

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 10 June 2024  
**Time:** 10 am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields Asif Hussain Cathy Lum-Webb Luana Swindells

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**Principal Advisor**

Penelope Goldstone  
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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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## Karakia Tīmatanga

The agenda was dealt with in the following order.

The Board acknowledged the recent passing of Christo Trought, conservationist and resident of Goughs Bay.

### 1. Apologies Ngā Whakapāha

**Part C**

**Community Board Resolved BKCB/2024/00041**

That apologies for absence received from Jillian Frater and Howard Needham and an apology for lateness received from Asif Hussain be accepted.

Tyrone Fields/Luana Swindells

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**

**Community Board Resolved BKCB/2024/00042**

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 6 May 2024 be confirmed.

Luana Swindells/Nigel Harrison

**Carried**

### 4. Public Forum Te Huinga Whānui


**Part B**

**4.1 Lyttelton Community Response Hub**

Felicite Jardine, representing Project Lyttelton, spoke to the Board regarding progress with developing the Lyttelton Community Response Hub. The Board were advised that there is now a coalition of hubs around the Whakaraupō harbour who meet every three months. The Board were acknowledged for the funding towards the 'Be Prepared for an Emergency' flyers.

After questions from members, the Chairperson thanked Ms Jardine for her presentation.

**Attachments**

- A Item 4.1 - Lyttelton Community Response Hub Emergency Preparedness Flyer - Te Pātaka o Rākaihautū Banks Peninsula Community Board Public Forum - 10 June 2024 [⇒](#) 

#### **4.2 Sustainability by Design**

Paul Barrett and Duncan Wilcox presented to the Board on behalf of Sustainability by Design regarding the Lyttelton Rubbish Hunts and the community support for locally designed and made recycling bins to be installed on the main street of Lyttelton.


After questions from members, the Chairperson thanked Messrs Barrett and Wilcox for their presentation.

#### **Part B**

That Te Pātaka O Rākaihautū Banks Peninsula Community Board:

1. Agrees to request staff advice on the installation of recycling rubbish receptacles on Lyttelton town streets.

#### **Attachments**


- A Item 4.2 - Sustainability by Design Te Pātaka o Rākaihautū Banks Peninsula Community Board - 10 June 2024 [⇒](#) 

#### **4.3 Lyttelton Community Reserves Conservation Award Team**

Wendy Everingham spoke on behalf of Lyttelton Community Reserves Conservation Award Team regarding a report that was commissioned by the Lyttelton Community Reserves Conservation Award Team entitled What's Special Botanically in Whakaraupō Reserve?

After questions from members, the Chairperson thanked Ms Everingham for her presentation.

#### **Attachments**

- A Item 4.3 Botanical Survey of Whakaraupō Reserve - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 10 June 2024 [⇒](#) 

#### **4.4 Main Road, Governors Bay Road Works – Notifications to Residents**

John Bannock spoke on behalf of Governors Bay Community Association regarding notifications to the community about the recent Main Road, Governors Bay road works. Mr Bannock believes there should be an additional layer of communications specifically for Te Pātaka o Rākaihautū Banks Peninsula communities owing to the limited and lengthy detour routes needed on Te Pātaka o Rākaihautū Banks Peninsula during road work closures.

After questions from members, the Chairperson thanked Mr Bannock for his presentation.

#### **Part B**

That Te Pātaka O Rākaihautū Banks Peninsula Community Board:

1. Agrees to request staff advice regarding an additional layer of community notifications/communications specifically for Te Pātaka o Rākaihautū Banks Peninsula communities owing to the limited and lengthy detour routes need on Te Pātaka o Rākaihautū Banks Peninsula during road work closures.

