Christchurch City Council

Te Pātaka o Rākaihautū Banks Peninsula Community Board Information Session/Workshop
MINUTES ATTACHMENTS

Date: Monday 24 June 2024
Time: 10.00 am
Venue: Wairewa Little River Boardroom, 4238 Christchurch Akaroa Road,
Wairewa Little River

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Banks Peninsula Specific Roading/Traffic Matters Update

Te Pātaka o Rākaihautū Banks Peninsula Community Board

Project Briefing - 24 June 2024

Christchurch City Council

Attachment A   Item 3

Christchurch
City Council

1. Corsair Bay

Project Context

- Brittan Terrace – Park Terrace (from Simeon Quay to Corsair Bay Reserve)
- Upgrade level of service – Over Dimensional (OD) Route (inconsistent with rest of route from Lyttleton to Diamond Harbour)
- Edgelines to improve nighttime visibility and better define parking areas
- Minimise parking loss on hill side of road

Attachment A   Item 3

Christchurch
City Council
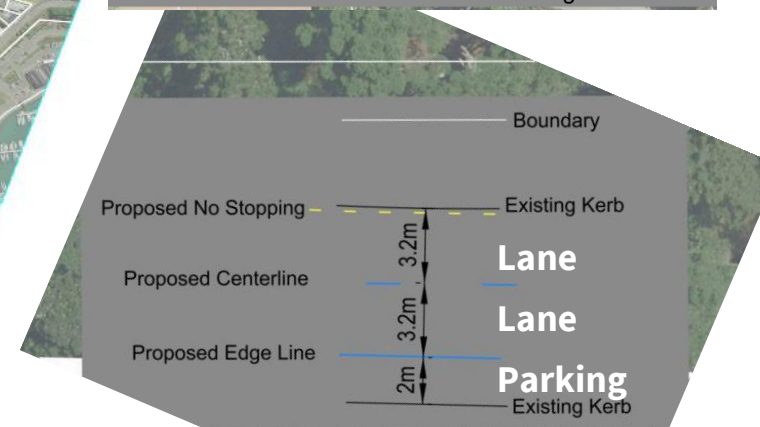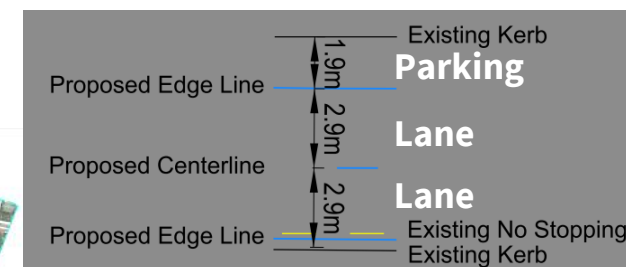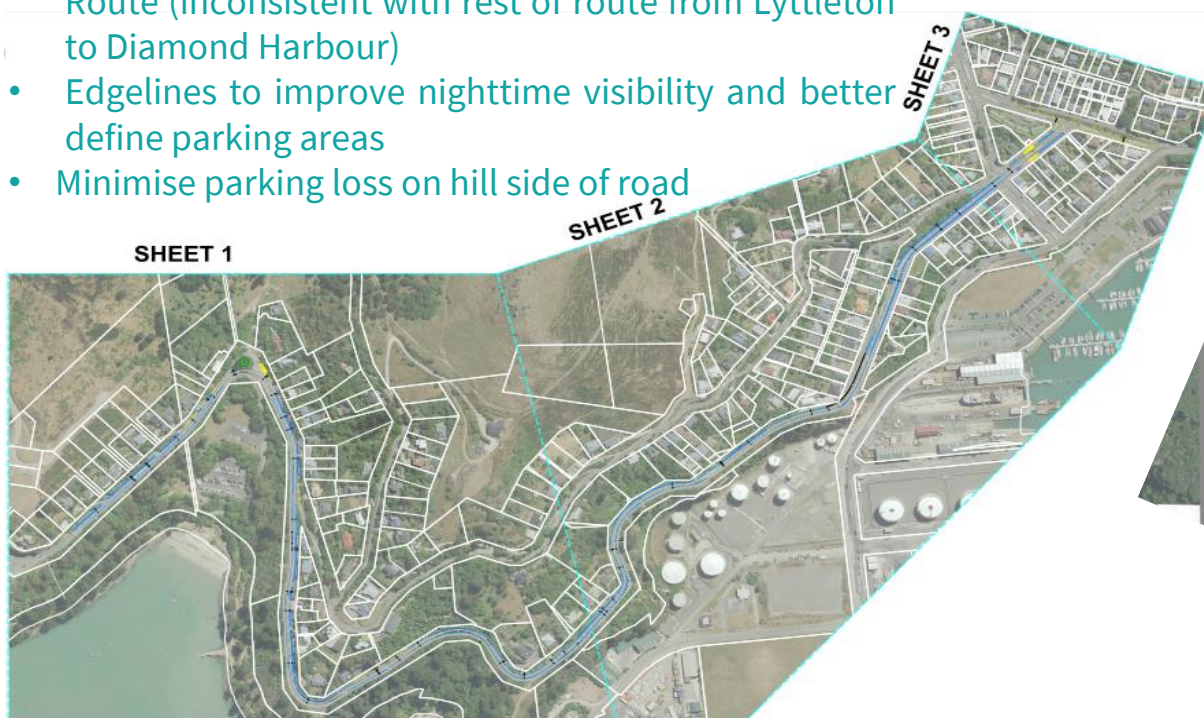
2. Lyttleton to Cass Bay Footpaths

Maintenance

- Head-to-Head walkway - Parks unit

- Footpaths by the road - Roading unit

- Other path linking Head-to-Head walkway and the footpath – Parks unit

Asphalt footpath

Need repair

Head-to-head walkway (Corsair Bay-Lyttleton).
Gravel (1m wide)

