The Ryman Menzshed make and donate pest traps to other community groups. Following the recent fire on the Port Hills the men's group are keen to support pest elimination in the area. Their particular focus is the Christchurch Adventure Park.  The cost of the wood, labour, transportation and installation of fifteen traps are covered from other donations and sources. This request is for funds to purchase the trap-bangers that are placed in the boxes and tunnels.
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Waihoru Spreydon-Cashmere-Heathcote Community Board Plan 2023-25 – DRAFT Monitoring Report – May 2024

Priority: Rebuild of the South Library		
<p>Why this matters:</p> <p>The South Library and Service Centre is a significant local hub in South Christchurch, which was badly damaged in the earthquakes and needs to be replaced.</p> <p>The Facility functions as a library, a learning and service centre, a community bumping space, a seat of local democracy and the home of the iconic South Christchurch Farmers’ Market.</p> <p>With the rebuild, there is an opportunity to respond to the changing demographics and community needs of the area.</p>		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Advocate for a ‘fit for purpose’ rebuild of the South Library, to be carried out with sufficient budget to meet its estimated build cost, and completed on time by Quarter 3 2026.</li></ul>	<ul style="list-style-type: none"><li>The ‘fit for purpose’ rebuild of the South Library is allocated sufficient budget in the Long Term Plan and completed on time</li></ul>	<p>The Community Board has successfully advocated for a Council decision to rebuild a fit for purpose-built facility on the site of the South Library building. Advocacy has included:</p> <ul style="list-style-type: none"><li>updates at monthly Community Board presentations to Council</li><li>advocacy to the 2023-24 Annual Plan and 2024-2034 Long Term Plan preparation, submission and hearing</li></ul> <p>The Board’s ensured its contributions in briefings and meetings assisted the project to proceed smoothly, focussing on ensuring budget considerations would provide for a fit for purpose outcome.</p>
<ul style="list-style-type: none"><li>Advocate for the community to be involved with the design of rebuild.</li></ul>	<ul style="list-style-type: none"><li>The community is involved with the design of the former South Library.</li></ul>	<p>The Board has encouraged community participation in the Annual Plan and Building design processes through attendance at community forums such as the South Christchurch Farmers market and during sessions held by the project group. Community Board member, Lee Sampson, has represented Community Board in the working group for the concept design.</p> <p>The Community Board was delighted to receive the name for the new facility, Ōmōkihi, from Ngai Tūāhuriri.</p>
<ul style="list-style-type: none"><li>Advocate for the rebuild of the South Library to be sustainable, and connected with the surrounding area, including a new pump track and basketball court at Hunter Terrace, the Ōpāwaho Heathcote River and the Farmers’ Market.</li></ul>	<ul style="list-style-type: none"><li>The rebuild is connected with the surrounding area.</li></ul>	<p>Design for the new facility now incorporates both the building and its surroundings.</p> <p>The Board is in agreement with a delay in completing the pump track and basketball part of the project, so that it can be integrated in the design and is safe in accordance with CPTED principles. The Board has also advocated for securing a larger full court space on Hunter Terrace.</p> <p>The detailed design is now in progress.</p>

Priority: Growing neighbourhoods: a local response to intensification in Spreydon as a pilot project		
<p>Why this matters:</p> <p>Our neighbourhoods are experiencing housing intensification, which reduces private greenspace and increases congestion on local roads. Ensuring access to fit-for-purpose greenspace and canopy cover will provide space for social connection, recreation and having adventures.</p> <p>Whilst changes to urban density planning rules are out of the Council’s hands, a holistic, coherent response which genuinely engages with affected people is not.</p> <p>This pilot project aims to bring local people in Spreydon along on the journey of retrofitting their neighbourhoods to be places they belong and feel safe in.</p>		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Advocate for a staff resource to develop a coordinated local plan to reduce the impact of intensification in Spreydon as a pilot project, including:</li></ul>	<ul style="list-style-type: none"><li>A local plan is developed, alongside local people, which coordinates work currently planned and reduces the impact of intensification in Spreydon.</li></ul>	<p>The Community Board has advocated for resource for this project at LTP development meetings throughout the year.</p> <p>University of Canterbury students in the 2024 Resilient Cities class (GEOG402) are currently carrying out a research project in Spreydon with the purpose of providing evidence that assists the Board to better understand the issues facing children in Spreydon, living in a rapidly intensifying environment.</p>



<ul style="list-style-type: none"><li>Advocating for the planned CRAF transport programme to be completed on time in Spreydon.</li></ul>	<ul style="list-style-type: none"><li>The CRAF transport programme is completed on time in Spreydon.</li></ul>	In progress
<ul style="list-style-type: none"><li>Advocating for the planned Slow Speed Neighbourhood programme to be completed on time in Spreydon.</li></ul>	<ul style="list-style-type: none"><li>The Slow Speed Neighbourhood programme is completed on time in Spreydon.</li></ul>	In progress
<ul style="list-style-type: none"><li>Advocating for the planned Selwyn Street Master Plan to be completed on time.</li></ul>	<ul style="list-style-type: none"><li>The Selwyn Street Master Plan is completed on time.</li></ul>	This project has been removed from the Draft LTP
<ul style="list-style-type: none"><li>Advocating for more greenspace and for more trees to be planted on Council land in Spreydon, including streets.</li></ul>	<ul style="list-style-type: none"><li>More trees are planted on Council land in Spreydon.</li></ul>	The Board has identified the Urban Forest Plan as a good means by which to achieve this goal.
<ul style="list-style-type: none"><li>Advocating for funding to implement the Selwyn Street Innovating Streets project.</li></ul>	<ul style="list-style-type: none"><li>Implementation of the Selwyn Street Innovating Streets project is budgeted in the Long Term Plan.</li></ul>	The Board included this in advocacy for the long term plan.