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. Reserve Committees' Meeting Minutes

**Community Board Resolved BKCB/2024/00043 Officer recommendations accepted without change**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
  - a. Cass Bay Reserve Committee – Unconfirmed Minutes – 22 April 2024
  - b. Duvauchelle Reserve Committee – Unconfirmed Minutes – 15 April 2024
  - c. Lyttelton Reserves Committee – Unconfirmed Minutes – 6 May 2024
  - d. Duvauchelle Reserve Committee – Unconfirmed Minutes – 20 May 2024
  - e. Pigeon Bay Reserve Committee – Unconfirmed Minutes – 13 May 2024
  - f. Diamond Harbour Reserve Committee – Unconfirmed Minutes – 27 May 2024
2. Approves the co-option of Cliff Mason as a community representative member of Lyttelton Reserves Committee.

Nigel Harrison/Luana Swindells

**Carried**

## 8. Akaroa Museum Advisory Committee Meeting Minutes

**Community Board Resolved BKCB/2024/00044 Officer recommendations accepted without change**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the Akaroa Museum Advisory Committee:
  - a. Akaroa Museum Advisory Committee Unconfirmed 15 May 2024 Meeting Minutes
  - b. Akaroa Museum Advisory Committee 15 May 2024 Meeting Minute Attachments
  - c. Akaroa Museum Advisory Committee 15 May 2024 Workshop Notes
  - d. Akaroa Museum Advisory Committee 15 May 2024 Workshop Minute Attachments

Nigel Harrison/Tyrone Fields

**Carried**

## 9. Correspondence - Akaroa Wastewater Project

**Community Board Resolved BKCB/2024/00045 Officer recommendation accepted without change**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the correspondence report dated 10 June 2024 from the Akaroa and Bays Forum regarding concerns about the Akaroa Wastewater Project.

Tyrone Fields/Nigel Harrison

**Carried**

## 10. Lyttelton Reserves Committee - Urumau Triennial Plan

**Community Board Resolved BKCB/2024/00046 Officer recommendations accepted without change**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Lyttelton Reserves Committee - Urumau Triennial Plan Report.
2. Accepts and supports the Lyttelton Reserves Committee – Urumau Triennial Plan through the Long Term Plan (LTP) and Annual Plan (AP) processes.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.

Nigel Harrison/Tyrone Fields

**Carried**

## 11. Akaroa Recreation Ground - Part change in Reserve classification to Local Purpose(Community Buildings) Reserve

**Community Board Resolved BKCB/2024/00047 Officer recommendations accepted without change**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Notes all public notification requirements have been met under section 24(2) for this proposed change which was publicly notified in April, and no objections were received.
2. Approves under section 24(1)(b) of the Reserves Act 1977, subject to Minister of Conservation approval, the change of part of the recreation reserve classification to local purpose (community building) reserve in respect of the 879 m2 being part of Lot 1 DP 79110. Area A is shown in the attached SO plan 596624 which is the location of the sports pavilion.
3. Recommends the Manager Property Consultancy seek approval by the Minister of Conservation (power delegated to Council Chief Executive) and recommends that the Chief

Executive exercise their delegation in this instance to this change in classification of Area A SO 596624 to local purpose (community buildings) reserve.

4. Authorises the Manager Property Consultancy with the consent of the Minister of Conservation to finalise all processes and documentation to complete the reclassification.
5. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Nigel Harrison/Tyrone Fields

**Carried**

## **12. Better off Funding Change of Purpose Request - Akaroa Area School and Community Pool**

**Community Board Resolved BKCB/2024/00048 Officer recommendations accepted without change**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Better off Funding Change of Purpose Request - Akaroa Area School and Community Pool Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a change of purpose of \$10,000 granted from its Better-Off Fund from Solar Panels for Akaroa Area School and Community Pool to the Pool Solar Pool Cover project.

Tyrone Fields/Nigel Harrison

**Carried**

## **13. 2023/24 Discretionary Response Fund Application - Akaroa Volunteer Fire Brigade**

**Community Board Resolved BKCB/2024/00049 Officer recommendations accepted without change**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application - Akaroa Volunteer Fire Brigade Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$5,000 from its 2023/24 Discretionary Response Fund to Akaroa Volunteer Fire Brigade towards the Thermal Imaging Drone.