Attachment A   Item 3

3. Cass Bay Crossing

Insufficient road width for refuge island

Inadequate pedestrian sight distance

$$\text{Crossing sight distance (m)} = \frac{\text{crossing distance (m)}}{\text{walking speed (m/s)}} \times \frac{\text{85th percentile vehicle speeds (km/h)}}{3.6}$$
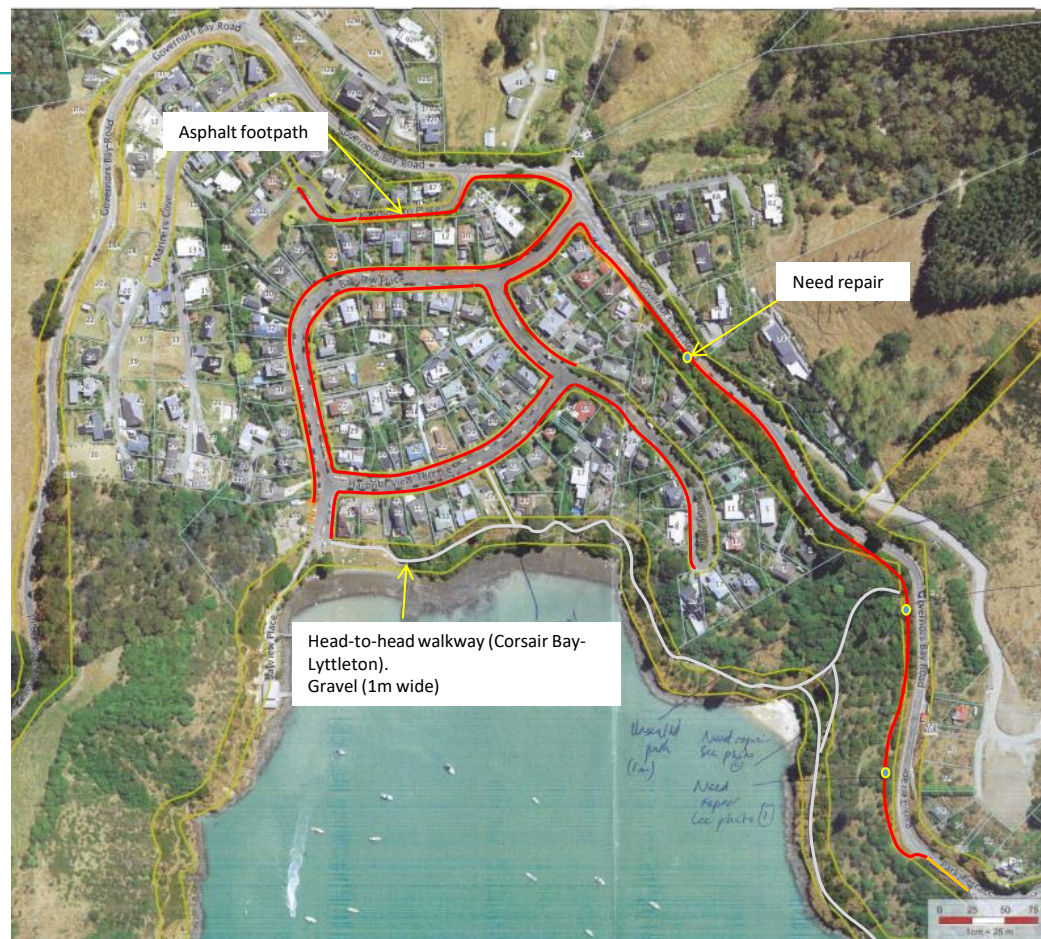
- 🟪 Walking tracks
- 🟧 Shared use
- 🟦 Connecting tracks
- ⬛ Closed
- 🅿 Parking
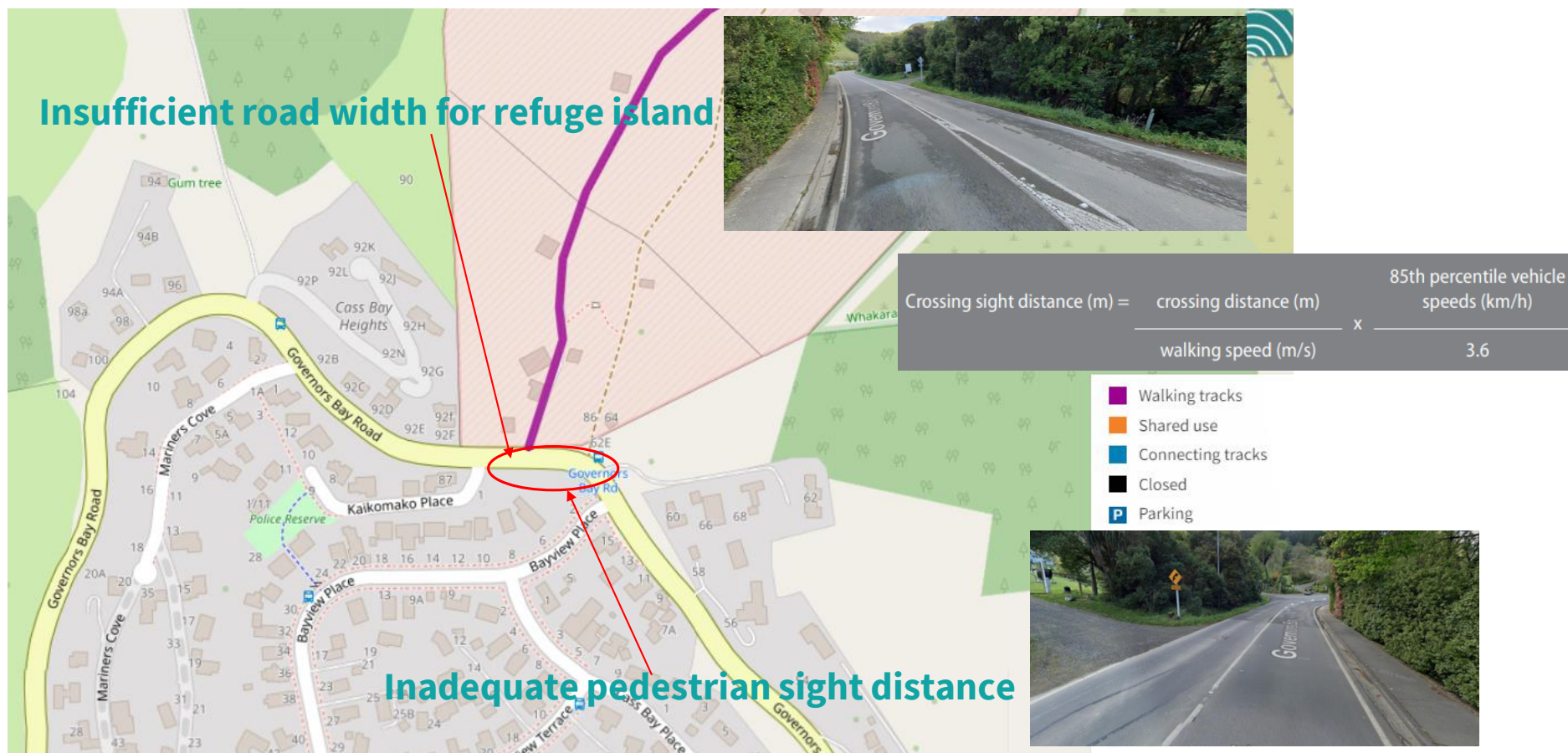
4. Governors Bay

Option 1

- Extend road onto west of Zephyr Terrace

- Potential retaining wall required

- Pedestrian cross away from intersection at Zephyr Terrace

- Pedestrian sight distance issue but low speed

- Bus stop on traffic lane

- Kerbing to protect Pedestrians

Governors Bay Rd-Main Rd-Dyers Pass Rd
Proposed Refuge Island and Right Turn Bay
Consultation Plan
Option 1

KEY
Proposed Kerb
Proposed Bolt on Kerb
Existing Kerb
Proposed white markings
Proposed No Stopping
Proposed Tactile

Original Plan Size: A4
Drawn: VMI   Issue 1 20/02/2024
Designed: ET   Drawing: TG146878
Approved: LB   Project:

Attachment A   Item 3
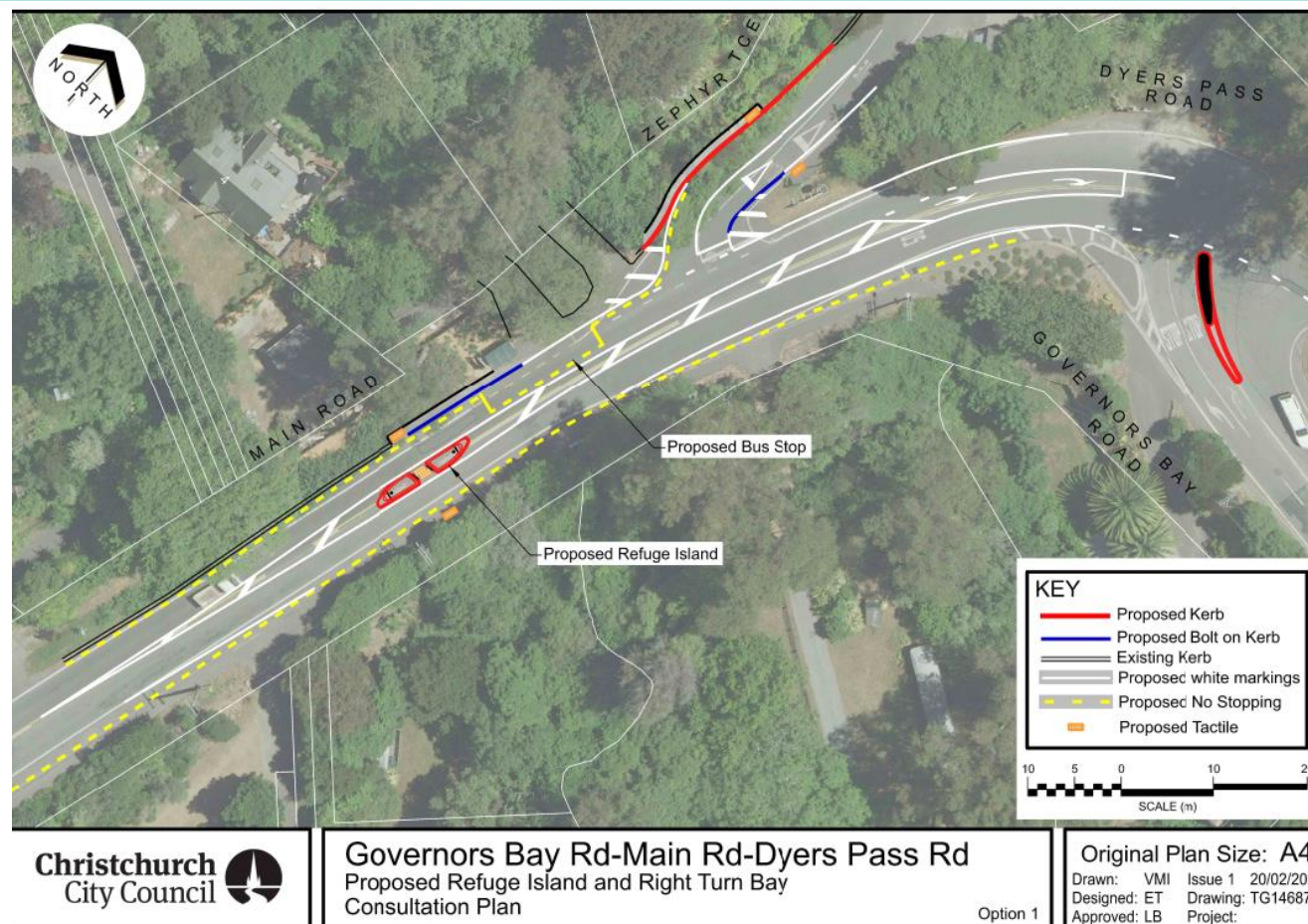
4. Governors Bay

Option 2

- Extend footpath east of Zephyr Terrace towards intersection

- Pedestrian crossing at intersection

- Issue with steep grading

- Bus stop on traffic lane

- Kerbing to protect ped

Governors Bay Rd-Main Rd-Dyers Pass Rd
Proposed Refuge Island and Right Turn Bay
Consultation Plan — Option 2

Christchurch City Council

Original Plan Size: A4
Drawn: VMI   Issue 1 20/02/2024
Designed: ET   Drawing: TG146878
Approved: LB   Project:

KEY
— Proposed Kerb
— Proposed Bolt on Kerb
— Existing Kerb
— Proposed white markings
--- Proposed No Stopping
▭ Tactile Paver

4. Governors Bay

Option 3

- Extend footpath east of Zephyr Terrace towards intersection

- Provide kerbing protection for pedestrian

- Pedestrian cross at intersection

- Issue with steep grading

- Retain recessed bus stop marking

Governors Bay Rd-Main Rd-Dyers Pass Rd
Proposed Refuge Island and Right Turn Bay
Consultation Plan

Original Plan Size: A4
Drawn: VMI Issue 1 20/02/2024
Designed: ET Drawing: TG146878
Approved: LB Project:
Option 3
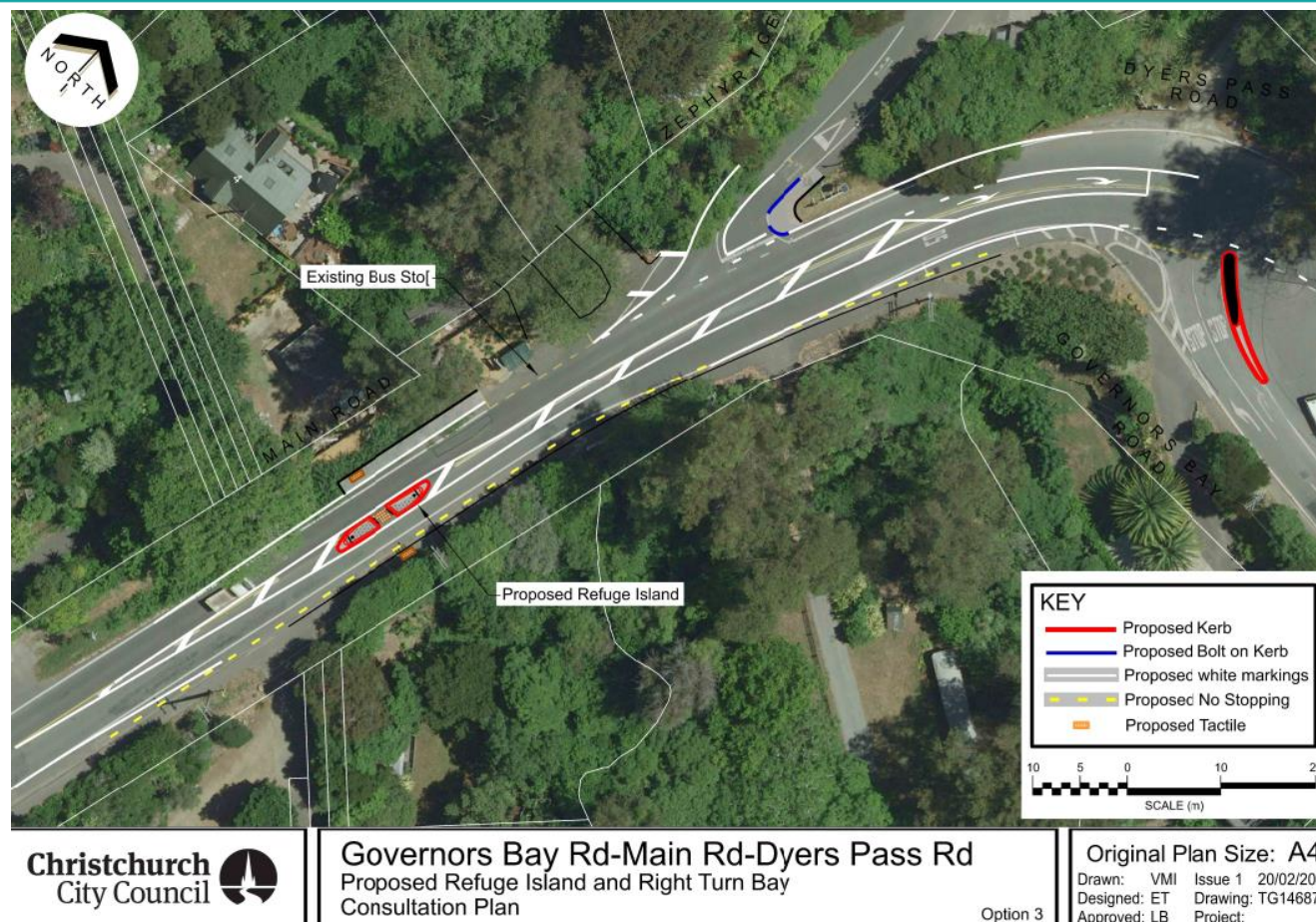
5. Charteris Bay