Priority: Ki uta ki tai – from the hills to the sea		
<p>Why this matters:</p> <p>Urban Christchurch sits on a 'green foundation' created by the geography of the Port Hills (Te Poho o Tamatea), the Ōpāwaho Heathcote River and the Ihutai Estuary, the great majority of which lie in the Board area. The appreciation, protection and enhancement of this taonga is paramount to us.</p> <p>It is important to the Board that there is a holistic, whole catchment approach to our environment. This will mitigate unforeseen consequences from interventions (upstream or downstream) into the wider environment, which is a single ecosystem.</p>		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Work alongside the Ōpāwaho Heathcote River Network to develop an implementation plan for the Ōpāwaho Lower Heathcote Guidance Plan.</li></ul>	<ul style="list-style-type: none"><li>An implementation plan for the Ōpāwaho Lower Heathcote Guidance Plan is developed.</li></ul>	The Community Board has met with the OHRN in briefings over the year. There is a proposal for a Weed Management Project for the Ōpāwaho Heathcote River, which will be funded by Community Board Better Off Funds. It will be a partnership between
<ul style="list-style-type: none"><li>Advocate for the Council to implement the Ōpāwaho Lower Heathcote Guidance Plan.</li></ul>	<ul style="list-style-type: none"><li>Priority items in the Ōpāwaho Lower Heathcote Guidance Plan are budgeted in the Long Term Plan</li></ul>	As the Community Board has met with community groups and/or been briefed by staff the Board has ensured that any work being done is consistent with the principles of the guidance plan. A notable example is with the Ferrymead Development Plan.
<ul style="list-style-type: none"><li>Alongside community groups, advocate for better protection of estuary wildlife from disturbance by dogs in recognition of this area's status as part of the Asia / Australasia migratory bird flyway.</li></ul>	<ul style="list-style-type: none"><li>Estuary wildlife is better protected from disturbance by dogs.</li></ul>	The Board has been briefed by staff and keeps a watchful eye on this matter, in particular looking to influence policy change in the area.
<ul style="list-style-type: none"><li>Support Pest Management measures.</li></ul>	<ul style="list-style-type: none"><li>Pest management initiatives are supported and implemented.</li></ul>	The Community Board prioritised this activity in its Community Board funding and submission to Long Term Plan.
<ul style="list-style-type: none"><li>Advocate for the development of an overarching Port Hills Management Plan that includes:<ul style="list-style-type: none"><li>Protection and enhancement</li><li>Recreational amenity</li><li>Speed management and parking.</li></ul></li></ul>	<ul style="list-style-type: none"><li>Development of the Port Hills Management Plan is budgeted in the Long Term Plan.</li></ul>	<p>The Board has met with interested community groups about the proposed plan, and held a workshop to get some shared understanding about their aspirations for the plan, which enable them to more clearly advocate when planning processes begin.</p> <p>A number of groups have expressed interest to the Community Board to be involved in the process when it begins.</p>
<ul style="list-style-type: none"><li>Support at least two community initiatives along the mid-Heathcote Ōpāwaho River.</li></ul>	<ul style="list-style-type: none"><li>Two community initiatives along the mid-Heathcote Ōpāwaho River are in place.</li></ul>	Nothing to report