Nigel Harrison/Luana Swindells

**Carried**

Asif Hussain joined the meeting at 10.57am.

## 15. 2023/24 Discretionary Response Fund Application - Stoddart Cottage Trust

**Community Board Resolved BKCB/2024/00050 Officer recommendations accepted without change**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application - Stoddart Cottage Trust Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,450 from its 2023/24 Discretionary Response Fund to The Stoddart Cottage Trust towards the purchase of a dehumidifier and a gallery hanging system.

Cathy Lum-Webb/Luana Swindells

**Carried**

The meeting adjourned at 10.58am and reconvened at 11.02am.

## 14. 2023/24 Discretionary Response Fund Application - Te Mata Hapuku Birdlings Flat Community Centre

**Community Board Resolved BKCB/2024/00051 Officer recommendations accepted without change**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application - Te Mata Hapuku Birdlings Flat Community Centre Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,958 from its 2023/24 Discretionary Response Fund to Te Mata Hapuku Birdlings Flat Community Centre for the establishment of a Community Hub.

Tyrone Fields/Lyn Leslie

**Carried**

## 16. 2024 Community Boards' Conference - Board Members Attendance Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024 Community Boards' Conference - Board Members Attendance Report.
2. Approves two Board members attendance to the Community Boards' Conference in Wellington from Wednesday 21 to Friday 23 August 2024.

**Community Board Resolved BKCB/2024/00052**

**Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2024 Community Boards' Conference - Board Members Attendance. Report.
2. Approves Lyn Leslie, Jillian Frater, Asif Hussain and, if budget allows, Nigel Harrison. to attend the Community Boards' Conference in Wellington from Wednesday 21 to Friday 23 August 2024:

Tyrone Fields/Luana Swindells

**Carried**

**17. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - June 2024**

**Community Board Resolved BKCB/2024/00053 Officer recommendation accepted without change**

**Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for June 2024.

Luana Swindells/Asif Hussain

**Carried**

**18. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

**Part B**

Board members exchanged the following information.

- A community meeting was held on 1 June 2024 regarding the Akaroa Wastewater Project in Akaroa.
- The Board were discussed concern over the Akaroa Croquet Club's increase in lease cost.
- The Board acknowledged the Lyttelton Energy Transition Society's recent Annual General Meeting.
- The Board congratulated Governors Bay and Diamond Harbour Schools for each receiving a Keep Christchurch Beautiful award.
- The Board were advised that the Council approved the 27 Hunters Road & 43 Whero Avenue, Diamond Harbour – FENZ and Te Pā o Rākaihautū Unsolicited Proposals report.
- The Rod Donald Trust has now appointed new Trustees to its Board.
- The Board were advised that the Council's Draft Long Term Plan is proposed to be confirmed 25/27 June 2024.
- The Board acknowledged the work of Pest Free Banks Peninsula.
- The Board were advised that the water holding capacity for the Little River Wairewa public toilets is being investigated.
- The Board were advised that the Little River Wairewa Community Trust is working with the Rod Donald Trust on beautifying the rail trail terminus'.



- The Board were informed that the Rāpaki School House Trust had recently been successful in securing an additional \$300,000 funding for preservation.
- The Board noted concern at the amount of graffiti and anti-social behaviour at the Rāpaki Bus Shelter area.
- The Board noted that the Ministry of Education is currently reviewing school bus services.

## **19. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui**

**Community Board Resolved BKCB/2024/00054**

### **Part C**

That at 11.57am the resolution to exclude the public set out on pages 136 to 137 of the agenda be adopted.

Nigel Harrison/Luana Swindells

**Carried**

The public were re-admitted to the meeting at 11.59am.

## **Karakia Whakamutunga**

**Meeting concluded at 12.00pm.**

**CONFIRMED THIS 8<sup>th</sup> DAY OF JULY 2024**

**LYN LESLIE**  
**CHAIRPERSON**