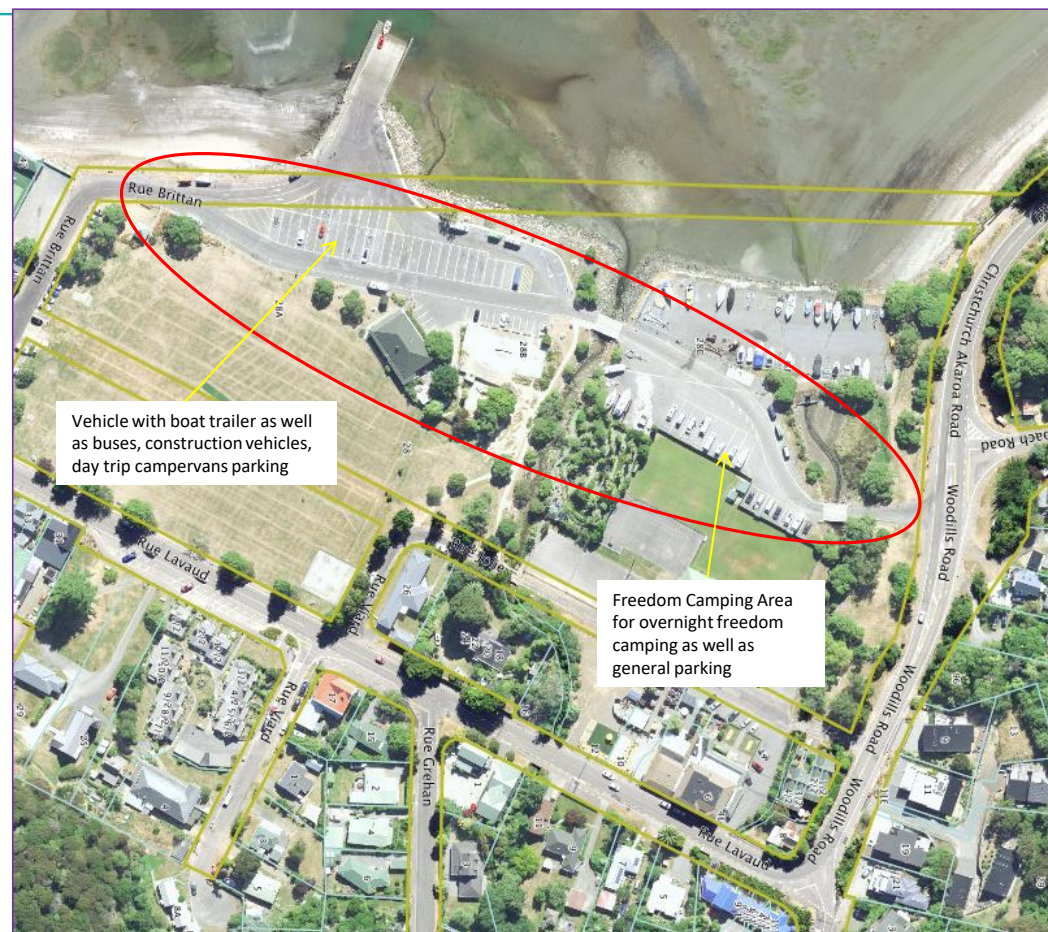**Option 1** – Remove on-street parking by installing no stopping lines

Option 2 – Install footpath with kerb & channel using LTP funding. Disadvantage – displacement of parking to elsewhere.

Existing gravel path and parking (dual use)

Existing asphalt footpath

6. Akaroa – Boat Parking Area

Issue

- Demand for vehicle with boat trailer parking

- Occurs relatively few days of the year particularly during summer period

- Parking area to be shared, as well as other nearby street parking.

- Staff recommended status quo be maintained

Vehicle with boat trailer as well as buses, construction vehicles, day trip campervans parking

Freedom Camping Area for overnight freedom camping as well as general parking

Attachment A   Item 3

7. Akaroa – Beach Road

Option 1

- Keep pedestrian path on seaward side – desire path without the need to cross the road

- Less signage – keeping 'character' of the area

- Less humps – traffic volume low. Cost of humps could be high due to remoteness

Beach Road Akaroa
Safety Improvements
Consultation Plan

21 June 2024

7. Akaroa – Beach Road

Option 2

- Similar to ViaStrada design

- Rubber cushion humps every 100m to reduce speed in 30km/h zone. Easy to install, can be done quickly.