<ul style="list-style-type: none"><li>Advocate for the implementation of the Mid-Heathcote River Masterplan to fit with the surrounding area through a coherent approach to projects surrounding the former South Library.</li></ul>	<ul style="list-style-type: none"><li>Completed projects from the Mid-Heathcote Masterplan fit with the surrounding area, including a new pump track and basketball court on Hunter Terrace, the rebuild of the former South Library and the South Christchurch Farmers' Market.</li></ul>	Design for the new facility now incorporates both the building and its surroundings. The Board is in agreement with a delay in completing the pump track and basketball part of the project, so that it can be integrated in the design and is safe in accordance with CPTED principles. The Board has also advocated for securing a larger full court space on Hunter Terrace.
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Priority: Focusing in on safe transport choices		
<p>Why this matters:</p> <p>Climate change and increasing urban intensification drive the need for safe, active transport options in urban areas, including for children getting to/from school. Links into main cycle routes are a key part of a well-connected transport network.</p>		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Advocate for the planned new cycleway linking Westmorland to the Nor-West Arc Major Cycleway to be completed on time</li></ul>	<ul style="list-style-type: none"><li>A new cycleway linking Westmorland to the Nor-West Arc Major Cycleway is completed on time.</li></ul>	<p>Safe and active Transport options were in the top five priorities for Spreydon-Cashmere-Heathcote community members in Council's 'What Matters Most' pre-LTP engagement, and have been high in the Board's LTP advocacy list.</p> <p>Throughout the year Board members have consciously advocated for how this priority can be integrated into all transport initiatives undertaken in the Board area. To this end, the Board met with transport staff to discuss and seek advice about maximising opportunities for cycleway connections and links.</p> <p>Tight budget for the LTP, will mean that the Board will continue to monitor this priority carefully.</p> <p>In the Board's submission to the LTP, the Board strongly encouraged Council to prioritise projects that enable residents to use safe active transport means, and reminded Council of the importance of active transport to meet Council's emission targets.</p>
<ul style="list-style-type: none"><li>Advocate for the planned Slow Speed Neighbourhood programme to be completed on time.</li></ul>	<ul style="list-style-type: none"><li>The Slow Speed Neighbourhood programme is completed on time.</li></ul>	
<ul style="list-style-type: none"><li>Advocate for the planned CRAF transport programme to be completed on time</li></ul>	<ul style="list-style-type: none"><li>The CRAF transport programme is completed on time.</li></ul>	
<ul style="list-style-type: none"><li>Advocate for new links into major cycleways, including new cycleways to Barrington Mall and from Hendersons Road to Sparks Road</li></ul>	<ul style="list-style-type: none"><li>New links from Barrington Mall and Hendersons Road to major cycleways are budgeted in the Long Term Plan.</li></ul>	
<ul style="list-style-type: none"><li>Advocate for more effective wayfinding on cycleways</li></ul>	<ul style="list-style-type: none"><li>Wayfinding on cycleways is improved, including signposts on beginnings/endings.</li></ul>	
<ul style="list-style-type: none"><li>Advocate for improved pedestrian safety along Hoon Hay Road.</li></ul>	<ul style="list-style-type: none"><li>Pedestrian safety measures are on Hoon Hay Road are planned and budgeted for.</li></ul>	
<ul style="list-style-type: none"><li>Advocate for safer cycling routes through Waltham.</li></ul>	<ul style="list-style-type: none"><li>Cycling routes in Waltham are improved.</li></ul>	
<ul style="list-style-type: none"><li>Advocate for improved transport safety for all road users on Cashmere/Centaurus Roads (from Opawa Road to Westmorland)</li></ul>	<ul style="list-style-type: none"><li>The Cashmere Road public transport route is implemented.</li></ul>	
<ul style="list-style-type: none"><li>Advocate for planned bus shelters and seats to be completed on time</li></ul>	<ul style="list-style-type: none"><li>Planned bus shelters and seats are completed on time.</li></ul>	
<ul style="list-style-type: none"><li>Advocate to Environment Canterbury for more bus routes, including to Cashmere Green, Somerfield Road, Bowenvale and through the Beckenham Loop.</li></ul>	<ul style="list-style-type: none"><li>We advocated for Environment Canterbury to implement more bus routes.</li></ul>	
<ul style="list-style-type: none"><li>Communicate with our community about why safe and active transport matters.</li></ul>	<ul style="list-style-type: none"><li>We communicated with our community about why safe and active transport matters.</li></ul>	

Priority: Neighbourhood building		
Why this matters: As the shape and composition of local neighbourhoods change, so too does the approach to connect people with each other. This project aims to encourage community-led approaches to neighbourhood building in Addington and Waltham as a priority, and other neighbourhoods over time.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Support community development in Waltham and Addington.</li></ul>	<ul style="list-style-type: none"><li>Community-led development initiatives are underway in Waltham and Addington.</li></ul>	<p>A partnership with Neighbours Aotearoa has been developed to work alongside members of the Addington community in a participatory project. This project is being supported by Better Off Funding over three years.</p> <p>This project is progressing well, with interim reports being presented to the Board in December 2023 and March 2024.</p> <p>There is growing participation in a range of activities in Addington, and significantly more cohesion between the various groups that already operate in the neighbourhood, and they become aware of the opportunities that arise from working together.</p> <p>Planning for the project is now looking to transitioning into Waltham later in 2024, whilst continuing to support the work in Addington.</p>

Priority: Emergency preparedness		
Why this matters: Extreme rain, drought and wildfire risk are expected to increase in many places around Aotearoa New Zealand, and rising sea levels will make coastal communities and infrastructure vulnerable to floods, tsunamis and other natural disasters. The geography of the Board area places risk on our local communities for some or all of the above, and we are keen to encourage neighbourhoods to be prepared.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Support communities to undertake preparedness planning for flooding, fires, natural disasters and coastal hazards.</li></ul>	<ul style="list-style-type: none"><li>Communities undertook preparedness planning for flooding, fires, natural disasters and coastal hazards.</li></ul>	<p>Two work workshops were held in October/November, supported by the Community Board, for residents of the Port Hills, to provide information about preparing for the fire season. These were promoted by residents' associations and led by FENZ with the assistance of police and civil defence.</p> <p>Local staff are working alongside CDEM staff and community groups to support preparedness planning. Local groups have held workshops in March and on 30 May 2024 Spreydon Cashmere Residents Emergency Response Team (SCERT) are holding a Fires, Floods and Quakes Emergency Response Event. FENZ and CDEM will be attending.</p>
<ul style="list-style-type: none"><li>Facilitate a community education programme about fire prevention in the Port Hills.</li></ul>	<ul style="list-style-type: none"><li>A community education programme is in place for fire prevention in the Port Hills.</li></ul>	
<ul style="list-style-type: none"><li>Promote Civil Defence and Emergency Management's (CDEM) activities, such as information meetings with residents' associations.</li></ul>	<ul style="list-style-type: none"><li>We promoted CDEM's activities.</li></ul>	

Priority: Community facilities		
Why this matters: Local facilities are important for the wellbeing of our neighbourhoods and communities. They grow social cohesion by providing opportunities for people to meet deliberately and also simply bump into each other.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Support Suburbs Rugby Club with the renovation and management of Coronation Hall.</li></ul>	<ul style="list-style-type: none"><li>We supported Suburbs Rugby Club with the renovation and management of Coronation Hall.</li></ul>	<p>Suburbs has taken up a lease and now occupies Coronation Hall</p>

<ul style="list-style-type: none"><li>Decide on the future use of the top floor of Matuku Takotako: Sumner Centre.</li></ul>	<ul style="list-style-type: none"><li>We decided on the future use of the top floor of Matuku Takotako: Sumner Centre.</li></ul>	<p>Staff have been working alongside the Shoreline Trust to find a new base for Youth Activities within Matuku Takotako. Initially the Fuse Youth Café took a long-term booking to run their programme in a shared space in the facility. More recently Fuse Café have taken up residence in a room that accesses the stairs and outside space in the facility and held a blessing for their new venue. This process has involved discussion and agreement with Council staff and community groups who also use the building.</p> <p>A further conversation about how Shoreline might manage the community space is ongoing. Shoreline Youth Trust are not wanting to take on the responsibility for managing and activating the community areas at Matuku Takotako.</p>
<ul style="list-style-type: none"><li>Advocate for planned renovations to the Hoon Hay Community Centre to be completed on time.</li></ul>	<ul style="list-style-type: none"><li>Hoon Hay Community Centre’s renovations are completed on time.</li></ul>	<p>The opening of the newly renovated Hoon Hay community centre was celebrated on 12 August 2023. The Board has committed Better Off Funds to provide shade sails for the Community Centre, which will make the outdoor space more user friendly.</p>
<ul style="list-style-type: none"><li>Advocate for the planned pump track and basketball court at Hunter Terrace to be completed on time.</li></ul>	<ul style="list-style-type: none"><li>A pump track and basketball court at Hunter Terrace are completed on time.</li></ul>	<p>This project is now integrated in the wider landscape of the rebuild of the South Library. The pump track and basketball court aspects of the project will be delayed to ensure it is CPTED compliant, and to allow for fundraising by the community for a shortfall in funding. This will mean that the overall project will meet the aspirations of the community. The Board has advocated for extra space to facilitate the installation of a full, rather than a half-basketball court; and is assured by staff that this request has been taken into account.</p>
<ul style="list-style-type: none"><li>Support community-led initiatives to increase occupancy of community facilities.</li></ul>	<ul style="list-style-type: none"><li>Occupancy of community facilities is increased.</li></ul>	<p>The Addington Neighbourhood Building project has this outcome in mind, as does the work at Matuku Takotako.</p> <p>The Somerfield Hall is currently receiving a much-needed overhaul, and the Board intends to commit Better Off Funds to provide new furniture to match the upgraded facility. Governance staff are working alongside community members to support them to manage the facility into the future in alignment with the new rules required for incorporated societies.</p>

Priority: Parks facilities		
<p>Why this matters:</p> <p>The Board is keen to see the facilities on our city parks be fit for purpose because neighbourhoods facing urban intensification are increasingly dependent on this greenspace for recreational purposes. As the range of people using parks changes, it is also important that the facilities are updated to be relevant to modern life.</p>		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Advocate for new toilets on Rapaki Track.</li></ul>	<ul style="list-style-type: none"><li>New toilets on Rapaki Track are budgeted in the Long Term Plan.</li></ul>	<p>The Board has advocated for this in their LTP submission.</p>
<ul style="list-style-type: none"><li>Develop, in conjunction with staff, an engagement and decision-making process that includes mana whenua and the community for use of the Boulder Bay, Taylors Mistake and Hobsons Bay bach licence fees.</li></ul>	<ul style="list-style-type: none"><li>An engagement and decision-making process is in place for use of the Boulder Bay, Taylors Mistake and Hobsons Bay bach licence fees.</li></ul>	<p>A process for engaging with the local community in Boulder Bay, Taylors Mistake and Hobsons Bay has been agreed with the Community Board.</p> <p>The Board received a request for assistance from the Taylors Mistake Bach Owners group who hold a piece of land behind the bay and have asked for advice about the potential for rates rebates, and for some of the funds to assist with costs of maintenance.</p>
<ul style="list-style-type: none"><li>Work with families and survivors to acknowledge the unmarked graves at Sydenham Cemetery.</li></ul>	<ul style="list-style-type: none"><li>Unmarked graves at Sydenham Cemetery are acknowledged.</li></ul>	<p>The Board was briefed on this in November 2023, and acknowledgement of the unmarked graves was advocated for in the LTP.</p>