- Priority/Give Way where the road narrows

- Hill side potential rock fall

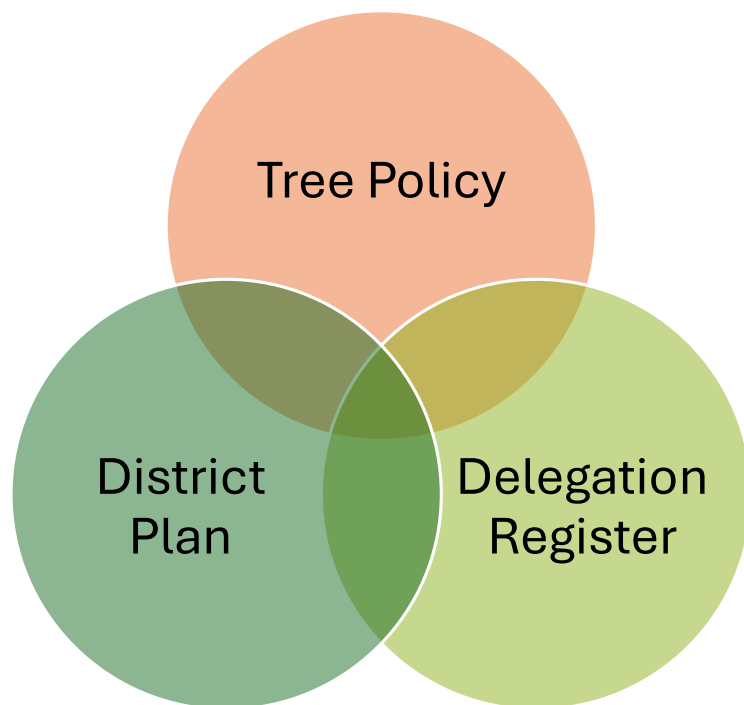- Zebra crossing would require lighting improvement in the area
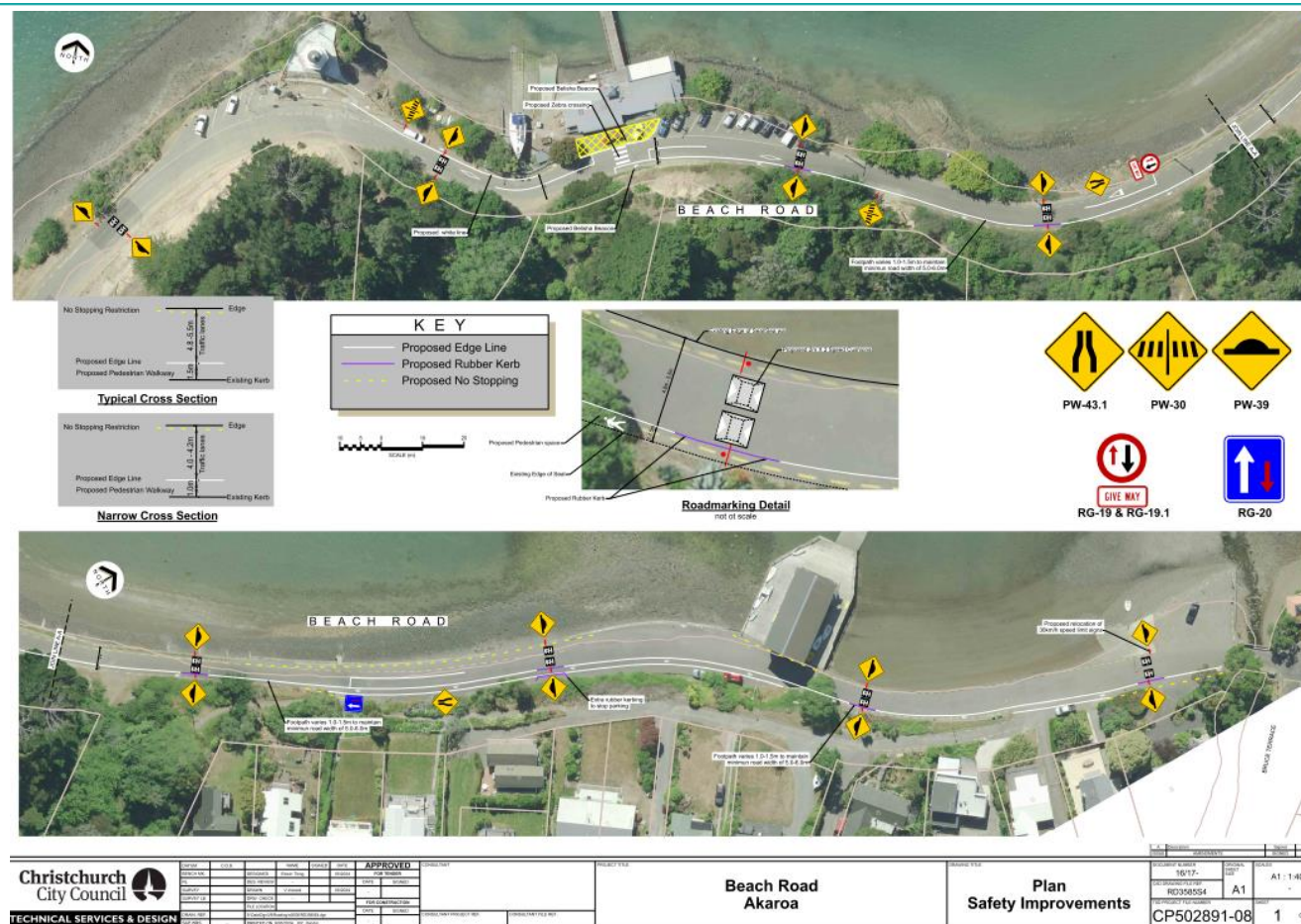
21 June 2024

QUESTIONS ?

Tree Removal Process

Presented by Toby Chapman
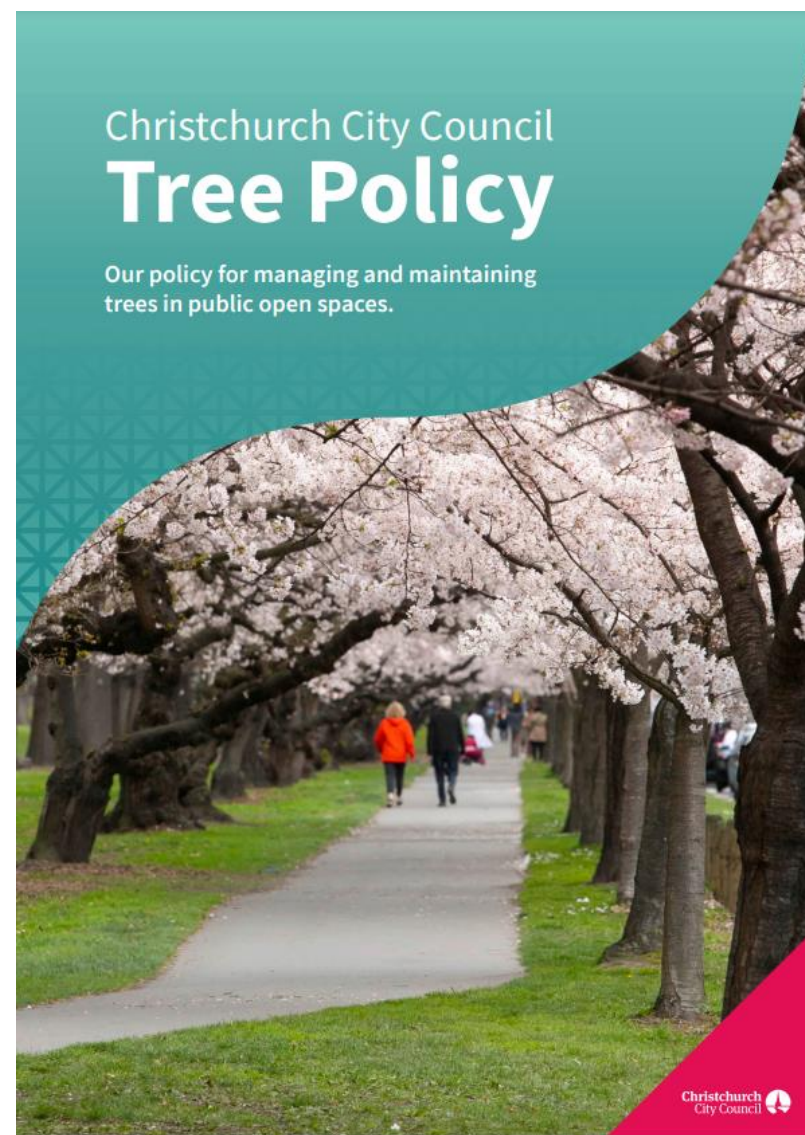
Removal requirements

In order for a tree to be removed, it must meet the requirements of the Councils:

- Tree Policy- This document outlines when we would remove a tree (specifically section 4)
- District Plan- This document covers whether or not the tree is protected and if a resource consent is required
- Delegations register- This covers who is able to authorise the removal

Attachment A   Item 4

Tree Policy

- Section 4 covers tree removal

- Tree removal is split into two sections:

  - **Tree removal** – Covers removals that relate to the normal management of Council trees

  - **Public Requests for tree removal-** Split into three categories and covers removals for reasons that specifically impact a resident

Delegations

42	To determine to plant, maintain and remove trees on reserves within the policy set by the Council and in accordance with this section. This delegation does not include the removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.