<ul style="list-style-type: none"><li>Advocate for the planned Hoon Hay Park Pavilion project to be completed on time.</li></ul>	<ul style="list-style-type: none"><li>The Hoon Hay Park Pavilion project is completed on time.</li></ul>	The Board advocated for funding to remain in the LTP for completion of this project.
<ul style="list-style-type: none"><li>Advocate for parks to include multi-age, multi-ability, multi-use and accessible equipment.</li></ul>	<ul style="list-style-type: none"><li>Parks include multi-age, multi-ability, multi-use and accessible equipment.</li></ul>	The Board advocated that parks include multi-age, multi-ability, multi-use and accessible equipment as appropriate each community, in their playground renewal programme, in the LTP.
<ul style="list-style-type: none"><li>Advocate for toilets to be fit-for-purpose, including at Somerfield and Addington Parks.</li></ul>	<ul style="list-style-type: none"><li>Renewal of toilets at Somerfield and Addington Parks are budgeted in the Long Term Plan.</li></ul>	The Board has sought advice, especially after multiple requests from the community, and advocated for the provision of fit-for-purpose toilets at Somerfield and Addington Parks in the LTP.

Priority: Participatory democracy		
<p>Why this matters:</p> <p>Local government is being delivered in an environment of increasingly complex social issues, a decreased trust in government, both locally and centrally, increased disengagement and polarisation. We are keen to explore ways of connecting and engaging with a wider range of people through the projects they support and the approaches used for these.</p>		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Make community board briefings more accessible to the community.</li></ul>	<ul style="list-style-type: none"><li>Briefings are made more accessible to the community, including sharing content when possible.</li></ul>	Briefings have been open for a number of relevant topics. From 1 April 2024 all Information Session/Workshops have been open and livestreamed.
<ul style="list-style-type: none"><li>Investigate establishing a youth council as a pilot programme.</li></ul>	<ul style="list-style-type: none"><li>A pilot youth programme is established.</li></ul>	No progress to date
<ul style="list-style-type: none"><li>Bring issues raised by our community to meetings and briefings to request staff advice.</li></ul>	<ul style="list-style-type: none"><li>We brought issues raised by our community to meetings and briefings to request staff advice.</li></ul>	Public attendance at Community Board meetings is encouraged by the Board and is regular. As formal meetings are now held monthly, a Public Participation session is held on the alternative fortnight prior to Community Board briefings. This has been attended at every session across the year except for the very first, where people were not aware of the possibility. Elected members also raise Customer Service Requests and Hybris requests on behalf of the community.
<ul style="list-style-type: none"><li>Engage with our communities through a range of channels, including in-person and social media.</li></ul>	<ul style="list-style-type: none"><li>We engaged with our communities in-person and via social media.</li></ul>	The new Community Board website provides a platform for much better engagement with the Community.
<ul style="list-style-type: none"><li>Investigate and implement additional ways to enable participatory democracy.</li></ul>	<ul style="list-style-type: none"><li>Additional ways to enable participatory democracy are put in place.</li></ul>	<p>Opportunities for additional ways to improve participatory democracy include:</p> <ul style="list-style-type: none"><li>- AFSCHA revised brief for Age Friendly Spreydon Cashmere Heathcote, focussing on the Community Board Plan</li><li>- A fun process for Community Board members to engage with the community at the Waltham Fair</li><li>- A more intentional process for Community Board attendance at community functions</li><li>- The FENZ workshops</li></ul> <p>Planning for further activity is underway.</p>

# Ticket Report

01 04 2024 - 30 04 2024

Filter by Ward: Spreydon-Cashmere-Heathcote

Filter by month: 2024 (Year) + April (Month)

Tickets Reported in April 2024

3800

# Reported Tickets last month

Status as of Report Date

Programmed Work

95

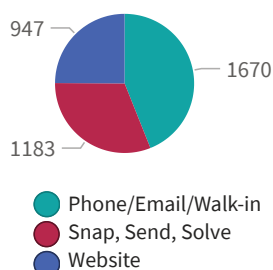
Open

1002

Closed/Resolved

2703

Channels



Currently Open Tickets

1002

# Open Tickets

10

avg open ticket age (days)