19. **Parks / Trees etc**

| Delegation	GMCC	HOP	HOT
To avoid any doubt, this delegation is subject to all requirements of the Christchurch District Plan and the Resource Management Act 1991. This delegation may not be sub-delegated.		✓	
To approve intrusions or not allow intrusions through recession planes of buildings adjoining parks.	✓	✓	
To grant or decline permits (other than leases or licences) for activities on reserves.	✓	✓	
To require bonds for any use on Council parks property.	✓	✓	
To make decisions on the siting of floodlights on sports parks, noting the appropriate community board would have decided on the installation of those floodlights.	✓	✓	
In consultation with any other units affected, to authorise the following work on any tree from any reserve, park, open space or road corridor: • planting and maintenance; • removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree, • removal of a tree where the tree is impeding the consented legal access to the road (eg vehicle crossing).	✓	✓	✓

District Plan
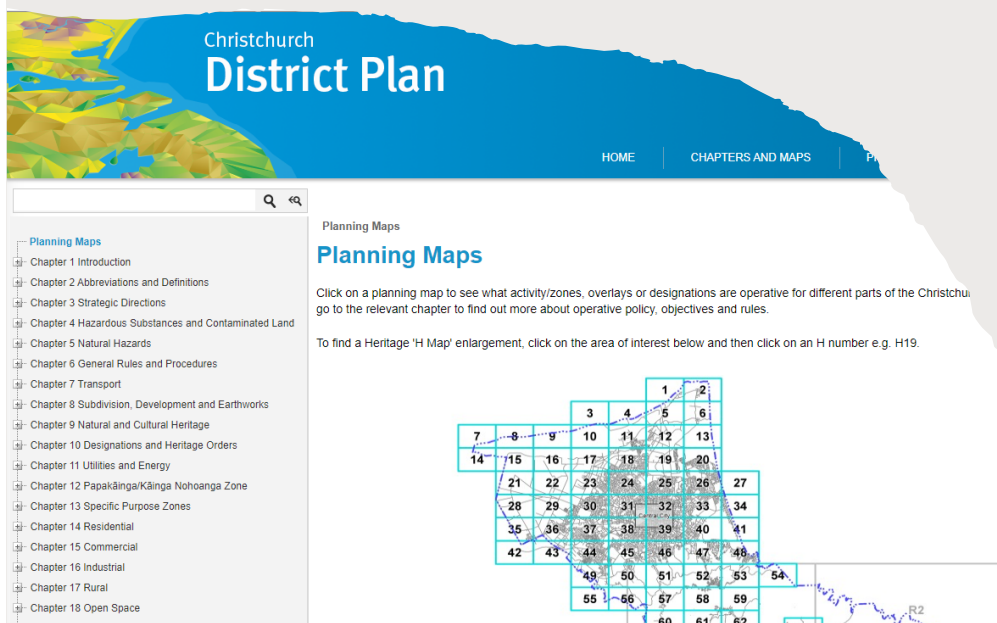
- Chapter 9.4 provides a list of rules related to Trees
- - 9.4.4.1.1-P6 states that all trees over 10m tall in an open space
- or 6 m tall in the road corridor are protected
- UNLESS:

unless:

- the tree is dead; or
- within tolerance zones for overhead electrical conductors and continued pruning is detrimental to the ongoing health or
- structural integrity or landscape value of the tree; or
- the tree is damaging buildings, utilities or property and further damage cannot be reasonably avoided except by removing the tree; or
- the tree is a threat to vehicle and pedestrian safety and pruning cannot mitigate the threat without causing the tree to become severely disfigured or affect its long term health or structural integrity; or

Attachment A   Item 4

Global consent RMA/2023/1996

Pre-conditions to use the consent

4.   The felling and associated earthworks of public-realm trees where they are over 6m in height (in road corridors) and 10m in height (in parks/public open space, shall only be undertaken where;
   a. An application was made by a resident to the relevant delegated authority, and
   b. The relevant delegated authority has approved the removal in line with CCC's Tree Policy, polices 4.20 (personal health), or 4.21 (property damage), or 4.22 (other), and
   c. The trees removal can be undertaken as part of Councils routine maintenance and renewals project.

Replacement planting

7.   Where a tree has been removed the person(s) exercising the consent shall ensure replacement planting(s) is/are undertaken within the first available planting season. The replanting(s) shall comply with CCC's Tree Policy, polices 1.9 (replacement), 1.10 (location for removals within a road corridor), or 1.11 (location for removals outside the road corridor).

Further limitations on the exercise of this consent

8.   That a maximum of 5 (five) trees per application can be removed at one time under this consent.

Item 4   Attachment A

Process chart

(1) Arborist Assessment
An arborist is engaged to assess the tree(s)

(2) Arborist Advice
The arborist will provide advice on the tree(s) including their condition (this advice will require CCC arborist approval if they are not the author)

(3) Delegations report
A report is written by the relavent staff member which must include the arboricultural advice provided

Report submitted to Delegated decision maker
The delegations register determines the decision maker

Head Of Parks Delegations report
If the tree is assessed by the arborist as being unhealthy, structurally unsound, causing damage to infrastructure or other safety concerns, the Head of Parks is the delegated decision maker.

Community Board Delegations report
If the removal is within the Tree Policy as set out by Council (and not within the Head of Parks delegation), Community Board are the delegated decision makers

Full Council report
If the removal is outside of the Tree Policy as set out by Council (and not within the Head of Parks delegation) the full Council are the delegated decision makers

Report submitted with arborist recommendation for sign-off to:
- Relavent area manager
- Head of Parks

Report submitted with arborist recommendation for sign-off to:
- Relavent area manager
- Head of Parks
- Relavent Community Board

Report submitted with arborist recommendation for sign-off to:
- Relavent area manager
- Head of Parks
- Council

Council Arborist to commision removal
Once appropriate delegated authority has signed off on the removal, the Council Arborist will be able to engage a contractor or support another staff member to engage an appropriated qualified and trained contractor

Public Tree Removal Requests

Step one is always for staff to meet the resident to inspect the tree and assess whether it needs to be removed under its delegation or if the issue can be resolved through pruning.

Where this is not possible the resident is advised that they may proceed with a tree removal application under one of the following:

Human health:

We need confirmation from your doctor, a clinical immunologist or the medical officer of health that the tree is the sole cause of your medical condition and that its removal is the best possible way to improve your health.

Property damage:

We need proof that the tree is the direct cause of the property damage and that there is no other way (including engineering solutions) to resolve the problem.

Other issues:

We need evidence of exceptional circumstances, such as the tree significantly affecting your day-to-day life, that it is the sole cause of the problem, and that this can't be resolved or reduced through general maintenance, pruning, or engineering solutions.