251

Escalated tickets\*

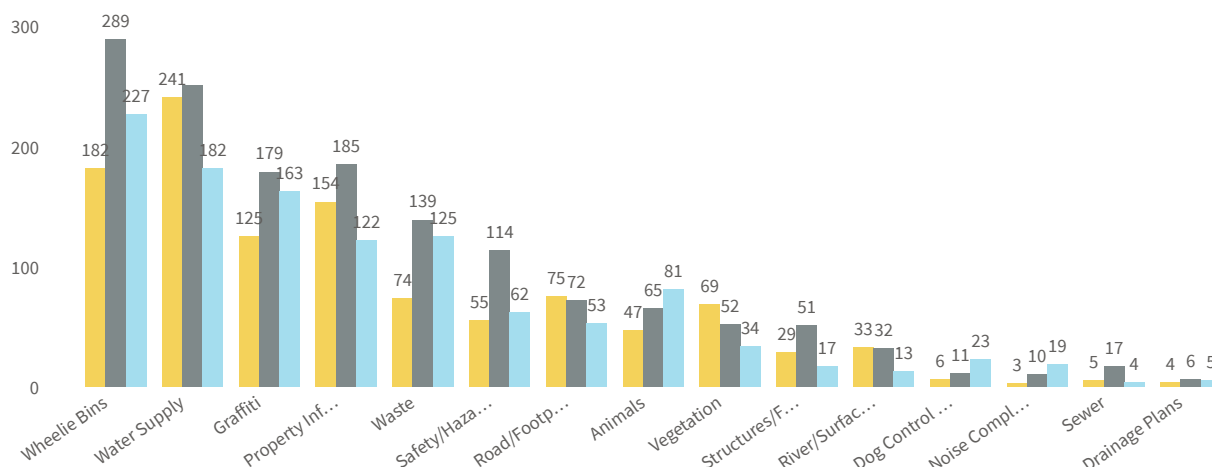
5946

Total Currently Open Tickets

\*Open as of report date, reported during filtered period

Top 15 Incident Categories

Cashmere Heathcote Spreydon



Top 10 Object Categories

# Tickets	ObjectCategory
441	Water Leak
290	Litter
261	Damaged Bin
234	Bin Not Collected
186	Graffiti - Fence, building or structure
185	Residential Property Files
151	Graffiti - Utility box, pole, railway
128	Residential LIM
100	Water Supply
87	Trees

Report date:  
01 May 2024

Christchurch City Council



# GRAFFITI SNAPSHOT

April 2024

## Ward & Suburb Insights

**2159**

Total Reports

**3561<sub>m2</sub>**

(Council & Public  
Property)

### Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same "tag" so this is not the best way to determine the amount of graffiti present.

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change	# of Tickets
Banks Peninsula	27	24	13%	27
Burwood	59	78	-24%	59
Cashmere	125	112	12%	125
Central	907	793	14%	907
Coastal	183	131	40%	183
Fendalton	39	44	-11%	39
Halswell	28	17	65%	28
Harewood	40	52	-23%	40
Heathcote	171	192	-11%	171
Hornby	62	55	13%	62
Innes	70	63	11%	70
Linwood	127	119	7%	127
Papanui	38	30	27%	38
Riccarton	110	44	150%	110
Spreydon	162	163	-1%	162
Unknown	3	19	-84%	3
Waimairi	8	9	-11%	8
<b>Total</b>	<b>2,159</b>	<b>1,945</b>	<b>11%</b>	<b>2,159</b>

### Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

Ward	Cleaned Graffiti latest month - mtrs2	Cleaned Graffiti previous month - mtrs2
Banks Peninsula	94	135
Burwood	81	58
Cashmere	153	94
Central	674	929
Coastal	439	432
Fendalton	41	196
Halswell	69	80
Harewood	309	379
Heathcote	807	924
Hornby	60	141
Innes	108	127
Linwood	312	224
Papanui	41	45
Riccarton	103	177
Spreydon	235	141
Waimairi	36	8
<b>Total</b>	<b>3,561</b>	<b>4088</b>

### Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets - Latest Month	# of Tickets - Previous Month
Victoria Square	23	6
Avon Riverbank Central City	20	24
Hagley Park South	19	10
Armagh Street	17	4
Rauora Park	17	4
Colombo Street	15	28
Cathedral Square	14	7
Centennial Park	14	21
Hereford Street	12	3
Keyes Road, Dennitt to Bowhill	12	
Linwood Avenue	12	2
Manchester Street	12	8
Sheldon Park	12	8
Barrington Park	11	3
Kilmore Street	11	4
Gloucester Street	10	4
Hagley Park North	10	7
Cashel Street	9	5
Margaret Mahy Family Playground	9	9
Oxford Terrace, Club to Gloucester	9	
Oxford Terrace, Gloucester to Armagh	9	2
Stanmore Road	9	3
Thomson Park	9	18
Cathedral Square, Worcester to Colombo	8	9
New Brighton Beach Developed	8	2
Washington Way Reserve	8	5

### Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Thomson Park	225
Carlyle Street	166
Sheldon Park	152
Washington Way Reserve	111
Carlyle Street, Colombo to Buchan	103
Falsgrave Street, Talfourd to Lismore	85
Walter Park	84
Cumnor Terrace, Marshall to Garlands	74
Avon Park, Avonside	70
Sheldon Park, Belfast	60
Colombo Street	48
South New Brighton Park	48
Halswell Domain	44
Bradford Park, Sydenham	42
Christchurch Southern Motorway, Christchurch Southern to Christchurch Southern	40
Johns Road	40
Spreydon Domain, Spreydon	38
Cathedral Square, Worcester to Colombo	34
Linwood Park	33
Oxford Terrace \ Club Lane, Central City	30
Lismore Street	30
Upper Riccarton Domain	30
Governors Bay Road \ Omaru Road, Lyttelton	28
South New Brighton Park, near the corner of Estuary Road and Beatty Street, South New Brighton	28

# GRAFFITI SNAPSHOT

April 2024

## Further Insights

### Reporting Activity

Reporter Type	202403	202404
Individual Volunteer	899	948
Non Volunteer	557	595
Friend Volunteer	375	498
Group Volunteer	113	102
Total	1,944	2,143

% of Reports made by Volunteers

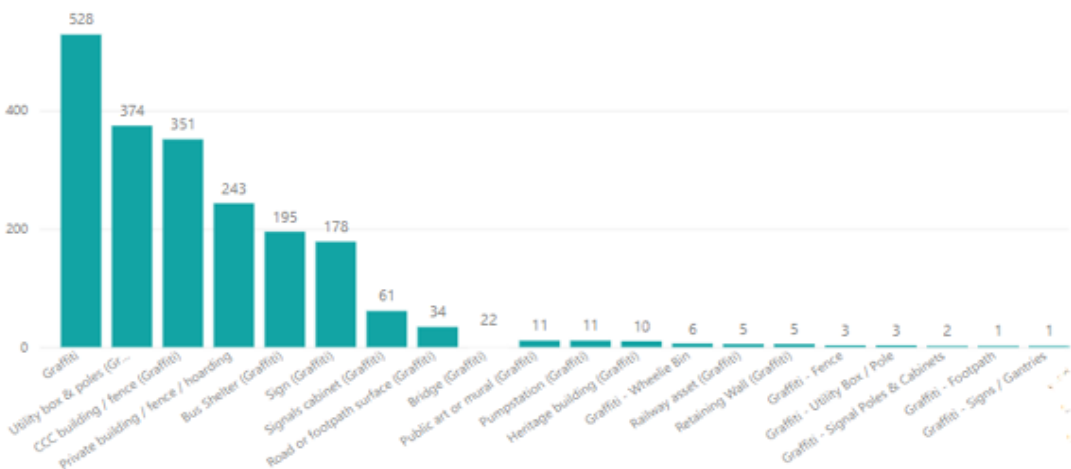


Top 5 Volunteer Reporters

Graeme (409)  
Peter  
Jacob  
Jo  
Anne

Monthly Draw Winner: Neil and Margaret

### Reports by Asset Type



## Latest Murals



The new A-MAZE-INK art trail is a gift to artists from Climate Action Campus with assistance from the Graffiti Programme. The space offers artists their own outdoor studio to develop and hone their skills and repaint as often as they wish.

Octogenarian, Reng Yu Chen, respectfully known as Mr Chen, is the oldest artist who involved In the project, whilst 17-year-old Amelia Green is one of the youngest artists to take part.

Not only do the murals bring life to the campus but they deter from graffiti vandalism too!

The A-Maze-Ink art maze (24 Cowlshaw St) will be officially open to the public  
Saturday 22nd of June 10am – 12pm



Memos



# Memo

Date: Friday 1 May  
From: Lucy Blackmore – Manager of Events and Arts  
Jacquie Hibbs - Acting Head of Recreation, Sports & Events  
To: Mayor and councillors, community board members  
Cc: ELT  
Reference: 24/696863

## Council-Produced Winter Events 2024

### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this Memo is to provide an update on the Council-led events planned for winter 2024. These include:
  - Tīrama Mai (Section 2)
  - Winter Fireworks Spectacular (Section 3)
  - KidsFest (Section 4)
  - Go Live Festival (Section 5)
- 1.2 The information in this memo is not confidential but should be made public through the CCC marketing and communications channels.

### 2. Tīrama Mai (Friday 21 June – Sunday 30 June)

- 2.1 Tīrama Mai is a cultural festival celebrating Puaka-Matariki in the central city, now into its fourth year. The festival features a range of bespoke art and lighting installations produced by local artists and designers.
- 2.2 This year's festival starts on Friday 21 June and ends on Sunday 30 June, with lights on every evening from 5.30pm to 10pm. The event is free to attend.
- 2.3 It will be set at The Arts Centre Te Matatiki Toi Ora, along Worcester Boulevard, and on Oxford Terrace from Te Pae to Riverside Market.
- 2.4 The festival features around 20 lighting installations, artworks and projections, created by some of Ōtautahi's leading creative minds, with guidance from mana whenua. Some popular installations from previous years will be making a return, with several all-new installations also being developed.
- 2.5 Live performances and storytelling are also being held at select times throughout the festival.
- 2.6 An interactive map will be available online, detailing key information about each installation in te reo Māori and English.
- 2.7 Marketing activities for this event will launch on Thursday 9 May, supported by communications such as a Newline story and several more released in the lead-up. Promotional activities are planned during the lead-up to the event and will continue throughout the event.