Tree removal application forms are on our website:

ccc.govt.nz/environment/trees-and-vegetation/apply-to-remove-a-tree

Attachment A   Item 4

Staff produce a report

- Once staff have received an application they will do the following:
  - Assess the application to ensure that it meets all of the requirements to allow the community board to consider the tree for removal.
  - Develop a decision report which outlines the facts that form the removal request aswell as providing some back ground on the impact any tree removal will have on the local environment and budget
  - Take report to Board for a decision

Note: Prior to the report being made, staff have already assessed the tree for removal for any tree management related reasons. For this reason, staff are unlikely to make a recommendation within the report.

Attachment A   Item 4

What does the Community Board need to consider?

- Does the application align with the Tree Policy?
  - Staff should only bring reports to the Board that have met the requirements of the Tree Policy

- For applications from the public, why are they requesting the tree to be removed?
  - The Tree Policy sets out three avenues for removal applications:
    - **Health** –The tree is impacting their health
    - **Property damage**- The tree is causing none-significant damage to property
    - **Other issues**- The tree may be causing excessive shading or dropping debris

Specific considerations

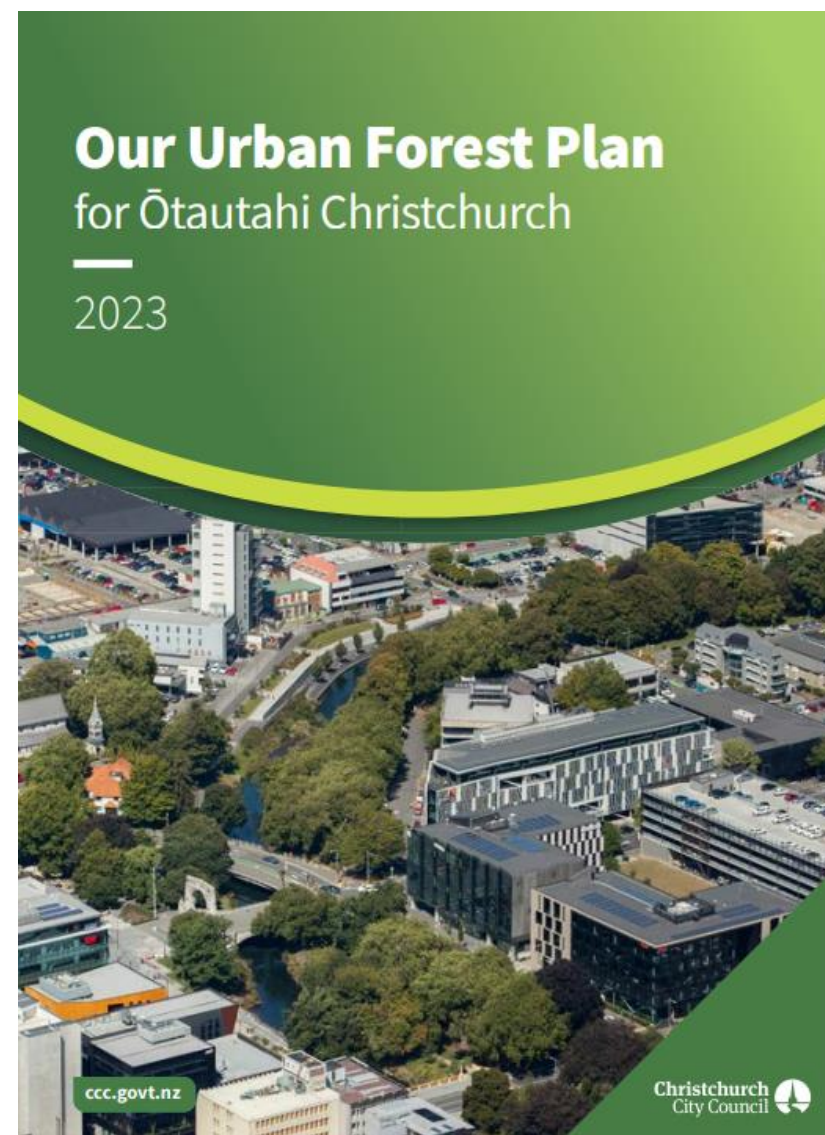| Removal Reason	Tree Policy	Decision Maker	Considerations
Health Reasons	4.20	Local Community Board	- Confirmation form a medical professional has been provided. Evidence that the tree(s) is/are the sole cause of the applicants condition. Alternatives to the tree removal are not considered to address the problem. Removal of the tree is the most practical solution to address the applicants condition.
Property Damage	4.21	Local Community Board	- Damage is a direct result of the tree No alternatives to removal are available No reasonable engineering solution would address the issue.
Other issues	4.22	Local Community Board	Requests for removal of tree(s) due to other issues will only be approved under exceptional circumstances and will be **required to meet all** of the criteria below: • The issue caused by the tree has a significant effect on the applicants day to day living; and • The tree is the sole cause of the issue; and • The issue is not able to be mitigated through general maintenance by the property owner e.g. clearing gutters of leaves; and • No pruning intervention can be undertaken which will mitigate the issue caused by the tree; and • No reasonable engineering solution can mitigate the issue caused by the tree

Other considerations

- *Aswell as the above considerations, the board may also take into account the following considerations:*

- Any significant attributes of the tree such as cultural, ecological, historical, social or contributing to the landscape amenity

- Age and size of the tree

- Length of time the applicant has resided by the tree and whether it was reasonable for them to have known about the concerns raised prior to them residing there

- The useful life expectancy of the tree

- Whether mitigation pruning to alleviate the issue should be considered sufficient

- Any other attributes provided by the tree that are considered important to the local community

What next

- If removal is approved, staff will schedule the removal in alignment with its other priorities and organise replacement planting

- If declined, staff will work with resident to see if there are any alternative solutions to removal that may mitigate by not rectify the issue

Attachment A   **Item 4**

The Urban Forest Planting Program

- Increase canopy cover across our city

- Focus on getting the overall canopy cover within our Parks spaces to 40%

- Providing for a network of native forest patches across the city

- Increasing the visibility of indigenous species

- Planting trees in sites that are able reach maturity

Our Urban Forest Plan
for Ōtautahi Christchurch

2023

ccc.govt.nz

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City Council

Attachment A   Item 4

Banks Peninsula

Objective 1.4 Develop targets for Banks Peninsula rurally-zoned land

- Require a canopy cover survey of Banks Peninsula

- This will also provide an understanding on the situation within urban areas.

Land use type	Current canopy cover 2018/19	Targeted Canopy cover by 2030	Targeted canopy cover by 2070
Open spaces	23%	25%	40%
Street	8%	9%	20%
Waterway	21%	30%	75%
Residential	13%	15%	20%
Commercial (including industry and mixed use)	4%	5%	10%
Rural (excluding Banks Peninsula)*	11%	12%	15%

Attachment A   Item 4

Questions?

Christchurch City Council

BP Meats Site- Project Update & Engagement Approach

24th June, 2024

Attachment A   **Item 5**

Christchurch City Council

Project updates

- Economic land use assessment/report has been received.

- An updated version of 'Section D' of the Akaroa Places and Spaces Plan is nearing completion - this will be used as a tool during engagement.

- An engagement plan has been drafted. Feedback is sought from the Board on the planned engagement approach.

19 June 2024

**Attachment A   Item 5**

Engagement Approach

- **Three phases of engagement.**
- **Early phase of engagement** responds to feedback from Community Board at the 11th March meeting.

Stage 1 - Future use brainstorming

Community provides feedback on potential use case ideas for the site.