Memos



### 3. Winter Fireworks Spectacular (Saturday 6 July)

- 3.1 The Winter Fireworks Spectacular is set to take place at New Brighton Pier on Saturday 6 July.
- 3.2 The event will start at 5.30pm, with free family entertainment and food vendors on site in the carpark north of the pier on Marine Parade. The fireworks display will start at 7.30pm, with the event concluding by 8.00pm.
- 3.3 The fireworks display is set to a soundtrack of iconic 80s hits. The Hits FM will MC the event and air the soundtrack live on radio for those watching from a distance to enjoy.
- 3.4 This year, instead of offering the 'park and ride' service between New Brighton and Eastgate Mall with charter buses, we're partnering with ECan to instead offer free bus rides home across the city (for departure from New Brighton between 7.30 – 8pm). Normal bus fees apply for rides to the event.
  - 3.4.1 We did this model in 2021, and we hope it will improve people's experience and efficiency as people leave the event.
  - 3.4.2 Other changes to road closures and traffic diversions in New Brighton are also expected to support a more efficient mass departure from the area.
- 3.5 Mobility parking will be available in the carpark south of the pier on Marine Parade, with traffic management in place to direct traffic on the day of the event.
- 3.6 All details, including information about road closures and traffic management, will be available on the What's On event listing when it launches on Thursday 6 June and will be promoted ahead of the event.
- 3.7 If there is bad weather, the Winter Fireworks Spectacular will be postponed until Sunday 7 July. Any updates will be posted on the Council's social media channels, What's On listing and broadcast on Radio Hauraki radio station.
- 3.8 Marketing activities will launch on Thursday 6 June, supported by communications such as a Newsline story promoting both the Winter Fireworks Spectacular and KidsFest. Promotional activities and further communications are planned during the lead-up to the event.

### 4. KidsFest (Saturday 6 July – Sunday 21 July)

- 4.1 The KidsFest programme is managed by the Christchurch City Council events team.
- 4.2 This annual festival takes place during the winter school holidays, running for two weeks from Saturday 6 July until Sunday 21 July.
- 4.3 The Council's [KidsFest website](#) is the event hub and will host the listings for 200-300 events. Registration for event producers from around the region are now open.
- 4.4 KidsFest is targeted at children aged 0–17, with events taking place in Christchurch, Banks Peninsula, Waimakariri and Selwyn Districts.
- 4.5 A range of marketing activities are planned to launch KidsFest, from Thursday 6 June. Promotion will continue in the lead up to, and throughout, the winter school holidays.
- 4.6 Tickets for the events will be available from 9am Monday 13 June at [kidsfest.co.nz](https://kidsfest.co.nz).

### 5. Go Live Festival (Saturday 17 August)

- 5.1 The Go Live Festival is an all-ages evening concert that showcases homegrown musical talent. The event is now in its fifth year.
- 5.2 The venue is Christchurch Town Hall, and the acts play across four stages.

**Memos**



- 5.3 This year it will be on Saturday 17 August, and doors open at 7pm, live music playing from 7.15pm to 11pm.
- 5.4 Fifteen acts are set to perform, including:
  - 5.4.1 Loves Ugly Children, Midwave Breaks, Left or Right, PRINS, 1 Drop Nation, The Bats, The Transistors, Imperial April, Hawaiian Maiden, Wax Birds, Somebody Do Something, Lee Martin, Tealskie, and Phoebe Vic
  - 5.4.2 The winners of the Dig the Gig competition will also be awarded the opportunity to perform at Go Live.
- 5.5 The affordable festival event not only gives people in Christchurch (and beyond) something to do in the quieter winter months, but it also supports artists by providing a gig opportunity and exposure to a wide audience.
- 5.6 Tickets for the concert went live Thursday 2 May, via Ticketek at a cost of \$25 plus booking fees, for the limited first release. A second release of tickets will be priced at \$35, plus booking fees.
- 5.7 Marketing activities will launch on Thursday 2 May, supported by communications such as a Newsline story and several more released in the lead-up. Promotional activities are planned during the lead-up to the event.

**6. Conclusion**

- 6.1 We will not be posting a second memo after events launch this year. Instead, we will send links to event listings and Newsline stories through the OCE weekly wrap-up email on Friday 7 June.

**Attachments Ngā Tāpirihanga**

There are no attachments to this memo.

**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Xanda Lacey - Communications Advisor Lucy Blackmore - Manager Events and Arts
<b>Approved By</b>	Jacquie Hibbs - Acting Head of Recreation, Sports & Events

20. Elected Members’ Information Exchange Te Whakawhiti Whakaaro  
o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakakapi

Tukuna te wairua kia rere ki te taumata Ko te matatika te mātāpono hei arahi i ngā mahi Ka arotahi te tira kia eke panuku, kia eke Tangaroa Haumi e, hui e, tāiki e	<i>May the spirit be released to soar to its zenith. Ethics is the principle that guides our work. As we focus on the success for our community Bring together! Gather together and bind together!</i>
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