Decision makers and council staff consider ideas.

Stage 2 - Development of options

Consult with community a second time on a range of options gathered from the first phase, that are deemed suitable for further refinement

Council decision makers and staff consider a final option

Stage 3 - Refinement of final option (TBC)

If further refinement is required, we will consult with community on the final design and refine details such as landscaping, community facilities, etc.

Council staff and decision makers refine plan based on community feedback.

19 June 2024

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Engagement Approach

- A **range of engagement tactics** will cater to different stakeholder groups
- **Stakeholder groups** include:
  - impacted tenants of the site, Ōnuku Runanga, Akaroa residents, Akaroa visitors and bach owners, local businesses, community organisations and residents groups including from nearby bays, Akaroa Area School and students
- **Tactics** include:
  - early engagement with key stakeholders, posters in local businesses with QR codes, consultation material available on site, at Library and iSite, social media, signage on site, paper submission forms, in person opportunities to chat with Council staff, quick polls for tourists, and other face to face opportunities on request
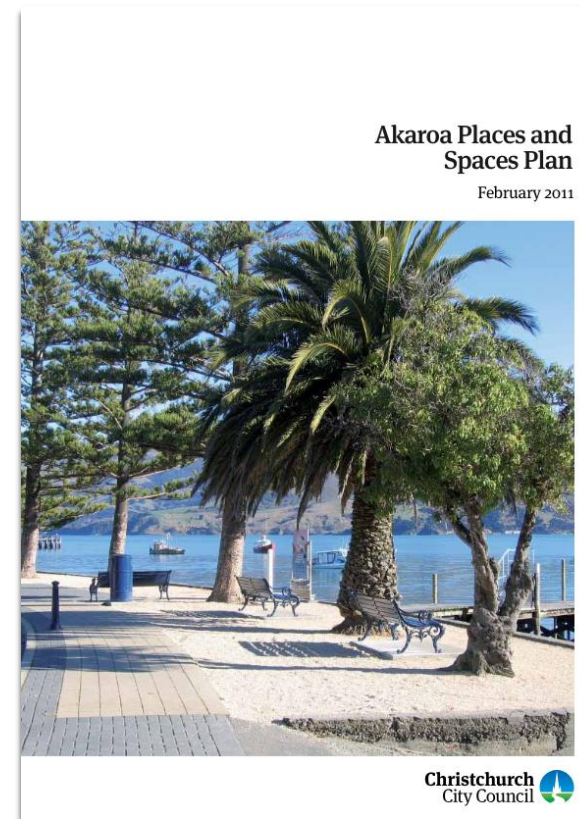

19 June 2024
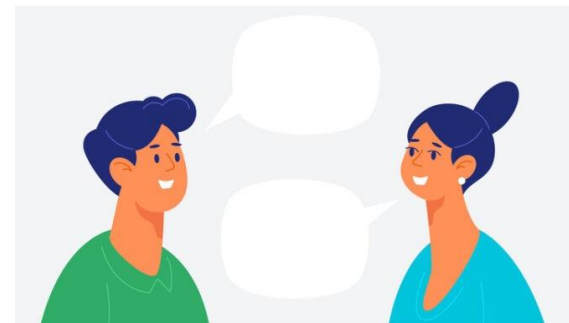
Engagement Approach cont.

- Project team engaging with the Council Treaty Partnerships Team to identify the best way to engage with **Ōnuku Runanga** throughout the process.

- Community Board to be updated at the start and end of each engagement phase.

19 June 2024
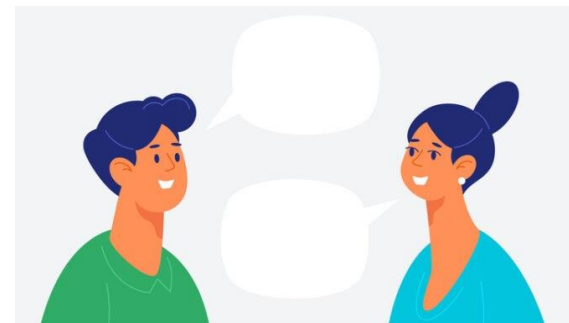
Phase One - Community views on wide range of uses

- **Updated version of 'Section D' of the 2011 Akaroa Places & Spaces Plan as a tool for engagement**.

- **Targeted early engagement with key stakeholders:** Community Governance Team helping the project team to identify key stakeholders.

- Following targeted early engagement, progress to **community early engagement.**

Akaroa Places and Spaces Plan
February 2011

Christchurch
City Council

# What do we want to learn from the community?

- Relevant **knowledge and intel** about the site and wider Akaroa township.

- **Feedback on the very wide range of land use options** outlined in the updated 'Section D' of the Akaroa Places and Spaces Plan.

- **Feedback on site principles/goals** (unchanged since 2010)?

- Are there **any options that have been missed**? What are the **current 'gaps' and 'needs'** in the community?

- Any opportunities that we could **retain or enhance** about the current site

- **Unsuitable or invasive land uses**.

19 June 2024

Attachment A   Item 5

Conclusion of Phase One...

- Project team to **synthesise feedback and options**.

- **Present findings to Community Board** and get feedback/comments.

- **Potentially obtain further info** i.e. additional technical analysis and expert input.
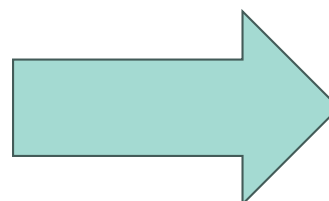
- **Use findings to shape and inform phase two engagement**.

- **Brief the Community Board** on phase two engagement plan.

19 June 2024

Item 5   Attachment A

## Phase Two - Get community feedback on specific uses

- Build upon what we learnt in Phase One to **refine site use by sharing options and seek feedback from the community on these.**

- **Targeted stakeholder engagement**, followed by **wider community engagement**.

19 June 2024

Conclusion of Phase Two...

- Project team to **synthesise feedback and options**.

- **Present findings to Community Board** and get feedback/comments.

- **Potentially obtain further info** i.e. additional technical analysis and expert input.
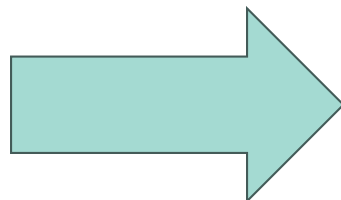
- **Use findings to shape and inform phase three engagement (if required).**

- **Brief the Community Board** on phase three engagement content.

19 June 2024

Phase Three (if required) Final option refinement

- Build upon what we learnt in Phase Two to further **refine and confirm site use/s for the site** and **seek feedback** from the community on these.

- **Targeted stakeholder engagement**, followed by **'light touch'** **wider community engagement**.

- Project team to **synthesise feedback** and **make recommendations.**

- **Present recommendations and findings** to Community Board for decision on next steps.

19 June 2024

Attachment A   Item 5

Key Messaging

- **Share the project process** with the community so that they understand the value of their input and knowledge.

- Ensure that the community understand that **we have no preconceived ideas** regarding potential land uses (relevant to Phase One). We are taking a 'blank canvas' approach.

- Some site use options for the site will require a partnership approach whereby **Council may not retain full ownership of the site** (i.e. seasonal worker accommodation).

19 June 2024

Attachment A Item 5

Questions, comments and feedback?

Attachment A   **Item 5**